



City of Hamilton
GENERAL ISSUES COMMITTEE
REVISED

Meeting #: 21-001
Date: January 13, 2021
Time: 9:30 a.m.
Location: Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's Website:
<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

1. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

2. DECLARATIONS OF INTEREST

3. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

3.1. December 9, 2020

3.2. December 14, 2020

4. COMMUNICATIONS

5. DELEGATION REQUESTS

6. CONSENT ITEMS

6.1. Provincial Grant to Enhance Winterfest 2021 (PED21014) (City Wide)

- 6.2. Downtown Dundas Business Improvement Area (BIA) Revised Board of Management (PED21017) (Ward 13)
- 6.3. Ottawa Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21007) (Wards 3 and 4)
- 6.4. Barton Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21004) (Ward 3)
- 6.5. Concession Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21005) (Ward 7)
- 6.6. Ancaster Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21006) (Ward 12)
- 6.7. Stoney Creek Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21008) (Ward 5)
- 6.8. Waterdown Business Improvement Area (BIA) Proposed Budget Schedule of Payments for 2021 (PED21009) (Ward 15)
- 6.9. Westdale Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21010) (Ward 1)

7. PUBLIC HEARINGS / DELEGATIONS

- 7.1. Donna Skelly, MPP, respecting New Programs to Assist Primarily Small Businesses through the Current Provincial COVID-19 Lockdown (Via WebEx)

8. STAFF PRESENTATIONS

- 8.1. COVID-19 Verbal Update
- 8.2. 2020 Annual Report on the 2016-2020 Economic Development Action Plan Progress (PED20203) (City Wide)

9. DISCUSSION ITEMS

- 9.1. Hamilton Tax Increment Grant - 493 Dundas Street East, Waterdown (PED21011) (Ward 15)
- 9.2. Municipal Accommodation Tax (PED20009(a)) (City Wide)

10. MOTIONS

11. NOTICES OF MOTION

12. GENERAL INFORMATION / OTHER BUSINESS

12.1. Amendments to the Outstanding Business List

12.1.a. Items to be Removed:

12.1.a.a. Annual Report on the 2016-2020 Economic Development Action Plan

(Addressed as Item 8.2 on this agenda - Report PED20203)

12.1.a.b. Recommendations to Ensure Tenants Living in Rental Properties are included on the Municipal Elections Voters' List

(Addressed at the December 9, 2020 GIC as Item 9.7 - Report FCS20081)

12.1.a.c. Status Update respecting the Implementation of the Equity, Diversity and Inclusion Process

(Addressed at the December 9, 2020 GIC as Item 8.3 - Report HUR19019(a))

12.1.a.d. Establishing a Gender and Equity Lens

(Addressed at the December 9, 2020 GIC as Item 8.3 - Report HUR19019(a))

12.1.a.e. Implementation and Resources Required regarding the Corporate Goals and Areas of Focus for Climate Mitigation and Adaptation

(Addressed at the November 4, 2020 GIC as Item 8.2 - Report CMO19008(a) / HSC19037(a))

12.1.a.f. Municipal Accommodation Tax (Addressed as Item 9.2 on this agenda - Report PED20009(a))

12.1.a.g. Report of the Mayor's Task Force on Economic Recovery

(Addressed at the December 9, 2020 GIC as Item 8.1)

13. PRIVATE AND CONFIDENTIAL

13.1. Closed Session Minutes - November 30, 2020

Pursuant to Section 8.3, Sub-sections (a) and (b) of the City's Procedural By-law 18-270, as amended, and Section 239(3.1) of the *Ontario Municipal Act*, as amended, as a meeting of Council or a Committee may be closed to the public if it is held for the purposes of educating or training members; and, at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of Council or the Committee.

13.2. Closed Session Minutes - December 9, 2020

Pursuant to Section 8.1, Sub-sections (c), (e), and (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (c), (e), and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

13.3. Closed Session Minutes - December 14, 2020

Pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose

*13.4. Update and Instructions regarding Local Planning Appeal Tribunal Appeals by McMaster University and Mohawk College of Development Charge By-law 19-142 (LS19034(a)) (City Wide)

Pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

14. ADJOURNMENT



GENERAL ISSUES COMMITTEE MINUTES 20-023

9:30 a.m.

Wednesday, December 9, 2020

Due to COVID-19 and the Closure of City Hall, this meeting was held virtually.

Present: Mayor F. Eisenberger, Deputy Mayor B. Clark (Chair)
Councillors M. Wilson, J. Farr, N. Nann, C. Collins, T. Jackson,
E. Pauls, J.P. Danko, M. Pearson, B. Johnson, L. Ferguson,
A. VanderBeek, T. Whitehead, J. Partridge

Absent: Councillor S. Merulla – Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Arts Advisory Commission Minutes, September 3, 2020 (Item 6.1)

(Whitehead/VanderBeek)

That the Arts Advisory Commission Minutes of September 3, 2020, be received.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Ninder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Absent	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

2. International Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED20184) (Ward 2) (Item 6.2)

(Pauls/Pearson)

- (a) That the 2021 Operating Budget for the International Village Business Improvement Area (BIA), attached as Appendix "A" to Report PED20184, in the amount of \$188 K, be approved;
- (b) That the levy portion of the Operating Budget for the International Village Business Improvement Area in the amount of \$170 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the International Village Business Improvement Area; and,
- (d) That the following schedule of payments for 2021 Operating Budget for the International Village Business Improvement Area, be approved:
- | | | |
|------|---------|----------|
| (i) | January | \$85,000 |
| (ii) | June | \$85,000 |

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

3. Downtown Dundas Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED20185) (Ward 13) (Item 6.3)

(Pauls/Pearson)

- (a) That the 2021 Operating Budget for the Downtown Dundas Business Improvement Area (BIA), attached as Appendix "A" to Report PED20185, in the amount of \$226,800, be approved;
- (b) That the levy portion of the Operating Budget for the Downtown Dundas Business Improvement Area in the amount of \$170,632, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Downtown Dundas Business Improvement Area; and,
- (d) That the following schedule of payments for 2021 Operating Budget for the Downtown Dundas Business Improvement Area, be approved:
- | | | |
|------|---------|----------|
| (i) | January | \$85,316 |
| (ii) | June | \$85,316 |

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

4. Downtown Hamilton Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED20186) (City Wide) (Item 6.4)

(Pauls/Pearson)

- (a) That the 2021 Operating Budget for the Downtown Hamilton Business Improvement Area (BIA), attached as Appendix “A” to Report PED20186, in the amount of \$465 K, be approved;
- (b) That the levy portion of the Operating Budget for the Downtown Hamilton Business Improvement Area in the amount of \$400 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Downtown Hamilton Business Improvement Area; and,
- (d) That the following schedule of payments for 2021 Operating Budget for the Downtown Hamilton Business Improvement Area, be approved:
 - (i) January \$200,000
 - (ii) June \$200,000

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

5. King West Business Improvement Area (BIA) Proposed Budget Schedule of Payments for 2021 (PED20190) (Ward 2) (Item 6.5)

(Pauls/Pearson)

- (a) That the 2021 Operating Budget for the King West Business Improvement Area (BIA), attached as Appendix "A" to Report PED20190, in the amount of \$5,647, be approved;
- (b) That the levy portion of the Operating Budget for the King West Business Improvement Area in the amount of \$5,647, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the King West Business Improvement Area; and,
- (d) That the following schedule of payments for 2021 Operating Budget for the King West Business Improvement Area, be approved:
- | | | |
|------|---------|------------|
| (i) | January | \$2,823.50 |
| (ii) | June | \$2,823.50 |

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

6. Cleanliness and Security in the Downtown Core Sub-Committee Minutes 19-002, October 29, 2019 (Item 6.6)

(Whitehead/VanderBeek)

That the Cleanliness and Security in the Downtown Core Sub-Committee Minutes 19-002, October 29, 2020, be received.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Absent	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

7. 2020 S&P Global Ratings Credit Rating Review (FCS20099) (City Wide) (Item 6.7)

(Whitehead/VanderBeek)

That Report FCS20009, respecting the 2020 S&P Global Ratings Credit Rating Review, be received.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor

Yes	-	Ward 10	Councillor Maria Pearson
Absent	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

8. Report of the Mayor's Task Force on Economic Recovery (Item 8.1)

(Ferguson/Whitehead)

That the Report of the Mayor's Task Force on Economic Recovery, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

9. Review of the Final Report of the Mayor's Task Force on Economic Recovery (Item 8.1.a.)

(Eisenberger/Nann)

WHEREAS, the COVID-19 pandemic in 2020 has resulted in widespread economic hardship across multiple sectors in Hamilton;

WHEREAS, the Mayor and Council established the Mayor's Task Force on Economic Recovery to develop an action driven plan to position the City of Hamilton for sustainable and equitable economic recovery;

WHEREAS, the deliberations and recommendations of the Task Force's seven Working Groups have been compiled as the Final Report of the Mayor's Task Force on Economic Recovery;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to review the Final Report of the Mayor's Task Force on Economic Recovery and identify actions within the Report that can be brought forward to Council for consideration either as standalone initiatives, or through other City initiatives such as the Economic Development Action Plan; and,
- (b) That the Chair of the Mayor's Task Force on Economic Recovery be requested to convene two additional meetings of the Task Force in early 2021 to receive updates from City staff, and provide City staff with feedback on the implementation of actions to support the City's economic recovery, after which the work of the Task Force be deemed complete, and the members be recognized and thanked for their contributions.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

10. COVID-19 Support for Local Businesses (Item 8.1.b.)

(Clark/Pearson)

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery by providing easy access for local businesses to information and resources related to financial support programs and public health best practices;

WHEREAS, the City's three Chambers of Commerce have undertaken significant efforts to support their members through COVID-19; and,

WHEREAS, the City has been partnering with the Chambers of Commerce to ensure that local businesses have the resources they need to navigate the new COVID-19 rules and regulations, including collaborating to develop and launch the COVID-19 Business Continuity and Economic Recovery website as well as the COVID Business Impact Survey;

THEREFORE, BE IT RESOLVED

That the City's Economic Development Division collaborate with the Hamilton, Flamborough, Stoney Creek, **Ancaster and Dundas** Chambers of Commerce to establish a COVID-Concierge service through the Hamilton Business Centre, including the creation of information materials, phone line, and on-line one-stop resource centre for COVID-19 related information for local businesses, to be funded to an upset limit of \$150,000 from the Economic Development Initiatives capital account (3621708900).

Result: Motion, As Amended, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

11. Motion - Financial Relief for Local Businesses (Item 8.1.c.)

(Jackson/Eisenberger)

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery through temporary financial relief for businesses; and,

WHEREAS, the City currently regulates 44 categories of businesses through its Business Licensing Program, comprising a total of 8,320 businesses;

THEREFORE, BE IT RESOLVED:

That all General Business License Fees, Trade License Fees, Taxi and Personal Transportation Providers (PTP) Fees, and Film Permit Fees be frozen at 2020 levels for 2021, with the loss in budgeted revenues in 2021 of an estimated \$275,000 to be funded from the Economic Development Initiatives capital account (3621708900).

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Conflict	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

12. Stimulating Local Development - Affordable Housing Projects - Cash-in-lieu Parking Policy – Downtown Secondary Plan Area -Temporary Period (Item 8.1.d.)

(Farr/Collins)

WHEREAS the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery by stimulating local development, and particularly construction of new affordable housing;

Parking Requirements

WHEREAS, the City previously used a temporary reduction in parking requirements to stimulate downtown development, through a Temporary Use By-law for the period November 1, 1996 to September 1, 1999;

WHEREAS, Section 40(1) and 40(2) of the *Planning Act* allows municipalities to enter into an agreement with an owner or occupant of a building that effectively allows for the payment of cash-in-lieu of any parking requirement and the City of Hamilton has such a policy in place in its Official Plan that authorizes the City to consider a cash-in-lieu payment for all or part of the parking required under the applicable in-force Zoning By-law requirements;

WHEREAS, the City of Hamilton Official Plan directs that cash-in-lieu of parking payments are to be used for the acquisition of lands and/or the provision of off-street parking as deemed appropriate by the City;

WHEREAS, the former City of Hamilton has operational guidelines in place on how cash-in-lieu of parking payments are to be calculated which currently state that “payments made by proponents will not be less than 50% of the total cost of the parking not provided” and set out a formula for calculating the cost of parking based on both land and construction costs;

WHEREAS, the most recent use of the cash-in-lieu of parking policy was in 2017 for 8 parking spaces for a project in downtown Hamilton and which resulted in the payment of \$140,400 (approximately \$17,550 per parking space);

WHEREAS, a temporary amendment to the cash-in-lieu of parking policy to reduce the cash-in-lieu rate could be used to reduce the overall cost of development;

Building Permit Fees for Affordable Housing

WHEREAS, since 2018 the City of Hamilton has waived various application fees for planning approvals (e.g. zoning, minor variances, site plan applications) for affordable housing projects, which has resulted in tens of thousands of dollars in savings for new affordable housing projects, but has not waived Building Permit fees which, for recent affordable housing projects, have cost affordable housing developers thousands of dollars per project, such as the Parkdale Landing (\$46k), North End Landing (\$118k); Ken Soble Tower (\$129k); and, Good Shephard (\$56k);

WHEREAS, the City of Hamilton currently maintains a Building Permit Revenue Stabilization Reserve, which is forecast to have a balance of approximately \$22 million as of December 2020, but the use of these funds is regulated provincially under the *Ontario Building Code Act*, which limits their use to the administration of the *Building Code Act*;

WHEREAS, if the Province were to allow it, the City could use a small portion of its Building Permit Revenue Stabilization Reserve funds to offset the cost of waiving Building Permit fees for affordable housing;

Surety Bonds

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery specifically recommends that the City of Hamilton permit surety bonds as a means of securing various financial obligations to the City on the part of developers;

WHEREAS, surety bonds can potentially reduce the cost of development by providing developers with a lower-cost option for financial securities, compared to current City practice which largely require Letters of Credit; and,

WHEREAS, there are potential risks to the City with respect to surety bonds, for example, related to the ease of accessing to the funds should the City have to draw upon them;

THEREFORE, BE IT RESOLVED

- (a) That Planning staff be directed to report back to Planning Committee with options for modifying the City's existing cash-in-lieu of parking policy to provide for a temporary, reduced cash-in-lieu of parking fee within the Downtown Secondary Plan Area for a temporary period;
- (b) That the Mayor be authorized and directed to write to the Premier of Ontario, the Minister of Municipal Affairs and Housing, and the local MPPs to request that the Province amend the *Ontario Building Code Act* to permit municipalities to utilize Building Permit Reserve funds to offset the cost of waiving Building Permit fees for affordable housing projects;
- (c) That, if the amendments are made to the *Ontario Building Code Act* to permit municipalities to utilize Building Permit Reserve funds to offset the cost of waiving Building Permit fees for affordable housing projects, staff be directed to report back to the Planning Committee on a recommended program for waiving Building Permit fees for affordable housing projects, to be funded by the Building Permit Revenue Stabilization Reserve (Reserve Number 104050); and,
- (d) That Finance and Legal staff be directed to report back to the Audit, Finance and Administration Committee on the potential for the use of surety bonds as financial security for development projects to secure municipal agreements.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

- Yes - Mayor Fred Eisenberger
- Yes - Ward 1 Councillor Maureen Wilson
- Yes - Ward 2 Councillor Jason Farr

Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

13. Supporting "Shop Local" (Item 8.1.e.)

(Pauls/VanderBeek)

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery by encouraging people to shop local, explore local, visit local business areas, and support local businesses;

WHEREAS, the City of Hamilton is committed to supporting local businesses as one component of its broader economic recovery planning;

WHEREAS, there are currently 13 Business Improvement Areas (BIAs) in the City of Hamilton;

WHEREAS, the BIAs are established through the coordination and request of the local business community, legislated through the *Ontario Municipal Act, 2001*, as amended, and are governed through a Board of Management, which is a Local Board;

WHEREAS, the BIAs are primarily funded through a levy placed on each commercial property owner;

WHEREAS, the City currently supports the 13 BIAs with funding enhancements by providing an annual Contribution to Operating Grant Program (\$89,100 per year total), a share of parking revenues (10% of Hamilton Municipal Parking System operating surplus to a maximum of \$167,280 per year), and an annual grant for holiday programming (\$1,000 per BIA); and,

WHEREAS, the City's annual Winterfest festival, which has a 2021 budget of approximately \$65,000 to curate outdoor activities primarily in parks across the

City, presents an opportunity for an immediate impact by extending its scope to include outdoor activities in the City's BIA areas;

THEREFORE, BE IT RESOLVED:

- (a) That each of the City's existing thirteen Business Improvement Areas be provided a one-time enhancement grant of \$10,000 each to support special programming in 2021 to help to support local businesses, subject to the submission and approval of a plan and budget to the City's Economic Development Division, to be funded from the Economic Development Initiatives capital account (3621708900);
- (b) That the budget for the February 2021 Hamilton Winterfest be increased by \$25,000, to add additional programming in each of the City's 13 Business Improvement Areas, to be funded from the Economic Development Initiatives capital account (3621708900); and,
- (c) That the Commercial Districts and Small Business Section of the Economic Development Division and Tourism Hamilton be directed to include an enhanced focus on supporting local tourism and support for local businesses in their 2021 programming, using their existing budgets.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Absent	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Absent	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

14. Creative Enterprise Facilities Property Tax Sub-class (item 8.1.f.)

(Danko/Nann)

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to property tax relief for small businesses and businesses in the arts and culture sector;

WHEREAS, on November 10, 2020, the Province of Ontario announced that it would be enabling municipalities to provide property tax relief for small businesses by giving municipalities the ability to create a new "Small Business" Tax Sub-Class in 2021; and,

WHEREAS, in 2018 the City of Toronto was successful in having the Province create a special Creative Enterprise Facilities Property Tax Sub-Class, which the City of Toronto has used to provide a reduction in property tax for eligible creative enterprises and live music venues, but this authority does not yet exist in the City of Hamilton;

THEREFORE, BE IT RESOLVED

- (a) That staff be directed to report back to the Audit, Finance & Administration Committee with options for the creation of a Small Business Tax Sub-class;
- (b) That the Mayor be authorized and directed to write to the Premier of Ontario, the Minister of Finance, with a copy to the local MPPs to request that the Province extend the eligibility for the Creative Enterprise Facilities Property Tax Sub-class to the City of Hamilton;
- (c) That, should the Province support extending the Creative Enterprise Facilities Property Tax Sub-class to the City of Hamilton, Finance staff be directed to report back to the Audit, Finance & Administration Committee with options for creating such a sub-class.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor

Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

15. Federal and Provincial Assistance with COVID-19 Economic Recovery Initiatives (Item 8.1.g.)

(Eisenberger/Nann)

WHEREAS, the COVID-19 pandemic in 2020 has resulted in widespread economic hardship across multiple sectors in Hamilton;

WHEREAS, the Mayor's Task Force on Economic Recovery has recognized that a successful economic recovery will require involvement and collaboration from all levels of government; and,

WHEREAS, the Mayor's Task Force on Economic Recovery has identified specific recommendations that are beyond the authority of a municipality and require action from upper levels of government;

THEREFORE, BE IT RESOLVED:

- (a) That staff directed to prepare correspondence from the Mayor, on behalf of Council, to the Prime Minister of Canada and the Premier of Ontario, copying all local MPs, MPPs, **AMO and FCM to request their support and action** of the following:
- (i) establishing trade policies that support the manufacturing and auto sectors;
 - (ii) continuing transfers to municipalities to cover municipal budget shortfalls due to COVID impacts;
 - (iii) instituting Universal Paid Emergency Leave;
 - (iv) extending the Commercial Rent Assistance Program beyond 2020;
 - (v) extending the Extension of Termination and Severance Protection beyond Jan 2, 2021;
 - (vi) extending the CERB/CEWS wage subsidy programs and committing to study the potential for a Universal Basic Income program;

- (vii) establishing a national universal childcare program;
 - (viii) allowing for the extension of Corporate Tax deferral programs;
 - (ix) providing funding for non-governmental organizations that provide well-being supports, such as services for people with mental health and addictions);
 - (x) establishing a centralized contact point for businesses for information on pandemic-related provincial restrictions and guidelines;
 - (xi) ensuring fair wages/consistent policy for workers WSIB claims to align with COVID-19 impacts;
 - (xii) advancing investments for major infrastructure projects as a catalyst for job creation and economic stimulus;
 - (xiii) investing in skills development, employment supports and employer incentives for marginalized groups; and,
 - (xiv) support a home renovation tax credit; and,
- (b) That staff be directed to devise work plans for follow-up on the task force recommendations with their federal and provincial counterparts such as deputy ministers, directors and policy staff.

Result: Motion, As Amended, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

16. Equity, Diversity and Inclusion Framework Update (HUR19019(a)) (City Wide) (Item 8.3)

(Eisenberger/Ferguson)

That Report HUR19019(a), respecting the Equity, Diversity and Inclusion Framework Update, be received.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Absent	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

17. Hamilton.ca Website Redevelopment (CM20011) (City Wide) (Item 8.4)

(Danko/Whitehead)

That Report CM20011, respecting the Hamilton.ca Website Redevelopment, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson

Yes - Ward 11 Councillor Brenda Johnson
 Yes - Ward 12 Councillor Lloyd Ferguson
 Yes - Ward 13 Councillor Arlene VanderBeek
 Yes - Ward 14 Councillor Terry Whitehead
 Yes - Ward 15 Councillor Judi Partridge

18. Encampment Update - Expenses (HSC20038(a)) (City Wide) (Item 9.1)

(Ferguson/Pearson)

That Report HSC20038(a), respecting the Encampment Update – Expenses, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes - Mayor Fred Eisenberger
 Yes - Ward 1 Councillor Maureen Wilson
 Yes - Ward 2 Councillor Jason Farr
 Yes - Ward 3 Councillor Nrinder Nann
 Absent - Ward 4 Councillor Sam Merulla
 Yes - Ward 5 Councillor Chad Collins
 Yes - Ward 6 Councillor Tom Jackson
 Yes - Ward 7 Councillor Esther Pauls
 Yes - Ward 8 Councillor J. P. Danko
 Yes - Ward 9 Councillor Brad Clark, Deputy Mayor
 Yes - Ward 10 Councillor Maria Pearson
 Yes - Ward 11 Councillor Brenda Johnson
 Yes - Ward 12 Councillor Lloyd Ferguson
 Yes - Ward 13 Councillor Arlene VanderBeek
 Yes - Ward 14 Councillor Terry Whitehead
 Yes - Ward 15 Councillor Judi Partridge

19. COVID-19 Emergency Delegated Authority By-Law Update (CM20004(c)) (City Wide) (Item 9.2)

(Partridge/Ferguson)

That Report CM20004(c), respecting the COVID-19 Emergency Delegated Authority By-Law Update, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes - Mayor Fred Eisenberger
 Yes - Ward 1 Councillor Maureen Wilson
 Yes - Ward 2 Councillor Jason Farr
 Yes - Ward 3 Councillor Nrinder Nann

Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

20. 2021 Budget Submission – Advisory Committee for Persons with Disabilities (HUR20010) (City Wide) (Item 9.3)

(Pearson/Ferguson)

That the Advisory Committee for Persons with Disabilities (ACPD) 2021 base budget submission attached as Appendix “A” to Report HUR20010 in the amount of \$6,100, be approved and forwarded to the 2021 budget process for consideration.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

**21. Arts Advisory Commission 2021 Base Budget Submissions (PED20219)
(City Wide) (Item 9.4)**

(Danko/Johnson)

That the Arts Advisory Commission 2021 base budget submission, attached as Appendix "A" to Report PED20219 in the amount of \$9,000, be approved and referred to the 2021 Budget process for consideration.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

**22. Hamilton Tax Increment Grant - 144 Wellington Street North (PED20204)
(Ward 3) (Item 9.5)**

(Nann/Eisenberger)

- (a) That a Hamilton Tax Increment Grant Program application submitted by Lena Zahabi, for the property at 144 Wellington Street North, Hamilton, estimated at \$34,497.60 over a maximum of a five-year period, and based upon the incremental tax increase attributable to the development of 144 Wellington Street North, Hamilton, be authorized and approved in accordance with the terms and conditions of the Hamilton Tax Increment Grant Program;
- (b) That the Mayor and City Clerk be authorized and directed to execute a Grant Agreement together with any ancillary documentation required, to the Hamilton Tax Increment Grant Program application submitted by Lena Zahabi, for the property at 144 Wellington Street North, Hamilton, in a form satisfactory to the City Solicitor; and,

- (c) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Hamilton Tax Increment Grant Program, as approved by City Council, are maintained.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

23. Red Hill Valley Parkway Inquiry Update (LS19036(c)) (City Wide) (Item 9.6)

(Collins/Pearson)

That Report LS19036(c), respecting the Red Hill Valley Parkway Inquiry Update, be received.

Result: Motion CARRIED by a vote of 13 to 2, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson

No	-	Ward 11	Councillor Brenda Johnson
No	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

24. 2022 Municipal Elections: Alternative Voting Options (FCS20081) (City Wide) (Item 9.7)

(Whitehead/Nann)

- (a) That the City Clerk be directed to prepare and issue a competitive procurement process in accordance with the City's Procurement Policy for the lease of a vote tabulation system for the 2022 municipal election, with options to extend the contract to include any by-elections leading up to 2026, and the 2026 municipal election;
- (b) That a one-time increase of \$350,000 to the Election Expense Reserve (112206) be referred to the 2020 Year-end Variance Disposition Report for consideration, to support the general administration of the 2022 municipal election;
- (c) That the annual contribution to the Election Expense Reserve (112206) be increased by \$75,000, to a total of \$550,000, to cover increased costs associated with municipal election administration and be referred to the 2021 Operating Budget for consideration;
- (d) That the annual contribution to the Election Expense Reserve (112206) be increased by 2.5% in 2022 and subsequent years to cover continuing inflationary costs associated with municipal election administration; and,
- (e) That the City Clerk be directed to report back to the General Issues Committee in Q2 2021 on Election Expense Reserve needs related to consideration of internet voting for the 2026 municipal election.

Result: Motion, As Amended, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko

Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Absent	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

25. 2021 Tax Supported User Fees (FCS20085) (City Wide) (item 9.8)

(Eisenberger/Jackson)

- (a) That the 2021 User Fees contained in Appendix "A", **as amended**, to Report FCS20085, 2021 Tax Supported User Fees, be approved and implemented;
- (b) That the City Solicitor be authorized and directed to prepare all necessary by-laws, for Council approval, for the purposes of establishing the user fees contained within Appendix "A", **as amended**, to Report FCS20085; and,
- (c) That the Temporary Waiver and Deferral of User Fees and Charges Policy contained in Appendix "B" to Report FCS20085, "2021 Tax Supported User Fees", be approved and implemented.

Result: Motion, As Amended, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

**26. Event Service Provider for Christmas in Gore Park (PED20215) (Ward 2)
(Item 9.9)**

(Farr/Nann)

- (a) That the Mayor and City Clerk be authorized and directed to execute, on behalf of the City of Hamilton, a five-year service contract between the Downtown Hamilton Business Improvement Area (Downtown BIA) and the City to retain the services of the Downtown BIA to produce the Christmas in Gore Park Event beginning in 2021, with the option to renew at the City's discretion, and together with all necessary ancillary documents, with content acceptable to the Director of Tourism and Culture and in a form satisfactory to the City Solicitor; and,
- (b) That the five-year service contract between the Downtown BIA and the City of Hamilton for production of the Christmas in Gore Park Event include financial support to an upset limit of \$17 K for each year of the contract, to be funded from the Planning and Economic Development Department Operating Budget (Dept id 709120) in the amount of \$7 K and from the Public Works Department Operating Budget (Dept id 444076) in the amount of \$10 K; be approved.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

27. Affordable Housing Site Selection Sub-Committee, Report 20-001, November 24, 2020 (Item 9.10)

(Johnson/Eisenberger)

(a) Disposition Strategy to Achieve Affordable Housing in Binbrook (PED20179) (Ward 11) (Item 14.2)

- (i) That the direction provided to staff in Closed Session, respecting Report PED20179 - the Disposition Strategy to Achieve Affordable Housing in Binbrook, be approved; and,
- (ii) That Report PED20179, respecting the Disposition Strategy to Achieve Affordable Housing in Binbrook, remain confidential until the completion of the real estate transaction.

(b) Properties and Process for Disposition of Lands for Affordable Housing (PED17219(c)) (City Wide) (Item 14.3)

That Report PED17219(c), respecting Properties and Process for Disposition of Lands for Affordable Housing, be received and remain confidential.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

28. Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream (FCS20103) (City Wide) (Item 9.11)**(Eisenberger/Pauls)**

- (a) That the projects listed in Appendix “A” to Report FCS20103, be approved as the City of Hamilton’s submission for consideration to the Ministry of Infrastructure for the requested funding amount of \$7,434,008 for projects with a total project cost of \$9,464,000, in accordance with the terms and conditions associated with the Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream;
- (b) That levy funding capacity resulting from approved grant funding from the Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream be reallocated to the Unallocated Capital Reserve (108020);
- (c) That the Mayor and City Clerk be authorized to execute all necessary documentation or advisable, including Funding Agreements to receive funding under Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream with content satisfactory to the General Manager of Finance and Corporate Services and in a form satisfactory to the City Solicitor;
- (d) That staff be authorized and directed to tender and implement projects contained in Appendix “A” to Report FCS20103 upon execution of a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the Province of Ontario to Receive Funding Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream;
- (e) That the General Manager of Public Works be authorized to submit future project amendments that may be required to Infrastructure Canada and the Province of Ontario provided that no amendment shall result in the City’s maximum funding share being exceeded;
- (f) That where required to give effect and authorize the signing of a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the Province of Ontario, to receive funding under the Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream, one or more By-law(s) be prepared in the form satisfactory to the City Solicitor for consideration by Council; and,
- (g) That where required to give effect and authorize the signing of amendments to the transfer payment agreement between the City of

Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the Province of Ontario, to receive funding under Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream, one or more By-law(s) be prepared in the form satisfactory to the City Solicitor for consideration by Council.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

29. Deferral of Full Taxes for Seniors and Low-Income Persons with Disabilities Program (FCS18005(a)) (City Wide) (Item 9.12)

(Jackson/Pearson)

- (a) That the three-year pilot for a Deferral of Full Taxes for Seniors and Low-Income Persons with Disabilities Program (“Full Tax Deferral Program”) become a permanent program under the criteria included in Appendix “A” attached to Report FCS18005(a); and,
- (b) That the 0.5 temporary Full Time Equivalent for the administration of this program funded from the Tax Stabilization Reserve (110046), be eliminated.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla

Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

**30. Audit and Accountability Fund Intake 2: Expression of Interest (FCS20106)
(City Wide) (Item 9.13)**

(Collins/Ferguson)

- (a) That the General Manager, Finance and Corporate Services, be authorized and directed to submit expression of interests associated with third-party reviews of municipal services to identify potential savings and efficiencies, in accordance with the terms and conditions associated with the Audit and Accountability Fund Intake 2 by December 18, 2020;
- (b) That the third-party reviews only be undertaken should the City be successful in obtaining funds from the Ministry of Municipal Affairs and Housing;
- (c) That staff be directed to single source third-party consultants to complete reviews should the City be successful in obtaining funds from the Ministry of Municipal Affairs and Housing;
- (d) That the Mayor and City Clerk be authorized to execute a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the transfer of funds from the Audit and Accountability Fund, together with all necessary or advisable associated documents, in a form satisfactory to the City Solicitor and with content acceptable to the General Manager, Finance and Corporate Services;
- (e) That where required to give effect and authorize the signing of a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario for the transfer of funds from the Audit and Accountability Fund, one or more By-law(s) be prepared in the form satisfactory to the City Solicitor for consideration by Council; and,

- (f) That a certified copy of the approved by-law authorizing the signing of the transfer payment agreement be forwarded to the Ministry of Municipal Affairs and Housing upon Council approval.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

31. West Harbour Development Sub-Committee Report 20-001, December 2, 2020 (Item 9.14)

(Farr/Partridge)

(a) West Harbour Waterfront Re-Development Plan – Implementation Status Update (PED17181(b)) (Item 10.1)

(i) Animation of Piers 5-8 Lands

- (1) That staff from the Tourism and Culture Division be directed to prepare and execute an agreement with an external entity to a maximum value of \$40,000 for the implementation of operating and programming temporary animation of the Piers 5 to 8 lands, inclusive of the Waterfront Trust Centre (formerly the Discovery Centre), with nominal cost for leasing of the lands, for the 2021-2022 seasons, to be funded through Project 4411606003 (West Harbour Community Engagement) in a manner and on conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, and in a form acceptable to the City Solicitor; and,

- (2) That staff be directed to report back to the West Harbour Development Sub-Committee, by the end of the first quarter of 2021, with interim and long-term strategies for the use of the Waterfront Trust Centre (formerly the Discovery Centre), including animation of the surrounding outdoor area.

(ii) West Harbour Waterfront Re-Development Plan – Implementation Status Update (PW17181(b)) (City Wide)

That Report PW17181(b), respecting West Harbour Waterfront Re-Development Plan – Implementation Status Update, be received.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

32. Business Improvement Area Advisory Committee Report 20-005, December 8, 2020 (Item 9.15)

(Pauls/Ferguson)

(a) Appointment of Chair and Vice-Chair (Item 1)

- (i) That Councillor E. Pauls be appointed as Chair of the Business Improvement Area Advisory Committee for 2021; and,
- (ii) That the Vice-Chair position rotate among Committee members for the Business Improvement Area Advisory Committee for 2021.

(b) Letter to the Premier on Behalf of the Business Improvement Area Advisory Committee (Item 10.2)

That the Mayor of the City of Hamilton send a letter to the Premier of Ontario on behalf of the Business Improvement Area Advisory Committee (attached as Appendix "A" to Business Improvement Area Advisory Committee Report 20-005), respecting the COVID-19 Response Framework: Keeping Ontario Safe and Open and the impact it has on small businesses and Business Improvement Areas.

(c) Barton Village Business Improvement Area Expenditure Request (Item 11.1)

(i) That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$6,222.03 for the cost to hire youth through the summer to clean and maintain the sidewalks in Barton Village, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,

(ii) That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$10,192.27 for the cost of marketing for the Barton Village BIA (\$554.24), Office Equipment (\$1,482.23), Banners and Planters (\$4,654.58), and the cost to hire a manager to oversee street cleanup (\$3,501.00), to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

(d) Stoney Creek Business Improvement Area Expenditure Request (Item 11.2)

That the expenditure request from the Stoney Creek Business Improvement Area, in the amount of \$8,046.70 for the cost of winter greenery for planters, Christmas decor lights, Christmas decorations maintenance, and materials for summer planters, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann

Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

33. Major Construction Project Disruptions Impacting the Eligibility for Affected Businesses under the Canada Emergency Rent Subsidy Program (Item 10.1)

(Wilson/Nann)

WHEREAS, on October 9, 2020, the Government of Canada proposed the new Canada Emergency Rent Subsidy (CERS) to provide direct relief to businesses, non-profits and charities that continue to be economically impacted from the COVID-19 pandemic;

WHEREAS, the Canada Emergency Rent Subsidy mirrors the calculation of the Canada Emergency Wage Subsidy (CEWS), providing benefits directly to qualifying renters and property owners, without requiring the participation of landlords;

WHEREAS, the Canada Emergency Rent Subsidy provides a subsidy on eligible expenses for qualifying organizations that have experienced a revenue decline due to the impacts of COVID-19;

WHEREAS, the Canada Emergency Wage Subsidy provides a subsidy on eligible expenses for qualifying organizations that have experienced a revenue decline due to the impacts of COVID-19;

WHEREAS, the eligibility will generally be determined by the reduction in an eligible entity's monthly revenues, year-over-year, for the applicable calendar month;

WHEREAS, major construction and capital projects, such as the Locke Street Business Improvement Area road reconstructions located between Main Street West and Herkimer Street (Hamilton), caused considerable disruption to vehicular and pedestrian traffic resulting in significant declines in business levels and revenues for impacted businesses;

WHEREAS, using the 2019 base to calculate the percentage revenue decline for the current qualifying period of 2020 in determining the subsidy rate will not reflect an accurate representation of year-over-year lost revenue decline, due to the lowered revenues in 2019 due to road reconstruction; and,

WHEREAS, small businesses and commercial districts are the lifeline of not only Hamilton's, but also to the Canadian economy, and they have been devastated by the impacts of the COVID-19 pandemic;

THEREFORE, BE IT RESOLVED:

That the Mayor correspond with the Prime Minister, the Minister of Finance, the Minister of Middle-Class Prosperity and Associate Minister of Finance and, the local MPs to request that:

- (i) The reference periods for the drop-in-revenues, used for calculating the eligible payment amount under the Canada Emergency Rent Subsidy and Canada Emergency Wage Subsidy, be expanded to support businesses who were disproportionately affected by major construction and capital projects, such as the Locke Street Business Improvement Area road reconstruction, located between Main Street West and Herkimer Street (Hamilton), caused considerable disruption to vehicular and pedestrian traffic resulting in significant declines in business levels and revenues for impacted businesses; and,
- (ii) The rate of revenue drop used in the calculation of the subsidy drop in both the Canada Emergency Rent Subsidy and the Canada Emergency Wage Subsidy be more flexible to allow a base year to include a year that is most representative of a normal year's revenue, especially in situations where 2019 is not representative of a normal year's revenue.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson

Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

34. Authority to Expropriate for the Acquisition of Part of 339 Mountain Brow Road (PED20206) (Ward 15) (Item 13.2)

(Partridge/Johnson)

- (a) That the direction provided to staff in Closed Session, respecting Report PED20206, regarding the Authority to Expropriate for the Acquisition of Part of 339 Mountain Brow Road, be approved; and,
- (b) That Report PED20206, respecting the Authority to Expropriate for the Acquisition of Part of 339 Mountain Brow Road, remain confidential save and except for any portions that need be disclosed for the purposes of completing this expropriation at the discretion of the City Solicitor, until completion of the real estate transaction.

Result: Motion CARRIED by a vote of 12 to 1, as follows:

Absent	-	Mayor Fred Eisenberger
No	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

35. Acquisition of Part of 344 Mountain Brow Road (PED20207) (Ward 15) (Item 13.3)**(Partridge/Johnson)**

- (a) That the direction provided to staff in Closed Session, respecting Report PED20207, Acquisition of Part of 344 Mountain Brow Road, Hamilton, be approved; and,
- (b) That Report PED20207, respecting the acquisition of part of 344 Mountain Brow Road, Hamilton, remain confidential until completion of the real estate transaction.

Result: Motion CARRIED by a vote of 12 to 1, as follows:

Absent	-	Mayor Fred Eisenberger
No	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

36. Acquisition of Part of 351 Mountain Brow Road (PED20208) (Ward 15) (Item 13.4)**(Partridge/Johnson)**

- (a) That an Option to Purchase, scheduled to close on February 25, 2021, for the partial acquisition of land municipally known as 351 Mountain Brow Road, Hamilton, as shown in Appendix "A" attached to Report PED20208, based substantially on the Terms and Conditions, attached as Appendix "B" to Report PED20208, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;

- (b) That all costs related to the acquisition of part of 351 Mountain Brow Road, Hamilton, be charged to Project ID Account No. 4031280288, as outlined in Appendix “B” attached to Report PED20208;
- (c) That the sum of \$37,050 be funded from Project ID Account No. 4031280288 and be credited to Dept. ID No. 812036 (Real Estate – Admin Recovery) for recovery of expenses including real estate and legal fees and costs;
- (d) That the City Solicitor be authorized and directed to complete the acquisition of part of 351 Mountain Brow Road, Hamilton, transaction on behalf of the City, including paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as she considers reasonable;
- (e) That the Mayor and Clerk be authorized and directed to execute the necessary documents, respecting the acquisition of part of 351 Mountain Brow Road, Hamilton, in a form satisfactory to the City Solicitor; and,
- (f) That the Report PED20208, respecting the acquisition of part of 351 Mountain Brow Road, Hamilton, remain confidential until completion of the real estate transaction.

Result: Motion CARRIED by a vote of 12 to 1, as follows:

Absent	-	Mayor Fred Eisenberger
No	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

37. Acquisition of 154-156 Cannon Street East (PED20209) (Ward 2) (Item 13.5)**(Farr/Collins)**

- (a) That an Option to Purchase, scheduled to close on April 21, 2021, for the acquisition of land described as 154-156 Cannon Street East, Hamilton, as shown in Appendix "A" attached to Report PED20209, based substantially on the Terms and Conditions, attached as Appendix "B" to Report PED20209, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;
- (b) That all costs related to the acquisition of 154-156 Cannon Street East be charged to reserve 104090 – Parkland Dedication, as outlined in Appendix "B" attached to Report PED20209;
- (c) That the sum of \$113,075 be funded from reserve 104090 – Parkland Dedication and be credited to Dept. ID No. 812036 (Real Estate – Admin Recovery) for recovery of expenses including real estate and legal administration fees and costs associated with the acquisition and leasing of 154-156 Cannon Street East;
- (d) That a lease to the current operating company, Car Star, scheduled to commence on April 21, 2021, for a portion of the property (buildings and a portion of the parking area), as shown in Appendix "A" attached to Report PED20209, based substantially on the Terms and Conditions attached as Appendix "C" to Report PED20209, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;
- (e) That a lease to the current sub-tenant, City Max Motors, scheduled to commence on April 21, 2021, for a portion of the property (remainder of the parking area), as shown in Appendix "A" attached to Report PED20209, based substantially on the Terms and Conditions attached as Appendix "D" to Report PED20209, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;
- (f) That all net proceeds related to the leases outlined in Appendices "C" and "D" attached to Report PED20209 be credited to reserve 104090 – Parkland Dedication;
- (g) The General Manager of Planning and Economic Development Department, or designate, acting on behalf of the City as lessor, be authorized to provide any consents, approvals, and notices related to the subject Lease Agreement herein outlined;

- (h) That the City Solicitor be authorized and directed to complete the acquisition and lease transactions related to 154-156 Cannon Street East on behalf of the City, including completing and/or amending the leases, paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as she considers reasonable;
- (i) That the Mayor and Clerk be authorized and directed to execute the necessary documents required to complete the acquisition and lease transactions related to 154-156 Cannon Street East, Hamilton, as shown in Appendix "A" attached to Report PED20209, in a form satisfactory to the City Solicitor; and,
- (j) That Report PED20209, respecting the Acquisition of 154-156 Cannon Street East, remain confidential and not be released as a public document, until final completion of the real estate transactions.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

**38. Downtown Entertainment Precinct Status Update (PED18168(f)) (City Wide)
(Item 13.6)**

(Farr/Pauls)

That Report PED18168, respecting the Downtown Entertainment Precinct Status Update, remain confidential.

Result: Motion CARRIED by a vote of 12 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Conflict	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

39. Motion - Proposed Assignment and Amendment to Operating Agreement (Ward 2) (Item 13.7)

(Farr/Collins)

- (a) That the direction provided to staff in Closed Session, respecting the Proposed Assignment and Amendment to Operating Agreement in Ward 2, be approved; and,
- (b) That the Motion, respecting Proposed Assignment and Amendment to Operating Agreement (Ward 2), remain confidential until completion of the real estate transaction.

Result: Motion CARRIED by a vote of 11 to 2, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
No	-	Ward 11 Councillor Brenda Johnson
No	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek

Absent - Ward 14 Councillor Terry Whitehead
Yes - Ward 15 Councillor Judi Partridge

40. City of Hamilton Transfer Stations and Community Recycling Centre Update (PW20068(c)/LS20039(b)) (City Wide) (Item 13.9)

(Jackson/Ferguson)

That Report (PW20068(c)/LS20039(b)), respecting City of Hamilton Transfer Stations and Community Recycling Centre Update, remain confidential.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent - Mayor Fred Eisenberger
Yes - Ward 1 Councillor Maureen Wilson
Yes - Ward 2 Councillor Jason Farr
Yes - Ward 3 Councillor Nrinder Nann
Absent - Ward 4 Councillor Sam Merulla
Yes - Ward 5 Councillor Chad Collins
Yes - Ward 6 Councillor Tom Jackson
Yes - Ward 7 Councillor Esther Pauls
Yes - Ward 8 Councillor J. P. Danko
Yes - Ward 9 Councillor Brad Clark, Deputy Mayor
Yes - Ward 10 Councillor Maria Pearson
Yes - Ward 11 Councillor Brenda Johnson
Yes - Ward 12 Councillor Lloyd Ferguson
Yes - Ward 13 Councillor Arlene VanderBeek
Absent - Ward 14 Councillor Terry Whitehead
Yes - Ward 15 Councillor Judi Partridge

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

4. ADDED COMMUNICATION ITEMS

Correspondence respecting COVID-19 Matters:

4.1.d. Christine Campbell, Ballare Studio Dance

4.1.e. Robert Burke

- 4.1.f. Darren Mullin
- 4.1.g. Fran Spoelstra
- 4.1.h. Sandra Smith

8. STAFF PRESENTATIONS

- 8.1 Report on the Mayor's Task Force on Economic Recovery – Motions directly related to this report:
 - 8.1.b. Motion - COVID-19 Support for Local Businesses
 - 8.1.c. Motion - Financial Relief for Local Businesses
 - 8.1.d. Stimulating Local Development - Affordable Housing Projects - Cash-in-lieu Parking Policy – Downtown Secondary Plan Area -Temporary Period
 - 8.1.e. Motion - Supporting "Shop Local" *8.1.f. Creative Enterprise Facilities Property Tax Sub-class *8.1.g. Federal and Provincial Assistance with COVID-19 Economic Recovery Initiatives
 - 8.1.f. Creative Enterprise Facilities Property Tax Sub-class
 - 8.1.g. Federal and Provincial Assistance with COVID-19 Economic Recovery Initiatives

9. DISCUSSION ITEMS

- 9.14. West Harbour Development Sub-Committee Report 20-001, December 2, 2020
- 9.15. Business Improvement Area Advisory Committee Report 20-005, December 8, 2020 13.

13. PRIVATE AND CONFIDENTIAL

- 13.9. City of Hamilton Transfer Stations and Community Recycling Centre Update (PW20068(c)/LS20039(b)) (City Wide)

Pursuant to Section 8.1, Sub-sections (e) and (k) of the City's Procedural By-law 18- 270, as amended, and Section 239(2), Sub-sections (e) and (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

(Whitehead/Partridge)

That the agenda for the December 9, 2020 General Issues Committee meeting, be approved, as amended.

Result: Motion CARRIED by a vote of 12 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Absent	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

(b) DECLARATIONS OF INTEREST (Item 2)

- (i) Councillor M. Wilson declared an interest to Item 13.6 – Report PED18168(f), respecting the Downtown Entertainment Precinct Status Update, as her spouse has a potential involvement in this matter.
- (ii) Councillor L. Ferguson declared an interest to Item 8.1.c., being a Motion regarding Financial Relief for Local Businesses, as he has an interest in the taxi industry.

- (iii) Councillor L. Ferguson declared an interest to the amendment to Appendix "A" to Item 9.8 – Report FCS20085, respecting the 2021 Tax Supported User Fee that related to the taxi industry, as he has an interest in the taxi industry.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 3)

- (i) November 18, 2020 and November 30, 2020 (Items 3.1 and 3.2)**

(Pearson/Collins)

That the Minutes of the November 18, 2020 and November 30, 2020 General Issues Committee meetings be approved, as presented.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Absent	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

(d) COMMUNICATION ITEMS (Item 4)

- (i) Correspondence respecting COVID-19 Matters (Item 4.1)**

(Pearson/Whitehead)

That the following correspondence, respecting COVID-19 Matters, be received:

- (1) Kimberly Coole (Item 4.1.a.)
- (2) Lauren Stephen (Item 4.1.b.)

- (3) Mark-Alan Whittle (Item 4.1.c.)
- (4) Christine Campbell, Ballare Studio Dance (Item 4.1.d.)
- (5) Robert Burke (Item 4.1.e.)
- (6) Darren Mullin (Item 4.1.f.)
- (7) Fran Spoelstra (Item 4.1.g)
- (8) Sandra Smith (Item 4.1.h)

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Absent	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

- (ii) **Correspondence from Catherine Bridgman, CEO, Ronald McDonald House Charities, South Central Ontario, respecting a Request for the City to Consider Partnering with RMHCSCO through the Invest in Canada Infrastructure Program (Item 4.2)**

(Wilson/Pearson)

That the correspondence from Catherine Bridgman, CEO, Ronald McDonald House Charities, South Central Ontario, respecting a Request for the City to Consider Partnering with RMHCSCO through the Invest in Canada Infrastructure Program, be received and referred to the consideration of Item 9.11.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Absent	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

(e) STAFF PRESENTATIONS (Item 8)

(i) Report of the Mayor's Task Force on Economic Recovery (Item 8.1)

Ron McKerlie, President of Mohawk College, provided a PowerPoint presentation respecting the Report of the Mayor's Task Force on Economic Recovery.

(Ferguson/Whitehead)

That the presentation, respecting the Report of the Mayor's Task Force on Economic Recovery, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek

Yes - Ward 14 Councillor Terry Whitehead
Yes - Ward 15 Councillor Judi Partridge

For disposition of this matter, please refer to Items 8 to 15.

(ii) COVID-19 Verbal Update (Item 8.2)

Paul Johnson, General Manager of the Healthy and Safe Communities Department, provided Committee with a verbal update respecting COVID-19.

(Johnson/VanderBeek)

That the verbal update, respecting COVID-19, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes - Mayor Fred Eisenberger
Yes - Ward 1 Councillor Maureen Wilson
Yes - Ward 2 Councillor Jason Farr
Yes - Ward 3 Councillor Nrinder Nann
Absent - Ward 4 Councillor Sam Merulla
Yes - Ward 5 Councillor Chad Collins
Yes - Ward 6 Councillor Tom Jackson
Yes - Ward 7 Councillor Esther Pauls
Yes - Ward 8 Councillor J. P. Danko
Yes - Ward 9 Councillor Brad Clark, Deputy Mayor
Yes - Ward 10 Councillor Maria Pearson
Yes - Ward 11 Councillor Brenda Johnson
Yes - Ward 12 Councillor Lloyd Ferguson
Yes - Ward 13 Councillor Arlene VanderBeek
Yes - Ward 14 Councillor Terry Whitehead
Yes - Ward 15 Councillor Judi Partridge

**(iii) Equity, Diversity and Inclusion Framework Update (HUR19019(a))
(City Wide) (Item 8.3)**

Jodi Koch, Director of Talent and Diversity, provided the presentation regarding Report HUR19019(a), Equity, Diversity and Inclusion Framework Update.

(Eisenberger/Partridge)

That the presentation, respecting Report HUR19019(a), Equity, Diversity and Inclusion Framework Update, be received.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Absent	-	Ward 10 Councillor Maria Pearson
Absent	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

For disposition of this matter, please refer to Item 16.

(iv) Hamilton.ca Website Redevelopment (CM20011) (City Wide) (Item 8.4)

Matthew Grant, Director of Communications and Intergovernmental Affairs; and, Bonnie Large, Senior Digital Officer, provided the PowerPoint presentation respecting Report CM20011, Hamilton.ca Website Redevelopment.

(Farr/Partridge)

That the presentation, respecting Report CM20011, Hamilton.ca Website Redevelopment, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson

Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

For disposition of this matter, please refer to Item 17.

(f) DISCUSSION ITEMS (Item 9)

**(i) 2022 Municipal Elections: Alternative Voting Options (FCS20081)
(City Wide) (Item 9.7)**

(Whitehead/Partridge)

That sub-section (b) to Report FCS20081, respecting the 2022 Municipal Elections: Alternative Voting Options, which reads as follows, be REFERRED to the Governance Review Sub-committee for discussion:

- (b) That the City Clerk be directed to evaluate the vote from home program and special vote by mail option for the 2022 municipal election and report back to the General Issues Committee by Q2 2021 with recommendations for alternative voting methods and an authorizing by-law, with a one-time increase of \$125,000 to the Election Expense Reserve (112206) be referred to the 2020 Year-end Variance Disposition Report for consideration, to support these initiatives;

Result: Motion CARRIED by a vote of 15 to 0, as follows:

No	-	Mayor Fred Eisenberger
No	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
No	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
No	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Absent	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead

For disposition of this matter, please refer to Item 24.

(ii) 2021 Tax Supported User Fees (FCS20085) (City Wide) (Item 9.8)**(Eisenberger/Jackson)**

That Appendix "A" to Report FCS20085, respecting the 2021 Tax Supported User Fees, be amended to reflect the freezing of fees for all General Business Licence Fees, Trade Licence Fees, Taxi and Personal Transportation Providers (PTP) Fees and Film Permit Fees at 2020 levels, of which the loss of budgeted revenues in 2021 are being funded at an estimated amount of \$275,000 from the Economic Development Initiatives Capital account 3621708900.

Result: Motion CARRIED by a vote of 12 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Absent	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Conflict	-	Ward 12 Councillor Lloyd Ferguson
Absent	-	Ward 13 Councillor Arlene VanderBeek
Yes	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

(Jackson/Nann)

That staff be directed to report back to the General Issues Committee with a COVID-19 recreation financial assistance program aimed to offset the increase in the 2021 User Fees.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls

Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Absent	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

For disposition of this matter, please refer to Item 25.

(g) PRIVATE & CONFIDENTIAL (Item 13)

(i) Closed Session Minutes – November 18, 2020 (Item 13.1)

(Johnson/Pearson)

- (a) That the Closed Session Minutes of the November 18, 2020 General Issues Committee meeting, be approved; and,
- (b) That the Closed Session Minutes of the November 18, 2020 General Issues Committee meeting remain confidential.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

(Johnson/Pearson)

That Committee move into Closed Session respecting Items 13.2 to 13.7 and 13.9, pursuant to Section 8.1, Sub-sections (c), (e), and (k) of the City's

Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (c), (e), and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

(h) ADJOURNMENT (Item 14)

(Nann/Pearson)

That there being no further business, the General Issues Committee be adjourned at 7:30 p.m.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark

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Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson, Deputy Mayor
Yes	-	Ward 12	Councillor Lloyd Ferguson
Absent	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

Respectfully submitted,

Deputy Mayor Brad Clark
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator,
Office of the City Clerk



SPECIAL GENERAL ISSUES COMMITTEE MINUTES 20-024

9:30 a.m.

Monday, December 14, 2020

Due to COVID-19 and the closure of City all, this meeting was held virtually.

Present: Mayor F. Eisenberger, Deputy Mayor B. Clark (Chair)
Councillors M. Wilson, J. Farr, N. Nann, C. Collins, T. Jackson,
J.P. Danko, M. Pearson, B. Johnson, A. VanderBeek, T. Whitehead,
J. Partridge

Absent: Councillors S. Merulla and L. Ferguson – Personal
Councillor E. Pauls – Other City Business

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR INFORMATION:

1. GRIDS 2 and Municipal Comprehensive Review - Public Consultation Round 2 and Work Plan Update (PED17010(g)) (City Wide) (Item 6.1)

(VanderBeek/Danko)

That Report PED17010(g), respecting the GRIDS 2 and Municipal Comprehensive Review - Public Consultation Round 2 and Work Plan Update, be received.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Yes	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Absent	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek

Absent	-	Ward 14	Councillor Terry Whitehead
Absent	-	Ward 15	Councillor Judi Partridge

2. GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports (PED17010(h)) (City Wide) (Item 8.1)

(Whitehead/Johnson)

- (a) That the revised and updated GRIDS 2 10 Directions to Guide Development, attached as Appendix “A” to Report PED17010(h), be approved;
- (b) That the direction to collapse and consolidate the Municipal Comprehensive Review (MCR) process to guide and direct growth for the 2021 to 2051 time period into one process, be approved;
- (c) That the following draft GRIDS 2 / Municipal Comprehensive Review reports, be received:
 - (i) City of Hamilton Land Needs Assessment to 2051 – Technical Working Paper – Draft Summary of Results, prepared by Lorus and Associates, attached as Appendix “B” to Report PED17010(h);
 - (ii) Residential Intensification Market Demand Study prepared by Lorus and Associates, attached as Appendix “C” to Report PED17010(h);
 - (iii) Residential Intensification Supply Update, attached as Appendix “D” to Report PED17010(h); and,
 - (iv) Designated Greenfield Area Density Analysis, attached as Appendix “E” to Report PED17010(h); and,
- (d) That staff be authorized and directed to commence public and stakeholder consultation on the draft Reports identified in Recommendation (c) above, and report back to the General Issues Committee on the results of those consultations with any changes or revisions to the draft reports, prior to final approval of the Land Needs Assessment and related reports.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Absent	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson

Absent	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

3. Update and Instructions regarding Ontario Municipal Board (now Local Planning Appeal Tribunal) Appeals of Rural and Urban Hamilton Official Plans - Urban Boundary Expansion (LS16029(b)/PED16248(b)) (City Wide) (Item 13.1)

(Jackson/Whitehead)

- (a) That the direction provided to staff in Closed Session, regarding Report LS16029(b)/PED16248(b), respecting an Update and Instructions regarding Ontario Municipal Board (now Local Planning Appeal Tribunal) Appeals of Rural and Urban Hamilton Official Plans - Urban Boundary Expansion, be approved; and,
- (b) That Report LS16029(b)/PED16248(b), respecting an Update and Instructions regarding Ontario Municipal Board (now Local Planning Appeal Tribunal) Appeals of Rural and Urban Hamilton Official Plans - Urban Boundary Expansion, remain confidential.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Absent	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Absent	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko

Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Conflict	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

4. COMMUNICATIONS

- 4.1. Written Submissions respecting Item 8.1 - Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports
 - 4.1.c. Maurice Stevens, Castangrey 5 Corp. and Castangrey 7 Corp.
 - 4.1.d. John S. Doherty, Gowling WLG (Canada) LLP, on behalf of 1507565 Ontario Limited, otherwise known as the Frisina Group
 - 4.1.e. Denise Baker, WeirFoulds LLP, on behalf of the Twenty Road East Landowners' Group (the "TRE Group)

5. DELEGATION REQUESTS

- 5.1. Requests to speak respecting Item 6.1 - Report PED17010(g), GRIDS 2 and Municipal Comprehensive Review - Public Consultation Round 2 and Work Plan Update
 - 5.1.a. Maria Gatzios, Gatzios Planning, on behalf of the Twenty Road East Landowners Group

- 5.2. Requests to speak respecting Item 8.1 - Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports
- 5.2.a. John Corbett, Corbett Land Strategies Inc., on behalf of the Upper West Side Landowners Group
- 5.2.b. Drew Spoelstra, Ontario Federation of Agriculture
- 5.2.c. Lynda Lukasik, Environment Hamilton
- 5.2.d. Don McLean
- 5.2.e. Maria Gatzios, Gatzios Planning, on behalf of the Twenty Road East Landowners Group
- 5.2.f. Mark Noskiewicz and David Falletta, Goodmans LLP and Bousfields Inc., on behalf of the Elfrida Landowners Group
- 5.2.g. Sergio Manchia and Matt Johnston, Urban Solutions Planning and Land Development Consultants Inc., on behalf of Effort Trust
- 5.2.h. Paul Lowes, SGL Planning and Design Inc.
- 5.2.i. Jonathan Minnes, Gowling WLG (Canada) LLP

8. STAFF PRESENTATIONS

- 8.1 Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports

Staff have requested that they be able provide their presentation for Item 8.1, prior to hearing the delegates, as the presentation may address some of the delegates questions and concerns.

(Eisenberger/Pearson)

That the agenda for the December 14, 2020 Special General Issues Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Yes	-	Mayor Fred Eisenberger
-----	---	------------------------

Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Absent	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Absent	-	Ward 15	Councillor Judi Partridge

(b) DECLARATIONS OF INTEREST (Item 2)

Councillor B. Johnson declared an interest to Item 13.1, respecting Report LS16029(b)/PED16248(b) - Update and Instructions regarding Ontario Municipal Board (now Local Planning Appeal Tribunal) Appeals of Rural and Urban Hamilton Official Plans - Urban Boundary Expansion, as her Administrative Assistant's family is involved in the appeal.

(c) COMMUNICATION ITEMS (4)

(Pearson/Johnson)

That Communication Items 4.1.a to 4.1.e, respecting Item 8.1 – Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review – Land Needs Assessment and Technical Background Reports, be received and referred to the consideration of Item 8.1:

- (i) Joel Farber, Fogler Rubinoff LLP, on behalf of the Upper West Side Land Owners Group Inc., Spallaci & Sons Limited, 2112443 Ontario Ltd., Twenty Roads Developments Inc., Sullstar Twenty Limited, Lynmount Developments Inc., 909940 Ontario Ltd., and Liv Developments Ltd. (collectively, the "UWS Landowners") (Item 4.1.a.)
- (ii) Sherry Hayes and Debbie Martin (Item 4.1.b.)
- (iii) Maurice Stevens, Castangrey 5 Corp. and Castangrey 7 Corp. (Item 4.1.c.)

- (iv) John S. Doherty, Gowling WLG (Canada) LLP, on behalf of 1507565 Ontario Limited, otherwise known as the Frisina Group (Item 4.1.d.)
- (v) Denise Baker, WeirFoulds LLP, on behalf of the Twenty Road East Landowners' Group (the "TRE Group") (Item 4.1.e.)

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Yes	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Absent	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Absent	-	Ward 15	Councillor Judi Partridge

(d) DELEGATION REQUESTS (Item 5)

(Eisenberger/Jackson)

That the following Delegation Requests be approved to appear before the General Issues Committee on December 14, 2020:

- (i) Requests to speak respecting Item 6.1 - Report PED17010(g), GRIDS 2 and Municipal Comprehensive Review - Public Consultation Round 2 and Work Plan Update (Item 5.1)
 - (1) Maria Gatzios, Gatzios Planning, on behalf of the Twenty Road East Landowners Group (Item 5.1.a.)
- (ii) Requests to speak respecting Item 8.1 - Report PED17010 - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports (Item 5.2)

- (1) John Corbett, Corbett Land Strategies Inc., on behalf of the Upper West Side Landowners Group (5.2.a.)
- (2) Drew Spoelstra, Ontario Federation of Agriculture (Item 5.2.b.)
- (3) Lynda Lukasik, Environment Hamilton (Item 5.2.c.)
- (4) Don McLean (Item 5.2.d.)
- (5) Maria Gatzios, Gatzios Planning, on behalf of the Twenty Road East Landowners Group (Item 5.1.e.)
- (6) Mark Noskiewicz and David Falletta, Goodmans LLP and Bousfields Inc., on behalf of the Elfrida Landowners Group (Item 5.1.f.)
- (7) Sergio Manchia and Matt Johnston, Urban Solutions Planning and Land Development Consultants Inc., on behalf of Effort Trust (Item 5.2.g.)
- (8) Paul Lowes, SGL Planning and Design Inc. (Item 5.2.h.)
- (9) Jonathan Minnes, Gowling WLG (Canada) LLP (Item 5.2.i.)

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Yes	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Absent	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Absent	-	Ward 15	Councillor Judi Partridge

(e) DELEGATIONS (Item 7)

- (i) Maria Gatzios, Gatzios Planning, on behalf of the Twenty Road East Landowners Group, respecting Item 6.1 - Report PED17010(g), GRIDS 2 and Municipal Comprehensive Review - Public Consultation Round 2 and Work Plan Update (Item 7.1.a.)**

(Johnson/VanderBeek)

That the presentation from Maria Gatzios, Gatzios Planning, on behalf of the Twenty Road East Landowners Group, respecting Item 6.1 - Report PED17010(g), GRIDS 2 and Municipal Comprehensive Review - Public Consultation Round 2 and Work Plan Update, be received.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Yes	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Absent	-	Ward 15	Councillor Judi Partridge

- (ii) Requests to speak respecting Item 8.1 - Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports (Item 7.2)**

(Johnson/VanderBeek)

That the presentations from the following delegates, respecting Item 8.1 - Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports, be received:

- (1) John Corbett, Corbett Land Strategies Inc., on behalf of the Upper West Side Landowners Group (Item 7.2.a.)
- (2) Drew Spoelstra, Ontario Federation of Agriculture (Item 7.2.b.)
- (3) Lynda Lukasik, Environment Hamilton (Item 7.1.c.)
- (4) Don McLean (Item 7.1.d.)
- (5) Maria Gatzios, Gatzios Planning, on behalf of the Twenty Road East Landowners Group (Item 7.2.e.)
- (6) Mark Noskiewicz and David Falletta, Goodmans LLP and Bousfields Inc., on behalf of the Elfrida Landowners Group (Item 7.2.f.)
- (7) Sergio Manchia and Matt Johnston, Urban Solutions Planning and Land Development Consultants Inc., on behalf of Effort Trust (Item 7.2.g.)
- (8) Paul Lowes, SGL Planning and Design Inc. (Item 7.2.h.)
- (9) Jonathan Minnes, Gowling WLG (Canada) LLP (Item 7.2.i.)

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Yes	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Absent	-	Ward 15	Councillor Judi Partridge

(f) STAFF PRESENTATIONS (Item 8)**(i) GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports (PED17010(h)) (City Wide) (Item 8.1)**

Heather Travis, Senior Project Manager; and, Antony Lorus, of Lorus & Associates, provided the PowerPoint presentation respecting Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports.

(Whitehead/Johnson)

That the presentation respecting Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports, be received.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Yes	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Absent	-	Ward 2	Councillor Jason Farr
Absent	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Absent	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

(Pearson/Partridge)

That Committee recess for one half hour until 12:45 p.m.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Absent	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr

**Special General Issues Committee
Minutes 20-024**

**December 14, 2020
Page 12 of 14**

Absent	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

(Johnson/VanderBeek)

That consideration of Report PED17010(h) - GRIDS 2 and Municipal Comprehensive Review - Land Needs Assessment and Technical Background Reports, be DEFERRED until after Committee reconvenes in Open Session.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

No	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Absent	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

(g) PRIVATE & CONFIDENTIAL (Item 13)**(Pearson/Johnson)**

That Committee move into Closed Session respecting Item 13.1, Closed Session respecting Item 13.1, pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Result: Motion CARRIED by a vote of 12 to 0, as follows:

Yes	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Absent	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

(h) ADJOURNMENT (Item 10)**(Partridge/VanderBeek)**

There being no further business, the special General Issues Committee be adjourned at 4:06 p.m.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Absent	-	Mayor Fred Eisenberger	
Yes	-	Ward 1	Councillor Maureen Wilson
Absent	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla

**Special General Issues Committee
Minutes 20-024**

**December 14, 2020
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Yes	-	Ward 5	Councillor Chad Collins
Yes	-	Ward 6	Councillor Tom Jackson
Absent	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark, Deputy Mayor
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Absent	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Yes	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

Respectfully submitted,

Deputy Mayor Brad Clark
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator,
Office of the City Clerk



INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Provincial Grant to Enhance Winterfest 2021 (PED21014) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Carrie Brooks-Joiner (905) 546-2424 Ext. 3967
SUBMITTED BY:	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
SIGNATURE:	<i>Carrie Brooks-Joiner</i>

COUNCIL DIRECTION

Not Applicable

INFORMATION

The Government of Ontario, through the Ministry of Heritage, Sport, Tourism and Culture Industries' Reconnect Festival and Event Program, has approved a grant of up to \$25,500 to support the delivery of the event Winterfest 2021. The Reconnect Festival and Event Program funding supports events that maintain public safety requirements while reconnecting people to their communities through innovative online or in-person experiences.

Hamilton's Winterfest is an annual program that provides residents with free and affordable winter themed activities and events. Winterfest brings together community-produced activities and events led by neighbourhood associations, Business Improvement Associations, arts and recreation groups, the Hamilton Public Library, environmental groups, alongside professionally produced signature events. The event is delivered on behalf of the City of Hamilton by Cobalt Connects.

The **2021 Hamilton Winterfest** will take place January 29 to February 15, 2021. A mix of virtual content and outdoor or indoor in-person activities and events are planned and will be finalized within applicable public health restrictions.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Provincial Grant to Enhance Winterfest 2021 (PED21014) (City Wide) -
Page 2 of 2**

This enhancement will be used to enhance programming elements of Winterfest signature events and will be targeted to artist commissions and fees and partner programming.

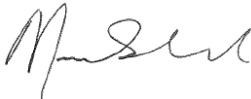
The General Manager, Planning and Economic Development Department, will sign the required transfer payment agreement.

APPENDICES AND SCHEDULES ATTACHED

None



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Downtown Dundas Business Improvement Area (BIA) Revised Board of Management (PED21017) (Ward 13)
WARD(S) AFFECTED:	Ward 13
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the following individual be appointed to the Downtown Dundas Business Improvement Area (BIA) Board of Management:

Kim Adams

EXECUTIVE SUMMARY

Appointment of one new Director to the Downtown Dundas Business Improvement Area (BIA) Board of Management.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Not Applicable

Staffing: Not Applicable

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Downtown Dundas Business Improvement Area (BIA) Revised Board of Management (PED21017) (Ward 13) - Page 2 of 3

Legal: *The Municipal Act 2001*, Sections 204-215 governs BIAs. Section (204) Subsection (3) stipulates “A Board of Management shall be composed of, (a) one or more Directors appointed directly by the Municipality; and (b) the remaining Directors selected by a vote of the membership of the improvement area and appointed by the Municipality”. Section 204 Subsection (12) stipulates “...if a vacancy occurs for any cause, the Municipality may appoint a person to fill the vacancy for the unexpired portion of the term and the appointed person is not required to be a member of the improvement area.”

HISTORICAL BACKGROUND

The Board of Management of the Downtown Dundas BIA held a meeting on October 201, 2020, at which Kim Adams was appointed to the Board of Management. Kim will be filling a vacancy left by Oscar Fiorino.

Should Council adopt the recommendation in PED21017, the aforementioned nominated person would be appointed to serve on the Downtown Dundas BIA Board of Management for the remainder of this term, through the end of 2022.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

N/A

ANALYSIS AND RATIONALE FOR RECOMMENDATION

N/A

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**SUBJECT: Downtown Dundas Business Improvement Area (BIA) Revised Board
of Management (PED21017) (Ward 13) - Page 3 of 3**

Economic Prosperity and Growth

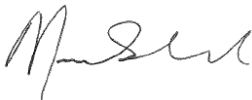
Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

N/A



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Ottawa Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21007) (Ward 3 & 4)
WARD(S) AFFECTED:	Ward 3 & 4
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2021 Operating Budget for the Ottawa Street Business Improvement Area (BIA), attached as Appendix "A" to Report PED21007, in the amount of \$189,250, be approved;
- (b) That the levy portion of the Operating Budget for the Ottawa Street Business Improvement Area in the amount of \$133 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Ottawa Street Business Improvement Area;
- (d) That the following schedule of payments for 2021 Operating Budget for the Ottawa Street Business Improvement Area be approved:

(i)	January	\$66,500
(ii)	June	\$66,500

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Ottawa Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21007) (Ward 3 & 4) - Page 2 of 3

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2021 Budget and Schedule of Payments for the Ottawa Street Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$133 K is completely levied by the BIA and collected through its membership. There is no cost to the City of Hamilton for the 2021 Ottawa Street BIA Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act, 2001, Section 205, Sub-section (2), as amended, dictates that City Council must approve the Budgets of BIAs.*

HISTORICAL BACKGROUND

At its Annual General Meeting on Thursday November 12, 2020, the Ottawa Street BIA Board of Management presented its proposed budget for 2021 to the membership.

The process followed to adopt the Ottawa Street BIA's Budget for 2021 was in accordance with the *Ontario Municipal Act, 2001, as amended, and the BIAs Procedure By-Law.*

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

SUBJECT: Ottawa Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21007) (Ward 3 & 4) - Page 3 of 3

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A”-Ottawa Street Business Improvement Area Proposed 2021 Operating Budget.

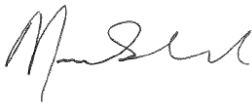
Appendix "A" to Report PED21007
Page 1 of 1

**OTTAWA STREET
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2021 OPERATING BUDGET**

Revenue	
BIA Levy	\$133,000
Market Rent	\$4,400
Grants	\$21,000
Sew Hungry	\$21,000
Marketing & Advertising Carryover	\$750
Events Carryover	\$9,100
Total Revenues	\$189,250
Expenses	
Insurance	\$3,500
Office Facilities	\$31,900
Contract Employee(s)	\$32,000
Occasional Employees	\$3,500
Administration	\$4,100
Beautification	\$31,900
Marketing/Advertising	\$32,250
Events/Operational	\$24,100
Sew Hungry	\$26,000
Total Expenses	\$189,250



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Barton Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21004) (Ward 3)
WARD(S) AFFECTED:	Ward 3
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2021 Operating Budget for the Barton Village Business Improvement Area (BIA), attached as Appendix "A" to Report PED21004, in the amount of \$149,978, be approved;
- (b) That the levy portion of the Operating Budget for the Barton Village Business Improvement Area in the amount of \$70,318, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Barton Village Business Improvement Area;
- (d) That the following schedule of payments for 2021 Operating Budget for the Barton Village Business Improvement Area be approved:

(i)	January	\$35,159
(ii)	June	\$35,159

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Barton Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21004) (Ward 12) - Page 2 of 3

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2021 Budget and Schedule of Payments for the Barton Village Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$70,318 is completely levied by the BIA and collected through its membership. There is no cost to the City of Hamilton for the 2021 Barton Village BIA Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act, 2001*, Section 205, Sub-section (2), as amended, dictates that City Council must approve the Budgets of BIAs.

HISTORICAL BACKGROUND

At its Annual General Meeting on Tuesday December 8, 2020, the Barton Village BIA Board of Management presented its proposed budget for 2021 to the membership.

The process followed to adopt the Barton Village BIA's Budget for 2021 was in accordance with the *Ontario Municipal Act, 2001*, as amended, and the BIAs Procedure By-Law.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

SUBJECT: Barton Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21004) (Ward 12) - Page 3 of 3

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A”-Barton Village Business Improvement Area Proposed 2021 Operating Budget.

**BARTON VILLAGE
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2021 OPERATING BUDGET**

Revenue	
BIA Levy	\$70,318
Grants & Sponsorships	\$79,660
Total Revenues	\$149,978
Expenses	
<i>Marketing and Advertising</i>	
Banners/Median Lights	\$2,000
Marketing Coordinator	\$29,760
<i>Festival and Events</i>	
Barton Village Festival	\$33,000
Recurring Events	\$1,000
<i>Meetings and Business Development</i>	
Annual General Meeting	\$1,200
BIA Meetings	\$400
Property of Excellence Awards	\$500
<i>Beautification</i>	
Flower planters (plants and water service) lights, boulevard	\$2,000
<i>Insurance</i>	
General Insurance & Officers & Directors Liability	\$2,500
<i>Membership</i>	
Ontario BIA Membership	\$250
<i>Co-ordination</i>	
Partial Benefits	\$0
Accountant	\$1,200
Executive Director	\$39,000
Office Rent	\$23,052
Telephone/Internet	\$1,566
Office and BIA Supplies	\$1,000
Website Management	\$400
Financial Audit	\$500
Bank Charges	\$150
Levy Reconciliations (due to write offs)	\$500
Professional Development/Grants for Staff	\$10,000
Total Expenses	\$149,978

Appendix "A" to Report PED21005

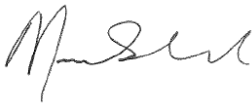
Page 1 of 1

**CONCESSION STREET
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2021 OPERATING BUDGET**

Revenue	
BIA Levy	\$115,499
Contingency Funds	
Deferred 2020 Shared Parking Funds	\$14,271.77
HST Refund	\$8,000
Cashable Guaranteed Investment	\$50,000
Carryover 2020 Bank Balance	\$35,000
Total Revenues	\$222,770.77
Expenses	
Operations	
Admin Support	\$1,200
Website/Tech/Cell Phone	\$2,200
Rent	\$7,787.96
Insurance (Director Liability)	\$5,100
Acct/Auditor	\$1,300
Utilities (Hydro)	\$1,200
Payroll	
Admin (50%)	\$23,769
Marketing (35%)	\$16,637.95
Beautification (15%)	\$7,130.05
Marketing	
Advertising/Promotion	\$10,000
Sidewalk Sounds	\$8,500
Streetfest	\$10,000
Winter Solstice	\$2,500
Fallfest	\$4,174.04
Easter Celebration	\$300
Beautification	
City Flower Contract	\$5,000
Banners	\$5,000
Street Cleaning	\$200
On-Street Patio	\$3,500
Contingency (from non-BIA Revenue)	\$107,271.77
Total Expenses	\$220,770.77



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Concession Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21005) (Ward 7)
WARD(S) AFFECTED:	Ward 7
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2021 Operating Budget for the Concession Street Business Improvement Area (BIA), attached as Appendix "A" to Report PED21005, in the amount of \$222,770.77, be approved;
- (b) That the levy portion of the Operating Budget for the Concession Street Business Improvement Area in the amount of \$115,499, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Concession Street Business Improvement Area;
- (d) That the following schedule of payments for 2021 Operating Budget for the Concession Street Business Improvement Area be approved:
- | | | |
|------|---------|-------------|
| (i) | January | \$57,749.50 |
| (ii) | June | \$57,749.50 |

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Concession Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21005) (Ward 7) - Page 2 of 3

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2021 Budget and Schedule of Payments for the Concession Street Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$115,499 is completely levied by the BIA and collected through its membership. There is no cost to the City of Hamilton for the 2021 Concession Street BIA Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act*, 2001, Section 205, Sub-section (2), as amended, dictates that City Council must approve the Budgets of BIAs.

HISTORICAL BACKGROUND

At its Annual General Meeting on Thursday November 19, 2020, the Concession Street BIA Board of Management presented its proposed budget for 2021 to the membership.

The process followed to adopt the Concession Street BIA's Budget for 2021 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the BIAs Procedure By-Law.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

SUBJECT: Concession Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21005) (Ward 7) - Page 3 of 3

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

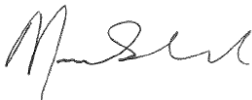
Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A”-Concession Street Business Improvement Area Proposed 2021 Operating Budget.



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Ancaster Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21006) (Ward 12)
WARD(S) AFFECTED:	Ward 12
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2021 Operating Budget for the Ancaster Village Business Improvement Area (BIA), attached as Appendix "A" to Report PED21006, in the amount of \$98 K, be approved;
- (b) That the levy portion of the Operating Budget for the Ancaster Village Business Improvement Area in the amount of \$98 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Ancaster Village Business Improvement Area;
- (d) That the following schedule of payments for 2021 Operating Budget for the Ancaster Village Business Improvement Area be approved:

(i)	January	\$49,000
(ii)	June	\$49,000

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OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Ancaster Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21006) (Ward 12) - Page 2 of 3

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2021 Budget and Schedule of Payments for the Ancaster Village Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$98 K is completely levied by the BIA and collected through its membership. There is no cost to the City of Hamilton for the 2021 Ancaster Village BIA Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act, 2001, Section 205, Sub-section (2)*, as amended, dictates that City Council must approve the Budgets of BIAs.

HISTORICAL BACKGROUND

At its Annual General Meeting on Monday November 16, 2020, the Ancaster Village BIA Board of Management presented its proposed budget for 2021 to the membership.

The process followed to adopt the Ancaster Village BIA's Budget for 2021 was in accordance with the *Ontario Municipal Act, 2001*, as amended, and the BIAs Procedure By-Law.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

SUBJECT: Ancaster Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21006) (Ward 12) - Page 3 of 3

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

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APPENDICES AND SCHEDULES ATTACHED

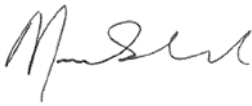
Appendix “A”-Ancaster Village Business Improvement Area Proposed 2021 Operating Budget.

**ANCASTER VILLAGE
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2021 OPERATING BUDGET**

Revenue	
BIA Levy	\$98,000
Total Revenues	\$98,000
Expenses	
BIA Contingency	\$5,000
Admin Services	\$40,000
Aesthetics	\$9,000
Marketing	\$24,000
Events	\$20,000
Total Expenses	\$98,000



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Stoney Creek Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21008) (Ward 5)
WARD(S) AFFECTED:	Ward 5
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2021 Operating Budget for the Stoney Creek Business Improvement Area (BIA), attached as Appendix "A" to Report PED21008, in the amount of \$85,288, be approved;
- (b) That the levy portion of the Operating Budget for the Stoney Creek Business Improvement Area in the amount of \$49 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Stoney Creek Business Improvement Area;
- (d) That the following schedule of payments for 2021 Operating Budget for the Stoney Creek Business Improvement Area be approved:

(i)	January	\$24,500
(ii)	June	\$24,500

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Stoney Creek Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21008) (Ward 5) - Page 2 of 3

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2021 Budget and Schedule of Payments for the Stoney Creek Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$49 K is completely levied by the BIA and collected through its membership. There is no cost to the City of Hamilton for the 2021 Stoney Creek BIA Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act, 2001, Section 205, Sub-section (2), as amended, dictates that City Council must approve the Budgets of BIAs.*

HISTORICAL BACKGROUND

At its Annual General Meeting on Wednesday November 18, 2020, the Stoney Creek BIA Board of Management presented its proposed budget for 2021 to the membership.

The process followed to adopt the Stoney Creek BIA's Budget for 2021 was in accordance with the *Ontario Municipal Act, 2001, as amended, and the BIAs Procedure By-Law.*

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

SUBJECT: Stoney Creek Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21008) (Ward 5) - Page 3 of 3

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A"-Stoney Creek Business Improvement Area Proposed 2021 Operating Budget.

Appendix "A" to Report PED21008

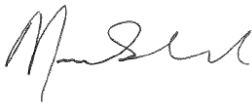
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**STONEY CREEK
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2021 OPERATING BUDGET**

Revenue	
BIA Levy	\$49,000
Opening Bank Balance	\$8,588
HST Refund	\$5,200
Vendors	\$7,000
Sponsorships/Grants	\$3,000
City Enrichment Fund (est.)	\$3,000
Grants	\$9,000
Associate Memberships	\$500
Total Revenues	\$85,288
Expenses	
<i>Streetscape</i>	
Banner Installation	\$3,750
Planters	\$1,500
Christmas Wreath Installation	\$4,500
<i>Promotion</i>	
Web Page Hosting	\$500
Santa Claus Parade	\$500
<i>Administration</i>	
Executive Director	\$23,300
Student	\$3,000
Meeting Expenses	\$400
Office Supplies	\$350
Liability Insurance	\$2,000
OBIAA Membership	\$250
Bank Charges	\$60
Audit Fees	\$475
<i>Events</i>	
Strawberry/Folkfest	\$9,000
Pumpkin Fest	\$9,000
Stoney Creek Sparkles	\$3,000
Jazz in the Creek	\$5,000
Market	\$3,000
Kringle in the Creek	\$3,000
<i>Reserve Fund</i>	\$12,703
Total Expenses	\$85,288



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Waterdown Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21009) (Ward 15)
WARD(S) AFFECTED:	Ward 15
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2021 Operating Budget for the Waterdown Business Improvement Area (BIA), attached as Appendix "A" to Report PED21009, in the amount of \$338,890, be approved;
- (b) That the levy portion of the Operating Budget for the Waterdown Business Improvement Area in the amount of \$250 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Waterdown Business Improvement Area;
- (d) That the following schedule of payments for 2021 Operating Budget for the Waterdown Business Improvement Area be approved:

(i)	January	\$125,000
(ii)	June	\$125,000

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Waterdown Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21009) (Ward 15) - Page 2 of 3

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2021 Budget and Schedule of Payments for the Waterdown Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$250 K is completely levied by the BIA and collected through its membership. There is no cost to the City of Hamilton for the 2021 Waterdown BIA Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act, 2001, Section 205, Sub-section (2), as amended, dictates that City Council must approve the Budgets of BIAs.*

HISTORICAL BACKGROUND

At its Annual General Meeting on Thursday December 3, 2020, the Waterdown BIA Board of Management presented its proposed budget for 2021 to the membership.

The process followed to adopt the Waterdown BIA's Budget for 2021 was in accordance with the *Ontario Municipal Act, 2001, as amended, and the BIAs Procedure By-Law.*

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

ALTERNATIVES FOR CONSIDERATION

OUR Vision: To be the best place to raise a child and age successfully.
OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.
OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Waterdown Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21009) (Ward 15) - Page 3 of 3

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A”-Waterdown Business Improvement Area Proposed 2021 Operating Budget.

Appendix "A" to Report PED21009

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**WATERDOWN
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2021 OPERATING BUDGET**

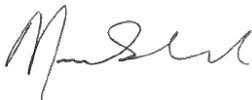
Revenue	
BIA Levy	\$250,000
Property Tax Adjustments	-\$10,000
Vendor Fees	\$13,500
Event Revenues	\$6,000
Grants	\$6,500
Transfer from Surplus	\$46,390
Other (ticket sales, fees, City contributions)	\$3,000
Marketing Reserve Contribution	\$10,000
HST Refund	\$13,500
Total Revenues	\$338,890
Expenses	
Admin & Operations	\$142,275
Beautification	\$87,000
Farmers' Market	\$27,815
Events & Promotions	\$21,800
Marketing & Advertising	\$40,500
Member Engagement	\$2,500
HST Paid	\$13,500
Non-Refundable 22% of PST	\$3,500
Total Expenses	\$338,890

Appendix "A" to Report PED21010
Page 1 of 1**WESTDALE VILLAGE
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2021 OPERATING BUDGET**

Revenue	
BIA Levy	\$125,000
Total Revenues	\$125,000
Expenses	
Staffing	\$33,000
Special Events	\$34,000
Marketing	\$33,000
Office Expenses	\$1,000
Beautification	\$18,000
Casual Labour	\$2,000
Contingency	\$4,000
Total Expenses	\$125,000



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Westdale Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21010) (Ward 1)
WARD(S) AFFECTED:	Ward 1
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2021 Operating Budget for the Westdale Village Business Improvement Area (BIA), attached as Appendix "A" to Report PED21010, in the amount of \$125 K, be approved;
- (b) That the levy portion of the Operating Budget for the Westdale Village Business Improvement Area in the amount of \$125 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Westdale Village Business Improvement Area;
- (d) That the following schedule of payments for 2021 Operating Budget for the Westdale Village Business Improvement Area be approved:

(i)	January	\$62,500
(ii)	June	\$62,500

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Westdale Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21010) (Ward 1) - Page 2 of 3

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2021 Budget and Schedule of Payments for the Westdale Village Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$125 K is completely levied by the BIA and collected through its membership. There is no cost to the City of Hamilton for the 2021 Westdale Village BIA Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act, 2001*, Section 205, Sub-section (2), as amended, dictates that City Council must approve the Budgets of BIAs.

HISTORICAL BACKGROUND

At its Annual General Meeting on Wednesday November 11, 2020, the Westdale Village BIA Board of Management presented its proposed budget for 2021 to the membership.

The process followed to adopt the Westdale Village BIA's Budget for 2021 was in accordance with the *Ontario Municipal Act, 2001*, as amended, and the BIAs Procedure By-Law.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

SUBJECT: Westdale Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED21010) (Ward 1) - Page 3 of 3

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

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Economic Prosperity and Growth


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APPENDICES AND SCHEDULES ATTACHED

Appendix “A”-Westdale Village Business Improvement Area Proposed 2021 Operating Budget.



INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	2020 Annual Report on the 2016-2020 Economic Development Action Plan Progress (PED20203) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Graeme Brown (905) 546-2424 Ext. 2363
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

The purpose of this Information Report is to report back to Council on the implementation of the 2016-2020 Economic Development Action Plan (EDAP) as well as to provide an update on the development of the new 2021-2025 Economic Development Action Plan.

COUNCIL DIRECTION

To report back on the progress of implementing the 2016-2020 Economic Development Action Plan on an annual basis, providing a regular and consistent overview on the status of the 11 Stretch Targets and 61 Actions identified within the Action Plan.

INFORMATION

On December 7, 2016, the 2016-2020 EDAP was approved by City Council. The EDAP communicated the six high level goals identified by stakeholders as priorities, and further identified nine areas of focus that staff would concentrate efforts and resources on to realize those goals. The EDAP also identified 11 measurable Stretch Targets and 61 specific Actions.

For the last four years, the Economic Development Division has delivered updates on

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SUBJECT: 2020 Annual Report on the 2016-2020 Economic Development Action Plan Progress (PED20203) (City Wide) - Page 2 of 7

progress made during the past four years in reports to the General Issues Committee (PED17041, PED18066, PED19036 and PED20039), providing a baseline for future progress reporting. This Information Report is the fifth and final annual update, covering progress made during the 2020 calendar year up to November 2020 and summarizes the overall achievements and the next steps for the 2021-2025 EDAP.

Update on the 11 Stretch Targets

Notwithstanding the fact that they were intended to be “stretch targets” that would not necessarily be achievable within the timeline of the EDAP, there have been notable achievements and progress made on many of the 11 Stretch Targets established in the 2016-2020 EDAP, with seven Stretch Targets being achieved or nearly achieved as outlined in the two charts below.

Stretch Targets Achieved

Stretch Targets	Five Year Cumulative Performance (2016-2020)
Increase Hamilton's shovel-ready land supply by 500 acres	Over 500 acres of shovel-ready land were added to the industrial land supply over the past five years.
Add seven million square feet of new Industrial/Commercial space Add the following new major economic development assets: A manufacturing incubation space	As of November 30, 2020, 6,827,000 square feet of new commercial and industrial product had been constructed over the last 5 years. This total does not take into account new buildings constructed at John C. Munro Hamilton International Airport and the Hamilton Oshawa Port Authority, which when included, would surpass the 7,000,000 square foot target. Innovation Factory, The Forge and the Centre for Integrated Transportation and Mobility expanded into a 10,000 square foot collaborative space at McMaster Innovation Park named “The Garage”.
Have ten local companies on the PROFIT Magazine "Fastest Growing Businesses" list	The "Hamilton Fast 40" program was successful in raising the profile of fast-growing Hamilton based businesses and helped encourage those businesses to apply for national honours in this prestigious publication. This Stretch Target was Achieved in 2018 when 12 Hamilton companies were listed in Canadian Business Magazine's (the renamed PROFIT Magazine) “Fastest Growing Businesses” list. The large increase from 2017's four companies was a direct result of outreach to the inaugural Hamilton Fast 40 recipients (which was launched

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SUBJECT: 2020 Annual Report on the 2016-2020 Economic Development Action Plan Progress (PED20203) (City Wide) - Page 3 of 7

	in 2018).
Attract five major events (like the JUNOs) that generate a total combined economic impact of at least \$50 M	Successfully secured eight major events: North American Indigenous Games 2017 (selected sports/cultural festival), Vanier Cup 2017, Canadian Country Music Week (2018 and 2020 (will be rescheduled)), the RBC Canadian Open (2019 and 2023) the 2021 Grey Cup and 2021 Kin Canada National Convention.
Achieve Intelligent Communities Forum Top 7 Ranking	The City of Hamilton achieved global recognition as a Top 7 Intelligent Community twice over the past five years (2018 and 2020).

Stretch Targets Nearly Achieved

Stretch Targets	Five Year Cumulative Performance (2016-2020)
Generate a total of \$2 B in Industrial and Commercial construction value	TOTAL - \$1.663 M in estimated value (\$820 M commercial, \$843 M industrial). This total does not take into account the value of the of the new buildings constructed at John C. Munro Hamilton International Airport and the Hamilton Oshawa Port Authority.
Add the following new major economic development assets: A data centre	One data centre was established (and later closed due to merger/acquisition activities of the owner), and several investment inquiries have been fielded and are currently being pursued. The Economic Development Division also partnered with Computing Infrastructure Research Centre to conduct a feasibility study and held meetings with Hamilton's public Chief Technology Officers, and public sector partners to assess co-location interest.
Add the following new major economic development assets: A major film studio	On December 2, 2020, Aeon Studio Group announced the first step of their initial film investment business in Hamilton with an 80,000 square foot film studio to open February 2021 at 243 Queen Street North.
Add the following new major economic development assets: An 800 to 1,200 seat multi-use performance centre	The New Vision Music Hall (a 600 to 1,100 seat music and live performance venue) is a community-led new performance venue that, when fully operational, will achieve this Stretch Target. The City of Hamilton provided the owners with funding to cover the cost of a feasibility study of converting the former church into a concert venue. The City of Hamilton recently leased 125 Barton Street, to Sonic Unyon, which being converted to a multi-use performance centre called Bridgeworks. The capacity of

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	<p>this venue will be 500 once the work to renovate the space is complete and there are no COVID-19 restrictions.</p> <p>Finally, as mentioned in previous annual updates, the McIntosh Performing Arts Centre at Mohawk College has become more generally available for booking an event hosting and has planned facility upgrades to further enhance its value as a venue.</p>
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Of the remaining four Stretch Targets, three have a final status of progressing as outlined in the chart below.

Stretch Targets that are Progressing

Stretch Targets	Five Year Cumulative Performance (2016-2020)
Extend regular HSR service (connected to the broader BLAST network) to the interior of the Red Hill, Flamborough and Stoney Creek Business Parks and offer 24/7 service to John C. Munro Hamilton International Airport	Investments made to-date through the 10-year local transit strategy have seen material increases in service frequency, with additional scheduled improvements postponed due to the global pandemic.
Reduce Hamilton's office vacancy rate to 7%	A total reduction of 2.02% to 11.8% has been achieved based on the reported vacancy rate of 13.82% in 2016.
<p>Enhance Hamilton's Image as a Digital City by enabling access to broadband internet speeds of:</p> <p>250 megabit/second to all rural Hamilton</p> <p>One gigabit/second to all urban Hamilton</p> <p>10 gigabit/second to all of our business parks and major commercial areas</p>	<p>There has been material improvement seen in many parts of the City due to major investments, infrastructure upgrades and expanded product and service offerings from the incumbent telecommunication companies.</p> <p>These collective improvements have resulted in a significant increase in the availability of high-speed internet for Hamilton businesses and residents, but they do not consistently reach the defined Stretch Target objectives for each of the targeted geographic areas.</p>

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The remaining Stretch Target being not achieved.

Stretch Targets Not Achieved

Stretch Targets	Five Year Cumulative Performance (2016-2020)
Triple the municipal tax assessment from Stelco lands	<p>Since 2016, tax assessment on the Stelco lands has decreased by \$65.4 M.</p> <p>The City filed an appeal of this property's assessment for the 2018 tax year which is still ongoing to-date and includes tax years 2019 and 2020.</p>

Update on the 61 Actions

The 2016-2020 EDAP also identified 61 Actions that City staff would pursue completion of over the five-year duration of the EDAP, in addition to their existing work plan responsibilities, with the assistance and partnership of external stakeholders. An overview of the final status of all 61 Actions as of November 2020 can be seen in the chart below.

High Level Overview of the Status of the 61 Identified Actions

Actions Completed in 2020	3
Total Actions Completed (Including Actions Completed in 2020)	30
Ongoing Multi-Year Actions Performed during 2016-2020 EDAP	22
Total Actions Completed or Performed	52
Total Deferred or Incomplete Actions	9
Percent of All Actions Completed or Performed	85%

All 61 identified Actions were started in some capacity over the past five years, with 24 of them being ongoing multi-year Actions, and 37 of them being project or initiative-based Actions. Staff reported that 22 of the 24 ongoing multi-year Actions and 30 of the 37 project or initiative-based Actions were completed or performed as of November 2020, with the remaining nine Actions being deferred or incomplete due to a number of factors, including the global pandemic.

For the final year of the 2016-2020 EDAP, there were six Actions scheduled to be completed. The following chart provides visibility into the status (as of November 2020) of those previously identified Actions.

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Overview of 2020 EDAP Work Plan Progress

2020 Workplan - Actions Completed or Deferred in 2020	Status
Obtain official designation for lands around the John C. Munro Hamilton International Airport as a Foreign Trade Zone Point.	Completed
Complete a comprehensive asset mapping exercise of all Information Communication Technology (ICT) sector companies and infrastructure.	Completed
Develop and implement an ICT and Digital Media Sector Strategy.	Completed
Complete a feasibility study on a food business incubator to provide space, training, resources and distribution assets for entrepreneurs to access wholesale or retail markets.	For consideration in 2021-2025 EDAP
Create an updated Global Hamilton Strategy (formerly known as the Immigration Attraction Strategy).	For consideration in 2021-2025 EDAP
Create and implement a comprehensive Business Succession Program.	For consideration in 2021-2025 EDAP

Three of the remaining six Actions were completed during the calendar year. These three Actions were in progress and saw their priority change due to the global pandemic, and the impact that the rapidly changing environment had on their respective scopes, scales, relevance and timeliness. All three Actions are expected to be evaluated as potential Actions in the next EDAP.

Appendix “A” to Report PED20203 provides a detailed breakdown of all 61 Actions based on their final status as of November 2020.

2021-2025 Economic Development Action Plan

For the past year, staff from the Economic Development Division and the Tourism and Culture Division have been working on the next iteration of the City’s Economic Development Strategy, the 2021-2025 EDAP, reviewing best practices, researching opportunities and threats as it relates to both the global and local economy over the next five years.

This has included consulting with the numerous internal and external stakeholders of the City’s EDAP, including strategic service delivery partners, businesses and organizations inclusive of all sectors, City staff and the general public through various engagement methodologies.

SUBJECT: 2020 Annual Report on the 2016-2020 Economic Development Action Plan Progress (PED20203) (City Wide) - Page 7 of 7

The 2021-2025 EDAP is nearing completion and is targeted to be presented to the General Issues Committee in the first or second quarter of 2021. It will incorporate information and Council direction relating to the Mayor's Task Force on Economic Recovery report and associated recommendations. It will also include input from local businesses obtained through a second COVID-19 Impact Survey (the first having been completed in the second quarter of 2020), which will be undertaken in January 2021. Finally, the 2021-2025 EDAP will reference and incorporate Actions relating to the Term of Council priorities established in 2018, specifically equity, diversity and inclusion as well as climate action.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" - List of 2016-2020 EDAP Actions by Status

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List of 2016-2020 EDAP Actions by Status

Completed Actions
Collaborate with stakeholders on a comprehensive review of the potential opportunities associated with Stelco lands.
Complete a comprehensive asset mapping exercise of all Information Communication Technology (ICT) sector companies and infrastructure.
Complete a re-zoning of the Port lands to accommodate appropriate uses and multi-modal activity.
Complete an Internet of Things Cluster Feasibility Study.
Complete lean review of the approvals process.
Create an international business "Soft-Landing" space in Hamilton.
Create and implement a Creative Cultural Industries Sector Strategy.
Create and implement a FIRE Sector Strategy.
Create and implement a Life Science Sector Strategy.
Create and implement an Incentive Program for Business Parks and Industrial Areas to increase the investment attractiveness for targeted investments.
Design a targeted multi-year marketing campaign related to Hamilton's commercial office opportunities.
Design and deliver an Annual Work Intentions Survey to current post-secondary students and workers commuting in and around Hamilton.
Develop a regional manufacturing asset map, identifying key service providers and supply chain linkages.
Develop an industry-based tourism advisory group.
Develop and implement a Comprehensive Customer Service Program.
Develop and implement an ICT and Digital Media Sector Strategy.
Establish a Sports Analytics Cluster to pursue a nationally recognized area of expertise.
Establish the Bi-National Research, Innovation and Education Corridor.
Establish the International Business Machines Company/Hamilton Health Sciences Collaboration Space (now known as Innovation Exchange).
Obtain official designation for lands around the John C. Munro Hamilton International Airport as a Foreign Trade Zone Point.
Pursue extension in scope and funding for programs delivered by the Hamilton Business Centre.
Pursue potential funding and partnership opportunities related to the Premier's Highly Skilled Workforce Expert Panel report.
Realign staffing assignments to increase coverage of key sectors.
Redevelopment of the Tourism website.
Refresh the Invest in Hamilton website to be a better promotional tool for Hamilton to enable the attraction of new companies.
Review and update commercial zoning to provide greater flexibility for business attraction and growth.
Complete a comprehensive review of the City's Business Licensing By-law.
Review zoning and other barriers to the establishment of Creative Cultural Industries.
Undertake review on the future viability of the Hamilton Technology Centre.
Update and implement the Economic Development Marketing Strategy.
Update Commercial Market Assessments for specific Business Improvement Areas.
Implement process for the prioritization of non-residential applications and permits.

Ongoing Multi-Year Actions Performed in 2020
Implement the State of Manufacturing in Hamilton (Advanced Manufacturing) Strategy.
Implement the Food and Farming Action Plan 2021 to support the agricultural sector.
Implement the Music Strategy and launch the City of Music marketing efforts.
Implement the Cultural Plan.
Create a City of Animation Strategy targeting the improvement of public space animation.
Promote the Airport Employment Growth District as a North American Gateway hub for logistics, distribution and goods movement.
Implement the City of Hamilton's 2015 Foreign Direct Investment Strategy.
Implement the Invest in Hamilton-Niagara Partnership Work Plan.
Acquire lands in industrial parks for business attraction.
Strategically sell surplus City properties.
Implement the West Harbour Redevelopment plans.
Implement the Bayfront Strategy.
Conduct analysis on the viability of operating the Small Business Enterprise Centre across multiple sites in the City.
Leverage Regional Innovation Centre and the ONE Network to enhance the reach, scope and impact on the Hamilton community.
Complete the BLAST network to link workers to employment areas across all parts of the City.
Provide regular, reliable and frequent transit access to all business parks.
Implement the 2015-2020 Tourism Strategy.
Enhance and animate the Visitor Centre to include opportunities to support Creative Industries and Culture and Diversity.
Implement the recommendations provided by the Mayor's Blue-Ribbon Task Force for Workforce Development.
Implement process for the prioritization of non-residential applications and permits.

Deferred and/or Delayed Actions
Establish a food terminal or hub for food producers to distribute their products.
Update the Goods Movement Sector Strategy.
Create and implement a Digital Strategy for the City of Hamilton that identifies strategies to improve the ICT infrastructure (broadband internet) in the City.
Complete a feasibility study on a food business incubator to provide space, training, resources and distribution assets for entrepreneurs to access wholesale or retail markets.
Create an updated Global Hamilton Strategy (formerly known as the Immigration Attraction Strategy).
Create and implement a comprehensive Business Succession Program.
Implement the Council-approved LRT project.
Create strategy to maximize future economic uplift and actions resulting from the LRT project.
Establish incubative makers' space for specialty manufacturing in the creative/cultural industries.

2016-2020 ECONOMIC
DEVELOPMENT ACTION PLAN

5 YEAR
UPDATE AND
REPORT

January 13, 2021



Hamilton

AGENDA

- Overview of 2016 – 2020 Action Plan
- Review 2016-2020 Stretch Targets and Actions
- Update on 2021-2025 Action Plan

OUR GOALS



**GROW NON-RESIDENTIAL
TAX ASSESSMENT
AND INCREASE THE
NUMBER OF
LIVING-WAGE JOBS**



**THE MOST
DIVERSIFIED
ECONOMY
IN CANADA**



**THE BEST
WORKFORCE
IN ONTARIO**



**THRIVING
ENTREPRENEURSHIP
AND INNOVATION**



**VIBRANT
COMMERCIAL AND
CULTURAL DISTRICTS
AND PLACES**



**STRATEGIC
INFRASTRUCTURE
INVESTMENT
FOR ECONOMIC
GROWTH**

OUR AREAS OF FOCUS



KEY INDUSTRY
SECTORS



INTERNATIONAL
CONNECTIVITY



WORKFORCE
DEVELOPMENT



SMALL BUSINESS
DEVELOPMENT



PROMOTE AND SELL
HAMILTON



REVITALIZE
COMMERCIAL
AREAS



LEVERAGE CITY
REAL ESTATE
INTERESTS



TRANSPORTATION
INFRASTRUCTURE



OPEN FOR
BUSINESS

CITY OF HAMILTON STRATEGIC PLAN PRIORITIES

2016-2025



ECONOMIC DEVELOPMENT ACTION PLAN 2016-2020

OUR GOALS



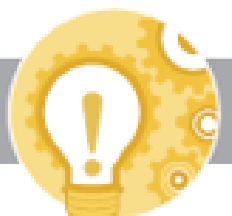
Grow Non-Residential Tax Assessment and Increase the Number of Living-Wage Jobs



The Most Diversified Economy in Canada



The Best Workforce in Ontario



Thriving Entrepreneurship and Innovation



Vibrant Commercial and Cultural Districts and Places



Strategic Infrastructure Investment for Economic Growth

AREAS OF FOCUS



Key Industry Sectors



International Connectivity



Workforce Development



Small Business Development



Promote and Sell Hamilton



Revitalize Commercial Areas



Leverage City Real Estate Interests



Transportation Infrastructure



Open for Business

KEY INDUSTRY SECTORS

ACTIONS & STRETCH TARGETS

ACTIVITIES

Specific and aggressive objectives that cannot be realized by increments or small improvements.

They are ambitious targets that will help focus and direct our work.

The 2016-2020 EDAP had 11 Stretch Targets.

What is a Stretch Target?

ACHIEVED

FROM 2016-2020



Added 7 million square feet of new industrial / commercial space



Increase Hamilton's shovel-ready land supply by 500 acres



Added a manufacturing incubation space



10 Local companies on the PROFIT Magazine "Fastest Growing Businesses" List



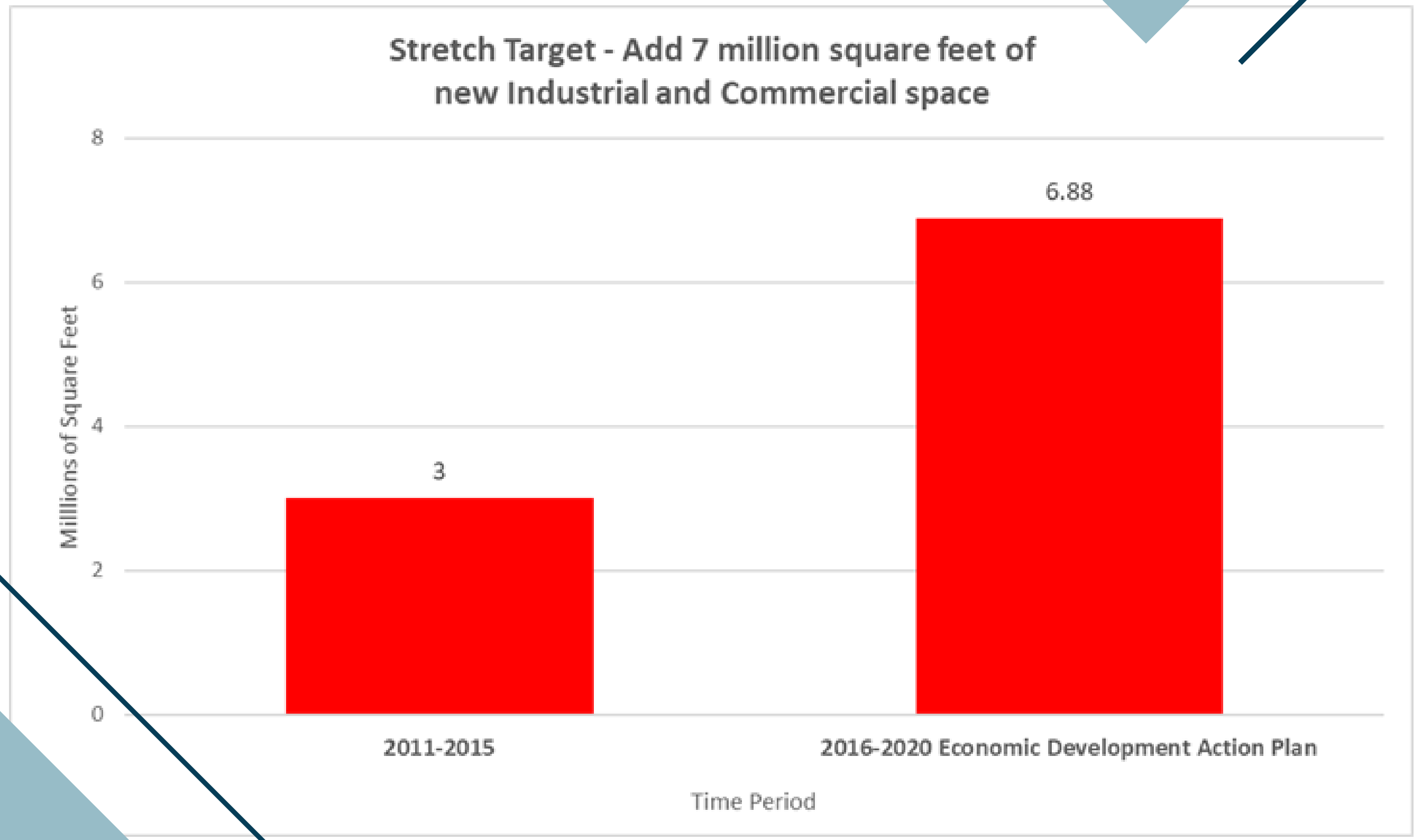
Attract 5 major events that generate an economic impact of at least \$50 Million



Achieve Intelligent Communities Forum Top 7 Ranking

ACHIEVED

Add 7 million sq. ft. of new Industrial and Commercial space



Based on information provided in building permits, obtained from the Building Division.

ACHIEVED



Add 7 million sq. ft. of new Industrial and Commercial space



ACHIEVED

**Increase
Hamilton's
shovel-ready
land supply
by 500 acres**



ACHIEVED



Innovation
FACTORY

THE FORGE

**Added a
Manufacturing
Incubation
space**



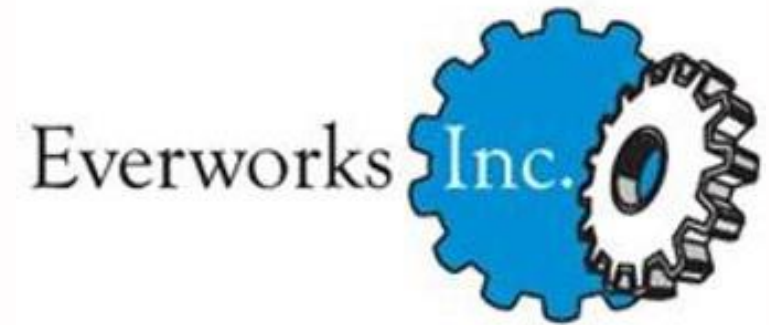
ACHIEVED



WORKSITE SAFETY COMPLIANCE CENTRE



Have 10 local companies on Canadian Business Magazine's "Fastest Growing Business" List



FAIRWAY  ELECTRICAL

ACHIEVED



NORTH AMERICAN
INDIGENOUS
GAMES 2017
TORONTO - ONTARIO



2017 JEUX
AUTOCHTONES
DE L'AMÉRIQUE DU NORD
TORONTO - ONTARIO



Attract 5 major events that generate an economic impact of at least \$50 million

**ACHIEVED
(twice!)**



**Achieve
Intelligent
Community
Forum Top 7
Ranking**



Generate a total of \$2 Billion in Industrial and Commercial construction value



Adding an 800-1200 seat multi-use performance centre to our economic development assets



Added a data centre



Adding a major film studio to our economic development assets

NEARLY ACHIEVED

NEARLY
ACHIEVED

stryker[®]

**TOWNEPLACE
SUITES**[®]
BY MARRIOTT

Q4



**\$2 Billion in
Industrial and
Commercial
construction
value**




NEARLY
ACHIEVED



HYPERBLOCK
TECHNOLOGIES CORP.

Hamilton Data Center




PRE-SALES

2.5 Megawatt
45,000 sq. ft.
White space (two floors)
TIER III Uptime Design



Data Centre
Investment

NEARLY
ACHIEVED

NEW VISION MUSIC HALL



800 - 1200
Seat Multi-Use
Performance
Centre



NEARLY
ACHIEVED



Major Film Studio

PROGRESSING

EXTENDING REGULAR
HSR SERVICE TO
BUSINESS PARKS
AND OFFER 24/7
SERVICE TO JOHN C.
MUNRO HAMILTON
INTERNATIONAL
AIRPORT

REDUCING
HAMILTON'S OFFICE
VACANCY TO 7%

A total reduction of 2.02%
to 11.8% has been achieved
based on reported vacancy
of 13.82% in 2016

ENHANCING
HAMILTON'S IMAGE
AS A DIGITAL CITY BY
ENABLING ACCESS TO
BROADBAND
INTERNET SPEEDS OF:

- 250 mb/s to all rural
- 1 gb/s to all urban
- 10 gb/s to all business
parks and commercial
areas

TRIPLE THE MUNICIPAL TAX ASSESSMENT FROM STELCO LANDS

Since 2016, tax assessment on the Stelco lands has decreased by \$65.4 million.

The City filed an appeal of this property's assessment for the 2018 tax year which is still ongoing to-date and includes tax years 2019 and 2020.

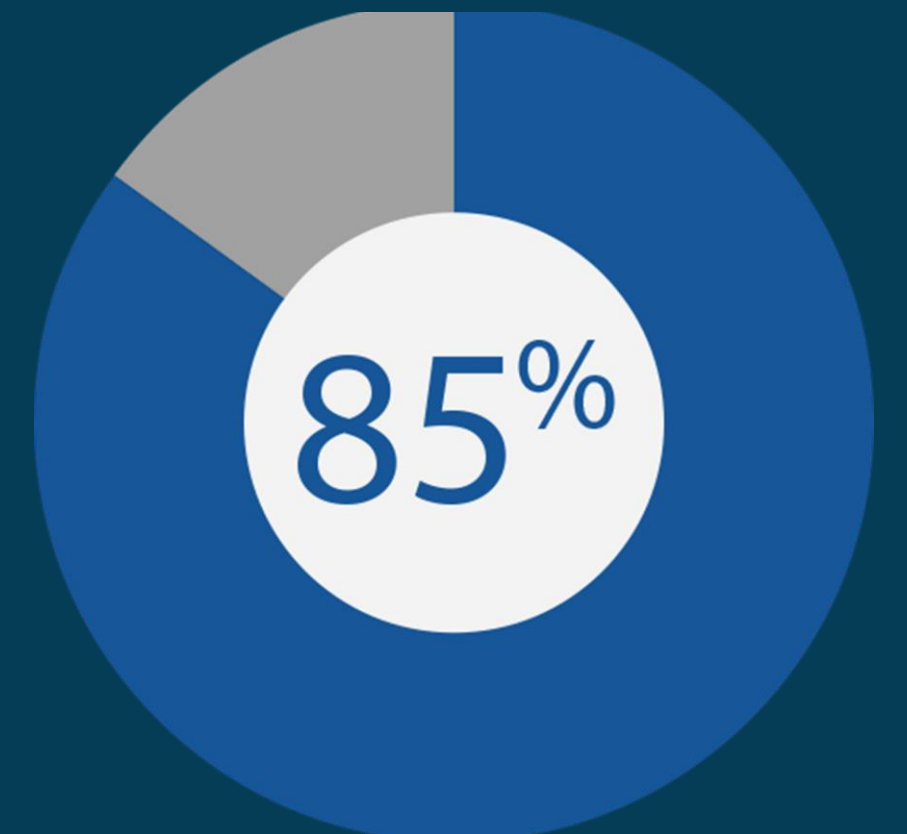
**DID NOT
ACHIEVE**

A major initiative that requires dedicated financial resources and staff time, and is supported by a number of staff led activities and activities led by our external partners.

There were 61 Actions in the 2016-2020 Economic Development Action Plan.

What is an Action?

**52 of the 61 actions
are on-going or
completed.**



COMPLETED ACTIONS IN 2020

- Obtain official designation around Hamilton International Airport as a Foreign Trade Zone Point
- Complete an asset map of all ICT sector companies and infrastructure
- Develop and implement an ICT and Digital Media Sector Strategy

DEFERRED ACTIONS IN 2020

- Complete a feasibility study on a food business incubator
- Create an updated Global Hamilton Strategy
- Create and implement a Business Succession Program

- Establish a food terminal or hub for food producers
- Update the Goods Movement Sector Strategy
- Create and implement a Digital Strategy for the City of Hamilton
- Conduct analysis on the viability of operating the Hamilton Business Centre across multiple sites
- Complete a feasibility study on a food business incubator
- Create an updated Global Hamilton Strategy
- Create and implement a Business Succession Program
- Implement the council-approved LRT Project

ALL DEFERRED AND/OR DELAYED ACTIONS



EQUITY, DIVERSITY,
INCLUSION LENS ALONG
WITH CLIMATE CHANGE



INCREASED FOCUS ON
TOURISM, HOSPITALITY,
RETAIL, AND MAIN
STREET BUSINESSES



ACTION PLAN AND
RECOVERY FOCUS

2021-2025 Economic Development Action Plan

REPORT OF THE
Mayor's Task Force on
**ECONOMIC
RECOVERY**

Follow up actions from Economic Recovery Task Force Report

Business Engagement and COVID-19 Impact Survey

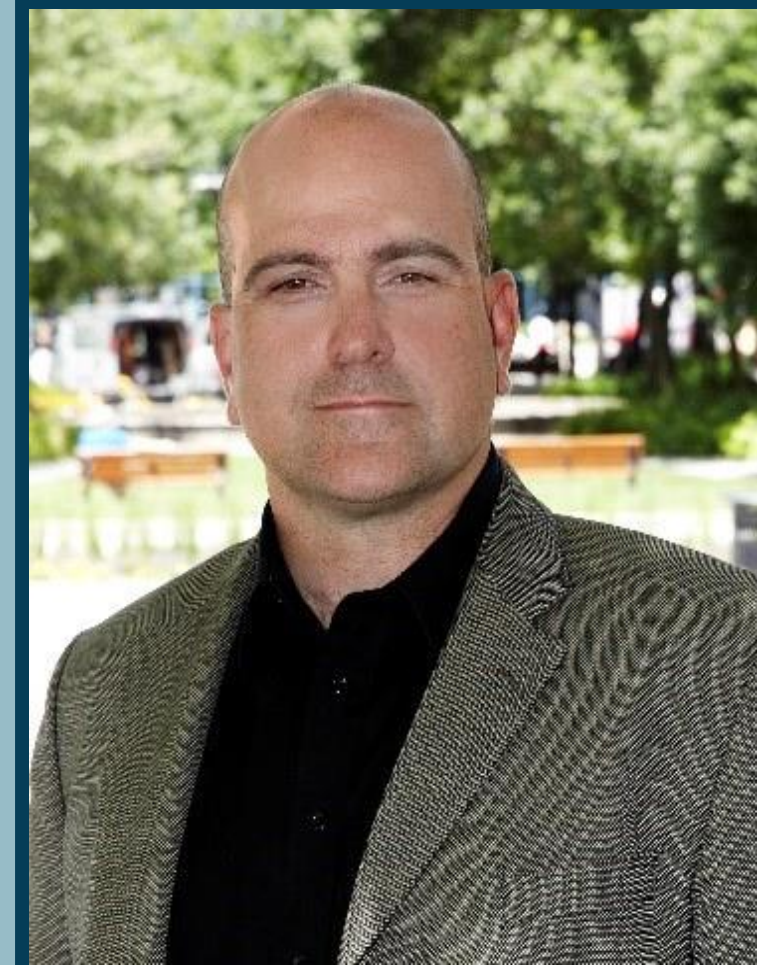


- Follow up from first COVID-19 Business Impact Survey
- Enhanced EmployerOne Survey
- Information provided will:
 - Guide the development and implementation of activities, programs and initiatives
 - Uncover important local labour force data, trends, and opportunities
 - Strengthen awareness of local issues
 - Help target advocacy efforts to higher levels of government
 - And help finalize the 2021-2025 Economic Development Action Plan



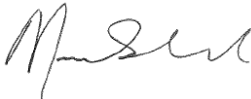
Questions?

Norm Schleeahn
Director of Economic Development
norm.schleeahn@hamilton.ca





CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Hamilton Tax Increment Grant – 493 Dundas Street East, Waterdown (PED21011) (Ward 15)
WARD(S) AFFECTED:	Ward 15
PREPARED BY:	Carlo Gorni (905) 546-2424 Ext. 2755
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That a Hamilton Tax Increment Grant Program application submitted by Woolcott Holdings Limited, for the property at 493 Dundas Street East, Waterdown, estimated at \$97,922.46 over a maximum of a five-year period, and based upon the incremental tax increase attributable to the development of 493 Dundas Street East, Waterdown, be authorized and approved in accordance with the terms and conditions of the Hamilton Tax Increment Grant Program;
- (b) That the Mayor and City Clerk be authorized and directed to execute a Grant Agreement together with any ancillary documentation required, to effect recommendation (a) of Report PED21011, in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Hamilton Tax Increment Grant Program, as approved by City Council, are maintained.

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**SUBJECT: Hamilton Tax Increment Grant - 493 Dundas Street East (PED21011)
(Ward 15) - Page 2 of 7**

EXECUTIVE SUMMARY

The Hamilton Tax Increment Grant Program (HTIGP) application for the construction of the project at 493 Dundas Street East, Waterdown was submitted by Woolcott Holdings Limited, owner of the property. Now completed, the project is being used by a commercial real estate office, a legal office and a mortgage agent with approximately 7,500 square feet of office space. Prior to construction taking place, the property contained a vacant residential home of approximately 4,100 square feet.

The property is designated under Part IV of the *Ontario Heritage Act* through the adoption of By-law 86-121-H by the former Town of Flamborough.

Development costs are estimated at \$1,700,485.00 and it is projected that the proposed redevelopment will increase the assessed value of the property from its current value of \$693,000.00 to approximately \$2,081,000.00.

This will increase total annual property taxes generated by the property. The municipal share of this property tax increase (municipal tax increment) will be approximately \$32,640.82, of which 100% would be granted to the owner during year one, 80% or approximately \$26,112.66 in year two, 60% or approximately \$19,584.49 in year three, 40% or approximately \$13,056.33 in year four and 20% or approximately \$6,528.16 in year five. The estimated total value of the grant is approximately \$97,922.46. Note that every year the tax increment is based on actual taxes for that year.

Upon completion of the redevelopment and reassessment of the property by the Municipal Property Assessment Corporation (MPAC), staff will report back in an Information Update to Council on the actual redevelopment costs, the reassessment amount determined by MPAC and the grant amount.

Alternatives for Consideration – See Page 7

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The City will collect full property taxes on the property and, in turn, provide a grant for five years, declining each year after the first year by 20%, based on the increase in the municipal portion of the taxes, post-development completion of 493 Dundas Street East, Waterdown. Following year one of the grant payment, the City will start to realize the positive results of the Program from a financial perspective. Based on the projected figures, the estimated tax increment over five years totals \$163,204.10, of which the applicant would receive a grant totalling approximately \$97,922.46 and the City retaining taxes totalling approximately \$65,281.64.

**SUBJECT: Hamilton Tax Increment Grant - 493 Dundas Street East (PED21011)
(Ward 15) - Page 3 of 7**

Staffing: Applicants and subsequent grant payments under the HTIGP are processed by the Commercial Districts and Small Business Section and Taxation Section, Corporate Services Department. There are no additional staffing requirements.

Legal: Section 28 of the *Planning Act* permits a municipality, in accordance with a Community Improvement Plan, to make loans and grants which would otherwise be prohibited under Section 106(2) of the *Municipal Act*, to registered / assessed owners and tenants of lands and buildings. A Community Improvement Plan can only be adopted and come into effect within a designated Community Improvement Project Area. Changes to a Community Improvement Plan or Community Improvement Project Area require formal amendments as dictated by the *Planning Act*.

The applicant will be required to execute a Grant Agreement prior to the grant being advanced. The Grant Agreement will be developed in consultation with Legal Services.

As construction projects move forward, it is sometimes necessary to amend previously approved Grant Agreements and any ancillary documentation. Therefore, staff recommends that the General Manager of Planning and Economic Development be authorized to amend Grant Agreements and any ancillary documentation, provided that the terms and conditions of the HTIGP are maintained.



493 Dundas Street East (Front of Property) Source: Applicant

**SUBJECT: Hamilton Tax Increment Grant - 493 Dundas Street East (PED21011)
(Ward 15) - Page 4 of 7**



493 Dundas Street East (Rear of Property) Source: Applicant

HISTORICAL BACKGROUND

City Council, at its meeting held August 22, 2001, approved an amendment to the Downtown and Community Renewal Community Improvement Plan which introduced the HTIGP. Since that time, a number of Program refinements have been approved by City Council, including expanding the Program to Community Downtowns, Business Improvement Areas, the Mount Hope / Airport Gateway, the corridors of Barton Street and Kenilworth Avenue as identified in the Downtown and Community Renewal Community Improvement Project Area and most recently, to properties designated under Part IV or V of the *Ontario Heritage Act*. The terms of the Program offer a five-year grant not to exceed the increase in municipal realty taxes as a result of the development. The grant is to be in an amount which does not exceed 100% of the municipal realty tax increase during the first year, 80% in year two, 60% in year three, 40% in year four, and 20% in year five.

The project at 493 Dundas Street East, Waterdown, is an eligible project under the terms of the HTIGP. The applicant will qualify for the HTIGP grant upon completion of the development project. Development costs are estimated at \$1,700,485.00. The total estimated grant over the five-year period is approximately \$97,922.46.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Urban Hamilton Official Plan

The subject property is municipally known as 493 Dundas Street East and is located within “Neighbourhoods” on Schedule “E” – Urban Structure. The property is

**SUBJECT: Hamilton Tax Increment Grant - 493 Dundas Street East (PED21011)
(Ward 15) - Page 5 of 7**

designated “Mixed Use – Medium Density” on Schedule “E-1” – Urban Land Use Designations.

The uses of the property conform to the above designation.

Zoning By-law No. 05-200

Under the City of Hamilton Zoning By-Law No. 05-200, the subject property is zoned “Mixed Use Medium Density (C5) Zone, Exception 585”. The site-specific exception is with respect to a limited range of commercial uses which may be permitted in the existing building, modified parking regulations, modified minimum and maximum setbacks and landscaping requirements.

The uses of the property are permitted.

RELEVANT CONSULTATION

Staff from the Taxation Section and the Finance and Administration Section, Corporate Services Department and the Legal Services Division, City Manager’s Office was consulted, and the advice received is incorporated into Report PED21011

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Commercial Districts and Small Business staff, in co-operation with staff from the Taxation Section and Legal Services Division, developed an estimated schedule of grant payments under the terms of the Program. The final schedule of grant payments will be contingent upon a new assessment by MPAC following completion of the project. The applicant will be required to sign a Grant Agreement. The Grant Agreement contains provisions for varying the grant payment in each, and every year based on MPAC’s assessed value. By signing, the applicant will accept the terms and conditions outlined therein prior to any grant payments being made. The Agreement outlines the terms and conditions of the grant payments over the five-year period.

The estimated grant shall be calculated according to the following formulas:

Grant Level:		100%	
Total Eligible Costs (Maximum):	\$	\$1,700,485.00	
Total Pre-project CVA: RT (Residential)	\$	693,000.00	Year: 2018

**SUBJECT: Hamilton Tax Increment Grant - 493 Dundas Street East (PED21011)
(Ward 15) - Page 6 of 7**

Pre-Project Property Taxes		
Municipal Levy:	\$	6,888.64
Education Levy:	\$	<u>1,178.10</u>
Pre-project Property Taxes	\$	8,066.74

*Post-project CVA:

XT (Commercial New Construction)			
Estimated Post-project CVA	\$	2,081,000.00	Year: TBD

Post-Project Property Taxes		
**Estimated Municipal Levy:	\$	39,529.46
**Estimated Education Levy:	\$	<u>21,434.30</u>
**Estimated Post-Project Property Taxes:	\$	60,963.76

*The actual roll number(s) assessed value(s), tax classification(s) and value partitioning (where applicable) are to be determined by the Municipal Property Assessment Corporation (MPAC).

**2019 tax rates have been used for calculation of the estimated post-development property taxes.

Pre-project Municipal Taxes = Municipal Levy = \$6,888.64
Municipal Tax Increment = \$39,529.46 - \$6,888.64 = \$32,640.82

Payment in Year One = \$32,640.82 x 1.0 = \$32,640.82

ESTIMATED GRANT PAYMENT SCHEDULE for commercial building: Commercial building with used as real estate office, law office and mortgage agent

Year	Grant Factor	Tax Increment*	Grant
1	100%	\$32,640.82	\$32,640.82
2	80%	\$32,640.82	\$26,112.66
3	60%	\$32,640.82	\$19,584.49
4	40%	\$32,640.82	\$13,056.33
5	20%	\$32,640.82	\$6,528.16
Total		\$163,204.10	\$97,922.46

*Note that the tax increment is based every year on actual taxes for that year. The figures above are estimates. In other words, for each year a grant payment is paid, the

**SUBJECT: Hamilton Tax Increment Grant - 493 Dundas Street East (PED21011)
(Ward 15) - Page 7 of 7**

actual taxes for the year of the grant payment will be used in the calculation of the grant payment.

ALTERNATIVES FOR CONSIDERATION

Declining a grant and/or approving a reduced amount would undermine the principles of the HTIGP and regeneration efforts in general. This alternative is not recommended.

Financial: Grants totalling \$97,922.46 over a five-year period would not be issued.

Staffing: Not applicable

Legal: Not applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

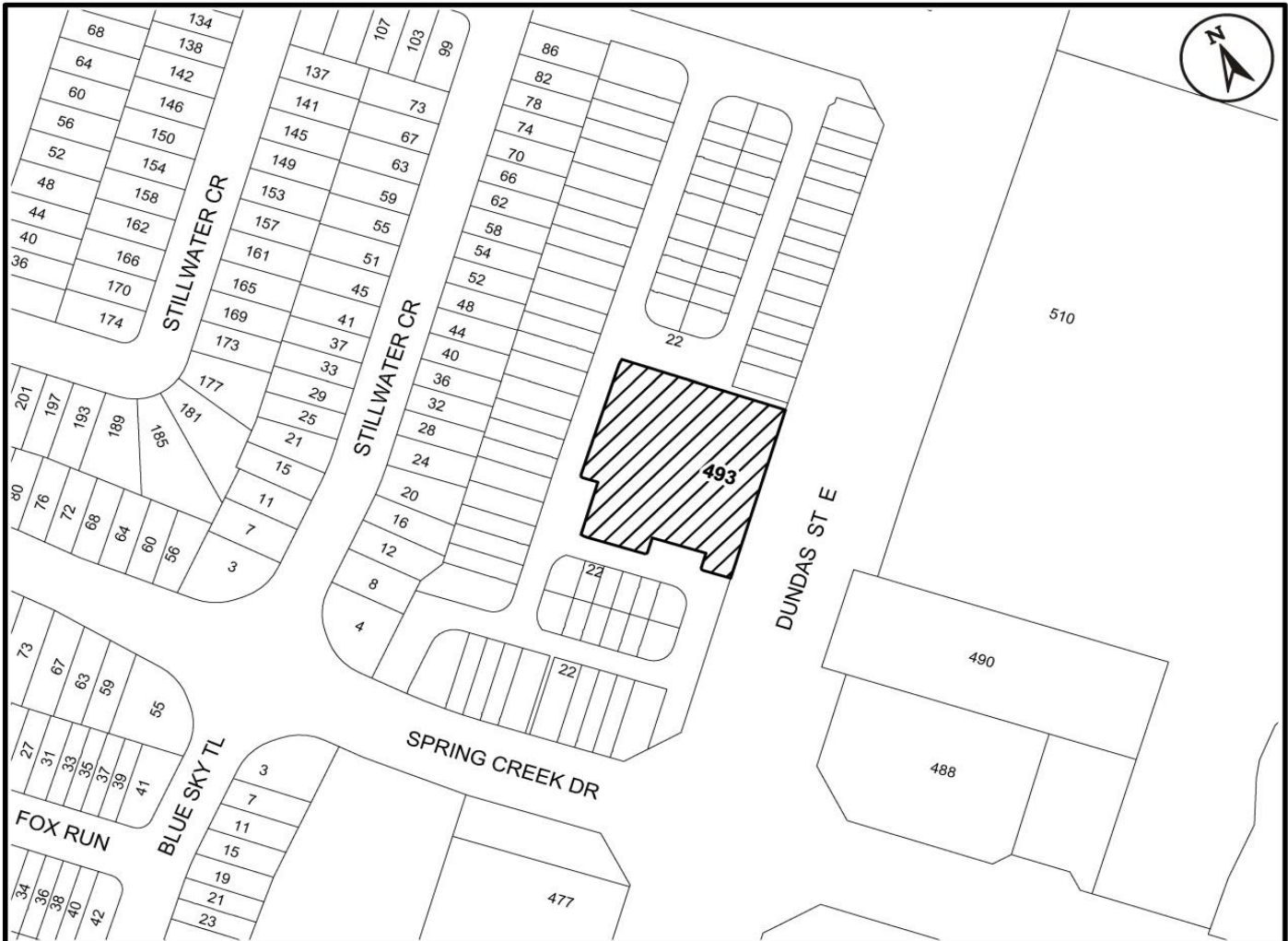
Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report PED21011 – Location Map

Appendix "A" to Report PED21011



● Site Location



Key Map - Ward 15

N.T.S.

Location Map



Hamilton

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

File Name/Number:
493 Dundas St E

Date:
October 2, 2018

Appendix "A"

Scale:
N.T.S.

Planner/Technician:
CG/AL

Subject Property



493 Dundas Street East



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Tourism and Culture Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 13, 2021
SUBJECT/REPORT NO:	Municipal Accommodation Tax (PED20009(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Pam Mulholland (905) 546-2424 Ext. 4514
SUBMITTED BY:	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
SIGNATURE:	<i>Carrie Brooks-Joiner</i>

RECOMMENDATION

That Report PED20009(a) regarding the establishment of a Municipal Accommodation Tax (MAT) in Hamilton be received and staff be directed to report back in late 2021 to provide Recommendations related to MAT implementation and the updated Hamilton Tourism Strategy 2021 to 2025.

EXECUTIVE SUMMARY

In 2017, the Province of Ontario granted municipalities the authority to implement a Municipal Accommodation Tax on transient accommodations to provide municipalities with a new revenue stream to support local tourism promotion and tourism product development.

Through Report PED20009, in January 2020 Council considered the implementation of the MAT and directed as follows:

“That staff be directed to develop the structure and implementation plan for a Municipal Accommodation Tax Program in Hamilton at 4% including the required business case study, and creation of a Municipal Services Corporation which will operate as the City of Hamilton’s Eligible Tourism Entity to receive revenues from the Municipal Accommodation Tax as required by Provincial regulation, enacting by-law and any necessary agreements, and report back to the General Issues Committee.”

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 2 of 9

This report provides highlights of the MAT Provincial legislation, an overview of the source, projections, collection, administration and utilization of MAT revenue; describes the proposed Municipal Services Corporation (MSC); and outlines possible next steps. The necessary implementation tools are also included for Council's reference as follows:

- A draft By-law which would provide the authority for collecting the tax is attached as Appendix "A" to Report PED20009(a);
- A Business Case Study to establish the MSC to serve as the Eligible Tourism Entity receiving MAT revenues in support of tourism promotion and tourism product development is attached as Appendix "B" to Report PED20009(a); and
- A draft Policy to establish a Municipal Accommodation Reserve Fund for the City is attached as Appendix "C" to Report PED20009(a).

In recognition of the impact of COVID-19 on travel patterns and the tourism sector, implementation of the MAT is not feasible in the short-term. Therefore, staff are recommending that PED Report 20009(a), including the draft MAT implementing instruments attached as Appendices "A", "B" and "C", be received, but not adopted at this time. Staff are recommending a further report back in late 2021 with recommendations for the possible timing of implementation for the MAT, concurrently with reporting back on the updated Hamilton Tourism Strategy 2021 to 2025.

Note that transient accommodation providers require a minimum lead time of three to four months to update hotel operation software and train staff on MAT revenue collection and remittance, therefore it should be anticipated that a minimum of three to four months would be required from the date of adoption of the MAT to actual implementation.

Projections on licensed accommodation occupancy levels and the revenue potential for MAT will also be revised over the coming year. Initial planning was based on pre-pandemic data and those levels are not realistic in a recovery phase which is expected to last multiple years.

Alternatives for Consideration - See Page 8**FINANCIAL - STAFFING - LEGAL IMPLICATIONS**

Financial: There is no immediate financial impact associated with this report. The proposed 2021 PED Operating Budget does not include any forecasted revenues from a MAT. Should a MAT be adopted in the short-term, anticipated revenues would be minimal given current hotel occupancy rates.

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 3 of 9

Staffing: N/A

Legal: Legal and Risk Management Services will be required to complete work to incorporate the MSC, contingent upon Council approval when staff report back at the end of 2021. As required by the *Corporations Act (Ontario)*, the *Municipal Act, 2001 (Ontario)* and the Municipal Services Corporation Regulation under the *Municipal Act, 2001 (Ontario Regulation 599/06)*, the scope of work will be as follows:

- All necessary Corporate name searches;
- Preparation of Letters Patent; and
- Preparation of Corporate By-law(s) and all other constating and ancillary documents for the MSC

HISTORICAL BACKGROUND

In January of 2020, Council directed staff to develop the structure and implementation plan for a MAT at 4% on the purchase of transient accommodations including hotels, motels, and bed and breakfasts in Hamilton on overnight stays of 29 nights or less.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Ontario Regulation 435/17 Transient Accommodation Tax provides municipalities with the authority to implement a MAT by enacting the appropriate by-law(s). Ontario Regulation 435/17 Transient Accommodation Tax requires the municipality to share a minimum of 50% of the tax revenue collected from MAT (following deduction of administrative costs) with an Eligible Tourism Entity (defined in Ontario Regulation 435/17 Transient Accommodation Tax as “a non-profit entity whose mandate includes the promotion of tourism in Ontario or in a municipality”).

MAT revenues must be utilized by the Eligible Tourism Entity for tourism promotion and tourism product development. Tourism products include major festivals and events, sport tournaments and championships, large conventions and programs and services that enable growth in the local tourism sector and increase tourism’s economic impact. The municipality may use the balance of MAT revenues for its priorities.

The development of this new revenue stream is consistent with the objectives of the City’s Investment Strategy and Hamilton Tourism Strategy 2015 to 2020.

RELEVANT CONSULTATION**External**

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 4 of 9

- Public Consultation regarding creation of a Municipal Service Corporation as per Ontario Regulation 599/06
- Financial Controller, Ontario Restaurant Hotel and Motel Association (ORMHA)
- President and CEO, Ontario Restaurant Hotel and Motel Association
- Director, Recreation, City of Mississauga
- Manager, Special Projects and Economic Development, City of Vaughan
- Executive Director, Tourism Burlington

Internal Consultation

- Solicitor, Legal and Risk Management Services Division, Corporate Services Department
- Deputy City Solicitor, Legal and Risk Management Services Division, Corporate Services Department
- General Manager of Finance and Corporate Services, Corporate Services Administrative Division, Corporate Services Department
- Senior Tax Policy Advisor, Financial Planning, Administration, and Policy Division, Corporate Services Department
- Acting Manager, Financial Planning, Administration, and Policy Division, Corporate Services Department
- Accounting Services Manager, Financial Services and Taxation Division, Corporate Services Department
- Senior Financial Analyst - TCA, Financial Services and Taxation Division, Corporate Services Department

ANALYSIS AND RATIONALE FOR RECOMMENDATION**Source of MAT Funding**

A MAT at 4% would be a new source of revenue to support tourism promotion and tourism product development in Hamilton. The revenue it would generate would surpass the revenue of the current industry led Destination Marketing Program (DMP)

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 5 of 9

which is a 3% fee on overnight stays. The current DMP program is optional for local accommodation providers to participate in, and therefore does not cover all hotels in the City, or to short-term stay providers such as Air BNB, which would be captured under a MAT. MAT is a mandatory tax paid by consumers and must be collected and remitted by all applicable accommodation providers.

The MAT is only applied to specific accommodations that are short-term (29 nights or less) in nature. The MAT only applies to a room or space that is being used for accommodation, and not to other expenses such as meals, parking, laundry, meeting rooms or room service.

Exemptions to a MAT include accommodations rented by the month, university or college residences, hospitals, long-term care facilities, treatment centres, refuge houses, shelters, campgrounds, trailer parks or designated employee accommodation.

Harmonized Sales Tax (HST) is charged on the MAT, if the business is an HST registrant.

MAT Revenue and Projections

In Hamilton, the estimated pre-pandemic annual revenue of the MAT was approximately \$2 M based on the number of existing rooms (hotel, motel, bed and breakfasts), the average 2019 hotel occupancy statistics, average room rate and a MAT rate of 4%. The estimate excluded short-term rentals such as Airbnb which are not currently licenced in Hamilton.

However, the pandemic has negatively impacted occupancy rates, revenue per available room and room rates. The tourism sector and consumer confidence in the safety of travel are expected to rebound slowly. The initial revenue expectations are no longer realistic during the pandemic or during the first few years of recovery of the tourism sector.

Initial program planning also anticipated future growth in MAT revenues which is no longer achievable in the next few years. With the exception of TownePlace Suites by Marriott Hamilton which opened in November 2020, three other anticipated hotel developments have been delayed due to COVID-19 and will not open until late 2021 or beyond.

MAT Collection

Following Council's approval to proceed, enacting the MAT By-law and a minimum lead time of three to four months to implement business processes, transient accommodation providers can begin collection of the MAT. For example, if the MAT By-law came into effect in late 2021, revenue collection could commence in the spring of

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 6 of 9

2022. Such a timeframe would allow for both a level of tourism industry recovery and transient accommodation provider implementation readiness.

Accommodation providers (e.g. hotels, motels, bed and breakfasts) would be responsible for the collection of the MAT revenue at the point of consumer payment. This revenue, minus the reasonable costs of collecting and administering, is remitted to a designated collection organization for administration and distribution in accordance with an approved By-law. A draft of such a By-law is attached as Appendix "A" to Report PED20009(a).

The Ontario Restaurant Hotel and Motel Association is currently the collection agent for several municipalities in administering the MAT and is an option as a collection agency on behalf of the City of Hamilton.

MAT Administration

Staff from the City's Financial Planning, Administration, and Policy Division and staff from the Financial Services and Taxation Division consulted other municipalities who have implemented the MAT. Cities either collected themselves, allocating City staff resources to this task or retained a third party to provide this function.

Several municipalities have contracted the ORHMA for the collection of the MAT revenues on their behalf. Under this model, ORHMA advises accommodations on how to set up the collection system and train staff. Once the MAT is implemented, they administer the revenues collected from the accommodation providers, remit the revenues to the City and report on the financial transactions. The City in turn, remits the minimum of 50% to the Eligible Tourism Entity.

Utilization of MAT Revenue

Pursuant to Ontario Regulation 435/17 Transient Accommodation Tax, MAT revenues must be shared between the municipality and an Eligible Tourism Entity and subsequently used by such Eligible Tourism Entity solely for the purposes of tourism promotion and tourism product development. Ontario Regulation 435/17 Transient Accommodation Tax does not mandate how municipalities spend the balance, although it is suggested it should support tourism related opportunities and infrastructure.

Under Provincial Regulation, Tourism Hamilton, as a brand for tourism services provided by the Tourism and Culture Division within the municipal Corporation, is not an Eligible Tourism Entity, that can receive MAT revenues. Therefore, staff will be recommending that the City establish an MSC named Tourism Development Hamilton Corporation (if such name is available) to serve as the Eligible Tourism Entity in Hamilton.

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 7 of 9

It is also proposed that the City set up a MAT Reserve Fund to receive the remaining portion of the MAT revenue. A draft policy to establish such a Reserve Fund is attached as Appendix “C” to Report PED20009(a). The MAT Reserve Fund would maintain a minimum balance at all times of \$2 M.

Once total annual MAT revenues are at a level of \$2.5 M, sharing the required 50% of revenue with the MSC would provide the City of Hamilton, in collaboration with the MSC, the option to:

- Enhance tourism services, or;
- Offset a portion of the levy contribution for tourism expenditures, or;
- Remove tourism operating expenses 100% from the levy (based on current operations).

The remaining 50% would be sufficient to offset the annual average draw on multiple City of Hamilton Reserves and the existing Designated Marketing Fund contribution for expenses related to the financing of promotion and development of tourism and tourism related activities in Hamilton, such as, but not limited to, hosting fees for major tourism events; and to provide a source of revenues to offset extraordinary and unforeseen expenditures for tourism projects and programs of the Tourism and Culture Division, Planning and Economic Development Department.

Provision of Tourism Services

It is anticipated that the MSC will contract the City of Hamilton to provide tourism promotion and development services under the existing brand of Tourism Hamilton and utilize the existing City tourism staff complement.

Public Consultation and Business Case Study

Ontario Regulation 599/06: Municipal Services Corporations requires the City to prepare a Business Case Study to support the creation of an MSC. The Business Case Study attached as Appendix “B” to Report PED20009(a) fulfils the requirements of the Ontario Regulation 599/06 and includes the MSC’s mandate, guiding principles, governance structure, budget and funding, accountability and reporting. The City’s Tourism Strategy will serve as the guiding document for this new MSC and ensure accountability to Council and tourism stakeholders.

The objects of the MSC include the planning and delivery of economic development services, focused on tourism-related promotion and business development within Hamilton. The sole income source of the MSC is 50% of the Hamilton MAT, pursuant to applicable City MAT By-law and Ontario Regulations.

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 8 of 9

Ontario Regulation 599/06 also requires the City to consult with the public about the proposal to establish the MSC. The Tourism and Culture Division held a virtual public consultation during the summer of 2020 to discuss the creation of the MSC. Representatives from the accommodation sector provided input. In general, accommodation providers were supportive of a new revenue stream for tourism. Given the impact of the COVID-19 pandemic on occupancy rates and the related loss of revenue, accommodation providers who participated in the consultation requested that the implementation of MAT be delayed until at least 2022 to allow for occupancy recovery and hotel staffing levels for training on MAT collection. They urged that 100% of the revenue be invested in tourism to attract new business and visitation to Hamilton and that the City not reduce any existing investment in tourism from the levy. They expressed interest in being part of the governance structure for the MSC.

Next Steps

City staff from the Tourism and Culture Division, Legal and Risk Management Services Division and Financial Planning, Administration, and Policy Division will continue to prepare necessary documents and agreements prior to reporting back to Council. These include:

- An agreement between the City and the MSC, based on the content of the Business Case Study, addressing issues including:
 - Finalize implementation date for MAT
 - Guiding principles of the MSC
 - Governance structure
 - Anticipated support provided to the MSC by the City
 - Asset transfer policy
 - Ownership use and maintenance of intellectual property
 - Accounting, audit and record-keeping requirements
 - Requirements for public accountability and reporting
- Other documentation as may be recommended by Legal and Risk Management Services and accepted by the City.

ALTERNATIVES FOR CONSIDERATION

Council may consider the approval of the implementation of the MAT at this time, together with the relevant documentation as follows:

- (a) That the By-law to Establish a Municipal Accommodation Tax at a rate of 4% effective December 31, 2021, as outlined in Appendix “A” to Report PED20009(a), be approved;

SUBJECT: Municipal Accommodation Tax (PED20009(a)) (City Wide) - Page 9 of 9

- (b) That the Hamilton Tourism Development Corporation Business Case, as outlined in Appendix “B” to Report PED20009(a), be approved;
- (c) That the City of Hamilton Municipal Accommodation Reserve Fund Policy for the City portion of the Municipal Accommodation Tax, as outlined in Appendix “C” to Report PED20009(a), be approved; and
- (d) That staff be directed to establish a Tourism MAT Reserve Fund for the new Municipal Services Corporation portion of the Municipal Accommodation Tax.

ALIGNMENT TO THE 2016 - 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” - By-law to Establish a Municipal Accommodation Tax

Appendix “B” - Hamilton Tourism Development Corporation Business Case

Appendix “C” - City of Hamilton Municipal Accommodation Reserve Fund Policy

PM:ac

Appendix “A” to Report PED20009(a)
Page 1 of 7

Authority: Item ,
Report (PED(20009)(a))
CM:
Ward: City Wide

Bill No.

CITY OF HAMILTON
BY-LAW NO.

A BY-LAW TO ESTABLISH A MUNICIPAL ACCOMMODATION TAX

WHEREAS section 400.1(1) of the *Municipal Act*, 2001, S.O 2001, c.25, (the “Act”) provides that a local municipality may, by by-law, impose a direct tax in respect of the purchase of transient accommodation within the municipality;

WHEREAS pursuant to section 400.1 of the Act and Ontario Regulation 435/17, the Council of the City of Hamilton wishes to establish municipal transient accommodation tax rate to levy on the purchase of transient accommodation within the City of Hamilton;

WHEREAS pursuant to sections 400.1(3) and 400.4 of the Act, Council can establish enforcement measures as Council considers appropriate if an amount assessed for outstanding tax, penalties or interest remains unpaid after it is due;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

DEFINITIONS

1. In this by-law,
 - a. “Accommodation” means Lodging, and the right to use Lodging, that is provided for consideration, whether or not the lodging is actually used;
 - b. “Lodging” includes:
 - (i) the use of a bedroom, a suite of rooms containing a bedroom, or the use of a bed within a bedroom;
 - (ii) the use of one or more additional beds or cots in a bedroom or suite.
 - c. “City” means the City of Hamilton;
 - d. “Council” means the Council of the City of Hamilton;
 - e. “Eligible Tourism Entity” has the meaning given to it in Ontario Regulation 435/17, as amended;
 - f. “Establishment” means the physical location, a building or part of a building that provides Accommodation;

- g. "Provider" means a person or an entity that sells, offers for sale, or otherwise provides Accommodation, and includes agents, hosts or any others who sell, offers for sale or otherwise provides Accommodation;
- h. "Purchaser" means a person who purchases Accommodation;
- i. "Purchase Price" means the price for which Accommodation is purchased, including the price paid, and/or other consideration accepted by the Provider in return for the Accommodation provided, but does not include the goods and services tax imposed by the Government of Canada or by the Province of Ontario;
- j. "Multiple offense" means an offense in respect of two or more acts or omissions each of which separately constitutes an offense and is a contravention of the same provision of this By-law;
- k. "Municipal Accommodation Tax" or "MAT" means the tax imposed under this By-law;
- l. "Treasurer" means the City's General Manager, Finance and Corporate Services, or his/her designate;

APPLICATION

- 2. A Purchaser shall, at the time of purchasing Accommodation, pay the Municipal Accommodation Tax in the amount of four (4) per cent of the Purchase Price of Accommodation provided for a continuous period of 29 days or less provided in a hotel, motel, motor hotel, lodge, inn, bed and breakfast, dwelling unit, domicile or any place in which Accommodation is provided.
 - a. For greater certainty, the continuous period referred above is not disrupted by the purchase of different rooms, suites, beds or other lodging in the same Establishment in the course of the continuous period.

EXEMPTIONS

- 3. The Municipal Accommodation Tax imposed under this By-law does not apply to:
 - a. The Crown, every agency of the Crown in right of Ontario and every authority, board, commission, corporation, office, or organization of persons a majority of whose directors, members or officers are appointed or chosen by or under the authority of the Lieutenant Governor in Council or a member of the Executive Council;
 - b. Every board as defined in subsection 1(1) of the Education Act;
 - c. Every university or a college of applied arts and technology or post-secondary institution whether or not affiliated with a university, the enrolments of which are

counted for purposes of calculating operating grants entitlements from the Crown;

- d. Every hospital referred to in the list of hospitals and their grades and classifications maintained by the minister of Health and Long-Term Care under the Public Hospitals Act and every private hospital operated under the authority of a license issued under the Private Hospitals Act;
- e. Every long-term care home as defined in subsection 2(1) of the Long-Term Care Homes Act, 2007 and hospices;
- f. Accommodations provided by the City or its agents for shelter purposes;
- g. Accommodations provided by treatment center that receives provincial aid under the Ministry of Community and Social Services Act;
- h. Accommodations provided by house of refuge, or lodging for the reformation of offenders;
- i. Accommodations provided by charitable, non-profit philanthropic corporation organized as shelters for the relief of the poor or for emergency;
- j. Accommodations provided by tent or trailer sites supplied by a campground, tourist camp or trailer park;
- k. Accommodations supplied by employers to their employees in premises operated by the employer; and
- l. Accommodations provided by hospitality room in an establishment that may or may not contain a bed and is used for displaying merchandise, holding meetings, or entertaining.

TAX COLLECTED AND STATEMENT SUBMITTED

4. A Provider shall collect the MAT from the Purchaser at the time the Accommodation is purchased.
5. The amount of the MAT shall be identified as a separate item or charge on a bill, receipt, invoice or similar document issued by the Provider in respect of the Accommodation on which the tax is imposed and the item shall be identified as "Municipal Accommodation Tax".
6. A Provider shall, on or before the last day of every month, remit to the City, or its designate as the case may be, the amount of the MAT collected for the previous month and submit the monthly statements in the form required by the City detailing the number of the Accommodation sold, the purchase price of each Accommodation, the MAT amount collected and any other information as required by the City for the purposes of administrating and enforcing this By-law.

DELEGATION OF AUTHORITY

7. The Treasurer, or their designate, is hereby delegated the authority to enter into agreements, including all necessary documents ancillary thereto, with another person or entity as agent for the City, providing for the implementation and collection of the MAT, all in a form satisfactory to the City Solicitor.
8. The Treasurer, or their designate, is hereby delegated the authority to enter into agreements, including all necessary documents ancillary thereto, with Eligible Tourism Entity(ies) that receive(s) an amount of the MAT respecting reasonable financial accountability matters in order to ensure that amount paid to the entity is used for the exclusive purpose of promoting tourism, and the agreements may provide for other matters, all in a form satisfactory to the City Solicitor.
9. The Treasurer, or their designate, shall be responsible for the administration of this By-law, including but not limited to approvals, appeals, enforcement, collection, and for instructing the City's Solicitor to take such legal action as may be considered appropriate.

INTEREST PENALTIES

10. That a percentage charge of 1.25 percent of the amount of the MAT due and unpaid be imposed as a penalty for the non-payment of taxes on the first day of default based on the full occupancy of the Establishment unless the actual amount of the MAT owing can be determined by the City, in that case, the percentage charge of 1.25 per cent of the actual amount of the MAT will be imposed.
11. That an interest charge of 1.25 percent each month of the amount of the MAT due and unpaid, be imposed for the non-payment of taxes on the first day of each month and subsequent months following the first day of default until the MAT, including all charges and interest owing, is paid in full.
12. A fee shall be charged in respect of all payment remittances that are not honoured by the financial institution upon which it is drawn in an amount as set out in the City of Hamilton User Fee By-law.

LIENS

13. All MAT penalties and interest that are past due shall be deemed to be in arrears, and may be added to the tax roll for any real property in the City of Hamilton registered in the name of the Provider to be collected in like manner as property taxes and shall constitute a lien upon the lands, but such lien shall not be a priority lien for the purposes of subsections 1(2.1), (2.2) and (3) of the Act and such lien will not have a higher priority than it would otherwise have in law in relation to other claims, liens or encumbrances.

AUDIT AND INSPECTION

14. The Provider shall keep books of account, records, and documents sufficient to furnish the City or its agent with the necessary particulars of sales of Accommodations, amount of MAT collected and remittance, for seven (7) years.
15. The City or its agent may inspect and audit all books, documents, transactions and accounts of the Providers and require the Providers to produce copies of any documents or records required for the purposes of administering and enforcing this by-law, as required.

DETERMINATION OF AMOUNT

16. The City may make a determination of an amount of tax required to be remitted, together with any interest imposed upon any tax outstanding, if a Provider responsible for the payment or remittance of tax fails to pay, as required.
17. The City may assess or reassess for any tax payable by the Provider within three years from the day the tax was remittable, except that where the City establishes that a Provider has made any misrepresentation that is attributable to neglect, carelessness or willful default, or has committed any fraud in supplying any information under this chapter, or in omitting to disclose any information, then the City may assess or reassess, for any time the City considers reasonable, the tax payable.
18. The City shall send by mail or registered mail or deliver by hand, a notice of the calculation made under section 16 to the Provider at the Providers' last known address, and that the amount determined is payable within 30 days from the date of mailing or delivery of the notice.
19. Liability to pay an amount is not affected by an incorrect or incomplete assessment or by the fact that no assessment has been made.
20. The City is not bound by any information delivered by or on behalf of a Provider responsible for the payment of tax and may, notwithstanding any information that has been delivered or if no information has been delivered, assess the tax payable.
21. This calculation, subject to being varied or adjusted due to an objection or appeal and subject to a recalculation, shall be deemed to be valid and binding despite any error, defect or omission in the assessment or in any proceeding related to it.

OFFENCES AND PENALTIES

22. Every person is guilty of an offence under this By-law who:
 - a. Makes, participates in, assents to or contributes in the making of false or deceptive statements in a report, statement, form or other document prepared, submitted or filed under or for the purposes of this By-law;
 - b. Destroys, alters, mutilates, hides or otherwise disposes of any records or books of account, in order to evade payment or remittance of tax;

- c. Makes, assents to or contributes in the making of false or deceptive entries, or assents to or contributes in the omission to enter a material, in any records or books of account;
- d. Willfully, in any manner, evades or attempts to evade:
 - (i) Paying tax;
 - (ii) Remitting tax; or
 - (iii) Otherwise complying with this By-law; or
- e. Conspires with any person to commit an offence described in Subsection 22 (a) through (d).

23. Any Provider who contravenes or fails to comply with any provision of this By-law, is guilty of an offence.

24. Any Provider who is guilty of an offence is liable as follows:

- a. Upon a first conviction, a fine of not less than \$300 and not more than \$50,000 if the Provider is an individual, and not less than \$500 and not more than \$100,000 if the Provider is a corporation;
- b. Upon a second or subsequent conviction for the same offence, a fine of not less than \$500 and not more than \$100,000;
- c. Upon conviction for a continuing offence, a fine of not less than \$500 and not more than \$10,000 for each day or part of a day that the offence continues. Notwithstanding sub-paragraph 24(a) herein, the total of all of the daily fines for the offense is not limited to \$100,000;
- d. Upon conviction for multiple offences, for each offence included in the multiple offence, a fine of not less than \$500 and not more than \$10,000. Notwithstanding sub-paragraph 24(a) herein, the total of all fines for each included offense is not limited to \$100,000.

GENERAL

25. This By-law shall come into force and effect on December 31, 2021.

26. If any section or portion of this By-law is found by a court of competent jurisdiction to be invalid, it is the intent of Council that all remaining sections and portions of this By-law continue in force and effect.

27. This By-law may be referred to as "The Municipal Accommodation Tax By-law".

PASSED this _____ , _____

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F. Eisenberger
Mayor

A. Holland
City Clerk

Hamilton Tourism Development Corporation Business Case

Prepared pursuant to Section 6 of Ontario Regulation 599/06 (Municipal Services Corporations) as per section 203(4) of the *Municipal Act*, 2001, S.O. 2001, c.25 as amended.

Background

The Municipal Accommodation Tax (the “MAT”) was developed by the Province of Ontario to grow the economic impact of the tourism industry in Ontario.

Pursuant to Ontario Regulation 435/17: Transient Accommodation Tax, the City of Hamilton must share at least 50 percent of the MAT revenues with a designated, Eligible Tourism Entity (defined as a non-profit organization whose mandate includes the promotion of tourism in the municipality) and must be used for the purpose of tourism promotion. For greater certainty, the expression “promotion of tourism” includes the development of tourism products.

As of 2020, Hamilton does not have the required Eligible Tourism Entity mandated by Ontario Regulation 435/17. Therefore, the City proposes establishing a municipal service corporation, named “Hamilton Tourism Development Corporation” (if such name is available) to serve as the Eligible Tourism Entity in Hamilton.

Ontario Regulation 599/06: Municipal Services Corporations requires the City to prepare a business case study for the proposed municipal service corporation, and to obtain approval of the business case by Council Resolution or by-law. The business case study presented herein fulfills the requirements of Regulation 599/06.

Purpose

The City of Hamilton proposes the incorporation of a non-profit, non-share capital corporation under the *Corporations Act* (Ontario) (the "Corporation") with the City of Hamilton as sole voting member.

This document provides information on the benefits of establishing the Corporation and a governance framework for the proposed Corporation. Specifically, this document:

- a) Sets out the objectives of the Corporation, its mandate, guiding principles, governance structure, budget and funding, accountability and reporting; and
- b) Constitutes the statutorily required business case for the proposed Corporation, prepared pursuant to Section 6 of Ontario Regulation 599/06 (Municipal Services Corporations) as per section 203(4) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended.

Mandate

The mandate of the Corporation will be the promotion of tourism in Hamilton in alignment with the Hamilton Tourism Strategy. For greater certainty, the expression “promotion of tourism” includes the development of tourism products.

In 2015, City of Hamilton Council endorsed the Tourism Action Plan which outlines the role of the Tourism and Culture Division in facilitating the growth of the tourism industry, and in enhancing the quality of life through tourism. The City of Hamilton Tourism Strategy 2015 to 2020 provided the context and strategic direction for the tourism industry and the tourism activities in Hamilton.

Over the course of 2021, City staff and stakeholders will develop a new five-year Hamilton Tourism Strategy with strategic priorities and implementation and action plans. With the proposed implementation of the Municipal Accommodation Tax in Hamilton in 2022, funding will be accessible to support the new strategy and other tourism related initiatives moving forward.

Benefits of a Tourism Development Corporation

The advantages of the City of Hamilton establishing the Corporation include:

- a) The establishment of a corporation satisfies the Province’s requirement for a non-profit tourism organization to serve as a destination marketing organization and to make use of 50 percent of the MAT revenues;
- b) The Municipal Services Corporation model accountability, corporate responsibility, and reasonable controls through the role of the sole voting member (the City);
- c) Allows for the private and non-profit sectors to share a common vision and direction for Hamilton’s tourism economy and destination marketing; and
- d) City Council, as sole voting member, will be responsible for selecting and electing the Board of Directors, and may establish a governance framework for business plans, expenditures and corporate policies.

In the absence of a destination marketing corporation, the City would have to remit 50 percent of the annual MAT revenues and responsibility for marketing the City as a tourism destination to an external organization or agency, over which the City has no direct control. As no destination marketing organization currently exists in the local market, the City is best positioned to advance this model.

Guiding Principles

The Corporation shall be guided by the following principles which function as guideposts in decision-making throughout the Corporation’s lifecycle irrespective of changes in leadership, goals, strategies and activities.

- a) The Corporation will engage in tourism promotion and tourism product development in Hamilton; and
- b) The Corporation will undertake its work based on objective decision-making process that is accountable and transparent, resulting in city-wide benefits.

Governance Structure and Incorporation

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In order to proceed with the establishment of the Corporation, an application must be made to the Province to incorporate a non-share capital corporation in accordance with the *Ontario Corporations Act*. The Corporation will be created by the filing of an application for incorporation by way of letters patent to be drafted by Legal Services that will include the following information:

- Name of the Corporation: Hamilton Tourism Development Corporation
- Address of the Head Office: Tourism and Culture Division, City of Hamilton, 71 Main Street West, Hamilton, ON L8P 4Y5

The Board of Directors will have oversight and key decision-making roles with respect to the operation of the Corporation. Staff will bring a report back to Council in late 2021 with recommendations relating to the Board of Directors composition; corporate by-laws; operating and asset transfer agreements; 2022 budget and other details to bring the organization to a complete stage of operation. In the interim, staff are proposing to appoint the following as the first Directors:

- Jason Thorne, General Manager, Planning and Economic Development Department
- Carrie Brooks-Joiner, Director, Tourism and Culture Division; Planning and Economic Development Department and
- Rick Male, Director Financial Services Taxation and Corporate Controller, Corporate Services Department

For the purpose of incorporating and developing the legally required agreements and policies:

- Objects of the Corporation include the delivery of, and support for, tourism promotion in Hamilton.
- Special Provisions
 - a) The Corporation is limited to providing services to owners or members of the Corporation on behalf of The Corporation of the City of Hamilton in lieu of the municipality providing those services itself.
 - b) Directors shall serve without remuneration, and no Director shall directly or indirectly receive any profit from his or her position as such, provided that a Director may be reimbursed for reasonable expenses incurred in performing his or her duties. A Director shall not be prohibited from receiving compensation for services provided to the Corporation in another capacity.
 - c) Upon the dissolution of the Corporation and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of to The Corporation of the City of Hamilton.

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The letters patent and the by-laws of the Corporation will set out the powers of the Corporation, its membership structure and the process for making changes to the Corporation’s by-laws.

Budget and Funding

The creation and management of an annual operating budget will be the responsibility of the Corporation’s Board of Directors and be subject to City Council’s approval. The Corporation will be funded from the proceeds of the MAT revenues.

The nominal cost to establish the proposed Corporation (e.g. cost to incorporate, purchase accounting software, etc.), will be covered through an initial loan from the City to the Corporation, which will be repaid to the City once MAT revenues are accrued by the Corporation. Staff will bring back a recommended loan amount in late 2021 for Council’s consideration.

It is anticipated the MAT, levied at 4 percent, would generate approximately \$2 M in annual new revenue to the City based on accommodation stock and performance prior to the COVID-19 pandemic in 2020. This could grow to \$3 M in the long term if projected new hotels become operational and short-term rentals are licenced and taxed.

With the implementation of the MAT, Council will be asked to approve the establishment of a Reserve Fund to receive the City’s portion of the MAT revenue as noted in Appendix “C” of Report PED20009(a).

The Corporation will enter into an agreement with the City of Hamilton respecting reasonable financial accountability matters in order to ensure that the amount paid to the Corporation are used for the exclusive purposes of promoting tourism, and the agreement may provide for other matters.

Revenues from the MAT Reserve Fund will be transferred to the new Corporation once the legally required agreement between the City and the Corporation is finalized. A 2022 budget for the Corporation will be presented for Council approval during the annual business planning process.

Accountability and Reporting

Typically, an independent Corporation would be required to present the City with a multi-year business plan to support its funding and activities. In this case, the City’s Tourism Strategy and Tourism and Culture Division Business Plan will serve as the guiding documents for the Corporation.

It is anticipated that reporting to City of Hamilton Council by the Corporation would take place at least once a year or as otherwise stipulated in the Corporation’s by-laws.

Summary

The business case for a new corporation mandated to promote tourism, in alignment with the Hamilton Tourism Strategy, is established based on Ontario Regulation 599/06 and

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Ontario Regulation 435/17. The Corporation will allow the City to continue to play a leadership role in establishing Hamilton as a tourism destination.

Reserve Policies Municipal Accommodation Tax Reserve		Corporate Services Department
Policy No: FPAP-RE-004	Hamilton	
Page 1 of 2		Approval:

POLICY STATEMENT	This Policy sets out the guidelines for the sources, uses and appropriate target level for the balances in the Municipal Accommodation Tax (MAT) Reserve Funds.
PURPOSE	<p>The objective of the MAT Reserve Funds is to provide for the financing of promotion and development of tourism and tourism related activities in the City of Hamilton, such as, but not limited to, hosting fees for tourism events.</p> <p>Also, to provide a source of funds to offset extraordinary and unforeseen expenditures for the Tourism and Events Section of the Planning and Economic Development Department.</p>
SCOPE	<p>This policy applies to MAT Reserve Funds received by the City of Hamilton from providers of transient accommodation.</p> <p>This policy applies to all City employees that are responsible for the management of financial resources.</p>
PRINCIPLES	<p>The following principles apply to this policy:</p> <p>Source of Funding:</p> <ul style="list-style-type: none"> • Revenue Sharing - Municipal portion of the Municipal Accommodation Tax in respect of the fiscal year. • Interest Income - Interest earned on the unused actual cash balance held in the MAT Reserves, according to the City's Reserve interest allocation policies. <p>Funding Targets: A minimum of the equivalent to one full year of the revenue collected through the MAT based on an average of the prior three years funding must be in the Reserve before funds can be directed to tourism promotion and development activities.</p> <p>Minimum Balance: A minimum of \$2 M must be available in the Reserve at all times.</p> <p>Use of Funds: The MAT Reserves shall be used for the promotion of tourism activities including but not limited to bidding fees; tourism sales; marketing initiatives and the development of tourism products.</p> <p>In the case of extraordinary and unforeseen operating expenditures</p>

Reserve Policies Municipal Accommodation Tax Reserve	 Hamilton	Corporate Services Department
Policy No: FPAP-RE-004		
Page 2 of 2		Approval:

	<p>in the Tourism and Events Section, the General Manager of the Planning and Economic Development Department shall consult with the General Manager of Finance and Corporate Services to determine if funds from the MAT Reserve can be used to offset the Operating Budget.</p> <p>Transfers from Reserves: All transfers from the MAT Reserve are to be approved by City Council by a budget submission, a separate Council report or a Council motion. All relevant information is to be included with the request.</p>
BORROWING FROM MAT RESERVE	<p>The City may borrow from the MAT Reserve, for non-tourism related activities, as long as the MAT Reserve maintains the minimum balance required by this Policy, at the time the funds are borrowed.</p> <p>The City shall repay the amount borrowed, plus interest according to the City's internal loan policies.</p>
GOVERNING LEGISLATION	<p>Municipal Act 2001, Section 224 Municipal Act 2001, Section 400.1 and O.Reg. 435/17</p>
RESPONSIBILITY FOR THE POLICY	<p>Corporate Services Department Director of Financial Planning, Administration and Policy</p>
POLICY HISTORY	<p>To be added based on Council approval date of policy.</p>