



City of Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY SUB-COMMITTEE AGENDA

Meeting #: 21-005
Date: May 11, 2021
Time: 8:00 a.m.
Location: Due to the COVID-19 and the Closure of City Hall
All electronic meetings can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

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1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
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5. COMMUNICATIONS	
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9. PUBLIC HEARINGS / DELEGATIONS

10. DISCUSSION ITEMS

10.1. Ontario Business Improvement Area Association (OBIAA) Conference Update (No Copy)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

13.1. Verbal Update from Julia Davis, Business Development & BIA Officer

13.2. Statements by Members

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE

MINUTES 21-004

8:00 a.m.

Tuesday, April 13, 2021

Virtual Meeting

Hamilton City Hall

71 Main Street West

Present: Councillor Esther Pauls (Chair)
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA
Cristina Geissler – Concession Street BIA
Kerry Jarvi – Downtown Hamilton BIA
Rachel Braithwaite – Barton Village BIA
Susie Braithwaite – International Village BIA
Jennifer Mattern – Ancaster BIA
Heidi VanderKwaak – Locke Street BIA
Emily Burton – Ottawa Street BIA
Susan Pennie – Waterdown BIA

Absent: Michal Cybin – King West BIA
Bender Chug – Main West Esplanade BIA
Lisa Anderson – Dundas BIA

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(MacKinnon/VanderKwaak)

That the agenda for the April 13, 2021 Business Improvement Area Advisory Committee meeting be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) March 23, 2021 (Item 4.1)

(S. Braithwaite/Jarvi)

That the March 23, 2021 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

CARRIED

(d) STAFF PRESENTATIONS (Item 9)

(i) Tourism Hamilton Update (Item 9.1)

Carrie Brooks-Joiner, Director of Tourism and Culture, addressed the Committee with a presentation on Tourism Hamilton.

(Mattern/R. Braithwaite)

That the staff presentation on Tourism Hamilton, be received.

CARRIED

(ii) Digital Main Street Program Update (Item 9.2)

Keith Russell, Business Development Officer for the Hamilton Business Centre and Danielle Fenton, Digital Main Street Coordinator with the Hamilton Chamber of Commerce addressed the Committee with an update on the Digital Main Street Program.

(Geissler/Burton)

That the staff presentation on the Digital Main Street Program, be received.

CARRIED

(e) DISCUSSION ITEMS (Item 10)

(i) Ontario Business Improvement Area Association (OBIAA) Conference 2021 (Item 10.1)

Julia Davis addressed the Committee respecting the Ontario Business Improvement Area Association (OBIAA) Conference 2021 being held September 26 – 29, 2021. There is a lot of planning happening right now and the Committee is still planning on a hybrid model of an in person / virtual conference.

A reminder that the four OBIAA virtual sessions will be happening between April 21 – May 12 and are on topics relevant to the current situation.

(Mattern/Burton)

That the discussion respecting Ontario Business Improvement Area Association Conference 2021, be received.

CARRIED

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Verbal Update from Julia Davis, Business Development and BIA Officer (Item 13.1)

Julia Davis reminded the Committee that the Shop Local Grant funding of \$10,000 is available to each BIA. The BIA's will need to submit a written proposal with a budget. Julia advised that she is available to provide

guidance with this. The proposals must be submitted no later than June 30, 2021 and the funds must be used in 2021.

Julia advised that the Outdoor Dining District Program is still accepting applications so that approvals are in place when the COVID-19 restrictions are lifted. The program is approved through October 31, 2021. The On-Street Patio Program will be receiving applications until June 1, 2021.

(S. Braithwaite/R. Braithwaite)

That the verbal update from Julia Davis, Business Development and BIA Officer, be received.

CARRIED

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

(VanderKwaak/MacKinnon)

That the updates from Committee Members, be received.

CARRIED

(g) ADJOURNMENT (Item 15)

(Pennie/MacKinnon)

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 9:38 a.m.

CARRIED

Respectfully submitted,

Councillor Esther Pauls
Chair Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk

GRAFFITI

City of Hamilton – 2021 BIA Presentation

OVERALL GRAFFITI STATS

- 2021 January - 852 Graffiti Files
- 2021 April 30 - 695 Graffiti Files

- 2018 Outstanding Calls – 10 Files
- 2019 Outstanding Calls – 273 Files
- 2020 Outstanding Calls – 16 Files
- Total Outstanding Calls – 299 Files

- 2021 Current Calls – 396 New Files this Year



MARCH STAT BY WARD – ORDERS ISSUED – NEW FILES



- WARD 1 – 27
 - WARD 2 – 50
 - WARD 3 – 52
 - WARD 4 – 7
 - WARD 6 – 19
 - WARD 7 – 27
 - WARD 8 – 15
 - WARD 9 – 1
 - WARD 12 - 1
- Public Property - 91
Private Property – 100
Utilities – 7
Total Orders Written – 198



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Image from Concrete Canvas



QUESTIONS



Preventing COVID-19 in the workplace: Employers, employees and essential service workers



Across Canada, we are taking extraordinary steps to prevent the spread of COVID-19. For some workplaces, this may mean changing or limiting their hours of operation, or even closing for a period of time. Many employees have been told to stay at home, and others have been asked to work from home, while still others are asked to continue to go to work because their jobs are essential to keeping Canada functioning during this outbreak.

Essential workers are considered critical to preserving life, health and basic societal functioning. This includes, but is not limited to, first responders, health care workers, critical infrastructure workers, hydro and natural gas, and workers who are essential to supply society by critical goods such as food and medicines.

While all employees should continue to practice **physical distancing** and **hygiene** in their personal lives, we also need to take additional measures to protect important workplaces and employees, who are providing essential services. Employers and employees will need to work together to protect the health of employees and clients, and to keep the workplace delivering its essential services.

Employers should use the risk-informed decision-making [guidelines for workplaces/businesses](#) during the COVID-19 pandemic.

For all employees

All employees should ensure they understand and comply with the infection prevention policies and practices in place in their workplaces.

Keep your hands clean

- › **Wash your hands** often with soap and water for at least 20 seconds.
- › If soap and water are not available, use an alcohol-based hand sanitizer.
- › Avoid touching your eyes, nose and mouth.
- › Cough or sneeze into the bend of your arm.
- › Avoid touching surfaces people touch often.
- › Instead of a handshake, give a friendly wave or elbow bump.
- › Use any necessary personal protective equipment, as directed.

Keep your environment clean

- › Use appropriate **products to clean and disinfect** items like your desk, work surface, phones, keyboards and electronics, cash registers, keypads, elevator buttons, customer service counters and restaurant tables more often, especially when visibly dirty.
- › If they can withstand the use of liquids for disinfection, frequently touched electronics such as phones, computers and other devices may be disinfected with 70% alcohol (e.g. alcohol prep wipes).



Keep your distance

- › Keep a distance of 2 metres between you, your coworkers, and customers.
- › Increase distance between desks, tables and workstations.
- › Reduce activities that require close physical proximity or contact with people, such as team meetings.
- › Limit any contacts closer than 2 metres to the shortest time possible.

If you have a symptom of COVID-19

- › If you think you might have COVID-19, use our [self-assessment tool](#) to find out what to do.
- › It is critical that, if you have one symptom of COVID-19 (fever, cough or difficulty breathing), or even mild symptoms, you should stay home to avoid spreading illness to others.
- › If you develop even mild **symptoms** while at your workplace, separate yourself from others and go home, avoiding use of public transit (e.g. buses, train, taxi) if possible.
- › Contact your local **Public Health Authority** and follow their advice.
- › If you are concerned about your financial stability during this time, the Government of Canada is providing assistance.

For employers

Establish policies to reduce the spread of COVID-19 in the workplace and make sure these are communicated and understood by employees:

- › Use the risk-informed decision-making [guidelines for workplaces/businesses](#) during the COVID-19 pandemic.
- › Increase communication to staff and your customers about COVID-19 and measures you are taking for prevention.
- › Post signs asking ill clients or customers to stay away from the workplace.
- › Post signs encouraging good respiratory hygiene, hand hygiene, and other healthy practices
- › Where feasible, adjust policies and procedures to reduce social contact, such as teleworking arrangements, flexible hours, staggering start times, use of email and teleconferencing.

- › Cancel or postpone all non-essential meetings or travel.
- › Evaluate the workplace for areas where people have frequent contact with each other and share spaces and objects, and increase the frequency of **cleaning and disinfecting** in these areas.
- › Consider ways that employees can practice physical distancing, such as increasing distance between desks, people in line-ups and workstations.
- › Consider minimizing interactions between customers and your employees, such as limiting the number of customers permitted in your establishment or serving customers over the phone. Ideally, a 2-metre separation should be maintained, unless there is a physical barrier (e.g. cubicle, Plexiglas window).

Provide the necessary facilities and **cleaning and disinfecting** products to maintain a clean and safe workplace:

- › Provide access to handwashing facilities and place hand sanitizing dispensers in prominent locations throughout the workplace.
- › Ensure that high traffic work areas or frequently touched surfaces are cleaned and disinfected more often.
- › Ensure that **cleaning and disinfecting** supplies are available for employees to clean and disinfect their workspaces.
- › Provide employees with any personal protective equipment recommended by occupational health and safety guidelines, and training to ensure it is used correctly.

Make sure employees know what to do when they have symptoms:

- › Consider relaxing sick leave policies for employees who are ill. This includes suspending the need for medical notes to return to work, as it reduces the burden on an already stressed health care system.
- › If employees must use public transportation to come to work, consider flexible hours to allow them to avoid peak travel periods.
- › Consider how employees will return home without using public transit if they develop symptoms at work.
- › Prepare for increases in absenteeism due to illness among employees and their families or possible school closures.

Work-related travel

- › Non-essential travel should not occur at this time.
- › Consider the risks and benefits related to any upcoming essential travel and evaluate other options, such as postponing, cancelling or participating virtually.
- › Check the latest information on affected areas and any **travel health notices**.
- › When you return from **any travel outside Canada**, you must self-isolate for 14 days.
- › When you return from **travel within Canada**, monitor yourself for symptoms, such as a cough, fever or difficulty breathing for 14 days.
- › If you develop even mild **symptoms**, such as cough, fever or difficulty breathing, **isolate yourself** at home and contact your local **Public Health Authority** for further instructions.

Work-related travel for essential workers

Certain persons who cross the border regularly to ensure the continued flow of goods and essential services, or individuals who receive or provide other essential services to Canadians, are exempt from needing to quarantine (self-isolate) due to travel outside of Canada, as long as they are asymptomatic (do not have symptoms of COVID-19).

You must:

- › practice **physical (social) distancing**
- › self-monitor for **symptoms**
- › stay in your place of residence as much as possible
- › follow the instructions of your local **public health authority** if you feel sick

We can all do our part in preventing the spread of COVID-19. For more information, visit

Canada.ca/coronavirus
or contact 1-833-784-4397



PUBLIC HEALTH UPDATE

BIA Advisory Committee
May 11, 2021



1. Section 22 Class Order
2. Recent Changes to the *Reopening Ontario Act* & new guidance
3. Vaccination and Workplaces

Section 22 Class Order to Workplaces

Who?

Issued by the City of Hamilton Public Health Services

How? Under what authority?

The Health Promotion and Protection Act (HPPA) authorizes the Medical Officer of Health to issue a class order to address the risks presented by potential spread of COVID-19 to residents of Hamilton.

Why?

To break the chain of transmission within local workplaces where COVID-19 or its variants are determined to be spreading

Section 22 Class Order to Workplaces

This Class Order does not apply to:

- A licensed child care program
- Health care providers and health care entities
- Schools and school boards

Workplaces that may be exempt from the full closure requirements:

- First responder emergency services
- Shelters;
- Critical infrastructure such as water/wastewater treatment facilities, utilities, telecommunications and IT, transportation, and energy;
- Government services; and
- Services required to maintain the health of animals.



Section 22 Class Order for Workplaces

The Order which came into effect on May 4, 2021, requires:

- Public Health notification if **two or more** or **five or more** cases are identified within a 14-day period
- The closure of certain workplaces, or parts of workplaces with **five** or more confirmed COVID-19 cases within a 14-day period

Workplaces ordered to close must:

- Follow a minimum of a 10 calendar day workplace closure
- Post signage at all entrances to premises

Employees at closed or partially closed workplaces must:

- Self-isolate if directed

Webpage for more information: <https://www.hamilton.ca/coronavirus/section-22-class-order-workplaces>

Recent changes to the Reopening Ontario Act & new guidance

New lunchroom guidance

Every person in a place of work/business who temporarily removes their mask to eat or drink must be separated from every other person by:

- A distance of at least two metres; or
- Plexiglass or some other impermeable barrier



New Eye Protection Guidance: Infrastructure Health & Safety Association (IHSA)

Eye protection should be worn in addition to wearing a mask whenever:

- A person cannot maintain 2 metres distance from another person, indoors or outdoors



Vaccination & the Workplace

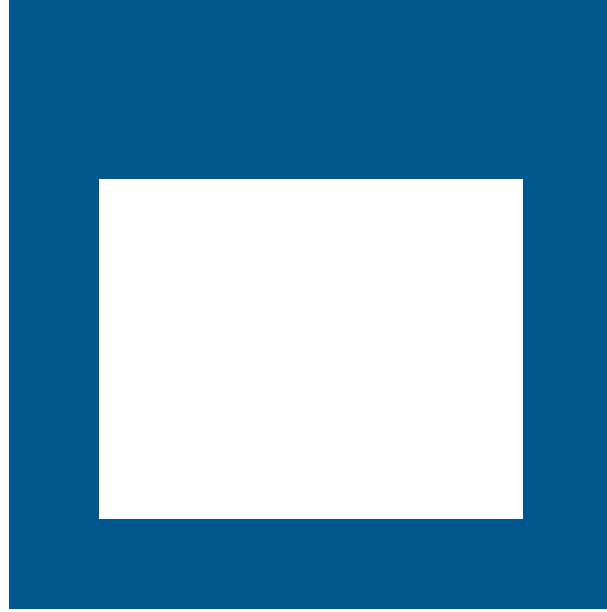


KEY MESSAGES

- Receiving a COVID-19 vaccine is voluntary*
- Employers can encourage employees to get vaccinated by creating a culture of vaccination within the workplace
- Vaccination is an *additional* public health measure that protects against COVID-19.
- Other public health measures that keep workplaces safe should continue to be practised post-vaccination*
- Employees are encouraged to be aware of all priority groups for vaccination so they can be vaccinated under whichever criteria they qualify for first with whichever vaccine is available
- All individuals 18+ will be able to book for their first vaccination by the end of May

All timelines are subject to change depending on vaccine supply.

Eligibility group	Week of April 26	Week of May 3	Week of May 10	Week of May 17	Week of May 24
Provincial age band	April 30: 55 and older	50 and older	40 and older	30 and older	18 and older
Hotspot age band	April 27: 45 and older	18 and older	-	-	-
Health conditions	Highest-risk health conditions continues	High-risk health conditions	At-risk health conditions	-	-
Cannot work from home	April 29: licensed childcare workers	Group 1	Group 2	-	-



THANK YOU



Visit the City of Hamilton's
COVID-19 website at
[Hamilton.ca/coronavirus](https://hamilton.ca/coronavirus)

Contact us with your questions
at (905) 974-9848 or
phscovid19@Hamilton.ca

