



City of Hamilton
HERITAGE PERMIT REVIEW SUB-COMMITTEE
AGENDA

Meeting #: 21-007
Date: July 20, 2021
Time: 5:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
All electronic meetings can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Amber Knowles, Cultural Heritage Planner, Ext. 1291
Stacey Kursikowski, Cultural Heritage Planner, Ext. 1202
Chloe Richer, Cultural Heritage Planner, Ext. 7163
(905) 546-2424

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2. APPROVAL OF AGENDA	
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7. CONSENT ITEMS	
8. STAFF PRESENTATIONS	

9. PUBLIC HEARINGS / DELEGATIONS

10. DISCUSSION ITEMS

10.1. HP2021-034 - 21 Stone Church Road West, Hamilton

- Refurbishing existing windows of the south elevation of the sanctuary

10.2. HP2021-035 - 114-116 MacNab Street South, Hamilton

- Installation of surveillance signs

10.3. HP2021-036 - 29 Mill Street North, Flamborough

- Interior waterproofing alterations to concrete block addition

10.4. HP2021-032 - 140 Hatt Street, Dundas

- Construction of rear addition

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT

**Heritage Permit Review Subcommittee
(Hamilton Municipal Heritage Committee)**

Tuesday, July 20, 2021

Virtual Meeting

Members of the public are advised that individuals and the media may be audibly and/or visually recording this meeting. Please note that, while this meeting is open to the public for observation, any member of the public wishing to provide comment on any of the agenda items are encouraged to contact Cultural Heritage Planning staff or may choose to give a delegation to the Hamilton Municipal Heritage Committee.

Cultural Heritage Planning:

Stacey Kursikowski, E-mail: Stacey.Kursikowski@hamilton.ca, Phone: ext. 1202

Chloe Richer, E-mail: Chloe.Richer@hamilton.ca, Phone: ext. 7163

Amber Knowles, E-mail: Amber.Knowles@hamilton.ca, Phone: ext. 1291

SUBCOMMITTEE AGENDA REVIEW

Agenda Review (4:30 pm)

The Subcommittee meeting commences at 5:00pm.

AGENDA

1. Approval of Minutes from Previous Meetings:

- June 15, 2021

2. Heritage Permit Applications

a) HP2021-034 - 21 Stone Church Road West (Barton Stone-Mount Hope United Church)

- Refurbishing existing windows of the south elevation of the sanctuary

b) HP2021-035 - 114-116 MacNab Street South (MacNab Street Presbyterian Church)

- Installation of surveillance signs

c) HP2021-036 - 29 Mill Street North, Flamborough

- Interior waterproofing alterations to concrete block addition

d) HP2021-032 - 140 Hatt Street, Dundas

- Construction of rear addition

Next meeting: July 27, 2021

MINUTES OF THE HAMILTON HERITAGE PERMIT REVIEW SUB-COMMITTEE

Tuesday, June 15, 2021

Present: Melissa Alexander, Karen Burke, Graham Carroll, Diane Dent, Charles Dimitry (Chair), Andy MacLaren, Carol Priamo, Tim Ritchie (Vice Chair), Stefan Spolnik, Steve Wiegand

Attending Staff: Hannah Kosziwka, Stacey Kursikowski, Shannon McKie, Chloe Richer

Absent with Regrets:

Meeting was called to order by the Chairman, Charles Dimitry, at 4:30pm

1) Approval of Minutes from Previous Meetings:

(Wiegand/MacLaren)

That the Minutes of May 18, 2021, be approved as presented.

2) Heritage Permit Applications

a. HP2021-029: 5 Mill Street South, Waterdown

- Scope of work:
 - Exterior sign installed on back of building
 - Installed with small plugs into the exterior wall
 - 3ft x 2ft
- Reason for work:
 - Retail store signage to match adjacent commercial buildings

Kendra McCalla, Store Manager represented the property owner and spoke to the Sub-committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Spolnik/Burke)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-029 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

b. HP2021-031: 46 James Street North, Hamilton

- Scope of work:
 - Install signage on main floor
 - Wall painted black behind letters
 - Lettering will be in white
 - LED lights attached to building

- Reason for work:
 - Restaurant signage

Nancy Kinyua, Restaurant owner and property tenant, spoke to the Sub-committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Ritchie/Carroll)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-031 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.
- c) That the method for affixing the sign to the building, including the types of fasteners, locations and flashing, shall be submitted, to the satisfaction and approval of the Director of Planning, prior to installation;
- d) That the proposed signage conform to the City of Hamilton's Sign By-law

c. HP2021-030: 601 Barton Street East, Hamilton

- Scope of work:
 - Install perimeter weeping tile and foundation waterproofing membrane.
 - Foundation materials being used:
 - Portland lime mortar/parging mix and sand
 - Brush/trowel on foundation sealer/membrane
 - Delta foundation wrap
 - 6 inch socked weeper hose
 - 3/4 inch clear gravel

- Reason for work:
 - Waterproofing to prevent damage.

Peter Scott, Business Development Director at Stinson Properties, represented the owner and spoke to the sub committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Spolnik/Dent)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-030 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

d. HP2021-028: 70 James Street South, Hamilton (St Paul's Presbyterian Church)

- Scope of work:
 - Modification of an existing pair of pointed-arch windows and opening on the rear (west) of the property to facilitate the introduction of an HVAC unit
- Reason for work:
 - To permit adaptive reuse of this portion of the structure.

Emily Collins, Jamie Cook, and Janice Quieta, contractors on the adaptive reuse project, represented the property owners and spoke to the Sub-committee at the review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Burke/Ritchie)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-028 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.
- c) That all salvaged materials be stored on site and on non-staining wood skids, clear off the ground and protected against soiling and staining in a safe, dry and weather protected location.
- d) That a detailed drawing of the window area and the building exterior with the HVAC equipment installed be provided to city staff.

3) Pre-submission Presentation – 18-30 King Street East, Hamilton (Gore Buildings)

The project team consisting of Megan Hobson, David Premi, Jonathan Dee and Jeff Feswick provided a background presentation of a new concept for the proposed Gore Block prior to formal submission of a Heritage Permit.

4) Adjournment: Meeting was adjourned at 7:45 pm

That the meeting be adjourned.

5) Next Meeting: Tuesday, July 20, 2021 from 4:30 – 8:30pm