



**City of Hamilton**  
**ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES**  
**ADDENDUM**

**Meeting #:** 21-007  
**Date:** July 13, 2021  
**Time:** 4:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

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#### **4. COMMUNICATIONS**

- \*4.2. Correspondence from Andrea McDowell, City of Hamilton, respecting Hamilton Climate Change Impact Adaptation Planning Follow-Up

Recommendation: Be received.

- \*4.3. Correspondence from Aine Leadbetter, City of Hamilton, respecting 2022 Municipal Election Consultation Follow-Up

Recommendation: Be received.

- \*4.4. Correspondence from Justin Jones, WSP Canada Inc., respecting Ward 8 Complete Streets Project Feedback

Recommendation: Be received.

#### **6. CONSENT ITEMS**

- 6.1. Built Environment Working Group Update

- \*6.1.b. Built Environment Working Group Meeting Notes - May 4, 2021
- \*6.1.c. Built Environment Working Group Meeting Notes - June 1, 2021

## Added Item 4.2

**From:** McDowell, Andrea <Andrea.McDowell@hamilton.ca>  
**Sent:** July 8, 2021 3:55 PM  
**To:** Davenport, Alicia <Alicia.Davenport@hamilton.ca>  
**Subject:** Hamilton Climate Change Impact Adaptation Planning

Hi Alicia,

Thank you again for adding me to the June agenda for the Committee for Persons with Disabilities. I wanted to follow up with you about our adaptation engagement efforts and the comments of some of the committee's members.

First, we now have an active Engage website for the project: <https://engage.hamilton.ca/climate-change-adaptation> This has project information, as well as reports and documents about projected changes to our local climate over the next several decades.

Secondly, some of the members mentioned that they would be interested in participating, or would know others who would be interested and would like to send those contacts to me. Would you be able to pass my contact information, along with our Engage page, to your members with an invitation to contact me to participate and/or recommend contacts?

If you have any questions please feel free to ask and I'll get back to you as soon as I can.

Thanks,

Andrea McDowell  
Project Manager - Air Quality & Climate Change  
Public Health Services, Healthy and Safe Communities Department  
City of Hamilton  
Clean Air Hamilton  
T: 905-546-2424 extn. 5288  
F:905-643-7250

## Added Item 4.3

**From:** Leadbetter, Aine <Aine.Leadbetter@hamilton.ca>  
**Sent:** July 9, 2021 11:03 AM  
**To:** Davenport, Alicia <Alicia.Davenport@hamilton.ca>; Bowen, Jessica <Jessica.Bowen@hamilton.ca>  
**Cc:** Holland, Andrea <Andrea.Holland@hamilton.ca>  
**Subject:** Update for Advisory Committee for Persons with Disabilities

Good Morning,

I hope that you are both doing well!

I wanted to provide an update the Advisory Committee for Persons with Disabilities regarding the Municipal Election discussion that I brought to the last meeting, and I am hoping that you can forward this email on my behalf.

I wanted to sincerely thank the Committee for their time and for the valuable input they provided to me regarding the upcoming election, including alternative voting methods, poll locations and training considerations. The discussion was really helpful and gave me many things to consider as I plan the 2022 municipal election.

As an update, the City Clerk will be bringing a report on Alternative Voting Methods (mail and vote from home) to the July 14<sup>th</sup>, 2021 meeting of the Governance Review Sub-Committee:

<https://pub-hamilton.escribemeetings.com/Meeting.aspx?Id=bc8cc504-1fdb-4817-a4f7-cc309878a3fd&Agenda=Agenda&lang=English>

If anyone would like to make a delegation at this meeting, a delegation request form must be submitted by Tuesday, July 13<sup>th</sup> at noon.

The delegation request form is located at:

<https://www.hamilton.ca/council-committee/council-committee-meetings/request-speak-committee-council-form>

As a note, we will be bringing forward a report on Internet and Telephone Voting for the 2026 Municipal Election in the Fall of this year. I will let the Committee know when this is scheduled on the GIC agenda.

Correspondence from Aine Leadbetter, City of Hamilton,  
respecting 2022 Municipal Election Consultation Follow-Up  
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Thanks again for all your input and thoughts. I greatly appreciate it!

Aine

**Aine Leadbetter**

*Manager, Elections and Print & Mail  
Office of the Clerk, Corporate Services  
City of Hamilton  
(905) 546-2424 Ext.2753*

## Added Item 4.4

**From:** Jones, Justin <Justin.Jones.2@wsp.com>  
**Sent:** July 9, 2021 11:54 AM  
**To:** Davenport, Alicia <Alicia.Davenport@hamilton.ca>  
**Subject:** Ward 8 Complete Streets Project

Hello Alicia;

I wanted to reach out to see if there are any members of the Advisory Committee for Persons with Disabilities who might consider joining our Residents Advisory Council for a project taking place in Ward 8. We are aiming to deliver some pop-up interventions over the summer, and we want to ensure that those interventions are vetted by people who interact with the streets using different modes of transportation, and with different abilities. We would be looking for someone to join us for 2 meetings between now and mid-August to provide their feedback and help us prioritize locations for interventions.

Let me know if you have anyone in mind who might be interested and I can reach out to them.

Kind regards;

Justin



**Justin Jones, MA. IAP2**  
Community Engagement Specialist and Active  
Transportation Planner  
Engagement Centre of Excellence  
Pronouns: he/him

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## Added 6.1(b)

### ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Built Environment Working Group Meeting Notes

Tuesday, May 4, 2021  
Virtual Webex Meeting  
4:00p.m. – 6:00p.m.

Those in attendance: Patty Cameron, Tom Manzuk, James Kemp, Paula Kilburn, Anthony Frisina, Shahan Aaron

Also Present: Taline Morris

Those Absent: Jayne Cardno, Aznive Mallet

1. Welcome
2. Approval of Agenda: Agenda was approved with the removal of Chris King and Mike Gladysz as they could not attend, added the bus stop seating to the agenda
3. Approval of April 6<sup>th</sup> Meeting Notes: Meeting notes were approved.
4. Snow Removal: Tom Jackson informed Paula that they had approved more snow removal along transit routes. Will take effect in the 2022/2023 season. It says that it will be to 8cm hard pack conditions after 5cm of accumulation. It will require a tax increase of 12 Dollars. There are concerns that this doesn't address the issues with the City's current snow removal program. We will continue to address this issue.
5. Bus stop seating: Shahan brought us an image of the Bus Stop bench seating. There are concerns about the minimal markings and handle placement. There were concerns about the proximity to the road. The Chair has said that Tanya Detmar will be invited to a future meeting. Tom referred to the Barrier Free guidelines.

6. Accessible Washroom Audit Project: James listed the five facilities to be removed for renovations: Mountain Park, H.A.A.A. Grounds, Victoria Park, Alexander Park, Churchill Park. Tom mentioned that the beachfront washrooms should be referred to as Washroom Zero: It was a complaint at this location that began the process. Priority should be Libraries, rec centres and park facilities. Outdoor space may be the best to begin with during the pandemic. Shahan sent out a list sorted by wards. Heights need to be researched, both OBC and the BFG. Flushers need to be contrasting, too hard to see them. Taps also need to be contrasting. Turning radius also raised the question of left and right sided toilets. Occupied signs and push buttons need to be contrasting. Paula pointed out that the garbage can should never be placed near the elevator button.
7. Capital Projects List: Jessica will be invited at a future meeting regarding the Capital Projects List and the gap analysis of the Barrier Free Guidelines.
8. Other Business



## Added 6.1(c)

### ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Built Environment Working Group Meeting Notes

Tuesday, June 1, 2021

Virtual Webex Meeting

4:00p.m. – 6:00p.m.

Those in attendance: James Kemp, Anthony Frisina, Shahan Aaron, Tom Manzuk, Aznive Mallett, Paula Kilburn

Also in attendance: Mike Gladysz, Tanya Detmar, Taline Morris.

Those Absent: Jayne Cardno, Patty Cameron

1. Welcome and introductions
2. Receive Agenda: the agenda was accepted with a small change of the chair nomination being moved to after the presentations.
3. Receive Meeting Notes from May 3<sup>rd</sup>, 2021: James apologized for not having them ready but promised to have them done soon.
4. Accessible Washrooms and Deficiency List with Mike Gladysz: Mike began by discussing the issue of measurements on the criteria list. It was pointed out that it would be difficult to do and not necessarily helpful to people, but it was mentioned that the group had already discussed that issue and that it was decided that for now, the best thing would be to reference whether it was built according to the OBC or the Guidelines. Anthony had questions regarding the maintenance and repair of the washrooms. Mike responded that they were at the responsibility of the building managers and all questions regarding said maintenance is solely in their purview, not his department.

Mr. Gladysz also discussed the deficiencies list for City Hall as well. He mentioned that a colleague would be getting permission to enter the facility to look at the list and see how they could be addressed. Paula suggested that the carpets be removed from the hallway by the elevators so people could contrast from the background. Anthony suggested that the podium could be hydraulically operated so that both the podium and the person behind it could be raised or lowered. James suggested a light sensor instead of the rumble strip at the top of the stairs and the Chair went old school by suggesting we simply use double sided tape. It was also suggested that the coloured dots on the windows could be updated with better placement and different colours.

5. **Bus Pole Seating Project with Tanya Detmar:** Tanya returned to us after the initial rollout of the bench pole seats so that we could address some concerns and answer questions. It was suggested that it needs to be raised, but we couldn't give a definitive answer on what was the optimal height. There was some concerns regarding the markings and how it blends into the surroundings. There was an issue with the handle placement. It was moved to the front because people wanted to lean their backs against the poles, but the new placement makes it too awkward for some to be useful. James suggested putting them at a forty five degree angle so that both needs could be met. Placement was also an issue as people were concerned about them in the furniture zone as well as with proximity to the road. One seat or Ell shaped configurations were suggested. The benches are unable to hinge out of the way because of pinching concerns. It was also suggested that the stool

- like seating bars used in some larger shelters could also be of use in this context.
6. **Capital Projects:** There are some questions on what we are going to look at since the projects have yet to be started.
  7. **Barrier Free Guidelines:** The Chair explained the Gap Analysis to some members, that it is supposed to highlight the deficiencies from the first guideline to the more updated edition.
  8. **BEWG Terms of Reference:** Paula mentioned that the Terms of Reference (now referred to as the BEWG Work Plan) was rejected and sent back for review. There was some concern that regarding our mention of Architecture. James suggested it might simply be an issue of switching the wording to engineering. The Chair reminded us that our first attempt was intentionally broad and that we would revisit it at a future meeting.
  9. **Adjournment**