



City of Hamilton

HAMILTON CYCLING COMMITTEE REVISED

Meeting #: 20-006

Date: December 2, 2020

Time: 5:45 p.m.

Location: Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Rachel Johnson, Project Manager - Sustainable Mobility (905) 546-2424 ext. 1473

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Hamilton

HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday November 4, 2020

5:45 p.m.

Virtual Meeting

Present: Chair: Chris Ritsma
Vice-Chair: Sharon Gibbons
Members: Ann McKay, Kevin Vander Meulen, Cora Muis, Gary Rogerson, Roman Caruk, William Oates, Kate Berry, Jeff Axisa, Cathy Sutherland, Jessica Merolli and Christine Yachouh

Absent with Regrets: Councillor Esther Pauls, Jane Jamnik, Councillor Terry Whitehead, Yaejin Kim, and Joachim Brouwer

Also Present: Rachel Johnson, Project Manager, Sustainable Mobility
Peter Topalovic, Program Manager, Sustainable Mobility
Daryl Bender, Project Manager, Active Transportation
Ciaran Egan, Sustainable Mobility Student

1. APPROVAL OF AGENDA

(Yachouh/Caruk)

That the agenda of the November 4, 2020 meeting of the Hamilton Cycling Committee be approved.

CARRIED

2. DECLARATIONS OF INTEREST

None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

**Hamilton Cycling Committee
Minutes****November 4, 2020
Page 2 of 4****(i) October 7, 2020 (Item 4.1)****(Caruk/McKay)**

That the minutes of the October 7, 2020 meeting of the Hamilton Cycling Committee be approved, as presented.

CARRIED**4. COMMUNICATIONS**

None

5. CONSENT ITEMS**(i) Hamilton Bike Share Update (Item 5.1)**

Committee received an update from Hamilton Bike Share regarding their operations since re-starting in June.

(Merolli/Vander Muelen)

That the update from Hamilton Bike Share be received.

CARRIED**6. STAFF PRESENTATIONS**

None

7. DISCUSSION ITEMS**(i) Planning and Project Updates (Item 7.1)**

Staff provided Committee with an update on 2020 completed projects and 2021 prospective projects. The Committee expressed interest in seeing plans and designs for future plans as and when possible in order to review and comment. Due to time constraints, planning and project updates will continue at the next meeting.

(Yachouh/Vander Muelen)

That the updates from Staff on Planning and Project Updates be received and that Committee receive updates on the 2021 projects at the next meeting.

CARRIED**(ii) 2020-2021 Budget and Workplan (Item 7.2)**

The Committee discussed their workplan and changed allocation of budget next year to reflect lack of in-person meetings and increase of community support. The following budget was voted on and approved.

Item	Proposed 2021 Budget
Social Media Campaign	\$500
Special Projects	\$5,000
Group Rides	\$1,000
Tourism Promotions - supporting Ontario By Bike	\$500
Supporting Community Events to Raise Awareness for Cycling	\$3,000
Special Cycling Events	\$2,000
Conferences	\$1,000
Meeting Expenses	\$1,000
TOTAL	\$14,000
Funds from levy	\$10,000
Funds from reserve	\$4,000

(Berry/Yachouh)

That the 2021 Cycling Committee budget be approved and presented to Public Works Committee as a Staff Report on December 7, 2020 as a recommendation to be approved and referred to the 2021 budget process for consideration.

CARRIED

(iii) Review of HCyC Monthly Meeting Dates (Item 7.3)

As per Council direction, brought forward at the October 5, 2020 Public Works Committee meeting, the Committee discussed moving the Cycling Committee's monthly meeting to another date.

(Oates/Vander Muelen)

That the Committee will explore, through an online poll, a new date for the Committee's monthly meeting, to be chosen provided all members of Committee are capable of committing to a new time and date.

CARRIED

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Integrity Commissioner Investigation Report (Item 7.4)
- (ii) Women in Cycling Research (Item 7.5)

8. MOTIONS

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Bill 148, Doored But Not Ignored Act, 2019 (Item 8.1)

9. NOTICE OF MOTION

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Updates on the City of Hamilton Recreational Trails Master Plan (Item 9.1)
- (ii) Request an Update to the Advisory Committee Procedural Handbook (Item 9.2)
- (iii) Formation of Bike Share Working Group (Item 9.3)

10. GENERAL INFORMATION / OTHER BUSINESS

None

11. ADJOURNMENT

Due to loss of the live stream, the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Chris Ritsma
Chair, Hamilton Cycling Committee

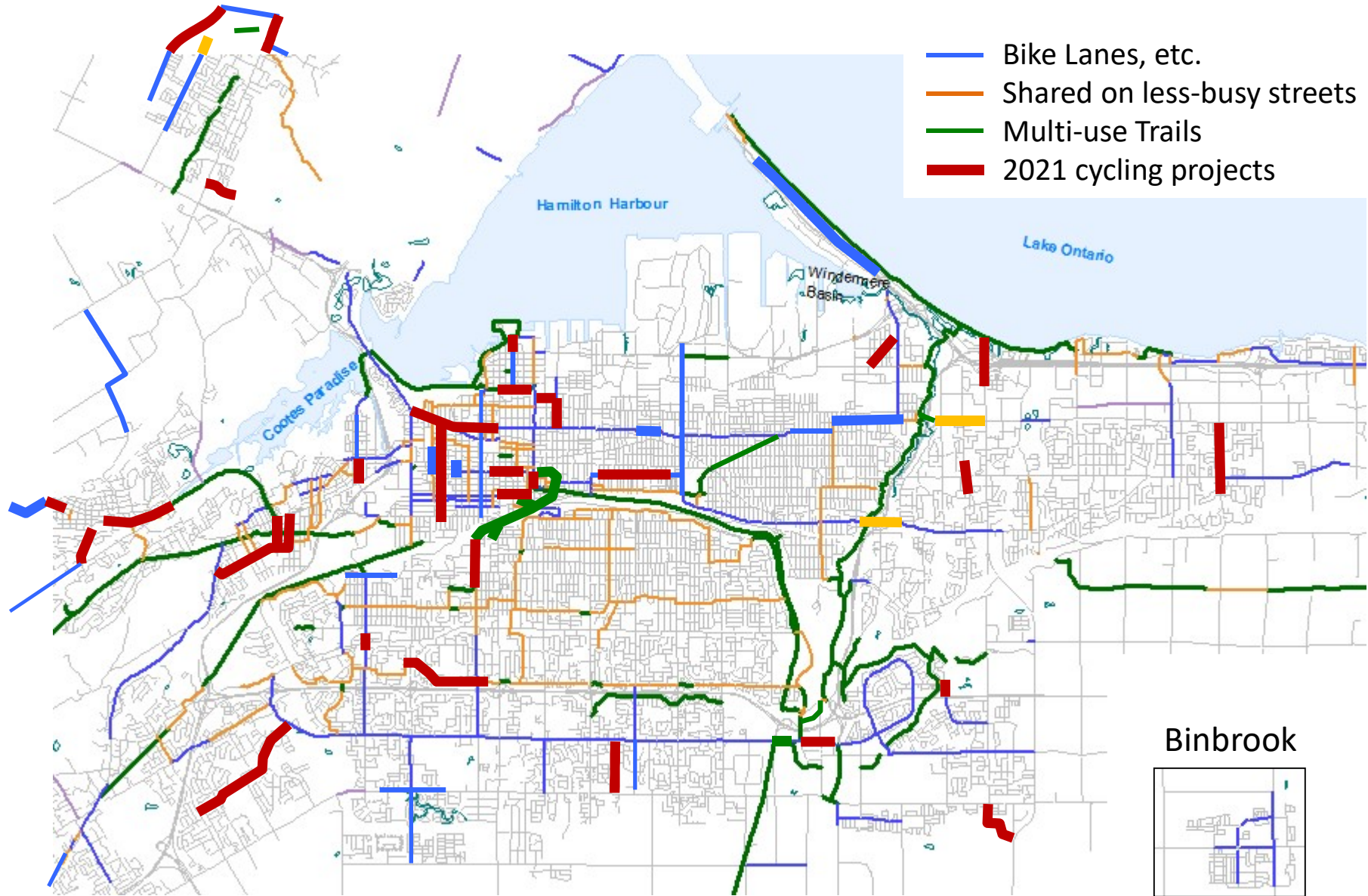
Rachel Johnson
Project Manager, Sustainable Mobility
Transportation Planning, Planning & Economic Development

Project Name	Segment	Ward	Phase	Length (km)	CMP #	Description	Current Status	Funding
2020 Planned Install								
Herkimer-Charlton Planters	Queen to Park	2	Complete	0	N/A	Add concrete planters in the painted buffer area at key intersections Planters are surplus from another project.	Reviewed in October Meeting - Project Complete	City cycling
Cannon East	Sherman to Stadium	3	Complete	0.5	14	Standard painted lanes (Sherman to Stadium)	Reviewed in October Meeting - Project Complete	City cycling
Bay Street Enhancement	Cannon to Charlton	2	Complete	1.5	20	Install additional concrete curbing and bollards on the cycle track	Committee updated - Project Complete as of November 4 meeting -- Note that bollards and concrete curbs will be replaced as required	City cycling
Locke Street	King to George & Signal	1	Complete	0.1	7	Add precast curbing and bollards, continuing existing infrastructure from George to King, And 10m segments of bicycle lanes on the northside of King St for transition Modify SB signal heads and markings (green) at King and Locke intersection for cyclists	Committee updated - since previous meeting signals and paint at King installed	City cycling
Napier/ Queen signal	intersection	1,2	Complete		N/A	signal poles, signage, markings	Committee Updated - Napier/Queen Project completed as of November meeting	City cycling
York Blvd Enhancement	Dundurn to Queen	1	Design	1.1	N/A	Add bollards, pre-cast concrete, signal enhancements at Dundurn and at Locke	Design at Dundurn includes left turn bike box for cyclists, adding two stage left turn east and westbound at York and Locke, install planned for early 2021	City cycling
Hunter (Queen to Park) and (Liberty to Well.)	Queen to Park & Liberty to Wellington	2	Complete	0.7	1	Precast concrete curbing and bollards (Queen to MacNab and Catherine to Liberty) Parking Protected (Liberty to Wellington)	completed in late Nov.	City cycling
Hunter-Canada Connection	Canada to Hunter	1	Complete	0.05	172	Eastbound connection at Queen to link Canada St to Hunter cycle track; protection of cycle track and trail connection at intersection	New path behind sidewalk is completed. Signal upgraded to allow for cyclists to have own phase/ time to cross, independent of cars.	City Traffic
Hwy 8 (Greensville)	Park St to CN bridge	13	Complete	0.65	59, 63	paved shoulders in segments	Project completed mid Oct, paved shoulders included along edge of road above brow, escarpment-face accommodation for cyclists is a wider climbing lane, single file with autos downbound. Committee request to add signage for cyclists.	City rehab
Creighton	Governors to Market	13	Design	0.75	29	bicycle lanes to connect Governors Rd bicycle path to downtown Dundas via Arena	Design is complete, install 2021, no extra width for anything beyond painted bicycle lanes. Conventional lanes from Market (in front of arena) to just short of Governor's Road. Staff noted and are aware of concern regarding this gap, and will investigate possibilities. Project may be installed with this accomodation made later.	City cycling
Britannia/ Melvin	Strathearne to Woodward	4	Complete	2.1	28	painted lanes with painted buffer in segments	Lanes have been installed for a few months, 3-4 blocks missing (Strathearne to Walter) and should be installed soon.	City rehab/ cycling
Beach Blvd	Eastport to Van Wagners	5	Implement	3.5	23	Standard painted lane southbound only	Beach Blvd is being repaved. Niagara-bound direction will have bicycle lane on curb, Burlington-bound will not have bicycle lane, cyclists can use the Waterfront Trail as alternative. Bicycle lane to end approaching Van Wagners, south end to Eastport Dr will be added as future project. Pavement markings may be completed next Spring depending on weather conditions.	City rehab
Stone Church	Dartnall to Anchor	6	Complete	0.4	N/A	asphalt multi-use path between existing Trans Canada Trail segments	operational as of mid November	City Trails
Rymal	Garth signals	14	Complete		176	bicycle path along the north side of the street	signal was not yet active by Nov 4	City rehab

Project Name	Segment	Ward	Phase	Length (km)	CMP #	Description	Current Status	Funding
Shamrock Park Bicycle Path	Ferguson to Young	2	Design	0.2	N/A	construct bicycle path from tunnel to Ferguson Avenue	Trail to connect Ferguson bicycle lanes to Shamrock Park Tunnel. Signage will direct cyclists to ride through tunnel, but to give right-of-way to pedestrians. Signage design is not yet complete. Design includes curb cut for cyclists on south side of tunnel.	Ward 2 funds
Claremont/Keddy (OMCC)	Wellington to Gateview	2,3,8,14	Implementation	3	13	Road paint, concrete barrier, aluminum fencing, asphalt	Keddy Trail is almost open: asphalt, pavement markings, signage. Works in progress at top of James Street Stairs to West 5th. West 5th connection is scheduled to be completed by end of November. One bridge west of the James stairs is in need of rehabilitation in future years so pinch point there for cyclists and pedestrians to be modified with future rehabilitation.	OMCC
2021 Projects								
Hunter Street	MacNab to Catharine	2	Design	0.9	1	concrete curbs, changes to signals, signage, markings	Filling in the gap from MacNab to Catherine in front of the GO station. Scheduled for early 2021 install.	OMCC
Cannon Street West	Hess to James	2	Implementation	1.4	14	Precast Concrete Curbing	Like Cannon East, more barrier separation to connect to York Boulevard. A pedestrian crossing requested @ Park to the Gasworks community Hub. Barrier may be either cast in place concrete or pre-cast. Committee asked about enhanced Cannon/Bay intersection; staff will explore if construction is more than resurfacing. Signal upgrades also flagged.	City rehab/ cycling
Limeridge	Bonaventure/ Garth to W5th/ Hawkridge	8,14	Design approved	2.75	38	painted lanes with buffer	scheduled for 2021 install	OMCC
BB - Pearl - Kent	York to Aberdeen	1	Design	1.77	N/A	Various traffic calming interventions	BB - Bicycle Boulevard: Final design not complete, exact calming methods yet to be finalized.	City cycling
Ferguson/ General Hosp connection	Ferguson to Victoria	2,3	Design	0.4	88	signs, markings	Using internal street network of the hospital to make connection to Ferguson and across to Victoria Avenue.	Ward 2 & 3 funds
Strachan MUP	James to Ferguson	2	Design	0.7	157	asphalt multi-use path	Strachan is in the North End, along the railway tracks - street to be reconstructed with MUP along south side, a recreational priority, will connect Bayfront Park and Ferguson.	City rehab
Hwy 8/ King St (Dundas)	CN bridge to Bond St	13	Design	0.5	59	paved shoulders/ standard painted lanes	2020 construction was westerly. 2021 construction will add paved shoulders west of river bridge and bicycle lanes easterly.	City rehab
North Waterdown Dr	Centre Rd to Avonsyde	15	Design	2.24	192	asphalt multi-use path	North Waterdown parkway MUP between southcote and avonside, will include asphalt path the full length of northern waterdown. Avonside is on east side of Waterdown.	Dev Eng
Dalglish/ Terryberry	Bellagio to Reg Rd 56	9	Design	0.95	169	asphalt multi-use path	waiting for the developer to initiate construction	Dev Eng & City cycling
Hatt- Dundas St	John to Baldwin to Cootes	13	Design	1	19	Painted buffer and some areas with parking buffer	an interim design until Hatt St is reconstructed in about 3 years. East of Main St the design may be signage with some segments of a new multi-use trail.	City cycling
King Street	Paradise to Dundurn	1	Design	1.45	N/A	Precast concrete curbing and green cycling bollards - except on bridge Temporary marking and signage for two stage bike box @ Dundurn EB approach for RT onto Dundurn Install EB bicycle signal head @ Dundurn "RT only"	an enhancement like Hunter barrier 2020	City cycling

Project Name	Segment	Ward	Phase	Length (km)	CMP #	Description	Current Status	Funding
Delaware/ Maplewood	full length	3	Design	1.7	150	Green line (durable) Cycling bollards	functional design proposes 3 bollards at the start of each block, to be removed for winter maintenance	City cycling
Dewitt	Barton to Hwy 8 to Maple/ Ridge Rd	10	Design	1	83	painted lanes with buffer	functional design prepared, lanes lose definition at Barton and at Hwy 8. Consultation with 2 schools in progress.	City rehab
Dundas St (Waterdown)	First St to Avonsyde	15	Design	2.3	133	asphalt multi-use path	functional design with Traffic staff for review - a contiguous asphalt path along the south curb.	City cycling
Echovalley	near Mud St	9	Design	N/A	N/A	marking changes	a small modification to create a pocket of on-street parking to keep the bicycle lanes clear	City cycling
King at 403 on-ramp	intersection	1	Planning	0.1	N/A	new signal for pedestrians and cyclists to cross the on-ramp.	Committee would like to see design. The final design required MTO approval.	City cycling
Stone Church	Arbour to Upper Red Hill	6,9	Design	0.4	N/A	Bollards, Concrete Curbing, Green Line	design to be completed in early 2021	City cycling
Stonehenge	full length	12	Design	2.45	58	painted lanes, buffer if width permits	a functional design in the works	City cycling
Centennial Pkwy	Confed Beach Park to GO station	5	Design	0.75	74	asphalt multi-use path, segment on QEW bridge completed by MTO	Design only in 2021, functional design complete	City cycling
Victoria	Copeland to Cannon	2,3	Design	1	75	Precast Concrete Curbing Painted lines (White and Green) Knock Down Bollards	design in 2021	City cycling
Longwood Rd	King to Main	1	Design	0.9	N/A	redesign to create 2-way cycle track along east curb	design only in 2021	Ward 1 funds
Upper Paradise at Mohawk	Buckingham to Lunner	14	Design	0.65	N/A	painted lanes, buffer if width permits	a functional design in the works	City cycling
West 5th - Keddy Trail Connector/Mohawk	Brow to Mohawk Coll/ Gov Blvd	8	Design	1.6	79	asphalt bicycle path behind existing sidewalk	initial discussions with college and hospital, awaiting a preliminary design for them to review	ICIP (Federal \$)
Leland/ Emerson/ Whitney	Main to Main	1	Design	4.3	78	combination of cycle track and painted lanes - with buffer if width permits, and enhancements at Main/Leland and Main/ Emerson	design in 2021	City cycling
Charlton Ave & 1 block of John	James to Ferguson	2	Design	1	52	painted lanes, buffer if width permits, access to the new St Joseph's Trail via St Joseph Dr & John St	a functional design in the works	City cycling
John St	north of Burlington St	2	Design	2	152	painted lanes, buffer if width permits	design in 2021	Dev Eng & City cycling
Pipeline Trail	Grace to Brampton	4	Install	0.6	149	paved multi-use trail	preping for construction	City Trails
Greenford/ Kenora	Lady Crt to Neil Ave	5	Design	0.8	73	Bicycle Blvd/ advisory bicycle lanes/ signage in conjunction with road works	reviewing options with Traffic staff	City rehab
Butler Powerline Trail	Stone Church to Rymal	7	Design	1	190	paved multi-use trail	initiating design	City Trails
Leavitt Dr (Waterdown)	Dundas St to Brow	15	Design	1.1	N/A	buffered bicycle lanes as part of new street	developer preparing design	Dev Eng
Gatesbury Trail	Niska Dr to Boulding Ave	15	Design	0.4	N/A	paved multi-use trail	preparing for tender	City Trails

The Developing Well-connected On-street Cycling Network



MOTION

Hamilton Cycling Committee: December 2, 2020

MOVED BY Jessica Merolli

SECONDED BY

WHEREAS, Bill 148 is a bill to amend the Highway Traffic Act. The bill requires that police officers collect the necessary information to create a report on violations of clause 165(1) of the Act that involved a motor vehicle and cyclists, commonly referred to as dooring;

THEREFORE, BE IT RESOLVED:

- (a) That the following feedback from Hamilton Cycling Committee be forwarded to Public Works Committee for consideration:
 - i) That, Public Works Committee formally endorse Bill 148, Doored But Not Ignored Act, 2019; and,
 - ii) That, Public Works Committee forward to the Police Services Board the Hamilton Cycling Committee's recommendation that Hamilton Police Services bring their practices of data collection and reporting in line with the regulations outlined in Bill 148 in relation to clause 165(1) of the Highway Traffic Act, notwithstanding the outcome of Bill 148, Doored by Not Ignored Act, 2019.

MOTION**Hamilton Cycling Committee: December 2, 2020****MOVED BY Jessica Merolli****SECONDED BY**

WHEREAS, the mandate of the Hamilton Cycling Committee is to monitor implementation of the Hamilton Cycling Master Plan;

WHEREAS the 2016 City of Hamilton Recreational Trails Master Plan is are included in the Hamilton Cycling Master Plan;

WHEREAS the 2017 Hamilton Cycling Master Plan reported an increase of 84.6% of on-road bicycle lanes between 2009 and 2017, but only a 12.1% increase in off-road Multi-Use Recreational Trails; and,

WHEREAS the 2016 City of Hamilton Recreational Trails Master Plan falls under the mandate of the Parks and Cemeteries department;

THEREFORE, BE IT RESOLVED:

- (a) That, the Hamilton Cycling Committee request Staff from the Parks and Cemeteries department provide the Hamilton Cycling Committee with the following information in a written report/table to be distributed ahead of the Committee's monthly meeting with agenda:
- i) Ward
 - ii) Priority number on Hamilton Cycle Master Plan
 - iii) Segment/KM Added (Street to Street & KM added to the network)
 - iv) Feedback Stage which could include specific motions in the minutes relating to recommendations from committee or questions
 - v) Relevant Meeting Dates (Public Works Committee Date/Environmental Assessment Feedback Date)
 - vi) Updates since last meeting (This would include only information that is different from a previous meeting)

Sample Table:

Project/Resurface	Ward	Priority	Segment/Km Added	Design	*Feedback	PW Committee Date	Updates Since last meeting
2020 Planned Install							
Hunter	2	1	MacNab to Catharine 2.1KM	Paint Bike Lane with road diet & osp review –	Level 3 Motion: 4.3	(November 25, 2020) (First Quarter 2020) (2020)	- Planned install beginning 1 st week December

				2 way Bike Lane			- Councillor has concerns - Issue with design (see report)
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**Level 1:* Design feedback (structural, design, flow, connections, materials)

Level 2: Preliminary Design feedback (discuss areas of concern brought by staff, widths markings, last minute design)

Level 3: Tweaks (Final design nearing completion, last minute issues and improvements)

MOTION

Hamilton Cycling Committee: December 2, 2020

MOVED BY Jessica Merolli

SECONDED BY

WHEREAS, the Advisory Committee Procedural Handbook was last updated on July 17, 2020;

WHEREAS, the Advisory Committee Procedural Handbook does not clearly define the limits or scope of advocacy or advising;

WHEREAS, Committee members frequently need to ask Staff and the Clerk's Office for clarification on procedural rules that are not addressed in the Advisory Committee Procedural Handbook; and,

WHEREAS, Committee members are subject to review by the Ethics Commission of Hamilton.

THEREFORE, BE IT RESOLVED:

- (a) That, the Hamilton Cycling Committee formally request that the Advisory Committee Procedural Handbook be updated to include the following information:
 - i. That a clear definition of activities that are classified as advocacy, and therefore beyond the scope of Advisory Committees;
 - ii. That clarification on the powers of the Advisory Committees as Boards under Section 198.1 of the Municipal Act, including the extent to which the Advisory Committees can direct staff to provide information necessary to fulfil the mandate of the Committee;
 - iii. That clarification on how Advisory Committees should be forwarding their formal advice to Council and its sub-committees,
 - iv. That clarification on how Citizen Committee Reports should be drafted and approved; and.
 - v. That clarification on the role of Councillors who sit on Advisory Committees in the development of the advice offered in the meetings.

MOTION

Hamilton Cycling Committee: December 2, 2020

MOVED BY Jessica Merolli

SECONDED BY

WHEREAS, on June 3, 2020 Hamilton City Council voted unanimously to approve a single source procurement for the interim operation of the Hamilton Bike Share program effective June 1, 2020 with Hamilton Bike Share Inc.;

WHEREAS, that agreement is set to expire in February 2021;

WHEREAS, the mandate of the Hamilton Cycling committee is to encourage and participate in planning for bicycling facilities, and to advise the City Council, through the Public Works Committee, on all matters related to cycling; and,

WHEREAS, the bike share infrastructure forms part of the City of Hamilton's bicycling facilities;

THEREFORE, BE IT RESOLVED:

- (a) That, the Hamilton Cycling Committee create a Bike Share Working Group to develop recommendations for the future of bike share in Hamilton in the form of a Citizen Committee Report and Motion to be presented at the next meeting:
 - i) That, the members of the working group include: