



**City of Hamilton**  
**AUDIT, FINANCE AND ADMINISTRATION COMMITTEE**  
**AGENDA**

**Meeting #:** 20-006  
**Date:** August 13, 2020  
**Time:** 9:30 a.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's Website:

<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

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**1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**2. DECLARATIONS OF INTEREST**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1 July 9, 2020

**4. COMMUNICATIONS**

**5. CONSENT ITEMS**

5.1 2020 First Quarter Request for Tenders and Proposals Report (FCS20033) (City Wide)

5.2 2020 First Quarter Emergency and Non-competitive Procurements Report (FCS20034) (City Wide)

5.3 First Quarter Non-compliance with the Procurement Policy Report (FCS20035) (City Wide)

5.4 Criteria for Participation in Assessment Appeals (FCS20063) (City Wide)

**6. PUBLIC HEARINGS / WRITTEN DELEGATIONS / VIRTUAL DELEGATIONS**

**7. STAFF PRESENTATIONS**

**8. DISCUSSION ITEMS**

8.1 2020 City Enrichment Funding Recommendations (GRA20003(b)) (City Wide)

8.2 Options for Relief from Municipal Fees and Charges for the Taxi Industry (FCS20067) (City Wide)

8.3 Special Audit Respecting Case Number 2019-013 (AUD20005) (City Wide)

Discussion of Confidential Appendices "A" and "B" to this report in Closed Session, would be pursuant to Section 8.1, Sub-section (a) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (a) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the municipality or local board.

Please refer to Item 12.2 for Confidential Appendices "A" and "B" to Report AUD20005.

8.4 Control Weaknesses Respecting Case 2019-26707 (AUD20004) (City Wide)

Discussion of Confidential Appendix "A" to this report in Closed Session, would be pursuant to Section 8.1, Sub-section (a) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (a) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the municipality or local board.

Please refer to Item 12.3 for Confidential Appendix "A" to Report AUD20004.

**9. MOTIONS**

**10. NOTICES OF MOTION**

## 11. GENERAL INFORMATION / OTHER BUSINESS

### 11.1 Amendments to the Outstanding Business List:

#### 11.1.a Items to be Removed:

City Council Correspondence from City of Hamilton's Taxi Brokers asking for some relief with municipal fees related to costs such as; plate renewal fees, lease renewals/registration fees, taxi cab license fees etc.

Added: May 27 and 28, 2020 at Council - Item 4.8

Completed: August 13, 2020 AF&A - Item 8.2

OBL Item: 20-D

## 12. PRIVATE AND CONFIDENTIAL

### 12.1 July 9, 2020 - Closed Minutes

Pursuant to Section 8.1, Sub-sections (a), (b), (d), and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (a), (b), (d), and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

### 12.2 Appendices "A" and "B" to Special Audit Respecting Case Number 2019-013 (AUD20005) (City Wide)

Discussion of Confidential Appendices "A" and "B" to this report in Closed Session, would be pursuant to Section 8.1, Sub-section (a) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (a) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the municipality or local board.

Please refer to Item 8.3 for Public Report AUD20005.

### 12.3 Appendix "A" to Control Weaknesses Respecting Case 2019-26707 (AUD20004) (City Wide)

Discussion of Confidential Appendix "A" to this report in Closed Session, would be pursuant to Section 8.1, Sub-section (a) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (a) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the municipality or local board.

Please refer to Item 8.4 for Public Report AUD20004.

## 13. ADJOURNMENT