



## City of Hamilton

# ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES AGENDA

**Meeting #:** 21-005

**Date:** May 11, 2021

**Time:** 4:00 p.m.

**Location:** Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

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**1. CEREMONIAL ACTIVITIES**

**2. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**3. DECLARATIONS OF INTEREST**

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1. April 13, 2021

**5. COMMUNICATIONS**

**6. DELEGATION REQUESTS**

**7. CONSENT ITEMS**

7.1. Built Environment Working Group Update (no copy)

7.2. Housing Issues Working Group Update

7.2.a. Housing Issues Working Group Meeting Notes - March 16, 2021

7.2.b. Invitation to the Director of Housing Services to Discuss Accessible Housing Matters

7.3. Outreach Working Group Update (no copy)

7.4. Transportation Working Group Update

7.4.a. Transportation Working Group Meeting Notes - April 27, 2021

7.5. Strategic Planning Working Group Update (no copy)

**8. STAFF PRESENTATIONS**

8.1. Commercial E-Scooters Operations

**9. PUBLIC HEARINGS / DELEGATIONS**

**10. DISCUSSION ITEMS**

10.1. Feedback on New Council and Committee Meeting Calendar on City's Website

The meeting calendar can be viewed at the following link: <https://pub-hamilton.escribemeetings.com/>

**11. MOTIONS**

11.1. Approval of All Advisory Committee Event Date and Selection of a Presenter

**12. NOTICES OF MOTION**

**13. GENERAL INFORMATION / OTHER BUSINESS**

13.1. Accessibility Complaints to the City of Hamilton (no copy)

13.2. Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update (no copy)

13.3. Presenters List for the Advisory Committee for Persons with Disabilities

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES  
MINUTES 21-004**

**4:00 p.m.**

**Tuesday, April 13, 2021**

**Due to COVID-19 and the Closure of City Hall,  
this meeting was held virtually.**

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**Present:** Mayor F. Eisenberger  
A. Mallet (Chair), P. Kilburn (Vice-Chair), S. Aaron,  
P. Cameron, J. Cardno, M. Dent, L. Dingman,  
J. Kemp, T. Manzuk, C. McBride, M. McNeil,  
T. Murphy, K. Nolan and T. Nolan

**Absent  
with regrets:** A. Frisina, S. Geffros and M. Sinclair

**Also Present:** J. Bowen, Supervisor, Diversity and Inclusion  
C. Cutler, Advisor to the Mayor

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**THE FOLLOWING ITEMS WERE REFERRED TO THE  
GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

- 1. Virtual Collaborative Roundtable Meeting to Discuss  
Changes and Challenges to Public Transportation in  
Hamilton (Added Item 7.4(b))**

**(Aaron/Manzuk)**

WHEREAS, the Transportation Working Group of the Advisory Committee for Persons with Disabilities respectfully requests to organize and host such a collaborative meeting for the purposes to provide updated information and learning about the issues faced by Hamiltonians; and,

WHEREAS, representatives of Transportation Working Groups from other City Volunteer Advisory Committees as well as representatives from various community organizations and stakeholders (such as Canadian National Institute for the Blind, Multiple Sclerosis Society, Canadian Hard of Hearing Association, L'Arche Hamilton, Hamilton Regional Indian Centre, etc.) will benefit from the knowledge of the shared challenges faced during the time of the pandemic and beyond;

THEREFORE, BE IT RESOLVED

That members of the Transportation Working Group of the Advisory Committee for Persons with Disabilities be authorized to organize and host a virtual collaborative roundtable meeting in 2021 with key stakeholders and staff experts, for the purpose of discussing changes and challenges to public transportation in Hamilton during the pandemic and beyond.

**CARRIED**

**FOR INFORMATION:****(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

## 7. CONSENT ITEMS

- 7.4 Transportation Working Group Update
  - 7.4(b) Virtual Collaborative Roundtable Meeting to Discuss Changes and Challenges to Public Transportation in Hamilton

### CHANGES TO THE ORDER OF ITEMS:

That the following items be moved up on the agenda to be considered immediately following the Approval of Minutes of the Previous Meeting:

- 8.1 PRESTO on DARTS Demonstration
- 10.1 Long-Term COVID-19 Related Issues for Persons with Disabilities

#### **(Semkow/Cameron)**

That the agenda for the April 13, 2021 meeting of the Advisory Committee for Persons with Disabilities be approved, as amended.

**CARRIED**

### **(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

### **(c) APPROVAL OF MINUTES (Item 4)**

#### **(i) March 9, 2021 (Item 4.1)**

#### **(Kemp/Aaron)**

That the minutes of the March 9, 2021 meeting of

the Advisory Committee for Persons with Disabilities,  
be approved, as presented.

**CARRIED**

**(d) CONSENT ITEMS (Item 7)**

**(i) Built Environment Working Group Update (Item 7.1)**

**(a) Built Environment Working Group Meeting  
Notes – February 2, 2021 (Item 7.1(a))**

**(Cardno/Kemp)**

That the Built Environment Working Group  
Meeting Notes of February 2, 2021, be received.

**CARRIED**

**(b) Built Environment Working Group Meeting  
Notes – March 2, 2021 (Item 7.1(b))**

**(Kemp/Kilburn)**

That the Built Environment Working Group  
Meeting Notes of March 2, 2021, be received.

**CARRIED**

**(ii) Housing Issues Working Group Update (Item 7.2)**

**(a) Housing Issues Working Group Meeting Notes  
– February 16, 2021 (Item 7.2(a))**

**(Semkow/Dingman)**

That the Housing Issues Working Group Meeting  
Notes of February 16, 2021, be received.

**CARRIED**

**(iii) Outreach Working Group Update (Item 7.3)**

The Outreach Working Group is focused on the development of an informational pamphlet on the Advisory Committee for Persons with Disabilities to be used in outreach efforts in the community. Once the Outreach Working Group has finalized the content and design of the pamphlet, it will be brought before the Advisory Committee for Persons with Disabilities for approval.

**(Kemp/Kilburn)**

That the verbal update, respecting the Outreach Working Group, be received.

**CARRIED****(iv) Transportation Working Group Update (Item 7.4)****(a) Transportation Working Group Meeting Notes  
– March 23, 2021 (Item 7.4(a))****(Aaron/Cardno)**

That the Transportation Working Group Meeting Notes of March 23, 2021, be received.

**CARRIED****(v) Strategic Planning Working Group Update (Item 7.5)**

No update.

**(e) STAFF PRESENTATIONS (Item 8)****(i) PRESTO on DARTS Demonstration (Item 8.1)**

Eva Balog, Project Manager, Fare Systems, addressed



Committee respecting PRESTO on DARTS Demonstration, with the aid of a presentation.

**(Cameron/Kilburn)**

That the presentation, respecting a PRESTO on DARTS Demonstration, be received.

**CARRIED**

**(f) DISCUSSION ITEMS (Item 10)**

**(i) Long-Term COVID-19 Related Issues for Persons with Disabilities (Item 10.1)**

Mayor Fred Eisenberger addressed and answered questions of Committee respecting Long-Term COVID-19 Related Issues for Persons with Disabilities.

**(Semkow/Cameron)**

That the verbal update, respecting Long-Term COVID-19 Related Issues for Persons with Disabilities, be received.

**CARRIED**

Aznive Mallett relinquished the Chair to Paula Kilburn in order to provide the Committee with the following update:

**(ii) Update on Roundtable Meeting, Hosted by Hamilton Mountain MPP Monique Taylor, respecting COVID-19 Vaccination Roll Out for Persons with Disabilities (Item 10.2)**

Aznive Mallett provided the Committee with an update on the virtual roundtable meeting hosted by Monique Taylor, Member of Provincial Parliament for Hamilton

Mountain, on April 7, 2021 to discuss the vaccination roll out for adults with disabilities hosted.

**(Kilburn/Kemp)**

That the verbal update, respecting a Roundtable Meeting, Hosted by Hamilton Mountain MPP Monique Taylor, respecting COVID-19 Vaccination Roll Out for Persons with Disabilities, be received.

**CARRIED**

Aznive Mallett assumed the Chair.

**(g) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(Kemp/Cameron)**

(a) That the following items be deferred to the May 11, 2021 Advisory Committee for Persons with Disabilities meeting due to time constraints:

- (i) Accessibility Complaints to the City of Hamilton (Item 13.1)
- (ii) *Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update* (Item 13.2)
- (iii) Presenters List for the Advisory Committee for Persons with Disabilities (Item 13.3)

**CARRIED**

**(h) ADJOURNMENT (Item 15)**

**(Murphy/Semkow)**

That there being no further business, the Advisory

Committee for Persons with Disabilities be adjourned at 5:59  
p.m.

**CARRIED**

Respectfully submitted,

A. Mallet, Chair  
Advisory Committee for  
Persons with Disabilities

Alicia Davenport  
Legislative Coordinator  
Office of the City Clerk

## 7.2(a)

### **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Housing Issues Working Group Meeting Notes**

March 16, 2021

Virtual WebEx Meeting

10:00a.m. – 12:00p.m.

Those in Attendance: James Kemp, Jayne Cardno, Robert Semkow, Paula Kilburn, Tom Manzuk, Lance Dingman

Also Present: Taline Morris

Those Absent: Sophie Geffros, Mary Sinclair (on leave)

1. Welcome and introductions
2. Approval of Agenda
3. Approval of February 16<sup>th</sup> meeting notes.
4. Schedule 20 Part 3: We just completed the review of the Schedule 20. The Chair is waiting for a copy of the actual by-law so that he can pare it down from the original 400 pages and focus on only what we need.
5. City of Hamilton Discussion Paper: We reviewed a few sections highlighted by the chair, but the majority of the document is not germane to our work.
6. Transition discussion: We discussed methods for engaging the LHIN and Jayne mentioned HAMSMART, but will return with more information.
7. HWG's Outstanding Business list: The Chair reviewed the current outstanding business list for the HWG.
  - a. Accessible housing Modifications and the promotion of Universal design.

**Housing Issues Working Group Meeting Notes**  
**March 16, 2021**

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- b. Social Housing Inventory: Attempting to confirm that Hamilton has achieved twenty percent accessible housing.
  - c. Reviewing the Housing Application forms and suggesting improvements to make them more accessible.
  - d. Review the Smoke Free Policy adopted by CityHousing with respect to the Disabled being able to safely use Marijuana to alleviate symptoms in their own homes.
  - e. Reviewing the Transition from hospital to other forms of social housing and highlighting how difficult and convoluted the current system is. We hope to have creative suggestions as soon as we understand how the current system works.
  - f. Reviewing the RCF system and seeing if there are any creative suggestions we can make to improve things for the better.
8. Other Business: Tom suggested that members should decide on what priorities each person would like to focus on. He also suggested that it might be a good idea to invite other housing working groups from other committees along with anti-poverty groups like ACORN and the Round Table for Poverty Reduction in an effort to pool our resources and promote social housing advocacy. It was decided that we should put a motion forth to ACPD and invite the Housing Services Division to a future meeting of the HWG.

9. Adjournment

# 7.2(b)

## CITY OF HAMILTON

### MOTION

**Advisory Committee for Persons with Disabilities: May 11, 2021**

**MOVED BY J. KEMP .....**

**SECONDED BY .....**

#### **Invitation to the Director of Housing Services to Discuss Accessible Housing Matters**

WHEREAS, the Housing Issues Working Group of the Advisory Committee for Persons with Disabilities will benefit from the expertise of the Director of Housing Services, or their designate;

THEREFORE, BE IT RESOLVED:

- (a) That the Director of Housing Services, or their designate, be invited to attend a future meeting of the Housing Issues Working Group of the Advisory Committee for Persons with Disabilities to discuss accessible housing matters including, but not limited to, the following:
  - (i) Reviewing and improving the Housing Application Process;
  - (ii) Confirming that the City’s goal of 20% accessible housing has been achieved and identification of the minimum criteria required to be considered accessible;
  - (iii) Information regarding the modular housing project, including its level of accessibility;

Motion respecting Invitation to the Director of Housing Services  
to Discuss Accessible Housing Matters  
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- (iv) The plan in place when there is a loss of accessible housing due to unforeseen circumstances, such as a building fire; and,
- (v) The measures that the City is taking to ensure that future social housing incorporates 20% accessibility during this housing crisis.

## 7.4(a)

### **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Transportation Working Group**

Tuesday, April 27, 2021  
Virtual via WebEx

Attendance: Shahan Aaron (chair), Paula Kilburn, Tom Manzuk, James Kemp, Mark McNeil, Anthony Frisina

Regrets: Kim Nolan, Aznive Mallett, Tim Murphy

ATS: Ali Sabourin, Michelle Martin, Marco Mostacci, Jay Adam

DARTS: Mark Mindorff

#### **AGENDA ITEMS:**

1. Welcome & Introduction
2. Review of Meeting Notes – 23 March 2021

Reviewed

3. Discussion Items
  - a. Re-envision: On demand scheduling  
Where does ATS & DARTS fit within this?
    - Heading into year 5
    - First few focused on customer service of conventional transit
    - Barrier free in Re-envision context means having multi modal transportation NOT barrier free access to transit
    - Design and space on low floor busses



**Transportation Working Group Meeting Notes  
April 27, 2021**

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- b. Eligibility Determination Audit
  - 7 December 2020 presented at council
  - Item 9.1 Dec 7 public works
  - Operation plan not yet created
  - Recommendations were made by auditor
  - Transit drafting a response
  - Review of application form by Q2 – June
  - Big ones Q2 2022
  
- c. Continuous research with pandemic  
9055284200 – HSR Complaint
  
- d. ATS Performance Sheet
  - 2020 report not presented to council yet
  - Last report from 2017
  - Feedback for next meeting
  
- e. Stranded Wheelchair
  - Bring the proposal to Michelle Martin and Ali Sabourin
  - If it is beyond budget and mandate then it will need council mandate

**Ali:** Build a business case study with solutions.

**Cost:** Who will pay? Who will provide?

**In Proposal:** Explain the emergency to the person

- Cost recovery issue
- Plan is useful
- Approval at ACPD
- Input from Ali Sabourin and Michelle Martin
- Cost solution discussion with Mark Mindorff, Ali Sabourin and Michelle Martin

**Transportation Working Group Meeting Notes**  
**April 27, 2021**

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- f. AODA Review Section 62 – 71  
Deferred to next meeting

4. Information Items

- a. City staff report on E-Scooters is up for discussion on May 3<sup>rd</sup> at Public Works. James Kemp has been authorized by ACPD to delegate on this matter.
- b. The Routable Motion will be ratified by May 12<sup>th</sup>. Planning can begin after that.
  - Community organizations with highest usage
  - Advisory Committees – TWG and Cycling Advisory
  - 2 delegates with 1 speaker at maximum 5 minutes
  - Panel Speakers: ATS, DARTS, HSR, Taxi
  - Question & Answers
  
  - Contact Jessica for funding of captioning and ASL
    - Depends on duration of meeting
    - Motion at ACPD need to use funds

5. Discussion of Agenda Items for next meeting

- a. AODA Review
- b. Re-envision
- c. Accessible Taxi + Quality Assurance: Anthony

6. Adjournment by James at 5:32

## 8.1

### **Recommendations Regarding Commercial Rental E-Scooters from ACPD in response to Commercial E-Scooters Operations Report (PED20134(a))**

1. It is the ACPD's primary recommendation that the City of Hamilton does not allow commercial rental E-Scooters as it is too dangerous in its current form, both for the riders and pedestrians alike. The technology would need serious improvements before we could. The City of Toronto has just recommended to its Council that they should not go forward with E-Scooters, because they are too dangerous and would cost too much money to operate, due to enforcement and infrastructure costs.
2. It is the ACPD's recommendation that we begin with a small trial run in selected areas if the City is determined to go forward with commercial E-Scooters. The general populous has no real experience with this technology and should be eased into it. This would allow Hamilton to address unforeseen issues as every city is different.
3. It is the ACPD's recommendation that proper enforcement programs be in place before attempting commercial E-Scooters. It would be a good idea to have designated police and by-law officers trained in E-Scooters; perhaps they could even perform their duties on the vehicles. Other cities have found that having specialized enforcement made a significant difference between a functional program and a dysfunctional one; for example, Portland, Oregon and Houston, Texas. Studies have found that E-Scooter use is primarily being used for recreation or as a novelty and must be monitored with that in mind.
4. It is the ACPD's recommendation that the City consider improving and increasing its network of bike lanes across the

city before implementing E-Scooters. There are currently areas of Hamilton that would have great difficulty in keeping E-Scooters off the sidewalks. The poor road conditions close to the curb also needs to be addressed. The wheels of the E-Scooter have a tendency to get stuck in the pot holes and cracks that form due to the freeze/thaw cycle and pitch their riders.

5. It is ACPD's recommendation that helmets should be mandatory for all riders. Given the prevalence of head, neck and face injuries, we would further suggest looking into requiring face shields like BMX, motocross and motorcycle style helmets
6. It is the ACPD's recommendation that E-Scooter parking should be restricted to E-Scooter and SoBi kiosks. Pole parking should be restricted to temporary one-hour style parking. ACPD further requests consultation with the Built Environment Working Group on E-Scooter kiosk placement.
7. It is the ACPD's recommendation that commercial E-Scooters only be allowed on city streets if they are modified to address certain safety issues, affecting both the able bodied and disabled alike. Those modifications are listed below.
  - a. E-Scooter platforms must be garishly colored with three bright contrasting colours; yellow, blue and red. Colouring should be in a pattern that will stand out from the background, jagged lines, dots, chevrons, etc. This will ensure that all people can recognize that there is a dangerous tripping hazard in their path, no matter their visual challenges and colouring of the background.

- b. E-Scooters must be equipped with an Acoustic Alerting Device. The choice of device and sound can be left to the company's discretion, for example, buzzing, clicking, beeping, hooting, whirring, motor sounds, etc. The Acoustic Alerting Device must be in operation whenever the E-Scooter is in motion. The operator cannot be relied upon to know when others can't hear them and honk their horn.
- c. We further recommend that a small flashing light be affixed to the front of the E-Scooter, (in addition to the headlamp), that could serve as an alerting system to those with hearing loss. These safety features will help ensure that others are alerted to the danger around them and act in time.
- d. We recommend that a recall or home button be placed on the E-Scooter in a prominent position so that citizens, especially the disabled that are directly affected, can easily and immediately report incorrectly parked E-Scooters. Many disabled people are of low income and a cell phone is often a luxury. We must remember that not all of us are at the same level technologically and make allowances accordingly. Seniors also have challenges in this regard.
- e. We recommend that each E-Scooter have a large and highly visible identification number displayed prominently for the purposes of reporting misuse and dangerous behaviours. Other cities have found this highly useful as such. Knowing the time and ID number of the device allows the company to quickly determine that user's identity. From there, they can take steps to inform of bad behaviour and educate proper riding, penalize repeat

offenders and finally ban those that cannot reform their poor behaviour.

The ACPD makes these recommendations and suggestions in an effort to improve the safety of not only persons with disabilities, but of all the citizens of Hamilton and in the hopes of preventing more disabilities in the future. These recommendations have been made after careful research into E-Scooter programs from around the world, paying particular attention to what is considered to be a relatively successful program in Calgary, but also Ottawa, Montreal, San Francisco, Houston, Portland and numerous cities across Europe. We do not believe that this is a full list of E-Scooter issues, but believe it to be a good start.

11.1

**CITY OF HAMILTON**

**MOTION**

**Advisory Committee for Persons with Disabilities: May 11, 2021**

**MOVED BY .....**

**SECONDED BY .....**

**Approval of All Advisory Committee Event Date and Selection of a Presenter**

WHEREAS, the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee recommended that an All Advisory Committee Event be hosted for the purpose of providing City Advisory Committees with an opportunity to introduce themselves to one another and educate each other in terms of their respective Committee’s purpose (mandate) and goals;

WHEREAS, an All Advisory Committee Event was approved by Hamilton City Council on April 14, 2021 (see Item 4 of Audit, Finance and Administration Committee Report 21-005 for reference);

WHEREAS, at the All Advisory Committee Event, each Advisory Committee will be allotted 5 minutes to introduce their respective Committee’s purpose (mandate) and discuss the successes and the challenges the Advisory Committee has experienced; and,

WHEREAS, the staff liaisons for each Advisory Committee met and mutually agreed upon a tentative date for the All Advisory Committee Event;

Motion respecting Approval of All Advisory Committee Event Date  
and Selection of a Presenter

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## THEREFORE, BE IT RESOLVED:

- (a) That the proposed date of Monday, September 27, 2021, commencing at 4:00 p.m., for the All Advisory Committee Event be approved; and,
- (b) That ***[Advisory Committee Member's Name #1]*** and ***[Advisory Committee Member's Name #2]*** be authorized to represent the Advisory Committee for Persons with Disabilities at the All Advisory Committee Event and deliver a 5 minute presentation on the Committee's behalf respecting the Committee's purpose (mandate), successes and challenges.



## 13.3

### **Advisory Committee for Persons with Disabilities (ACPD) Presenters List as of May 5, 2021**

The following is a listing of invited presenters for future Advisory Committee for Persons with Disabilities meetings:

- (a) **Invitee:** Donna Skelly, MPP Flamborough-Glanbrook  
**Issue:** Listening to Ontarians with Disabilities: The Third Review of the *Accessibility for Ontarians with Disabilities Act, 2005*  
**Date Action Initiated:** March 12, 2019, Advisory Committee for Persons with Disabilities Report 19-002, Item (f)(v)  
**Status:** Ongoing - See Item 2019-C on Outstanding Business List for reference.
  
- (b) **Invitee:** General Manager of Healthy & Safe Communities, or their designate  
**Issue:** Long-Term COVID-19 Related Issues for Persons with Disabilities  
**Date Action Initiated:** March 9, 2021, Advisory Committee for Persons with Disabilities Report 21-003, Item 5  
**Status:** Considered Complete - Addressed as Item 10.1 on the April 13, 2021 Advisory Committee for Persons with Disabilities meeting agenda.