



**City of Hamilton**  
**GENERAL ISSUES COMMITTEE**  
**AGENDA**

**Meeting #:** 20-010  
**Date:** July 6, 2020  
**Time:** 9:30 a.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's Website:

<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

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**1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**2. DECLARATIONS OF INTEREST**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1 March 20, 2020

3.2 June 15, 2020

**4. COMMUNICATIONS**

4.1 Correspondence from P. J. Mercanti, President, Hamilton2026, respecting the Commonwealth Games

Recommendation: Be received and referred to staff for appropriate action.

**5. CONSENT ITEMS**

5.1 Alectra Renewal Agreement (FCS19095(a)/LS19048(a)) (City Wide)

5.2 Commonwealth Games 2030 (PED19108(e)) (City Wide)

**6. PUBLIC HEARINGS / WRITTEN DELEGATIONS**

**7. STAFF PRESENTATIONS**

7.1 Placemaking Grant Pilot Program (PED20048) (City Wide)

7.2 CityLAB Annual Report (CM20006) (City Wide)

**8. DISCUSSION ITEMS**

8.1 Hamilton Tax Increment Program - 121 / 125 King Street East, Hamilton (PED20123) (Ward 2)

8.2 Tim Hortons Field - End Guard Anchor Repair-Replacement (PW20039(a)) (City Wide)

8.3 Red Hill Valley Parkway Inquiry Update (LS19036(b)) (City Wide)

**Discussion of Confidential Appendix "A" to this report in Closed Session, would be pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

**Please refer to Item 12.7 for Confidential Appendix "A" to Report LS19036(b).**

**9. MOTIONS**

**10. NOTICES OF MOTION**

## 11. GENERAL INFORMATION / OTHER BUSINESS

### 11.1 Amendments to the Outstanding Business List:

#### 11.1.a Items to be removed:

11.1.a.a Alectra Renewal Agreement (FCS19095(a) - LS19048(a) (City Wide)

(Addressed as Item 5.1 on this agenda - Report FCS19095(a)-LS19048(a))

11.1.a.b Commonwealth Games 2030 (PED19108(e)) (City Wide)

(Addressed on this agenda as Item 5.2 - PED19108(e))

## 12. PRIVATE AND CONFIDENTIAL

### 12.1 Closed Session Minutes - March 20, 2020

Pursuant to Section 8.1, Sub-sections (c), (d), (e), (f), (g) and (k) of the City's Procedural By-law 18-270, as amended; and, Section 239(2), Sub-sections (c), (d), (e), (f), (g) and (k) of the *Ontario Municipal Act*, 2001; as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a matter in respect of which a council, board committee or other body may hold a closed meeting under another Act; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

### 12.2 Closed Session Minutes - June 15, 2020

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 18-270, as amended; and, Section 239(2), Sub-section (c) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land by the municipality or local board.

12.3 Stadium Update – Legal Issues (LS20015/PW20039) (City Wide)

Pursuant to Section 8.1, Sub-sections (e), (f) and (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12.4 Application for Approval to Expropriate Property in Ward 15 (LS19026(a)) (Ward 15)

Pursuant to Section 8.1, Sub-sections (c) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (c) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land by the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

12.5 Downtown Entertainment Precinct Status Update (PED18168(e)) (City Wide)

Pursuant to Section 8.1, Sub-sections (c) and (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (c) and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land by the municipality or local board; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12.6 RHVP Litigation Update (LS20014) (City Wide)

Pursuant to Section 8.1, Sub-sections (e), (f) and (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12.7 Red Hill Valley Parkway Inquiry Update (LS19036(b)) (City Wide)

Discussion of Confidential Appendix "A" to this report in Closed Session, would be pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Please refer to Item 8.3 for public Report LS19036(b).

**13. ADJOURNMENT**



## **SPECIAL GENERAL ISSUES COMMITTEE MINUTES 20-008**

9:30 a.m.

Friday, March 20, 2020

Council Chambers

Hamilton City Hall

71 Main Street West

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**Present:** Mayor F. Eisenberger, Councillor J. P. Danko (Chair)  
Councillors J. Farr (Deputy Mayor), M. Wilson, N. Nann, S. Merulla,  
C. Collins, T. Jackson, B. Clark, M. Pearson, B. Johnson,  
T. Whitehead, J. Partridge

**Absent:** Councillors E. Pauls, L. Ferguson, A. VanderBeek – Self Isolation

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### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. 2019 Annual Drinking Water Report (PW20020) (City Wide) (Item 10.3)**

**(Eisenberger/Whitehead)**

That Report PW20020, respecting the 2019 Annual Drinking Water Report, be received.

**CARRIED**

**2. Agreement for Continued Supply of Raw Water to 690 Strathearne Avenue North (FCS18049(e)) (Ward 4) (Item 10.4)**

**(Merulla/Wilson)**

That Report FCS18049(e), respecting the Agreement for Continued Supply of Raw Water to 690 Strathearne Avenue North (Hamilton), be received.

**CARRIED**

**3. Ontario Works Funding Update - Employment Services (HSC20005(a)) (City Wide) (Item 10.5)**

**(Eisenberger/Partridge)**

That Report HSC20005(a), respecting the Ontario Works Funding Update - Employment Services, be received.

**CARRIED**

**4. Canada-Ontario Housing Benefit (HSC20013) (City Wide) (Item 10.6)****(Eisenberger/Partridge)**

- (a) That the General Manager of the Healthy and Safe Communities Department or his designate be authorized and directed to deliver and administer the Canada-Ontario Housing Benefit (COHB) and to execute all ancillary agreements and documents as may be required, with content satisfactory to the General Manager and in a form satisfactory to the City Solicitor;
- (b) That the General Manager of the Healthy and Safe Communities Department be authorized and directed to approve and revise any municipal program guidelines, approve any exceptions to the municipal program guidelines as special or unanticipated circumstances arise, as necessary to deliver and administer the Canada-Ontario Housing Benefit; and,
- (c) That the Outstanding Business List items identified as Opportunities and Flexibility of Existing Housing Programs and Hamilton Housing Benefits be considered complete and removed from the Emergency & Community Services Committee's Outstanding Business List.

**CARRIED****5. Electric Vehicle Charging Stations Update (PED18250(b)) (City Wide) (Item 10.7)****(Clark/Pearson)**

- (a) That the General Manager, Planning and Economic Development, or their designate, be authorized and directed to execute on behalf of the City a contribution agreement between the City and the Department of Natural Resources Canada (NRCan) with content acceptable to the General Manager, Planning and Economic Development and in a form satisfactory to the City Solicitor;
- (b) That Council approve the locations for the installation of up to 20 Electric Vehicle Chargers as listed in Appendix "A" attached to this Report as the target locations subject to confirmation of installation feasibility;
- (c) That the Director, Transportation Planning and Parking, or their designate, be authorized to make minor substitutions to the locations for installation or number of chargers per location, pending installation feasibility assessments;
- (d) That the estimated cost of \$252 K to purchase and install 20 chargers, after the NRCan rebate, be funded from the Parking Reserve 108021

(\$172 K) and through contributions from Ward Reserves on a pro-rated basis where the chargers are installed with the upset limits as follows; Ward 1 Reserve Account 108051 (\$8 K) , Ward 2 Reserve Account 108052 (\$32 K); Ward 3 Reserve Account 108053 (\$8 K), Ward 4 Reserve Account 108054 (\$8 K); Ward 8 Reserve Account 108058 (\$8 K), and Ward 13 Capital (Reserve) Account 3301609613 (\$16 K);

- (e) That a charge to use the Electric Vehicle stations be set at \$1 per hour for the first four hours, and \$4 for each subsequent hour to off-set the operating costs and to encourage turn-over of spaces;
- (f) That the Director, Transportation Planning and Parking, or their designate, be authorized to implement changes to Electric Vehicle charger pricing in municipal parking lots on an annual basis to reflect inflationary or other operating cost increases; and,
- (g) That the item respecting staff report back to the Planning Committee on locations and pricing structure, including what Hamilton's comparator municipalities are charging for the use of Electric Vehicle chargers be identified as complete and removed from the Planning Committee Outstanding Business List.

**CARRIED**

**6. Waterpark Reserve Funding Request (PW20014) (City Wide) (Item 10.8)**

**(Whitehead/Pearson)**

That the capital works required on the Eazy River Ride at Wild Waterworks to satisfy the Public Health Services order be funded from the Waterpark Operations Reserve (#112224) to an upset limit of \$530,000.

**CARRIED**

**7. Backlog in Processing Apportionment of Land Taxes (FCS20026) (City Wide) (Item 10.9)**

**(Whitehead/Pearson)**

That Report FCS20026, respecting the Backlog in Processing Apportionment of Land Taxes, be received.

**CARRIED**

**8. COVID-19 Emergency Delegated Authority (CM20004) (City Wide) (Item 10.10)**

**(Eisenberger/Partridge)**

- (a) That the Emergency Delegation Authority By-law, attached as Appendix "A", **as amended**, to Report CM20004, be passed; and,



- (b) That the By-law to Impose Late Payment Charges for Non-Payment of Taxes Amendment attached as Appendix "B" to CM20004, be passed; and,
- (c) That By-law No. 19-160 a By-Law to Establish Certain 2019 User Fees and Charges Amendment attached as Appendix "C" to Report CM20004, be passed.

**CARRIED**

**9. A By-law to Amend Section 9 of the Procedural By-Law 18-270 to Allow for Electronic Participation (Item 11.1)**

**(Eisenberger/Nann)**

WHEREAS, the COVID-19 virus has made it necessary for Council to amend Section 9 of the Procedural By-law, respecting Electronic Participation at Council and/or Committee Meetings during an emergency when attending in-person is not possible, to permit the electronic participation of members of Council at Council and/or Committee meetings;

THEREFORE, BE IT RESOLVED:

- (a) That the By-law to Amend By-law No. 18-270, the By-Law to Govern the Proceedings of Council and Committees of Council in the form attached hereto as Appendix "A", be enacted;
- (b) That the City Clerk be delegated the authority to establish procedures and take all steps necessary to facilitate electronic participation by members of Council in Council and/or Committee meetings held in the Council Chamber; and,
- (c) That staff be directed to install the necessary technology in the Council Chambers in order for members of Council to participate electronically at Council and/or Committee meetings held in the Council Chamber to be funded from Dept. ID 300100.

**CARRIED**

**10. Feasibility of Waiving of Penalties on Property Tax (Item 11.2)**

**(Clark/Partridge)**

That staff be directed to review the feasibility of waiving the penalties on property tax installments for property owners who may default on their April 30, 2020 property tax installment and report back to the General Issues Committee.

**11. Approval to Expropriate 70 Brant Street, Hamilton (PED19142(a)) (Ward 3)  
(Item 14.1)****(Nann/Eisenberger)**

- (a) That the Application of the City of Hamilton to expropriate the property known as 70 Brant Street, Hamilton, Part of Lot 9 and 10 and part of Water Lot in Sherman Inlet Con 1 Bar and Reserves 1 and 2 PL 32 Part 1 on 62R18342 (the "Lands"), be approved;
- (b) That the By-law, attached as Appendix "A" to Report PED19142(a), to expropriate the Lands, be enacted; and,
- (c) That Report PED19142(a) respecting the approval of Expropriation of Land by the City, remain confidential until completion of the real estate transaction.

**CARRIED****12. Consent and Assignment Agreement – Pier 22 Ground Lease (PED20036)  
(Ward 4) (Item 14.2)****(Merulla/Nann)**

- (a) That a Consent and Assignment of Lease Agreement between the City of Hamilton (City), Hamilton-Oshawa Port Authority (Assignor) and Great Lakes Port Management Inc. (Assignee), based on the existing terms and conditions of the Ground Lease between the City and Assignor, for the approximate five acres of land located on a portion of Pier 22, 1579 Burlington Avenue East, Hamilton, as depicted in Appendix "A" attached to Report PED20036 and such other terms and conditions deemed appropriate by the General Manager of Planning and Economic Development Department, be approved;
- (b) That the General Manager of Planning and Economic Development Department or designate, be authorized on behalf of the City of Hamilton, to execute the Consent and Assignment of Lease Agreement between the City of Hamilton (City), Hamilton-Oshawa Port Authority (Assignor) and Great Lakes Port Management Inc. (Assignee) for the approximate five acres of land located on a portion of Pier 22, 1579 Burlington Avenue East, Hamilton, as depicted in Appendix "A" attached to Report PED20036 as well as any related agreements, ancillary documents, consents, approvals and notices all in a form satisfactory to the City Solicitor;
- (c) That the City Solicitor be authorized to amend and waive such terms and conditions to the Ground Lease and Consent and Assignment of Lease Agreement, between the City of Hamilton (City), Hamilton-Oshawa Port Authority (Assignor) and Great Lakes Port Management Inc. (Assignee)

for the approximate five acres of land located on a portion of Pier 22, 1579 Burlington Avenue East, Hamilton, as depicted in Appendix "A" attached to Report PED20036 as she considers reasonable to give effect to this authorization and direction;

- (d) That Real Estate and Legal fees of \$1,500 for the Consent and Assignment of Lease Agreement, between the City of Hamilton (City), Hamilton-Oshawa Port Authority (Assignor) and Great Lakes Port Management Inc. (Assignee) for the approximate five acres of land located on a portion of Pier 22, 1579 Burlington Avenue East, Hamilton, as depicted in Appendix "A" attached to Report PED20036 be recovered from the Assignor and be credited to Account No. 53110-3560150200; and,
- (e) That Report PED20036, respecting a Consent and Assignment Agreement – Pier 22 Ground Lease remain confidential and not be released as a public document.

**CARRIED**

**13. Application for Approval to Expropriate Property in Ward 3 (PED20041 / LS20004 / PW20016) (Ward 3) (Item 14.3)**

**(Nann/Jackson)**

- (a) That the direction provided to staff in Closed Session, respecting Report PED20041/LS20004/PW20016, the Application for Approval to Expropriate Property in Ward 3, be approved;
- (b) That staff be directed and authorized to pursue grant and low-interest loans from the Federation of Canadian Municipalities for the purposes of the park development of the project lands including the properties, to allow for more of the existing funding to be used for the purposes of land acquisition;
- (c) That, should the City's submission for grant or low-interest loans from the Federation of Canadian Municipalities be approved, staff be directed to report back to the General Issues Committee to seek approval of a financing strategy, inclusive of future tax supported levy increases;
- (d) That the entirety of this Report PED20041/LS20004/PW20016 remain confidential save and except for any portions that need to be disclosed for the purposes of completing an expropriation at the discretion of the City Solicitor.
- (e) That the By-law to expropriate the Lands, attached as Appendix "A" to Report PED20041 / LS20004 / PW20016, be enacted; and,

- (f) That the complete Report PED19142(a) respecting the approval of Expropriation of Land by the City, remain confidential until completion of the real estate transaction.

**CARRIED**

**14. Canadian Union of Public Employees Union Local 1041, Ratification of Collective Agreement (HUR20006) (City Wide) (Item 14.4)**

**(Jackson/Eisenberger)**

- (a) That the tentative agreement reached on February 19, 2020, between the City of Hamilton and the Canadian Union of Public Employees, Local 1041 (CUPE 1041) representing 330 employees, be ratified by Council; and,
- (b) That Report HUR20006 respecting the Canadian Union of Public Employees, Local 1041, Ratification of Collective Agreement, remain confidential.

**CARRIED**

**15. Waterdown Bay - 392 Dundas Street East (LS20003 / PED20049) (Ward 15) (Item 14.5)**

**(Partridge/Pearson)**

- (a) That the General Manager, Finance and Corporate Services be authorized and directed to release funds of up to \$8 million for any parkland credit owing to the developer(s) for the Mountainview Heights Subdivision (Waterdown Bay);
- (b) That staff be directed to bring an information report back to the Planning Committee following negotiations with the developer and prior to the release of any funds to provide an update; and,
- (c) That Report LS20003/PED20049, respecting Waterdown Bay - 392 Dundas Street East, remain confidential.

**CARRIED**

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**10. DISCUSSION ITEMS**

10.10 COVID-19 Emergency Delegated Authority (CM20004) (City Wide)

12. NOTICES OF MOTION

- 12.1 To Amend Section 9 of the Procedural By-Law 18-270 to Allow for Electronic Participation

**(Johnson/Nann)**

That the agenda for the March 20, 2020 General Issues Committee meeting, be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

Councillor M. Wilson declared an interest to Item 14.5, respecting Report LS20003 / PED20049 – Waterdown Bay – 392 Dundas Street East, due to her spouse’s involvement in the project.

**(c) DISCUSSION ITEMS (Item 10)**

- (i) Amendment to Sub-section (a) to Report PED20053, respecting the Enbridge Gas Inc. Leave to Construct Application for the 2021 Dawn to Parkway Extension and Integrated Resource Planning Proposal (DEFERRED from the February 19, 2020 General Issues Committee)**

**(Danko/Whitehead)**

That the Amendment to Sub-section (a) to Report PED20053, respecting the Enbridge Gas Inc. Leave to Construct Application for the 2021 Dawn to Parkway Extension and Integrated Resource Planning Proposal, be DEFERRED to a future General Issues Committee meeting.

**CARRIED**

- (ii) COVID-19 Emergency Delegated Authority (CM20004) (City Wide) (Item 10.10)**

**(Clark/Johnson)**

Section 8 to Appendix “A” to Report CM20004, respecting COVID-19 Emergency Delegated Authority was amended by deleting the words “and to approve settlement” and “to the City Solicitor and Chief Planner” and replacing them with the words “**except**” and “**/Ontario Municipal Board**”, to read as follows:

8. Council delegates its authority to approve any legal settlements to the City Solicitor and the City Manager ~~and to approve settlement~~ **except** matters currently before the Local Planning Appeal Tribunal/**Ontario Municipal Board**.

The Motion above was **DEFEATED** on the following Standing Recorded Vote:

Yeas: Clark, Johnson, Whitehead, Pearson, Partridge  
Total: 5  
Nays: Collins, Nann, Eisenberger, Wilson Jackson, Merulla, Danko  
Total: 7  
Absent: Ferguson, VanderBeek, Farr, Pauls  
Total: 4

**(Partridge/Clark)**

Section 6(b) to Appendix "A" to Report CM20004, respecting COVID-19 Emergency Delegated Authority was amended by adding the words "**up to a maximum of \$500,000**", to read as follows:

6. Delegation

- (b) Approval Authority to the City Manager to incur any expenditures or liabilities over \$250,000 **up to a maximum of \$500,000**.

The Motion above was **DEFEATED** on the following Standing Recorded Vote:

Yeas: Partridge, Clark, Whitehead, Pearson, Jackson, Merulla  
Total: 6  
Nays: Collins, Johnson, Nann, Eisenberger, Wilson, Danko  
Total: 6  
Absent: Ferguson, VanderBeek, Farr, Pauls  
Total: 4

**(Eisenberger/Clark)**

Section 6(d) to Appendix "A" to Report CM20004, respecting COVID-19 Emergency Delegated Authority was amended by adding the words "**only when Committee or Council is unable to meet**", to read as follows:

- (d) to exercise any discretionary corporate actions in response to unforeseen circumstances that arise due to the COVID-19 (Novel Coronavirus) pandemic and to exercise delegated authority where such authority has not already been provided by Council until the end of the COVID-19 (Novel Coronavirus) pandemic, **only when Committee or Council is unable to meet**.

**AMENDMENT CARRIED**

**(d) NOTICES OF MOTION (Item 12)**

Mayor Eisenberger introduced a Notice of Motion respecting a By-law to Amend Section 9 of the Procedural By-Law 18-270, as amended, to Allow for Electronic Participation.

**(i) A By-law to Amend Section 9 of the Procedural By-Law 18-270 to Allow for Electronic Participation (Item 12.1)**

**(Eisenberger/Jackson)**

That the Rules of Order be waived to allow for the introduction of a Motion to Amend Section 9 of the Procedural By-law 18-270, as amended, to Allow for Electronic Participation.

**CARRIED**

**(Eisenberger/Nann)**

WHEREAS, By-law 07-351, a By-Law to Adopt and Maintain a Policy with Respect to the Provision of Public Notice, requires that public notice is required to advise of a Committee meeting to consider the enactment of a procedure by-law in the form of one notice published in a newspaper a minimum of 14 days prior to the Committee meeting; and,

WHEREAS, By-law 07-351, a By-Law to Adopt and Maintain a Policy with Respect to the Provision of Public Notice also notes that Council may direct that other notice is to be given as Council considers adequate and when the City Manager determines that an emergency situation exists;

THEREFORE, BE IT RESOLVED:

That Council waive the notice provision within By-law 07-351, a By-Law to Adopt and Maintain a Policy with Respect to the Provision of Public Notice in order for an amendment to be made to Section 9 of the Procedural By-law, effective immediately.

**CARRIED**

For disposition of this matter, please refer to Item 9.

**(e) PRIVATE & CONFIDENTIAL (Item 14)**

**(Clark/Pearson)**

That Committee move into Closed Session respecting Items 14.1 to 14.5, pursuant to Section 8.1, Sub-sections (c), (d), (e), (f), (g) and (k) of the City's Procedural By-law 18-270, as amended; and, Section 239(2), Sub-sections (b), (c), (d), (e), (f), (g) and (k) of the *Ontario Municipal Act, 2001*; as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of

land by the municipality or local board; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a matter in respect of which a council, board committee or other body may hold a closed meeting under another Act; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**CARRIED**

**(f) ADJOURNMENT (Item 15)**

**(Pearson/Nann)**

That there being no further business, the General Issues Committee be adjourned at 1:34 p.m.

**CARRIED**

Respectfully submitted,

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Councillor J. P. Danko  
Chair, General Issues Committee

Stephanie Paparella  
Legislative Coordinator,  
Office of the City Clerk





## GENERAL ISSUES COMMITTEE MINUTES 20-009

9:30 a.m.

Monday, June 15, 2020

Due to COVID 19 this meeting was Livestreamed only

**Present:** Mayor F. Eisenberger, Deputy Mayor T. Jackson (Chair)  
Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, C. Collins,  
E. Pauls, J. P. Danko, B. Clark, B. Johnson, M. Pearson, L. Ferguson,  
A. VanderBeek, J. Partridge

**Absent:** Councillor T. Whitehead - Personal

### THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

**1. Director Resignation - Hamilton Farmers' Market (CM20005) (City Wide)  
(Item 5.1)**

**(Merulla/Collins)**

That Report CM20005, respecting the Director Resignation - Hamilton Farmers' Market, be received.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Ninder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**Council – June 24, 2020**

**2. Economic Impacts of Live Music Sector: Hamilton Music Venue Research (PED20112) (City Wide) (Item 5.2)**

**(Merulla/Collins)**

That Report PED20112, respecting the Economic Impacts of Live Music Sector: Hamilton Music Venue Research, be received.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**3. Financial Implications of COVID-19 Response (FCS20040(a)) (City Wide) (Item 7.1)**

**(Ferguson/Clark)**

- (a) That staff be directed to report back to the General Issues Committee on additional cost containment measures that could be implemented to limit the potential 2020 budget deficit resulting from the COVID-19 response;
- (b) That the capital projects to be considered for delay / deferral, in Appendix "A" attached to Report FCS20040(a), as potential sources to offset the anticipated COVID-19 related deficit, be received as information;
- (c) That the General Manager of Finance and Corporate Services be authorized and directed to transfer the \$1,144,000 of Capital Levy funds related to ongoing capital projects with surplus funding identified in Appendix "A" attached to Report FCS20040(a) to a new COVID-19 Reserve;

- (d) That the General Manager of Finance and Corporate Services be authorized and directed to close the completed and / or cancelled capital projects identified in Appendix “A” attached to Report FCS20040(a), in accordance with the Capital Projects Closing and Monitoring Policy;
- (e) That the Federal Government be requested to provide a one-time increase of \$32.6 M to the Federal Gas Tax allocation for 2020 and that the Federal Government provide allowance for gas tax funding to offset previously approved capital works that have not been substantially completed, pursuant to the eligibility requirements in the Administrative Agreement on the Federal Gas Tax Fund;
- (f) That staff, subject to the provision of a one-time transfer payment of \$32.6 M of Federal Gas Tax funds, be directed to apply such funds against open capital projects that have not been substantially completed and direct the subsequent available municipal funds to a new COVID-19 Reserve;
- (g) That staff be directed to report back to the General Issues Committee with a revised 2020 tax supported capital financing strategy that utilizes \$11.2 M of uncommitted Federal Gas Tax Reserve funding in the place of Capital Levy funds, with the intent to free up additional funding to offset COVID-19 financial pressures;
- (h) That staff be directed to report back to the General Issues Committee with recommendations related to adjustments to the 2021 Tax and Rate Operating and Capital Budgets process and timelines;
- (i) That the General Manager of Finance and Corporate Services be directed to report back on the potential of transferring funding from the following Reserves to address the 2020 forecasted year-end tax supported operating budget deficit, complete with effects to the existing infrastructure deficit:
  - (i) Parking Capital Reserve (108021);
  - (ii) Building Permit Fees Revolving Fund (104050);
  - (iii) Development Fees Stabilization Reserve (110086);
  - (iv) Social Housing Transition Reserve (112244);
  - (v) Four Pad Arena Stabilization Reserve (110049);
  - (vi) OW Stabilization Reserve (110044);
  - (vii) Public Health Services Reserves (112219);
  - (viii) Airport Capital Reserve (108043);
  - (ix) H.E.F. – Capital Projects Reserve (100025); and,
  - (x) Red Light Camera Project Reserve (112203); and,

- (j) That the City Clerk be directed to forward Report FCS20040(a), respecting the Financial Implications of the COVID-19 Response, to local Members of Parliament, local Members of Provincial Parliament, the Federation of Canadian Municipalities and the Association of Municipalities Ontario.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

#### **4. Our People Survey (HUR20008) (City Wide) (Item 8.1)**

**(Clark/Pearson)**

That the rescheduling of the second Our People Survey, along with all associated communications and activities required, from Fall 2020 to Fall 2021, be approved.

**Result: Motion CARRIED by a vote of 13 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
ABSENT	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson

YES - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 ABSENT - Ward 14 Councillor Terry Whitehead  
 YES - Ward 15 Councillor Judy Partridge

**5. Pilot Program, Partnership Between Hamilton Civic Museums and the Hamilton Public Library (HPL) for Free Museum Admission (PED20069) (City Wide) (Item 8.2)**

**(Merulla/Pearson)**

- (a) That a two-year extension, until March 25, 2022, of the program that allows Hamilton Public Library (HPL) cardholders free general admission to any of the City of Hamilton's operated museums, be approved; and,
- (b) That staff be directed to continue to monitor the impact of this program on Hamilton Civic Museums' revenue, attendance and visitor demographics and report back to the General Issues Committee.

**Result: Motion CARRIED by a vote of 13 to 0, as follows:**

YES - Mayor Fred Eisenberger  
 YES - Ward 1 Councillor Maureen Wilson  
 ABSENT - Ward 2 Councillor Jason Farr  
 ABSENT - Ward 3 Councillor Nrinde Nann  
 YES - Ward 4 Councillor Sam Merulla  
 YES - Ward 5 Councillor Chad Collins  
 YES - Ward 6 Councillor Tom Jackson, Deputy Mayor  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor J. P. Danko  
 YES - Ward 9 Councillor Brad Clark  
 YES - Ward 10 Councillor Maria Pearson  
 YES - Ward 11 Councillor Brenda Johnson  
 YES - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 ABSENT - Ward 14 Councillor Terry Whitehead  
 YES - Ward 15 Councillor Judy Partridge

**6. Advisory Committee for Persons with Disabilities Report 20-003, March 10, 2020 (Item 8.3)**

**(Eisenberger/Nann)**

**(a) Installation of Urban Braille along Cannon Street East (PW20018) (Ward 2) (Outstanding Business List Item) (Item 10.1)**

WHEREAS, urban braille is a system of tactile information serving the needs of people with vision loss by using both colour and texture contrast to provide warning signals and clues related to orientation;

WHEREAS, a number of people with disabilities (especially with visual limitations) live in the Cannon Street area;

WHEREAS, existing urban braille at the corners do not include all accessible features at the three heavily used intersections on Cannon Street East at Wellington Street North, Catherine Street North, and John Street North;

WHEREAS, City staff determined that it is feasible to install urban braille at all four corners of the intersection at Cannon Street East/Catherine Street North and Cannon Street East/John Street North and at three corners (North East, South East, and North West) of the intersection at Cannon Street East/Wellington Street North; and,

WHEREAS, urban braille is already installed at the South West corner of the intersection at Cannon Street East/Wellington Street North with the exception of the tactile strip due to an existing hydro manhole located in the sidewalk;

THEREFORE, BE IT RESOLVED:

That urban braille, including 150mm shorelines, street name plates, and tactile strips with directional lines be installed at all four corners of the intersection at Cannon Street East/Catherine Street North and Cannon Street East/John Street North and at three corners (North East, South East, and North West) of the intersection at Cannon Street East/Wellington Street North, as per City of Hamilton drawing no. RD-124 detail (Urban Braille Sidewalk – Typical Details (Size 24” x 36’’)).

**(b) Inaugural Public Meeting of Accessibility Standards Canada (Added Item 10.4)**

WHEREAS, Accessibility Standards Canada will host its first ever annual public meeting where the Board of Directors will meet the Canadian public for the first time;

WHEREAS, the event will also act as the official launch of Accessibility Standards Canada; and,

WHEREAS, the event is scheduled on Monday, April 6, 2020 from 1:00 p.m. to 7:00 p.m. at the Marriott Downtown at CF Toronto Eaton Centre (525 Bay Street, Toronto);

THEREFORE, BE IT RESOLVED:

That the following Members be approved to represent the Advisory Committee for Persons with Disabilities at the public meeting of Accessibility Standards Canada on April 6, 2020 with the transportation costs to be funded from the Advisory Committee for Persons with Disabilities 2020 approved budget for conferences and related travel expenses, to an upset limit of \$1,000:

- (i) Jayne Cardno
- (ii) Michele Dent
- (iii) James Kemp
- (iv) Paula Kilburn
- (v) Aznive Mallett
- (vi) Tom Manzuk
- (vii) Mark McNeil

**(c) Overview of Meeting with the Mayor, Chief of Police, and City Manager (Item 13.6)**

WHEREAS, the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) requires municipalities with populations in excess of 10,000 to establish an accessibility advisory committee (section 29(1));

WHEREAS, the primary role of such committees is to advise municipal Councils on their accessibility plans and review of site plans (section 29(4));

WHEREAS, the City of Hamilton's Advisory Committee for Persons with Disabilities provides recommendations and advice to City Council and City staff on matters of disability and accessibility as requested, per the Committee's Terms of Reference;

WHEREAS, the Advisory Committee for Persons with Disabilities has been without a Council representative since May 22, 2019; and,

WHEREAS, the appointment and presence of a City Councillor to the Committee would be an endorsement of the work of the Committee and would be of great value to both the Committee and Council;

THEREFORE, BE IT RESOLVED:

- (a) That the Advisory Committee for Persons with Disabilities respectfully requests that City Council assign a Council representative to the Committee; and,
  - (b) That the Council representative attend regular monthly meetings of the Advisory Committee for Persons with Disabilities for the balance of the Term of Council.
- (d) Hamilton Street Railway (HSR) Municipal Bus Service Cuts (Added Item 13.9)**

WHEREAS, on March 4, 2020, the General Issues Committee (Budget) approved service adjustments, including a cut of 19,000 hours, to Hamilton Street Railway (HSR) "underperforming" municipal bus service routes;

WHEREAS, cutting 19,000 hours of municipal bus service routes puts pressure on both the disabled community and DARTS (Disabled and Aged Regional Transit System); and,

WHEREAS, the decision was made without consultation of the disabled community which goes against the principals and values of an equity, diversity and inclusion (EDI) framework;

THEREFORE, BE IT RESOLVED:

That the Advisory Committee for Persons with Disabilities respectfully requests that City Council consult the Committee respecting service adjustments to Hamilton Street Railway (HSR) municipal bus service routes.

**Result: Motion CARRIED by a vote of 13 to 1, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla



YES	-	Ward 5	Councillor Chad Collins
YES	-	Ward 6	Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7	Councillor Esther Pauls
YES	-	Ward 8	Councillor J. P. Danko
YES	-	Ward 9	Councillor Brad Clark
YES	-	Ward 10	Councillor Maria Pearson
YES	-	Ward 11	Councillor Brenda Johnson
NO	-	Ward 12	Councillor Lloyd Ferguson
ABSENT	-	Ward 13	Councillor Arlene VanderBeek
YES	-	Ward 14	Councillor Terry Whitehead
YES	-	Ward 15	Councillor Judy Partridge

**7. Transit Area Rating Review Sub-Committee Report 20-001, February 25, 2020 (Item 8.4)**

**(Merulla/Partridge)**

**(a) Appointment of Sub-Committee Chair and Vice-Chair for 2020 (Item 1)**

- (i) That Councillor Whitehead be appointed as Chair of the Transit Area Rating Review Sub-Committee for 2020; and,
- (ii) That Councillor Pauls be appointed as Vice-Chair of the Transit Area Rating Review Sub-Committee for 2020.

**(b) Transit Service Levels, Demand and Growth Opportunities by Ward (PW19026) (City Wide) (referred from the General Issues Committee on February 28, 2019) (Item 7.1)**

That Report PW19026, respecting Transit Service Levels, Demand and Growth Opportunities by Ward, be received.

**(c) Transit Area Rating Methodology Review (FCS19094) (City Wide) (Item 9.1)**

- (i) That Report FCS19094, respecting Transit Area Rating Methodology Review, be received; and,
- (ii) That no action be taken to review the possibility of the area rating net benefit to Wards 1 to 8 being used for public transit city-wide.

**(d) Amendment to the Transit Area Rating Review Sub-Committee's Terms of Reference (Item 11.1)**

- (i) That Sections 1(a) and (d) of the Terms of Reference for the Transit Area Rating Review Sub-Committee, be amended to update timelines as follows:
- (1) To evaluate options for rebalancing area rating for transit for the 2021 budget process, including enhanced service levels that align with the overall City Transit Strategy.
  - (2) To incorporate any changes into the 2021 budget process the Sub-Committee should complete its recommendations by December of 2020.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
NO	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**8. Public Works - Capital Projects Status Report as of December 31, 2019 (FCS19077(b)) (City Wide) (Item 8.5)**

**(Pearson/Collins)**

- (a) That the Capital Projects Status Report, Public Works Tax Supported Projects, as of December 31, 2019, attached as Appendix "A" to Report FCS19077(b), be received; and,
- (b) That the Capital Projects Status Report, Public Works Rate Supported Projects, as of December 31, 2019, attached as Appendix "B" to Report FCS19077(b), be received.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**9. Capital Project Closing Report as of December 31, 2019 FCS19078(b) (City Wide) (Item 8.6)**

**(Pearson/Danko)**

- (a) That the General Manager of Finance and Corporate Services be authorized and directed to transfer \$284,209 to the Unallocated Capital Levy Reserve (108020) and \$11,744 from other sources, as outlined in Appendix "A" attached to Report FCS19078(b);
- (b) That the General Manager of Finance and Corporate Services be authorized and directed to close the completed and / or cancelled capital projects listed in Appendix "B" attached to Report FCS19078(b), in accordance with the Capital Projects Closing and Monitoring Policy;
- (c) That Appendix "C" attached to Report FCS19078(b), Capital Projects Budget Appropriations, for the period covering October 1, 2019 through December 31, 2019, be received for information; and,
- (d) That the General Manager of Finance and Corporate Services be authorized and directed to borrow funds from the Unallocated Capital Levy Reserve (108020) for projects with outstanding internal loan obligations, outlined in Appendix "D" attached to Report FCS19078(b), and that previously approved Operating Budget annual principal and interest payments to the Capital projects be directed towards repayment of the Unallocated Capital Levy Reserve (108020).

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**10. Capital Projects Status Report (Excluding Public Works) as of December 31, 2019 (FCS19079(b)) (City Wide) (Item 8.7)**

**(Danko/Pauls)**

That the Capital Projects Status Report (excluding Public Works), as of December 31, 2019, attached as Appendix "A" to Report FCS19079(b), be received.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**11. Environmental Remediation and Site Enhancement (ERASE)  
Redevelopment Grant Application, 575 Woodward Avenue, ERG-19-03  
(PED20113) (Ward 4) (Item 8.8)**

**(Merulla/Johnson)**

- (a) That Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application ERG-19-03, submitted by Losani Homes (1998) Ltd., owner of the property at 575 Woodward Avenue, for an ERASE Redevelopment Grant not to exceed \$386,975, the actual cost of the remediation over a maximum of two years, be authorized and approved in accordance with the terms and conditions of the ERASE Redevelopment Agreement;
- (b) That the Mayor and City Clerk be authorized and directed to execute the Environmental Remediation and Site Enhancement (ERASE) Redevelopment Agreement together with any ancillary documentation required, to effect Recommendation (a) of Report PED20113, in a form satisfactory to the City Solicitor; and,
- (c) That the General Manager of the Planning and Economic Development Department be authorized and directed to approve and execute any grant amending agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant, as approved by City Council, are maintained.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**12. Amending Physical Distancing By-law and Administrative Penalties By-law (LS20017) (City Wide) (Item 8.9)**

**(Eisenberger/VanderBeek)**

That the amending by-law attached as Appendix “A” to Report LS20017, which amends both the Physical Distancing By-law (By-law 20-056) and the Administrative Penalties By-law (By-law 17-225) and which has been prepared in a form satisfactory to the City Solicitor, be enacted and effective immediately.

**Result: Motion CARRIED by a vote of 13 to 1, as follows:**

YES	-	Mayor Fred Eisenberger
NO	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**13. Acquisition of Part of 352 Mountain Brow Road (PED20111) (Ward 15) (Item 12.3)**

**(Partridge/Collins)**

- (a) That an Option to Purchase, scheduled to close on September 2, 2020 for the acquisition of part of the land municipally known as 352 Mountain Brow Road, Hamilton, as described and shown in Appendix “A” attached to Report PED20111, based substantially on the Terms and Conditions attached as Appendix “B” to Report PED20111, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved and completed;
- (b) That all costs related to the acquisition of Part of 352 Mountain Brow Road be charged to Project ID No. 4031280288 including total compensation as outlined in Appendix “B” to Report PED20111;

- (c) That the sum of \$30,810 be funded from Project ID No. 4031280288 and be credited to Dept. ID No. 812036 (Real Estate – Admin Recovery) for recovery of expenses including Real Estate and Legal administration fees related to the acquisition of Part of 352 Mountain Brow Road;
- (d) That the City Solicitor be authorized to complete the transaction on behalf of the City, related to the acquisition of Part of 352 Mountain Brow Road, including paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as she considers reasonable;
- (e) That the Mayor and Clerk be authorized and directed to execute the necessary documents, related to the acquisition of Part of 352 Mountain Brow Road, in a form satisfactory to the City Solicitor; and,
- (f) That Report PED20111, respecting the Acquisition of Part of 352 Mountain Brow Road, Hamilton and its appendices, remain confidential until completion of the real estate transaction.

**Result: Motion CARRIED by a vote of 13 to 1, as follows:**

ABSENT	-	Mayor Fred Eisenberger
NO	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**7. ADDED STAFF PRESENTATIONS**

- 7.1 Financial Implications of COVID-19 Response (FCS20040(a)) (City Wide)

**8. ADDED DISCUSSION ITEMS**

- 8.9 Amending Physical Distancing By-law and Administrative Penalties By-law (LS20017) (City Wide)

**(Eisenberger/Pearson)**

That the agenda for the June 15, 2020 General Issues Committee meeting, be approved, as amended.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were none declared.



**(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 3)**

**(i) February 7, 13 and 19, 2020 (Items 3.1, 3.2 and 3.3)**

**(Partridge/Pauls)**

That the February 7, 13 and 19, 2020 minutes of the General Issues Committee meetings be approved, as presented.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**(d) STAFF PRESENTATIONS (Item 7)**

**(i) Financial Implications of COVID-19 Response (FCS20040(a)) (City Wide) (Item 7.1)**

Mike Zegarac, General Manager, Finance & Corporate Services, provided a PowerPoint presentation respecting Report FCS20040(a), Financial Implications of COVID-19 Response.

**(Ferguson/Pearson)**

That the presentation, respecting Report FCS20040(a), Financial Implications of COVID-19 Response, be received.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr

YES	-	Ward 3	Councillor Nrinder Nann
YES	-	Ward 4	Councillor Sam Merulla
YES	-	Ward 5	Councillor Chad Collins
YES	-	Ward 6	Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7	Councillor Esther Pauls
YES	-	Ward 8	Councillor J. P. Danko
YES	-	Ward 9	Councillor Brad Clark
YES	-	Ward 10	Councillor Maria Pearson
YES	-	Ward 11	Councillor Brenda Johnson
YES	-	Ward 12	Councillor Lloyd Ferguson
YES	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
YES	-	Ward 15	Councillor Judy Partridge

For disposition of this matter, please see Item 3.

**(e) MOTIONS (Item 9)**

**(i) Hamilton Farmers' Market Governance (Item 9.1)**

**(Clark/Collins)**

That the Motion respecting the Hamilton Farmers' Market Governance Model, be DEFERRED to a future General Issues Committee meeting.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**(f) GENERAL INFORMATION / OTHER BUSINESS (Item 11)****(i) Amendments to the Outstanding Business List (Item 11.1)****(Clark/Collins)**

That the following amendments to the General Issues Committee's Outstanding Business List, be approved, as follows:

**(a) Proposed New Due Dates:**

- (1) Code of Conduct for Council - Appointed Citizen Members of External Boards and Agencies (Item 11.1.a.a)  
Current Due Date: February 19, 2020  
Proposed New Due Date: September 23, 2020
- (2) Revenue Enhancement Opportunities at the John C. Munro International Airport (Item 11.1.a.b)  
Current Due Date: March 25, 2020  
Proposed New Due Date: August 10, 2020
- (3) Update on Request for Information – Downtown Parking Structure (PED16105 and PED15183) (Item 11.1.a.c)  
Current Due Date: September 8, 2020  
Proposed New Due Date: November 4, 2020
- (4) Pier 8 Development Opportunity RFP – Summary of the 4 Proposals (Item 11.1.a.d)  
Current Due Date: February 19, 2020  
Proposed New Due Date: August 10, 2020
- (5) Outline of the Costs of the exclusions outlined in Report PW18064 (AODA) (Item 11.1.a.e)  
Current Due Date: March 25, 2020  
Proposed Due Date: November 18, 2020
- (6) Parkland Acquisition Strategy (Item 11.1.a.f)  
Current Due Date: December 9, 2020  
Proposed New Due Date: December 8, 2021
- (7) Multi-Purpose Community Hub for Diverse & Marginalized Communities – Business Case (Item 11.1.a.g)  
Current Due Date: June 15, 2020  
Proposed New Due Date: October 7, 2020

- (8) Annual Review of the Municipal Funding Program - Synapse Life Sciences Consortium (Item 11.1.a.h)  
Current Due Date: April 8, 2020  
Proposed New Due Date: July 6, 2020
- (9) Innovation Factory Request for Funding Renewal Option  
Current Due Date: June 15, 2020 (Item 11.1.a.i)  
Proposed New Due Date: July 6, 2020
- (10) Review of Possible Methods to Assist Prospective Purchasers to better Understand Special Zoning and land Use Restrictions on the Pleasant View Survey Lands (Item 11.1.a.j)  
Current Due Date: March 25, 2020  
Proposed New Due Date: October 21, 2020
- (11) CityLab Pilot Project Annual Update (Item 11.1.a.k)  
Current Due Date: May 20, 2020  
Proposed New Due Date: July 6, 2020
- (12) Hamilton Home Energy Retrofit Opportunity (HERO Program)  
Current Due Date: June 15, 2020 (Item 11.1.a.l)  
Proposed New Due Date: December 9, 2020
- (13) Establishing a Gender and Equity Lens - Housing (Item 11.1.a.m)  
Current Due Date: June 15, 2020  
Proposed New Due Date: December 9, 2020 Page 4 of 8
- (14) Status Update respecting the Implementation of the Equity, Diversity and Inclusion Process Current Due Date: June 15, 2020 Proposed New Due Date: December 9, 2020 (Item 11.1.a.n)

**(b) Items to be Removed (Item 11.1.b)**

- (1) Art in Public Places (Addressed at the June 3, 2020 Council as Item 5.4(a) - Report PED20068) (11.1.b.a)
- (2) Free Museum Visits to Hamilton Public Library Holders (Pilot) (Addressed as Item 8.2 on this agenda - Report PED20069) (11.1.b.b)

- (3) Proposal for the Adaptive Re-Use of Balfour House/Chedoke Estate (Addressed at the February 19, 2020 GIC as Item 10.1 - Report PED19168(a)) (11.1.b.c)
- (4) Waiver of Park and Insurance Fees for Easter Egg Hunts and Like Events (Addressed at the February 19, 2020 as Item 10.3 - Report HSC20008) (11.1.b.d)
- (5) Policy on Standard Terms and Conditions to be Incorporated in City Lease Agreements Consistent with the City's Equity and Inclusion Policy (Addressed at the February 19, 2020 GIC as Item 10.11 - Report LS20007/HUR20005) (11.1.b.e)
- (6) Accounting of All Light Rail Transit Expenditures (Project no longer active.) (11.1.b.f)
- (7) CR-01 – Zoning Officer / Enforcement Officer in Wards 9 and 11 (Pilot project is longer required, as staff were able to create the position through retirement, reorganization; and, the position is no longer specific to the pilot.) (11.1.b.ga)
- (8) Feasibility of Locating a New Arena on the Hamilton Mountain (Limeridge Mall) (Addressed at the January 15, 2020 GIC as Item 10.13 - Report PED20008) (11.1.b.h)
- (9) Hosting Proposal – 2030 Commonwealth Games Bid (Addressed at the February 19, 2020 GIC as Item 9.2 - Report (PED19108(d)) (11.1.b.i)
- (10) 2030 Commonwealth Games - Assessment of the Proposal against the City's Master Plans and Approved Ten-Year Capital Plan (Addressed at the February 19, 2020 GIC as Item 9.2 - Report (PED19108(d)) (11.1.b.j)
- (11) 2030 Commonwealth Games – Governance (Addressed at the February 19, 2020 GIC as Item 9.2 - Report (PED19108(d)) (11.1.b.a)
- (12) 2030 Commonwealth Games – Indemnification of the City (Addressed at the February 19, 2020 GIC as Item 9.2 - Report (PED19108(d)) (11.1.b.a)
- (13) 2030 Commonwealth Games Bid - Review of the financial model contained in the potential Hosting Proposal 2 (Addressed at the February 19, 2020 GIC as Item 9.2 - Report (PED19108(d)) (11.1.b.a)

- (14) 2030 Commonwealth Games Bid - Potential Implications of the Municipal Share of Hosting the Games (Addressed at the February 19, 2020 GIC as Item 9.2 - Report (PED19108(d)) (11.1.b.an
- (15) Hosting Proposal – 2030 Commonwealth Games Bid - Inclusion of the Entertainment District Facilities in the Bid (Addressed at the February 19, 2020 GIC as Item 9.2 - Report (PED19108(d)) (11.1.b.o)
- (16) Sub-section (a) to Report PED20053, Enbridge Gas Inc. Leave to Construct Application for the 2021 Dawn to Parkway Extension and Integrated Resource Planning Proposal (Addressed at the April 29, 2020 Council meeting as Item 5.4(c)) (11.1.b.p)
- (17) Geographic Information System (GIS) Access for Councillors (Addressed at the February 2020 Council meeting. IPC and MPAC invited to attend future GIC.) (11.1.b.q)
- (18) Conservation Authorities Act Review (Addressed at the January 21, 2020 GIC as Item 1 - Report FCS20011) (11.1.b.r)
- (19) Pending Litigation Matters and Associated Liabilities (Addressed as Item 9.2 at the June 3, 2020 Council (COW) - Report LS20006) (11.1.b.s)
- (20) Correspondence from Di Censo respecting her resignation from the Hamilton Farmers' Market Board of Directors (Addressed as Item 5.1 on this agenda - Report CM20005) (11.1.b.t)
- (21) User Fees and User Fee Waivers (Addressed at the December 4, 2019 GIC as Item 17 - Report FCS19092) (11.1.b.u)
- (22) Potential Regulatory Litigation Matter (Chedoke Creek) (Addressed at the April 29, 2020 Council as Item 5.1(a) - Report PW19008(h)) (11.1.b.v)
- (23) Feasibility of Waiving Penalties on Property Tax (Addressed at the April 8, 2020 Council as Item 5.3(a) - Report FCS20038) (11.1.b.w)

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
ABSENT	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
YES	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**(g) PRIVATE & CONFIDENTIAL (Item 12)**

**(i) Closed Session Minutes – February 13 and 19, 2020 (Items 12.1 and 12.2)**

**(Ferguson/Johnson)**

- (a) That the Closed Session Minutes of the February 13, 2020 and February 19, 2020 General Issues Committee meetings, be approved, as presented; and,
- (b) That the Closed Session Minutes of the of the February 13, 2020 and February 19, 2020 General Issues Committee meetings remain confidential.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

ABSENT	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark

YES	-	Ward 10	Councillor Maria Pearson
YES	-	Ward 11	Councillor Brenda Johnson
YES	-	Ward 12	Councillor Lloyd Ferguson
YES	-	Ward 13	Councillor Arlene VanderBeek
ABSENT	-	Ward 14	Councillor Terry Whitehead
YES	-	Ward 15	Councillor Judy Partridge

**(Pearson/Wilson)**

That Committee move into Closed Session respecting Item 12.3, pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 18-270, as amended; and, Section 239(2), Sub-section (c) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land by the municipality or local board.

**Result: Motion CARRIED by a vote of 13 to 1, as follows:**

ABSENT	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr
YES	-	Ward 3 Councillor Nrinder Nann
YES	-	Ward 4 Councillor Sam Merulla
YES	-	Ward 5 Councillor Chad Collins
YES	-	Ward 6 Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7 Councillor Esther Pauls
YES	-	Ward 8 Councillor J. P. Danko
YES	-	Ward 9 Councillor Brad Clark
YES	-	Ward 10 Councillor Maria Pearson
NO	-	Ward 11 Councillor Brenda Johnson
YES	-	Ward 12 Councillor Lloyd Ferguson
YES	-	Ward 13 Councillor Arlene VanderBeek
ABSENT	-	Ward 14 Councillor Terry Whitehead
YES	-	Ward 15 Councillor Judy Partridge

**(h) ADJOURNMENT (Item 13)**

**(Nann/Wilson)**

That there being no further business, the General Issues Committee be adjourned at 3:37 p.m.

**Result: Motion CARRIED by a vote of 13 to 0, as follows:**

ABSENT	-	Mayor Fred Eisenberger
YES	-	Ward 1 Councillor Maureen Wilson
YES	-	Ward 2 Councillor Jason Farr



**General Issues Committee  
Minutes 20-009**

**June 15, 2020  
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YES	-	Ward 3	Councillor Nrinder Nann
YES	-	Ward 4	Councillor Sam Merulla
ABSENT	-	Ward 5	Councillor Chad Collins
YES	-	Ward 6	Councillor Tom Jackson, Deputy Mayor
YES	-	Ward 7	Councillor Esther Pauls
YES	-	Ward 8	Councillor J. P. Danko
YES	-	Ward 9	Councillor Brad Clark
YES	-	Ward 10	Councillor Maria Pearson
YES	-	Ward 11	Councillor Brenda Johnson
YES	-	Ward 12	Councillor Lloyd Ferguson
YES	-	Ward 13	Councillor Arlene VanderBeek
ABSENT	-	Ward 14	Councillor Terry Whitehead
YES	-	Ward 15	Councillor Judy Partridge

Respectfully submitted,

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Deputy Mayor Tom Jackson  
Chair, General Issues Committee

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Stephanie Paparella  
Legislative Coordinator,  
Office of the City Clerk



**Hamilton2026 Commonwealth Bid Corporation**

11 James Street North Suite 300 Hamilton, Ontario Canada L8K 2K3

[www.hamilton2026.ca](http://www.hamilton2026.ca)

June 29, 2020

TO: Mayor and Members of the General Issues Committee of the City of Hamilton

Dear Mr. Mayor and Members of the General Issues Committee:

I am writing to provide to you correspondence from Mr. Brian MacPherson, President of Commonwealth Sport Canada, and Dame Louise Martin, President of the Commonwealth Games Federation. Collectively, these letters provide written confirmation of the unprecedented commitment and resolve of both organizations to work exclusively with our community to craft a program for the Games in 2026 in Hamilton that is specifically focussed on accelerating pandemic relief efforts while supporting the City in advancing its initiatives around prosperity and sustainability, with a view to confirming an award of the 2026 Commonwealth Games to Hamilton prior to the end of 2020.

We thank you for your consideration of this unprecedented opportunity.

Sincerely,

A handwritten signature in black ink that reads "P.J. Mercanti". The signature is written in a cursive, flowing style.

P.J. Mercanti

HAMILTON2026 President

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**Sport with Social Purpose**

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**Sport à vocation sociale**

PJ Mercanti  
Chair, Hamilton100 Bid Corporation  
c/o Carmen's Group  
77 James St. N, Unit 300  
Hamilton, Ontario L8R 2K3

June 17, 2020  
sent by email

Dear PJ,

Thank you for participating in Commonwealth Sport Canada's (CSC) process to select Canada's next Commonwealth Games Candidate City. Hamilton has constantly demonstrated enthusiasm and commitment to the Commonwealth Games and submitted a compelling and exciting 2030 Commonwealth Games Hosting Plan. Following up on the March 26<sup>th</sup> phone call, on behalf of CSC's Bid & Hosting Committee and the CSC Board of Directors I am pleased to inform you that Hamilton has been selected as Canada's Candidate City for the 2030 Commonwealth Games. This selection is contingent upon Hamilton receiving support from the 3 levels of governments and CSC will assist you in securing this support.

Further, CSC supports Hamilton's recent pivot to the 2026 Commonwealth Games at the invitation of the Commonwealth Games Federation (the "CGF") and is currently working alongside Hamilton Bid Committee members, community leaders and the CGF, to develop a 2026 Commonwealth Games Hosting Plan that will help achieve the City of Hamilton's Vision for its future, be supported by governments and cause the Commonwealth Games Federation to award the 2026 Commonwealth Games to Hamilton outright. Should Hamilton be awarded the 2026 Commonwealth Games CSC will advocate for a linkage between the City of Hamilton and the host city of the 100<sup>th</sup> Anniversary 2030 Commonwealth Games that pays homage to the City of Hamilton as the birthplace of the Commonwealth Games and Bobby Robinson as its founder.

To be clear, if Hamilton is not awarded the rights to host the 2026 Commonwealth Games then Hamilton is and will remain Canada's Commonwealth Games Candidate City for the 2030 Commonwealth Games.

On behalf of CSC, congratulations and we look forward to working with the Hamilton bid committee in bringing the Commonwealth Games home, to their birthplace.

Yours Truly,



Richard C. Powers  
President, Commonwealth Sport Canada

Cc. Mayor Eisenberger



**commonwealth  
sport**

Hamilton 2026 Commonwealth Games Bid Corporation  
77 James Street North  
Hamilton, Ontario  
L8R 2K3

Commonwealth House  
55-58 Pall Mall  
London SW1Y 5JH  
United Kingdom

29 June 2022

Dear Hamilton 2026 Commonwealth Games Bid Corporation,

On behalf of the Commonwealth Games Federation (CGF), we are delighted the Bid Corporation has agreed to work with Commonwealth Sport Canada (CSC) and ourselves to explore the exciting and unique opportunity now presented to host the XXIII edition of our Games, which will be held in 2026.

Since August 2019, the CGF has been working exclusively with CSC on plans to host the 2026 Commonwealth Games.

Following the decision of CSC to put Hamilton forward as the preferred Candidate City to host the Games and our agreement with you to explore a pivot from the 2030 Games to 2026, the CGF has invested significant time and dedicated resources to support Hamilton in the development of its proposals.

Due to the escalating importance of securing a host city, the CGF commits to continuing to provide this same support on the process for hosting the 2026 Games, specifically to CSC and Hamilton, until the end of September 2020.

To progress and ensure a clear pathway for Hamilton to proceed through the Candidate City Process, the Bid Corporation will require a clear commitment and dedicated support from Hamilton City Council and Provincial and Federal Government Partners to work with you to develop a robust Candidate City Proposal. We believe there is an urgency needed, to capitalise on this unique opportunity and secure an extension of our support.

We strongly believe Hamilton, the very birthplace of the Commonwealth Sports Movement, would be an ideal partner in hosting a modern and progressive 2026 Commonwealth Games. The Games returning to its place of origin would support the city and province in their recovery from COVID-19, as well as contributing to ongoing regeneration initiatives and the communities' long-term sustainability and prosperity agendas.

Our aspiration remains to award the Games by the end of the year, with potential flexibility arising from the global pandemic, and we hope to continue to work closely with your team at Hamilton 2026, CSC and Government Partners as you develop your proposals to host an outstanding Games in the City of Hamilton in 2026.

Yours sincerely

**Dame Louise Martin DBE**  
President

cc.

Fred Eisenberger, Mayor of Hamilton  
Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries  
Honourable Filomena Tassi, Minister of Labour  
Honourable Steven Guilbeault, Minister of Canadian Heritage  
Louis Frapporti, Leader, Hamilton 2026 Commonwealth Games Bid Corporation  
Richard Powers, President, Commonwealth Sport Canada  
Brian MacPherson, CEO, Commonwealth Sport Canada  
David Grevemberg CBE, CEO, Commonwealth Games Federation

**The Commonwealth Games Federation**

**Registered address:** Commonwealth House  
55-58 Pall Mall London SW1Y 5JH United Kingdom

A company registered in England and Wales. Registered Company Number: 10449637

**Tel:** +44 (0)20 7747 6427

**Email:** info@thecgf.com

**Visit:** www.thecgf.com



# INFORMATION REPORT

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	July 6, 2020
<b>SUBJECT/REPORT NO:</b>	Alectra Renewal Agreement (FCS19095(a) \ LS19048(a)) (City Wide) ( <b>Outstanding Business List Item</b> )
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	John Savoia (905) 546-2424 Ext. 7298 Larry Tansley (905) 546-2424 Ext. 3588
<b>SUBMITTED BY:</b>  <b>SIGNATURE:</b>	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
<b>SUBMITTED BY:</b>  <b>SIGNATURE:</b>	Nicole Auty City Solicitor, Legal and Risk Management Corporate Services Department

## COUNCIL DIRECTION

At the December 11, 2019 meeting of Council (Council Minutes 19-022, Item 10.3), Council directed staff to formally request a prompt and comprehensive explanation from Alectra Utilities regarding a breach of contract and potential privacy breach, and report back to GIC regarding Alectra's response.

## INFORMATION

Report FCS19095(a) \ LS19048(a) provides an update to Council regarding a Renewal Agreement (Agreement) that recently has been fully executed between the City and Alectra Utilities (Alectra) for the continued provision of water and wastewater/storm account management and billing services to the City. Additionally, this Report will address a breach of contract by Alectra and its response to a potential privacy breach identified by City staff in April 2019 (refer to Report LS19048 \ FCS19095).

In 2017, Alectra assumed Horizon's Utilities' responsibilities to provide water meter reading, billing, payment, collections and customer care services on behalf of the City.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Alectra Renewal Agreement (FCS19095(a) / LS19048(a)) (City Wide) –  
Page 2 of 4**

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Alectra provides similar services to three other shareholder municipalities (Guelph, Markham and Vaughan). In Hamilton, there are currently approximately 154,000 active water accounts. To facilitate the provision of these services, the City provides to Alectra information including customer names, addresses and mailing addresses that meet the definition of 'Personal Information' under the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA).

Alectra's current contract with the City expired on December 31, 2019 and Council has already authorized an extension of this contract for up to five years (refer to Report FCS14045). The contract stipulates that "Alectra Utilities shall not, without the prior written consent of the City: (a) disclose any of the Personal Information to any affiliated or unaffiliated third party, or (b) transmit or provide access to the Personal Information to any of Alectra Utilities' personnel, or to any facility, outside Ontario."

In April 2019, City Information Technology staff observed that one of Alectra's sub-contractors located in India had access to Alectra's servers located in Ontario which house customer names and addresses (i.e. Personal Information). The City had not consented to the sharing of Personal Information with any third parties or to disclosure outside Ontario. Staff subsequently communicated with Alectra regarding the breach in its contractual obligations to the City.

Staff also expressed concerns that Personal Information provided by the City to Alectra is being shared with third parties without appropriate restrictions, consents or authorizations. While this Personal Information (i.e. names and addresses) may be available from other sources in some cases and is less sensitive than personal medical or financial information, it is still accorded a level of confidentiality protection under MFIPPA.

A Renewal Agreement has been executed by both parties that extends the contractual relationship to December 31, 2024. This Agreement seeks to ensure that due diligence is practised by Alectra with respect to all information belonging to the City and its customers. As such, there are several conditions that Alectra must adhere to, including but not limited to:

- MFIPPA Compliance – The Agreement includes an acknowledgement that both Alectra and the City are subject to MFIPPA, and that Alectra is bound both by statute and by contract to compliance with all requirements of MFIPPA. In addition, the Agreement expressly obligates Alectra to require compliance with MFIPPA by its contractors and their subcontractors.
- Indemnification - Alectra commits to compensate the City for any harm, liability, or loss arising out of any breach of privacy under the Agreement by Alectra or Alectra's

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**SUBJECT: Alectra Renewal Agreement (FCS19095(a) / LS19048(a)) (City Wide) –  
Page 3 of 4**

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agents, employees, contractors, and subcontractors in relation to services performed for the City.

- Selection of Contractors - Alectra agrees that in its selection of contractors and in the award of subcontracts for services to be performed in support of this agreement, it shall take all reasonable steps and shall exercise due diligence to satisfy itself that data breaches are unlikely. Beyond this base level reasonableness requirement, Alectra is to ensure appropriate security and other measures are in place to minimize the possibility that any water customer information will be used or disclosed otherwise than in accordance with the requirements of MFIPPA.
- Risk Assessment - As part of each RFP or contract negotiation involving access to water customer information, each prospective proponent is required to complete and deliver to Alectra a Risk Assessment Questionnaire. In turn, Alectra shall only award any contracts involving water customer data belonging to the City where responses have been to the satisfaction of Alectra. Alectra shall repeat this screening exercise on at least an annual basis after the award of any such contracts to determine whether the satisfactory responses provided to Alectra remain in effect.
- Annual Privacy and Information Security Review – Given that the threats to privacy and security protection are in a constant state of flux, the measures taken to safeguard privacy and security require periodic review and updating. Alectra and the City will therefore review the contents of Schedule “C” to the Agreement (Privacy and Information Security) on an annual basis.

As previously mentioned, Alectra provides similar services to three other shareholder municipalities (Guelph, Markham and Vaughan). Staff have engaged in discussions with staff from these municipalities as their current agreements with Alectra all expire by the end of 2020. The Renewal Agreement has been shared with and is being considered as a boiler plate template for the new agreements required by the other shareholder municipalities.

### **Alectra Response to Potential Privacy Breach**

Alectra has provided the following in response to concerns raised by the City regarding a potential privacy breach:

#### City of Hamilton Water Customer Information

In June 2019, the City of Hamilton advised Alectra Utilities Corporation (“Alectra Utilities”) that it was concerned there was a possible privacy breach of City of Hamilton water customer information because some of that information had been shared with third parties.

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**SUBJECT: Alectra Renewal Agreement (FCS19095(a) / LS19048(a)) (City Wide) –  
Page 4 of 4**

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The City has an agreement with Alectra to deliver water-related services including meter reading, billing, payment, collections, and customer care services, and it provides Alectra with Hamilton resident information including property owner names, service addresses, billing addresses and tax assessment roll numbers.

Upon being advised of the concern Alectra Utilities completed a thorough investigation into the allegations of a potential breach of information related to City of Hamilton water customers. The investigation confirmed that no breach of customer information had occurred.

Alectra Utilities' customer data including City of Hamilton water customer information resides locally on Alectra Utilities owned servers that require multi-factor authentication for authorized use by Alectra Utilities' employees and agents. Alectra Utilities ensures that customer information is only accessed and used for the purposes for which it was intended. All agents which access this information are under contract with Alectra Utilities and must act in accordance with the terms of agreements including provisions ensuring customer confidentiality and privacy. Applicable privacy laws permit the sharing of personal information under those conditions.

In December 2019 the City staff advised City Council, the public and the Ontario Privacy Commissioner of this concern.

In response to the concern expressed by the City staff to the Ontario Privacy Commissioner, the Privacy Commissioner contacted Alectra Utilities advising that it had set up a file for the matter which it would be investigating. The Privacy Commissioner also had an initial discussion with Alectra Utilities privacy officer about the details of the alleged breach and advised it would be following up which it has not yet done.

This Information Report addresses Outstanding Business List Item No. 20-VV (Contractual Update - Alectra); this item can be removed from the General Issues Committee Outstanding Business List.

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## INFORMATION REPORT

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	July 6, 2020
<b>SUBJECT/REPORT NO:</b>	Commonwealth Games 2030 (PED19108(e)) (City Wide) <b>(Outstanding Business List Item)</b>
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Carrie Brooks-Joiner (905) 546-2424 Ext. 3967
<b>SUBMITTED BY:</b>	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

Past communication to the General Issues Committee regarding hosting of the Commonwealth Games in 2030 includes Reports PED19108(a), PED19108(b), PED19108(c) and PED19108(d). Council has provided staff with incremental direction to proceed in reviewing the 2030 Hosting Proposals and providing support to the community group Hamilton100 (now Hamilton2026 Games Bid Corporation (Hamilton2026)).

On February 26, 2020, Council approved the following:

#### **Commonwealth Games 2030 (PED19108(d)) (City Wide) (Item 9.2)**

- (a) That the Hosting Proposal Part 2, developed by Hamilton100 to host the 2030 Commonwealth Games in Hamilton for submission to Commonwealth Games Canada by March 9, 2020, be endorsed;
- (b) That the Mayor be authorized and directed to sign a letter of endorsement to host the Commonwealth Games that expresses awareness that the City of Hamilton will be required to make a financial investment in the planning, delivery and legacies of a Commonwealth Games, with the signed letter is to be added to Hamilton100's Hosting Proposal Part 2 submission; and,

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**SUBJECT: Commonwealth Games 2030 (PED19108(e)) (City Wide) - Page 2 of 3**

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- (c) That, if the Hosting Proposal Part 2 is submitted to Commonwealth Games Canada, staff be directed to report back to the General Issues Committee on the outcome of the domestic bidding process for direction.
- (d) That the Mayor request a letter of endorsement from the Province of Ontario in support of the Hamilton100 Commonwealth Games bid for 2030.

**INFORMATION**

Staff have worked with the Hamilton100 Commonwealth Games Bid Corporation to support its participation in the domestic bidding process for the 2030 Commonwealth Games and the development of Hosting Proposals 1 and 2. As approved by Council, Hosting Proposal 2 was submitted by Hamilton100 to Commonwealth Sport Canada on March 6, 2020. Staff was directed to report back on the outcome of the domestic bidding process.

As per the Memorandum of Understanding between the City of Hamilton and the Hamilton100 Commonwealth Games Bid Corporation, on November 13, 2019 Council designated Councillor Whitehead, Councillor Partridge and Councillor Pauls to participate on the Hamilton100 Committee with respect to the 2030 Commonwealth Games.

Since March 26, 2020, City staff have been included on calls with Hamilton100, Commonwealth Sport Canada and The Commonwealth Games Federation regarding the implications of shifting of Hamilton's proposal from hosting the Commonwealth Games in 2030 to 2026.

Over the last three months, City staff have responded to requests from Hamilton2026 and their partners and have provided information, as was feasible during the pandemic, on the City's existing plans with respect to housing, recreation venues, economic development and transportation planning to inform Hamilton2026's modified and downscaled hosting approach.

At this time, staff have no direction from Council to participate in the development or assessment of plans related to hosting a 2026 Commonwealth Games event in Hamilton or in planning for an anniversary celebration at the 2030 Games hosted by another city.

The current revised Memorandum of Understanding between the City of Hamilton and the Hamilton100 Commonwealth Games Bid Corporation, executed on December 9, 2019, is limited to the 2030 Commonwealth Games Bid.

**SUBJECT: Commonwealth Games 2030 (PED19108(e)) (City Wide) - Page 3 of 3**

Should Council support in principle the shift to hosting the Commonwealth Games in 2026, additional staff resources will be required to assist in the development and assessment of a modified hosting proposal that aligns with City priorities. Staff may need to balance a combination of internal and external resources to participate, depending on specific staff availability due to the COVID-19 response.

As reported in Report PED19108(d): “Dedicated and incremental City staff resources from all departments” will be required, including senior representation for negotiation of the Multi-Party Agreement and to participate as a member of the Hosting Corporation. Based on the staff team created for the Pan Am Games, it is estimated that between five to seven full-time equivalents are required for the planning phase including representation from Legal, Finance, Project Management, Capital Planning and Programming.

Staff will report back to the General Issues Committee to provide an update and receive Council direction before participating in the Multi-Party Agreement phase.

**APPENDICES AND SCHEDULES ATTACHED**

N/A

CBJ:ac



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Tourism and Culture Division**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	July 6, 2020
<b>SUBJECT/REPORT NO:</b>	Placemaking Grant Pilot Program (PED20048) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Patti Tombs (905) 546-2424 Ext. 4693
<b>SUBMITTED BY:</b>	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
<b>SIGNATURE:</b>	<i>Carrie Brooks-Joiner</i>

### RECOMMENDATION

- (a) That the proposed Placemaking Grant Pilot Program as outlined in Appendix "A" attached to Report PED20048 be approved;
- (b) That the General Manager, Planning and Economic Development Department, and his authorized designates, be authorized to initiate, negotiate and execute all agreements and documents necessary to:
  - (i) Secure funding from The Patrick J. McNally Charitable Foundation (Foundation) for the Placemaking Grant Pilot Program;
  - (ii) Finalize grant agreements with the individuals and organizations funded to conduct the activities contemplated by the Pilot Program;

All such agreements being in a form satisfactory to the City Solicitor.

### EXECUTIVE SUMMARY

The Patrick J. McNally Charitable Foundation is interested in fully funding a grant pilot program for community groups to animate public spaces across the City. The Foundation will provide a total of \$100 K in private funding for the pilot program.

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**SUBJECT: Placemaking Grant Pilot Program (PED20048) (City Wide) - Page 2 of 5**

Through the Placemaking Grant Pilot Program as outlined in Appendix “A” to Report PED20048, the City will facilitate the delivery of community-led projects that temporarily animate public spaces. This initiative falls within identified actions in the Cultural Plan and Economic Development Action Plan.

The Placemaking Grant Pilot Program would offer funding in 2021 to 2022 to local non-profit organizations and groups of residents for temporary placemaking projects. Projects would take place in 2021 through 2023. The Placemaking Grant Pilot Program will be coordinated by Tourism and Culture Division staff and can be launched in the fourth quarter of 2020. This pilot program does not duplicate the funding areas of the City Enrichment Fund.

Once the pilot program period is completed, staff will undertake an evaluation of the program and provide recommendations on next steps. Staff will continue to explore additional placemaking program options and funding opportunities in support of the development of a broader Animation Plan for Hamilton.

**Alternatives for Consideration – Not Applicable****FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** No funding is requested from Council.

**Staffing:** The pilot program will be administered using the existing staff complement.

**Legal:** Legal Services to be consulted as required on the funding agreements and any other agreements ancillary thereto.

**HISTORICAL BACKGROUND**

The Placemaking Grant Pilot Program supports Action 6.1 of the Council-approved Cultural Plan under the goal Quality of Life/Quality of Place which states: “deliver and facilitate programming and animation in the Downtown(s) and other public spaces”.

The Placemaking Grant Pilot Program supports a major action in the 2016 to 2021 Economic Development Action Plan under the Creative Cultural Industries area of focus: “Create a City of Hamilton Animation Strategy targeting the improvement of public space animation”.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Not Applicable

**SUBJECT: Placemaking Grant Pilot Program (PED20048) (City Wide) - Page 3 of 5**

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**RELEVANT CONSULTATION**

- Director, Strategic Partnerships and Communications, City Manager's Office
- Manager, Placemaking, Public Art and Projects, Tourism and Culture Division, Planning and Economic Development Department
- Project Manager, Sustainable Mobility, Transportation, Planning and Parking Division, Planning and Economic Development Department
- Manager, Parks and Cemeteries, Environmental Services Division, Public Works Department
- Manager, Neighbourhood Development, Children's Services and Neighbourhood Development, Healthy and Safe Communities Department

**ANALYSIS AND RATIONALE FOR RECOMMENDATIONS**

Public spaces can be transformed and enlivened by animation projects. When public spaces are animated, they can change how people use and perceive a space and can be a catalyst for enhanced quality of life. The internationally regarded Project for Public Spaces organization defines placemaking as "a hands-on approach for improving a neighbourhood, city, or region that inspires people to collectively reimagine and reinvent public spaces as the heart of every community"<sup>1</sup>. Placemaking interacts with the unique geography, culture and heritage of a distinct place and is a way for residents to feel ownership of public space and use it in a way that is specific to community need.

The Tourism and Culture Division has secured the interest of a private foundation to provide funding of \$100 K over two years to support a Placemaking Grant Pilot Program. The Patrick J. McNally Charitable Foundation's mandate is to support the development of parks, outdoor spaces and buildings that provide opportunities for communities in Hamilton and Burlington to learn about, explore and enjoy nature, and to build community between neighbours.

The Placemaking Grant Pilot Program will support community-led projects that propose new ways of interacting with public spaces<sup>2</sup> to address issues or realize opportunities. Projects may be imaginative and playful or address larger, more serious issues. Applicants are encouraged to reimagine every day public spaces and propose place-

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<sup>1</sup> Project for Public Spaces, <https://www.pps.org/article/what-is-placemaking>

<sup>2</sup> Public Spaces are places publicly owned or of public use, accessible and enjoyable, by all for free. Public spaces are a key element of individual and social well-being, the places of a community's collective life, expressions of the diversity of their common natural and cultural richness and a foundation of their identity. (Adapted from The Charter of Public Space)

**SUBJECT: Placemaking Grant Pilot Program (PED20048) (City Wide) - Page 4 of 5**

based temporary projects that are creative and experimental. Projects must be new or be a project that is being tested on a newer, larger scale.

The grants will be fully funded by the Patrick J. McNally Charitable Foundation. The role of the City will be to administer and coordinate the program which would be done using existing staff and resources.

The Placemaking Grant Pilot Program would offer grants in 2021 to 2022 to groups of residents and non-profit organizations for temporary placemaking projects. Grants would be available at two funding levels: approximately 20 grants over the two-year grant program of up to \$2,000 per project, and approximately two to four grants over the two-year grant program at \$5,000 to \$20 K per project. Additional grant details, including eligibility are attached as Appendix "A" to Report PED20048.

The Placemaking Grant Pilot Program will be coordinated by Tourism and Culture Division staff and can be launched in the fourth quarter of 2020. This grant program does not duplicate the funding areas of the City Enrichment Fund.

The Placemaking Grant Program was developed following these principles:

- Welcoming and Accessible: Offer free and inclusive programming that welcomes a wide range of people.
- Participatory and Meaningful: Reflect community values and actively engage citizens.
- Innovative and Authentic: Encourage creative and community partners to embrace the unique conditions, histories and possibilities to produce new place-based experiences.
- Collaborative and Creative: Unite diverse communities through shared immersive, artistic and learning experiences that are inspiring, surprising and memorable.

Once the pilot program period is completed, staff will undertake an evaluation of the program and provide recommendations on next steps. Staff will continue to explore additional placemaking program options and funding opportunities in support of the development of a broader Animation Plan for Hamilton.

**ALTERNATIVES FOR CONSIDERATION**

Not Applicable

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**


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**SUBJECT: Placemaking Grant Pilot Program (PED20048) (City Wide) - Page 5 of 5**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" - Placemaking Grant Pilot Program

PT:ac



## Placemaking Grant Pilot Program

### Funding purpose:

- Funding will support community-led projects that propose new ways of interacting with public spaces<sup>1</sup> to address issues or realize opportunities. Projects may be imaginative and playful or address larger, more serious issues. Applicants are encouraged to reimagine every day public spaces and propose place-based temporary projects that are creative and experimental.

### Timeline:

- Launch in the fourth quarter of 2020; funding awarded in 2021 to 2022; projects taking place in 2021 to 2023.

### Total program budget:

- \$100 K

### Funding source:

- The Patrick J. McNally Charitable Foundation

### Eligibility:

- Funding is available to local non-profit organizations and groups of residents. Projects must be new or a project that is being tested at a different scale.

### Funding available to applicants:

- Up to \$2,000 per project to fund place-based projects that are low-cost that result in meaningful impact on a place/community. Projects are temporary (up to one year) and may include a physical change to the place (signage, sculpture, garden planters, etc.) or may reimagine a space through repeated action (performances, gatherings, etc.). Approximately 20 grants may be awarded during the two-year grant program.
- \$5,000 to \$20 K per project to fund place-based projects that have a larger physical impact on the place/community with meaningful results. Projects are temporary (up to three years) and will include a physical change to the place (seating, sculpture, etc.). Approximately two to four grants may be awarded during the two-year grant program.

### Assessment:

- All eligible applications will be reviewed and scored by an adjudication team made up of City staff and community members using the following assessment criteria:

1) Proposed project demonstrates a place-based experience. What the assessors will be looking for in the application:

- Project and place are described
- Project designed specifically for the place
- Project has the potential for meaningful impact on a place/community

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<sup>1</sup> Public Spaces are places publicly owned or of public use, accessible and enjoyable, by all for free. Public spaces are a key element of individual and social well-being, the places of a community's collective life, expressions of the diversity of their common natural and cultural richness and a foundation of their identity. (Adapted from The Charter of Public Space)

- 2) Project encourages collaboration and interaction. What the assessors will be looking for in the application:
  - Individuals and/or organizations involved in the project are identified and their roles described
  - Those involved with the project are diverse and represent more than one point of view
  - Project has the potential to increase community interaction
  
- 3) Project demonstrates a creative or experimental approach to create change. What the assessors will be looking for in the application:
  - Reason why project is needed is described
  - Project demonstrates a creative or experimental approach
  - Project changes how people can experience the place
  
- 4) Applicants demonstrate they have the resources to complete the project. What the assessors will be looking for in the application:
  - Budget is reasonable and suited to the proposed project
  - Major steps required to coordinate the project are identified
  - Plan to maintain the project through its lifecycle and retire it upon completion identified
  - Resources and capacity required to coordinate project demonstrated

Feasibility:

- Projects will be reviewed to ensure that they are technically feasible before funding is awarded. Any terms and conditions will be outlined in a funding agreement.



***STAFF PRESENTATION  
PLACEMAKING GRANT PILOT  
PROGRAM - PED20048***

***GENERAL ISSUES COMMITTEE – JULY 6, 2020***

\$100,000 donation from  
**The Patrick J. McNally Charitable  
Foundation** to support the  
Placemaking Grant Pilot Program

# Grant Program Overview

- 3 year pilot program
- Open to local non-profit organizations and groups of residents
- Funding is for temporary placemaking projects
- Projects must be new or being tested on a new/larger scale
- Projects to be creative/experimental

# Funding Available at 2 Levels

## Up to \$2,000

- Approximately 20 grants awarded
- Temporary projects lasting from a few days up to 1 year
- Placemaking projects could include a physical change (signage, sculpture, etc.) or repeated action (performances, gatherings, etc. if permitted)

## \$5,000 – 20,000

- Approximately 2-4 grants awarded
- Temporary projects lasting from a few days up to 3 years
- Placemaking projects must include a physical change (signage, sculpture, etc.) to the place

**Q4 2020**



**Program  
launch**

**Q1 2021**



**1<sup>st</sup> round of  
applications  
accepted and  
funding  
awarded**

**Late 2021**



**2<sup>nd</sup> round of  
applications  
accepted and  
funding  
awarded**

**2021–2023**



**Placemaking  
projects take  
place in the  
community**

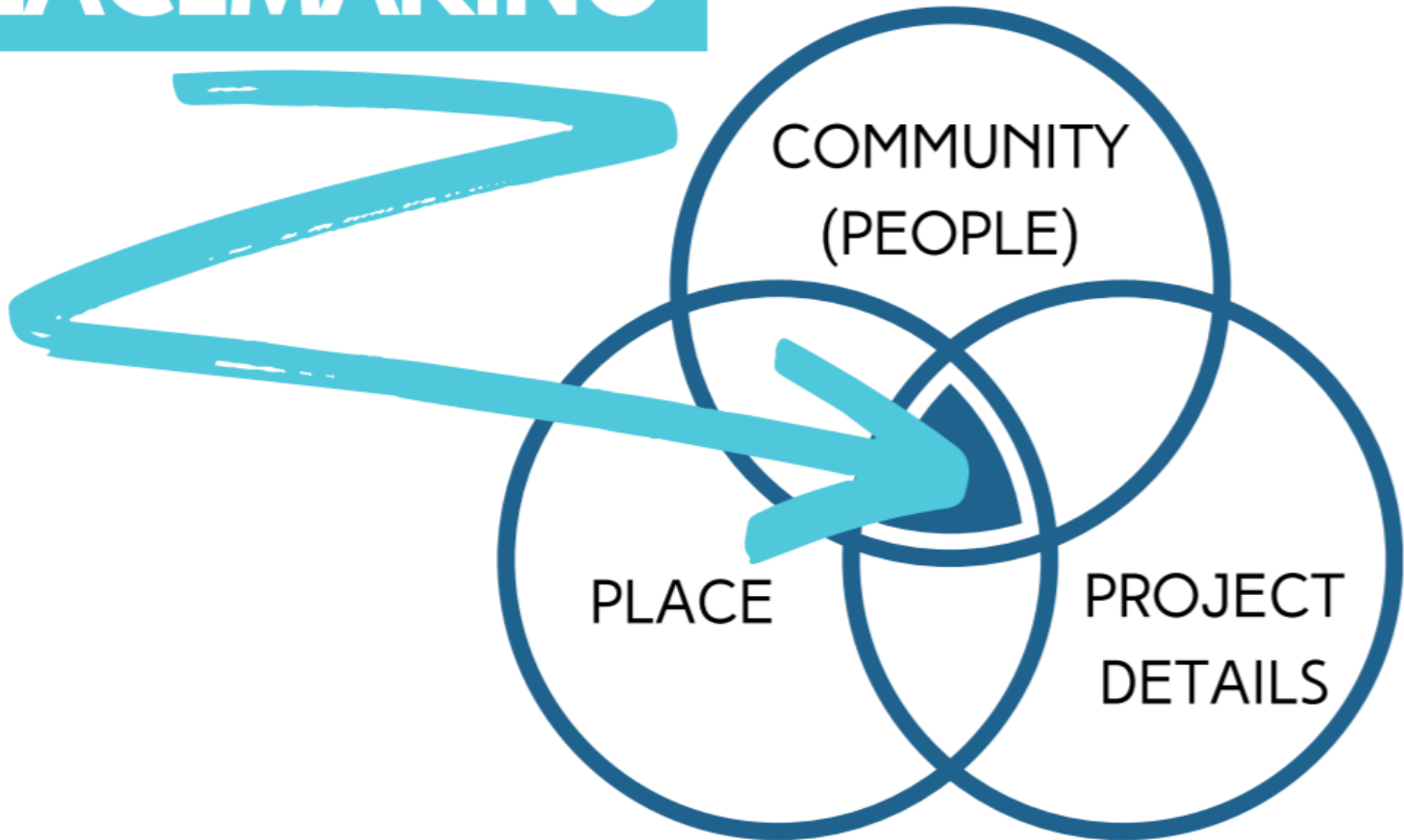
*“Placemaking inspires people to collectively reimagine public spaces as the heart of every community.”*



*Versacello performs at “Fireflies in the Forest” organized by Surprise!Hamilton*



# PLACEMAKING



# Unexpected Experiences



*“The Pool” by Jen Lewin (England)*



*Holton Street Bridge Swings (USA)*

# Temporary Spaces



*The Umbrella Sky Project (Portugal)*



*Pennsylvania Horticultural Society Pop-Up Garden (USA)*

# Creative Wayfinding



*Hamilton Wayfinding by Hamilton SPN*



*YEAH Mural Project, MacNab Street pedestrian underpass*

# Creative Solutions



*Pedestrian walkway at Perikleous Str. (Greece)*



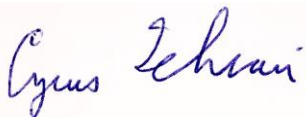
*3D painted crosswalk (Iceland)*



QUESTIONS?



# INFORMATION REPORT

<b>TO:</b>	Mayor and Members of General Issues Committee
<b>COMMITTEE DATE:</b>	July 6, 2020
<b>SUBJECT/REPORT NO:</b>	CityLAB Annual Report (CM20006) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Patrick Byrne (905) 977-1897
<b>SUBMITTED BY:</b>	Cyrus Tehrani Chief Digital Officer City Manager's Office
<b>SIGNATURE:</b>	

## COUNCIL DIRECTION

As part of the CityLAB Hamilton Feasibility Review (Report CM16016 – November 16, 2016), staff were directed to provide an annual update to the General Issues Committee respecting the success of CityLAB Hamilton for the duration of the pilot.

## EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on the progress of CityLAB including overall status of the actions, highlights of key achievements, and next steps. CityLAB continues to offer value for the City through leveraging partnerships with Hamilton's post-secondary institutions. CityLAB has increased the number of matched projects, pivoted to online delivery during the COVID-19 pandemic, and is well-positioned to assist staff in meeting the Term of Council priorities in service of the Strategic Plan.

## Principles of Co-operation and Alignment to Strategic Plan

CityLAB is an innovation hub that brings together student, academic, and civic leaders to co-create a better Hamilton for all. This partnership between McMaster University, Mohawk College, Redeemer University, and the City of Hamilton matches students and faculty with City staff to develop innovative solutions to city-identified projects that align with the City's Strategic and Term of Council Priorities.

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## **SUBJECT: CityLAB Annual Report (CM20006) (City Wide) - Page 2 of 9**

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CityLAB Hamilton is contributing towards the Post-Secondary Education Principles of Co-operation that were agreed upon by the post-secondary schools and the City in 2016, particularly in the areas of:

- Working in Collaboration
- Community Engagement
- Community Building
- Retaining Local Talent

CityLAB is moving the City's Strategic Priorities forward through an emphasis on **Community Engagement and Participation** by actively including students and the community in meaningful projects that allow for mutual understanding of City processes and encourage a more open and transparent government, rooted in a spirit of collaboration and partnership.

CityLAB also supports the **Our People and Performance** priority by providing opportunities for City staff to grow their network, collaborate with peers from across the City, and work with top students and faculty members in areas directly related to their work. CityLAB offers staff an excellent opportunity for professional development by contributing to a vibrant culture that fosters innovative thinking.

By providing Hamilton's top students with the opportunity to directly apply their skills and knowledge to improving the city, CityLAB is offering direct support to the City's goal of retaining students and reversing the brain drain. CityLAB is expected to help retain students in Hamilton by engaging them in robust professional networks and by encouraging personal investment and a sense of ownership in the direction of their city. Our feedback from students has indicated an increased desire to live and work in Hamilton for the long term after they have taken part in a CityLAB project.

### **FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

NA

### **Overall Status of CityLAB**

CityLAB continues to have an enthusiastic response from students, faculty members, and City staff. Throughout 2019, we have matched a number of projects successfully that represent shared interests and alignments between staff, faculty, and student expertise, we have conducted extensive consultation with faculty members and administration at Hamilton's three post-secondary institutions, and we have formalized and strengthened our process for accepting challenges from City staff members. CityLAB continues to break down institutional barriers as we form communities of experts across and within institutions in order to better achieve Hamilton's Strategic Priorities.

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**SUBJECT: CityLAB Annual Report (CM20006) (City Wide) - Page 3 of 9**

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From engaging with project partners, we know that CityLAB is:

- saving the City money on research and data collection
- giving City staff direct access to extra resources and people power
- leveraging valuable City staff time to do more with less
- creating new ideas, insights, and data
- engaging young people in the community
- growing networks and developing strong partnerships
- helping students to see their future in Hamilton

**Cumulative Highlights (since 2017)****People**

- 1,888 Students
- 73 City Staff
- 46 Faculty Members

**Projects**

- 106

**Student hours**

- 39,000 +

**Selected Project Highlights**

**Rural Transportation Options for 55+ Residents** – What are innovative transportation solutions for individuals 55+ living in rural areas of Hamilton?

**Term of Council Priority: Multi-Modal Transportation**

This project delivered an action plan for engaging residents, a literature scan of best practices across Canada, and relevant next steps for staff to explore and implement including suggestions for modified HSR and DARTS operations, partnerships with technology companies, and models for integrated programs supporting health outcomes. City staff members in the Public Health department were provided with direct access to expert student and faculty members in a variety of fields including transportation planning and design, and public health.

**CityHousing Hamilton (CHH) Projects** – Increasing available housing stock and improving tenant experiences

**Term of Council Priority: Homelessness & Affordable Housing**


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**SUBJECT: CityLAB Annual Report (CM20006) (City Wide) - Page 4 of 9**

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CityLAB continues to partner with CHH on a number of diverse projects. Highlights include a tenant engagement project that provided CHH staff members with detailed information pointing out gaps in current programming, as well as areas where tenants feel satisfied. The scope of this work would not have been possible to gather with existing staff resources and the data gathered will help staff improve how they support tenants.

CHH and Mohawk College have continued their partnership to renovate and update units. Most recently, they began work on two units at 1150 Limeridge Rd E. Due to COVID-19, the work has stopped but the units are halfway completed. When complete, it will bring the total up to 6 units brought back online to address Hamilton's housing waitlist through CityLAB work.

**Developing Community Engagement in Paramedic System Transformation - How can we inform the public about alternatives to calling 911 and how can we involve them in designing effective messaging?**

**Term of Council Priority - Fiscal Health & Financial Management**

Through this project, Hamilton Paramedic Services (HPS) received an integrated communications plan featuring evidence-based strategies based on best practices from science communications experts. This project produced a number of strategies that were then pitched to HPS to select the most promising strategy. Implementation of the strategy will hopefully lead to a reduction of non-emergency calls to 911 and result in cost savings and more efficient service provision.

A selection of other recent projects include:

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**SUBJECT: CityLAB Annual Report (CM2006) (City Wide) - Page 5 of 9**

<b>Project Title</b>	<b>Strategic Priority</b>	<b>Term of Council Priority</b>
Keeping International Students in Hamilton (multipart)	Economic Prosperity and Growth; Culture and Diversity	Equity, Diversity & Inclusion
Millennials in the Market	Economic Prosperity and Growth	
Employee Leadership in Office Greening	Clean and Green	Climate Change
Mischief in the Harbour: Invasive Species	Clean and Green	Climate Change
Cultivating Cultural Humility at the Hamilton Public Library	Community Engagement and Participation; Culture and Diversity	Equity, Diversity & Inclusion
Sustainable Workplaces	Clean and Green	Climate Change
Community Art Best Practices and Toolkit	Community Engagement and Participation	
HR Go Green	Clean and Green	Climate Change
Rural Transportation Options for 55+ (multipart)	Clean and Green; Healthy and Safe Communities	Multi-Modal Transportation
Access and Pathways: Navigating Community Resources (multipart)	Healthy and Safe Communities	
Greenway Multi-Use Trail Design (multipart)	Clean and Green; Built Environment and Infrastructure	Multi-Modal Transportation
HAMsoil (multipart)	Healthy and Safe Communities; Clean and Green	
Central Library Information Hub (multipart)	Community Engagement and Participation	
Growing to Eat Better (multipart)	Clean and Green; Community Engagement and Participation	Climate Change
Digitally Upgrading Hamilton Fire Department Equipment	Healthy and Safe Communities	
Sports Facility Guide	Economic Prosperity and Growth	
Creating a Vision for Minimum Grid Cycling Network	Clean and Green; Built Environment and Infrastructure	Multi-Modal Transportation
HSR Service Animal Policy Review (multipart)	Healthy and Safe Communities	Equity, Diversity & Inclusion; Multi-Modal Transportation
Reducing Undergraduate Food Waste	Clean and Green	Climate Change
Dismantling Barriers to Diverse Leadership in Hamilton	Culture and Diversity; Community Engagement and Participation	Equity, Diversity & Inclusion;
Hamilton Heritage Hunt	Culture and Diversity	
Belonging, Well-Being, Engagement and Expression in EarlyON Child and Family Centres	Healthy and Safe Communities	
Waste Diversion in Multi-Residential Buildings in Hamilton	Clean and Green	Climate Change
Combatting Senior Isolation	Healthy and Safe Communities	
Aging Well in Hamilton: Developing a Sustainable and Equitable Policy Path for Discounted Seniors Programs and Services	Healthy and Safe Communities	Equity, Diversity & Inclusion
Bridging the Digital Divide	Economic Prosperity and Growth; Community Engagement and Participation	
Narratives of Economic Immigrants	Culture and Diversity; Economic Prosperity and Growth	
The Future of Active Transportation	Clean and Green	Multi-Modal Transportation

For full listing of completed projects and additional details on each, please refer to [www.citylabhamilton.com/projects](http://www.citylabhamilton.com/projects)

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## **SUBJECT: CityLAB Annual Report (CM20006) (City Wide) - Page 6 of 9**

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### **Program Growth and Development**

Based on feedback we've received from our stakeholders, we have instituted some changes and improvements to our processes, including:

- Built a robust Program Committee with representation from each institution and working to fully develop and implement the vision set forward by our Steering Committee
- Improved our intake and matching processes to better align with partner needs
- Increased efforts to document and archive project deliverables through our website so that relevant info can be more easily accessible and passed on to successive projects
- Built in an evaluation to each project to ensure we are receiving regular feedback from students, faculty, and staff members

### **Upcoming Projects**

With the disruptions caused by COVID-19, we have rapidly adjusted our programming to accommodate better use of digital resources to ensure that our programming continues uninterrupted. Instead of offering in-person Matchmaker events for kicking off the project matching phase, we have pivoted to online sessions that are recorded and made available on our website, [www.citylabhamilton.com/challenges](http://www.citylabhamilton.com/challenges)

### **Examples of Current Challenge Submissions by City staff**

**Connecting Families with Loved Ones in Long Term Care** - How can we create an electronic platform for families to better engage in the lives of their loved ones in long-term care facilities at the City?

**Accelerating Climate Resilience** – How can Public Works build a resilient future for Hamilton in a world that is rapidly changing around us?

**Your City in Data: Visualizing Info That Matters** – How can we use data visualization and other engaging communication strategies to show the value of municipal services?

**COVID-19 Effects on Parkland:** How has the COVID-19 pandemic changed how people use and value parkland?

We are currently working to scope and match these and other potential projects for the Fall and Winter 2020/2021 academic year. A second call for challenges will be issued in October.

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**SUBJECT: CityLAB Annual Report (CM20006) (City Wide) - Page 7 of 9**

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**Website and Communications**

CityLAB continues to develop our website, [www.citylabhamilton.com](http://www.citylabhamilton.com) which showcases the projects underway, provides a form for staff to submit their challenges, and gives background and contact information. We have seen significant growth in our traffic this year and expect this trend to continue as we further develop our program.

<b>Period</b>	<b>Unique Visitors</b>	<b>Page Views</b>	<b>Visits</b>
Oct. 1 – Dec. 31, 2017	284	1019	259
2018	5,480	15,700	5,628
2019	8,307	28,100	8,068

**Newsletter and Social Media**

CityLAB has a large social media and monthly newsletter subscriber base where program news, updates and activities are communicated. The Semester in Residence program also has its own social media platforms that allow for sharing and collaboration, as well as a podcast called CityCast.

	<b>Newsletter</b>	<b>Instagram</b>	<b>Twitter</b>
<b>Followers/subscribers</b>	537	674	835

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

NA

**RELEVANT CONSULTATION**

For the purposes of this information report, the relevant consultations have included members of the CityLAB Steering and Program Committees, made up of representatives from each of our partner institutions.

**ANALYSIS AND RATIONALE FOR RECOMMENDATIONS**

NA

**Other Developments**

CityLAB has garnered attention from a wide variety of media as well as from other Canadian cities, universities, and colleges. We continue to develop partnerships and

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**SUBJECT: CityLAB Annual Report (CM20006) (City Wide) - Page 8 of 9**

share information with other cities embarking on similar programs. We currently have established connections with 13 campus-municipal partnerships across Canada, and one internationally and are seen as a leader in the field. CityLAB has played host to many groups that have connected or come on site to learn more about this highly successful and unique program.

**Next Steps**

CityLAB is well-positioned to continue to deliver its mission over the long term. As the City deals with the effects of COVID-19, we are strategically situated to provide research support, access to leading innovators, and extra people power as we navigate the future of our City. As a program that is premised on the shared financial contributions of all partners, the City is able to strategically leverage resources from our post-secondary partners to make this model not only a sound investment, but also an efficient use of limited dollars to ensure far-reaching impact.

**Operating Revenues**

Source	2020	2021	2022 (until May 31)	TOTAL \$K
City of Hamilton	\$45	\$45	\$19	\$109
McMaster	\$85	\$85	\$35	\$205
Mohawk	\$36	\$36	\$15	\$87
Redeemer	\$10	\$10	\$4	\$24
<b>Total</b>	<b>\$176</b>	<b>\$176</b>	<b>\$73</b>	<b>\$425</b>

The City of Hamilton's contributions represents 25.6% of the yearly operating budget for the program, with the post-secondary partners bearing 74.4%.

The current CityLAB Program and Licence Agreement, as agreed to by all parties in 2019, is set to expire May 31, 2022. Accordingly, based on relevant consultations with all program partners, CityLAB staff will be proposing recommendations about the future of the program. In order to ensure program continuity and alignment with the various institutional cycles, we expect to bring these recommendations to GIC in or around Q2 of 2021.

**ALTERNATIVES FOR CONSIDERATION**

Not applicable

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

- Community Engagement and Participation

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**SUBJECT: CityLAB Annual Report (CM20006) (City Wide) - Page 9 of 9**

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- Our People and Performance
- Healthy and Safe Communities

**APPENDICES AND SCHEDULES ATTACHED**

Appendix A - CityLAB Highlights 2020

# CityLAB Highlights 2020



**Our Vision** To provoke students and city leadership to inspire, energize, and build a healthy, sustainable, and vibrant Hamilton.

**Our Mission** CityLAB is an innovation hub that brings together student, academic, and civic leaders to co-create a better Hamilton for all.

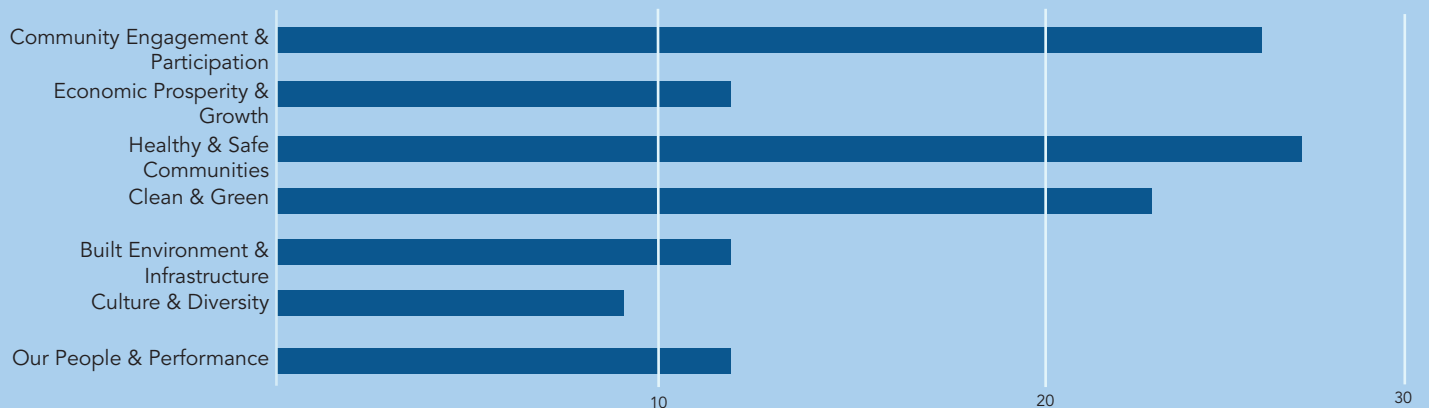
## CityLAB is

- Saving money
- Leveraging staff time
- Engaging young people
- Developing valuable partnerships



have created **106** projects & contributed  
**39,000+** student hours  
 towards moving our City forward, *together.*

Number of Projects by Strategic Priority Area



Learn more at [citylabhamilton.com](http://citylabhamilton.com)





# Project Outcome Highlights



Transformed public spaces



Improved public communications for paramedics



Increased neighbourhood level climate resilience



Created new ways to track illegal soil dumping



Tracked changes to invasive species in the harbour



Developed service animal policy for DARTS

[Click here to view more completed projects](#)

**100%**

of City staff would recommend CityLAB to a colleague

**90%**

of students agree that their CityLAB project helped to build their professional network

**83%**

of staff and faculty agree that their project has immediate results that benefited the City and people involved



# 2020 CITYLAB ANNUAL UPDATE (CM20006)

July 6, 2020



- CityLAB is an innovation hub that brings together student, academic, and civic leaders to co-create a better Hamilton for all.
- CityLAB matches students and faculty with City staff to develop innovative solutions to city-identified projects that align with the City's Strategic Priorities.





- Program level metrics
- Highlights from selected projects
- Upcoming projects and program growth



# By the Numbers

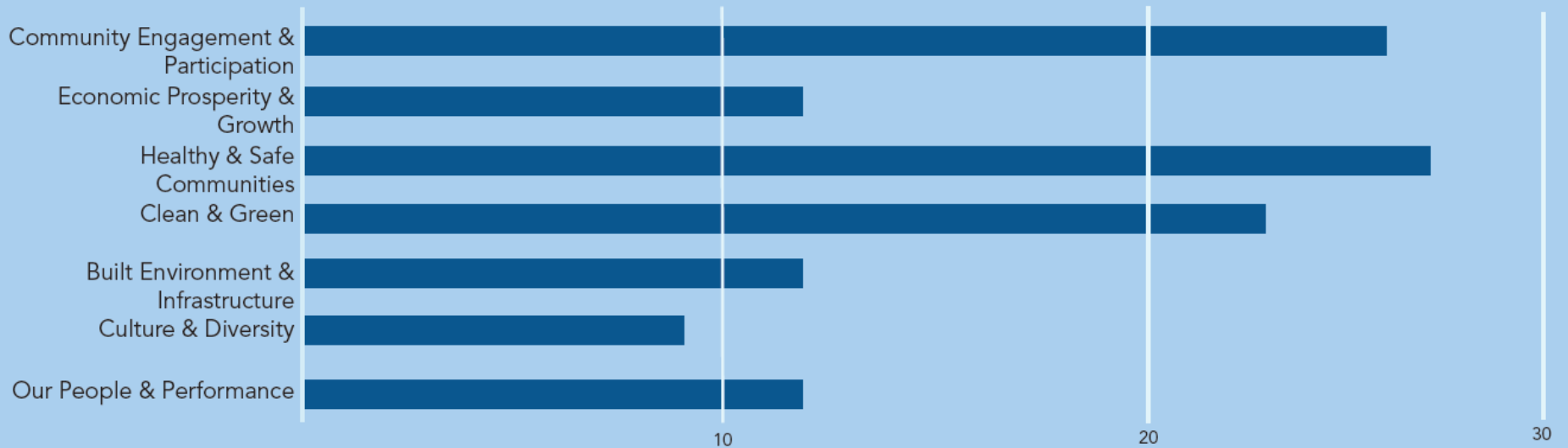


have created **106** projects & contributed  
**39,000+** student hours  
towards moving our City forward, *together.*





### Number of Projects by Strategic Priority Area





# Term of Council Priorities



Equity, Diversity,  
and Inclusion



Climate Change



Multi-Modal  
Transportation



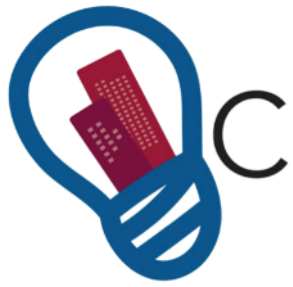
## CityLAB is

- Saving money on research and data collection
- Giving City staff direct access to extra resources and people power
- Leveraging student time to support staff initiatives
- Helping students see their future in Hamilton





# Example Projects



**Transformed public spaces**



**Improved public communications for paramedics**



**Increased neighbourhood level climate resilience**



**Created new ways to track illegal soil dumping**



**Tracked changes to invasive species in the harbour**



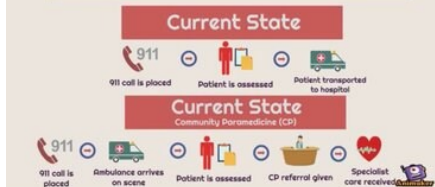
**Developed service animal policy for DARTS**

See more at [w](#)

# Remember the ONE before you dial 911

Everyone can call 911 -everyone has options- recognize what YOU need!

## How does the Current System Work?



Raising awareness about the two current states available



Infographic to raise awareness about community paramedicine

## GOAL: Community Engagement & Participation

### CHALLENGE

To propose a method of communication to raise awareness about community paramedicine in Hamilton.

### PROGRESS

Our proposed strategy for this challenge was to create a brand that we can work under to focus on informing the public on how their needs can be met through community paramedicine. Our main communication campaign is divided into four interconnected parts - a website, infographic, video and prepared lecture sessions.

### NEXT STEPS

Our next steps for our project would be making our ideas a reality! We would love to put our strategy into place and witness how our work can benefit the community. These resources will be shared accordingly and will focus on the program objectives of community paramedicine and how these objectives can be appropriately achieved.



Community challenge winners

### BACKGROUND

We must first define a problem that requires imminent change - the unsustainable development of stress on the healthcare system as a result of undifferentiated care and prolifically unmanageable 911 call volume. The goal is to communicate the adoption of diversified care which offers alternative treatment options when considering 'emergencies' and effectively bridge the gap between primary and emergency care to substantially improve sustainability, economic standing and the proactive treatment processes.

### REMEMBER THE ONE BEFORE YOU DIAL 911

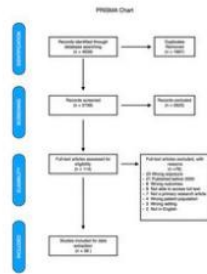
- OPTIONS** - There are other options available
- NEED** - recognizing what's happening and what you might actually need
- EVERYONE** - Can call 911, but some need it *more* than others



**Students:** Adrian Cerio, Christine Halim, Sriko Manoharan, Amanda McCall, Adeel Syed  
**Staff:** Joe Pedulla, Supervisor, Healthy and Safe Communities  
PMP, CHE, MHSc, ACP, RRT  
**Instructor:** Dr. Katie Moisse  
**Course and Department:** LIFESCI 3P03: Life Sciences

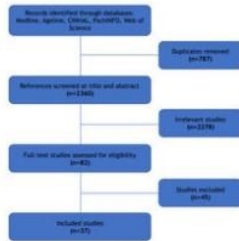
# Driving Towards Better Health

The impacts of transportation on health and the solutions in Hamilton



Group 1 Prisma Flow Diagram

PRISMA Flow Diagram



Group 2 Prisma Flow Diagram

**GOAL:** Healthy and Safe Communities.

## CHALLENGE

Identify the impact of transportation on health and explore transportation solutions in Hamilton's rural areas

## PROGRESS

- Consulted with a City staff member to better understand existing issues and develop relevant research questions.
- A literature search was conducted after designing a search strategy.
- Completed literature search demonstrating the impact of a lack of access to transportation on health and innovative transportation solutions.

## NEXT STEPS

- Critically appraise selected articles using the Critical Appraisal Skills Program checklist to evaluate the quality of the selected evidence.
- Extract relevant data from the selected articles.
- Synthesize the extracted data and develop recommendations to address the research question.
- Finalize rapid review report.

**Students:** Alessandra Andreacchi, Alanna Miller, Pragya Mishra, Jason Morgenstern, Elise Desjardins, Anisa Hajiadeh, Limor Helpman, Jessica Jones, Rosa Stalteri

**Staff:** Sharon Mackinnon, Public Health Nurse

**Instructor:** Dr. Emma Apatu, Director of Public Health Program

**Course and Department:** Master of Public Health Program, Department of Health Research Methods, Evidence & Impact,



Group 1 Photo

## BACKGROUND

The City of Hamilton aims to be an age-friendly community and improving transportation has been identified as a specific goal area. As acknowledged by the World Health Organization, improving mobility is a key feature to encourage active aging especially once driving is no longer an option. Alternative transportation services are often limited in rural areas. Innovative transportation solutions are needed to improve mobility for adults age 55+ living in rural areas in Hamilton.



# The King William Street Opening Project



# Upcoming Projects



## COVID-19 EFFECTS ON PARKLAND

How has the COVID-19 pandemic changed how people use and value parkland?



## CONNECTING FAMILIES WITH LOVED ONES IN LONG-TERM CARE

How can we create an electronic platform for families to better engage in the lives of their loved ones in long-term care facilities at the City?



## YOUR CITY IN DATA: VISUALIZING INFO THAT MATTERS

How can we use data visualization and other engaging communication strategies to show the value of municipal services?

For all of the current challenges, visit <https://www.citylabhamilton.com/challenges>





- Pivoted to fully online project matching with our Online Matchmaker sessions, available on our website
- Increased documentation and searchability of project info
- Improved and enhanced evaluation for each project



CityLAB Hamilton Match Maker, Arlen Leeming - Accelerating Climate Resilience

30 views • Jun 15, 2020

👍 3    🗨️ 0    ➦ SHARE    📌 SAVE    ⋮

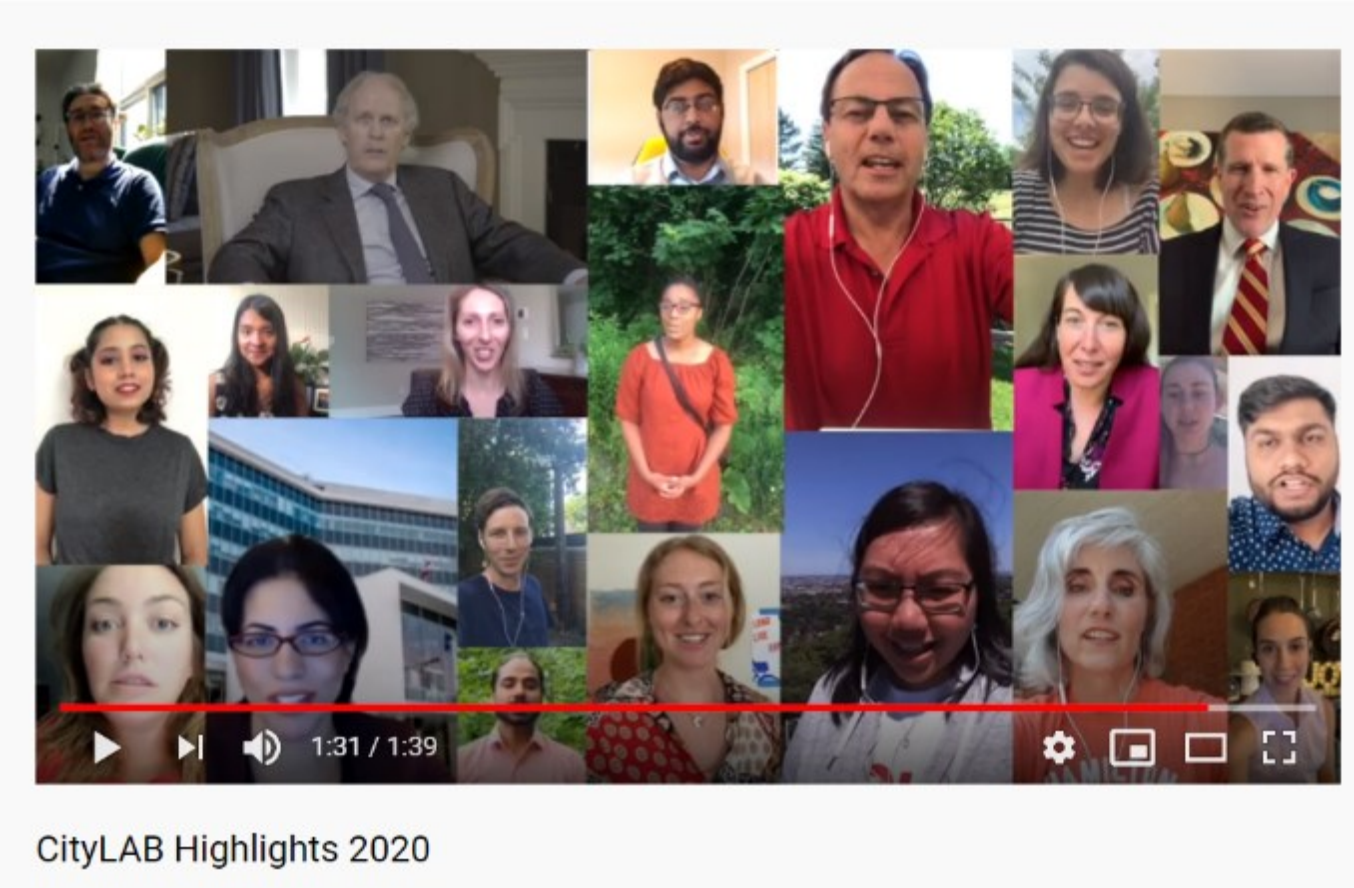


# Looking Forward



- Well-positioned to immediately support the City in uncertain times
- Leveraging resources from post-secondary partners to extend impact of staff
- CityLAB Hamilton is a recognized leader in innovation partnerships in Canada





CityLAB Highlights 2020

<https://www.youtube.com/watch?v=dMyp7OqKwI0>



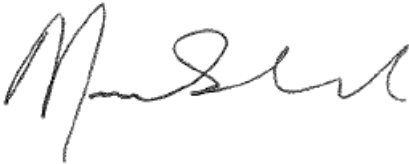




THANK YOU



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Economic Development Division**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	July 6, 2020
<b>SUBJECT/REPORT NO:</b>	Hamilton Tax Increment Grant Program – 121/125 King Street East, Hamilton PED20123 (Ward 2)
<b>WARD(S) AFFECTED:</b>	Ward 2
<b>PREPARED BY:</b>	Carlo Gorni (905) 546-2424 Ext. 2755
<b>SUBMITTED BY:</b>	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That a Hamilton Tax Increment Grant Program application submitted by Gore Park Lofts Development Corp. (Tyler Ross and David Horwood), for the property at 121 / 125 King Street East, Hamilton, estimated at \$275,512.68 over a maximum of a five-year period, and based upon the incremental tax increase attributable to the development of 121 / 125 King Street East, Hamilton, be authorized and approved in accordance with the terms and conditions of the Hamilton Tax Increment Grant Program;
- (b) That the Mayor and City Clerk be authorized and directed to execute a Grant Agreement together with any ancillary documentation required, to effect recommendation (a) of Report PED20123, in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Hamilton Tax Increment Grant Program, as approved by City Council, are maintained.

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**SUBJECT: Hamilton Tax Increment Grant Program – 121 King Street East,  
Hamilton (PED20123) (Ward 2) - Page 2 of 7**

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121 / 125 King Street East, Hamilton

## **EXECUTIVE SUMMARY**

The Hamilton Tax Increment Grant Program (HTIGP) application for the construction of the project at 121 / 125 King Street East, Hamilton was submitted by Gore Park Lofts Development Corp. (Tyler Ross and David Horwood). When completed, the project will be comprised of a 6-storey, 40-unit residential condominium with three ground floor commercial units.

Development costs are estimated at \$14,532,262.00 and it is projected that the proposed redevelopment will increase the assessed value of the property from its current value of \$1,507,250.00 to approximately \$10,346,000.00.

This will increase total annual property taxes generated by the property. The municipal share of this property tax increase (municipal tax increment) will be approximately \$91,837.56, of which 100% would be granted to the owner during year one, 80% or approximately \$73,470.05 in year two, 60% or approximately \$55,102.54 in year three, 40% or approximately \$36,735.02 in year four and 20% or approximately \$18,367.51 in year five. The estimated total value of the grant is approximately \$275,512.68. Note that every year the tax increment is based on actual taxes for that year.

Upon completion of the redevelopment and reassessment of the property by the Municipal Property Assessment Corporation (MPAC), staff will report back in an Information Update to Council on the actual redevelopment costs, the reassessment amount determined by MPAC and the grant amount.

**SUBJECT: Hamilton Tax Increment Grant Program – 121 King Street East,  
Hamilton (PED20123) (Ward 2) - Page 3 of 7**

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**Alternatives for Consideration – See Page 6**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The City will collect full property taxes on the property and, in turn, provide a grant for five years, declining each year after the first year by 20%, based on the increase in the municipal portion of the taxes, post-development completion of 121 / 125 King Street East, Hamilton. Following year one of the grant payment, the City will start to realize the positive results of the Program from a financial perspective. Based on the projected figures, the estimated tax increment over five years totals \$459,187.80, of which the applicant would receive a grant totalling approximately \$275,512.68 and the City retaining taxes totalling approximately \$183,675.12.

**Staffing:** Applicants and subsequent grant payments under the HTIGP are processed by the Commercial Districts and Small Business Section and Taxation Division. There are no additional staffing requirements.

**Legal:** Section 28 of the *Planning Act* permits a municipality, in accordance with a Community Improvement Plan, to make loans and grants which would otherwise be prohibited under Section 106(2) of the *Municipal Act*, to registered / assessed owners and tenants of lands and buildings. A Community Improvement Plan can only be adopted and come into effect within a designated Community Improvement Project Area. Changes to a Community Improvement Plan or Community Improvement Project Area require formal amendments as dictated by the *Planning Act*.

The applicant will be required to execute a Grant Agreement prior to the grant being advanced. The Grant Agreement will be developed in consultation with Legal Services.

As construction projects move forward, it is sometimes necessary to amend previously approved Grant Agreements and any ancillary documentation. Therefore, staff recommends that the General Manager of Planning and Economic Development be authorized to amend Grant Agreements and any ancillary documentation, provided that the terms and conditions of the HTIGP are maintained.

**HISTORICAL BACKGROUND**

City Council, at its meeting held August 22, 2001, approved an amendment to the Downtown and Community Renewal Community Improvement Plan which introduced the HTIGP. Since that time, a number of Program refinements have been approved by

**SUBJECT: Hamilton Tax Increment Grant Program – 121 King Street East,  
Hamilton (PED20123) (Ward 2) - Page 4 of 7**

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City Council, including expanding the Program to Community Downtowns, Business Improvement Areas, the Mount Hope / Airport Gateway, the corridors of Barton Street and Kenilworth Avenue as identified in the Downtown and Community Renewal Community Improvement Project Area and most recently, to properties designated under Part IV or V of the *Ontario Heritage Act*. The terms of the Program offer a five-year grant not to exceed the increase in municipal realty taxes as a result of the development. The grant is to be in an amount which does not exceed 100% of the municipal realty tax increase during the first year, 80% in year two, 60% in year three, 40% in year four, and 20% in year five.

The project at 121 / 125 King Street East, Hamilton, is an eligible project under the terms of the HTIGP. The applicant will qualify for the HTIGP grant upon completion of the development project. Development costs are estimated at \$14,532,262.00. The total estimated grant over the five-year period is approximately \$275,512.68.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

### Urban Hamilton Official Plan

The subject site is municipally known as 121 / 125 King Street East, Hamilton and is located within the “Downtown Urban Growth Centre” on Schedule “E” – Urban Structure.

The property is located within the Downtown Hamilton Secondary Plan area (OPA 102) and designated “Downtown Mixed Use” on Map “B.6.1-1” – Downtown Hamilton Secondary Plan – Land Use Plan (OPA 102).

The planned use of the property conforms to the above designations. The specific ground floor commercial uses have not yet been identified and will be subject to the respective sections of the in force and effect Urban Hamilton Official Plan with respect to permitted uses and associated policies.

### Zoning By-law No. 05-200

Under the City of Hamilton Zoning By-Law No. 05-200, the subject property is zoned “Downtown Mixed Use – Pedestrian Focus (D2) Zone”.

The planned use of the property is permitted. The specific ground floor commercial uses have not yet been identified and will be subject to the respective sections of the in force and effect Zoning By-Law with respect to permitted uses and associated regulations.



**SUBJECT: Hamilton Tax Increment Grant Program – 121 King Street East,  
Hamilton (PED20123) (Ward 2) - Page 6 of 7**

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\*The actual roll number(s) assessed value(s), tax classification(s) and value partitioning (where applicable) are to be determined by the Municipal Property Assessment Corporation (MPAC).

\*\*2019 tax rates have been used for calculation of the estimated post-development property taxes.

Pre-project Municipal Taxes = Municipal Levy = \$34,902.77

Municipal Tax Increment = \$126,740.33 - \$34,902.77 = \$91,837.56

Payment in Year One = \$91,837.56 x 1.0 = \$91,837.56

**ESTIMATED GRANT PAYMENT SCHEDULE for mixed-use building: 6-storey building, three main floor commercial units, and 40 residential condominium units  
(Subject to re-calculation each year and up to the total eligible costs)**

Year	Grant Factor	Tax Increment*	Grant
1	100%	\$91,837.56	\$91,837.56
2	80%	\$91,837.56	\$73,470.05
3	60%	\$91,837.56	\$55,102.54
4	40%	\$91,837.56	\$36,735.02
5	20%	\$91,837.56	\$18,367.51
<b>Total</b>		<b>\$459,187.80</b>	<b>\$275,512.68</b>

\*Note that the tax increment is based every year on actual taxes for that year. The figures above are estimates. In other words, for each year a grant payment is paid, the actual taxes for the year of the grant payment will be used in the calculation of the grant payment.

**ALTERNATIVES FOR CONSIDERATION**

Declining a grant and/or approving a reduced amount would undermine the principles of the TIGP and regeneration efforts in general. This alternative is not recommended.

**Financial:** Grants totalling \$275,512.68 over a five-year period would not be issued.

**Staffing:** Not applicable

**Legal:** Not applicable

**SUBJECT: Hamilton Tax Increment Grant Program – 121 King Street East,  
Hamilton (PED20123) (Ward 2) - Page 7 of 7**

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## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

### **Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report PED20123 – Location Map

CG:dt





● Site Location



Key Map - Ward 2

N.T.S.

# Location Map



Hamilton

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

File Name/Number:  
121-125 King St E

Date:  
February 13, 2019

Appendix "A"

Scale:  
N.T.S.

Planner/Technician:  
CG/AL


**Subject Property**



121 - 125 King Street East



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Energy, Fleet and Facilities Management Division**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	July 6, 2020
<b>SUBJECT/REPORT NO:</b>	Tim Hortons Field – End Guard Anchor Repair/Replacement (PW20039(a)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Janet Warner (905) 546-2424 Ext. 2616 Rob Gatto (905) 546-2424 Ext. 5448
<b>SUBMITTED BY:</b>	Rom D'Angelo Director, Energy, Fleet and Facilities Management Public Works Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That staff be directed to repair and/or replace the perimeter end guards that surround the upper bowl of the east and west stands, along with the north and south upper-lower end guards of Tim Hortons Field at an upset limit of \$1.1 million;
- (b) That Facilities Management use existing Capital Budget WIPs through appropriation to fund this work by reprioritizing existing projects for the current year, itemized in Appendix "A" to Report PW20039(a).

### EXECUTIVE SUMMARY

The purpose of this Report is to seek Council's direction to proceed with the replacement of the perimeter end guards that surround the upper bowl of the east and the west stands, along with the north and south upper-lower end guards of Tim Hortons Field (the "Stadium") and Council's approval to the use capital WIP funding for the said work.

City staff retained the services of an Engineering firm as part of the overhead review resulting from the fall of the speaker in 2016, at which time, immediate, targeted repairs were undertaken at specific locations within the stadium upon the completion of their

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**SUBJECT: Tim Hortons Field – End Guard Anchor Repair/Replacement  
(PW20039(a)) (City Wide) - Page 2 of 5**

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review in 2017. It was during this review that the City committed to ongoing, regular inspections of the stadium, and in particular, the end and back guards. These reviews resulted in additional, isolated repairs in 2019, however, additional, compromised areas were identified through continued assessments of the Stadium guard rails in September, November, and December of 2019, and February 2020. The most recent reports resulted in additional safety concerns being highlighted due to both installations, deterioration and weather, and are considered latent defects.

Based on the Engineering Firms comprehensive assessment it was clearly outlined, or identified that -- as opposed to continuing a localized approach to mitigate the risk based on the practical difficulties with the ongoing monitoring of the conditions, City staff in collaboration with the consulting firm consider strategies to manage risks more generally and proactively with consideration of the longer-term maintenance needs and costs to the owner.

City staff have been working with a team of consulting experts and have undertaken multiple design tests for targeted repairs such as replacements with mock-ups which have determined that the holistic repair and replacement of the guard installations throughout the Stadium would not only be less disruptive but can be implemented in a wider range of conditions and be less costly.

**Alternatives for Consideration – N/A**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Facilities Management will use existing Capital Budget WIPs through appropriation to fund this work by reprioritizing existing projects for the current year. Several Capital Budget Projects have already been identified. The list includes but is not limited to:

3541641638	Overhead Door Replacement Program
3541641532	Facility Capital Maintenance
3541741648	Parking Lot Rehabilitation
3541755001	Yard Capital Renewal Program
3541757001	Archibus - Facility Maintenance
3541941648	Parking Lot Rehabilitation
3541941532	Facility Capital Maintenance
3721841805	Hamilton Convention Centre, FirstOntario Concert Hall & FirstOntario Centre Lifecycle Renewal
3721941805	Hamilton Convention Centre, FirstOntario Concert Hall & FirstOntario Centre Lifecycle Renewal
7101454710	Sir Wilfred Laurier Recreation Centre Independence

**SUBJECT: Tim Hortons Field – End Guard Anchor Repair/Replacement  
(PW20039(a)) (City Wide) - Page 3 of 5**

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Exact amounts appropriated from each will be based on available funds at time of appropriation.

Staffing: There are no staffing implications.

Legal: There are no legal implications with respect to the proposed construction work or the proposed funding source outside of the ordinary course of business (e.g. tort liability for accidents at Tim Hortons Field).

## **HISTORICAL BACKGROUND**

As part of a successful bid process to host occur for the 2015 Pan/Parapan American Games, it was decided in June 2011, that the renovations proposed to the North Stands of Ivor Wynn was not possible. Senior Representatives for the City, Toronto 2015, Federal and Provincial Governments agreed at this time to build a new Stadium. It was at this point the Stadium design changed to a north/south orientation.

One of the main reasons for Hamilton's bidding on the Pan Am Games was the opportunity to renew its aging stadium. The Stadium is a state-of-the-art facility that can host international, provincial and community uses from sport to entertainment. The new Stadium will attract events; provide long-term tangible opportunities and economic impacts from users and spectators.

In February 2014, Council approved the 20 Year License Agreement with the Hamilton Tiger-Cats Football Club for use of the Stadium for Football Games and Practices.

In May 8<sup>th</sup>, 2015, the Stadium officially received substantial completion and the City of Hamilton formally took possession of the site.

The Stadium was scheduled to be completed on June 30<sup>th</sup>, 2014 however, in 2016 the City of Hamilton launched a litigation with the contractor, the Province of Ontario (Infrastructure Ontario - IO), and the Hamilton Tiger Cats. The litigation was due to the delay of the project and the numerous deficiencies throughout the Stadium.

In May 2018, a settlement agreement was reached with all parties. City staff worked in good faith to achieve this resolution with no additional cost for the Stadium passed on to Hamilton taxpayers.

City staff have continued to work on deficiencies such as, and not limited to, ongoing leak remediation throughout the Stadium, burst pipes due to lack of heat tracing installation, faulting main transformer, lighting controls, incomplete audio-visual system, video scoreboard steel modifications, floor drains on the concourses, pre-cast joint

**SUBJECT: Tim Hortons Field – End Guard Anchor Repair/Replacement  
(PW20039(a)) (City Wide) - Page 4 of 5**

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renewal, metal cladding, missing hatches for units that require maintenance, guard rail extensions, and adjustments to various mechanical systems.

In June 2016, a 150-pound speaker had fallen 200 feet from the east side of the Stadium's light standard. As a result of this, City staff took immediate action and undertook an extensive review/audit of all suspended and installed elements related to the health and safety throughout the Stadium. The review noted that the areas of end guard installation were noted as suspect and in need of repair and re-installation. Due to the amount of ongoing deterioration throughout the Stadium, reviews were conducted on a yearly basis, with the initial, temporary repairs completed in 2017 and now considered latent defects.

Upon ongoing inspections and assessments, additional areas were found to be deteriorating and thus, became critical, resulting in additional repairs in 2019.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Not applicable.

**RELEVANT CONSULTATION**

Ongoing consultation with internal staff and experts/engineers to determine both cause, and correction of the end guard installation.

Additional consultation with the following Corporate Services:

- Budgets and Financial Planning
- Legal Services
- Procurement

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

It is imperative that the end guards be replaced to mitigate risk for the public's overall safety in the noted areas of the Stadium. The outlined within this Report are both systemic and progressive and are continuing to deteriorate. Staff cannot predict the rate of the declining performance of the end guards as the conditions are getting heightened. The guards are interconnected and have no redundancy in the system, which adds to the overall risk.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**SUBJECT: Tim Hortons Field – End Guard Anchor Repair/Replacement  
(PW20039(a)) (City Wide) - Page 5 of 5**

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**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

**APPENDICES AND SCHEDULES ATTACHED**

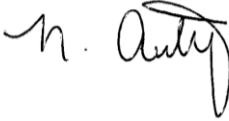
Appendix “A” to Report PW20039(a) - Appropriations

### Appropriations

Project ID	Description	Appropriation Amount
3541641638	Overhead Door Replacement Program	\$54,370
3541641532	Facility Capital Maintenance	\$21,199
3541741648	Parking Lot Rehabilitation	\$43,602
3541755001	Yard Capital Renewal Program	\$10,964
3541757001	Archibus - Facility Maintenance	\$23,864
3541941648	Parking Lot Rehabilitation	\$179,858
3541941532	Facility Capital Maintenance	\$24,571
3721841805	Hamilton Convention Centre, FirstOntario Concert Hall & FirstOntario Centre Lifecycle Renewal	\$87,946
3721941805	Hamilton Convention Centre, FirstOntario Concert Hall & FirstOntario Centre Lifecycle Renewal	\$377,770
7101454710	Sir Wilfred Laurier Recreation Center Independence	\$377,007
<b>TOTAL</b>		<b>\$1,201,151</b>



**CITY OF HAMILTON**  
**CORPORATE SERVICES DEPARTMENT**  
**Legal and Risk Management Services Division**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	July 6, 2020
<b>SUBJECT/REPORT NO:</b>	Red Hill Valley Parkway Inquiry Update (LS19036(b)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Nicole Auty (905) 546-2424 Ext. 4636
<b>SUBMITTED BY:</b>	Nicole Auty City Solicitor Legal and Risk Management Services
<b>SIGNATURE:</b>	

Discussion of Confidential Appendix “A” to this report in Closed Session, would be pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**RECOMMENDATION(S)**

- (a) That Report LS19036(b), respecting the Red Hill Valley Parkway Inquiry Update, be received;
- (b) That the direction provided in Confidential Appendix “A” to Report LS19036(a), be approved; and,
- (c) That the entirety of Confidential Appendix “A” to Report LS19036(a), respecting the Red Hill Valley Parkway Inquiry Update, remain confidential.

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.



**SUBJECT: Red Hill Valley Parkway Inquiry Update (LS19036(b)) (City Wide) - Page 2 of 5****EXECUTIVE SUMMARY**

On April 24<sup>th</sup>, 2019 Council directed staff to provide regular updates on the costs to date of the Judicial Inquiry, to be paid from the Tax Stabilization Reserve.

This report provides both an update on the status of the Inquiry from the City's legal representatives at Lenczner Slaght Royce Smith Griffin LLP ("Lenczner Slaght") and the costs to date of the Inquiry.

**Alternatives for Consideration – N/A****FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The costs of the Inquiry to date are outlined in the following chart, representing external legal fees for the Commissioner, external legal fees for the City, including Deloitte services for data hosting, reviewing and producing and associated Other expenses, including digitizing paper files, and website hosting. These expenses are being funded from the Tax Stabilization reserve.

**Date: To June 15, 2020**

<b>City</b>	\$1,093,239.55
<b>Commissioner</b>	1,457,277.49
<b>Other expenses</b>	563,874.56
<b>Total</b>	\$3,114,391.60

Staffing: A temporary contract staff position has been added to the Legal Services Department to support staff as the Inquiry preparations are on-going. This position is funded from the Tax Stabilization reserve.

Legal: The legal implications are outlined in the attached appendix "A" from external legal counsel.

**HISTORICAL BACKGROUND**

In early 2019, the City of Hamilton received information regarding a 2013 friction report related to the Red Hill Valley Parkway.

On April 24, 2019, the City passed a resolution pursuant to s. 274 of the *Municipal Act, 2001* requesting the Chief Justice of Ontario to appoint a Superior Court judge to investigate matters related to the disclosure of the friction report.

**SUBJECT: Red Hill Valley Parkway Inquiry Update (LS19036(b)) (City Wide) - Page 3 of 5**

The Honourable Mr. Justice Herman J. Wilton-Siegel was appointed to preside over the inquiry in May 2019. The Commissioner has retained Robert Centa of Paliare Roland Rosenberg Rothstein LLP to act as counsel to the Commission. The City has retained Eli Lederman and Delna Contractor of Lenczner Slaght to act as counsel to the City in the Inquiry.

There are six overlapping stages to a judicial inquiry:

1) Logistics and Staff: the Commissioner hires staff necessary to conduct the inquiry, including lawyers, a communications officer and a chief administration officer, and obtains office space from which to conduct the inquiry.

2) Collecting Documents: Counsel to the City obtains and reviews data (documents, emails, reports, etc.) that are in the City's possession and may be relevant to the work of the inquiry. The relevant data is processed and provided to Commission Counsel in an agreed upon electronic format.

3) Interviewing Witnesses: individuals that may have knowledge or information relevant to the work of the inquiry will be interviewed first by Counsel to the City and then by the Commissioner and his Counsel.

4) Standing: the Commissioner established a process through which members of the public applied to participate in the inquiry and to receive funding from the City. The Commissioner issued a decision with respect to standing and funding on February 12, 2020.

5) The Hearing: the Commissioner will hold a public hearing where key witnesses will be examined.

6) The Report: the Commissioner will draft a report at the conclusion of the public hearing, which will include a description of the evidence and the Commissioner's findings and conclusions.

**STATUS OF THE INQUIRY**

With respect to the first stage of the Inquiry, we have identified potential locations to host the hearing stage of the Inquiry and are in the process of gathering pricing information. We are also working with Commission Counsel to explore options to host the hearing virtually in light of the COVID-19 pandemic, while still ensuring that the hearing is accessible to the public.

**SUBJECT: Red Hill Valley Parkway Inquiry Update (LS19036(b)) (City Wide) - Page 4 of 5**

With respect to the second stage of the Inquiry, the City has spent considerable resources to collect, review and produce documents relevant to the Inquiry since the issuance of the Terms of the Inquiry in April 2019.

The scope of the document collection process has been directed by the Commissioner's request for information, which consists of nearly 50 categories of documents.

To date, the City has collected over 3 million documents from the City's network drives, hardcopy documents and the mailboxes of over 100 former and current City employees (the "Custodians"). These documents were narrowed through the application of search terms (and other processes) and reviewed to identify the documents relevant to the Commissioner's request for information.

The City has submitted approximately 37,000 relevant documents to Commission Counsel and will produce an additional 13,500 documents by June 30, 2020.

At all times, Commission Counsel has been kept apprised of the status of the City's document collection process through weekly meetings between counsel, including any technical or logistical challenges in the collection and review process.

The City's document collection efforts include:

- conducting interviews and corresponding with the majority of the Custodians to understand whether they have documents responsive to the Commissioner's request for information and where these documents are stored;
- extracting and processing data from a number of different sources, including Custodians' mailboxes, City network drives, ProjectWise (the document management system used in the Public Works department) and hardcopy documents. Processing includes de-duplicating the documents to achieve efficiencies in the review process;
- applying search criteria to identify potentially relevant data; and
- utilizing the services of Deloitte LLP ("Deloitte") – the City's e-discovery vendor – to: (1) host the documents in an electronic database; (2) review the potentially relevant data to identify documents that are responsive to the Commissioner's request for information; and (3) produce the relevant documents in the specified format.

The last portion of the City's document collection process is to produce relevant data from ProjectWise.

**SUBJECT: Red Hill Valley Parkway Inquiry Update (LS19036(b)) (City Wide) - Page 5 of 5**

The City initially collected the ProjectWise data in February 2020. However, due to the limitations of the ProjectWise system, the data could not be produced in a format which would be helpful for the purposes of the Inquiry. The City subsequently retained Bentley Canada Inc. (the third-party ProjectWise provider) to develop a program that would enable the ProjectWise data to be extracted and produced in a format useful to the Commissioner.

The City has now collected the ProjectWise data and expects to produce all relevant documents by July 13, 2020 at the latest.

Although the document production process has taken longer than expected, the timing of the City's productions is reasonable when considering the number of custodians, the City's document management systems, the large volume of documents, the breadth and timing of the request for documents and the logistical issues presented by the COVID-19 pandemic.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Not applicable.

**RELEVANT CONSULTATION**

Not applicable.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

The analysis for the recommendations is set out in the appendix from external legal counsel.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN****Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report LS19036(b) – Report to Council from Lenczner Slaght - Confidential (including Schedules "A" and "B")

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