



## City of Hamilton

# HAMILTON CYCLING COMMITTEE REVISED

**Meeting #:** 20-005

**Date:** November 4, 2020

**Time:** 5:45 p.m.

**Location:** Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Rachel Johnson, Project Manager - Sustainable Mobility (905) 546-2424 ext. 1473

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	<b>Pages</b>
<b>1. APPROVAL OF AGENDA</b>	
(Added Items, if applicable, will be noted with *)	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
3.1. HCyC Meeting Minutes, dated October 7, 2020	3
<b>4. COMMUNICATIONS</b>	
<b>5. CONSENT ITEMS</b>	
*5.1. Hamilton Bike Share Update	9
<b>6. STAFF PRESENTATIONS</b>	
<b>7. DISCUSSION ITEMS</b>	
7.1. Planning and Project Updates	15
7.2. 2020- 2021 Budget and Workplan	
7.3. Review of HCyC Monthly Meeting Dates	

7.4. Integrity Commissioner Investigation Report

7.5. Women in Cycling Research

**8. MOTIONS**

8.1. Bill 148, Doored But Not Ignored Act, 2019 19

**9. NOTICES OF MOTION**

9.1. Updates on the City of Hamilton Recreational Trails Master Plan 21

9.2. Request an Update to the Advisory Committee Procedural Handbook 23

\*9.3. Formation of Bike Share Working Group 25

**10. GENERAL INFORMATION / OTHER BUSINESS**

**11. ADJOURNMENT**



Hamilton

## HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday October 7, 2020

5:45 p.m.

Virtual Meeting

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**Present:** Chair: Chris Ritsma  
Vice-Chair: Sharon Gibbons  
Members: Ann McKay, Kevin Vander Meulen, Cora Muis, Jane Jamnik, Gary Grogerson, Roman Caruk, Councillor Esther Pauls, Cathy Sutherland, Councillor Terry Whitehead, Yaejin Kim, and Jessica Merolli

**Absent with**

**Regrets:** William Oates, Kate Berry, Jeff Axisa, Joachim Brouwer, and Christine Yachouh

**Also Present:** Rachel Johnson, Project Manager, Sustainable Mobility  
Daryl Bender, Project Manager, Active Transportation  
Ciaran Egan, Sustainable Mobility Student  
Omar Shams, Project Manager, Project Manager, New Initiatives

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### 1. APPROVAL OF AGENDA

**(Caruk/Sutherland)**

That the agenda of the October 7, 2020 meeting of the Hamilton Cycling Committee be approved.

**CARRIED**

### 2. DECLARATIONS OF INTEREST

None

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING****(i) September 2, 2020 (Item 4.1)****(Whitehead/Pauls)**

That the minutes of the September 2, 2020 meeting of the Hamilton Cycling Committee be approved, as presented.

**CARRIED****4. COMMUNICATIONS**

None

**5. CONSENT ITEMS**

None

**6. STAFF PRESENTATIONS****(i) Truck Route Master Plan Review (Item 7.1)****(Whitehead/Merolii)**

That the presentation given by Omar Shams, Transportation Planning, regarding the Truck Route Master Plan Review be received.

**CARRIED****(Jessica/Caruk)**

That Committee change the order of the agenda to discuss Motions (Item 9) prior to Discussion Items (Item 8). Discussion of Motions will be reordered to: Truck Route Master Plan (Item 9.3), Bill 148, Doored but Not Ignored Act, 2019 (Item 9.4), and Land Use Planning (GRIDS 2) (Item 9.2).

**CARRIED****(Whitehead/Merolli)**

That consideration of Item 9.1, respecting the discussion of the Elfrida lands be removed from the agenda for this and all future meetings. Due to the development being put on hold.

**CARRIED****9. MOTIONS****(i) Bill 148, Doored But Not Ignored Act, 2019 (Item 9.4)**

Merolli will edit and retable this motion for the next Cycling Committee meeting, following concerns about wording.

**(Merolli/Whitehead)**

That consideration of Item 9.4, respecting the Doored but not Ignored Bill, be deferred to a future meeting.

**CARRIED**

**(ii) Truck Route Master Plan Review (Item 9.3)**

Committee members had an opportunity to discuss with staff regarding the presentation and design concepts they feel would benefit cyclists.

**(Whitehead/Ritsma)**

WHEREAS, the Truck Route Master Plan is currently under review.

THEREFORE, BE IT RESOLVED:

- (a) That the following feedback from the Hamilton Cycling Committee be forwarded to City staff for consideration within the Truck Route Master Plan review:
  - i) That within the scope of the truck route masterplan review, truck routes, cycling routes as identified in the cycling masterplan shall be avoided. This includes existing cycling infrastructure (for example, Cannon Street), cycling routes identified for future cycling infrastructure construction (for example, Victoria Street) and cycling assumed likely cycling routes as identified by the Hamilton Cycling Advisory Committee;
  - ii) That additional accommodations be made on streets where a truck route must exist beside or intersecting existing or planned cycling infrastructure. For example, limiting the hours a truck route is usable or that the route is only useable outside of peak times;
  - iii) That the highest safety features be added to cycling infrastructure along truck routes, wherever feasible. For example, additional separation of the cycle track/protected curb; and,
  - iv) That any future changes to the truck routes that interact with cycling infrastructure shall be brought to the Cycling Advisory Committee.

**CARRIED**

**(iii) Land Use Planning (GRIDS 2) (Item 9.2)**

**Hamilton Cycling Committee  
Minutes**

**October 7, 2020  
Page 4 of 5**

**(Whitehead/Merolli)**

That consideration of Item 9.2, respecting Land Use Planning be deferred to a future meeting.

**CARRIED**

**(Gibbons/Vander Muellen)**

That the Discussion Items be re-ordered to 8.4, Delegation to Public Works October 5 regarding Climate Change Emergency Motion, 8.5 Mountain Climber, 8.1 Planning and Project Updates, 8.2 2020-2021 Budget and Workplan, 8.3 Review of HCyC Monthly Meeting Dates, and Added Item 8.6 Integrity Commissioner Investigation Report.

**CARRIED**

**8. DISCUSSION ITEMS**

**(i) Delegation to Public Works Oct 5 Regarding Climate Change Emergency (Item 8.4)**

Committee members Vander Meullen and Caruk presented to Public Works Committee on Monday Oct. 5. Public Works Committee accepted their delegation with some edits.

**(ii) Mountain Climber (Item 8.5)**

Committee members raised concerns that using the Mountain Climber program to get to Waterdown required uphill cycling not friendly to all users. Committee would like staff to investigate with HSR regarding this issue, and report back to Committee.

**(Gibbons/Jamnik)**

That Committee requests staff from HSR consult with Cycling Committee regarding the locations of Mountain Climber bus stops.

**CARRIED**

**(Gibbons/Whitehead)**

That consideration of the following items be deferred to the November 4, 2020 Hamilton Cycling Committee meeting due to time constraints:

- (i) Planning and Project Updates (Item 8.1)
- (ii) 2020-2021 Budget and Workplan (Item 8.2)
- (iii) Review of HCyC Monthly Meeting Dates (8.3)
- (iv) Integrity Commissioner Investigation Report (Added Item 8.6)

**CARRIED**

**10. NOTICES OF MOTION**

None

**11. GENERAL INFORMATION / OTHER BUSINESS**

None

**12. ADJOURNMENT**

**(Merolli/Jamnik)**

That, there being no further business, the meeting be adjourned at 7:55 p.m.

Respectfully submitted,

Chris Ritsma  
Chair, Hamilton Cycling Committee

Rachel Johnson  
Project Manager, Sustainable Mobility  
Transportation Planning, Planning & Economic Development





# Hamilton Bike Share Update

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Nov 4th, 2020 Update to the Cycling Committee from  
Hamilton Bike Share Inc.



# Who We Are

Hamilton Bike Share Inc. is the not-for-profit operator of the bike share system.

We oversee all bike maintenance, rebalancing, customer support, programming, Everyone Rides Initiative (equity program), and administration of the bike share system.

## **Mission:**

To enhance the quality of urban life by improving equitable access to bicycles in Hamilton.

## **Vision:**

We envision a resilient, just, and vibrant city where more people choose cycling.

# Where We're At

- Currently delivering interim operations to February 2021 (contract with City of Hamilton)
- Following the staff recommendations in upcoming report, Council will determine next steps for bike share contract (eg RFP, renewal, etc)
- To date the City of Hamilton funds zero percent of operational costs; HBSI funds operations with mix of user revenues, donations/fundraising, sponsorship, (+ seeking grants).





## Recent Usage (as of 10/29)

- 189,5777 KM travelled using bike share since HBSI regained operations June 30
  - VS driving: 47,117 kg of GHGs reduced
  - Approx. 4,711,926 calories burned
- Pandemic-related shifts in usage:
  - Bayfront Park hub has become most-used hub this year as people are utilizing system more for physically distanced exercise and recreation
  - Riders also report relying on bike share as alternative to transit (for distancing purposes), and for essential trips.



# Everyone Rides Initiative

- Over 400 riders with financial barriers accessing fully subsidized passes
- Adaptive bike uptake among people with disabilities, seniors, and others
- Healthy Loops collaboration with Elise from Bike Buddies (Cycle Hamilton) - includes loops in Wards 1, 2, 3, 4, 8, 14
- Current programming funded by Ontario Trillium Foundation GROW grant



**Thank you!**

**Chelsea Cox**

Executive Director,  
Hamilton Bike Share Inc.

**Sign up**

[hamiltonbikeshare.ca](https://hamiltonbikeshare.ca)

**Follow us**

[@hamontbikeshare](https://twitter.com/hamontbikeshare)

**Rider support**

[help@hamiltonbikeshare.ca](mailto:help@hamiltonbikeshare.ca)



Project Name	Ward	Phase	Length (km)	Segment	CMP #	Materials To Be Used
2020 Planned Install						
Herkimer-Charlton Planters	2	Complete	0	Queen-Park	1	Add concrete planters in the painted buffer area at key intersections Planters are supplied through C. Farr from their former location along James South.
Cannon East	3	Complete	0.5	Sherman-Stadium	14	Standard painted lanes (Sherman to Stadium)
Bay Street Enhancement	2	Complete	1.5	Cannon-Charlton	44	Precast Concrete Curbing (Cannon to Hunter) Standard cycling bollards (Hunter to Herkimer) Green paint line (Hunter to Herkimer)
Locke Street	1	Complete	0.1	King-George & Signal	7	Precast Concrete Curbing (George to King) Traffic signal head modifications at King and Locke Pavement markings (white lines, green boxes)
Napier/ Queen signal	1,2	Complete		intersection	N/A	signal poles, signage, markings
York Blvd Enhancement	1	Design		Dundurn-Queen	N/A	Paint, Pre-Cast Concrete, Bollards
Hunter (Queen to Park) and (Liberty to Well.)	2	Design	0.7	Queen-Park & Liberty to Wellington	1	Precast concrete curbing and bollards Queen to MacNab and Catherine to Liberty) Parking Protected (Liberty to Wellington)
Hwy 8 (Greenville)	13	Complete	0.65	Park St to CN bridge	59, 63	paved shoulders in segments



Creighton	13	Design	0.75	Governors to Market	29	Standard painted white cycling lane Standard white bicycle stencils & diamonds Associated regulatory signage (bicycle
Britannia/ Melvin	4	Complete	2.1	Strathearne-Woodward	28	painted lanes with painted buffer in segments
Beach Blvd	5	Implementation	3.5	Eastport to Van Wagners	23	Standard painted lane southbound only
Shamrock Park Bicycle Path	2	Design		Ferguson-Young	N/A	asphalt, signage, paint
Hunter-Canada Connection	1	Complete	0.05	Canada-Hunter	172	Project ready to be implemented
Claremont/Keddy (OMCC)	2,3,8,14	Implementation	3	Wellington to Gateview	13	Road paint, concrete barrier, aluminum fencing, asphalt
<b>2021 Projects</b>						
Hunter Street (MacNab to Catherine) [OMCC funded]	2	Design		MacNab-Catharine	1	concrete curbs, changes to signals, signage, markings
Cannon Street West	2	Implementation	1.4	Hess to James	14	Precast Concrete Curbing
Limeridge	8,14	Design	2.75	Bonaventure/Garth-W5th/Hawkridge	38	painted buffer lanes
BB - Pearl - Kent	1	Design	1.77	York-Aberdeen	N/A	Various traffic calming interventions
Ferguson/ General Hosp connection	2,3	Design	0.4	Ferguson-Victoria	88	signs, markings
Strachan MUP	2	Design	0.7	James-Ferguson	157	asphalt multi-use path
Hwy 8/ King St (Dundas)	13	Design	0.5	CN bridge-Bond St	59	paved shoulders/ standard painted lanes
North Waterdown Pkwy	15	Design	2.24	Centre Rd-Avonsyde	192	asphalt multi-use path
Dalgleish	9	Design	0.95	Bellagio-Reg Rd 56	169	asphalt multi-use path



Hatt- Dundas St	13	Design	1	John to Baldwin to Cootes	19	Painted buffer and some areas with parking buffer
King Street	1	Design	1.45	Dundurn-Paradise	N/A	Precast Concrete Curbing and green cycling bollards Breadalbane to 403 bridge 403 bridge to bus stop at Macklin Macklin to Paradise Temporary marking and signage for two stage bike box @ Dundurn EB approach for RT onto Dundurn
Delaware/ Maplewood	3	Design	1.7	full length	150	Green line (durable) Cycling bollards
Dewitt	10	Design	1	Barton to Hwy 8 to Maple/Ridge Rd	83	Paint
Dundas St (Waterdown)	15	Design	2.3	First St to City border	133	asphalt multi-use path
Echovalley	9	Design	N/A	at Mud St	N/A	Signage
King at 403 on-ramp	1	Planning	0.1		N/A	new signal
Stone Church	6,9	Design	0.4	Arbour-Upper Red Hill	N/A	Bollards, Concrete Curbing, Green Line
Bayfront Industrial Area	2	Design		Pier 8	N/A	
Stonehenge	12	Design	2.45	full length	58	Painted lanes



**MOTION**

**Hamilton Cycling Committee: November 4, 2020**

**MOVED BY Jessica Merolli**

**SECONDED BY**

WHEREAS, Bill 148 is a bill to amend the Highway Traffic Act. The bill requires that police officers collect the necessary information to create a report on violations of clause 165(1) of the Act that involved a motor vehicle and cyclists, commonly referred to as dooring;

**THEREFORE, BE IT RESOLVED:**

- (a) That the following feedback from Hamilton Cycling Committee be forwarded to Public Works Committee for consideration:
  - i) That, Public Works Committee formally endorse Bill 148, Doored But Not Ignored Act, 2019; and,
  - ii) That, Public Works Committee forward to the Police Services Board the Hamilton Cycling Committee's recommendation that Hamilton Police Services bring their practices of data collection and reporting in line with the regulations outlined in Bill 148 in relation to clause 165(1) of the Highway Traffic Act, notwithstanding the outcome of Bill 148, Doored by Not Ignored Act, 2019.



**MOTION****Hamilton Cycling Committee: November 4, 2020****MOVED BY Jessica Merolli****SECONDED BY**

WHEREAS, the mandate of the Hamilton Cycling Committee is to monitor implementation of the Hamilton Cycling Master Plan;

WHEREAS the 2016 City of Hamilton Recreational Trails Master Plan is are included in the Hamilton Cycling Master Plan;

WHEREAS the 2017 Hamilton Cycling Master Plan reported an increase of 84.6% of on-road bicycle lanes between 2009 and 2017, but only a 12.1% increase in off-road Multi-Use Recreational Trails; and,

WHEREAS the 2016 City of Hamilton Recreational Trails Master Plan falls under the mandate of the Parks and Cemeteries department;

**THEREFORE, BE IT RESOLVED:**

- (a) That, the Hamilton Cycling Committee request Staff from the Parks and Cemeteries department provide the Hamilton Cycling Committee with the following information in a written report/table to be distributed ahead of the Committee's monthly meeting with agenda:
- i) Ward
  - ii) Priority number on Hamilton Cycle Master Plan
  - iii) Segment/KM Added (Street to Street & KM added to the network)
  - iv) Feedback Stage which could include specific motions in the minutes relating to recommendations from committee or questions
  - v) Relevant Meeting Dates (Public Works Committee Date/Environmental Assessment Feedback Date)
  - vi) Updates since last meeting (This would include only information that is different from a previous meeting)

Sample Table:

Project/ Resurface	Ward	Priority	Segment/Km Added	Design	*Feedback	PW Committee Date	Updates Since last meeting
<b>2020 Planned Install</b>							
Hunter	2	1	MacNab to Catharine 2.1KM	Paint Bike Lane with road diet & osp review –	<i>Level 3</i>  Motion: 4.3	(November 25, 2020) (First Quarter 2020) (2020)	- Planned install beginning 1 <sup>st</sup> week December

				2 way Bike Lane			- Councillor has concerns - Issue with design (see report)
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*\*Level 1:* Design feedback (structural, design, flow, connections, materials)

*Level 2:* Preliminary Design feedback (discuss areas of concern brought by staff, widths markings, last minute design)

*Level 3:* Tweaks (Final design nearing completion, last minute issues and improvements)

**MOTION**

**Hamilton Cycling Committee: November 4, 2020**

**MOVED BY Jessica Merolli**

**SECONDED BY**

WHEREAS, the Advisory Committee Procedural Handbook was last updated on July 17, 2020;

WHEREAS, the Advisory Committee Procedural Handbook does not clearly define the limits or scope of advocacy or advising;

WHEREAS, Committee members frequently need to ask Staff and the Clerk's Office for clarification on procedural rules that are not addressed in the Advisory Committee Procedural Handbook; and,

WHEREAS, Committee members are subject to review by the Ethics Commission of Hamilton.

**THEREFORE, BE IT RESOLVED:**

- (a) That, the Hamilton Cycling Committee formally request that the Advisory Committee Procedural Handbook be updated to include the following information:
- i. That a clear definition of activities that are classified as advocacy, and therefore beyond the scope of Advisory Committees;
  - ii. That clarification on the powers of the Advisory Committees as Boards under Section 198.1 of the Municipal Act, including the extent to which the Advisory Committees can direct staff to provide information necessary to fulfil the mandate of the Committee;
  - iii. That clarification on how Advisory Committees should be forwarding their formal advice to Council and its sub-committees,
  - iv. That clarification on how Citizen Committee Reports should be drafted and approved; and.
  - v. That clarification on the role of Councillors who sit on Advisory Committees in the development of the advice offered in the meetings.





**MOTION**

**Hamilton Cycling Committee: November 4, 2020**

**MOVED BY Jessica Merolli**

**SECONDED BY**

WHEREAS, on June 3, 2020 Hamilton City Council voted unanimously to approve a single source procurement for the interim operation of the Hamilton Bike Share program effective June 1, 2020 with Hamilton Bike Share Inc.;

WHEREAS, that agreement is set to expire in February 2021;

WHEREAS, the mandate of the Hamilton Cycling committee is to encourage and participate in planning for bicycling facilities, and to advise the City Council, through the Public Works Committee, on all matters related to cycling; and,

WHEREAS, the bike share infrastructure forms part of the City of Hamilton's bicycling facilities;

**THEREFORE, BE IT RESOLVED:**

- (a) That, the Hamilton Cycling Committee create a Bike Share Working Group to develop recommendations for the future of bike share in Hamilton in the form of a Citizen Committee Report and Motion to be presented at the next meeting:
  - i) That, the members of the working group include: