



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 20-010

9:30 a.m.

**November 5, 2020
Council Chambers
Hamilton City Hall**

Present: Councillors M. Wilson (Chair), B. Clark, C. Collins, B. Johnson, J. Partridge, M. Pearson, and A. VanderBeek

Absent: Councillor L. Ferguson - Personal

THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE PRESENTS REPORT 20-010 AND RESPECTFULLY RECOMMENDS:

1. Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098) (City Wide) (Item 6.1)

That Report FCS20098 respecting Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee, be received.

2. Workplace Mental Health and Wellbeing Strategy (2019-2021) (HUR20009) (City Wide) (Item 9.2)

That Report HUR20009 respecting the Workplace Mental Health and Wellbeing Strategy (2019-2021), be received.

3. A Privacy Breach Review (FCS20097) (City Wide) (Item 9.3)

That Report FCS20097 respecting A Privacy Breach Review, be received.

4. Audit Report 2020-04 Transportation Operations Inventory Audit, Fraud & Waste Investigation, and Follow Up to Audit Report 2013-17 – Public Works – Traffic Inventory (AUD20008) (City Wide) (Item 9.4)

(a) That Appendix “A” to Report AUD20008, respecting the Transportation Operations Inventory Audit Report, be received;

(b) That the Management Responses as detailed in Appendix “B”, Appendix “D” and Private and Confidential Appendix “E” of Report AUD20008 be approved;

- (c) That the General Manager of Public Works be directed to instruct the appropriate staff to have the Management Responses (attached as Appendix “B”, Appendix “D” and Private and Confidential Appendix “E” to Report AUD20008) implemented;
- (d) That Appendix “C” to Report AUD20008, respecting the follow up of Audit report 2013-17, Public Works – Traffic Inventory, be received; and,
- (e) That Private and Confidential Appendix “E” to Report AUD20008, remain confidential.

5. 386 Wilcox Street Assessment Review Board Appeals (FCS20093 / LS20029) (City Wide) (Item 13.3)

- (a) That the direction provided to staff in Closed Session respecting Report FCS20093 / LS20029, 386 Wilcox Street Assessment Review Board Appeals, be approved and remain confidential, and;
- (b) That Report FCS20093 / LS20029, respecting 386 Wilcox Street Assessment Review Board Appeals and its appendices, remain confidential.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the agenda:

5. DELEGATION REQUESTS

- 5.1 Cameron Kroetsch, respecting Item 6.1 - Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098) (For today's meeting)

The agenda for the November 5, 2020 Audit, Finance and Administration Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) October 22, 2020 (Item 3.1)

The Minutes of the October 22, 2020 meeting of the Audit, Finance and Administration Committee were approved, as presented.

(d) DELEGATION REQUESTS (Item 5)

- (i) Cameron Kroetsch, respecting Item 6.1 - Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098) (For today's meeting) (Added Item 5.1)**

That the Delegation Request from Cameron Kroetsch, respecting Item 6.1 - Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098), be approved for today's meeting.

(e) PUBLIC HEARINGS / WRITTEN DELEGATIONS / VIRTUAL DELEGATIONS (Item 7)

- (i) Cameron Kroetsch, respecting Item 6.1 - Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098) (Added Item 7.1)**

The Delegation from Cameron Kroetsch, respecting Item 6.1 - Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098), was moved up on the agenda to be heard prior to the consideration of Item 6.1.

Cameron Kroetsch addressed the Committee respecting Item 6.1 - Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098).

The delegation from Cameron Kroetsch, respecting Item 6.1 - Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee (FCS20098), be received.

(f) DISCUSSION ITEMS (Item 9)

- (i) Citizen Committee Report - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - Advertising for Vacancies (Item 9.1)**

(a) That Citizen Committee Report - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - Advertising for Vacancies, be deferred, in order for Communications staff to have the opportunity to attend and provide the Committee with advice at the November 17, 2020 LGBTQ Advisory Committee meeting;

(b) That Report FCS20098, respecting Advertising Costs Associated with Advertising for Vacancies on the LGBTQ Advisory Committee, be forwarded to the LGBTQ Advisory Committee for their information; and

(c) That the LGTBQ Advisory Committee report back to the Audit, Finance & Administration Committee on November 19, 2020.

(g) PRIVATE AND CONFIDENTIAL (Item 13)

(i) October 22, 2020 – Closed Minutes (Item 13.1)

- (a) The Closed Session Minutes of the October 22, 2020 Audit, Finance and Administration Committee meeting, were approved as presented; and,
- (b) The Closed Session Minutes of the October 22, 2020 Audit, Finance and Administration Committee meeting, remain confidential.

(ii) 386 Wilcox Street Assessment Review Board Appeals (FCS20093 / LS20029) (City Wide) (Item 13.3)

That John O’Kane, from John. L. O’Kane Professional Corporation be permitted to attend the Closed Session portion of the meeting with respect to Report FCS20093 / LS20029, 386 Wilcox Street Assessment Review Board Appeals.

The Committee moved into Closed Session respecting Item 13.3, pursuant to Section 8.1, Sub-sections (e) and (f) of the City’s Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(iii) 386 Wilcox Street Assessment Review Board Appeals (FCS20093 / LS20029) (City Wide) (Item 13.3)

For further disposition of this matter, refer to Item 5.

(h) ADJOURNMENT (Item 14)

There being no further business, the Audit, Finance and Administration Committee, adjourned at 11:11 a.m.

Respectfully submitted,

Councillor Wilson, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk