



# City of Hamilton

## GENERAL ISSUES COMMITTEE REVISED

**Meeting #:** 21-002(i)  
**Date:** February 11, 2021  
**Time:** 9:00 a.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's Website:

<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

---

	<b>Pages</b>
<b>1. APPROVAL OF AGENDA</b>	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
3.1. February 8, 2021	4
<b>4. COMMUNICATIONS</b>	
*4.1. Correspondence from Haley Reap respecting the Hamilton Police Budget Surplus	18
*4.2. Correspondence from Stephanie Brash respecting Just Recovery Hamilton	19
*4.3. Correspondence from Tori Tizzard respecting the Hamilton Police Service Budget	20
*4.4. Correspondence from Sasha Katz respecting the Hamilton Police Service Budget	22

*4.5.	Correspondence from Laura Katz respecting the Hamilton Police Service Budget	23
*4.6.	Correspondence from Heather South respecting the Hamilton Police Service Budget	25
<b>5.</b>	<b>CONSENT ITEMS</b>	
<b>6.</b>	<b>STAFF PRESENTATIONS</b>	
*6.1.	Council Referred and Business Cases	27
<b>7.</b>	<b>DISCUSSION ITEMS</b>	
7.1.	Food Advisory Committee 2021 Budget Request (BOH20024) (City Wide)	38
7.2.	2021 Budget Submission - Housing and Homelessness Advisory Committee (HSC20059) (City Wide)	52
7.3.	2021 Budget Submission - Seniors Advisory Commission (HUR20011) (City Wide)	59
7.4.	City of Hamilton Veterans' Committee 2021 Budget Submission (PED20216) (City Wide)	66
7.5.	2021 Budget Submissions Volunteer Advisory Committee (HUR20012) (City Wide)	74
7.6.	Hamilton Cycling Committee Budget 2021 (PED20212) (City Wide)	95
7.7.	2021 Budgets Submissions Volunteer Advisory Committee (CM20013) (City Wide)	103
7.8.	Arts Advisory Commission 2021 Base Budget Submission (PED20219) (City Wide)	114
7.9.	2021 Budget Submission - Advisory Committee for Persons with Disabilities (HUR20010) (City Wide)	121
7.10.	2021 Volunteer Committee Budget - Keep Hamilton Clean and Green Committee (PW21003) (City Wide)	129
*7.11.	Women's Shelter and Support Investment Options (HCS20061) (City Wide)	139
*7.12.	Neighbour to Neighbour Funding Update (FCS21006) (City Wide)	146

- \*7.13. Increased Municipal Law and Parking Enforcement in Waterfalls Areas Across the City - Pilot Program (PED18011(b)) (City Wide) 171

**8. MOTIONS**

- 8.1. Neighbour to Neighbour Community Food Centre Funding 178  
(Deferred from the January 28, 2021 GIC)
- 8.2. Reallocating Hamilton Police Service Surpluses and Investing in Community Resilience 179

**9. NOTICES OF MOTION**

**10. GENERAL INFORMATION / OTHER BUSINESS**

**11. PRIVATE & CONFIDENTIAL**

**12. ADJOURNMENT**



**GENERAL ISSUES COMMITTEE  
(2021 OPERATING BUDGET)  
MINUTES 21-002(h)**

3:00 p.m.

Monday, February 8, 2021

Due to COVID-19 and the closure of City Hall, this meeting was held virtually.

---

**Present:** Mayor F. Eisenberger, Deputy Mayor M. Wilson (Chair)  
Councillors J. Farr, N. Nann, S. Merulla, C. Collins, T. Jackson,  
E. Pauls, J.P. Danko, B. Clark, M. Pearson, B. Johnson,  
L. Ferguson, A. VanderBeek, J. Partridge

**Absent:** Councillor T. Whitehead – Personal

---

**THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**4. ADDED COMMUNICATIONS**

4.1. Craig Burley, Hamilton Police Service Carding

Recommendation: Be received.

4.2. Keanin Loomis, President and CEO, Hamilton Chamber of  
Commerce, respecting Just Recovery for All Hamiltonians

Recommendation: Be received.

4.3. Abedar Kamgari respecting the Hamilton Police Services Budget

Recommendation: Be received.

4.4. Atlas Ditomasso respecting the Hamilton Police Service Budget

Recommendation: Be received.

4.5. Hannah Barrie respecting the Hamilton Police Service Budget

Recommendation: Be received.

4.6. Jess Geddes respecting the Hamilton Police Service Budget

Recommendation: Be received.

4.7. Joanna Aitcheson respecting the Hamilton Police Service Budget

Recommendation: Be received.

4.8. Sean Hurley respecting a Just Recovery for Hamilton

Recommendation: Be received.

4.9. Dawn Hoad respecting the Housing Crisis

Recommendation: Be received.

## **5. DELEGATION REQUESTS**

5.2 Natalie Castellino respecting Neighbourhood Street Safety –  
(Withdrawn from the agenda.)

### **ADDED DELEGATION REQUESTS:**

5.22. Jamie Stuckless respecting the 2021 Operating Budget

5.23. Geoff Ondercin-Bourne, Council of Canadians, respecting Support  
of Solar Retrofitting Public Buildings (Withdrawn from this agenda.)

5.24. Darlene Wesley respecting the 2021 Operating Budget

5.25. Michael Lopez, Hamilton ACORN, respecting the 2021 Operating  
Budget, as this is a video submission, this item will be moved to the  
end of the agenda.

5.26. Veronica Gonzalez respecting the 2021 Operating Budget

- 5.27. Ian Borusk, Environment Hamilton respecting the 2021 Operating Budget
- 5.28. Barry Conway, CUPE Local 5167 respecting the 2021 Operating Budget
- 5.29. Violetta Nikolskaya, Hamilton YWCA, respecting the Just Recovery for Hamilton Policy Document
- 5.30. Kasey Waddell, Hamilton and District Labour Council respecting Student Living Wage
- 5.31. Stephanie Brash, ACORN Hamilton and 14 For Progress, respecting priorities for a Just Recovery
- 5.32. Paula Grove respecting the 2021 Operating Budget
- 5.33. Eric Tuck, ATU Local 107 respecting the 2021 Operating Budget
- 5.34. Don McLean respecting the 2021 Operating Budget
- 5.35. Theo Ditomasso respecting the Hamilton Police Service Budget
- 5.36. Mohammed Alshalalfeh respecting the Hamilton Police Service Budget
- 5.37. Shanice Bowrin respecting the Hamilton Police Service Budget (Does not wish to appear - please review comments on attached Request to Speak Form only.)
- 5.38. Rachel Cuthill respecting the Hamilton Police Service Budget (Withdrawn from the agenda.)
- 5.39. Claudia Spadafora respecting the Hamilton Police Service Budget
- 5.40. Casandra Thiessen, Hamilton ACORN, respecting the 2021 Operating Budget
- 5.41. Miriam Sager respecting the Hamilton Just Recovery Initiative
- 5.42. Haley Reap respecting the Hamilton Police Service Surplus – (Withdrawn from the agenda.)
- 5.43. Alicia De Jong respecting the Hamilton Police Service Surplus
- 5.44. Annie Webber respecting the Hamilton Police Service Surplus

- 5.45. Maria Paz Villar respecting the Hamilton Police Service Surplus
- 5.46. Eric Hoevenaars respecting the Hamilton Police Service Budget
- 5.47. Richard DeJong respecting the Hamilton Police Service Budget  
(Withdrawn from the agenda)
- 5.48. Angela Shlimon respecting the Hamilton Police Service Budget
- 5.49. Sarah Jama, Disability Justice Network of Ontario, respecting Just  
Recovery in Hamilton
- 5.50. Laurel Carter respecting the Hamilton Police Service Budget
- 5.51. Eshan Merali respecting the Hamilton Police Service Budget
- 5.52. Jonathan Lopez respecting the 2021 Operating Budget (Video  
Submission)
- 5.53. Mike Burnett, Hamilton ACORN, respecting the 2021 Operating  
Budget (Video Submission)
- 5.54. Jacqueline Cantar respecting the Hamilton Police Service Budget  
(Video Submission)

**(Eisenberger/Nann)**

That the agenda for the February 8, 2021 General Issues Committee (Budget) meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson, Deputy Mayor
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Sam Merulla
Absent	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

**(b) DECLARATIONS OF INTEREST (Item 2)**

- (i) Councillor E. Pauls declared an interest to Item 4.1, regarding correspondence from Craig Burley, Hamilton Police Service Carding, as her son works for the Hamilton Police Service.
- (ii) Councillor E. Pauls declared an interest to Item 4.3, regarding Abedar Kamgari respecting the Hamilton Police Services Budget, as her son works for the Hamilton Police Service.
- (iii) Councillor E. Pauls declared an interest to Item 4.4, regarding correspondence from Atlas Ditomasso respecting the Hamilton Police Service Budget, as her son works for the Hamilton Police Service.
- (iv) Councillor E. Pauls declared an interest to Item 4.5, regarding correspondence from Hannah Barrie respecting the Hamilton Police Service Budget, as her son works for the Hamilton Police Service.
- (v) Councillor E. Pauls declared an interest to Item 4.6, regarding correspondence from Jess Geddes respecting the Hamilton Police Service Budget, as her son works for the Hamilton Police Service.
- (vi) Councillor E. Pauls declared an interest to Item 4.7, regarding correspondence from Joanna Aitcheson respecting the Hamilton Police Service Budget, as her son works for the Hamilton Police Service.
- (vii) Councillor M. Pearson declared an interest to Item 5.14, the delegation by Bill Johnston respecting the 2021 Operating Budget, as it relates to rental housing and she is a rental property landlord.
- (viii) Councillor S. Merulla declared an interest to Item 5.14, the delegation by Bill Johnston respecting the 2021 Operating Budget, as it relates to rental housing and he is a rental property landlord.
- (ix) Councillor A. VanderBeek declared an interest to Item 5.14, the delegation by Bill Johnston respecting the 2021 Operating Budget, as it relates to rental housing and she is a rental property landlord.

**(c) COMMUNICATIONS (Item 4)****(Partridge/Jackson)**

That the following Communication Items, respecting 2021 Operating Budget matters, be received:

- (i) Craig Burley, Hamilton Police Service Carding (Item 4.1)



- (ii) Keanin Loomis, President and CEO, Hamilton Chamber of Commerce, respecting Just Recovery for All Hamiltonians (Item 4.2)
- (iii) Abedar Kamgari respecting the Hamilton Police Services Budget (Item 4.3)
- (iv) Atlas Ditomasso respecting the Hamilton Police Service Budget (Item 4.4)
- (v) Hannah Barrie respecting the Hamilton Police Service Budget (Item 4.5)
- (vi) Jess Geddes respecting the Hamilton Police Service Budget (Item 4.6)
- (vii) Joanna Aitcheson respecting the Hamilton Police Service Budget (Item 4.7)
- (viii) Sean Hurley respecting a Just Recovery for Hamilton (Item 4.8)
- (ix) Dawn Hoad respecting the Housing Crisis (Item 4.9)

**Result: Motion CARRIED by a vote of 13 to 0, as follows:**

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson, Deputy Mayor
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Sam Merulla
Absent	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Conflict	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

**(d) DELEGATION REQUESTS (Item 5)****(Farr/VanderBeek)**

That the following delegation requests be approved to appear before the General Issues Committee on February 8, 2021:

- (i) Matthew James William Higginson respecting Road Safety and Equity in All Forms of Transportation (Item 5.1)
- (ii) Maanvi Dhillon, Associate Vice President of Municipal Affairs, McMaster Student Union, respecting the 2021 Operating Budget (Item 5.3)
- (iii) Anthony Marco, Hamilton and District Labour Council, respecting Next Steps on Living Wage for the City of Hamilton's 2021 Operating Budget (Item 5.4)
- (iv) Aya Younis respecting Student Living Wage (Item 5.5)
- (v) Brock Bodo respecting Student Living Wage (Item 5.6)
- (vi) Aiden McIvaney respecting Student Living Wage (Item 5.7)
- (vii) Ayla Bahram respecting Student Living Wage (Item 5.8)
- (viii) Hasnain Khan, McMaster Student Unions, respecting Student Living Wage (Item 5.9)
- (ix) Sharoni Mitra, CUPE 3906, respecting Student Living Wage (Item 5.10)
- (x) Devika Nair respecting Student Living Wage (Item 5.11)
- (xi) Karl Andrus, Hamilton Community Benefits Network, respecting the Just Recovery for Hamilton Policy, as it relates to the Work of the Hamilton Community Network (Item 5.12)
- (xii) Tom Cooper, Hamilton Roundtable for Poverty Reduction, respecting the 2021 Operating Budget (Item 5.13)
- (xiii) Bill Johnston respecting the 2021 Operating Budget (Item 5.14)
- (xiv) Lynda Lukasik, Environment Hamilton, respecting the 2021 Operating Budget (Item 5.15)
- (xv) Nancy Hurst respecting Climate Change and the City's Growth Plan (Item 5.16)
- (xvi) Senna Rose Thomas respecting the Homelessness Rate (Item 5.17)

- (xvii) Jeanne Mayo, Seniors' Advisory Committee, respecting Transit Needs for Older Adults (Item 5.18)
- (xviii) Kojo Dampsey, Hamilton Centre for Civic Inclusion, respecting the 2021 Operating Budget (Item 5.19)
- (xix) Pascale Marchand respecting the 2021 Operating Budget (Item 5.20)
- (xx) Sue Markey respecting the Hamilton Just Recovery Initiative (Item 5.21)
- (xxi) Jamie Stuckless respecting the 2021 Operating Budget (Item 5.22)
- (xxii) Darlene Wesley respecting the 2021 Operating Budget (Item 5.24)
- (xxiii) Michael Lopez, Hamilton ACORN, respecting the 2021 Operating Budget (Item 5.25)
- (xxiv) Veronica Gonzalez respecting the 2021 Operating Budget (Item 5.26)
- (xxv) Ian Borusk, Environment Hamilton respecting the 2021 Operating Budget (Item 5.27)
- (xxvi) Barry Conway, CUPE Local 5167 respecting the 2021 Operating Budget (Item 5.28)
- (xxvii) Violetta Nikolskaya, Hamilton YWCA, respecting the Just Recovery for Hamilton Policy Document (Item 5.29)
- (xxviii) Kasey Waddell, Hamilton and District Labour Council respecting Student Living Wage (Item 5.30)
- (xxix) Stephanie Brash, ACORN Hamilton and 14 For Progress, respecting priorities for a Just Recovery (Item 5.31)
- (xxx) Paula Grove respecting the 2021 Operating Budget (Item 5.32)
- (xxxi) Eric Tuck, ATU Local 107 respecting the 2021 Operating Budget (Item 5.33)
- (xxxii) Don McLean respecting the 2021 Operating Budget (Item 5.34)
- (xxxiii) Theo Ditomasso respecting the Hamilton Police Service Budget (Item 5.35)
- (xxxiv) Mohammed Alshalalfeh respecting the Hamilton Police Service Budget (Item 5.36)

- (xxxv) Claudia Spadafora respecting the Hamilton Police Service Budget (Item 5.39)
- (xxxvi) Miriam Sager respecting the Hamilton Just Recovery Initiative (Item 5.41)
- (xxxvii) Alicia De Jong respecting the Hamilton Police Service Surplus (Item 5.43)
- (xxxviii) Annie Webber respecting the Hamilton Police Service Surplus (Item 5.44)
- (xxxix) Maria Paz Villar respecting the Hamilton Police Service Surplus (Item 5.45)
- (xl) Eric Hoevenaars respecting the Hamilton Police Service Budget (Item 5.46)
- (xli) Angela Shlimon respecting the Hamilton Police Service Budget (Item 5.48)
- (xlii) Sarah Jama, Disability Justice Network of Ontario, respecting Just Recovery in Hamilton (Item 5.49)
- (xliii) Laurel Carter respecting the Hamilton Police Service Budget (Item 5.50)
- (xliv) Eshan Merali respecting the Hamilton Police Service Budget (Item 5.51)
- (xlv) Jonathan Lopez respecting the 2021 Operating Budget (Video Submission) (Item 5.52)
- (xlvi) Mike Burnett, Hamilton ACORN, respecting the 2021 Operating Budget (Video Submission) (Item 5.53)
- (xlvii) Jacqueline Cantar respecting the Hamilton Police Service Budget (Video Submission) (Item 5.54)

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

- |     |   |  |
|-----|---|--|
| Yes | - | Mayor Fred Eisenberger                         |
| Yes | - | Ward 1 Councillor Maureen Wilson, Deputy Mayor |
| Yes | - | Ward 2 Councillor Jason Farr                   |
| Yes | - | Ward 3 Councillor Nrinder Nann                 |
| Yes | - | Ward 4 Councillor Sam Merulla                  |
| Yes | - | Ward 5 Councillor Chad Collins                 |
| Yes | - | Ward 6 Councillor Tom Jackson                  |
| Yes | - | Ward 7 Councillor Esther Pauls                 |
| Yes | - | Ward 8 Councillor J. P. Danko                  |
| Yes | - | Ward 9 Councillor Brad Clark                   |
| Yes | - | Ward 10 Councillor Maria Pearson               |

Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

**(e) DELEGATIONS (Item 6)**

**(Pearson/Danko)**

That the presentations from the following delegates, respecting 2021 Operating Budget matters, be received:

- (i) Matthew James William Higginson respecting Road Safety and Equity in All Forms of Transportation (Item 6.1)
- (ii) Maanvi Dhillon, Associate Vice President of Municipal Affairs, McMaster Student Union, respecting the 2021 Operating Budget (Item 6.2)
- (iii) Anthony Marco, Hamilton and District Labour Council, respecting Next Steps on Living Wage for the City of Hamilton's 2021 Operating Budget (Item 6.3)
- (iv) Aya Younis respecting Student Living Wage (Item 6.4)
- (v) Brock Bodo respecting Student Living Wage (Item 6.5)
- (vi) Aiden McIvaney respecting Student Living Wage (Item 6.6)
- (vii) Ayla Bahram respecting Student Living Wage (Item 6.7)
- (viii) Hasnain Khan, McMaster Student Unions, respecting Student Living Wage (Item 6.8)
- (ix) Sharoni Mitra, CUPE 3906, respecting Student Living Wage (Item 6.9)
- (x) Devika Nair respecting Student Living Wage (Item 6.10)
- (xi) Karl Andrus, Hamilton Community Benefits Network, respecting the Just Recovery for Hamilton Policy, as it relates to the Work of the Hamilton Community Network (Item 6.11)
- (xii) Tom Cooper, Hamilton Roundtable for Poverty Reduction, respecting the 2021 Operating Budget (Item 6.12)
- (xiii) Bill Johnston respecting the 2021 Operating Budget (Item 6.13)

- (xiv) Lynda Lukasik, Environment Hamilton, respecting the 2021 Operating Budget (Item 6.14)
- (xv) Nancy Hurst respecting Climate Change and the City's Growth Plan (Item 6.15)
- (xvi) Senna Rose Thomas respecting the Homelessness Rate (Item 6.16)
- (xvii) Jeanne Mayo, Seniors' Advisory Committee, respecting Transit Needs for Older Adults (Item 6.17)
- (xviii) Kojo Dampthey, Hamilton Centre for Civic Inclusion, respecting the 2021 Operating Budget (Item 6.18)
- (xix) Pascale Marchand respecting the 2021 Operating Budget (Item 6.19)
- (xx) Sue Markey respecting the Hamilton Just Recovery Initiative (Item 6.20)
- (xxi) Jamie Stuckless respecting the 2021 Operating Budget (Item 6.21)
- (xxii) Darlene Wesley respecting the 2021 Operating Budget (Item 6.22)
- (xxiii) Veronica Gonzalez respecting the 2021 Operating Budget (Item 6.23)
- (xxiv) Ian Borusk, Environment Hamilton respecting the 2021 Operating Budget (Item 6.24)
- (xxv) Barry Conway, CUPE Local 5167 respecting the 2021 Operating Budget (item 6.25)
- (xxvi) Violetta Nikolskaya, Hamilton YWCA, respecting the Just Recovery for Hamilton Policy Document (Item 6.26)
- (xxvii) Kasey Waddell, Hamilton and District Labour Council respecting Student Living Wage (Item 6.27)
- (xxviii) Paula Grove respecting the 2021 Operating Budget (Item 6.29)
- (xxix) Don McLean respecting the 2021 Operating Budget (Item 6.31)
- (xxx) Miriam Sager respecting the Hamilton Just Recovery Initiative (Item 6.35)
- (xxxii) Jonathan Lopez respecting the 2021 Operating Budget (Video Submission) (Item 6.44)

- (xxxii) Mike Burnett, Hamilton ACORN, respecting the 2021 Operating Budget (Video Submission) (Item 6.45)
- (xxxiii) Jacqueline Cantar respecting the Hamilton Police Service Budget (Video Submission) (Item 6.46)
- (xxxiv) Michael Lopez, Hamilton ACORN, respecting the 2021 Operating Budget (Video Submission) (Item 6.47)

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson, Deputy Mayor
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Conflict	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge

The following delegates were not present when called upon:

- (i) Stephanie Brash, ACORN Hamilton and 14 For Progress, respecting priorities for a Just Recovery (Item 6.28)
- (ii) Eric Tuck, ATU Local 107 respecting the 2021 Operating Budget (Item 6.30)
- (iii) Theo Ditomasso respecting the Hamilton Police Service Budget (Item 6.32)
- (iv) Mohammed Alshalalfeh respecting the Hamilton Police Service Budget (Item 6.33)
- (v) Claudia Spadafora respecting the Hamilton Police Service Budget (Item 6.34)
- (vi) Alicia De Jong respecting the Hamilton Police Service Surplus (Item 6.36)

- (vii) Annie Webber respecting the Hamilton Police Service Surplus (Item 6.37)
- (viii) Maria Paz Villar respecting the Hamilton Police Service Surplus (Item 6.38)
- (ix) Eric Hoevenaars respecting the Hamilton Police Service Budget (Item 6.39)
- (x) Angela Shlimon respecting the Hamilton Police Service Budget (Item 6.40)
- (xi) Sarah Jama, Disability Justice Network of Ontario, respecting Just Recovery in Hamilton (Item 6.41)
- (xii) Laurel Carter respecting the Hamilton Police Service Budget (Item 6.42)
- (xiii) Eshan Merali respecting the Hamilton Police Service Budget (Item 6.43)

**(f) ADJOURNMENT (Item 10)**

**(Pearson/Farr)**

That, there being no further business, the General Issues Committee (Budget), be adjourned at 6:57 p.m.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

Yes	-	Mayor Fred Eisenberger
Yes	-	Ward 1 Councillor Maureen Wilson, Deputy Mayor
Yes	-	Ward 2 Councillor Jason Farr
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Sam Merulla
Yes	-	Ward 5 Councillor Chad Collins
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Maria Pearson
Yes	-	Ward 11 Councillor Brenda Johnson
Yes	-	Ward 12 Councillor Lloyd Ferguson
Yes	-	Ward 13 Councillor Arlene VanderBeek
Absent	-	Ward 14 Councillor Terry Whitehead
Yes	-	Ward 15 Councillor Judi Partridge



Respectfully submitted,

Deputy Mayor Maureen Wilson  
Chair, General Issues Committee

Stephanie Paparella  
Legislative Coordinator  
Office of the City Clerk

To the General Issues Committee:

My name is Haley Reap and I live in Ward 3 in Hamilton. I am writing to express my support of Councillor Nann's motion to reallocate the Hamilton Police Services surplus towards community-led harm reduction support for those experiencing houselessness, and to express my concern for the continued inflation of the HPS budget.

The Hamilton Police Services budget is far larger than any funding allocated to social services in Hamilton (171 million for HPS vs. 156 million for all existing social services). Additionally, the existing surplus of \$567,000 indicates that the HPS absolutely does not need their requested 2.98% budget increase. I strongly encourage the Committee to move forward in denying the proposed 2.98% increase to the Hamilton Police Services budget and re-allocating the HPS budget surplus into community-led initiatives, as a start.

With an increasingly stark housing crisis, Hamilton needs to shift its priorities in a major way. The Covid-19 pandemic has seen more people being pushed out of housing they can not afford, and crowded shelters are turning people away to sleep on the street.

In a recent communication from the City of Hamilton in response to these concerns, I was told that "In 2017, Council committed an additional \$50 million dollars over ten years to support investments in housing, and Indigenous-led poverty reduction. This is in addition to the \$45-50 million dollars that the City invests in the housing system annually." 45 to 55 million dollars a year is still less than half of the annual budget for Hamilton Police Services. The money exists, and currently it is being used to purchase armoured vehicles (\$279,000 for a single vehicle; what is it even meant to be used for?) and pay officers to destroy encampments, harass houseless individuals, arrest peaceful protesters, and surveil Hamilton's racialized populations, rather than house our neighbours. The Hamilton Police Services do not and can not provide the support that houseless individuals and communities need, especially BIPOC/racialized people, 2-Spirit and LGBTQIA+ people, people with mental illnesses, disabilities, or addictions, all of whom face increased likelihood of violence at the hands of police. There are currently several officers on the force who remain on duty despite perpetrating violence, from illegal and unfounded arrests to sexual assault. I support all those calling for funds to be reallocated from the Hamilton Police Services budget into chronically underfunded initiatives that provide true support (e.g. SACHA, Disability Justice Network of Ontario, etc.).

The communication I received also emphasized that Hamilton requires federal and provincial aid to address the affordable housing crisis. While I agree that support would be welcome, I think the City of Hamilton needs to take more responsibility for housing and supporting its residents. Perhaps rather than feigning helplessness, Hamilton could step up and reallocate additional funds.

Thank you for your consideration.  
Haley Reap

February 8<sup>th</sup>, 2021

Dear Members of Hamilton City Council

My name is Stephanie Brash. I am a proud member of Hamilton ACORN (Mountain Chapter). I am also a founding member of 14 for Progress, a group of Ward 14 residents organizing for progressive change on Hamilton's West Mountain and throughout the City of Hamilton.

ACORN Hamilton is part of the Just Recovery Hamilton Collective - a group of dedicated, passionate and progressive social organizations – which has put forth a list of 152 recommendations for your immediate consideration. ACORN Hamilton and 14 for Progress support each and every one of these recommendations. Today, I will speak directly to those recommendations regarding the housing crisis and tenant vulnerability.

Hamilton is in a housing crisis. The growing unhoused population and the increasing number of households spending upwards of 50% of their income on housing is unacceptable. The position of privilege that I occupy has afforded me the “luxury” of being able to pay my rent (albeit barely), but I cannot stand idly by as my neighbours face substandard living conditions or the decision of whether to feed their children or pay their rent. This cannot stand in a city which strives “to be the best place to raise a child and age successfully”

Renovictions are rampant, as predatory landlords capitalize on inadequate regulations, further marginalizing our city's most vulnerable citizens. I am calling on you today to commit to:

- Urging the province to suspend eviction enforcement, hearings and orders until the province has entered the post-pandemic recovery period and immediately bring in rent relief.
- Using all of the city's regulatory powers to protect tenants from predatory renoviction practices and save Hamilton's affordable housing stock.
- Make a deeper municipal capital budget investment in housing first placements to end homelessness.

As you deliberate on the City of Hamilton 2021 Budget, I am grateful for the opportunity that Public Delegation day affords constituents. A city's budget speaks volumes to what, and who, those in power care about. I stand (virtually) before you today and ask - what, and who, do you care about?

Sincerely,

Stephanie Brash

**From:** Tori Tizzard  
**Sent:** February 9, 2021 2:24 PM  
**To:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)  
**Subject:** Hamilton Police Budget

Hello,

My name is Tori Tizzard and I live in Hamilton, Ontario. I have lived in Hamilton for 10 years and I have been teaching in downtown Hamilton schools for the last 3 years.

I am reaching out to express my outrage regarding the astronomically high Hamilton Police Services budget of \$171.5 million dollars, with an existing surplus of \$567,000. This is well beyond the allocated funding for any other social service in the city. Money desperately needs to be invested into the community, especially given pandemic conditions and the affordable housing crisis as people are being turned away from shelters and sleeping on the streets.

I am calling upon you to vote *against* the proposed of 2.98% increase to the Hamilton Police Services budget vote *for* the proposed return of the HPS budget surplus to the City, and its re-allocation into housing and community-led, harm reduction supports for facing housing, mental health, addiction crises. As your constituent, you represent me. Failure to act upon these proposed demands is a failure to represent a concerned community of your constituents - a community evidenced through these calls. I am not comfortable continuing to fund policing in my community at the expense of essential services like housing, community health centres, etc.

Increased police presence does not keep us safe. It threatens the lives of our most vulnerable communities (Black, Indigenous and People of Colour, the LGBTQ2S+ community, unhoused people, street-based sex workers, people with disabilities, people experiencing poverty, etc.)

Police continue to discriminately target Black and Indigenous communities through tactics of racial profiling, implicit bias, algorithmic bias, etc. In addition to being extremely racist, policing is an ableist, sexist, homophobic, transphobic, and a classist institution that necessitates these varied oppressions to function.

When police officers do not have the most basic understandings of queer and gender-diverse communities, why is that the 2021 operating budget analysis says that the sexual assault detective constable will make \$108,657, but womens shelters are at capacity and organization like SACHA, who do real work to support survivors are underfunded.

The HPS reports a 14.5% increase in 911 calls involving a person in crisis. People in crisis should not have to resort to police/should not have police called on them and funds should be reallocated towards proper mental health support. Most people killed by police in Canada since 2000 had mental health or substance abuse related issues.

Police reform will not protect community members experiencing mental health distress, address a culture of dismissing sexual assault and missing person inquiries, nor prevent the criminalization of certain identities and need-based acts. Reform is a failed tactic. Reform tactics such as body cameras have had little to no tangible effect on reducing police brutality.

Crime rates in Hamilton, Ontario, and Canada have been declining for the last two decades, with *all* categories of crime rates in Hamilton dropping during COVID-19. Yet, police budgets continue to inflate. In the operating budget analysis, the Hamilton Police Services will see a 78.3% increase to ammunition expenditures if this budget is approved. The City continues to overfund violence while underfunding sectors and organizations crucial to building healthy and supported communities.

Investing in our communities better addresses the root cause of most criminalized acts, which are often need-based and consequences of poverty. What we really need are robust services that can effectively respond, such as mental health outreach workers, community and housing centres, and accessible educational/prevention programs. We need to: reallocate the budget to existing community-led organizations that are offering services to vulnerable communities, and create effective alternative services such as crisis intervention, mental health centres, and housing.

If you are unable to offer immediate, meaningful action in response to the demands outlined above, then I ask that you resign and make way for leadership that is able to do so.

Sincerely,  
Tori Tizzard  
Ward 3

**From:** Sasha Katz  
**Sent:** February 9, 2021 2:14 PM  
**To:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca); Office of the Mayor <[mayor@hamilton.ca](mailto:mayor@hamilton.ca)>  
**Subject:** HELP

Dear Mayor Fred,

My name is Sasha Katz and I am born and raised and currently reside in Hamilton in the North End. I am reaching out to express my disappointment regarding not only the current HPS budget but their request to increase it even more.

I have nothing personal against police officers and understand their job is tough and that most of them are hard working and care about our community. I also believe it's unfair and illogical that police are responsible to deal with all of our societal issues.

In what civilized world does it make sense for such an exorbitant amount of money be put towards policing and penalizing our community members when those funds could be much better utilized SUPPORTING our community, which would ultimately reduce crime to begin with? Not to mention the disgusting statistics of racial profiling and the police's proven inability to properly handle their interactions with various sectors of the public. Who do the police really keep safe?!

Crime rates in Hamilton, Ontario, and Canada have been declining for the last two decades, with *all* categories of crime rates in Hamilton dropping during COVID-19. Yet, police budgets continue to inflate.

Why do police have more than triple the budget of housing and other social services? The city is paying more for cops to penalize the homeless and disadvantaged than they are to actually help those who are vulnerable. Does this make sense to you??

And now, even with a \$567,000 surplus, they ask for even MORE?

This money desperately needs to be invested into the community, especially given pandemic conditions and the affordable housing crisis as people are being turned away from shelters and sleeping on the streets.

**I am BEGGING you to vote *against* the proposed of 2.98% increase to the Hamilton Police Services budget vote and instead re-allocate these funds back into housing and community-led, harm reduction supports for facing housing, mental health, addiction crises.**

I am not comfortable continuing to fund policing in my community at the expense of essential services like housing, community health centres, etc.

If you are unable to offer immediate, meaningful action in response to the demands outlined above, then I ask that you please reflect on who you really are representing and who you are leaving behind.

Sincerely,  
Sasha Katz  
Ward 2

**From:** Laura Katz

**Sent:** February 9, 2021 1:26 PM

**To:** Office of the Mayor <[mayor@hamilton.ca](mailto:mayor@hamilton.ca)>; [clerk@hamilton.ca](mailto:clerk@hamilton.ca)

**Subject:** Vote against proposed 2.98% increase to HPS budget

I am reaching out to express my outrage regarding the astronomically high Hamilton Police Services budget of \$171.5 million dollars, with an existing surplus of \$567,000. This is well beyond the allocated funding for any other social service in the city. Money desperately needs to be invested into the community, especially given pandemic conditions and the affordable housing crisis as people are being turned away from shelters and sleeping on the streets.

I am calling upon you to vote *against* the proposed of 2.98% increase to the Hamilton Police Services budget vote *for* the proposed return of the HPS budget surplus to the City, and its re-allocation into housing and community-led, harm reduction supports for facing housing, mental health, addiction crises. As your constituent, you represent me. Failure to act upon these proposed demands is a failure to represent a concerned community of your constituents - a community evidenced through these calls. I am not comfortable continuing to fund policing in my community at the expense of essential services like housing, community health centres, etc.

Increased police presence does not keep us safe. It threatens the lives of our most vulnerable communities (Black, Indigenous and People of Colour, the LGBTQ2S+ community, unhoused people, street-based sex workers, people with disabilities, people experiencing poverty, etc.)

Police continue to discriminately target Black and Indigenous communities through tactics of racial profiling, implicit bias, algorithmic bias, etc. In addition to being extremely racist, policing is an ableist, sexist, homophobic, transphobic, and a classist institution that necessitates these varied oppressions to function.

When police officers do not have the most basic understandings of queer and gender-diverse communities, why is that the 2021 operating budget analysis says that the sexual assault detective constable will make \$108,657, but womens shelters are at capacity and organization like SACHA, who do real work to support survivors are underfunded.

The HPS reports a 14.5% increase in 911 calls involving a person in crisis. People in crisis should not have to resort to police/should not have police called on them and funds should be reallocated towards proper mental health support. Most people killed by police in Canada since 2000 had mental health or substance abuse related issues.

Police reform will not protect community members experiencing mental health distress, address a culture of dismissing sexual assault and missing person inquiries, nor prevent the criminalization of certain identities and need-based acts. Reform is a failed tactic. Reform tactics such as body cameras have had little to no tangible effect on reducing police brutality.

Crime rates in Hamilton, Ontario, and Canada have been declining for the last two decades, with *all* categories of crime rates in Hamilton dropping during COVID-19. Yet, police budgets

continue to inflate. In the operating budget analysis, the Hamilton Police Services will see a 78.3% increase to ammunition expenditures if this budget is approved. The City continues to overfund violence while underfunding sectors and organizations crucial to building healthy and supported communities.

Investing in our communities better addresses the root cause of most criminalized acts, which are often need-based and consequences of poverty. What we really need are robust services that can effectively respond, such as mental health outreach workers, community and housing centres, and accessible educational/prevention programs. We need to: reallocate the budget to existing community-led organizations that are offering services to vulnerable communities, and create effective alternative services such as crisis intervention, mental health centres, and housing.

If you are unable to offer immediate, meaningful action in response to the demands outlined above, then I ask that you resign and make way for leadership that is able to do so.

Sincerely,

Laura Katz



**From:** heather South  
**Sent:** February 9, 2021 2:05 PM  
**To:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)  
**Subject:** Defund HPS

My name is Heather and I live in Hamilton, Ontario in Ward 2. I am reaching out to express my outrage regarding the astronomically high Hamilton Police Services budget of \$171.5 million dollars, with an existing surplus of \$567,000. This is well beyond the allocated funding for any other social service in the city. Money desperately needs to be invested into the community, especially given pandemic conditions and the affordable housing crisis as people are being turned away from shelters and sleeping on the streets.

I am calling upon you to vote *against* the proposed of 2.98% increase to the Hamilton Police Services budget vote *for* the proposed return of the HPS budget surplus to the City, and its re-allocation into housing and community-led, harm reduction supports for facing housing, mental health, addiction crises. As your constituent, you represent me. Failure to act upon these proposed demands is a failure to represent a concerned community of your constituents - a community evidenced through these calls. I am not comfortable continuing to fund policing in my community at the expense of essential services like housing, community health centres, etc.

Increased police presence does not keep us safe. It threatens the lives of our most vulnerable communities (Black, Indigenous and People of Colour, the LGBTQ2S+ community, unhoused people, street-based sex workers, people with disabilities, people experiencing poverty, etc.)

Police continue to discriminately target Black and Indigenous communities through tactics of racial profiling, implicit bias, algorithmic bias, etc. In addition to being extremely racist, policing is an ableist, sexist, homophobic, transphobic, and a classist institution that necessitates these varied oppressions to function.

When police officers do not have the most basic understandings of queer and gender-diverse communities, why is that the 2021 operating budget analysis says that the sexual assault detective constable will make \$108,657, but womens shelters are at capacity and organization like SACHA, who do real work to support survivors are underfunded.

The HPS reports a 14.5% increase in 911 calls involving a person in crisis. People in crisis should not have to resort to police/should not have police called on them and funds should be reallocated towards proper mental health support. Most people killed by police in Canada since 2000 had mental health or substance abuse related issues.

Police reform will not protect community members experiencing mental health distress, address a culture of dismissing sexual assault and missing person inquiries, nor prevent the criminalization of certain identities and need-based acts. Reform is a failed tactic. Reform tactics such as body cameras have had little to no tangible effect on reducing police brutality.

Crime rates in Hamilton, Ontario, and Canada have been declining for the last two decades, with *all* categories of crime rates in Hamilton dropping during COVID-19. Yet, police budgets continue to inflate. In the operating budget analysis, the Hamilton Police Services will see a 78.3% increase to ammunition expenditures if this budget is approved. The City continues to overfund violence while underfunding sectors and organizations crucial to building healthy and supported communities.

Investing in our communities better addresses the root cause of most criminalized acts, which are often need-based and consequences of poverty. What we really need are robust services that can effectively respond, such as mental health outreach workers, community and housing centres, and accessible educational/prevention programs. We need to: reallocate the budget to existing community-led organizations that are offering services to vulnerable communities, and create effective alternative services such as crisis intervention, mental health centres, and housing.

If you are unable to offer immediate, meaningful action in response to the demands outlined above, then I ask that you resign and make way for leadership that is able to do so.

Sincerely,

Heather South

Ward 2 Citizen

**Item 6.1**



Hamilton

**2021 TAX OPERATING BUDGET  
COUNCIL REFERRED & BUSINESS  
CASES**

**GENERAL ISSUES COMMITTEE**

**February 11, 2021**

# 2021 BUDGET AMENDMENT ITEMS

			Residential Impact
<b>Preliminary Residential Tax Increase - Budget Book</b>		<b>\$ 34,793,910</b>	<b>2.9%</b>
<b>APPROVED AMENDMENTS:</b>			
Public Works	PW Committee Dec 7/2020 - Motion 11.1: Park Improvements (W3)	11,800	
Healthy and Safe Communities	Roxborough CIPA adjustment Dec 16/2020	(1,047,000)	
Capital Financing	Elimination of discretionary block funding Dec 18/2020	(4,500,000)	
Corporate Financials	Operating Impacts of Capital - Dec 18/2020 FCS20101	865,500	
Corporate Financials	Operating Impacts of Capital - Remainder	2,492,100	
Non-Program Revenues	POA – SRA funding for forgone revenue	(1,043,500)	
Public Works	Blue Box Municipal Funding Allocation	<u>(1,389,950)</u>	
		<b>\$ 30,182,860</b>	
<b>POTENTIAL AMENDMENTS:</b>			
Planning and Economic Dev	Building division - Permit Intake Coordinator financial impact offset by Building permits revenues with no impact on levy.	0	
Healthy and Safe Communities	CSND funding adjustment for Children's Services	(990,000)	
B&A	To align to Board Approvals	1,273,881	
Volunteer Committees	To align to Volunteer Committee budget requests	(108)	
		<b>\$ 30,466,633</b>	<b>(0.5)%</b>
<b>AVG. RESIDENTIAL MUNICIPAL TAX IMPACT</b>			<b>2.4%</b>

## 2021 RESIDENTIAL TAX IMPACT

		Residential Impact
<b>Current Position – Residential Municipal Tax Impact</b>		<b>2.4%</b>
	Updated Assessment Growth Impact	<b>(0.2)%</b>
	Education Impact	<b>(0.3)%</b>
	Impact of Levy Restrictions	<b>0.1%</b>
<b>AVG. RESIDENTIAL TAX IMPACT</b>		<b>2.0%</b>

- Excludes Business Cases and Council Referred Items



# 2021 COUNCIL REFERRED ITEMS

**2021 OPERATING BUDGET**

## 2021 COUNCIL REFERRED ITEMS

- Items previously considered at Council and referred to the budget process for further discussion.
- 6 council referred items:

Department	# of Items	Gross (\$)	Net (\$)	FTE
Healthy and Safe Communities	1	\$950,000	\$950,000	0.00
Planning & Economic Development	1	Deferred		
Public Works	2	\$96,200	TBD	TBD
Corporate Services	1	\$109,000	\$109,000	1.00
Hamilton Farmers Market	1	\$30,000	\$0	0.00
<b>TOTAL</b>	<b>6</b>	<b>\$1,185,200</b>	<b>\$1,059,000</b>	<b>1.00</b>

- Not included in Preliminary Budget. If approved, would result in a 0.1% tax impact. This doesn't include the TBD item above.

## 2021 COUNCIL REFERRED ITEMS

#	Department	Item	Gross (\$)	Net (\$)	FTE
1	Healthy and Safe Communities	Expanding Housing and Support Services for Women and Transgender Community Sub-Committee	\$950,000	\$950,000	0.00
2	Corporate Services	FTE requested in the Records and FOI section of the Clerk's office in order to continue to support and educate staff in our legislated requirement to protect personal and confidential information.	\$109,000	\$109,000	1.00
3	Public Works	Sidewalk Clearing Program - PW19022 (a) <ul style="list-style-type: none"> <li>Option 1: Existing Service</li> <li>Option 2: Priority 1 and 2A Roadways additional \$1.78 M</li> <li>Option 3: City Wide Roadways - additional \$3.78 M</li> </ul>	TBD	TBD	TBD
4	Public Works	Security Patrol Program is a response from Council directing staff to identify and explore the feasibility of various options to address the increase in vandalism and theft in City-owned public spaces.	96,200	0	0
5	Hamilton Farmers Market	One-time funding in the amount of \$30,000 to be funded from the Economic Development Investment Reserve (Account No.112221) or the COVID-19 Emergency Reserve (110053), to be to be utilized to promote the market during the ongoing pandemic.	30,000	0	0
6	Planning & Economic Development	Accessible Taxicab Financial Incentive Program	DEFERRED TO 2022	DEFERRED TO 2022	
<b>TOTAL COUNCIL REFERRED ITEMS</b>			<b>\$1,185,200</b>	<b>\$1,059,000</b>	<b>1.00</b>





# 2021 BUSINESS CASES

**2021 OPERATING BUDGET**

## 2021 BUSINESS CASES

- 3 business cases for consideration in the 2021 budget process:

Department	# of Business Cases Submitted	Gross (\$)	Net (\$)	FTE
Planning & Economic Development	1	62,093	0	1.00
Healthy and Safe Communities	1	1,045,580	522,790	10.00
Corporate Services	1	182,250	182,250	2.00
<b>Total Business Cases</b>	<b>3</b>	<b>1,289,923</b>	<b>705,040</b>	<b>13.00</b>

- The amounts above are not included in the 2021 preliminary budget
- If approved, would result in a 0.1% tax impact

## 2021 BUSINESS CASES

#	Dept.	Business Case Details	Gross Impact \$(000's)	Net Impact \$(000's)	FTE Impact
1	Planning & Economic Development	Communications Associate HIPC funded	62.1	0.0	1.00
2	Healthy and Safe Communities	Hamilton Paramedic Service 2021-2024 Enhancement (Ambulance)	1,045.6	522.8	10.00
3	Corporate Services	Additional FTEs for Information Technology	182.3	182.3	2.00
<b>Total</b>			<b>1,290.0</b>	<b>705.1</b>	<b>13.00</b>

## NEXT STEPS

ITEM	DATE
GIC – Budget Deliberations	Feb. 11 <sup>th</sup> , 22 <sup>nd</sup> , 25 <sup>th</sup> and March 1 <sup>st</sup> & 3 <sup>rd</sup>
Council Budget Approval	March 31 <sup>st</sup>



THANK YOU





**CITY OF HAMILTON**  
**PUBLIC HEALTH SERVICES**  
**Healthy Environments Division**

<b>TO:</b>	Mayor and Members Board of Health
<b>COMMITTEE DATE:</b>	December 7, 2020
<b>SUBJECT/REPORT NO:</b>	Food Advisory Committee 2021 Budget Request (BOH20024) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Kevin McDonald (905) 546-2424 Ext. 1985
<b>SUBMITTED BY:</b>	Kevin McDonald Director, Healthy Environments Division Public Health Services
<b>SIGNATURE:</b>	

## RECOMMENDATION

- (a) That the Food Advisory Committee 2021 Budget Submission attached as Appendix "A" to Report BOH20024, in the amount of \$1,500, be approved; and,
- (b) That the unspent 2020 approved funding for education, training and events, in the amount of \$1,000, be transferred to the Food Advisory Committee's 2021 reserve.

## EXECUTIVE SUMMARY

The Food Advisory Committee requests that a total budget of \$1,500 be referred to the 2021 budget process for consideration. This budget request consists of the Food Advisory Committee's annual base budget of \$1,500 to cover basic committee expenses, plus the reallocation of unused one-time budget funds

## Alternatives for Consideration – See Page 2

## HISTORICAL BACKGROUND

The Food Advisory Committee was created as a result of the City's 2014 advisory committee review process and the City's 2016 endorsement of the Hamilton Food Strategy. This committee consolidated attention toward food issues that were

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee 2021 Budget Request (BOH20024) (City Wide) - Page 2 of 4**

---

previously addressed on two separate advisory committees. The Food Advisory Committee can accommodate 13 to 18 members who are appointed by Council. Membership includes a range of food system expertise in farming and food businesses, food literacy, food access and waste, policy, non-profit/community-based food programs, and a non-voting Staff Liaison from Public Health, Healthy Environments Division.

Since 2016, the Food Advisory Committee has advised the Board of Health on Hamilton's Food Strategy actions and focused on community food security with a broader health-promoting food system lens. Since May 2019, when this term's membership started, they have informed and participated in two Food Strategy events and intend to continue to advise and support the implementation of Food Strategy actions in 2021.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

No policy implications or legislated requirements.

**RELEVANT CONSULTATION**

Corporate Finance Services were consulted regarding the process and template to use for submitting Advisory Committee budget requests, along with ensuring adequate funds were available in the Food Advisory Committee's Reserves.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The Food Advisory Committee has put forward a base budget request of \$1,500 to cover basic expenses in 2021. The one-time budget allocation of \$1,000 from the Food Advisory Committee Reserve approved for use in 2020 (Report BOH20001) was not utilized due to service disruptions around COVID-19 in 2020, and as a result is requested to be returned to the Food Advisory Committee's Reserve in 2021.

The Food Advisory Committee budget request is attached as Appendix "A" to Report BOH20024.

The Food Advisory Committee's full mandate is outlined in their Terms of Reference, attached as Appendix "B" to Report BOH20024.

**ALTERNATIVES FOR CONSIDERATION**

Council could choose not to refer the Food Advisory Committee budget request to the budget process for Advisory Committees.

**SUBJECT: Food Advisory Committee 2021 Budget Request (BOH20024) (City Wide) - Page 3 of 4**

---

**Financial:** The Food Advisory Committee would not have a budget to operate.

**Staffing:** Not Applicable.

**Legal:** Not Applicable.

**Policy:** Community engagement was undertaken in 2016 to develop this Committee's mandate; discontinuing funds for the Committee could be seen as not adhering to the City's commitment to community engagement.

**Pros:** Not funding the Committee may leave additional funds in the Food Advisory Committee Reserve to be used another year or allocated elsewhere.

**Cons:** Not funding the Committee may result in lower or inequitable engagement and potential loss of volunteer members if base funds to cover the committee's parking reimbursement, refreshments, training/education and meeting supplies are not available. Not increasing the Committee's budget from the Food Advisory Committee Reserve restricts their ability to fulfil their mandate in any meaningful manner to support and advise the Hamilton Food Strategy implementation. In addition, the Advisory Committee Review recommendations of reforming and amalgamating food related committees would not be followed if budget was not assigned to the Food Advisory Committee.

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

### **Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

### **Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

### **Built Environment and Infrastructure**

---

OUR Vision: To be the best place to raise a child and age successfully.  
 OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.  
 OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.



**SUBJECT: Food Advisory Committee 2021 Budget Request (BOH20024) (City Wide) - Page 4 of 4**

---

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report BOH20024: 2021 Food Advisory Committee Budget Submission

Appendix "B" to Report BOH20024: Food Advisory Committee Terms of Reference

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**FOOD ADVISORY COMMITTEE**

**PART A: General Information**

**ADVISORY COMMITTEE MEMBERS:**

<b>Vivien Underdown (Chair)</b>	<b>Biniam Mehretab</b>
<b>Elly Bowen (Co-Chair)</b>	<b>Mary Ellen Scanlon</b>
<b>Maria Biasutti</b>	<b>Jennifer Silversmith</b>
<b>Krista D'aoust</b>	<b>Barbara Stares</b>
<b>Vicky Hachey</b>	<b>Frank Stinellis</b>
<b>Laurie Nielsen</b>	<b>Kyle Swain</b>
<b>Jordan Geertsma</b>	<b>Andrew Sweetnam</b>
<b>Drew Johnston</b>	<b>Brian Tammi (Secretary)</b>

**MANDATE:**

As a volunteer advisory committee to the Board of Health, the Food Advisory Committee will support and advise on the implementation of Hamilton's Food Strategy, and the development of inclusive and comprehensive food related policies and programs at the individual, household, and community/population level based on internationally recognized principles of healthy public policy and best practices/available evidence.

**PART B: Strategic Planning**

**STRATEGIC OBJECTIVES:**

- Identify and inform, where appropriate, innovative community food security policies and programs that align with the vision and goals of the Hamilton Food Strategy, Hamilton Food Charter, and other City strategies
- Identify and advise on emerging issues affecting Hamilton's food system
- Facilitate connections and share information and resources between members, the Board of Health, City staff, and as appropriate, further disseminate these lessons and resources among community organizations, businesses, citizens, and other groups that have an impact on community food security
- Support research, monitoring, and evaluation efforts, and identify gaps and opportunities that may inform community food security policies and program modifications
- Facilitate the cross-promotion of community food security within existing programs, events, policies, services, and other actions

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	X
5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance			

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Parking	600.00
Materials, supplies & printing	400.00
<b>SUB TOTAL</b>	<b>\$1000.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Training/Education	500.00
Event(s)	1000.00
<b>SUB TOTAL</b>	<b>\$ 1500.00</b>

<b>TOTAL COSTS</b>	<b>\$ 2500.00</b>
--------------------	-------------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$ 1000.00</b>
--	-------------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 2500</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$ )</b>	<b>\$ 2500</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** Vivien Underdown, Chair

**Signature:** 

**Date:** November 19, 2020

**Telephone # :** (289) 683-2843

## **FOOD ADVISORY COMMITTEE**

### **Terms of Reference**

#### **Committee Mandate**

As a volunteer advisory committee to the Board of Health, the Food Advisory Committee will support and advise on the implementation of Hamilton's Food Strategy, and the development of inclusive and comprehensive food related policies and programs at the individual, household, and community/population level based on internationally recognized principles of healthy public policy and best practices/available evidence.

More generally, the Food Advisory Committee will:

- Identify and inform, where appropriate, innovative community food security policies and programs that align with the vision and goals of the Hamilton Food Strategy, Hamilton Food Charter, and other City strategies;
- Identify and advise on emerging issues affecting Hamilton's food system;
- Facilitate connections and share information and resources between members, the Board of Health, City staff, and as appropriate, further disseminate these lessons and resources among community organizations, businesses, citizens, and other groups that have an impact on community food security;
- Support research, monitoring, and evaluation efforts, and identify gaps and opportunities that may inform community food security policies and program modifications; and,
- Facilitate the cross-promotion of community food security within existing programs, events, policies, services, and other actions.

#### **Membership**

The Food Advisory Committee will be comprised of 13 to 18 voting members, striving for a balance of representation from all the components within the food system as follows:

- Food Production: 2-3 members (e.g., representation from rural and urban agriculture, including large- and small-scale farmers, gardeners, soil specialists, horticulturalists);
- Processing & Distribution: 2-3 members (representation from large- and small-scale food production and distribution, including food entrepreneurs, managers/operators of incubators, food banks, food hubs, food box delivery programs, warehousing, storage, etc.);
- Buying & Selling: 2-3 members (e.g., representation from large- and small-scale food retail, including grocers, restaurateurs, Farmers Markets managers, social enterprise food entrepreneurs, specialty food stores owners, street vendors, etc.);
- Consumption: 2-3 members (e.g., representation from community and

- neighbourhood based food programs and cultural groups, including food literacy educators, consumers, chefs, food enthusiasts, etc.);
- Food Waste Management: 2-3 members (representation from food waste management, including researchers/consultants, managers, operators of environmental groups, gleaning programs, experts/experienced individuals in composting/resource management, etc.);
  - 3 members at large (citizens at large, local food advocates, etc.); and
  - 2 City Councilors (non-voting, one representing urban and one representing rural wards).

Committee members will be selected through the City of Hamilton’s standardized application process for Advisory Committees. New members will be formally appointed by the Board of Health at the beginning of each term of Council, or as needed. Individuals who do not live in Hamilton but work in the City of Hamilton in a food-related business or organization would be eligible for membership on the Food Advisory Committee based on their ability to provide valuable expertise to advise on food policies and programs in the City.

Food Advisory Committee members are appointed based on their individual qualifications in the following areas:

- Their professional or community work reflects the values and principles within the Hamilton Food Strategy, Hamilton Food Charter, Food Advisory Committee, and Public Health Services;
- They bring skills and experience (including lived experience) in at least one aspect of community food security that allows them to contribute to progressive and innovative policy and program development within the Committee;
- They have skills, knowledge, experience, or a genuine interest in at least one area of Hamilton’s food system;
- They represent at least one element of the rich diversity of the Hamilton population’s food security skills, talents, and needs;
- They can help the Food Advisory Committee facilitate dialogue and partnerships with at least one distinct population grouping in Hamilton’s urban, suburban, and rural communities;
- They respect the complexity and sensitivity of the Food Advisory Committee’s work with diverse partners, and appreciate the need for personal and group skills, problem-solving, and “getting to yes;” and,
- They can attend monthly meetings of the Food Advisory Committee on a regular basis and can participate in occasional working group meetings.

### **Roles & Responsibilities**

Members of the Food Advisory Committee shall endorse the Vision, Mission, Goals, and Values of the City of Hamilton Food Charter and make themselves familiar with the committee’s Terms of Reference and mandate. General expectations of members include the following:

- Submit an annual progress report of the Committee's activities by November of each calendar year to the Board of Health and consider various options to keep Council up to date on the committee's activities;
- Demonstrate a respect for governance and protocol;
- Active participation and a commitment to attend meetings on a regular basis;
- Be accountable to other members and to citizens;
- Work as a team and follow through with commitments;
- Communicate appropriately and be clear about which interest are represented when speaking;
- Communicate all information occurring at the Food Advisory Committee to contacts within their sector, as appropriate; and
- Bring issues/concerns and represent their sector's interests at the Committee.

### **Chair/ Co-Chair**

Members will, at the beginning of each term, elect from its membership two Co-Chairs, one of which shall be a Citizen member and one a Councilor Liaison member.

In addition to the general roles and responsibilities, Co-Chairs are expected to:

- Build the meeting agendas following the City of Hamilton template;
- Invite guests, in consultation with members and Staff Liaison;
- Preside at meetings;
- Facilitate dialogue among members between meetings;
- Liaise with City Staff Liaison and keep them informed of all Committee issues and actions; and
- Act as spokespeople on behalf of the Food Advisory Committee, as per Standard Operating Procedure #08-001.

### **Secretary**

Members will, at the beginning of each term, elect from its membership a Secretary, which shall be a Citizen member.

In addition to the general roles and responsibilities, the Secretary is expected to:

- Provide relevant information, ideas, and opinions as a participant in the meeting;
- Record without note or comment all resolutions, decisions, and other proceedings at the meeting (as per the Municipal Act, 2001);
- Keep an accurate set of minutes of each meeting;
- Keep an up-to-date membership/contact list;
- Distribute minutes to members and notifying them of upcoming meetings;
- Keep a list of all advisory committees and members;
- Help the Chair with preparing the agenda, advise on meeting procedure, and reference materials and information retrieved from the records; and
- Make meeting and physical set-up arrangements (Note: room bookings with City



Facilities will be coordinated through the Advisory Committee’s Staff Liaison).

### **City Staff Liaisons**

City of Hamilton staff will be assigned to this committee as non-voting members to provide technical and content expertise and support, including:

- Public Health Services: 1 - 2 with expertise in nutrition, food systems, policy, and health protection;
- Emergency and Community Services: 1 - 2 with expertise in social policy and community programs;
- Planning and Economic Development: 1 – 2 with expertise in land use planning, licensing, and economic development related to agriculture and food; and
- Public Works Department: 1 – 2 with expertise in urban agriculture and food waste management.

### **Staff Liaison Role**

The role of the Staff Liaison is to function as system experts. The City of Hamilton Public Health Services will appoint personnel with knowledge of nutrition policy, community food systems, and food security to provide support and coordination to the Food Advisory Committee.

The duties of the staff liaison include

- Coordinate, develop, and deliver the Orientation Session for the Advisory Committee;
- Liaise with Food Advisory Committee members, providing technical advice from Public Health Services for the preparation of reports, correspondence, etc.;
- Assist with the preparation of reports to the Board of Health, including an annual progress report of the Committee’s activities by November of each calendar year;
- Assist with agenda preparation, review minutes, and ensure approved minutes are submitted to the Board of Health; and
- Provide background information, advice, and context for implementation of priorities.

City of Hamilton may assign staff to work on specific projects for a specific period.

### **Councilor Liaisons**

Two (2) members of City Council will be appointed as representatives to the Food Advisory Committee with a requirement for each Councilor to attend a minimum of (but not limited to) one (1) meeting per year. Council members who are appointed as liaisons would not count toward the committee’s quorum and do not have voting privileges.

**Staff Clerk/ Other Staff Support(s)**

The duties of the staff clerk include providing procedural process advise to the Staff Liaison and Co-Chairs as needed.

**Term of Membership**

Food Advisory Committee members are appointed for four (4) year terms with the possibility of renewal. Effort will be made to stagger appointments to ensure continuity.

- Members who miss three (3) consecutive meetings without Committee approval shall be considered as resigning from the committee;
- Any member who is absent for more than fifty percent (50%) of the meetings during their term shall not be eligible for reappointment; and
- Upon appointment to the Food Advisory Committee, members are required to sign an Acknowledgement (Declaration) Form and return it to the Office of the City Clerk prior to attending the first meeting of this committee.

**Meeting Frequency**

Meetings will occur monthly, except for the months of July, August, and December (minimum of five and maximum of nine times per year). At the call of the Co-Chairs, additional meetings can occur on an 'as-needed' basis.

Should the Food Advisory Committee not meet a minimum of three times during a Council term, the Committee will be automatically disbanded at the end of the Council Term.

**Decision Making**

Food Advisory Committee members value and will make every effort to reach consensus in decision making, including a full discussion of the issue, review of all relevant information, discussion of possible solutions or actions, and the formulation of a statement of general agreement/consensus, or develop a motion and vote on it. The Committee requires consensus to make formal decisions and must follow the procedural processes outlined in the Advisory Committee Procedural Handbook, May 2015.

City of Hamilton staff are non-voting members.

**Quorum**

Quorum consists of half the voting members plus one. In order to ensure a broad range of perspectives are included in discussions and decision making, this minimum threshold must include a representative from each of the food system components, plus

a minimum of one member at large.

### **Code of Conduct/Conflicts of Interest**

All members shall adhere to all City of Hamilton policies, including those respecting code of conduct and conflict of interest. At a minimum, it is expected that members are to:

- Maintain an atmosphere of respectful discussion and professionalism;
- Respect the confidentiality of all matters before the Food Advisory Committee;
- Actively contribute their expertise, resources, and individual experiences to further the mandate of the Committee; and
- Declare a conflict of interest when it arises so it may be recorded in the minutes.

### **Reports to**

- Board of Health

### **Review of Terms of Reference**

- To be reviewed on an annual basis, at a minimum.

### **Approved on**

- May 2016



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 10, 2020
<b>SUBJECT/REPORT NO:</b>	2021 Budget Submission - Housing and Homelessness Advisory Committee (HSC20059) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	James O'Brien (905) 546-2424 Ext. 3728
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### RECOMMENDATION(S)

That the Housing and Homelessness Advisory Committee 2021 base budget submission attached as Appendix "A" to Report HSC20059 in the amount of \$1,000, be approved.

### EXECUTIVE SUMMARY

The Housing and Homelessness Advisory Committee has prepared and approved their budget submission for 2021 in the amount of \$1,000. This submission is consistent with the 2020 approved budget for the committee.

**Alternatives for Consideration – Not Applicable**

### FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial:

The budget request is the same as the 2020 approved budget for the Housing and Homelessness Advisory Committee. The \$1,000 will be used for meeting costs, including meeting rooms, refreshments, photocopying, parking, printing and transportation.

Staffing:

N/A

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Budget Submission - Housing and Homelessness Advisory Committee (HSC20059) (City Wide) - Page 2 of 3**

---

Legal:  
N/A

## **HISTORICAL BACKGROUND**

The Housing and Homelessness Advisory Committee was established by the Emergency and Community Service Committee in November 2015 (Report CES15053) with a mandate to:

- Communicate and work to address the needs of citizens within the community for whom barriers exist to accessing safe, suitable, and affordable housing, including the supports needed to enable citizens to obtain and retain their homes, and;
- Support the City of Hamilton's 10-year Housing and Homelessness Action Plan by providing information, advice, and recommendations to the Emergency & Community Services Committee regarding the Action Plan's successful and implementation.

At their November 3, 2020 meeting, the Housing and Homelessness Advisory Committee considered their 2021 budget needs. Their budget submission is attached as Appendix "A" to Report HSC20059. This budget covers meeting costs, including meeting rooms, refreshments, photocopying, parking, printing and transportation. The committee is requesting the same budget they had in 2020 in the amount of \$1,000 for 2021.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The committee has outlined a meeting schedule for 2021, and this budget will provide them support to undertake specific activities in their workplan. This includes transportation and parking support for committee members and speakers should the committee move back to in-person meetings. The committee has previously used their budget for information gathering events and in 2021, if permitted, plan to host an event related to affordable housing advocacy opened to the public.

## **RELEVANT CONSULTATION**

The Housing and Homelessness Advisory Committee discussed their 2021 budget needs at the November 3, 2020 meeting. After a thoughtful discussion they approved a budget submission that was consistent with their 2020 budget.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

---

OUR Vision: To be the best place to raise a child and age successfully.  
 OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.  
 OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Budget Submission - Housing and Homelessness Advisory Committee (HSC20059) (City Wide) - Page 3 of 3**

---

This budget allocation will provide funding for the operation of the Housing and Homelessness Advisory Committee and enable them to fulfil their mandate. The committee is not asking for an increase to their budget.

**ALTERNATIVES FOR CONSIDERATION**

None

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report HSC20059: Housing and Homelessness Advisory Committee  
2021 Budget Submission

# CITY OF HAMILTON

2021

ADVISORY COMMITTEES

BUDGET SUBMISSION FORM

Housing and Homelessness Advisory Committee

**PART A: General Information**

**ADVISORY COMMITTEE MEMBERS:**

<b>Eileen Campbell</b>	<b>Violetta Nikolskava</b>
<b>Morgan Stanek</b>	<b>Lance Dingman</b>
<b>Mary-Ellen Crechiola</b>	<b>Leisha Dawson</b>
<b>Julia Verbitsky</b>	<b>Shaun Jamieson</b>
<b>Rhonda Mayer</b>	<b>Alexandra Djagba Oli</b>
<b>Michael Power</b>	<b>Tony Manganiello</b>
<b>Thomas Mobley</b>	<b>Michael Slusarenko</b>
<b>Sandy Leyland</b>	

**MANDATE:**

Communicate and work to address the needs of citizens within the community for whom barriers exist to accessing safe, suitable, and affordable housing, including the supports needed to enable citizens to obtain and retain their homes, and;

Support the City of Hamilton’s 10-year Housing and Homelessness Action Plan by providing information, advice, and recommendations to the Emergency & Community Services Committee regarding the Action Plan’s successful and meaningful implementation.

**PART B: Strategic Planning**

**STRATEGIC OBJECTIVES:**

The following objectives have been established for the HHAC to facilitate its efforts in achieving the mandate.

1. Assist with the coordination and implementation of Council approved recommendations, including the City of Hamilton’s 10-year Housing and Homelessness Action Plan.
2. Ensure that recommendations regarding issues relating to people who are experiencing homelessness or who may be at risk of becoming homeless are brought forward to Council in a timely manner.
3. Devise and recommend to Council innovative and preventative measures to assist in addressing homelessness within the community;



4. Identify emerging trends, potential gaps and best practices in emergency housing needs.
5. Provide Council and staff with information, advice, and recommendations about residential landlord and tenant issues and policies that would improve the overall well-being of tenants in Hamilton and support landlords in the provision of safe, quality, and affordable rental units.
6. Identify housing-related supports available in the community and facilitate relationship-building between community partners, citizens and government to ensure that people have the individualized supports needed to help them obtain and retain housing.
7. Regularly update Council about homelessness and affordable housing issues through the discussion and analysis that takes place at HHAC.
8. Respond to requests and direction from staff and Council.
9. Collaborate and cooperate with other City of Hamilton committees and community groups doing work around issues that impact homelessness and affordable housing to stay apprised of relevant initiatives and contribute information and advice as needed.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	
3) Healthy & Safe Communities	X	4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture & Diversity	
7) Our People & Performance			

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Meeting costs – meeting room, refreshments, photocopying, printing, parking, transportation	\$1,000
<b>SUB TOTAL</b>	<b>\$1,000</b>

**SPECIAL EVENT/PROJECT COSTS:**

N/A	\$0
<b>SUB TOTAL</b>	<b>\$0</b>

<b>TOTAL COSTS</b>	<b>\$1,000</b>
--------------------	----------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$0</b>
--	------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$1,000</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$1,000)</b>	<b>\$1,000</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Telephone # :** \_\_\_\_\_

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

**Seniors Advisory Committee**

**PART A: General Information**

**Advisory Committee Members:**

<b>Aref Alshaihahmed</b>	<b>Vince Mercuri</b>
<b>Sheryl Boblin</b>	<b>Noor Nizam</b>
<b>David Broom</b>	<b>Dahlia Petgrave</b>
<b>Ann Elliott</b>	<b>Penelope Petrie</b>
<b>Carolann Fernandes</b>	<b>Sarah Shallwani</b>
<b>Kamal Jain</b>	<b>Barry Spinner</b>
<b>Jeanne Mayo</b>	<b>Douglas Stone</b>
<b>Jim McColl</b>	<b>Marian Toth</b>
<b>Maureen McKeating</b>	<b>Marjorie Wahlman</b>

**MANDATE:**

The Seniors Advisory Committee is a Council mandated advisory committee of the City of Hamilton. To be a credible communication vehicle that will reflect and translate the ongoing needs that affects the quality of life for all older persons. It will provide a forum for consumers and deliverers of services and facilities to identify issues, explore possible remedies, and work to implement them.

**PART B: Strategic Planning**

**Strategic Objectives:**

- To assist Council in decision making as it pertains to Senior’s issues in Hamilton.
- To respond and advocate concerns affecting policies, services and facilities for seniors delivered by and funded by all levels of government.
- To promote and disseminate all decisions relating to access, the provision of services programs and facilities for seniors in the City of Hamilton.
- To liaise with other organized groups when there are matters of mutual concerns.
- To promote and advocate, wherever appropriate, the concept of healthy aging by encouraging improved and responsive programs and services in a timely fashion.

**Alignment With Corporate Goals:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	x	<b>2) Economic Prosperity &amp; Growth</b>	x
<b>3) Healthy &amp; Safe Communities</b>	x	<b>4) Clean &amp; Green</b>	x
<b>5) Built Environment &amp; Infrastructure</b>	x	<b>6) Culture &amp; Diversity</b>	x
<b>7) Our People &amp; Performance</b>	x		

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Monthly meeting expenses (photocopying, refreshments, advertising, postage, etc).	\$1500.00
<b>SUB TOTAL</b>	<b>\$1500.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Support for Seniors related events (International Day of the Older Person, Seniors Month Kick-off Event, Senior of the Year Award, etcetera).	\$1000.00
<b>SUB TOTAL</b>	<b>\$ 1000.00</b>

<b>TOTAL COSTS</b>	<b>\$ 2500.00</b>
--------------------	-------------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$ N/A</b>
--	---------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$2500.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$2500.00)</b>	<b>\$2500.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** **Penelope Petrie**

**Signature:** Penelope Petrie

**Date:** November 16, 2020

**Telephone # :** 905 383 3558



**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
**Human Resources Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 10, 2020
<b>SUBJECT/REPORT NO:</b>	2021 Budget Submission – Seniors Advisory Committee (HUR20011) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jessica Bowen (905) 546-2424 Ext. 5164
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director Human Resources
<b>SIGNATURE:</b>	

## RECOMMENDATION

That the Seniors Advisory Committee 2021 base budget submission in the amount of \$2500, be approved.

## EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Seniors Advisory Committee budget for 2020, in the amount of \$2500.00, is being submitted for approval.

***Alternatives for Consideration – See Page 2***

## FINANCIAL – STAFFING – LEGAL IMPLICATIONS

**Financial:** The base budget request for 2021 for the Seniors Advisory Committee is the same as the budget requested and approved for 2020.

**Staffing:** N/A

**Legal:** N/A

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

**SUBJECT: 2021 Budget Submission Seniors Advisory Committee  
(HUR20011) (City Wide) - Page 2 of 3**

---

## **HISTORICAL BACKGROUND**

At their October 2, 2020 meeting, the Seniors Advisory Committee gave consideration to their budget needs for 2021. Their budget submission is attached as Appendix "A" to Report HUR20011. The budget includes incidental costs to support the Committee as well as additional costs for specific events, programs and initiatives.

The Seniors Advisory Committee is requesting the same budget they had in 2020 in the amount of \$2500.00.

In accordance with the volunteer committee budget process, the budget is recommended for approval

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Seniors Advisory Committee is able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, in future years, for specific activities. The possibility gives the Committee the opportunity to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. The Seniors Advisory Committee has not yet determined all of their activities for 2021. Should additional funding be required in 2021 and be available in the Seniors Advisory Committee reserves, requests for reserve funding will be made at the appropriate time.

## **RELEVANT CONSULTATION**

The Seniors Advisory Committee discussed their 2021 budget needs at their October 2, 2020 committee meeting.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of the Seniors Advisory Committee to enable them to continue to fulfil their terms of reference.

## **ALTERNATIVES FOR CONSIDERATION**

The alternative would be not to fund the operations of the Advisory Committee. This is not recommended as they provide valuable service and advice to both Council and staff of the City and bring voices to deliberations that might otherwise not be heard.

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*



**SUBJECT: 2021 Budget Submission Seniors Advisory Committee  
(HUR20011) (City Wide) - Page 3 of 3**

---

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

**Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report HUR20011 – 2021 Budget Submission - Seniors Advisory Committee

---

*OUR Vision: To be the best place to raise a child and age successfully.*


*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Tourism and Culture Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 10, 2020
<b>SUBJECT/REPORT NO:</b>	City of Hamilton Veterans Committee 2021 Budget Submission (PED20216) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Brydie Huffman (905) 546-2424 Ext. 4122
<b>SUBMITTED BY:</b>	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

That the Hamilton Veterans Committee (Veterans Committee) 2021 base budget submission, attached as Appendix "A" to Report PED20216 in the amount of \$43 K, be approved.

### EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Hamilton Veterans Committee budget for 2021, in the amount of \$43 K is being submitted for approval.

Hamilton residents have high and increasing expectations for the quality and inclusivity of veterans' memorial services to properly honour the sacrifices made past and present.

### Alternatives for Consideration - Not Applicable

### FINANCIAL – STAFFING – LEGAL IMPLICATIONS

**Financial:** The Hamilton Veterans Committee is requesting their annual base budget of \$43 K, the same as the budget requested and approved in the previous year.

**Staffing:** N/A

**Legal:** N/A

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: City of Hamilton Veterans Committee 2021 Budget Submission  
(PED20216) (City Wide) - Page 2 of 3**

---

## **HISTORICAL BACKGROUND**

Since 2001, military remembrance and commemoration activities have included organizing the City of Hamilton Remembrance ceremonies in addition to assisting with the coordination of annual ceremonies in Ancaster, Dundas, Glanbrook, Stoney Creek and Waterdown. The Veterans Committee also acts as a liaison to the military community in Hamilton. Other annual events include the Dieppe Memorial Ceremony and Decoration Day. The Veterans Committee, supported by City of Hamilton staff, have most recently worked to include and promote the inclusion of youth in their events and matters of public art installations.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City's role in veterans' memorial services and related activities furthers the objectives of the City's Strategic Plan.

## **RELEVANT CONSULTATION**

### **External**

- The Hamilton Veterans Committee

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The rationale for continued use of funds for the Hamilton Veterans Committee budget is based on:

- Increased attendance numbers at Remembrance Day services resulting in additional costs, e.g. enhanced security and traffic management services;
- Addition of large video screens to make the services accessible to the public and active military members on parade as downtown construction projects have reduced the space permitted for events in Gore Park; and
- In 2021, the Veterans Committee plans to return to hosting two services of remembrance on November 10 and 11 (Public Health restrictions allowing) to include active members of the Reserve Forces who cannot attend if November 11 falls on a weekday. This will continue until 2028 when Remembrance Day will take place on a weekend again.

Without funding provided by Council, these expectations cannot be met for these events that hold national historical significance.

## **ALTERNATIVES FOR CONSIDERATION**

---

OUR Vision: To be the best place to raise a child and age successfully.  
 OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.  
 OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: City of Hamilton Veterans Committee 2021 Budget Submission  
(PED20216) (City Wide) - Page 3 of 3**

---

The alternative would be not to fund the operations of the Veterans Committee.

**ALIGNMENT TO THE 2016 - 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" - Hamilton Veterans Committee 2021 Budget Submission

BH:ac

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**Hamilton Veterans Committee**

**PART A: General Information**

**ADVISORY COMMITTEE MEMBERS:**

<b>Ed Sculthorpe (Chair)</b>	<b>Steve Waldron</b>
<b>Don Jackson, (Vice-Chair)</b>	<b>Dave Steckham</b>
<b>Michael Rehill</b>	
<b>Dave Baldry</b>	<b>Councillor Lloyd Ferguson (alt)</b>
<b>Robert Fyfe</b>	<b>Councillor Brenda Johnson</b>

**MANDATE:**

Reporting to Council, the Hamilton Veterans Committee oversees the planning and delivery of military remembrance and commemoration activities on behalf of the City of Hamilton. When directed by Council, the Committee provides input on projects and issues that are of concern to Hamilton Veterans.

## **PART B: Strategic Planning**

### **STRATEGIC OBJECTIVES:**

#### **Goals and objectives:**

Act as a liaison for the veterans of the City of Hamilton on all matters that fall within Council's jurisdiction.

Coordinate Decoration Day, Remembrance Day Parades, community engagement pieces and Memorial Services in multiple wards.

Maximize the engagement of youth in the act of Remembrance through projects and events.

#### **How will they be achieved:**

Coordinate the remembrances for significant anniversaries such as Decoration Day, Remembrance Day, Garrison Parade and including but not limited to parades and memorial services.

Administer all other matters directly relating to or of concern to Hamilton Veterans that fall within Council's jurisdiction. Provide written letters of support for Veterans causes when requested and deemed appropriate.

Veteran's Committee advises on the use and care of cenotaphs in partnership with Heritage Resource Management.

Present opportunities for the engagement of youths in acts of Remembrance in the City of Hamilton through events and community projects

#### **Who will benefit:**

All citizens of the City of Hamilton as well as local veterans and active forces. Upward of 2,000 people attend the Remembrance Day services and parades coordinated by the Veterans Committee.

All residents of Hamilton will have the opportunity to show respect for Veterans service to our country.

The Youth of Hamilton will be given the opportunity to be engaged with Acts of Remembrance outside of the classroom setting through hands-on and digital platforms.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	X	<b>2) Economic Prosperity &amp; Growth</b>	
<b>3) Healthy &amp; Safe Communities</b>	X	<b>4) Clean &amp; Green</b>	
<b>5) Built Environment &amp; Infrastructure</b>		<b>6) Culture &amp; Diversity</b>	X
<b>7) Our People &amp; Performance</b>			

**PART C: Budget Request**

**INCIDENTAL COSTS:**

<p>Meeting Costs:</p> <ul style="list-style-type: none"> <li>- postage, printing, parking</li> <li>- 7 general meetings, 4 event planning meetings &amp; 1 meeting with all Veteran Organizations within the City of Hamilton</li> <li>- Name tags &amp; arms bands</li> </ul>	\$600.00
<b>SUB TOTAL</b>	<b>\$600.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

<p>Ceremonies/Services:</p> <ul style="list-style-type: none"> <li>- Hamilton (Gore Park Cenotaph), 2 ceremonies and parades</li> <li>- Community Ceremonies (Ancaster, Glanbrook, Dundas, Stoney Creek, Waterdown)</li> <li>- Dieppe Veteran's Memorial Service</li> <li>- Decoration Day</li> <li>- Communications &amp; Marketing</li> </ul>	<p>\$34 K</p> <p>\$2,200</p> <p>\$2,500</p> <p>\$3,000</p> <p>\$700</p>
---	---



<b>SUB TOTAL</b>	<b>\$ 43 K</b>
<b>TOTAL COSTS</b>	<b>\$ 43 K</b>
<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$</b>
<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 43 K</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$ )</b>	<b>\$ 43 K</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name: Ed Sculthorpe**

**Signature:** \_\_\_\_\_  


**Date:** \_\_\_\_\_  
 October 27, 2020

**Telephone # :** \_\_\_\_\_  
 905-546-2424 ext 4122



**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
**Human Resources Division**

<b>TO:</b>	Chair and Members Audit, Finance and Administration Committee
<b>COMMITTEE DATE:</b>	December 10, 2020
<b>SUBJECT/REPORT NO:</b>	2021 Budget Submissions Volunteer Advisory Committee (HUR20012) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jessica Bowen (905) 546-2424 Ext. 5164
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director Human Resources
<b>SIGNATURE:</b>	

## RECOMMENDATIONS

- (a) That the Volunteer Advisory Committee 2021 budget base submissions be approved, as follows:
- (i) Advisory Committee on Immigrant & Refugees in the amount of \$3,500, attached as Appendix "A" to Report HUR20012;
  - (ii) Aboriginal Advisory Committee in the amount of \$3,552, attached as Appendix "B" to Report HUR20012;
  - (iv) Hamilton Mundialization Committee in the amount of \$5,890, attached as Appendix "C" to Report HUR20012;
  - (v) Hamilton Status of Women Committee in the amount of \$3,500, attached as Appendix "D" to Report HUR20012.

## EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Human Resources Volunteer Advisory Committee Budgets for 2021 in the amount of \$16,442. are being submitted with the recommendation that they be

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Budget Submissions Volunteer Advisory Committee  
(HUR20012) (City Wide) - Page 2 of 4**

---

approved. All four (4) of the base budget requests are the same amounts as the 2020 approved budgets.

**Alternatives for Consideration – See Page 3**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The base budget requested for 2021 for the four (4) advisory committees is the same as the budget requested and approved for 2020.

Staffing: Not Applicable

Legal: Not Applicable

**HISTORICAL BACKGROUND**

At their October and November 2020 meetings, the Human Resources Volunteer Advisory Committees gave consideration to their budget needs for 2021. Their base budget submissions are attached as Appendices “A” to “D” to Report 20012 as approved.

The budget includes both incidental costs to support the Committees, as well as additional costs for specific events, programs and initiatives. The following is a summary of the request and detailed requests are attached as Appendices “A” to “D” to Report HUR20012.

<b>Committee Name</b>	<b>2020 Approved</b>	<b>2021 Base Request</b>	<b>Request from Reserve</b>	<b>Total 2021 Request</b>
Advisory Committee on Immigrant & Refugees (Appendix A to Report HUR20012)	\$3,500	\$3,500	-	\$3,500
Aboriginal Advisory Committee (Appendix B to Report HUR20012)	\$3,552	\$3,552	-	\$3,552
Hamilton Mundialization Committee (Includes Kids for Kaga) (Appendix C to Report HUR20012)	\$5,890	\$5,890	-	\$5,890
Hamilton Status of Women Committee (Appendix D to Report HUR20012)	\$3,500	\$3,500	-	\$3,500

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Budget Submissions Volunteer Advisory Committee  
(HUR20012) (City Wide) - Page 3 of 4**

---

In accordance with the volunteer committee budget process, the budgets are recommended for approval.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Volunteer Advisory Committees are able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, in future years, for specific activities. This provides the Committee with an opportunity to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Some of the committees have not yet determined all of their activities for 2020. Should additional funding for any of the Advisory Committees be required in 2021 and be available in the volunteer advisory committee reserves, requests for reserve funding will be made at the appropriate time.

### **RELEVANT CONSULTATION**

The Volunteer Advisory Committees discussed their 2021 budget needs at their October and November 2020 Committee meetings.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of the Volunteer Advisory Committees to enable them to continue to fulfil their terms of reference.

### **ALTERNATIVES FOR CONSIDERATION**

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide valuable service and advice to both Council and staff of the City and bring voices to deliberations that might otherwise not be heard.

### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

#### **Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**SUBJECT: 2021 Budget Submissions Volunteer Advisory Committee  
(HUR20012) (City Wide) - Page 4 of 4**

---

**Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

**APPENDICES ATTACHED**

Appendix "A" to Report HUR20012 - Advisory Committee on Immigrant & Refugees

Appendix "B" to Report HUR20012 - Aboriginal Advisory Committee

Appendix "C" to Report HUR20012 - Hamilton Mundialization Committee

Appendix "D" to Report HUR20012 - Hamilton Status of Women Committee

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

**Advisory Committee for Immigrants and Refugees**



## PART A: General Information

### ADVISORY COMMITTEE MEMBERS:

Aref Alshaikhahmed	
Leslyn Gombakomba	
Dina Honig	
Al Karsten	
Rami Safi	

### MANDATE:

The Advisory Committee on Immigrants & Refugees, through the appropriate Standing Committee of Council, is a mandated advisory committee of the City of Hamilton, making recommendations to City Council and staff about policies, procedures and guidelines which address the needs and concerns of people who are immigrants or refugees.

## PART B: Strategic Planning

### STRATEGIC OBJECTIVES:

To ensure co-ordination and information sharing about immigrant and refugee issues throughout the City government.

To complement and collaborate with the work of the City of Hamilton's Committee Against Racism, wherever possible.

To liaise with community agencies and committees to encourage a more co-ordinated and responsive community services network of services dealing with multicultural issues.

To ensure the right of access for immigrants and refugees to City of Hamilton programs, services and facilities.

To provide a forum where immigrants, refugees, service providers and the broader community can express concerns, share information and recommend improvements to service levels for immigrants and refugees, through the appropriate Standing Committee of Council.

Please check off which Council approved Strategic Commitments your Advisory Committee supports

1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	X



5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance	X		

**ALIGNMENT WITH CORPORATE GOALS:****PART C: Budget Request****INCIDENTAL COSTS:**

Monthly Meetings Expenses (photocopying, refreshments, advertising, postage, etc.)	\$1,500.00
<b>SUB TOTAL</b>	<b>\$ 1,500.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Hosting the annual Newcomer Open House and preparing and disseminating the Newcomer Guide to Hamilton.	\$ 2,000.00
<b>SUB TOTAL</b>	<b>\$ 2,000.00</b>

<b>TOTAL COSTS</b>	<b>\$ 3,500.00</b>
--------------------	--------------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances) The request from reserves is to cover expenses that may arise as a result of initiating an Employer Recognition award for hiring practices that facilitate the hiring of Immigrants, Newcomers and Refugees</b>	<b>\$ 2,000.00</b>
--	--------------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 3,500.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$3,500.00)</b>	<b>\$ 3,500.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**November 18, 2020**

**Date:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**“ABORIGINAL ADVISORY COMMITTEE”**

**PART A: General Information**

**ADVISORY COMMITTEE MEMBERS:**

<b>Marilyn Wright</b>	
<b>Constance (Connie) Bellamy</b>	
<b>Allan Loft</b>	
<b>Cat Cayuga</b>	
<b>Scott Cruickshank</b>	
<b>Laura Workman</b>	
<b>Patty Lawlor (non-voting)</b>	

**MANDATE:**

The Aboriginal Advisory Committee is a Council mandated advisory committee of the City of Hamilton. To address issues of mutual interest and/or concern and to enhance and to empower the Aboriginal community.

**PART B: Strategic Planning**

**STRATEGIC OBJECTIVES:**

To assist the City in achieving and demonstrating progress or positive change in support of the equitable economic, social, health and overall wellbeing of Aboriginal citizens.

To provide a forum and mechanism for co-ordinated dialogue and consultation between and among Aboriginal leaders and other stakeholders, acting as a catalyst for the development of positive relationships and open, transparent dialogue between and among the City and these stakeholders.

To offer input, advice and recommendations informed by stakeholder consultation to support the City in determining effective municipal strategies and/or policies on issues of importance to Aboriginal peoples.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	X	<b>2) Economic Prosperity &amp; Growth</b>	X
<b>3) Healthy &amp; Safe Communities</b>	X	<b>4) Clean &amp; Green</b>	X
<b>5) Built Environment &amp; Infrastructure</b>	X	<b>6) Culture &amp; Diversity</b>	X
<b>7) Our People &amp; Performance</b>	X		

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Monthly meeting expenses (photocopying, refreshments, advertising, signage, postage, etc.)	\$1000.00
<b>SUB TOTAL</b>	<b>\$1000.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

To include: - National Indigenous Peoples Day - Banner Display - Truth & Reconciliation projects and community workshops - Support and participation in events co-hosted with Urban Indigenous Strategy - Support for community engagement activities	\$2552.00
<b>SUB TOTAL</b>	<b>\$2552.00</b>

<b>TOTAL COSTS</b>	<b>\$3552.00</b>
--------------------	------------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$N/A</b>
--	--------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 3552.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$3552.00)</b>	<b>\$ 3552.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** Marilyn Wright

**Signature:** Marilyn Wright

**Date:** Oct 15/20

**Telephone # :** 905-544-4320 ext 246 .  
Cell # 289 237-8684.

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**Mundialization Committee**

**PART A: General Information****ADVISORY COMMITTEE MEMBERS:**

Rosemary Baptista	
Rein Ende	
Freja Gray	
Jan Lukas	
Anthony Macaluso	
Patricia Semkow	
Robert Semkow	

**MANDATE:**

To facilitate and support peace initiatives and the twinning relationships between Hamilton and its ten twin-cities around the world. To assist Council in implementing its Mundialization resolution.

To complement and affirm the objectives of the "Strengthening Hamilton Community Initiative" of the City.

To support any and all relationships with the City of Hamilton's Twin Cities

**PART B: Strategic Planning****STRATEGIC OBJECTIVES:**



To carry out the mandate of the committee with activities such as:

- Ongoing Kaga/Hamilton events commemorating the 50 year plus relationship between Kaga and Hamilton (Dundas)
- Anniversary twinning events or other twinning events as identified
- Racalmuto Regional events
- World Citizenship award
- Photo Contest
- Hiroshima- Nagasaki Vigil
- Ongoing review of Mundialization relationships and processes thereof. The benefit of participation is the enhancement of relationships between the citizens of our twin communities both locally and internationally and the citizens of the City of Hamilton.

#### ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	X
5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance	X		

### PART C: Budget Request

#### INCIDENTAL COSTS:

Monthly Meetings Expenses (photocopying, refreshments, advertising, postage, etc.)	\$1,500.00
<b>SUB TOTAL</b>	<b>\$1,500.00</b>

#### SPECIAL EVENT/PROJECT COSTS:

Hiroshima — Nagasaki Vigil, World Citizenship Award and/or photo contest, other twinning events (e.g. Racalmuto events)	\$2,390.00
Kids for Kaga support for exchange program	\$2,000.00
<b>SUB TOTAL</b>	<b>\$4,390.00</b>

<b>TOTAL COSTS</b>	<b>\$5890.00</b>
--------------------	------------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$</b>
--	-----------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 5890.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$ 5890.00)</b>	<b>\$5890.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** Anthony Macaluso

**Signature:**



**Date:**

November 19, 2020

**Telephone # :** \_\_\_\_\_

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**“STATUS OF WOMEN”**

## PART A: General Information

### ADVISORY COMMITTEE MEMBERS:

Deanna Allain	
Stephanie Bertolo	
Anna Davey	
Stephanie Frisina	
Autumn Getty	
Jan Lukas	
Doreen Ssenabulya	
Yulena Wan	

### MANDATE:

The Status of Women Committee is a Council mandated advisory committee of the City of Hamilton. To act as an advisory committee of Council on matters pertaining to women and to provide input with respect to matters of municipal concern.

## PART B: Strategic Planning

### STRATEGIC OBJECTIVES:

To define, investigate, study and make recommendations on issues of concern affecting women of the City of Hamilton and other matters of social or municipal concern including matters referred to this Committee by City Council, staff and City of Hamilton committees.

To inform citizens of the City of Hamilton on issues affecting women.

To actively encourage women to participate in all aspects of society and support them in their life choices.

To advise citizens of the City of Hamilton of decisions made by City Council which may impact on women including matters of social concern and those referred to City Council by this Committee.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	X	<b>2) Economic Prosperity &amp; Growth</b>	X
<b>3) Healthy &amp; Safe Communities</b>	X	<b>4) Clean &amp; Green</b>	X
<b>5) Built Environment &amp; Infrastructure</b>	X	<b>6) Culture &amp; Diversity</b>	X
<b>7) Our People &amp; Performance</b>	X		

**PART C: Budget Request****INCIDENTAL COSTS:**

Monthly meeting expenses (photocopying, refreshments, advertising, postage, etc.)	1000.00
<b>SUB TOTAL</b>	<b>\$1000.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Initiatives to be determined by the Committee	2500.00
<b>SUB TOTAL</b>	<b>\$2500.00</b>

<b>TOTAL COSTS</b>	<b>\$3,500.00</b>
--------------------	-------------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$0</b>
--	------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$3,500.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$3,500)</b>	<b>\$3,500.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** Autumn Getty

---

**Signature:**

DocuSigned by:  
*Autumn Getty*  
B82DB96C45AB4F0...

---

**Date:** 10/29/2020

---

**Telephone #:** 289-780-3304

---



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Transportation Planning and Parking Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	December 7, 2020
<b>SUBJECT/REPORT NO:</b>	Hamilton Cycling Committee Budget 2021 (PED20212) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Rachel Johnson (905) 546-2424 Ext. 1473
<b>SUBMITTED BY:</b>	Brian Hollingworth Director, Transportation Planning and Parking Planning and Economic Development Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That the Hamilton Cycling Committee 2021 base budget submission, in the amount of \$10,000, as described in Appendix "A" attached to Report PED20212 be approved; and,
- (b) That, in addition to the base funding, a one-time budget allocation for 2021 of \$4,000, will be used to initiate a community grant program to support community events and initiatives that meet the mandate of the Committee, to be funded by the Hamilton Cycling Committee reserve, be approved.

### EXECUTIVE SUMMARY

The Hamilton Cycling Committee (HCyC) has developed a request for funding for planned activities in 2021. With the endorsement of the HCyC members, this request for funding is submitted to the Public Works Committee as Appendix "A" attached to this Report. This Report presents the proposed budget to the Public Works Committee for consideration as part of the 2021 budget process.

The HCyC is proposing a 2021 budget of \$14 K. Their proposed budget would be financed with \$10 K from the levy through the Public Works Standing Committee and \$4 K from the HCyC reserve. As of November 2020, the HCyC has a reserve of \$17 K, therefore, there is no request to increase from the levy in 2021.

#### **Alternatives for Consideration – Not Applicable**

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Hamilton Cycling Committee Budget 2021 (PED20212) (City Wide) -  
Page 2 of 4**

---

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Annually, citizen advisory committees are funded by the levy to fund activities that supports the Committee’s mandate. Typically, the annual budget for advisory committees is \$10,000. For 2021, the HCyC has requested a budget of \$14,000 comprised of \$10,000 from the levy and \$4,000 from the HCyC reserve. The proposed budget will finance community educational activities, plus the production of safety and promotional materials. The \$4,000 from the reserve will be used to initiate a community grant program to support community events and initiatives that meet the mandate of the Committee. As of November 2020, the HCyC has a reserve of \$17,000. This does not include the surplus budget from 2020.

The following table highlights the proposed 2021 budget.

<b>Item</b>	<b>Proposed 2021 Budget</b>
Social Media Campaign	\$500
Special Projects	\$5,000
Group Rides	\$1,000
Tourism Promotions - supporting Ontario By Bike	\$500
Supporting Community Events to Raise Awareness for Cycling	\$3,000
Special Cycling Events	\$2,000
Conferences	\$1,000
Meeting Expenses	\$1,000
<b>TOTAL</b>	<b>\$14,000</b>
<b>Funds from levy</b>	<b>\$10,000</b>
<b>Funds from reserve</b>	<b>\$4,000</b>

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

The HCyC advises the City of Hamilton on all matters related to cycling - monitoring the implementation of the Hamilton Cycling Master Plan, planning for bicycling facilities (e.g. bike parking), educating citizens on matters of traffic safety, and promoting cycling, both for recreation and commuting. Cycling helps to maintain personal health, thus, it helps to foster a healthier community.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.



**SUBJECT: Hamilton Cycling Committee Budget 2021 (PED20212) (City Wide) -  
Page 3 of 4**

---

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

**RELEVANT CONSULTATION**

In preparation of this Report, the HCyC, the City of Hamilton Corporate Services Financial Planning, Administration, and Policy staff, and, the Office of the City Clerk were consulted. This Report has been prepared in consistency with the legislative requirements to request funding for advisory committees

**ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

Feedback received by members of the HCyC ensures cycling projects are well vetted by the community, thereby, improving the quality of cycling facilities for both recreation and commuting purposes.

In April 2019, new HCyC members were appointed. These members sit on the Committee until 2022, correlating with Council appointments. In 2020, the Committee was unable to accomplish a significant portion of their workplan, nor able to spend the majority of their 2020 budget. COVID-19 meant the Committee could not meet between the months of April and August, and outreaches, conferences, and public engagement events were cancelled.

In a typical year, the Committee promotes cycling safety through their distribution of Share the Road car magnets and stickers, and the distribution of bicycle lights at special events, to stress the importance of improved visibility of cyclists. Typically, Committee members, in conjunction with community groups, promote cycling in Hamilton during events like Bike Day, Supercrawl, and other City festivals. The HCyC also proposes to grow the profile of cycling in Hamilton by promoting and hosting more cycling events across the City

The Committee works with Tourism Hamilton to promote the City's recreational assets by distributing the City map "Bike Routes, Trails & Parks", pamphlets printed by the Hamilton Conservation Authority, and financially contributes to the Ontario cycling organization, Ontario By Bike, to provide Hamilton specific cycling information online.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Hamilton Cycling Committee Budget 2021 (PED20212) (City Wide) -  
Page 4 of 4**

---

**Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

**Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

**Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

**Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" - 2021 Volunteer Committee Budget Submission HCyC

RJ:cr

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**Hamilton Cycling Committee (HCyC)**

**PART A: General Information****ADVISORY COMMITTEE MEMBERS:**

Jeff Axisa	Kevin Vander Muelen
Kate Berry	Joachim Brouwer
Roman Caruk	Sharon Gibbons
Yaejin Kim	Cathy Sutherland
Ann McKay	Jane Jamnik
Jessica Merolli	Cora Muis
William Oates	Chris Ritsma
Christine Yachouh	Gary Rogerson
Councillor Esther Pauls	Councillor Terry Whitehead

**MANDATE:**

The purpose of the Hamilton Cycling Committee (HCyC) is to advise the City Government on all matters related to cycling, to monitor implementation of the Hamilton Cycling Master Plan, to encourage and participate in planning for bicycling facilities, to encourage citizens to cycle instead of drive, to educate the public on the benefits and necessities of cycling, and to integrate the work of neighbouring municipal bicycle committees.

**PART B: Strategic Planning****STRATEGIC OBJECTIVES:**

**Appendix "A" to Report PED20212  
Page 3 of 4**

The Committee's goals are:

- Review progress in implementing the City of Hamilton Cycling Master Plan and to take action to influence progress if necessary;
- Ensure community input on specific details associated with implementing the Master Plan;
- Ensure that cycling needs are emphasized in all transportation related decisions;
- Encourage legislation and policy changes that are supportive of cycling;
- Promote cycling for transportation and recreation through relevant events;
- Educate the public on the benefits, necessities and safety aspects of cycling;
- Assist in establishing secure, adequate bicycle parking facilities;
- Represent the cycling community at City of Hamilton sponsored functions/events;
- Encourage the formation of, and liaise with other municipal cycling committees; and
- Foster a mutual respect between cyclists and other road users.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	<input checked="" type="checkbox"/>	<b>2) Economic Prosperity &amp; Growth</b>	<input checked="" type="checkbox"/>
<b>3) Healthy &amp; Safe Communities</b>	<input checked="" type="checkbox"/>	<b>4) Clean &amp; Green</b>	<input checked="" type="checkbox"/>
<b>5) Built Environment &amp; Infrastructure</b>	<input checked="" type="checkbox"/>	<b>6) Culture &amp; Diversity</b>	<input checked="" type="checkbox"/>
<b>7) Our People &amp; Performance</b>	<input checked="" type="checkbox"/>		

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Meeting expenses	\$1000
<b>SUB TOTAL</b>	<b>\$1,000.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

## Appendix "A" to Report PED20212

Page 4 of 4

Social Media Campaign	\$500
Special Projects	\$5,000
Group Rides	\$1,000
Tourism Promotions- supporting Ontario By Bike	\$500
Supporting Community Events to Raise Awareness for Cycling	\$3,000
Special Cycling Events	\$2,000
Conferences	\$1,000
<b>SUB TOTAL</b>	<b>\$13,000</b>

<b>TOTAL COSTS</b>	<b>\$14,000</b>
--------------------	-----------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$4,000</b>
--	----------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 10,000.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$ 13,000 )</b>	<b>\$13,000.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name: Chris Ritsma- Chair of the Hamilton Cycling Committee**

**Signature:**



**Date:**

**November 5, 2020**

**Telephone # :**



**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
 Digital, Innovation & Strategic Partnerships

<b>TO:</b>	Chair and Members Audit, Finance and Administration Committee
<b>COMMITTEE DATE:</b>	December 10, 2020
<b>SUBJECT/REPORT NO:</b>	2021 Budget Submissions Volunteer Advisory Committee (CM20013) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Pauline Kajiura (905) 546-2424 Ext. 2567
<b>SUBMITTED BY:</b>	Cyrus Tehrani Chief Digital Officer City Manager's Office
<b>SIGNATURE:</b>	

### RECOMMENDATIONS

- (a) That the Volunteer Advisory Committee 2021 budget base submissions be approved, as follows:
- (i) LGBTQ Advisory Committee in the amount of \$3,960, attached as Appendix "A" to Report CM20013; and,
  - (ii) Committee Against Racism in the amount of \$8,900, attached as Appendix "B" to Report CM20013;

### EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Community Initiatives Volunteer Advisory Committee Budgets for 2021 in the amount of \$12,860. are being submitted with the recommendation that they be approved. Both (2) of the base budget requests are the same amounts as the 2020 approved budgets.

### Alternatives for Consideration – See Page 3

### FINANCIAL – STAFFING – LEGAL IMPLICATIONS

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Budget Submissions Volunteer Advisory Committee  
(CM20013) (City Wide) - Page 2 of 3**

---

Financial: The base budget requested for 2021 for two (2) advisory committees is the same as the budget requested and approved for 2020.  
 Staffing: Not Applicable  
 Legal: Not Applicable

## **HISTORICAL BACKGROUND**

At their November 2020 meetings, the Community Initiatives Volunteer Advisory Committees gave consideration to their budget needs for 2021. Their base budget submissions are attached as Appendices “A” and “B” to Report CM20013 as approved.

The budget includes both incidental costs to support the Committees, as well as additional costs for specific events, programs and initiatives. The following is a summary of the request and detailed requests are attached as Appendices “A” and “B” to Report CM20013.

<b>Committee Name</b>	<b>2020 Approved</b>	<b>2021 Base Request</b>	<b>Request from Reserve</b>	<b>Total 2021 Request</b>
LGBTQ Advisory Committee (Appendix A to Report CM20013)	\$3,960	\$3,960	-	\$3,960
Committee Against Racism (Appendix B to Report CM20013)	\$8,900	\$8,900	-	\$8,900

In accordance with the volunteer committee budget process, the budgets are recommended for approval.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Volunteer Advisory Committees are able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, in future years, for specific activities. This provides the Committee with an opportunity to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Both of the committees have not yet determined all of their activities for 2021. Should additional funding for either of the Advisory Committees be required in 2021 and be available in the volunteer advisory committee reserves, requests for reserve funding will be made at the appropriate time.



**RELEVANT CONSULTATION**

The Volunteer Advisory Committees discussed their 2021 budget needs at their November 2020 Committee meetings.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of the Volunteer Advisory Committees to enable them to continue to fulfil their terms of reference.

**ALTERNATIVES FOR CONSIDERATION**

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide valuable service and advice to both Council and staff of the City and bring voices to deliberations that might otherwise not be heard.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN****Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

**APPENDICES ATTACHED**

Appendix "A" to Report CM20013 – LGBTQ Advisory Committee

Appendix "B" to Report CM20013 – Committee Against Racism

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER (LGBTQ)  
ADVISORY COMMITTEE**

## PART A: General Information

### ADVISORY COMMITTEE MEMBERS:

<b>James Diemert</b>	<b>Kyle Weitz</b>
<b>Autumn Getty (Recording Secretary)</b>	<b>Maureen Wilson (City Council Appointee)</b>
<b>Freja Gray</b>	
<b>Lisa-Marie Johnston</b>	
<b>Cameron Kroetsch (Chair)</b>	
<b>Jack Maurice</b>	
<b>Violetta Nikolskaya (Vice Chair)</b>	
<b>Terri Wallis</b>	

### MANDATE:

The LGBTQ Advisory Committee for the City of Hamilton exists to eliminate barriers experienced by LGBTQ communities by giving voice to the perspectives of LGBTQ individuals and evaluating the City on its related efforts. The Committee does this by making recommendations to Council and staff in order that the City of Hamilton will excel in providing services to and interfacing with members of the LGBTQ communities.

The Committee is empowered by City Council and is responsible to City Council for its services; it reports to City Council on issues and concerns pertaining to the LGBTQ communities through the Audit, Finance & Administration Committee.

## PART B: Strategic Planning

### STRATEGIC OBJECTIVES:

To provide opportunities for members of Hamilton’s diverse LGBTQ communities to share stories, impart information, raise concerns and recommend changes as they relate to the way the City develops by-laws, policies, programs and services that impact LGBTQ communities, through the appropriate Standing Committee of Council.

To provide advice and recommendations to City council and staff with respect to the implementation of by-laws, policies, programs and services that impact LGBTQ communities.

To educate and increase the awareness and understanding of City Council and staff on issues that impact LGBTQ communities.

To facilitate access to accurate information about LGBTQ communities, including an up-to-date list of LGBTQ positive spaces, programs, resources and organizations.

To acknowledge and respect the diversity of Hamilton’s LGBTQ communities, including those voices not represented at the Committee table, with respect to gender identity, sexual orientation, age, ability, ethno-cultural background and socio-economic status.

To review the progress and measure of success of the Committee and its activities on a regular basis.

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	Y	2) Economic Prosperity & Growth	
3) Healthy & Safe Communities	Y	4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture & Diversity	Y
7) Our People & Performance	Y		

**ALIGNMENT WITH CORPORATE GOALS:**

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Monthly meeting expenses (photocopying, refreshments, advertising, postage, etc.)	
*Actual expenses for 2020 were \$412.06 up to August 31; but we are basing this budget request upon the potential for there to be more in person meetings in 2021 than there were in 2020 but that, for the most part, meetings will be virtual	
<b>SUB TOTAL</b>	<b>\$750.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

<ul style="list-style-type: none"> <li>• Partnership in the development and sharing of community resources and information</li> <li>• Social marketing regarding positive spaces, including materials, focus groups, awareness, etc.</li> <li>• Partner with community groups for awareness campaigns at significant events in Two Spirit and LGBTQIA+ communities</li> <li>• Subsidizing membership participation in workshops/conferences relevant to committee objectives</li> <li>• Partner with organizations providing support to members of Two Spirit and LGBTQIA+ communities during the COVID-19 pandemic</li> <li>• Additional Special Event/Project Cost of \$2,000.00 (to come from the Committee's reserve) for Committee training around anti-racism, anti-oppression, and other topics related to the Committee's mandate</li> </ul>	
<b>SUB TOTAL</b>	<b>\$5,210.00</b>

<b>TOTAL COSTS</b>	<b>\$5,960.00</b>
--------------------	-------------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$2,000.00</b>
--	-------------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$3,960.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$3960.00)</b>	<b>\$3,960.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** **Cameron Kroetsch**

---

**Signature:**

---

**November 17, 2020**

---

**Date:**

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**COMMITTEE AGAINST RACISM**

## PART A: General Information

### ADVISORY COMMITTEE MEMBERS:

<b>Marlene Dei-Amoah, Chair</b>	
<b>Tyrone Childs</b>	
<b>Leslyn Gombakomba</b>	
<b>Shamini Jacob</b>	
<b>Phillip Jeffrey</b>	
<b>Annie Law</b>	
<b>Taimur Qasim</b>	
<b>Councillor Maureen Wilson</b>	

### MANDATE:

The Committee Against Racism is a volunteer advisory Committee of the City of Hamilton, appointed by Council. Members comprise residents of the City of Hamilton, representing diverse background and cultures. The mandate of the Committee Against Racism is to advise, advocate and consult on relevant issues in the community of Hamilton relating to racism and its consequences, including anti-racism strategies.

## PART B: Strategic Planning

### STRATEGIC OBJECTIVES:

1. Make recommendations and give advice to the City of Hamilton’s staff and Council on issues relating to racism, equity, diversity and inclusion as well as issues relating to anti-racism.
2. Encourage every person, regardless of their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, creed or any other grounds based on the Ontario Human Rights Code (OHRC), to participate in programs and services for the improvement of community relations and the fulfilment of Human Rights.
3. Work actively with institutions and all other relevant organizations, including educational institutions, Police Services, Emergency Services, public, private, voluntary sector and all levels of government to advise, consult, advocate and to promote proactive measures pertaining to racism and its impacts.
4. Consult with individuals and/or groups with respect to complaints regarding racism and to make referrals within the community for complainants.
5. Initiate and facilitate discussions between individuals and/or groups to address issues and concerns of racism and/or while promoting respect and understanding in the community.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	
5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance			

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Monthly meeting expenses (photocopying, refreshments, advertising, postage, etc.)	
<b>SUB TOTAL</b>	<b>\$ 900</b>

**SPECIAL EVENT/PROJECT COSTS:**

Initiatives by the Committee, including the following: 1) Days of recognition such as, Lincoln Alexander Day, Black History Month, Emancipation Day, and other days related to the mandate of anti-racism 2) Supporting City of Hamilton initiatives related to anti-racism 3) Support of anti-racism related community events	
<b>SUB TOTAL</b>	<b>\$ 8,000</b>

<b>TOTAL COSTS</b>	<b>\$ 8,900</b>
--------------------	-----------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$ 7,000</b>
--	-----------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 8,900</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$ )</b>	<b>\$ 8,900</b>



**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** **Marlene Dei-Amoah**  
\_\_\_\_\_

**Signature:**  
\_\_\_\_\_

**Date:** **December 1, 2020**  
\_\_\_\_\_

**Telephone # :**  
\_\_\_\_\_



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Tourism and Culture Division**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	December 9, 2020
<b>SUBJECT/REPORT NO:</b>	Arts Advisory Commission 2021 Base Budget Submission (PED20219) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Ken Coit (905) 546-2424 Ext. 6281
<b>SUBMITTED BY:</b>	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
<b>SIGNATURE:</b>	<i>Carrie Brooks-Joiner</i>

### RECOMMENDATION

That the Arts Advisory Commission 2021 base budget submission, attached as Appendix "A" to Report PED20219 in the amount of \$9,000, be approved.

### EXECUTIVE SUMMARY

The 2021 budget request will enable the Arts Advisory Commission to fulfil its mandate and is consistent with the previous year's budget request.

### Alternatives for Consideration - Not Applicable

### FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The Arts Advisory Commission is requesting its annual base budget of \$9,000, the same as the budget requested and approved in the previous year.

Staffing: N/A

Legal: N/A

### HISTORICAL BACKGROUND

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Arts Advisory Commission 2021 Base Budget Submission  
(PED20219) (City Wide) - Page 2 of 3**

---

The Arts Advisory Commission has the following mandate:

- To recommend activities for the stabilization and strengthening of the arts community; to inform Council of issues and achievements in the Hamilton arts community; to liaise with and act as a point of contact for members of the arts community regarding issues affecting the arts community; to monitor and assist with the implementation of the Public Art Program; to monitor and assist with the implementation of the Arts Awards Program.

The primary focus of the Arts Advisory Commission over the last three years has been community outreach in response to the priorities developed through consultation with the arts community at the Big Picture 2017 Art Forum event. It is anticipated that the arts community will identify concerns about the affects of the pandemic and the sectors recovery in 2021.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

There are no policy implications or legislated requirements associated with the recommendation in Report PED20219.

### **RELEVANT CONSULTATION**

#### **External**

- Arts Advisory Commission

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

In 2021, the Arts Advisory Commission will be undertaking a number of initiatives, identified through consultation in the Big Picture 2017 arts community consultation report needed for the community to grow and to continue contributing to the quality of life and economy of Hamilton.

It is anticipated that community consultation in regard to pandemic recovery for the arts community will be undertaken in 2021 pending Covid-19 restrictions.

In addition, the Arts Advisory Commission will continue to fulfil its on-going responsibilities with regards to the City of Hamilton Arts Awards, the Public Art Program and to deal with relevant issues as they arise.

### **ALTERNATIVES FOR CONSIDERATION**

---

OUR Vision: To be the best place to raise a child and age successfully.  
 OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.  
 OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Arts Advisory Commission 2021 Base Budget Submission  
(PED20219) (City Wide) - Page 3 of 3**

---

Not Applicable

**ALIGNMENT TO THE 2016 - 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" - 2021 Arts Advisory Commission Budget Submission

KC:ac

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**ARTS ADVISORY COMMISSION**

## PART A: General Information

### ADVISORY COMMITTEE MEMBERS:

Annette Paiement - Chair	(Resigned - Steve Parton - Vice-Chair)
Elizabeth Jayne Cardno	Janna Malseed
Monika Ciolek	Eileen Reilly - Co Chair
Lisa La Rocca	Ranil Sonnadara
Monolina Bhattacharyya-Ray	Councillor Jason Farr
Councillor John-Paul Danko	

### MANDATE:

To recommend activities for the stabilization and strengthening of the arts community; to inform Council of issues and achievements in the Hamilton arts community; to liaise with and act as a point of contact for members of the arts community regarding issues affecting the arts community; to monitor and assist with the implementation of the Public Art Program; to monitor and assist with the implementation of the Arts Awards Program.

## PART B: Strategic Planning

### STRATEGIC OBJECTIVES:

In 2021, the Arts Advisory Commission (AAC) will be undertaking a number of initiatives identified in the Big Picture 2017 arts community consultation report needed for the community to grow and to continue contributing to the quality of life and economy of Hamilton.

The AAC continues its work monitoring and assisting with the implementation of the Public Art Program and the City of Hamilton's Arts Awards Program.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities		4) Clean & Green	X
5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance			

**PART C: Budget Request****INCIDENTAL COSTS:**

Refreshments for Committee Meetings (6 regular AAC meetings and Sub Committee meetings)	\$500
Off-site Meetings	\$200
Refreshments for Training Sessions and Sub-Committees	\$500
Binders, office supplies, printing, etc.	\$500
Printing costs for reports, etc.	\$100
<b>SUB TOTAL</b>	<b>\$1,800</b>

**SPECIAL EVENT/PROJECT COSTS:**

Arts community support and outreach events	\$7,200
<b>SUB TOTAL</b>	<b>\$9,000</b>

<b>TOTAL COSTS</b>	<b>\$9,000</b>
--------------------	----------------

Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	\$0
---	-----

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$9,000</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$9,000)</b>	<b>\$9,000</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:**     Annette Paiement (Chair)

---

**Signature:**

---

**Date:**

November 24, 2020

---


**Telephone #:**

---





**CITY OF HAMILTON**  
**City Manager's Office**  
**Human Resources Division**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	December 9, 2020
<b>SUBJECT/REPORT NO:</b>	2021 Budget Submission – Advisory Committee for Persons with Disabilities (HUR20010) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jessica Bowen (905) 546-2424 Ext. 5164
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director Human Resources
<b>SIGNATURE:</b>	

## RECOMMENDATION

That the Advisory Committee for Persons with Disabilities (ACPD) 2021 base budget submission attached as Appendix “A” to Report HUR20010 in the amount of \$6,100, be approved.

## EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Advisory Committee for Persons with Disabilities budget for 2021, in the amount of \$6100.00, is being submitted for approval.

***Alternatives for Consideration – See Page 2***

## FINANCIAL – STAFFING – LEGAL IMPLICATIONS

**Financial:** The base budget request for 2021 for the Advisory Committee for Persons with Disabilities is the same as the budget requested and approved for 2020.

**Staffing:** N/A

**Legal:** N/A

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

**SUBJECT: 2021 Budget Submission** Advisory Committee for Persons with Disabilities (HUR20010) (City Wide) - Page 2 of 3

---

## **HISTORICAL BACKGROUND**

At their October 13, 2020 meeting, the Advisory Committee for Persons with Disabilities gave consideration to their budget needs for 2021. Their budget submission is attached as Appendix "A" to Report HUR20010. The budget includes incidental costs to support the Committee as well as additional costs for specific events, programs and initiatives. The Advisory Committee for Persons with Disabilities is requesting the same budget they had in 2020 in the amount of \$6100.00

In accordance with the volunteer committee budget process, the budget is recommended for approval.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Advisory Committee for Persons with Disabilities is able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, in future years, for specific activities. The possibility gives the Advisory Committee for Persons with Disabilities the chance to plan to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. The Advisory Committee for Persons with Disabilities has not yet determined all of their activities for 2021. Should additional funding be required in 2021 and be available in the Advisory Committee for Persons with Disabilities reserves, requests for reserve funding will be made at the appropriate time.

## **RELEVANT CONSULTATION**

The Advisory Committee for Persons with Disabilities discussed their 2020 budget needs at their October 13, 2020 committee meeting.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of Advisory Committee for Persons with Disabilities to enable them to continue to fulfil their terms of reference.

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

**SUBJECT: 2021 Budget Submission** Advisory Committee for Persons with Disabilities (HUR20010) (City Wide) - Page 3 of 3

---

## **ALTERNATIVES FOR CONSIDERATION**

The alternative would be not to fund the operations of the Advisory Committee. This is not recommended as the Committee provides valuable service and advice to both Council and staff of the City and bring voices to deliberations that might otherwise not be heard.

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

### **Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

### **Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

### **Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report HUR20010 – Advisory Committee for Persons with Disabilities

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

**Advisory Committee For Persons With Disabilities (ACPD)**

**PART A: General Information**

**ADVISORY COMMITTEE MEMBERS:**

Shahan Aaron	Aznive Mallett
Patty Cameron	Tom Manzuk
Elizabeth (Jayne) Cardno	Corbin McBride
Michelle Dent	Mark McNeil
Lance Dingman	Tim Murphy
Anthony Frisina	Kim Nolan
Sophie Geffros	Tim Nolan
James Kemp	Mary Sinclair
Paula Kilburn	Alex Wilson

**MANDATE:**

The Advisory Committee for Persons with Disabilities recommends to the City of Hamilton policies, procedures and guidelines that address the needs and concerns of persons with disabilities.

## **PART B: Strategic Planning**

### **STRATEGIC OBJECTIVES:**

#### Terms of Reference

1. To advise Council annually about the preparation, implementation, and effectiveness of its accessibility plan required pursuant to the Ontarians with Disabilities Act, the Accessibility for Ontarians with Disabilities Act, and related regulations.
2. To provide advice and recommendations to City Council and staff with respect to the implementation of Provincial standards, and policies, procedures and guidelines that address the needs and concerns of persons with disabilities.
3. To ensure that the right of access for persons with disabilities to programs and services provided by the City is sustained, maintained, and/or improved in accordance with Provincial legislation, regulations and City standards.
4. To review and comment to Council and other levels of government on pertinent reports, proposed legislation and studies which affect all persons with disabilities, where appropriate.
5. To provide a forum where persons with disabilities and service representatives can express their concerns, share information and recommend improvements to the existing level of City services for persons with disabilities.
6. To educate and increase awareness of the City on issues which affect people with disabilities.
7. To support the work of the committee through sub-committees and working groups, as required, and specifically related to the Provincial standards, including Customer Service, Transportation, Employment, Built Environment, and Information and Communications.
8. To maintain knowledge of the work of the committee through attendance at meetings and review of agendas and supporting materials.
9. To regularly review the progress and measure the success of the committee and its activities.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	X	<b>2) Economic Prosperity &amp; Growth</b>	X
<b>3) Healthy &amp; Safe Communities</b>	X	<b>4) Clean &amp; Green</b>	X
<b>5) Built Environment &amp; Infrastructure</b>	X	<b>6) Culture &amp; Diversity</b>	X
<b>7) Our People &amp; Performance</b>	X		

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Monthly Meetings Expenses (photocopying, refreshments, advertising, postage, etc.)	\$300.00
Administrative Assistance (note-taking) for special meetings such as Roundtable.	
Refreshments: <ul style="list-style-type: none"> <li>• Advisory Committee for People with Disabilities \$1500.00</li> <li>• Built Environment Working Group \$750.00</li> <li>• Transportation Working Group \$850.00</li> <li>• Housing Working Group \$600.00</li> <li>• Outreach Working Group \$600.00</li> <li>• Wheelchair and Scooter Safety Committee</li> <li>• Disability Justice and Climate Crisis Working Group</li> <li>• Community Safety Working Group</li> </ul>	\$4300.00
<b>SUB TOTAL</b>	<b>\$4,600.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Conferences and related travel expenses	\$1500.00
<b>SUB TOTAL</b>	<b>\$1500.00</b>

<b>TOTAL COSTS</b>	<b>\$ 6100.00</b>
<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$ N/A</b>
<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 6100.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$ 6100.00)</b>	<b>\$ 6100.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** **Aznive Mallett**

**Signature:** **(signed electronically)**


**Date:** **October 29, 2020**

**Telephone # :** **905 973 2616**





**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Environmental Services Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	January 11, 2021
<b>SUBJECT/REPORT NO:</b>	2021 Volunteer Committee Budget - Keep Hamilton Clean and Green Committee (PW21003) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Diane Butterworth (905) 546-2424 Ext. 5089 Raffaella Morello (905) 546-2424 Ext. 3926
<b>SUBMITTED BY:</b>	Craig Murdoch Director, Environmental Services Public Works Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

That the Keep Hamilton Clean and Green Committee's 2021 base budget submission attached as Appendix "A" to Report PW21003 in the amount of \$18,250, representing a zero-net levy impact from the previous year budget, be approved.

### EXECUTIVE SUMMARY

The Keep Hamilton Clean and Green (KHCG) Committee is a Council-endorsed, citizen volunteer group that actively addresses issues related to litter, graffiti and beautification across the City. The KHCG Committee has prepared their annual funding request for proposed activities in 2021 in the amount of \$18,250 and this request for funding is being submitted to the Public Works Committee (attached as Appendix "A" to Report PW21003) for review and consideration during the 2021 operating budget process.

The anticipated expenses in the 2021 budget request will support the Committee's workplan and overall goals.

### Alternatives for Consideration – See Page 4

### FINANCIAL – STAFFING – LEGAL IMPLICATIONS

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Volunteer Committee Budget - Keep Hamilton Clean and Green Committee (PW21003) (City Wide) - Page 2 of 5**

---

**Financial:** The KHCG Committee is requesting a 2021 budget of \$18,250 (Department ID #300361), representing a zero net levy increase from the 2020 budget. \$18,250 has been the base budget request for the KHCG Committee since 2010.

**Staffing:** There are no staffing implications associated with the recommendation in this report.

**Legal:** There are no legal implications associated with the recommendation in this report.

## **HISTORICAL BACKGROUND**

The Keep Hamilton Clean and Green Committee, formerly the Clean City Liaison Committee came into effect in 2001. The Clean & Green Hamilton Strategy was endorsed by City Council in November 2012 and their focus is coordinating and promoting litter and graffiti remediation and prevention programs and supporting beautification and environmental stewardship initiatives in the community.

Each year, prior to the start of budget deliberations, the City's volunteer committees submit a proposed budget for the upcoming operating year.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The recommendation provided in this report aligns to the Vision and Mission of the City of Hamilton's 2016-2025 Strategic Plan and supports the Clean and Green priority area.

The recommendation also supports the ongoing implementation of the Clean & Green Hamilton Strategy, which includes:

- Contribute to an enhanced quality of life for our citizens through clean and green initiatives;
- Support community and stakeholder engagement through partnerships, collaboration and consultation, and;
- Contribute to the social, economic and environmental wellbeing of Hamilton.

## **RELEVANT CONSULTATION**

The recommendation in this report was prepared in consultation with staff from the Corporate Services Department (Financial Planning, Administration and Policy Division) and was approved by the members of the KHCG Committee on November 17, 2020.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

---

OUR Vision: To be the best place to raise a child and age successfully.  
 OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.  
 OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Volunteer Committee Budget - Keep Hamilton Clean and Green Committee (PW21003) (City Wide) - Page 3 of 5**

---

The proposed 2021 KHCG Committee base budget supports various activities that align with the five focus areas of the Clean & Green Hamilton Strategy including litter, illegal dumping, graffiti, beautification and environmental stewardship, as well as the Committee's administrative costs. The 2021 operating budget request includes the following categories:

**Team Up to Clean Up Program - \$5,050**

The KHCG Committee's 2021 workplan continues to support many volunteer groups through the Team Up to Clean Up Program. The 2021 budget request includes the purchase of supplies and promotional costs to support the Team Up to Clean Up Program.

**Keep America Beautiful – \$1,600**

The KHCG Committee acts as the Board of Directors of the Keep America Beautiful (KAB) affiliate. As such, the Committee is required to pay an annual affiliate fee and participate in training and development opportunities offered by KAB. The 2021 affiliate fee has been confirmed to be \$460USD (approximately \$611CAD). The remaining funds will be used for KHCG participation in training and development.

**Graffiti Management Strategy – \$2,000**

The City's Graffiti Management Strategy Team continues to identify new pilot programs that support a reduction of illegal tagging and graffiti across the City. To continue the ongoing action towards addressing these initiatives in 2021, the KHCG Committee will allocate funds to support a proactive graffiti prevention or deterrent initiative based on recommendations to be developed by the City's internal Graffiti Working Group.

**Clean & Green Neighbourhood Grants – \$6,000**

The KHCG Committee continues to support community-led clean and green projects through the Clean & Green Neighbourhood grants program. The KHCG Committee will allocate these funds towards these grants in 2021.

**Cigarette Litter Prevention – \$2,500**

In 2019 and up to March 2020, the Cigarette Litter Prevention Program was funded through a grant from the Main Street Revitalization program. The funds were used to purchase promotional items such as pocket ashtrays and develop promotional materials such as labels for containers and a video that was promoted on social media. The funds for this grant are no longer available. Because of this, funds for this program are being requested in the 2021 KHCG operating budget for use on similar promotional activities.

**Environmental Stewardship – \$600**

**SUBJECT: 2021 Volunteer Committee Budget - Keep Hamilton Clean and Green Committee (PW21003) (City Wide) - Page 4 of 5**

---

In 2021, the KHCG Committee will look for new opportunities to foster a sense of environmental stewardship in the local community. The Committee has begun preliminary discussions with an external community group that delivers an annual environmental awards program to recognize volunteers in the environmental sector. The Committee anticipates providing financial support to expand the reach and potential impact of the awards program.

**Administration and Meeting Costs – \$500**

In 2020, the KHCG Committee approved a revision to its structure which expanded its membership to up to 15 committee members. The Committee meets approximately eight times per year. A portion of the Committee's budget is allocated for administrative and meeting related expenses.

**ALTERNATIVES FOR CONSIDERATION**

Council could reduce the KHCG Committee's annual base budget in 2021. The Committee's annual base budget is \$18,250 and has not been increased since 2007. A reduction from this amount would reduce the Committee's capacity to invest in environmental stewardship projects, grassroots neighbourhood development initiatives, and improving behaviours to support clean and green principles.

Furthermore, a reduction in the Committee's base budget would reduce the ability of the KHCG Committee to implement the Clean & Green Hamilton Strategy and Clean & Green strategic priorities.

**Financial:** A reduction in the budget would require the committee to reduce the number of items on their workplan for 2021.

**Staffing:** There are no staffing implications associated with the recommendation in this report.

**Legal:** There are no legal implications associated with the recommendation in this report.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Healthy and Safe Communities**

**SUBJECT: 2021 Volunteer Committee Budget - Keep Hamilton Clean and Green  
Committee (PW21003) (City Wide) - Page 5 of 5**

---

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

**Built Environment and Infrastructure**

Hamilton is supported by state-of-the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report PW21003 – 2021 Advisory Committees Budget Submission for  
the Keep Hamilton Clean & Green Advisory  
Committee

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

**KEEP HAMILTON CLEAN & GREEN ADVISORY COMMITTEE**

## **PART A: General Information**

### **ADVISORY COMMITTEE MEMBERS (Voting & Non-Voting):**

<b>Felicia Van Dyke (Chair)</b>
<b>Lennox Toppin (Vice Chair)</b>
<b>Leisha Dawson</b>
<b>Theresa Movre</b>
<b>Brenda Duke</b>
<b>Heather Donison</b>
<b>Sue Dunlop (HWDSB Representative)</b>
<b>Kerry Jarvi (BIAAC Representative)</b>
<b>Marisa DiCenso (HWCDSD Representative)</b>
<b>Paulina Szczepanski (HWCDSD Youth Representative)</b>
<b>Jen Baker (Environmental Representative)</b>
<b>Steve Watts (Environmental Representative)</b>
<b>Councillor Nrinder Nann (Council Representative)</b>

### **MANDATE:**

Reporting through the Public Works Committee, the Keep Hamilton Clean & Green (KHCG) Committee will provide input and advice to staff and Council on engaging citizens to take greater responsibility for improving our community environments. The KHCG's focus is to encourage behaviours and attitudes conducive to a clean, healthy and safe community through leadership and action.

The KHCG Committee will provide input and guidance to City staff, Council and other stakeholders on community involvement, private sector involvement and identification of resources to sustain Clean & Green Hamilton programs and initiatives that aim to beautify our community, promote environmental stewardship and prevent litter, illegal dumping and graffiti.

## PART B: Strategic Planning

### STRATEGIC OBJECTIVES:

#### Litter

- Support the development and marketing of a coordinated cigarette litter prevention program.
- Lead the promotion and collaboration with community partners for the implementation of Team Up to Clean Up.
- Administer Keep America Beautiful Community Appearance Index survey in 2021.
- Support and promote City and community litter remediation and prevention initiatives.

#### Illegal Dumping

- Support the development of educational and communication tools to prevent illegal dumping.

#### Graffiti

- Support stakeholder engagement strategies and victim assistance initiatives with prevention and remediation tools.

#### Beautification

- Recognize volunteer contributions to beautification initiatives and projects that support the Clean & Green Hamilton Strategy.
- Support neighbourhood beautification and greening initiatives as needed.

#### Environmental Stewardship

- Support and promote the engagement of citizen volunteers in programs and initiatives that encourage ecological integrity and minimize human impact on natural habitats and ecosystems on public and private properties.

### ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	✓	2) Economic Prosperity & Growth	
3) Healthy & Safe Communities	✓	4) Clean & Green	✓
5) Built Environment & Infrastructure	✓	6) Culture & Diversity	
7) Our People & Performance			



<b>PART C: Budget Request</b>
-------------------------------

**INCIDENTAL COSTS:**

Meeting Expenses	\$500
Keep America Beautiful Affiliate Fee / Training and Development	\$1,600
<b>SUB TOTAL</b>	<b>\$2,100</b>

**SPECIAL EVENT/PROJECT COSTS:**

Cigarette Litter Prevention	\$2,500
Team Up to Clean Up	\$5,050
Graffiti	\$2,000
Volunteer recognition	\$600
Clean & Green Neighbourhood Grants	\$6,000
<b>SUB TOTAL</b>	<b>\$16,150</b>

<b>TOTAL COSTS</b>	<b>\$18,250</b>
--------------------	-----------------

<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$0</b>
--	------------

<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$18,250</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET</b>	<b>\$18,250</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** **Felicia Van Dyke (Chair)**

---

**Signature:** 

---

**Date:** **December 8, 2020**

---

**Telephone #:** Staff Liaison Diane Butterworth ext. 5089



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b>	Expanding Housing and Support Services for Women and Transgender Community Sub-Committee
<b>COMMITTEE DATE:</b>	December 4, 2020
<b>SUBJECT/REPORT NO:</b>	Women's Shelter and Support Investment Options (HSC20061) (City Wide) <b>(Outstanding Business List Item)</b>
<b>WARD(S) AFFECTED:</b>	City-Wide
<b>PREPARED BY:</b>	Yolisa de Jager (905) 546-2424 ext. 3863 Rob Mastroianni (905) 546-2424 ext. 8035 Nadia Zelisko (905) 546-2424 ext. 2548
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

## RECOMMENDATION

- (a) That annual funding up to \$950,000 from the Net Levy to support the operating costs of the Good Shepherd Centre's Emergency Shelter proposal and increase the investment in the Municipally-funded Portable Housing Benefit Program for women, trans-feminine, trans-masculine and non-binary adults from Hamilton's By-Name List, be approved to be referred to the 2021 Operating Budget for consideration; and,
- (b) That, in the event the proposed Good Shepherd Emergency Shelter project does not proceed, annual funding of up to \$950,000 from the Net Levy to support the operating costs of Mission Services' Emergency Shelter proposal and increase the investment in the Municipally-funded Portable Housing Benefit Program for women, trans-feminine, trans-masculine and non-binary adults from Hamilton's By-Name List, be approved to be referred to the 2021 Operating Budget for consideration.

## EXECUTIVE SUMMARY

Homelessness is a gendered experience, impacting single women, trans-feminine, trans-masculine and non-binary individuals differently than single men or families. The City of Hamilton's homeless-serving system is committed to gender-specific

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Women's Shelter and Support Investment Options (HSC20061) (City Wide) - Page 2 of 7**

---

investments in low-barrier, housing focussed emergency shelter services that directly address the unique needs of women, transgender and non-binary individuals experiencing homelessness. Gender-based analysis of Hamilton's shelter system demonstrate that beds serving women, trans-feminine, trans-masculine and non-binary adults remain full or over capacity since 2018.

In September 2020, Native Women's Centre closed Mountainview shelter, a 15-bed city-funded emergency shelter for women. The City expressed a desire to replace and potentially exceed these beds by initiating an RFP process in November 2020. The evaluation committee received three applications, two of which were viable projects.

Of the two viable projects, Good Shepherd Centre's shelter project was approved to proceed. This proposal is linked to two other proposals: Rapid Housing Initiative (RHI) and Ministry of Children, Community and Social Services (MCCSS). If all three proposals are successful, the entirety of this project will result in: replacement of the original 15 beds, up to 25 net new emergency shelter beds, 20 net new Violence Against Women (VAW) shelter beds for single women, and a minimum of 65 Single Room Occupancy housing units. To accomplish the scope of the proposed emergency shelter project, additional levy funding to support the operating budget of up to \$950,000 would need to be approved.

Should this series of proposals fall through, it is recommended to proceed with a \$950,000 investment in the women's system by funding both a shelter project and increase the existing Municipally-funded Portable Housing Allowance program budget. The second viable project from the RFP process was submitted by Mission Services. This proposal is smaller in scale, replacing the 15-emergency shelter and requiring a levy top up of \$225,000 and one-time capital costs of \$413,700.

To more effectively address the occupancy pressures within the system, the recommended investment would supplement the City-funded women's emergency shelter system with the Municipally-funded Portable Housing Benefits budget targeted to women, trans-feminine, trans-masculine and non-binary homeless individuals on Hamilton's By-name List.

**Alternatives for Consideration – See Page 6**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** This recommendation seeks up to \$950,000 annual funding from the levy to be considered by Council through the 2021 Budget deliberations.

**Staffing:** N/A

**Legal:** N/A

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Women's Shelter and Support Investment Options (HSC20061) (City Wide) - Page 3 of 7**

---

**HISTORICAL BACKGROUND**

On September 10, 2020, the Report HSC20037 Emergency Shelter Services for Single Homeless Women was presented to the Emergency and Community Services Committee outlining the closure of 15 shelter beds at Mountainview, Native Women's Centre, and the requirement to initiate a Request for Proposals (RFP) process to replace and enhance gender-specific emergency shelter beds.

On October 9, 2020, Housing Services Division initiated a Request for Information process, seeking specific information from the public on shelter service design to inform the RFP alongside the expertise of local partners and best practice for the delivery of low barrier, gender-specific shelter services for women, trans-feminine, trans-masculine and non-binary adults experiencing homelessness.

From November 4-15, 2020, the City of Hamilton invited social service providers and community organizations to apply to receive funding to provide gender-specific emergency shelter services for women, trans-feminine, trans-masculine and non-binary adults.

On November 10, 2020, staff made a presentation to the Expanding Housing and Support Services for Women, Non-Binary and Transgender Community Sub-Committee that included an assessment of needs and gaps as related to housing and support services for women, non-binary, and transgender community; a homelessness policy overview as it pertains to the mandate of the Sub-Committee; and, an overview of funding administered through Housing Services Division for housing and support services for women, non-binary, and transgender community from all levels of government.

At its November 10, 2020 meeting, the Expanding Housing and Support Services for Women, Non-Binary and Transgender Community Sub-Committee approved the following (Item 13.2):

“That staff be directed to report back to the Expanding Housing and Support Services for Women, Non-Binary and Transgender Community Sub-Committee, with options and alternatives related to additional capital and operating funds related to additional emergency shelter beds.”

On November 27, 2020, the General Manager of the Healthy and Safe Communities Department approved the recommendation of the RFP Evaluation Committee that the highest scoring proposal be pursued. The results of the Request for Proposals process will be provided to the Emergency and Community Services Committee on December 10, 2020.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Women's Shelter and Support Investment Options (HSC20061) (City Wide) - Page 4 of 7**

---

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Emergency shelter services are funded by provincial Community Homelessness Prevention Initiative funding (CHPI.) CHPI has two key program outcomes:

1. People experiencing homelessness obtain and retain housing
2. People at risk of homelessness remain housed

The recommendation requests additional funding that would supplement existing CHPI budget allocations for emergency shelter services.

As indicated in Coming Together to End Homelessness: Hamilton's Systems Planning Framework (July 2019), emergency shelter services are a core component of Hamilton's homeless-serving system. In addition to CHPI funding, Federal Reaching Home homelessness funding is allocated to other interconnecting homelessness interventions within the system of care: prevention, outreach and housing with support programs. Federal directives require communities create a By-Name List of homeless individuals and households, develop and utilize Coordinated Access to make connections to housing and supports, and to report community-level outcomes towards ending chronic homelessness. Emergency shelters play a critical role in addressing immediate basic needs of homeless individuals and households as well as resolving persons' homelessness by supporting them to secure permanent housing.

**RELEVANT CONSULTATION**

On October 9, 2020, the Housing Services Division initiated a Request for Information process, seeking specific information from the public on shelter service design. Areas of interest included:

- Gender-specific services for women, trans-feminine, trans-masculine, and non-binary homeless adults
- Low-barrier services
- Service Restrictions
- Harm Reduction
- Housing-Focused sheltering
- Role and Coordination within Hamilton's homeless-serving system
- Improved connection to housing/shelter bed turnover

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

In the Coming Together to End Homelessness: Hamilton's Systems Planning Framework, emergency shelter interventions are identified as a critical component of the system of care. The role of the emergency shelter is to provide temporary accommodation and essential services for individuals experiencing homelessness to become housed. Shelter services that are both low-barrier and housing-focused ensure

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Women's Shelter and Support Investment Options (HSC20061) (City Wide) - Page 5 of 7**

---

individuals experiencing the highest rates of vulnerability due to physical and mental health, risk of violence, and active substance use are effectively connected to housing options.

The Housing Services Division's presentation to the Sub-Committee on November 10, 2020 highlighted national trends indicating that shelter beds dedicated to women are significantly less when compared to beds that are co-ed or dedicated to men exclusively. Women and gender diverse peoples are also systematically under-represented in homelessness data due to inaccurate measures, or lack of gender-disaggregated data which, when combined with less shelter bed access, leads to an exacerbation of hidden homelessness for women, trans-feminine, trans-masculine and non-binary individuals.

Analysis of Hamilton's emergency shelter data since 2018 indicate that women-specific shelters have been operating at or above full capacity. When bed capacity was expanded by the introduction of hotel spaces to address the COVID-19 pandemic, occupancy rates also rose, reflecting a larger need within Hamilton. Together, this data demonstrates a need to increase dedicated emergency shelter beds for women and trans-feminine, trans-masculine adults.

In order to support the highest number of individuals, data supports the fact that we need to concentrate efforts on decreasing lengths of stay by increasing outflow from emergency shelter into permanent housing options. This Report recommends increased investment in the Municipal Portable Housing Benefit program specifically for women, trans-feminine, trans-masculine and non-binary adults on Hamilton's By-Name List.

Investing in portable housing benefits maximizes current investments in both emergency shelter beds and housing support programs. Portable housing benefits provide women, trans-feminine, trans-masculine and non-binary individuals with increased flexibility and choice in market rent units, allowing for individuals to address their unique housing needs based on their circumstances. Paired with housing support programs, this approach expedites connection to permanent housing, resulting in decreased lengths of stay in emergency shelter.

The Women's Emergency Shelter Request for Proposals resulted in two proposals that passed evaluation minimum benchmarks. The General Manager of the Healthy and Safe Communities Department approved the highest scoring proposal, from Good Shepherd, to proceed. Good Shepherd Centre's proposal projects to enhance the women's emergency shelter system by creating up to 25 net new, private emergency shelter beds.

Good Shepherd's proposal requires up to \$950,000 in annualized operating funding in addition to the \$520,000 available through provincial CHPI funding to operate up to 25

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Women's Shelter and Support Investment Options (HSC20061) (City Wide) - Page 6 of 7**

---

net new, private emergency shelter beds. The proposal is dependent on a successful application to the federal Rapid Housing Initiative (RHI) funded through Canada Mortgage Housing Corporation (CMHC) to secure the shelter location. The new location would host up to a total of 65 shelter beds: Mary's Place 25-bed shelter relocated to the new site; the 15-shelter bed replacement; and up to an additional 25 net new shelter beds.

In addition to the shelter space, the building secured through RHI funding will create a minimum 65 new Single Room Occupancy housing units for women at the same location. The project provides an innovative and unique opportunity to address pressures in the women's system, combining a robust and comprehensive response to several local, provincial and federal priorities, not least women experiencing chronic homelessness and/or gender-based violence. If the Good Shepherd proposal along with the Ministry of Children, Community and Social Services (MCCSS) funding is successful, the project would relocate the 25 beds at Mary's Place to the new location and allow for an expansion of Good Shepherd's Martha House Violence Against Women (VAW) shelter into the current Mary's Place, thereby increasing MCCSS-funded Martha House capacity by 25 beds. Combined, the Good Shepherd proposal results in 65 net new housing units for women and up to 50 net new shelter beds in the global women's shelter system (emergency shelter and VAW system).

The proposal from Mission Services passed the evaluation benchmark and provides 15 emergency shelter beds for women, trans-feminine, trans-masculine, and non-binary homeless adults. Although this option ensures current bed numbers remain constant by replacing the 15 beds lost with the closure of Mountainview Shelter, this does not enhance the overall women's system by adding net new beds. The Mission Services proposal exceeds the available CHPI operating dollars and would require an additional annual commitment of up to \$225,000 for operating costs and one-time infrastructure and start-up costs of \$413,700 for 15 beds.

### **ALTERNATIVES FOR CONSIDERATION**

That up to \$950,000 be added to the City's annual Operating Budget to enhance the Municipal Portable Housing Benefit Program budget with specific housing benefit allocations for chronically homeless women, trans-feminine, trans-masculine and non-binary adults on Hamilton's By-name List supported by City-funded, gender-specific outflow housing programs: Rapid Rehousing, Intensive Case Management and Transitional Housing.

### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.



**SUBJECT: Women's Shelter and Support Investment Options (HSC20061) (City Wide) - Page 7 of 7**

---

**APPENDICES AND SCHEDULES ATTACHED**

None

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.



## INFORMATION REPORT

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	February 11, 2021
<b>SUBJECT/REPORT NO:</b>	Neighbour to Neighbour Funding Update (FCS21006) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jessica Finan (905) 546-2424 Ext. 5479
<b>SUBMITTED BY:</b>	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

The General Issues Committee, at its meeting on January 28, 2021, directed staff to report back on a request for funds from Neighbour to Neighbour of \$200,000 per year for 2021 to 2025 for the Community Food Centre. The purpose of Information Report FCS21006 is to provide Council with confirmation of the policy for the City Enrichment Fund (CEF) with respect to receiving funds from the CEF and other funding sources from within the City of Hamilton (“City”). It is also to clarify / obtain specific details of the Neighbour to Neighbour request and report back to the General Issues Committee on February 11, 2021.

### INFORMATION

#### Neighbour to Neighbour (N2N) Overview – Food Bank and Community Food Centre

As per N2N’s website:

“For over 30 years, a team of dedicated staff and volunteers at Neighbour to Neighbour Centre have been helping to improve our neighbourhood and meeting the issue of food insecurity head on. Neighbour to Neighbour works to improve the quality of life in our community by offering access to tutoring programs for children, community kitchen programs, utility subsidy programs, family counselling, emergency food access and a host of other interventions. Neighbour to Neighbour is empowering people with the tools and ideas that will help change their lives.”

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Neighbour to Neighbour Funding Update (FCS21006) (City Wide) –  
Page 2 of 7**

---

The Hamilton Community Food Centre (HCFC) at 310 Limeridge Road West and the Food Bank at 28 Athens Street, operate under the same mission and goals of N2N though they are separate programs. Hamilton Community Food Centre includes programs related to food skills, food access, education and engagement, community garden network and community meals. At HCFC, nutritious food is used to attract, engage and empower people. Through programs, the HCFC will tackle the complex layers of poverty; household food insecurity; poor health; lack of access to healthy food and social isolation. The Food Bank is for emergency, family services and educational services including food bank, community counselling, utilities support, money matters and settlement services.

**City of Hamilton Historical Investment 2016 to 2020 – N2N Hamilton Community Food Centre**

The City has provided funding to help support N2N Hamilton Community Food Centre and Food Bank. Table 1 provides a summary of the payments for HCFC. Details on other City of Hamilton funding are provided later in Report FCS21006.

**TABLE 1 – City of Hamilton N2N HCFC Funding Summary**

<b>Source of Funding</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>
Hamilton Future Fund - Community Food Centre Capital Campaign (building costs and operating expenses)	\$100,000	\$ - -	\$ - -	\$ - -	\$ - -	<b>\$ 100,000</b>
Public Health Services Budget - Community Food Centre Services	200,000	200,000	200,000	200,000	200,000	<b>\$1,000,000</b>
Reserves (Area rating \$150 K and SSIF \$50 K) (building of new Community Food Centre in Hamilton)	200,000	\$ - -	\$ - -	\$ - -	\$ - -	<b>\$ 200,000</b>
<b>N2N HCFC Funding Annual Total</b>	<b>\$500,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$1,300,000</b>

Notes to Table 1

- Area Rating means Area Rating Special Capital Infrastructure Reinvestment Reserve
- SSIF means Social Services Initiative Fund Reserve

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Neighbour to Neighbour Funding Update (FCS21006) (City Wide) –  
Page 3 of 7**

---

**Community Food Centres Canada Contribution and Commitment 2015 to 2020**

In 2015, Community Food Centres Canada chose Neighbour to Neighbour (N2N) to conditionally receive \$1,100,000 over five years in operating funds. In addition to financial resources, Community Food Centres Canada provided advice, guidance, evaluation tools and an evidence-based, best-practice program model.

In 2015, N2N requested from the City of Hamilton an operating agreement for annual funding of \$200,000 from 2016 to 2020 and one-time capital funds of \$200,000 to renovate their new Community Food Centre building located at 310 Limeridge Road West.

Council, at its meeting on September 23, 2015, approved Board of Health Report 15-009 containing a report titled “Neighbour 2 Neighbour Community Food Centre (BOH15030)”. As stated in Report BOH15030, the Community Foods Centre Canada grant to N2N of \$1,100,000 over five years was conditional on N2N sourcing an equal specified contribution for the same project over the same time period (five years) and securing a location to operate a Community Food Centre. The request for operating funds was referred to the 2016 budget process, specifically, as an operating budget enhancement for Public Health Services for \$200,000. This funding request was approved in the City’s 2016 Budget.

The funding provided by the City was not restricted to a specific program but to the overall operations of the Community Food Centre. This financial commitment was to help provide resources for community food centre programming, such as community kitchens, community gardens, healthy eating and school nutrition / after-school programming, local food forums and other food skills and cooking programs to a large area of the City.

As part of the financial commitment, annual agreements were executed and annual reports were submitted by N2N to City staff. One of the conditions of the annual agreements is that maximum City funding will be reduced if N2N receives other funding from the City, including the Community or City Enrichment Fund. N2N has confirmed that its Community Food Centre receives no other City funding as reported in Appendix “A” to Report FCS21006 and stated in Appendix “B” to Report FCS21006. All of the programs, outcomes, measures, targets and results of N2N’s Hamilton Community Food Centre (HCFC) are shown in Appendix “A” to Report FCS21006.

N2N’s HCFC program areas and programs include:

- Food Access with three programs: Good Food Market, Healthy Community Meals Shared, Additional Meals Served
- Food Skills with three programs: Community Kitchen Program, Community Gardens, Child and Youth Skills Building Program

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Neighbour to Neighbour Funding Update (FCS21006) (City Wide) –  
Page 4 of 7**

---

- Education, Engagement and Outreach with six programs: Dignified, Welcoming Facility Maintained, Community Action and Advocacy, Community Awareness / Use of Space, Collaboration with Public Health and City Programming, Hamilton Community Garden Networking Program, Food Literacy Networking

Table 2 provides a summary of the N2N Operating Budget and Maximum City Funding from 2016 to 2020.

**TABLE 2 – N2N Community Food Centre Financial Summary**

Year	N2N Operating Budget	Maximum City Funding
2016	\$531,778	\$200,000
2017	\$766,395	\$200,000
2018	\$709,742	\$200,000
2019	\$828,047	\$200,000
2020	\$727,448	\$200,000

Notes to Table 2

- 2016 N2N operating budget figure of \$531,778 reflects a partial year as this was the Centre's opening year and there was not full programming during the first quarter

**N2N Request and Community Food Centres Canada Commitment for 2021 to 2025**

N2N's request for Community Food Centre funding for \$200,000 annually from the City for 2021 to 2025 is attached as Appendix "B" to Report FCS21006 and Appendix "C" to Report FCS21006. Community Food Centres Canada (CFCC) has partnerships with 13 organizations across Canada. CFCC is prepared to renew its commitment to N2N's Hamilton Community Food Centre (HCFC) for the next five years from 2021 to 2025 as per Appendix "D" to Report FCS21006. The letter indicates that there is an intention of contributing \$1 M for operations over the next five years on condition that CFCC has the funds available and that HCFC continues to meet the criteria required to receive its funding. N2N will be required to raise the balance of the funds for their HCFC operating costs.

**City of Hamilton City Enrichment Fund (CEF) Investment in N2N Programs**

The City Enrichment Fund is the overall name for the City of Hamilton's municipal investment in a wide range of program areas that supports the City's strategic plan. The fund comprises six Program Areas (Agriculture, Arts, Communities, Culture and Heritage, Community Services, Environment, Sports and Active Lifestyles) with funding streams and categories.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Neighbour to Neighbour Funding Update (FCS21006) (City Wide) –  
Page 5 of 7**

---

The City Enrichment Fund funding provided to N2N programs are shown in Table 3.

**TABLE 3 – CEF N2N Program Funding 2016 to 2020**

<b>Program</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
CSA Food Bank	\$28,980	\$29,560	\$29,560	\$30,151	\$30,754
CSA Home Delivery	17,669	17,669	17,669	17,669	17,669
CSF Middle East Outreach	2,763	2,763	2,763	2,818	2,874
<b>CEF N2N Funding Total</b>	<b>\$49,412</b>	<b>\$49,992</b>	<b>\$49,992</b>	<b>\$50,638</b>	<b>\$51,297</b>

Notes to Table 3:

- CSA means CEF Program of Community Services and funding stream of “No one is Hungry or Without Shelter”
- CSF means CEF Program of Community Services and funding stream of “Community Capacity Grows”

The total preliminary budget for the 2021 City Enrichment Fund program is \$6,088,340. The 2021 CEF intake process closed in November 2020. The application review and approval processes are underway with the Grants Sub-committee making recommendations in May 2021. N2N submitted 2021 CEF applications for their 28 Athens Street location for programs of food bank, home delivery and Middle East Outreach. N2N did not submit 2021 CEF applications for the programs run at their Hamilton Community Food Centre (310 Limeridge Road West).

CEF guidelines dictate that the City’s investment is not to exceed 30% of the total initiative (i.e. program not organization) budget per calendar year. The Recipient is to track funding from all departments of the City (departmental budgets, Councillor contributions, area rating, etc.) and immediately inform the City Enrichment Fund Coordinator if funding exceeds the 30% rule from all sources within the City budget in a calendar year to discuss a repayment plan.

In N2N’s (Athens Street) application to the CEF, N2N did not identify other municipal sources of funding within their program budgets for programs managed at their Athens Street location. N2N’s CEF total of all three program budgets for each year in Table 3 did not exceed the 30% maximum contribution.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Neighbour to Neighbour Funding Update (FCS21006) (City Wide) –  
Page 6 of 7**

---

N2N's Hamilton Community Food Centre (310 Limeridge Road West location) request for a new commitment over five years from 2021 to 2025 is \$200,000 per year. Based on N2N's HCFC 2021 operating expenses budget of \$800,000, funding of \$200,000 would not exceed the CEF criteria of a 30% threshold (30% of \$800,000 would be \$240,000). As the intake period has closed for 2021, funding from the CEF operating budget would not be considered. However, for future years, each of N2N's Hamilton Community Food Centre programs (310 Limeridge Road West location) would be assessed against CEF's eligibility criteria. Funding for new programs is determined by score and availability of funds.

**Other City Sources of Funding - Hamilton Future Fund**

The Hamilton Future Fund was created in 2002 when Hamilton Hydro was sold for \$137 M. The money was put into two reserves:

- \$100 M invested to provide income which will be used to fund various projects and initiatives.
- \$37 M to provide funding for various City and community organizations, projects and initiatives.

Hamilton Future Fund Board of Governors approved a grant of \$100,000 to N2N respecting the Hamilton Food Centre on October 13, 2016 which was approved by Council at its meeting on November 9, 2016.

The Hamilton Future Fund is currently not accepting applications.

**Other City Sources of Funding – Area Rated Special Capital Infrastructure Reinvestment Reserves**

Within the City of Hamilton Budget, an Area Rated Special Capital Infrastructure Budget of approximately \$13.4 M is approved annually and levied against former City of Hamilton properties. These funds are transferred to Area Rating Reserves and are available to fund investments according to the guidelines established in Report FCS12024 Area Rating Special Capital Re-Investment Policy and Report FCS18014(a) Procedures for Ward Specific Funding Initiatives.

In 2013, Councillors for Wards 6, 7 and 8 provided \$32,000 each to N2N for capital purchases for the Food Bank located at 28 Athens Street.

**N2N Hamilton Community Food Centre Funding Alternatives**

N2N will need to secure funding from other sources if the City of Hamilton does not provide funding of \$200,000 annually from 2021 to 2025.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Neighbour to Neighbour Funding Update (FCS21006) (City Wide) –  
Page 7 of 7**

---

If Council wishes to fund the N2N request, some of the alternatives available to the City include:

1. 2021 Tax Supported Operating Budget
  - Funding could be provided to N2N from the 2021 Budget resulting in a budget pressure as the existing agreement expired on December 31, 2020 and has not been included in the City's Preliminary 2021 Budget. Funding for 2022 and beyond would then be included in the maintenance or base budget.
2. City Enrichment Fund
  - 2021 one-time funding could be provided to N2N from 2020 CEF surpluses. Referring the funding request to the Grants Sub-committee is not recommended as it comprises the CEF process.
3. City Reserves
  - 2021 funding could be provided to N2N from one of the City reserves. With the annual City operating budget surpluses being transferred to the Tax Stabilization Reserve as per policy, this Reserve may be appropriate to fund the 2021 Request. A source of funding for 2022 and beyond would then need to be identified during the subsequent budget processes.

**APPENDICES ATTACHED**

Appendix "A" to Report FCS21006 – Hamilton Community Food Centre N2N Final Report 2020

Appendix "B" to Report FCS21006 – N2N Funding Request Letter to City of Hamilton

Appendix "C" to Report FCS21006 – N2N Hamilton Community Food Centre Case for Support Funding Proposal – December 2020

Appendix "D" to Report FCS21006 – Community Food Centres Canada Commitment Letter to City of Hamilton dated February 5, 2021

JF/dt



**Hamilton Community Food Centre, Neighbour 2 Neighbour**  
**Final Report 2020 for Public Health Services, City of Hamilton**  
Reporting Term: Q1, Q2, Q3, Q4  
Updated: January 2021, kdaoust

**Program Outcome Targets, Actuals, and Projections**

Program	#	Outcomes	Measure	2020 Target	January – March Actuals Q1	April – June Actuals Q2	July – September Actuals Q3	October – December Actuals Q4	2020 Totals	Notes
<b>Program Area: Food Access</b>										
Good Food Market	1. 1	<b>Increased access to safe, healthy, and culturally appropriate food; Increased community engagement and leadership</b>	<b>Attendance and purchasing statistics; participant survey results; number of items sold at market based on request for cultural relevance</b>	<b>1,000 visits to affordable produce market. 40 new participants who are referred by their physician as having cardiometabolic health risks, participating in market greens project and receive free produce for 6 months. COVID - \$80,000 in grocery gift cards distributed to community members as well as 50,000 lbs of fresh produce. Evaluation</b>	339 visits to market. 8 items offered that are requested by shoppers and are culturally relevant.	No market running due to COVID; To start again July 10, 2020  \$40,850 in gift cards provided to 1029 families; 3434 individuals (504 new participants  Lbs of produce distributed: 35,409	209 visits to market; 12 culturally relevant items offered;  Lbs of produce distributed : 63,198  (297 new household & 569 new individuals )	288 visits to market; 47 new people; 30 new household referred to market greens; 42 people  \$49,300 in gift cards provided to 1078 household; 3127 people	836 visits to market  42 people referred to market greens  \$90,150 grocery gift cards distributed  98,607 lbs fresh produce distributed  20 cultural relevant items offered  90.6% say the CFC	Market was closed during Q2 due to covid.

				<p>showing increased access to affordable, healthy food, and improved health outcomes. 15 items available in markets based on requests for cultural relevance to customers</p>					<p>provides them with an important source of healthy food. Majority report that their food situation would be worse off if not for the CFC due to financial constraints.</p> <p>75% report improved mental and physical health.</p>	
<p>Healthy Community Meals Shared</p>	<p>1. 2</p>	<p>Increased availability of healthy and culturally appropriate meals to the community</p>	<p>Number of meals served in community meal programs</p>	<p>5000 meals served in community meal programs (this includes rise up and seniors wellness breakfasts, Friday lunches and Thursday dinners); 20+ community meals with emphasis on diverse cuisines. Supporting</p>	<p>2157 meals shared; 8 with emphasis on diverse cuisines;</p>	<p>190 meals provided to shelters and food boxes delivered to 6 local farms for migrant workers (~90 meals)</p>	<p>458 meals shared; 10 with emphasis on diverse cuisines; food delivered to migrant workers at 4 farms (~60 meals)</p>	<p>539 meals shared, 10 emphasis on diversity</p>	<p>3496 meals served; 28 with emphasis on diverse cuisines</p>	<p>April – June, all on-site meal programs and group programming cancelled due to COVID.</p>

				<b>shelters and migrant workers with meals during pandemic.</b>						
Additional Healthy Meals Shared	1.3	<b>Increased access to safe, healthy, and culturally appropriate meals to the community</b>	<b>Number of meals served in all other programs</b>	<b>1000 meals served through other food skills programs; including special events and workshops; 1000 healthy snacks served during programming (ie. Kids club, jump math). During COVID months – synchronous activities will provide food box in advance for participants to use during sessions.</b>	798 meals shared through other program, workshop and special events; 854 healthy snacks provided.	16 meals created at Cooking up Justice	267 meals provided through community kitchens, workshops and kids club; 77 healthy snacks served.	383 meals provided through other programs;	1464 meals total; 931 snacks served	Increased take home meal kits to make up for not being able to host community dinners; Snacks reduced due to kids club being virtual
<b>Program Area: Food Skills</b>										
Community Kitchen program	2.1	<b>Increased food skills, health food decisions and social connections</b>	<b>Program evaluation reports including participation statistics, and participants surveys</b>	<b>60 food skills sessions offered with 450 visits including Q2 &amp; Q3 - 10 sessions of food skills programming that includes synchronous online activities promoting social</b>	37 food skills sessions offered; 311 visits	3 Food skills sessions posted online; 1 garden skills demo posted; 48 participant contacts; Cooking up Justice	27 food skills sessions led (includes gardens); 3 Cooking up Justice online sessions; 246 visits	33 food skills sessions; 239 participant contacts/visits  Annual Program Survey 2020	100 food skills sessions; 844 visits  11 sync. online sessions	During COVID, modified programming includes online activities.

				<b>connection and healthy food choices. (includes CUJ)</b>		Youth online 2 sessions; 8 participants		<p>indicates 90.6% say the CFC provides them with an important source of healthy food.</p> <p>81.3% said they learn a new skill, cooking, gardening or about nutrition. "the CFC gives me good ideas about how and what to cook"</p> <p>74.2% said they made a new friend they were able to rely on during the pandemic.</p>	
Community Gardens	2.2	<b>Increased gardening skills and knowledge</b>	<b>Garden club attendance and participation / visits; number of plot</b>	<b>At least 30 families engaged with 75%+ reporting improved gardening skills, healthy food</b>	2 garden get togethers – 11 people	5 garden club participants ; 25 plot gardens (25 families engaged);	12 garden club participants; 564 lbs produce harvested	9 garden club participants; 225 lbs produce harvested	Over 30 families engaged; see Hamilton Community Garden

			<b>gardens; lbs of produce harvested</b>	<b>decisions, improved social connections</b>		21 lbs of produce harvested			Network Report 2020	
Child and Youth Skills Building Program	2.3	<b>Increased reach and engagement with children and youth in the community.</b>	<b>Number of children and youth reached through programs, workshops, and lectures; number of sessions and visits</b>	<b>300 children and youth reached; during pandemic, online sessions and activities will be offered.</b>	106 children and youth reached overall; 10 kids club sessions; 166 visits. 7 Cooking up Justice sessions; 26 visits. 4 art sessions for kids; 64 visits. Jump math 11 sessions ;119 visits; Kids in Kitchen 6 sessions; 46 visits.	8 youth reached through Cooking up Justice sessions online; children’s programming to start in July. (activity boxes throughout summer)	85 children and youth reached throughout summer with pick up learning and cooking boxes; online cooking up Justice); 243 meals shared & prepared	22 children in kids club programming; 7 youth in CUJ	228 children & youth reached overall.	Unable to host partner programs or tutoring sessions in house this fall due to pandemic.
<b>3. Program Area: Education, Engagement &amp; Outreach</b>										
Dignified, Welcoming Facility Maintained	3.1	<b>A welcoming space conducive to physical &amp; mental wellbeing is being provided</b>	<b>number of equity and inclusion trainings hosted and total attendance; Use of Space and Safe(r) Space Agreement</b>	<b>2 equity and inclusion trainings with a total of 15 people attending; policies reviewed and maintained annually; 90% or more of people expressed</b>	1 equity and inclusion training hosted; 3 people.	n/a	n/a	1 online equity and inclusion training developed – to be used in upcoming year, 2021 for volunteer recruitment and	1 training offered and 1 virtual session developed with plan for upcoming roll out in 2021  96.9% report	Target will be met for 2021 to include online sessions.

			<b>maintained; % of people reporting belonging to a community at the CFC (Impact Report)</b>	<b>belonging or having positive experience at the CFC.</b>				leadership training.	feeling that they belong to a community at the CFC per Annual Program Survey 2020.	
Community Action and Advocacy	3.2	<b>Increased community action and engagement around food justice and local issues</b>	<b>Number of people supported through advocacy office; participation in community action training; other education workshops and trainings</b>	<b>300 people supported (phone support during pandemic); 6 people attend community action training; 8 other education workshops and trainings.</b>	247 contacts with advocacy office; (79 unique); 2 education sessions (legal, tenant rights), 12 people supported; 6 food stories & arts 20 participants	87 people supported during pandemic by phone; CA training sessions to start in July.	84 people supported by phone; 10 people participate in community action sessions; 6 sessions held virtually with some outside meet-ups; workshops.	92 people supported by phone; 4 wellness sessions run for 12 people;	510 people supported; 6 attend CA training; 10 education and wellness workshops	
Community Awareness / Use of space	3.3	<b>Increased awareness of Community Food work; social justice programming; providing space for new partners</b>	<b>Number of special events (such as festivals, cultural celebrations, PA day workshops) hosted at the CFC; Number of speaking</b>	<b>5 special events hosted engaging 250 people; 10 speaking engagements/tours engaging 200 people; 20 partner meetings hosted onsite</b>	IWD special event; 126 people; workshops: dolma, sprouts, chocolate PA day 43 people; 6 partners programming hosted	n/a	2 special workshops; canning and making jam; 9 people attend.	2 flu clinics run with Hamilton paramedics; Gather Film Virtual Screening; 162 people attend; 2 speaking engagements,	2 special events; 288 people; 5 speaking engagements; 169 8 partner meetings hosted	Speaking engagements and partner meetings hosted lower due to pandemic

			<b>engagement s and tours (with schools, partner agencies, conferences , etc); number of partner meetings hosted</b>		onsite. (22 meetings); 3 speaking engagement McMaster University (43 students); Dundas Valley Montessori (2 classes); 33 students)			McMaster and DV Montessori		
Collaboration with Public Health and City Programming	3.5	<b>Increased partnerships and community engagement</b>	<b>Number of collaborations with Public Health and the City</b>	<b>Continue collaboration on Welcome Baby and facilitated 1 new health related collaboration</b>	Welcome baby sessions running this quarter; 10 sessions 115 visits	n/a	n/a	2 flu clinics with paramedics; cancer screening coach		
Hamilton Community Garden Networking Program	3.6	<b>Increased community engagement ; showed positive impact of gardens on City</b>	<b>Number of inquiry responses and consultation ; Annual review to update garden directory and summarize impact of gardens on the City; resource boosts of</b>	<b>200+ inquiries responded to; 30+ consultations with new and existing gardens; 1 annual report showing City-wide impact; 15 gardens supported with \$8,000 total resources provided.</b>	6 consults; 89 inquiries 1 knowledge swap meeting (6 coordinators in attendance – in person)	12 consults; 161 inquiries; 2 virtual knowledge swap meetings (27 attending); \$6328.45 provided in resource boosts to 21 gardens across the city.	3 consults; 22 inquiries; 11 city-wide gardens supported with \$2285.92 in resource boosts	5 consults; 22 inquiries; 1 knowledge swap meeting	26 consults; 294 inquiries 4 knowledge swap meetings	Resource boosts = \$8,614.37 to 32 gardens
								Annual report and		

			<b>materials and tools to gardens</b>				survey wrap up to be completed next Q			
Food Literacy Networking	3.7	<b>Increased community engagement</b>	<b>Edible Education Guide update completed in 2020; Number of networking events cohosted with Public Health Services, &amp; Food Literacy Month; Number of actions hosted for Food Literacy Month</b>	<b>2 Food Literacy networking events cohosted; 3 actions hosted for Food Literacy Month (October)</b>	N/a	N/a	n/a	n/a		We were unable to host food literacy events in partnership with Public health this year.



**Hamilton Community Food Centre**  
**City of Hamilton Financial Report 2020**  
 prepared: January 2021, kdaoust

EXPENSES	Budget	2020 Totals	Variance - Budget to Actuals	Notes	Jan - Mar 2020 (Actuals)	April - June 2020 (Actuals)	July - December 2020 (Actuals)
Personnel	\$ 360,060	\$ 355,897	\$ 4,163		\$ 80,807	\$ 91,203	\$ 183,887
Program Supplies & Costs	\$ 51,670	\$ 36,620	\$ 15,050		\$ 7,684	\$ 9,702	\$ 19,234
Food Costs	\$ 55,000	\$ 177,278	\$ (122,278)	food costs higher than budgeted due to emergency grocery gift cards distributed to community & food purchased	\$ 13,941	\$ 30,345	\$ 132,992
Office Costs	\$ 15,030	\$ 11,430	\$ 3,600		\$ 2,797	\$ 2,421	\$ 6,212
Facility Costs	\$ 145,350	\$ 137,837	\$ 7,513		\$ 25,086	\$ 34,104	\$ 78,647
<b>SUBTOTAL OPERATING</b>	<b>\$ 627,110</b>	<b>\$ 719,062</b>	<b>\$ (91,952)</b>		<b>\$ 130,315</b>	<b>\$ 167,775</b>	<b>\$ 420,972</b>
<b>Administration (financial and organizational oversight) 16%</b>	<b>\$ 100,338</b>	<b>\$ 115,050</b>	<b>\$ (14,712)</b>		<b>\$ 20,850</b>	<b>\$ 26,844</b>	<b>\$ 67,356</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 727,448</b>	<b>\$ 834,112</b>	<b>\$ (106,664)</b>		<b>\$ 151,165</b>	<b>\$ 194,619</b>	<b>\$ 488,328</b>

<b>INCOME</b>	<b>Budget</b>	<b>2020 Totals</b>	<b>Balance</b>	<b>Notes</b>	<b>January - March 2020 (Actual)</b>	<b>April - June 2020 (Actual)</b>	<b>July - Dec 2020 (Actual)</b>
Public Health Services, City of Hamilton	\$ 200,000	\$ 200,000	\$ -		\$ 50,000	\$ -	\$ 150,000
Community Food Centres Canada	\$ 250,000	\$ 380,590	-\$ 130,590		\$ -	\$ 235,260	\$ 145,330
Service Canada Summer Students	\$ 17,086	\$ 28,476	-\$ 11,390		\$ -	\$ 6,395	\$ 22,081
Grants and Donations	\$ 197,296	\$ 221,353	-\$ 24,057		\$ 36,319	\$ 87,142	\$ 97,892
<b>TOTAL INCOME</b>	<b>\$ 664,382</b>	<b>\$ 830,419</b>	<b>-\$ 166,037</b>		<b>\$ 86,319</b>	<b>\$ 328,797</b>	<b>\$ 415,303</b>
<b>BALANCE</b>	<b>-\$ 63,066</b>	<b>-\$ 3,693</b>	<b>-\$ 59,373</b>		<b>\$ 64,846</b>	<b>\$ (134,178)</b>	<b>\$ 73,025</b>



## HISTORY

In late 2014, Community Food Centres Canada (CFCC) put out a call for proposals for the expansion of a Community Food Centre in the province.

Twenty-four locations across the province responded to compete for this designation.

The process was rigorous throughout 2015 and included a site visit to hear from our community leaders that a Community Food Centre would be of value to the City of Hamilton.

City Councillors, public health officials, community leaders were all in attendance to express their support. As a result of these efforts, Neighbour to Neighbour Centre was awarded the designation.

## FUNDING

In 2015, Neighbour to Neighbour Centre approached the City of Hamilton with two requests and was granted the following:

- a) A Capital request of \$200,000 to assist in the building of a new Community Food Centre in Hamilton.
- b) To become an equal funding partner with N2N Centre and Community Food Centres Canada in providing 1/3 (\$200,000) of the annual operating expenses for the 5-year term of the Community Food Centre contract.

The funding provided by the City was not restricted to a specific program but to the overall operations of the Community Food Centre. The CFC receives no other City funding.

Community Food Centres Canada is prepared to renew its 5-year commitment. It brings to the table a renewed commitment of 1 million dollars for operations over the next 5 years. This figure may increase based on new programs with matched funding as well as donor restricted funding to the Hamilton area. The CFCC requires us to also meet specific operating standards. It is expected that N2N Centre and the community will step up once again to support the balance required to operate.

Hamilton's CFC operating budget is roughly \$700,000 annually. This includes staff costs, program supplies, food purchase, rent, insurance and overhead/administration. Over the next five years the renewed CFCC funding would contribute \$200,000 per year, the request for renewed City funding would match that at \$200,000 per year and N2N is committed to fundraising and continuing to secure grants, foundations support for the remaining \$300,000. In 2020, our overall budget was increased to over \$800,000 as we distributed emergency federal funds due to the pandemic. Over \$90,000 in grocery gift cards and additional food was distributed to over 5,000 people in Hamilton.

## WHAT IS A COMMUNITY FOOD CENTRE?

The Community Food Centre approach is not like emergency food. Like the rehabilitation unit of a hospital, the CFC focuses on healing, health, and prevention. A Community Food Centre is a dignified and welcoming space that tackles issues of poverty, hunger, poor health, childhood obesity and social isolation. *The CFC is about skill-building, creating leadership opportunities and connecting people.* The result: a healthier, equitable and safer community.

**Hamilton's Community Food Centre has:**

- A commercial community kitchen that serves healthy meals weekly as well as host skill-building and nutrition education.
- Affordable Markets offer local sourced, seasonal produce.
- Gardens yielding fresh produce, teaching skills. Network supporting community gardens across the City.
- Child and youth programs. Intergenerational programs. Wellness for older adults.
- A community bake oven that will serve as a hub for social events and gatherings.
- Community advocacy offices connecting people with resources, tools and skills to have a voice on the issues such as housing and social assistance.

**ALIGNMENT WITH HAMILTON'S FOOD STRATEGY GOALS**

1. **Food Friendly Neighbourhood to Improve Access to Healthy Food** (*gardens, Hamilton Community Garden Network program, meals, markets & café*)
2. **Increase Food Literacy to Promote Healthy Eating & Empower all Residents** (*gardens, child/youth programs, community kitchens, edible education, food literacy network & events*)
3. **Support Local Food** and Help Grow the Agri-Food Sector (*local farmer purchases & relationships; community gardens*)
4. **Advocate for a Healthy, Sustainable and Just Food System** (*National - CFCC, Food Secure Canada; Partnerships with City include Welcome Baby, Food Literacy network, Cancer Screening Coach, Smoking Cessation, Food Handler Exams & sessions for newcomers.*)

**ALIGNMENT WITH OUR FUTURE HAMILTON, COMMUNITY VISION PRIORITIES**

1. Community Engagement and Participation (*Peer Advocate work, Volunteers : 3,948 hours, community action training*)
2. Economic Prosperity and Growth (*local farmers; living wage employer; peer advocate model, skill-building and leadership roles/mentorship*)
3. Healthy and Safe Communities (*food access – healthy food; wellness & fitness; meals, markets & café; smoking cessation; kids camps; welcome baby; programming addressing social determinants of health*)
4. Clean and Green (*gardens, community garden network*)
5. Built Environment and Infrastructure
6. Culture and Diversity (*Intercultural kitchen; Cooking up Justice Youth network; Senior wellness*)

Neighbour to Neighbour's Hamilton Community Food Centre  
Case for Support – submitted December 2020

By Denise Arkell, N2N Executive Director,

and Krista D'Aoust, Director of Community Food & Family Services



## **Program Description**

The Hamilton Community Food Centre (CFC) is currently operating in its 5<sup>th</sup> year in the Rolston neighbourhood. Through a partnership between Neighbour to Neighbour, Community Food Centres Canada, the City of Hamilton's Public health and various funding supporters, the CFC has been able to tackle the complex layers of poverty, food insecurity, poor health, and social isolation. Programs bring people together to grow, cook, share and advocate for good food while building a healthier community.

## **What We Know**

*(Beyond Hunger report, CFCC, 2020; PROOF, Tarasuk et. al, 2020; Code Red report Hamilton, Steve Buist, Patrick DeLuca 2010 & 2015)*

Those who experience food insecurity report the following negative impacts:

- Compromised physical and mental health
  - Barriers to employment
  - Increased social isolation – strains personal relationships
  - Impedes one's ability to celebrate culture
- 
- Black and racialized households are 5 times more likely to experience food insecurity.
  - In "code red" neighbourhoods in Hamilton, 1 in 5 children experiences food insecurity.
  - Those who live in low income neighbourhoods live, on average, 21 fewer years than residents in wealthier neighbourhoods.
  - The Community Food Centre engages with a culturally diverse array of residents. The majority of participants were born outside of Canada, representing 21 different countries of origin.

## **Community Safety and Well-Being**

- The City of Hamilton's Community Safety and Well-Being Plan aims to ensure that all residents in the community feel safe, have a sense of belonging and can meet their needs for education, healthcare, food, housing, income and social and cultural expression. N2N's Community Food Centre is situated in Rolston and is one of few community gathering places for people in the heart of this neighbourhood. The CFC is committed to continue creating spaces of safety

and belonging for residents. Our annual impact reports indicate how we are contributing to achieve outcomes that align with this City Plan.

### **Rationale: Why a Community Food Centre is needed in Hamilton?**

An alarming number of our neighbours live in a state of food insecurity. Indeed, 1 in 6 Hamiltonians live this way, every day of their lives. Those who are struggling to make ends meet on a low-income face multiple challenges, including not having a place at discussion tables. The Community Food Centre model believes that change happens through identifying the inequities in our system that create poverty, and in engaging those community members to be a voice for change. We use food as a tool to engage with people and believes everyone deserves a right to good food. Hunger and food insecurity are intimately connected to poverty, inequality, racism, health, the environment, and social relationships.

These past 4 years have demonstrated that community members are interested in engaging in CFC programming. We have seen an increase in activity year after year and heard stories of people making a new friend, finding meaningful work, feeling healthier and happier because of their connection to the Hamilton Community Food Centre.

The purpose of bringing people together to engage in programming:

- Increase access to healthy food
- Increase food skills and knowledge
- Increase social connection
- Increase self-reported physical and mental well-being
- Increase community engagement and empowerment
- Offering leadership and skill development
- Have opportunities to learn from each other and celebrate diverse cultures
- Increase community safety and well-being

Similar to a hospital needing an emergency room as well as rehabilitation services, Neighbour to Neighbour's Community Food Centre focuses on prevention and wellness while continuing to offer the emergency food bank to assist with people's immediate needs.

In addition, the CFC continues to leverage national funding support, bringing millions of dollars into Hamilton through our partnership with Community Food Centres Canada and our own fundraising efforts.

### What We are Doing at the Hamilton CFC

Through a dignified and welcoming space, the CFC offers innovative programming for seniors, newcomers, children & youth, families, and individuals. Programs focus on three areas:

- (1) Healthy Food Access - nourishing meals and affordable produce markets
- (2) Food Skills - intercultural community kitchens, workshops, child and youth kitchens, gardens & growing food
- (3) Education and Engagement - community action training, advocacy office (systems navigation), civic and community engagement, workshops examining race, poverty, food justice and empowerment.

Program Summary			
	2017	2018	2019
Total Number of Visits to the CFC	12,041	20,022	23,276
Healthy Meals Served & Sent Home	7,336	11,937	15,031
Healthy Snacks Served	1,424	1,880	1,540
Kids Club & Youth Programs - Total number of engaged children and youth	31	36	133
Community Kitchens - Total participant contacts	942	1,843	1,899
Community Advocacy Office - Total Visits, workshops, trainings, and systems navigation visits	2,363	3,845	3,080
Wellness and Fitness Sessions - Total Participant Contacts (primarily older adults)	697	2,033	4,916

Hamilton Community Garden Network - Program of N2N				
	2017	2018	2019	2020
Total Number of Garden Locations Supported Annually in the City of Hamilton	101	99	94	63*
Number of Garden Coordinators	50	50	50	50
Number of Community Members in Gardens	1140	1285	1729	958**
Total Gardener Contacts; Consults and Inquiries	n/a	353	513	523
Type of Gardens Across the City of Hamilton				
Plot Garden	26	23	21	19
Youth/School	13	14	13	0
Donation	3	8	9	9
Victory	17	10	8	6
Communal	8	6	4	4
City Housing + Tenant	34	36	37	23
Other	0	2	2	2

\*2020 reduced numbers mainly due to school gardens (temporary) & city housing closures during pandemic.

\*\*55% of previous year due to pandemic restrictions including only one family member tending to plot, not to bring children with you to garden, no events or programming held in gardens.

Special Events and Presentations			
	2017	2018	2019
Total Number of Participant Visits at Special Events and Presentations	1094	1238	1412

**Impacts (from our Annual Program Survey Report, 2019 & 2020)**

- 99% report feeling that they belong to a community at the CFC
- 91% say that the CFC provides them with an important source of healthy food.
- 75%+ say that their physical and/or mental health has improved as a result of engaging in CFC programs
- 60% report being more involved in the Hamilton community
- 78% of participants surveyed said they have kept in touch with friends made at the CFC during the pandemic.

*“I came to meet other people and improve my English and learn other cultures”*

*“My favourite thing to do is chop tomatoes”*

*“It’s fun and I get to learn a lot of stuff” – kids club participants*

*“As a stay at home mom, coming here to talk to people definitely makes me mentally healthier than staying at home alone”*

*“I like coming here because the people here are very nice. The chef is very good and I’ve met a couple of new friends”*

*“Connecting with N2N staff has been very helpful. As a new garden it is helpful to be put in touch with resources and others that may have advice for us”*

**Partnerships**

A key aspect of our success is the partners with whom we work:

- City of Hamilton’s Public Health - *Welcome Baby, Language Exchange, Immigrant Quit smoking Clinics, Flu Clinics, Cancer Screening Bus, Food Handler Certification Tests*
- John Howard Society – *Achieves youth program*
- YWCA – *Fitness & Wellness sessions for older adults*
- Wesley Urban Ministries – *Kids in the Kitchen*
- McMaster University – *Catalyst Grants and Community Engagement Projects*



- Dundas Valley School of Art – *Children’s Art Expression Sessions*
- Hamilton Community Legal Clinic – *Free Legal Clinics*
- Righting Relations – *Events and Education Sessions*
- Niwasa Kendaaswin Teg – *Events and Education Sessions*

### **Research for 2020 – 2022**

- The Hamilton Community Food Centre is currently implementing a research project “Market Greens” in partnership with Community Food Centres Canada, Good Roots Consulting and Terrapin Social Finance.
- This project engages Hamilton residents who have been identified by their health provider as having cardiometabolic risk factors to determine whether the intervention of having access to free fresh produce improves health outcomes. We look forward to sharing results with the City of Hamilton as we determine impact.

### **Funding**

- \$1.5 million to date from Community Food Centres Canada, with another 5 year commitment for 2021-2026
- \$1.4 million has been raised by N2N’s own fundraising
- During COVID, an additional \$85,000 in grocery gift cards have been distributed to residents through the CFC’s contribution to emergency food
- \$1 million to date from the City
- We are seeking matching funds from the City for another 5 years, for 2021-2026



**community food centres**  
**CANADA** good food is just the beginning

February 5, 2021

City of Hamilton  
71 Main Street West  
Hamilton, ON L8P 4Y5

Dear City Council,

Community Food Centres Canada (CFCC) is happy to write this letter demonstrating our partnership commitment with Neighbour to Neighbour for the Hamilton Community Food Centre. As you may know, CFCC builds and supports the development of welcoming places that provide access to food, build skills and engage community in work to create greater equity and inclusion. We currently have partnership agreements with 13 organizations across the country who have developed community food centres in their neighbourhoods.

We have been working with Neighbour to Neighbour since the Fall of 2014 on the development of the Hamilton Community Food Centre (HCFC) and signed a five-year Affiliate Agreement almost a year later. We are currently working on a five-year extension agreement that will confirm our partnership to the fall of 2025. As stated in our Affiliate Agreement, CFCC's intention is to contribute a \$200,000 base allocation each year and potentially beyond, if we have the funds and the HCFC meets our operating standards. The HCFC is required to raise the balance of funds for operating costs to ensure that the CFCC operating standards are maintained.

We know that the Hamilton CFC is a great benefit to its community members and are excited to continue our partnership as they expand their programming and improve their space. We hope that you will renew your partnership to enable the continuance of the Community Food Centre in Hamilton.

If you require further information about our agreement with HCFC, please do not hesitate to reach me at [nick@cfccanada.ca](mailto:nick@cfccanada.ca) or 416-531-8826 ext. 227.

Sincerely,

Nick Saul  
CEO  
Community Food Centres Canada



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Strategic Initiatives Division**

<b>TO:</b>	Mayor and Members General Issues Committee (Budget)
<b>COMMITTEE DATE:</b>	February 11, 2021
<b>SUBJECT/REPORT NO:</b>	Increased Municipal Law and Parking Enforcement in Waterfall Areas Across the City - Pilot Program (PED18011(b)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Marty Hazell (905) 546-2424 Ext. 4588
<b>SUBMITTED BY:</b>	<p>Marty Hazell  Director, Strategic Initiatives  Planning and Economic Development Department</p> <p><i>Marty Hazell</i></p> <p>Brian Hollingworth  Director, Transportation Planning and Parking  Planning and Economic Development Department</p> <p><i>Brian Hollingworth</i></p> <p>Ken Leendertse  Director, Licensing and By-law Services  Planning and Economic Development Department</p> <p><i>Ken Leendertse</i></p>

## RECOMMENDATION

- (a) That, subject to approval of the funding source in recommendation (b), staff be directed to assign additional Municipal Law Enforcement (MLE) and Parking Enforcement staff to Waterfall areas where challenges have been identified including, but not limited to, weekends from March 15, 2021 through to November 15, 2021, by approving additional temporary FTEs as follows:
- by adding 2 Temporary FT Municipal Law Enforcement Officers; and
  - by adding 5 Temporary PT Parking Enforcement Officers;

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Increased Municipal Law and Parking Enforcement in Waterfall Areas Across the City - Pilot Program (PED18011(b)) (City Wide) - Page 2 of 7**

---

- (b) That funding for the enhanced Municipal Law and Parking enforcement in Waterfall areas, including staffing and vehicle costs, estimated at a total incremental net cost of up to \$354,000 be funded from the City's Tax Stabilization Reserve 110046;
- (c) That staff be directed to report back in January 2022 after the conclusion of the recommended pilot with an overall evaluation, including measurable results such as fines issued for various offences, revenues generated, etc., and with recommendations as to whether the enhanced enforcement should be continued in 2022.

### **EXECUTIVE SUMMARY**

Significant Parking and Municipal Law Enforcement staff resources have been assigned to address problems associated with increased visitors to Waterfalls across the City. At the direction of City Council, a multi-disciplinary working group (City staff, Hamilton Conservation Authority and the Hamilton Police Service) have been working for the past few years to address specific problems in the Greensville and Dundas neighbourhoods associated with the increase in visitors to Webster and Tews Falls and the Dundas Peak, and staff, independent of this working group, continue to address problems at other Waterfalls on an ad hoc basis.

Many remedial actions are being tested, including the City Council approved Special Enforcement Areas (SEA), where parking fines were increased to \$250 in some Waterfall areas, as well as additional enforcement and revised enforcement tactics. The City also continues to invest in access and viewing enhancements to improve the visitor experience and minimize environmental and community impacts. However, problems continue to exist due to the popularity of the Waterfall areas and the reluctance of some visitors to abide by clear regulations.

At the January 28, 2021 General Issues Committee meeting, staff were directed to report back during the 2021 Operating Budget process with options and costing for a pilot program involving increased Municipal Law Enforcement and Parking Enforcement service levels in the Waterfall areas across the City where challenges have been identified on weekends from March 15, 2021 through to November 15, 2021, with that report to include a 3 year overview of the net revenues generated through Waterfall parking enforcement in these areas.

### **Alternatives for Consideration – See Page 7**

**SUBJECT: Increased Municipal Law and Parking Enforcement in Waterfall Areas Across the City - Pilot Program (PED18011(b)) (City Wide) - Page 3 of 7**

---

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial/Staffing: The estimated total staffing and vehicle costs for the recommended option (adding two Temporary FT MLE Officers and 5 Temporary PT Parking Enforcement Officers 3 days/week) to problematic Waterfall areas from March 15, 2021 to November 15, 2021 is estimated at \$459,120, with estimated incremental revenues of \$275,000 for a total net revenue impact of \$184,120. However, with increased parking enforcement already in place the budget includes \$230,000 in revenue and \$60,000 in expenses, so the actual impact will result in an increase of \$399,120 in expenses and \$45,000 in revenues for a net cost to the City of \$354,120 to be funded from the Tax Stabilization Reserve.

Legal: N/A

**HISTORICAL BACKGROUND**

At the January 28, 2021 General Issues Committee (Budget) meeting, the following Motion was approved:

**Increased Municipal Law and Parking Enforcement in the Waterfall Areas Across the City – Pilot Program**

WHEREAS, City Council, at its March 27, 2019 meeting, approved the creation of a multi-disciplinary working group to conduct a comprehensive, multi-faceted investigation of public safety and the negative impacts to the Greensville and Dundas neighbourhoods associated with the increase in visitors to Webster and Tews Falls and the Dundas Peak;

WHEREAS, this multi-disciplinary working group continues to meet regularly and in consultation with the Ward 13 Councillor, to troubleshoot the continuing problems in residential areas in the vicinities of Webster and Tews Falls and the Dundas Peak;

WHEREAS, the Hamilton Conservation Authority's shuttle-bus operation was suspended during 2020, due to the COVID-19 pandemic;

WHEREAS, despite many City Council approved regulations and increased fines, regular enforcement, and other improvement measures being enacted/conducted, as well as a reservation system being tested by the Hamilton Conservation Authority, increased visitors to Webster and Tews Falls and the Dundas Peak continue to have negative impacts on area residents;

**SUBJECT: Increased Municipal Law and Parking Enforcement in Waterfall Areas Across the City - Pilot Program (PED18011(b)) (City Wide) - Page 4 of 7**

---

WHEREAS, requests for by-law enforcement at other Hamilton Waterfall areas continue to increase;

THEREFORE, BE IT RESOLVED:

That the General Manager of Planning and Economic Development be directed to report back to the General Issues Committee, during the 2021 Operating budget process, with options and costing for a pilot program involving increased Municipal Law and Parking Enforcement service levels in the Waterfall areas across the City where challenges have been identified on weekends from March 15, 2021 through to November 15, 2021, with that report to include a 3 year overview of the net revenues generated through Waterfall parking enforcement in these areas.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

### **RELEVANT CONSULTATION**

Various Planning and Economic Development staff collaborated in preparing this Report and Finance staff have assisted with the preparation of the financial estimates. Human Resources (Labour Relations) staff were consulted and have no concerns with recommendations or alternatives contained herein.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

#### **1) Three-year overview of the net revenues generated through Waterfall parking enforcement in these areas.**

A historical summary of the financial impacts of increased Waterfalls enforcement is summarized in Exhibit 1 below. Over the three-year period, an average of \$233,000 in SEA fines were issued, with the highest year being 2020. As noted above, the proactive enforcement of the SEA's was achieved, largely through the use of overtime on weekends.

Overall, the fines collected more than offset the overtime costs. However, it is noted that this does not account for any revenue reductions in other areas due to the deployment of Officers to the SEAs. Since the majority of fines were issued on weekends, this amount is relatively minor.

In 2020, the extra enforcement revenues collected through SEA fines helped to offset the significant financial impacts of COVID. In 2020, the total revenue from collected parking penalty notices decreased by 25% due to relaxed on-street and off-street

**SUBJECT: Increased Municipal Law and Parking Enforcement in Waterfall Areas Across the City - Pilot Program (PED18011(b)) (City Wide) - Page 5 of 7**

---

enforcement throughout much of the Pandemic and lower overall parking activity in general. Therefore, while the Waterfalls enforcement resulted in extra revenues in 2020, they did not translate into an operating surplus for the Hamilton Municipal Parking System (HMPS) that could be used to fund enhanced waterfalls enforcement.

**Exhibit 1: Historical Activity for Waterfalls Parking Enforcement**

Waterfall Enforcement Revenues/Expenditures	2018	2019	2020	2018-2020 Total	Annual (3 year) average
Special Enforcement Area Fines	\$128,000	\$197,000	\$373,000	\$698,000	\$233,000
Staffing Costs (overtime)	\$60,000	\$80,000	\$100,000	\$240,000	\$80,000
Net	+\$68,000	+\$117,000	+\$273,000	+\$458,000	+\$153,000

**2) Options and costing for a pilot program involving increased Municipal Law and Parking Enforcement service levels in the Waterfall areas across the City where challenges have been identified on weekends from March 15, 2021 through to November 15, 2021,**

In April 2019, Council approved the implementation of a Special Enforcement Area (SEA) for the Greensville Area to address on-going parking problems associated with Webster and Tews Falls and the Dundas Peak. Fines within the SEA were set at \$250. A similar SEA for Devil's Punchbowl and Grindstone/Smokey Hollow Falls was added in July 2020. Since these SEAs were added, proactive enforcement has occurred during the peak seasons and on the busiest weekends overtime shifts are added to allow for dedicated enforcement. For selected weekends in May and June 2020, in response to increased activity due to COVID, HMPS utilized a minimum of four dedicated Parking Control Staff for the entire duration of 8:00 AM to 10:00 PM within the SEA.

As noted in Section 1 above, the additional revenues generated through parking enforcement in Waterfall areas helped to off-set revenue losses due to relaxed on-street and off-street enforcement during the Pandemic and lower overall parking activity in general.

After due consideration, staff was not able to identify any practical options to enhance Waterfall enforcement using current staff (in addition to the status quo options noted in Section 1 above) without compromising enforcement levels in other areas of the City. Further, it should be noted that staff estimates that the threshold for writing parking tags

**SUBJECT: Increased Municipal Law and Parking Enforcement in Waterfall Areas Across the City - Pilot Program (PED18011(b)) (City Wide) - Page 6 of 7**

in Waterfall areas is being approached, so additional enforcement beyond current levels is not expected to result in increased revenues and could, in fact, decrease revenues as greater compliance is achieved. Additional enforcement could, however, reduce community impact by providing more of a “*presence*” to deter illegal parking in problematic Waterfall areas.

The following two options are being presented for Committee consideration, which include additional Municipal Law and Parking Enforcement staff in problematic Waterfall areas from March 15, 2021 through to November 15, 2021.

Staff are recommending the lower cost Option #1 (adding two Temporary FT MLE Officers and five Temporary PT Parking Enforcement Officers 3 days/week with an estimated cost of \$399,120 and estimated revenues of \$45,000 for a total net impact of \$354,120.

**OPTION #1**

Additional MLE and Parking Enforcement Officers	Expenditures (Mar 15 – Nov 15, 2021)	Revenues (Mar 15 – Nov 15, 2021)	Net Cost of Option #1
MLE (2 Temporary FT MLE Officers 3 days/week @ 7.5 hour shifts plus vehicle costs)	\$139,140	\$25,000	-\$114,140
Parking Enforcement (5 Temporary PT Officers/3 shifts/week @ 7.75 hours/shift plus vehicle costs)	\$259,980	\$20,000*	-\$239,980
<b>Total estimated Net Cost of Option #1</b>	<b>-\$399,120</b>	<b>\$45,000</b>	<b>-\$354,120</b>

\* Estimated additional revenue over and above current 2021 Budget.

**OPTION #2**

Additional MLE and Parking Enforcement Officers	Expenditures (Mar 15 – Nov 15, 2021)	Revenues (Mar 15 – Nov 15, 2021)	Net Cost of Option #2
MLE (4 Temporary FT MLE Officers rotating teams/7 days/week @ 7.5 hours/shifts staggered (morning/afternoon/evenings))	\$278,290	\$50,000	-\$228,290
Parking Enforcement (10 Temporary PT Officers/3 shifts/week @ 7.75 hours/shift plus vehicle costs)	\$303,290	\$40,000*	-\$263,290
<b>Total estimated Net Cost of Option #2</b>	<b>-\$581,580</b>	<b>\$90,000</b>	<b>-\$491,580</b>

\* Estimated additional revenue over and above current 2021 Budget.



**SUBJECT: Increased Municipal Law and Parking Enforcement in Waterfall Areas  
Across the City - Pilot Program (PED18011(b)) (City Wide) - Page 7 of  
7**

---

In addition to enforcement efforts and signing changes being tested by City staff at various City and Hamilton Conservation Authority (HCA) waterfalls, the HCA piloted a reservation system in the Greensville and Dundas neighbourhoods in 2020. In 2021, City staff and HCA staff will be looking at the feasibility of installing fencing to prevent access to Waterfalls at strategic locations where serious problems exist.

Also, in 2021 Tourism and Culture Division staff intend to report on developing an overall Waterfall Tourism Strategy for the City which will seek to mitigate the problems associated with visitors in nearby neighbourhoods, while optimizing access to the Waterfalls for Hamilton residents and tourists.

### **ALTERNATIVES FOR CONSIDERATION**

Options for Committee consideration are detailed in the Analysis section of this Report.

### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

#### **Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

### **APPENDICES AND SCHEDULES ATTACHED**

N/A

# CITY OF HAMILTON MOTION

**General Issues Committee (Budget): January 28, 2021  
(Deferred from January 28, 2021)**

**MOVED BY COUNCILLOR J.P. DANKO.....**

**SECONDED BY MAYOR / COUNCILLOR .....**

### **Neighbour to Neighbour Community Food Centre Funding**

WHEREAS, City Council supported the establishment and ongoing operation of Neighbour to Neighbour Community Food Centre since 2015;

WHEREAS, the Neighbour to Neighbour Food Centre has become a community hub providing programs and support to the area residents;

WHEREAS the Neighbour to Neighbour Community Food Centre focussed programs and supports on hunger and food insecurity which connected to poverty, inequality, racism, health, the environment, and social relationships;

WHEREAS, the Neighbour to Neighbour Community Food Centre aligns with and contributes to the goals and objectives of the City of Hamilton’s Food Strategy;

WHEREAS, Council has provided financial support to Neighbour to Neighbour for the Community Food Centre operation in the amount of \$200,000 per year for the past five years, expiring December 31, 2020;

THEREFORE, BE IT RESOLVED:

- (a) That five additional years of funding for Neighbour to Neighbour Community Food Centre be supported at a cost of \$200,000 per year, to be provided on an annual basis for 5 years and to be funded through the Tax Stabilization Reserve; and,
- (b) That the Motion respecting funding for the Neighbour to Neighbour Community Food Centre, be approved and referred to the 2021 Operating Budget deliberations for consideration.

# CITY OF HAMILTON MOTION

General Issues Committee (Budget): February 11, 2021

**MOVED BY COUNCILLOR N. NANN.....**

**SECONDED BY MAYOR / COUNCILLOR.....**

## **Reallocating Hamilton Police Service Surpluses and Investing in Community Resilience**

WHEREAS, the Hamilton Police Service (HPS) has stated a focus on providing excellence in the core business of policing defined as: property crime, violent crime, illegal drug control and enforcement, guns and gangs, traffic safety and enforcement;

WHEREAS, it is well documented that many residents, including Indigenous, Black and racialized people, feel unsafe and under-supported in the presence of uniformed and armed officers attending a non-violent crisis call;

WHEREAS, in a 2015 report, the John Howard Society highlighted alarming rates of people experiencing crises end up being criminalized for treatable health needs instead of receiving the care and treatment they deserve in order to participate in society;

WHEREAS, the City of Hamilton is home to the most people living with disabilities, including mental health challenges, per capita;

WHEREAS, the City estimates over 150 residents have been living in tents and informal structures since April 2020 and recognizes there are compounding factors that lead to homelessness;

WHEREAS, the Women Housing Planning Collaborative has stated that in the past year over 400 women accessed emergency low-barrier drop-in supports without permanent housing options available to them;

WHEREAS, in 2018 there were 123 opioid related deaths in Hamilton, one of the highest rates in Ontario, and Hamilton City Council has declared an opioid overdose emergency;

WHEREAS, it is imperative to provide services using a trauma-informed approach where an individual’s safety, choice and control are a priority;

WHEREAS, best practices in social services across Canada point to the importance of de-prioritizing policing as the primary response to residents facing crises in mental health, homelessness, substance use and sex work and point to investing in

community-led, trauma-informed, harm reduction and safety supports and services in these areas;

WHEREAS, the Federation of Canadian Municipalities notes that the unsustainable increases in policing costs to municipalities are “crowding out” investments in early intervention and prevention;

WHEREAS, the Hamilton Police Services annual variance reports continue to show surpluses;

WHEREAS, the City of Hamilton has no governing policy on the reallocation of surpluses from Hamilton Police Services; and,

WHEREAS, investing in community-led services and infrastructure supersedes policing in effectiveness of building a sense of safety and belonging among residents who face systemic barriers;

THEREFORE, BE IT RESOLVED THAT:

- (a) That staff be directed to set out a policy to ensure that any year-end surpluses for Hamilton Police Service comes before the General Issues Committee for disposition, prior to the appropriation by the Hamilton Police Services Board;
- (b) That staff be directed to create a new City of Hamilton Community Resilience Reserve Account expressly to invest in housing and community-led supports and services to address homelessness, mental health, addictions and substance use that center prevention and intervention; and,
- (c) That, subject to the City having a year-end surplus, the above referenced policy is to set out that any Hamilton Police Service year-end surplus, be transferred to the Community Resilience Reserve Account.