



## City of Hamilton

# KEEP HAMILTON CLEAN AND GREEN COMMITTEE REVISED

**Meeting #:** 20-004  
**Date:** October 20, 2020  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
 All electronic meetings can be viewed at:  
 City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (Acting)  
 (905) 546-2424 ext. 5089

		<b>Pages</b>
<b>1.</b>	<b>APPROVAL OF AGENDA</b>	<b>3</b>
	(Added Items, if applicable, will be noted with *)	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
3.1.	January 28, 2020	59
3.2.	February 25, 2020	65
3.3.	September 15, 2020	71
<b>4.</b>	<b>COMMUNICATIONS</b>	
4.1.	Correspondence from Keep America Beautiful	77
	Keep America Beautiful President's Circle Certificate respecting the efforts of affiliates that meet KAB's criteria for participation and reporting on clean and green initiatives.	
	Recommendation: Be received	

5. WRITTEN DELEGATIONS
6. CONSENT ITEMS
7. STAFF PRESENTATIONS
8. DISCUSSION ITEMS
  - 8.1. Clean and Green Neighbourhood Grant 78
  - 8.2. Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19 99
9. MOTIONS
10. NOTICES OF MOTION
11. GENERAL INFORMATION / OTHER BUSINESS 111
  - 11.1. Fall Mum Show Update
  - \*11.2. 2020 Beautiful Alleys Fall Community Cleanup Results
  - \*11.3. Beautiful Alleys' Development of a Promotional Video the for Cleanup Trailer
12. PRIVATE AND CONFIDENTIAL
13. ADJOURNMENT



**City of Hamilton**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**  
**AGENDA**

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<b>1. APPROVAL OF AGENDA</b>	
(Added Items, if applicable, will be noted with *)	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
3.1. January 28, 2020	3
3.2. February 25, 2020	9
3.3. September 15, 2020	15
<b>4. COMMUNICATIONS</b>	

4.1.	Correspondence from Keep America Beautiful	21
	Keep America Beautiful President's Circle Certificate respecting the efforts of affiliates that meet KAB's criteria for participation and reporting on clean and green initiatives.	
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6.	<b>CONSENT ITEMS</b>	
7.	<b>STAFF PRESENTATIONS</b>	
8.	<b>DISCUSSION ITEMS</b>	
8.1.	Clean and Green Neighbourhood Grant	22
8.2.	Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19	43
9.	<b>MOTIONS</b>	
10.	<b>NOTICES OF MOTION</b>	
11.	<b>GENERAL INFORMATION / OTHER BUSINESS</b>	
11.1.	Fall Mum Show Update	
12.	<b>PRIVATE AND CONFIDENTIAL</b>	
13.	<b>ADJOURNMENT</b>	



Hamilton

## MINUTES KEEP HAMILTON CLEAN AND GREEN COMMITTEE

**Meeting #:** 20-001  
**Date:** January 28, 2020  
**Time:** 5:00 p.m.  
**Location:** Room 264, 2<sup>nd</sup> Floor  
 City Hall, 71 Main Street West

Diedre Rozema, Clean and Green Coordinator (905) 546-2424 ext. 5089

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Present: Chair: Felicia Van Dyk  
 Vice-Chair: Lennox Toppin  
 Members: Brenda Duke  
 Danielle Hudson  
 Marisa DiCenso  
 Rick Lipsitt  
 Kerry Jarvi  
 Sue Dunlop

Absent with  
 Regrets: Leisha Dawson  
 Heather Donison  
 Councillor N. Nann

Also Present: Diedre Rozema, Clean & Green Coordinator, Business Programs  
 Theresa Phair, Community Liaison Coordinator, Business Programs  
 Raffaella Morello, Senior Project Manager, Business Programs

### A. APPOINTMENT OF CHAIR AND VICE-CHAIR

**(Jarvi/Duke)**

- a) That Felicia Van Dyk be appointed as Chair of the Keep Hamilton Clean and Green Committee for 2020; and,
- b) That Lennox Toppin be appointed as Vice-Chair of the Keep Hamilton Clean and Green Committee for 2020.

**CARRIED**



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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### 1. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

### 2. APPROVAL OF AGENDA

#### (Di Censo/Jarvi)

That the agenda for the January 28, 2020 Keep Hamilton Clean & Green Committee meeting be approved as amended.

**CARRIED**

### 3. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. Keep Hamilton Clean & Green Advisory Committee Minutes, dated November 19, 2019

#### (Hudson/Toppin)

That the Minutes of the November 19, 2019 meeting of Keep Hamilton Clean & Green Committee be approved, as presented.

**CARRIED**

### 5. COMMUNICATIONS

No communications have been received.

### 6. DELEGATION REQUESTS

No delegation requests have been received.

### 7. CONSENT ITEMS

7.1. Clean & Green Final Project Reports 2019

7.1.1. Beautiful Alleys



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

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Committee discussed Beautiful Alley's submission, including how certain projects utilize Clean & Green Neighbourhood grant funding for volunteer recognition (e.g. refreshments during or after project activities) rather than on project materials. Volunteer recognition is not an ineligible use of Clean & Green Neighbourhood Grant funding as per the program guidelines previously approved by the Committee. Members of the future adjudication teams will be asked to specifically look at proposed expenses to assess whether funds are appropriate and align to the grant program guidelines.

Committee noted that not all successful applicants submit a written final report. The Committee Chair and Vice Chair will be responsible for following up with applicants that do not submit a final report as requested.

**(Toppin/Hudson)**

That the final report submitted by Beautiful Alleys respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

7.1.2. Pauline Johnson School

**(Toppin/Jarvi)**

That the final report submitted by Pauline Johnson School respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

## 8. PUBLIC HEARINGS / DELEGATIONS

There are no public hearings or delegations on the agenda for this meeting.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda for this meeting.

## 10. DISCUSSION ITEMS



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

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### 10.1. Clean & Green Neighbourhood Grants Process for 2020

Staff proposed the following dates for the upcoming Clean & Green Neighbourhood Grants process:

- Grant opportunity opens: Friday, January 31
- Application deadline: February 21, 2020 at 4:30 PM
- Staff review period: February 24 - 28
- Committee adjudication period: March 2-11
- Adjudication meeting date: March 11 or 13 (based on adjudicator availability)
- Committee approval date: at the KHCG meeting scheduled for March 24, 2020
- Notification to applicants: mid to late April
- Cheques to go out: late April to early May

All grant information and the application form will be available online at: [Hamilton.ca/clean&greengrant](http://Hamilton.ca/clean&greengrant)

Staff will share promotional poster and social media with Committee members after the grant opportunity opens. Committee members will share the information to their contacts.

Three Committee members are required to participate as adjudication team members. Committee members Felicia Van Dyk and Brenda Duke volunteered. Committee suggested the names of members who are not present, who will be contacted by staff by email.

#### **(Di Censo/Toppin)**

That the Clean & Green Neighbourhood Grants Process for 2020 be implemented as proposed.

**CARRIED**

### 10.2. Draft Presentation for the KAB Conference



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

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Felicia Van Dyk presented the draft presentation, Committee members provided comments and feedback. Felicia and City staff will continue to revise the presentation based on comments received.

### 10.3. Green Venture Depave Proposal

Committee members discussed the details of Green Venture's project plan for Depave Paradise on Barton. Green Venture is welcome to apply for project funding through the Clean & Green Neighbourhood Grants program.

## 11. MOTIONS

There are no motions.

## 12. NOTICES OF MOTION

There are no notices of motion.

## 13. GENERAL INFORMATION / OTHER BUSINESS

Committee members discussed their thoughts on the recent news of the combined sewage spill into Chedoke Creek. Committee members identified better management of stormwater as a possible strategy to prevent future instances of sewage runoff into Hamilton Harbour.

Committee members and City staff will continue to follow any developments regarding Chedoke Creek to determine what opportunities are available for the Committee to support relevant projects that address, prevent or mitigate stormwater flooding. Several community based environmental organizations, City Councillors and indigenous communities are undertaking green infrastructure projects or advocating for stormwater management solutions or fees.

All publicly available information about Chedoke Creek is online at:  
[Hamilton.ca/chedokecreek](http://Hamilton.ca/chedokecreek).

## 14. PRIVATE AND CONFIDENTIAL



Hamilton

## **MINUTES**

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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There were no private and confidential matters to discuss.

### **15. ADJOURNMENT**

**(Toppin/Hudson)**

That, there being no further business, the meeting be adjourned at 6:45 p.m.

**CARRIED**

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Committee

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**

February 25, 2020

5:00 p.m.

City Hall, Room 264, City Hall, 71 Main Street West

Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Danielle Hudson
		Heather Donison
		Sue Dunlop

Absent with Regrets:	Kerry Jarvi
	Leisha Dawson
	Councillor N. Nann

Also Present:	Diedre Rozema, Clean & Green Coordinator, Business Programs
	Theresa Phair, Community Liaison Coordinator, Business Programs

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that, based on email communications received from those not present, quorum would not be achieved within 30 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee. Therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned. Those in attendance decided to continue the meeting to hear the delegations in attendance.

**1. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

**2. CHANGES TO THE AGENDA**

The Staff Liaison advised of the following changes to the agenda:

**5. COMMUNICATIONS****5.1 Citizen Resignations from the Keep Hamilton Clean and Green Advisory Committee – Rick Lipsitt**

Since quorum was not achieved, those in attendance decided to proceed with the meeting using the agenda as amended. Any agenda items requiring decisions would be added to the next meeting agenda.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING****(i) January 28, 2020**

This item will be added to the next meeting agenda.

**5. COMMUNICATIONS****(i) Citizen Resignation from the Keep Hamilton Clean and Green Committee – Rick Lipsitt (Item 5.1)**

This item will be referred by the Staff Liaison to the Legislative Coordinator to the Public Works Committee.

**6. DELEGATION REQUESTS**

No delegation requests have been received.

**7. CONSENT ITEMS**

There are no consent items on the agenda.

**8. PUBLIC HEARINGS / DELEGATIONS**

There are no public hearings or delegations on the agenda.

**9. STAFF PRESENTATIONS****(i) Clean & Green Neighbourhood Grant Project (Item 9.1)**

Brandon, Lisa, Kaitlin and Olivia provided the Committee with a presentation respecting the group's clean and green efforts in their neighbourhood and a summary of how their Clean & Green Neighbourhood Grant funding in 2018 and 2019 was used.

Those in attendance thanked the group for their presentation.

**10. DISCUSSION ITEMS****(i) KAB Conference Recap (Item 10.1)**

Committee Chair Felicia Van Dyk shared a verbal update about her experience at the Keep America Beautiful conference in Memphis, Tennessee.

Those in attendance discussed the value of the Committee's membership in KAB going forward. The value of the Committee's participation seems to be the opportunity to hear about other local affiliates activities and share good news stories. It was observed that sharing local good news stories, such as the project shared in Item 9.1, with elected officials on the Public

Works Committee would help to support the Committee's activities and relationship building efforts in Hamilton.

Those in attendance and thanked Felicia for her presentation.

**(ii) Clean & Green Neighbourhood Grant Update (Item 10.2)**

The application period for 2020 Clean & Green Neighbourhood Grants closed on Friday, February 21, 2020. Those in attendance shared their thoughts on successes and what could be improved in future program years.

**(iii) 'Butt Blitz' Cleanup Event (Item 10.3)**

A Greener Future is hosting another Canada-wide 'Butt Blitz' cleanup on Saturday, April 18. Staff shared information about the event and opportunities for the Committee to be involved. Those present will look for opportunities to share event information in their communities.

**(iv) Community Liaison Coordinator Update (Item 10.4)**

Theresa Phair joined Environmental Services as the Community Liaison Coordinator in January. Theresa provided those present with a short verbal update about the job duties associated with the role, her experience so far, and a few observations about how she hopes to collaborate with the Committee on future initiatives.

Those in attendance thanked Theresa for her update.

**(v) Graffiti Victim Assistance Program Update (Item 10.5)**

Municipal Law Enforcement staff have provided the Committee with a summary of the 2-year pilot program to provide more dedicated service to address graffiti in the community. As part of the pilot program activities, the Committee provided MLE with funding for gift cards to distribute to victims of graffiti to help them purchase supplies to clean graffiti off their property. The results of the graffiti victim assistance program appear to be very

positive. The Committee looks forward to programs of this nature receiving more permanent funding so efforts to engage residents in this manner can continue.

## **11. MOTIONS**

There are no motions.

## **12. NOTICES OF MOTION**

There are no notices of motion.

## **13. GENERAL INFORMATION / OTHER BUSINESS**

### **(i) “Land and Climate, People and Plants” Event**

Staff will share event information with the Committee by email.

## **14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

## **15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton’s Procedural By-law 18-270 at 7:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

**Keep Hamilton Clean and Green Committee  
Notes**

**February 25, 2020  
Page 6 of 6**

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**Keep Hamilton Clean and Green Advisory Committee**

Tuesday, September 15, 2020

5:00 p.m.

Due to the COVID-19 and the Closure of City Hall

Electronic meeting can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

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Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Heather Donison
		Kerry Jarvi
		Marisa Di Censo
		Pauline Szczepanski

Absent with Regrets:	Sue Dunlop
	Jen Baker
	Leisha Dawson

Absent:	Councillor Nann
	Theresa Movre
	Steve Watts

Also Present:	Angela Storey, Manager, Business Programs, Environmental Services
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Raffaella Morello, Senior Project Manager, Business Programs, Environmental Services  
Theresa Phair, Community Liaison, Business Programs, Environmental Services  
Steve Sedor, Manager Solutions, Business Applications, Corporate Services  
Alicia Davenport, Legislative Coordinator, Legislative Services  
Diane Butterworth, Clean and Green Coordinator, Business Programs, Environmental Services

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved within 15 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee, therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned.

Respectfully submitted,

Diane Butterworth  
Clean and Green Coordinator  
Business Programs,  
Environmental Services

## **1. CEREMONIAL ACTIVITIES**

There are no ceremonial activities.

## **2. CHANGES TO THE AGENDA**

Since quorum was not achieved, those in attendance decided to proceed with discussion item 8.2 'Ontario Day of Action on Litter'. Any

agenda items requiring decisions would be added to the next meeting agenda.

### **3. DECLARATIONS OF INTEREST**

There are no declarations of interest.

### **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

(i) January 28, 2020 (Item 3.1)

This item will be added to the next meeting agenda.

(ii) February 25, 2020 (Item 3.2)

This item will be added to the next meeting agenda.

### **5. COMMUNICATIONS**

(i) **Keep America Beautiful (KAB) President's Circle Award 2019 (Item 4.1)**

This item will be added to the next meeting agenda.

### **6. DELEGATION REQUESTS**

No delegation requests have been received.

### **7. CONSENT ITEMS**

There are no consent items on the agenda.

### **8. PUBLIC HEARINGS / DELEGATIONS**

There are no public hearings or delegations on the agenda.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda.

## 10. DISCUSSION ITEMS

### (i) Clean and Green Neighbourhood Grant (Item 8.1)

This item will be added to the next meeting agenda.

### (ii) Ontario Day of Action on Litter (Item 8.2)

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided a brief discussion respecting the Ontario Ministry of the Environment's Provincial 'Day of Action on Litter', observed on the second Tuesday of May each year in Ontario.

Despite COVID-19, Ontarians are being encouraged to make positive efforts, through proper social and physical distancing measures, to act against waste during 'Waste Reduction Week in Canada 2020' – October 19<sup>th</sup> to 24<sup>th</sup>. Organizing small cleanups during 'Waste Reduction Week in Canada' is an excellent way to engage the community in the 3Rs and circular economy. Although many in-person events may not be possible this year due to COVID-19, it is encouraged that participants get creative and organize low-risk and virtual events.

Question posed by the Vice Chair, Lennox Toppin, respecting the basic concepts of the traditional 3Rs (reduce, reuse and recycle), if any additional recycling concepts were being addressed and promoted through the 'Day of Action on Litter' and 'Waste Reduction Week in Canada 2020'. In response, it was discussed that the Ontario Ministry of the Environment was remained focused on the traditional 3Rs (reduce, reuse and recycle), in conjunction with the tactics of diversion, prevention and proper disposal – supporting the principles of circular

economy, resource efficiency and waste reduction. No additional recycling concepts were being addressed at this time in the campaign.

Those in attendance thanked the Staff Liaison for the discussion.

## **11. MOTIONS**

There are no motions.

## **12. NOTICES OF MOTION**

There are no notices of motion.

## **13. GENERAL INFORMATION / OTHER BUSINESS**

Question posed by the Vice Chair, Lennox Toppin, respecting an update on the 2020 City of Hamilton Chrysanthemum Show during COVID-19.

An update was provided by Angela Storey, Manager, Business Programs, respecting that the Chrysanthemum Show will be taking place, October 23<sup>rd</sup> to November 1<sup>st</sup>, 2020, under required COVID-19 protocols from the Federal and Provincial Health Authorities', local health authorities, and direction from the City of Hamilton Emergency Operations Centre.

Those in attendance thanked Angela for the update.

## **14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

## **15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton's Procedural By-law 18-270 at 5:30 p.m. the Staff Liaison to the Committee advised those

in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

Diane Butterworth  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



PRESENTED TO

## **Keep Hamilton Beautiful**

This award recognizes the standards of excellence achieved by your affiliate in 2019.



A handwritten signature in black ink, appearing to read "Helen Lowman".

Helen Lowman  
President and CEO  
Keep America Beautiful

# Clean & Green Neighbourhood Grants

2020 Funding Recommendations



# Overview

- ▶ Funds available to award: \$5,000
- ▶ 17 applications received - 1 was ineligible (outside of Hamilton), 16 were eligible
- ▶ All applications were reviewed by City staff, eligible applications were scored by the Grants working group
- ▶ Final scores and funding recommendations were decided by the Grants Working Group through a consensus based process
- ▶ Working Group members: Brenda, Felicia and Heather

# St Paul's Presbyterian Church

- ▶ Proposed Initiative: Plant pollinators and native species on church property, create stormwater retention features and install rain barrels to increase stormwater capture.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Property is in a high pedestrian area (James St S) so this project will be highly visible and beneficial to the community.
- ▶ Funding Recommendation: **\$500**

# MHBC Community Garden

- ▶ Proposed Initiative: Repair the garden beds in the community garden and replace the wooden garden bed walls with cinder blocks.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Cinder blocks are not an ideal material for community gardens (As per City staff: difficult to weed, heat up quickly in summer, dry out soil, potential tripping hazard, etc).
- ▶ Funding Recommendation: **\$0**

# McQuesten Urban Farm

- ▶ Proposed Initiative: Deliver programming at the urban farm in partnership with students from local schools including litter cleanups and collaborative visual arts projects.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 87%
- ▶ Working Group comments: Programming is varied and will involve children and youth.
- ▶ Funding Recommendation: **\$500**

# Donald Mallette

- ▶ Proposed Initiative: Support the community gardens for CityHousing Hamilton tenants to grow vegetables, herbs, and pollinating plants.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 45%
- ▶ Working Group comments: Group has already secured significant funding from other sources. Future applications should show greater level of engagement with members of the community.
- ▶ Funding Recommendation: **\$0**

# Bonnington Betterment Community

- ▶ Proposed Initiative: Address the neighbourhood's challenges with litter and illegal dumping by developing a fridge magnet with information about proper disposal of waste.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: The group's proposed solution (fridge magnet) may not be the best way to address the issue. The group should consider more direct methods of engagement with a student population and utilize existing promotional and education tools available through the City.
- ▶ Funding Recommendation: **\$0**

# Community Permaculture Lab

- ▶ Proposed Initiative: Convert the property's driveway from asphalt to permeable surface, beautify gardens with recycled materials, and retain garden beds.
- ▶ Funding Request: \$1,055
- ▶ Consensus Score: 61%
- ▶ Working Group comments: Project area is a private residential property so broader community benefits and long term impact are unclear. Project is unique, Committee should engage with applicant to learn more.
- ▶ Funding Recommendation: **\$0**

# Brandon Agnew

- ▶ Proposed Initiative: Engage participants from the Salvation Army Autism Centre to showcase their talents through art and storytelling and host neighbourhood events.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 89%
- ▶ Working Group comments: This year's activities do not directly tie into Clean & Green Strategy focus areas. Project is highly supported by local community members so ongoing Clean & Green funding may not be necessary.
- ▶ Funding Recommendation: **\$0**

# Inch Park/Eastmount Neighbourhood Association

- ▶ Proposed Initiative: Create open and accessible alleys by organizing cleanups and beautification activities.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 63%
- ▶ Working Group comments: Group can connect with existing community networks like Beautiful Alleys to learn from the expertise and knowledge that is already available. Project expenses can be provided free of charge.
- ▶ Funding Recommendation: **\$0**

# Hamilton Public Library - Barton Branch

- ▶ Proposed Initiative: Construct a third garden box in front of the library and replant the two existing planters to create teaching and volunteer opportunities for children and youth.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: The project will provide library staff with new opportunities to engage with the community while beautifying the area.
- ▶ Funding Recommendation: **\$500**

# Hallem Park Housing Co-operative Inc.

- ▶ Proposed Initiative: Install two dog waste receptacles at the townhouse complex and educate residents about proper disposal of pet waste.
- ▶ Funding Request: \$875.48
- ▶ Consensus Score: 85%
- ▶ Working Group comments: Providing an additional \$125 in funding can help the organization better communicate project objectives to residents and ensure long term success. Lessons learned could be implemented elsewhere in Hamilton where dog waste is an issue.
- ▶ Funding Recommendation: **\$1,000**

# Compass Community Health

- ▶ Proposed Initiative: Purchase compostable materials for programming, host workshops for staff about delivering more sustainable programming, develop purchasing guidelines.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 49%
- ▶ Working Group comments: Grant will primarily be used to purchase the organization's operating supplies for ongoing programming.
- ▶ Funding Recommendation: **\$0**

# Green Team Gardeners

- ▶ Proposed Initiative: Create two community murals on garage doors at a City Housing Hamilton property, engage residents in art and gardening workshops and a community BBQ.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: This initiative offers a positive opportunity to engage with City Housing Hamilton residents in a high need neighbourhood.
- ▶ Funding Recommendation: **\$500**

# Hamilton-Wentworth Green Venture

- ▶ Proposed Initiative: Engage high school students to restore and replant native and pollinator gardens at the EcoHouse property.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 73%
- ▶ Working Group comments: Initiative will support youth to learn more about gardening and increase pollinator gardens in the community.
- ▶ Funding Recommendation: **\$500**

# Jeffrey Stock

- ▶ Proposed Initiative: Provide individuals with knowledge and tools to convert a portion of their front lawns to a native plant garden. Plant native trees in areas adjacent to alleyways.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Initiative will encourage individuals to grow native plants at home and beautify alleyways in a high need neighbourhood
- ▶ Funding Recommendation: **\$500**

# Barton Village BIA

- ▶ Proposed Initiative: Volunteers will remove impermeable surfaces on an underutilized boulevard on Barton St and replace it with green spaces.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Supportive of the Depave Barton initiative but, since substantial funding from other organizations is already in place, only recommend \$500 in funding instead of \$1,000.
- ▶ Funding Recommendation: **\$500**

# Flamborough Baptist Community Garden

- ▶ Proposed Initiative: Improve the existing garden beds by constructing permanent walls around the beds.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: Supportive of clean and green projects in Flamborough. Funding will support the enhancement and growth of an already existing program.
- ▶ Funding Recommendation: **\$500**

# Summary

Applicant	Funding Rec.
St Paul's Presbyterian Church	\$ 500
McQuesten Urban Farm	\$ 500
Hamilton Public Library - Barton Branch	\$ 500
Halam Park Housing Co-operative Inc.	\$ 1,000
Green Team Gardeners	\$ 500
Hamilton-Wentworth Green Venture	\$ 500
Jeffrey Stock	\$ 500
Barton Village Business Improvement Area	\$ 500
Flamborough Baptist Community Garden	\$ 500
MBHC Community Garden	\$ 0
Donald Mallette	\$ 0
Bonnington Betterment Community	\$ 0
Community Permaculture Lab	\$ 0
Brandon Agnew	\$ 0
Inch Park/Eastmount Neighbourhood Association	\$ 0
Compass Community Health	\$ 0
<b>TOTAL</b>	<b>\$ 5,000</b>

## Next Steps

- ▶ KHCG Committee to review and discuss the Working Group's funding recommendations
- ▶ Committee to vote on a motion for each application (to approve or not approve the Working Group's recommendation)
- ▶ Staff to prepare a Citizen Committee Report for Public Works Committee to review and approve.
- ▶ Once Citizen Committee Report is approved, staff will notify all applicants and distribute funds to successful applicants
- ▶ Committee members to engage with program applicants, visit project sites and attend events if possible

# Lessons Learned

- ▶ Committee should consider how to provide ongoing support and promotion for Clean & Green projects (e.g. attend events, share photos, presentations to Council, etc.)
- ▶ Update program guidelines:
  - ▶ List of free/in kind resources available through other City programs
  - ▶ Community garden applications should align with best practices as determined by the Hamilton Community Garden Network
  - ▶ As registered charities, libraries are eligible to apply to the grant but projects must demonstrate community engagement and benefits
  - ▶ Infrastructure upgrade projects must support community engagement
  - ▶ Follow AODA guidelines
- ▶ Update application form to include:
  - ▶ Clearer way to input budget info and amount requested



Delivery (Identify what aspects of program/event delivery has changed):  
Same as 2020, just moved ahead to the future.

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to budget.**

#### Any other information impacting your program/event?

**Generally, it would be easier to proceed with reaching out to neighbourhood residents if there was an indication of funding being approved for this initiative. I don't want to put out a request for participation without there being any idea whether I will be able to follow through with the project. I can be flexible with its delivery, especially under COVID-19 conditions, but it hinges on the approval of the application.**



## APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Green Team Gardeners</b>
<b>Program Name:</b>	<b>Murals, Workshops of Art in the Garden</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount?
<input checked="" type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input checked="" type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date:                      New Date: <b>July 2020</b> <b>A new date is unknown</b>  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The project of a mural will no longer happen in 2020.**

**As a result of Covid and Provincial Guidelines there is no current plan to book a future date for this project.**

**The small piece of patio gardens was picked up by HARPS under funding provided by the HCF and Women4Change.**



**Less community / volunteer gathering, we will be sending out postcards to neighbours and doing more social media outreach as we are unable to gather as a community**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Budget has increased as unable to do as much with volunteers due to COVID**

**Any other information impacting your program/event?**



Hamilton

2020 Clean & Green Neighbourhood Grant

### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>St. Paul's Presbyterian Church</b>
<b>Program Name:</b>	<b>St. Paul's Gardens</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  (Please list all sources)	<input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	<b>Due to COVID-19 restrictions, we have put our garden improvements on hold until 2021 at the earliest.</b>
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input checked="" type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: _____ New Date: _____  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The church was closed due to COVID-19 restrictions from Sunday, March 15, 2020 through to Sunday, September 13, 2020. We missed the spring garden season and remain unable to gather for gardening. We are hoping to be able to purchase a rain barrel next spring and look at other garden improvements at that time.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Hamilton-Wentworth Green Ventures</b>
<b>Program Name:</b>	<b>Restoration planting on the EcoHouse property</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  (Please list all sources)	No <input checked="" type="checkbox"/> <b>Yes – Identify the source and amount:</b> <b>Yes, staff in-kind support provided by the Environment Management and Assessment Program of Niagara College – with an intern placement to develop restoration planting plans and community education.</b>
<b>How has your Program/Event changed?</b>	<b>Timelines have changed due to the COVID-19 pandemic.</b> <b>An intern has developed a plan for the project.</b> <b>Volunteers will be trained during an online training session (2-week nights).</b>
<input checked="" type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: <b>2020-05-31</b> New Date: <b>2020-11-31</b>

Delivery (Identify what aspects of program/event delivery has changed):  
**Changed due to COVID-19. Training and planting will happen over the course of two weekdays and one weekend event. Planting will take place in small groups of four.**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to the budget**

**Any other information impacting your program/event?**

**COVID-19 protocols have been developed and approved and will be implemented for volunteer restoration planting.**



2020 Clean &amp; Green Neighbourhood Grant

### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Halam Park Housing Cooperative Inc.</b>
<b>Program Name:</b>	<b>Installation and Placement of Dog Waste System</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<b>No</b>
<b>How has your Program/Event changed?</b>	
<input checked="" type="checkbox"/> <b>No Change</b>	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: _____ New Date: _____

Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**



**City of Hamilton**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**  
**AGENDA**

**Meeting #:** 20-004  
**Date:** October 20, 2020  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (Acting)  
(905) 546-2424 ext. 5089

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**1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**2. DECLARATIONS OF INTEREST**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1. January 28, 2020

3.2. February 25, 2020

3.3. September 15, 2020

**4. COMMUNICATIONS**

4.1. Correspondence from Keep America Beautiful

Keep America Beautiful President's Circle Certificate respecting the efforts of affiliates that meet KAB's criteria for participation and reporting on clean and green initiatives.

Recommendation: Be received

**5. WRITTEN DELEGATIONS**

**6. CONSENT ITEMS**

**7. STAFF PRESENTATIONS**

**8. DISCUSSION ITEMS**

8.1. Clean and Green Neighbourhood Grant

8.2. Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19

**9. MOTIONS**

**10. NOTICES OF MOTION**

**11. GENERAL INFORMATION / OTHER BUSINESS**

11.1. Fall Mum Show Update

**12. PRIVATE AND CONFIDENTIAL**

**13. ADJOURNMENT**



Hamilton

## MINUTES KEEP HAMILTON CLEAN AND GREEN COMMITTEE

**Meeting #:** 20-001  
**Date:** January 28, 2020  
**Time:** 5:00 p.m.  
**Location:** Room 264, 2<sup>nd</sup> Floor  
 City Hall, 71 Main Street West

Diedre Rozema, Clean and Green Coordinator (905) 546-2424 ext. 5089

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Present: Chair: Felicia Van Dyk  
 Vice-Chair: Lennox Toppin  
 Members: Brenda Duke  
 Danielle Hudson  
 Marisa DiCenso  
 Rick Lipsitt  
 Kerry Jarvi  
 Sue Dunlop

Absent with  
 Regrets: Leisha Dawson  
 Heather Donison  
 Councillor N. Nann

Also Present: Diedre Rozema, Clean & Green Coordinator, Business Programs  
 Theresa Phair, Community Liaison Coordinator, Business Programs  
 Raffaella Morello, Senior Project Manager, Business Programs

### A. APPOINTMENT OF CHAIR AND VICE-CHAIR

**(Jarvi/Duke)**

- a) That Felicia Van Dyk be appointed as Chair of the Keep Hamilton Clean and Green Committee for 2020; and,
- b) That Lennox Toppin be appointed as Vice-Chair of the Keep Hamilton Clean and Green Committee for 2020.

**CARRIED**



## **MINUTES**

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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### **1. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

### **2. APPROVAL OF AGENDA**

**(Di Censo/Jarvi)**

That the agenda for the January 28, 2020 Keep Hamilton Clean & Green Committee meeting be approved as amended.

**CARRIED**

### **3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1. Keep Hamilton Clean & Green Advisory Committee Minutes, dated November 19, 2019

**(Hudson/Toppin)**

That the Minutes of the November 19, 2019 meeting of Keep Hamilton Clean & Green Committee be approved, as presented.

**CARRIED**

### **5. COMMUNICATIONS**

No communications have been received.

### **6. DELEGATION REQUESTS**

No delegation requests have been received.

### **7. CONSENT ITEMS**

7.1. Clean & Green Final Project Reports 2019

7.1.1. Beautiful Alleys



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

Committee discussed Beautiful Alley's submission, including how certain projects utilize Clean & Green Neighbourhood grant funding for volunteer recognition (e.g. refreshments during or after project activities) rather than on project materials. Volunteer recognition is not an ineligible use of Clean & Green Neighbourhood Grant funding as per the program guidelines previously approved by the Committee. Members of the future adjudication teams will be asked to specifically look at proposed expenses to assess whether funds are appropriate and align to the grant program guidelines.

Committee noted that not all successful applicants submit a written final report. The Committee Chair and Vice Chair will be responsible for following up with applicants that do not submit a final report as requested.

**(Toppin/Hudson)**

That the final report submitted by Beautiful Alleys respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

7.1.2. Pauline Johnson School

**(Toppin/Jarvi)**

That the final report submitted by Pauline Johnson School respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

## 8. PUBLIC HEARINGS / DELEGATIONS

There are no public hearings or delegations on the agenda for this meeting.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda for this meeting.

## 10. DISCUSSION ITEMS



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

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### 10.1. Clean & Green Neighbourhood Grants Process for 2020

Staff proposed the following dates for the upcoming Clean & Green Neighbourhood Grants process:

- Grant opportunity opens: Friday, January 31
- Application deadline: February 21, 2020 at 4:30 PM
- Staff review period: February 24 - 28
- Committee adjudication period: March 2-11
- Adjudication meeting date: March 11 or 13 (based on adjudicator availability)
- Committee approval date: at the KHCG meeting scheduled for March 24, 2020
- Notification to applicants: mid to late April
- Cheques to go out: late April to early May

All grant information and the application form will be available online at: [Hamilton.ca/clean&greengrant](http://Hamilton.ca/clean&greengrant)

Staff will share promotional poster and social media with Committee members after the grant opportunity opens. Committee members will share the information to their contacts.

Three Committee members are required to participate as adjudication team members. Committee members Felicia Van Dyk and Brenda Duke volunteered. Committee suggested the names of members who are not present, who will be contacted by staff by email.

#### **(Di Censo/Toppin)**

That the Clean & Green Neighbourhood Grants Process for 2020 be implemented as proposed.

**CARRIED**

### 10.2. Draft Presentation for the KAB Conference



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

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Felicia Van Dyk presented the draft presentation, Committee members provided comments and feedback. Felicia and City staff will continue to revise the presentation based on comments received.

### 10.3. Green Venture Depave Proposal

Committee members discussed the details of Green Venture's project plan for Depave Paradise on Barton. Green Venture is welcome to apply for project funding through the Clean & Green Neighbourhood Grants program.

## 11. MOTIONS

There are no motions.

## 12. NOTICES OF MOTION

There are no notices of motion.

## 13. GENERAL INFORMATION / OTHER BUSINESS

Committee members discussed their thoughts on the recent news of the combined sewage spill into Chedoke Creek. Committee members identified better management of stormwater as a possible strategy to prevent future instances of sewage runoff into Hamilton Harbour.

Committee members and City staff will continue to follow any developments regarding Chedoke Creek to determine what opportunities are available for the Committee to support relevant projects that address, prevent or mitigate stormwater flooding. Several community based environmental organizations, City Councillors and indigenous communities are undertaking green infrastructure projects or advocating for stormwater management solutions or fees.

All publicly available information about Chedoke Creek is online at:  
[Hamilton.ca/chedokecreek](https://hamilton.ca/chedokecreek).

## 14. PRIVATE AND CONFIDENTIAL



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

There were no private and confidential matters to discuss.

### 15. ADJOURNMENT

**(Toppin/Hudson)**

That, there being no further business, the meeting be adjourned at 6:45 p.m.

**CARRIED**

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Committee

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**

February 25, 2020

5:00 p.m.

City Hall, Room 264, City Hall, 71 Main Street West

Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Danielle Hudson
		Heather Donison
		Sue Dunlop

Absent with Regrets:	Kerry Jarvi
	Leisha Dawson
	Councillor N. Nann

Also Present:	Diedre Rozema, Clean & Green Coordinator, Business Programs
	Theresa Phair, Community Liaison Coordinator, Business Programs

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that, based on email communications received from those not present, quorum would not be achieved within 30 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee. Therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned. Those in attendance decided to continue the meeting to hear the delegations in attendance.

**1. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

**2. CHANGES TO THE AGENDA**

The Staff Liaison advised of the following changes to the agenda:

**5. COMMUNICATIONS****5.1 Citizen Resignations from the Keep Hamilton Clean and Green Advisory Committee – Rick Lipsitt**

Since quorum was not achieved, those in attendance decided to proceed with the meeting using the agenda as amended. Any agenda items requiring decisions would be added to the next meeting agenda.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING****(i) January 28, 2020**

This item will be added to the next meeting agenda.

**5. COMMUNICATIONS****(i) Citizen Resignation from the Keep Hamilton Clean and Green Committee – Rick Lipsitt (Item 5.1)**

This item will be referred by the Staff Liaison to the Legislative Coordinator to the Public Works Committee.

**6. DELEGATION REQUESTS**

No delegation requests have been received.

**7. CONSENT ITEMS**

There are no consent items on the agenda.

**8. PUBLIC HEARINGS / DELEGATIONS**

There are no public hearings or delegations on the agenda.

**9. STAFF PRESENTATIONS****(i) Clean & Green Neighbourhood Grant Project (Item 9.1)**

Brandon, Lisa, Kaitlin and Olivia provided the Committee with a presentation respecting the group's clean and green efforts in their neighbourhood and a summary of how their Clean & Green Neighbourhood Grant funding in 2018 and 2019 was used.

Those in attendance thanked the group for their presentation.

**10. DISCUSSION ITEMS****(i) KAB Conference Recap (Item 10.1)**

Committee Chair Felicia Van Dyk shared a verbal update about her experience at the Keep America Beautiful conference in Memphis, Tennessee.

Those in attendance discussed the value of the Committee's membership in KAB going forward. The value of the Committee's participation seems to be the opportunity to hear about other local affiliates activities and share good news stories. It was observed that sharing local good news stories, such as the project shared in Item 9.1, with elected officials on the Public

Works Committee would help to support the Committee's activities and relationship building efforts in Hamilton.

Those in attendance and thanked Felicia for her presentation.

**(ii) Clean & Green Neighbourhood Grant Update (Item 10.2)**

The application period for 2020 Clean & Green Neighbourhood Grants closed on Friday, February 21, 2020. Those in attendance shared their thoughts on successes and what could be improved in future program years.

**(iii) 'Butt Blitz' Cleanup Event (Item 10.3)**

A Greener Future is hosting another Canada-wide 'Butt Blitz' cleanup on Saturday, April 18. Staff shared information about the event and opportunities for the Committee to be involved. Those present will look for opportunities to share event information in their communities.

**(iv) Community Liaison Coordinator Update (Item 10.4)**

Theresa Phair joined Environmental Services as the Community Liaison Coordinator in January. Theresa provided those present with a short verbal update about the job duties associated with the role, her experience so far, and a few observations about how she hopes to collaborate with the Committee on future initiatives.

Those in attendance thanked Theresa for her update.

**(v) Graffiti Victim Assistance Program Update (Item 10.5)**

Municipal Law Enforcement staff have provided the Committee with a summary of the 2-year pilot program to provide more dedicated service to address graffiti in the community. As part of the pilot program activities, the Committee provided MLE with funding for gift cards to distribute to victims of graffiti to help them purchase supplies to clean graffiti off their property. The results of the graffiti victim assistance program appear to be very

positive. The Committee looks forward to programs of this nature receiving more permanent funding so efforts to engage residents in this manner can continue.

**11. MOTIONS**

There are no motions.

**12. NOTICES OF MOTION**

There are no notices of motion.

**13. GENERAL INFORMATION / OTHER BUSINESS****(i) “Land and Climate, People and Plants” Event**

Staff will share event information with the Committee by email.

**14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

**15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton’s Procedural By-law 18-270 at 7:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**Keep Hamilton Clean and Green Advisory Committee**

Tuesday, September 15, 2020

5:00 p.m.

Due to the COVID-19 and the Closure of City Hall

Electronic meeting can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

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Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Heather Donison
		Kerry Jarvi
		Marisa Di Censo
		Pauline Szczepanski

Absent with Regrets:	Sue Dunlop
	Jen Baker
	Leisha Dawson

Absent:	Councillor Nann
	Theresa Movre
	Steve Watts

Also Present:	Angela Storey, Manager, Business Programs, Environmental Services
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Raffaella Morello, Senior Project Manager, Business Programs, Environmental Services  
Theresa Phair, Community Liaison, Business Programs, Environmental Services  
Steve Sedor, Manager Solutions, Business Applications, Corporate Services  
Alicia Davenport, Legislative Coordinator, Legislative Services  
Diane Butterworth, Clean and Green Coordinator, Business Programs, Environmental Services

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved within 15 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee, therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned.

Respectfully submitted,

Diane Butterworth  
Clean and Green Coordinator  
Business Programs,  
Environmental Services

## **1. CEREMONIAL ACTIVITIES**

There are no ceremonial activities.

## **2. CHANGES TO THE AGENDA**

Since quorum was not achieved, those in attendance decided to proceed with discussion item 8.2 'Ontario Day of Action on Litter'. Any

agenda items requiring decisions would be added to the next meeting agenda.

### **3. DECLARATIONS OF INTEREST**

There are no declarations of interest.

### **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

(i) January 28, 2020 (Item 3.1)

This item will be added to the next meeting agenda.

(ii) February 25, 2020 (Item 3.2)

This item will be added to the next meeting agenda.

### **5. COMMUNICATIONS**

(i) **Keep America Beautiful (KAB) President's Circle Award 2019 (Item 4.1)**

This item will be added to the next meeting agenda.

### **6. DELEGATION REQUESTS**

No delegation requests have been received.

### **7. CONSENT ITEMS**

There are no consent items on the agenda.

### **8. PUBLIC HEARINGS / DELEGATIONS**

There are no public hearings or delegations on the agenda.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda.

## 10. DISCUSSION ITEMS

### (i) Clean and Green Neighbourhood Grant (Item 8.1)

This item will be added to the next meeting agenda.

### (ii) Ontario Day of Action on Litter (Item 8.2)

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided a brief discussion respecting the Ontario Ministry of the Environment's Provincial 'Day of Action on Litter', observed on the second Tuesday of May each year in Ontario.

Despite COVID-19, Ontarians are being encouraged to make positive efforts, through proper social and physical distancing measures, to act against waste during 'Waste Reduction Week in Canada 2020' – October 19<sup>th</sup> to 24<sup>th</sup>. Organizing small cleanups during 'Waste Reduction Week in Canada' is an excellent way to engage the community in the 3Rs and circular economy. Although many in-person events may not be possible this year due to COVID-19, it is encouraged that participants get creative and organize low-risk and virtual events.

Question posed by the Vice Chair, Lennox Toppin, respecting the basic concepts of the traditional 3Rs (reduce, reuse and recycle), if any additional recycling concepts were being addressed and promoted through the 'Day of Action on Litter' and 'Waste Reduction Week in Canada 2020'. In response, it was discussed that the Ontario Ministry of the Environment was remained focused on the traditional 3Rs (reduce, reuse and recycle), in conjunction with the tactics of diversion, prevention and proper disposal – supporting the principles of circular

economy, resource efficiency and waste reduction. No additional recycling concepts were being addressed at this time in the campaign.

Those in attendance thanked the Staff Liaison for the discussion.

## **11. MOTIONS**

There are no motions.

## **12. NOTICES OF MOTION**

There are no notices of motion.

## **13. GENERAL INFORMATION / OTHER BUSINESS**

Question posed by the Vice Chair, Lennox Toppin, respecting an update on the 2020 City of Hamilton Chrysanthemum Show during COVID-19.

An update was provided by Angela Storey, Manager, Business Programs, respecting that the Chrysanthemum Show will be taking place, October 23<sup>rd</sup> to November 1<sup>st</sup>, 2020, under required COVID-19 protocols from the Federal and Provincial Health Authorities', local health authorities, and direction from the City of Hamilton Emergency Operations Centre.

Those in attendance thanked Angela for the update.

## **14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

## **15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton's Procedural By-law 18-270 at 5:30 p.m. the Staff Liaison to the Committee advised those

in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

Diane Butterworth  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



PRESENTED TO

## **Keep Hamilton Beautiful**

This award recognizes the standards of excellence achieved by your affiliate in 2019.



A handwritten signature in black ink, appearing to read "Helen Lowman".

Helen Lowman  
President and CEO  
Keep America Beautiful

# Clean & Green Neighbourhood Grants

2020 Funding Recommendations



# Overview

- ▶ Funds available to award: \$5,000
- ▶ 17 applications received - 1 was ineligible (outside of Hamilton), 16 were eligible
- ▶ All applications were reviewed by City staff, eligible applications were scored by the Grants working group
- ▶ Final scores and funding recommendations were decided by the Grants Working Group through a consensus based process
- ▶ Working Group members: Brenda, Felicia and Heather

# St Paul's Presbyterian Church

- ▶ Proposed Initiative: Plant pollinators and native species on church property, create stormwater retention features and install rain barrels to increase stormwater capture.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Property is in a high pedestrian area (James St S) so this project will be highly visible and beneficial to the community.
- ▶ Funding Recommendation: **\$500**

# MHBC Community Garden

- ▶ Proposed Initiative: Repair the garden beds in the community garden and replace the wooden garden bed walls with cinder blocks.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Cinder blocks are not an ideal material for community gardens (As per City staff: difficult to weed, heat up quickly in summer, dry out soil, potential tripping hazard, etc).
- ▶ Funding Recommendation: **\$0**

# McQuesten Urban Farm

- ▶ Proposed Initiative: Deliver programming at the urban farm in partnership with students from local schools including litter cleanups and collaborative visual arts projects.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 87%
- ▶ Working Group comments: Programming is varied and will involve children and youth.
- ▶ Funding Recommendation: **\$500**

# Donald Mallette

- ▶ Proposed Initiative: Support the community gardens for CityHousing Hamilton tenants to grow vegetables, herbs, and pollinating plants.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 45%
- ▶ Working Group comments: Group has already secured significant funding from other sources. Future applications should show greater level of engagement with members of the community.
- ▶ Funding Recommendation: **\$0**

# Bonnington Betterment Community

- ▶ Proposed Initiative: Address the neighbourhood's challenges with litter and illegal dumping by developing a fridge magnet with information about proper disposal of waste.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: The group's proposed solution (fridge magnet) may not be the best way to address the issue. The group should consider more direct methods of engagement with a student population and utilize existing promotional and education tools available through the City.
- ▶ Funding Recommendation: **\$0**

# Community Permaculture Lab

- ▶ Proposed Initiative: Convert the property's driveway from asphalt to permeable surface, beautify gardens with recycled materials, and retain garden beds.
- ▶ Funding Request: \$1,055
- ▶ Consensus Score: 61%
- ▶ Working Group comments: Project area is a private residential property so broader community benefits and long term impact are unclear. Project is unique, Committee should engage with applicant to learn more.
- ▶ Funding Recommendation: **\$0**

# Brandon Agnew

- ▶ Proposed Initiative: Engage participants from the Salvation Army Autism Centre to showcase their talents through art and storytelling and host neighbourhood events.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 89%
- ▶ Working Group comments: This year's activities do not directly tie into Clean & Green Strategy focus areas. Project is highly supported by local community members so ongoing Clean & Green funding may not be necessary.
- ▶ Funding Recommendation: **\$0**

# Inch Park/Eastmount Neighbourhood Association

- ▶ Proposed Initiative: Create open and accessible alleys by organizing cleanups and beautification activities.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 63%
- ▶ Working Group comments: Group can connect with existing community networks like Beautiful Alleys to learn from the expertise and knowledge that is already available. Project expenses can be provided free of charge.
- ▶ Funding Recommendation: **\$0**

# Hamilton Public Library - Barton Branch

- ▶ Proposed Initiative: Construct a third garden box in front of the library and replant the two existing planters to create teaching and volunteer opportunities for children and youth.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: The project will provide library staff will new opportunities to engage with the community while beautifying the area.
- ▶ Funding Recommendation: **\$500**

# Hallem Park Housing Co-operative Inc.

- ▶ Proposed Initiative: Install two dog waste receptacles at the townhouse complex and educate residents about proper disposal of pet waste.
- ▶ Funding Request: \$875.48
- ▶ Consensus Score: 85%
- ▶ Working Group comments: Providing an additional \$125 in funding can help the organization better communicate project objectives to residents and ensure long term success. Lessons learned could be implemented elsewhere in Hamilton where dog waste is an issue.
- ▶ Funding Recommendation: **\$1,000**

# Compass Community Health

- ▶ Proposed Initiative: Purchase compostable materials for programming, host workshops for staff about delivering more sustainable programming, develop purchasing guidelines.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 49%
- ▶ Working Group comments: Grant will primarily be used to purchase the organization's operating supplies for ongoing programming.
- ▶ Funding Recommendation: **\$0**

# Green Team Gardeners

- ▶ Proposed Initiative: Create two community murals on garage doors at a City Housing Hamilton property, engage residents in art and gardening workshops and a community BBQ.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: This initiatives offers a positive opportunity to engage with City Housing Hamilton residents in a high need neighbourhood.
- ▶ Funding Recommendation: **\$500**

# Hamilton-Wentworth Green Venture

- ▶ Proposed Initiative: Engage high school students to restore and replant native and pollinator gardens at the EcoHouse property.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 73%
- ▶ Working Group comments: Initiative will support youth to learn more about gardening and increase pollinator gardens in the community.
- ▶ Funding Recommendation: **\$500**

# Jeffrey Stock

- ▶ Proposed Initiative: Provide individuals with knowledge and tools to convert a portion of their front lawns to a native plant garden. Plant native trees in areas adjacent to alleyways.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Initiative will encourage individuals to grow native plants at home and beautify alleyways in a high need neighbourhood
- ▶ Funding Recommendation: **\$500**

# Barton Village BIA

- ▶ Proposed Initiative: Volunteers will remove impermeable surfaces on an underutilized boulevard on Barton St and replace it with green spaces.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Supportive of the Depave Barton initiative but, since substantial funding from other organizations is already in place, only recommend \$500 in funding instead of \$1,000.
- ▶ Funding Recommendation: **\$500**

# Flamborough Baptist Community Garden

- ▶ Proposed Initiative: Improve the existing garden beds by constructing permanent walls around the beds.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: Supportive of clean and green projects in Flamborough. Funding will support the enhancement and growth of an already existing program.
- ▶ Funding Recommendation: **\$500**

# Summary

Applicant	Funding Rec.
St Paul's Presbyterian Church	\$ 500
McQuesten Urban Farm	\$ 500
Hamilton Public Library - Barton Branch	\$ 500
Halam Park Housing Co-operative Inc.	\$ 1,000
Green Team Gardeners	\$ 500
Hamilton-Wentworth Green Venture	\$ 500
Jeffrey Stock	\$ 500
Barton Village Business Improvement Area	\$ 500
Flamborough Baptist Community Garden	\$ 500
MBHC Community Garden	\$ 0
Donald Mallette	\$ 0
Bonnington Betterment Community	\$ 0
Community Permaculture Lab	\$ 0
Brandon Agnew	\$ 0
Inch Park/Eastmount Neighbourhood Association	\$ 0
Compass Community Health	\$ 0
<b>TOTAL</b>	<b>\$ 5,000</b>

## Next Steps

- ▶ KHCG Committee to review and discuss the Working Group's funding recommendations
- ▶ Committee to vote on a motion for each application (to approve or not approve the Working Group's recommendation)
- ▶ Staff to prepare a Citizen Committee Report for Public Works Committee to review and approve.
- ▶ Once Citizen Committee Report is approved, staff will notify all applicants and distribute funds to successful applicants
- ▶ Committee members to engage with program applicants, visit project sites and attend events if possible

# Lessons Learned

- ▶ Committee should consider how to provide ongoing support and promotion for Clean & Green projects (e.g. attend events, share photos, presentations to Council, etc.)
- ▶ Update program guidelines:
  - ▶ List of free/in kind resources available through other City programs
  - ▶ Community garden applications should align with best practices as determined by the Hamilton Community Garden Network
  - ▶ As registered charities, libraries are eligible to apply to the grant but projects must demonstrate community engagement and benefits
  - ▶ Infrastructure upgrade projects must support community engagement
  - ▶ Follow AODA guidelines
- ▶ Update application form to include:
  - ▶ Clearer way to input budget info and amount requested



Delivery (Identify what aspects of program/event delivery has changed):

Same as 2020, just moved ahead to the future.

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to budget.**

#### Any other information impacting your program/event?

**Generally, it would be easier to proceed with reaching out to neighbourhood residents if there was an indication of funding being approved for this initiative. I don't want to put out a request for participation without there being any idea whether I will be able to follow through with the project. I can be flexible with its delivery, especially under COVID-19 conditions, but it hinges on the approval of the application.**



Hamilton

2020 Clean &amp; Green Neighbourhood Grant

## APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Green Team Gardeners</b>
<b>Program Name:</b>	<b>Murals, Workshops of Art in the Garden</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount?
<input checked="" type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input checked="" type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date:                      New Date: <b>July 2020</b> <b>A new date is unknown</b>  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The project of a mural will no longer happen in 2020.**

**As a result of Covid and Provincial Guidelines there is no current plan to book a future date for this project.**

**The small piece of patio gardens was picked up by HARPS under funding provided by the HCF and Women4Change.**



**Less community / volunteer gathering, we will be sending out postcards to neighbours and doing more social media outreach as we are unable to gather as a community**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Budget has increased as unable to do as much with volunteers due to COVID**

**Any other information impacting your program/event?**



Hamilton

2020 Clean &amp; Green Neighbourhood Grant

### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>St. Paul's Presbyterian Church</b>
<b>Program Name:</b>	<b>St. Paul's Gardens</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	<b>Due to COVID-19 restrictions, we have put our garden improvements on hold until 2021 at the earliest.</b>
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input checked="" type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: _____ New Date: _____  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The church was closed due to COVID-19 restrictions from Sunday, March 15, 2020 through to Sunday, September 13, 2020. We missed the spring garden season and remain unable to gather for gardening. We are hoping to be able to purchase a rain barrel next spring and look at other garden improvements at that time.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Hamilton-Wentworth Green Ventures</b>
<b>Program Name:</b>	<b>Restoration planting on the EcoHouse property</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  (Please list all sources)	No <input checked="" type="checkbox"/> <b>Yes – Identify the source and amount:</b> <b>Yes, staff in-kind support provided by the Environment Management and Assessment Program of Niagara College – with an intern placement to develop restoration planting plans and community education.</b>
<b>How has your Program/Event changed?</b>	<b>Timelines have changed due to the COVID-19 pandemic.</b> <b>An intern has developed a plan for the project.</b> <b>Volunteers will be trained during an online training session (2-week nights).</b>
<input checked="" type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: <b>2020-05-31</b> New Date: <b>2020-11-31</b>

Delivery (Identify what aspects of program/event delivery has changed):

**Changed due to COVID-19. Training and planting will happen over the course of two weekdays and one weekend event. Planting will take place in small groups of four.**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to the budget**

**Any other information impacting your program/event?**

**COVID-19 protocols have been developed and approved and will be implemented for volunteer restoration planting.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Halam Park Housing Cooperative Inc.</b>
<b>Program Name:</b>	<b>Installation and Placement of Dog Waste System</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<b>No</b>
<b>How has your Program/Event changed?</b>	
<input checked="" type="checkbox"/> <b>No Change</b>	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: _____ New Date: _____

Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**



**City of Hamilton**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**  
**AGENDA**

**Meeting #:** 20-004  
**Date:** October 20, 2020  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
 All electronic meetings can be viewed at:  
 City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (Acting)  
 (905) 546-2424 ext. 5089

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	<b>Pages</b>
<b>1. APPROVAL OF AGENDA</b>	
(Added Items, if applicable, will be noted with *)	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
3.1. January 28, 2020	3
3.2. February 25, 2020	9
3.3. September 15, 2020	15
<b>4. COMMUNICATIONS</b>	

4.1.	Correspondence from Keep America Beautiful	21
	Keep America Beautiful President's Circle Certificate respecting the efforts of affiliates that meet KAB's criteria for participation and reporting on clean and green initiatives.	
	Recommendation: Be received	
5.	<b>WRITTEN DELEGATIONS</b>	
6.	<b>CONSENT ITEMS</b>	
7.	<b>STAFF PRESENTATIONS</b>	
8.	<b>DISCUSSION ITEMS</b>	
8.1.	Clean and Green Neighbourhood Grant	22
8.2.	Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19	43
9.	<b>MOTIONS</b>	
10.	<b>NOTICES OF MOTION</b>	
11.	<b>GENERAL INFORMATION / OTHER BUSINESS</b>	
11.1.	Fall Mum Show Update	
12.	<b>PRIVATE AND CONFIDENTIAL</b>	
13.	<b>ADJOURNMENT</b>	



Hamilton

**MINUTES**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**

**Meeting #:** 20-001  
**Date:** January 28, 2020  
**Time:** 5:00 p.m.  
**Location:** Room 264, 2<sup>nd</sup> Floor  
 City Hall, 71 Main Street West

Diedre Rozema, Clean and Green Coordinator (905) 546-2424 ext. 5089

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Present: Chair: Felicia Van Dyk  
 Vice-Chair: Lennox Toppin  
 Members: Brenda Duke  
 Danielle Hudson  
 Marisa DiCenso  
 Rick Lipsitt  
 Kerry Jarvi  
 Sue Dunlop

Absent with  
 Regrets: Leisha Dawson  
 Heather Donison  
 Councillor N. Nann

Also Present: Diedre Rozema, Clean & Green Coordinator, Business Programs  
 Theresa Phair, Community Liaison Coordinator, Business Programs  
 Raffaella Morello, Senior Project Manager, Business Programs

**A. APPOINTMENT OF CHAIR AND VICE-CHAIR**

**(Jarvi/Duke)**

- a) That Felicia Van Dyk be appointed as Chair of the Keep Hamilton Clean and Green Committee for 2020; and,
- b) That Lennox Toppin be appointed as Vice-Chair of the Keep Hamilton Clean and Green Committee for 2020.

**CARRIED**



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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### 1. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

### 2. APPROVAL OF AGENDA

#### (Di Censo/Jarvi)

That the agenda for the January 28, 2020 Keep Hamilton Clean & Green Committee meeting be approved as amended.

**CARRIED**

### 3. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. Keep Hamilton Clean & Green Advisory Committee Minutes, dated November 19, 2019

#### (Hudson/Toppin)

That the Minutes of the November 19, 2019 meeting of Keep Hamilton Clean & Green Committee be approved, as presented.

**CARRIED**

### 5. COMMUNICATIONS

No communications have been received.

### 6. DELEGATION REQUESTS

No delegation requests have been received.

### 7. CONSENT ITEMS

7.1. Clean & Green Final Project Reports 2019

7.1.1. Beautiful Alleys



Hamilton

## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

Committee discussed Beautiful Alley's submission, including how certain projects utilize Clean & Green Neighbourhood grant funding for volunteer recognition (e.g. refreshments during or after project activities) rather than on project materials. Volunteer recognition is not an ineligible use of Clean & Green Neighbourhood Grant funding as per the program guidelines previously approved by the Committee. Members of the future adjudication teams will be asked to specifically look at proposed expenses to assess whether funds are appropriate and align to the grant program guidelines.

Committee noted that not all successful applicants submit a written final report. The Committee Chair and Vice Chair will be responsible for following up with applicants that do not submit a final report as requested.

**(Toppin/Hudson)**

That the final report submitted by Beautiful Alleys respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

7.1.2. Pauline Johnson School

**(Toppin/Jarvi)**

That the final report submitted by Pauline Johnson School respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

## 8. PUBLIC HEARINGS / DELEGATIONS

There are no public hearings or delegations on the agenda for this meeting.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda for this meeting.

## 10. DISCUSSION ITEMS



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

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### 10.1. Clean & Green Neighbourhood Grants Process for 2020

Staff proposed the following dates for the upcoming Clean & Green Neighbourhood Grants process:

- Grant opportunity opens: Friday, January 31
- Application deadline: February 21, 2020 at 4:30 PM
- Staff review period: February 24 - 28
- Committee adjudication period: March 2-11
- Adjudication meeting date: March 11 or 13 (based on adjudicator availability)
- Committee approval date: at the KHCG meeting scheduled for March 24, 2020
- Notification to applicants: mid to late April
- Cheques to go out: late April to early May

All grant information and the application form will be available online at: [Hamilton.ca/clean&greengrant](http://Hamilton.ca/clean&greengrant)

Staff will share promotional poster and social media with Committee members after the grant opportunity opens. Committee members will share the information to their contacts.

Three Committee members are required to participate as adjudication team members. Committee members Felicia Van Dyk and Brenda Duke volunteered. Committee suggested the names of members who are not present, who will be contacted by staff by email.

#### **(Di Censo/Toppin)**

That the Clean & Green Neighbourhood Grants Process for 2020 be implemented as proposed.

**CARRIED**

### 10.2. Draft Presentation for the KAB Conference



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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Felicia Van Dyk presented the draft presentation, Committee members provided comments and feedback. Felicia and City staff will continue to revise the presentation based on comments received.

### 10.3. Green Venture Depave Proposal

Committee members discussed the details of Green Venture's project plan for Depave Paradise on Barton. Green Venture is welcome to apply for project funding through the Clean & Green Neighbourhood Grants program.

## 11. MOTIONS

There are no motions.

## 12. NOTICES OF MOTION

There are no notices of motion.

## 13. GENERAL INFORMATION / OTHER BUSINESS

Committee members discussed their thoughts on the recent news of the combined sewage spill into Chedoke Creek. Committee members identified better management of stormwater as a possible strategy to prevent future instances of sewage runoff into Hamilton Harbour.

Committee members and City staff will continue to follow any developments regarding Chedoke Creek to determine what opportunities are available for the Committee to support relevant projects that address, prevent or mitigate stormwater flooding. Several community based environmental organizations, City Councillors and indigenous communities are undertaking green infrastructure projects or advocating for stormwater management solutions or fees.

All publicly available information about Chedoke Creek is online at:  
[Hamilton.ca/chedokecreek](https://hamilton.ca/chedokecreek).

## 14. PRIVATE AND CONFIDENTIAL



Hamilton

## **MINUTES**

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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There were no private and confidential matters to discuss.

### **15. ADJOURNMENT**

**(Toppin/Hudson)**

That, there being no further business, the meeting be adjourned at 6:45 p.m.

**CARRIED**

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Committee

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**

February 25, 2020

5:00 p.m.

City Hall, Room 264, City Hall, 71 Main Street West

Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Danielle Hudson
		Heather Donison
		Sue Dunlop

Absent with Regrets:	Kerry Jarvi
	Leisha Dawson
	Councillor N. Nann

Also Present:	Diedre Rozema, Clean & Green Coordinator, Business Programs
	Theresa Phair, Community Liaison Coordinator, Business Programs

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that, based on email communications received from those not present, quorum would not be achieved within 30 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee. Therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned. Those in attendance decided to continue the meeting to hear the delegations in attendance.

**1. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

**2. CHANGES TO THE AGENDA**

The Staff Liaison advised of the following changes to the agenda:

**5. COMMUNICATIONS****5.1 Citizen Resignations from the Keep Hamilton Clean and Green Advisory Committee – Rick Lipsitt**

Since quorum was not achieved, those in attendance decided to proceed with the meeting using the agenda as amended. Any agenda items requiring decisions would be added to the next meeting agenda.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING****(i) January 28, 2020**

This item will be added to the next meeting agenda.

**5. COMMUNICATIONS****(i) Citizen Resignation from the Keep Hamilton Clean and Green Committee – Rick Lipsitt (Item 5.1)**

This item will be referred by the Staff Liaison to the Legislative Coordinator to the Public Works Committee.

## **6. DELEGATION REQUESTS**

No delegation requests have been received.

## **7. CONSENT ITEMS**

There are no consent items on the agenda.

## **8. PUBLIC HEARINGS / DELEGATIONS**

There are no public hearings or delegations on the agenda.

## **9. STAFF PRESENTATIONS**

### **(i) Clean & Green Neighbourhood Grant Project (Item 9.1)**

Brandon, Lisa, Kaitlin and Olivia provided the Committee with a presentation respecting the group's clean and green efforts in their neighbourhood and a summary of how their Clean & Green Neighbourhood Grant funding in 2018 and 2019 was used.

Those in attendance thanked the group for their presentation.

## **10. DISCUSSION ITEMS**

### **(i) KAB Conference Recap (Item 10.1)**

Committee Chair Felicia Van Dyk shared a verbal update about her experience at the Keep America Beautiful conference in Memphis, Tennessee.

Those in attendance discussed the value of the Committee's membership in KAB going forward. The value of the Committee's participation seems to be the opportunity to hear about other local affiliates activities and share good news stories. It was observed that sharing local good news stories, such as the project shared in Item 9.1, with elected officials on the Public

Works Committee would help to support the Committee's activities and relationship building efforts in Hamilton.

Those in attendance and thanked Felicia for her presentation.

**(ii) Clean & Green Neighbourhood Grant Update (Item 10.2)**

The application period for 2020 Clean & Green Neighbourhood Grants closed on Friday, February 21, 2020. Those in attendance shared their thoughts on successes and what could be improved in future program years.

**(iii) 'Butt Blitz' Cleanup Event (Item 10.3)**

A Greener Future is hosting another Canada-wide 'Butt Blitz' cleanup on Saturday, April 18. Staff shared information about the event and opportunities for the Committee to be involved. Those present will look for opportunities to share event information in their communities.

**(iv) Community Liaison Coordinator Update (Item 10.4)**

Theresa Phair joined Environmental Services as the Community Liaison Coordinator in January. Theresa provided those present with a short verbal update about the job duties associated with the role, her experience so far, and a few observations about how she hopes to collaborate with the Committee on future initiatives.

Those in attendance thanked Theresa for her update.

**(v) Graffiti Victim Assistance Program Update (Item 10.5)**

Municipal Law Enforcement staff have provided the Committee with a summary of the 2-year pilot program to provide more dedicated service to address graffiti in the community. As part of the pilot program activities, the Committee provided MLE with funding for gift cards to distribute to victims of graffiti to help them purchase supplies to clean graffiti off their property. The results of the graffiti victim assistance program appear to be very

positive. The Committee looks forward to programs of this nature receiving more permanent funding so efforts to engage residents in this manner can continue.

**11. MOTIONS**

There are no motions.

**12. NOTICES OF MOTION**

There are no notices of motion.

**13. GENERAL INFORMATION / OTHER BUSINESS****(i) “Land and Climate, People and Plants” Event**

Staff will share event information with the Committee by email.

**14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

**15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton’s Procedural By-law 18-270 at 7:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

**Keep Hamilton Clean and Green Committee  
Notes**

**February 25, 2020  
Page 6 of 6**

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**Keep Hamilton Clean and Green Advisory Committee**

Tuesday, September 15, 2020

5:00 p.m.

Due to the COVID-19 and the Closure of City Hall

Electronic meeting can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Heather Donison
		Kerry Jarvi
		Marisa Di Censo
		Pauline Szczepanski

Absent with Regrets:	Sue Dunlop
	Jen Baker
	Leisha Dawson

Absent:	Councillor Nann
	Theresa Movre
	Steve Watts

Also Present:	Angela Storey, Manager, Business Programs, Environmental Services
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Raffaella Morello, Senior Project Manager, Business Programs, Environmental Services  
Theresa Phair, Community Liaison, Business Programs, Environmental Services  
Steve Sedor, Manager Solutions, Business Applications, Corporate Services  
Alicia Davenport, Legislative Coordinator, Legislative Services  
Diane Butterworth, Clean and Green Coordinator, Business Programs, Environmental Services

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved within 15 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee, therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned.

Respectfully submitted,

Diane Butterworth  
Clean and Green Coordinator  
Business Programs,  
Environmental Services

## **1. CEREMONIAL ACTIVITIES**

There are no ceremonial activities.

## **2. CHANGES TO THE AGENDA**

Since quorum was not achieved, those in attendance decided to proceed with discussion item 8.2 'Ontario Day of Action on Litter'. Any

agenda items requiring decisions would be added to the next meeting agenda.

### **3. DECLARATIONS OF INTEREST**

There are no declarations of interest.

### **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

(i) January 28, 2020 (Item 3.1)

This item will be added to the next meeting agenda.

(ii) February 25, 2020 (Item 3.2)

This item will be added to the next meeting agenda.

### **5. COMMUNICATIONS**

(i) **Keep America Beautiful (KAB) President's Circle Award 2019 (Item 4.1)**

This item will be added to the next meeting agenda.

### **6. DELEGATION REQUESTS**

No delegation requests have been received.

### **7. CONSENT ITEMS**

There are no consent items on the agenda.

### **8. PUBLIC HEARINGS / DELEGATIONS**

There are no public hearings or delegations on the agenda.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda.

## 10. DISCUSSION ITEMS

### (i) Clean and Green Neighbourhood Grant (Item 8.1)

This item will be added to the next meeting agenda.

### (ii) Ontario Day of Action on Litter (Item 8.2)

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided a brief discussion respecting the Ontario Ministry of the Environment's Provincial 'Day of Action on Litter', observed on the second Tuesday of May each year in Ontario.

Despite COVID-19, Ontarians are being encouraged to make positive efforts, through proper social and physical distancing measures, to act against waste during 'Waste Reduction Week in Canada 2020' – October 19<sup>th</sup> to 24<sup>th</sup>. Organizing small cleanups during 'Waste Reduction Week in Canada' is an excellent way to engage the community in the 3Rs and circular economy. Although many in-person events may not be possible this year due to COVID-19, it is encouraged that participants get creative and organize low-risk and virtual events.

Question posed by the Vice Chair, Lennox Toppin, respecting the basic concepts of the traditional 3Rs (reduce, reuse and recycle), if any additional recycling concepts were being addressed and promoted through the 'Day of Action on Litter' and 'Waste Reduction Week in Canada 2020'. In response, it was discussed that the Ontario Ministry of the Environment was remained focused on the traditional 3Rs (reduce, reuse and recycle), in conjunction with the tactics of diversion, prevention and proper disposal – supporting the principles of circular

economy, resource efficiency and waste reduction. No additional recycling concepts were being addressed at this time in the campaign.

Those in attendance thanked the Staff Liaison for the discussion.

## **11. MOTIONS**

There are no motions.

## **12. NOTICES OF MOTION**

There are no notices of motion.

## **13. GENERAL INFORMATION / OTHER BUSINESS**

Question posed by the Vice Chair, Lennox Toppin, respecting an update on the 2020 City of Hamilton Chrysanthemum Show during COVID-19.

An update was provided by Angela Storey, Manager, Business Programs, respecting that the Chrysanthemum Show will be taking place, October 23<sup>rd</sup> to November 1<sup>st</sup>, 2020, under required COVID-19 protocols from the Federal and Provincial Health Authorities', local health authorities, and direction from the City of Hamilton Emergency Operations Centre.

Those in attendance thanked Angela for the update.

## **14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

## **15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton's Procedural By-law 18-270 at 5:30 p.m. the Staff Liaison to the Committee advised those

in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

Diane Butterworth  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



PRESENTED TO

## **Keep Hamilton Beautiful**

This award recognizes the standards of excellence achieved by your affiliate in 2019.



A handwritten signature in black ink, appearing to read "Helen Lowman".

Helen Lowman  
President and CEO  
Keep America Beautiful

# Clean & Green Neighbourhood Grants

2020 Funding Recommendations



# Overview

- ▶ Funds available to award: \$5,000
- ▶ 17 applications received - 1 was ineligible (outside of Hamilton), 16 were eligible
- ▶ All applications were reviewed by City staff, eligible applications were scored by the Grants working group
- ▶ Final scores and funding recommendations were decided by the Grants Working Group through a consensus based process
- ▶ Working Group members: Brenda, Felicia and Heather

# St Paul's Presbyterian Church

- ▶ Proposed Initiative: Plant pollinators and native species on church property, create stormwater retention features and install rain barrels to increase stormwater capture.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Property is in a high pedestrian area (James St S) so this project will be highly visible and beneficial to the community.
- ▶ Funding Recommendation: **\$500**

# MHBC Community Garden

- ▶ Proposed Initiative: Repair the garden beds in the community garden and replace the wooden garden bed walls with cinder blocks.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Cinder blocks are not an ideal material for community gardens (As per City staff: difficult to weed, heat up quickly in summer, dry out soil, potential tripping hazard, etc).
- ▶ Funding Recommendation: **\$0**

# McQuesten Urban Farm

- ▶ Proposed Initiative: Deliver programming at the urban farm in partnership with students from local schools including litter cleanups and collaborative visual arts projects.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 87%
- ▶ Working Group comments: Programming is varied and will involve children and youth.
- ▶ Funding Recommendation: **\$500**

# Donald Mallette

- ▶ Proposed Initiative: Support the community gardens for CityHousing Hamilton tenants to grow vegetables, herbs, and pollinating plants.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 45%
- ▶ Working Group comments: Group has already secured significant funding from other sources. Future applications should show greater level of engagement with members of the community.
- ▶ Funding Recommendation: **\$0**

# Bonnington Betterment Community

- ▶ Proposed Initiative: Address the neighbourhood's challenges with litter and illegal dumping by developing a fridge magnet with information about proper disposal of waste.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: The group's proposed solution (fridge magnet) may not be the best way to address the issue. The group should consider more direct methods of engagement with a student population and utilize existing promotional and education tools available through the City.
- ▶ Funding Recommendation: **\$0**

# Community Permaculture Lab

- ▶ Proposed Initiative: Convert the property's driveway from asphalt to permeable surface, beautify gardens with recycled materials, and retain garden beds.
- ▶ Funding Request: \$1,055
- ▶ Consensus Score: 61%
- ▶ Working Group comments: Project area is a private residential property so broader community benefits and long term impact are unclear. Project is unique, Committee should engage with applicant to learn more.
- ▶ Funding Recommendation: **\$0**

# Brandon Agnew

- ▶ Proposed Initiative: Engage participants from the Salvation Army Autism Centre to showcase their talents through art and storytelling and host neighbourhood events.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 89%
- ▶ Working Group comments: This year's activities do not directly tie into Clean & Green Strategy focus areas. Project is highly supported by local community members so ongoing Clean & Green funding may not be necessary.
- ▶ Funding Recommendation: **\$0**

# Inch Park/Eastmount Neighbourhood Association

- ▶ Proposed Initiative: Create open and accessible alleys by organizing cleanups and beautification activities.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 63%
- ▶ Working Group comments: Group can connect with existing community networks like Beautiful Alleys to learn from the expertise and knowledge that is already available. Project expenses can be provided free of charge.
- ▶ Funding Recommendation: **\$0**

# Hamilton Public Library - Barton Branch

- ▶ Proposed Initiative: Construct a third garden box in front of the library and replant the two existing planters to create teaching and volunteer opportunities for children and youth.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: The project will provide library staff will new opportunities to engage with the community while beautifying the area.
- ▶ Funding Recommendation: **\$500**

# Hallem Park Housing Co-operative Inc.

- ▶ Proposed Initiative: Install two dog waste receptacles at the townhouse complex and educate residents about proper disposal of pet waste.
- ▶ Funding Request: \$875.48
- ▶ Consensus Score: 85%
- ▶ Working Group comments: Providing an additional \$125 in funding can help the organization better communicate project objectives to residents and ensure long term success. Lessons learned could be implemented elsewhere in Hamilton where dog waste is an issue.
- ▶ Funding Recommendation: **\$1,000**

# Compass Community Health

- ▶ Proposed Initiative: Purchase compostable materials for programming, host workshops for staff about delivering more sustainable programming, develop purchasing guidelines.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 49%
- ▶ Working Group comments: Grant will primarily be used to purchase the organization's operating supplies for ongoing programming.
- ▶ Funding Recommendation: **\$0**

# Green Team Gardeners

- ▶ Proposed Initiative: Create two community murals on garage doors at a City Housing Hamilton property, engage residents in art and gardening workshops and a community BBQ.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: This initiative offers a positive opportunity to engage with City Housing Hamilton residents in a high need neighbourhood.
- ▶ Funding Recommendation: **\$500**

# Hamilton-Wentworth Green Venture

- ▶ Proposed Initiative: Engage high school students to restore and replant native and pollinator gardens at the EcoHouse property.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 73%
- ▶ Working Group comments: Initiative will support youth to learn more about gardening and increase pollinator gardens in the community.
- ▶ Funding Recommendation: **\$500**

# Jeffrey Stock

- ▶ Proposed Initiative: Provide individuals with knowledge and tools to convert a portion of their front lawns to a native plant garden. Plant native trees in areas adjacent to alleyways.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Initiative will encourage individuals to grow native plants at home and beautify alleyways in a high need neighbourhood
- ▶ Funding Recommendation: **\$500**

# Barton Village BIA

- ▶ Proposed Initiative: Volunteers will remove impermeable surfaces on an underutilized boulevard on Barton St and replace it with green spaces.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Supportive of the Depave Barton initiative but, since substantial funding from other organizations is already in place, only recommend \$500 in funding instead of \$1,000.
- ▶ Funding Recommendation: **\$500**

# Flamborough Baptist Community Garden

- ▶ Proposed Initiative: Improve the existing garden beds by constructing permanent walls around the beds.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: Supportive of clean and green projects in Flamborough. Funding will support the enhancement and growth of an already existing program.
- ▶ Funding Recommendation: **\$500**

# Summary

Applicant	Funding Rec.
St Paul's Presbyterian Church	\$ 500
McQuesten Urban Farm	\$ 500
Hamilton Public Library - Barton Branch	\$ 500
Halam Park Housing Co-operative Inc.	\$ 1,000
Green Team Gardeners	\$ 500
Hamilton-Wentworth Green Venture	\$ 500
Jeffrey Stock	\$ 500
Barton Village Business Improvement Area	\$ 500
Flamborough Baptist Community Garden	\$ 500
MBHC Community Garden	\$ 0
Donald Mallette	\$ 0
Bonnington Betterment Community	\$ 0
Community Permaculture Lab	\$ 0
Brandon Agnew	\$ 0
Inch Park/Eastmount Neighbourhood Association	\$ 0
Compass Community Health	\$ 0
<b>TOTAL</b>	<b>\$ 5,000</b>

## Next Steps

- ▶ KHCG Committee to review and discuss the Working Group's funding recommendations
- ▶ Committee to vote on a motion for each application (to approve or not approve the Working Group's recommendation)
- ▶ Staff to prepare a Citizen Committee Report for Public Works Committee to review and approve.
- ▶ Once Citizen Committee Report is approved, staff will notify all applicants and distribute funds to successful applicants
- ▶ Committee members to engage with program applicants, visit project sites and attend events if possible

# Lessons Learned

- ▶ Committee should consider how to provide ongoing support and promotion for Clean & Green projects (e.g. attend events, share photos, presentations to Council, etc.)
- ▶ Update program guidelines:
  - ▶ List of free/in kind resources available through other City programs
  - ▶ Community garden applications should align with best practices as determined by the Hamilton Community Garden Network
  - ▶ As registered charities, libraries are eligible to apply to the grant but projects must demonstrate community engagement and benefits
  - ▶ Infrastructure upgrade projects must support community engagement
  - ▶ Follow AODA guidelines
- ▶ Update application form to include:
  - ▶ Clearer way to input budget info and amount requested



Delivery (Identify what aspects of program/event delivery has changed):  
Same as 2020, just moved ahead to the future.

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to budget.**

#### Any other information impacting your program/event?

**Generally, it would be easier to proceed with reaching out to neighbourhood residents if there was an indication of funding being approved for this initiative. I don't want to put out a request for participation without there being any idea whether I will be able to follow through with the project. I can be flexible with its delivery, especially under COVID-19 conditions, but it hinges on the approval of the application.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Green Team Gardeners</b>
<b>Program Name:</b>	<b>Murals, Workshops of Art in the Garden</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount?
<input checked="" type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input checked="" type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date:                      New Date: <b>July 2020</b> <b>A new date is unknown</b>  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The project of a mural will no longer happen in 2020.**

**As a result of Covid and Provincial Guidelines there is no current plan to book a future date for this project.**

**The small piece of patio gardens was picked up by HARPS under funding provided by the HCF and Women4Change.**



**Less community / volunteer gathering, we will be sending out postcards to neighbours and doing more social media outreach as we are unable to gather as a community**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Budget has increased as unable to do as much with volunteers due to COVID**

**Any other information impacting your program/event?**



Hamilton

2020 Clean &amp; Green Neighbourhood Grant

### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>St. Paul's Presbyterian Church</b>
<b>Program Name:</b>	<b>St. Paul's Gardens</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  (Please list all sources)	<input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	<b>Due to COVID-19 restrictions, we have put our garden improvements on hold until 2021 at the earliest.</b>
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input checked="" type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: _____ New Date: _____  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The church was closed due to COVID-19 restrictions from Sunday, March 15, 2020 through to Sunday, September 13, 2020. We missed the spring garden season and remain unable to gather for gardening. We are hoping to be able to purchase a rain barrel next spring and look at other garden improvements at that time.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Hamilton-Wentworth Green Ventures</b>
<b>Program Name:</b>	<b>Restoration planting on the EcoHouse property</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  (Please list all sources)	No <input checked="" type="checkbox"/> <b>Yes – Identify the source and amount:</b> <b>Yes, staff in-kind support provided by the Environment Management and Assessment Program of Niagara College – with an intern placement to develop restoration planting plans and community education.</b>
<b>How has your Program/Event changed?</b>	<b>Timelines have changed due to the COVID-19 pandemic.</b> <b>An intern has developed a plan for the project.</b> <b>Volunteers will be trained during an online training session (2-week nights).</b>
<input checked="" type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: <b>2020-05-31</b> New Date: <b>2020-11-31</b>

Delivery (Identify what aspects of program/event delivery has changed):  
**Changed due to COVID-19. Training and planting will happen over the course of two weekdays and one weekend event. Planting will take place in small groups of four.**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to the budget**

**Any other information impacting your program/event?**

**COVID-19 protocols have been developed and approved and will be implemented for volunteer restoration planting.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Halam Park Housing Cooperative Inc.</b>
<b>Program Name:</b>	<b>Installation and Placement of Dog Waste System</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<b>No</b>
<b>How has your Program/Event changed?</b>	
<input checked="" type="checkbox"/> <b>No Change</b>	If selected, no need to complete the remainder of the form
<input type="checkbox"/> <b>Cancelled</b>	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> <b>Unknown</b>	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> <b>Modified</b>	Identify how your event/program has been modified: Original Date: _____ New Date: _____

Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**



**City of Hamilton**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**  
**AGENDA**

**Meeting #:** 20-004  
**Date:** October 20, 2020  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (Acting)  
(905) 546-2424 ext. 5089

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**1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**2. DECLARATIONS OF INTEREST**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1. January 28, 2020

3.2. February 25, 2020

3.3. September 15, 2020

**4. COMMUNICATIONS**

4.1. Correspondence from Keep America Beautiful

Keep America Beautiful President's Circle Certificate respecting the efforts of affiliates that meet KAB's criteria for participation and reporting on clean and green initiatives.

Recommendation: Be received

**5. WRITTEN DELEGATIONS**

**6. CONSENT ITEMS**

**7. STAFF PRESENTATIONS**

**8. DISCUSSION ITEMS**

8.1. Clean and Green Neighbourhood Grant

8.2. Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19

**9. MOTIONS**

**10. NOTICES OF MOTION**

**11. GENERAL INFORMATION / OTHER BUSINESS**

11.1. Fall Mum Show Update

**12. PRIVATE AND CONFIDENTIAL**

**13. ADJOURNMENT**



**City of Hamilton**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**  
**AGENDA**

**Meeting #:** 20-004  
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Diane Butterworth, Clean and Green Coordinator (Acting)  
 (905) 546-2424 ext. 5089

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	<b>Pages</b>
<b>1. APPROVAL OF AGENDA</b>	
(Added Items, if applicable, will be noted with *)	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
3.1. January 28, 2020	3
3.2. February 25, 2020	9
3.3. September 15, 2020	15
<b>4. COMMUNICATIONS</b>	

4.1.	Correspondence from Keep America Beautiful	21
	Keep America Beautiful President's Circle Certificate respecting the efforts of affiliates that meet KAB's criteria for participation and reporting on clean and green initiatives.	
	Recommendation: Be received	
5.	<b>WRITTEN DELEGATIONS</b>	
6.	<b>CONSENT ITEMS</b>	
7.	<b>STAFF PRESENTATIONS</b>	
8.	<b>DISCUSSION ITEMS</b>	
8.1.	Clean and Green Neighbourhood Grant	22
8.2.	Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19	43
9.	<b>MOTIONS</b>	
10.	<b>NOTICES OF MOTION</b>	
11.	<b>GENERAL INFORMATION / OTHER BUSINESS</b>	
11.1.	Fall Mum Show Update	
12.	<b>PRIVATE AND CONFIDENTIAL</b>	
13.	<b>ADJOURNMENT</b>	



Hamilton

**MINUTES**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**

**Meeting #:** 20-001  
**Date:** January 28, 2020  
**Time:** 5:00 p.m.  
**Location:** Room 264, 2<sup>nd</sup> Floor  
City Hall, 71 Main Street West

Diedre Rozema, Clean and Green Coordinator (905) 546-2424 ext. 5089

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Present: Chair: Felicia Van Dyk  
Vice-Chair: Lennox Toppin  
Members: Brenda Duke  
Danielle Hudson  
Marisa DiCenso  
Rick Lipsitt  
Kerry Jarvi  
Sue Dunlop

Absent with  
Regrets: Leisha Dawson  
Heather Donison  
Councillor N. Nann

Also Present: Diedre Rozema, Clean & Green Coordinator, Business Programs  
Theresa Phair, Community Liaison Coordinator, Business Programs  
Raffaella Morello, Senior Project Manager, Business Programs

**A. APPOINTMENT OF CHAIR AND VICE-CHAIR**

**(Jarvi/Duke)**

- a) That Felicia Van Dyk be appointed as Chair of the Keep Hamilton Clean and Green Committee for 2020; and,
- b) That Lennox Toppin be appointed as Vice-Chair of the Keep Hamilton Clean and Green Committee for 2020.

**CARRIED**



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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### 1. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

### 2. APPROVAL OF AGENDA

#### (Di Censo/Jarvi)

That the agenda for the January 28, 2020 Keep Hamilton Clean & Green Committee meeting be approved as amended.

**CARRIED**

### 3. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. Keep Hamilton Clean & Green Advisory Committee Minutes, dated November 19, 2019

#### (Hudson/Toppin)

That the Minutes of the November 19, 2019 meeting of Keep Hamilton Clean & Green Committee be approved, as presented.

**CARRIED**

### 5. COMMUNICATIONS

No communications have been received.

### 6. DELEGATION REQUESTS

No delegation requests have been received.

### 7. CONSENT ITEMS

7.1. Clean & Green Final Project Reports 2019

7.1.1. Beautiful Alleys



Hamilton

## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

Committee discussed Beautiful Alley's submission, including how certain projects utilize Clean & Green Neighbourhood grant funding for volunteer recognition (e.g. refreshments during or after project activities) rather than on project materials. Volunteer recognition is not an ineligible use of Clean & Green Neighbourhood Grant funding as per the program guidelines previously approved by the Committee. Members of the future adjudication teams will be asked to specifically look at proposed expenses to assess whether funds are appropriate and align to the grant program guidelines.

Committee noted that not all successful applicants submit a written final report. The Committee Chair and Vice Chair will be responsible for following up with applicants that do not submit a final report as requested.

**(Toppin/Hudson)**

That the final report submitted by Beautiful Alleys respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

7.1.2. Pauline Johnson School

**(Toppin/Jarvi)**

That the final report submitted by Pauline Johnson School respecting the Clean & Green Neighbourhood Grant for 2019 be received.

**CARRIED**

## 8. PUBLIC HEARINGS / DELEGATIONS

There are no public hearings or delegations on the agenda for this meeting.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda for this meeting.

## 10. DISCUSSION ITEMS



## MINUTES

Keep Hamilton Clean & Green Committee  
 Tuesday January 28, 2020, 5:00 pm  
 City Hall, Room 264  
 71 Main Street West

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### 10.1. Clean & Green Neighbourhood Grants Process for 2020

Staff proposed the following dates for the upcoming Clean & Green Neighbourhood Grants process:

- Grant opportunity opens: Friday, January 31
- Application deadline: February 21, 2020 at 4:30 PM
- Staff review period: February 24 - 28
- Committee adjudication period: March 2-11
- Adjudication meeting date: March 11 or 13 (based on adjudicator availability)
- Committee approval date: at the KHCG meeting scheduled for March 24, 2020
- Notification to applicants: mid to late April
- Cheques to go out: late April to early May

All grant information and the application form will be available online at: [Hamilton.ca/clean&greengrant](http://Hamilton.ca/clean&greengrant)

Staff will share promotional poster and social media with Committee members after the grant opportunity opens. Committee members will share the information to their contacts.

Three Committee members are required to participate as adjudication team members. Committee members Felicia Van Dyk and Brenda Duke volunteered. Committee suggested the names of members who are not present, who will be contacted by staff by email.

#### **(Di Censo/Toppin)**

That the Clean & Green Neighbourhood Grants Process for 2020 be implemented as proposed.

**CARRIED**

### 10.2. Draft Presentation for the KAB Conference



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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Felicia Van Dyk presented the draft presentation, Committee members provided comments and feedback. Felicia and City staff will continue to revise the presentation based on comments received.

### 10.3. Green Venture Depave Proposal

Committee members discussed the details of Green Venture's project plan for Depave Paradise on Barton. Green Venture is welcome to apply for project funding through the Clean & Green Neighbourhood Grants program.

## 11. MOTIONS

There are no motions.

## 12. NOTICES OF MOTION

There are no notices of motion.

## 13. GENERAL INFORMATION / OTHER BUSINESS

Committee members discussed their thoughts on the recent news of the combined sewage spill into Chedoke Creek. Committee members identified better management of stormwater as a possible strategy to prevent future instances of sewage runoff into Hamilton Harbour.

Committee members and City staff will continue to follow any developments regarding Chedoke Creek to determine what opportunities are available for the Committee to support relevant projects that address, prevent or mitigate stormwater flooding. Several community based environmental organizations, City Councillors and indigenous communities are undertaking green infrastructure projects or advocating for stormwater management solutions or fees.

All publicly available information about Chedoke Creek is online at:  
[Hamilton.ca/chedokecreek](https://hamilton.ca/chedokecreek).

## 14. PRIVATE AND CONFIDENTIAL



Hamilton

## **MINUTES**

Keep Hamilton Clean & Green Committee  
Tuesday January 28, 2020, 5:00 pm  
City Hall, Room 264  
71 Main Street West

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There were no private and confidential matters to discuss.

### **15. ADJOURNMENT**

**(Toppin/Hudson)**

That, there being no further business, the meeting be adjourned at 6:45 p.m.

**CARRIED**

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Committee

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**

February 25, 2020

5:00 p.m.

City Hall, Room 264, City Hall, 71 Main Street West

Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Danielle Hudson
		Heather Donison
		Sue Dunlop

Absent with Regrets:	Kerry Jarvi
	Leisha Dawson
	Councillor N. Nann

Also Present:	Diedre Rozema, Clean & Green Coordinator, Business Programs
	Theresa Phair, Community Liaison Coordinator, Business Programs

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that, based on email communications received from those not present, quorum would not be achieved within 30 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee. Therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned. Those in attendance decided to continue the meeting to hear the delegations in attendance.

**1. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

**2. CHANGES TO THE AGENDA**

The Staff Liaison advised of the following changes to the agenda:

**5. COMMUNICATIONS****5.1 Citizen Resignations from the Keep Hamilton Clean and Green Advisory Committee – Rick Lipsitt**

Since quorum was not achieved, those in attendance decided to proceed with the meeting using the agenda as amended. Any agenda items requiring decisions would be added to the next meeting agenda.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING****(i) January 28, 2020**

This item will be added to the next meeting agenda.

**5. COMMUNICATIONS****(i) Citizen Resignation from the Keep Hamilton Clean and Green Committee – Rick Lipsitt (Item 5.1)**

This item will be referred by the Staff Liaison to the Legislative Coordinator to the Public Works Committee.

## 6. DELEGATION REQUESTS

No delegation requests have been received.

## 7. CONSENT ITEMS

There are no consent items on the agenda.

## 8. PUBLIC HEARINGS / DELEGATIONS

There are no public hearings or delegations on the agenda.

## 9. STAFF PRESENTATIONS

### (i) Clean & Green Neighbourhood Grant Project (Item 9.1)

Brandon, Lisa, Kaitlin and Olivia provided the Committee with a presentation respecting the group's clean and green efforts in their neighbourhood and a summary of how their Clean & Green Neighbourhood Grant funding in 2018 and 2019 was used.

Those in attendance thanked the group for their presentation.

## 10. DISCUSSION ITEMS

### (i) KAB Conference Recap (Item 10.1)

Committee Chair Felicia Van Dyk shared a verbal update about her experience at the Keep America Beautiful conference in Memphis, Tennessee.

Those in attendance discussed the value of the Committee's membership in KAB going forward. The value of the Committee's participation seems to be the opportunity to hear about other local affiliates activities and share good news stories. It was observed that sharing local good news stories, such as the project shared in Item 9.1, with elected officials on the Public

Works Committee would help to support the Committee's activities and relationship building efforts in Hamilton.

Those in attendance and thanked Felicia for her presentation.

**(ii) Clean & Green Neighbourhood Grant Update (Item 10.2)**

The application period for 2020 Clean & Green Neighbourhood Grants closed on Friday, February 21, 2020. Those in attendance shared their thoughts on successes and what could be improved in future program years.

**(iii) 'Butt Blitz' Cleanup Event (Item 10.3)**

A Greener Future is hosting another Canada-wide 'Butt Blitz' cleanup on Saturday, April 18. Staff shared information about the event and opportunities for the Committee to be involved. Those present will look for opportunities to share event information in their communities.

**(iv) Community Liaison Coordinator Update (Item 10.4)**

Theresa Phair joined Environmental Services as the Community Liaison Coordinator in January. Theresa provided those present with a short verbal update about the job duties associated with the role, her experience so far, and a few observations about how she hopes to collaborate with the Committee on future initiatives.

Those in attendance thanked Theresa for her update.

**(v) Graffiti Victim Assistance Program Update (Item 10.5)**

Municipal Law Enforcement staff have provided the Committee with a summary of the 2-year pilot program to provide more dedicated service to address graffiti in the community. As part of the pilot program activities, the Committee provided MLE with funding for gift cards to distribute to victims of graffiti to help them purchase supplies to clean graffiti off their property. The results of the graffiti victim assistance program appear to be very

positive. The Committee looks forward to programs of this nature receiving more permanent funding so efforts to engage residents in this manner can continue.

**11. MOTIONS**

There are no motions.

**12. NOTICES OF MOTION**

There are no notices of motion.

**13. GENERAL INFORMATION / OTHER BUSINESS****(i) “Land and Climate, People and Plants” Event**

Staff will share event information with the Committee by email.

**14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

**15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton’s Procedural By-law 18-270 at 7:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

**Keep Hamilton Clean and Green Committee  
Notes**

**February 25, 2020  
Page 6 of 6**

Diedre Rozema  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



Hamilton

NOTES

**Keep Hamilton Clean and Green Advisory Committee**

Tuesday, September 15, 2020

5:00 p.m.

Due to the COVID-19 and the Closure of City Hall

Electronic meeting can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Heather Donison
		Kerry Jarvi
		Marisa Di Censo
		Pauline Szczepanski

Absent with Regrets:	Sue Dunlop
	Jen Baker
	Leisha Dawson

Absent:	Councillor Nann
	Theresa Movre
	Steve Watts

Also Present:	Angela Storey, Manager, Business Programs, Environmental Services
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Raffaella Morello, Senior Project Manager, Business Programs, Environmental Services  
Theresa Phair, Community Liaison, Business Programs, Environmental Services  
Steve Sedor, Manager Solutions, Business Applications, Corporate Services  
Alicia Davenport, Legislative Coordinator, Legislative Services  
Diane Butterworth, Clean and Green Coordinator, Business Programs, Environmental Services

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 5:00 p.m. the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved within 15 minutes after the time set for the Keep Hamilton Clean and Green Advisory Committee, therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned.

Respectfully submitted,

Diane Butterworth  
Clean and Green Coordinator  
Business Programs,  
Environmental Services

## **1. CEREMONIAL ACTIVITIES**

There are no ceremonial activities.

## **2. CHANGES TO THE AGENDA**

Since quorum was not achieved, those in attendance decided to proceed with discussion item 8.2 'Ontario Day of Action on Litter'. Any

agenda items requiring decisions would be added to the next meeting agenda.

### **3. DECLARATIONS OF INTEREST**

There are no declarations of interest.

### **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

(i) January 28, 2020 (Item 3.1)

This item will be added to the next meeting agenda.

(ii) February 25, 2020 (Item 3.2)

This item will be added to the next meeting agenda.

### **5. COMMUNICATIONS**

(i) **Keep America Beautiful (KAB) President's Circle Award 2019 (Item 4.1)**

This item will be added to the next meeting agenda.

### **6. DELEGATION REQUESTS**

No delegation requests have been received.

### **7. CONSENT ITEMS**

There are no consent items on the agenda.

### **8. PUBLIC HEARINGS / DELEGATIONS**

There are no public hearings or delegations on the agenda.

## 9. STAFF PRESENTATIONS

There are no staff presentations on the agenda.

## 10. DISCUSSION ITEMS

### (i) Clean and Green Neighbourhood Grant (Item 8.1)

This item will be added to the next meeting agenda.

### (ii) Ontario Day of Action on Litter (Item 8.2)

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided a brief discussion respecting the Ontario Ministry of the Environment's Provincial 'Day of Action on Litter', observed on the second Tuesday of May each year in Ontario.

Despite COVID-19, Ontarians are being encouraged to make positive efforts, through proper social and physical distancing measures, to act against waste during 'Waste Reduction Week in Canada 2020' – October 19<sup>th</sup> to 24<sup>th</sup>. Organizing small cleanups during 'Waste Reduction Week in Canada' is an excellent way to engage the community in the 3Rs and circular economy. Although many in-person events may not be possible this year due to COVID-19, it is encouraged that participants get creative and organize low-risk and virtual events.

Question posed by the Vice Chair, Lennox Toppin, respecting the basic concepts of the traditional 3Rs (reduce, reuse and recycle), if any additional recycling concepts were being addressed and promoted through the 'Day of Action on Litter' and 'Waste Reduction Week in Canada 2020'. In response, it was discussed that the Ontario Ministry of the Environment was remained focused on the traditional 3Rs (reduce, reuse and recycle), in conjunction with the tactics of diversion, prevention and proper disposal – supporting the principles of circular

economy, resource efficiency and waste reduction. No additional recycling concepts were being addressed at this time in the campaign.

Those in attendance thanked the Staff Liaison for the discussion.

## **11. MOTIONS**

There are no motions.

## **12. NOTICES OF MOTION**

There are no notices of motion.

## **13. GENERAL INFORMATION / OTHER BUSINESS**

Question posed by the Vice Chair, Lennox Toppin, respecting an update on the 2020 City of Hamilton Chrysanthemum Show during COVID-19.

An update was provided by Angela Storey, Manager, Business Programs, respecting that the Chrysanthemum Show will be taking place, October 23<sup>rd</sup> to November 1<sup>st</sup>, 2020, under required COVID-19 protocols from the Federal and Provincial Health Authorities', local health authorities, and direction from the City of Hamilton Emergency Operations Centre.

Those in attendance thanked Angela for the update.

## **14. PRIVATE AND CONFIDENTIAL**

There are no private and confidential matters to discuss.

## **15. ADJOURNMENT**

Pursuant to Section 5.4(5) of the City of Hamilton's Procedural By-law 18-270 at 5:30 p.m. the Staff Liaison to the Committee advised those

in attendance that quorum had not been achieved since 5:00 p.m., therefore, the meeting would stand adjourned.

Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and  
Green Advisory Committee

Diane Butterworth  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



PRESENTED TO

## **Keep Hamilton Beautiful**

This award recognizes the standards of excellence achieved by your affiliate in 2019.



A handwritten signature in black ink, appearing to read "Helen Lowman".

Helen Lowman  
President and CEO  
Keep America Beautiful

# Clean & Green Neighbourhood Grants

2020 Funding Recommendations



# Overview

- ▶ Funds available to award: \$5,000
- ▶ 17 applications received - 1 was ineligible (outside of Hamilton), 16 were eligible
- ▶ All applications were reviewed by City staff, eligible applications were scored by the Grants working group
- ▶ Final scores and funding recommendations were decided by the Grants Working Group through a consensus based process
- ▶ Working Group members: Brenda, Felicia and Heather

# St Paul's Presbyterian Church

- ▶ Proposed Initiative: Plant pollinators and native species on church property, create stormwater retention features and install rain barrels to increase stormwater capture.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Property is in a high pedestrian area (James St S) so this project will be highly visible and beneficial to the community.
- ▶ Funding Recommendation: **\$500**

# MHBC Community Garden

- ▶ Proposed Initiative: Repair the garden beds in the community garden and replace the wooden garden bed walls with cinder blocks.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 65%
- ▶ Working Group comments: Cinder blocks are not an ideal material for community gardens (As per City staff: difficult to weed, heat up quickly in summer, dry out soil, potential tripping hazard, etc).
- ▶ Funding Recommendation: **\$0**

# McQuesten Urban Farm

- ▶ Proposed Initiative: Deliver programming at the urban farm in partnership with students from local schools including litter cleanups and collaborative visual arts projects.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 87%
- ▶ Working Group comments: Programming is varied and will involve children and youth.
- ▶ Funding Recommendation: **\$500**

# Donald Mallette

- ▶ Proposed Initiative: Support the community gardens for CityHousing Hamilton tenants to grow vegetables, herbs, and pollinating plants.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 45%
- ▶ Working Group comments: Group has already secured significant funding from other sources. Future applications should show greater level of engagement with members of the community.
- ▶ Funding Recommendation: **\$0**

# Bonnington Betterment Community

- ▶ Proposed Initiative: Address the neighbourhood's challenges with litter and illegal dumping by developing a fridge magnet with information about proper disposal of waste.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: The group's proposed solution (fridge magnet) may not be the best way to address the issue. The group should consider more direct methods of engagement with a student population and utilize existing promotional and education tools available through the City.
- ▶ Funding Recommendation: **\$0**

# Community Permaculture Lab

- ▶ Proposed Initiative: Convert the property's driveway from asphalt to permeable surface, beautify gardens with recycled materials, and retain garden beds.
- ▶ Funding Request: \$1,055
- ▶ Consensus Score: 61%
- ▶ Working Group comments: Project area is a private residential property so broader community benefits and long term impact are unclear. Project is unique, Committee should engage with applicant to learn more.
- ▶ Funding Recommendation: **\$0**

# Brandon Agnew

- ▶ Proposed Initiative: Engage participants from the Salvation Army Autism Centre to showcase their talents through art and storytelling and host neighbourhood events.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 89%
- ▶ Working Group comments: This year's activities do not directly tie into Clean & Green Strategy focus areas. Project is highly supported by local community members so ongoing Clean & Green funding may not be necessary.
- ▶ Funding Recommendation: **\$0**

# Inch Park/Eastmount Neighbourhood Association

- ▶ Proposed Initiative: Create open and accessible alleys by organizing cleanups and beautification activities.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 63%
- ▶ Working Group comments: Group can connect with existing community networks like Beautiful Alleys to learn from the expertise and knowledge that is already available. Project expenses can be provided free of charge.
- ▶ Funding Recommendation: **\$0**

# Hamilton Public Library - Barton Branch

- ▶ Proposed Initiative: Construct a third garden box in front of the library and replant the two existing planters to create teaching and volunteer opportunities for children and youth.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: The project will provide library staff will new opportunities to engage with the community while beautifying the area.
- ▶ Funding Recommendation: **\$500**

# Hallem Park Housing Co-operative Inc.

- ▶ Proposed Initiative: Install two dog waste receptacles at the townhouse complex and educate residents about proper disposal of pet waste.
- ▶ Funding Request: \$875.48
- ▶ Consensus Score: 85%
- ▶ Working Group comments: Providing an additional \$125 in funding can help the organization better communicate project objectives to residents and ensure long term success. Lessons learned could be implemented elsewhere in Hamilton where dog waste is an issue.
- ▶ Funding Recommendation: **\$1,000**

# Compass Community Health

- ▶ Proposed Initiative: Purchase compostable materials for programming, host workshops for staff about delivering more sustainable programming, develop purchasing guidelines.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 49%
- ▶ Working Group comments: Grant will primarily be used to purchase the organization's operating supplies for ongoing programming.
- ▶ Funding Recommendation: **\$0**

# Green Team Gardeners

- ▶ Proposed Initiative: Create two community murals on garage doors at a City Housing Hamilton property, engage residents in art and gardening workshops and a community BBQ.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 76%
- ▶ Working Group comments: This initiatives offers a positive opportunity to engage with City Housing Hamilton residents in a high need neighbourhood.
- ▶ Funding Recommendation: **\$500**

# Hamilton-Wentworth Green Venture

- ▶ Proposed Initiative: Engage high school students to restore and replant native and pollinator gardens at the EcoHouse property.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 73%
- ▶ Working Group comments: Initiative will support youth to learn more about gardening and increase pollinator gardens in the community.
- ▶ Funding Recommendation: **\$500**

# Jeffrey Stock

- ▶ Proposed Initiative: Provide individuals with knowledge and tools to convert a portion of their front lawns to a native plant garden. Plant native trees in areas adjacent to alleyways.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Initiative will encourage individuals to grow native plants at home and beautify alleyways in a high need neighbourhood
- ▶ Funding Recommendation: **\$500**

# Barton Village BIA

- ▶ Proposed Initiative: Volunteers will remove impermeable surfaces on an underutilized boulevard on Barton St and replace it with green spaces.
- ▶ Funding Request: \$1,000
- ▶ Consensus Score: 79%
- ▶ Working Group comments: Supportive of the Depave Barton initiative but, since substantial funding from other organizations is already in place, only recommend \$500 in funding instead of \$1,000.
- ▶ Funding Recommendation: **\$500**

# Flamborough Baptist Community Garden

- ▶ Proposed Initiative: Improve the existing garden beds by constructing permanent walls around the beds.
- ▶ Funding Request: \$500
- ▶ Consensus Score: 67%
- ▶ Working Group comments: Supportive of clean and green projects in Flamborough. Funding will support the enhancement and growth of an already existing program.
- ▶ Funding Recommendation: **\$500**

# Summary

Applicant	Funding Rec.
St Paul's Presbyterian Church	\$ 500
McQuesten Urban Farm	\$ 500
Hamilton Public Library - Barton Branch	\$ 500
Halam Park Housing Co-operative Inc.	\$ 1,000
Green Team Gardeners	\$ 500
Hamilton-Wentworth Green Venture	\$ 500
Jeffrey Stock	\$ 500
Barton Village Business Improvement Area	\$ 500
Flamborough Baptist Community Garden	\$ 500
MBHC Community Garden	\$ 0
Donald Mallette	\$ 0
Bonnington Betterment Community	\$ 0
Community Permaculture Lab	\$ 0
Brandon Agnew	\$ 0
Inch Park/Eastmount Neighbourhood Association	\$ 0
Compass Community Health	\$ 0
<b>TOTAL</b>	<b>\$ 5,000</b>

## Next Steps

- ▶ KHCG Committee to review and discuss the Working Group's funding recommendations
- ▶ Committee to vote on a motion for each application (to approve or not approve the Working Group's recommendation)
- ▶ Staff to prepare a Citizen Committee Report for Public Works Committee to review and approve.
- ▶ Once Citizen Committee Report is approved, staff will notify all applicants and distribute funds to successful applicants
- ▶ Committee members to engage with program applicants, visit project sites and attend events if possible

# Lessons Learned

- ▶ Committee should consider how to provide ongoing support and promotion for Clean & Green projects (e.g. attend events, share photos, presentations to Council, etc.)
- ▶ Update program guidelines:
  - ▶ List of free/in kind resources available through other City programs
  - ▶ Community garden applications should align with best practices as determined by the Hamilton Community Garden Network
  - ▶ As registered charities, libraries are eligible to apply to the grant but projects must demonstrate community engagement and benefits
  - ▶ Infrastructure upgrade projects must support community engagement
  - ▶ Follow AODA guidelines
- ▶ Update application form to include:
  - ▶ Clearer way to input budget info and amount requested



Delivery (Identify what aspects of program/event delivery has changed):  
Same as 2020, just moved ahead to the future.

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to budget.**

#### Any other information impacting your program/event?

**Generally, it would be easier to proceed with reaching out to neighbourhood residents if there was an indication of funding being approved for this initiative. I don't want to put out a request for participation without there being any idea whether I will be able to follow through with the project. I can be flexible with its delivery, especially under COVID-19 conditions, but it hinges on the approval of the application.**



## APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Green Team Gardeners</b>
<b>Program Name:</b>	<b>Murals, Workshops of Art in the Garden</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount?
<input checked="" type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input checked="" type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date:                      New Date: <b>July 2020</b> <b>A new date is unknown</b>  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The project of a mural will no longer happen in 2020.**

**As a result of Covid and Provincial Guidelines there is no current plan to book a future date for this project.**

**The small piece of patio gardens was picked up by HARPS under funding provided by the HCF and Women4Change.**



**Less community / volunteer gathering, we will be sending out postcards to neighbours and doing more social media outreach as we are unable to gather as a community**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Budget has increased as unable to do as much with volunteers due to COVID**

**Any other information impacting your program/event?**



Hamilton

2020 Clean &amp; Green Neighbourhood Grant

### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>St. Paul's Presbyterian Church</b>
<b>Program Name:</b>	<b>St. Paul's Gardens</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/> Yes – Identify the source and amount:
<b>How has your Program/Event changed?</b>	<b>Due to COVID-19 restrictions, we have put our garden improvements on hold until 2021 at the earliest.</b>
<input type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input checked="" type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: _____ New Date: _____  Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**

**The church was closed due to COVID-19 restrictions from Sunday, March 15, 2020 through to Sunday, September 13, 2020. We missed the spring garden season and remain unable to gather for gardening. We are hoping to be able to purchase a rain barrel next spring and look at other garden improvements at that time.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Hamilton-Wentworth Green Ventures</b>
<b>Program Name:</b>	<b>Restoration planting on the EcoHouse property</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  (Please list all sources)	No <input checked="" type="checkbox"/> <b>Yes – Identify the source and amount:</b> <b>Yes, staff in-kind support provided by the Environment Management and Assessment Program of Niagara College – with an intern placement to develop restoration planting plans and community education.</b>
<b>How has your Program/Event changed?</b>	<b>Timelines have changed due to the COVID-19 pandemic.</b> <b>An intern has developed a plan for the project.</b> <b>Volunteers will be trained during an online training session (2-week nights).</b>
<input checked="" type="checkbox"/> No Change	If selected, no need to complete the remainder of the form
<input type="checkbox"/> Cancelled	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> Unknown	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> Modified	Identify how your event/program has been modified: Original Date: <b>2020-05-31</b> New Date: <b>2020-11-31</b>

Delivery (Identify what aspects of program/event delivery has changed):  
**Changed due to COVID-19. Training and planting will happen over the course of two weekdays and one weekend event. Planting will take place in small groups of four.**

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**No changes to the budget**

**Any other information impacting your program/event?**

**COVID-19 protocols have been developed and approved and will be implemented for volunteer restoration planting.**



### APPLICANT PROGRAM STATUS

We are closely monitoring sector impacts and understand the current situation may have impacted your program and event delivery. Kindly fill out the following form and work with the Clean & Green Program Coordinator who can provide guidance and direction on your application.

<b>Organization Name:</b>	<b>Halam Park Housing Cooperative Inc.</b>
<b>Program Name:</b>	<b>Installation and Placement of Dog Waste System</b>
<b>Type:</b>	<input type="checkbox"/> Program <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project
<b>Identify any funding that was not included in your original application for this program/event.</b>  <b>(Please list all sources)</b>	<b>No</b>
<b>How has your Program/Event changed?</b>	
<input checked="" type="checkbox"/> <b>No Change</b>	If selected, no need to complete the remainder of the form
<input type="checkbox"/> <b>Cancelled</b>	If your program/event/project has been cancelled, identify all non-refundable expenses incurred for this program/event. The total amount shall not exceed the original Clean & Green Neighbourhood Grant request. Provide expense receipts. Total Amount? \$0.00
<input type="checkbox"/> <b>Unknown</b>	Based on current environment, applicant is unable to identify the status of program/event
<input type="checkbox"/> <b>Modified</b>	Identify how your event/program has been modified: Original Date: _____ New Date: _____

Delivery (Identify what aspects of program/event delivery has changed):

Budget (Identify what aspects of your original program budget has changed):

*\* Staff may require your organizations to submit a revised budget.*

**Any other information impacting your program/event?**



**City of Hamilton**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**  
**AGENDA**

**Meeting #:** 20-004  
**Date:** October 20, 2020  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (Acting)  
(905) 546-2424 ext. 5089

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**1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**2. DECLARATIONS OF INTEREST**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1. January 28, 2020

3.2. February 25, 2020

3.3. September 15, 2020

**4. COMMUNICATIONS**

4.1. Correspondence from Keep America Beautiful

Keep America Beautiful President's Circle Certificate respecting the efforts of affiliates that meet KAB's criteria for participation and reporting on clean and green initiatives.

Recommendation: Be received

**5. WRITTEN DELEGATIONS**

**6. CONSENT ITEMS**

**7. STAFF PRESENTATIONS**

**8. DISCUSSION ITEMS**

8.1. Clean and Green Neighbourhood Grant

8.2. Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19

**9. MOTIONS**

**10. NOTICES OF MOTION**

**11. GENERAL INFORMATION / OTHER BUSINESS**

11.1. Fall Mum Show Update

**12. PRIVATE AND CONFIDENTIAL**

**13. ADJOURNMENT**



## City of Hamilton

# KEEP HAMILTON CLEAN AND GREEN COMMITTEE ADDENDUM

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**Pages**

## 11. GENERAL INFORMATION / OTHER BUSINESS

\*11.2. 2020 Beautiful Alleys Fall Community Cleanup Results

\*11.3. Beautiful Alleys' Development of a Promotional Video the for Cleanup Trailer



## City of Hamilton

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