



City of Hamilton
PUBLIC WORKS COMMITTEE
AGENDA

Meeting #: 21-008
Date: May 31, 2021
Time: 1:30 p.m.
Location: Due to the COVID-19 and the Closure of City Hall (CC)

All electronic meetings can be viewed at:

City's Website:
<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

	Pages
1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA	
(Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
4.1. May 17, 2021	4
5. COMMUNICATIONS	
6. DELEGATION REQUESTS	
6.1. Bianca Caramento, Bay Area Climate Change Council (BACCC), respecting Item 8.1 - Green Fleet Strategy Report & Action Plan (PW03147(e)) (for today's meeting)	21

7. CONSENT ITEMS

- 7.1. Waste Management Advisory Committee Meeting Minutes - March 9, 2021 22

8. STAFF PRESENTATIONS

- 8.1. Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide) 28

9. PUBLIC HEARINGS / DELEGATIONS

- 9.1. Proposed Permanent Closure and Sale of a Portion of Road Allowance Abutting 38 Strachan Street West, Hamilton (PW21034) (Ward 2) 256

10. DISCUSSION ITEMS

- 10.1. Free-Floating Carshare Pilot Program (PED20168(a)) (Wards 1, 2, and 3) 263
- 10.2. Capital Lifecycle Renewal – Westoby Ice Plant (Emergency) (PW21035) (Ward 13) 270

11. MOTIONS

- 11.1. Private Tree Giveaway (Ward 6) 276
- 11.2. Installation of Traffic Calming Measures at Various Locations throughout Ward 6 in Phase II 277

12. NOTICES OF MOTION**13. GENERAL INFORMATION / OTHER BUSINESS**

- 13.1. Amendments to the Outstanding Business List

- 13.1.a. Items Requiring a New Due Date:

- 13.1.a.a. Redevelopment / Reuse of the former King George School Site, at 77 Gage Avenue North

Item on OBL: V

Current Due Date: September 20, 2021

Proposed New Due Date: December 6, 2021

- 13.1.a.b. Municipal Class Environmental Assessment and Conceptual Design of Ancaster Elevated Water Reservoir

Item on OBL: AAP

Current Due Date: June 14, 2021

Proposed New Due Date: August 11, 2021

- 13.1.a.c. COVID-19 Recovery Phase Mobility Plan

Item on OBL: ABE

Current Due Date: June 14, 2021

Proposed New Due Date: July 7, 2021

- 13.1.a.d. Funding Options for a 5 Year and 10 Year Lead Water Service Line Replacement Plan

Item on OBL: ABJ

Current Due Date: June 14, 2021

Proposed New Due Date: August 11, 2021

14. PRIVATE AND CONFIDENTIAL

- 14.1. Closed Session Minutes - May 17, 2021

Pursuant to Section 9.1, Sub-sections (e), (f) and (k) of the City's Procedural By-law 21-021, and Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15. ADJOURNMENT



PUBLIC WORKS COMMITTEE MINUTES 21-007

1:30 p.m.
Monday, May 17, 2021
Council Chambers
Hamilton City Hall
71 Main Street West

Present: Councillors A. VanderBeek (Chair), N. Nann (Vice-Chair), C. Collins, J.P. Danko, J. Farr, L. Ferguson, T. Jackson, S. Merulla, E. Pauls, and M. Pearson

Absent with Regrets: Councillor T. Whitehead – Leave of Absence

Also Present: Councillor M. Wilson

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Consent Items (Item 7)

(Pauls/Ferguson)

(a) That Consent Items 7.2 to 7.5 be received, as presented:

- (i) **Waterdown Transit Service On Demand Pilot (PW21032) (City Wide) (Item 7.2)**
- (ii) **Demolition of Dominion Glass Site at 43 Lloyd Street (PW21027) (Ward 3) (Item 7.3)**
- (iii) **Demolition of 200 Jones Road (PW21033) (Ward 10) (Item 7.4)**
- (iv) **Hamilton Water Sub-Committee Meeting Minutes - April 23, 2019 (Item 7.5)**

Result: Motion **CARRIED** by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
YES - Vice Chair - Ward 3 Councillor Ninder Nann
YES - Ward 4 Councillor Sam Merulla

YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

2. Hamilton Water Sub-Committee Report 21-001, May 3, 2021 (Item 10.1)

(Pearson/Danko)

(a) Appointment of Chair and Vice-Chair (Item 1)

- (a) That Councillor M. Wilson be appointed as Chair of the Hamilton Water Sub-Committee for the remainder of the 2018-2022 Term of Council; and,
- (b) That Councillor J.P. Danko be appointed as Vice-Chair of the Hamilton Water Sub-Committee for the remainder of the 2018-2022 Term of Council.

(b) Woodward Upgrades Construction Update (PW20043(a)) (City Wide) (Item 8.1)

That Report PW20043(a), respecting Woodward Upgrades Construction Update, be received.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

3. Standardization for the Provision of Support, Maintenance, Repair and Parts to Original Equipment Manufacturer (OEM) or Licensed Distributors (PW19003(a)) (City Wide) (Item 10.2)

(Nann/Pauls)

- (a) That the standardization of support, maintenance, repair and parts to the original equipment manufacturers or licenced distributors as identified in

Appendix "A" attached to Report PW19003(a) pursuant to Procurement Policy #14 – Standardization, thereby approving the listed suppliers as the single source of equipment, parts, supplies and services for the listed equipment in the Energy Fleet and Facilities Management (EFFM) Division be approved;

- (b) That the General Manager of Public Works, or their designate, be authorized to negotiate, enter into and execute any required contract(s) and any ancillary documents required to give effect thereto with those suppliers identified in Appendix "A" attached to Report PW19003(a), with content acceptable to the General Manager of Public Works, and in a form satisfactory to the City Solicitor; and,
- (c) That the General Manager of Public Works, or their designate, be authorized, in the event that a supplier identified in Appendix "A" attached to Report PW19003(a) undergoes a name change, to amend any contracts executed and any ancillary documents as required in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

4. Pilot HSR Bus Stop at SW Corner of Rymal and Derby (PW21029) (Ward 6) (Item 10.3)

(Jackson/Danko)

- (a) That the bus stop installed on the southwest corner of Rymal at Derby, as an 18-month pilot installation, remain in place and operational until such time that the segment of the Rymal Road East corridor between Upper Gage Avenue and Upper Ottawa Avenue is re-constructed;
- (b) That staff continue to assess the customer use, operational impacts, and safety considerations related to retaining the stop prior to scoping of works for the Rymal Road East corridor re-construction between Upper Gage Avenue and Upper Ottawa Avenue; and,
- (c) That should the mid-block safety considerations not be addressed within the design of the re-constructed Rymal Road East corridor between Upper

Gage Avenue and Upper Ottawa Avenue, and customer usage of the transit stops in the area exhibit no increase and return to but remain at their pre-pandemic levels, and with consideration to the acceptable walking distance to the bus stops in either direction of the pilot stop location, that the stop be permanently removed from service at the time that re-construction of the Rymal Road corridor begins.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

5. Award of Request for Proposal C11-46-20, Management and Processing of the City of Hamilton's Green Cart Material (PW21026) (City Wide) (deferred from the May 3, 2021 meeting) (Item 10.4)

(Pearson/Danko)

- (a) That Harbourside Organix Inc. be selected as the Successful Proponent for Project A (Operations and Maintenance of the Central Composting Facility) of Request for Proposals Contract C11-46-20, Management and Processing of the City of Hamilton's Green Cart Material;
- (b) That the General Manager of Public Works be authorized and directed to finalize the terms and conditions of the Contract with Harbourside Organix Inc., in accordance with the provisions of Request for Proposals Contract C11-46-20; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute the Contract with Harbourside Organix Inc. and any ancillary documents for Contract C11-46-20 with content acceptable to the General Manager of Public Works and in a form acceptable to the City Solicitor.

Result: Motion CARRIED by a vote of 9 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 NOT PRESENT - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls

YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

6. Speed Limit Reduction on North Service Road between Fruitland Road and Dewitt Road, Hamilton (Ward 10) (REVISED) (Item 11.1)

(Pearson/Collins)

WHEREAS, the current speed limit of the North Service Road is 60 km/h;

WHEREAS, a new condo development has been completed on the east side of the North Service Road in the area of Lakeview Drive; and,

WHEREAS, the developer is installing a Pedestrian Crossover to assist in facilitating the crossing of pedestrians to Bayview West Park and there are concerns with vehicle speed and pedestrian safety;

THEREFORE, BE IT RESOLVED:

That Transportation Operations and Maintenance staff be directed to reduce the speed limit on the North Service Road between Fruitland Road and approximately 350 meters east of Dewitt Road, to 40 km/h.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

7. Installation of Traffic Calming Measures at Various Locations throughout the Westdale and Ainsle Wood Neighbourhoods (Ward 1) (Item 11.2)

(Nann/Farr)

WHEREAS, Transportation Operations and Maintenance completed a Neighbourhood review and public consultation to address issues raised by residents related to roadway safety; and,

WHEREAS, a final implementation report was completed outlining the installation of various measures to improve roadway safety within these neighbourhoods;

THEREFORE, BE IT RESOLVED:

- (a) That Transportation Operations and Maintenance staff be authorized and directed to install traffic calming measures on the following roadways as part of the 2021 Traffic Calming program, at a cost not to exceed \$60,000, to be funded from the Ward 1 Area Rating Capital Reinvestment Discretionary Fund (3301909100):
- (i) Rifle Range Road, from Iona Avenue to Whitney Avenue, Hamilton (2 speed cushions);
 - (ii) Glenmount Avenue, from Kingsmount Street South to Leland Street, Hamilton (2 speed cushions);
 - (iii) Cline Avenue South, from Arkell Street to Barclay Street West, Hamilton (1 speed cushion);
 - (iv) Longwood Road North, between Franklin Avenue and Glen Road, Hamilton (3 speed cushions);
 - (v) Emerson Street and Rifle Range Road, Hamilton (2 permanent Dynamic Speed Signs);
- (b) That Transportation Operations and Maintenance staff be authorized and directed to finalize the two bumpout designs, in consultation with Landscape Architect Services, on Sanders Boulevard at Cottrill Street and Hollywood Street North, Hamilton, and construct in 2022 at a total cost not to exceed \$40,000, to be funded from the Ward 1 Area Rating Capital Reinvestment Discretionary Fund (3301909100);
- (c) That Transportation Operations and Maintenance staff be authorized and directed to retain a consultant to undertake a feasibility study and complete technical designs for the installation of a raised intersection at King Street West and Haddon Avenue North, Hamilton, at a cost not to exceed \$150,000, to be funded from the Ward 1 Area Rating Capital Reinvestment Discretionary Fund (3301909100); and,
- (d) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 9 to 1, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko

YES - Ward 10 Councillor Maria Pearson
 NO - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

8. Summit Park Pathway Connection (Ward 9) (Item 11.3)

(Collins/Jackson)

WHEREAS, Summit Park, located at 215 Pinehill Drive, is an active community park in Ward 9 with pathways that promote active transportation and recreation for residents;

WHEREAS, access to this Park from the south east corner has an incomplete pathway connection to Geranium Avenue; and,

WHEREAS, the installation of a pathway extension from the existing park loop to the Geranium Avenue connection will support accessibility and active transportation;

THEREFORE, BE IT RESOLVED:

- (a) That \$10,000 be allocated from the Ward 9 – Capital Infrastructure Account #108059, to implement the installation of a new asphalt pathway connection at the south east corner of Summit Park, located at 215 Pinehill Drive, connecting to Geranium Avenue; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

9. Glenside Pathway Pedestrian Lighting Improvements (Ward 1) (Item 11.4)

(Danko/Nann)

WHEREAS, a pathway exists, connecting Glenside Avenue to Aberdeen Avenue through the north area of Chedoke Golf Course;

WHEREAS, this is an active community connection in Ward 1, that promotes active transportation through the community; and,

WHEREAS, this pathway is not currently lit, and residents would benefit with the addition of pedestrian pathway lighting;

THEREFORE, BE IT RESOLVED:

- (a) That \$132,000 be allocated from the Ward 1 Capital Reinvestment Discretionary Account to implement new pedestrian lighting on the path that connects Glenside Avenue to Aberdeen Avenue;
- (b) That \$2,500 for the annual cost of electricity and maintenance to implement new pedestrian lighting on the path that connects Glenside Avenue to Aberdeen Avenue be added to the Parks and Cemeteries Section's 2022 annual base operating budget; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

10. Installation of Traffic Calming Measures on Broker Drive, between Upper Ottawa Street and Mountain Brow Boulevard, Hamilton (Ward 6) (Item 11.5)

(Jackson/Pauls)

WHEREAS, residents of the Huntington and Kings Forest Drive communities are requesting the installation of speed cushions along Broker Drive to address roadway safety concerns as a result of speeding, cut-through traffic; and,

WHEREAS, there is an elementary school, City Community Recreation Center, two Parks and the multi-use recreational Mountain Brow Blvd. trail resulting in many residents walking/cycling to these neighbourhood generators;

THEREFORE, BE IT RESOLVED:

- (a) That Transportation Operations and Maintenance staff be authorized and directed to install traffic calming measures on Broker Drive, between Upper Ottawa Street and Mountain Brow Boulevard (6 speed cushions), as part of the 2021 Traffic Calming program (Fall Application);
- (b) That all costs associated with the installation of traffic calming measures on Broker Drive, between Upper Ottawa Street and Mountain Brow Boulevard, be funded from the Ward 6 Minor Maintenance Account (4031911606) at an upset limit, including contingency, not to exceed \$36,000; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nringer Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

11. Victoria Park Improvements (Ward 1) (Added Item 11.6)

(Pauls/Nann)

WHEREAS, the existing playground structure located within Victoria Park, 500 King Street West, can be enhanced with additional play equipment, including accessibility improvements;

WHEREAS, in March 2021, the online Engage Hamilton survey tool was used to gather resident feedback to determine community interest in feasible play equipment features; and,

WHEREAS, these community amenities are valuable recreation opportunities for children, youth and families within the Strathcona neighbourhood;

THEREFORE, BE IT RESOLVED:

- (a) That additional play equipment, including accessibility equipment, be added to the existing play structure located in Victoria Park, at an approximate cost of \$65,000 to be funded from the Ward 1 Capital Infrastructure Reserve #108051, be approved; and,

- (b) That the General Manager of Public Works, or their designate, be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

12. Management and Processing of the City of Hamilton's Green Cart Material (CONFIDENTIAL) (LS21011(a)/PW21024(a)) (City Wide) (Item 14.2)

(Pearson/Danko)

That Report LS21011(a)/PW21024(a), respecting Management and Processing of the City of Hamilton's Green Cart Material, be received and remain confidential.

Result: Motion CARRIED by a vote of 9 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 NOT PRESENT - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

13. Management and Processing of the City of Hamilton's Green Cart Material (CONFIDENTIAL) (LS21011(b)/PW21024(b)) (City Wide) (Item 14.3)

(Ferguson/Pearson)

- (a) That the direction provided to staff in Closed Session, respecting Report LS21011(b)/PW21024(b), regarding the Management and Processing of the City of Hamilton's Green Cart Material, be approved; and,

- (b) That Report LS21011(b)/PW21024(b), respecting Management and Processing of the City of Hamilton's Green Cart Material, including Appendix "A", remain confidential.

Result: Motion CARRIED by a vote of 9 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 NOT PRESENT - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following change to the agenda:

12. NOTICES OF MOTION (Item 12)

12.1 Victoria Park Improvements (Ward 1)

(Pauls/Pearson)

That the agenda for the May 17, 2021 Public Works Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

NOT PRESENT - Ward 2 Councillor Jason Farr
 NOT PRESENT - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**(i) May 3, 2021 (Item 4.1)****(Pearson/Merulla)**

That the Minutes of the May 3, 2021 meeting of the Public Works Committee be approved, as presented.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

NOT PRESENT - Ward 2 Councillor Jason Farr
 NOT PRESENT - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

(d) CONSENT ITEMS (Item 7)**(i) Winterizing Public Washrooms - Winter Operations (PW21031) (City Wide) (Item 7.1)****(Jackson/Farr)**

That staff be directed to meet with all Ward Councillors individually to determine their preferred locations for the winterizing of public washrooms in City-owned parks in their Wards and report back to the Public Works Committee with recommendations.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

(e) DISCUSSION ITEMS (Item 10)

- (i) Award of Request for Proposal C11-46-20, Management and Processing of the City of Hamilton's Green Cart Material (PW21026) (City Wide) (deferred from the May 3, 2021 meeting) (Item 10.4)**

(Ferguson/Pearson)

That consideration of Report PW21026, respecting an Award of Request for Proposal C11-46-20, Management and Processing of the City of Hamilton's Green Cart Material, be deferred until after the Closed Session portion of the meeting.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Item 5.

(f) NOTICES OF MOTION (Item 12)

- (i) Victoria Park Improvements (Ward 1) (Added Item 12.1)**

(Pauls/Danko)

That the Rules of Order be waived to allow for the introduction of a Motion respecting Victoria Park Improvements (Ward 1).

Result: Motion CARRIED by a 2/3's majority by a vote of 10 to 0, as follows:

NOT PRESENT - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 NOT PRESENT - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek

NOT PRESENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Item 11.

(g) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

(Pearson/Ferguson)

That the following amendments to the Public Works Committee's Outstanding Business List, be approved:

(a) Items Requiring a New Due Date:

- (i) Road Safety Review and Appropriate Measures at the York Road and Newman Road Intersection
Item on OBL: AAE
Current Due Date: May 31, 2021
Proposed New Due Date: June 14, 2021
- (ii) COVID-19 Recovery Phase Mobility Plan
Item on OBL: ABE
Current Due Date: May 31, 2021
Proposed New Due Date: June 14, 2021
- (iii) Stormwater Gap Evaluation
Item on OBL: ABM
Current Due Date: May 31, 2021
Proposed New Due Date: July 7, 2021

(b) Item Considered Complete and Needing to be Removed:

- (i) Pilot HSR Bus Stop Implementation at the Southwest Corner of Rymal Road East and Derby Street (Ward 6)
Addressed as Item 10.3 on today's agenda - Report PW21029
Item on OBL: AAA
- (ii) Operations and Maintenance of the Central Composting Facility
Addressed as Item 10.4 on today's agenda - Report PW21026
Item on OBL: AV

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
YES - Vice Chair - Ward 3 Councillor Nrinder Nann
YES - Ward 4 Councillor Sam Merulla

YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

(h) PRIVATE AND CONFIDENTIAL (Item 14)**(i) Closed Session Minutes – May 3, 2021 (Item 14.1)****(Pearson/Farr)**

- (a) That the Closed Session Minutes of the May 3, 2021 Public Works Committee meeting, be approved, as presented; and,
- (b) That the Closed Session Minutes of the May 3, 2021 Public Works Committee remain confidential.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

(Ferguson/Pearson)

That Committee move into Closed Session respecting Items 14.2 and 14.3, pursuant to Section 9.1, Sub-sections (e), (f) and (k) of the City's Procedural By-law 21-021, and Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann

YES - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

(ii) Management and Processing of the City of Hamilton's Green Cart Material (LS21011(a)/PW21024(a)) (City Wide) (Item 14.2)

For disposition of this matter, refer to Item 12.

(iii) Management and Processing of the City of Hamilton's Green Cart Material (LS21011(b)/PW21024(b)) (City Wide) (Item 14.3)

For disposition of this matter, refer to Item 13.

(i) ADJOURNMENT (Item 15)

(Ferguson/Farr)

That there being no further business, the Public Works Committee be adjourned at 3:02 p.m.

Result: Motion CARRIED by a vote of 9 to 0, as follows:

YES - Ward 2 Councillor Jason Farr
 YES - Vice Chair - Ward 3 Councillor Nrinder Nann
 NOT PRESENT - Ward 4 Councillor Sam Merulla
 YES - Ward 5 Councillor Chad Collins
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Ward 8 Councillor John-Paul Danko
 YES - Ward 10 Councillor Maria Pearson
 YES - Ward 12 Councillor Lloyd Ferguson
 YES - Chair - Ward 13 Councillor Arlene VanderBeek
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

Respectfully submitted,

Councillor A. VanderBeek
 Chair, Public Works Committee

Alicia Davenport
Legislative Coordinator
Office of the City Clerk

6.1

Request to Speak to Committee of Council

Submitted on Thursday, May 20, 2021 - 2:15pm

==Committee Requested==

Committee: Public Works Committee

==Requestor Information==

Name of Individual: Bianca Caramento

Name of Organization: Bay Area Climate Change Council
(BACCC)

Contact Number: [REDACTED]

Email Address: b.caramento@bayareaclimate.ca

Mailing Address:

135 Fennell Avenue West, Hamilton ON L9C 0E9

Reason(s) for delegation request: Commenting on Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? No



Hamilton

MINUTES WASTE MANAGEMENT ADVISORY COMMITTEE

Tuesday March 9, 2021

1:30 p.m.

Due to COVID-19 and the Closure of City Hall
All electronic meetings can be viewed at the City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Present: Chair: Councillor Maria Pearson
Vice-Chair: Councillor John-Paul Danko
Members: Kevin Hunt
Lynda Lukasik

Regrets: Councillor Nrinder Nann

Also Present: Craig Murdoch, Director, Environmental Services
Angela Storey, Manager of Business Programs
Joel McCormick, Manager of Waste Collection
Rob Conley, Acting Manager, Recycling & Waste Disposal
Scott Hembruff, Senior Project Manager, Waste Processing
Ryan Kent, Waste Planning Program Coordinator
Raffaella Morello, Senior Project Manager, Waste Operations

1. APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2021

(Danko/Lukasik)

- (a) That Councillor Pearson be appointed as Chair of the Waste Management Advisory Committee for 2021; and,
- (b) That Councillor Danko be appointed as Vice-Chair of the Waste Management Advisory Committee for 2021.

CARRIED

2. CHANGES TO THE AGENDA

There were changes to the agenda.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 December 2, 2020

(Danko/Lukasik)

That the Minutes of the December 2, 2020 meeting of the Waste Management Advisory Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS

There were no communications received.

6. WRITTEN DELEGATIONS

There were no delegations.

7. CONSENT ITEMS

**(i) Solid Waste Management Master Plan - Status of 2020 SWMMP
Action Items (Item 7.1)**

Staff reviewed the status of the 2020 Solid Waste Management Master Plan action items.

(Lukasik/Danko)

That the Solid Waste Management Master Plan Status of 2020 Action Items, be received.

CARRIED

8. STAFF PRESENTATIONS

There were no staff presentations.

9. DISCUSSION ITEMS

(Hunt/Lukasik)

That the following discussion items, be received.

(i) 2020 Waste System Contract Planning (Item 9.1)**(a) C11-46-20 – Management and Processing of the City of Hamilton’s Green Cart Material**

Staff provided an update on the Request for Proposals (RFP) for the management and processing of the City of Hamilton green cart material, which closed on January 4, 2021. A recommendation report outlining the RFP outcome will be presented at an upcoming Public Works Committee meeting.

(ii) Waste-Free Ontario Act Updates (Item 9.2)**(a) Proposed Hazardous and Special Products (HSP) Regulation**

On February 11, 2021 the Ministry of the Environment, Conservation and Parks (MECP) released the proposed Hazardous & Special Products (HSP) Regulation which is open for a 45-day comment period ending March 28, 2021. The proposed HSP regulation is to make producers environmentally accountable and financially responsible for collecting and managing HSP at end-of-life.

(b) Status of the Blue Box Transition

Staff provided an update on the status of the Blue Box program transition. The Blue Box Program Regulation is expected to be released by Spring 2021.

(c) Transitional Operating Agreement between the Minister of the Environment, Conservation and Parks and the Resource Productivity and Recovery Authority

The proposal to amend the Transitional Operating Agreement between the Minister of the Environment, Conservation and Parks and the Resource Productivity and Recovery Authority is posted on the Environmental Registry of Ontario (ERO) for a 45-day comment period ending March 29, 2021.

(iii) Operations Update (Item 9.3)**(a) Promotion and Education**

Staff provided an update on the 2021 / 2022 Recycling and Waste Guide. The guides were recently mailed to residents.

(b) Central Composting Facility Operations

Staff provided an update on the Central Composting Facility operations which summarized the installation of the new SCADA system and the amount of materials processed in 2021.

(c) Waste Collection Service Contract Commencement

Staff provided an update on the new waste collection service contract which starts on March 29, 2021. GFL Environmental Inc. is both the current and new service provider. Staff is currently working towards closing the current service contract and implementing the requirements of the new contract.

(d) Solid Waste Collection Design Guidelines for Developments – Update on consultation with West End Home Builder’s Association

Staff provided an update on the Waste Design Guidelines project process and proposed changes to the guidelines. Stakeholder meetings were recently held with the Development Industry Liaison Group and the West End Home Builder’s Association (WEHBA) for feedback on the new guidelines. Staff is reviewing the options suggested by the WEHBA as part of finalizing the new guidelines. A report on the new waste design requirements planned to be presented to the Public Works Committee in Q2 2021.

(e) Multi-Residential Waste Audits

Waste audits are in progress at 28 multi-residential buildings. The waste audit results will be provided at an upcoming WMAC meeting.

(iv) Addition of a New Transfer Station / Community Recycling Centre (Item 9.4)

Public Works and Real Estate staff are reviewing potential parcels of land in the City that meets the requirements for a new Transfer Station and Community Recycling Centre. Public Works staff is reviewing options for a joint site which may include the construction of a new septage waste haulage station.

(v) Development Approval Requirements for Landfills (Bill 197) (Item 9.5)

In July 2020, the Ontario government passed Bill 197, which included an amendment to the Environmental Assessment Act which provides authority to local municipal councils to approve or reject new landfills that are up to 3.5 km outside their municipal boundaries. A motion regarding Bill 197 is planned for the Public Works Committee meeting on March 22, 2021.

CARRIED**10. NOTICES OF MOTION**

There were no Notices of Motion.

11. MOTIONS

There were no Motions.

12. GENERAL INFORMATION / OTHER BUSINESS**(Hunt/Danko)**

That the following items, be received.

(i) Information from the City Clerk Division**(a) Proposed All Advisory Committee meeting**

Staff provided an update on the proposed All Advisory Committee meeting. The meeting would provide the opportunity for the City's Advisory Committee members to meet and learn about other Committees.

(b) Correspondence to Clarify the Committee Structure and the Streamlining of Advisory Committee Processes

Staff provided an update on the changes made to clarify the reporting structure for Sub-Committees and Volunteer Advisory Committees and the streamlining of processes for Sub-Committees and Volunteer Advisory Committees.

CARRIED**13. ADJOURNMENT****(Lukasik/Hunt)**

That, there being no further business, the meeting be adjourned at 2:44 p.m.

CARRIED

**Waste Management Advisory Committee
Minutes**

**March 9, 2021
Page 6 of 6**

Respectfully submitted,

Councillor M. Pearson
Chair, Waste Management Advisory Committee

Ryan Kent
Waste Planning Program Coordinator, Business Programs
Environmental Services Division, Public Works Department



GREEN FLEET STRATEGY

MAY 31, 2021



Green Fleet Strategy

BACKGROUND

- April 2020 issued a Request For Quotation (RFQ)for the services of a consultant
- In Response to the Climate Emergency
- Bay Area Climate Change Summit “that all diesel vehicles be decommissioned by 2030 and all vehicles electrified by 2050.” .

Green Fleet Strategy

This presentation will

- Provide overview of the consultants 25 recommendations
- Outline the consultants 3 Groups of summarized solutions
- Fleets recommended Immediate action plan from each of the 3 Groups of summarized solutions. Current to end of 2024.

Green Fleet Strategy

The consultant looked at 1 year of data and provided an overview on some quick facts:

QUICK FACTS	
Fleets Average Age	7.5 years
Original Purchase Price	\$95,158,752
Current Day Estimated Replacement Price	\$112,153,100
Estimated Market/Trade in Value	\$46,193,264
Kilometers Travelled	11,033,700 km
Fuel Usage	3,701,629 litres
Total Repairs/Maintenance, Fuel, Capital & Downtime	\$19,911,820
Average Fuel Consumption l/100 km	36.1 l/100km
GHG Emissions	9,371 metric tonnes CO ₂ e

Recommendation Tracking & Implementation

Recommendations	Implementation Timelines	Statement	Cost Impacts	GHG
Follow a historical data-driven lifecycle cost assessment, which is completed by modelling repair, maintenance, fuel, and cost of capital over the vehicle's entire lifecycle to determine the optimal replacement age of vehicles.	Previously Implemented/ Immediate	<u>Previously Implemented:</u> Fleet's current process for determining the optimal replacement age of an asset takes into consideration factors such as high maintenance cost, kilometres and replacement year. <u>Immediate:</u> Fleet will utilize the tools provided by Richmond Sustainability to enhance how data is analyzed. Applying this methodology will establish a more accurate approach to determining the optimal replacement cycles for each fleet classification	Costs will be monitored. Impacts to both capital and operating costs are possible	This recommendation may result in shorter or longer replacement cycles. GHG reduction will be impacted by changes in replacement cycles
Consider implementing the green fleet asset management best practices recommended by RSI-FC as illustrated in the process flow chart (Page 25). With these processes the fleet will become green and right-sized.	Previously Implemented/ Immediate	<u>Previously Implemented:</u> Fleet will continue to communicate with the User Groups in determining fit for purpose assets and advise on the availability of BEV assets. <u>Immediate:</u> Fleet will focus on becoming green and right-sizing the fleet by following the recommended best practices identified in the process flow chart (Page 25). Fleet will identify criteria to establish: what the corporate minimum will include, roles and responsibilities and determine what operational justification and level of authorization is required to go outside the corporate minimum	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements
1) Employ a total cost of ownership (TCO) approach to optimize the use of capital.	Previously Implemented/ Immediate	Previously Implemented: Currently the driving factor when considering replacement is high maintenance cost Immediate: Fleet will apply the tools provided by RSI to enhance how TCO is calculate and apply a data driven approach to optimize the use of capital	Costs will be analyzed by utilizing the tools provided by RSI. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements
2) Consider TCO in competitive bidding proposal structures instead of the lowest compliant bid approach.	Long Term	TCO Procurement- Review in consultation with Procurement and align to the procurement bylaw. This approach provides a narrow view of just the costs associated with the initial purchase of an asset and factors such as planned maintenance. However, there are to many variables with respect to unplanned work to confidently build this concept into the bidding process while remaining fair and transparent	No direct cost impacts associated with the implementation of this recommendation	No direct GHG reduction impacts associated with the implementation of this recommendation
Strictly through a lens of fiscal planning, prioritize replacement of units with BEVs only if they would deliver return-on-investment (ROI).	Additional Analysis	Fleet will review and develop replacement criteria that will consider a return-on-investment strategy along with other impacts such as GHG reductions, manufacturers build schedules and available charging infrastructure.	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements
Consider adopting the RSI-FC recommended lifecycle analysis (LCA) approach to extract maximum value from each vehicle.	Immediate	By utilizing the Lifecycle Analysis tools provided by RSI-FC this will provide a component not previously available to Fleet Planning. The tool will provide additional data using the RSI database resulting in more accurate lifecycle structure and the ability to analyze/predict maintenance costs past a vehicles current expected life. Leveraging this tool will allow Fleet to schedule replacements prior to spikes in maintenance and downtime.	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements. Affects could be mixed as a result of extending or reducing replacement cycles

3 Groups of Solutions

- Group 1: Lifecycle Optimization and Best Management Practices
- Group 2: Low-Carbon Fuel Switching
- Group 3: Transition to Battery Electric Vehicles (BEV)

Green Fleet Strategy

GROUP ONE SOLUTIONS

Lifecycle Optimization and Best Management Practices

17 Recommendations

Balanced Capital Expenditures and optimized lifecycles

- GHG -17

Best Management Practices (light weighting, lower rolling resistance, driver eco-training, anti-idling policy & technologies, route planning and optimization, trip reduction)

- GHG -2,928

Green Fleet Strategy

GROUP TWO SOLUTIONS

FUEL-SWITCHING – 6 Recommendations

1. E85 (passenger, pickups, vans) E85 Fuel is made up of 85% ethanol and 15% regular fuel.
2. Biodiesel B10 (annual blend, annualized – all diesel on-road units) B10 is 10% Biodiesel and 90% conventional diesel
3. Compressed Natural Gas (CNG)
 - Light Duty (LD) (pickups)
 - Medium & Heavy Duty(MHD) (Classes 3 to 6)
 - LMHD (Classes 2 to 8)
4. Renewable Natural Gas (RNG) LMHD (Classes 2 to 8)
5. Liquefied Petroleum Gas (LPG) AKA Propane
 - LD (passenger, pickups, vans)
 - LMHD (LD & Truck Classes 2 to 8)
6. Hydrogen



GROUP THREE – BATTERY-ELECTRIC VEHICLE

PHASE-IN – 8 recommendations

BEV phase-in (passenger vehicles only 2021)

- GHG -2,943

BEV phase-in (passenger vehicles starting immediately and pickups in 2022)

- GHG -3,789

BEV phase-in (passenger vehicles starting immediately, pickups starting in 2022, and medium- and heavy-duty (MHD) trucks starting in 2024)

- GHG -8,475

Fleets Immediate Action Plan Recommendations

- Enhanced Replacement Schedule
- Light Weighting
- Anti Idling
- Eco-Driver Training
- Alternative Fuels
- Electrification

Green Fleet Strategy

Group One Solutions

Lifecycle Optimization and Best Management Practices

Analytics Tool provided by Consultant

- Enhanced replacement schedule
- Alternative fuel analysis

Light weighting – Aluminum trailers, Sanders, dump boxes for crew cabs



Green Fleet Strategy



Anti Idling - Compliance section has added an anti-idling segment to the Driver Safety & Compliance Manual Training presentation.

Eco Driver training - Professional Driver Improvement Course content to include a 50 minute eco driving segment.

Deliver 350 – 450 drivers annually

Green Fleet Strategy



Anti Idling campaign

- Creation of posters for display in common areas
- Stickers made up for dashboards in vehicles.
- Create communication for display on monitors
- In cab battery power level indicators & driver education
- Implementation of Group One solution could reduce GHG's by as much as 3000 tonnes annually

Green Fleet Strategy

Group Two Solutions Low-Carbon Fuel Switching



- Fleet recommends a trial of 20% blend for the summer and a 5% blend for the winter in two locations for one year
- Average annual GHG reductions expected to be between 10-12%
- No cost increase for up to a 20% blend.



Green Fleet Strategy

Other Municipalities

Municipality	B5	B10	B20	B25	R100
Thunder Bay	Oct - May		May - Oct		
Toronto	Dec - Mar	Apr - May, Sept - Nov	June - Aug		
Kitchener	Winter & Summer	Trying a pilot on B-50 in summer			
Kelowna	Used for 15 years	Used for 15 years	Used for 15 years	Used for 15 years	20% total now

Green Fleet Strategy

Group Three Solutions

Transition to Battery Electric Vehicles (BEV)

- largest impact in reducing GHG's
- 3 year forecast plus 2021 approved vehicles
- annual reduction of 335 tonnes of GHG's
- 2718 tonne GHG reduction over the expected life

BEV Replacements 2021-2024					
Division/Dept	Replacement Year				Grand Total
	2021	2022	2023	2024	
Healthy and Safe Communities		2	1	1	4
Planning & Economic Development	5	12	3	23	43
Public Works	9	8	9	16	42
Grand Total	14	22	13	40	89






Green Fleet Strategy

EV Charging Station Hub Locations 2021 - 2024

Battery Electric Vehicles offer the largest impact in reducing GHG's than any other option that is currently available in the automotive market. Over the next three (3) years approximately 89 vehicles due for replacement may be replaced where fully electric options are available. Therefore, infrastructure planning is a key component to the success of this initiative. The proposed plan has identified the need for approximately 47 - Level 2 and 2 - Level 3 charging stations. Selected locations are based current vehicle parking with consideration of potential location changes in the next three (3) to five (5) years.

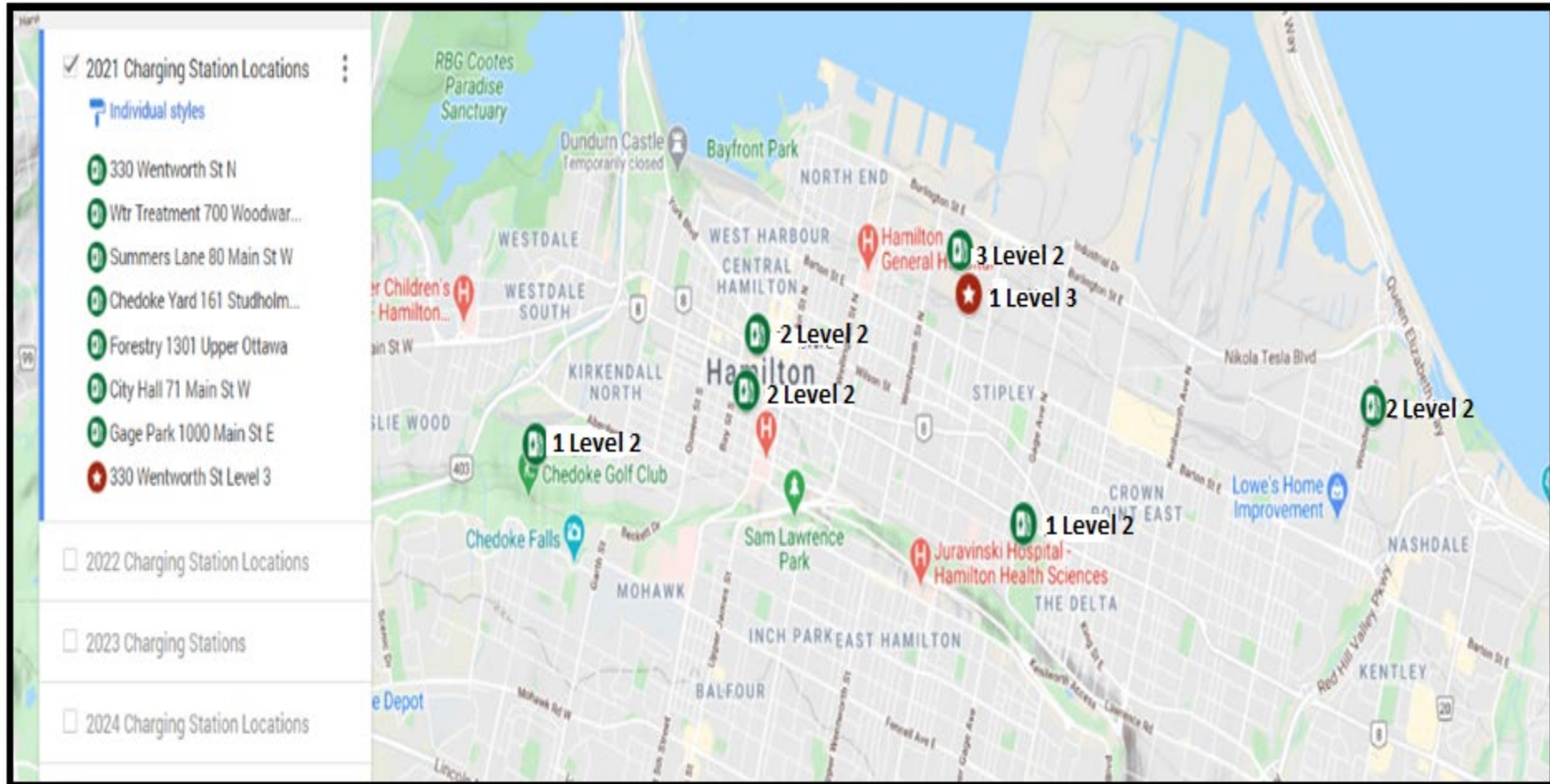


Legend:

- 2021 
- 2022 
- 2023 
- 2024 
- Level 3 Charger 

Green Fleet Strategy

2021 Charging Station Locations



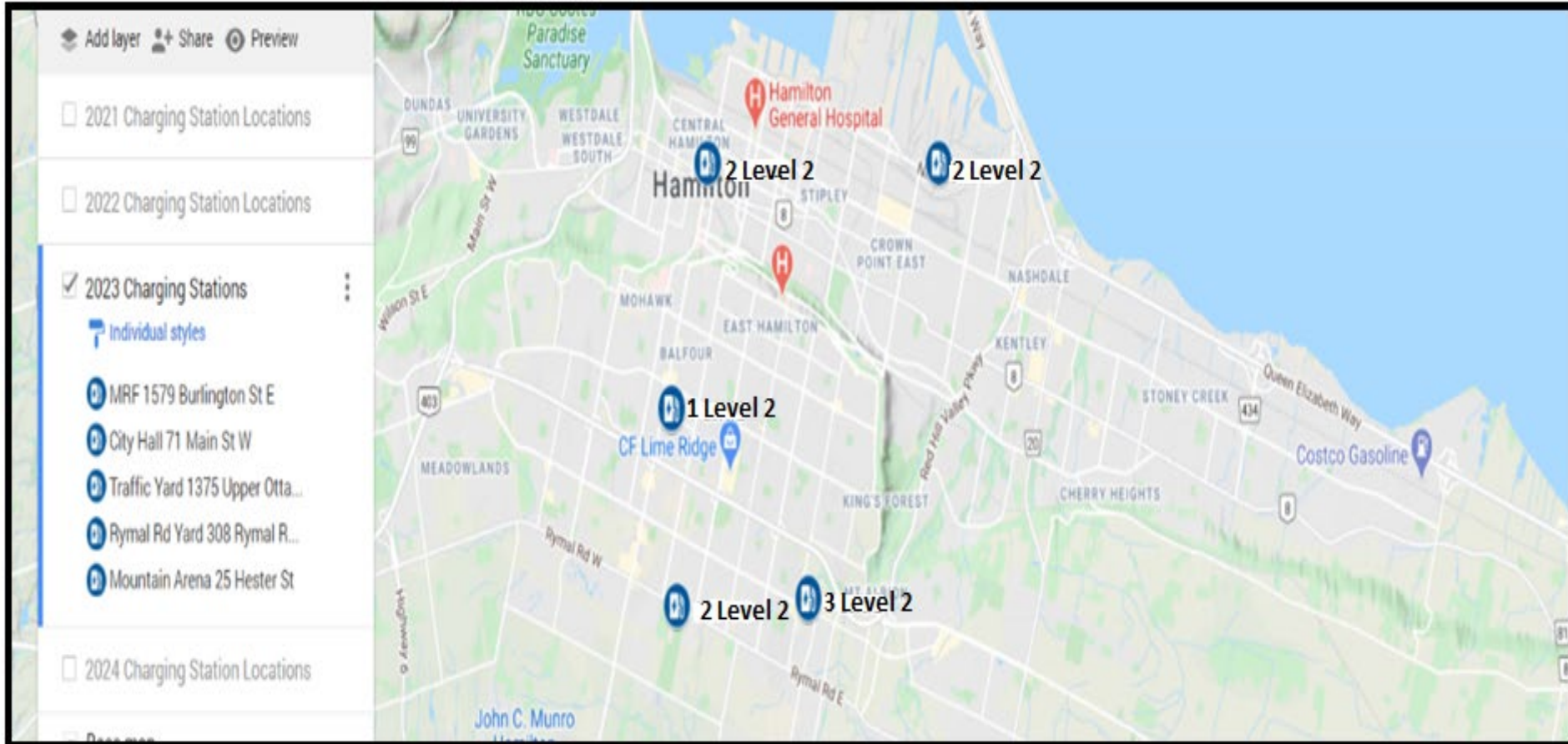
Green Fleet Strategy

2022 Charging Station Locations



Green Fleet Strategy

2023 Charging Station Locations



Green Fleet Strategy

2024 Charging Station Locations



Green Fleet Strategy

Financing model

The preliminary action plan will result in additional annual capital fund requests for the additional BEV cost and charging equipment costs.

BEV Capital

- BEV additional cost will be funded from Unallocated Capital Reserve through annual Capital requests.
- initial purchase of a BEV from gasoline only.
- Subsequent BEV replacements will be made through the Vehicle and Equipment reserve

Green Fleet Strategy

Charging Equipment Capital

- New charging equipment and infrastructure funded from the Unallocated Capital Reserve through annual Capital requests.
- Periodic requests to additionally fund the reserve will be made to provide redundancy and install or enhance supply lines and back up generator systems.
- Grant Funding
- A new reserve fund will be established to fund charging equipment scheduled replacement.
- This reserve will be funded through usage charges.

Green Fleet Strategy

Summary of Costs

2021 – 2024

- Vehicle Premium for Electric Total \$1.7 - \$2.2 million
- Charging Infrastructure – Grant Approved \$300,000
- Lifetime Fuel Savings (gas – kwh) \$895,000
- Lifetime Maintenance Cost Savings (50%) \$250,000

Green Fleet Strategy

Summary of GHG Reductions

2021-2024

- Electric Vehicles 870t
- Anti idling/eco driving 1500t
- Biodiesel 2657t
- Total 5027t
- By 2024 1725t annually = 18.4% reduction



QUESTIONS?

Green Fleet Strategy



Hamilton




GREEN FLEET

DRIVING THE SWITCH TO CLEANER FLEETS

THANK YOU



CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Energy, Fleet and Facilities Management Division

TO:	Chair and Members Public Works Committee
COMMITTEE DATE:	May 31, 2021
SUBJECT/REPORT NO:	Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Tom Kagianis (905) 546-2424 Ext. 5105 Lesley Parker (905)546-2424 Ext 5210
SUBMITTED BY:	Rom D'Angelo, C.E.T.; CFM Director, Energy, Fleet and Facilities Management Public Works Department
SIGNATURE:	

RECOMMENDATION

- (a) That the Green Fleet Strategy Report as identified in Appendix "A" attached to Report PW03147(e) be received;
- (b) That staff be directed to proceed with the Green Fleet Action Plan and implement the recommendations as outlined in Appendix "B" to Report PW03147(e);
- (c) That funding from the Unallocated Capital Reserve to support Annual Capital requests as outlined in Appendix "D" to Report PW03147(e) to fund the implementation of the Green Fleet Strategy Action Plan that will realize 89 light duty fleet vehicles replaced by electrified vehicles be approved;
- (d) That a new reserve fund be established to fund charging equipment replacement as required and will be funded through usage charges to be established by Fleet;
- (e) That staff provide annual Communication Updates (accompanied with the Annual Energy Report) on progress of executing the Green Fleet Action Plan recommendations and impacts to Greenhouse Gases (GHG's) resulting from implemented initiatives;

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 2 of 13

- (f) That the General Manager of Public Works, or their designate, be authorized and directed to submit and sign an application with supporting documentation including an application attestation, on behalf of the City of Hamilton, to Natural Resources Canada (NRCan), in accordance with the terms and conditions associated with the Zero Emission Vehicle Infrastructure Program by June 22, 2021;
- (g) That the General Manager of Finance and Corporate Services, be authorized and directed to confirm the City of Hamilton's funding contribution in the amount of \$300,000 towards the EV Charging Station Infrastructure Project and sign a Proof of Funding Form to that effect, in accordance with the terms and conditions associated with the Zero Emission Vehicle Infrastructure Program;
- (h) That should the City's submission under the Zero Emission Vehicle Infrastructure Program be approved, staff be authorized and directed to tender and implement the EV Charging Station Infrastructure Project upon execution of a contribution agreement between the City of Hamilton and Her Majesty the Queen in right of Canada as represented by the Minister of Natural Resources Canada (NRCan) to receive funding from the Zero Emission Vehicle Infrastructure Program;
- (i) That the City Solicitor be authorized and directed to prepare any necessary by-laws for Council approval, for the purpose of giving effect to the City's acceptance of funding from the Zero Emission Vehicle Infrastructure Program for the EV Charging Station Infrastructure Project;
- (j) That the Mayor and City Clerk be authorized to execute all necessary documentation, including Contribution Agreements to receive funding from National Resources Canada (NRCan) under the Zero Emission Vehicle Infrastructure Program with content satisfactory to the General Manager, Public Works, and in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

Transportation accounts for a quarter of Canada's greenhouse gas emissions (GHG), of which almost half comes from passenger cars and light trucks.

In April 2020 the City of Hamilton's Fleet Services Section commissioned a consulting firm Richmond Sustainability Initiatives (RSI) to assist staff with a Green Fleet Strategy. RSI who since 2005 has collaborated with fleet managers, technology providers, subject matter experts and automotive manufacturers to find viable solutions, technologies and best management practices for reducing operating costs and vehicle emissions.

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 3 of 13

The purpose of the Green Fleet Strategy report submitted by RSI (attached hereto as Appendix “A” to Report PW03147(e)) was to provide the Fleet Services Section with recommendations and alternative actions that will align to the Motion adopted by City Council on March 27th, 2019 (Item 3 of the Board of Health Report 19-003, March 18th, 2019) an Accelerating and Prioritizing Climate Action in Response to the Climate Emergency as well as, endorsing a clear direction from the Bay Area Climate Change Summit that allows Hamilton to meet climate change targets, notably, “that all diesel vehicles be decommissioned by 2030 and all vehicles electrified by 2050.”

This report presents the options and seeks City Council’s approval of a phase-in strategy of 89 internal combustion type-engines to be converted to Battery Electric Vehicle (BEV) to be replaced in 2022 to 2024. The first phase is to target light-duty vehicles. The development and implementation of the BEV strategy is a critical component of transitioning the City of Hamilton to a low-carbon city and its journey to meeting aggressive targets by 2050.

In order to successfully transition to BEV’s, the City will have to invest in Electric Vehicle (EV) charging infrastructure. Natural Resources Canada (NRCan) is receiving applications towards a Zero-Emission Vehicle Infrastructure Program (ZEVIP), with a deadline of June 22nd, 2021.

Based upon the program guidelines, the EV Charging Station Infrastructure Project (EV Project) has been recommended for Council’s endorsement to be submitted under the ZEVIP. The EV Project with a total cost of \$600 K would result in the installation of a total of forty-nine (49) charging stations. Should the City’s submission be successful, the ZEVIP will fund \$300 K with the City’s 50% share to be funded via an Unallocated Reserve account.

The purchase of 89 BEV’s and charging infrastructure will require a \$2.5M incremental investment over the next 3 years (2022-2024), approximately a 62% premium above the conventional internal combustion type-engine vehicle equivalent.

Implementation of all the initiatives outlined in this report can reduce the City’s GHG’s by 18.4% by 2024.

Alternatives for Consideration – See Page 12

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 4 of 13

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The replacement cost of the vehicles (for internal combustion type-engines) that are scheduled for renewal will be funded from the Fleet Reserve with a base investment of \$3.04M for 89 light-duty vehicles. If approved by Council, the replacement investment will go towards a conversion strategy from internal combustion engines to electric vehicles.

The action plan outlined in Report PW03147(e) will result in additional annual capital fund requests for the incremental cost to purchase BEV's and charging equipment (approximately a 62% premium on the BEV acquisition). The additional funding that will be required above the base investment to purchase the same class of vehicle in a BEV powered configuration as outlined in "Appendix "D" to report PW03147(e).

The cost of the charging station equipment and the BEV incremental cost will be requested through the Annual Capital Budget process as a one-time request in the respective years as illustrated in Appendix "D" to report PW03147(e) for the 89 electric vehicles & 49 charging stations, to be funded from the Unallocated Capital Reserve. This will be for the initial purchase only. Subsequent replacement of BEV's will be funded through the existing Vehicle and Equipment Fleet reserve that will be adjusted and funded from the operating department's annual contribution to the reserve.

Schedule 1:

Vehicle Annual (Incremental) Contribution to Fleet Reserve (est.)	
Vehicle – 8-year Life Expectancy	Annual Contribution to Fleet Reserve
Two Wheel Drive SUV	\$3,750
Two Wheel Drive SUV-BEV	\$6,060

Schedule 2 - BEV's will have decreased operating costs on fuel and maintenance:

Two Wheel Drive SUV-BEV Annual Operating Cost (est.)	
Maintenance	\$250
Gas (less kwh)	\$1000

Staff are preparing an application submission for a grant funding program to purchase and install charging station infrastructure. The Government of Canada, under the Department of Natural Resource Canada (NRCAN) has released a Rebate Program for "Zero-Emission Vehicles" that will provide up to 50% off the total project costs. The project must include installation of a minimum twenty (20) EV charging stations

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 5 of 13

including a minimum of two (2) fast chargers or a combination of chargers of all charging levels (Level Two and Level Three).

A new reserve fund will be established in the future to fund charging equipment scheduled replacement. This reserve will be funded through usage charges.

Staff will establish the cost/kwh and add a premium that will fund the reserve to facilitate future replacement of charging stations. Cost/kwh will impact each operating department's operating budget and will be approved through the annual operating budget approval process.

Periodic requests to additionally fund the reserve will be made to provide redundancy and install or enhance supply lines and backup generator systems.

Maintenance to charging station equipment will be funded from a newly established operating expense account in Fleets Services operating budget.

Staffing: Not Applicable.

Legal: It is anticipated that the City will be required to enter into a contribution funding agreement to receive ZEVIP grants and may need to enter into other ancillary agreements or pass by-laws to receive funding.

HISTORICAL BACKGROUND

In 2004 Council approved Report Fleet Services Operational Review Report and Presentation by TkMC (PW03147) - (City Wide) directing staff to implement the Central Fleet Strategic Plan. This plan included preparing a Green Fleet Transition Plan to provide an affordable way to use new vehicle and fuel technology to reduce fuel consumption and exhaust emissions.

In June of 2005 Council approved the Green Fleet Implementation Plan (PW03147(b)) - (City Wide) (Item 8.2). This first phase was to start in 2006 for a term of two years and included the introduction in the use of Biodiesel and the purchase of hybrid electric vehicles.

Phase II Green Fleet Implementation Plan (PW03147(c)) was approved in May 2009 for a term of two years until 2011. The second phase approved the continuation of previously approved strategies and identified other potential technologies and improved business practices that could be incorporated.

Although no further phases were approved after 2011, Fleet continued to take steps in improving efficiencies and providing options for operating departments to decrease their

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 6 of 13

carbon footprint. Fleet Services' focus on a greener fleet was limited to what was scarcely available in the automotive industry. Staffs prudent approach was based on what could be reasonably implemented by balancing greater environmental impact while being fiscally responsible. Staffs strategy up to now was based on industry best practices, with a proactive focus on:

- Right sizing;
- decreased lifecycles;
- new technology demonstrations;
- alternative powered options.

In March 2019, Council approved a declaration that "a climate emergency exists that threatens the city, region, province, nation, civilization, humanity and the natural world." In response, the City's Green Fleet Strategy includes recommendations and alternative actions to reduce the City's impact on our local environment, including the following, proposed by the Bay Area Climate Change Summit and adopted by City Council on March 27, 2019:

- decommissioning all diesel vehicles by 2030;
- all vehicles be electrified by 2050.

In April 2020 the City of Hamilton's Fleet Services Section issued a Request for Quotation (RFQ) for the services of a consultant to provide the city with an ambitious roadmap that is achievable for the Energy, Fleet & Facilities Management Division within Public Works to reduce GHG emissions from Fleet Services vehicles and equipment. The scope of the study did not include HSR, Fire or EMS. The successful consulting firm was Richmond Sustainability Initiatives (RSI) who since 2005 has collaborated with fleet managers, technology providers, subject matter experts and automotive manufacturers to find viable solutions, technologies and best management practices for reducing operating costs and vehicle emissions.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Corporate Energy and Sustainability Policy

- The Green Fleet Strategy will dovetail with the Corporate Energy and Sustainability Policy with the strong focus on lower emission vehicles. NOTE: Fleet and Transit contribute the most to the Corporate emissions (49% based on 2018 emission data). The Green Fleet Strategy Action Plan will align to the Corporate Energy and Sustainability Policy targets and Fleet will report annually with an accompanying report to the Annual Energy Report.

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 7 of 13

RELEVANT CONSULTATION

The following departments provided input into the development of this report or provided input/comments to the consultant's report:

- Corporate Services: Financial Planning, Administration and Policy Division, Legal Services Division and the Procurement Section of Financial Services
- Planning and Economic Development Department
- Healthy & Safe Communities Department (Air Quality & Climate Change)
- Public Works Department: Energy, Fleet and Facilities Division
- Corporate-Wide Survey: The Green Fleet Strategy Report recognized the value of stakeholder engagement and user group participation on gaining staff perspectives on environmental issues and green fleet initiatives.

External consultation included:

- Consulting Firm: Richmond Sustainability Initiatives provided a Green Fleet Strategy Report (attached hereto as Appendix "A" to Report PW03147(e));
- City of Hamilton Corporate Contract Vendor, Ark-tech Electrical Contractor;
- Charging Station providers to gain an understanding of available products, requirements, software platforms, and budgetary figures.

Staff surveyed other municipalities on use of Biofuels and challenges or concerns.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The consultant reviewed one year of fleet data and determined that fleet vehicles produce 9,371 metric tonnes of GHG's annually.

This report summarizes a proposed action plan based on the recommendations provided by the consultant. The action plan identifies how the recommendations will be prioritized along with Cost Impacts and GHG emission reductions as they apply to the recommendations.

Fleet will implement the recommendations as identified in the Green Fleet Action Plan beginning in 2021 through to 2024.

This includes:

- 3 year forecast of vehicles that can be replaced with Battery Electric Vehicles (BEV's) and replace as scheduled;
- Coordinate the supply and installation of electric charging infrastructure requirements;

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 8 of 13

- a pilot on the use of Biodiesel to identify highest blend possible;
- Eco Driving and Anti-Idling training for all fleet operators;
- Anti Idling awareness campaign.

Implementation of BEV's offer the largest impact in reducing GHG's than any other option that is currently available in the automotive market. The City can realize a reduction of 335 tonnes of GHG's annually by replacing the 89 SUV's, Compact Vans and Half Ton Pick Up Trucks that are scheduled for replacement with a fully electric option over the next 3 years.

Fleet staff forecasted which vehicles can be replaced with BEV's in the next three years and beyond. After meeting with major manufacturer representatives in January 2021 a list of vehicle classifications that were expected to be available in BEV configurations up to end of 2024 was determined.

The following Schedule "3" – BEV Replacements 2021 – 2024 shows the number of vehicles scheduled for replacement that are available in a BEV configuration.

Schedule 3 – BEV Replacements 2021 – 2024:

BEV Replacements 2021-2024					
Department	Replacement Year				Grand Total
	2021	2022	2023	2024	
Healthy and Safe Communities		2	1	1	4
Planning & Economic Development	5	12	3	23	43
Public Works	9	8	9	16	41
Total	14	22	13	40	89

Two-wheel drive SUV's are currently available, four-wheel drive SUV's, compact and half ton pickup trucks are expected to be available in 2022 and compact and half ton vans in 2023.

Electric charging infrastructure requirements and locations:

Based on the BEV replacement schedule Fleet Planning worked with the operating departments to determine appropriate charging locations.

As illustrated in Appendix "C" attached to Report PW03147(e) EV Charging Station Hub Locations 2021-2024 shows the plotted locations. Fleet Planning has researched the

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 9 of 13

market to identify charging station solutions, configurations, hardware, software and scalability options.

To summarize the lifetime cost impacts associated with the purchase and operation of all 89 BEV's refer to Schedule "4" below, BEV & Charging Infrastructure Lifetime Cost Analysis includes most of the defined costs.

Schedule 4 – BEV & Charging Infrastructure Lifetime Cost Analysis:

BEV & Charging Infrastructure Lifetime Cost Analysis	
Cost Centre	Value
Vehicle Premium for Electric (Budget Estimate) (incremental)	\$(1.9) M
Charging Infrastructure-Grant Approved	\$(300) K
Lifetime Fuel Savings (gas – kwh)	\$895K
Lifetime Maintenance Cost Savings (50% of current maintenance cost)	\$250K
Total	\$(1)M OR \$(125) K annually

Note: Lifecycle calculation is based on an 8-year life of the vehicle.

Depending on electrical system requirements, the cost of Level Two, 240-volt chargers including installation is approximately \$9 K. Each Level Two charger can serve two (2) vehicles at any time of day; typically charging is done overnight during the off- peak period. For a light-duty BEV with a fully depleted battery with a range of 400 km it will take on average ten (10) hours to fully charge.

The cost to install a Level Three Direct Current Fast Chargers (DCFC) is approximately \$85 K. Costs for a fast charging station are dependent on factors such as the electrical supply available at the chosen charging site and site preparation costs. For a light-duty BEV with a range of 400 km discharged to 20% battery charge level (80 km range remaining), it would typically take thirty (30) minutes to fully charge.

Based upon the program guidelines, the EV Charging Station Infrastructure Project (EV Project) has been recommended for Council's endorsement to be submitted under the ZEVIP offered by NRCan. The EV Project with a total cost of \$600 K would result in the installation of a total of forty-nine (49) EV charging station, includes; 47 Level Two, 240-volt Chargers and 2 Level Three Direct Current Fast Chargers. Should the City's submission be successful, the ZEVIP will fund \$300 K with the City's 50% share to be funded from the Unallocated Reserve account.

The ZEVIP is a 5-year \$280 M program ending in 2024 and its objective is to address the lack of charging and refueling stations in Canada, one of the key barriers to EV adoption, by increasing the availability of localized charging opportunities where

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SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 10 of 13

Canadians live, work, and play. With the number of electric vehicles on the road positioned to grow at an exponential rate (to reach 30% of the global market share by 2030), it is prudent to expand the availability of EV charging systems across Hamilton. The project must include the installation of a minimum 20 EV charging stations of all charging levels (Level Two and Level Three). Applicants are eligible to receive up to 50% of total project costs, to a maximum of \$5 M per project. On March 21, 2021, NRCan opened an application intake to the ZEVIP and is accepting proposal submissions until June 22, 2021.

The consultant provided several alternative fuel options that will provide GHG reductions. The option presenting the fewest operational challenges and no additional capital dollars is biodiesel. This option can be implemented by Q3 2021 as no significant modifications to City owned fuel sites are required and diesel-powered vehicles are not expected to encounter any adverse performance. Assuming an average blend of 12.5% biodiesel to all diesel fuel consumed by fleet vehicles, GHG's will be reduced by 890 tonnes annually. Other strategies that will have an impact and will be adopted are: Eco-Driver and Anti-Idling training followed by an Anti-Idling awareness campaign that will be launched in 2021.

Pilot on Biodiesel to identify highest level of blend possible:

The consultant provided a full review of Biodiesel with expected reductions in GHG's based on concentration mixtures.

Fleet Staff have reviewed the consultant's report regarding the use of biofuels against various manufacturers warranties and vehicle operation impacts and did not identify any significant areas of concern.

The trial can begin in 2021 for a period of one year. A 20% Biodiesel blend (B20) will be used from mid-April to mid-October and a 5% Biodiesel blend (B5) will be used from mid-October to mid-April.

Fleet Services and the Office of Energy Initiatives met with the current fuel supplier representatives to discuss any operational concerns and precautions that the City can take to implement a trial of B20 use in summer and B5 use in winter.

Biodiesel will thicken in colder temperatures therefore a lower blend mixture is recommended during colder seasonal months.

Biodiesel can act as a detergent on fuel storage tank walls and can also absorb water therefore it was recommended that the City execute a due diligence program to address any water in storage tanks and ensure proper filtration at all diesel dispensers and pumps.

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 11 of 13

The City Yards at 1301 Upper Ottawa and 330 Wentworth Street North were selected as one (1)-year trial locations. These yards have a mix of both above ground and below ground fuel storage tanks and store vehicles and equipment indoors and outdoors. This will provide data for any operational concerns that may arise.

There is no additional cost for a blend of up to 20% biodiesel and the results of the trial will reduce GHG's by 285 tonnes. Implementation to all diesel-powered Fleet vehicles will result in a GHG reduction of 890 tonnes annually.

Eco Driving & Anti-Idling training for all fleet operators:

The consultant reviewed the City's data and determined that elimination of idling and educating drivers on Eco friendly driving methods could reduce GHG's by more than 1600 tonnes annually.

Fleets Driver Safety and Compliance section will add a 50-minute Eco-Driver training segment to its current Profession Driver Improvement Course.

This group will also enhance the City's Driver Safety & Compliance Manual Training presentation to include an Anti-Idling segment.

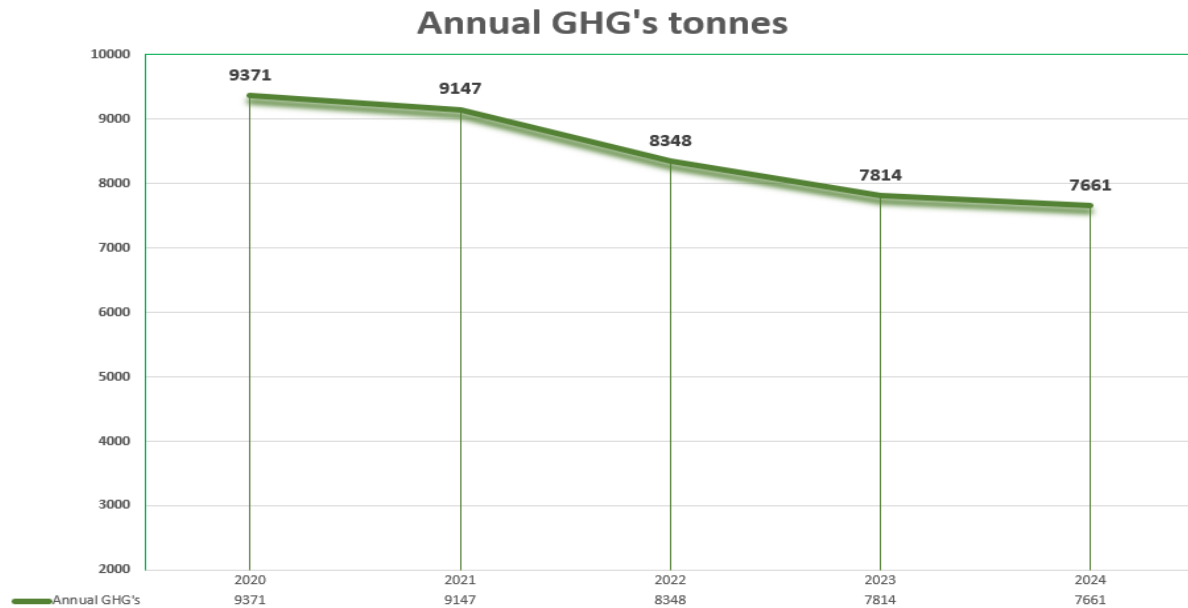
Additionally, Fleet Services will deliver an Anti-Idling awareness campaign that will include:

- Creation of posters for display in common areas throughout yards and work locations;
- Stickers for vehicle dashboards;
- communication for display on existing monitors throughout the yards and work locations.

Fleet Staff is working with the City's current Automated Vehicle Locating (AVL) software provider to determine what reports can be provided to each Department/Division/Section/Group to track idling. This data will assist in targeting additional training, measuring success and provide leaders with an awareness of operational impacts to GHG's and opportunities to implement mitigating strategies that can include route planning and optimization and trip reductions.

SUBJECT: Green Fleet Strategy Report & Action Plan (PW03147(e)) (City Wide)
- Page 12 of 13

Schedule 5 - Annual GHG's tonnes:



The strategies outlined in this report will be implemented at various times between 2021 to 2024 and as such the calculation of GHG reductions are projected with a very conservative approach. As stated earlier in the report the implementation of all these initiatives can reduce the City's GHG's at an estimated rate of 18.4% by 2024; albeit at a premium investment of 62% higher investment from a traditional replacement cost to an electric vehicle solution that will have a significant and lasting improved impact to the environment.

ALTERNATIVES FOR CONSIDERATION

Alternatives provided by the consultant and detailed in the Green Fleet Strategy Report, attached to Report PW03147(e) as Appendix "A", reference material on pages 133 to 179, Details on Fuel-Reduction Solutions and Best Management Practices, some of which have already been implemented by Fleet Services and many of which are considered as exploratory, potential new, go-forward strategies.

Installing a smaller number of EV charging stations could be an alternative approach, however, purchasing fewer than 20 EV chargers would result in the project being ineligible to be submitted under the ZEVIP offered by NRCan. This alternative is not recommended as the reduced number of new EV charging stations and existing public charging stations may result in an insufficient number of EV charging stations being available across the City to accommodate increasing EV charging demand.

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- Page 13 of 13

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report PW03147(e) - Green Fleet Strategy Report – City of Hamilton

Appendix “B” to Report PW03147(e) – Green Fleet Action Plan

Appendix “C” to Report PW03147(e) – EV Charging Station Hub Locations 2021 – 2024

Appendix “D” to Report PW03147(e) – Green Fleet Strategy Incremental Capital Requirements 2022- 2024

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Fleet Services Green Fleet Strategy and Report

PREPARED FOR THE CITY OF HAMILTON

RICHMOND SUSTAINABILITY INITIATIVES – FLEET CHALLENGE

LEAD AUTHORS: ROGER SMITH, MATTHEW PITTANA, JANA CERVINKA. CHIEF DATA ANALYST: HUGH ROBERTS

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TABLE OF CONTENTS

Terms and Abbreviations - 4 -

Disclaimer - 6 -

Foreword - 7 -

 Cautious Approach - 8 -

 Challenges to Green Fleet Planning - 8 -

 Emissions Calculation Methods - 8 -

 Of Further Consideration..... - 9 -

Executive Summary - 10 -

 About Richmond Sustainability Initiatives - 10 -

 Context..... - 10 -

 Hamilton’s Fleet Profile - 11 -

 Green Fleet Strategy and Report – Objective - 11 -

 Overview of Analysis - 11 -

 Go-Forward Fuel-Reduction Solutions - 12 -

 Preparing for an Electric Vehicle Future..... - 13 -

 Summary of Key Results..... - 14 -

 Summary of Key Recommendations..... - 18 -

Section 1.0: Introduction and Background..... - 22 -

 Fleet Sector Impact - 23 -

 About Richmond Sustainability Initiatives - 23 -

 Background..... - 24 -

 Green Fleet Strategy and Report – Objective - 25 -

Section 2.0: Current Practices, Survey Results, and Baseline - 26 -

 Best Management Practices Review - 26 -

 Green Fleet Survey Results - 42 -

 Baseline KPIs and Peer Fleet Comparison - 45 -

Section 3.0: Approach and Methodology - 48 -

 About Fleet Analytics Review™ - 48 -

 Go-Forward Fuel-Reduction Solutions - 48 -

 Steps to Producing Hamilton’s Green Fleet Strategy..... - 50 -

 Lifecycle Analysis..... - 53 -

 Long-Term Capital Planning..... - 62 -

Section 4.0: Hamilton’s Low-Carbon and BEV Transition Plan - 67 -

Deferred Spending Recommended.....	- 67 -
FAR Scenario Results – 15-Year LTCP Strategy	- 68 -
Solutions – Overview, Impacts, Feasibility, and Recommendations	- 74 -
Section 5.0: Summary of Key Recommendations	- 96 -
Section 6.0: Green Fleet Strategy Discussion and Implementation	- 100 -
Main Takeaways from FAR Scenario Analysis	- 100 -
BEV Transition	- 101 -
Next Steps.....	- 102 -
Appendix A: Green Fleet Survey Results	- 104 -
Appendix B: Fleet Analytics Review™	- 110 -
Purpose	- 110 -
Approach.....	- 111 -
Go-Forward Fuel-Reduction Solutions	- 111 -
Recent Enhancements and Upgrades to FAR™	- 113 -
Appendix C: Lifecycle Analysis Charts	- 114 -
Appendix D: FAR Scenario Details and Results	- 118 -
Business-as-Usual.....	- 118 -
Optimized Lifecycles	- 119 -
Balanced Capex and Optimized Lifecycles	- 120 -
Best Management Practices	- 123 -
Fuel Switching and BEV Phase-in	- 125 -
Appendix E: Details on Fuel-Reduction Solutions	- 133 -
Best Management Practices	- 133 -
Low-Carbon Fuel Switching.....	- 145 -
Renewable Diesel	- 146 -
Ethanol	- 156 -
Natural Gas	- 160 -
Renewable Natural Gas	- 165 -
Liquified Petroleum Gas.....	- 166 -
Electric Vehicle Technologies	- 167 -
Zero Emission Battery-Electric Vehicles	- 170 -
Hydrogen Fuel Cells.....	- 176 -

Terms and Abbreviations

AEC – Annual equivalent cost

B10 – A blend of 10% biodiesel and 90% fossil diesel; in this report, represents an annualized blend of B20 (used during summer months) and B5 (used during winter and shoulder months)

BAU – Business as usual

BEV – Battery-electric vehicle

BET – Battery-electric truck

CAC – Criteria air contaminants; a cause of ground level smog

CAFE – Corporate average fuel economy

Capex – Capital expense

Capital Replacement Ratio - Capital (for vehicle replacements) as a percentage of NPV

CIF – Cost inflation factor

CNG – Compressed natural gas

Controllable operating costs – For this report and benchmarking, operating expenses directly controllable by fleet management, including fuel, cost of capital, repairs & maintenance, inflation, and downtime

CO₂ or CO₂e – Carbon dioxide or carbon dioxide equivalent

CVOR – Commercial Vehicle Operating Registry

Downtime – Period when a vehicle is unavailable for use during prime business hours

E85 – A blend of around 85% ethanol and 15% gasoline

ECM – The electronic control module that manages a vehicle's computerized engine function

ELD – Electronic logging device

EV – Electric vehicle

FAR™ – Fleet Analytics Review™ (Fleet Challenge Excel software tool)

FMIS – Fleet management information system

GHG – Greenhouse gas (expressed in CO₂ equivalent tonnes)

GHG Intensity – A measure of GHGs produced relative to VKT or VMT (see below)

HD or HDV – Heavy-duty vehicle (Classes 7-8)

HEV – Hybrid-electric vehicle

HOS – Hours of service

ICE – Internal combustion engine

KPI – Key performance indicator

LCA – Lifecycle analysis

LD or LDV – Light-duty vehicle

LMHD – Light-, medium-, and heavy-duty vehicle

LPG – Liquid propane gas

LTCP – Long-term capital planning

LOF – Lube, oil, filter

Maintenance Ratio – Ratio of dollars spent on reactive (unplanned) repairs to preventive (planned) maintenance

MD or MDV – Medium-duty vehicle

Terms and Abbreviations (cont'd.)

MHD or MHDV – Medium- and heavy-duty vehicle
MHEV – Mild hybrid-electric vehicle
MT – Metric tonne
NPV – Net present value
OEM – Original equipment manufacturer
OOS – Out of service
Opex – Operating expense
Outlier – Vehicle with operating statistics outside of averages for similar fleet units
PDIC – Professional driver improvement course
PHEV – Plug-in hybrid electric vehicle
PM – Preventative maintenance
PMCVI – Periodic mandatory commercial vehicle inspection
Retention Cycle – The period that a vehicle remains in active service
RNG – Renewable natural gas
ROI – Return-on-investment
Solution – A technology, best management practice, or strategy to reduce fuel use and GHGs
SOP – Standard operating practice
TCO – Total cost of ownership
Uptime – Period when a vehicle is available for use during prime business hours (opposite of downtime)
Vehicle availability – See “Uptime”
VKT or VMT – Vehicle kilometres/miles travelled
WACC – Weighted average cost of capital
ZEV – Zero-emission vehicle

Disclaimer

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Analysis in this report is based on fleet data prepared by the City of Hamilton. RSI is not responsible for errors or omissions, or for the results obtained from the use of this information. All information in this site is provided "as is," with no guarantee of completeness, accuracy, timeliness, or the results obtained from its use.

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Foreword

This Green Fleet Strategy and Report has been prepared for the City of Hamilton by Richmond Sustainability Initiatives (RSI) of Toronto, Ontario and its project team Fleet Challenge (FC), collectively referred to as RSI-FC. We have included this foreword because we feel it is important for readers of this report to first have a full understanding of the situation and context.

The report is based on our team's detailed data analysis of one-year of historical data for **1,307 City of Hamilton Fleet Services vehicles and equipment** as submitted by the City. This group of vehicles and equipment includes light-duty vehicles (cars, SUVs, pickup trucks, and vans), medium-duty trucks, heavy-duty trucks, and miscellaneous vehicles and equipment. The City's EMS, Fire, Transit, and Police fleets are excluded from this report.

The RSI-FC team has made considerable effort to make this report as meaningful and relevant as possible to the City of Hamilton in regard to its goals to decommission all diesel vehicles by 2030 and achieve a 100% electric fleet by 2050. We have researched, evaluated, and presented opportunities for fuel-use and GHG reduction that make economic sense and are reasonably attainable in the short to mid-terms.

Our analysis has been aided by using specialized software developed by RSI-FC, which is referred to as the Fleet Analytics Review™ (FAR) tool. Fuel-reduction solutions were analyzed using FAR, designed to efficiently estimate the cost-benefit and GHG emissions reduction potential, in the long-term (a 15-year horizon) of many best management practices (BMPs), low-carbon fuels, and current or emerging technologies that have been proven to be beneficial to commercial and municipal fleets.

This Green Fleet Strategy and Report encapsulates the FAR results, starting from our baseline review of the City of Hamilton's current-day fleet. We present a range of fuel-reduction solutions for the City's consideration. It provides a viable roadmap and a number of options for consideration by the Energy Fleet and Facilities (EFFM) Division of Public Works - solutions that can be implemented immediately and through to 2035.

We have made every effort to ensure that the business assumptions employed in our analysis are as accurate as possible and based on our many years of research into fuel-reduction options for commercial and municipal fleets. All estimates are based on published studies, research, and real data. Sources are noted throughout the document.

Fossil fuel use reduction translates directly to greenhouse gas reduction¹ (hereafter referred to as GHG reduction, carbon reduction, or CO₂ reduction); therefore, all references to fuel savings include the consequential GHG impacts (i.e., increase or decrease).

Prior to reviewing the report readers should be aware of and keep in mind the following:

¹ The terms "greenhouse gas," "GHG," "carbon," CO₂e and "CO₂" are synonymous for the purposes of this report.

Cautious Approach

All solutions explored in this report represent what our team considers to be possible, each with its own set of potentials. However, there are many variations that would modify capital expenses, operating expenses, and GHG emissions projections over time (e.g., switching from fossil fuels to alternate/renewable fuels earlier/later than modelled, phasing in battery-electric vehicles earlier/later than modelled or for segments of the fleet as opposed to fleet-wide implementation, etc.). Therefore, actual fuel/GHG reduction is tied to the *degree of achievement* in implementing each of the solutions and the timing of their implementation.

Challenges to Green Fleet Planning

Regardless of which fuel-switching options recommended in our report are ultimately selected by the City of Hamilton, the reality is that each will require some degree of extra effort; some will require additional cost to implement. For example, although units are capable of using biodiesel blends up to B20 (20% biodiesel and 80% fossil diesel) and/or higher blends of renewable diesel fuels, finding sources for these fuels or attending different retail commercial fuel stations may bring new operational challenges that must be resolved. Other examples are the effort and cost of installing DC fast-charging station(s) should electrification be the top priority in years to come, or the significant expense of compressed natural gas (CNG) or propane (LPG) refuelers.

Emissions Calculation Methods

Internationally, there are two standard reporting methods for vehicle carbon emissions modelling: (1) tailpipe combustion, and (2) fuel lifecycle (sometimes referred to as fuel cycle or well-to-wheel). Modelling of fuel lifecycle GHG emissions of motor fuels is used to assess the overall GHG impacts of the fuel, including each stage of its production and use in addition to the fuel actually used to power a fleet vehicle. Modelling of tailpipe emissions only includes the actual emissions produced by the vehicle itself through combustion. Lifecycle GHG emissions are, therefore, greater than tailpipe emissions.

While lifecycle emissions have been established for most fuel types, lifecycle emissions are extremely difficult to quantify for best management practices and also for electric vehicles because of the different mixes of electricity sources in different jurisdictions (i.e., fossil-fuel based, nuclear, and renewables). For this reason, to assess the potential GHG reduction on an “apples-to-apples” basis for each of the solutions evaluated in this report, we have employed the tailpipe combustion method.

Readers of this report should bear in mind that upstream emissions will diminish the estimated potential GHG reductions of fuel switching and electrification set out in this report to varying degrees. However, the results of our modelling employing the tailpipe combustion method gives a clear indication as to which solutions offer the greatest GHG reduction potential.

Of Further Consideration

In this report, we have calculated the City of Hamilton's fleet baseline and we have modelled go-forward scenarios from baseline to 2035 to provide a roadmap for implementation of fuel-reduction interventions/solutions. The interventions/solutions encompass three groups:

Group One: Lifecycle optimization and best management practices,

Group Two: Low-carbon fuel-switching, and

Group Three: Transition to battery-electric vehicles (BEVs).

We expect that the City of Hamilton may wish to evaluate unique combinations of these solutions different than the scenarios which we data-modelled, based on practicality, availability of models, corporate budgets, vehicle conditions, etc. For this purpose, the FAR software tool will be provided to the City for its own internal use post-project. The tool will be useful for efficiently evaluating any number of other fuel-saving solutions under consideration in the future.

As a backdrop to the objectives of this Green Fleet Strategy Report, our goal is to stimulate the City of Hamilton's interest in continuing to move its fleet towards a low-carbon future. We have made every effort to ensure our analysis is as accurate as possible, but at the time of actual implementation the business assumptions we have employed may have shifted. Therefore, we strongly urge the City to complete thorough cost-benefit analyses at any time in the future when considering implementing the recommended interventions/strategies we've outlined. Further, we suggest that a slow-start, cautious approach be taken which would include pilot testing new technologies in a small control group over at least four seasons of operation, carefully monitoring their performance and assessing the effectiveness of the solutions prior to any plans for wide-scale implementation.

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Executive Summary

Low-carbon transportation is essential to both short-term GHG and fuel-use reduction and long-term decarbonization of the economy. In 2018, the transportation sector accounted for about 25% of greenhouse gas (GHG) emissions in Canada, second only to the oil and gas sector². Municipalities can play a key role in cutting emissions by transitioning their fleets to low-carbon and/or electric vehicles, while saving fuel and maintenance costs.

In May 2020, following a formal, competitive Request for Proposal (RFP) process, the City of Hamilton's Energy Fleet and Facilities (EFFM) Division of Public Works engaged Richmond Sustainability Initiatives – Fleet Challenge (RSI-FC) of Toronto, Ontario, to develop a Fleet Services Green Fleet Strategy and Report.

About Richmond Sustainability Initiatives

Since 2005, RSI-FC has collaborated with fleet managers, technology providers, subject matter experts, and auto manufacturers to find viable solutions, technologies, and best management practices for reducing operating costs and vehicle emissions. From the beginning, we have remained a self-supporting and independently funded program without commercial biases or influences, providing fleet review and consulting services to dozens of leading private and public sector fleets in Canada and the United States.

RSI-FC has employed our innovative, leading-edge data modelling techniques and our proprietary software for the development of the Green Fleet Strategy and Report. Fleet Analytics Review™ (FAR) is a software tool designed and developed by our company specifically for complex green fleet planning. FAR enables our team to develop short- to long-term green fleet plans and strategies by calculating GHG emissions reductions and return-on-investment (ROI) for various best practices and technologies – all driven by actual historical data. In turn, this allows us to evaluate the business case of each solution and provide meaningful recommendations for long-term capital planning. Through the combination of our experience and the use of our software tools, we are delivering an advanced Green Fleet Strategy and Report for the City of Hamilton that is realistic and achievable.

Context

As a proactive response to the City's climate emergency declaration in 2019, a multi-departmental Corporate Climate Change Task Force comprised of City Staff was created. According to the City of Hamilton's Corporate Energy Policy, fleet and transit fuel consumption account for \$16 million in operating expenses and 40% of corporate greenhouse gases, highlighting the benefit of implementing green fleet strategies to reduce both fuel-use and GHG emissions. One of the action

² Source: <https://www.canada.ca/en/environment-climate-change/services/environmental-indicators/greenhouse-gas-emissions.html>

items for the Task Force is to investigate and identify a plan for all diesel vehicles to be decommissioned by 2030 and all vehicles to be electrified by 2050. This is where the Green Fleet Strategy and Report can play a role in providing recommendations and potential pathways for achieving these goals.

Hamilton's Fleet Profile

The City of Hamilton owns and operates a diverse fleet including cars, pickups, SUVs, medium- and heavy-duty trucks, and equipment. Hamilton's Fleet Services serves the City's population of 747,545³ residents and its businesses. Some quick facts about Hamilton's fleet⁴, are shown below. During the one-year review period (2019):

- All fleet vehicles were owned (not leased or rented) by the City of Hamilton
- The fleet's average age was 7.5 years (includes equipment units)
- All units were either fossil diesel or gasoline-powered, with the exception of ice maintenance vehicles (CNG-powered, one unit propane-powered)
- The original purchase price for the fleet, including vehicles and equipment was \$95,158,752
- The current-day estimated replacement cost was \$112,153,100
- The estimated market/trade-in value of the fleet was \$46,193,264
- Kilometres-travelled was 11,033,700
- Fuel used was 3,701,629 litres
- Total cost of repairs and maintenance, fuel, capital & downtime was \$19,911,820
- Average fleet fuel consumption was 36.1 l/100 km
- GHG emissions were 9,371 metric tonnes CO₂e

Green Fleet Strategy and Report – Objective

The primary objective of this Green Fleet Strategy and Report was to analyze the City of Hamilton's in-scope fleet⁴ operations data and identify and assess operational improvements and new technologies to reduce GHG emissions from Fleet Services vehicles and equipment. The results presented herein are intended to provide an ambitious roadmap to the City of Hamilton in its quest for go-forward fossil fuel and GHG-reduction solutions to achieve the goals of the Corporate Climate Change Task Force.

Overview of Analysis

With the above-stated objective in mind, after completing our Best Management Practices Review (BMPR) of the City of Hamilton's Fleet Services, RSI-FC conducted lifecycle analysis (LCA) for all vehicle categories, then systematically assessed the impacts of various fuel-reduction solutions on

³ Census Profile, Canada 2016 Census. Statistics Canada.

⁴ Does not include EMS, Fire, Transit, or Police fleets

the City's fleet operations and capital budgeting, and developed recommendations for the Green Fleet Strategy Report. The analysis, using RSI's Fleet Analytics Review™ (FAR) software, included:

- Analysis and preparation of current-day baseline fleet data with data provided by the City
- Completion of lifecycle analysis (LCA) for all vehicle categories and determination of optimized lifecycles based on data provided
- A balancing exercise of fleet capital budgets with LCA-optimized lifecycles through consideration of ROI for units due for replacement, to model a lower-emissions pathway
- Preparation of 36 data models to evaluate the impacts (Opex, Capex, and GHG reductions) of go-forward fuel-reduction solutions relative to the 2019 baseline, over a 15-year budget cycle, which resulted in the completion of several long-term capital planning (LTCP) scenarios
- A review of low-carbon fleet options and recommendations for a structured, phased-in transition to battery-electric vehicles (BEVs) with consideration of LTCP

From our analysis, as we describe within this report, we have made recommendations that have potential for the City of Hamilton to optimize vehicle replacement practices, transition away from fossil fuels, optimize the use of capital towards BEV replacements and charging infrastructure, and ultimately achieve deep GHG reductions while maintaining stability in capital budget planning.

Go-Forward Fuel-Reduction Solutions

RSI-FC completed extensive research into known, credible, proven, and potentially viable fuel-reduction solutions for the City of Hamilton, currently or in the near future. The solutions we assessed include three groups (see below). For every solution in each of the three groups, we assessed the impacts relative to the 2019 operational baseline:

- Group One: Lifecycle optimization and best management practices (BMPs) or “house-in-order” strategies
- Group Two: Fuel switching or “messy middle” – interim, present-day solutions including renewable fuels (E85 ethanol, B10 biodiesel, RNG) and alternate fuels (CNG and LPG)
- Group Three: Battery-electric vehicle (BEV) technology

RSI-FC's proprietary Fleet Analytics Review™ (FAR) software was used to evaluate these options in the context of the existing fleet being reviewed. That is, after optimizing lifecycles, balancing capital budgets, and implementing “house-in-order” strategies, many fuel-saving options were modelled for

units due for replacement to estimate operating and capital cost changes as well as GHG emissions reductions over subsequent fiscal years (2020-2035) relative to baseline year 2019. The modelling was intended to demonstrate the potential impacts of implementation after the baseline year. For the purpose of data-modelling, the baseline fleet data provided by the City was for 2019. All scenarios were data-modelled from the 2019 baseline data to evaluate the potential impacts of each low-carbon solution relative to actual data from the in-scope Hamilton fleet at the time of analysis.

As a result of the processes we have employed in the preparation of Hamilton's Green Fleet Strategy and Report, the recommendations we provide herein are based on analysis of the fleet's historical data to forecast long-term impacts (the "past predicts the future"). Our strategies are pragmatic and fiscally-prudent, based on research, data-driven analysis, and sound economic principles and practices.

Preparing for an Electric Vehicle Future

Significant – and potentially contentious – among our recommendations in the following Green Fleet Strategy is a moratorium on replacing Hamilton's end-of-lifecycle internal combustion engine (ICE) vehicles with new ICE units. Vehicle investments are long-term; units purchased today will remain in service for a decade or longer. Globally, numerous jurisdictions have already legislated the end of the ICE – some as soon as 2030. Moreover, OEMs are quickly jumping on the bandwagon of battery-electric vehicle (BEV) production. On January 28, 2021, General Motors pledged to cease building gasoline and diesel cars, vans, and SUVs by 2035. ICE vehicles purchased today for a fleet with a current-day value in the millions of dollars may be nearly worthless when ICEs become obsolete.

ICE-powered vehicles will quickly become outdated as battery-electric vehicles (BEVs) rapidly take over. BEVs have a fraction of the moving parts of an ICE vehicle, cost far less to maintain, offer better performance, and can cost far less to operate. Concurrently, BEV prices are coming down; it is believed that BEVs may reach price-parity with ICEs as soon as 2025. For these reasons, if the condition of currently-owned Hamilton fleet ICE vehicles will allow it, we suggest prolonging their lifecycles until BEV replacements are available.

Today, only light-duty (cars, SUVs), transit buses and a handful of medium- and heavy-duty (MHD) truck BEV models are available. However, by 2022 the types of vehicles that comprise a major portion of the Hamilton fleet, including pickup trucks, will be available as BEVs. And by 2024, BEV MHD truck offerings will be more plentiful. The time is now to **begin preparing for the transition to BEVs** by investing in electric vehicle charging equipment while awaiting suitable BEVs to become readily available.

Summary of Key Results

RSI-FC data-modelled the fleet's 2019 baseline statistics and then assessed 35 low-carbon solutions (scenarios) categorized into three groups, in which we calculated the potential impacts of each relative to the 2019 baseline. These "what-if" scenarios assessed the potential outcomes if each of the low-carbon solutions being modelled were in place for the same types of vehicles, the same number of vehicles, travelling the same number of kilometres as in 2019.

In *Table 1* (below), the two Group One solutions displayed summarize the potential impacts of FAR data models #3 (lifecycle optimization) and #7 (best management practices).

Group One scenarios illustrate the projected capital (Capex) required and annual operating expenses (Opex) increases/decreases relative to the 2019 business-as-usual (BAU) baseline. These best practices are relatively low-cost, high-impact "house-in-order" solutions that we recommend as first steps in a carbon reduction strategy.

In Group Two, the estimated potential impacts over the 2019 baseline are displayed for implementation of each⁵ fuel-switching solution data-modelled by our team. Results include, and build on, the benefits from Group One. We refer to this time period as the "messy middle" – the time period we are now in as we await more BEV models to become available – in which fleets must use multiple methods for reducing their environmental impacts.

In Group Three, the cumulative impacts of a multi-year (immediate to 2035) phase-in of battery-electric vehicles (BEVs) are shown. Like Group Two, the results include, and build on, the benefits from Group One.

Our approach and methodology is provided in *Section 3.0*, and details and results of each FAR scenario are provided in *Appendix D*. A summary of key recommendations is shown in *Table 2* (to follow in the Executive Summary). Details on fuel-reduction solutions can be found in *Appendix E*.

The actions and recommendations in this Green Fleet Strategy, if fully implemented, have the potential to reduce the City of Hamilton's fleet GHG emissions by **more than 90% by 2035**.

⁵ Results for each Group Two solution include, and build on, the impacts of Group One (best practices). However, each fuel-switching solution is treated independently. That is, other than including Group One solutions as described, they are not cumulative.

Table 1: Key Results of FAR Scenario Analysis

GROUP ONE SOLUTIONS – BEST MANAGEMENT PRACTICES					
FAR Model No.	FAR Scenario	Timing	Vehicle Replacement Capex (\$ mil)	Opex Impacts ⁶ Over 2019 Baseline (\$ mil)	GHG Reduction Over 2019 Baseline (t)
3	Balanced Capex and optimized lifecycles	Immediate ⁷	13.7	-2.82	-17
7	Best Management Practices (light-weighting, lower rolling resistance, driver eco-training, anti-idling policy & technologies, route planning and optimization, trip reduction)	Immediate ⁷	13.7	-2.77	-2,928

⁶ Opex includes the annual cost of capital for any investments in, and implementation of, fuel-reduction solutions.

⁷ For data-modelling purposes, “immediate” means a one-year period immediately following the 2019 baseline for the same types of vehicles, the same number of vehicles, travelling the same number of kilometres as the baseline period.

GROUP TWO SOLUTIONS – FUEL-SWITCHING

FAR Model No.	FAR Scenario ⁸	Timing	Vehicle Replacement Capex (\$ mil)	Opex Impacts Over 2019 Baseline (\$ mil)	GHG Reduction Over 2019 Baseline (t)
8	E85 (85% ethanol) fuel (passenger, pickups, vans)	Immediate ⁹	0.099 ¹⁰	+0.3	-4,691
9	B10 (10% avg. biodiesel - all diesel on-road units)	Immediate ⁹	0.099 ¹⁰	-0.11	-3,110
11	Compressed Natural Gas (CNG) (LD pickups)	Immediate ⁹	0.099 ¹⁰	+0.34 ¹¹	-3,204
12	CNG (Classes 3-6)	Immediate ⁹	0.099 ¹⁰	+0.3 ¹¹	-3,266
13	CNG (Classes 2-8)	Immediate ⁹	0.099 ¹⁰	-0.5 ¹¹	-4,402
14	Renewable Natural Gas (RNG) (Classes 2-8)	Immediate ⁹	0.099 ¹⁰	-0.5 ¹¹	-8,177
15	Liquified Propane Gas (LPG) (LD units - passenger vehicles, pickups, vans)	Immediate ⁹	0.099 ¹⁰	-0.072 ¹¹	-3,100
16	LPG (LD and Truck Classes 2-8)	Immediate ⁹	0.099 ¹⁰	-1.6 ¹¹	-3,561

⁸ Impacts from fuel-switching and BEV phase-in scenarios include, and build on, Group One scenarios (FAR #7).

⁹ For data-modelling purposes, “immediate” is the one-year period immediately following the 2019 baseline if the same types of vehicles, the same number of vehicles, travelling the same number of kilometres as the baseline period, were switched to the low-carbon solution(s) being modelled.

¹⁰ The Capex decrease shown is reflective of a recommended moratorium on purchasing new gas- and diesel-powered internal combustion engine (ICE) vehicles until battery-electric units become available (see report).

¹¹ For data-modelling purposes, the annual cost of capital for CNG or LPG new vehicle upgrades or conversions of existing vehicles were calculated and treated as annual vehicle operating costs (Opex), and then added to each unit’s operating expenses. CNG/LPG fuelling infrastructure investment costs were apportioned and also treated as additional vehicle annual operating costs for all units modelled as CNG or LPG. The fast-fuelling system cost assumptions were \$1.68M for CNG and \$68k for LPG.

GROUP THREE – BATTERY-ELECTRIC VEHICLE PHASE-IN

FAR Model No.	FAR Scenario ⁸	Timing	Average Vehicle Replacement Capex ^{12, 13} (\$ mil)	Average Opex Impact ^{12,13,14} Over 2019 Baseline (\$ mil)	Total GHG Reduction ¹³ Over 2019 Baseline (t)
21-22	BEV phase-in (passenger vehicles only)	Immediate ⁹ - 2021	2.7	+0.35	-2,943
21-24	BEV phase-in (passenger vehicles starting immediately-2022 and pickups in 2022)	Immediate ⁹ - 2022	5.7	+0.47	-3,789
21-36	BEV phase-in (passenger vehicles starting immediately, pickups starting in 2022, and medium- and heavy-duty (MHD) trucks starting in 2024)	Immediate ⁹ - 2035	11.7	+1.2	-8,475

¹² For data modelling purposes, the increased cost of capital due to the higher purchase cost of BEVs was treated as an annual operating expense (Opex) increase for all BEV units modelled. The annual cost of capital for infrastructure investment in Level 2 charging (one Level 2 charger for every two BEVs) was apportioned and allocated to each BEV modelled, also as an increase in Opex.

¹³ Capex and Opex impacts are averages for the implementation periods shown. GHG impacts are cumulative.

¹⁴ Includes the impact of compounding inflation for each year of the 15-year period at current rate of inflation.

Summary of Key Recommendations

We summarize our main recommendations for Hamilton’s Green Fleet Strategy in *Table 2*. Recommendations are a combination of: (1) potential opportunities for improvement of the City’s fleet management practices, or “house-in-order” solutions; interim fuel-switching or “messy-middle” solutions; and (3) go-forward actions in preparation for the transition to battery-electric vehicles (BEVs).

Table 2: Summary of Key Recommendations for Hamilton's Green Fleet Strategy

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ¹⁵ / Next Step
1	2	Asset Management	<ul style="list-style-type: none"> Follow a historical data-driven lifecycle cost assessment, which is completed by modelling repair, maintenance, fuel, and cost of capital over the vehicle’s entire lifecycle to determine the optimal replacement age of vehicles. 	Immediate
2	2	Asset Management	<ul style="list-style-type: none"> Consider implementing the green fleet asset management best practices recommended by RSI-FC as illustrated in the process flow chart (Page 25). With these processes the fleet will become green and right-sized. 	Immediate
3	2	Vehicle Specifications	<ul style="list-style-type: none"> Employ a total cost of ownership (TCO) approach to optimize the use of capital. Consider TCO in competitive bidding proposal structures instead of the lowest compliant bid approach. 	Immediate
4	2	Information Technology	<ul style="list-style-type: none"> Create an education piece for idling reduction, operating efficiently, and reducing fuel consumption. 	Immediate
5	2	Human Resources	<ul style="list-style-type: none"> Add a driver eco-training module to existing Professional Driver Improvement Course (PDIC) safe driver training and consider eco-driver training for all drivers. 	Immediate

¹⁵ Immediate = 2021; short-term = 2022-2024; long-term = 2024-2035

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ¹⁵ / Next Step
6	2	Fuel Management	<ul style="list-style-type: none"> Measure and track fuel consumption and GHGs at the department and user-group levels to track progress and set tangible goals. 	Immediate
7	2	Environment (LEED)	<ul style="list-style-type: none"> Modernize and/or retrofit Fleet facilities to obtain LEED certification. 	May need additional analysis (outside scope of this report)
8	2	Environment (BEVs)	<ul style="list-style-type: none"> Invite frontline employees to take BEV test drives to build an affinity towards electric vehicles. 	Immediate & short-term as additional BEV models become available
9	4	Deferred Spending (BEV Transition)	<ul style="list-style-type: none"> If possible, avoid buying ICE replacement vehicles until suitable BEVs become available. 	Immediate & short-term
10	4	15-Year LTCP Strategy	<ul style="list-style-type: none"> Strictly through a lens of fiscal planning, prioritize replacement of units with BEVs <i>only if they would deliver return-on-investment (ROI)</i>. 	Immediate, short-term & long-term
11	4	15-Year LTCP Strategy	<ul style="list-style-type: none"> Allocate capital for charging infrastructure in the near-future to meet the demand in the mid- to long-term. 	Immediate & short-term
12	4	Balanced Capex and Optimized Lifecycles	<ul style="list-style-type: none"> Consider adopting the RSI-FC recommended lifecycle analysis (LCA) approach to extract maximum value from each vehicle. 	Immediate
13	4	Balanced Capex and Optimized Lifecycles	<ul style="list-style-type: none"> Consider balancing go-forward capital budgets as part of LTCP by deferring replacement of any units evaluated as being in above average, serviceable condition to later fiscal years. 	Immediate
14	4	Balanced Capex and Optimized Lifecycles	<ul style="list-style-type: none"> When the fleet's average age and uptime rates are determined to be at acceptable levels, consider re-investing in the fleet at the rate of depreciation. 	Short-term

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ¹⁵ / Next Step
15	4	Best Management Practices	<ul style="list-style-type: none"> Consider job suitability of vehicles before proceeding with light-weighting enhancements. 	Immediate
16	4	Best Management Practices	<ul style="list-style-type: none"> In conjunction with driver training, consider route planning software, idling reduction initiatives and maintenance checks by integrating GPS tracking software to monitor driver activity and fuel consumption. 	Immediate & short-term
17	4	Best Management Practices	<ul style="list-style-type: none"> Consider a fuel-efficient driver incentive program in which drivers are incentivized to improve behaviours or reduce their travel. 	Immediate
18	4	Fuel-Switching – Ethanol	<ul style="list-style-type: none"> Consider the challenges associated with switching to E85, including supply, any additional infrastructure costs, and whether the potentially greater fuel cost is financially prudent. Should the City proceed with this solution, consider a pilot project with several units switched to E85 to determine the extent of the fuel-efficiency loss; if successful, consider a phased-in approach for other appropriate units. 	Immediate & short-term
19	4	Fuel-Switching – Biodiesel	<ul style="list-style-type: none"> Use a blend of 5% in winter and 20% in the summer and shoulder months. Consider a pilot project with several units switched to higher-blend biodiesel (B20), and if successful a phased-in approach for other appropriate units. 	Immediate & short-term
20	4	Fuel-Switching – Natural Gas (including Renewable Natural Gas)	<ul style="list-style-type: none"> If compressed natural gas (CNG) is of interest to the City as an interim solution until BEVs are available, investigate subsidies for CNG upgrades and a CNG vehicle fuelling station. Consider a small-scale pilot project with several high-mileage units switched to CNG, and if successful a phased-in approach for other appropriate units. 	Immediate & short-term
21	4	Fuel-Switching – Liquified	<ul style="list-style-type: none"> If LPG is of interest for high-mileage City units, as an interim solution until BEVs are available, consider a small-scale pilot 	Immediate & short-term

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ¹⁵ / Next Step
		Propane Gas (LPG)	project with several high-mileage units switched to LPG, and if successful a phased-in approach for other appropriate units.	
22	4	BEVs	<ul style="list-style-type: none"> Consider a pilot project for several BEVs when they become available (e.g., pickups) to track range capabilities and cost savings and assess the units' performance for all seasons and varying weather conditions. Assuming the pilot project is successful, consider acquiring BEVs in bulk to replace units that would provide the greatest ROI. 	Immediate & short-term
23	4	BEVs	<ul style="list-style-type: none"> Continue to closely monitor the acquisition costs for BEVs and re-evaluate the business case (cost-benefit) for individual units as prices come down. Also continue to monitor the future availability of electric work/cargo vans, which are currently anticipated to be offered in battery-electric versions in the near future. 	Immediate, short-term & long-term
24	4	BEVs (Charging Infrastructure)	<ul style="list-style-type: none"> If relying on overnight charging infrastructure, consider supplying power to the charging equipment on two separate feeds from the grid to reduce the risk of local failure taking power away from the whole site. 	Immediate, short-term & long-term
25	4	BEVs (Charging Infrastructure)	<ul style="list-style-type: none"> Consider high-voltage training for technicians and closely monitor the launch of new BEV training programs. 	Immediate, short-term & long-term

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Section 1.0: Introduction and Background

Climate change is an important global issue. The United Nations defines climate change as “a change of climate which is attributed directly or indirectly to human activity that alters the composition of the global atmosphere and which is in addition to natural climate variability observed over comparable time periods¹⁶.” The term includes major changes in temperature, precipitation, or wind patterns, among others, that occur over several decades or longer¹⁷.

Greenhouse gases (GHGs) are gaseous compounds (such as carbon dioxide) that absorb infrared radiation, trap heat in the atmosphere, increasing global temperature and thus contributing to the greenhouse effect¹⁸. While there are several GHGs¹⁹ to consider, when calculating emissions the most commonly used measure is carbon dioxide equivalent (CO₂e)²⁰. This combines the effects of all the major GHGs into a single, comparable measure.

Over the past several decades, scientific evidence of climate change, also referred to as global warming due to the increasing temperatures of the global climate system, has been vast and unequivocal. Thus, the Paris Agreement (the Agreement, the Accord) was established with a goal of keeping global warming below two (2) degrees Celsius compared with preindustrial times. The Agreement entered into force on November 4th 2016. Canada is a signatory and as so has established aggressive carbon-reduction targets and plans.

In addition to climate change, emissions from engine exhausts also contribute to ground-level air pollution and human health risk. Criteria air contaminants (CACs) contribute to smog, poor air quality, and acidic rain. CACs include several gases, particulate matters and volatile organic compounds²¹. In scientific studies, CACs have been linked to increased risks of respiratory and cardiovascular diseases as well as certain cancers. The World Health Organization reports that in 2012 around seven million people died as a result of air pollution exposure; one in eight of total global deaths were linked to air pollution²². According to the American Medical Association, globally, an estimated 3.3

¹⁶ Source: United Nations Framework Convention on Climate Change 1992:
https://unfccc.int/files/essential_background/background_publications_htmlpdf/application/pdf/conveng.pdf

¹⁷ Source: EPA. <https://www3.epa.gov/climatechange/glossary.html>

¹⁸ Source: <https://www.merriam-webster.com/dictionary/greenhouse%20gas>

¹⁹ GHGs include, but are not limited to carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), sulphur hexafluoride (SF₆), nitrogen trifluoride (NF₃), perfluorocarbons (PFCs), and hydrofluorocarbons (HFCs).

²⁰ “Carbon dioxide equivalent is a measure used to compare the emissions from various greenhouse gases based upon their global warming potential. For example, the global warming potential for methane over 100 years is 21. This means that emissions of one million metric tonnes of methane is equivalent to emissions of 21 million metric tonnes of carbon dioxide.” Source: <https://stats.oecd.org/glossary/detail.asp?ID=285>

²¹ CACs include Total Particulate Matter (TPM), Particulate Matter with a diameter less than 10 microns (PM10), Particulate Matter with a diameter less than 2.5 microns (PM2.5), Carbon Monoxide (CO), Nitrogen Oxides (NOx), Sulphur Oxides (SOx), Volatile Organic Compounds (VOC), and Ammonia (NH₃).

²² Source: <http://www.who.int/mediacentre/news/releases/2014/air-pollution/en/>

million annual premature deaths (5.86% of global mortality) are attributable to outdoor air pollution²³, although ambient air pollution has been regulated under national laws in many countries.

With this said, socially responsible commercial and municipal fleets can play an important role in reducing GHG emissions and air pollution.

Fleet Sector Impact

Low-carbon transportation is essential to both short-term GHG and fuel-use reduction and long-term decarbonization of the economy. In 2018, the transportation sector accounted for about 25% of greenhouse gas (GHG) emissions in Canada, second only to the oil and gas sector²⁴. Municipalities can play a key role in cutting emissions by transitioning their fleets to low-carbon and/or electric vehicles, while saving fuel and maintenance costs.

The transition to battery-electric vehicles (BEVs) of all classes will be a game-changer when these vehicles come to market in the next several years, both in terms of operational cost savings and the deep GHG emission reductions required to curb the most severe impacts of climate change. With significant and growing commitments to integrating BEVs into fleet operations this effect will continue to be a driving force in the transition to BEVs²⁵. With continued improvements in range capability and charging infrastructure as the BEV market expands, the electrification of fleets will accelerate.

About Richmond Sustainability Initiatives

Since 2005, Richmond Sustainability Initiatives – Fleet Challenge (RSI-FC) has collaborated with fleet managers, technology providers, subject matter experts, and auto manufacturers to find viable solutions, technologies, and best management practices for reducing operating costs and vehicle emissions. From the beginning, we have remained a self-supporting and independently funded program without commercial biases or influences, providing fleet review, strategies and management consulting services to dozens of leading private and public sector fleets in Canada and the United States.

RSI-FC has employed our innovative, leading-edge data modelling techniques and our proprietary software for the development of this Green Fleet Strategy Report. Fleet Analytics Review™ (FAR) is a software tool designed and developed by our company specifically for complex green fleet planning. It enables our team to develop short- to long-term green fleet plans and strategies by calculating GHG emissions reductions and return-on-investment (ROI) for various best practices and technologies – all driven by actual historical data. In turn, this allows us to evaluate the business case of each solution and provide meaningful recommendations for long-term capital planning (LTCP).

²³ Source: <https://jamanetwork.com/journals/jama/article-abstract/2667043>

²⁴ Source: <https://www.canada.ca/en/environment-climate-change/services/environmental-indicators/greenhouse-gas-emissions.html>

²⁵ Source: ChargePoint. Trends & Prediction in Fleet Electrification [pdf]. June 2020.

Through the combination of our experience and the use of our FAR software tool, we are delivering an advanced Green Fleet Strategy and Report for the City of Hamilton that is realistic and achievable.

Background

RSI-FC and the City of Hamilton's partnership dates back to 2005. In 2007, the City of Hamilton was publicly recognized by RSI's E3 Fleet Rating program and was officially recognized as Canada's first E3 Green Rated Fleet. Hamilton achieved significant reductions in fuel consumption and GHG emissions and, in doing so, earned a Silver Level E3 Fleet Rating. Since 2007, 14 more Canadian municipal fleets have followed the City of Hamilton's leadership example to become E3 Green Rated Fleets. Municipal fleets, including Hamilton, that have become E3 Green Fleet Rated set a high standard for others, and are a fine example of green fleet leadership.

During the years 2006 through to 2013, the Cities of Hamilton and Toronto partnered with Fleet Challenge (FC) to deliver the annual Green Fleet Expo (GFX). The GFX was a prime leadership opportunity for the City of Hamilton, which influenced hundreds of other municipalities and private sector companies to reducing their fuel consumption. The GFX was conceived, planned, and delivered by fleet management personnel from the Cities of Hamilton and Toronto in a three-way equal partnership with FC. In each of eight consecutive years, GFX attracted as many as 400 fleet managers from across Ontario and beyond to see and test-drive green, fuel-efficient vehicles, learn about advanced fuel-saving technologies, and hear presentations from recognized subject matter experts.

With a history of green fleet leadership and by engaging our team to develop its new Green Fleet Strategy Report, the City will continue to build its profile as a municipal leader in green fleet development and implementation practices.

As a proactive response to the City's climate change emergency declaration in 2019, a multi-departmental Corporate Climate Change Task Force comprised of City Staff was created. According to the City of Hamilton's Corporate Energy Policy, fleet and transit fuel consumption account for \$16 million in operating expenses and 40% of corporate greenhouse gases, highlighting the benefit of implementing green fleet strategies to reduce both fuel-use and GHG emissions. One of the action items for the Task Force is to investigate and identify a plan for all diesel vehicles to be decommissioned by 2030 and all vehicles to be electrified by 2050. This Green Fleet Strategy and Report can play a role in providing viable recommendations and pathways for achieving these goals.

Green Fleet Strategy and Report – Objective

The primary objective of this Green Fleet Strategy and Report was to analyze the City of Hamilton's in-scope²⁶ fleet operations data and identify and assess operational improvements and new technologies to reduce GHG emissions from Fleet Services vehicles and equipment. The results presented herein are intended to provide an ambitious roadmap to the City of Hamilton in its quest for go-forward fuel-reduction solutions to achieve the goals of the Corporate Climate Change Task Force.

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²⁶ This Green Fleet Strategy and Report does not include EMS, Fire, Transit, or Police fleets.

Section 2.0: Current Practices, Survey Results, and Baseline

In this section, we lay the groundwork for the Green Fleet Strategy and Report by providing a snapshot of the current state of Hamilton's in-scope fleet and fleet management practices. We present the results of our signature Best Management Practices Review™ (BMPR), the results of employee participant surveys, and compare Hamilton's baseline fleet data with urban peers from our proprietary municipal fleet database.

Best Management Practices Review

Over the past 15 years, RSI-FC has completed dozens of fleet reviews for Canadian and U.S. corporate and government entities. In doing so, we repeatedly observed many successful and effective Best Management Practices (BMPs) and Standard Operating Practices (SOPs) that are applicable and potentially beneficial to fleets in all business sectors. These practices range from business structure, human resources, safety, and maintenance practices through to operational policies. Our team concluded that proactive fleet managers would value an impartial, third-party, ground-up, and holistic review of their operations to identify gaps and opportunities for improvement. In response to this defined need, that is how BMPR™ (pronounced: bump-er [ˈbɛmpər]) evolved. Beginning in 2014, and since that time, numerous fleets have participated in, and benefitted from, the BMPR program.

The in-scope fleets for Hamilton's Green Fleet Strategy and Report include Environmental Services (Forestry, Parks, Cemeteries, Horticulture, Refuse and Recycling), Traffic and Maintenance (including Roads), Water and Wastewater, Enforcement, and Planning and Economic development (By-Law, Building and Licensing). The fleets which are *not* included in this report are EMS, Fire, Transit, and Police.

The comprehensive BMPR process is comprised of the following specific areas of interest, each with its own set of focal points/topics:

1. Asset Management
2. Vehicle Specifications
3. Finance
4. Information Technology
5. Human Resources
6. Preventative Maintenance
7. Fuel Management
8. Environment
9. Communications

Section 2.0 (BMPPR) is based on our dialogue with, and exchange of operational information with Hamilton's fleet management staff during in-depth BMPPR discussions. In each of the nine sections of Section 2.0, we provide Hamilton fleet staff comments (please see headings shown in **green** font) from our BMPPR discussions. Our team's observations and perspectives (please see headings shown in **blue** font), in which we identify potential gaps and opportunities for improvement for management's consideration.

1. Asset Management

Asset management has been described as "a systematic process of deploying, operating, maintaining, upgrading, and disposing of assets cost-effectively." Doing so effectively depends on having ready access to operating data, then making wise asset-management decisions based on, and informed by that data. In this area of the BMPPR, we reviewed Hamilton's cradle-to-grave handling of its in-scope fleet assets.

Determining Lifecycles, the Decision Process for Vehicle Replacement

- For the Hamilton Fleet, the process starts with the fleet planning group – four subsections - planning, maintenance, parts, and materials and fuel, which occurs annually and involves a review of the reserve fund size and annual capital budget, as well as fleet complement analysis.
- Fleet analysis serves as a "first pass" based on a financing model. It is a review of critical factors including: maintenance cost, fuel consumption, mileage, and other factors to determine which vehicles to replace. The biggest trigger for replacement is maintenance cost; it is considered more important than age of vehicle. For example, for an 8-year lifecycle for an SUV, the first trigger is highest repair costs (excludes PM costs as they are fixed).
- Vehicle replacement decisions are based mostly on annual maintenance dollars by classification of vehicles. For example, the current system would favour replacement of a garbage truck vs 10 SUVs in a particular year.
- Every year, after determining vehicle replacement needs, a meeting takes place with fleet user-group representatives to hear their needs and feedback.
- Vehicle replacement is based on condition-based assessment; there is not a rating scale and assessment. Priorities are based on knowledge of the vehicle condition as opposed to fixed timelines.
- The capital budget is currently around \$10 M/year.

Gaps and Opportunities for Improvement

- Green fleet asset management best practices recommended by RSI-FC are illustrated in a process flow chart (*Figure 1*, overleaf); with these processes a fleet will become green and right-sized.
- The issue with monitoring (maintenance) cost spikes of a vehicle as it ages is that when a vehicle that is not fully in use is shown as costing less, in reality it can be a stranded asset if it remains under-utilized until retirement/replacement.
- By following a historical data-driven lifecycle cost assessment, which is completed by modelling repair, maintenance, fuel, and cost of capital over the vehicle's entire lifecycle, the optimal replacement age of vehicles can be determined (such as by using RSI-FC's Lifecycle Analysis (LCA) software).

Reserve Fund Sustainability and Auction Proceeds

- For a number of years, contributions to the reserve fund were 54%, which was not sustainable. In the last seven years, it has gone up to 70% to 100%, and now the fund is able to meet the needs of the department.
- Auction funds from end-of-life vehicles go back into reserve funds, eventually being spent on fleet replacements; however, they do not necessarily go into the capital budget for that year.

Process for User Department Adding a Vehicle to Its Fleet

- Approval by council is required. The user department addresses this with Council through the capital budget process or during the year to prove the need is real, user-groups may be asked to provide data to make their business cases.

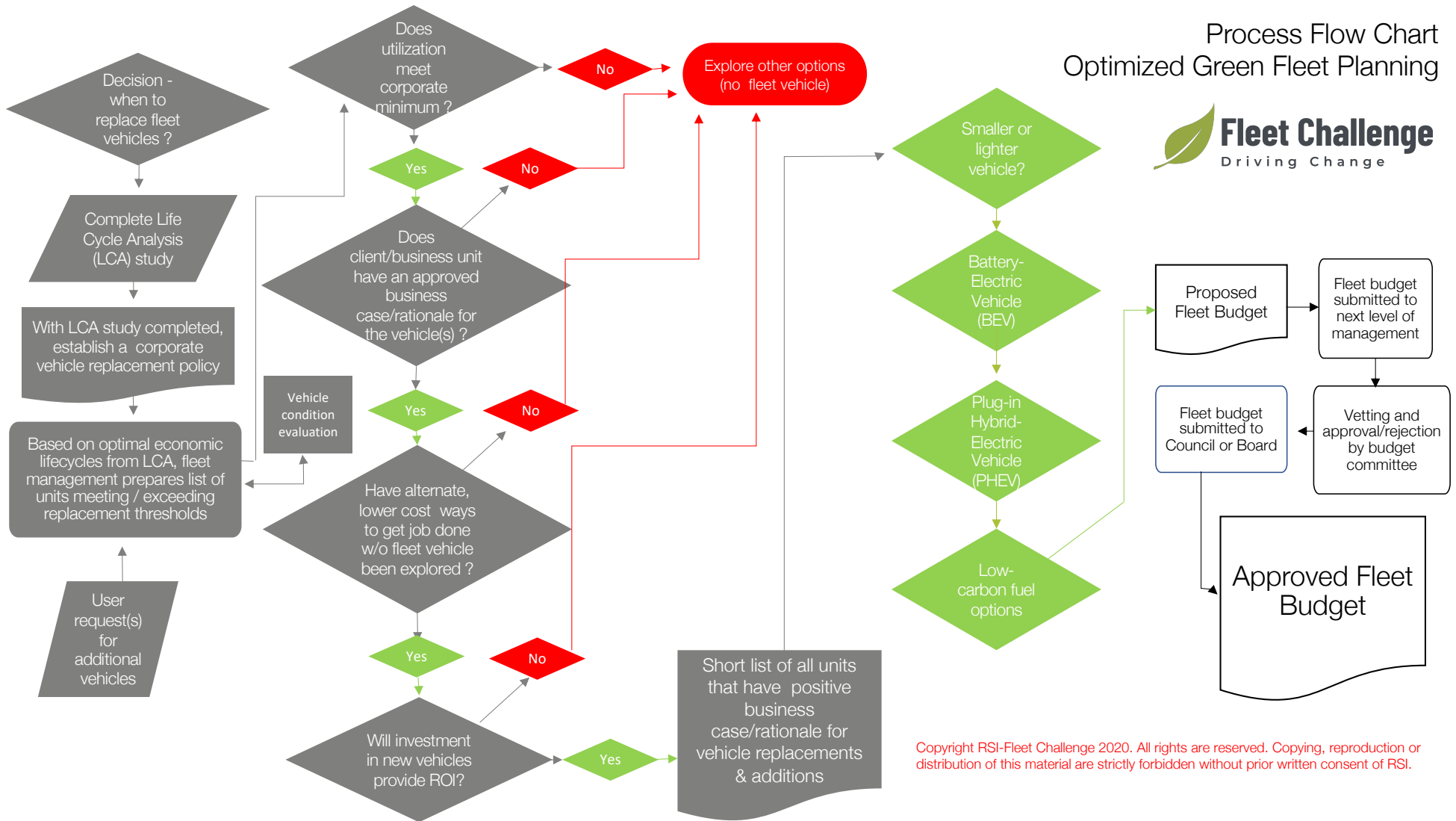
Real-Time Tracking of Current Book Values of Vehicle Assets

- Hamilton's Finance Department does not keep track of book value of vehicle assets. However, Public Works does have information on the original purchase price and replacement cost of vehicles.
- The Hansen software program that is employed by Hamilton Fleet tracks the original purchase price and the budget replacement cost but not depreciation.

Gaps and Opportunities for Improvement

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- Having access to the current book-value of assets would help in determining optimal replacement cycles for different vehicle classes.

Figure 1: Process Flow Chart for Optimized Green Fleet Planning



Vehicle Categorization Protocol

- In Hansen, there are upwards of 500 vehicle classifications to choose from, which have been narrowed down to 200 choices (still a very high number).

Gaps and Opportunities for Improvement

- Implementing a simpler categorization system, such as a high-level application of the Vehicle and Maintenance Repair Standards (VMRS) system developed by the American Trucking Associations (ATA), would make it far easier for narrowing down vehicle replacement options and making cost-comparisons. The VMRS system is an industry-standard benchmarking method employed by thousands of leading North American fleets.

2. Vehicle Specifications

Fleet managers should always prepare detailed specifications for new vehicles with consideration for past performance of similar vehicles (i.e., the past predicts the future). When planning the go-forward procurement of vehicles and vehicle components (such as engines and drivetrains), fleet managers should give preference to units that have demonstrated the lowest historical total cost of ownership (TCO) and highest reliability.

Management should avoid the pitfall of buying vehicles that simply cost the least to acquire and meet only basic requirements. Historical cost information about makes, models, and components should be frequently reviewed. This step enables informed procurement decisions based on TCO concepts, instead of purchasing vehicles based on lowest price.

Specifications for Tenders or RFQ for New Units

- Typically, once the capital budget is approved, Hamilton's Fleet analysts reach out to user groups to undergo needs-based analysis and discuss the viability of down-sizing when appropriate. For example, a one-ton van is replaced with a ½-ton van that meets operation needs.
- Vehicle demonstrations are scheduled for Hamilton's fleet and it's user-groups, vendors are vetted, tenders are issued, and the contract is awarded to the lowest compliant bidder. The tender is publicly issued for one month. The procurement process from start to finish is approximately three to six months depending on complexity.
- Once the contract is awarded, there are: (1) a pre-building meeting (for anything more complex like a sander or garbage truck), (2) pre-delivery inspections, and (3) final compliance inspections.

- The fleet planning group deems whether the unit is compliant and, if yes, hands it off to the user group. There is a 5-10% contingency line for the builder primarily for custom build projects.

- Multi-year contracts are currently in place.

Gaps and Opportunities for Improvement

- A greater level of knowledge transfer between user groups and procurement (e.g., regarding vehicle manufacturers pricing models and model revisions) may make a more seamless procurement process.
- Employing a total cost of ownership (TCO) approach would likely demonstrate where Fleet Services can optimize the use of its capital.
- Procurement should consider TCO in its competitive bidding proposal structures instead of the lowest compliant bid approach.

Practices Around Vehicle Right-Sizing

- Right-sizing is discussed with user groups and is not formal policy. For example, groups were moved from SUVs to EcoSports. The goal is to achieve the best fuel economy and motivate staff to choose the right size.
- User groups currently have the last right (no policy) because the user group is paying for the unit(s) (users can veto Fleet's recommendations). Fleet Services is trying to inform users that it is not about downsizing but more about right-sizing.

Standardization Regarding Vehicle Specs

- Standardization is a goal with benefits on both the procurement side and the user side from an operational and maintenance viewpoint. Fleet Services is moving in a positive way toward standardization. There is currently a five-year snow plow contract with two different styles of plows, but not multiple designs.

Gaps and Opportunities for Improvement

- Standardization, by limiting the number of brands, as in the example of the snow plows, is known to reduce costs and challenges relating to preventive maintenance (PM) and repairs.

3. Finance

A significant concern for fleet managers is fiscal sustainability – ensuring that the fleet operating budget is sufficient to cover annual operational expenses (Opex), and the annual capital (Capex) budget is adequate for actual vehicle replacement costs. A primary goal for a fleet manager is reducing vehicle capital and operating expenses without negatively affecting service levels (uptime). In this section aim to learn about the vehicle Opex and Capex as well as how vehicle costs are recovered.

Vehicle Ownership

- All fleet vehicles are owned (as opposed to being leased). User groups can rent vehicles through rental contract (local supplier); the only cost for these vehicles is fuel. There are options to use extended services instead of renting if vehicles are in good condition.

Vehicle/Equipment Chargeback System

- Users pay a contribution to the reserve fund for vehicle replacement and pay for PM, demand maintenance, and fuel. There is no extended-service vehicle reserve fund (admin. fee only).
- At the start of 2020, the hourly door rate increased to \$116.

Gaps and Opportunities for Improvement

- MBN Canada, which keeps statistics for municipalities, can be used as a reference regarding door rates.

At-Fault Accidents/Negligent Damages

- These claims are dealt with by the risk group. The repair cost are paid by risk group – self-insured up to \$50k. There is a small degree of impact on user groups; an annual review of department claims results in fees adjusted accordingly.
- In-house compliance officers are responsible for Professional Driver Improvement Course (PDIC) training.

Gaps and Opportunities for Improvement

- An independent safety review consultant contacted by RSI in 2020 recommends driver training sessions should take place regularly, suggesting intervals of three years.

Equipment Training

- User groups provide equipment-specific training (e.g., operating snow plows, lawn equipment, etc.) in a variety of ways using both internal and external training courses.

4. Information Technology

Fleet asset-management decision-making and analysis are best achieved by using dedicated and purpose-designed “best-of-breed” fleet management information systems (FMIS). For maximum management effectiveness and control, accurate and reliable fleet data is essential for managers to make well-informed, data-driven decisions for their fleet asset base. Hamilton Fleet uses the Hansen system at this time.

Regardless of the system used, an FMIS must list and track all vehicles, department/divisional assignments, cost and maintenance histories, manage fuel usage and reconciliation, schedule preventive maintenance events, track spare parts inventories, ensure audit-readiness, produce management and exception reports, prepare cost analyses, evaluate vehicle performance, provide document trail, and much more.

Route Planning

- Skyhawk GPS systems have been integrated into Hamilton Fleet Services for seven years, but the degree to which they are used is up to user groups. Overall, user groups are receptive to Skyhawk.

Corporate Idling Policy

- There is a corporate idling policy, but user groups set their own parameters and adherence. Driver idling is not looked at by Fleet Services, but there have been idling reduction discussions at the corporate level and Fleet, having driver trainers, is positioned well to being the champion.

Gaps and Opportunities for Improvement

- The creation of an education piece for idling reduction, operating efficiently, and reducing fuel consumption would be a welcome addition.
- Fleet Services can champion idling and GHG reduction initiatives with corporate oversight. Fleet can provide the tools, training, and advice but should not be expected to act as the “police” department; this should be dealt with at the corporate level.

5. Human Resources

Human resources pertains not only to Fleet Services personnel but also to the drivers of the fleet's vehicles, as indicated by the following focal points:

Driver Eco-Training

- Currently driver eco-training is not provided by Fleet Services.

Gaps and Opportunities for Improvement

- A driver eco-training module should be added to existing Professional Driver Improvement Course (PDIC) safe driver training.
- Eco-driver training is recommended for all drivers. Natural Resources Canada (NRCan) Smart Driver program is highly recommended by RSI-FC. See: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/greening-freight-programs/smartdriver-training-series/21048#city>

Procedures/Components of the Driver Management Program

- Fleet Services has developed procedures for vehicle cleaning; there is a thorough city-wide Level 1 vehicle cleaning process which applies to operators, cab cleaners, and outside contractors.
- Covid-19 presents additional challenges for in-cab driver training. Operators are required to wear a mask and open a window.
- An additional consideration is changing cabin filters for better air quality (reduced exposure to potential infection).
- Fleet Services is considering in-cab cameras (outward facing towards road, inward facing towards driver).
- Driver training is triggered for certain reasons (e.g., a collision, recruitment) but not scheduled at a certain time interval. Professional Driver Improvement Course (PDIC) training is required for all new CVOR operators as part of their onboarding, for any drivers that have been involved in a preventable collision/incident, and as requested by User Groups.
- Safety and compliance driver manuals and procedures do exist; however, it is in the form of a full book (electronic version) as opposed to specific manuals for each vehicle type.

- Currently, driver's pre-trip inspections are on paper – user groups are asked to keep records and defects should be sent to Fleet Services as a work order.

Gaps and Opportunities for Improvement

- Scheduling professional driver improvement course (PDIC) driver refresher training at regular intervals may be a more risk-averse approach to driver management than having remedial training only.
- Creating individual driver manuals for each vehicle type may increase receptiveness of operators through more concise, targeted procedures which are less time-consuming to read through.
- Transitions to electronic logging devices (ELDs) may increase the efficiency of record-keeping on vehicle history.
- Canadian fleets must start transitioning to electronic logging devices (ELDs). The Transport Canada ELD mandate for commercial drivers is aimed at improving road safety and comes into effect in June 2021.

Under the Ontario regulation²⁷, a driver is not required to keep a daily log for the day if:

- On the operator's instructions, a commercial motor vehicle is driven solely within a radius of 160 kilometres of the driver's starting location.
- The driver returns at the end of the day to the location from which he or she started.

Log book exemption can create confusion when dealing with municipalities within 160 kilometres of the drivers starting location. Many believe this exempts municipalities from tracking hours of service. However, if a driver is not required to keep a daily log, RSI-FC believes the operator (the City of Hamilton) may be obligated to maintain records for the day.

- RSI-FC recommends expert legal review of the ELD matter prior to the June 2021 deadline.

6. Preventative Maintenance

A prime indicator of fleet management success is a high level of vehicle uptime. There are only two ways fleet managers can achieve increased uptime: (1) acquire newer, younger vehicles; or (2) ensure a highly effective preventive maintenance (PM) program is in place. If sufficient funds are not available

²⁷ Source: <http://www.mto.gov.on.ca/english/trucks/commercial-vehicle-operators-registration.shtml>

for purchasing newer vehicles, then fleet management must ramp up PM activities; otherwise, availability and reliability will suffer while operating costs increase. Safety may also be negatively affected as the fleet's vehicles continue to age.

PM Inspections

- For Hamilton, there are three PM levels:
 - PM C – PMCVI, LOF + inspection
 - PM B – LOF + minor PM
 - PM A – inspection only
- The frequency of inspections is based on a time-based system using the Hansen system, which is set up for three times per year for light- and heavy-duty vehicles.
- High-mileage units are identified by the Service Department and more frequent inspections are set up in Hansen.
- Off-road vehicle inspections are tailored more towards manufacturing specs.
- Regular oil is used. Synthetic oil is used only when required as per OEM standards.
- Waste oil is picked up by a vendor and re-sold/recycled.
- Oil filters are collected for recycling along with waste oil.

7. Fuel Management

The cost of fuel is usually one of the largest controllable costs for most fleets. Proactive fleet managers will make it one of their top priorities to ensure their fleet is as fuel-efficient as possible. Reducing fuel use is critical, both fiscally and environmentally.

A best management practice aimed at reducing fuel usage is to monitor the fleet's corporate average fuel efficiency (CAFE). We feel that CAFE is one of the most important key performance indicators (KPIs) for cost-conscious fleet managers to monitor and take actions for improvement.

CAFE is directly reflective of a fleet's footprint. In essence, CAFE is a measure that encompasses many facets of fleet operations ranging from driver behaviours (such as unnecessary idling, harsh driving, unnecessary trips) to right-sizing of vehicles for their assigned tasks (getting the job done with more fuel-efficient vehicles) to the use of alternate and renewable low-carbon fuels. CAFE is also impacted by the fleet's average age since older vehicles are less fuel-efficient than modern units, they burn more fuel and, consequently, cost more to operate and produce more emissions.

Current Alternate/Renewable Fuels Used in Fleet Services

- Zambonis are run by propane and CNG.
- There is no use of B10 or B20 biodiesel in Fleet Services.
- All packers are currently diesel and some are due for replacement. There is a push to replace them with CNG units but this requires large infrastructure costs.

CNG Infrastructure

- There is a natural gas station at Wentworth Street but it is likely to be decommissioned. Another natural gas station is at HSR (city bus facility) and there is discussion of a new bus facility that will have a fuelling station on site for Transit; this will depend on the level of funding. More than half the Transit Fleet is CNG and there are plans of increased commitment to CNG.
- There is discussion of partnering with a private contractor with a natural gas fuelling site and purchasing fuel. Purchasing retail fuel is not a normal practice; all City vehicles typically use City fuelling sites.

Key Performance Indicators

- Fleet Services currently does not have Key Performance Indicators (KPIs) for PM or GHGs, but there is a KPI for corporate average fuel economy (CAFE).

Gaps and Opportunities for Improvement

- A means of measuring and tracking fuel consumption and GHGs at the department and user-group levels may be beneficial for setting goals and making progress.

8. Environment

In Canada and around the world, leading companies and all levels of government have developed Green Fleet Plans to set out their short- and long-term carbon reduction targets; some may also include strategies for air/land/water pollution reduction.

A Green Fleet Plan may also include the fleet's green initiatives for its maintenance or parking garages. For fleets that outsource maintenance, plans may also define eco-standards for contractors, such as third-party suppliers.

Former Green Fleet Plan

- The former Hamilton Green Fleet Plan is from 2009. It has not been revised or reviewed; however, some deliverables and processes are still valid and in place.

Corporate Carbon Reduction Targets for Fleet Services

- Decommission all diesel vehicles by 2030
- Achieve net-zero carbon emissions before 2050
- Achieve 100% electrification for vehicles by 2050

ISO 14001 Standards

- The environmental management system was up to ISO 14001 standards but has not been refreshed.

Gaps and Opportunities for Improvement

- Consider reviewing the environmental management system with regard to current ISO 14001 standards.

LEED Certification of Fleet Facilities

- Fleet facilities are not LEED certified, but there has been progress in other City buildings.

Gaps and Opportunities for Improvement

- Consider modernizing and/or retrofitting Fleet facilities to obtain LEED certification.

Waste Management

- Initiatives were started years ago to reduce waste and separate garbage and recyclables.
- Filter and oil recycling are in place.
- There is proper storage and disposal of chemical cleaners at wash facilities. All wash pads have interceptors.

Gaps and Opportunities for Improvement

- Improvements can be made for recycling paper and cardboard, as well as for managing toxic waste.

Tire Recapping

- Truck tires are recapped for dump trucks, snow plows, and garbage packers.

Hybrid Vehicles

- There are many hybrid Ford Escapes in Fleet Services. The initiative has had tremendous success – some hybrids are 10+ years old and still performing well.

Battery-Electric Vehicles (BEVs)

- Currently, some reluctance towards BEVs has been encountered. Fleet Services wants to have a comprehensive strategy and standardization to leverage local support and maintenance by buying in volume.
- There are two Kia Soul BEVs currently in service. As mentioned by Fleet staff, there needs to be a strategy before committing fully (to BEVs). Procurement requires three bids, and Kia was able to meet the City's timelines. Policy allows for circumvention of procurement policy, allowing for single bid.
- Two electric Olympia ice resurfacers are on order, as well as electric shop scrubbers/sweepers.

Gaps and Opportunities for Improvement

- Operator feedback and employee engagement is important. Consider inviting frontline employees to take BEV test drives to build an affinity towards electric vehicles.

BEV Charging Stations

- There have been discussions of installing municipal charging stations in yards as there is insufficient public charging stations for use by municipal vehicles.

Gaps and Opportunities for Improvement

- With BEV options increasing and light-duty trucks (pickups) expected to be on the horizon within two years, as well as medium- and heavy-duty trucks in several years, it is important that the City allocate capital for charging infrastructure in the near-future to meet the demand in the mid- to long-term.
- A charging infrastructure Incentive program was offered by NRCan at the time of this writing but has since lapsed. See: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/zero-emission-vehicle-infrastructure-program/21876>. The Government of Canada announced, through Budget 2019, \$130 million over five years (2019-2024) to deploy a network of zero-emission vehicle charging (level 2 and higher) and refuelling stations in more localized areas where Canadians live, work, and play. Support is also available for strategic projects for electric vehicle and/or hydrogen infrastructure for corporate fleets, last-mile delivery fleets, and mass transit. This funding will be delivered through cost-sharing contribution agreements for eligible projects that will help meet the growing charging and refuelling demand.

9. Communications

Open communications and interaction are critical in every organization. Most employees like to feel engaged, empowered, and of value to their organization. Moreover, residents of municipalities appreciate hearing success stories. Good news stories about a fleet, whether regarding new cost-saving measures, safety, good deeds by its drivers, or eco-successes, are welcomed by most people. We believe that the Hamilton Fleet Services should, and can easily be a source of pride for the City, its employees, and its residents.

Media Releases Re: Greening Activities

- Currently, there is not a dedicated communications representative for Fleet Services, but there have been existing staff at the corporate level who have taken on additional responsibilities dedicated to climate change. There is interest from the climate change group to start a dialogue with Fleet Services. Fleet Services believes developing a comprehensive strategy for BEVs is part of the equation, which includes driver engagement and feedback.

Green Fleet Survey Results

Our organization recognizes the value of stakeholder engagement and user group participation in any go-forward plans under consideration for our fleet clients. With that focus in mind, RSI-FC set out to gain staff perspectives from the City of Hamilton's Fleet user groups around their currently assigned vehicle types and opinions/views on environmental issues and green fleet initiatives.

In person, face-to-face discussions are, by far, our teams first choice of available options for gathering information, hearing stakeholder feedback and obtaining buy-in. Unfortunately, due to the coronavirus pandemic, in-person meetings were not possible. Knowing that feedback from stakeholders is critical to go-forward planning, as a workaround we opted to instead conduct web-based online surveys of fleet user groups.

RSI-FC understands the importance of hearing the opinions of *all* stakeholders including both management and unionized staff. It was clearly communicated to all survey recipients that their responses were confidential and anonymous; as so, they were encouraged to express their opinions freely.

From experience RSI-FC knows that online surveys are not the ideal method for collecting opinions and gathering information. It is known in the industry that people are often reluctant to provide their personal opinions in this manner; typically, survey response rates are known to only be in the 10 to 15% range. However, in the absence of a better solution, such as face-to-face discussions, there were no other viable options.

The survey was sent to 343 individuals and we received a total of 32 responses, which translates to a response rate of just over 9%, in and around the range of the industry average. We were pleased that the responses we received were high-quality, rich in content, providing us with valuable feedback which we will discuss in this section. We provide a summary of the results below; for complete results with figures, please see *Appendix A*.

Breakdown of Survey Participants

There was a mix of unionized and management employees who participated in the survey (majority from management), and the majority of participants have worked at the City for 10 years or longer.

Most of the survey participants are middle-aged, and generally the male/female ratio of participants is close.

In terms of vehicle type driven, nearly all the survey participants drive light- to medium-duty passenger vehicles (cars, pickups, and SUVs).

Awareness of Environmental Issues

The overwhelming majority of survey participants agree with and/or support Hamilton's climate change emergency declaration, and there is very strong agreement that taking care of our environment should be a top priority. Global warming is ranked at the number one environmental problem by participants, but air and water pollution are a tied as a close second.

In addition to questions on ranking and level of agreement pertaining to environmental issues, survey respondents were given the chance to provide their own comments on the environment and Hamilton's climate change emergency declaration. One comment in particular, shared below, was eloquently written and was, overall, representative of participants' view on the matters:

"I agree that as a leader in our municipality the city needs to walk to talk. Although there are many pillars to climate change and the climate emergency, I agree that we need to look at our fleet and operating equipment to support the direction."

Another response seemed to be reflective of the individuals thoughts on the matter:

"I think climate change has been occurring for a long time - It's not something new and something should have been done about this long time ago"

Views on Pollution Factors and Fuel-Reduction Solutions

We asked participants about their opinions on various pollution factors, fuel-switching options (i.e., alternate/renewable fuel), and battery-electric vehicles (BEVs), to gain a perspective of views and predominant concerns to address in our go-forward Green Fleet Strategy.

Survey participants agree, overall, that all the pollution factors listed (age, fuel type, maintenance, driving habits, right-sizing, and trip planning) have moderate to large impacts on fuel-efficiency and pollution from fleet vehicles. Fuel type is the leading factor among respondents.

In terms of driving habits and behaviours, survey participants generally agree that fuel-efficient, eco-driver training would help them operate Fleet vehicles, as well as personal vehicles, more efficiently.

Regarding natural gas and propane as fossil-fuel alternatives to gasoline and diesel, survey participants generally agree that both natural gas- and propane-powered vehicles are more economical to drive than their conventional fuel counterparts, are reliable, and are safe to drive.

Regarding biodiesel and ethanol as substitutes for standard diesel and gasoline, respectively, survey participants generally agree that biodiesel and ethanol are feasible and safe fossil fuel substitutes; however, there does appear to be a slight knowledge gap/ lack of certainty surrounding these fuels among respondents. Moreover, there appears to be some concern or opposition surrounding the production of plant-based fuels due to the use of food crops.

Overall, there is strong support for and understanding of zero-emissions BEVs from the survey participants, who are confident in their range capabilities, power, heating/cooling, operating cost savings, pollution prevention, and availability now and in the near future.

Survey participants are, overall, very receptive to the wide range of fuel-reduction solutions listed. The highest rating (4.5/5) is for reducing unnecessary engine idling, while the lowest, yet still favourable, ratings are for renewable fuels (biodiesel and ethanol) and alternate fuels (natural gas and propane), with scores of 3.8/5 and 3.9/5, respectively. The switch to battery-only EVs is highly favoured with a rating of 4.3/5.

Synopsis

Participants were given the opportunity to provide their own comments on the various fuel-reduction solutions as well as “freestyle” section that allowed for comments on greening of the City of Hamilton’s fleet at large. There were several common areas of interest and concern which we have outlined below:

- Modernizing fleet units is preferred to extending the use of older units because of lowered emissions and repair costs.
- There is some interest in using renewable natural gas (RNG) from the City’s green bin waste to fuel vehicles and later, when the majority of the fleet transitions to BEVs, to use RNG to heat buildings.
- Regarding BEVs, there were numerous concerns regarding the pollution caused by the production of batteries as well as their disposal and recycling.
- Regarding BEVs, there is some uncertainty pertaining to cost savings vs capital costs.
- Regarding BEVs, there is some concern regarding the non-renewable electricity sources to fuel BEVs and their associated GHG emissions.

Based on the results of this survey and participant comments, it is clear that Fleet’s user-group stakeholders are supportive of green fleet initiatives and aware of their benefits, particularly driver training, idling reduction, modernizing the fleet, downsizing/right-sizing, alternate fuels (natural gas and propane), and BEVs. Importantly, there appears to be a high level of willingness to participate in the City of Hamilton’s transition to low-carbon vehicles and BEVs.

Baseline KPIs and Peer Fleet Comparison

RSI-FC collected baseline data of Hamilton’s in-scope fleet from Fleet staff. The dataset provided to our team included a list of units, makes/models/years, asset values and ages, descriptions, fuel type, fuel cost, repair costs, and maintenance costs for a one-year review period (2019). Downtime data was not available for Hamilton. As a workaround, RSI estimated downtime based on an algorithm that assumes a unit is out of service when being repaired and, thus, repair hours are commensurate with downtime. It should be noted that the 12 peer municipal fleets tally downtime using inconsistent methods; downtime data provided may therefore be unreliable and we have provided it for informational purposes only.

RSI loaded input data into our proprietary software, Fleet Analytics Review™ (FAR), and completed a baseline analysis. In *Tables 3 and 4*, we compare a number of key performance indicators (KPIs) with other urban municipalities from our proprietary municipal fleet database.

Table 3: KPIs for Hamilton’s fleet and municipal fleet database

KPI	Metric	Hamilton Fleet Units Included	Hamilton	Benchmark Data – 12 Urban Municipal Fleets
Corporate Average Fuel Economy (CAFE)	L/100 km	Vehicles + equipment	36.1	31.4
Average Downtime	Days/unit	Vehicles + equipment	10.9	7.4
Average PM Cost	\$/unit	Vehicles only	\$1,085	\$1,897
Average Repair Cost	\$/unit	Vehicles only	\$4,482	\$4,513
Average Cost of Capital	\$/unit	Vehicles only	\$1,337	\$1,477
Average Age	Years	Vehicles + equipment	7.5	5.6

KPI	Metric	Hamilton Fleet Units Included	Hamilton	Benchmark Data – 12 Urban Municipal Fleets
Average Vehicle Kilometres - Travelled (VKT)	Km/unit	Vehicles only	13,246	14,889
Cost per Km	\$/km	Vehicles only	\$1.80	\$0.97

Table 4: KPIs for Hamilton's fleet and municipal fleet database, by vehicle category

KPI	Metric	Vehicle Categories	Hamilton	Benchmark Data – 12 Urban Municipal Fleets
Average Age	Years	LD (Class 1, 2)	7.0	4.6
		LD Trucks (Class 3)	7.3	6.6
		MD Trucks (Class 5)	8.8	4.8
		HD Trucks (Class 7, 8)	7.2	7.4
		Equipment	9.5	-
Average VKT	Km/unit	LD (Class 1, 2)	13,625	15,222
		LD Trucks (Class 3)	16,829	13,022
		MD Trucks (Class 5)	11,810	13,683
		HD Trucks (Class 7, 8)	10,665	10,799
		Equipment	-	-
Cost per Km	\$/km	LD (Class 1, 2)	\$0.34	\$0.62
		LD Trucks (Class 3)	\$0.81	\$0.62
		MD Trucks (Class 5)	\$1.12	\$3.05
		HD Trucks (Class 7, 8)	\$2.45	\$3.41
		Equipment	-	-

From the baseline data presented in *Tables 3 and 4*, there are several key points that we would like to outline, including:

- Hamilton's corporate average fuel economy (CAFE) and downtime are both higher than urban peers, potentially because its fleet is older by about two years (older vehicles are less fuel-efficient and often less-reliable).
- The cost per km is likely skewed to the high end in comparison to peers due to the inclusion of equipment in our analysis.
- Light-duty (LD) passenger cars, pickups, vans, and SUVs (Class 1, 2) as well as medium-duty (MD) trucks (Class 5) are considerably older than these same categories in peer fleets; however, the higher age of vehicles does not appear to be reflected in the cost per km for these vehicle categories (significantly lower than peer fleets).
- In comparison to Hamilton's peers, light-duty trucks (Class 3) are slightly older, are driven substantially more, and cost more per km, highlighting a potential area of focus for the City and the opportunity for significant fuel cost savings through acquisition of BEVs.

This preliminary analysis sets the stage for the main purpose of this Green Fleet Strategy and Report – specifically, to inform and model several fuel-reduction solutions for the City of Hamilton Fleet Services vehicles and equipment and provide an ambitious, yet feasible, long-term capital plan to achieve deep GHG emissions reductions.

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Section 3.0: Approach and Methodology

RSI-FC maintains that fuel-reduction plans must be sustainable – both environmentally and financially. For this reason, RSI-FC’s approach to developing our recommendations for Hamilton’s sustainable fuel-reduction strategy is based on data modelling of the current situation and completing research on a number of go-forward solutions.

To achieve optimal efficiency in completing this type of analysis, our team developed Fleet Analytics Review™ (FAR), a software tool designed specifically for complex green fleet planning and evaluation of short- to long-term fuel-reduction strategies, both in terms of cost savings and GHG reductions.

About Fleet Analytics Review™

Fleet Analytics Review™ (FAR) is a user-friendly, interactive decision support tool designed to aid our team and fleet managers in developing short- to long-term green fleet plans by calculating the impacts of vehicle replacement and fuel-reduction solutions on operating costs, cost of capital, and GHG emissions. Moreover, it is used for long-term capital planning (LTCP) through an approach that works to balance, or smoothen, annual capital budgets and avoid cost spikes if possible. For a detailed FAR description, please see *Appendix B*.

Fuel-use and GHG reduction solutions were analyzed using FAR, designed to efficiently estimate the cost-benefit and GHG emissions reduction potential of many best management practices (BMPs), low-carbon fuels, and current or emerging technologies that have been proven to be beneficial to commercial and municipal fleets. The tool was used to evaluate these options in the context of the existing fleet being reviewed. That is, after optimizing lifecycles and implementing “house-in-order” strategies, fuel-saving options were modelled for units due for replacement to determine if they would deliver operating cost savings over subsequent fiscal years (after baseline to year 2035) and, if so, the potential GHG emissions reductions.

FAR will be licensed in perpetuity to the City of Hamilton for its internal use post-project. The FAR model is dynamic, and users can easily run future scenarios (such as assessing different vehicle types, fuels, or engine/drivetrain combinations) to see how such decisions impact operating expenses – ahead of their implementation, thereby heading off potentially costly errors.

Go-Forward Fuel-Reduction Solutions

Fuel-reduction solutions can generally be grouped into three categories – (1) best management practices (BMPs); (2) fuel switching; and (3) battery-electric – as described below (details on all fuel-reduction solutions researched by RSI-FC can be found in *Appendix E*):

- 1) **Best Management Practices.** FAR calculated the cost-benefit and GHG reduction, unit-by-unit and fleet-wide, of BMPs or “house-in-order” strategies including operational improvements such as fuel-efficient driver training, route planning, etc., as well as vehicle specifications enhancements such as improved aerodynamics, reduced rolling resistance, light-weighting, and others.
- 2) **Fuel Switching.** FAR calculated the cost-benefit and GHG reduction, unit-by-unit and fleet-wide, of switching vehicle fuels from fossil-based (e.g., diesel) to alternate ones that are less fossil-based (e.g., natural gas) or to renewable fuels (e.g., biodiesel).
- 3) **Battery-Electric Vehicles.** FAR calculated the cost-benefit and GHG reduction, unit-by-unit and fleet-wide, of switching to battery-electric vehicles (BEVs). Transitioning to BEVs is the ultimate GHG reduction strategy for a fleet. In this report, we model tailpipe emissions reduction; switching to electric reduces fuel consumption by 100% applying this method. However, in terms of lifecycle GHG emissions, BEVs are “fuelled” by electricity needed to charge the battery(ies), which can indirectly use fossil fuel depending on the source of electricity.

Fuel-reduction solutions will have variable rates of success. For example, if a fleet opts for aerodynamics packages on their trucks it may take years to phase them in fully, so full fuel-savings results will accrue over a period of time. Similar logic applies to best practices. With driver training, for instance, given that humans all have different rates of learning and information retention, bad driving habits may creep back in over time (or conversely, drivers may improve over time).

The most effective idle-reduction strategy for a fleet often entails a combination of complementary technologies and best practices. For instance, several of the solutions have variable rates of adoption, such as electronic engine parameters, extra cab insulation, and driver training. The right combination will depend on the fleet’s routes, fuel costs, climates of operation, maintenance cycles, training methods, driver support, fleet policies, and other factors.

Similarly, regarding fuel switching, fuel-use reduction potential will also be dependent on a multitude of factors, including driver training and habits, climates of operation, and maintenance cycles. For switching to BEVs, which can be regarded as a fuel switch with the source of “fuel” being the power grid, tailpipe emissions are zero and thus there is no range of fuel-reduction potential at the source (i.e., 100% reduction is achieved at the tailpipe). However, the amount of electricity that is needed to power these units will depend on the same aforementioned factors, influencing operation costs and GHG emissions depending on the source of electricity.

Steps to Producing Hamilton's Green Fleet Strategy

RSI-FC employed a multi-step approach in low-carbon, green fleet planning for Hamilton's Green Fleet Strategy. The steps include:

- 1) **Baseline Analysis.** At the outset, it is crucial to confidently know the current fleet baseline in terms of several key performance metrics ranging from cost, service levels (such as utilization and availability rates), and GHG emissions. For this step, we completed a FAR baseline analysis.

For Hamilton, we received baseline data of the in-scope fleet from City staff. The dataset provided to our team included a list of units, makes/models/years, asset values and ages, descriptions, fuel type, fuel cost, repair costs, and maintenance costs for a one-year review period (2019). We loaded this input data into FAR and completed a baseline analysis.

- 2) **Business-as-Usual Review.** Most fleets have in place standard, business-as-usual (BAU) protocol/policies regarding vehicle replacement, capital budgeting, and fleet modernization planning. Fleet management generally employs pre-determined vehicle replacement guidelines (such as vehicles that will be replaced every "x" years or "y"-thousand kilometres travelled). Using FAR, RSI-FC analyzed the long-term outcomes of the fleet's current-day BAU vehicle replacement practices in terms of impacts on annual capital budgets, operating costs, and the GHG impacts of BAU budgeting.
- 3) **Lifecycle Analysis.** With RSI-FC's proprietary lifecycle analysis (LCA) software tool, our team input the fleet's historical data to calculate the optimal economic lifecycles for each vehicle category in the fleet. Please see more details of LCA practices and specifics for Hamilton later in this section.
- 4) **Data-Modelling Optimized Lifecycles.** With the fleets optimal economic lifecycles calculated via LCA modelling, we input these vehicle replacement cycles into FAR to data-model the outcomes in terms of long-term capital budgets. For Hamilton, we modeled a 15-year capital budget plan to year 2035 and go-forward operating cost and GHG emission impacts.
- 5) **Business Case Optimization.** For many of our client's fleets once optimized lifecycles have been modelled in FAR, it becomes very apparent that some vehicles deliver better return-on-investment (ROI) than others. One reason is that some vehicles that due for replacement based on the client's current replacement practices may have had lighter usage than other similar age units. For vehicles in better condition, service life can be extended to optimize the total cost of ownership (TCO). Lower ROI would result if a vehicle, still in good condition, was replaced prematurely; value will be lost.

For Hamilton, the approach used by RSI-FC's data analysts was to *defer* replacement of some vehicles to the ensuing capital budget years to ensure full value is received from each unit. Fleet managers everywhere make tough vehicle replace-or-retain decisions like this each year to optimize the use of available capital. Using RSI-FC's ROI-based approach to deferrals, year-over-year long term capital budgets can be balanced. Ideally, this step should be completed by Fleet staff based on vehicle condition assessments and to balance go-forward annual capital budgets. Without any knowledge of vehicle condition, for this step our team deferred any units which, based on the data provided, were shown to have lower operating costs (including cost of capital) than if replaced. This step allowed us to balance Hamilton's long-term capital budgets based on optimal ROI.

- 6) **"House-in-Order" Actions.** Before making commitments to fuel-switching or low-carbon technologies, RSI-FC believes it's essential to first get a fleet's "house in order" to save fuel and reduce GHG emissions. By this, we are referring to best management practices (BMPs) that should first be put in place, including:
- **Enhanced Vehicle Specifications.** Low rolling resistance tires, aerodynamic vehicles, light-weighting, idle-reduction technologies, etc.
 - **Transportation Demand Management.** Trip reduction/avoidance and route planning/optimization
 - **Driver Training and Motivation.** Managing driver behaviours with eco-training and idle-reduction policies
 - **Fleet Downsizing.** Reducing the total number of low-utilization vehicles by undertaking a review to determine if some vehicles can be eliminated through early decommissioning
 - **Right-Sizing.** Specifying the correctly-sized vehicles for the job at hand
- 7) **"Messy-Middle" Solutions.** BEVs are undisputedly the optimal solution to GHG reduction and, for higher annual-mileage units, cost savings. However, today, only a limited number of BEV types are available. Battery-electric trucks (BETs) are coming, but in the meantime, many municipalities are seeking to get started with reducing their fleet GHGs right away. For these fleets, including the City of Hamilton, an intermediate answer is fuel-switching – transitioning away from fossil gasoline and diesel to alternate, lower-carbon fuels like propane and natural gas, or renewable fuels like ethanol and biodiesel.

In Figure 2, published lifecycle and combustion (tailpipe) emission factors²⁸ associated with many alternate and renewable fuels as per GHGenius²⁹ are shown.

Figure 2: Emissions Factors for Various Transportation Fuels

LIFECYCLE Emissions Factors				
	kg eq Co2 / L	Tonnes eq Co2 / L	lbs. eq Co2 / gallon (US)	Tons eq Co2 / gallon (US)
Gas	3.352	0.00335	27.974	0.01399
Diesel	3.543	0.00354	29.568	0.01478
B2 biodiesel	3.488	0.00349	29.110	0.01456
B5 biodiesel	3.406	0.00341	28.424	0.01421
B10 biodiesel	3.269	0.00327	27.281	0.01364
B20 biodiesel	2.995	0.00300	24.994	0.01250
B50 biodiesel	2.173	0.00217	18.135	0.00907
B100 biodiesel	0.803	0.00080	6.701	0.00335
E10 ethanol	3.138	0.00314	26.188	0.01309
E85 ethanol	1.344	0.00134	11.219	0.00561
CNG	2.939	0.00294	24.528	0.01226
Propane	2.107	0.00211	17.584	0.00879
CNG/gasoline	0.000	0.00000	0.000	0.00000
CNG/E10	0.000	0.00000	0.000	0.00000
Gas/propane	0.000	0.00000	0.000	0.00000
H2	0.000	0.00000	0.000	0.00000

Combustion (Tailpipe) Emissions Factors				
	kg eq Co2 / L	Tonnes eq Co2 / L	lbs. eq Co2 / gallon (US)	Tons eq Co2 / gallon (US)
Gas	2.218	0.00222	18.493	0.00925
Diesel	2.717	0.00272	22.674	0.01134
B2 biodiesel	2.664	0.00266	22.232	0.01112
B5 biodiesel	2.584	0.00258	21.568	0.01078
B10 biodiesel	2.452	0.00245	20.461	0.01023
B20 biodiesel	2.187	0.00219	18.248	0.00912
B50 biodiesel	1.391	0.00139	11.608	0.00580
B100 biodiesel	0.065	0.00006	0.542	0.00027
E10 ethanol	2.143	0.00214	17.884	0.00894
E85 ethanol	0.369	0.00037	3.079	0.00154
CNG	2.128	0.00213	17.762	0.00868
Propane	1.525	0.00153	12.727	0.00636
CNG/gasoline	0.000	0.00000	0.000	0.00000
CNG/E10	0.000	0.00000	0.000	0.00000
Gas/propane	0.000	0.00000	0.000	0.00000
H2	0.000	0.00000	0.000	0.00000

Source:
 GHGenius version 3.11

For biodiesel, the emissions per unit mass/volume decreases as the biodiesel blend increases; however, fuel economy needs to be considered as well. The fuel economy for blends from B5 up to B20 is better than diesel; using blends in this range improves fuel economy and lowers GHG tailpipe emissions on the order of approximately 10 percent (see details in Section 4.0 and Appendix E). To be conservative, we can estimate a tailpipe GHG reduction of at least several percent using biodiesel blends in this range.

For ethanol fuel blends, although both lifecycle and tailpipe measurement methods demonstrate CO₂e reductions on a per liter basis, net GHG reduction is greatly reduced and

²⁸ Source: GHGenius V 3.11, Natural Resources Canada. <https://www.nrcan.gc.ca/energy/efficiency/transportation/7597>

²⁹ GHGenius is a spreadsheet model that calculates the amount of greenhouse gases generated from the time a fuel is extracted or grown to the time that it is converted in a motive energy vehicle to produce power. Whether the fuel is burned in an internal combustion engine or transformed in a fuel cell, GHGenius identifies the amount of greenhouse gases generated by a wide variety of fuels and technologies, the amount of energy used and provided, and the cost effectiveness of the entire lifecycle.

will be more on the order of a few percent. This is because, in order to do the same work as gasoline, a much greater volume of ethanol is required (see details in *Section 4.0* and *Appendix E*). In FAR analysis, RSI-FC compensated for the estimated reduction in fuel-efficiency for ethanol blends.

Similarly, for compressed natural gas (CNG), to compare energy on an apples-to-apples basis, RSI-FC analyzed the amount of natural gas required to obtain the same energy content as a litre of diesel, also known as the diesel-litre equivalent (DLE). Based on the same work performed, a CNG vehicle has tailpipe emissions about 20-30% less than a comparable diesel or gasoline vehicle (see details in *Section 4.0* and *Appendix E*).

- 8) **Battery-Electric Vehicle Phase-in Planning.** Despite the advantages of BEVs, few, if any fleets would – or could – replace all their internal combustion engine (ICE) units immediately with BEVs given capital budgets constraints and the fact that BEV offerings are quite limited at this time. This means that BEVs must be phased-in over many years. For this reason, in our data-modelling for Hamilton RSI-FC data-modelled the gradual impacts of fleet BEV adaptation on a 15-year phased-in basis.

We believe that phasing-in of BEVs should occur based on optimized lifecycles to balance long-term budgets based on ROI. In other words, the first units to be replaced with BEVs should be those that have been assessed as the optimal candidate vehicles that will deliver the best ROI. These are typically units with higher utilization and fuel consumption.

For this purpose, FAR was used by our team to identify the units that will provide ROI if replaced by a BEV-equivalent. In a data-modeling exercise, our team then balanced Hamilton's go-forward capital budgets by making the switches from ICE to BEV units in sync with fiscal years in which the type/categories of BEVs are expected to be available.

For Hamilton, given that some units did not show ROI when replaced with a BEV, we phased-in BEVs (in accordance with the expected availability of BEV types) until eventually, by 2035, all units with anticipated battery-electric options in the market would be replaced. Our team reasoned that this approach was most appropriate given the objective of this report is to provide a roadmap for deep GHG emissions reduction, despite some lower mileage units being unlikely to deliver ROI if replaced with a BEV based on our modelling.

Lifecycle Analysis

Lifecycle analysis (LCA) is a structured approach to determine the best time to replace vehicles and equipment in terms of age, mileage, or other pertinent factors. LCA provides the empirical justification for replacement policies and facilitates the analysis and communication of future replacement costs.

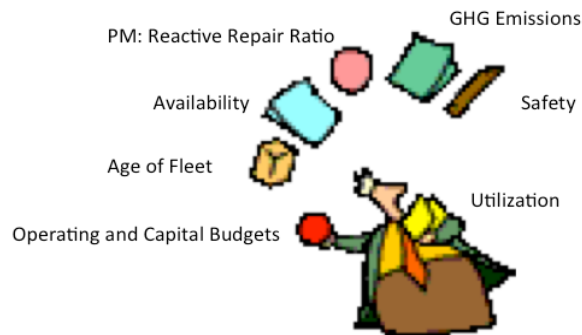
As LCA identifies capital strategies that will optimize vehicle lifecycles and return-on-investment (ROI), it should be the first step in long-term capital budget planning (LTCP).

LCA illustrates the total lifecycle cost of fleet vehicle types/categories. LCA can help determine:

- The age at which units should be considered for replacement.
- When replacement should occur, ideally before costs rise and reliability/safety is reduced, and before significant capital expenditure or refurbishment is necessary.

As shown in *Figure 3*, fleet management is a complex juggling act. Capital investment, operating expenses, depreciation, preventive maintenance levels, fuel consumption, aging of the fleet, availability, utilization, emissions, and inflation are interconnected issues. Making a change to any one of these critical considerations impacts all of them.

Figure 3: Fleet Management Juggling Act

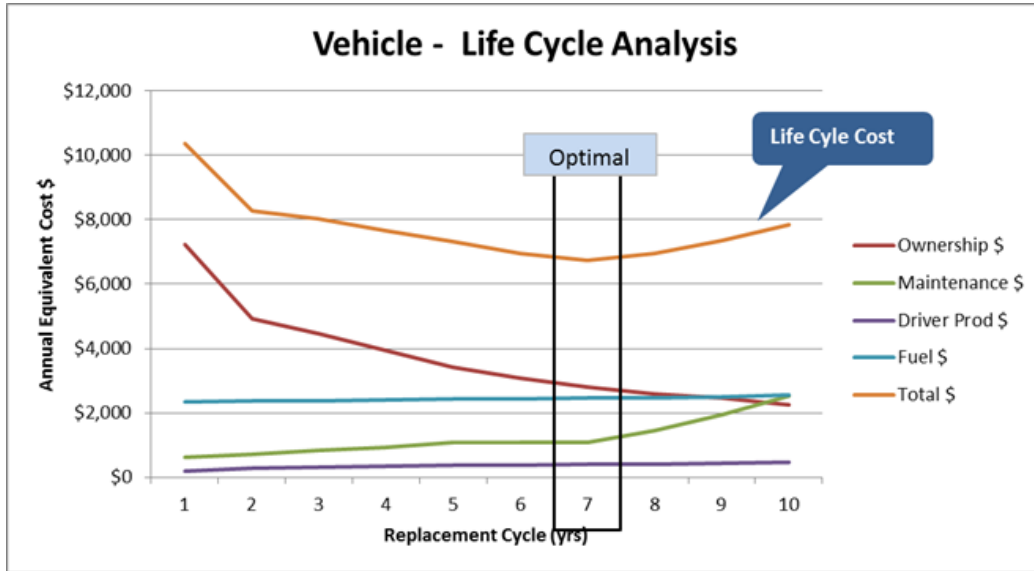


For example, deferred capital spending will result in an aging fleet, in turn resulting in higher reactive repair rates, more downtime, higher fuel consumption, (potentially) increased operating costs, and, ultimately, a larger overall fleet size to allow for more spare vehicles to compensate for the reduced reliability of primary vehicles. Counter to this, if vehicles are replaced too soon, value may be lost.

RSI-FC believes that the key to success is knowing the optimal economic lifecycle for each type of vehicle in a fleet. With that information, fleet managers can balance their go-forward capital spending to align with service level (uptime) and operating expenses (opex), and other essential success measures.

Figure 4 illustrates the concept of LCA. As a vehicle's age at retirement increases, ownership costs decrease and operating costs increase. In this example, the operating costs include maintenance, loss of driver productivity caused by reduced vehicle reliability, and fuel consumption. The sum of operating and ownership costs represents the "lifecycle cost curve." The ideal time to replace vehicles is before the rise in operating expenses begins to outweigh the decline in ownership costs.

Figure 4: Lifecycle Analysis Example



The Lifecycle Cost Curve

The “lifecycle cost curve” and the ideal replacement cycle will be different for various types of vehicles and possibly even for individual vehicles of the same kind. Factors that can cause this variability include differences in vehicle makes/models, model year, equipment design, operating environment, or even operator habits. Recommended replacement cycles for a class of vehicles is an approximation of the optimal time to replace most units within that class based on the category-average cost and performance data, by model year.

Replacement cycles should be considered a guideline only, as some vehicles in poor or unsafe condition may require replacement before the criteria are met. Conversely, some vehicles that exceed the criteria may be in good condition and may not warrant replacement. Fleet managers need to exercise judgment and fleet management principles in either advancing replacement or delaying replacement of individual vehicles case by case.

Lifecycles for vehicles are determined by modelling the expected cash flows for owning and operating the vehicle. The approach involves forecasting a stream of costs over a study horizon (future period) for each type of vehicle and determining the replacement cycle that results in the lowest total cost of ownership (TCO).

For the City of Hamilton, a discounted cash flow analysis was completed for each vehicle class to complete the LCA. Net present value (NPV) was calculated for outgoing cash flows (vehicle purchase cost, maintenance cost, the impact of downtime on driver productivity cost, improved fuel efficiency

of a new vehicle compared to the old vehicle) and incoming cash flows (vehicle residual value) to calculate the total lifecycle cost for various vehicle retention periods.

The NPV amounts for cash flows were converted to annual equivalent cost (AEC) to provide a dollar amount, which is easy to relate to and enables comparison of alternative lifecycle costs. AEC is the fixed annual payment that that would be required to pay back the total of capital and operating costs over the study period. The AEC can be viewed as an average annual cost that considers the time value of money for future cash flows.

Fleet Age and Reliability

Most drivers know from personal experience that older vehicles are less reliable, break down more frequently, cost more to repair, and burn more fuel. Multiply that reality many times over as in a commercial fleet, and the impacts can be significant. In general, as commercial vehicle fleets age, higher operating expenses are incurred due to increased reactive repairs (unplanned repairs and breakdowns). Due to decreased reliability, downtime costs for spare/loaner vehicles increase as does the cost of productivity loss for drivers who are dependent on fleet vehicles to perform their daily work routines.

Downtime costs increase exponentially when more than one person is dependent on a single vehicle to complete their work routines. In addition to the cost of less reliable, aging vehicles and the associated increased downtime are the additional expenses of owning, maintaining, licensing, insuring and, parking spare, back-up vehicles.

Even when downtime is minimized through a rigorous preventive maintenance program, downtime costs are unavoidable and can be substantial for a municipality. Ongoing, uninterrupted capital re-investment in modernizing the fleet is critical to any organization that depends on a reliable fleet of vehicles to achieve its objectives and mission, as is the case for all municipalities. The benefits of a newer fleet include better fuel economy, increased vehicle uptime, lower risk of repair, increased safety and, possibly, improved employee morale. Moreover, a more modern and reliable fleet may result in a reduced fleet size since fewer spares will be necessary.

Providing capital to replace units each year with new vehicles is essential in for any organization that relies on its fleet to provide its core services to customers. A guideline for fleet replacement is to invest capital at the rate of depreciation. For example, if vehicles are depreciated over ten years, then 10% of replacement cost would be required each year to maintain the fleet's average age at the desirable level. However, this guideline is only valid if performance indicators such as uptime and fuel-efficiency are satisfactory. If not, a one-time increase in spending would help bring the fleet's average age and performance up to an acceptable level.

Vehicle Replacement Criteria

Today's vehicles are built better and last longer than ever before. With the right preventive maintenance, operating conditions, and driver behaviours, vehicle service lives can often be extended longer than in the past. The LCA completed for this report optimizes vehicle lifecycle costs based on vehicle age. Vehicle age was determined to be the best replacement criteria for the City of Hamilton, given the relatively low average utilization rates in the fleet. Because annual kms-travelled are low, most vehicles will time-out versus mileage-out at retirement.

For a few vehicle classes in Hamilton's fleet (Class 1 passenger vehicles, pickups, Class 2 vans and utility vans, Class 6 utility vans, and several Class 7 & 8 trucks), we recommend extending lifecycles. That stated, we strongly recommend a cautious approach before doing so. Vehicles approaching their end-of-lifecycles should be assessed case by case with a thorough ground-up and top-down physical assessment of the vehicle's condition, as this would serve to inform and confirm decisions around extending their lifecycles.

For higher annual mileage vehicles in the fleet, it is recommended that the City of Hamilton review the condition of high mileage vehicles at thresholds of 20,000 km/yr for light-duty vehicles (LDVs) and 25,000 km/yr for medium and heavy-duty vehicles (MHDVs) for potential early replacement. This decision should take place on a case-by-case basis as vehicles approach maximum age and km thresholds. The recommended vehicle replacement age can be multiplied by these values to determine mileage thresholds. For example, if the recommended lifecycle is ten years for a vehicle type, the recommended replacement mileage is $10 \times 20,000 = 140,000$ km.

Vehicle Replacement at the Rate of Depreciation

A guideline for fleet replacement is to invest capital at the rate of depreciation. For example, if new vehicles are amortized over five years, then 1/5th (20%) of the fleet's current NPV would be required each year to maintain the average age of the fleet at the desirable level.

Nb: This guideline is only valid if performance indicators such as uptime and fuel-efficiency are satisfactory – if not, then a one-time increased capital expenditure would help to bring the fleet's average age and performance up to an acceptable level.

Environmental Considerations

LCA is used to evaluate whether the increased costs of capital for newer, more modern, and fuel-efficient vehicles will be offset by lower fuel, repair, and downtime costs. For low-mileage units, the amount of fuel saved may be minimal, often resulting in lifecycle extension being the better financial option. However, aging a fleet to extract full value from each unit will defeat the fleet's progress toward modernization and reduced GHG emissions. For the City of Hamilton, when modelling

battery-electric vehicle (BEV) replacement, some units did not show ROI due to increased cost of capital exacerbated by low utilization. Given the objective of this report is to provide a roadmap for deep GHG emissions reduction, we phased-in BEVs (in accordance with the expected availability of BEV types) until by 2035, all units with anticipated battery-electric options in the market are replaced.

Key Parameters and Assumptions

The key LCA parameters and assumptions used for all vehicle classes are listed in *Table 5*.

Table 5: Key LCA Parameters and Assumptions

Parameter	Value	Description
Net Acquisition Cost	Varies by vehicle class	Based on average vehicle acquisition cost provided by the City of Hamilton
Cost of Capital/ Lease Rate	3.95%	Cost of funds for vehicle acquisition (the prime interest rate at the time of the LCA)
Discount Rate for NPV	1.75%	Rate used to discount cash flows
Sales Tax Rate %	1.76%	HST rate - municipalities
Tech. Prod Loss Hrs./Touch	2.5	Average loss in driver productivity each time a fleet technician services a vehicle. Work orders are deemed equivalent to "touches"
Tech. Labour Rate \$/Hr.	\$116	Estimated/typical hourly labour rate
CIF ³⁰ on Maintenance	1.8%	Cost increase factor or inflation on parts and mechanic labour
CIF on Driver Rate	1.5 %	Cost increase factor or inflation on driver loaded labour rate
CIF on Vehicle	2%	Cost increase factor or inflation on vehicle replacement prices
CIF on Fuel	4%	An assumption based on market trends
Annual Vehicle Efficiency Improvement	2%	Fuel efficiency improvement factor for new vehicles compared to the vehicles being replaced (estimated by Fleet Challenge)
Average Km/Yr.	Varies by vehicle class	Annual distance travelled under the assumption that the new vehicle will travel the same distance as the old vehicle
Cash Flow Horizon (yrs.)	Varies by vehicle class	Discounted cash flow study period, adjusted based on the vehicle class (up to 20 years) and years of available data

³⁰ CIF = Cost Inflation Factor

LCA is based on average costs and utilization rates for each category of vehicles and provides a credible guideline to optimal vehicle replacement cycles. LCA does have limitations since its outcomes are based on average cost data for each category of vehicles. Some vehicles in poor or unsafe condition may require replacement before the LCA-calculated age criteria are met. Conversely, some vehicles that exceed the criteria may still be in good condition and not warrant replacement due to low usage or recent refurbishment. Therefore, the LCA-recommended replacement criteria should be used as a guideline and not an absolute rule. The physical condition of each unit should then be assessed case-by-case by trained and knowledgeable staff, familiar with the unit's usage and maintenance history before replacement decisions are finalized.

Data Challenges

The discipline of completing fleet LCA is dependent on historical cost data. LCA modelling software was designed and intended to be populated with a fleet's actual historical cost data. Without having cost data and performing LCA, vehicle replacement decisions may be based solely on intuition and personal observations – essentially the sentiments of someone who has a high degree of familiarity with the fleet. Often we have observed that “guesstimates” made by seasoned fleet managers can have a high degree of accuracy. However, today's business decisions based on “gut” feelings often do not stand up to scrutiny and must be backed up by analytical data.

For the City of Hamilton, our team used an LCA modelling tool developed by RSI-FC in 2013 and refreshed in 2017. Our tool is dependent on actual fleet historical data when available for the model years and vehicle types being studied.

The City provided our team with records and data for its fleet. Despite good record-keeping, data was insufficient for some classes and ages of vehicles. More data means larger sample sizes that are essential for completing LCA. As a workaround, RSI-FC filled gaps in the City's data with statistics from our proprietary database of Canadian municipal fleets. Our team has collected this data over more than 15 years and represents the results of fleet reviews and analyses we have completed for dozens of Canadian cities, towns, and regions. Being the amalgam of data from almost 50,000 municipal vehicles, our data was determined to be a suitable proxy for the City's actual information.

For two vehicles/categories, including a Class 6 bus (just one in the fleet) and Class 6 utility vans, the sample sizes were insufficient due to the small number of Hamilton fleet units. Hamilton's dataset included just one Class 6 bus and eight Class 6 utility vans – much less data than the minimum required for LCA. For these categories, data available from our municipal peer fleet database was used to fill data gaps³¹.

³¹ Peer municipal fleet data is highlighted in green in the LCA models prepared by our analysts.

LCA was completed for these vehicle categories based on Hamilton's actual historical operational data:

- Class 1 passenger vehicles
- Pickups (Classes 1 & 2)
- Class 2 vans and utility vans
- Class 3 pickups and utility vans
- Class 5 trucks
- Heavy-duty trucks (Classes 7 & 8)

Given the data shortcomings we've described, we also completed LCA by augmenting Hamilton's data with data from our municipal peer fleet database. The following LCAs are based mainly on peer data:

- Class 6 bus (one unit)
- Class 6 utility vans

Lifecycle Analysis Results Summary

LCA was calculated for each in-scope vehicle category in Hamilton's fleet. The LCA findings and recommended lifecycles are based on historical data from Hamilton's fleet, compiled by units and by ages for the review period. For two vehicle categories (Class 6 bus and Class 6 utility vans), LCA was conducted using peer fleet data as there was insufficient data from Hamilton's fleet due to a small number of units.

The LCA took into consideration the cost of downtime (as caused by reduced reliability), the year-to-year "rollup" of weighted average cost of capital (WACC), inflation, worker cost/hour, salvage and market values, inflation, and average kilometres-driven data. The results are summarized in *Table 6*. In *Appendix C*, we have included the LCA charts for each of vehicle category in Hamilton's fleet.

Table 6: Lifecycle Analysis Results Summary

Vehicle Category	Current Planned Lifecycles (years)	*Optimal Lifecycle Calculated through LCA (years)	Lifecycle Applied in FAR (years)	Recommended Change (+ or -) (years)	Data Source/Notes
Passenger (Class 1)	6 to 8	11	11	+3 to +5	Based on Hamilton fleet data ³² Assess each unit case-by-case based on accumulated km and vehicle condition
Pickups (Class 1-2)	8 to 10	7 to 11	Same as original	Unchanged	Based on Hamilton fleet data Assess each unit case-by-case based on accumulated km and vehicle condition
Class 2 vans and utility vans	8 to 10	9 to 10	10	0 to +2	Based on Hamilton fleet data Assess each unit case-by-case based on accumulated km and vehicle condition
Class 3 pickups & utility vans	8 to 10	5 to 6	Pickups same as original, utility vans 6	Pickups unchanged, utility vans -4	Based on Hamilton fleet data The decision to replace early should be based on a unit-by-unit condition assessment
Class 5 trucks	8 to 10	8 to 9	Same as original	Unchanged	Based on Hamilton fleet data
Class 6 buses	20	19 to 20	Same as original	Unchanged	Based on benchmark fleet data from municipal database
Class 6 utility vans	10	16	16	+6	Based on benchmark fleet data from municipal database Assess each unit case-by-case based on accumulated km and vehicle condition

³² In the FAR input data provided by the City, several Ford Escapes listed as having a 6 year (72 month) lifecycle.

Class 7 trucks	8 to 12	8 to 9	9	-3 to +1	Based on Hamilton fleet data Assess each unit case-by-case based on accumulated km and vehicle condition
Class 8 trucks	7 to 20	9	9	-11 to +2	Based on Hamilton fleet data Assess each unit case-by-case based on accumulated km and vehicle condition

*Based on minimum annual operating costs and minimum rolling 3-year average operating costs

We strongly encourage the City of Hamilton to have Fleet Technicians complete vehicle condition evaluations during every preventive maintenance inspection. In this way, decisions around extending vehicle lifecycles can be founded on data and a solid understanding of each vehicle’s actual condition. A simple rating system such as a numerical 1 to 5 indexing where 1 = poor condition and 5 = good condition would greatly assist capital budget planners in determining the highest priority units for replacement, If each vehicle’s condition rating (1 to 5) was posted in each vehicle’s profile in the Hansen system, it could be easily accessed for capital budget planning.

As we have described, vehicles approaching their end of lifecycle should be assessed case by case. A thorough ground-up and top-down physical assessment of each vehicle’s condition, in conjunction with routine shop visits for preventive maintenance inspections, would serve to inform decisions around extending vehicle lifecycles.

Long-Term Capital Planning

After completing lifecycle analysis (LCA), the Fleet Analytics Review™ (FAR) software tool enables methodical, well-informed business decisions for long-term capital planning (LTCP) purposes.

Vehicle data provided by the City of Hamilton for the baseline year (2019) was input into FAR from the fleet’s baseline data. The FAR tool calculated capital budgets for the ensuing fifteen years driven by vehicle lifecycles based on fleet management's vehicle retention practices (business as usual or BAU) and the optimized lifecycles that were calculated by RSI-FC’s LCAs. On a unit-by-unit basis, FAR calculated (1) whether replacing units due for replacement would save Hamilton operating expenses or cost additional money, and (2) the GHG reduction impacts of vehicle replacements. The tool also calculated and displayed the costs (operating and capital) and GHG impacts of those decisions for the fleet as a whole.

Fleet management does not usually have unlimited capital budgets and so, they must make tough decisions around which vehicles to replace and which to delay replacement. Typically, when a fleet manager uses LTCP for the first time, year one will show a cost spike caused by previously deferred vehicles. Replacement of some of these units can be again delayed because they are still in good serviceable condition, have low mileage, or perhaps have just received a costly refurbishment that will extend the unit's life. Other vehicles may no longer have a purpose in the organization and could potentially be eliminated from the fleet.

For these reasons, each vehicle shown as due for replacement in the LTCP should be reviewed one-by-one and decisions made whether to extend the units life by one (or more) years or eliminate it from the fleet altogether. These decisions can be aided by an LTCP tool by displaying to the user whether a cost-saving is possible by replacing it.

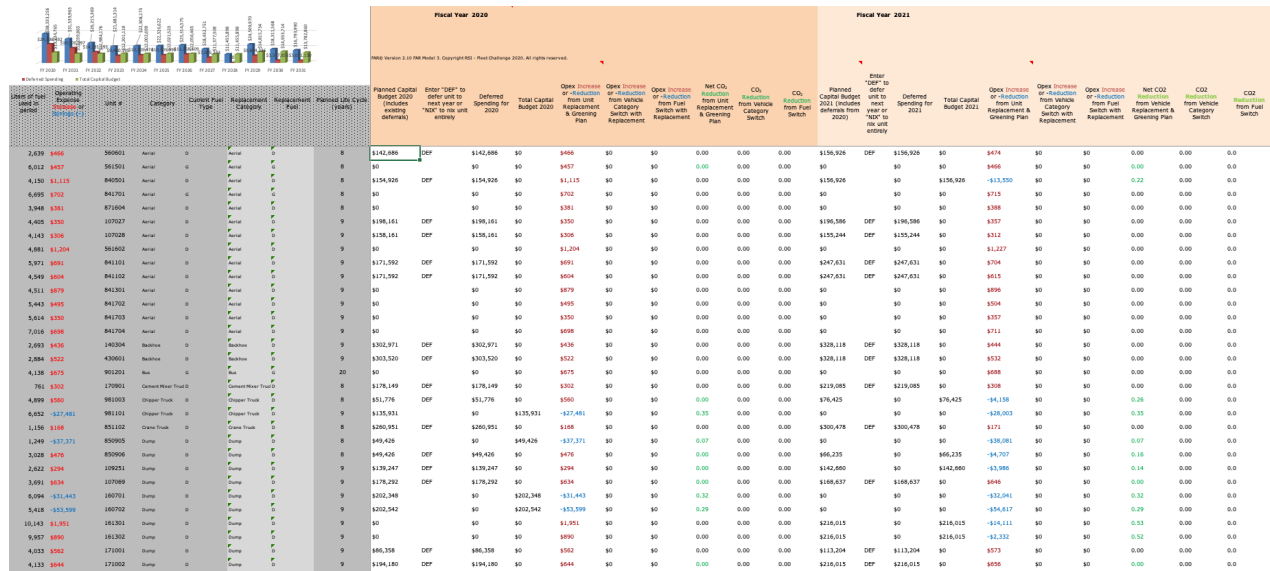
In FAR, replacement of units shown not to provide ROI can be deferred to the following year until replacement yields a net decrease in operating expenses (Opex). Following this method, a fleet manager can balance go-forward annual capital expenses (Capex) and avoid year-over-year cost spikes. This approach can keep the average age of the fleet at an acceptable level, provide the lowest cost and highest uptime, and reduce emissions.

While historical data in FAR will demonstrate whether a business case exists for vehicle replacement, the final step in LTCP depends on fleet management personnel's expertise. *No software tool can supplant this crucial role in capital budget planning.*

For the City of Hamilton, we modelled a 15-year budget cycle (to 2035) for business-as-usual (BAU) vehicle retention practices, optimized lifecycles, balanced Capex and optimized lifecycles (only replacing units with ROI), and a number of fuel-reduction solutions (additional best practices or "house-in-order" actions, fuel-switching or "messy-middle" solutions, and BEV phase-in planning).

A sample screen of the 15-year capital budgeting within FAR is shown in *Figure 5*.

Figure 5: Sample FAR Dashboard



FAR Scenarios

Using optimized lifecycles, we performed a number of scenario analyses to assess the potential impacts of fuel-reduction solutions. For each scenario, FAR calculated annual GHG emissions, operating costs, and capital requirements, which provided a long-term capital planning (LTCP) outlook from baseline to 2035.

In total, RSI-FC data-modelled the fleet’s 2019 baseline statistics. We then assessed 35 low-carbon solutions (scenarios) in three groups, and we calculated the potential impacts of each relative to the 2019 baseline. These “what-if” scenarios assessed the potential outcomes if each of the low-carbon solutions were in place for the same vehicles, the same number of vehicles, travelling the same number of kilometres as in 2019.

Details and results for individual scenarios can be found in *Appendix D*. Highlights of FAR scenarios are described below and listed in *Table 7*.

- In FAR #1 (the 2019 baseline), we identified the outliers³³ and tallied the average performance for all categories of vehicles.
- In FAR #2, we assessed the potential impacts (annual GHG emissions, operating costs, and capital required) of optimized vehicle replacement practices based on our LCA study of Hamilton’s fleet categories.

³³ For the purposes of this analysis, outliers are defined as vehicles with operating statistics (such as costs, fuel consumption, utilization, availability) 50% lower or higher than average for similar vehicles in the fleet. Outliers are identified within the FAR baseline data model.

- In FAR #3, using optimized lifecycles from FAR #2, going forward from the 2019 baseline, we performed long-term capital budget balancing by “replacing” (hypothetically) only those units which were shown to provide ROI. Our analysis team then data-modelled many low-carbon scenarios starting from after the baseline year to 2035 to evaluate the cost-effectiveness and GHG reduction of each (FAR #4 onward).
- In FAR #4-6, we assessed the potential impacts of several best management practices (BMPs) for the existing fleet that we believe should be addressed at the outset, prior to any more costly upgrades or replacements. FAR #3 essentially became our “new” baseline (new baseline #1). The cumulative impacts of implementing all of these BMPs, or “house-in-order” strategies, are modelled in FAR #7.
- In FAR #8 to 16, we data-modelled several “messy-middle” scenarios involving switching different combinations of vehicle classes to alternate and renewable fuels. The fuels we modeled are proven and mature green fleet, low-carbon solutions that may be possible today while awaiting the commercial availability of suitable BEVs. It is important to note that these scenarios also included replacement of some light-duty ICE units with BEVs in sync with fiscal years in which the type/categories of BEVs are expected to be available. FAR #7 served as a second “new” baseline (new baseline #2) under the assumption that all prior “house-in-order” strategies would be implemented. *Note: FAR #10, calling for a switch from diesel to gas, was not aligned with the main objective of guiding the City to achieve deep GHG emissions reductions from its fleet; therefore, we opted to exclude this scenario from our main analysis.*
- In FAR #21-36, we assessed the potential impacts of a long-term phase-in of BEVs, starting from the FAR #7 baseline (new baseline). We modelled the replacement of units due for replacement with BEVs in the light-duty (LD) category (cars, SUVs) starting immediately and 2021, which are currently the only options currently available. We then modelled the replacement of pickups starting in 2022, and medium- and heavy-duty (MHD) trucks beginning in 2024. Please see *Table 7* (below).

Table 7: City of Hamilton – Low-Carbon Fleet Scenarios

FAR #	Solution Description	Timing of Implementation for FAR Data Modelling
1	Baseline BAU	2019
2	Optimized lifecycles	Immediate
3	Balanced Capex and optimized lifecycles	Immediate
4	Enhanced Specs: light-weighting, LRR	Immediate
5	Driver Behaviours: eco-training & anti-idling policy/technologies	Immediate
6	TDM: route planning/optimization & trip reduction	Immediate
7	All house-in-order strategies (3, 4, 5 & 6)	Immediate
8	Fuel Switch: E85 (passenger, pickups, vans)	Immediate
9	Fuel Switch: B10 (annual blend, annualized – all diesel on-road units)	Immediate
10	Fuel Switch: diesel to gas (LMD)	Immediate
11	Fuel Switch: CNG LD (pickups)	Immediate
12	Fuel Switch: CNG MHD (Classes 3 to 6)	Immediate
13	Fuel Switch: CNG LMHD (Classes 2 to 8)	Immediate
14	Fuel Switch: RNG LMHD (Classes 2 to 8)	Immediate
15	Fuel Switch: LPG LD (passenger, pickups, vans)	Immediate
16	Fuel Switch: LPG LMHD (LD & Truck Classes 2 to 8)	Immediate
21, 22	BEV: LD (passenger)	Immediate
23, 24	BEV: LD passenger & pickups, bus	Immediate and onward (LD passenger) 2022 onwards (LD pickups)
25-36	BEV: LD passenger & pickups, bus, MHD trucks	Immediate and onward (LD passenger) 2022 onwards (LD pickups) 2024 onwards (MHD trucks)

...

Section 4.0: Hamilton's Low-Carbon and BEV Transition Plan

The primary objective of this Green Fleet Strategy was to analyze the City of Hamilton's in-scope fleet operations data and identify and assess operational improvements and new technologies to reduce GHG emissions from Fleet Services vehicles and equipment. Note that this Green Fleet Strategy does not include EMS, Fire, Transit, or Police fleets.

This baseline included data on service levels (uptime and utilization), operating costs, fuel consumption, and GHG emissions during the review period (2019). From the baseline, we modelled the impacts on go-forward 15-year budget cycles (to 2035) for business-as-usual (BAU) vehicle retention practices, optimized lifecycles, balanced Capex and optimized lifecycles (only replacing units with ROI), and a number of fuel-reduction solutions (additional best practices or "house-in-order" actions, fuel-switching or "messy-middle" solutions, and BEV phase-in planning). Details and results for individual scenarios can be found in *Appendix D*.

In this section, for simplicity and effectiveness, we encapsulated the FAR scenario results as one single 15-year long-term capital planning (LTCP) strategy, providing a roadmap for the Energy Fleet and Facilities (EFFM) Division of Public Works to implement the various solutions to year 2035.

The emphasis of our roadmap to 2035 is on BEV phase-in, as this is the most effective long-term GHG reduction strategy for a fleet as battery-electric technology continues to advance. Our team reasoned that this approach was most appropriate given the objective of this report is to assist Hamilton's Fleet Services to achieve deep GHG emissions reduction, despite some lower mileage units being unlikely to deliver ROI if replaced with a BEV based on our modelling.

Deferred Spending Recommended

The most impactful and perhaps controversial recommendation in our 15-year plan is to avoid and defer replacement – if at all possible - of any internal combustion engine (ICE) units that are due for replacement until BEV replacements are available for purchase.

We realize the difficulties of carrying out such a recommendation. However, it is widely known and accepted by automotive experts everywhere, including RSI-FC, that the world is clearly moving away from ICEs for BEVs. There is little – if any – remaining doubt about this reality.

BEV replacements are coming – pickups are expected to be available in 2022 and at least two manufacturers are already accepting orders for new pickups. Medium- and heavy-duty trucks are expected to be available by 2024 (or sooner).

Fleet vehicles are long-term investments with lifecycles of 10 years or longer. With that in mind, we assert that it would not be wise for Hamilton to invest capital in dying-technology ICE vehicles when BEVs, with all their known advantages, including potentially lower costs, less maintenance, etc., are just around the corner. An ICE vehicle purchased today will be an anachronism in just a few years and as so, a poor investment. Examples from the recent past include cassette tapes versus CDs, celluloid film versus digital media, and so on. In hindsight, few would choose to invest in these examples of past-tense technologies knowing they would soon become obsolete.

RSI-FC's position and our recommendation for Hamilton is to, if at all possible, avoid buying ICE replacement vehicles until suitable BEV units are available.

We acknowledge that deferring vehicle replacements until BEVs are available will be challenging. Extending the life of currently in-service ICE vehicles will require creative solutions – short-term rentals, open-ended leasing, vehicle refreshes or repairs may all form part of the range of answers to extending the lives of the Hamilton fleet's current ICE units until suitable BEV replacements are available. Each unit would need to be evaluated on a case-by-case basis.

FAR Scenario Results – 15-Year LTCP Strategy

Table 8 (overleaf) shows the year-by-year impacts of many possible low-carbon solutions that we evaluated in RSI-FC's 15-year low-carbon and BEV transition plan (15-year LTCP strategy). We present these as possible low-carbon solutions for the City of Hamilton's in-scope fleet vehicles, in terms of year of implementation, GHG emissions, changes in controllable operating costs (relative to the baseline year), and capital required for each option. *Figure 6 (overleaf)* displays the same results but in graphical form.

Our team began by establishing the fleet's 2019 baseline (FAR #1). We then data-modeled optimized vehicle replacement practices (FAR #2), and then we balanced Capex year-over-year by replacing only those units which were shown to provide ROI (FAR #3).

Starting from FAR #3, we next data-modelled several additional best management practices (BMPs) in FAR #4-6 (Group One), which included:

- Enhanced vehicle specifications, including light-weighting and low-rolling resistance (LRR) tires (FAR #4);
- Driver eco-training and anti-idling policy and technologies (FAR #5); and
- Transportation demand management (TDM), including route planning/optimization and trip reduction (FAR #6).

The cumulative impacts of these best management practices (BMPs), or “house-in-order” strategies, are modelled in FAR #7.

Starting from FAR #7, which served as a new baseline under the assumption that all prior “house-in-order” strategies would be implemented, we data-modelled several “messy-middle” scenarios (Group Two) involving switching different combinations of vehicle classes to alternate and renewable fuels (FAR #8-16), which included:

- Ethanol-85 (E85) for flex-fuel capable passenger vehicles, pickups, and vans (FAR #8);
- B10 biodiesel (annualized blend, with B20 used in summer months and B5 used in winter and shoulder months) for all diesel on-road units (FAR #9);
- Compressed natural gas (CNG) for light-, medium-, and heavy-duty (LMHD) vehicles (three scenarios, FAR #11-13);
- Renewable natural gas (RNG) for LMHD vehicles (FAR #14); and
- Liquid propane gas (LPG) for LMHD vehicles (two scenarios, FAR #15-16).

These “messy-middle” solutions are proven and mature green fleet, low-carbon solutions that may be possible today while awaiting the commercial availability of suitable BEVs.

Starting from FAR #7 (new baseline #2), we assessed the potential impacts of a long-term phase-in of BEVs (Group Three) to 2035 for units due for replacement (FAR #21 to #36), including:

- Replacement of light-duty (LD) passenger vehicles (cars, SUVs) starting immediately-2021, which are the only options currently available (FAR #21, 22);
- Replacement of pickups starting in 2022 (FAR #23, 24); and
- Replacement of medium- and heavy-duty (MHD) trucks beginning in 2024 (FAR #25-36).

Although some units did not show ROI when replaced with a BEV due to increased cost of capital, we phased-in BEVs until eventually, by 2035, all units with anticipated battery-electric options in the market would be replaced. Strictly through a lens of fiscal planning our recommendation to the City of Hamilton is to prioritize replacement of units with BEVs *only if they would deliver ROI*.

Table 8: Low-Carbon and BEV Transition Plan for City of Hamilton

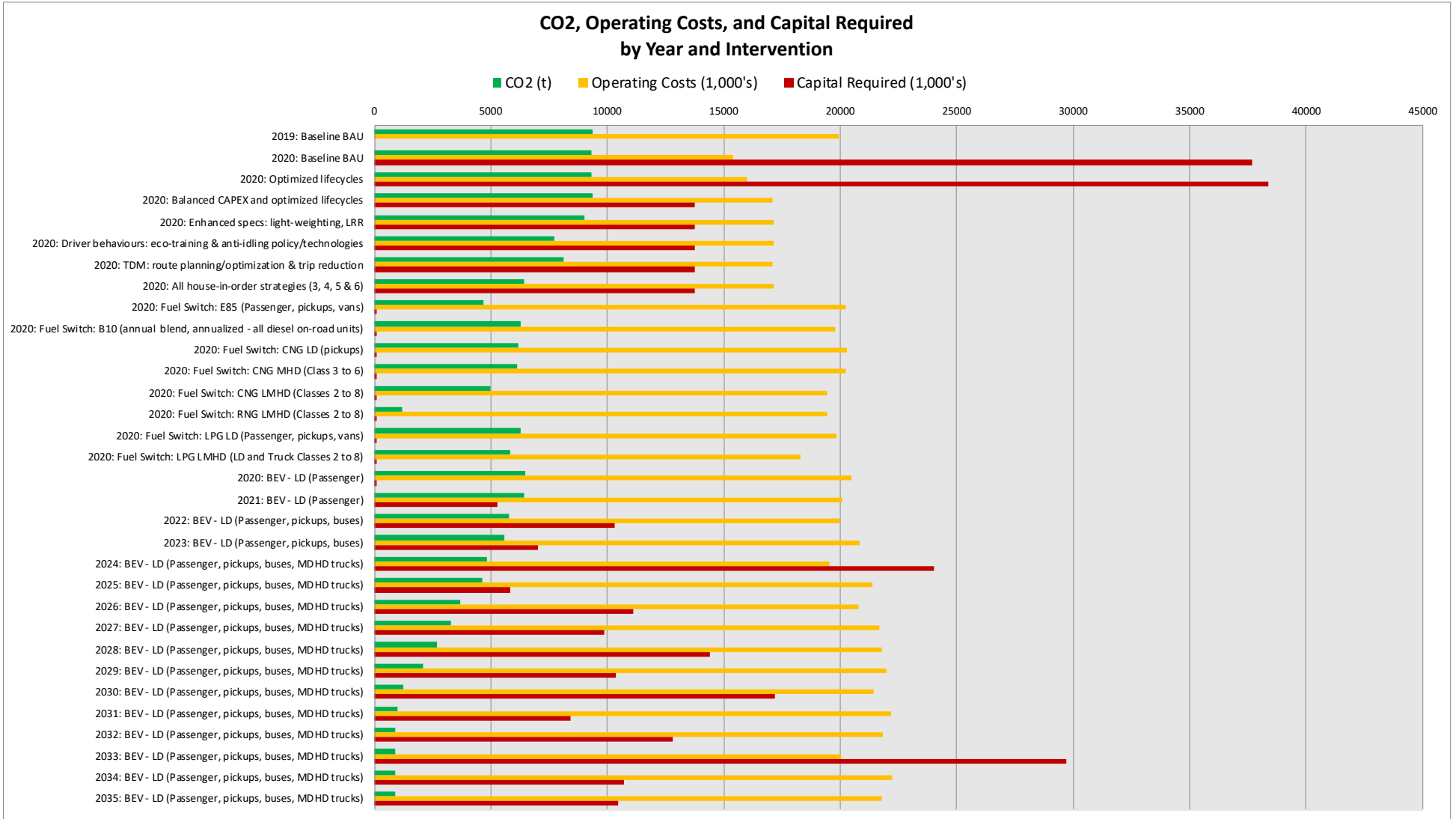
FAR #	Solution	Timing of Data Modelling	CO ₂ (t)	Projected Operating Costs (1,000's)	Projected Capital Required (1,000's)
1	Baseline BAU (current lifecycles)	2019	9,371	\$19,912	\$37,660
2	Optimized lifecycles	Immediate	9,308	\$15,971	\$38,333
3	Balanced Capex and optimized lifecycles	Immediate	9,354	\$17,097	\$13,735
4	Enhanced Specs: light-weighting, LRR	Immediate	9,010	\$17,118	\$13,735
5	Driver Behaviours: eco-training & anti-idling policy/technologies	Immediate	7,702	\$17,116	\$13,735
6	TDM: route planning/optimization & trip reduction	Immediate	8,094	\$17,103	\$13,735
7	All house-in-order strategies (3, 4, 5 & 6)	Immediate	6,443	\$17,143	\$13,735
Moratorium on buying new ICE vehicles until BEVs become available					
8	Fuel Switch: E85 (passenger, pickups, vans)	Immediate	4,680	\$20,208 ³⁴	\$99
9	Fuel Switch: B10 (annual blend, annualized – all diesel on-road units)	Immediate	6,261	\$19,800	\$99
11	Fuel Switch: CNG ³⁵ LD (pickups)	Immediate	6,167	\$20,253	\$99
12	Fuel Switch: CNG MHD (Classes 3 to 6)	Immediate	6,105	\$20,209	\$99
13	Fuel Switch: CNG LMHD (Classes 2 to 8)	Immediate	4,969	\$19,408	\$99
14	Fuel Switch: RNG LMHD (Classes 2 to 8)	Immediate	1,194	\$19,408	\$99
15	Fuel Switch: LPG LD (passenger, pickups, vans)	Immediate	6,271	\$19,840	\$99
16	Fuel Switch: LPG LMHD (LD & Truck Classes 2 to 8)	Immediate	5,810	\$18,291	\$99
21	BEV: LD (passenger)	Immediate	6,454	\$20,466	\$99
22	BEV: LD (passenger)	2021	6,428	\$20,052	\$5,286
23	BEV: passenger, pickups, bus	2022	5,789	\$19,966	\$10,328
24	BEV: passenger, pickups, bus	2023	5,582	\$20,800	\$7,033

³⁴ Operating expenses were shown to increase with E85 due to reduced fuel-efficiency plus minor additional fuel-handling expenses.

³⁵ To data-model the additional capital costs for CNG and LPG, including both the conversion costs for LMD vehicles (or upgrades to CNG for new class 8 HD units), and the cost of one (1) CNG fast-fill station (\$1.68m) or one (1) LPG station (\$68k), we apportioned these costs across all units selected for CNG or LPG assessment. The cost of capital was applied to each unit selected for CNG or LPG modelling as an additional annual operating expense.

FAR #	Solution	Timing of Data Modelling	CO ₂ (t)	Projected Operating Costs (1,000's)	Projected Capital Required (1,000's)
25	BEV: passenger, pickups, bus, MDHD trucks	2024	4,813	\$19,528	\$24,035
26	BEV: passenger, pickups, bus, MDHD trucks	2025	4,609	\$21,357	\$5,822
27	BEV: passenger, pickups, buses, MDHD trucks	2026	3,679	\$20,781	\$11,086
28	BEV: passenger, pickups, buses, MDHD trucks	2027	3,305	\$21,660	\$9,875
29	BEV: passenger, pickups, buses, MDHD trucks	2028	2,677	\$21,771	\$14,398
30	BEV: passenger, pickups, buses, MDHD trucks	2029	2,097	\$21,987	\$10,362
31	BEV: passenger, pickups, buses, MDHD trucks	2030	1,259	\$21,408	\$17,176
32	BEV: passenger, pickups, buses, MDHD trucks	2031	1,005	\$22,180	\$8,419
33	BEV: passenger, pickups, buses, MDHD trucks	2032	897	\$21,827	\$12,823
34	BEV: passenger, pickups, buses, MDHD trucks	2033	896	\$20,044	\$29,707
35	BEV: passenger, pickups, buses, MDHD trucks	2034	896	\$22,205	\$10,700
36	BEV: passenger, pickups, buses, MDHD trucks	2035	896	\$21,755	\$10,462

Figure 6: Low-Carbon and BEV Transition Plan for City of Hamilton



Synopsis – 15-Year LTCP Strategy

In *Table 8* and *Figure 6* (above), we are recommending a plan to the City of Hamilton that calls for a moratorium on purchasing new ICE vehicles for the short term (two years for pickups, four years for MHDVs), while waiting for battery-electric counterparts to become available. The exception, of course, is for LD passenger BEVs which are currently available, such as the Kia Souls being acquired by the City, as well as other comparable options such as the Chevrolet Bolt. Our position is that fleets should re-consider buying fossil-fuelled units because internal combustion engine (ICE) vehicles are quickly becoming an outdated and archaic technology, and BEV replacements will soon be available. The purchase of new ICE vehicles now, whether gasoline or diesel, means that a fleet, like the City of Hamilton's Fleet, will commit to using new fossil-fuelled vehicles for approximately the next decade when zero-emissions BEVs, which are often more economical than their fossil-fuel counterparts, are just around the corner.

If Hamilton decides to proceed with a plan that is similar to the one RSI-FC is suggesting and have a moratorium on purchasing new (otherwise fossil-fuelled) vehicles, we recommend, in the interim, to allocate capital towards charging infrastructure required for the transition to BEVs for all vehicle categories. While both the transition to CNG and BEVs requires large infrastructure investments, as will be outlined in the next section (*Section 4.0*), the cost of a fast-filling CNG station (well in excess of \$1m CAD) is far greater than that of a DC fast charger (\$50-200k³⁶ CAD).

In *Figure 6* (above), we can see that while CO₂e emissions decrease sharply over the next 15 years according to the plan we have proposed, there is a slightly increasing trend in operating costs, which may be counterintuitive given the enormous fuel savings potential for BEVs. This occurs for two reasons: (1) the cost of capital is currently greater for BEVs and we have assumed this to be the case going forward; and (2) we have included compound inflation in our analysis at a rate of 2.2%.

Fuel cost savings, for some units, are not great enough to offset the increased cost of capital due to relatively low mileage. Of course, the higher the kilometres travelled, the stronger the business case for BEVs becomes. For the City of Hamilton, the relatively high usage of Class 3 trucks potentially makes these vehicle very suitable candidates for BEV replacement. There is the likelihood that the acquisition cost of BEVs will decline with time as both supply and demand increase, and as battery technology continues to improve. However, we did not want to make this assumption based on speculation; rather, our FAR analysis uses current, real data as much as possible and limits assumptions.

In terms of capital costs, from *Figure 6* (above) the average annual capital required for each year of RSI-FC's BEV phase-in plan is about \$11.7m. This is reasonable considering that the current replacement cost of the entire in-scope fleet, from our baseline analysis, is about \$112m. Estimating

³⁶ Source: <https://www.toronto.ca/wp-content/uploads/2020/02/8c46-City-of-Toronto-Electric-Vehicle-Strategy.pdf>

an average lifecycle to be 10 years, the annual capital required in our suggested LTCP is, roughly, on pace with the rate of depreciation (\$112m divided by \$11.7/year is roughly equal to 10 years).

Although some units did not show ROI when replaced with a BEV due to increased cost of capital, we phased-in BEVs until eventually, by 2035, all units with anticipated battery-electric options in the market would be replaced. Strictly through a lens of fiscal planning, our recommendation to the City of Hamilton is to replace units with BEVs *only if they would deliver ROI*. As mentioned, the relatively high-mileage Class 3 trucks potentially makes these vehicles very suitable candidates.

Solutions – Overview, Impacts, Feasibility, and Recommendations

Next, we provide details on all fuel-reduction solutions proposed in our 15-year low-carbon and BEV transition plan for the City of Hamilton. More details on all solutions that have been researched by RSI-FC, including the ones presented to the City, can be found in *Appendix E*.

Balanced Capex and Optimized Lifecycles

Overview

Once optimized lifecycles were modelled, it became apparent that some vehicles deliver better return-on-investment (ROI) than others. Some vehicles in the fleet may have received lighter usage than other similar age units, which may have been worked harder. For vehicles in better condition, their service life can be extended to optimize their lifetime total cost of ownership (TCO). Lower ROI would result if a vehicle, still in good condition, was replaced prematurely; value will be lost.

For Hamilton, the approach used by RSI-FC was to defer some vehicles to ensuing capital budget years to ensure full value is received from each unit. In data-modeling, without knowledge of the physical condition of units due for replacement based on vehicle ages, our analysts instead deferred vehicles showing low/no ROI to following budget years in order to balance annual year-over-year capital budgets. This step was intended to be an example of balancing long-term budgets using optimized lifecycles and ROI – in reality, fleet managers make similar decisions each year based on vehicle condition assessments and other information, such as maintenance history.

Impacts

In *Table 9*, we show the estimated impacts of optimized lifecycles, as determined by LCA, and balancing of long-term capital budgets as we have described. This scenario depicts “like-for-like” vehicle replacements (i.e., replacing gas-powered units with similar new gas-powered units) and prior to any new green fleet interventions.

Table 9: FAR Results for Balanced Capex & Optimized Lifecycles (FAR #3)

FAR Model No.	FAR Scenario	Timing	Vehicle Replacement Capex (\$ mil)	Opex Impacts Over 2019 Baseline (\$ mil)	GHG Reduction Over 2019 Baseline (t)
3	Balanced Capex and optimized lifecycles	*Immediate	13.7	-2.8	-17

* For data-modelling purposes, "immediate" is the one-year period immediately following the 2019 baseline.

Recommendations

- Consider adopting the RSI-FC recommended lifecycle analysis (LCA) approach to extract maximum value from each vehicle.
- Consider balancing go-forward capital budgets as part of long-term capital planning (LTCP) by deferring replacement of any units evaluated as being in above average, serviceable condition to later fiscal years.
- When the fleet's average age and uptime rates are determined to be at acceptable levels, consider re-investing in the fleet at the rate of depreciation.

Best Management Practices

Overview

Light-Weighting

Lighter vehicles consume less fuel, produce less emissions, and can carry larger payload. However, light-weighting may overstress some vehicles, increasing maintenance demand and lifecycle cost; therefore, fleet must exercise caution before choosing which vehicles to proceed with a light-weighting enhancement.

Low-Rolling Resistance Tires

Rolling resistance is the energy lost from drag and friction of a tire rolling over a surface³⁷. The phenomenon is complex, and nearly all operating conditions can affect the final outcome. For heavy trucks, an estimated 15%–30% of fuel consumption is used to overcome rolling resistance.

³⁷ Source: https://afdc.energy.gov/conserves/fuel_economy_tires_light.html

A 5% reduction in rolling resistance would improve fuel economy by approximately 1.5% for light and heavy-duty vehicles. Installing LRR tires can help fleets reduce fuel costs. It's also important to ensure proper tire inflation (see section below).

Tires and fuel economy represent a significant cost in a fleet's portfolio. In Class 8 trucks, approximately one-third of fuel efficiency comes from the rolling resistance of the tire. The opportunity for fuel savings from low rolling resistance tires in these and other vehicle applications is substantial.

According to a North American Council for Freight Efficiency (NACFE) report, the use of low rolling resistance tires, in either a dual or a wide-base configuration, is a good investment for managing fuel economy. Generally, the fuel savings pay for the additional cost of the low rolling resistance tires. In addition, advancements in tire tread life and traction will reduce the frequency of low rolling resistance tire replacement.

Anti-Idling Policy and Technologies

An idling-reduction policy is a way to motivate fleet drivers to limit unnecessary idling. However, for an idling-reduction policy to be successful continuous enforcement such as spot-checks and fuel use tracking must be present. An idling-reduction policy could be used as an overarching commitment to idling reduction that is carried out through driver training and motivation sessions, rather than an initiative on its own.

There are several idling-reduction technologies available that can aid in idle reduction, including auxiliary power units (APU), stop/start devices, auxiliary cab heaters, battery backup systems, and block heaters/ engine preheaters. Their functionality, potential, and costs vary considerably and are described in *Appendix E* (FAR models a cost of \$5,000 for all vehicle categories). To reap the most benefits any idling-reduction technology, installation should always be accompanied by behavioural solutions of driver training and motivation.

Driver Eco-Training

Driver training to modify driver behaviours and ongoing motivation to continue good behaviours are crucial components of successful idling-reduction programs. While most drivers understand the vehicle idling issue, many continue their inefficient practice of excessive idling due to lack of knowledge and/or motivation.

Driver training can be used to optimize the use of idle reduction technologies. The technologies can reduce idling but the drivers have the ability to override the technologies. Proper training can aid in utilizing the technologies to their full potential.

Further, driver training can promote good practices while on the road including progressive shifting, anticipating traffic flow, and coasting where possible.

Route Planning/Optimization and Trip Reduction

In addition to enhanced vehicles specifications and improved driver behaviours, fuel consumption and exhaust emissions can be further reduced through route planning/optimization and trip reduction.

Route planning software can be used optimize multi-stop trips. It can also be used for idling reduction initiatives by integrating GPS tracking software to monitor driver activity in real-time. Moreover, reporting and analytics features within route planning software can help with identifying when a fleet vehicle requires maintenance to ensure optimal fuel efficiency and thus minimize cost and emissions.³⁸

Impacts

Each of the best management practices (BMPs) we analyzed have associated implementation costs which diminish the potential savings that can be attained. Regardless, each BMP we data-modelled was shown to potentially deliver Opex savings, as shown in *Table 10* (below). GHG reduction for each ranged from 361 to 1,669 tonnes. If all BMPs were fully and successfully implemented, we estimate that GHGs could be reduced by up to 2,928 tonnes with a net cost savings of almost \$2.8m based on fuel cost reduction over the 2019 baseline. Again, this is based on a fleet configured as it is today at Hamilton with ICE vehicles only.

Table 10: FAR Results for Best Management Practices (BMPs) (FAR #4-7)

FAR Model No.	FAR Scenario	Timing	Vehicle Replacement Capex ³⁹ (\$ mil)	Opex Impacts Over 2019 Baseline (\$ mil)	GHG Reduction Over 2019 Baseline (t)
4	Enhanced specs: light-weighting & LRR	Immediate ⁴⁰	13.7	-2.794	-361
5	Driver behaviours: driver eco-training & anti-idling policy/ technologies	Immediate ⁴⁰	13.7	-2.796	-1,669

³⁸ Source: <https://blog.route4me.com/2020/05/carbon-emissions-reduction-route-optimization-helps-cut-tons-carbon-emissions/>

³⁹ Based on Capex derived from optimized lifecycles from LCA and long-term Capex balancing

⁴⁰ For data-modelling purposes, "immediate" is the one-year period immediately following the 2019 baseline if the same vehicles, the same number of vehicles, travelling the same number of kilometres as the baseline period, were switched to the low-carbon solution(s) being modelled.

FAR Model No.	FAR Scenario	Timing	Vehicle Replacement Capex ³⁹ (\$ mil)	Opex Impacts Over 2019 Baseline (\$ mil)	GHG Reduction Over 2019 Baseline (t)
6	TDM - route planning/optimization & trip reduction	Immediate ⁴⁰	13.7	-2.809	-1,277
7	FAR 7: All above "house-in-order" strategies	Immediate ⁴⁰	13.7	-2.769	-2,928

Recommendations

- Consider job suitability of vehicles before proceeding with light-weighting enhancements.
- In conjunction with driver training, consider route planning software, idling reduction initiatives and maintenance checks by integrating GPS tracking software to monitor driver activity and fuel consumption.
- Consider a fuel-efficient driver incentive program, such as through a green card initiative similar to one at the Lake Simcoe Region Conservation Authority in which drivers are incentivized to improve behaviours or reduce their travel through card stamping and prize draws⁴¹.

Fuel Switching

Overview

Ethanol

Ethanol is a renewable fuel made from various plant materials known as biomass or feedstocks. Corn and wheat are most commonly used to produce ethanol. In most North American jurisdictions, renewable fuel standards require all gasoline sold to be a 5-10% ethanol blend (E5-10). Ethanol burns cleaner and more completely than gasoline or diesel fuel; blending ethanol with gasoline increases oxygen content in the fuel, thereby reducing air pollution⁴².

⁴¹ Source: ClimateWise Business Network. ClimateWise Member Spotlight: Lake Simcoe Region Conservation Authority

⁴² Source: https://afdc.energy.gov/fuels/ethanol_fuel_basics.html

A higher blend of ethanol, known as E85 (85% ethanol, 15% gas) can lead to significant GHG reductions. The 15% gasoline is needed to assist in engine starting because pure ethanol is difficult to ignite in cold weather⁴³. This fuel must be used in dedicated “flex-fuel” vehicles (FFVs), which can run on any combination of gasoline and ethanol blends (up to 85%).

In terms of tailpipe emissions, E85 has a GHG emissions reduction potential of about 30% when compared to the same volume of gasoline⁴⁴. However, E85 contains about 27% less energy than gasoline per unit volume⁴⁵. Given this energy loss, about 37% more E85 is required to achieve the same amount of work as gasoline. Therefore, the emissions reduction for the same work performed is actually about only 4% when compared to the energy equivalent of gasoline (i.e., for the same distance travelled the emissions for a vehicle running on E85 are 96% of those of a gasoline vehicle, which is 70% multiplied by 1.37 accounting for the additional volume required to achieve the same work).

Given the significant energy losses per unit volume as compared to gasoline, the cheaper cost of E85 per unit volume compared to gasoline does not offset the higher volume required to achieve the same distance travelled, likely making E85 more expensive than gasoline. Based on April 2020 fuel prices in the US, and accounting for energy equivalence (i.e., same distance travelled), E85 is about 16% costlier than gasoline⁴⁶.

If E85 is to be considered by Hamilton, it may be available at some retail fuel stations and can also potentially be delivered direct-to-vehicle. Alternatively, it could be stored and dispensed in bulk from an onsite fuelling station, but this would incur additional implementation costs. Ethanol tanks require a water monitoring system. In addition, a 10-micron filter, signage, and other upgrades are required to ensure the system is compliant. A pilot-test program is recommended to learn, with certainty, the efficiency impacts of using E85.

Biodiesel

Biodiesel is a renewable fuel made from vegetable oil and waste cooking oil, animal fats such as beef tallow and fish oil, and even algae oil⁴⁷. Biodiesel is often referred to as fatty acid methyl ester or FAME⁴⁸.

Biodiesel can be blended in a variety of ratios with conventional fossil diesel. Much of the world uses a system known as the “B” factor to state the amount of biodiesel in any fuel mix (e.g., B2 indicates

⁴³ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/ethanol/3493>

⁴⁴ Source: <http://www.patagoniaalliance.org/wp-content/uploads/2014/08/How-much-carbon-dioxide-is-produced-by-burning-gasoline-and-diesel-fuel-FAQ-U.S.-Energy-Information-Administration-EIA.pdf>

⁴⁵ Source: https://afdc.energy.gov/fuels/ethanol_benefits.html

⁴⁶ Source: <https://afdc.energy.gov/fuels/prices.html>

⁴⁷ Source: <https://www.nrcan.gc.ca/energy/alternative-fuels/resources/nrddi/3669>

⁴⁸ Source: <https://www.neste.com/what-difference-between-renewable-diesel-and-traditional-biodiesel-if-any>

2% biodiesel and 98% fossil diesel). Biodiesel blends include: B2, B5, B10, B20, blends greater than B20, and B100 (100% biodiesel, also known as “neat” biodiesel).⁴⁹

Canadian regulations require fuel producers and importers to have an average renewable fuel content of at least 2% based on the volume of diesel fuel and heating distillate oil that they produce or import into Canada.

Tailpipe GHG emissions reductions are dependent on the biodiesel blend used; for a given unit mass or volume, the higher the blend, the lower the GHG emissions. B20, in particular, reduces CO₂ by 15% in comparison to conventional diesel per unit mass/volume⁵⁰. However, actual tailpipe emissions reduction potential for the same distance travelled is dependent on both GHG emissions per unit mass/volume and fuel economy. B5 has been shown to improve fuel economy by as much as 10% in comparison to conventional diesel⁵¹, whereas fuel economy can be 2% lower for B20 and as much as 10% lower for B100 (pure or “neat” biodiesel)⁵². Therefore, there may be a “sweet spot” for optimizing fuel economy and GHG emissions reduction using blends from B5 to approaching B20. Using blends in this range improves fuel economy and lowers GHG tailpipe emissions on the order of approximately 10 percent. Using biodiesel can also reduce several other tailpipe emissions including particulates and unburned hydrocarbons⁵³. Moreover, the lifecycle CO₂ emissions can be significantly lower for biodiesel than for conventional diesel⁵⁴.

Natural Gas

Natural gas (NG), a fossil fuel composed of mostly methane, is one of the cleanest burning alternative fuels. It is also considered safer than traditional fuels since, in the event of a spill, NG is lighter than air and thus disperses quickly when released. NG can be used in the form of compressed natural gas (CNG) or liquefied natural gas (LNG) to fuel cars, buses, and trucks. Vehicles that use NG in either form are called natural gas vehicles (or NGVs).

NG is found in abundance in porous rock formations and above oil deposits. After NG is extracted from the ground, it is processed to remove impurities and compressed to be stored and transported by pipeline. CNG is used in traditional gasoline internal combustion engine vehicles that have been modified, or in vehicles which were manufactured for CNG use, either alone (dedicated), with a segregated gasoline system to extend range (dual-fuel), or in conjunction with another fuel such as

⁴⁹ Source: <https://www3.epa.gov/region9/waste/biodiesel/questions.html>

⁵⁰ Source: <https://www.fueleconomy.gov/feg/biodiesel.shtml>

⁵¹ Source: <https://www.consumerreports.org/cro/2012/05/diesel-vs-biodiesel-vs-vegetable-oil/index.htm>

⁵² Source: <https://www.fueleconomy.gov/feg/biodiesel.shtml>

⁵³ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/biodiesel/3509>

⁵⁴ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/biodiesel/3509>

diesel (bi-fuel). CNG is most commonly used in fleet vehicles like buses and heavy-duty trucks because it requires a larger fuel tank than gasoline and diesel fuel⁵⁵.

CNG has a higher energy content per unit mass than diesel but requires more storage space because it is less dense⁵⁶. Unlike diesel, which is stored in liquid form, CNG is stored as a gas under high pressure. For this reason, the energy density and cost of natural gas is usually provided per unit mass (kg) instead of per unit volume (litres).

To compare energy on an apples-to-apples basis, we must look at the amount of natural gas required to obtain the same energy content as a litre of diesel, also known as the diesel-litre equivalent (DLE). The DLE of one kilogram of natural gas is 1.462 litres⁵⁷. We can also understand this concept through the inverse relationship – 0.684 kg of natural gas are required to get the same energy content as one litre of diesel. However, a natural gas engine uses about 12% more natural gas than a comparably-sized diesel engine⁵⁸. Therefore, the actual amount of natural gas required to obtain the same energy content as one litre of diesel is an estimated 0.77 kg.

Based on the same work performed and confirmed through the above analysis, a CNG vehicle has tailpipe emissions about 20-30% less than a comparable diesel or gasoline vehicle^{59,60}. NGVs also emit up to 95% less nitrogen oxides (NO_x) compared to diesel and gasoline vehicles⁶¹. Furthermore, CNG vehicles do not emit particulate matter (PM10), a main cause of air pollution⁶².

Renewable Natural Gas

RNG, or biomethane, is a fully renewable energy source that is fully interchangeable with conventional natural gas. Like conventional natural gas, RNG can be used as a transportation fuel in the form of CNG or LNG.

RNG production has become an important priority thanks to its environmental benefits. RNG production is usually based on capturing and purifying the gas from collected organic waste – anything from crop residues and animal manures to municipal organic wastes and food processing by-products.

⁵⁵ Source: <https://consumerenergyalliance.org/2019/04/energy-explorer-cng-vs-lng/#:~:text=The%20reason%20you%20see%20CNG,requires%20a%20larger%20fuel%20tank.&text=Like%20CNG%20LNG%20is%20compressed,state%20into%20a%20liquid%20state>.

⁵⁶ Source: <https://www.eia.gov/todayinenergy/detail.php?id=9991>

⁵⁷ Source: <http://cngva.org/wp-content/uploads/2017/12/Energy-Content-Factsheet-FINAL-EN.pdf>

⁵⁸ Source: <http://cngva.org/wp-content/uploads/2017/12/Energy-Content-Factsheet-FINAL-EN.pdf>

⁵⁹ Source: https://brc.it/en/categorie_faq/cng/

⁶⁰ Source: <https://envoyenergy.ca/cng-benefits/#:~:text=Commercial%20fleets%20all%20over%20the,solution%20for%20fuelling%20their%20fleets>.

⁶¹ Source: Northwest Gas Association – Natural Gas Facts

⁶² Source: https://brc.it/en/categorie_faq/cng/

The use of RNG is a natural progression from the use of fossil-based CNG. While use of natural gas as fuel requires large infrastructure investments, RNG has a very high emissions reduction potential; different sources estimate the lifecycle emissions reduction to be between 75% and 90% compared to diesel. The carbon dioxide that is generated during the production and combustion of RNG is used in the regeneration of new biomass, representing a closed-loop cycle for carbon dioxide that is released⁶³.

Liquified Petroleum Gas

Propane, otherwise known as liquefied petroleum gas (LPG), is produced as part of natural gas processing and crude oil refining. In natural gas processing, the heavier hydrocarbons that naturally accompany natural gas, such as LPG, butane, ethane, and pentane, are removed before the natural gas enters the pipeline distribution system. In crude oil refining, LPG is the first product that results in the refining process.

Propane is a gas that can be turned into a liquid at a moderate pressure (160 pounds per square inch). It is stored in pressure tanks at about 200 psi and 100 degrees Fahrenheit. When propane is drawn from a tank, it changes to a gas before it is burned in an engine.

Propane has been used as a transportation fuel since 1912 and is the third most commonly used fuel in the United States, behind gasoline and diesel. More than four million vehicles fuelled by propane are in use around the world in light-, medium- and heavy-duty applications. Propane holds approximately 86% of the energy of gasoline and so requires more storage volume to drive a range equivalent to gasoline, but it is usually price-competitive on a cents-per-km-driven basis.

In terms of tailpipe emissions, propane has a GHG emissions reduction potential of about 31% when compared to the same volume of gasoline based on GHGenius version 3.11. However, as mentioned, propane contains about 14% less energy than gasoline per unit volume. Given this energy loss, about 16% more fuel is required to achieve the same amount of work as gasoline. Therefore, the emissions reduction for the same work performed is actually around 20% when compared to the energy equivalent of gasoline (i.e., for the same distance travelled the emissions for a vehicle running on propane are about 80% of those of a gasoline vehicle, which is 69% multiplied by 1.16 accounting for the additional volume required to achieve the same work).

Feasibility Considerations

Ethanol

- E85 can be used in flex-fuel ready gasoline vehicles with no further modifications.

⁶³ Source: Closing the Loop. Canadian Biogas Association. 2015.

- There are no infrastructure costs associated with E85 use if a fuelling station is attended or if E85 is delivered direct-to-vehicle.
- Alternatively, E85 could be stored and dispensed in bulk from an onsite fuelling station, but this would incur additional implementation costs.
- E85 is a cleaner burning fuel than gasoline, thereby reducing air pollution. This can result in cleaner intake valves and fuel injectors, and reduced knocking and pinging⁶⁴.
- E85 can improve vehicle performance (acceleration) because of its higher octane content⁶⁵.
- Given the significant energy losses per unit volume as compared to gasoline, the cheaper cost of E85 per unit volume compared to gasoline does not offset the higher volume required to achieve the same distance travelled, likely making this solution cost-prohibitive. In-fleet pilot testing is recommended.
- E85 cannot be used in small equipment such as most portable generators and other small engines, so a dedicated fuel tank would be required for exclusive use by flex-fuel capable vehicles only.

Biodiesel

- Blends of B20 and lower can be used in diesel equipment with no modifications, although certain manufacturers do not extend warranty coverage if equipment is damaged by poor quality fuel in these blends (see details in *Appendix D*).
- Since there are no vehicle conversion or infrastructure costs associated with biodiesel use, biodiesel could be immediately introduced to begin reducing fuel-use and emissions.
- Keeping biodiesel to a lower blend (i.e., B5 or B10) will have better cold weather operability properties than a higher blend (i.e., B20 +) due to thickening at low temperatures.
- Although production is abundant, there are a limited number of biodiesel vendors and distributors.
- Due to thickening at low temperatures, it may be prudent to store biodiesel fuel in a heated building or storage tank, as well as heat the fuel system's fuel lines, filters, and tanks.
- Biodiesel is as safe in handling and storage as petroleum-based diesel fuel.

⁶⁴ Source: <https://driving.ca/chevrolet/auto-news/news/western-canadas-first-e85-ethanol-gas-station-ready-to-pump>

⁶⁵ Source: <https://www.canadianmanufacturing.com/regulation/ethanol-market-chasing-us-canadas-fueling-options-flatline-142054/>

Natural Gas

- New NGVs for Class 5-8 vehicles may cost up to \$50,000 (\$45,000 modelled in FAR) more than their conventional diesel counterparts; therefore, the payback period may be substantial for lower mileage units.
- New NGVs for light-duty vehicles (LDVs) may cost up to \$10,000 (\$7,500 modelled in FAR) more than their conventional gasoline counterparts. In this case, depending on kilometres-travelled, the payback period may still be substantial.
- CNG fast-filling station infrastructure costs could run to \$1m CAD or much more, (\$1.68m modelled in FAR) depending on capacities and complexity, and this may be a conservative estimate. Slow-fill refuellers may be an option, but caution must be exercised to ensure protracted filling time does not create operational challenges.
- An operational concern is that in certain situations, such as a long-duration electrical power interruption, CNG compressor or other fuel system failure, etc., dedicated CNG vehicles (i.e., vehicles powered solely by CNG) would be sidelined, and this is a risk that must be managed.
- Unless subsidies were available to offset the cost, a major investment in an NG fueling system would need to be a long-term capital investment for it to be financially viable.
- CNG is still a non-renewable fossil fuel (albeit a clean-burning one).
- CNG may be a viable short-term solution for GHG reduction while awaiting suitable BEVs to become available. However, a *long-term investment* in very costly CNG fuelling infrastructure to support a *short-term GHG reduction solution* does not seem to be a prudent choice.

Renewable Natural Gas

- Without the commercial availability of RNG, there must be investment in an anaerobic digester to make RNG, adding to the already large cost of \$1m or much more to build a CNG fuelling station and the significant additional cost of vehicle retrofits and/or new vehicle upgrades to CNG. Moreover, the quality of the RNG must be ensured to be of high enough standard to be used in natural gas-powered vehicles.
- Unlike CNG which would likely offer fuel cost savings, compressed RNG is approximately equal in price to diesel and gasoline in terms of diesel litre equivalent (DLE)⁶⁶. Therefore, in many situations the use of RNG may not be a financially viable option. In our FAR modelling

⁶⁶ Source: <https://www.canadianmanufacturing.com/regulation/ethanol-market-chasing-us-canadas-fueling-options-flatline-142054/>

we assumed RNG price parity with fossil NG since no published market prices were available for RNG.

Liquified Propane Gas

- Propane vehicle conversions and fueling systems generally cost much less than natural gas systems, modelled at \$6,000 and \$68,000, respectively, in FAR. Depending on kilometres-travelled, the payback – and the payback period – may still be substantial.

Recommendations

Ethanol

- Consider the challenges associated with switching to E85, including supply, any additional infrastructure costs, and whether the potentially greater fuel cost is financially prudent. Should the City proceed with this solution, consider a pilot project with several units switched to E85 to determine the fuel-efficiency loss; if successful, consider a phased-in approach for other appropriate units.

Biodiesel

- Some precautions must be taken before making the switch to biodiesel, including using a lower blend due to viscosity issues at cold temperatures. We recommend using a blend of 5% in winter and 20% in the summer and shoulder months.
- Consider a pilot project with several units switched to biodiesel, and if successful a phased-in approach for other appropriate units.

Natural Gas (including Renewable Natural Gas)

- If CNG is of interest to the City, we recommend investigating subsidies for CNG upgrades and a CNG vehicle fuelling station.
- Consider a small-scale pilot project with several high-mileage units switched to CNG, and if successful a phased-in approach for other appropriate units.

Liquified Propane Gas

- If a strong business case for LPG can be shown for high-mileage units, consider a small-scale pilot project with several high-mileage units switched to CNG, and if successful a phased-in approach for other appropriate units.

Impacts

The potential impacts of the above-described fuel switching solutions are shown in *Table 10* (below). In reviewing *Table 11*, it is important to note the major reduction in Capex which is reflective of our recommendation to have a temporary moratorium on replacing end-of-lifecycle ICE vehicles with new ICEs.

Table 11: FAR Results for Fuel-Switching Scenarios (FAR #8-16)

GROUP TWO SOLUTIONS – FUEL-SWITCHING					
FAR Model No.	FAR Scenario ⁶⁷	Timing	Vehicle Replacement Capex (\$ mil)	Opex Impacts Over 2019 Baseline (\$ mil)	GHG Reduction Potential Over 2019 Baseline (t)
8	E85 (85% ethanol) fuel (passenger, pickups, vans)	Immediate ⁶⁸	0.099 ⁶⁹	+0.3	-4,691
9	B10 (10% avg. biodiesel - all diesel on-road units)	Immediate ⁶⁸	0.099 ⁶⁹	-0.11	-3,110
11	Compressed Natural Gas (CNG) (LD pickups)	Immediate ⁶⁸	0.099 ⁶⁹	+0.34 ⁷⁰	-3,204
12	CNG (Classes 3-6)	Immediate ⁶⁸	0.099 ⁶⁹	+0.3 ⁷⁰	-3,266
13	CNG (Classes 2-8)	Immediate ⁶⁸	0.099 ⁶⁹	-0.5 ⁷⁰	-4,402
14	Renewable Natural Gas (RNG) (Classes 2-8)	Immediate ⁶⁸	0.099 ⁶⁹	-0.5 ⁷⁰	-8,177

⁶⁷ Impacts from fuel-switching and BEV phase-in scenarios include, and build on, Group One scenarios (FAR #7).

⁶⁸ For data-modelling purposes, “immediate” is the one-year period immediately following the 2019 baseline if the same types of vehicles, the same number of vehicles, travelling the same number of kilometres as the baseline period, were switched to the low-carbon solution(s) being modelled.

⁶⁹ The Capex decrease shown is reflective of a recommended moratorium on purchasing new gas- and diesel-powered internal combustion engine (ICE) vehicles until battery-electric units become available (see report).

⁷⁰ For data-modelling purposes, the annual cost of capital for CNG or LPG new vehicle upgrades or conversions of existing vehicles were calculated and treated as annual vehicle operating costs (Opex), and then added to each unit’s operating expenses. CNG/LPG fuelling infrastructure investment costs were apportioned and also treated as additional vehicle annual operating costs for all units modelled as CNG or LPG. The fast-fuelling system cost assumptions were \$1.68M for CNG and \$68k for LPG.

GROUP TWO SOLUTIONS – FUEL-SWITCHING					
FAR Model No.	FAR Scenario ⁶⁷	Timing	Vehicle Replacement Capex (\$ mil)	Opex Impacts Over 2019 Baseline (\$ mil)	GHG Reduction Potential Over 2019 Baseline (t)
15	Liquified Propane Gas (LPG) (LD units - passenger vehicles, pickups, vans)	Immediate ⁶⁸	0.099 ⁶⁹	-0.072 ⁷⁰	-3,100
16	LPG (LD and Truck Classes 2-8)	Immediate ⁶⁸	0.099 ⁶⁹	-1.6 ⁷⁰	-3,561

Battery-Electric Vehicles

Overview

Globally, vehicles are steadily moving away from the internal combustion engine toward zero-emission battery-electric vehicles (BEVs) and, eventually, hydrogen fuel cells.

Air quality is a growing concern in many urban environments and has direct health impacts for residents. Tailpipe emissions from internal combustion engines are one of the major sources of harmful pollutants, such as nitrogen oxides and particulates. Diesel engines in particular have very high nitrogen oxide emissions and yet these make up the majority of the global fleet. As the world’s urban population continues to grow, identifying sustainable, cost-effective transport options is becoming more critical. Battery-electric vehicles (BEVs) are one of the most promising ways of reducing harmful emissions and improving overall air quality in cities.

Fleet managers who operate BEVs will see savings in maintenance and fuel costs. BEVs have considerably fewer parts than internal combustion engine (ICE) vehicles. A drivetrain in an ICE vehicle contains more than 2,000 moving parts, compared to about 20 parts in an BEV drivetrain. This 99% reduction in moving parts creates far fewer points of failure, which limits and, in some cases, eliminates traditional vehicle repairs and maintenance requirements, creating immense savings for fleet managers. BEVs do not require oil changes or tune-ups, do not require diesel exhaust fluid (DEF), and their brake lining life is greatly extended over standard vehicles due to regenerative braking. Though each fleet’s electrification journey will be different, the transition to electricity offers significant cost reductions over the long term.

There has also been significant expansion in charging infrastructure through publicly available charging stations. As of early 2020, there were nearly 5,000 charging outlets across Canada, and

Natural Resources Canada is investing \$130 million from 2019-2024 to further expand the country's charging network, making range anxiety even less of a barrier to BEV ownership.

Upstream Emissions

From a broader perspective, to have almost none or zero well-to-wheel emissions, the electricity used to recharge the batteries must be generated from renewable or clean sources such as wind, solar, hydroelectric, or nuclear power. In other words, if BEVs are recharged from electricity generated by fossil fuel plants, they cannot truly be considered as zero emission vehicles (ZEVs). Upstream emissions should be considered when evaluating the effectiveness of ZEVs in reducing emissions. Generally, when considering upstream emissions from electricity supply, BEVs still emit more than 50% less GHG emissions than their gasoline or diesel counterparts⁷¹, and in some cases emit more than 80% less in a grid composed of mostly renewable electricity⁷². This level of emissions reduction is what cities need in order to collectively achieve the "deep decarbonization" necessary to mitigate the most serious impacts of climate change.

Battery-Electric Trucks

A new study⁷³ quantified what commercial EV-makers have been saying for years: electric trucks are a triple win. They save money for fleet operators, and reduce both local air pollution and GHG emissions. The study, which was commissioned by the National Resources Defense Council (NRDC) and the California Electric Transportation Coalition, and conducted by the international research firm ICF, looked at the value proposition for fleet operators of battery-electric trucks and buses (and apparently invented a new acronym: BETs).

Today, BETs have a significant upfront price premium compared to legacy diesel trucks and buses. However, the costs of battery packs and other components are rapidly falling, and the study found that, by 2030 or earlier, electric vehicles will offer a lower total cost of ownership (TCO) for nearly all truck and bus classes, even without incentives.

Medium- and heavy-duty battery-electric trucks are quickly being developed by many manufacturers. BETs offer a multitude of benefits, including:

- Less noise pollution
- Zero tailpipe GHG emissions
- Oil-free operation with very few moving parts

⁷¹ Source: <https://www.eei.org/issuesandpolicy/electrictransportation/Pages/default.aspx>

⁷² Source: <https://blog.ucsusa.org/rachael-nealer/gasoline-vs-electric-global-warming-emissions-953>

⁷³ Source: Posted January 2, 2020 by Charles Morris (<https://chargedevs.com/author/charles-morris/>) & filed under Newswire (<https://chargedevs.com/category/newswire/>), The Vehicles (<https://chargedevs.com/category/newswire/the-vehicles/>)

- Simple, low-maintenance electric powertrain with few components
- Longer lasting brakes due to regenerative braking system
- Potential to significantly extend range due to high regenerative braking from carrying heavy loads⁷⁴. The heavier the truck load, the greater the energy produced from regenerative braking.
- Overnight recharging when the vehicle is not in operation and when demand for electricity is lower, which reduces energy costs
- Massive savings potential in total energy costs and service costs
- Competitive lifecycle costs over a 10-year operating life and are better suited over gasoline, diesel, or CNG when accounting for future economic trends

Electric Refuse Trucks

There is an existing and growing market for electric refuse trucks. Several manufacturers have battery-electric refuse trucks on the market (e.g., Volvo, Mack, BYD, Lion Electric), while other companies have converted existing refuse trucks to battery-electric (e.g., Motiv, Emoss). In addition to the benefits previously listed for battery-electric trucks at large, battery-electric refuse trucks offer:

- Range up to and exceeding 200 km⁷⁵ for a full day of operation (1,200 homes) on a charge
- Optimal visibility and turning radius
- No hydraulic pumps, valves, tubing, hoses, and fluid
- Arm and body movements powered by battery that drives electric motors for each function
- Savings of up to 80% on total energy costs and up to 60% on service costs

Diesel and CNG refuse trucks require much more input energy to achieve the required outcome relative to electric refuse trucks. Diesel and CNG refuse trucks are approximately 5 and 5.8 times less efficient than battery-electric refuse trucks, respectively, while hydrogen fuel cell electric trucks are approximately 1.8 times less efficient. This is because:

- Internal combustion engines (ICEs) are much less efficient than electric motors in converting input energy to output motion.

⁷⁴ Source: <https://www.firstpost.com/tech/science/worlds-largest-electric-vehicle-is-a-110-tonne-dump-truck-that-needs-no-charging-7190131.html>

⁷⁵ Source: <https://electrek.co/2018/05/09/volvo-all-electric-garbage-truck/>

- ICEs use energy when the truck is idling, coasting or braking. Electric motors not only don't use energy during these operations, they can act as a generator when coasting or braking, generating energy in a process known as regenerative braking.
- The heavier the refuse truck load, the greater the energy produced from regenerative braking. Depending on the topography of the collection zone, an optimized route can be analysed to further increase the energy efficiency of electric refuse trucks.

Impacts

The potential impacts of BEV phase-in solutions are shown in *Table 12*. It is important to note that Capex and Opex are average values over the implementation periods shown and GHG reduction potential values are cumulative impacts over the implementation periods shown.

Table 12: FAR Results for BEV Phase-in Scenarios (FAR #21-36)

GROUP THREE – BATTERY-ELECTRIC VEHICLE PHASE-IN					
FAR Model No.	FAR Scenario ⁷⁶	Timing	Average Vehicle Replacement Capex ⁷⁷ (\$ mil)	Average Opex Impact ^{77,78,79} Over 2019 Baseline (\$ mil)	Total GHG Reduction ⁷⁷ Over 2019 Baseline (t)
21-22	BEV phase-in (passenger vehicles only)	Immediate ⁸⁰ - 2021	2.7	+0.35	-2,943
21-24	BEV phase-in (passenger vehicles starting immediately-2022 and pickups in 2022)	Immediate ⁸⁰ - 2022	5.7	+0.47	-3,789

⁷⁶ Impacts from fuel-switching and BEV phase-in scenarios include, and build on, Group One scenarios (FAR #7).

⁷⁷ For data modelling purposes, the increased cost of capital for the additional purchase cost of BEVs were treated as annual operating expense increases for all BEV units modelled. The annual cost of capital for infrastructure investment in Level 2 charging (one Level 2 charger for every two BEVs) was apportioned and allocated to each BEV modelled, also as an increase in Opex.

⁷⁸ Capex and Opex impacts are averages for the implementation periods shown. GHG impacts are cumulative.

⁷⁹ Includes the impact of compounding inflation for each year of the 15-year period at current rate of inflation

⁸⁰ For data-modelling purposes, "immediate" is the one-year period immediately following the 2019 baseline if the same vehicles, the same number of vehicles, travelling the same number of kilometres as the baseline period, were switched to the low-carbon solution(s) being modelled.

GROUP THREE – BATTERY-ELECTRIC VEHICLE PHASE-IN

FAR Model No.	FAR Scenario ⁷⁶	Timing	Average Vehicle Replacement Capex ⁷⁷ (\$ mil)	Average Opex Impact ^{77,78,79} Over 2019 Baseline (\$ mil)	Total GHG Reduction ⁷⁷ Over 2019 Baseline (t)
21-36	BEV phase-in (passenger vehicles starting immediately, pickups starting in 2022, and medium- and heavy-duty (MHD) trucks starting in 2024)	Immediate ⁸⁰ - 2035	11.7	+1.2	-8,475

BEV Feasibility Considerations

- DC fast charging installation requires a commercial electrician⁸¹ and costs an estimated \$50,000 - \$200,000 for equipment and installation⁸².
- Overnight charging infrastructure may be more feasible than in-route charging infrastructure if there is limited service amperage⁸³.
- Heavy-duty trucks charged in a garage between 50 and 100 kW (equivalent to DC fast charging) would potentially take several hours to charge⁸⁴. Caution must be exercised to ensure longer charging times do not create operational challenges.
- Extreme cold temperatures can significantly reduce range in BEVs due to heating of the cabin and heating of the battery itself⁸⁵. Therefore, it is important account for this when purchasing BEVs to ensure sufficient range is provided to cover a day’s worth of routes in the heart of winter.

⁸¹ Source: <https://calevip.org/electric-vehicle-charging-101>

⁸² Source: <https://www.toronto.ca/wp-content/uploads/2020/02/8c46-City-of-Toronto-Electric-Vehicle-Strategy.pdf>

⁸³ Source: <https://www.masstransitmag.com/home/article/12291796/bus-electrification-choosing-the-right-charging-method>

⁸⁴ Source: <https://www.plugincanada.ca/electric-bus-faq/>

⁸⁵ Source: <https://www.geotab.com/blog/ev-range/>

- Power grid failure or local failure at a garage could pose a significant risk to operations. To mitigate this risk, backup generators can deal with short power outages. For longer outages, larger generators would be needed, but this would come at a very expensive cost.⁸⁶

Recommendations

- Consider a pilot project for several BEVs when they become available (e.g., pickups) to track range capabilities and cost savings and assess the units' performance for all seasons and varying weather conditions.
- Assuming the pilot project is successful, consider acquiring BEVs in bulk to replace units that would provide the greatest ROI.
- Continue to closely monitor the acquisition costs for BEVs and re-evaluate the business case (cost-benefit) for individual units as prices come down. Also continue to monitor the future availability of electric work/cargo vans, which are currently not anticipated to be offered in battery-electric versions in the near future.
- If relying on overnight charging infrastructure, consider supplying power to the garage on two separate feeds from the grid to reduce the risk of local failure taking power away from the whole site⁸⁷.
- Consider high-voltage training for technicians and closely monitor the launch of new BEV training programs. A pilot for a new EV Maintenance Training Program for automotive technicians was successfully completed at BCIT and will be available to the public soon⁸⁸. There is also an Electric Vehicle Technology Certificate Program offered by SkillCommons, managed by the California State University and its MERLOT program, which offers free and open learning materials electric vehicle development, maintenance, alternative/renewable energy, and energy storage⁸⁹.

Additional Considerations

B100 Biodiesel

In early 2020, a breakthrough technology allowed high-use dump trucks to run on 100% biodiesel (B100) in Ames, Iowa, a city that experiences extreme winters with blizzards and temperatures below -20°C. The following outlines how the system works⁹⁰:

⁸⁶ Source: <https://www.plugincanada.ca/electric-bus-faq/>

⁸⁷ Source: <https://www.plugincanada.ca/electric-bus-faq/>

⁸⁸ Source: <https://commons.bcit.ca/news/2019/12/ev-maintenance-training/>

⁸⁹ Source: <http://support.skillscommons.org/showcases/open-courseware/energy/e-vehicle-tech-cert/>

⁹⁰ Source: Renewable Energy Group (REG). Getting Aggressive on Sustainability [pdf]. 2020.

- The fuel delivery system has a split tank – one for petroleum diesel and the other one for biodiesel installed on the truck.
- In cold weather, diesel is used on start-up. The system warms the biodiesel and automatically switches to B100.
- At shut-off, the truck idles for a couple minutes while the B100 is purged from the lines.

There have been no operational concerns from operators or service technicians, and B100 has proven to be an easy and extremely effective way for the City of Ames to have an immediate impact on its fleet GHG emissions. This potentially can be an additional and highly effective interim solution considered by the City of Hamilton.

NRCan Zero Emission Vehicle Infrastructure Program

The Government of Canada is committed to helping accelerate the decarbonization and electrification of our transportation sector, and charging infrastructure is a key component to achieving this. As mentioned earlier, Natural Resources Canada (NRCan) is investing \$130 million from 2019-2024 to further expand the country's charging network, particularly level 2 and higher stations.

The funding will be delivered through cost-sharing contribution agreements for eligible projects, including:

- BEV charging infrastructure in parking areas intended for public use (e.g., service stations, restaurants, libraries, etc.);
- On-street charging infrastructure;
- Workplace charging infrastructure;
- On-road light-duty vehicle fleet (including municipal fleets);
- On-road medium- or heavy-duty vehicle fleets (including refuse trucks and public utility vehicles);
- Charging infrastructure for multi-unit residential buildings (MURBs); and
- Public transit charging infrastructure.

The City of Hamilton would be eligible for funding based on the project criteria listed above, however the funding window has since closed. NRCan's contribution through this program will be limited to

50% of total project costs, and the maximum funding and approximate costs for each type of charging infrastructure is shown in *Table 13* (directly taken from NRCan’s website⁹¹ with costs and charging rates from the City of Toronto’s Electric Vehicle Strategy Report⁹²):

Table 13: Specifications for NRCan’s Zero Emission Vehicle Infrastructure Program, plus Approximate Total Costs and Charging Rates

Type of Infrastructure	Output	Maximum NRCan Funding	Total Costs (Equipment + Installation)	Approximate Charge Rate Per Hour
AC Level 2 (208/240V) Connectors	3.3 kW - 19.2kW	Up to 50% of total project cost, to a maximum of \$5,000 per connector*	\$5,000 - \$10,000	40 km
DC Fast Charger	20 kW - 49 kW	Up to 50% of total project cost, to a maximum of \$15,000 per fast charger	-	-
DC Fast Charger	50 kW and above	Up to 50% of total project cost, to a maximum of \$50,000 per fast charger	\$50,000 - \$200,000	300+km

* To calculate the funding for level 2 chargers, each connector can count as a unit towards the minimum of 20 chargers if each connector can charge a vehicle at the same time.

Battery Replacement and Energy Storage

Most, if not all, BEV manufacturers have an eight-year or 100,000 mile (160,000 km) warranty on their batteries – whichever one (i.e., vehicle age or distance travelled) comes first⁹³. However, the current prediction is that an EV battery will last from 10-20 years, depending on usage, before it needs to be replaced⁹⁴. Consumer Reports estimates the average EV battery pack’s lifespan to be at around 200,000 miles (320,000 km), which is nearly 17 years of use if driven 12,000 miles (19,200 km) per year. Therefore, in most cases, the vehicle will reach its end-of-life before there is a need for battery replacement.

⁹¹ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/zero-emission-vehicle-infrastructure-program/21876>

⁹² Source: <https://www.toronto.ca/wp-content/uploads/2020/02/8c46-City-of-Toronto-Electric-Vehicle-Strategy.pdf>

⁹³ Source: <https://www.myev.com/research/ev-101/how-long-should-an-electric-cars-battery-last>

⁹⁴ Source: <https://www.edfenergy.com/electric-cars/batteries>

When battery capacity falls below 80%, drivers may start to see a noticeable decline in range⁹⁵ – which would most likely occur at or after the typical vehicle replacement age because battery degradation is a very gradual process⁹⁶. Once the EV battery capacity becomes undesirable for powering a vehicle, it can be used to power a building by contributing to a battery storage system, which stores energy from a battery that can be used at a later time⁹⁷. For example, if a building is powered by renewable energy such as wind or solar, an “old” EV battery can be used to store energy produced while the wind is blowing or the sun is shining, and then release the stored energy during low-wind periods or at night. This method of generating electricity has multiple benefits, including:

- An effective way of continuing the life of an old EV battery;
- Reducing energy used from the grid, thereby reducing energy costs; and
- Increasing energy security when using renewables, which have variable energy outputs, by releasing stored energy during off-peak times.

When batteries do reach the end of their working life, they can be recycled, which typically involves separating out valuable materials such as cobalt and lithium salts, stainless steel, copper, aluminium, and plastic. Currently, about half of the materials in an EV battery pack are recycled, but with EVs expected to undergo an explosion in popularity over the next decade or so, car manufacturers are looking to improve this.⁹⁸

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⁹⁵ Source: <https://www.edfenergy.com/electric-cars/batteries>

⁹⁶ Source: <https://www.myev.com/research/ev-101/how-long-should-an-electric-cars-battery-last>

⁹⁷ Source: <https://www.edfenergy.com/electric-cars/batteries>

⁹⁸ Source: <https://www.edfenergy.com/electric-cars/batteries>

Section 5.0: Summary of Key Recommendations

In this section, we summarize our main recommendations for Hamilton’s Green Fleet Strategy (*Table 14*). Recommendations are from *Section 2.0*, in which we identified potential opportunities for improvement of the City’s fleet management practices, as well as from *Section 4.0*, in which we presented a 15-year long-term capital planning (LTCP) strategy and detailed fuel-reduction solutions for the City’s consideration.

Table 14: Summary of Key Recommendations for Hamilton's Green Fleet Strategy

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ⁹⁹ / Next Step
1	2	Asset Management	<ul style="list-style-type: none"> Follow a historical data-driven lifecycle cost assessment, which is completed by modelling repair, maintenance, fuel, and cost of capital over the vehicle’s entire lifecycle to determine the optimal replacement age of vehicles. 	Immediate
2	2	Asset Management	<ul style="list-style-type: none"> Consider implementing the green fleet asset management best practices recommended by RSI-FC as illustrated in the process flow chart (Page 25). With these processes the fleet will become green and right-sized. 	Immediate
3	2	Vehicle Specifications	<ul style="list-style-type: none"> Employ a total cost of ownership (TCO) approach to optimize the use of capital. Consider TCO in competitive bidding proposal structures instead of the lowest compliant bid approach. 	Immediate
4	2	Information Technology	<ul style="list-style-type: none"> Create an education piece for idling reduction, operating efficiently, and reducing fuel consumption. 	Immediate
5	2	Human Resources	<ul style="list-style-type: none"> Add a driver eco-training module to existing Professional Driver Improvement Course (PDIC) safe driver training and consider eco-driver training for all drivers. 	Immediate

⁹⁹ Immediate = 2021; short-term = 2022-2024; long-term = 2024-2035

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ⁹⁹ / Next Step
6	2	Fuel Management	<ul style="list-style-type: none"> Measure and track fuel consumption and GHGs at the department and user-group levels to track progress and set tangible goals. 	Immediate
7	2	Environment (LEED)	<ul style="list-style-type: none"> Modernize and/or retrofit Fleet facilities to obtain LEED certification. 	May need additional analysis (outside scope of this report)
8	2	Environment (BEVs)	<ul style="list-style-type: none"> Invite frontline employees to take BEV test drives to build an affinity towards electric vehicles. 	Immediate & short-term as additional BEV models become available
9	4	Deferred Spending (BEV Transition)	<ul style="list-style-type: none"> If possible, avoid buying ICE replacement vehicles until suitable BEVs become available. 	Immediate & short-term
10	4	15-Year LTCP Strategy	<ul style="list-style-type: none"> Strictly through a lens of fiscal planning, prioritize replacement of units with BEVs <i>only if they would deliver return-on-investment (ROI)</i>. 	Immediate, short-term & long-term
11	4	15-Year LTCP Strategy	<ul style="list-style-type: none"> Allocate capital for charging infrastructure in the near-future to meet the demand in the mid- to long-term. 	Immediate & short-term
12	4	Balanced Capex and Optimized Lifecycles	<ul style="list-style-type: none"> Consider adopting the RSI-FC recommended lifecycle analysis (LCA) approach to extract maximum value from each vehicle. 	Immediate
13	4	Balanced Capex and Optimized Lifecycles	<ul style="list-style-type: none"> Consider balancing go-forward capital budgets as part of LTCP by deferring replacement of any units evaluated as being in above average, serviceable condition to later fiscal years. 	Immediate
14	4	Balanced Capex and Optimized Lifecycles	<ul style="list-style-type: none"> When the fleet's average age and uptime rates are determined to be at acceptable levels, consider re-investing in the fleet at the rate of depreciation. 	Short-term

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ⁹⁹ / Next Step
15	4	Best Management Practices	<ul style="list-style-type: none"> Consider job suitability of vehicles before proceeding with light-weighting enhancements. 	Immediate
16	4	Best Management Practices	<ul style="list-style-type: none"> In conjunction with driver training, consider route planning software, idling reduction initiatives and maintenance checks by integrating GPS tracking software to monitor driver activity and fuel consumption. 	Immediate & short-term
17	4	Best Management Practices	<ul style="list-style-type: none"> Consider a fuel-efficient driver incentive program in which drivers are incentivized to improve behaviours or reduce their travel. 	Immediate
18	4	Fuel-Switching – Ethanol	<ul style="list-style-type: none"> Consider the challenges associated with switching to E85, including supply, any additional infrastructure costs, and whether the potentially greater fuel cost is financially prudent. Should the City proceed with this solution, consider a pilot project with several units switched to E85 to determine the extent of the fuel-efficiency loss; if successful, consider a phased-in approach for other appropriate units. 	Immediate & short-term
19	4	Fuel-Switching – Biodiesel	<ul style="list-style-type: none"> Use a blend of 5% in winter and 20% in the summer and shoulder months. Consider a pilot project with several units switched to higher-blend biodiesel (B20), and if successful a phased-in approach for other appropriate units. 	Immediate & short-term
20	4	Fuel-Switching – Natural Gas (including Renewable Natural Gas)	<ul style="list-style-type: none"> If compressed natural gas (CNG) is of interest to the City as an interim solution until BEVs are available, investigate subsidies for CNG upgrades and a CNG vehicle fuelling station. Consider a small-scale pilot project with several high-mileage units switched to CNG, and if successful a phased-in approach for other appropriate units. 	Immediate & short-term
21	4	Fuel-Switching – Liquefied	<ul style="list-style-type: none"> If LPG is of interest for high-mileage City units, as an interim solution until BEVs are available, consider a small-scale pilot 	Immediate & short-term

No.	Section	Area/ Topic	Recommendation(s)	Implementation Timing ⁹⁹ / Next Step
		Propane Gas (LPG)	project with several high-mileage units switched to LPG, and if successful a phased-in approach for other appropriate units.	
22	4	BEVs	<ul style="list-style-type: none"> Consider a pilot project for several BEVs when they become available (e.g., pickups) to track range capabilities and cost savings and assess the units' performance for all seasons and varying weather conditions. Assuming the pilot project is successful, consider acquiring BEVs in bulk to replace units that would provide the greatest ROI. 	Immediate & short-term
23	4	BEVs	<ul style="list-style-type: none"> Continue to closely monitor the acquisition costs for BEVs and re-evaluate the business case (cost-benefit) for individual units as prices come down. Also continue to monitor the future availability of electric work/cargo vans, which are currently anticipated to be offered in battery-electric versions in the near future. 	Immediate, short-term & long-term
24	4	BEVs (Charging Infrastructure)	<ul style="list-style-type: none"> If relying on overnight charging infrastructure, consider supplying power to the charging equipment on two separate feeds from the grid to reduce the risk of local failure taking power away from the whole site. 	Immediate, short-term & long-term
25	4	BEVs (Charging Infrastructure)	<ul style="list-style-type: none"> Consider high-voltage training for technicians and closely monitor the launch of new BEV training programs. 	Immediate, short-term & long-term

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Section 6.0: Green Fleet Strategy Discussion and Implementation

The results presented in this Green Fleet Strategy and Report are, as mentioned, intended to provide an ambitious roadmap to the City of Hamilton in its quest for go-forward fuel-reduction solutions to achieve the goals of the Corporate Climate Change Task Force.

Main Takeaways from FAR Scenario Analysis

In *Section 4.0*, we proposed a 15-year long-term capital planning (LTCP) strategy for the City to implement various fuel-reduction solutions to 2035. The emphasis is on BEV phase-in, as this, we believe, is the most effective long-term GHG reduction strategy for a fleet as battery-electric technology continues to advance. Our approach was to model “house-in-order” solutions first, then add the potential of fuel-switching interim solutions which we term the “messy middle,” and, finally, phase-in BEVs as they become available in the near future for all vehicle classes. The GHG reduction impact of modelling these three steps together was an estimated 90% over the baseline (2019 review period) by 2035, which fulfils the deep GHG emissions reduction required to achieve the goals of the Corporate Climate Change Task Force.

In addition to presenting a condensed 15-year LTCP strategy with the various solutions being implemented as logical steps in time, we also modelled the solutions individually or in groups (e.g., best practices) to analyze their relative impacts. Note that all fuel-switching and BEV phase-in scenarios included (i.e., were in addition to) balanced Capex and optimized replacement cycles, as well as best management practices (BMPs). Here are the main takeaways for the City of Hamilton’s consideration:

- Based on our modelling, optimized lifecycles and balanced Capex (replacing only those units which were shown to provide ROI) was shown to decrease annual Opex by around \$2.8 m (average value) over the 2019 baseline. However, this intervention alone would only result in a ~ 1% decrease in GHG emissions over the baseline. Therefore, more solutions would have to be implemented to achieve deep GHG emissions reductions goals.
- Based on our modelling, implementing additional BMPs offers significant Opex reduction potential (average of \$2.8m/year over the baseline) and GHG reduction potential (more than 31% over the baseline). In particular, implementing only driver eco-training and anti-idling policy/technologies would decrease emissions by an estimated 18% over the baseline, while implementing only route planning/optimization and trip reduction would lead to an estimated 14% reduction. This demonstrates the potentially significant impacts of “getting the house in order” before implementing any fuel-switching or battery-electric solutions.
- Based on our modelling, a BEV phase-in for passenger vehicles and pickups netted a GHG reduction of about 40% over the baseline. This demonstrates that passenger vehicles and

pickups contribute a significant amount to the total Hamilton Fleet emissions, highlighting a potential area of focus for the City ahead of the transition of medium- and heavy-duty (MHD) trucks to electric.

It is important to note that the scenarios are meant to provide guidance and stimulate thought regarding each individual solution, and not serve as an accounting-accurate evaluation. In reality, the City of Hamilton may consider multiple fuel-switching options in conjunction with one another, depending on unit age, vehicle condition, and kilometres-travelled.

BEV Transition

BEVs have a very high potential for achieving significant fuel cost savings and GHG emissions reductions for the City of Hamilton. With zero tailpipe emissions, transitioning the fleet to electric is the ultimate fuel-reduction solution. We are essentially suggesting a temporary moratorium on purchasing new ICE vehicles for the short term (two years for pickups, four years for MHDVs), while waiting for battery-electric counterparts to become available. The exception, of course, is for LD passenger BEVs which are currently available, such as the Kia Souls ordered by the City, as well as other comparable options such as the Chevrolet Bolt. Moreover, BEV refuse/recycling trucks and transit buses (the latter outside the scope of this report) are also available for purchase now.

Our position is that fleets should avoid buying fossil-fuelled units because internal combustion engine (ICE) vehicles are quickly becoming an outdated and archaic technology. The purchase of a new ICE vehicles now, whether gasoline or diesel, means that a fleet, like the City of Hamilton's Fleet, will commit to using new fossil-fuelled vehicles for approximately the next decade when zero-emissions BEVs, which are often more economical than their fossil-fuel counterparts, are just around the corner.

For municipalities, the "workhorse" of the fleet is the pickup truck. Of all the fleet vehicles in RSI-FC's 50,000 vehicle Canadian municipal fleet database, 46% are pickup trucks. In Hamilton's in-scope fleet, pickups comprise about 25% of the fleet based on the data provided (324 pickups out of a total of 1,307 units). At this time, there are at no BEV pickups available for purchase, but at least seven manufacturers are preparing BEV pickups to hit the market starting in the year 2022.

We expect that battery-electric models for Class 5-8 trucks will come to market in the near future – almost all truck manufacturers have announced plans to launch battery-electric trucks in these classes soon, likely by 2024. Several are taking orders now, including Lion Electric, Tesla, Nikola, and others.

CNG conversion is a solution that can potentially deliver significant fuel cost savings and GHG reductions; however, the cost of installing a fast fuelling system is far greater than installing a DC fast charger for BEVs. Moreover, if BEVs come down in price over time, the business case will continue to improve and potentially more units would demonstrate a positive ROI. Given that MHDVs are likely

moving away from the internal combustion engine toward battery-electric zero-emission units, a fleet-wide commitment to CNG may not be a prudent choice for the future.

For fiscal responsibility reasons, a phased-in approach is recommended for Hamilton to transition to a BEV fleet. The reality is that, since only LD BEVs are available now, and pickups are expected to be available in two years, followed by MHD trucks in about four years, a phase-in is the only option for the first few years. Municipal replacement cycles are long-term – up to 10 or 12 years – or more for some vehicles. Therefore, a BEV phase-in plan in the long term is needed for a balanced approach to capital spending.

Next Steps

Our Green Fleet Strategy describes the analysis we have completed to evaluate and determine viable fuel-reduction solutions that are available to the City of Hamilton, now and in the near future. We have presented the strengths, weaknesses, and cost-benefit analysis to help inform fleet management in decision-making around which solutions are effective interim solutions and which help to achieve longer-term goals. Such decisions should be made with consideration for budgets and cash flow planning, current and expected future business climate, and the level of ambition in achieving deep reductions in GHG emissions (and at the same time, potentially significant cost savings).

From our work in developing fuel-reduction strategies for more than a 15 years, we have observed that certain elements lead to the highest rates of successful implementation. These include:

- A corporate culture that encourages environmental leadership;
- An internal “champion”;
- Commitment to greening the fleet – from the ground floor operational level up to the most senior level of the organization;
- Carefully managed risk and a willingness to experiment;
- A strong green fleet commitment stated in policy, clearly defined timelines, and responsibilities;
- Procurement policies that take into consideration lifecycle costs of vehicles;
- Carefully prepared green fleet plans that are based in reality and practicality;
- Reliable and consistent fleet operating data;

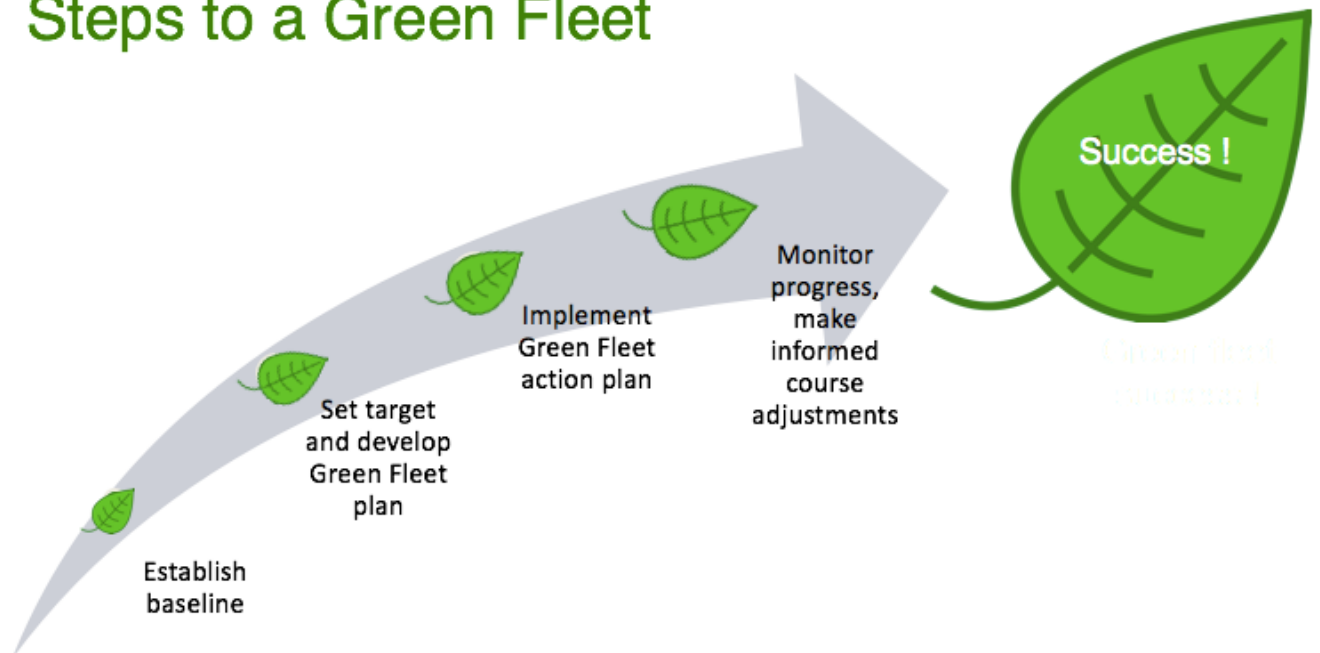
- Measurable, measured, and achievable goals – with a degree of stretch; and
- A strong communications team to share successes.

Figure 7 is a simple but effective visualization of the steps for achieving a successful green fleet. The first step (establishing baseline) has been achieved using the data provided by the City of Hamilton to inform the baseline analysis, and step two (setting target and developing green fleet plan) is well underway through RSI-FC's FAR analysis and recommendations presented in this report.

Our software tool, FAR, will be provided to the City of Hamilton for its own internal use post-project. The tool can be useful for both steps 3 and 4 (implementation and monitoring) to precisely evaluate any number and combination of fuel-saving solutions for specific units (implementation) as well as to re-evaluate solutions as progress is made (monitoring).

Figure 7: Steps to a Green Fleet

Steps to a Green Fleet



Appendix A: Green Fleet Survey Results

Figure 8: Breakdown of survey participants by employment status

What is your employment status with the City of Hamilton?				
Answer	0%	100%	Number of Response(s)	Response Ratio
Full-time, unionized employee			9	28.1 %
Full-time, management employee			23	71.8 %
Part-time			0	0.0 %
Student or Intern			0	0.0 %
Retiree			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			32	100%

Figure 9: Breakdown of survey participants by employment length

*How long have you been employed by the City of Hamilton?				
Answer	0%	100%	Number of Response(s)	Response Ratio
Less than 6 months			0	0.0 %
6 months to less than 1 year			3	9.3 %
1 year to less than 10 years			12	37.5 %
10 years to less than 25 years			13	40.6 %
25 years or more			3	9.3 %
Other			1	3.1 %
No Response(s)			0	0.0 %
Totals			32	100%

Figure 10: Breakdown of survey participants by age

Which is your age category? (optional question)				
Answer	0%	100%	Number of Response(s)	Response Ratio
Younger than 18			0	0.0 %
18 - 24			0	0.0 %
25 - 34			2	6.2 %
35 - 44			9	28.1 %
45 - 54			12	37.5 %
55 - 64			7	21.8 %
65 or older			0	0.0 %
Prefer not to answer			2	6.2 %
No Response(s)			0	0.0 %
Totals			32	100%

Figure 11: Breakdown of survey participants by gender

What is your gender? (optional question)				
Answer	0%	100%	Number of Response(s)	Response Ratio
Male			17	53.1 %
Female			12	37.5 %
Prefer not to answer			3	9.3 %
No Response(s)			0	0.0 %
Totals			32	100%

Figure 12: Breakdown of survey participants by vehicle type

*What type of vehicle do you drive at work to perform your job responsibilities?				
Answer	0%	100%	Number of Response(s)	Response Ratio
No vehicle			7	21.8 %
Car			7	21.8 %
Pickup			7	21.8 %
Van			0	0.0 %
SUV			9	28.1 %
Medium-duty single-axle truck			0	0.0 %
Heavy-duty tandem axle truck (snow plow, dump, refuse trucks etc.)			0	0.0 %
Other			2	6.2 %
No Response(s)			0	0.0 %
Totals			32	100%

Figure 13: Respondents' view on Hamilton's climate change emergency declaration

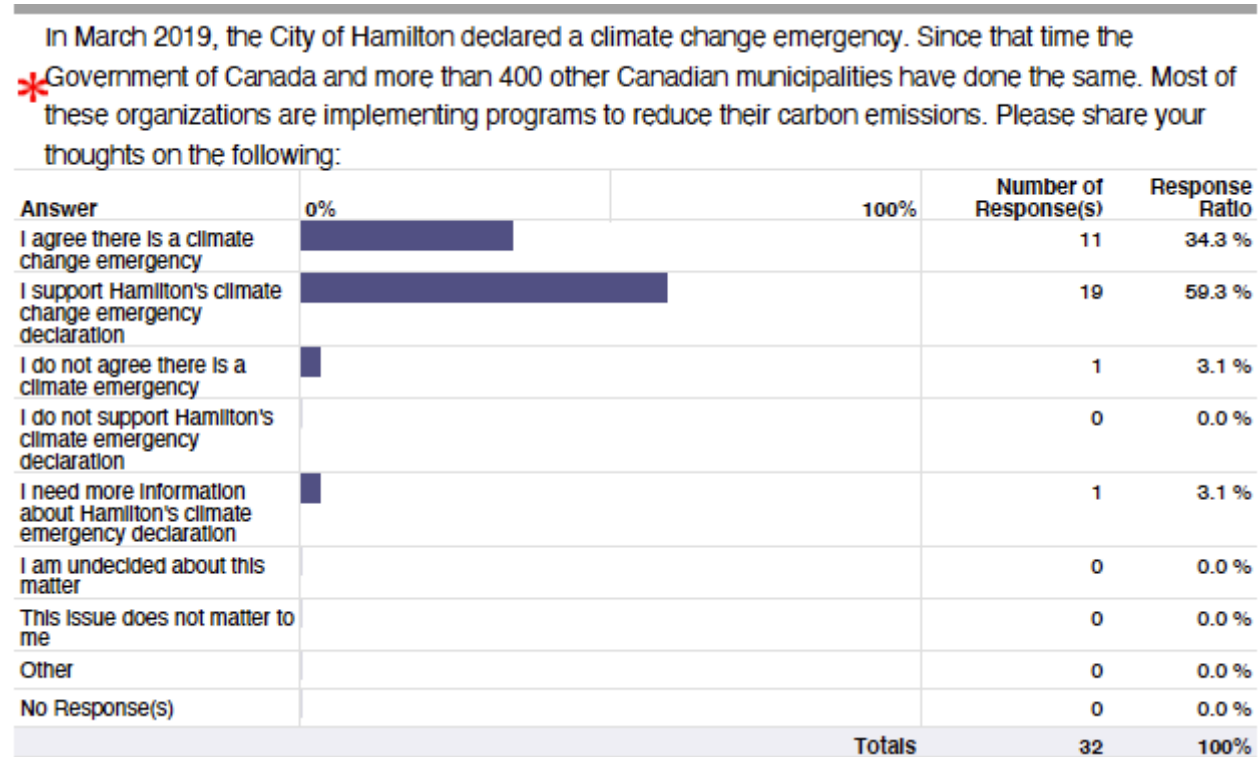


Figure 14: Respondents' level of environment concern

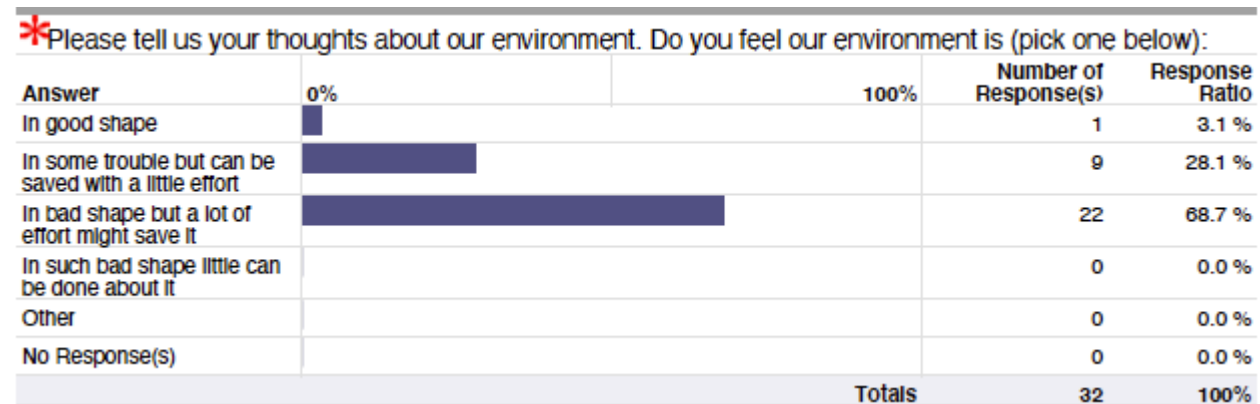
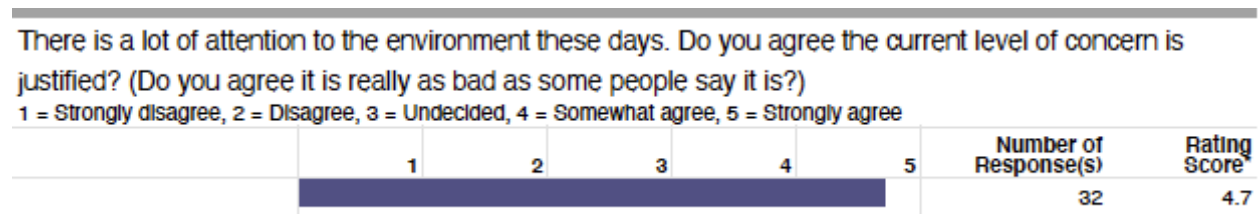


Figure 15: Respondents' level of agreement on the environment as a priority



*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Figure 16: Ranking of environmental problems by survey participants

* Which of the following do you feel are the biggest problems facing our environment? Please rate the following from 1 (smallest) to 5 (biggest):

1 = Smallest

Answer	1	2	3	4	5	Number of Response(s)	Ranking Score*
Toxic waste						31	2.7
Water pollution						31	3.3
Air pollution (ground level smog)						31	3.3
Global warming caused by greenhouse gas emissions						31	3.4
Other (please explain in the box below)						31	2.3

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

Figure 17: Respondents' view on impacts of various pollution factors

* Thinking of pollution caused by vehicles, what are your thoughts on the impacts of each of the following (low to high impact)

1 = Very low Impact, 2 = Low Impact, 3 = Unsure/undecided, 4 = Has an Impact, 5 = Has a big Impact

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
The age of the fleet vehicles						32	4.2
The types of fuel used						32	4.4
Maintenance of the fleet vehicles						32	4.1
The driving habits of the vehicle operators						32	3.8
Vehicle that are over-sized for our job requirements						32	4.0
Unnecessary trips in vehicles						32	4.0
Routes that are not planned in a way to reduce distance						32	3.7

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Figure 18: Respondents' level of agreement on efficacy of eco-driver training

* This question is about driving habits and behaviors, and ways to help Hamilton's fleet vehicle drivers operate vehicles in the most fuel-efficient manner. Please provide your responses below.

1 = Disagree, 2 = Undecided/unsure, 3 = Agree

Answer	1	2	3	Number of Response(s)	Rating Score*
I would like to receive fuel-efficient, eco-driver training from the City of Hamilton				32	2.3
Learning eco-driving habits would benefit me in my personal life by saving me money on fuel				32	2.5
I am an excellent driver and eco-driver training would not benefit me in any way				32	1.6

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Figure 19: Respondents' level of agreement on fuel economy, reliability, and safety of natural gas- and propane-powered vehicles

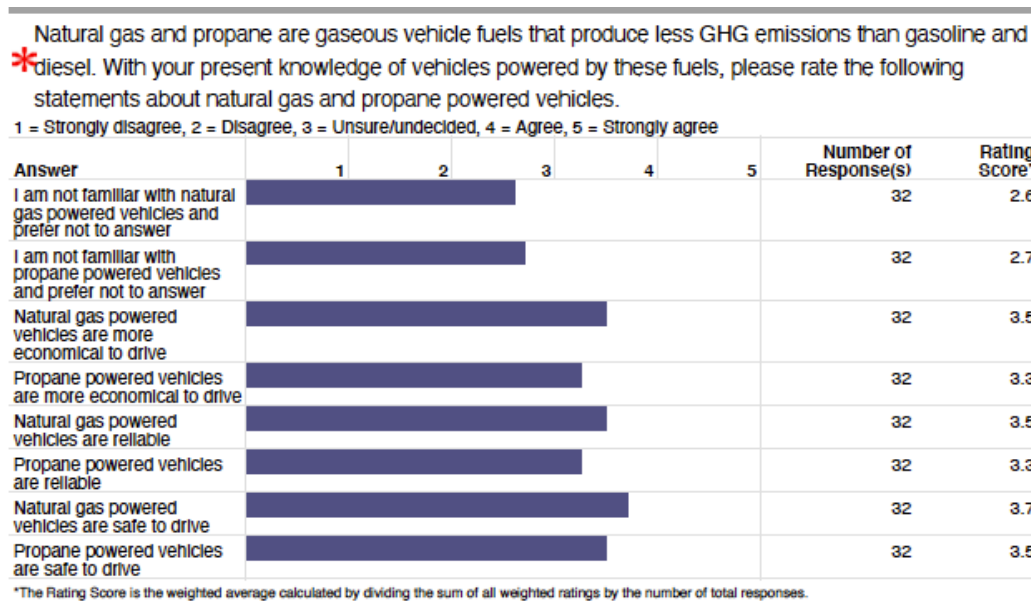


Figure 20: Respondents' level of confidence and agreement on biodiesel and ethanol as fossil fuel substitutes

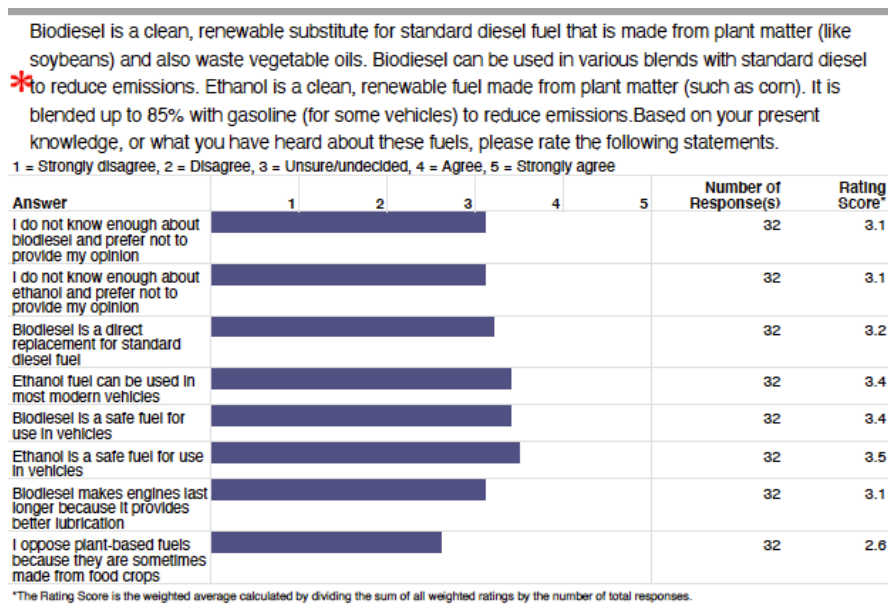


Figure 21: Respondents' level of confidence and agreement on BEVs

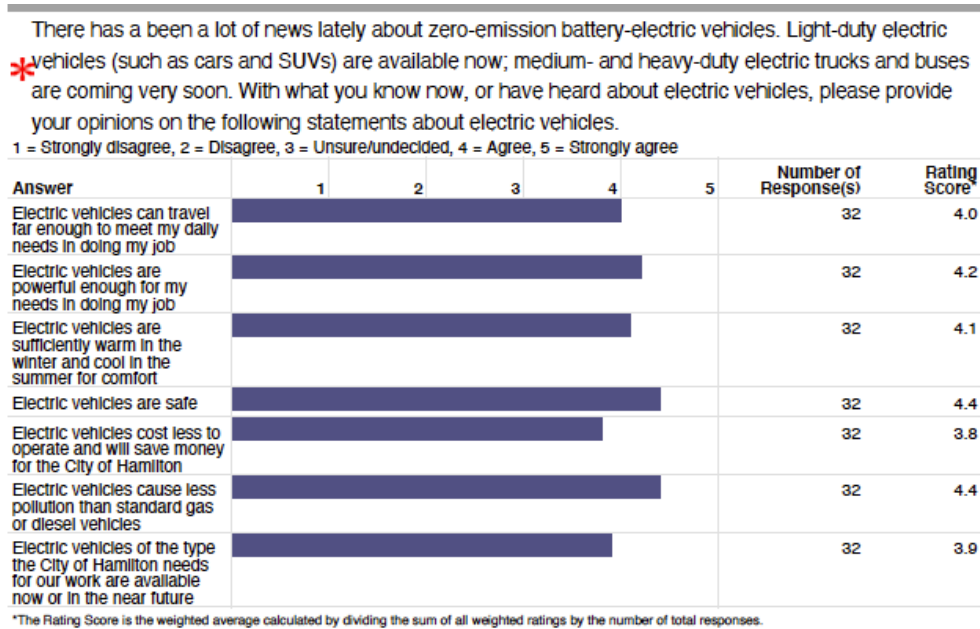
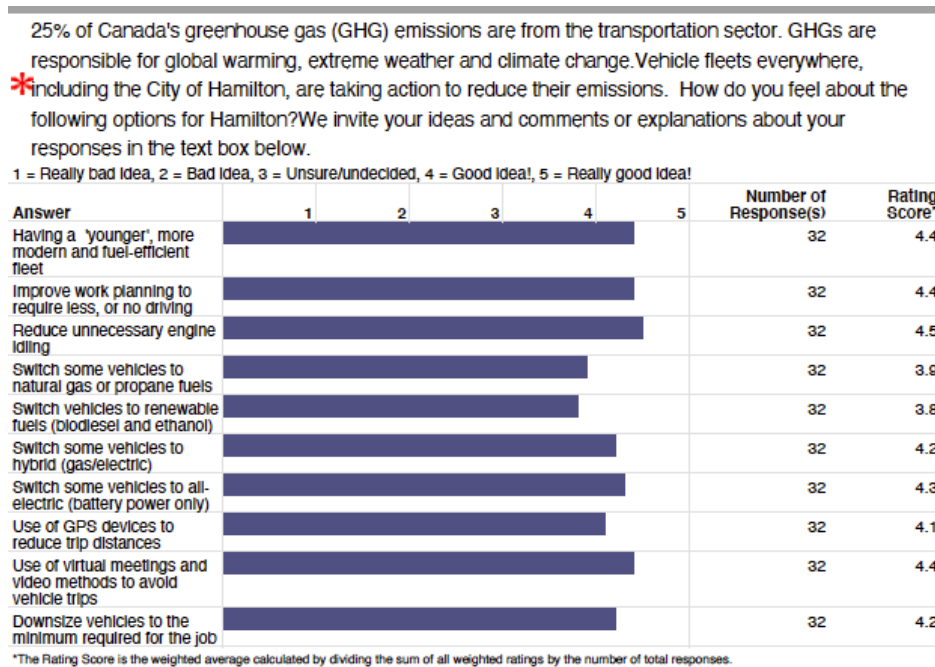


Figure 22: Respondents' opinions on actions to reducing fleet GHG emissions



Appendix B: Fleet Analytics Review™

Fleet Analytics Review™ (FAR) is a user-friendly, interactive decision support tool designed to aid our team and fleet managers in developing short- to long-term green fleet plans by calculating the impacts of vehicle replacement and fuel-reduction solutions on operating costs, cost of capital, and GHG emissions. Moreover, it is used for long-term capital planning (LTCP) through an approach that works to balance, or smoothen, annual capital budgets and avoid cost spikes if possible.

FAR is a complex, sophisticated MS Excel software developed by the RSI-FC team in 2016. Since its inception, FAR has been used by our team as the foundational analysis platform for our work in helping fleets with green fleet planning and the transition to low-carbon fuels/technologies.

Clients to date for which reports were completed using FAR include:

- City of Kawartha Lakes (2020)
- Durham Region (2020)
- Town of Gander (2020)
- Town of Whitby (2020)
- Town of Aurora (2019)
- NW Natural Gas Distribution, Portland, OR, USA (2018)
- The County of Middlesex Centre (2017)
- The Region of Peel (2017)
- The Town of Enfield, CT, USA (2017)
- Toronto-Hydro Electric (2017)
- Winnipeg Airport Authority (2017)
- Greater Toronto Airport Authority (2016)
- Oxford County (2016)
- The City of Vaughan (2016 - 2018)

Purpose

The core functionality of the FAR software is to calculate the financial and GHG reduction impacts of vehicle replacements, operational improvements, and low-carbon fuels/technologies for a fleet.

In the context of assessing fleet modernization, FAR is especially useful in calculating the operating expense (opex) impacts of vehicles being retained in the fleet beyond their viable age and with diminishing salvage values. Aged, older-technology vehicles consume more fuel, produce more GHGs, usually cost more to operate, are less reliable, and may also present a safety risk. FAR automatically calculates and quantifies these impacts in a defensible business case format.

For fuel-reduction solutions under consideration by fleet management as a means of saving fuel costs and avoiding GHGs, including best management practices (BMPs), alternate or renewable fuels (natural gas, propane, biodiesel, etc.), and EVs (battery-electric, plug-in hybrid, or hybrid), FAR calculates the cost-benefit of the investment in vehicle upgrades, vehicle conversion costs, fuelling infrastructure, or EV charging infrastructure, i.e., whether these solutions would yield a net operating cost reduction, unit-by-unit and fleet-wide.

Approach

The FAR software tool employs a holistic approach – all relevant factors and controllable expenses are considered in its analysis. The data points in our approach include energy equivalency factors of each alternative fuel type (compared to a fossil diesel fuel baseline), vehicle upgrade costs, alternately-fuelled vehicle acquisition (or vehicle retrofit) capital costs, vehicle maintenance considerations (higher or lower maintenance demand), fuel system/charging infrastructure capital costs, and any additional expenses for storage, handling & dispensing the fuel(s). All of these factors are modelled within the context of planned vehicle lifecycles – a total cost of ownership (TCO) approach.

The FAR process uses historical cost metrics and vehicle operating data (i.e., miles/km-driven, fuel usage, repair and maintenance costs, unit age, cost of capital, downtime, residual value, etc.) to establish not only the fleet's fuel usage and GHG emissions baseline, but also financial and service levels (i.e., utilization, availability/uptime) performance.

FAR highlights “exception” units, vehicles that are performing in a sub-standard way in terms of cost and performance, thus potentially enabling management to identify the reason(s) and take appropriate action(s).

Go-Forward Fuel-Reduction Solutions

With the FAR baseline established, the software is used to analyze go-forward fuel-reduction solutions. FAR takes into consideration the Opex implications and determines whether Opex reductions will offset any capital expenses (Capex) including vehicle upgrades, vehicle conversions, “up-charges” for premium vehicles (e.g., EVs), and investment in infrastructure.

The FAR analysis includes, but is not limited to:

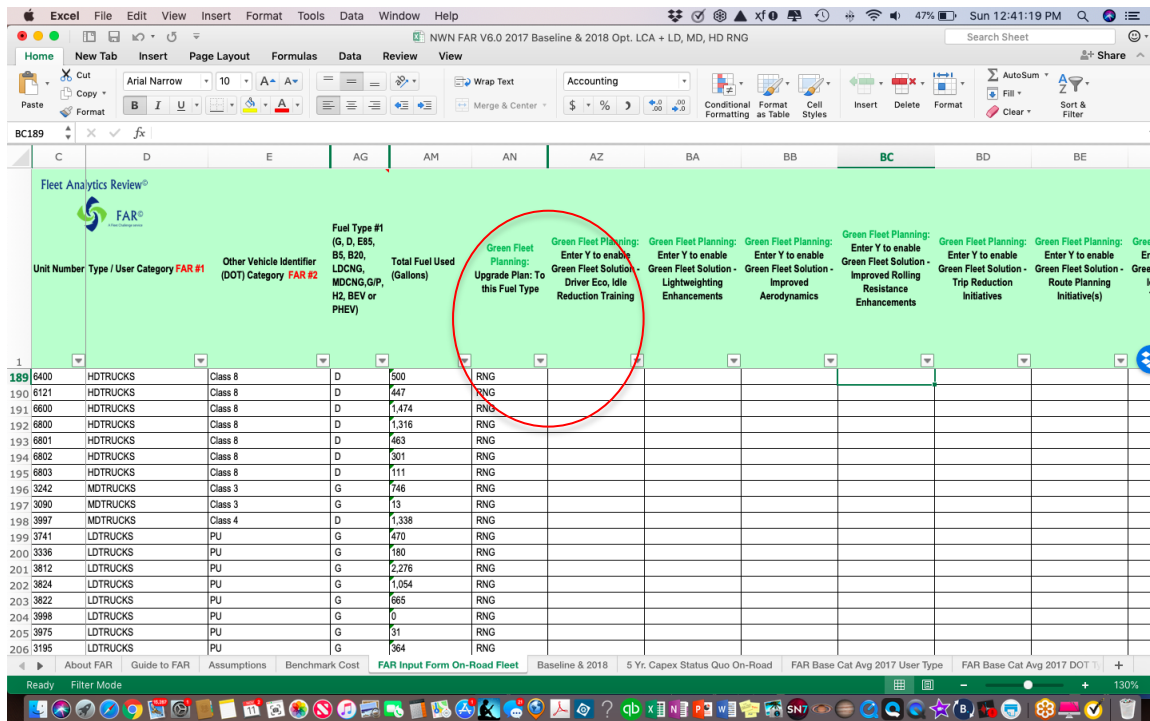
- The fuel usage and cost differential (+ or -) for the fuel type selected vs the current type (if applicable)
- The energy-efficiency difference

- The unit cost of upgrade for the fuel-saving technology
- The unit cost of conversion to the selected fuel type
- The cost of fueling infrastructure for the selected fuel type apportioned evenly to the chosen vehicles for the fuel-switch
- The cost of charging infrastructure for EVs apportioned evenly to the chosen vehicles to be replaced
- The cost of capital for vehicle replacement for the selected fuel type

FAR then calculates whether a cost-savings or return-on-investment (ROI) would result within the remaining lifecycle for each of the vehicles selected for the vehicle upgrade or fuel switch.

Figure 23 shows a screen capture from FAR demonstrating the FAR fuel-switching capabilities. In this example, the user is switching several light-, medium-, and heavy-duty trucks from their current fuel source to renewable natural gas (RNG), and this is accomplished simply by selecting the vehicle(s) to be evaluated and then choosing (in this example) RNG from a drop-down list.

Figure 23: Screen Capture of FAR Showing Fuel-Switching Options



FAR is user-friendly and intuitive; it is based on standard off-the-shelf MS Excel. It is dynamic, and users can run future scenarios (such as assessing different vehicle types, fuels, or engine/drivetrain combinations) to see how such decisions impact Opex ahead of their implementation, thereby mitigating risk and heading off potentially costly errors.

Recent Enhancements and Upgrades to FAR™

FAR V30.5 (beta) features upgrades and enhancements to the functionalities of the FAR tool. These include:

Fuel-Efficient Green Fleet Planning Tools – Fuel-Switching. FAR now includes several powerful “Green Fleet Planning” tools. One of these tools is used to estimate the financial and GHG impacts of switching vehicle fuels from fossil-based (gas or diesel) to alternate or renewable fuels or BEVs.

In the Input Form, FAR analysts may make choices as to fuel-switching (for example, changing all gas or diesel-powered vehicles in specific categories to E85, B5-B100 biodiesel, hybrid, plug-in hybrid, battery-electric, CNG, or even hydrogen fuel cells). FAR calculates the net cost and GHG reduction of the fuel-switch being considered, taking into consideration not just the fuel/electricity costs, but the change in fuel efficiency, as well infrastructure costs such as installing a CNG fueling station, electric vehicle chargers, etc.

Enhanced Vehicle Replacement Cost-Benefit Analysis. Comparisons and analysis regarding either (a) aging a vehicle (or vehicles) that are now due for replacement for another year or (b) going ahead and replacing the vehicle(s) is now based on the actual average historical peer fleet cost data from our proprietary municipal fleet database.

In FAR, when a vehicle is due for replacement, it calculates the annual cost for a new replacement vehicle (including the capital, fuel, repairs, PM, and downtime) and then compares that amount to the actual average cost for a similar vehicle —that is one-year older (from our peer fleet database). FAR now displays the cost-benefit of replacing each unit that is due for replacement in the 5+ yr Capex plan tab – in blue font each vehicle that will save Opex if it is replaced, and red font if it will incur more opex. This marks a significant change in FAR and eliminates all guesswork or sketchy assumptions and supplants it with real peer fleet operating cost data by model year and vehicle categories we have collected since 2006.

Fuel-Usage and GHG Reduction for New Vehicles. For each vehicle that is due for replacement, FAR now shows the potential fuel-usage and GHG reduction.

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Appendix C: Lifecycle Analysis Charts

Table 15: LCA for passenger vehicles (Class 1) using Hamilton fleet data

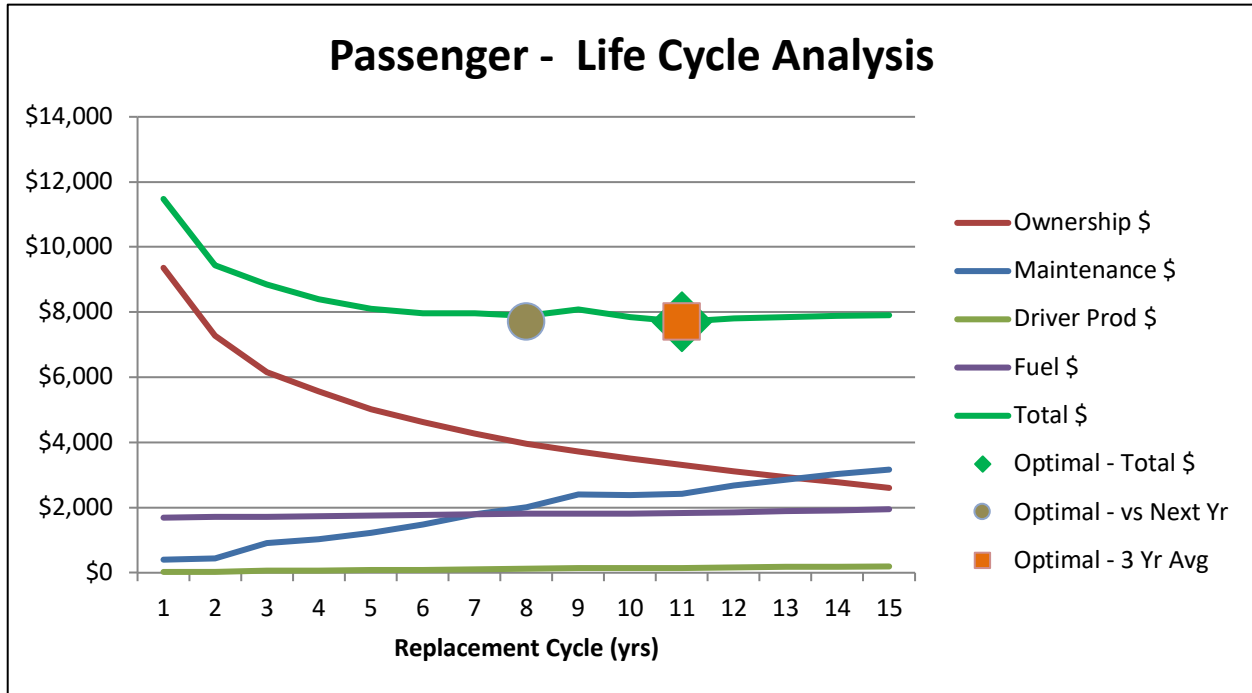


Table 16: LCA for pickups (Classes 1 & 2) using Hamilton fleet data

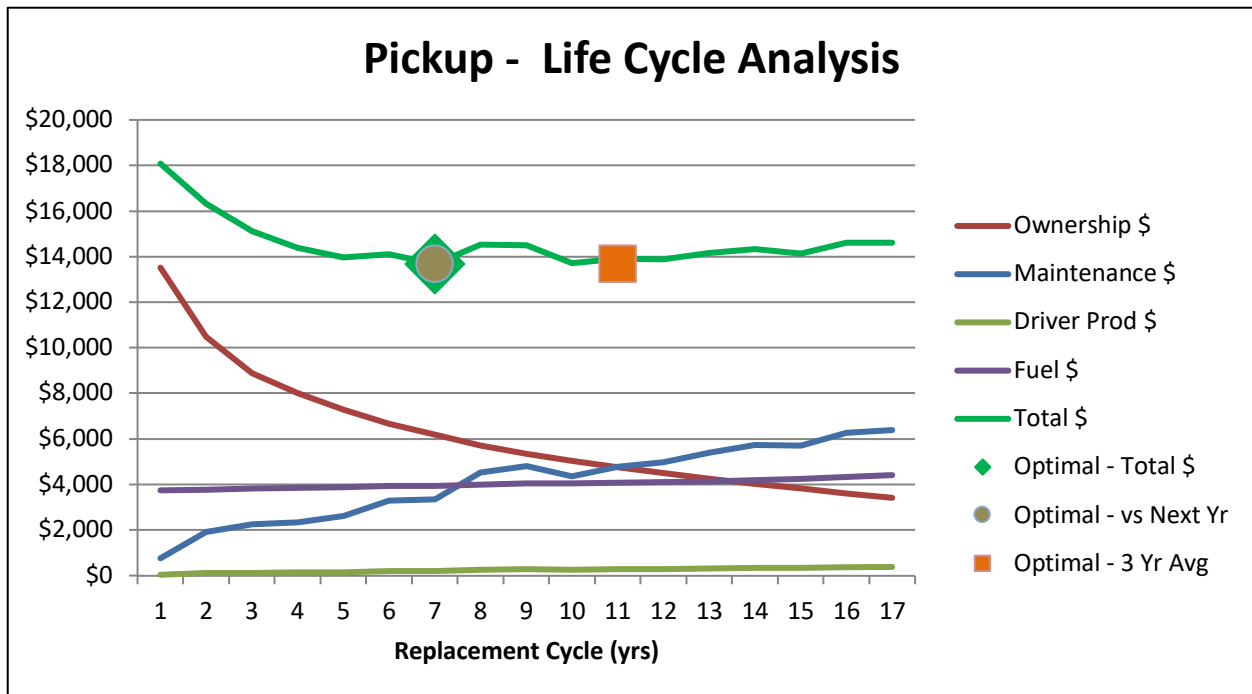


Table 17: LCA for Class 2 vans and utility vans using Hamilton fleet data

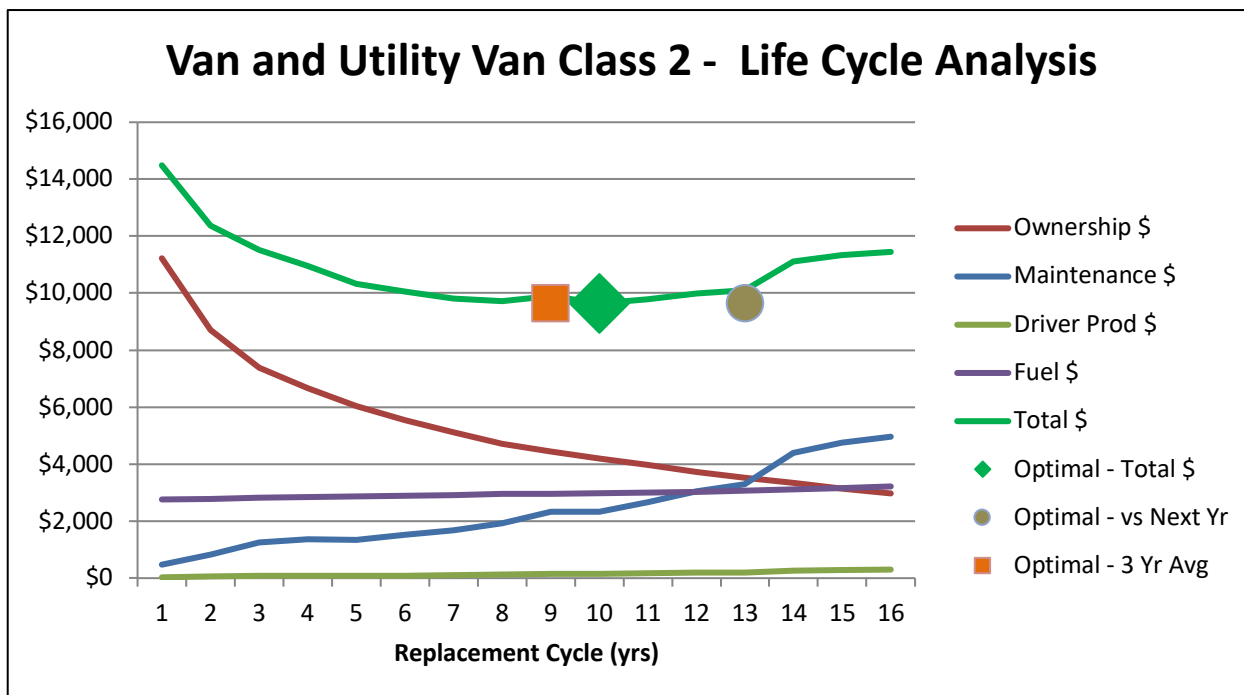


Table 18: LCA for Class 3 pickup trucks and utility vans using Hamilton fleet data

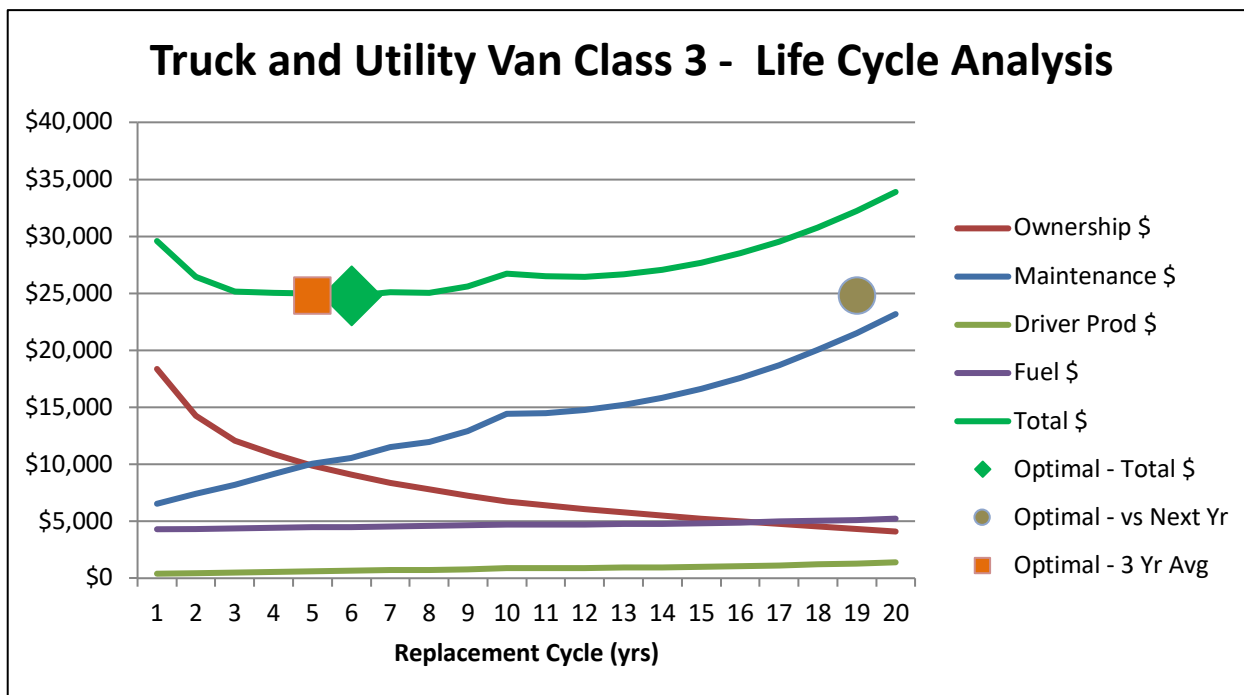


Table 19: LCA for Class 5 trucks using Hamilton fleet data

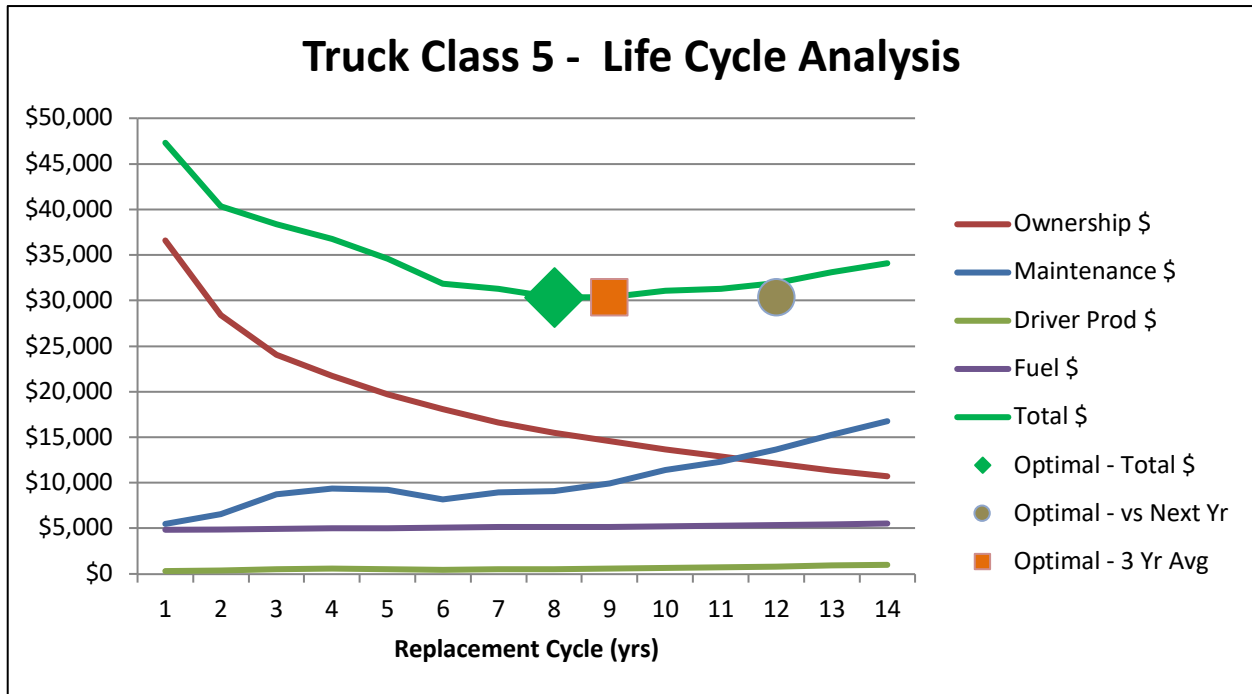


Table 20: : LCA for Class 6 utility vans using benchmark fleet data from municipal database

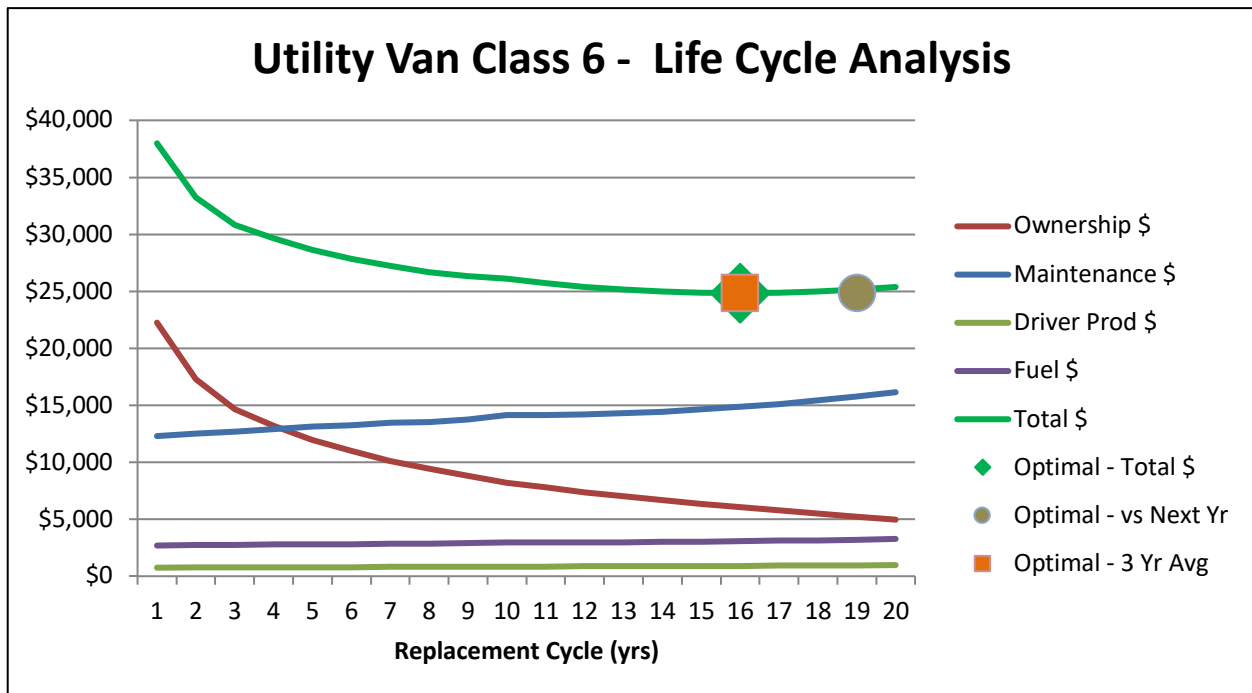


Table 21: LCA for Class 7 trucks using Hamilton fleet data

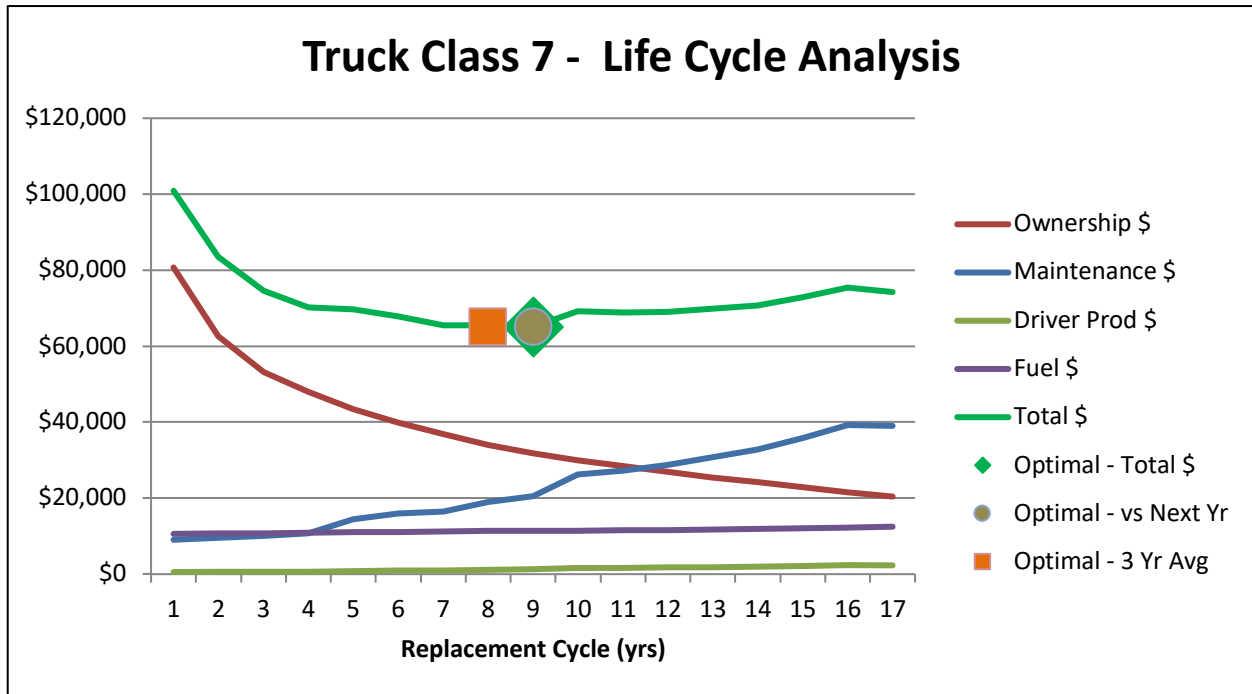
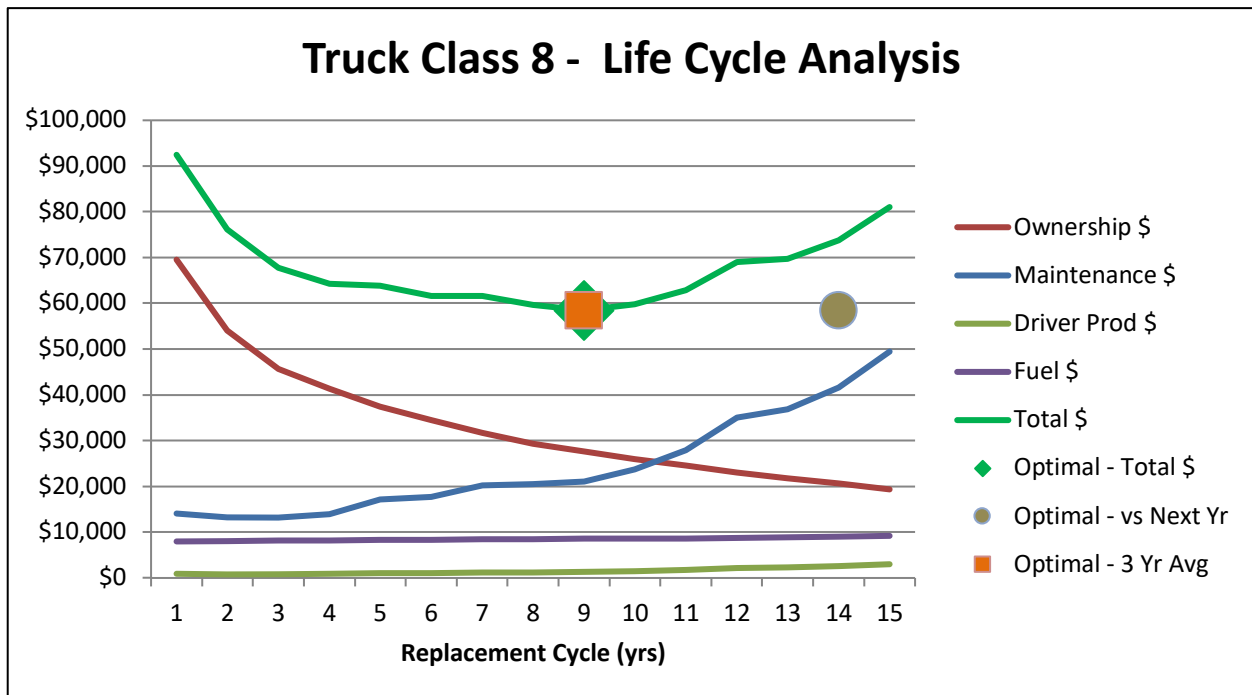


Table 22: LCA for Class 8 trucks using Hamilton fleet data



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Appendix D: FAR Scenario Details and Results

RSI-FC's long-term capital planning (LTCP) begins with a baseline review. The FAR software tool was used to plot Hamilton's current-day baseline relative to the fleet's age and operating statistics in a one-year review period (2019). This baseline included data on service levels (uptime and utilization), operating costs, fuel consumption, and GHG emissions.

From the baseline, we modelled 15-year budget cycles (to 2035) for business-as-usual (BAU) vehicle retention practices, optimized lifecycles, balanced Capex and optimized lifecycles (only replacing units with ROI), and a number of fuel-reduction solutions (additional best practices or "house-in-order" actions, fuel-switching or "messy-middle" solutions, and BEV phase-in planning). Details and results for each individual scenario are presented below.

Business-as-Usual

FAR Scenario One modelled go-forward outcomes based on Hamilton's present-day vehicle and equipment replacement practices. These business-as-usual (BAU) outcomes included the impacts of current vehicle replacement cycles on operating expenses (opex), vehicle/equipment replacement capital requirements, and GHG emissions over a fifteen-year horizon.

Based on present-day replacement practices, it was estimated that \$ 37.6 million would be required to replace all due or past-due units with new like-for-like vehicles (not EVs at this stage). It should be noted that numerous vehicles in the Hamilton fleet are beyond the current planned age for replacement – significant "catch-up" is required to modernize the fleet. In ensuing years, far fewer vehicles require replacement, bringing down capital spending to between \$5 and 8 million in the following three fiscal years (2021-2023). However, there is an uneven capital spend projected in following years.

In the unlikely event that all vehicles due for replacement in 2020 were indeed replaced, operating expenses are forecasted to decrease by about \$ 4.5 million and GHG emissions are estimated to decrease by over 60 tonnes CO₂e due to the increased fuel efficiency of newer vehicles.

The annual capital budget requirements, Opex, and GHG emissions to the year 2035 based on Hamilton's present-day BAU replacement practices are shown in *Table 23*.

Table 23: FAR #1 – 15-Year Capital Budget with BAU Vehicle Replacements

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 37,660,280	\$ -	\$ 37,660,280	-4.54	62.6
FY 2021	\$ 7,999,083	\$ -	\$ 7,999,083	-4.98	74.2
FY 2022	\$ 5,468,466	\$ -	\$ 5,468,466	-4.73	88.3
FY 2023	\$ 5,346,491	\$ -	\$ 5,346,491	-4.55	97.5
FY 2024	\$ 13,756,710	\$ -	\$ 13,756,710	-4.97	128.3
FY 2025	\$ 8,220,390	\$ -	\$ 8,220,390	-4.51	136.3
FY 2026	\$ 12,941,829	\$ -	\$ 12,941,829	-4.58	155.4
FY 2027	\$ 13,420,845	\$ -	\$ 13,420,845	-4.13	183.1
FY 2028	\$ 18,074,300	\$ -	\$ 18,074,300	-4.04	216.1
FY 2029	\$ 6,462,137	\$ -	\$ 6,462,137	-4.40	217.3
FY 2030	\$ 26,987,138	\$ -	\$ 26,987,138	-4.23	244.4
FY 2031	\$ 11,056,060	\$ -	\$ 11,056,060	-4.82	244.4
FY 2032	\$ 11,327,444	\$ -	\$ 11,327,444	-4.33	246.9
FY 2033	\$ 6,463,354	\$ -	\$ 6,463,354	-4.59	247.0
FY 2034	\$ 20,564,502	\$ -	\$ 20,564,502	-5.24	247.9
FY 2035	\$ 7,297,240	\$ -	\$ 7,297,240	-4.57	248.3

Optimized Lifecycles

FAR Scenario Two calculated the impacts of optimized vehicle replacement cycles on operating expenses, vehicle/equipment replacement capital requirements, and GHG emissions over a fifteen-year horizon.

Based on optimized lifecycles, it was estimated that \$ 38.3 million would be required to replace all due or past-due units with new like-for-like vehicles (not EVs at this stage), which is slightly greater than present-day replacement practices. Operating expenses are forecasted to decrease by about \$ 3.9 million and GHG emissions are estimated to decrease by about 53 tonnes CO₂e over the baseline. Like BAU, there is an uneven capital spend projected in following years.

The impacts of optimized lifecycles determined through LCA modelling are shown in *Table 24*.

Table 24: FAR #2 – 15-Year Capital Budget with Optimized Lifecycles

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ -	\$ 38,333,256	-3.94	53.1
FY 2021	\$ 4,287,415	\$ -	\$ 4,287,415	-4.14	59.4
FY 2022	\$ 6,344,770	\$ -	\$ 6,344,770	-4.56	75.5
FY 2023	\$ 7,179,728	\$ -	\$ 7,179,728	-4.19	87.5
FY 2024	\$ 12,647,854	\$ -	\$ 12,647,854	-4.35	116.9
FY 2025	\$ 11,825,345	\$ -	\$ 11,825,345	-4.23	133.8
FY 2026	\$ 13,167,300	\$ -	\$ 13,167,300	-3.79	154.8
FY 2027	\$ 6,728,124	\$ -	\$ 6,728,124	-3.38	167.9
FY 2028	\$ 12,784,565	\$ -	\$ 12,784,565	-3.35	196.3
FY 2029	\$ 29,126,900	\$ -	\$ 29,126,900	-3.37	219.2
FY 2030	\$ 13,360,939	\$ -	\$ 13,360,939	-3.57	236.3
FY 2031	\$ 9,120,495	\$ -	\$ 9,120,495	-4.26	238.0
FY 2032	\$ 11,122,230	\$ -	\$ 11,122,230	-4.09	238.1
FY 2033	\$ 12,336,224	\$ -	\$ 12,336,224	-4.32	238.2
FY 2034	\$ 16,125,922	\$ -	\$ 16,125,922	-4.43	239.1
FY 2035	\$ 13,090,186	\$ -	\$ 13,090,186	-4.12	239.1

Balanced Capex and Optimized Lifecycles

Because a large number of fleet units are due for replacement under both current replacement practices and optimized lifecycles, in FAR Scenario Three we modelled a reduction of the first-year capital spend to a more reasonable, manageable amount as well as a more balanced capital year-to-year capital budget.

The long-term capital budgets shown in FAR Scenarios One and Two are clearly very unbalanced year-over-year. Seldom are fleet managers provided unlimited capital budgets to replace all units requiring replacement based on their assessments. For this reason, re-balancing long-term capital budgets is standard practice for fleet managers everywhere. Decisions must be made by management each year to defer the purchase of some units until later years to balance annual budgets going forward.

The “science” of making decisions around which vehicles should be deferred, and which must be replaced, is knowing, with confidence: (1) whether a vehicle’s replacement will deliver a return-on-investment (ROI), and (2) the physical condition of each unit. The former, (1), is what FAR was designed to do, while (2) is based on the skilled evaluations made by the fleet manager and his/her team. FAR calculates the potential ROI for each fleet vehicle due for replacement. This determination is made by comparing the cost of similar one-year older vehicles (using model-year and vehicle type

data from RSI-FC’s peer fleet database) to the projected operating costs of new, replacement vehicles.

For FAR Scenario 3, to demonstrate our recommended process for balancing year-over-year long-term budgets and reducing the overall capital required in fiscal year one (2020), we deferred any units that showed little or no ROI to the following year. The same process was repeated by our team for each fiscal year from 2020 to 2035, taking into consideration vehicle age and mileage. *Note that RSI-FC did this for demonstration purposes only – it should be based on vehicle condition assessments.*

Readers of this report must understand that, to undertake this step, anyone making final determinations as to which vehicles ultimately should be replaced and which should be deferred to another year must confidently know each unit's condition. With this knowledge, units in good condition can be deferred to subsequent years to balance long-term budgets. As third-party consultants, RSI-FC does not have access to this information, and to reduce and apportion the required capital over a more extended period, we opted to defer instead:

1. Units with low/no ROI
2. Units that have most recently became due for replacement (to ensure past-due units get higher priority for replacement)
3. Lower-mileage units (to ensure that higher-mileage units are replaced first)

By selectively and strategically deferring the purchase of some units to later years using this prioritization protocol (above), the capital budget requirement was more balanced over the 15-year capital plan than FAR Scenarios One and Two with increasing capital spending towards the end of the period due to compounding inflation.

Table 25 shows the impacts of a balanced long-term budget, in consideration of ROI, vehicle age, and total kms-travelled.

Table 25: FAR #3 – 15-Year Balanced Capital Budget (for demonstration purposes only)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 24,598,492	\$ 13,734,765	-2.81	16.5
FY 2021	\$ 31,539,963	\$ 19,500,097	\$ 12,039,865	-3.75	36.2
FY 2022	\$ 26,215,369	\$ 14,231,193	\$ 11,984,176	-3.25	61.2
FY 2023	\$ 21,681,314	\$ 9,480,195	\$ 12,201,119	-2.46	80.6
FY 2024	\$ 22,308,173	\$ 10,305,474	\$ 12,002,699	-2.46	109.1
FY 2025	\$ 22,326,622	\$ 10,305,099	\$ 12,021,523	-2.31	126.4
FY 2026	\$ 23,314,575	\$ 11,258,109	\$ 12,056,465	-1.84	146.7

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Sustainability Initiatives

FY 2027	\$ 18,432,751	\$ 7,055,243	\$ 11,377,508	-1.36	164.4
FY 2028	\$ 11,455,898	\$ -	\$ 11,455,898	-1.05	182.1
FY 2029	\$ 24,509,970	\$ 9,694,236	\$ 14,815,734	-0.78	195.0
FY 2030	\$ 18,311,568	\$ 3,377,855	\$ 14,933,714	-1.83	199.9
FY 2031	\$ 16,793,990	\$ 3,011,130	\$ 13,782,860	-2.29	202.0
FY 2032	\$ 13,398,036	\$ -	\$ 13,398,036	-1.63	203.1
FY 2033	\$ 15,579,686	\$ -	\$ 15,579,686	-1.88	203.2
FY 2034	\$ 16,284,071	\$ 389,422	\$ 15,894,649	-1.77	203.2
FY 2035	\$ 15,887,190	\$ -	\$ 15,887,190	-1.48	203.2

Important Note Regarding FAR Scenario Three:

FAR Scenario Three was prepared *for demonstration purposes only*. RSI-FC prepared this scenario without any degree of knowledge regarding the mechanical condition of Hamilton’s vehicles. In preparing Scenario 3 in FAR, our analysts deferred replacement of vehicles where the business case for replacement was low or did not exist. In the next pass at balancing the budgets we deferred units that most recently became due for replacement and we deferred units with lower mileage. Therefore, the amount of capital required for vehicle replacement in Scenario Three is reflective of vehicles due (or past-due) for replacement for which the investment in replacement vehicles were calculated to potentially provide optimal ROI.

LCA is not a guarantee of performance. It is only an averaging of operational costs by model year for groups of like vehicles within a fleet, to enable fleet managers to assess average annual economic costs by vehicle age. Within a fleet, some vehicles may have had lighter usage than average; other units may have recently been refurbished – either of these situations may enable extending lifecycles beyond the optimal life calculated by LCA.

For this reason, we recommend that long-term vehicle replacement planning should be a two-step process. It should begin with determining an initial list of units due/past-due for replacement via LCA-optimized lifecycles. Then, the actual condition of each vehicle due for replacement should be assessed case-by-case by fleet personnel who are knowledgeable and familiar with the condition of each unit. This process may allow safely extending vehicle lifecycles by deferring replacement of some units to ensuing years, thereby enabling the balancing of long-term capital plans.

Best Management Practices

Starting from FAR Scenario Three, we modelled the adaptation of what we have termed “house-in-order” strategies, which are best management practices (BMPs) we believe should be addressed at the outset, prior to any more costly upgrades or replacements. These Group One solutions focus on fuel-use reductions and include: (1) enhanced vehicle specifications, (2) driver eco-training, and (3) route planning and trip reduction.

In FAR Scenario Four (*Table 26*, below), we applied light-weighting and low rolling resistance (LRR) to appropriate units in Hamilton’s in-scope fleet. In FAR Scenario Five (*Table #27*, below), we modelled the impacts of driver eco-training and anti-idling policy and technologies. In FAR Scenario Six (*Table #28*, below), we modelled the fuel-use reduction impacts of route planning/optimization and trip reduction.

In FAR Scenario Seven (*Table 29*, below), we assessed the impacts of all these house-in-order strategies combined. The result was a further decrease in operating expenses by about \$40,000-60,000 every year for the fleet compared to FAR Scenario Three. Moreover, GHG emissions are modelled to decrease by, on average, over 3,000 tonnes CO₂e every year over the baseline and FAR Scenario Three – a significant reduction demonstrating the impact of house-in-order strategies alone, particularly from improved driver behaviours and route planning and trip reduction.

Table 26: FAR #4 - 15-Year Balanced Capital Budget with Light-Weighting and LRR

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO ₂ e)
FY 2020	\$ 38,333,256	\$ 24,598,492	\$ 13,734,765	-2.79	360.8
FY 2021	\$ 31,539,963	\$ 19,500,097	\$ 12,039,865	-3.73	379.8
FY 2022	\$ 26,215,369	\$ 14,231,193	\$ 11,984,176	-3.23	403.9
FY 2023	\$ 21,681,314	\$ 9,480,195	\$ 12,201,119	-2.44	422.5
FY 2024	\$ 22,308,173	\$ 10,305,474	\$ 12,002,699	-2.43	450.0
FY 2025	\$ 22,326,622	\$ 10,305,099	\$ 12,021,523	-2.29	466.7
FY 2026	\$ 23,314,575	\$ 11,258,109	\$ 12,056,465	-1.82	486.2
FY 2027	\$ 18,432,751	\$ 7,055,243	\$ 11,377,508	-1.33	503.2
FY 2028	\$ 11,455,898	\$ -	\$ 11,455,898	-1.02	520.2
FY 2029	\$ 24,509,970	\$ 9,694,236	\$ 14,815,734	-0.76	532.6
FY 2030	\$ 18,311,568	\$ 3,377,855	\$ 14,933,714	-1.81	537.4
FY 2031	\$ 16,793,990	\$ 3,011,130	\$ 13,782,860	-2.26	539.5
FY 2032	\$ 13,398,036	\$ -	\$ 13,398,036	-1.60	540.5
FY 2033	\$ 15,579,686	\$ -	\$ 15,579,686	-1.85	540.6
FY 2034	\$ 16,284,071	\$ 389,422	\$ 15,894,649	-1.74	540.7
FY 2035	\$ 15,887,190	\$ -	\$ 15,887,190	-1.45	540.7

Table 27: FAR #5 - 15-Year Balanced Capital Budget with Driver Eco-Training and Idling Reduction Policy/Technologies

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 24,598,492	\$ 13,734,765	-2.80	1668.4
FY 2021	\$ 31,539,963	\$ 19,500,097	\$ 12,039,865	-3.73	1684.9
FY 2022	\$ 26,215,369	\$ 14,231,193	\$ 11,984,176	-3.23	1705.4
FY 2023	\$ 21,681,314	\$ 9,480,195	\$ 12,201,119	-2.44	1721.3
FY 2024	\$ 22,308,173	\$ 10,305,474	\$ 12,002,699	-2.44	1744.5
FY 2025	\$ 22,326,622	\$ 10,305,099	\$ 12,021,523	-2.29	1759.1
FY 2026	\$ 23,314,575	\$ 11,258,109	\$ 12,056,465	-1.82	1775.7
FY 2027	\$ 18,432,751	\$ 7,055,243	\$ 11,377,508	-1.33	1790.1
FY 2028	\$ 11,455,898	\$ -	\$ 11,455,898	-1.03	1804.6
FY 2029	\$ 24,509,970	\$ 9,694,236	\$ 14,815,734	-0.76	1815.1
FY 2030	\$ 18,311,568	\$ 3,377,855	\$ 14,933,714	-1.81	1819.4
FY 2031	\$ 16,793,990	\$ 3,011,130	\$ 13,782,860	-2.26	1821.1
FY 2032	\$ 13,398,036	\$ -	\$ 13,398,036	-1.60	1822.0
FY 2033	\$ 15,579,686	\$ -	\$ 15,579,686	-1.86	1822.1
FY 2034	\$ 16,284,071	\$ 389,422	\$ 15,894,649	-1.74	1822.1
FY 2035	\$ 15,887,190	\$ -	\$ 15,887,190	-1.45	1822.1

Table 28: FAR #6 - 15-Year Balanced Capital Budget with Route Planning/Optimization and Trip Reduction

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 24,598,492	\$ 13,734,765	-2.81	1277.2
FY 2021	\$ 31,539,963	\$ 19,500,097	\$ 12,039,865	-3.74	1294.4
FY 2022	\$ 26,215,369	\$ 14,231,193	\$ 11,984,176	-3.24	1316.0
FY 2023	\$ 21,681,314	\$ 9,480,195	\$ 12,201,119	-2.45	1332.7
FY 2024	\$ 22,308,173	\$ 10,305,474	\$ 12,002,699	-2.45	1357.2
FY 2025	\$ 22,326,622	\$ 10,305,099	\$ 12,021,523	-2.30	1372.4
FY 2026	\$ 23,314,575	\$ 11,258,109	\$ 12,056,465	-1.83	1389.9
FY 2027	\$ 18,432,751	\$ 7,055,243	\$ 11,377,508	-1.35	1405.1
FY 2028	\$ 11,455,898	\$ -	\$ 11,455,898	-1.04	1420.3
FY 2029	\$ 24,509,970	\$ 9,694,236	\$ 14,815,734	-0.78	1431.4
FY 2030	\$ 18,311,568	\$ 3,377,855	\$ 14,933,714	-1.83	1435.8
FY 2031	\$ 16,793,990	\$ 3,011,130	\$ 13,782,860	-2.28	1437.6
FY 2032	\$ 13,398,036	\$ -	\$ 13,398,036	-1.62	1438.6
FY 2033	\$ 15,579,686	\$ -	\$ 15,579,686	-1.87	1438.7
FY 2034	\$ 16,284,071	\$ 389,422	\$ 15,894,649	-1.76	1438.7
FY 2035	\$ 15,887,190	\$ -	\$ 15,887,190	-1.47	1438.7

Table 29: FAR #7 – 15-Year Balanced Capital Budget with All “House-in-Order” Strategies

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 24,598,492	\$ 13,734,765	-2.77	2928.0
FY 2021	\$ 31,539,963	\$ 19,500,097	\$ 12,039,865	-3.70	2942.1
FY 2022	\$ 26,215,369	\$ 14,231,193	\$ 11,984,176	-3.20	2959.0
FY 2023	\$ 21,681,314	\$ 9,480,195	\$ 12,201,119	-2.41	2972.3
FY 2024	\$ 22,308,173	\$ 10,305,474	\$ 12,002,699	-2.41	2991.5
FY 2025	\$ 22,326,622	\$ 10,305,099	\$ 12,021,523	-2.26	3004.0
FY 2026	\$ 23,314,575	\$ 11,258,109	\$ 12,056,465	-1.79	3017.8
FY 2027	\$ 18,432,751	\$ 7,055,243	\$ 11,377,508	-1.30	3029.8
FY 2028	\$ 11,455,898	\$ -	\$ 11,455,898	-0.99	3041.8
FY 2029	\$ 24,509,970	\$ 9,694,236	\$ 14,815,734	-0.73	3050.4
FY 2030	\$ 18,311,568	\$ 3,377,855	\$ 14,933,714	-1.78	3054.3
FY 2031	\$ 16,793,990	\$ 3,011,130	\$ 13,782,860	-2.23	3055.7
FY 2032	\$ 13,398,036	\$ -	\$ 13,398,036	-1.57	3056.4
FY 2033	\$ 15,579,686	\$ -	\$ 15,579,686	-1.82	3056.5
FY 2034	\$ 16,284,071	\$ 389,422	\$ 15,894,649	-1.71	3056.6
FY 2035	\$ 15,887,190	\$ -	\$ 15,887,190	-1.42	3056.6

Fuel Switching and BEV Phase-in

Starting from FAR Scenario Seven, we modelled the impacts of alternate and renewable fuels in conjunction with BEV phase-in, as well as BEV phase-in only, on the City of Hamilton’s in-scope fleet. Group Two FAR Scenarios 8-16 involved switching different combinations of vehicle classes to alternate/renewable fuels, described below:

- FAR Scenario Eight: Ethanol-85 (E85) for passenger vehicles, pickups, and vans
- FAR Scenario Nine: B10 biodiesel (annualized blend, with B20 in summer months and B5 in winter and shoulder months) for all diesel on-road units
- FAR Scenarios 11-13: Compressed natural gas (CNG) for light-, medium-, and heavy-duty (LMHD) vehicles – pickups only for FAR #11, Class 3-6 for FAR #12, and Class 2-8 for FAR #13
- FAR Scenario 14: Renewable natural gas (RNG) for Class 2-8 vehicles
- FAR Scenarios 15-16: Liquid propane gas (LPG) for LMHD vehicles – LD only for FAR #15, and LD plus Truck Classes 2-8 for FAR #16

These “messy-middle” solutions are proven and mature green fleet, low-carbon solutions that may be possible today while awaiting the commercial availability of suitable BEVs. It is important to note that these scenarios also involved replacing ICE units with BEVs in sync with fiscal years in which the type/categories of BEVs are expected to be available. FAR Scenarios 21, 23, and 25 involved BEV phase-in only, as described below:

- FAR Scenarios 21: BEV replacement for passenger vehicles only
- FAR Scenarios 23: BEV replacement for passenger vehicles, pickups, and bus
- FAR Scenarios 25: BEV replacement for passenger vehicles, pickups, bus, and MDHD trucks

Tables 30-40 show the impacts for fuel-switching and BEV scenarios, with FAR Scenario Seven – balanced capital budgets (optimized lifecycles with consideration of ROI) and all “house-in-order” strategies – serving as the starting point.

Table 30: FAR #8 – E85 (passenger, pickups, vans) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 38,233,825	\$ 99,431	0.30	4691.1
FY 2021	\$ 46,167,545	\$ 40,881,378	\$ 5,286,167	-0.12	4699.0
FY 2022	\$ 43,541,522	\$ 33,213,503	\$ 10,328,018	-0.18	5109.7
FY 2023	\$ 36,510,293	\$ 29,477,697	\$ 7,032,596	0.67	5176.3
FY 2024	\$ 32,613,383	\$ 8,578,586	\$ 24,034,797	-0.59	5862.9
FY 2025	\$ 14,440,705	\$ 8,618,404	\$ 5,822,302	1.25	5947.7
FY 2026	\$ 20,075,097	\$ 8,989,582	\$ 11,085,515	0.72	6556.5
FY 2027	\$ 15,543,126	\$ 5,667,997	\$ 9,875,129	1.61	6838.0
FY 2028	\$ 14,398,082	\$ -	\$ 14,398,082	1.72	7401.1
FY 2029	\$ 14,304,323	\$ 3,942,583	\$ 10,361,741	1.95	7867.9
FY 2030	\$ 20,216,346	\$ 3,040,601	\$ 17,175,745	1.41	8421.8
FY 2031	\$ 10,533,943	\$ 2,114,526	\$ 8,419,416	2.19	8625.0
FY 2032	\$ 12,823,022	\$ -	\$ 12,823,022	1.84	8715.7
FY 2033	\$ 29,707,380	\$ -	\$ 29,707,380	0.06	8715.8
FY 2034	\$ 11,089,632	\$ 389,422	\$ 10,700,210	2.21	8715.8
FY 2035	\$ 10,462,129	\$ -	\$ 10,462,129	1.76	8715.8

Table 31: FAR #9 – B10 (all on-road diesel units) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 38,233,825	\$ 99,431	-0.11	3110.2
FY 2021	\$ 46,167,545	\$ 40,881,378	\$ 5,286,167	-0.54	3136.1
FY 2022	\$ 43,541,522	\$ 33,213,503	\$ 10,328,018	-0.57	3755.5
FY 2023	\$ 36,510,293	\$ 29,477,697	\$ 7,032,596	0.26	3961.3
FY 2024	\$ 32,613,383	\$ 8,578,586	\$ 24,034,797	-0.90	4694.0
FY 2025	\$ 14,440,705	\$ 8,618,404	\$ 5,822,302	0.93	4894.5
FY 2026	\$ 20,075,097	\$ 8,989,582	\$ 11,085,515	0.44	5796.3
FY 2027	\$ 15,543,126	\$ 5,667,997	\$ 9,875,129	1.36	6157.1
FY 2028	\$ 14,398,082	\$ -	\$ 14,398,082	1.57	6754.9
FY 2029	\$ 14,304,323	\$ 3,942,583	\$ 10,361,741	1.86	7312.4
FY 2030	\$ 20,216,346	\$ 3,040,601	\$ 17,175,745	1.37	8123.8
FY 2031	\$ 10,533,943	\$ 2,114,526	\$ 8,419,416	2.17	8368.0
FY 2032	\$ 12,823,022	\$ -	\$ 12,823,022	1.84	8471.3
FY 2033	\$ 29,707,380	\$ -	\$ 29,707,380	0.06	8471.4
FY 2034	\$ 11,089,632	\$ 389,422	\$ 10,700,210	2.21	8471.4
FY 2035	\$ 10,462,129	\$ -	\$ 10,462,129	1.76	8471.4

Table 32: FAR #11 – CNG (LD pickups) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 54,600,756	\$ 54,501,325	\$ 99,431	0.34	3203.9
FY 2021	\$ 62,965,760	\$ 57,603,168	\$ 5,362,592	-0.07	3229.8
FY 2022	\$ 60,674,478	\$ 48,098,408	\$ 12,576,070	-0.02	3789.1
FY 2023	\$ 51,831,435	\$ 43,923,269	\$ 7,908,166	0.89	3948.2
FY 2024	\$ 47,632,619	\$ 11,123,123	\$ 36,509,496	0.09	4705.2
FY 2025	\$ 17,975,706	\$ 11,192,060	\$ 6,783,646	1.99	4870.6
FY 2026	\$ 26,753,238	\$ 11,612,138	\$ 15,141,100	1.61	5770.6
FY 2027	\$ 20,745,291	\$ 7,521,838	\$ 13,223,452	2.64	6135.7
FY 2028	\$ 19,646,775	\$ -	\$ 19,646,775	3.00	6739.4
FY 2029	\$ 20,147,308	\$ 4,253,537	\$ 15,893,771	3.49	7270.8
FY 2030	\$ 26,680,346	\$ 3,490,244	\$ 23,190,101	3.16	8108.4
FY 2031	\$ 13,888,852	\$ 2,458,935	\$ 11,429,917	4.07	8363.1
FY 2032	\$ 16,345,081	\$ -	\$ 16,345,081	3.79	8471.1
FY 2033	\$ 42,326,275	\$ -	\$ 42,326,275	2.04	8471.2
FY 2034	\$ 15,111,215	\$ 477,272	\$ 14,633,943	4.20	8477.9
FY 2035	\$ 14,304,827	\$ -	\$ 14,304,827	3.82	8477.9

Table 33: FAR #12 – CNG (Class 3-6) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 54,600,756	\$ 54,501,325	\$ 99,431	0.30	3266.4
FY 2021	\$ 62,965,760	\$ 57,603,168	\$ 5,362,592	-0.12	3292.3
FY 2022	\$ 60,674,478	\$ 48,098,408	\$ 12,576,070	-0.05	3833.9
FY 2023	\$ 51,831,435	\$ 43,923,269	\$ 7,908,166	0.82	4034.2
FY 2024	\$ 47,632,619	\$ 11,123,123	\$ 36,509,496	0.02	4786.2
FY 2025	\$ 17,975,706	\$ 11,192,060	\$ 6,783,646	1.91	4982.0
FY 2026	\$ 26,753,238	\$ 11,612,138	\$ 15,141,100	1.57	5830.0
FY 2027	\$ 20,745,291	\$ 7,521,838	\$ 13,223,452	2.61	6190.4
FY 2028	\$ 19,646,775	\$ -	\$ 19,646,775	2.95	6805.8
FY 2029	\$ 20,147,308	\$ 4,253,537	\$ 15,893,771	3.42	7363.1
FY 2030	\$ 26,680,346	\$ 3,490,244	\$ 23,190,101	3.19	8109.0
FY 2031	\$ 13,888,852	\$ 2,458,935	\$ 11,429,917	4.08	8363.6
FY 2032	\$ 16,345,081	\$ -	\$ 16,345,081	3.81	8471.6
FY 2033	\$ 42,326,275	\$ -	\$ 42,326,275	2.06	8471.7
FY 2034	\$ 15,111,215	\$ 477,272	\$ 14,633,943	4.22	8476.7
FY 2035	\$ 14,304,827	\$ -	\$ 14,304,827	3.83	8476.7

Table 34: FAR #13 – CNG (Class 2-8) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 54,600,756	\$ 54,501,325	\$ 99,431	-0.50	4402.3
FY 2021	\$ 62,965,760	\$ 57,603,168	\$ 5,362,592	-0.94	4428.1
FY 2022	\$ 60,674,478	\$ 48,098,408	\$ 12,576,070	-0.83	4896.9
FY 2023	\$ 51,831,435	\$ 43,923,269	\$ 7,908,166	0.06	5051.2
FY 2024	\$ 47,632,619	\$ 11,123,123	\$ 36,509,496	-0.62	5631.5
FY 2025	\$ 17,975,706	\$ 11,192,060	\$ 6,783,646	1.28	5787.9
FY 2026	\$ 26,753,238	\$ 11,612,138	\$ 15,141,100	1.05	6485.1
FY 2027	\$ 20,745,291	\$ 7,521,838	\$ 13,223,452	2.12	6778.6
FY 2028	\$ 19,646,775	\$ -	\$ 19,646,775	2.58	7237.2
FY 2029	\$ 20,147,308	\$ 4,253,537	\$ 15,893,771	3.15	7652.5
FY 2030	\$ 26,680,346	\$ 3,490,244	\$ 23,190,101	3.01	8274.3
FY 2031	\$ 13,888,852	\$ 2,458,935	\$ 11,429,917	3.94	8479.6
FY 2032	\$ 16,345,081	\$ -	\$ 16,345,081	3.68	8565.2
FY 2033	\$ 42,326,275	\$ -	\$ 42,326,275	1.93	8565.3
FY 2034	\$ 15,111,215	\$ 477,272	\$ 14,633,943	4.08	8570.2
FY 2035	\$ 14,304,827	\$ -	\$ 14,304,827	3.69	8570.2

Table 35: FAR #14 – RNG (Class 2-8) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 54,600,756	\$ 54,501,325	\$ 99,431	-0.50	8177.0
FY 2021	\$ 62,965,760	\$ 57,603,168	\$ 5,362,592	-0.94	8202.8
FY 2022	\$ 60,674,478	\$ 48,098,408	\$ 12,576,070	-0.83	8268.9
FY 2023	\$ 51,831,435	\$ 43,923,269	\$ 7,908,166	0.06	8322.1
FY 2024	\$ 47,632,619	\$ 11,123,123	\$ 36,509,496	-0.62	8377.9
FY 2025	\$ 17,975,706	\$ 11,192,060	\$ 6,783,646	1.28	8430.0
FY 2026	\$ 26,753,238	\$ 11,612,138	\$ 15,141,100	1.05	8506.6
FY 2027	\$ 20,745,291	\$ 7,521,838	\$ 13,223,452	2.12	8582.7
FY 2028	\$ 19,646,775	\$ -	\$ 19,646,775	2.58	8589.2
FY 2029	\$ 20,147,308	\$ 4,253,537	\$ 15,893,771	3.15	8591.7
FY 2030	\$ 26,680,346	\$ 3,490,244	\$ 23,190,101	3.01	8612.5
FY 2031	\$ 13,888,852	\$ 2,458,935	\$ 11,429,917	3.94	8678.4
FY 2032	\$ 16,345,081	\$ -	\$ 16,345,081	3.68	8700.7
FY 2033	\$ 42,326,275	\$ -	\$ 42,326,275	1.93	8700.8
FY 2034	\$ 15,111,215	\$ 477,272	\$ 14,633,943	4.08	8700.8
FY 2035	\$ 14,304,827	\$ -	\$ 14,304,827	3.69	8700.8

Table 36: FAR #15 – LPG (passenger, pickups, vans) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 54,600,756	\$ 54,501,325	\$ 99,431	-0.07	3100.0
FY 2021	\$ 62,965,760	\$ 57,603,168	\$ 5,362,592	-0.49	3123.3
FY 2022	\$ 60,674,478	\$ 48,098,408	\$ 12,576,070	-0.39	3731.0
FY 2023	\$ 51,831,435	\$ 43,923,269	\$ 7,908,166	0.54	3917.6
FY 2024	\$ 47,632,619	\$ 11,123,123	\$ 36,509,496	-0.24	4678.4
FY 2025	\$ 17,975,706	\$ 11,192,060	\$ 6,783,646	1.68	4867.5
FY 2026	\$ 26,753,238	\$ 11,612,138	\$ 15,141,100	1.33	5779.8
FY 2027	\$ 20,745,291	\$ 7,521,838	\$ 13,223,452	2.39	6142.3
FY 2028	\$ 19,646,775	\$ -	\$ 19,646,775	2.75	6761.9
FY 2029	\$ 20,147,308	\$ 4,253,537	\$ 15,893,771	3.25	7326.1
FY 2030	\$ 26,680,346	\$ 3,490,244	\$ 23,190,101	2.92	8161.9
FY 2031	\$ 13,888,852	\$ 2,458,935	\$ 11,429,917	3.86	8409.0
FY 2032	\$ 16,345,081	\$ -	\$ 16,345,081	3.58	8514.5
FY 2033	\$ 42,326,275	\$ -	\$ 42,326,275	1.83	8514.6
FY 2034	\$ 15,111,215	\$ 477,272	\$ 14,633,943	3.99	8521.3
FY 2035	\$ 14,304,827	\$ -	\$ 14,304,827	3.60	8521.3

Table 37: FAR #16 – LPG (LD, Truck Classes 2-8) & BEV Phase-in (passenger, pickups, buses, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 54,600,756	\$ 54,501,325	\$ 99,431	-1.62	3561.3
FY 2021	\$ 62,965,760	\$ 57,603,168	\$ 5,362,592	-2.06	3584.6
FY 2022	\$ 60,674,478	\$ 48,098,408	\$ 12,576,070	-1.86	4151.9
FY 2023	\$ 51,831,435	\$ 43,923,269	\$ 7,908,166	-0.95	4335.5
FY 2024	\$ 47,632,619	\$ 11,123,123	\$ 36,509,496	-1.51	5022.8
FY 2025	\$ 17,975,706	\$ 11,192,060	\$ 6,783,646	0.41	5203.3
FY 2026	\$ 26,753,238	\$ 11,612,138	\$ 15,141,100	0.34	6030.1
FY 2027	\$ 20,745,291	\$ 7,521,838	\$ 13,223,452	1.48	6362.9
FY 2028	\$ 19,646,775	\$ -	\$ 19,646,775	2.03	6922.4
FY 2029	\$ 20,147,308	\$ 4,253,537	\$ 15,893,771	2.68	7438.1
FY 2030	\$ 26,680,346	\$ 3,490,244	\$ 23,190,101	2.68	8182.5
FY 2031	\$ 13,888,852	\$ 2,458,935	\$ 11,429,917	3.66	8409.1
FY 2032	\$ 16,345,081	\$ -	\$ 16,345,081	3.42	8505.2
FY 2033	\$ 42,326,275	\$ -	\$ 42,326,275	1.67	8505.3
FY 2034	\$ 15,111,215	\$ 477,272	\$ 14,633,943	3.80	8512.1
FY 2035	\$ 14,304,827	\$ -	\$ 14,304,827	3.42	8512.1

Table 38: FAR #21 – BEV Phase-in (passenger vehicles only)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 24,598,492	\$ 13,734,765	-2.77	2928.0
FY 2021	\$ 31,539,963	\$ 19,500,097	\$ 12,039,865	-3.71	2964.4
FY 2022	\$ 26,215,369	\$ 14,231,193	\$ 11,984,176	-3.22	3024.7
FY 2023	\$ 21,681,314	\$ 9,480,195	\$ 12,201,119	-2.44	3080.9
FY 2024	\$ 22,308,173	\$ 10,305,474	\$ 12,002,699	-2.45	3151.0
FY 2025	\$ 22,326,622	\$ 10,305,099	\$ 12,021,523	-2.31	3179.1
FY 2026	\$ 23,314,575	\$ 11,258,109	\$ 12,056,465	-1.85	3263.2
FY 2027	\$ 18,432,751	\$ 7,055,243	\$ 11,377,508	-1.39	3347.9
FY 2028	\$ 11,455,898	\$ -	\$ 11,455,898	-1.08	3363.0
FY 2029	\$ 24,509,970	\$ 9,694,236	\$ 14,815,734	-0.82	3371.6
FY 2030	\$ 18,311,568	\$ 3,377,855	\$ 14,933,714	-1.87	3390.7
FY 2031	\$ 16,793,990	\$ 3,011,130	\$ 13,782,860	-2.34	3455.8
FY 2032	\$ 13,398,036	\$ -	\$ 13,398,036	-1.69	3477.9
FY 2033	\$ 15,579,686	\$ -	\$ 15,579,686	-1.94	3478.0
FY 2034	\$ 16,284,071	\$ 389,422	\$ 15,894,649	-1.83	3478.1
FY 2035	\$ 15,887,190	\$ -	\$ 15,887,190	-1.55	3478.1

Table 39: FAR #23 – BEV Phase-in (passenger, pickups, bus)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 38,333,256	\$ 24,598,492	\$ 13,734,765	-2.77	2928.0
FY 2021	\$ 30,499,253	\$ 22,298,674	\$ 8,200,579	-3.35	2956.2
FY 2022	\$ 28,907,604	\$ 13,613,263	\$ 15,294,341	-3.84	3604.7
FY 2023	\$ 20,344,001	\$ 9,251,110	\$ 11,092,891	-2.63	3816.3
FY 2024	\$ 19,108,430	\$ 9,939,929	\$ 9,168,501	-2.52	3931.4
FY 2025	\$ 23,072,790	\$ 10,005,612	\$ 13,067,178	-2.68	4092.6
FY 2026	\$ 25,786,798	\$ 10,866,937	\$ 14,919,860	-2.43	4571.6
FY 2027	\$ 16,932,741	\$ 7,055,243	\$ 9,877,498	-1.75	4707.0
FY 2028	\$ 10,410,190	\$ -	\$ 10,410,190	-1.42	4793.1
FY 2029	\$ 24,978,625	\$ 8,601,122	\$ 16,377,504	-1.27	4944.7
FY 2030	\$ 18,611,265	\$ 3,040,601	\$ 15,570,664	-2.33	5307.4
FY 2031	\$ 12,554,392	\$ 2,114,526	\$ 10,439,866	-2.49	5372.5
FY 2032	\$ 15,175,457	\$ -	\$ 15,175,457	-2.66	5394.7
FY 2033	\$ 16,801,175	\$ -	\$ 16,801,175	-2.59	5394.8
FY 2034	\$ 14,198,391	\$ 389,422	\$ 13,808,968	-2.16	5394.8
FY 2035	\$ 14,796,142	\$ -	\$ 14,796,142	-2.11	5394.8

Table 40: FAR #25 – BEV Phase-in (passenger, pickups, bus, MDHD trucks)

Budget Year	Planned Capital Budget	Deferred Spending	Total Capital Budget	Total Opex vs Baseline (\$mil)	Total GHG Reduction vs Baseline (tonnes CO2e)
FY 2020	\$ 54,600,756	\$ 54,501,325	\$ 99,431	0.55	2917.2
FY 2021	\$ 62,965,760	\$ 57,603,168	\$ 5,362,592	0.14	2943.1
FY 2022	\$ 60,674,478	\$ 48,098,408	\$ 12,576,070	0.15	3581.7
FY 2023	\$ 51,831,435	\$ 43,923,269	\$ 7,908,166	1.02	3789.1
FY 2024	\$ 47,632,619	\$ 11,123,123	\$ 36,509,496	0.21	4560.6
FY 2025	\$ 17,975,706	\$ 11,192,060	\$ 6,783,646	2.09	4763.9
FY 2026	\$ 26,753,238	\$ 11,612,138	\$ 15,141,100	1.68	5694.5
FY 2027	\$ 20,745,291	\$ 7,521,838	\$ 13,223,452	2.71	6068.8
FY 2028	\$ 19,646,775	\$ -	\$ 19,646,775	3.05	6696.7
FY 2029	\$ 20,147,308	\$ 4,253,537	\$ 15,893,771	3.51	7276.6
FY 2030	\$ 26,680,346	\$ 3,490,244	\$ 23,190,101	3.18	8114.2
FY 2031	\$ 13,888,852	\$ 2,458,935	\$ 11,429,917	4.08	8368.8
FY 2032	\$ 16,345,081	\$ -	\$ 16,345,081	3.81	8476.8
FY 2033	\$ 42,326,275	\$ -	\$ 42,326,275	2.05	8476.9
FY 2034	\$ 15,111,215	\$ 477,272	\$ 14,633,943	4.21	8483.6
FY 2035	\$ 14,304,827	\$ -	\$ 14,304,827	3.83	8483.6

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Appendix E: Details on Fuel-Reduction Solutions

This appendix of our report provides further detailed information on many of the 20+ fuel-reduction solutions modelled in FAR, which have been researched by RSI-FC – some of which have already been implemented by the City of Hamilton, and many of which are considered as potential new, go-forward strategies.

Best Management Practices

Best management practices – Group One - include: (1) enhanced vehicle specifications – vehicle choice and/or vehicle upgrades – which lower fuel consumption, lower GHG emissions, and improve overall performance; (2) proper maintenance procedures including tire inflation systems; and (3) fleet operational improvements including:

- Idling reduction initiatives
- Driver training to educate drivers on efficient driving practices
- Ongoing feedback and motivation to maintain good driving habits
- Route planning and optimization, including trip reduction, minimization, or elimination

Enhanced Vehicle Specifications at a Glance

There are a number of vehicle specifications that can aid in fuel-use and emissions reductions. *Table 41* lists sample vehicle specifications and their respective impacts.

Table 41: Strengths and Weaknesses of Enhanced Vehicle Specifications

Specification	Strengths	Weaknesses
Smaller Vehicles	Consume less fuel and thus have reduced emissions	Might not always be suitable for the job
Lighter Vehicles	Consume less fuel, produce less emissions, and can carry larger payload (e.g., if a truck is lighter by “x” pounds/kg, it can carry a commensurately increased payload), which increases efficiency	Light weighting may overstress some vehicles, increasing maintenance demand and lifecycle cost
Aerodynamically Designed Vehicles	Reduces fuel consumption and emissions	Minimal effectiveness in urban setting, high cost, increased maintenance

Specification	Strengths	Weaknesses
		demand for some solutions
Low Rolling Resistance (LRR) Tires and Wide-base Tires	Reduces fuel consumption and emissions, reduce frequency of tire replacement	Potential for on-road service issues, axle loading restrictions in some jurisdictions with wide-base tires
Electronically Controlled, Programmable Diesel Engines	Allow tailoring/minimizing power and torque needs, road speed, and idle time limits therefore reducing fuel consumption and emissions	Seldom give problems, however when they do, often require specialized and costly diagnostic skills (might need to be outsourced) with potentially protracted downtime
Idling-Reduction Devices	Reduces idle time and therefore lowers fuel use and emissions	Actual idling reduction benefits are dependent on the use of technologies by drivers, some who resent intervention by such devices; some may feel devices could cause a safety concern

Fleet Downsizing

Getting a fleet’s “house in order” should include shedding any under-utilized vehicles, so that stranded capital tied up in low-usage units can be re-applied to fleet modernization and new electric vehicles (EVs). When exception data demonstrates that a vehicle’s usage has been less than the organization’s acceptable minimum threshold, the vehicle is incurring cost without serving a purpose. Hence, the vehicle is a liability, unless it has some redeeming value, i.e., a special-purpose or backup vehicle for emergencies, or a unit reserved for peak periods.

Low-usage units should be routinely and regularly reviewed to determine if there are more cost-effective ways of accomplishing the corporate end-goal. If a specific vehicle is used infrequently, management should consider creative solutions for a less costly travel mode, i.e., an inter-

departmental vehicle sharing arrangement, a 3rd party service-provider, video conferencing, use of employee's vehicles, etc.

A fleet's first step in cost reduction is to reduce the total number of low-utilization vehicles. Management should undertake a review to determine if some vehicles can be eliminated through early decommissioning.

Right-Sizing

In days past, some fleet managers subscribed to the adage "identify the size of truck you really need for the job — and then buy one bigger." Today, we know this is anachronistic thinking that led to fleets with oversized vehicles, poorer fuel economy, and higher operating costs and GHG emissions.

Instead, savvy fleet managers are leaving the old approach behind and employing the correct and most efficient approach, which is to right-size fleet vehicles – that is, correctly specify the size of vehicle for the job at hand, which leads to lower overall operating costs.

Job Suitability

The types of vehicles and the equipment staff members are fitted should be aligned with the vocational and load requirements. For example, a passenger sedan would be completely unsuitable for plowing snow or carrying loads of anything other than people. Rather, fleet vehicles types are matched specifically to the tasks at hand; in this case, a light-duty truck would be required for snow removal in, for example, parking lots.

Choose the Size Down When Appropriate

Acquiring light-duty (class 2a) vans and pick-ups as opposed to heavier-duty units (2b), which have higher acquisition and maintenance costs, is a recommended best management practice which results in a lower total cost of ownership.

A further example is with heavy-duty units; selecting a single-axle plow-dump unit, which has inherently lower operating costs than a tandem-axle unit, is recommended when appropriate (i.e., when the specific task at hand, or job suitability, is fulfilled by either unit).

Accounting for Limited Space

Limited space for roads, as a result of urban development and densification, may lead to an increased number of traffic roundabouts. Roundabouts pose unique problems for snowplows as well as refuse and recycling trucks because of tight turning movements and lack of adequate space to maneuver. Single axle units are shorter in overall length and, therefore, turn in a smaller radius than tandem or tridem axle units. They also cost less to acquire and maintain. The disadvantages

are that single axle trucks may have less traction/control in slippery conditions and have less load-carrying capacities, such as salt/sand or waste (less productivity). However, in urban, low-speed, traffic-congested environments with limited space, such as roundabouts, single axle plows or refuse/recycling trucks will have an advantage over multi-axle units. In this example, it is important to weigh the pros and cons for different sized vehicles; when space is tight, it is often recommended to go smaller when it is safe (i.e., at low speeds) and productivity is acceptable.

Right-Sizing Summary

In summary, it is important for a fleet to consider the following in regard to right-sizing:

- Ensure that fleet vehicles are matched specifically to the tasks at hand (i.e., are job suitable) in terms of both vocation and load requirements.
- When multiple sized units fulfil a task equally well, choose the size down.
- When space is limited, it is often best to choose smaller units, given that it is safe to do so and that the productivity level is acceptable.

Low Rolling Resistance (LRR) Tires

Rolling resistance is the energy lost from drag and friction of a tire rolling over a surface¹⁰⁰. The phenomenon is complex, and nearly all operating conditions can affect the final outcome. With the exception of all-electric vehicles, it is estimated that 4%–11% of light-duty vehicle fuel consumption is used to overcome rolling resistance. All-electric passenger vehicles can use approximately 23% of their energy for this purpose. For heavy trucks, this can be as high as 15%–30%.

A 5% reduction in rolling resistance would improve fuel economy by approximately 1.5% for light and heavy-duty vehicles. Installing low rolling resistance tires can help fleets reduce fuel costs. It's also important to ensure proper tire inflation (see sections below).

Tires and fuel economy represent a significant cost in a fleet's portfolio. In Class 8 trucks, approximately one-third of fuel efficiency comes from the rolling resistance of the tire. The opportunity for fuel savings from low rolling resistance tires in these and other vehicle applications is substantial.

According to a North American Council for Freight Efficiency (NACFE) report, the use of low rolling resistance tires, in either a dual or a wide-base configuration, is a good investment for managing fuel economy. Generally, the fuel savings pay for the additional cost of the low rolling resistance tires. In addition, advancements in tire tread life and traction will reduce the frequency of low rolling resistance tire replacement.

¹⁰⁰ Source: https://afdc.energy.gov/conserve/fuel_economy_tires_light.html

Automatic Tire Inflation Systems (ATIS)

Proper tire inflation pressure is critical to the optimal operation of a commercial vehicle. Underinflated tires result in decreased fuel efficiency and increased tire wear¹⁰¹. A 0.5-1.0% increase in fuel consumption is seen in vehicles running with tires underinflated by 10 psi. Appropriate pressure reduces tire wear, increases fuel efficiency, and leads to fewer roadside breakdowns due to tire failures. An example of an automatic tire inflation system is shown in *Figure 24*.

Figure 24: Automatic Tire Inflation System (courtesy NACFE)



In the U.S., a large truckload carrier with 5,000 tractors and 15,000 trailers averaging 124,000 miles a year on tractors and 41,000 miles on trailers, conducted a fuel economy test with 60 trucks pulling trailers without tire inflation systems and 75 trucks matched with trailers with the systems installed. The results of the test showed a 1.5% improvement in fuel consumption for trucks with ATIS.

Tire Inflation with Nitrogen

Nitrogen is said to permeate tire walls up to four times slower than air. Tires will lose one to two psi over one month versus the six months it takes a nitrogen-filled tire to lose that same amount of pressure. As a result, the time spent adjusting the tire pressure is reduced.

Supporters of nitrogen for tire inflation claim better tire pressure retention. This is believed to result in:

- A smoother ride
- Improved steering and braking
- Reduced risk of blowouts by as much as 50 percent¹⁰²
- Increased tires tread life by up to 30 percent, improving the tire's life and its grip to the road¹⁰³
- Reduced fuel consumption by up to 6%¹⁰⁴

¹⁰¹ Source: <https://nacfe.org>

¹⁰² Source: <http://www.gonitrotire.com>

¹⁰³ Source: <http://www.gonitrotire.com>

¹⁰⁴ The fuel consumption reduction estimates vary considerably. Enviro-fleets, A guide to helpful resources, June 2010, report an improvement of up to 10%, but the industry standard is between 3% and 6%.

It must be noted that it is not the nitrogen itself that improves the fuel efficiency, but rather the enhanced retention of inflation pressure over time¹⁰⁵. Reduced tire pressure leads to increased fuel consumption. Therefore, if vehicle tire pressure is well monitored, there might not be a fuel consumption benefit of using nitrogen.

Idling Reduction

Idling reduction is an important concern for all leading fleets that are looking to optimize costs and reduce the environmental impact. Municipal fleet vehicles left idling for no apparent reason are seen by the public as being wasteful and polluting. These negative messages are potentially damaging to the reputation of any municipality.

Fuel consumption from idling of heavy-duty vehicles is significant. While we acknowledge there are times when idling is simply unavoidable, the U.S. Department of Energy estimates that unnecessarily idling heavy-duty vehicles wastes from half to one U.S. gallon (1.89 to 3.79 liters) or more per hour. Some fleets idle 30 to 50% or more of their operating time¹⁰⁶. These are several main approaches to idling reduction, including:

- Idling-reduction policy
- Driver training and motivation
- Idling-reduction awareness and fact-based training
- Incentive programs
- Ongoing driver education
- The use of idling reduction devices, including:
 - Auxiliary power units (APU)
 - Stop/start devices
 - Auxiliary cab heaters
 - Battery backup systems
 - Block heaters / engine preheaters

Idling-Reduction Policy

An idling-reduction policy is a way to motivate fleet drivers to limit unnecessary idling. However, for an idling-reduction policy to be successful continuous enforcement such as spot-checks and fuel use tracking must be present. An idling-reduction policy could be used as an overarching commitment to idling reduction that is carried out through driver training and motivation sessions, rather than an initiative on its own.

¹⁰⁵ Source: NHTSA Report, 2009: <https://one.nhtsa.gov/DOT/NHTSA/NRD/Multimedia/PDFs/.../2009/811094.pdf>

¹⁰⁶ Source: FC Best Practices Manual 2008

When Engine Idling is Unavoidable

There are times when idling is unavoidable. These include:

- Cab heating/ventilation and air conditioning (HVAC)
- Power for critical equipment (such as the use of a PTO for ancillary equipment)
- Maintaining brake air pressure (MD and HD trucks)

It is important to differentiate between *unnecessary* idling and idling that is *unavoidable* due to operational requirements. The focus of all idling-reduction initiatives should be to reduce and, ideally, eliminate *unnecessary* idling and to explore alternatives of how to limit idling for operational purposes with solutions that do not impede with operations, but offer environmental and economic benefits.

Idling Reduction Devices

There are several idling-reduction technologies available that can aid in idle reduction. Their functionality, potential, and costs vary considerably and are described in *Table 42*. To reap the most benefits any idling-reduction technology, installation should always be accompanied by behavioural solutions of driver training and motivation.

Table 42: Idling Reduction Devices and Their Associated Costs

Technology	Description	Cost Estimates
Auxiliary Power Units (APU)	An APU consists of a small engine that provides power to heat and cool the cab, as well as to power accessories, heat the engine, and charge the start battery. DC-powered APU systems are also available.	APUs can cost anywhere from ~\$8,500 to ~\$10,000. Annual maintenance cost is estimated as high as \$500.
Stop/Start Devices (Idle-Stop systems)	A stop/start system automatically shuts down and restarts the internal combustion engine to reduce the amount of time the engine spends idling. This technology is particularly useful for vehicles that spend significant amounts of time waiting at traffic lights or frequently come to a stop in traffic jams.	Stop/start devices typically are part of OEM hybrid vehicle systems, but more recently has also been introduced in regular combustion engine vehicles to reduce fuel consumption. Such devices can also be purchased separately (offered by companies like Bosch that also manufacturers OEM devices) and their costs average at about \$300-\$350.

Technology	Description	Cost Estimates
Auxiliary Cab Heaters	<p>There are two types:</p> <p>1) Gas- or diesel-fired auxiliary air heater: In most cases, it is fitted in the cab, drawing in cab air through a blower and heating it.</p> <p>2) Gas- or diesel-fired auxiliary coolant heater: It is installed in a vehicle's engine compartment and enables the vehicle's own coolant circuit to work without the use of the entire engine. Such water-based auxiliary heaters use small amounts of fuel to heat up the liquid in the air-exchange system and provide warm air in the cabin. Compared to air-based auxiliary heaters, the advantage of water-based auxiliary heaters is that they also warm the engine in the process (similarly to block heaters), thus enhancing starting performance. Auxiliary coolant heaters are manufactured by companies like Webasto and Espar.</p>	<p>~\$1,250 +</p>
Battery Backup Systems	<p>A battery backup system powers electric devices (emergency lights, etc.) without drawing power from the primary battery. The system consists of adding an isolator and an additional battery to a vehicle's electric system. When the vehicle is off, the isolator prevents power being drawn from the primary battery and instead uses the alternate battery to power any electronic systems. When the vehicle is running, both batteries are recharged; charging to the start battery is prioritized and it is charged first.</p>	<p>The system costs between \$400-\$600 plus the price of a battery which varies based on the required capacity.</p>
Block Heater / Engine Preheater	<p>Engine block heaters use power from electrical outlets in corporate facilities, where vehicles are parked overnight to heat the engine block. The block heater on</p>	<p>Block heaters cost between \$70 and \$150 and have a negligible annual maintenance cost.</p>

Technology	Description	Cost Estimates
	<p>timer can be set to switch-on a few hours before the vehicle is used to warm up the engine block. This decreases required warm-up idling time.</p> <p>This is a very low-cost option, and a necessity in Canadian winters; however, it is limited to reducing warm-up idling only.</p>	

Emissions Reduction Potential

Despite the wide selection of idling reduction solutions, when it comes to internal combustion engines, there is no technology that completely eliminates CO₂ and other emissions. Only battery-electric and hydrogen fuel cell vehicle technologies can eliminate tailpipe emissions. Idling-reduction initiatives can be helpful in reducing unnecessary idling in the short and medium term, and as a segue to gradual transition to electric trucks and hydrogen fuel cells in the long-run.

Driver Training and Motivation

Idling-Reduction Training and Incentives

Driver training to modify driver behaviours and ongoing motivation to continue good behaviours are crucial components of successful idling-reduction programs. While most drivers understand the vehicle idling issue, many continue their inefficient practice of excessive idling due to lack of knowledge and/or motivation.

Driver training can be used to optimize the use of idle reduction technologies. The technologies can reduce idling but the drivers have the ability to override the technologies. Proper training can aid in utilizing the technologies to their full potential.

In addition to establishing corporate idling reduction policies, behaviour-based approaches for idling reduction include:

- Idling-reduction training for drivers; and
- Incentive programs to encourage drivers to limit idling.

For best results, these approaches should be used in conjunction. Regardless of the approach, the greatest impact pledges of idling-reduction should be made in a public forum. Moreover, idling-reduction targets should be customized as various fleet vehicles may have different operating

requirements and will benefit from targets that accurately reflect their work environment. Beginning from a measured starting point, progress should be evaluated at regular intervals to modify and adapt the approach if progress is not occurring.

Driver Eco-Training

Driver eco-training should be fact-based and aimed at increased awareness and promotion of good practices. Typically, eco-training courses address the following areas:

- Progressive shifting (or use of automated transmissions)
- Starting out in a gear that doesn't require using the throttle when releasing the clutch
- Shifting up at very low RPM
- Block shifting where possible (e.g., shifting from third to fifth gear)
- Maintaining a steady speed while driving
- Using cruise control where appropriate
- Anticipating traffic flow
- Coasting where possible
- Braking and accelerating smoothly and gradually
- Avoiding unnecessary idling

Driver eco-training programs vary considerably. They can be organized as short (typically an hour long) information sessions/workshops or can be considerably longer and involve more hands-on activities. Extended training can vary in length from a half to a full day, or can also be scheduled into shorter sessions over a period of time.

Online Training

Online training courses are gaining popularity thanks to their flexibility. This trend has accelerated due to the Covid-19 pandemic and the need for social distancing measures. It is strongly recommended that discussion sessions among the drivers be organized to review training topics to deepen their understanding and provide a forum for questions and concerns. The individual responsible for the idling reduction incentives program could facilitate such sessions.

In-Person Training

In-person driver eco-training courses vary greatly in length, depth, and format. These courses offer a more personalized approach, facilitate immediate discussion, and typically allow for practical application. For best results, eco-training could be combined with professional driver improvement training.

NRCan SmartDriver Training Series

SmartDriver provides free, practical training to help Canada's commercial and institutional fleets lower their fuel consumption, operating costs, and harmful vehicle emissions. Fleet energy-management training that helps truckers, transit operators, school bus driver, and other professional drivers is claimed by NRCan to improve fuel efficiency by up to 35 percent. RSI-FC highly recommends NRCan's SmartDriver training: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/greening-freight-programs/smartdriver-training-series/21048>

Continuous Motivation

Studies have demonstrated that driver training benefits, although significant, are likely to diminish over time. Ongoing feedback and motivation is recommended as a preventive measure. This can include:

(1) Tracking Idling to Provide Feedback to Drivers

- Monitoring the progress of any initiative is crucial not only to determine the impact, but to also provide feedback to the drivers to provide them the opportunity to modify their behaviour.
- Practices that track and report fuel consumption establish a valuable monitoring basis. Knowledge and comprehensive factual information can help build a stronger business case and "buy-in" for idling reduction.
- Telematics technologies help managers and drivers track idling and provide measurable data to manage goals. Such technologies, however, can be expensive as they typically use GPS systems and OBD monitoring devices.

(2) Implementing a Corporate Idling Reduction Policy

- It is our opinion that in most cases drivers want to "do the right things." By ramping up communications about excessive idling and instituting a clear idling policy, a reduction of unnecessary idling will likely result.

(3) Ongoing Information Campaigns and Reminders

- In general, information campaigns are low-cost, easy to manage, and lead to a more knowledgeable and receptive public. To raise awareness of the issues these can be initiated even before driver training commences. Numerous resources that address idling awareness issues are available free of charge and ready to implement.

(4) Non-Monetary Incentives Programs

- There are a few approaches that can aid in motivating drivers to continue to apply the skills gained during eco-training. Competition among departments/teams to reduce idling can be an effective approach. Periodic recognition of high-performers can be either public or private. An example of a non-monetary reward might be the donation to a charity in the amount of the lowest idling department's fuel cost savings.

Summary and Potential Impact

Driver training is an initiative that attempts to change an individual's behaviour and thus the results are hard to predict and the variance is large. A multitude of aspects, such as the current level of driver education and driving practices, the level of idling, corporate culture and policy, and individual receptiveness and willingness to change will influence results. It is estimated that driver training has a potential to reduce vehicle fuel consumption by anywhere from 3% to 35%, with the typical results between 5% and 10%.

Route Planning and Optimization

In addition to vehicle upgrades, proper maintenance, driver training, and continuous motivation to maintain good driving habits, a fleet can further minimize fuel consumption and exhaust emissions through route planning and optimization. Route planning software can be used to optimize multi-stop trips. There are different software available for categories in both public and private fleets (e.g., service dispatch software, courier software, trucking software, etc.)¹⁰⁷.

Route planning software used for delivery services ensures the minimum driving time for multi-stop trips by using advanced algorithms to arrive at the optimal route that provides the highest collective reduction in total driving time and, consequently, fuel consumption. This can also mean fewer vehicles and less traffic on the road at one time.¹⁰⁸

Route planning software can also be used for idling reduction initiatives by integrating GPS tracking software to monitor driver activity in real-time. Moreover, reporting and analytics features within route planning software can help with identifying when a fleet vehicle requires maintenance to ensure optimal fuel efficiency and thus minimize cost and emissions.¹⁰⁹

¹⁰⁷ Source: <https://www.capterra.com/route-planning-software/>

¹⁰⁸ Source: <https://blog.route4me.com/2020/05/carbon-emissions-reduction-route-optimization-helps-cut-tons-carbon-emissions/>

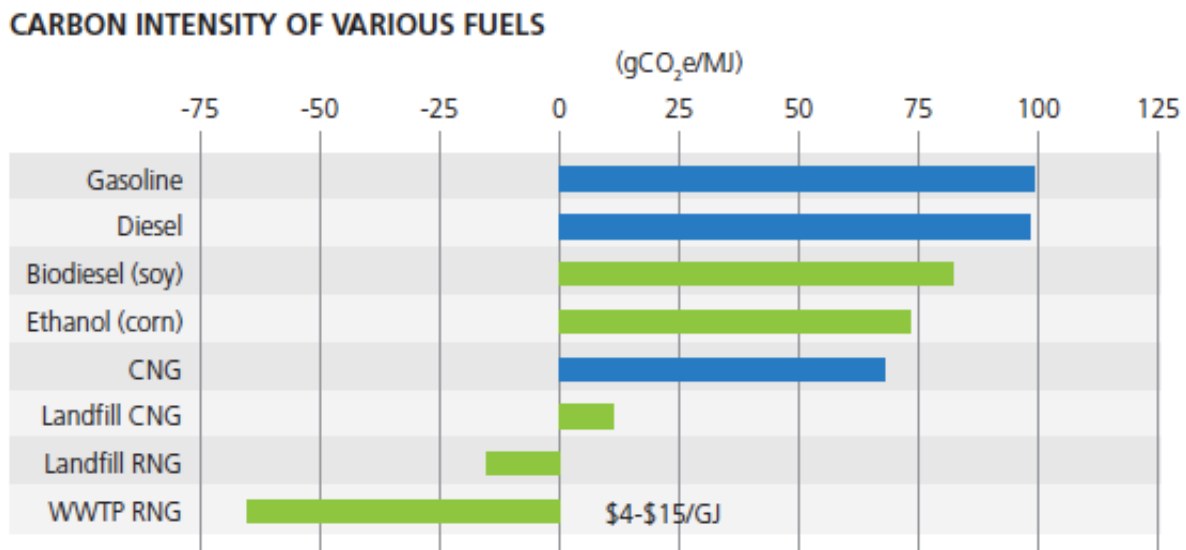
¹⁰⁹ Source: <https://blog.route4me.com/2020/05/carbon-emissions-reduction-route-optimization-helps-cut-tons-carbon-emissions/>

Low-Carbon Fuel Switching

Of all current-day fuel-reduction solutions, fuel switching is often the most expedient way to reduce emissions in the short term. As awareness of climate change issues amplify, the use of low-carbon fuels is gaining increased domestic and global interest. Fuel switching is a process of diverting a fleet’s fuel consumption away from traditional fossil-based sources to either alternate or renewable energy sources.

Figure 25 shows the carbon intensity of various fuels relative to baselines for traditional fossil gasoline and diesel.

Figure 25: Carbon Intensity of Various Fuels



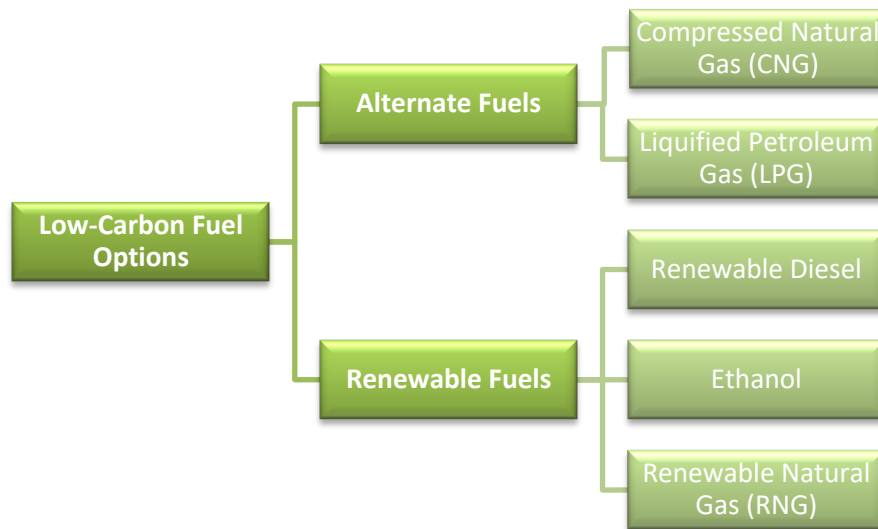
Data Source: Carbon Intensity Lookup Table for Diesel and Fuels that Substitute for Diesel, California Air Resources Board, 2012

No Pain, No Gain!

Unfortunately, regardless of which fuel-switching options are selected, the reality is that each will require some degree of effort to implement. For example, although transit buses are capable of using biodiesel and/or renewable diesel, obtaining the fuels would likely bring new operational challenges such as switching bulk suppliers and/or requiring extra efforts from vehicle drivers to attend different retail fuel stations instead of those they are accustomed to frequenting. Adding B10 biodiesel to the in-house fuelling supply system will require minor modifications, extra work routines, and procedures for staff to follow.

Figure 26 provides an overview of the low-carbon fuel alternatives now available to reduce a fleet’s fuel consumption and GHG emissions.

Figure 26: Low-Carbon Fuel Options



An alternate route to changing the fuel used to power an internal combustion engine is to introduce a complete change such as battery-electric or hydrogen fuel cell vehicles. Some jurisdictions have already legislated elimination of the internal combustion engine in coming years. How successful that will be remains to be seen, but in response to the need to and regulation supporting the transition away from fossil fuels, zero-emission electric and fuel cell trucks are already planned for production. These technologies will be explained in later sections of this Appendix. First, we will explore low-carbon fuel options, also known as the “messy middle.”

Renewable Diesel

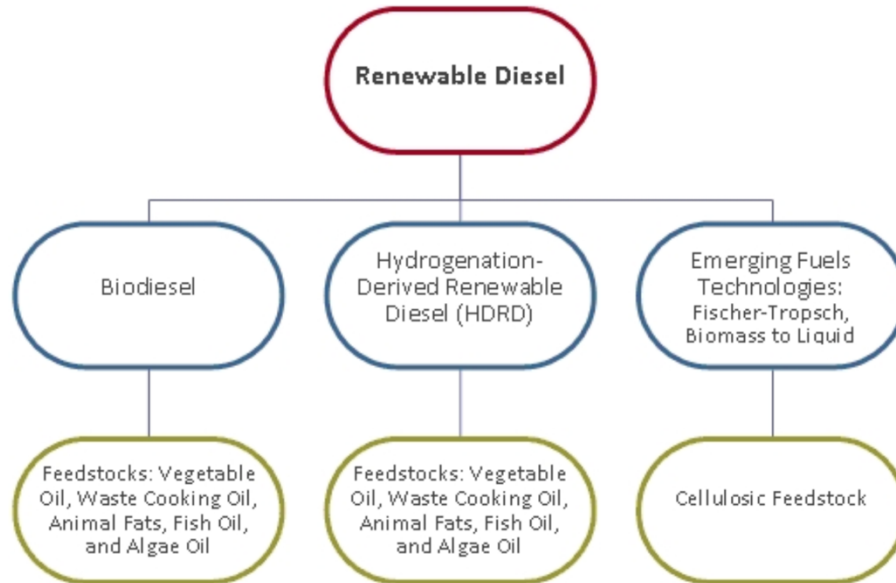
Renewable diesel is a fossil diesel fuel substitute currently made from plant and animal oils and fats as well as from cellulosic feedstock consisting of agriculture and forest biomass¹¹⁰.”

There are two main renewable diesels – biodiesel and hydrogenation-derived renewable diesel (HDRD), explained below – and other technologies to convert biomass into renewable diesel are being developed (outlined in *Figure 27*)¹¹¹. All diesel fuel sold in Canada contains a percentage of renewable diesel owing to a renewable fuels standard.

¹¹⁰ Source: <https://www.nrcan.gc.ca/energy/alternative-fuels/resources/nrddi/3669>

¹¹¹ Source: <https://www.nrcan.gc.ca/energy/alternative-fuels/resources/nrddi/3669>

Figure 27: Renewable Diesel Types and Feedstocks



Biodiesel Overview

Biodiesel is a renewable fuel made from vegetable oil and waste cooking oil, animal fats such as beef tallow and fish oil, and even algae oil¹¹². In technical terms, biodiesel is a vegetable oil- or animal fat-based diesel fuel consisting of long-chain alkyl (methyl, ethyl, or propyl) esters made by chemically reacting lipids (e.g., vegetable oil, soybean oil, animal fat) with alcohol-producing fatty acid esters. Biodiesel is often referred to as fatty acid methyl ester or FAME¹¹³.

Biodiesel can be blended in a variety of ratios with conventional fossil diesel. Much of the world uses a system known as the “B” factor to state the amount of biodiesel in any fuel mix (e.g., B2 indicates 2% biodiesel and 98% fossil diesel). Biodiesel blends include: B2, B5, B10, B20, blends greater than B20, and B100 (100% biodiesel, also known as “neat” biodiesel).¹¹⁴

Canadian regulations require fuel producers and importers to have an average renewable fuel content of at least 2% based on the volume of diesel fuel and heating distillate oil that they produce or import into Canada. The regulations include provisions that govern the creation of compliance

¹¹² Source: <https://www.nrcan.gc.ca/energy/alternative-fuels/resources/nrdi/3669>

¹¹³ Source: <https://www.neste.com/what-difference-between-renewable-diesel-and-traditional-biodiesel-if-any>

¹¹⁴ Source: <https://www3.epa.gov/region9/waste/biodiesel/questions.html>

units, allow trading of these units among participants and also require record-keeping and reporting to ensure compliance¹¹⁵.

Blends of 20% biodiesel and lower can be used in diesel equipment with no or only minor modifications, although certain manufacturers do not extend warranty coverage if equipment is damaged by poor quality fuel in these blends.

Biodiesel used in its pure form (B100) may require certain engine modifications to avoid maintenance and performance problems. A new system recently emerged involving the use of a heated fuel storage tank in which the engine starts on standard diesel, and then after warm-up of the fuel tank, switches over to B100. The system is said to allow the use of B100 year-round in cold, winter conditions.

Hydrogenation-Derived Renewable Diesel vs Traditional Biodiesel

Hydrogenation-derived renewable diesel (HDRD) is made from animal fats or vegetable oils – alone or blended with petroleum – refined by a process called hydro treating. HDRD and traditional biodiesel (also known as fatty acid methyl ester or FAME, as stated earlier) are often confused; however, they are distinctly different products, even though both are made from organic biomasses. The differences can be found in their production process, cleanliness, and quality.

Unlike biodiesel, HDRD is made primarily from waste and residues and impurities are removed during the hydro treating process at a high temperature¹¹⁶. The outcome is a colorless and odorless fuel of an even quality that has an identical chemical composition to fossil diesel. It is also often called an "advanced biofuel" or "second-generation biofuel."

Traditional, first-generation FAME-type biodiesel, on the other hand, is produced by esterifying vegetable oils or fats. The esterification process restricts the use of poor quality or impure raw materials, such as waste and residues. The quality of traditional biodiesel also varies in other respects based on the raw materials used.

HDRD is cleaner and has a lower carbon footprint than petroleum-based diesel, and it can also operate at colder temperatures than fossil diesel and biodiesel. Therefore, HDRD can be used in higher concentrations than biodiesel and even as a standalone product in diesel engines. However, it generally cost significantly more than traditional biodiesel; biodiesel has been on average 60% cheaper than HDRD from 2010-2017¹¹⁷.

¹¹⁵ Source: <https://www.canada.ca/en/environment-climate-change/services/managing-pollution/energy-production/fuel-regulations/renewable.html>

¹¹⁶ Source: <https://www.neste.com/what-difference-between-renewable-diesel-and-traditional-biodiesel-if-any>

¹¹⁷ Source: <https://www.naviusresearch.com/wp-content/uploads/2019/05/Biofuels-in-Canada-2019-2019-04-25-final.pdf>

Biodiesel At a Glance

Table 43: Strengths and Weaknesses of Biodiesel

Strengths	Weaknesses
<ol style="list-style-type: none"> 1. Safe and non-toxic 2. Proven, mature technology in North America and Europe 3. No conversion costs to vehicles 4. Minor costs to convert fuelling infrastructure (tanks and pumps) 5. Warranty approved by most engine manufacturers^{118,119,120} 6. Increases lubricity and therefore is known to extend engine life (Note: Today's ultra-low sulfur diesel suffers from reduced lubricity and biodiesel is commonly used to counteract this issue.) 7. Can reduce GHG emissions, depending on blend used and source of biodiesel 	<ol style="list-style-type: none"> 1. Although production is abundant, there are a limited number of vendors and distributors; locating vendors/suppliers may be challenging 2. Viscosity issues related to the higher-blends (B5 or higher) in cold weather conditions that require special attention 3. Possible perception that "food" production is sacrificed for fuel production 4. Potential of higher fuel cost, depending on blend and market conditions (Note: Prior to the recent market situation for oil, B20-B50 was approximately the same price or less than fossil diesel.) 5. Marginal level of reduced energy efficiency, which varies from 1% in the case of B20 reaching 7.5% in the case of B100

Biodiesel Emissions Reduction Potential

Tailpipe GHG emissions reductions are dependent on the biodiesel blend used; for a given unit mass or volume, the higher the blend, the lower the GHG emissions. B20, in particular, reduces CO₂ by 15% in comparison to conventional diesel per unit mass/volume¹²¹. However, actual tailpipe emissions reduction potential for the same distance travelled is dependent on both GHG emissions per unit mass/volume and fuel economy. B5 has been shown to improve fuel economy by as much as 10% in comparison to conventional diesel¹²², whereas fuel economy can be 2% lower for B20

¹¹⁸ Source: www.neste.com. Neste is a producer of renewable diesel. The company describes itself as the global leader in the renewable diesel market and wants to develop significant business from non-traffic renewable product markets by the end of the decade.

¹¹⁹ Source: <http://biodiesel.org/using-biodiesel/oem-information>

¹²⁰ Source: https://www.afdc.energy.gov/fuels/biodiesel_blends.html

¹²¹ Source: <https://www.fueleconomy.gov/feg/biodiesel.shtml>

¹²² Source: <https://www.consumerreports.org/cro/2012/05/diesel-vs-biodiesel-vs-vegetable-oil/index.htm>

and as much as 10% lower for B100 (pure or “neat” biodiesel)¹²³. Therefore, there may be a “sweet spot” for optimizing fuel economy and GHG emissions reduction using blends from B5 to approaching B20. Using blends in this range improves fuel economy and lowers GHG tailpipe emissions on the order of approximately 10 percent. Using biodiesel can also reduce several other tailpipe emissions including particulates and unburned hydrocarbons¹²⁴. Moreover, the lifecycle CO₂ emissions can be significantly lower for biodiesel than for conventional diesel¹²⁵.

Biodiesel – Ease of Implementation

There are no vehicle conversion or infrastructure costs associated with biodiesel use. Therefore, either biodiesel or HDRD could be immediately introduced without delay to begin reducing emissions for a fleet following research into the optimal blends for operational needs and cold-weather considerations.

Biodiesel Production in Canada

In 2016, Canadian biodiesel production increased due to new production capacity coming on-line. Canada's biodiesel production was estimated to reach 400 million liters in 2016 and forecast to reach 550 million liters in 2017, but is still below the level needed to meet the federal mandate. The balance will continue to be met by imports.

Primary feedstocks remain canola, animal fat, and recycled oils. Canola feedstock was expected to account for nearly 29 percent of Canadian biodiesel production by the end of 2016 and in 2017. Cooking oil was forecast to account for 49 percent of the feedstock in 2016 and 46 percent on 2017. Soybean oil was expected to increase to 20 percent by 2017.

Biodiesel Gelling

Biodiesel is essentially oil; therefore, it solidifies in cold temperatures (commonly referred to as gelling). If the fuel begins to gel, it can clog engine filters and eventually thicken enough to prevent flow from the fuel tank to the engine. The temperature at which crystals begin to form is called the cloud point. The cloud point varies considerably from one biodiesel source to another. Due to Canadian climate conditions, the flow properties of biodiesel are an important consideration. It must be noted that even petroleum diesel can gel, thus additives are often used during wintertime as a preventative. In the case of biodiesel blends, such additives can aid in reducing the cloud point during winter months.

¹²³ Source: <https://www.fueleconomy.gov/feg/biodiesel.shtml>

¹²⁴ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/biodiesel/3509>

¹²⁵ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/biodiesel/3509>

According to the U.S. Department of Energy, the temperature at which B100 starts to gel will vary with the feedstock and can range from 0°C to 15°C. Soy is the most common source of biodiesel, and has a cloud point of 0°C.

Biodiesel blending aids in reducing the cloud point temperature, as conventional diesel has a considerably lower cloud point temperature. The goal for users is to ensure that the fuel's cloud point temperature is appropriate for weather conditions. The U.S. Department of Energy sought to obtain a biodiesel blend with cloud point safe for use in cold weather. They used a specially formulated cold weather conventional diesel fuel that has a cloud point of -38°C. This diesel was mixed with soy biodiesel to make a B20 blend. As a result, the cloud point of that B20 blend was -20°C.¹²⁶

Generally speaking, keeping the biodiesel and diesel fuel to a lower blend (e.g., B10) will have better cold weather operability properties than a higher blend (e.g., B20 +).

Operational Considerations when Choosing Higher Biodiesel Blends

To minimize risk, a higher blend (B20 or higher, depending on the cloud point of a particular biodiesel) could be used in the warmest months of the year and B5 could be used during the rest of the year. Many Canadian and U.S. fleets using biodiesel follow this practice.

To maximize the overall impact of the biodiesel's usefulness in reducing GHGs it is recommended that the highest possible biodiesel blend be used during the summer months. For example, if diesel consumption remains relatively constant month-to-month, then using B20 during cold months (winter) and shoulder seasons (some of spring and fall) and B5 the rest of the year may be approximately equal to using an average annual blend of B10. However, for deeper emissions reduction, if B60 were used from June to August, and B5 during colder months, the yearly average equivalent would increase to B18.75.

Future Technologies to Support B100 Use

Emerging technologies are looking to address the cloud point issues via fuel heating systems. One such provider is *Optimus Technologies*¹²⁷ that offers heated fuel system solutions. This could prove to be a cost-effective way to use pure B100 biodiesel to maximize emissions reduction potential.

Given that these technologies are relatively new and results of further testing in real-world applications are limited, as well as the associated risks involved, RSI-FC does not recommend considering this solution for widespread implementation at this time. Nevertheless, a fleet should

¹²⁶ Source: https://www.afdc.energy.gov/uploads/publication/biodiesel_handling_use_guide.pdf

¹²⁷ Source: <https://www.optimustec.com>

periodically evaluate this and other technological advancements for potential application, with an openness to pilot-testing any technologies under review.

ASTM Standards

The American Society for Testing and Materials (ASTM) sets out standards for biodiesel, diesel, and heating oil. Four ASTM standards have relevance to consumer use of biodiesel and biodiesel blends, which are¹²⁸:

ASTM D6751 - Biodiesel Blend Stock Specification B100

ASTM D975 - Diesel Fuel Specification

ASTM D7467 - 17 Standard Specification for Diesel Fuel Oil, Biodiesel Blend (B6 to B20)

ASTM D6468 - Standard Test Method for High Temperature Stability of Middle Distillate

Most commonly, manufacturers that support B20 usage will require the biodiesel to conform to ASTM specifications. B100 must conform to ASTM D6751 prior to blending, and the finished B20 blend must conform to ASTM D7467. Any product marketed as biodiesel must meet the standard set by the ASTM D6751.

BQ9000

Customers should purchase the biodiesel blend from a BQ9000 Certified Marketer. The B100 fuel used in the blend should be sourced from a BQ9000 Accredited Producer. BQ9000 Certified Marketers and Accredited Producers can be found at www.bq-9000.org.

Biodiesel fuel should meet ASTM D6751 or ASTM D7467 standards and fuel should be used within 6 months of production.

Storage and Handling

Biodiesel fuels have shown poor oxidation stability, which can result in long-term storage problems. When biodiesel fuels are used at low ambient temperatures, filters may plug and the fuel in the tank may thicken to the point where it will not flow sufficiently for proper engine operation. Therefore, it may be prudent to store biodiesel fuel in a heated building or storage tank, as well as heat the fuel system's fuel lines, filters, and tanks.

Additives also may be needed to improve storage conditions and allow for the use of biodiesel fuel in a wider range of ambient temperatures. To demonstrate their stability under normal storage and use conditions, biodiesel fuels tested using ASTM D6468 should have a minimum of 80% reflectance after

¹²⁸ Source: Fleet Challenge publication – Fleet Managers Comprehensive Guide to Use and Storage of Biodiesel

aging for 180 minutes at a temperature of 150°C. The test is intended to predict the resistance of fuel to degradation at normal engine operating temperatures and provides an indication of overall fuel stability.

Biodiesel fuel is an excellent medium for microbial growth. Since water accelerates microbial growth and is naturally more prevalent in biodiesel fuels than in petroleum-based diesel fuels, care must be taken to remove water from fuel tanks. The effectiveness of using conventional anti-microbial additives in biodiesel is unknown. The presence of microbes may cause operational problems, fuel system corrosion, premature filter plugging, and sediment build-up in fuel systems.

Health and Safety

Pure biodiesel fuels have been tested and found to be nontoxic in animal studies. Emissions from engines using biodiesel fuel have undergone health effects testing in accordance with EPA Tier II requirements for fuel and fuel additive registration.

Tier II test results indicate no biologically significant short-term effects on the animals studied other than minor effects on lung tissue at high exposure levels. Biodiesel fuels are biodegradable, which may promote their use in applications where biodegradability is desired (e.g., marine or farm applications). Biodiesel is as safe in handling and storage as petroleum-based diesel fuel.

Vehicle Warranties

Back in 2003, the Engine Manufacturers Association issued a technical statement indicating biodiesel use up to B5 should not cause engine or fuel systems problems¹²⁹. Most North American engine manufacturers now offer full support using biodiesel blends up to a B20 with no vehicle modifications required¹³⁰.

Heavy-Duty Vehicle Warranties

Detroit Diesel, Caterpillar, Volvo and Cummins are the big four manufacturers of HD truck diesels. They all support the use of B20 in most of their modern engines. Older engines were produced with rubber which is eroded by biodiesel, instead of Viton injections system seals. In general, most modern engines are suited for biodiesel of up to 20% and ASTM standard biodiesel is required (almost all commercially produced biodiesel is ASTM standard).

¹²⁹<http://www.truckandenginemanufacturers.org/file.asp?A=Y&F=7036%2Epdf&N=7036%2Epdf&C=documents>

¹³⁰ <http://biodiesel.org/news/news-display/2017/01/17/automakers-fuel-the-u.s.-market-with-more-biodiesel-capable-diesel-vehicle-models>

Caterpillar

B20 is approved for the majority of engine models. B20 is approved for Tier 4 Interim/Stage III B and beyond engines with after-treatment devices.

Cummins

Cummins approves the use of B20 biodiesel blends in the following engine models:

On-Highway: ISX, ISM, ISL, ISC and ISB engines certified to EPA '02 and later emissions standards, ISL, ISC and ISB engines certified to Euro 3.

Off-Highway: QSX, QSM, QSL, QSC, QSB6.7, QSB4.5 and QSB3.3 engines certified to Tier 3/Stage IIIA, QSM Marine, QSM G-Drive.

High Horsepower Off-Highway built after January 1, 2008: QSK78, QSK60, QSK50, K2000E, K50, QSK45, QSK38, K1500E, K38, QST30, QSK23, QSK19 and K19. Also, Marine QSK60, QSK50, K50 QSK45, QSK38, K38 QSK19, K19.

Cummins has approved B20 for the high horsepower engines listed above with the following fuel systems: Pressure Timed, High-Pressure Injection, Modular Common Rail Fuel Injection System and BOSCH Pump-Line-Nozzle.

Freightliner truck models equipped with Cummins engines are approved for use with B20 biodiesel blends. Custom Chassis Corporation (FCCC) is a division of Daimler Trucks North America (DTNA). Freightliner Custom Chassis manufactures premium vehicle chassis for walk-in cabs, motor homes, school buses and commercial buses. All FCCC vehicles are equipped with Cummins engines. Therefore, Freightliner and DTNA support the Cummins position of approval for the use of B20 biodiesel blends in all Freightliner Custom Chassis vehicles.

Volvo

Volvo Trucks affirms that the use of biodiesel up to a maximum B20 will not affect the manufacturer's mechanical warranty as to engine and emissions system related components, provided the biofuel used in the blend conforms to ASTM D6751, B1 to B5 blends conform to ASTM D975, and B6 to B20 blends conform to ASTM D7467.

Detroit Diesel

Detroit Diesel is a division of Daimler Trucks North America. Detroit Diesel Series 60 Engines manufactured after 2004 are compatible with biodiesel blends up to B20. It is not recommended to run blends higher than 5% biodiesel on Series 60 engines manufactured prior to 2004, as they may contain materials that are not compatible with biodiesel. Biodiesel blends must meet the specifications listed in the Detroit Biodiesel Policy.

Hino

Hino's complete product line of class 4 and 5 cab over, and class 6 and 7 conventional trucks, are now approved for up to B20 biodiesel usage.

All 2011 and 2012 model year cab over and conventional trucks powered exclusively with Hino's proprietary J-Series engines are approved to use B20 biodiesel blends that contain biofuel blend stock (B100) compliant to ASTM D6751, and blended fuel compliant to ASTM D975. B20 biodiesel meeting these standards is also approved for use in Hino's new 2012 diesel-electric hybrid COE truck.

Hino trucks built prior to the 2011 model year are approved to use B5 biodiesel. All biodiesel fuels used in Hino trucks must be purchased from a fuel handler licensed under BQ9000.

John Deere

All John Deere engines can use biodiesel blends. B5 blends are preferred, but up to B20 can be used providing the biodiesel used in the fuel blend meets the standards set by the ASTM D6751 or European Standard (EN) 14214.

John Deere engines without exhaust filters can operate on biodiesel blends below and above B20 (up to B100). For these engines, John Deere-approved fuel conditioners containing detergent/dispersant additives are required when using biodiesel blends of B20 or higher, and recommended when using lower biodiesel blends.

John Deere engines with exhaust filters should not use biodiesel blends above B20. For these engines, John Deere-approved fuel conditioners containing detergent/dispersant additives are required when using B20, and recommended when using lower biodiesel blends.

Mack

Mack Trucks states that the use of biodiesel up to a maximum B20 will not affect the manufacturer's mechanical warranty as to engine and emissions system related components, provided the biofuel used in the blend conforms to ASTM D6751, B1 to B5 blends conform to ASTM D975, and B6 to B20 blends conform to ASTM D7467.

Navistar

Navistar unconditionally warrants use of biodiesel blends up to and including B5 blends meeting the ASTM D975-08a standard. Use of B6-B20 blends in International® MaxxForce™ Diesel Engines 2007-up is at the discretion of the customer/operator and will not automatically void an engine warranty. However, if engine component failure can be directly attributable to use of a B6-B20 blend not provided by a BQ9000 certified fuel supplier, Navistar may, at its option, deny warranty on the affected engine or engine component.

Renewable Diesel Summary

Should supply be readily available, and the price point competitive with fossil diesel, renewable diesel may have good potential for a fleet due to the following:

- Implementation is straightforward and can be done without significant change management.
- No vehicle modifications are required.
- Minimal to no price increase for biodiesel, and possibly a decrease in price depending on prevailing market conditions as compared to conventional diesel fuel.
- Biodiesel blends higher than B2 and lower than B20 may provide substantially better fuel economy than conventional biodiesel, B2, and B100, thereby reducing fuel cost and CO₂ emissions.

Ethanol

Ethanol is a renewable fuel made from various plant materials known as biomass or feedstocks. Corn and wheat are most commonly used to produce ethanol. In most North American jurisdictions, renewable fuel standards require all gasoline sold to be a 5-10% ethanol blend (E5-10). Ethanol burns cleaner and more completely than gasoline or diesel fuel; blending ethanol with gasoline increases oxygen content in the fuel, thereby reducing air pollution¹³¹.

¹³¹ Source: https://afdc.energy.gov/fuels/ethanol_fuel_basics.html

A higher blend of ethanol, known as E85 (85% ethanol, 15% gas), is available in some areas and can lead to significant GHG reductions. The 15% gasoline is needed to assist in engine starting because pure ethanol is difficult to ignite in cold weather¹³². This fuel must be used in dedicated “flex-fuel” vehicles (FFVs), which can run on any combination of gasoline and ethanol blends (up to 85%). However, in some jurisdictions, it may be challenging to find a local supplier of E85 as it is only available through specialized providers.

Production of Ethanol

In chemical terms, ethanol production involves the fermentation of sugars or starches contained in grains or other feedstocks. Ethanol fuel is then distilled and dehydrated to create a high-octane, water-free alcohol¹³³.

Several steps are involved in making ethanol available as a vehicle fuel. First, biomass feedstocks are grown, collected, and transported to an ethanol production facility. Then, ethanol is made from these feedstocks at the production facility along with by-products such as animal feed and corn oil. Next, the fuel is transported to a blender/fuel supplier. Finally, ethanol is mixed with gasoline by the blender/fuel supplier at the desired blend (up to 85%) and distributed by truck to fueling stations.¹³⁴

Feedstock Sources and Environmental Considerations

Corn and wheat are the most common feedstocks used to produce ethanol, requiring arable land to be grown. As a result, there are environmental considerations, including:

- Using food crops to produce fuel (i.e., the perception of food used as fuel)
- Using arable land to produce fuel reduces the available land to produce food, which potentially leads to increased food prices
- Use of fertilizers and pesticides to grow food-grade crops
- Upstream lifecycle emissions associated with land use, fertilizer production, crop growth, crop harvesting, crop transportation, and ethanol production

¹³² Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/ethanol/3493>

¹³³ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/ethanol/3493>

¹³⁴ Source: https://afdc.energy.gov/fuels/ethanol_fuel_basics.html

As biofuel technologies develop, the focus is turning towards feedstocks that take up less space and land, require less fertilizer and pesticide, and are more energy efficient. These include “cellulosic” feedstock or energy crops, namely tall grasses like switchgrass and miscanthus as well as fast-growing trees like hybrid poplar and willow. Energy crops are attractive because they produce energy efficiently, require only modest amounts of fertilizer and pesticides, and require less fertile soil than is needed for other crops. Technologies are also currently being developed to produce ethanol from wood and algae. It is expected that non-edible plant materials will become sources of ethanol in the future. Cellulosic materials cannot be used as food, so concerns for food production and pricing issues, as is the case with corn and wheat, would be avoided.

Emissions Reduction Potential

Emissions reductions from using ethanol as fuel instead of pure gasoline varies according to biomass used and percentage blend. Although the production and burning of ethanol produce emissions, the absorption of carbon dioxide from the growing of feedstocks can result in the net effect being a large reduction of GHG emissions compared to fossil fuels such as gasoline. The higher the ethanol blend, the greater the GHG reductions.¹³⁵

In terms of lifecycle GHG emissions, E10 made from corn produces 3-4% less GHG emissions compared to gasoline, and E10 made from wood or agricultural cellulosic materials produces 6-8% less emissions compared to gasoline¹³⁶. Corn-based E85 is estimated to reduce lifecycle GHG emissions by 25-50% compared to gasoline¹³⁷. If cellulosic feedstocks are used, ethanol can have lifecycle GHG emissions reductions ranging from 88 – 108% compared to refined petroleum, meaning that potentially more carbon dioxide is captured when the feedstock crops are grown than released by a vehicle when ethanol is burned¹³⁸.

In terms of tailpipe emissions, E85 has a GHG emissions reduction potential of about 30% when compared to the same volume of gasoline¹³⁹. However, E85 contains about 27% less energy than gasoline per unit volume¹⁴⁰. Given this energy loss, about 37% more E85 is required to achieve the same amount of work as gasoline. Therefore, the emissions reduction for the same work performed is actually about only 4.1% when compared to the energy equivalent of gasoline (i.e., for the same distance travelled the emissions for a vehicle running on E85 are 95.9% of those of a gasoline vehicle,

¹³⁵ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/ethanol/3493>

¹³⁶ Source: <https://www.nrcan.gc.ca/energy-efficiency/energy-efficiency-transportation/alternative-fuels/biofuels/ethanol/3493>

¹³⁷ Source: <https://www.tandfonline.com/doi/pdf/10.3155/1047-3289.59.8.912>

¹³⁸ Source: https://afdc.energy.gov/fuels/ethanol_benefits.html

¹³⁹ Source: <http://www.patagoniaalliance.org/wp-content/uploads/2014/08/How-much-carbon-dioxide-is-produced-by-burning-gasoline-and-diesel-fuel-FAQ-U.S.-Energy-Information-Administration-EIA.pdf>

¹⁴⁰ Source: https://afdc.energy.gov/fuels/ethanol_benefits.html

which is 70% multiplied by 1.37 accounting for the additional volume required to achieve the same work).

Ethanol Cost

Given the significant energy losses per unit volume as compared to gasoline, the cheaper cost of E85 per unit volume compared to gasoline does not offset the higher volume required to achieve the same distance travelled, likely making E85 more expensive than gasoline. Based on April 2020 fuel prices in the US, and accounting for energy equivalence (i.e., same distance travelled), E85 is about 16% costlier than gasoline¹⁴¹.

Flex-Fuel Vehicles

E85 cannot be used in a conventional, gasoline-only engine. Vehicles must be specially designed to run on E85. These flex-fuel vehicles can run on E85, gasoline, or any blend of the two. These vehicles feature specially designed fuel systems and other components that allow a vehicle to operate on a mixture of gasoline and ethanol, with mixtures varying from 0 percent to 85% ethanol. Also, given that ethanol is not as energy-efficient as gasoline and thus more fuel is required, the fuel tank in a flex-fuel vehicle must be larger than a conventional vehicle. These cars and trucks have the same power, acceleration, payload, and cruise speed as conventionally fueled vehicles and are priced similarly to gasoline-only vehicles.

Ethanol Supply and Storage

E85 is available at some retail fuel stations and can also potentially be delivered direct-to-vehicle. Alternatively, it could be stored and dispensed in bulk from an onsite fuel station. Ethanol tanks require a water monitoring system. In addition, a 10-micron filter, signage, and other upgrades are required to ensure the system is compliant.

Ethanol Summary

E85 has an excellent emissions reduction potential for a fleet, particularly when the fleet is already E85 capable (i.e., has flex-fuel vehicles). If electric vehicles are not a viable option, new light-duty vehicles purchases should be flex-fuel capable to further enhance the GHG reduction potential for a fleet.

The implementation of E85 vehicles can be expedient if there are only minimal costs and effort required to prepare the infrastructure for E85 storage. In addition, the availability of E85 supply in a particular jurisdiction must be confirmed to proceed with this alternative fuel option. The downfall is

¹⁴¹ Source: <https://afdc.energy.gov/fuels/prices.html>

that there are significant energy losses per unit volume as compared to gasoline, which may make E85 more expensive because more is required to achieve the same distance travelled.

Natural Gas

Natural gas (NG), a fossil fuel composed of mostly methane, is one of the cleanest burning alternative fuels. It is also thought to be safer than traditional fuels since, in the event of a spill, NG is lighter than air and thus disperses quickly when released. NG can be used in the form of compressed natural gas (CNG) or liquefied natural gas (LNG) to fuel cars and trucks. Vehicles that use NG in either form are called natural gas vehicles (or NGVs).

NG is found in abundance in porous rock formations and above oil deposits. After NG is extracted from the ground, it is processed to remove impurities and compressed to be stored and transported by pipeline. CNG is used in traditional gasoline internal combustion engine vehicles that have been modified, or in vehicles which were manufactured for CNG use, either alone (dedicated), with a segregated gasoline system to extend range (dual-fuel), or in conjunction with another fuel such as diesel (bi-fuel). CNG is most commonly used in fleet vehicles like buses and heavy-duty trucks because it requires a larger fuel tank than gasoline and diesel fuel¹⁴².

In Canada, business case modelling¹⁴³ demonstrated that the use of natural gas (NG) by medium and heavy-duty truck applications provides substantial economic and environmental benefits. The cost and placement of fuel storage tanks is the major barrier to wider and quicker adoption of CNG as a fuel. However, CNG offers many advantages for fleets, and although there are major upfront capital costs (\$1m or far more), savings may ensue.

According to the Canadian Urban Transit Association (CUTA) more Canadian cities are transitioning their public transportation fleets away from diesel-powered buses and opting for transit vehicles fueled by NG¹⁴⁴, a trend that is gaining momentum across North America and worldwide. This is due in part to government regulations that mandate a reduction in nitrogen oxide and greenhouse gas emissions that harm air quality, as well as a heightened sense of awareness about the health threats caused by local and toxic diesel particulate emissions.

¹⁴² Source: <https://consumerenergyalliance.org/2019/04/energy-explorer-cng-vs-ling/#:~:text=The%20reason%20you%20see%20CNG,requires%20a%20larger%20fuel%20tank.&text=Like%20CNG%20LNG%20is%20compressed,state%20into%20a%20liquid%20state>.

¹⁴³ Source: Natural Gas Use in the Medium and Heavy-Duty Vehicle Transportation Sector in Roadmap 2.0 June 2019

¹⁴⁴ Source: <https://cutaactu.ca/en/news-media/natural-gas-buses-cost-operational-and-environmental-alternative>

CNG at a Glance

Table 44: Strengths and Weaknesses of CNG

Strengths	Weaknesses
<ol style="list-style-type: none"> 1. Lower fuel cost than gasoline or diesel on an energy-equivalent basis 2. Can be used in heavy-duty truck applications 3. A CNG-powered vehicle gets approximately the same fuel economy as a conventional gasoline vehicle on a diesel-gallon-equivalent basis 4. Potentially reduces GHG emissions by more than 20% compared to a diesel vehicle^{145,146} 5. Lower CACs compared to other fuels 6. Low safety risk 7. Piping directly to fuelling sites reduces upstream emissions resulting from delivery 	<ol style="list-style-type: none"> 1. Vehicle conversion costs are significant but payback is typically in 3-10 years depending on the application and usage 2. An in-house CNG fuelling system carries <i>significant</i> capital costs 3. Additional electricity costs for CNG refuellers 4. Potentially increased fueling time: if slow refuellers are employed, fuelling will take overnight; with fast refuellers, fuelling will take approximately the same time as traditional gas/diesel vehicles 5. Scarcity of refuelling centres in Canada

Safety

According to the U.S. Department of Energy’s Alternative Fuels Data Center, NGVs are safer than vehicles powered by gasoline or diesel and the industry is highly regulated to address any additional safety concerns. There are an estimated 11 million NGVs¹⁴⁷ in use in over 30 countries globally. Codes, standards and regulations ensure that CNG vehicles are safe and that CNG refueling stations have been installed according to industry standards.

Compressed natural gas (CNG) has several inherent properties that make it safer than diesel or gasoline, including the following:

- It has a higher ignition temperature than gasoline (about 1022°F, compared to about 482°F for gasoline).

¹⁴⁵ Source: https://brc.it/en/categorie_faq/cng/

¹⁴⁶ Source: <https://envoyenergy.ca/cng-benefits/#:~:text=Commercial%20fleets%20all%20over%20the,solution%20for%20fuelling%20their%20fleets.>

¹⁴⁷ Source: Closing the Loop. Canadian Biogas Association. 2015.

- Natural gas burns only if the concentration in air is within specific limits, which is between 5 and 15 percent; this property along with a high ignition temperature make combustion of CNG very unlikely.
- It is lighter than air, thus in the unlikely event of a leak it dissipates quickly into the atmosphere.

In addition, the CNG industry is highly regulated and there are a series of safety measures in place, including the following:

- Natural gas is odourless; however, for safety reasons it is odorized to enable easy leak detection. According to a safety article in the *Natural Gas Vehicle Knowledge Base*, the average person can detect odorized natural gas at concentrations as low as 0.3 percent.
- Fuel cylinders are significantly stronger than diesel tanks and fuel tanks are up to a half-inch thick and are made of steel, or a composite designed to be stronger than steel.
- Cylinders and tanks are fitted with valves to handle high pressure, prevent leakage and eliminate risks of explosion.

In the U.S., the Federal Transit Administration followed 8,331 natural gas utility, school, municipal, and business fleet NGVs that traveled 178.3 million miles on CNG. They found that the NGV fleet vehicle injury rate was 37% lower than the gasoline fleet vehicle rate. Furthermore, the examined fleet was involved in seven fire incidents, only one of which was directly attributable to failure of the natural gas fuel system. Finally, there were no fatalities compared with 1.28 deaths per 100 million miles for gasoline fleet vehicles.

Emissions Reduction Potential

Based on the same work performed, a CNG vehicle has tailpipe GHG emissions about 20-30% less than a comparable diesel vehicle^{148,149}. NGVs also emit up to 95% less nitrogen oxides (NO_x) compared to diesel and gasoline vehicles¹⁵⁰. Furthermore, CNG vehicles do not emit particulate matter (PM₁₀), a main cause of air pollution¹⁵¹.

¹⁴⁸ Source: https://brc.it/en/categorie_faq/cng/

¹⁴⁹ Source: <https://envoyenergy.ca/cng-benefits/#:~:text=Commercial%20fleets%20all%20over%20the,solution%20for%20fuelling%20their%20fleets.>

¹⁵⁰ Source: Northwest Gas Association – Natural Gas Facts

¹⁵¹ Source: https://brc.it/en/categorie_faq/cng/

Feasibility Considerations

The business case for natural gas is, in most cases, made on the differential in price between diesel fuel and natural gas – the higher initial investment costs for NGVs are typically offset by the fuel savings by using CNG over diesel. New NGVs for fleets may cost up to \$50,000 more than conventional diesel fleet vehicles (based on truck Classes 7, 8 and 9)^{152,153}. New CNG buses can cost \$120,000 more than conventional diesel buses^{154,155}, likely making the payback period longer than for trucks, depending on kilometres-driven.

For Class 5 to 7 medium-duty trucks in the fleet that are currently powered by gasoline, CNG conversions are available. Conversion costs range from \$6k to \$10k CAD. CNG powered trucks could be re-fueled with overnight slow-fill systems which cost much less than fast-fill systems. Trucks being considered for conversion to CNG must have ample available frame space for CNG tanks and often this is not possible due to the types of add-on equipment and bodies mounted on the trucks. CNG conversions may present operational challenges if their range was less than fossil-fuelled units. In the event of a power interruption, such as during a severe weather event or some other cause, overnight slow re-fuellers would cease to function and CNG powered vehicles would be sidelined, which could negatively affect the City's emergency preparedness plans.

An operational concern is that in certain situations, such as an electrical power interruption, CNG compressor or other fuel system failure, etc., dedicated CNG vehicles (i.e., vehicles powered solely by CNG) would be sidelined, and this is a significant risk that must be managed.

Infrastructure Costs

CNG filling station infrastructure costs could run to \$1m or much more, depending on capacities and complexities, and this is a conservative estimate. A CNG station would consist of the following elements:

- Compressor
- Storage
- Dispenser
- Slow and fast fill positions
- Engineering and permitting
- Site prep and gas service

¹⁵² Source: Closing the Loop. Canadian Biogas Association. 2015.

¹⁵³ Source: Consultations with Change Energy

¹⁵⁴ This value represents the additional cost, in CAD, of a CNG transit bus over a traditional diesel bus.

¹⁵⁵ Source: Electric Buses in Cities: Driving Towards Cleaner Air and Lower CO₂. Bloomberg Finance L.P. 2018.

Types of Filling Infrastructure

There are three main types of CNG fuelling stations:

- (1) Slow-fill refuellers: use a compressor only; fuelling typically takes place overnight
- (2) Fast-fill refuellers: storage capacity is required; fuelling time is 8 minutes per vehicle
- (3) Hybrid refuellers: have both slow and fast-fill-up

Thinking Ahead

Despite the increased capital costs for NGVs and their fuelling systems, many fleets have embraced the technology and apparently achieved success from their investments. We emphasize that NG is a fossil fuel – albeit a clean burning one – and it is important to keep in mind the global shift away from internal combustion engines and non-renewable fossil fuels. Some jurisdictions have already legislated the end of the internal combustion engine.

Zero-emission battery-electric vehicle options are available “here and now” in the case of transit buses and fully electric Class 5 to 8 trucks are not far off in the future. Experts agree that the world is transitioning to electric vehicles and, ultimately, hydrogen fuel cells. With that reality, the use of NG as a vehicle fuel may be considered as an interim solution for organizations wishing to achieve immediate carbon reductions in the short-term while awaiting the availability of EVs. Unless subsidies were available to offset the cost, a major investment in an NG fuelling system would need to be a long-term capital investment for it to be cost-effective. Few would disagree that a large capital investment with a protracted payback period would not be a prudent decision for what may be an interim, short-term solution with a marginal business case.

Natural Gas Summary

Should the goal be for a NG fuelling system to be a long-term capital investment, NG may have good potential for a fleet due to the following:

- A CNG vehicle saves fuel costs and has significantly reduced tailpipe CO₂ emissions compared to a diesel vehicle.
- NGVs nearly eliminate the emissions of nitrogen oxides (NO_x), and do not emit particulate matter (PM10).
- NG is considered safer than traditional fuels since, in the event of a spill, NG is lighter than air and thus disperses quickly when released.

Renewable Natural Gas

An alternative to fossil sources is renewable natural gas (RNG), which is a methane biogas – a gaseous product of the decomposition of organic matter obtained through biochemical process such as anaerobic digestion. It is recovered from landfills, wastewater treatment plants, anaerobic digesters at dairies, food processing plants, or waste processing facilities that are cleaned to meet natural gas pipeline standards.¹⁵⁶

RNG, or biomethane, is a fully renewable energy source that is fully interchangeable with conventional natural gas. Like conventional natural gas, RNG can be used as a transportation fuel in the form of compressed natural gas (CNG) or liquefied natural gas (LNG).

RNG production has become an important priority thanks to its environmental benefits. RNG production is usually based on capturing and purifying the gas from collected organic waste – anything from crop residues and animal manures to municipal organic wastes and food processing by-products.

RNG at a Glance

Table 45: Strengths and Weaknesses of RNG

Strengths	Weaknesses
<ol style="list-style-type: none"> 1. Interchangeable with fossil natural gas 2. Can be used to power natural gas vehicles without conversion 3. Very low GHG emissions 4. RNG can be produced year-round without intermittency 	<ol style="list-style-type: none"> 1. Costs for an anaerobic digester are considerable and depend on the required size and capacity

Production

In general, the feedstocks for RNG systems can be grouped into five broad categories, based on the primary source of the organic material:

- Agricultural organics
- Residential source separated organics (SSO)
- Commercial SSOs
- Landfill gas

¹⁵⁶ Source: https://www.mjbradley.com/sites/default/files/MJB%26A_RNG_Final.pdf

- Wastewater treatment residuals

Anaerobic digestion is a process during which the waste (from landfills or waste water treatment plants) is converted into methane and carbon dioxide in a digester or holding tank. The gas produced is then cleaned or purified to meet utility pipeline specifications. The digesters can be located at waste water treatment plants, landfills, or at green bin waste facilities.

Emissions Reduction Potential

When RNG is used to fuel fleet vehicles, GHG emissions reductions are significant; different sources estimate the lifecycle reduction to be between 75% and 90% compared to diesel. The carbon dioxide that is generated during the production and combustion of RNG is used in the regeneration of new biomass, representing a closed-loop cycle for carbon dioxide that is released¹⁵⁷.

Feasibility Considerations

Without the commercial availability of RNG in a fleet's jurisdiction, a fleet would need to invest in an anaerobic digester to make their own RNG. This would add to the already large cost of \$1m or much more to build a CNG fuelling station. Also, unlike CNG which would likely offer fuel cost savings, compressed RNG is approximately equal in price to diesel and gasoline in terms of diesel litre equivalent (DLE)¹⁵⁸. Therefore, in many situations the use of RNG is not a financially viable option. However, with GHG reduction potential of up to 90% compared to diesel, a fleet manager may still want to consider RNG as an option.

RNG Summary

The use of RNG is a natural progression from the use of fossil-based CNG. While use of natural gas as fuel requires large infrastructure investments, RNG has a very high emissions reduction potential.

RNG is thus an important fuel to consider for use in medium and heavy-duty vehicles. Nevertheless, the technology of producing RNG is still under development and it is expected to become more widespread in the near future.

Liquefied Petroleum Gas

Propane, otherwise known as liquefied petroleum gas (LPG), is produced as part of natural gas processing and crude oil refining. In natural gas processing, the heavier hydrocarbons that naturally accompany natural gas, such as LPG, butane, ethane, and pentane, are removed before the natural

¹⁵⁷ Source: Closing the Loop. Canadian Biogas Association. 2015.

¹⁵⁸ Source: Closing the Loop. Canadian Biogas Association. 2015.

gas enters the pipeline distribution system. In crude oil refining, LPG is the first product that results in the refining process.

Propane is a gas that can be turned into a liquid at a moderate pressure (160 pounds per square inch). It is stored in pressure tanks at about 200 psi and 100 degrees Fahrenheit. When propane is drawn from a tank, it changes to a gas before it is burned in an engine.

Application

Propane has been used as a transportation fuel since 1912 and is the third most commonly used fuel in the United States, behind gasoline and diesel. More than four million vehicles fuelled by propane are in use around the world in light-, medium- and heavy-duty applications. Propane holds approximately 86 percent of the energy of gasoline and so requires more storage volume to drive a range equivalent to gasoline, but it is usually price-competitive on a cents-per-km-driven basis.

Propane vehicle conversions and fueling systems generally cost much less than natural gas systems.

Emissions Reduction Potential

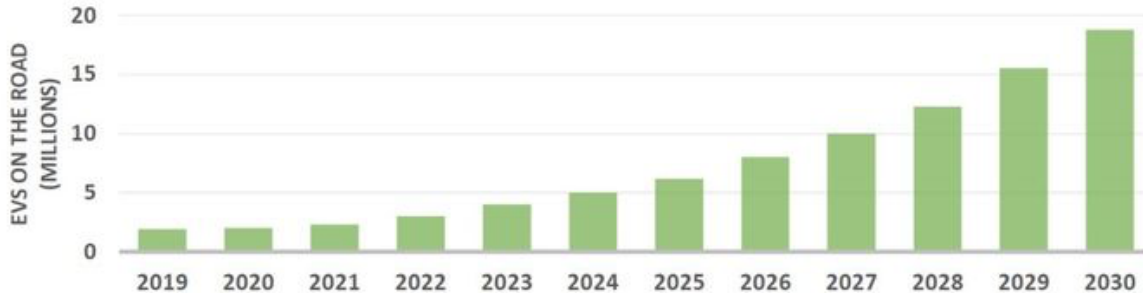
In terms of tailpipe emissions, propane has a GHG emissions reduction potential of about 31% when compared to the same volume of gasoline based on GHGenius version 3.11. However, as mentioned, propane contains about 14% less energy than gasoline per unit volume. Given this energy loss, about 16% more fuel is required to achieve the same amount of work as gasoline. Therefore, the emissions reduction for the same work performed is actually around 20% when compared to the energy equivalent of gasoline (i.e., for the same distance travelled the emissions for a vehicle running on propane are about 80% of those of a gasoline vehicle, which is 69% multiplied by 1.16 accounting for the additional volume required to achieve the same work).

Electric Vehicle Technologies

Over the past decade, electric transportation technologies including hybrid-electric vehicles (HEVs), plug-in hybrid electric vehicles (PHEVs), and battery-electric vehicles (BEVs), have been rapidly developing and quickly gaining popularity in the market. Electric vehicle (EV) technologies offer significantly reduced or no tailpipe emissions and vastly improved energy efficiency.

Today, EVs have reached their tipping point and sales are booming while the public vehicle charging infrastructure rapidly grows. Demand for EVs accelerated during the 2010s and is expected to continue accelerating during the 2020s, as shown in *Figure 28* for the United States.

Figure 28: Forecasted EV Growth in US (Source: Edison Electric Institute)



For fleet managers looking to reduce their annual fuel budget and corporate emissions, battery-electric, hybrids, and plug-in hybrids are a good option. Savvy fleet managers will seek applications where the type of vehicle used will deliver sufficient fuel cost savings to offset their additional cost of capital and, after the vehicles are fully depreciated (usually ~5 years), deliver net cost savings until the end of their economic lifecycle (often ~10 years).

There are a number of light-duty electric vehicle technologies currently available in the market. They include:

- **Mild Hybrid Electric Vehicles (MHEVs)**, which are equipped with internal combustion engines (ICEs) and a motor-generator in a parallel combination allowing the engine to be turned off whenever the vehicle is coasting, braking, or stopped and which restart quickly. MHEVs use a smaller battery than full hybrid electric vehicles (HEVs, see below) and do not have an exclusively electric mode of propulsion; rather, the motor-generator has the ability to both create electricity and boost the gas engine’s output, resulting in better performance and reduced fuel use. Examples of MHEVs are the Honda Insight and the 2019 Ram 1500.¹⁵⁹
- **Hybrid Electric Vehicles (HEVs)**, which use two or more distinct types of power, such as an ICE and a battery-powered electric motor as the modes of propulsion, albeit with very limited range when in electric mode. When an HEV accelerates using the ICE, a built-in generator creates power which is stored in the battery and used to run the electric motor at other times. This reduces the overall workload of the ICE, significantly reducing fuel consumption and extending range. Examples of HEVs include the Toyota Prius and Ford Fusion Hybrid.¹⁶⁰
- **Plug-In Hybrid Electric Vehicles (PHEVs)**, which use rechargeable batteries, or another energy storage device, that can be recharged by plugging into an external source of electric power. PHEVs can travel considerable distances in electric-only mode, typically more than

¹⁵⁹ Source: <https://www.autotrader.ca/newsfeatures/20180410/types-of-electric-vehicles-explained/>

¹⁶⁰ Source: <https://www.autotrader.ca/newsfeatures/20180410/types-of-electric-vehicles-explained/>

25 km and up to 80 km for some models, due to their much higher battery capacity than hybrids. When the battery power is low (usually ~80% depleted), the gasoline ICE turns on and the vehicle functions as a conventional hybrid. Such vehicles typically have the same range as their gasoline counterparts. Examples of PHEVs include the Chevrolet Volt and Toyota Prius Prime.¹⁶¹

- **Battery-Electric Vehicles (BEVs)**, or all-electric vehicles, which are propelled by one or more electric motors using electrical energy stored in rechargeable batteries. BEVs are quieter than ICE vehicles and have no tailpipe emissions. In recent years, BEV range has been considerably extended, thereby providing much wider BEV applications and reducing range anxiety. Today, many BEV models have ranges exceeding 400 km, which provide much greater reliability when travelling longer distances. Recharging a BEV can take significantly longer than refuelling a conventional vehicle, with the difference depending on the level of charging speed; a full battery charge using a level 2 charger takes several hours, but charging from a nearly depleted battery to 70% at a fast (level 3) charge station can take 30 minutes¹⁶². Examples of BEVs include the Nissan Leaf, Chevrolet Bolt, and Tesla Model 3.

While commercial hybrid (HEV and PHEV) and full battery-electric (BEV) pickups, trucks and vans are still limited, options are quickly becoming available. Medium and heavy-duty battery-electric trucks are quickly being developed by many manufacturers. Demand for those offered by Tesla, Volvo, Freightliner, and others exceeds current supply and will soon be available for fleet purchase. Battery-electric buses are currently available for purchase.

Almost daily, manufacturers are announcing new electric cars, pickups, vans, buses and trucks of all gross vehicle weight ratings. There is no question that BEVs are taking over for traditional internal combustion engine (ICE) vehicles in a big way. Some jurisdictions have already legislated the end of ICEs. If they haven't done so already, fleet managers should start making plans for BEVs now.

While their upfront costs will be higher, BEVs have increasingly proven to be a viable solution to rising fuel costs and emissions. Since BEVs have few moving parts, tune-ups or oil changes are never required, and they seldom, if ever, require brake relining due to regenerative braking. And best of all, they burn zero fuel.

Plug-in hybrid electric vehicles would be an excellent solution for a low-mileage, return to base fleet. PHEVs have a much larger all-electric range as compared to conventional first-generation hybrid vehicles, and they eliminate any range anxiety that may be associated with all-electric vehicles, because the combustion engine works as a backup when the batteries have become depleted.

¹⁶¹ Source: <https://www.autotrader.ca/newsfeatures/20180410/types-of-electric-vehicles-explained/>

¹⁶² Source: <https://www.autotrader.ca/newsfeatures/20180410/types-of-electric-vehicles-explained/>

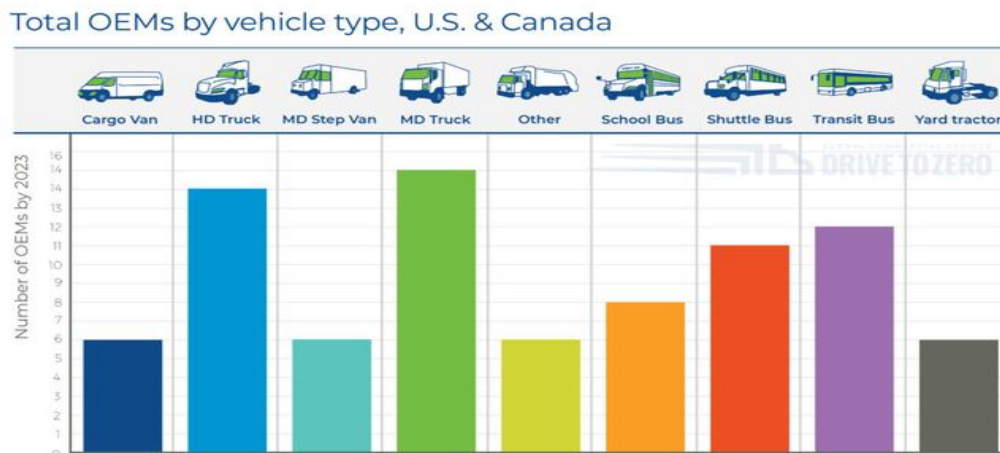
Zero Emission Battery-Electric Vehicles

Since the release of the first mass-produced BEV, the Nissan Leaf, which debuted in 2010 with an EPA range estimated at only 73 mi or 117 km¹⁶³, there has been a surge in lithium-ion battery production leading to a drastic decline in prices. Today, several more affordable BEV models have ranges exceeding 400 km, which provide much greater reliability when travelling longer distances. For example, the 2020 Tesla Model 3 Standard Plus has an EPA-estimated range of 402 km¹⁶⁴, while the 2020 Chevrolet Bolt has an EPA-estimated range of 417 km¹⁶⁵.

There has also been significant expansion in charging infrastructure through publicly available charging stations. As of early 2020, there were nearly 5,000 charging outlets across Canada, and Natural Resources Canada is investing \$130 million from 2019-2024 to further expand the country's charging network, making range anxiety even less of a barrier to BEV ownership.

In addition to battery-electric pickups that are soon to emerge, emerging battery-electric buses and medium and heavy-duty trucks such as those planned by Tesla, Volvo, Freightliner, and other manufacturers are attracting considerable interest because of their the elimination of tailpipe GHG and CAC emissions, in addition to the potential for significant maintenance and fuel cost savings. In *Figure 29*, we see that the OEMs are quickly ramping up with other types of commercial EV trucks (medium- and heavy-duty truck categories) that are suited for municipal work environments.

Figure 29: Total EV OEMs by 2023 (Source: Calstart)



Fleet managers who operate battery-electric trucks and buses can see massive savings in maintenance and fuel costs. BEVs have considerably fewer parts than internal combustion engine

¹⁶³ Source: <https://www.mrmoneymustache.com/the-nissan-leaf-experiment/>

¹⁶⁴ Source: https://www.tesla.com/en_ca/model3

¹⁶⁵ Source: <https://www.chevrolet.com/electric/bolt-ev>

(ICE) vehicles. A drivetrain in an ICE vehicle contains more than 2,000 moving parts, compared to about 20 parts in an BEV drivetrain. This 99% reduction in moving parts creates far fewer points of failure, which limits and, in some cases, eliminates traditional vehicle repairs and maintenance requirements, creating immense savings for fleet managers. BEVs do not require oil changes or tune-ups, have no diesel exhaust fluid (DEF), and their brake lining life is greatly extended over standard vehicles due to regenerative braking. Though each fleet’s electrification journey will be different, the transition to electricity offers significant cost reductions over the long term.

A new study¹⁶⁶ quantified what commercial EV-makers have been saying for years: electric trucks and buses are a triple win. They save money for fleet operators, and reduce both local air pollution and GHG emissions. The study, which was commissioned by the National Resources Defense Council (NRDC) and the California Electric Transportation Coalition, and conducted by the international research firm ICF, looked at the value proposition for fleet operators of battery-electric trucks and buses (and apparently invented a new acronym: BETs).

Today, BETs have an upfront price premium compared to legacy diesel trucks and buses. However, the costs of battery packs and other components are rapidly falling, and the study found that, by 2030 or earlier, electric vehicles will offer a lower total cost of ownership (TCO) for nearly all truck and bus classes, even without incentives.

Battery-Electric Vehicles at a Glance

Table 46: Strengths and Weaknesses of BEVs

Strengths	Weaknesses
<ul style="list-style-type: none"> - Well-designed, no noise, few moving parts, long warranties - Little/no maintenance - Government grants and incentives may be available - Effectively eliminates need for idling-reduction initiatives - Very positive driver feedback - Very positive public opinions - Potential for significant lifecycle GHG emissions, depending on electricity source 	<ul style="list-style-type: none"> - High capital cost for battery-electric trucks/buses and chargers - Limited availability of new battery-electric trucks - For faster charging, 240V (Level 2) or 480V (DCFC) charging equipment required at extra cost - Existing electrical capacity at facilities may require significant upgrades to power charging stations for multiple vehicles - Potential driver range anxiety - Potential for costly battery replacements in aged BEVs

¹⁶⁶ Source: Posted January 2, 2020 by Charles Morris (<https://chargedevs.com/author/charles-morris/>) & filed under Newswire (<https://chargedevs.com/category/newswire/>), The Vehicles (<https://chargedevs.com/category/newswire/the-vehicles/>)

Air Quality and Upstream Emissions

Air quality is a growing concern in many urban environments and has direct health impacts for residents. Tailpipe emissions from internal combustion engines are one of the major sources of harmful pollutants, such as nitrogen oxides and particulates. Diesel engines in particular have very high nitrogen oxide emissions and yet these make up the majority of the global bus fleet. As the world's urban population continues to grow, identifying sustainable, cost-effective transport options is becoming more critical.

Battery-electric vehicles (BEVs) require electricity to recharge the batteries; therefore, electricity is effectively a "fuel" in these types of vehicles. Battery-electric vehicles (BEVs) may be defined as zero emissions vehicles (ZEVs) since the California Air Resources Board (CARB) defines a ZEV as a vehicle that emits no exhaust gas from the onboard source of power¹⁶⁷. However, CARB's definition accounts for pollutants emitted at the point of the vehicle operation and the clean air benefits are usually local. Depending on the source of the electricity used to recharge the batteries, air pollutant emissions are shifted to the location of the electricity generation plants. For example, if electricity used for charging vehicles comes primarily from "dirty" sources such as coal, lifecycle vehicle emissions will result.

From a broader perspective, to have almost none or zero well-to-wheel emissions, the electricity used to recharge the batteries must be generated from renewable or clean sources such as wind, solar, hydroelectric, or nuclear power. In other words, if BEVs are recharged from electricity generated by fossil fuel plants, they cannot truly be considered as ZEVs. Upstream emissions should be considered when evaluating the effectiveness of ZEVs in reducing emissions. Generally, when considering upstream emissions from electricity supply, BEVs still emit more than 50% less GHG emissions than their gasoline or diesel counterparts¹⁶⁸, and in some cases emit over 80% less in a grid composed of mostly renewable electricity¹⁶⁹. This level of emissions reduction is what cities need in order to collectively achieve the "deep decarbonization" necessary to mitigate the most serious impacts of climate change.

Charging Technologies

The time it takes to fully charge a BEV is dependent on the type (level) of charger used, the vehicle's technology (i.e., the maximum amount of current allowed by the vehicle, in amps), and range (i.e., battery capacity). Charging speed is expressed in kilometers/miles of range per hour of charging. BEVs can be charged by varying levels of chargers ranging from level 1-3 with the following general characteristics shown in *Table 47*¹⁷⁰:

¹⁶⁷ Source: California Air Resources Board (2009-03-09). "Glossary of Air Pollution Terms: ZEV"

¹⁶⁸ Source: <https://www.eei.org/issuesandpolicy/electrictransportation/Pages/default.aspx>

¹⁶⁹ Source: <https://blog.ucsusa.org/rachael-nealer/gasoline-vs-electric-global-warming-emissions-953>

¹⁷⁰ Source: <https://calevip.org/electric-vehicle-charging-101>

Table 47: Characteristics of BEV Charging Levels

BEV Charging Levels	Outlet Voltage	Amperage	Added Range Per Hour
Level I	120V	12-16 amps	5-10 km
Level II	240V	16-40 amps	22-56 km
Level III	480+V	100+ amps	>250 km

Level 1 chargers can be plugged right into a standard outlet. They are the most economical option for private owners; however, at such a low charging rate it is usually not practical to use level 1 chargers exclusively. For example, it would take about 40 hours to fully charge a light-duty BEV with a range of 400 km starting at 20% battery (80 km range remaining).

Level 2 chargers are common in private households as well as public spaces such as mall parking lots. They incur an installation cost but are similar to common 240V installations such as the outlets that power clothes dryers. For a light-duty BEV with a range of 400 km and at 20% battery (80 km range remaining), it would take about eight hours to fully charge. Level 2, 240-volt chargers typically range in cost from around \$1.5-5k, depending on electrical system requirements. Each Level 2 charger can serve two vehicles at any time of day; usually, charging is done overnight during the off-peak period. The vast majority of the time, BEV owners only need a level II charger; the exception is when travelling longer distances. During these times, much faster charging rates are required through level 3 charging.

Level 3, or Direct Current Fast Chargers (DCFCs), requiring inputs of 480+ volts and 100+ amps (50-60 kW)¹⁷¹, are specialized systems designed to quickly charge vehicles and provide flexibility to owners travelling longer distances or in need to partial quick charge. For a light-duty BEV with a range of 400 km and at 20% battery (80 km range remaining), it would typically take less than one hour to fully charge. Installations of DCFCs require a commercial electrician due to the electrical load and wiring requirements¹⁷². The costs for installing a Level 3 DCFC vary greatly. Costs for a fast-charging station are dependent on the electrical supply available at the chosen charging site, site preparation costs including trenching, cable runs and many other installation considerations. Equipment and installation costs for DC fast charging stations can range from \$50,000 to \$200,000¹⁷³.

Impact of Temperature on Battery Performance

Canadians enjoy the ebbs and flows of seasonality and extreme temperatures. BEV range is adversely affected by cold and hot temperatures because of auxiliary heating and cooling – that is,

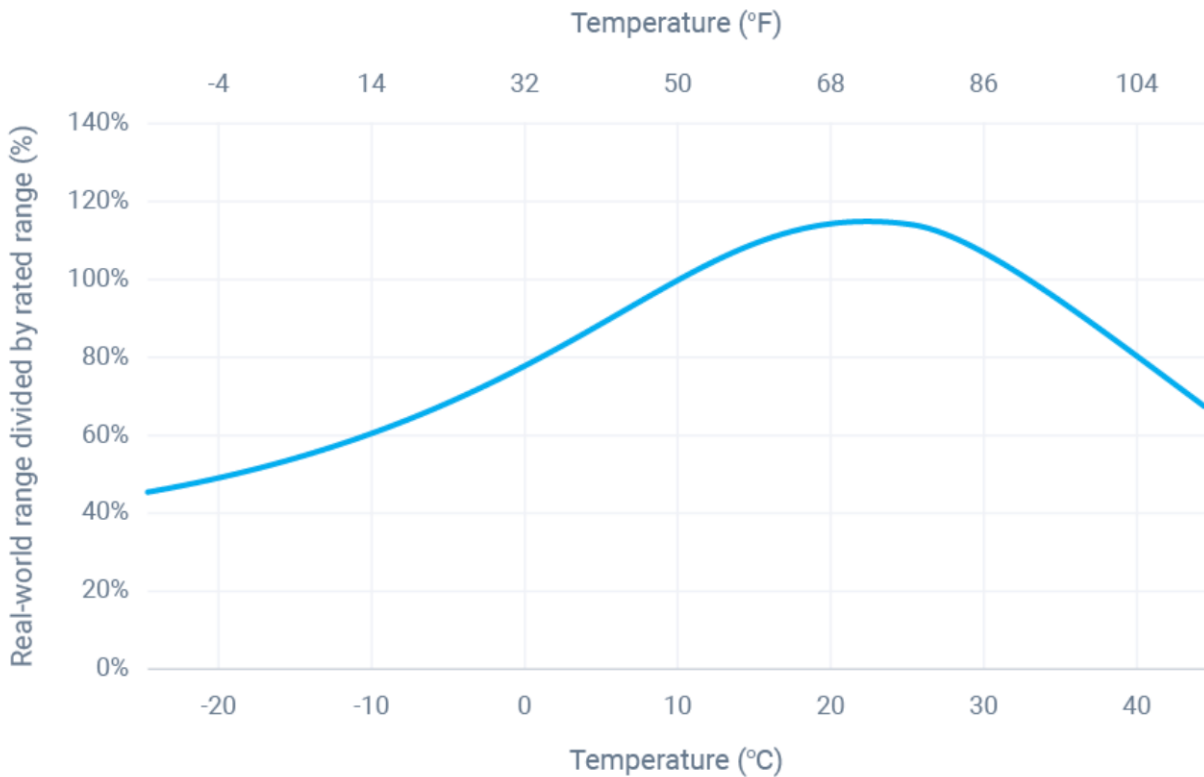
¹⁷¹ Source: <https://calevip.org/electric-vehicle-charging-101>

¹⁷² Source: <https://calevip.org/electric-vehicle-charging-101>

¹⁷³ Source: <https://www.toronto.ca/wp-content/uploads/2020/02/8c46-City-of-Toronto-Electric-Vehicle-Strategy.pdf>

heating/cooling the vehicle cabin, and heating/cooling the battery itself to maintain optimal performance. Batteries are susceptible to temperature fluctuations which hinder, but in some cases helps, range. For example, on a typical winter day in central Canada with a temperature at -15°C , range can drop by over 50% of the EPA estimated range, meaning that a BEV with a range of 400 km will only get 200 km (*Figure 30*, below). Conversely, at temperatures in the low-twenties, range can significantly exceed the EPA-estimated range given that other conditions are optimal (e.g., starting temperature, terrain, and driver habits). With some preparation and knowledge, owners and operators of BEVs can mitigate the effects of temperature on performance by pre-conditioning their vehicle (i.e., warming up or cooling down before use) as well as keeping their vehicle plugged in when temperatures are extreme; this allows the system to maintain battery temperature controls and also prolongs battery life.¹⁷⁴

Figure 30: The Effects of Temperature on BEV Range



¹⁷⁴ Source: <https://www.geotab.com/blog/ev-range/>

Training Options and Recommendations

While there is a paucity of BEV technician training in Canada, due to the rapid onset of electric mobility we suspect that reality will soon change. A pilot for a new EV Maintenance Training Program for automotive technicians was successfully completed at BCIT and will be available to the public soon¹⁷⁵.

There is an Electric Vehicle Technology Certificate Program offered by SkillCommons, managed by the California State University and its MERLOT program, which offers free and open learning materials electric vehicle development, maintenance, alternative/renewable energy, and energy storage¹⁷⁶. There is also a Hybrid and Electric Vehicles course offered at Centennial College in Toronto, which appears to focus more on hybrid systems than fully electric vehicles¹⁷⁷.

Before BEVs are deployed in a fleet to any great extent, we recommend high-voltage training for technicians. Published high-voltage guidelines specific to vehicle technicians servicing BEVs are not readily available through traditional sources. However, we suggest that anyone working with high voltage in any format, including BEVs, should be provided guidance on applying Occupational Health & Safety Management System fundamentals. This includes a “plan, do, check, and act” philosophy while working with energized electrical equipment¹⁷⁸. Such training is available for non-electrical workers from Lineman’s Testing Laboratories (LTL) of Weston, Ontario. LTL offers an awareness-level course for non-electrical workers which is claimed by the company to provide a basic-level understanding of workplace electrical safety.

Aside from awareness training, fleet technicians should also have access to, and be trained on the use of, electrical-specific personal protective equipment (PPE). Such PPE would include tested and certified non-conductive gloves as well as non-conductive tools and equipment as a last line of defence, ensuring all such gear is appropriately used and maintained. Protective gloves and other PPE, as well as non-conductive tools, must be re-tested periodically to ensure safety.

BEV Summary

For light-duty vehicles and buses, and soon for medium- to heavy-duty trucks, BEVs have excellent potential for a fleet due to the following:

- Significant lifecycle GHG emissions reductions

¹⁷⁵ Source: <https://commons.bcit.ca/news/2019/12/ev-maintenance-training/>

¹⁷⁶ Source: <http://support.skillscommons.org/showcases/open-courseware/energy/e-vehicle-tech-cert/>

¹⁷⁷ Source: <https://db2.centennialcollege.ca/ce/coursedetail.php?CourseCode=CESD-945>

¹⁷⁸ Source: <https://training-ltl.ca/>

- Significant reduction in operational costs due to elimination of fuel consumption, low costs for electricity, and minimal maintenance costs
- Relatively low charging infrastructure costs in comparison to infrastructure costs for other fuel-reduction / emission-reducing technologies such as CNG

If BEVs were to be considered by a fleet, it would be prudent to consider installing a direct current fast charger (DCFC). Such a fast charger would enable fleet management staff to quickly charge their light-duty vehicles in situations where plugging in for overnight charging may not been possible or for emergency situations. For heavy-duty BEVs such as transit buses, it is important to consider that, depending on available amperage, a full charge may take several hours even with DCFCs.

Evaluation of the fleet to identify vehicles that have a potential for a replacement with a BEV should be completed. Furthermore, change management is recommended to be part of the transition process to help drivers accept and adapt to BEVs and overcome any lingering range anxiety.

Hydrogen Fuel Cells

Hydrogen fuel cells are able to produce electricity for motive power with zero emissions and therefore offer enormous environmental and sustainable energy benefits. Fuel cells are flexible in size, power density, and application. Industry experts are in general agreement that in the next phase zero-emission vehicle (ZEV) batteries will be recharged with onboard hydrogen fuel cells.

Although fuel cell technology has been around since 1960 (GM introduced the first fuel cell vehicle, the Electrovan, in 1966), adaptation of the technology has been slow. Only in recent years, supported by the focus on zero-emissions technologies, has the hydrogen fuel cell regained momentum. Leading (light-duty) vehicle manufacturers including Honda, Toyota and Hyundai have launched their first mass-production hydrogen-powered vehicles.

Sources of Hydrogen and Emissions

Hydrogen is the most abundant element in the universe. It can be produced from several sources including:

- Fossil sources include natural gas, coal, and oil
- Renewable energy sources such as wind, solar, geothermal, and hydroelectric power

Hydrogen also has a potential to be made locally at large central plants or in small distributed units at or near the point of use.

Although hydrogen vehicles have no tailpipe emissions, currently most hydrogen is produced from fossil sources. As a result, presently there are no emissions benefits to switching to a hydrogen powered vehicle – the lifetime emissions may be the same, or even higher, than those of conventional fuels.

At the same time, this technology has a high potential to be very clean through use of renewable sources, which would effectively eliminate all fuel-related emissions. Alas, due to low demand this technology is still too expensive to be commercially viable.

Currently, much work is taking place around the world toward “green” hydrogen from renewable sources. The hydrogen fuel cell trucks, shown in *Figure 31*, will be refueled with green hydrogen made from hydropower in Switzerland, as opposed to “grey” hydrogen made from methane with very high CO₂ emissions, which is the case in most countries.

Figure 31: Hydrogen Fuel Cell Trucks Bound for Switzerland



Fuel Cell Technology for Transportation

Hydrogen fuel cell vehicles (FCVs) are like electric vehicles in that they use an electric motor to power the drive wheels and have no smog-related or greenhouse gas tailpipe emissions. Rather than being plugged in to charge a battery, these vehicles use onboard fuel cells to generate electricity.

In a fuel cell, hydrogen from the fuel tank (filled similarly to gasoline/diesel) is combined with oxygen from the air to electrochemically generate electricity. Water is also produced in this process¹⁷⁹. The electricity generated is used to power the vehicle. A fuel cell is two to three times more energy efficient than traditional gasoline or diesel engines.

¹⁷⁹ Source: <https://www.epa.gov/greenvehicles/hydrogen-fuel-cell-vehicles>

In the zero-emissions transportation area, fuel cells have particular benefits over electric vehicle technology, namely they can easily meet the extended range requirements and offer rapid refuelling to satisfy driver and consumer interests.

Technological Advancement

One of the main issues with the development of hydrogen transportation has been the shortage of hydrogen fuelling stations. Manufacturers are not willing to produce vehicles that customers cannot fuel, while developers are reluctant to build hydrogen stations (costing \$2,000,000 and more) due to lack of demand.

A critical mass must be reached for most transportation technologies to develop and expand, typically done through governmental leadership and financial support, as with the evolution of electric vehicles.

California has made significant investments to develop the fuelling station network to support hydrogen fuelled vehicles. As of Spring 2017, there were thirty-six hydrogen fuelling stations in the U.S.; all but three were in California. There are currently about 2,000 hydrogen vehicles on California roads.

There are several medium and heavy-duty hydrogen vehicles being developed¹⁸⁰:

California-based US Hybrid Inc., a company that has been building fuel cell engines for transit buses, step vans, and military vehicles for several years, recently unveiled its first Class 8 fuel cell port drayage truck featuring its proton-exchange membrane (PEM) fuel cell engine that will run at the Ports of Los Angeles and Long Beach. The fuel cell truck is estimated to have a driving range of 200 miles under normal drayage operation and can be fully refueled in less than nine minutes.

Salt Lake City start-up Nikola Motor Co. announced they are beginning to build their Nikola One, a hydrogen fuel cell semi-truck that produces 1,000 horsepower, can generate 2,000 pound-feet of torque, and travel 800 miles or more between fillings. The company has also announced plans to help move the industry one step further by constructing a fueling network of over 350 hydrogen stations in the U.S.

Toyota Motor Corp. has unveiled their "Project Portal" venture, a Class 8 truck powered by a hydrogen fuel cell. Toyota will begin testing the concept vehicle in real-world use shuttling shipping

¹⁸⁰ Source: <http://www.gladstein.org/hydrogen-fuel-cell-trucks/?elqTrackId=6a5315625a44431c811600250f9e96e3&elq=f9398669248a444fa236415f8ae2dde6&elqaid=1302&elqat=1&elqCampaignId=700>

containers between the ports of Los Angeles and Long Beach and various freight depots up to 70 miles away.

Kenworth Truck Co. was the first major heavy-duty truck maker to join the fuel cell race and recently announced they are developing a hydrogen fuel cell tractor to haul freight from the Southern California ports to nearby warehouses. The tractor uses lithium-ion batteries to power an electric motor.

UPS unveiled an extended range Class 6 fuel cell vehicle that it will deploy in its “Rolling Laboratory” fleet of alternative fuel and advanced technology vehicles.

Fuel Cell Powered Public Transit

In British Columbia, 20 fuel cell buses were operated in its transit fleet between 2010 and 2014. At the time, it was the largest fleet of its kind in the world, providing regular revenue transit service to residents in the community of Whistler, British Columbia¹⁸¹. In late 2014, the program was discontinued. It was estimated that the cost of Whistler's hydrogen buses were \$1.34 per kilometre to maintain, versus 65 cents per kilometre for diesel-powered buses.

In the short-term, hydrogen vehicle technology is infeasible. Nevertheless, based on current trends future changes are expected as the market develops. Although progress on FCVs development has picked up speed, the technology has not yet been fully commercialized. Thus, it is extremely difficult to make projections of vehicle classes available in the future and their related costs.

Hydrogen Fuel Cell Summary

Fuel cell technology has a very high potential for future applications for vehicles in all classes. Nevertheless, the technology currently is still very expensive, lifecycle emissions are high, and FCVs as well as fuelling stations are not yet available. As a result, any projections of fuel cell application in the future must be approached with caution and understanding of the inherent limitations. Therefore, it is recommended that a fleet monitor the development and availability of fuel cell technology for future applications in fleet operations.

...

¹⁸¹ Source: <http://www.chFC.ca/say-h2i/cars-and-buses/cars-and-buses>

GREEN FLEET STRATEGY - ACTION PLAN

Item	Recommendations	Implementation Timelines	Statement	Cost Impacts	GHG
1	Follow a historical data-driven lifecycle cost assessment, which is completed by modelling repair, maintenance, fuel, and cost of capital over the vehicle's entire lifecycle to determine the optimal replacement age of vehicles.	Previously Implemented/ Immediate	<u>Previously Implemented:</u> Fleet's current process for determining the optimal replacement age of an asset takes into consideration factors such as high maintenance cost, kilometres and replacement year. <u>Immediate:</u> Fleet will utilize the tools provided by Richmond Sustainability to enhance how data is analyzed. Applying this methodology will establish a more accurate approach to determining the optimal replacement cycles for each fleet classification	Costs will be monitored. Impacts to both capital and operating costs are possible	This recommendation may result in shorter or longer replacement cycles. GHG reduction will be impacted by changes in replacement cycles
2	Consider implementing the green fleet asset management best practices recommended by RSI-FC as illustrated in the process flow chart (Page 25). With these processes the fleet will become green and right-sized.	Previously Implemented/ Immediate	<u>Previously Implemented:</u> Fleet will continue to communicate with the operating departments in determining fit for purpose assets and advise on the availability of BEV assets. <u>Immediate:</u> Fleet will focus on becoming green and right-sizing the fleet by following the recommended best practices identified in the process flow chart (Page 25). Fleet will identify criteria to establish: what the corporate minimum will include, roles and responsibilities and determine what operational justification and level of authorization is required to go outside the corporate minimum	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements
3.1	1) Employ a total cost of ownership (TCO) approach to optimize the use of capital.	Previously Implemented/ Immediate	<u>Previously Implemented:</u> Currently the driving factor when considering replacement is high maintenance cost <u>Immediate:</u> Fleet will apply the tools provided by RSI to enhance how TCO is calculate and apply a data driven approach to optimize the use of capital	Costs will be analyzed by utilizing the tools provided by RSI. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements
3.2	2) Consider Total Cost of Ownership(TCO) in competitive bidding proposal structures instead of the lowest compliant bid approach.	Long Term	TCO Procurement- Review in consultation with Procurement and align to the procurement bylaw. This approach provides a narrow view of costs associated with the initial purchase of an asset and factors such as planned maintenance. However, many variables with respect to unplanned work will need to be considered to confidently build this concept into the bidding process while remaining fair and transparent	No direct cost impacts associated with the implementation of this recommendation	No direct GHG reduction impacts associated with the implementation of this recommendation
4	Create an education piece for idling reduction, operatingefficiently, and reducing fuel consumption.	Immediate	Creation of posters for display in common areas. Have stickers made up for dashboards in vehicles. Create communication for display on monitors	Minimal	Reduction to GHG's specific to improved driver behaviours will be difficult to determine however it is a generally accepted principal that driver behaviours and awareness as they contibute to fuel consumption will result in favourable changes to fuel economy.
5	Add a driver eco-training module to existing Professional Driver Improvement Course (PDIC) safe driver training and consider eco-driver training for all drivers.	Immediate	Compliance section has added an anti-idling segment to the Driver Safety & Compliance Manual Training presentation. Met with the provider used to update our Driver Improvement Course content to include an eco driving segment. We can purchase an update to our program that contains a module which is approx. 50 minutes in length.	\$3,000	Reduction to GHG's specific to improved driver behaviours will be difficult to determine however it is a generally accepted principal that driver behaviours and awareness as they contibute to fuel consumption will result in favourable changes to fuel economy.
6	Measure and track fuel consumption and GHGs at the Department/Division/Section/Group levels to track progress and set tangible goals.	Immediate	Staff will develop an ongoing fuel usage report to calculate total GHG's by Department/Division/Section/Group level and vehicle classification.	No direct cost impacts associated with the implementation of this recommendation	No direct GHG reduction impacts associated with the implementation of this recommendation

Item	Recommendations	Implementation Timelines	Statement	Cost Impacts	GHG
7	Modernize and/or retrofit Fleet facilities to obtain LEED certification.	Long Term	Will seek oppurtunities to implement as part of the Non-Public Facing Yards Review	Unknown at this time	Unknown at this time
8	Invite frontline employees to take BEV test drives to build an affinity towards electric vehicles.	Previously Implemented	Fleet schedules demonstrations to remain current with the industry and an opportunity for operating departments to test new technology and provide feedback. Since 2019 Fleet has arranged demonstrations of the following BEV units: Chevy Bolt EV, Kina Niro EV, Hyundai Ionic EV, Kia Soul EV, Mitsubishi PHEV, Toyota Hybrid. Fleet will continue to arrange demonstrations and communicate new technologies to the operating departments	No direct cost impacts associated with the implementation of this recommendation	No direct GHG reduction impacts associated with the implementation of this recommendation
9	If possible, avoid buying Internal Cumbustion Engine replacement vehicles until suitable BEVs become available.	Immediate	If possible, Fleet will avoid procuring ICE replacement vehicles until suitable BEVs become available. Fleet is recommending deferring ICE replacements for a maximum of two (2) years in the classifications where BEVs will be available within this timeframe. Fleet will provide options to the User Groups such as 1) rental units 2) short term leases 3) extended use (dependent on availability). However, as stated in recommendation 2 Fleet will identify criteria to establish: what the corporate minimum will include, roles and responsibilities and determine what operational justification and level of authorization required to go outside the corporate minimum	Cost impacts will result in increase to operating budgets (lease/rentals).	GHG reduction will be impacted by determined replacements. For each gas powered vehicle replaced with a BEV the GHG reduction per unit will be approximately •SUV: 3 tonnes annually •1/2 ton Pick Up: 5 tonnes annually
10	Strictly through a lens of fiscal planning, prioritize replacement of units with BEVs only if they would deliver return-on-investment (ROI).	Additional Analysis	Fleet will review and develop replacement criteria that will consider a return-on-investment strategy along with other impacts such as GHG reductions, manufacturers build schedules and available charging infrastructure.	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements
11	Allocate capital for charging infrastructure in the near-future to meet the demand in the mid- to long-term.	Immediate	Based on the BEV replacement schedule Fleet Planning worked with the operating departments to determine appropriate charging locations. To provide charging stations to the 89 scheduled purchases of BEV's city staff are recommending 47 Level 2 Charging stations and 2 Level 3 charging stations. Fleet will partner with City Departments (IT, Energy Initiatives) to determine appropriate procurement method for short term and long-term supply. Ensure system will have the ability to communicate with various software platforms and have the capability to accommodate light/medium and heavy-duty fleet	Supply and installation of all 49 stations is expected to cost \$593,000.00. Successful Grant funding application will reduce this amount by 50%	Based on historical average annual fuel consumption the city can realize a reduction of 335 tonnes of GHG's by replacing all 89 vehicles with a BEV option
12	Consider adopting the Richmond Sustainability's -Fleet Challenge recommended lifecycle analysis (LCA) approach to extract maximum value from each vehicle.	Immediate	By utilizing the Lifecycle Analysis tools provided by RSI-FC this will provide a component not previously available to Fleet Planning. The tool will provide algorithims using the RSI database resulting in enhanced accuracy in predicting optimal vehicle lifecycles and the ability to analyze/predict maintenance costs past a vehicles current expected life. Leveraging this tool will allow Fleet to schedule replacements prior to spikes in maintenance and downtime.	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements. Affects could be mixed as a result of extending or reducing replacement cycles
13	Consider balancing go-forward capital budgets as part of Long Term Capital Planning by deferring replacement of any units evaluated as being in above average, serviceable condition to later fiscal years.	Additional Analysis	Fleet will consider a balance go forward capital replacement approach utilizing evaluation based criteria. Fleet will create a defined process that will include a ranking system, defined evaluation criteria, how it will be reported and applied to asset replacements	No direct cost impacts associated with the implementation of this recommendation	No direct GHG reduction impacts associated with the implementation of this recommendation
14	When the fleet's average age and uptime rates are determined to be at acceptable levels, consider re-investing in the fleet at the rate of depreciation.	Additional Analysis	Further analysis is required for this recommendation. Several factors to consider when addressing average age and uptime rates such as: acquiring newer vehicles or ensuring there is a highly-effective preventive maintenance (PM) program is in place. EAM system is expected to provide additional tools which will give Fleet the ability to address this recommendation	Additional analysis required to show impacts to capital and operating budgets	No direct GHG reduction impacts associated with the implementation of this recommendation

Item	Recommendations	Implementation Timelines	Statement	Cost Impacts	GHG
15	Consider job suitability of vehicles before proceeding with light weighting enhancements.	Previously Implemented	Fleet currently and will continue to work with the operating departments to develop an understanding of the operational needs when developing specifications for replacement assets. Fleet provides recommendations to ensure the assets are fit for purpose, downsize where possible and investigate lighter weight materials used in asset construction (ie: changing steel trailers to aluminum). Fleet will continue to research light weighting enhancements by staying in contact with manufacturer reps, virtual trade shows and communication with other municipalities	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG will be difficult to determine however it is a generally accepted principal that lighter vehicles will contribute to favourable fuel economy.
16	In conjunction with driver training, consider route planning software, idling reduction initiatives and maintenance checks by integrating GPS tracking software to monitor driver activity and fuel consumption.	Additional Analysis	Met with our Automated Vehicle Location(AVL) provider and they are looking into different options that may be available for monitoring driver activity & fuel consumption	Unknown at this time	Reduction to GHG's specific to improved driver behaviours will be difficult to determine however it is a generally accepted principal that driver behaviours and awareness as they contibute to fuel consumption will result in favourable changes to fuel economy.
17	Consider a fuel-efficient driver incentive program in which drivers are incentivized to improve behaviours or reduce their travel.	Additional Analysis	This type of program may be difficult to implement. Monetary incentives would be costly. Determining who would receive any incentives may be challenging to ensure equality.	Unknown at this time	Unknown at this time
18	E85 Usage Consider the challenges associated with switching to E85, including supply, any additional infrastructure costs, and whether the potentially greater fuel cost is financially prudent. Should the City proceed with this solution, consider a pilot project with several units switched to E85 at first, and if successful a phased-in approach for other appropriate units	Additional Analysis	This recommendation will require installation of dedicated fuel storage tanks for this fuel type. Analysis required to decide where and how many tanks will be required to accommodate reasonable accessibility by the vehicles currently capable of using this fuel type. E85 contains about 27% less energy than gasoline per unit volume. Given this energy loss, about 37% more E85 is required to achieve the same amount of work as gasoline. Also need to consider cold weather ignition challenges.	Estimated 16% costlier that conventional gasoline, capital fuel storage tanks and dispenser infrastructure costs	4% reduction when compared to energy equivalent of gasoline
19	Biodiesel Some precautions must be taken before making the switch to biodiesel, including using a lower blend due to viscosity issues at cold temperatures. We recommend using a blend of 5% in winter and 20% in the summer and shoulder months. Consider a pilot project with several units switched to B10 at first, and if successful a phased in approach for other appropriate units.	Immediate	Trial of 20% blend for the summer and a 5% blend for the winter in two locations for one year.	Minor cost to perform due diligence service to fuel storage tanks and dispensers	Average annual GHG reductions expected to be between 10-12%
20	CNG If CNG is of interest to the City, we recommend investigating subsidies for CNG upgrades and a CNG vehicle fuelling station. Consider a small-scale pilot project with several high-mileage units switched to CNG, and if successful a phased-in approach for other appropriate units	Additional Analysis	This recommendation will require installation of natural gas compressor stations. The infrastructure required for a Natural gas refuelling stations along with the mandated periodic maintenace and inspections are costly resulting in an increase to capital and operating budgets. Converting to natural gas on a large scale will require several fuelling stations throughout the City to accommodate reasonable accessibility for refuelling. The possibility of concentrated areas of natural gas vehicles with a short term refuelling equipment lease or "pay per use" arrangement may have some benefit for a short term until electric or other more efficient options become available.	Diesel Litre Equivalent cost difference is 75% less. CNG compressor station can cost between \$2-4 million depending on volume and flow requirements	Approximately 17% reduction compared to Diesel

Item	Recommendations	Implementation Timelines	Statement	Cost Impacts	GHG
21	Liquified Petroleum Gas(LPG) aka Propane If a strong business case for LPG can be shown for high-mileage units, consider a small scale pilot project with several high-mileage units switched to LPG, and if successful a phased-in approach for other appropriate units.	Additional Analysis	This recommendation will require installation of Propane dispensing stations. The infrastructure required for a Propane stations along with the mandated periodic maintenance and inspections are costly resulting in an increase to capital and operating budgets. Converting to Propane on a large scale will require several fuelling stations through the City to accommodate reasonable accessibility for refuelling.	A propane fuelling station is approximately \$15,000	Approximately 30% reductions compared to gasoline
22	Consider a pilot project for several BEVs when they become available (e.g., pickups) to track range capabilities and cost Immediate & short-term savings and assess the units' performance for all seasons and varying weather conditions. Assuming the pilot project is successful, consider acquiring BEVs in bulk to replace units that would provide the greatest ROI.	Previously Implemented/ Immeidate	<u>Previously Implemented:</u> Licensing & By-law Services is currently piloting two (2) Kia Souls EV. <u>Immediate:</u> Fleet has drafted a 3 year forecast of 89 vehicles that can be replaced with BEV's and will be replaced as scheduled. Fleet will continue to investigate and survey the market for availability of demo models as new BEVs become available. Fleet is currently sourcing options for demonstration/pilot testing of Utility Vehicles, mowers and mini excavator	Two wheel drive SUV's are the only BEV's currently being sold. The cost increase is approximately 60% more than a gas powered SUV.	Based on historical average annual fuel consumption the city can realize a reduction of 335 tonnes of GHG's by replacing all 89 vehicles with a BEV option
23	Continue to closely monitor the acquisition costs for BEVs and re-evaluate the business case (cost-benefit) for individual units as prices come down. Also continue to monitor the future availability of electric work/cargo vans, which are currently anticipated to be offered in battery-electric versions in the near future.	Previously Implemented	Fleet will continue to regularly monitor the industry and meet with manufacturer representatives annually for an update on estimated pricing, configurations and BEV release dates into the market. Fleet will utilize this information when preparing the capital budget annual replacement	Costs will be monitored. Impacts to both capital and operating costs are possible	GHG reduction will be impacted by determined replacements
24	If relying on overnight charging infrastructure, consider supplying power to the charging equipment on two separate feeds from the grid to reduce the risk of local failure taking power away from the whole site.	Long Term	This recommendation will require further analysis and alignment to the yard rationalization review	No direct cost impacts associated with the implementation of this recommendation	No direct GHG reduction impacts associated with the implementation of this recommendation
25	Consider high-voltage training for technicians and closely monitor the launch of new BEV training programs.	Short Term	Staff will research available high voltage training.	This could impact both the operating budget as well as the capital. Operating budget impacts for training courses \$1000/Technician. Possible diagnostic tooling and equipments costs.	No direct GHG reduction impacts associated with the implementation of this recommendation

Item	Recommendations	Implementation Timelines	Statement	Cost Impacts	GHG
26	Hydrogen Fuel Cell Summary Fuel cell technology has a very high potential for future applications for vehicles in all classes. Nevertheless, the technology currently is still very expensive, lifecycle emissions are high and Fuel Cell Vehicles (FCVs) as well as fuelling stations are not yet available. As a result, any projections of fuel cell application in the future must be approached with caution and understanding of the inherent limitations. Therefore, it is recommended that a fleet monitor the development and availability of fuel cell technology for future applications in fleet operations	Additional Analysis	Currently there are very limited number of vehicles available to consider hydrogen as a viable option. Additionally refueling infrastructure does not exist in the City of Hamilton and a large scale implementation would be required to show a reasonable ROI to fund the refuelling infrastructure. Other challenges include repair facility infrastructure and support.	Capital cost for refuelling infrastructure is estimated to be in excess of \$2 million per site.	Currently most if not all hydrogen is produced from the burning of fossil fuels known as "Grey Source". Hydrogen from "Grey Sources" will have little to negative impacts to GHG's. Future hydrogen is expected from solar or wind "Green Source" which will show a favourable impact to GHG's
27	Renewable Natural Gas	Additional Analysis	A City wide strategy will be developed and implemented by Energy for the best use of RNG across City assets and operations.	Natural Gas compressor stations can cost between \$2-4 million depending on volume and flow requirements	Use of RNG is determined to have net zero impact to GHG's
28	rolling resistance	Additional Analysis	This recommendation requires further analysis and testing. Fleet will consider including this technology in contract documents for new replacement vehicles where applicable. Further Analysis and involvement from tire provider and possible pilot on various types of vehicles and weather conditions to establish baseline	Exact cost associated with technology can not be directly identified. Cost benefit analysis will be performed on a case by case basis	Each solution will vary in its magnitude of GHG reductions, it is generally accepted that any reduction in rolling resistance will have a direct impact on GHG's reduction
29	RSI-FC recommends expert legal review of the Electronic Logging Device(ELD) matter prior to the June 2021 deadline	Previously Implemented	Contacted Ministry of Transportation to confirm ELD's are not required for our Fleet as we are exempt from using logs to capture hours of service as a municipality that operates within a 160 km radius and we do not cross any borders.	None	None
30	Anti-Idling Technologies	Previously Implemented/ Additional Analysis	<u>Previously Implemented:</u> Anti-Idling technology is currently being utilized in accessories installed in Fleet assets such as cab heaters, inverters, shut down systems, LED lights. <u>Additional Analysis:</u> Fleet will continue to investigate technology to aid in anti idling to determine the optimal solution and process for educating operating departments	Exact cost associated with technology can not be directly identified. Cost benefit analysis will be performed on a case by case basis	Each solution will vary in its magnitude of GHG reductions. Any reduction in idling will have a direct impact on GHG's reduction

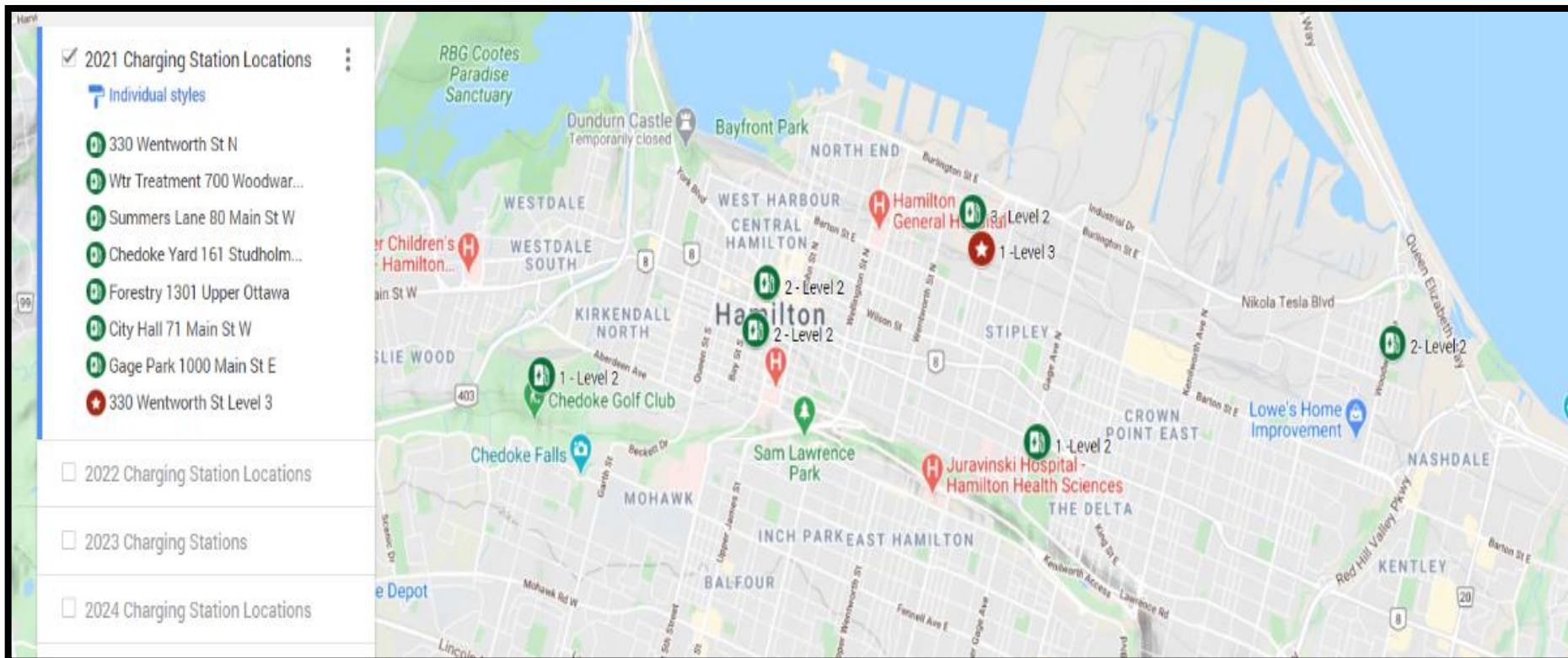
Previously Implemented
Immediate less than 1 year
Short Term 1-3 years
Long Term 3 years +
Additional Analysis Required

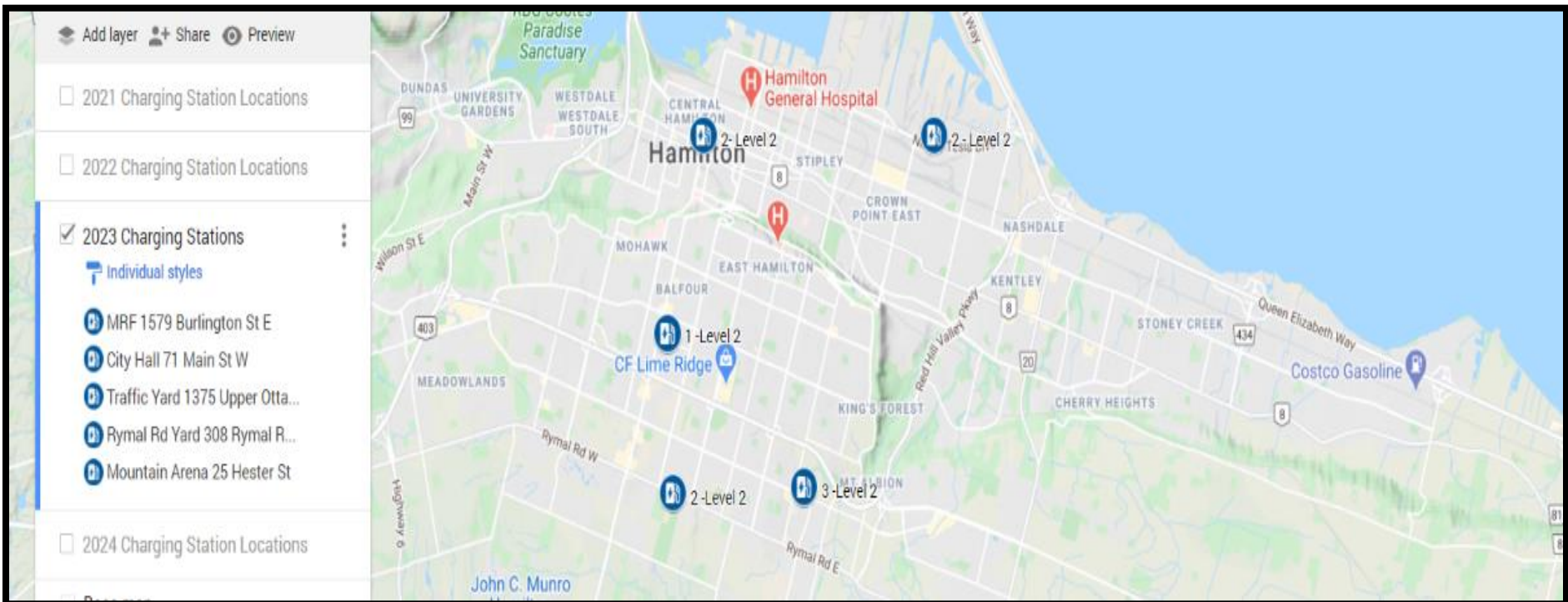
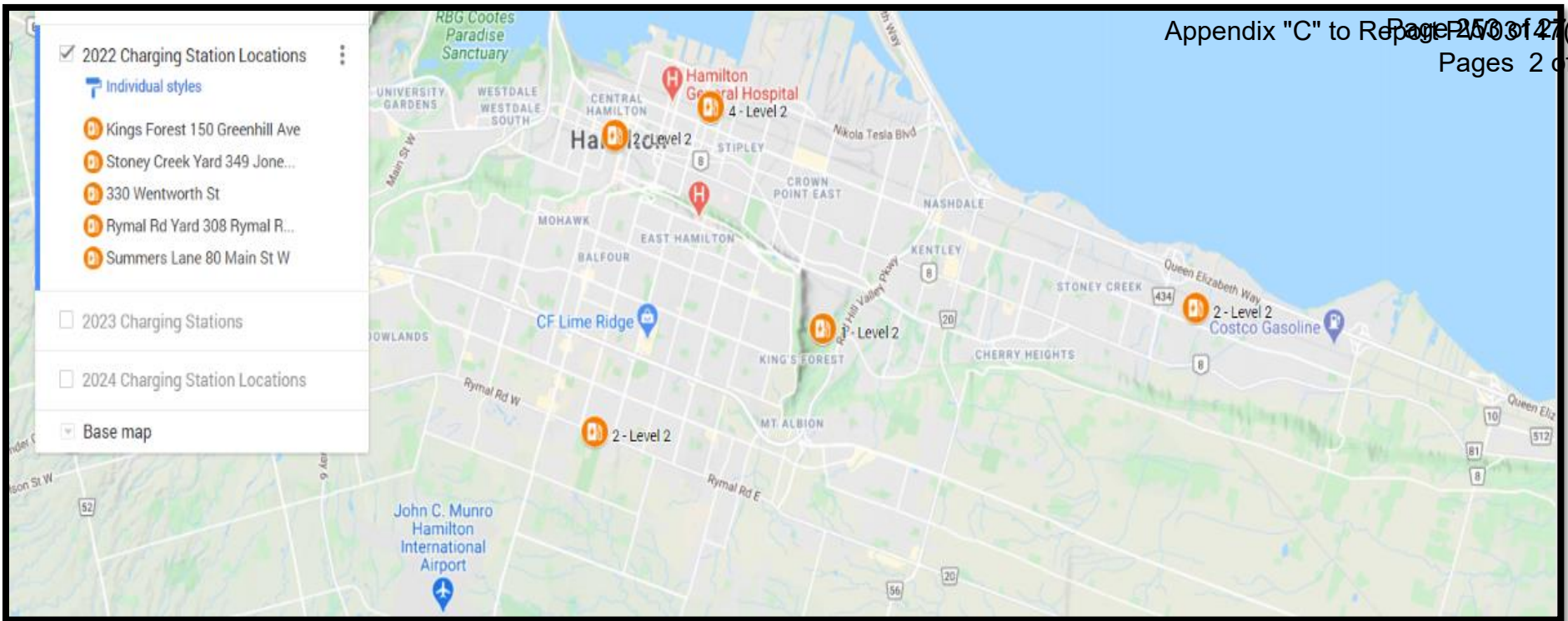
EV Charging Station Hub Locations 2021-2024

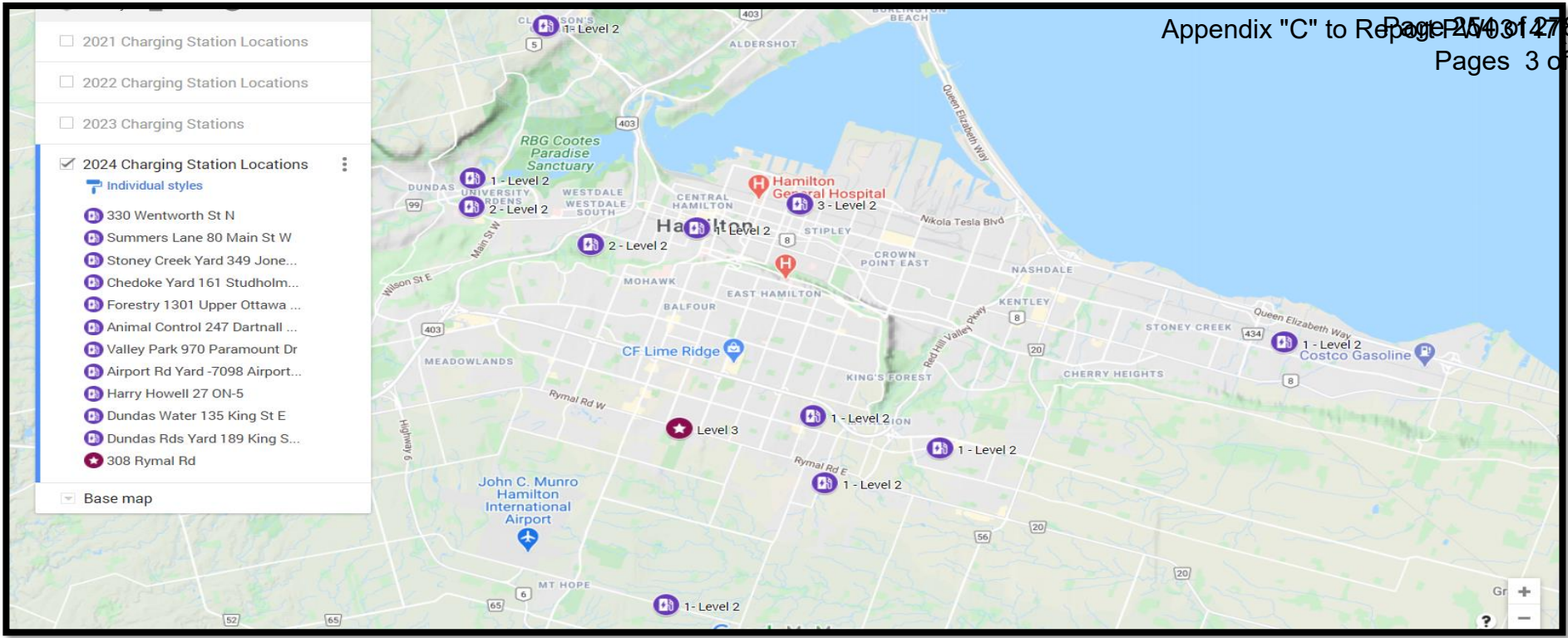
Battery Electric Vehicles offer the largest impact in reducing GHG's than any other option that is currently available in the automotive market. Over the next three (3) years approximately 89 vehicles due for replacement may be replaced where fully electric options are available. Therefore, infrastructure planning is a key component to the success of this initiative. The proposed plan has identified the need for approximately 47 - Level 2 and 2 - Level 3 charging stations. Selected locations are based current vehicle parking with consideration of potential location changes in the next three (3) to five (5) years.

Legend:

- 2021
- 2022
- 2023
- 2024
- Level 3 Charger







Appendix "D" to Report PW03147(e)

Page 1 of 1


Green Fleet Strategy Incremental Capital Requirements 2022- 2024

GREEN FLEET STRATEGY CAPITAL REQUIREMENTS 2022-2024				
	REPLACEMENT YEAR			Totals
	2022	2023	2024	
Total Vehicle Replacements Per Year	36	13	40	89
Total Vehicle Capital Cost Per Year	\$ 730K	\$ 311K	\$ 832K	\$1.9M
Total EV Charging Station Installs Per Year	24	9	16	49
Total Charging Station Cost Per Year	\$ 448K	\$ 42K	\$ 110K	\$ 600K ^{*(1)}
Grand Total	\$ 1.2M	\$ 352K	\$ 942K	\$2.5M

* (1) Total investment for charging station is \$600k, if the City is successful with its NRCan Application for Zero-Emission Vehicle Infrastructure Program (ZEVIP) grant, the City will receive \$300k towards the capital contribution.



CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Engineering Services Division

TO:	Chair and Members Public Works Committee
COMMITTEE DATE:	May 31, 2021
SUBJECT/REPORT NO:	Proposed Permanent Closure and Sale of a Portion of Road Allowance Abutting 38 Strachan Street West, Hamilton (PW21034) (Ward 2)
WARD(S) AFFECTED:	Ward 2
PREPARED BY:	Marilyn Preston (905) 546-2424 Ext. 4298
SUBMITTED BY:	Gord McGuire Director, Engineering Services Public Works
SIGNATURE:	

RECOMMENDATION(S)

That the application of the City of Hamilton's Real Estate Section on behalf of CityHousing Hamilton Corporation to permanently close and sell a portion of road allowance abutting the west side of 38 Strachan Street West, Hamilton ("Subject Lands"), as shown as Parts A & B, on Appendix "A", attached to Report PW21034, be approved, subject to the following conditions:

- (a) That the City Solicitor be authorized and directed to prepare all necessary by-laws to permanently close and sell the highway, for enactment by Council;
- (b) The Real Estate Section of the Planning and Economic Development Department be authorized and directed to enter into any requisite easement agreements, right of way agreements, and/or other agreements deemed necessary to affect the orderly disposition of the Subject Lands and to proceed to sell the Subject Lands as deemed necessary by the Real Estate Section, as described in Report PW21034, in accordance with the City of Hamilton Sale of Land Policy By-law 14-204;
- (c) The City Solicitor be authorized to complete the transfer of the Subject Lands pursuant to an Agreement(s) of Purchase and Sale or Offer(s) to Purchase as

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**SUBJECT: Proposed Permanent Closure and Sale of a Portion of Road Allowance
Abutting 38 Strachan Street West, Hamilton
(PW21034) (Ward 2) - Page 2 of 5**

negotiated by the Real Estate Section of the Planning and Economic Development Department;

- (d) That the City Solicitor be authorized and directed to register a certified copy of the by-law(s) permanently closing and selling the highway in the proper land registry office;
- (e) That the City Solicitor be authorized to amend and waive such terms as the City Solicitor considers reasonable to give effect to this authorization and direction;
- (f) That the Public Works Department publish any required notice of the City's intention to pass the by-laws and/or permanently sell the closed highway pursuant to the City of Hamilton Sale of Land Policy By-law 14-204;
- (g) That the applicant be fully responsible for the deposit of a reference plan in the proper land registry office, and that said plan be prepared by an Ontario Land Surveyor to the satisfaction of the Manager, Geomatics and Corridor Management Section, and that the applicant also deposit a reproducible copy of said plan with the Manager, Geomatics and Corridor Management Section.

EXECUTIVE SUMMARY

Report PED17219, following the direction of the Site Selection Sub Committee, approved at Council on June 28, 2017 as part of GIC Report 17-014, identified 38 Strachan Street West as a suitable site for facilitating affordable housing development. Therefore, the City of Hamilton's Real Estate Section on behalf of CityHousing Hamilton Corporation has made an application to permanently close, retain, and then sell a portion of the road allowance abutting the west side of 38 Strachan Street West, Hamilton.

The parcel is located in an area bounded by Bay Street North, Strachan Street West and the rear of properties fronting onto Simcoe Street West and fronting onto MacNab Street North in Hamilton. Objections were received from respondents abutting the Subject Lands at the rear of properties fronting on MacNab Street North, however there were no reasons stated for the objections.

The owner of 360 Bay Street North is opposed to the application as they have an existing driveway which is located within the road allowance and as they have concerns regarding privacy and a reduction in the value of the property when the units are built. However, the driveway has been located within the Subject Lands and not in the location which was approved by an existing encroachment agreement with the City. Nonetheless, preliminary discussions have been had with CityHousing Hamilton regarding the possibility of accommodating the request of the property owner at 360

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**SUBJECT: Proposed Permanent Closure and Sale of a Portion of Road Allowance
Abutting 38 Strachan Street West, Hamilton
(PW21034) (Ward 2) - Page 3 of 5**

Bay Street North to maintain the current location of the encroaching driveway, which could result in the sale of that small strip of the Subject Lands, as shown as Part "A" on Appendix "A" attached to report PW21034, to said adjoining owner.

As the lands have been approved by Council to facilitate the development of affordable housing, staff support the application either with or without the related potential sale of the adjoining encroaching driveway at 360 Bay Street North, Hamilton.

Alternatives for Consideration – N/A

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: In order to further support the CityHousing Hamilton Corporation there was no user fee applied to this application. The Subject Lands will be closed, retained, and then sold as determined by the Real Estate Section for an amount to be determined by the Real Estate Section of the Planning and Economic Development Department, in accordance with the City of Hamilton Sale of Land Policy By-law 14-204.

Staffing: An agreement to purchase the Subject Lands will be negotiated by the Real Estate Section of the Planning and Economic Development Department.

Legal: The City Solicitor will prepare all necessary by-laws to permanently close, retain, then sell the Subject Lands and will register such by-laws in the Land Registry Office once Council has approved the by-law. The by-law does not take effect until the certified copy of the by-law is registered in the proper land registry office. The City Solicitor will complete the transfer of the Subject Lands, pursuant to an agreement negotiated by the Real Estate Section of the Planning and Economic Development Department.

HISTORICAL BACKGROUND

Report PED17219, approved at Council on June 28, 2017, as part of GIC Report 17-014, identified the Subject Lands as suitable to facilitate an affordable housing project. In order to proceed with the disposition of the lands, the City's Real Estate Section on behalf of CityHousing Hamilton Corporation has applied to have the road allowance permanently closed in order to facilitate the future development of the lands. The developer has been made aware of the potential need for the sale of the driveway area servicing the adjoining residential property at 360 Bay Street North, Hamilton.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

A by-law must be passed to permanently close the lands in accordance with the *Municipal Act, 2001*.

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**SUBJECT: Proposed Permanent Closure and Sale of a Portion of Road Allowance
Abutting 38 Strachan Street West, Hamilton
(PW21034) (Ward 2) - Page 4 of 5**

RELEVANT CONSULTATION

The following public utilities, City departments and divisions were provided with a copy of the application and were invited to provide comments:

- Planning and Economic Development Department: Development Engineering, Building, Economic Development, Real Estate, and Planning
- Public Works Department: Engineering Services, Hamilton Water, Operations, Environmental Services, and Transportation
- Hamilton Emergency Services
- Corporate Services Department: Budgets and Finance
- Mayor and Ward Councillor
- Bell, Horizon, Alectra Utilities, Hydro One, and Enbridge Gas

Notice of the proposed closure and sale was sent to City departments and divisions and public utilities and the following comments were received:

Landscape Architectural Services has advised that they are opposed to the application as the Subject Lands are currently functioning as Open Space and the closure and sale will reduce Open Space in the North End West Neighbourhood which is deficient in parkland.

Hamilton Water and Bell will require easement protection.

Notice of the proposal was sent to properties in close proximity to the Subject Lands, as shown on Appendix "B", attached to Report PW21034 for comment. In this instance, there were 17 notices mailed, and the results are as follows:

In favour: 1

Opposed: 6

No comment: 10

The owners of 360 Bay St North provided the following response:

"We made an application for a driveway in 1994. The City agreed but said the Hydro pole on the north/east side of Bay Street on the property would be too close, so the driveway was constructed slightly to the south of the pole, as it remains 26 years later. To make the driveway accessible the pole would have to be moved and the ramp recut. We are also concerned about the serious effects on the value of the property and privacy should the proposed units be built too close to the house." However, there is an existing boulevard parking agreement, registered as Instrument Number VM 193979, which shows that the existing parking is located within the Subject Lands and not located in the area approved by the agreement. The developer has been made aware of the potential need for the sale of the driveway area servicing the adjoining residential property at 360 Bay Street North, Hamilton.

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**SUBJECT: Proposed Permanent Closure and Sale of a Portion of Road Allowance
Abutting 38 Strachan Street West, Hamilton
(PW21034) (Ward 2) - Page 5 of 5**

The other negative responses received did not give any reason for opposition.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Report PED17219, approved at Council on June 28, 2017, as part of GIC Report 17-014, identified the Subject Lands as suitable to be used to facilitate an affordable housing project.

ALTERNATIVES FOR CONSIDERATION

N/A

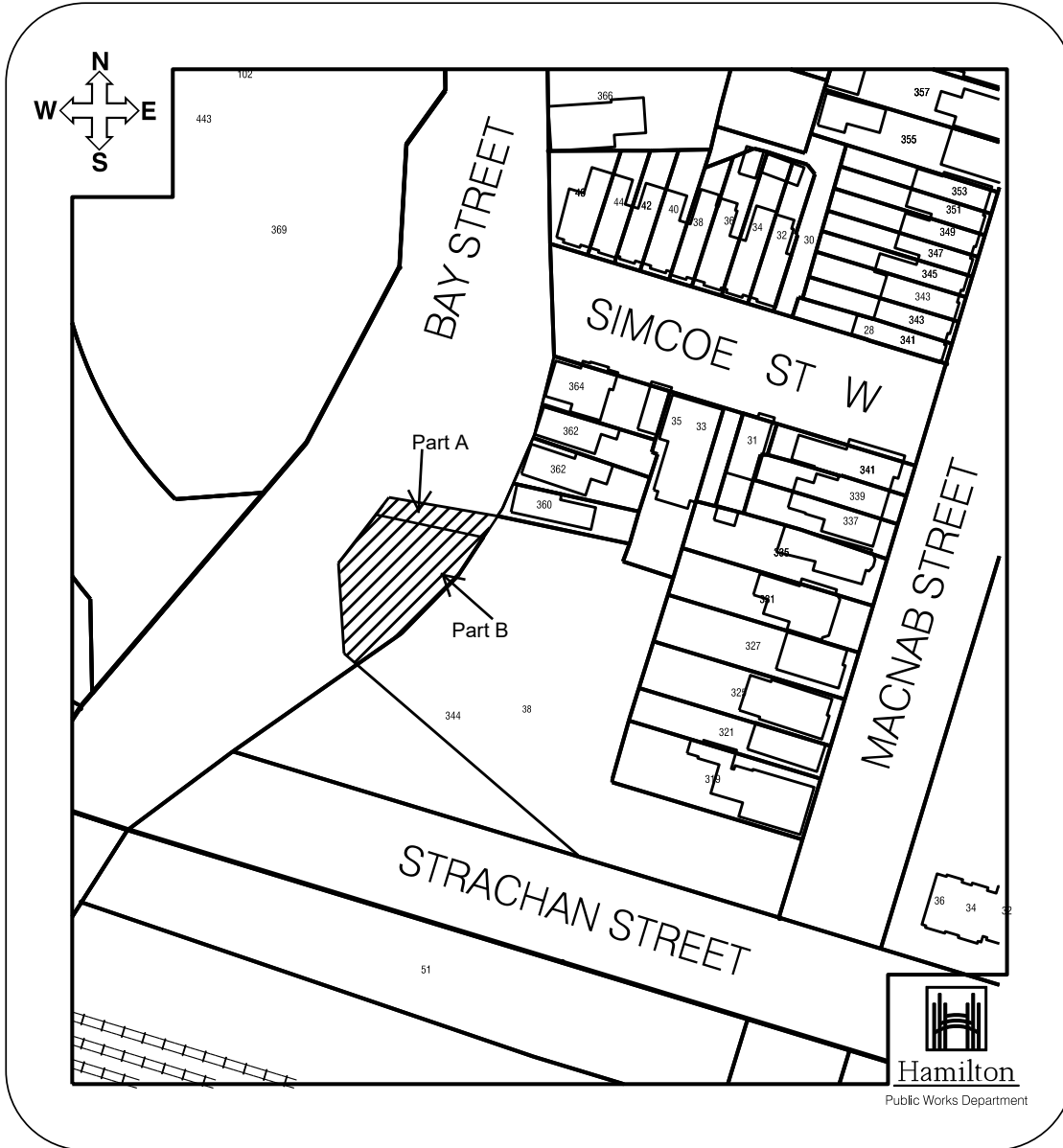
ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report PW21034 - Aerial Drawing
Appendix “B” to Report PW21034 - Location Plan



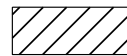
LOCATION PLAN

PROPOSED CLOSURE OF
PORTION OF

BAY STREET

CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT

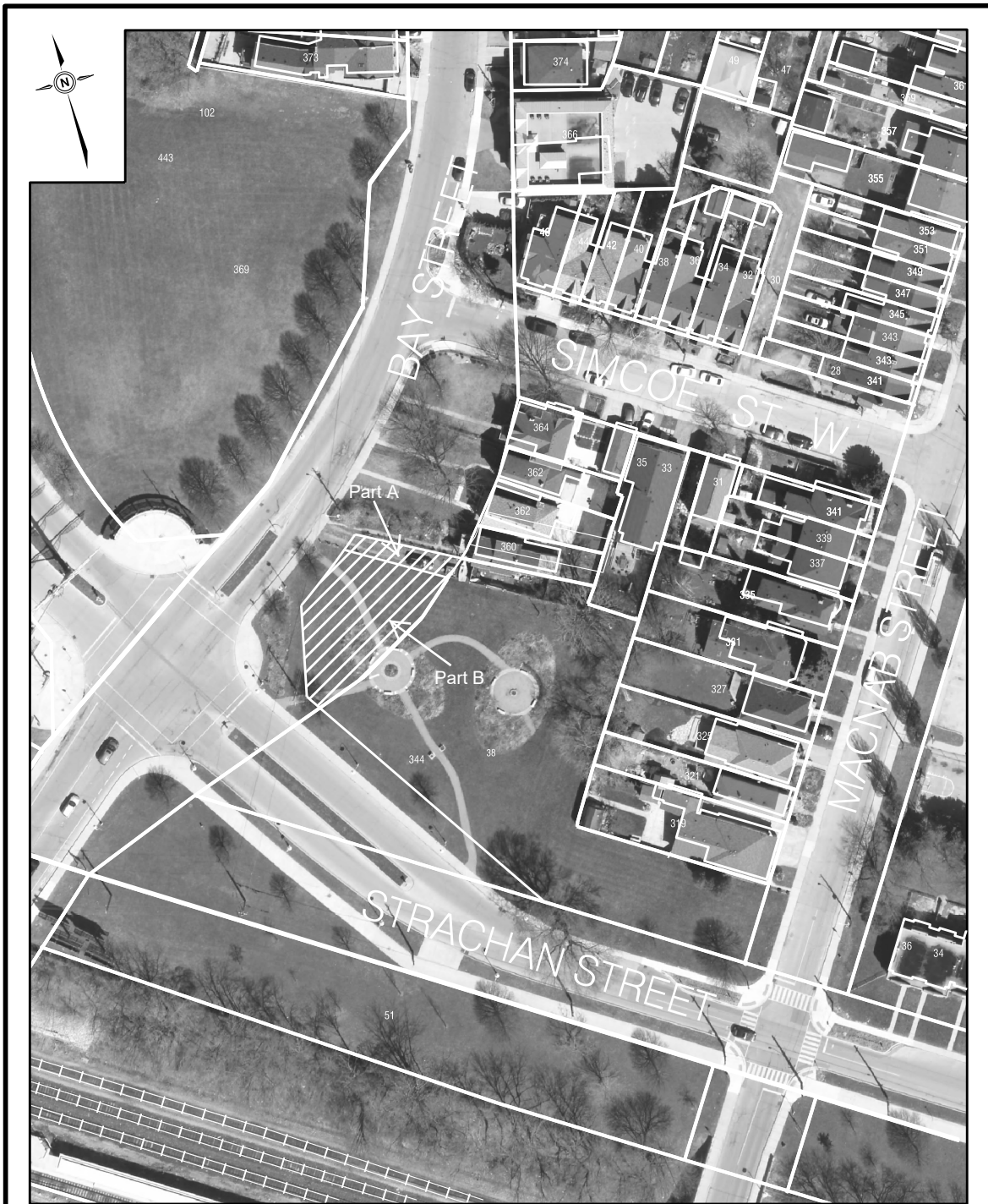
LEGEND



SUBJECT LANDS

DATE: September 21, 2020 | Not to Scale | Sketch By: CF

REFERENCE FILE NO : PW20_



Hamilton

**PROPOSED CLOSURE OF PORTION OF BAY STREET,
HAMILTON**

Geomatics & Corridor Management Section
Public Works Department

LEGEND

 **Lands to be Closed**

NTS | 09/21/2020 | Sketch By: CF

CITY OF HAMILTON**BY-LAW NO. 20- XX****To Amend By-law No 01-218, as amended, being a By-law to Regulate On-Street Parking Respecting Free-Floating Carshare Vehicles**

WHEREAS *Section 11(1)1 of the Municipal Act, S.O. 2001, Chapter 25*, as amended, confers upon the councils of all municipalities the power to enact by-laws for regulating parking and traffic on highways subject to the *Highway Traffic Act*,

WHEREAS on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-218 to regulate on-street parking;

WHEREAS this By-law amends By-law No. 01-218 with respect to free-floating carshare vehicles;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. The amendments in this By-law include any necessary grammatical, numbering and letter changes.
2. That By-law No. 01-218 is hereby amended by adding the following:

Free-floating Carshare Permit Regulations

11.1 (1) In this section:

- (a) "free-floating carshare vehicle" means a vehicle owned by a free-floating carshare operator which is shared among the operator's members and has no fixed or dedicated public parking space.
- (b) "free-floating carshare operator" means an organization that provides a model of mobility in which its members can pick up and drop off a free-floating carshare vehicle in any authorized on-street parking space within Wards 1, 2 and 3 of the City of Hamilton.
- (c) "free-floating carshare permit" means a permit issued by Hamilton Municipal Parking System to a free-floating carshare operator for a free-floating carshare vehicle, allowing that vehicle to end its trip by using on-street parking spaces within Wards 1, 2 and 3 in accordance with the provisions of this By-law.

Appendix “A” to Report PED20168(a)
Page 2 of 5

- (d) “HMPS” means Hamilton Municipal Parking System.
 - (e) “end of trip” means the user has ended their trip and has returned the vehicle keys. The vehicle is now released to be booked by the next user.
- (2) HMPS may issue a free-floating carshare permit to a free-floating carshare operator for a free-floating carshare vehicle for a fee.
 - (3) Except where the free-floating carshare permit is not in force, every free-floating carshare permit shall commence on the day on which the permit is issued and shall expire on the last day of the term for which the permit was issued.
 - (4) The fee for each free-floating carshare permit shall be an amount approved by Council from time to time and as set out in the City of Hamilton’s User Fees and Charges By-law. The fee shall be payable in advance and shall be pro-rated for the balance of the first year, and thereafter shall be renewable on a calendar year basis, on or before the first day of January of each year but not earlier than November 1 of the current year.
 - (5) HMPS shall not issue more than one (1) free-floating carshare permit per free-floating carshare vehicle.
 - (6) An application for a free-floating carshare permit shall provide the following information:
 - (a) Name, phone number, address and email address of the free-floating carshare operator;
 - (b) Name, phone number and email address for referring complaints related to free-floating carshare vehicle parking;
 - (c) Licence number, make and colour of the vehicle for which the application is being made;
 - (d) Proof of insurance and registration for the vehicle for which the application is being made; and
 - (e) Such further and other information as HMPS may require for the purpose of the application.
 - (7) No free-floating carshare operator shall operate a free-floating carshare vehicle within the City of Hamilton without a valid free-floating carshare

Appendix “A” to Report PED20168(a)
Page 3 of 5

permit in the form of a mirror hang tag, facing the exterior of the vehicle, such that the permit is entirely and clearly in view from the exterior of the subject vehicle.

- (8) Every free-floating carshare operator shall equip each free-floating carshare vehicle for which a permit under this section is sought, with geofencing technology to prevent it from ending a trip:
 - (a) Outside of Wards 1, 2 and 3; and
 - (b) Within a Municipal Car Park.
- (9) Subject to the restrictions set out in Section 11.1(10) herein, a free-floating carshare vehicle displaying a current and valid free-floating carshare permit, may park in a space on an unregulated highway or time limited street so designated by Council and set out in Schedule 6 to this By-law within Wards 1, 2 or 3 for up to a maximum of 72 hours at a time at the end of trip.
- (10) Notwithstanding Section 11.1 (9) above, and for greater certainty, a free-floating carshare vehicle shall not park in any of the following locations at the end of trip:
 - (a) Through highways;
 - (b) Metered parking spaces;
 - (c) Parking by Permit Only Areas;
 - (d) Municipal Car Parks; or
 - (e) Outside of Wards 1, 2 or 3 of the City of Hamilton.
- (11) Notwithstanding Section 11.1 (9) above, a free-floating carshare vehicle shall not be parked contrary to:
 - (a) The direction of a Police Officer, a member of the Hamilton Fire Department; or an agent of the City; or
 - (b) The direction of the operator of an authorized emergency vehicle.
- (12) Notwithstanding Section 11.1(9) above, a free-floating carshare operator shall, within 24 hours of receiving notice of a complaint relating to a free-floating carshare vehicle from the City of Hamilton or the public, relocate the free-floating carshare vehicle out of the zone to another permitted location.

Appendix “A” to Report PED20168(a)
Page 4 of 5

- (13) Notwithstanding all other provisions of this By-law and notwithstanding the display of authorized signs to the contrary, a free-floating carshare vehicle properly displaying a current and valid free-floating carshare permit, is exempt from the following provisions of said By-law:
- (a) Section 9(1);
- however, nothing in this section shall be deemed to annul or waive any other provision of this By-law.
- (14) Free-floating carshare permits remain the property of the City of Hamilton and the HMPS may, with 24 hours notice, and at their absolute discretion, recall, void, cancel or otherwise revoke any free-floating carshare permit, and the unexpended portion of the fee paid by the permit holder shall be refunded at the convenience of the City.
- (15) Notwithstanding that an application has been made for a free-floating carshare permit, or that a free-floating carshare permit has been issued and is in force or is not in force, no provision of this by-law shall oblige HMPS to issue, renew or reinstate a free-floating carshare permit and no person shall enjoy a vested right in the issuance or continuance of a free-floating carshare permit.
- (16) Each free-floating carshare operator shall, on a monthly basis, provide to HMPS anonymous trip-related data including:
- (a) number of vehicles;
 - (b) number of active members;
 - (c) number of free-floating vehicle trips;
 - (d) average trip duration;
 - (e) average trip length;
 - (f) percentage of trips after which the vehicle was parked for greater than 72 hours;
 - (g) average length of time between two usages; and
 - (h) other key information to aid in assessing the success of the program and future expansion opportunities.
3. That in all other respects By-law 01-218 is confirmed.
4. That the provisions of this by-law shall become effective when ratified by Council.

Appendix "A" to Report PED20168(a)
Page 5 of 5

PASSED this _____ , 2021.

F. Eisenberger
Mayor

A. Holland
City Clerk

Revised Appendix "B" to Report PED20168(a)

Page 1 of 2

CITY OF HAMILTON

BY-LAW NO. 20-XX

To Amend By-law 17-225, as amended, being a By-law to Establish a System of Administrative Penalties

WHEREAS Council enacted a By-law to Establish a System of Administrative Penalties, being By-law 17-225;

AND WHEREAS this amending by-law amends By-law 17-225 to add infractions relating to free-floating carshare permits;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. The amendments in this By-law include any necessary grammatical, numbering and letter changes.
2. Table 3 is amended by adding the following items:

Item	Column 1 Designated By-law & Section		Column 2 Short Form Wording	Column 3 Set Penalty
92	01-218	11.1(7)	Free-floating carshare vehicle- operate no valid permit	\$100.00
93	01-218	11.1(9)	Free-floating carshare vehicle- parked over 72-hour parking time limit	\$30.00
94	01-218	11.1(10)(a)	Free-floating carshare vehicle- end trip on through highway	\$35.00
95	01-218	11.1(10)(b)	Free-floating carshare vehicle- end trip in metered parking space	\$25.00
96	01-218	11.1(10)(c)	Free-floating carshare vehicle- end trip in parking by permit only areas	\$35.00
97	01-218	11.1(10)(d)	Free-floating carshare vehicle- end trip in Municipal Car Park	\$25.00
98	01-218	11.1(10)(e)	Free-floating carshare vehicle- end trip outside of Wards 1, 2, or 3.	\$100.00

Revised Appendix "B" to Report PED20168(a)

3. That in all other respects By-law 17-225 is confirmed.
4. That the provisions of this by-law shall become effective when ratified by Council.

PASSED this _____ , 2021

F. Eisenberger
Mayor

A. Holland
City Clerk



CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Energy, Fleet and Facilities Management Division

TO:	Chair and Members Public Works Committee
COMMITTEE DATE:	May 31, 2021
SUBJECT/REPORT NO:	Capital Lifecycle Renewal – Westoby Ice Plant (Emergency) (PW21035) (Ward 13)
WARD(S) AFFECTED:	Ward 13
PREPARED BY:	Sam Ciardullo (905) 546-2424, Ext. 2489 Janet Warner (905) 546-2424, Ext. 7041
SUBMITTED BY:	Rom D'Angelo, C.E.T.; CFM Director, Energy, Fleet and Facilities Management Public Works Department
SIGNATURE:	

RECOMMENDATION

That the design, supply, installation and warranty of the Westoby Arena Ice Plant replacement, located at 70 Olympic Drive, Dundas be funded from the Unallocated Capital Levy Reserve #108020 at an amount not to exceed \$700K.

EXECUTIVE SUMMARY

In early 2021, while performing the annual scheduled maintenance shutdown of the ammonia refrigeration system at Westoby Arena, the City's refrigeration maintenance contractor, Black and McDonald detected an ammonia leak. The purpose of the annual inspection is to identify any maintenance issues and rectify them in advance of the upcoming winter season. Unable to pinpoint the exact tube which was leaking due to location, Black and McDonald proceeded to isolate the ammonia from the condenser into the chiller closing off the necessary valves. The Ministry of the Environment (MOE) was contacted to report the leak as per legislative procedures and Black and McDonald received MOE # 1-D55LR as part of the spill report.

Due to the age of the condenser and location of this leak, it has been confirmed to be unrepairable. Technical Safety Standards Association (TSSA) only approves 'absolute'

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**SUBJECT: Capital Lifecycle Renewal – Westoby Ice Plant (Emergency)
(PW21035) (Ward 13) - Page 2 of 6**

emergency repairs when deemed necessary and safe. Along with the condenser, existing key components (including the chiller, compressors, brine pumps and associated piping) of the ice plant are at the end of their service life, the replacement of these components is critical to ensure the Arena can operate for the upcoming season (September 2021). Furthermore, given the age of all the mechanical components as outlined in Table 2 on page 6 staff are recommending that a complete replacement of the entire ice plant as being fiscally responsible and prudent.

Alternatives for Consideration – See Page 6

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial:

That the design, supply, installation and warranty of the Westoby Arena Ice Plant replacement, located at 70 Olympic Drive, Dundas be funded from the Unallocated Capital Levy Reserve #108020 at an amount not to exceed \$700K.

The City of Hamilton has an approved Corporate Energy and Sustainability Policy regarding capital investment related to energy. Westoby Arena will be designed to satisfy the requirements of this policy. Facilities will conduct a cost benefit analysis for selecting the appropriate energy efficient design elements to be incorporated to reduce GHG, Natural Gas, Electricity and Water consumption. Energy benefits of this replacement program will be incorporated into the Annual Energy Report.

Staffing: Not applicable.

Legal: Not applicable.

HISTORICAL BACKGROUND

Westoby Arena was built in 1982 (39 years old) and is located at 70 Olympic Drive in Dundas. The arena is 27,084 square feet and sits on 4.76 acres of land. The ice plant and most of the major components in the plant have already been replaced once between 1992-1995. Today's ice plant is approximately 26 years old and is due for renewal (refer to Table 2 on page 6).

At the July 12, 2018 Public Works Committee, staff presented Information Report PW18065, Capital Lifecycle Renewal – Strategic Renewal of Facilities. As stated in the Report there are significant gaps in the current levels of annual capital funding required to sustain the condition of the City's Facilities infrastructure over time. As reported, there was a total deferred capital backlog in Facilities of approximately \$216M (in 2018) and

**SUBJECT: Capital Lifecycle Renewal – Westoby Ice Plant (Emergency)
(PW21035) (Ward 13) - Page 3 of 6**

growing. The Facilities portfolios included but not limited to the Recreation Facilities, Corporate Facilities, Entertainment Facilities and Long-Term Care Facilities.

In 2015 the City commissioned Stantec Engineering to review and assess the condition of several facilities within the city's stock of buildings. The Westoby Arena is an aging facility that requires significant investment, based on the 2015 Building Condition Assessment Report there were building components that have exceeded and/or reached their life expectancy. Consequently, the following investments were made along the way:

2011 – 2016	HVAC Upgrades
2016	Roof Replacement
2018	Lighting Retrofit (upgraded all lighting to LED that provides enhanced light levels, lower energy costs, lower operating costs)
2018	Condenser float header for Refrigeration efficiencies
2019	Parking Lot Rehabilitation
2019 - 2020	Mechanical items; such as: relief valve & emergency release system

Further to these investments in the arena, general maintenance such as painting, replacing hockey boards, doors & glass replacement, HVAC/Mechanical updates, etc. are conducted in-house using talented and skilled trades. These in-house activities are typically funded through the annual operating budget which has contributed to maintaining backlog capital building components to ensure the arena is optimally functional and safe to use.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The procurement of the services of a general contractor for the design, supply, installation and warranty of the Westoby Arena Ice Plant replacement will be in accordance with By-Law 20-205, the City's Procurement Policy.

The process will include energy analysis that will ensure this project meets the City's target for energy and emission reductions outlined in the Corporate Energy and Sustainability Policy. This will further align to the City's overarching effort and activities related to climate change.

City's Code of Conduct Policy - On Wednesday February 12, 2020 City Council (GIC - January 30, 2020) approved Report HUR20002 that inclusive within the City's Code of Conduct Policy city staff are obligated to share consultant reports with identified imminent risk to human health or safety policy.

**SUBJECT: Capital Lifecycle Renewal – Westoby Ice Plant (Emergency)
(PW21035) (Ward 13) - Page 4 of 6**

RELEVANT CONSULTATION

Internal Consultation:

- Procurement, Corporate Services Department
- Recreation, Healthy and Safe Communities Department
- Finance and Administration, Corporate Services Department
- Office of Energy Initiatives, Public Works Department

External Consultation:

- Technical Standards and Safety Authority (TSSA)
- Ministry of the Environment (MOE)
- City's Approved Mechanical/Refrigeration Vendor – Black & MacDonald

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Westoby Arena is a 39-year-old facility that requires significant investment if the building is to fall within a Good-Fair state of repair. In 2015 Stantec Engineering provided the city a Building Condition Assessment (BCA) of the arena and based on its findings the facilities condition is at 35% in a state of 'critical' investments (>30% is deemed critical-refer to Table 1 below). The term 'critical' does not mean there's an immediate impact to the functionality of the building nor does it mean there is a health and safety risk to the users, visitors or staff of the arena. The term 'critical' is used from a funding and investment perspective.

Table 1:

Facility Condition Index (FCI)			
0-5%	5-10%	10-30%	>30%
Good	Fair	Poor	Critical

The refrigeration plant at Westoby Arena contains multiple critical components that have exceeded its life expectancy and, in some instances, have failed requiring emergency repairs to ensure ice was maintained during community programming. Black and McDonald, the City's refrigeration service provider, submits annual reports as part of their maintenance program, including recommendations for various maintenance and capital budget items. The following recommendations have been identified as issues required to be performed should Westoby Arena reopen for the 2021 season:

- The flooded-chiller, the plant's cooling vessel, which is past its life cycle expectancy needs to be replaced. Black & McDonald, TSSA (Ontario's refrigeration plant governing agency) and industry standards suggest its replacement;
- The evaporative condenser is 26 years old and has failed with ruptured and deteriorated lines. The City's history for life cycle of these units is approximately

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**SUBJECT: Capital Lifecycle Renewal – Westoby Ice Plant (Emergency)
(PW21035) (Ward 13) - Page 5 of 6**

12 years and industry standards recommend replacement between 12-15 years. It is recommended this item be replaced;

- The compressors are 26 years old and are also at end of life and is recommended for replacement.

Based on the above, for Westoby Arena to remain operational in 2021, a full replacement of the Refrigeration Plant is required and should be scheduled prior to the summer of 2021. This would include the above components, plus piping and electrical service panel but does not include the replacement of the refrigerated slab as the sand floor would remain as is. Approximate budget cost for this work is estimated at \$700,000.

Public Works staff uses software called Asset Planner to proactively manage the lifespan of all building components and track their replacement costs. Since the backlog of unfunded end-of-life facility assets across the portfolio exceeds \$216M (as stated in 2018) and growing annually, it is not practical to show most end-of-life items within the 10-year capital budget.

The following are considerations for approval of redirecting previous years' Operating surplus into Westoby Ice plant renewal:

1. End-of-life assets;
2. Funding gap in Arena Program;
3. Public perception, reliability and Health & Safety;
4. Replacement of the system is also required to meet the current Technical Safety Standards Regulations for refrigeration plant systems;
5. Replacing the current refrigeration system with a new and more efficient, would significantly reduce the facility's greenhouse gas emissions;
6. A new refrigeration plant would reduce annual water consumption;
7. The Modern Low charge ammonia plants with heat recovery can cut the facility's natural gas consumption by roughly 60 per cent.

The ice plant is currently overdue for replacement. The Ice plant is made of several components that work in unison to produce ice for the arena. The life cycle of each component varies in life expectance. As existing key components of the ice plant at Westoby Arena are beyond and nearing the end of their service life, consequently, immediate (priority) work within the arena is required, otherwise the 2021/2022 hockey season and ice programming will be cancelled.

**SUBJECT: Capital Lifecycle Renewal – Westoby Ice Plant (Emergency)
(PW21035) (Ward 13) - Page 6 of 6**

Table 2 - Ice Rink Components to be replaced are as follows:

Components	Year Installed	Life Cycle (Range)	Component Age
Brine Pumps (1)	1992	20 years	29
Evaporators – Chiller (1)	1995	20-25 years	26
Refrigerant Compressors (2)	1995	30 years	26
Condensers/Cooling Towers (1)	1995	12-15 years	26
Pumps (2)	1995	10-15 years	26
Heat Exchange/Recovery Units (1)	1992	30 years	29

Advances in refrigeration made within the past 10 years can translate into higher-quality ice for rink users and more cost-effective operation for both the Recreation and Facilities/Energy Divisions. Upgrading an antiquated refrigeration system/plant allows staff to enhance their basic understanding of refrigeration before making decisions that will affect the safety and efficiency of the facility.

Without the full replacement of the ice plant at Westoby Arena, the City will be unable to obtain TSSA approval in regard to operations and programming start up for Fall 2021.

ALTERNATIVES FOR CONSIDERATION

The only alternative if the ice plant isn't replaced would be to use the facility for other indoor sports other than ice hockey or figure skating or close the facility until funding becomes available. Without immediate replacement, the facility cannot operate or program the ice at Westoby Arena.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

Not applicable.

11.1

CITY OF HAMILTON

MOTION

Public Works Committee: May 31, 2021

MOVED BY COUNCILLOR T. JACKSON.....

SECONDED BY COUNCILLOR

Private Tree Giveaway (Ward 6)

WHEREAS, the City of Hamilton has declared a climate emergency;

WHEREAS, increasing the urban tree canopy by providing trees for planting on private property has many environmental benefits to the residents of Ward 6 and the wider City; and,

WHEREAS, private tree giveaways are not currently funded under existing tree planting programs;

THEREFORE, BE IT RESOLVED:

- (a) That the supply and distribution of approximately 100 approximately 1.5 metre tall native trees, at an upset limit cost of \$5,000, be funded from the Ward 6 Capital Discretionary Account; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

11.2

CITY OF HAMILTON

MOTION

Public Works Committee: May 31, 2021

MOVED BY COUNCILLOR T. JACKSON.....

SECONDED BY COUNCILLOR

Installation of Traffic Calming Measures at Various Locations throughout Ward 6 in Phase II

WHEREAS, residents are requesting the installation of speed cushions on various roadways throughout Ward 6, via petitions and neighbour engagement, to address roadway safety concerns as a result of speeding and cut-through traffic;

THEREFORE, BE IT RESOLVED:

- (a) That Transportation Operations and Maintenance staff be authorized and directed to install traffic calming measures on the following roadways as part of the 2021 Traffic Calming program:
 - (i) Birchview Drive between Beryl Street and Limeridge Road East, Hamilton (2 speed cushions);
 - (ii) Gatineau Drive between Summer Place to Rideau Crescent, Hamilton (3 speed cushions);
 - (iii) Rideau Crescent between Moxley Drive to Gatineau Drive, Hamilton (2 speed cushions);
 - (iv) Larch Street between Moxley Drive and Billington Crescent, Hamilton (3 speed cushions);
 - (v) Princeton Drive between Fennell Avenue East and Sherwood Rise, Hamilton (1 speed cushion);
 - (vi) Moxley Drive between Mohawk Road East and Anson Avenue, Hamilton (4 speed cushions);

**Motion respecting Installation of Traffic Calming Measures
at Various Locations throughout Ward 6 in Phase II
Page 2 of 2**

- (b) That all costs associated with the installation of traffic calming measures at the identified locations throughout Ward 6 be funded from the Ward 6 Minor Maintenance Account (4031911606) at an upset limit, including contingency, not to exceed \$84,000; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.