Hamilton

MINUTES
KEEP HAMILTON CLEAN AND GREEN COMMITTEE

Meeting #:	20-001
Date:	January 28, 2020
Time:	5:00 p.m.
Location:	Room 264, 2nd Floor City Hall, 71 Main Street West

Diedre Rozema, Clean and Green Coordinator (905) 546-2424 ext. 5089

Present:	Chair:	Felicia Van Dyk
	Vice-Chair:	Lennox Toppin
	Members:	Brenda Duke
		Danielle Hudson
		Marisa DiCenso
		Rick Lipsitt
		Kerry Jarvi
		Sue Dunlop
Absent with Regrets:		Leisha Dawson
		Heather Donison
		Councillor N. Nann
Also Present:		Diedre Rozema, Clean & Green Coordinator, Business Programs
		Theresa Phair, Community Liaison Coordinator, Business Programs
		Raffaella Morello, Senior Project Manager, Business Programs

A. APPOINTMENT OF CHAIR AND VICE-CHAIR

(Jarvi/Duke)

a) That Felicia Van Dyk be appointed as Chair of the Keep Hamilton Clean and Green Committee for 2020; and,

b) That Lennox Toppin be appointed as Vice-Chair of the Keep Hamilton Clean and Green Committee for 2020.

CARRIED

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday January 28, 2020, 5:00 pm
City Hall, Room 264
71 Main Street West

1. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

2. APPROVAL OF AGENDA

(Di Censo/Jarvi)
That the agenda for the January 28, 2020 Keep Hamilton Clean & Green Committee meeting be approved as amended.

CARRIED

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. Keep Hamilton Clean & Green Advisory Committee Minutes, dated November 19, 2019

(Hudson/Toppin)
That the Minutes of the November 19, 2019 meeting of Keep Hamilton Clean & Green Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS

No communications have been received.

6. DELEGATION REQUESTS

No delegation requests have been received.

7. CONSENT ITEMS

7.1. Clean & Green Final Project Reports 2019
7.1.1. Beautiful Alleys

Committee discussed Beautiful Alley's submission, including how certain projects utilize Clean & Green Neighbourhood grant funding for volunteer recognition (e.g. refreshments during or after project activities) rather than on project materials. Volunteer recognition is not an ineligible use of Clean & Green Neighbourhood Grant funding as per the program guidelines previously approved by the Committee. Members of the future adjudication teams will be asked to specifically look at proposed expenses to assess whether funds are appropriate and align to the grant program guidelines.

Committee noted that not all successful applicants submit a written final report. The Committee Chair and Vice Chair will be responsible for following up with applicants that do not submit a final report as requested.

(Toppin/Hudson)
That the final report submitted by Beautiful Alleys respecting the Clean & Green Neighbourhood Grant for 2019 be received.

CARRIED

7.1.2. Pauline Johnson School

(Toppin/Jarvi)
That the final report submitted by Pauline Johnson School respecting the Clean & Green Neighbourhood Grant for 2019 be received.

CARRIED

8. PUBLIC HEARINGS / DELEGATIONS

There are no public hearings or delegations on the agenda for this meeting.

9. STAFF PRESENTATIONS

There are no staff presentations on the agenda for this meeting.

10. DISCUSSION ITEMS

10.1. Clean & Green Neighbourhood Grants Process for 2020

Staff proposed the following dates for the upcoming Clean & Green Neighbourhood Grants process:

- Grant opportunity opens: Friday, January 31
- Application deadline: February 21, 2020 at 4:30 PM
- Staff review period: February 24 - 28
- Committee adjudication period: March 2-11
- Adjudication meeting date: March 11 or 13 (based on adjudicator availability)
- Committee approval date: at the KHCG meeting scheduled for March 24, 2020
- Notification to applicants: mid to late April
- Cheques to go out: late April to early May

All grant information and the application form will be available online at: Hamilton.ca/clean&greengrant

Staff will share promotional poster and social media with Committee members after the grant opportunity opens. Committee members will share the information to their contacts.

Three Committee members are required to participate as adjudication team members. Committee members Felicia Van Dyk and Brenda Duke volunteered. Committee suggested the names of members who are not present, who will be contacted by staff by email.

(Di Censo/Toppin)
That the Clean & Green Neighbourhood Grants Process for 2020 be implemented as proposed.

CARRIED

10.2. Draft Presentation for the KAB Conference

Felicia Van Dyk presented the draft presentation, Committee members provided comments and feedback. Felicia and City staff will continue to revise the presentation based on comments received.

10.3. Green Venture Depave Proposal

Committee members discussed the details of Green Venture's project plan for Depave Paradise on Barton. Green Venture is welcome to apply for project funding through the Clean & Green Neighbourhood Grants program.

11. MOTIONS

There are no motions.

12. NOTICES OF MOTION

There are no notices of motion.

13. GENERAL INFORMATION / OTHER BUSINESS

Committee members discussed their thoughts on the recent news of the combined sewage spill into Chedoke Creek. Committee members identified better management of stormwater as a possible strategy to prevent future instances of sewage runoff into Hamilton Harbour.

Committee members and City staff will continue to follow any developments regarding Chedoke Creek to determine what opportunities are available for the Committee to support relevant projects that address, prevent or mitigate stormwater flooding. Several community based environmental organizations, City Councillors and indigenous communities are undertaking green infrastructure projects or advocating for stormwater management solutions or fees.

All publicly available information about Chedoke Creek is online at: Hamilton.ca/chedokecreek.

14. PRIVATE AND CONFIDENTIAL

There were no private and confidential matters to discuss.

15. ADJOURNMENT

(Toppin/Hudson)
That, there being no further business, the meeting be adjourned at 6:45 p.m.

CARRIED

Respectfully submitted,

Felicia Van Dyk
Chair, Keep Hamilton Clean and Green Committee

Diedre Rozema
Clean & Green Coordinator, Business Programs
Environmental Services Division, Public Works Department