



**City of Hamilton**  
**HAMILTON CYCLING COMMITTEE**  
**AGENDA**

**Meeting #:** 20-006  
**Date:** December 2, 2020  
**Time:** 5:45 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Rachel Johnson, Project Manager - Sustainable Mobility (905) 546-2424 ext. 1473

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**11. ADJOURNMENT**



Hamilton

## HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday November 4, 2020

5:45 p.m.

Virtual Meeting

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**Present:** Chair: Chris Ritsma  
Vice-Chair: Sharon Gibbons  
Members: Ann McKay, Kevin Vander Meulen, Cora Muis, Gary Rogerson, Roman Caruk, William Oates, Kate Berry, Jeff Axisa, Cathy Sutherland, Jessica Merolli and Christine Yachouh

**Absent with Regrets:** Councillor Esther Pauls, Jane Jamnik, Councillor Terry Whitehead, Yaejin Kim, and Joachim Brouwer

**Also Present:** Rachel Johnson, Project Manager, Sustainable Mobility  
Peter Topalovic, Program Manager, Sustainable Mobility  
Daryl Bender, Project Manager, Active Transportation  
Ciaran Egan, Sustainable Mobility Student

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### 1. APPROVAL OF AGENDA

(Yachouh/Caruk)

That the agenda of the November 4, 2020 meeting of the Hamilton Cycling Committee be approved.

**CARRIED**

### 2. DECLARATIONS OF INTEREST

None

### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING

**Hamilton Cycling Committee  
Minutes**

**November 4, 2020  
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**(i) October 7, 2020 (Item 4.1)**

**(Caruk/McKay)**

That the minutes of the October 7, 2020 meeting of the Hamilton Cycling Committee be approved, as presented.

**CARRIED**

**4. COMMUNICATIONS**

None

**5. CONSENT ITEMS**

**(i) Hamilton Bike Share Update (Item 5.1)**

Committee received an update from Hamilton Bike Share regarding their operations since re-starting in June.

**(Merolli/Vander Muelen)**

That the update from Hamilton Bike Share be received.

**CARRIED**

**6. STAFF PRESENTATIONS**

None

**7. DISCUSSION ITEMS**

**(i) Planning and Project Updates (Item 7.1)**

Staff provided Committee with an update on 2020 completed projects and 2021 prospective projects. The Committee expressed interest in seeing plans and designs for future plans as and when possible in order to review and comment. Due to time constraints, planning and project updates will continue at the next meeting.

**(Yachouh/Vander Muelen)**

That the updates from Staff on Planning and Project Updates be received and that Committee receive updates on the 2021 projects at the next meeting.

**CARRIED**

**(ii) 2020-2021 Budget and Workplan (Item 7.2)**

The Committee discussed their workplan and changed allocation of budget next year to reflect lack of in-person meetings and increase of community support. The following budget was voted on and approved.

<b>Item</b>	<b>Proposed 2021 Budget</b>
Social Media Campaign	\$500
Special Projects	\$5,000
Group Rides	\$1,000
Tourism Promotions - supporting Ontario By Bike	\$500
Supporting Community Events to Raise Awareness for Cycling	\$3,000
Special Cycling Events	\$2,000
Conferences	\$1,000
Meeting Expenses	\$1,000
<b>TOTAL</b>	<b>\$14,000</b>
<b>Funds from levy</b>	<b>\$10,000</b>
<b>Funds from reserve</b>	<b>\$4,000</b>

**(Berry/Yachouh)**

That the 2021 Cycling Committee budget be approved and presented to Public Works Committee as a Staff Report on December 7, 2020 as a recommendation to be approved and referred to the 2021 budget process for consideration.

**CARRIED**

**(iii) Review of HCyC Monthly Meeting Dates (Item 7.3)**

As per Council direction, brought forward at the October 5, 2020 Public Works Committee meeting, the Committee discussed moving the Cycling Committee's monthly meeting to another date.

**(Oates/Vander Muelen)**

That the Committee will explore, through an online poll, a new date for the Committee's monthly meeting, to be chosen provided all members of Committee are capable of committing to a new time and date.

**CARRIED**

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Integrity Commissioner Investigation Report (Item 7.4)
- (ii) Women in Cycling Research (Item 7.5)

**8. MOTIONS**

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Bill 148, Doored But Not Ignored Act, 2019 (Item 8.1)

**9. NOTICE OF MOTION**

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Updates on the City of Hamilton Recreational Trails Master Plan (Item 9.1)
- (ii) Request an Update to the Advisory Committee Procedural Handbook (Item 9.2)
- (iii) Formation of Bike Share Working Group (Item 9.3)

**10. GENERAL INFORMATION / OTHER BUSINESS**

None

**11. ADJOURNMENT**

Due to loss of the live stream, the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Chris Ritsma  
Chair, Hamilton Cycling Committee

Rachel Johnson  
Project Manager, Sustainable Mobility  
Transportation Planning, Planning & Economic Development

Project Name	Ward	Phase	Length (km)	Segment	CMP #	Materials To Be Used	Updates At November Meeting
2020 Planned Install							
Herkimer-Charlton Planters	2	Complete	0	Queen-Park	1	Add concrete planters in the painted buffer area at key intersections Planters are supplied through C. Farr from their former location along James South.	Reviewed in October Meeting - Project Complete
Cannon East	3	Complete	0.5	Sherman-Stadium	14	Standard painted lanes (Sherman to Stadium)	Reviewed in October Meeting - Project Complete
Bay Street Enhancement	2	Complete	1.5	Cannon-Charlton	44	= 'Master Spreadsheet Import'!U5	Committee updated - Project Complete as of November 4 meeting -- Note that bollards and concrete curbs will be replaced as needed, installation errors led to cracked concrete curbs, staff aware and will fix
Locke Street	1	Complete	0.1	King-George & Signal	7	Add precast curbing and bollards, continuing existing infrastructure from Nelson to King, on west-side of street to facilitate southbound traffic	Committee updated - since previous meeting signals and paint at King installed
Napier/ Queen signal	1,2	Complete		intersection	N/A	signal poles, signage, markings	Committee Updated - Napier/Queen Project completed as of November meeting
York Blvd Enhancement	1	Design		Dundurn-Queen	N/A	Use bollards, pre-cast concrete, possible signal at Dundurn	Design at Dundurn includes left turn bike box for cyclists, adding two stage left turn east and west bound at York and Locke, install should be late 2020, early 2021
Hunter (Queen to Park) and (Liberty to Well.)	2	Design	0.7	Queen-Park & Liberty to Wellington	1	Precast concrete curbing and bollards Queen to MacNab and Catherine to Liberty Parking Protected (Liberty to Wellington)	Markings are in from Queen to Park, should be installed late 2020, Liberty to Wellington will include new cycle track behind parked cars to connect cycle track on Hunter west of Liberty and the new Keddy Trail

Hwy 8 (Greenville)	13	Complete	0.65	Park St to CN bridge	59, 63	paved shoulders in segments	Committee Updated - Project completed 2 weeks prior to meeting, paved shoulders included along edge of road, does not include dedicated space for cyclists but new paving makes it easier for cyclists. Staff noted Committee request to add signage for cyclists
Creighton	13	Design	0.75	Governors to Market	29	Standard painted white cycling lane Standard white bicycle stencils & diamonds Associated regulatory signage (bicycle	Committee Updated - Design is complete, install for late 2020, early 2021. Design aims to paint bicycle lanes, no extra width for anything beyond paint. Conventional lanes
Britannia/ Melvin	4	Complete	2.1	Strathearne-Woodward	28	painted lanes with painted buffer in segments	Committee Updated - Lanes have been installed for a few months, 3-4 blocks missing and should be installed soon. Committee will be updated once that section is installed
Beach Blvd	5	Implementation	3.5	Eastport to Van Wagners	23	Standard painted lane southbound only	Committee Updated - Beach Blvd is being repaved as meeting is taking place. Niagara-bound direction will have bicycle lane on curb, Burlington-bound will not have bicycle lane, cyclists can use the Waterfront Trail as safe alternative. Bicycle lanes to end at Van Wagners, south end to eastport will be added in future project. Committee will be updated when resurfacing completed, pavement markings may be completed next Spring depending on weather conditions
Shamrock Park Bicycle Path	2	Design		Ferguson-Young	N/A	create new MUP from the tunnel under tracks to Ferguson Avenue with curb cut	Committee Updated - Design complete, trail to connect Ferguson to Shamrock Park Tunnel. Signage will direct cyclists to continue cycling through, but to give right-of-way to pedestrians. Signage design is not yet complete. Staff are not able to add markings to the tunnel, as this is a multi-use facility as opposed to a bicycle path. Design includes curb cut for cyclists on south side of tunnel.



Hunter-Canada Connection	1	Complete	0.05	Canada-Hunter	172	Accommodation required at Queen to connect Canada to Hunter cycle track; protection of cycle track and trail connection at intersection	New path behind sidewalk is completed. Allows cyclists to connect from Hunter Street Cycle Track to Canada Street. Signal upgraded to allow for cyclists to have own time to cross independent of cars
Claremont/Keddy (OMCC)	2,3,8,14	Implementation	3	Wellington to Gateview	13	Road paint, concrete barrier, aluminum fencing, asphalt	Keddy Trail is coming along well, pavement markings for roadway, and Keddy Trail is completed looking, works still being completed at top of James Street Stairs to West 5th. Trail will remain closed until the entire trail is completed. West 5th connection is scheduled to be completed by end of November (and is on schedule). One bridge in need of rehabilitation in future years separates cyclists and pedestrians briefly part way up - this will be fixed in future construction.
2021 Projects							
Hunter Street (MacNab to Catherine) [OMCC funded]	2	Design		MacNab-Catharine	1	concrete curbs, changes to signals, signage, markings	To be completed in 2021 - filling in the gap from MacNab to Catherine in front of the GO station. Scheduled for early 2021, has addressed concerns outside of the GO Station.
Cannon Street West	2	Implementation	1.4	Hess to James	14	Precast Concrete Curbing	Upgrading Cannon West in similar fashion to Cannon East with more permanent
Limeridge	8,14	Design	2.75	Bonaventure/Garth-W5th/Hawkrigde	38	painted buffer lanes	OMCC money from 2018 being used to construct it, other project in addition to Hunter. Painted and buffered bicycle lanes between West 5th and Garth, it is a busier section of Limeridge which called for a higher order of bicycle lane along this stretch.
BB - Pearl - Kent	1	Design	1.77	York-Aberdeen	N/A	Various traffic calming interventions	BB - Bicycle Boulevard: Implementation of traffic calming interventions to allow for a bike boulevard. Final design not complete, exact calming methods yet to be finalized. Another tool to be considered could be lowering speed limits

Ferguson/ General Hosp connection	2,3	Design	0.4	Ferguson-Victoria	88	signs, markings	Using internal street network of the hospital to make cycling connection on Ferguson through the to cage on hospital campus, and then across to Victoria Avenue. Signage and routing for cyclists.
Strachan MUP	2	Design	0.7	James-Ferguson	157	asphalt multi-use path	Strachan is in the North End, along the railway tracks - street in horrible condition and will be resurfaced with MUP along south side, corridor is not high traffic but the plan has been on the CMP for close to a decade, will connect to Harbourfront and Ferguson.
Hwy 8/ King St (Dundas)	13	Design	0.5	CN bridge-Bond St	59	paved shoulders/ standard painted lanes	Construction this summer/fall added drainage along north side, widened lanes slightly, and gave some space for pedestrians. At top of hill to Highway 8/Brock Road intersection wider shoulders were added. Next piece to be constructed will be bridge over the optimistic Trail/Spencer Creek, reconstruction there will add paved shoulders as far as intersection with Harvester for cyclists. Staff recognize Committee concerns that the road is still slim, not much room for cars to pass cyclists. Staff will explore signage to increased cyclist safety on way up.
North Waterdown Pkwy	15	Design	2.24	Centre Rd-Avonysde	192	asphalt multi-use path	North Waterdown parkway MUP between southcote and avonside, will include asphalt path the full length of northern waterdown. Avonside is on east side of Waterdown.
Dalgleish	9	Design	0.95	Bellagio-Reg Rd 56	169	asphalt multi-use path	
Hatt- Dundas St	13	Design	1	John to Baldwin to Cootes	19	Painted buffer and some areas with parking buffer	

King Street	1	Design	1.45	Dundurn-Paradise	N/A	Precast Concrete Curbing and green cycling bollards Breadalbane to 403 bridge 403 bridge to bus stop at Macklin Macklin to Paradise Temporary marking and signage for two stage bike box @ Dundurn EB approach for RT onto Dundurn	
Delaware/ Maplewood	3	Design	1.7	full length	150	Green line (durable) Cycling bollards	
Dewitt	10	Design	1	Barton to Hwy 8 to Maple/Ridge Rd	83	Paint	
Dundas St (Waterdown)	15	Design	2.3	First St to City border	133	asphalt multi-use path	
Echovalley	9	Design	N/A	at Mud St	N/A	Signage	
King at 403 on-ramp	1	Planning	0.1		N/A	new signal	Committee would like to see designs and have input on what this would look like - Committee and staff agree that this is a particularly concerning stretch and that the design should be carefully considered to be safest for cyclists. Staff will bring a design forward to Committee when one is available.
Stone Church	6,9	Design	0.4	Arbour-Upper Red Hill	N/A	Bollards, Conrete Curbing, Green Line	
Bayfront Industrial Area	2	Design		Pier 8	N/A		
Stonehenge	12	Design	2.45	full length	58	painted lanes	



**MOTION**

**Hamilton Cycling Committee: December 2, 2020**

**MOVED BY Jessica Merolli**

**SECONDED BY**

WHEREAS, Bill 148 is a bill to amend the Highway Traffic Act. The bill requires that police officers collect the necessary information to create a report on violations of clause 165(1) of the Act that involved a motor vehicle and cyclists, commonly referred to as dooring;

**THEREFORE, BE IT RESOLVED:**

- (a) That the following feedback from Hamilton Cycling Committee be forwarded to Public Works Committee for consideration:
  - i) That, Public Works Committee formally endorse Bill 148, Doored But Not Ignored Act, 2019; and,
  - ii) That, Public Works Committee forward to the Police Services Board the Hamilton Cycling Committee's recommendation that Hamilton Police Services bring their practices of data collection and reporting in line with the regulations outlined in Bill 148 in relation to clause 165(1) of the Highway Traffic Act, notwithstanding the outcome of Bill 148, Doored by Not Ignored Act, 2019.



**MOTION****Hamilton Cycling Committee: December 2, 2020****MOVED BY Jessica Merolli****SECONDED BY**

WHEREAS, the mandate of the Hamilton Cycling Committee is to monitor implementation of the Hamilton Cycling Master Plan;

WHEREAS the 2016 City of Hamilton Recreational Trails Master Plan is are included in the Hamilton Cycling Master Plan;

WHEREAS the 2017 Hamilton Cycling Master Plan reported an increase of 84.6% of on-road bicycle lanes between 2009 and 2017, but only a 12.1% increase in off-road Multi-Use Recreational Trails; and,

WHEREAS the 2016 City of Hamilton Recreational Trails Master Plan falls under the mandate of the Parks and Cemeteries department;

**THEREFORE, BE IT RESOLVED:**

- (a) That, the Hamilton Cycling Committee request Staff from the Parks and Cemeteries department provide the Hamilton Cycling Committee with the following information in a written report/table to be distributed ahead of the Committee's monthly meeting with agenda:
- i) Ward
  - ii) Priority number on Hamilton Cycle Master Plan
  - iii) Segment/KM Added (Street to Street & KM added to the network)
  - iv) Feedback Stage which could include specific motions in the minutes relating to recommendations from committee or questions
  - v) Relevant Meeting Dates (Public Works Committee Date/Environmental Assessment Feedback Date)
  - vi) Updates since last meeting (This would include only information that is different from a previous meeting)

Sample Table:

Project/Resurface	Ward	Priority	Segment/Km Added	Design	*Feedback	PW Committee Date	Updates Since last meeting
<b>2020 Planned Install</b>							
Hunter	2	1	MacNab to Catharine 2.1KM	Paint Bike Lane with road diet & osp review –	Level 3 Motion: 4.3	(November 25, 2020) (First Quarter 2020) (2020)	- Planned install beginning 1 <sup>st</sup> week December

				2 way Bike Lane			- Councillor has concerns - Issue with design (see report)
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*\*Level 1:* Design feedback (structural, design, flow, connections, materials)

*Level 2:* Preliminary Design feedback (discuss areas of concern brought by staff, widths markings, last minute design)

*Level 3:* Tweaks (Final design nearing completion, last minute issues and improvements)



**MOTION**

**Hamilton Cycling Committee: December 2, 2020**

**MOVED BY Jessica Merolli**

**SECONDED BY**

WHEREAS, the Advisory Committee Procedural Handbook was last updated on July 17, 2020;

WHEREAS, the Advisory Committee Procedural Handbook does not clearly define the limits or scope of advocacy or advising;

WHEREAS, Committee members frequently need to ask Staff and the Clerk's Office for clarification on procedural rules that are not addressed in the Advisory Committee Procedural Handbook; and,

WHEREAS, Committee members are subject to review by the Ethics Commission of Hamilton.

**THEREFORE, BE IT RESOLVED:**

- (a) That, the Hamilton Cycling Committee formally request that the Advisory Committee Procedural Handbook be updated to include the following information:
  - i. That a clear definition of activities that are classified as advocacy, and therefore beyond the scope of Advisory Committees;
  - ii. That clarification on the powers of the Advisory Committees as Boards under Section 198.1 of the Municipal Act, including the extent to which the Advisory Committees can direct staff to provide information necessary to fulfil the mandate of the Committee;
  - iii. That clarification on how Advisory Committees should be forwarding their formal advice to Council and its sub-committees,
  - iv. That clarification on how Citizen Committee Reports should be drafted and approved; and.
  - v. That clarification on the role of Councillors who sit on Advisory Committees in the development of the advice offered in the meetings.



**MOTION**

**Hamilton Cycling Committee: December 2, 2020**

**MOVED BY Jessica Merolli**

**SECONDED BY**

WHEREAS, on June 3, 2020 Hamilton City Council voted unanimously to approve a single source procurement for the interim operation of the Hamilton Bike Share program effective June 1, 2020 with Hamilton Bike Share Inc.;

WHEREAS, that agreement is set to expire in February 2021;

WHEREAS, the mandate of the Hamilton Cycling committee is to encourage and participate in planning for bicycling facilities, and to advise the City Council, through the Public Works Committee, on all matters related to cycling; and,

WHEREAS, the bike share infrastructure forms part of the City of Hamilton's bicycling facilities;

**THEREFORE, BE IT RESOLVED:**

- (a) That, the Hamilton Cycling Committee create a Bike Share Working Group to develop recommendations for the future of bike share in Hamilton in the form of a Citizen Committee Report and Motion to be presented at the next meeting:
  - i) That, the members of the working group include: