



## **AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 20-005**

**9:30 a.m.  
July 9, 2020  
Council Chambers  
Hamilton City Hall**

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**Present:** Councillors M. Wilson (Chair), B. Clark, C. Collins, L. Ferguson, B. Johnson, J. Partridge, M. Pearson, and A. VanderBeek

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### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. Parkland Dedication Reserve Status Report as of December 31, 2019  
(FCS20056) (City Wide) (Item 8.1)**

**(Pearson/Ferguson)**

- (a) That Report FCS20056, respecting the Parkland Dedication Reserve Status Report as of December 31, 2019, be received and made available to the public; and,
- (b) That Report FCS20056, respecting the Parkland Dedication Reserve Status Report as of December 31, 2019 be forwarded, if requested, to the Ministry of Municipal Affairs and Housing.

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins

**2. Development Charges Reserves Status Report as of December 31, 2019  
(FCS20059) (City Wide) (Item 8.2)**

**(Partridge/Pearson)**

- (a) That Report FCS20059, respecting the Development Charges Reserves Status Report as of December 31, 2019, be received and made available to the public; and,
- (b) That Report FCS20059, respecting the Development Charges Reserves Status Report as of December 31, 2019 be forwarded, if requested, to the Ministry of Municipal Affairs and Housing.

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins

**3. Ward Specific Funding Initiatives Update as of December 31, 2019  
(FCS20045) (City Wide) (Item 8.3)**

**(Johnson/Pearson)**

- (a) That Report FCS20045, respecting the Ward Specific Funding Initiatives Update as of December 31, 2019, be received; and,
- (b) *That staff report back to the Audit, Finance & Administration Committee with additional information respecting Appendix D of Report FCS20045, Ward Specific Funding Initiatives Update as of December 31, 2019.*

**Result: Main Motion, As Amended, CARRIED by a vote of 8 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins

**4. 2020 City Enrichment Funding Recommendations (GRA20003(a)) (City Wide) (Item 8.4)**

**(Ferguson/Johnson)**

- (a) That, the 2020 City Enrichment Fund recommended funding allocation in the amount of \$2,640,836 (as outlined in the attached Appendix "A" to Report GRA20003(a)), be approved;
- (b) That Staff be directed to continue to work with organizations whose Events have been cancelled as listed in Appendix "B" to GRA20003(a) and report back with recommendations pending the submission of additional information;
- (c) That Staff be directed to continue to work with organizations whose Programs and Events status are Unknown, (as outlined in Appendix "C" to Report GRA20003(a)) and report back regarding funding recommendations in a forthcoming report; and,

- (d) That, Appendix “D” to Report GRA20003(a), being the 2020 City Enrichment Fund Application Summary, be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
NOT PRESENT - Ward 5 Councillor Chad Collins

**5. Citizen Advisory Committees and Electronic Participation During the COVID-19 Emergency (FCS20061) (City Wide) (Added Item 8.5)**

**(Pearson/Johnson)**

- (a) That the By-Law to Amend By-Law No. 18-270, the Council Procedural By-Law, attached as Appendix ‘A’ to Report FCS20061, be enacted;
- (b) That Council direct staff to proceed with scheduling Citizen Advisory Committee meetings in accordance with the Hamilton Reopens: The City of Hamilton’s COVID-19 Recovery Plan; as per the schedule outlined in the Citizen Advisory Committee Meeting Recovery Plan Phases Appendix ‘B’;
- (c) That staff be directed to procure the necessary technology for Staff Liaisons to support Electronic Citizen Advisory Committees and that it be funded from Dept. ID 300100; and,
- (d) That the City Clerk be delegated the authority to establish and approve procedures and take all steps necessary to facilitate electronic participation by members of Citizen Advisory Committees.

**Result: Motion CARRIED by a vote of 5 to 1, as follows:**

NO - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
NOT PRESENT - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
NOT PRESENT - Ward 5 Councillor Chad Collins

**6. City Auditor Reporting of Serious Matters to Council (AUD20006) (City Wide) (Item 12.1)**

**(Pearson/Ferguson)**

That the contents of Report AUD20006, respecting the City Auditor Reporting of Serious Matters to Council, be received and remain confidential.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
NOT PRESENT - Ward 5 Councillor Chad Collins

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**8. DISCUSSION ITEMS (Item 8)**

8.5 Citizen Advisory Committees and Electronic Participation During the COVID-19 Emergency (FCS20061) (City Wide)

**11. GENERAL INFORMATION / OTHER BUSINESS (Item 11)**

11.1(a) Item to be Removed:

City Council Correspondence requesting that City Council give the City's volunteer citizen committees the option to resume their meetings virtually until it is safe for them to meet again in person  
Added: June 24, 2020 at Council - Item 4.19  
Completed: July 9, 2020 AF&A - Item 8.5  
OBL Item: 20-F

**(Partridge/Johnson)**

That the agenda for the July 9, 2020 Audit, Finance and Administration Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

(c) **APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

(i) **June 18, 2020 (Item 3.1)**

**(VanderBeek/Ferguson)**

That the Minutes of the June 18, 2020 meeting of the Audit, Finance and Administration Committee be approved, as presented.

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins

(d) **DISCUSSION ITEMS (Item 8)**

(i) **Ward Specific Funding Initiatives Update as of December 31, 2019 (FCS20045) (City Wide) (Item 8.3)**

**(Johnson/Pearson)**

That Report FCS20045, respecting Ward Specific Funding Initiatives Update as of December 31, 2019, be **amended** by adding the following:

**(b) *That staff report back to the Audit, Finance & Administration Committee with additional information respecting Appendix D of Report FCS20045, Ward Specific Funding Initiatives Update as of December 31, 2019.***

**Result: Amendment CARRIED by a vote of 8 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins

(e) **GENERAL INFORMATION / OTHER BUSINESS (Item 11)**

(i) **Amendments to the Outstanding Business List (Added Item 11.1)**

**(Partridge/Ferguson)**

That the following amendment to the Outstanding Business List, be approved:

**(a) Item to be Removed (Item 11.1(a)):**

City Council Correspondence requesting that City Council give the City's volunteer citizen committees the option to resume their meetings virtually until it is safe for them to meet again in person

Added: June 24, 2020 at Council - Item 4.19

Completed: July 9, 2020 AF&A - Item 8.5

OBL Item: 20-F

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson

YES - Ward 15 Councillor Judi Partridge

YES - Ward 13 Councillor Arlene VanderBeek

YES - Ward 12 Councillor Lloyd Ferguson

YES - Ward 11 Councillor Brenda Johnson

NOT PRESENT - Ward 10 Councillor Maria Pearson

YES - Ward 9 Councillor Brad Clark

NOT PRESENT - Ward 5 Councillor Chad Collins

**(f) PRIVATE AND CONFIDENTIAL (Item 12)**

**(Clark/Pearson)**

That Committee move into Closed Session respecting Item 12.1, pursuant to Section 8.1, Sub-sections (a), (b), (d), and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (a), (b), (d), and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson

YES - Ward 15 Councillor Judi Partridge

YES - Ward 13 Councillor Arlene VanderBeek

YES - Ward 12 Councillor Lloyd Ferguson

YES - Ward 11 Councillor Brenda Johnson

YES - Ward 10 Councillor Maria Pearson

YES - Ward 9 Councillor Brad Clark

NOT PRESENT - Ward 5 Councillor Chad Collins

**(i) City Auditor Reporting of Serious Matters to Council (AUD20006)  
(City Wide) (Item 12.1)**

For disposition of this matter, refer to Item 6.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson

YES - Ward 15 Councillor Judi Partridge

YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
NOT PRESENT - Ward 5 Councillor Chad Collins

**(g) ADJOURNMENT (Item 13)**

**(Ferguson/Pearson)**

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 11:22 a.m.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Chair - Ward 1 Councillor Maureen Wilson  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark  
NOT PRESENT - Ward 5 Councillor Chad Collins

Respectfully submitted,

Councillor Wilson, Chair  
Audit, Finance and Administration  
Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk