



## City of Hamilton

# EMERGENCY & COMMUNITY SERVICES COMMITTEE ADDENDUM

**Meeting #:** 21-001  
**Date:** February 4, 2021  
**Time:** 1:30 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's Website:

<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

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### 6. DELEGATION REQUESTS

\*6.1. Senna Rose Thomas, respecting Homelessness Rate (for a future meeting)

### 10. DISCUSSION ITEMS

\*10.9. Adaptation and Transformation of Services for People Experiencing Homelessness Update 2 (HSC20020(b)) (City Wide)

\*10.10. Ministry of Municipal Affairs and Housing (MMAH) Mental Health and Addictions Funding (HSC21006) (City Wide)

## Request to Speak to Committee of Council

Submitted on Sunday, January 31, 2021 - 11:03 am

==Committee Requested==

**Committee:** ~~General Issues Committee~~ Emergency and  
Community Services Committee

==Requestor Information==

**Name of Individual:** Senna Rose Thomas

**Name of Organization:**

**Contact Number:**

**Email Address:**

**Mailing Address:**

**Reason(s) for delegation request:** I wish to address the homelessness rate. I feel that this is something that Hamilton can work towards and I am sure many others like myself would like to see a change in this.

**Will you be requesting funds from the City?** No

**Will you be submitting a formal presentation?** Yes



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	February 4, 2021
<b>SUBJECT/REPORT NO:</b>	Adaptation and Transformation of Services for People Experiencing Homelessness Update 2 (HSC20020(b)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Rob Mastroianni (905) 546-2424 Ext. 8035 Nadia Zelisko (905) 546-2424 Ext. 2548 Greg Tedesco (905) 546-2424 Ext. 7168
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That Council approve an additional grant to a maximum amount of \$673,166 to the Good Shepherd Centre Hamilton to continue to operate 378 Main Street East (the former Cathedral Boys School) as a temporary shelter for 45 men to June 30, 2021;
- (b) That all such purchases and grants outlined in Recommendation (a) that are approved by Council be funded using Provincial Funding or through an available source jointly deemed appropriate by the General Manager of the Healthy and Safe Communities Department and the General Manager of the Finance and Corporate Services Department; and,
- (c) That the General Manager of the Healthy and Safe Communities Department be directed and authorized, to enter into, execute and administer all agreements and documents necessary to implement the purchases and grants outlined in Recommendation (a) on terms and conditions satisfactory to the General Manager of the Healthy and Safe Communities Department and in a form satisfactory to the City Solicitor.

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**SUBJECT: Adaptation and Transformation of Services for People Experiencing Homelessness Update 2 (HSC20020(b)) (City Wide) - Page 2 of 5**

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**EXECUTIVE SUMMARY**

An integral part of Housing Services' COVID-19 response framework to support the adaptation and transformation of services for people experiencing homelessness has been the creation of an additional temporary emergency shelter at the former Cathedral Boys School. This temporary facility, approved to operate for the period of September 1, 2020 to June 30, 2021, is owned and operated by Good Shepherd Centre Hamilton (Good Shepherd) and provides up to 45 beds of temporary emergency shelter for men. These temporary beds are located within a congregate setting, however appropriate physical distancing measures and, where possible, physical barriers have been put in place in order to create as safe of an environment as possible for residents and staff.

As approved through Report HSC20020(a), initial funding of up to \$700,000 to support this necessary emergency shelter intervention until June 30, 2021 had been funded through the Provincial Social Services Relief Fund 2 (SSRF2) however actual operational costs are exceeding the initial forecasted expenses, resulting in a funding shortfall. In order to ensure operations to the original June 30, 2021 date, funding of \$673,166 is required. Currently there is funding from SSRF2 to fund \$223,778 to March 31, 2021 to address this shortfall with the balance funded through the COVID-19 Reserve (Municipal Safe Restart Fund).

Housing Services Division continues to support the implementation of the COVID-19 response framework to support the adaptation and transformation of services for people experiencing homelessness. The immediate, mid-term and long-term actions within this response continue to guide a transition from emergency response to a focus on adaption and transformation of the services to prevent transmission of the COVID-19 virus. A key part of the framework remains the need to maintain existing shelter capacity in order to continue enhanced services and supports for unhoused individuals, while ensuring that the emergency shelter system is well positioned to safely respond to expanded needs related to the COVID-19 pandemic.

A report outlining future needs for shelter spaces and drop-in programming beyond June 30, 2021 will be provide in early Q2 2021.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL IMPLICATIONS** - As approved through Report HSC20020(a), \$700 K of the Provincial Social Services Relief Fund 2 (SSRF2) was allocated to support the temporary men's emergency shelter intervention until June 30, 2021. The actual operating costs are higher than estimated and are now recalculated at an additional \$673 K for a total of \$1.373 M. The additional \$673 K will be funded from a combination of SSRF2 funds and the Municipal Safe Restart Reserve.

**SUBJECT: Adaptation and Transformation of Services for People Experiencing Homelessness Update 2 (HSC20020(b)) (City Wide) - Page 3 of 5**

Month	Expenses		
	Cathedral Boys Men's Shelter	SSRF Phase 2	Submitted 2021 Budget Municipal Safe Restart
HSC20020(a)(iv) Total Oct. 2020 – Feb. 15 2021	\$700,000	\$700,000	–
Proposed Report HSC20020(b) (a) Total Feb. 15, 2021 – Jun. 30, 2021	\$673,180	\$223,780	\$449,400
Total October 2020 to Jun. 2021	\$1,373,180	\$923,780	\$449,400

**STAFFING IMPLICATIONS – N/A**

**LEGAL IMPLICATIONS – N/A**

**HISTORICAL BACKGROUND**

At its July 13, 2020 meeting, the Emergency and Community Services (ECS) Committee approved Report HSC20020(a) which authorized a conditional grant in the maximum amount of \$700 K to the Good Shepherd Centre Hamilton to operate 378 Main Street East (the former Cathedral Boys School) as a temporary shelter for 45 men for the period of September 1, 2020 to June 30, 2021.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

None

**RELEVANT CONSULTATION**

The Housing Services Division continues to participate in regular meetings and consultation with the sector planning tables including the Women's Housing Planning Collaborative, the Men's Emergency Services Coordination Committee, as well as an ad hoc sector group representing community partners in the health and housing sector. These groups continue to advise that shelter capacity must be maintained to address current needs and potential rise in demand for emergency shelter supports. There remains ongoing support for continuing and expanding responses that allow for maximizing physical distancing to enhance safety for both shelter residents and agency staff.

**SUBJECT: Adaptation and Transformation of Services for People Experiencing Homelessness Update 2 (HSC20020(b)) (City Wide) - Page 4 of 5**

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**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The Housing Services Division has developed a framework to guide its transition from emergency response to adaption and transformation of its services. A key component of the framework has been maintaining the appropriate number of emergency beds currently available. To this end, the establishment of the temporary shelter at the former Cathedral Boys School along with the agreements in place with hotels has allowed the City to ensure emergency beds are available for families, men, women and couples. These expanded supports have also been critical in order to be able to maintain expanded service levels where possible in the event of COVID-19 outbreaks within the emergency shelter system in recent months.

In continuing its operations to June 30, 2021, the temporary emergency shelter for men at the former Cathedral Boys School would continue to provide critical housing-focused services and supports and would continue to include the provision of:

- meals and snacks for all of those accommodated;
- lounge space;
- recreational activities;
- medical services through a nurse practitioner and the Shelter Health Network;
- harm reduction supports;
- case management and housing support services; and,
- outreach services provided through other agencies including Ontario Works.

**ALTERNATIVES FOR CONSIDERATION**

None

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**SUBJECT: Adaptation and Transformation of Services for People Experiencing Homelessness Update 2 (HSC20020(b)) (City Wide) - Page 5 of 5**

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**APPENDICES AND SCHEDULES ATTACHED**

None

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**10.10**

**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	February 4, 2021
<b>SUBJECT/REPORT NO:</b>	Ministry of Municipal Affairs and Housing (MMAH) Mental Health and Addictions Funding (HSC21006) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Rob Mastroianni (905) 546-2424 Ext. 8035 Nadia Zelisko (905)546-2424 Ext. 2548 Greg Tedesco (905) 546-2424 Ext. 7168
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the General Manager of the Healthy and Safe Communities Department, or their designate, be authorized and directed to enter into and execute an Agreement with the Ministry of Municipal Affairs and Housing (MMAH) to administer Mental Health and Addictions Funding to a maximum amount of \$302,208 and any agreements with Community Services Provider(s) delivered in alignment with Community Homelessness Prevention Initiative (CHPI) Program Guidelines, as well as any ancillary agreements, contracts, extensions and documents required to give effect thereto in a form satisfactory to the City Solicitor.

**EXECUTIVE SUMMARY**

On December 10, 2020, the Provincial Government announced an additional investment of \$10 M aimed at supporting a range of mental health and/or addictions-related supports and services across the province. The City of Hamilton's funding allocation under Ontario's Mental Health and Addictions Funding is \$302,208. All funding must be spent by March 31, 2021.

This one-time Mental Health and Addictions Funding for 2020-21 is intended to help address the pandemic needs of vulnerable people living with mental health and/or

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**SUBJECT: Ministry of Municipal Affairs and Housing (MMAH) Mental Health and Addictions Funding (HSC21006) (City Wide) - Page 2 of 6**

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addictions issues and may be used for eligible operating activities. Given the pressing need to help support vulnerable residents living with mental health and/or addictions issues during the pandemic, all funding must be spent by March 31, 2021.

Hamilton has coordinated closely with critical community partners in health and social services to plan for the risk of infection, spread or outbreak of COVID-19. This additional investment will be prioritized to further opportunities to better support individuals requiring addictions supports in emergency shelter and/or hotel settings, while also assisting to support vulnerable community members who are required to self-isolate for 14 days due to COVID positivity or exposure on a case by case basis as directed by Public Health. These additional investments will contribute to interventions aimed at ensuring that necessary supports are available in order to allow individuals to safely shelter and/or isolate in place and receive additional housing-focused supports. To this end, Mental Health and Addictions Funding will be prioritized in the following areas:

- Addictions support at shelter hotels specifically and the emergency shelter system more broadly: prioritized to support hotel admissions and stays. Addictions support increases opportunities for intensive case managers to have housing-focused discussions, paving the way to increased outflow and permanent housing solutions; and/or,
- Isolation Units: to offset costs associated with providing isolation units for people experiencing homelessness who are awaiting test results or have been identified as contacts of positive cases. This includes onsite support including harm reduction, food, and case management.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: COVID costs are projected to total \$28.02 M by March 31, 2021. Housing Services Division will complete a business case by mid-February 2021 to demonstrate the use of the \$302K in MMAH funding to be spent by March 31, 2021, in accordance with the guidelines. The proposed investment in addictions support at shelter hotels and emergency shelters represents a one-time investment made possible through this MMAH funding allocation.

Ongoing costs beyond March 31, 2021 for isolation units for people experiencing homelessness who are awaiting test results or have been identified as contacts of positive cases will need to be addressed by subsequent funding given that all funds provided to date must be utilized by March 31, 2021.

If these funds are not used as currently intended, they can address any shortfall reported in Report HSC20036(a).

**SUBJECT: Ministry of Municipal Affairs and Housing (MMAH) Mental Health and Addictions Funding (HSC21006) (City Wide) - Page 3 of 6**

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Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

The City of Hamilton received a base funding amount of \$19,455,174 from the Provincial Government's Community Homelessness Prevention Initiative (CHPI) for the 2020-2021 fiscal year. CHPI is a 100% provincially funded outcomes-based program that aims to prevent and end homelessness by improving access to adequate, suitable, and affordable housing and homelessness services for people experiencing homelessness and for people at-risk of homelessness. Housing Services Division brokers many of these services through community partners.

On April 1, 2020, the City of Hamilton received a funding allocation in the amount of \$6,880,800 under the provincial Social Services Relief Fund (SSRF) for 2020-2021 to support the needs of the most vulnerable in our communities, including people who are homeless or at-risk of becoming homeless, during the COVID-19 crisis. The additional funding was to complement Hamilton's CHPI base funding.

On July 2, 2020, the province announced an additional allocation of \$11,323,812 in 2020-21 for the City of Hamilton to support ongoing challenges brought on by COVID-19 through the Social Services Relief Fund Phase 2 (SSRF2). The province communicated that a portion of the total SSRF2 funds would be held back to help communities disproportionately impacted by the effects of COVID-19.

On December 15, 2020, the City of Hamilton received an additional \$6,395,900 in SSRF2 funding in 2020-21. The Ministry held back these funds from SSRF2 and they now must be utilized by March 31, 2021 for operating expenses and by December 31, 2021 for capital expenses.

In addition to the COVID relief Provincial funding, the City has received Federal funding through Reaching Homes (RH) for a total of \$8,303,850 in fiscal 2020-21.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Similar to the province's SSRF, the allocation under the Mental Health and Addictions Funding will flow through Hamilton's CHPI agreement. As of April 1, 2020, the City of Hamilton entered into a Service Agreement with the Ministry of Municipal Affairs and Housing (MMAH). This Service Agreement applies to all CHPI funding, including Hamilton's allocation under the Mental Health and Addictions Funding, and will require the City of Hamilton to adhere to the requirements and directives prescribed through

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CHPI, including amendments to this agreement outlined by the MMAH regarding this allocation.

**RELEVANT CONSULTATION**

Quick distribution of COVID-19 emergency response funding is critical to protect those experiencing homelessness or housing instability and the workers supporting them. On March 27, 2020, the Housing Services Division received endorsement from the Community Advisory Board for the investment of Federal and Provincial COVID-19 funds in accordance with the coordination provided by the City of Hamilton's Emergency Operations Committee and information provided by the Indigenous Community and community partners. The Housing Services Division committed to reporting back to the Community Advisory Board with details on the details of investments made.

On an ongoing basis through the pandemic, the City has continued to consult regularly with the sector planning tables including the Women's Housing Planning Collaborative, the Men's Emergency Services Coordination Committee, as well as an ad hoc sector group representing community partners in the health and housing sector. These groups have advised on issues relating to shelter capacity, permanent housing interventions, eviction prevention, and responses that allow for maximizing physical distancing including the adaptation of existing congregate spaces.

The City has also maintained direct contact with Indigenous partners through the Indigenous Community Entity, working to ensure that our response is in alignment with the unique needs present within Hamilton's Urban Indigenous population.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The Provincial Mental Health and Addiction Funding is intended to help address the pandemic needs of populations living with mental health and/or addictions issues. Eligible funding for mental health and/or addictions supports include but are not limited to:

- mental health/illness and substance use supports and services, supports related to recovery (e.g. hiring mental health and addictions workers);
- harm reduction and substance use assessment, support, treatment and withdrawal services;
- crisis intervention and prevention services;
- dual diagnosis and fetal alcohol supports;
- medication assistance and medical care;
- providing people with short-term mental health and addictions housing assistance (e.g. rent supplement or housing allowance) and mental health and addictions supports up to March 31, 2021); and,

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- purchase of technology/equipment needed to provide people with virtual mental health and/or addictions supports.

Through consultation and community feedback from stakeholders, the need for increased on-site addictions supports has been raised as an ongoing priority in the expanded emergency sheltering response through use of hotels. Prior to the availability of the Mental Health and Addictions Funding through the Province there was no other funding directly available to support this type of intervention in this setting. By utilizing this newly available funding to increase on-site addictions supports, the goal is to support hotel admissions and stays. These expanded supports will allow for immediate needs of residents to be met in order to safely shelter in place, while also allowing for an increased opportunity for Intensive Case Management supports to work toward permanent housing solutions.

The City is concurrently engaged in an Intensive Supports Pilot in partnership with St. Joseph's Healthcare Hamilton and the Canadian Mental Health Association Hamilton to stabilize the housing of 15-20 individuals experiencing chronic homelessness with high acuity mental illness and/or substance use disorder. The pilot will integrate mobile peer support, clinical health and addictions services, and existing City-funded Intensive Case Management program support. The pilot is supported with funding through the health partners.

Helping people experiencing homelessness to isolate when they are COVID-19 positive or are identified as a contact is critical to reducing the spread of COVID-19 in the community. An Isolation Centre has been open since March for people experiencing homelessness who are COVID-19 positive. There has, however, been no consistent solution for people who are identified as contacts of positive cases. Eight social housing units have been identified to meet this need. The funding will help furnish the apartments and fund the support services required to ensure people are able to remain isolated for the full 14 days. A significant focus for the supports are to ensure a client's mental health and addictions do not prevent them from completing the full course of their isolation.

Authorization of the General Manager of Healthy and Safe Communities, or their designate, to enter into and execute an Agreement with MMAH to administer Mental Health and Addictions Funding is recommended to facilitate the acceptance and quick distribution of funding, which is critical to Hamilton's ongoing COVID-19 response related to housing and support services.

## **ALTERNATIVES FOR CONSIDERATION**

None

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**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Healthy and Safe Communities**

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**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report HSC21006: MMAH Mental Health and Addictions Funding Letter

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



January 13, 2021

Fred Eisenberger  
Mayor, City of Hamilton  
City Hall 71 Main Street West, 2<sup>nd</sup> Floor  
Hamilton ON L8P 4Y5

Dear Fred Eisenberger:

I am writing to provide you with details regarding the \$10 million in new provincial funding announced on December 10, 2020, aimed at supporting a range of mental health and addictions-related supports and services across the province.

As you know, protecting the health and well-being of all Ontarians continues to be the government's number one priority. That is why my ministry has announced several investments since the beginning of the COVID-19 outbreak under the province's Social Services Relief Fund. This funding – worth \$510 million total – has been effective in supporting Service Managers and Indigenous Program Administrators to respond quickly, adapt services, and address the housing and economic impacts of COVID-19 in their communities.

However, we know that our municipal and Indigenous partners continue to face extraordinary challenges and that additional assistance is needed, particularly to support those living with mental health and/or addictions issues. As a result, Ontario's Ministry of Health has provided my ministry with \$10 million in one-time mental health and addictions funding for 2020-21 to be allocated to select Service Managers and Indigenous Program Administrators under existing program agreements.

From this investment, I am pleased to announce that we have approved **\$302,208** in funding for the City of Hamilton for 2020-21.

This flexible funding will help address the pandemic needs of vulnerable people living with mental health and/or addictions issues and may be used for eligible operating activities in your local area. Below are additional details regarding your allocation, including examples of eligible uses of funding.

## Program Details – Mental Health and Addictions Funding

Similar to the province's Social Services Relief Fund (SSRF), your allocation under the mental health and/or addictions funding will flow through your Community Homelessness Prevention Initiative (CHPI) agreement. This will help ensure the investment is delivered as quickly as possible and to provide maximum flexibility to address community needs. For this dedicated mental health and/or addictions funding only, the Community Homelessness Prevention Initiative Program Guidelines are hereby amended by adding the terms set out in Supplement A to this letter.

This amendment forms part of your Service Manager Service Agreement effective January 1, 2013 with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing ("Service Agreement") and any breach of any of the terms of the amendment shall constitute an Event of Default under the Service Agreement. All other provisions of the Service Agreement remain in full force and effect.

Please note that this funding is in addition to your base 2020-21 CHPI allocation, which the Ministry previously communicated to you on April 17, 2019, and any funding received under the initial or second phase of the SSRF. There will be no change to the program administration or payment process for payments under CHPI.

To receive this funding, you are required to sign this letter confirming your agreement to the terms and conditions of the funding, complete the attached Investment Plan and return them to the Ministry. You may submit your signed confirmation and completed Investment Plan via e-mail to [Housing.Program.mah@ontario.ca](mailto:Housing.Program.mah@ontario.ca).

Given the pressing need to help support vulnerable residents living with mental health and/or addictions issues during the pandemic, all funding must be spent by March 31, 2021. To ensure adequate time to spend your allocation, please ensure my Ministry receives your sign-back letter and completed attached Investment Plan **as soon as possible**.

Upon receipt of your sign-back letter, the Ministry will proceed to process your payment.

As noted above, your allocation under the mental health and/or addictions funding may be used for the following eligible operating costs to fund a range of mental health and/or addictions-related services and supports, including but not limited to:

- Mental health/illness and substance use supports and services, supports related to recovery (e.g. hiring mental health and addictions workers);
- Harm reduction and substance use assessment, support, treatment and withdrawal services;
- Crisis intervention and prevention services;
- Dual diagnosis and fetal alcohol supports;
- Medication assistance and medical care;

- Providing people with short-term mental health and addictions housing assistance (e.g., rent supplement or housing allowance) and mental health and addictions supports up to March 31, 2021); and
- Purchase technology/equipment needed to provide people with virtual mental health and/or addictions supports.

Please note that this funding is only being provided for the 2020-21 fiscal year and Service Managers are responsible for any program expenses not covered by the Funding.

I would also like to take this opportunity to remind you that the Ministry will implement By-Name Lists across Ontario in 2021 to help connect people experiencing homelessness to housing and supports. Service Managers in many Ontario communities are implementing By-Name Lists to provide real-time data about people experiencing homelessness in their communities. By-Name Lists provide information that can be used to prioritize and connect people to the right housing services and supports in their area, to coordinate access to services and to track local homelessness and changes over time. The Ministry will work collaboratively with stakeholders, experts and Service Managers on the implementation of a By-Name List approach so that future requirements are focused on achieving the best and most cost-effective outcomes.

As always, I would like to thank you for all your work during these challenging times. We sincerely appreciate your efforts to assist our most vulnerable residents during the COVID-19 outbreak and I look forward to continuing our work together as we serve the people of Ontario.

Yours truly,



Steve Clark  
Minister

c. Janette Smith, Chief Administrative Officer  
Edward John, Director of Housing Services



The Service Manager hereby agrees to the terms of this letter agreement, including the attached Supplement A.

**Service Manager:** \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date:

I/We have authority to bind the organization.

## Supplement "A"

### **Amendment to the Community Homelessness Prevention Initiative (CHPI) Program Guidelines (April 2017), under the Service Manager Service Agreement effective January 1, 2013 (Service Agreement).**

The CHPI Program Guidelines are modified by adding to them the provisions set out below which apply solely with respect to funding provided under the Mental Health and Addictions Funding (the "Funding") for the fiscal year 2020-21 notwithstanding that CHPI funding will continue to be governed by the Guidelines without the application of these provisions. The program shall remain in effect until July 31, 2021. Unless incorporated in this amendment, the provisions of the CHPI Program Guidelines shall not apply to the program.

#### **1. Eligible Use of Funding**

The Funding may be used to pay for eligible costs as reflected in the letter to which this Supplement A is attached incurred on or after April 1, 2020. Each Service Manager may use up to three (3) per cent of the Funding towards program administration. The budget for the initiative shall allocate the entire amount of Funding provided hereunder to these eligible costs and administration costs.

#### **2. Payments**

The full Funding allocation for each Service Manager shall be paid to such Service Manager following receipt by MMAH of (i) the executed sign-back letter to which this Supplement A is attached and (ii) the required completed Investment Plan.

#### **3. Reporting and Performance Indicators**

Each Service Manager shall report on each transfer payment recipient's progress towards meeting this initiative's objectives and any issues or events that arise that could have an impact on the initiative and/or funds provided, in the form and as requested by the Ministry.

Each Service Manager will be required to report on the following performance indicators for the year-end report:

- a) Number of households assisted that include a member with mental health and addictions issues;
- b) Number of households at risk of homelessness that include a member with mental health and addictions issues receiving services and supports directly related to housing stability (e.g., eviction prevention services, assistance with rental and energy arrears);

- c) Number of households experiencing homelessness that include a member with mental health and addictions issues receiving services and supports that contribute directly to a positive change in housing status (e.g., assistance to obtain housing);
- d) Number of households receiving services and supports related to mental health and/or addictions (e.g., community and hospital based mental health services, supports related to substance use and recovery); and
- e) Number of new staff members hired to support households with mental health and/or addictions issues.

#### **4. Reallocation**

The ministry reserves the right to reallocate Funding at its sole discretion.

#### **5. Reconciliation**

Each Service Manager shall require an audited report from each transfer payment recipient on the use of the Funding provided to it indicating whether all of the Funding has been spent on eligible program expenses and whether any of the Funding remains unspent by March 31, 2021. Each Service Manager shall recover any such unspent Funding from the transfer payment recipient. Each Service Manager shall subsequently refund all such monies to the Ministry of Finance which shall be a debt owing to the Crown in right of Ontario.

APPENDIX A

Investment Plan

Please see attached.