



City of Hamilton

WENTWORTH LODGE HERITAGE TRUST FUND COMMITTEE AGENDA

Meeting #: 21-001
Date: June 22, 2021
Time: 10:30 a.m.
Location: Due to the COVID-19 and the Closure of City Hall
All electronic meetings can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

	Pages
1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
4.1. November 12, 2019	3
5. COMMUNICATIONS	
6. DELEGATION REQUESTS	
7. CONSENT ITEMS	
7.1. Resignation/Appointment of Member	6
8. PUBLIC HEARINGS / DELEGATIONS	
9. STAFF PRESENTATIONS	

10. DISCUSSION ITEMS

- 10.1. Wentworth Lodge Heritage Trust Fund - FinancialStatus - 2021 (HSC21020) (Ward 13) 7
- 10.2. Wentworth Lodge - Enhancements to the Courtyards- 2021 (HSC21021) (Ward 13) 11

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

**WENTWORTH LODGE
HERITAGE TRUST FUND SUB-COMMITTEE
MINUTES 19-001**

9:30 a.m.

Tuesday, November 12, 2019

Wentworth Lodge

41 South Street West, Dundas

Present: Councillor A. VanderBeek (Chair)
Barbara Sargeant, Resident Member
Janet Southall, Dundas Seniors' Club Member
Mary Welsh, Wentworth Lodge Family Council Representative

THE FOLLOWING ITEMS WERE REFERRED TO THE EMERGENCY AND COMMUNITY SERVICES COMMITTEE FOR CONSIDERATION:

1. Appointment of Chair (Added Item 1.1)

(Sargeant/Welsh)

That Councillor Arlene VanderBeek be appointed Chair of the Wentworth Lodge Heritage Trust Fund Sub-Committee for the balance of the 2018-2022 term.

CARRIED

2. Wentworth Lodge Heritage Trust Fund – Donations and Fundraising Update (HSC19059) (Ward 13) (Item 10.1)

(Southall/Sergeant)

That Report HSC18059, respecting Wentworth Lodge Heritage Trust Fund – Donations and Fundraising update, be received.

CARRIED

**3. Wentworth Lodge Heritage Trust Fund – Financial Status 2019 (HSC19058)
(Ward 13) (Item 10.2)**

(Sargeant/Southall)

That Report HSC189058, respecting Wentworth Lodge Heritage Trust Fund – Financial Status 2019, be received.

CARRIED

**4. Review of the Terms of Reference, Wentworth Lodge Heritage Trust Fund
Sub-Committee (Added Item 10.3)**

(Sargeant/Welsh)

That the Terms of Reference, Wentworth Lodge Heritage Trust Fund Sub-Committee, be received.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. CEREMONIAL ACTIVITIES (Item 1)

1.1 Appointment of Chair (Added Item 1.1)

10. DISCUSSION ITEMS (Item 10)

10.3 Review of Terms of Reference, Wentworth Lodge Heritage Trust Fund Sub-Committee (Added Item 10.3)

(Welsh/Sargeant)

That the agenda for the November 12, 2019 meeting of the Wentworth Lodge Heritage Trust Fund Sub-Committee be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**(i) September 12, 2018 (Item 4.1)****(Sargeant/Welsh)**

That the Minutes of the September 12, 2018 meeting of the Wentworth Lodge Heritage Trust Fund Sub-Committee be approved, as presented.

CARRIED**(d) GENERAL INFORMATION/OTHER BUSINESS (Item 13)****(i) Potential Installation of Sidewalk along Lyndon Street (Added Item 13.1)**

Councillor VanderBeek provided information on the potential installation of a sidewalk along Lyndon Street, west of Wentworth Lodge.

(ii) Potential Development of Surplus Land Behind Wentworth Lodge (Added Item 13.2)

Councillor VanderBeek provided information on the potential development of the surplus land behind the Wentworth Lodge property, noting that the development itself does not directly affect the Wentworth Lodge or the Heritage Trust.

(e) ADJOURNMENT (Item 14)**(Saregeant/Welsh)**

That, there being no further business, the Wentworth Lodge Heritage Trust Fund Sub-Committee be adjourned at 9:58 a.m.

CARRIED

Respectfully submitted,

Councillor A. VanderBeek
Chair, Wentworth Lodge Heritage Trust Fund
Sub-Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk

Bates, Tamara

From: Moffatt, Lori
Sent: May 7, 2021 2:46 PM
To: Bates, Tamara
Subject: Family Representative for Wentworth Lodge Heritage Trust Fund Committee

Hi Tamara – please be advised that Mary Welsh has stepped down as the Family Representative for the Wentworth Lodge Heritage Trust Fund Committee.

Paul Spinney will now be the Family Representative.

Thank You,

*Lori Moffatt
Administrative Assistant
City of Hamilton
Healthy and Safe Communities Department
Wentworth Lodge
905-546-2424 ext. 1901
Lori.Moffatt@hamilton.ca*



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Wentworth Lodge

TO:	Chair and Members Wentworth Lodge Heritage Trust Fund Sub-Committee
COMMITTEE DATE:	June 22, 2021
SUBJECT/REPORT NO:	Wentworth Lodge Heritage Trust Fund - Financial Status - 2021 (HSC21020) (Ward 13)
WARD(S) AFFECTED:	Ward 13
PREPARED BY:	Karen Allcroft (905) 546-2424 Ext. 1900
SUBMITTED BY:	Holly Odoardi Senior Administrator, Long Term Care Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION

That the total funds payable from the settlement of the Wentworth Lodge Guaranteed Investment Certificates (GIC) portfolio in the amount of \$287,977, be reinvested in a GIC portfolio under similar terms as previously at one, two, three, four and five years.

EXECUTIVE SUMMARY

The Wentworth Lodge Heritage Trust Fund was established to respond to resident needs at Wentworth Lodge that cannot be met through the normal operating and capital budgets. The purpose of this report is to inform committee members of the status of the Wentworth Lodge Heritage Trust Fund.

On February 13, 2013, an investment strategy for the Heritage Trust Fund was approved whereby \$250,000 of the \$436,000 (without interest) was placed in GICs that was consistent with the "Statement of Investment Policy for the Heritage Trust Investment Fund for Wentworth Lodge".

At that time, committee members had also committed \$106,000 towards projects (Wentworth Lodge Courtyard Gazebo and Heart and Home Pet Program), which resulted in \$80,000 remaining in the Trust Fund in addition to the GICs.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Wentworth Lodge Heritage Trust Fund - Financial Status - 2021
(HSC21020) (Ward 13) - Page 2 of 3**

The \$250,000 was invested in GICs in the amounts of \$50,000 over terms of one, two, three, four and five years. The one remaining Fixed Income GIC came due on December 4, 2020, and the average interest was 2.20%. The total funds payable from the settlement of the Wentworth Lodge GIC portfolio was \$287,977.

The total Heritage Trust Funds are \$291,853 which includes the \$3,951 in the operating account and the settlement of Wentworth Lodge GIC portfolio of \$287,977 as outlined in Appendix "A" to Report HSC21020.

Alternatives for Consideration – Not applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The Wentworth Lodge GIC portfolio came due on December 4, 2020 and was settled in the amount of \$287,977. Staff recommend reinvesting the settlement in a GIC portfolio under similar terms as previously set at one, two, three, four and five years.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

On February 13, 2013, the Investment Strategy for the Wentworth Lodge Heritage Trust Fund (Report CS13005) was approved.

In 2018, capital payments for the Atrium Courtyard project totalling \$89,766 were used from the available liquid cash from the Heritage Trust Operating Account as approved through Report HSC18009.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Statement of Investment Policy for the Heritage Trust Investment Fund for Wentworth Lodge

RELEVANT CONSULTATION

Corporate Services, Financial Planning, Administration and Policy staff have reviewed the report.

**SUBJECT: Wentworth Lodge Heritage Trust Fund - Financial Status - 2021
(HSC21020) (Ward 13) - Page 3 of 3**

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Trust Fund is managed, as per the objectives, guidelines and constraints imposed by the Statement of Investment Policy for the Heritage Trust Investment Fund for Wentworth Lodge.

This strategy allows for the preserving of the principal and latitude for the adequate liquidity of some of the Fund.

ALTERNATIVES FOR CONSIDERATION

Not applicable.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report HSC21020: 2011 to 2020 Wentworth Lodge Heritage Account Activity

Wentworth Lodge Heritage Account Activity
(2011, 12, 13, 14, 15, 16 17, 18, 19, 20)

SUMMARY	
2011 OPENING BALANCE	466,916.95
2011 Interest Earned	5,830.21
2011 Pet Expense	- 5,000.00
2011 Medical Mart Purchase	- 19,525.75
2011 Consulting Fees	- 2,014.85
2011 ENDING BALANCE	446,206.56

as of Dec 31, 2011

2012 ACTIVITY SUMMARY	
2012 OPENING BALANCE	446,206.56
2012 Interest Earned	5,781.64
2012 Pet Expense	- 6,000.00
2012 Consulting Fees	- 8,669.98
2012 ENDING BALANCE	437,318.22

as of Dec 31, 2012

2013 ACTIVITY SUMMARY	
2013 OPENING BALANCE	437,318.22
2013 Interest Earned	4,762.30
2013 Pet Expense	- 6,000.00
2013 Consulting Fees	- 10,108.00
2013 Architectural Fees	- 610.56
2013 Building Permit	- 652.00
2013 Investment Purchase	- 250,000.00
2013 ENDING BALANCE	174,709.96

as of Dec 31, 2013

2014 ACTIVITY SUMMARY	
2014 OPENING BALANCE	174,709.96
2014 Interest Earned	2,143.31
2014 Pet Expense	- 5,000.00
2014 Building Permit	- 427.00
2014 Gazebo	- 78,267.48
2014 ENDING BALANCE	93,158.79

as of Dec 31, 2014

2015 ACTIVITY SUMMARY	
2015 OPENING BALANCE	93,158.79
2015 Interest Earned	1,094.67
2015 Pet Expense	-
2015 Construction	- 1,740.10
2015 ENDING BALANCE	92,513.36

as of Dec 31, 2015

2016 ACTIVITY SUMMARY	
2016 OPENING BALANCE	92,513.36
2016 Interest Earned	914.71
2016 Construction	- 3,147.65
2016 ENDING BALANCE	90,280.42

as of Dec 31, 2016

2017 ACTIVITY SUMMARY	
2017 OPENING BALANCE	90,280.42
2017 Interest Earned	1,048.04
2017 Construction	-
2017 ENDING BALANCE	91,328.46

as of Dec 31, 2017

2018 ACTIVITY SUMMARY	
2018 OPENING BALANCE	91,328.46
2018 Interest Earned	1,694.23
2018 Atrium Courtyard/ Construction	- 89,766.02
2018 ENDING BALANCE	3,256.67

2019 ACTIVITY SUMMARY	
2019 OPENING BALANCE	3,256.67
2019 Interest Earned	618.59
2019 Construction	-
2019 ENDING BALANCE	3,904.39

as of Dec. 31, 2019

2020 ACTIVITY SUMMARY	
2020 OPENING BALANCE	3,904.39
2020 Interest Earned	46.84
2020 Construction	-
2020 ENDING BALANCE	3,951.23

as of Dec. 31, 2020

Gazebo Project	
Opening Balance	100,000.00
2011 Consulting Fees	100,000.00
2012 Consulting Fees	5,781.64
2013 Consulting Fees	4,762.30
2013 Architectural Fees	-
2013 Building Permit	-
2014 Architectural Fees	174,709.96
2014 Construction	- 3,150.96
2015 Architectural Fees	- 75,543.52
2014 Construction	- 1,740.10
ENDING BALANCE	- 3,147.65

HERITAGE INVESTMENT	
2013 INVESTMENT	250,000.00
2013 ACCRUED INTEREST	1,938.10
2014 PAID INTEREST	900.00
2014 ACCRUED INTEREST	4,934.02
2015 PAID INTEREST	1,072.24
2015 ACCRUED INTEREST	5,107.70
2016 PAID INTEREST	1,250.71
2016 ACCRUED INTEREST	4,862.66
2017 PAID INTEREST	1,880.92
2017 ACCRUED INTEREST	3,572.29
2018 PAID INTEREST	1,694.23
2018 ACCRUED INTEREST	3,298.48
2019 PAID INTEREST	4,304.90
2019 ACCRUED INTEREST	781.36
2020 PAID INTEREST	2,713.56
2020 ACCRUED INTEREST	- 333.26
Settlement paid in full	- 287,977.91
ENDING BALANCE	-

(reinvestment pending direction)
*to be confirmed

HERITAGE INVESTMENT BALANCE	287,977.91
HERITAGE BANK BALANCE	3,951.33
TOTAL HERITAGE BALANCE	291,929.24



Hamilton

INFORMATION REPORT

TO:	Chair and Members Wentworth Lodge Heritage Trust Fund Sub-Committee
COMMITTEE DATE:	June 22, 2021
SUBJECT/REPORT NO:	Wentworth Lodge - Enhancements to the Courtyards - 2021 (HSC21021) (Ward 13)
WARD(S) AFFECTED:	Ward 13
PREPARED BY:	Karen Allcroft (905) 546-2424 Ext. 1900
SUBMITTED BY:	Holly Odoardi Senior Administrator, Long Term Care Healthy and Safe Communities Department
SIGNATURE:	

COUNCIL DIRECTION

Not applicable

INFORMATION

Through generous support of the Wentworth Lodge Heritage Trust Fund, the main courtyard had significant upgrades completed in 2018. The upgrades included installation of a permanent and large-scale gazebo structure, a decorative fountain and improvements in seating options.

During the COVID-19 pandemic, the importance of offering and facilitating safe outdoor recreation and leisure opportunities for residents in Long Term Care (LTC) has been highlighted as an important intervention to minimize risk of infection while addressing overall quality of life.

Despite the recent Lodge's main courtyard upgrades, residents and families have identified several barriers to comfortably and safely use the physical space.

Access and enjoyment of the outside environment has been an area of focus during the COVID-19 pandemic. Residents in LTC Homes across the province suffered and

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Wentworth Lodge - Enhancements to the Courtyards - 2021
(HSC21021) (Ward 13) - Page 2 of 2**

languished indoors for most of the 15 months of the pandemic due to prescriptive restrictions set out in various provincial directives with the goal of mitigating risk.

As restrictions are being removed and efforts made to return to more normal activities in LTC Homes, the residents and families at Wentworth Lodge have prioritized enhancements to outdoor space and programming as an area for improvement.

Both the Wentworth Lodge Resident Council and the Wentworth Lodge Family Council have had discussions with Lodge staff regarding further enhancements to outdoor areas for resident use.

Specifically, both Councils, have shared an interest in increasing the availability of shade for outdoor visiting through more permanent or effective equipment such as retractable awnings to provide shade for comfort and minimize exposure to ultraviolet radiation from direct sunlight. This need has been identified for both the main courtyard and for the internal courtyard that is used by residents living on the secure neighbourhood due to their cognitive and behavioural diagnoses.

Residents and their families have also referenced an interest in reducing the lawn in the main courtyard and their interest in creating a series of pollinator gardens. These pollinator gardens would support biodiversity and include native wildflower plants that are perennial. The gardens would also serve as focal points in the outdoor environment and support a variety of recreation and leisure programs for residents. Similarly, the installation of an accessible and multifunction shed in the main courtyard has been suggested as a further enhancement.

Preliminary consultation has occurred between the Manager of Facilities at Wentworth Lodge and the Forestry and Horticulture Section of the Environmental Services Division of the Public Works Department to discuss high level opportunities that may exist to support enhancements in the courtyards.

Wentworth Lodge staff will develop a fulsome plan with the required budget breakdown to enhance the two outdoor courtyards and bring it back to the Wentworth Lodge Heritage Trust Fund Sub-Committee for consideration. The plan will be available for review by August 2021.

APPENDICES AND SCHEDULES ATTACHED

N/A