



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES AGENDA

Meeting #: 21-004

Date: April 13, 2021

Time: 4:00 p.m.

Location: Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. March 9, 2021

5. COMMUNICATIONS

6. DELEGATION REQUESTS

7. CONSENT ITEMS

7.1. Built Environment Working Group Update

7.1.a. Built Environment Working Group Meeting Notes - February 2, 2021

7.1.b. Built Environment Working Group Meeting Notes - March 2, 2021

7.2. Housing Issues Working Group Update

7.2.a. Housing Issues Working Group Meeting Notes - February 16, 2021

7.3. Outreach Working Group Update (no copy)

7.4. Transportation Working Group Update

7.4.a. Transportation Working Group Meeting Notes - March 23, 2021

7.5. Strategic Planning Working Group Update (no copy)

8. STAFF PRESENTATIONS

8.1. PRESTO on DARTS Demonstration (no copy)

9. PUBLIC HEARINGS / DELEGATIONS

10. DISCUSSION ITEMS

10.1. Long-Term COVID-19 Related Issues for Persons with Disabilities (no copy)

10.2. Update on Roundtable Meeting, Hosted by Hamilton Mountain MPP Monique Taylor, respecting COVID-19 Vaccination Roll Out for Persons with Disabilities (no copy)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

13.1. Accessibility Complaints to the City of Hamilton (no copy)

13.2. Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update (no copy)

13.3. Presenters List for the Advisory Committee for Persons with Disabilities

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES
MINUTES 21-003**

4:00 p.m.

Tuesday, March 9, 2021

**Due to COVID-19 and the Closure of City Hall,
this meeting was held virtually.**

Present: A. Mallet (Chair), P. Kilburn (Vice-Chair), S. Aaron,
P. Cameron, J. Cardno, M. Dent, L. Dingman,
A. Frisina, S. Geffros, J. Kemp, T. Manzuk,
C. McBride, M. McNeil, T. Murphy, K. Nolan and
T. Nolan

Absent

with regrets: Mayor F. Eisenberger – City Business
M. Sinclair

Also Present: J. Bowen, Supervisor, Diversity and Inclusion
C. Cutler, Advisor to the Mayor (on behalf of Mayor
F. Eisenberger)

**THE FOLLOWING ITEMS WERE REFERRED TO THE
GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

- 1. Built Environment Working Group Work Plan (Added Item 7.1(a))**

(K. Nolan/Kemp)

That the Built Environment Working Group Work Plan, attached as Appendix "A", be approved.

CARRIED**2. Membership Changes to the Housing Issues Working Group of the Advisory Committee for Persons with Disabilities (Item 7.2(b))****(Kemp/Manzuk)**

- (a) That the resignation of Michele Dent from the Housing Issues Working Group of the Advisory Committee for Persons with Disabilities, be received; and,
- (b) That Robert Semkow be appointed to the Housing Issues Working Group of the Advisory Committee for Persons with Disabilities for the remainder of the 2018 – 2022 Term of Council.

CARRIED**3. Advisory Committee for Persons with Disabilities Logo (Item 7.3(a))****(Kemp/Semkow)**

WHEREAS, in an effort to educate the public regarding the role and function of the Advisory Committee for Persons with Disabilities (ACPD) with respect to City Council, the ACPD has begun designing a pamphlet/brochure to be distributed throughout the City at various community centres. To that end, the ACPD has designed a logo for the Council's consideration;

WHEREAS, the most well-known symbol that represents persons with disabilities is the wheelchair symbol. While it has recently had a small facelift in the form of the Dynamic

Symbol of Access, many people feel that it creates a false impression of disability; that the only disability that people need to make allowances for are those in wheelchairs and other similar mobility devices. It is for this reason that we do not feel that it is inclusive enough to represent all persons with disabilities;

WHEREAS, in an effort to be inclusive and encompass all disabilities we have looked for a symbol that represents all disabilities. The Universal symbol of Access is simply a representation of a person, with legs slightly spread and arms raised fractionally. It originated as the symbol for web accessibility, but it is becoming the more accepted symbol of universal accessibility. The reason for this is that it conveys the need for accommodation without placing judgement on the disabilities that require them;

WHEREAS, the ACPD will ensure that we follow all requirements when placing said logo; i.e. ensuring that it is always located to the right of the City of Hamilton logo and ensuring that it does not exceed the size of said logo; and,

WHEREAS, the logo presented for consideration is in a grayscale, we would ask for permission to alter its colours to possibly represent various disabilities with future use. For example, we would have made it purple last year to represent persons with invisible disabilities on International Persons with Disabilities Day;

THEREFORE, BE IT RESOLVED:

That the Advisory Committee for Persons with Disabilities logo, attached as Appendix "A", to be used in outreach efforts in the community alongside the City of Hamilton logo (in accordance with the City of Hamilton Brand Guidelines),

be forwarded to the Governance Review Sub-Committee for consideration.

CARRIED

4. Multi-Year Accessibility Plan Status Report (deferred from the February 9, 2021 meeting) (Item 10.1)

(Semkow/McNeil)

That the Multi-Year Accessibility Plan Status Report, be received.

CARRIED

5. Long-Term COVID-19 Related Issues for Persons with Disabilities (Item 10.3)

(T. Nolan/McNeil)

That the General Manager of the Healthy and Safe Communities Department, or their designate, be invited to attend the April 13, 2021 meeting of the Advisory Committee for Persons with Disabilities to discuss long-term COVID-19 related issues.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

7. CONSENT ITEMS

7.1(a) Built Environment Working Group Work Plan

- 7.4(a) Transportation Working Group Meeting Notes
– February 23, 2021

10. DISCUSSION ITEMS

- 10.4 Hamilton Strategic Road Safety Committee
Meeting Update

11. MOTIONS

- 11.1 Authorization for Advisory Committee for
Persons with Disabilities Member(s) to
Delegate on a Forthcoming City Staff Report
respecting Permitting and Regulating
Commercial Operators of E-scooters

(Kemp/Cameron)

That the agenda for the March 9, 2021 meeting of the
Advisory Committee for Persons with Disabilities be
approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)

(i) February 9, 2021 (Item 4.1)

(Kilburn/Geffros)

That the minutes of the February 9, 2021 meeting of
the Advisory Committee for Persons with Disabilities,
be approved, as presented.

CARRIED

(d) CONSENT ITEMS (Item 7)**(i) Built Environment Working Group Update (Item 7.1)**

Chris King, Senior Project Manager, Transportation Systems, and Mike Gladysz, Acting Senior Project Manager, Capital, attended the Built Environment Working Group meeting on March 2, 2021 to discuss accessible pedestrian signals and accessible washrooms respectively.

(Kilburn/Kemp)

That the verbal update, respecting the Built Environment Working Group, be received.

CARRIED

For further disposition of this matter, refer to Item 1.

(ii) Housing Issues Working Group Update (Item 7.2)**(a) Housing Issues Working Group Meeting Notes – January 19, 2021 (Item 7.2(a))****(Cameron/Kilburn)**

That the Housing Issues Working Group Meeting Notes of January 19, 2021, be received.

CARRIED

For further disposition of this matter, refer to Item 2.

(iii) Outreach Working Group Update (Item 7.3)

No update.

For further disposition of this matter, refer to Item 3.

(iv) Transportation Working Group Update (Item 7.4)**(a) Transportation Working Group Meeting Notes
– February 23, 2021 (Added Item 7.4(a))****(Kilburn/Aaron)**

That the Transportation Working Group Meeting Notes of February 23, 2021, be received.

CARRIED**(v) Strategic Planning Working Group Update (Item 7.5)**

No update.

(e) DISCUSSION ITEMS (Item 10)**(i) Multi-Year Accessibility Plan Status Report
(deferred from the February 9, 2021 meeting) (Item 10.1)**

Jessica Bowen, Supervisor, Diversity and Inclusion, addressed Committee respecting a Multi-Year Accessibility Plan Status Report.

For further disposition of this matter, refer to Item 4.

(ii) Clarification of Outstanding Business List Item 2016-C (Item 10.2)

Jessica Bowen, Supervisor, Diversity and Inclusion, addressed Committee respecting clarification of Outstanding Business List Item 2016-C.

The title of Outstanding Business List Item 2016-C will be updated from 'Request for an Accessibility Audit

Update from Housing Services' to 'Accessibility Tour Status Updates' to accurately reflect the issue.

(McNeil/Kemp)

That the discussion, respecting Clarification of Outstanding Business List Item 2016-C, be received.

CARRIED

(iii) Overview of Delegation to the General Issues Committee respecting COVID-19 and Persons with Disabilities (Item 10.3)

Tom Manzuk and Tim Nolan attended the General Issues Committee meeting on February 17, 2021 and delegated on COVID-19 and Persons with Disabilities.

Item 2 of Advisory Committee for Persons with Disabilities Report 21-001, respecting an Update on COVID-19 and Persons with Disabilities, was amended to read as follows (see Items (f)(ii) and 4(b) of General Issues Committee Report 21-004 for reference):

That the General Manager of the Healthy and Safe Communities Department be directed to ensure the appropriate staff consult with the Advisory Committee for Persons with Disabilities when developing future pandemic plans, policies and procedures, when possible and appropriate, with the understanding that Public Health Services and the City's Emergency Operations Centre hold the safety and well-being of the public as paramount.

(Cameron/McNeil)

That the discussion, respecting an Overview of Delegation to the General Issues Committee respecting

COVID-19 and Persons with Disabilities, be received.

CARRIED

For further disposition of this matter, refer to Item 5.

(iv) Hamilton Strategic Road Safety Committee Meeting Update (Added Item 10.4)

Tom Manzuk attended a recent meeting of the Hamilton Strategic Road Safety Committee on the Chair's behalf and reported that many issues were discussed including, but not limited to, e-scooters and e-bikes.

(McNeil/Kemp)

That the verbal update, respecting the Hamilton Strategic Road Safety Committee Meeting, be received.

CARRIED

(f) MOTIONS (Item 11)

(i) Authorization for Advisory Committee for Persons with Disabilities Member(s) to Delegate on a Forthcoming City Staff Report respecting Permitting and Regulating Commercial Operators of E-scooters (Added Item 11.1)

(Kilburn/McNeil)

WHEREAS, a City staff report respecting permitting and regulating commercial operators of e-scooters is tentatively scheduled to be included on the April 19, 2021 Public Works Committee meeting agenda;

WHEREAS, the Advisory Committee for Persons with Disabilities for the City of Hamilton respectfully requested that City Council ban the use of electric and

commercial rental electric scooters on all City roads, sidewalks, pathways and in all other areas of the City until such time that electric scooters, particularly commercial rental electric scooters, and their operators are trained, licensed, insured and are fully and completely regulated by the province of Ontario in the same manner as any other motor vehicle in the province of Ontario (see Item 5 of ACPD Report 20-007 for reference). This request was referred to the General Manager of Planning and Economic Development for consideration with respect to additional locations where e-scooters may be permitted to operate, and for consideration in developing a forthcoming report respecting commercial e-scooter operations (see Item 3(c) of General Issues Committee Report 21-003);

WHEREAS, the Advisory Committee for Persons with Disabilities respectfully requested that Hamilton City Council require acoustic vehicle alerting systems to be installed on all e-scooters (Kick Scooters) that operate within the City of Hamilton (see Item 7 of ACPD Report 20-007 for reference). This request was referred to the General Manager of Planning and Economic Development for consideration with respect to additional locations where e-scooters may be permitted to operate, and for consideration in developing a forthcoming report respecting commercial e-scooter operations (see Item 3(e) of General Issues Committee Report 21-003); and,

WHEREAS, the Advisory Committee for Persons with Disabilities has a vested interest in the matter of permitting and regulating commercial operators of e-scooters in Hamilton and wishes to ensure that they

have the opportunity to delegate (if deemed necessary) upon the release of the staff report;

THEREFORE, BE IT RESOLVED:

That James Kemp be authorized to delegate at the Public Works Committee on behalf of the Advisory Committee for Persons with Disabilities respecting a forthcoming City staff report respecting permitting and regulating commercial operators of e-scooters.

CARRIED

(g) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Accessibility Complaints to the City of Hamilton (Item 13.1)

Jessica Bowen, Supervisor, Diversity and Inclusion, advised that a total of 10 accessibility complaints were received in January and February 2021, primarily in relation to seasonal events such as snow removal.

(Cameron/Dingman)

That the verbal update, respecting Accessibility Complaints to the City of Hamilton, be received.

CARRIED

(ii) *Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update (Item 11.2)*

No update.

**(iii) Presenters List for the Advisory Committee for
Persons with Disabilities (Item 11.3)**

No changes to the presenters list for the Advisory
Committee for Persons with Disabilities were required.

(h) ADJOURNMENT (Item 15)

(Kilburn/McNeil)

That there being no further business, the Advisory
Committee for Persons with Disabilities be adjourned at 6:03
p.m.

CARRIED

Respectfully submitted,

A. Mallet, Chair
Advisory Committee for
Persons with Disabilities

Alicia Davenport
Legislative Coordinator
Office of the City Clerk

7.1(a)

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Built Environment Working Group Meeting Notes

Tuesday, February 2, 2021

Virtual Webex Meeting

4:00p.m. – 6:00p.m.

1. Meeting commenced at 4:00.
2. A election was held to appoint a new chair as Tim resigned. Paula Kilburn was nominated by James and seconded by Tom, Paula was voted in.
3. The agenda was received.
4. The Dec 1. Notes were received.
- 5.1. The terms of reference were discussed, and it was decided the rework them. Tom said he would take on the task and distribute to group. They will now be referred too as A work plan.
- 5.2. Jessica was going to follow up on status of motion about curb cuts.
- 5.3. The motion about the volts in sidewalks, Jessica looking into it.
- 5.4. Accessible washrooms connected with Mike Gladsz he is putting together a list for the group to review and prioritize.
- 5.5. Jessica going to send out latest version of Barrier guidelines.
- 5.6. The deficiencies at city hall are still not complete. Jessica having meeting with facilities and will report back in March.

Built Environment Working Group Meeting Notes
February 2, 2021

Page 2 of 2

- 5.7. Capital projects. Going to ask for list not sure who to connect will ask Jessica for help.
6. City table and benches. Bryan Carey came to talk to us about his design to make the City public tables and benches more accessible. He has adapted the arm rests on benches to make it easier to get in out of them. He also has modified some of the picnic benches to accommodate wheelchairs. He took away many ideas and will come back again in the near future.
- 6.2. Aps by Chris King. Was not able to attend but sent information by email. Jessica went over the information, Chris will attend the March meeting.
7. We have no information on the new bus shelters on Rymal Rd. will contact staff to have a representative come and speak to group.
8. Adjournment.

7.1(b)

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Built Environment Working Group Meeting Notes

Tuesday, March 2, 2021

Virtual Webex Meeting

4:00p.m. – 6:00p.m.

Those present: Shahan Aaron, Aznive Mallett, Jayne Cardno,
Tom Manzuk, Patty Cameron, James Kemp

Those Absent: Anthony Frisina, Paula Kilburn

Also Present: Taline Morris, Chris King, Mike Gladysz

1. Welcome and Introductions
2. Approval of agenda
3. APS presentation with Chris King: Mr. King brought us a list of APS intersections installed in the 2020 year and those planned for the 2021 season. He discussed how the reduced budget has affected the project. Mr. King asked us how the current list was chosen and expressed interest in working closer with us to ensure that what limited funds that he has access to are put to use most efficiently. When he mentioned that the signals could be chosen in future that have possible different features than those in current use, Mr. Kemp asked if it would be possible to program the button to give the disabled a little more time crossing the street when depressed. He admitted that it was possible, but warned that it may be a much bigger issue than it first appears. He promised only to look into it in the future.
4. Accessible Public Washroom presentation and discussion with Mike Gladysz: Mr. Gladysz brought us an inventory of all public washrooms. He also asked for clarification what

our end goals are in regards to this. We explained that we are looking for a searchable list that explains where the accessible washrooms are and to what degree. It was agreed that the BEWG would try and triage the list and prioritize which ones should be assessed first; while Mike and his staff would try and define the criteria for our review.

5. BEWG terms of reference or “work plan”: We discussed the Terms of Reference that Tom submitted for review. The biggest points of friction were regarding the format of the document. Most were in agreement that the essence of the document was very good. There was concern that the mandate was too broad and the document should be abridged, but the majority was happy with it. Shahan and Tom will do a little more polishing and bring it back.
6. Curb cuts and Sidewalk Vaults: we deferred the discussion on this issue until a later date.
7. Other business: The end of our meeting involved a number of topics, mainly, what we wanted to discuss at future meetings, but also of importance, we emphasized that the working groups have absolutely no staff support and that member participation is essential if we are going to be effective in our future endeavours.
8. Adjournment

7.2(a)

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Housing Issues Working Group Meeting Notes

February 16, 2021
Virtual WebEx Meeting
10:00a.m. – 12:00p.m.

Those in attendance: Lance Dingman, Robert Semkow, Jayne Cardno, Paula Kilburn, Tom Manzuk, James Kemp

Also in attendance: Taline Morris

Those absent: Sophie Geffros, Mary Sinclair (on leave)

1. Welcome
2. Approval of Agenda: Transition was moved to the beginning of the agenda
3. Approval of January 19 HWG Meeting Notes
4. RCF Roundtable Update: Lance gave us a quick update from the Roundtable. A student was hired on a three month placement and he will be performing an environmental scan during that time.
5. Transition discussion: The Chair asked the group for advice on where to begin when asking Council about transition. Tom suggested that we ask for a presentation from City Services or CityHousing. It was decided to start with an invitation to the LHIN Jayne said she had connections with the LHIN and would forward the Chair contact information. Paula also offered to get contact information from Mary.
6. Schedule 20 review: We continued the review of the Schedule 20 and made it through the second part.

Housing Issues Working Group Meeting Notes
February 16, 2021

Page 2 of 2

7. Residential Care Facility Quarterly complaints review: We read through a quarter of complaints through the one year pilot adjudication process.
8. Housekeeping Chores: We reviewed some outstanding questions and invitation requests
9. Additional Item: Paula relayed a message from Mary requesting that we look into adding a transitional housing section to the Accessible Housing Guidebook. The Chair agreed to see what was involved in this process. We will discuss it at a future meeting
10. Adjournment

7.4(a)

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Transportation Working Group

Tuesday, March 23, 2021

Virtual via WebEx

Attendance: Shahan Aaron (Chair), Paula Kilburn, Tom Manzuk, Anthony Frisina, Aznive Mallett, James Kemp, Mark McNeil, Kim Nolan

ATS: Michelle Martin, Jay Adams, Ali Sabourin

DARTS: Mark Mindorff

AGENDA ITEMS:

1. Welcome & Introduction
2. Review of Meeting Notes – 23 February 2021

Reviewed

3. Discussion Items
 - a. (Re)envision Guiding Principles Update by Jay Adams
 - Track ridership
 - Improve ridership
 - Broad customer and stakeholder experience
 - Re-envision was paused during COVID-19 response
 - Summer 2021 presentation in front of Public Works for future improvement – 10-year strategy
 - Dependant on COVID-19 response
 - Mountain routes have lower satisfaction than others
 - Top issues: reliability, waiting time in transfers, crowdedness, affordability

Transportation Working Group Meeting Notes
March 23, 2021

Page 2 of 3

Paula: Website is not accessible

Jay: Real time trip planning platform is being assessed for accessibility

- DRAFT guiding principles
 1. Customer experience
 2. Diversity, equity, inclusion
 3. Deliver on promise
 4. Connect, innovate and evolve
 5. Engage with employees
 6. Make a positive impact on community, environment & economy

Aznive: Informing passenger about their rights

Jay: Establishing a passenger charter

Aznive: How is the information actually reaching the people?

Jay: In draft stage, no action plan created

b. Michelle Martin

- PRESTO on DARTS
 - Live as of Mar 15
 - Quick resource reference guide for drivers
 - Target mail out to 4000 users and new clients
 - 31 May until then HSR ticket value transfer to presto can happen
 - Any incorrect information given by driver will be filed as a complaint

- Billing will not be cancelled if PRESTO is activated
- User has to let ATS know of the change
- No new clients on billing except special circumstances
- Voluntary pay still in effect

Transportation Working Group Meeting Notes
March 23, 2021

Page 3 of 3

- Will DARTS reservationists provide information regarding PRESTO?
 - Anything that needs detailed information refer to ATS
- How often are drivers trained? Both on HSR and DARTS
 - **DARTS:** 3-year rotation on training, plus detailed training on customer service
 - **HSR:** AODA training at the beginning within 6 months
 - No subsequent refreshers
 - 45 to 60 minute online quiz
- c. Transportation in Hamilton Town Hall or Round Table
 - All modes of transportation
 - Create motion with Alicia's help for ACPD
- d. Paula informed Mark Mindorff about wheelchair
- e. AODA review section 58 – 61
 - 58 No review necessary
 - 59 Design and maintenance of lifting device and ramps. Some review necessary
 - 60 Maintenance and some review necessary. What is high contrast?
 - 61 No review necessary. Continuous maintenance.
- 4. Discussion of Agenda Items for next meeting
 - a. ATS Performance Review Sheet
 - b. Stranded Wheelchair Follow up
 - c. E-scooter report from public works
 - d. AODA Review section 62 - 71
- 5. Adjournment by Tom at 6 pm

13.3

Advisory Committee for Persons with Disabilities (ACPD) Presenters List as of April 7, 2021

The following is a listing of invited presenters for future Advisory Committee for Persons with Disabilities meetings:

- (a) **Invitee:** Donna Skelly, MPP Flamborough-Glanbrook
Issue: Listening to Ontarians with Disabilities: The Third Review of the *Accessibility for Ontarians with Disabilities Act, 2005*
Date Action Initiated: March 12, 2019, Advisory Committee for Persons with Disabilities Report 19-002, Item (f)(v)
Status: Ongoing - See Item 2019-C on Outstanding Business List for reference.

- (b) **Invitee:** General Manager of Healthy & Safe Communities, or their designate
Issue: Long-Term COVID-19 Related Issues for Persons with Disabilities
Date Action Initiated: March 9, 2021, Advisory Committee for Persons with Disabilities Report 21-003, Item 5
Status: Considered Complete - Addressed as Item 10.1 on the April 13, 2021 Advisory Committee for Persons with Disabilities meeting agenda.