



**City of Hamilton**  
**HERITAGE PERMIT REVIEW SUB-COMMITTEE**  
**AGENDA**

**Meeting #:** 21-003  
**Date:** March 16, 2021  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Shannon McKie, Senior Project Manager (905) 546-2424 ext. 1288

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	<b>Pages</b>
1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA	3
(Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
Approval of minutes from the February 16, 2021, Heritage Permit Review Subcommittee meeting.	
5. COMMUNICATIONS	
6. DELEGATION REQUESTS	
7. CONSENT ITEMS	
8. PUBLIC HEARINGS / DELEGATIONS	
9. STAFF PRESENTATIONS	
10. DISCUSSION ITEMS	

11. MOTIONS
12. NOTICES OF MOTION
13. GENERAL INFORMATION / OTHER BUSINESS
14. PRIVATE AND CONFIDENTIAL
15. ADJOURNMENT

**Heritage Permit Review Subcommittee  
(Hamilton Municipal Heritage Committee)**

Tuesday, March 16, 2021

Virtual Meeting

*Members of the public are advised that individuals and the media may be audibly and/or visually recording this meeting. Please note that, while this meeting is open to the public for observation, any member of the public wishing to provide comment on any of the agenda items are encouraged to contact Cultural Heritage Planning staff or may choose to give a delegation to the Hamilton Municipal Heritage Committee.*

Cultural Heritage Planning:

*Alissa Golden, E-mail: Alissa.Golden@hamilton.ca, Phone: ext. 4654*

**SUBCOMMITTEE AGENDA REVIEW**

Agenda Review (4:30 pm)

*The Subcommittee meeting commences at 5:00pm.*

**AGENDA**

1. Approval of Minutes from Previous Meetings:

- February 16, 2021

2. Heritage Permit Applications

**a) HP2021-007 – 37 Mill Street North, Flamborough (Mill Street HCD)**

- Construction of a one-storey, 630 square foot rear addition, including:
  - Board-and-batten cladding to match existing garage (Maibec, wood)

**b) HP2021-008 – 36-42 James Street South, Hamilton (Pigott and Sun Life Buildings)**

- Low-pressure cleaning and removal of rust stains from exterior walls of the lower floors of the eastern (James Street South) facades, including:
  - Cleaning to be performed using hot water and steam;
  - Wash to be performed at low pressure (1000 psi) with hot water at 189 degrees Fahrenheit to avoid scouring the surface of the stone;
  - Distance of 24" from the surface will be maintained using a continuous back and forth motion
  - No scaffolding required

**c) HP2021-009 – 323-325 Dundas Street East, Flamborough (Mill Street HCD)**

- Repair of the parapet walls and chimneys, including:
  - Repointing two stone chimneys
  - Dismantling the two existing brick parapet walls to the roofline and rebuilding with new Ibstock bricks to close match using Liecester Orange Stock Bricks
  - Repointing existing brick area above roofline facing west and north
  - Installation of new 16-oz lead-coated copper flashings, including step flashings, counter flashings, chimney flashings and chimney caps along newly constructed parapet walls and repointed chimneys
  - Roofing repairs to match existing, as required
  - Use of Type N Portland Lime Cement and standard brick sand for all masonry work and repairs
- Replacement of the existing aluminum eavestroughs and downspouts to match existing colour and style
- Temporary installation of scaffolding to conduct the work, to be secured to structural wood framing at eaves or, if not sufficient, anchored to mortar joints

*Note: This application is to facilitate a Hamilton Heritage Property Grant Program application*

**d) HP2021-010 – 5 Mill Street South, Flamborough (Mill Street HCD)**

- Installation of exterior signage for the new retail store, including:
  - A primary exterior sign with logo/brand (9'10" L x 2' H x 6" W) to be fastened to the front of the building above the cornice in the location of the previous retail sign
  - A secondary exterior hanging sign to match the existing hanging signs of the other commercial units of the row

**Next meeting:** April 20, 2021