



**City of Hamilton**  
**LGBTQ ADVISORY COMMITTEE**  
**AGENDA**

**Meeting #:** 21-007  
**Date:** July 20, 2021  
**Time:** 6:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Pauline Kajiura, Project Manager-Community Inclusion & Equity (905) 546-2424 ext. 2567

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**Pages**

**1. WELCOME AND INTRODUCTIONS**

Roll Call

**2. LAND ACKNOWLEDGEMENT**

**3. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**4. DECLARATIONS OF INTEREST**

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING**

5.1. Minutes - May 18, 2021

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**6. DELEGATION REQUESTS**

6.1. Aine Leadbetter, Manager Elections and Print/Mail, City of Hamilton and Conor Flood, Coordinator, Elections, City of Hamilton respecting the 2022 Municipal Election

6.2. Conor Flood

## 7. PRESENTATIONS / DELEGATIONS

7.1. Aine Leadbetter, Manager Elections and Print/Mail, City of Hamilton and  
Conor Flood, Coordinator, Elections, City of Hamilton respecting the 2022  
Municipal Election 15

7.2. Conor Flood

## 8. REGULAR BUSINESS

8.1. Nomination and Election of a Recording Secretary

8.2. Motion to Approve a Process to Recommend Changing the Name of the  
Committee (Outstanding Business List)

8.3. Motion to Approve a Process for Reviewing and Updating the  
Committee's Mandate, Terms of Reference, and Pamphlet (Outstanding  
Business List)

8.4. Motion to Recommend Changing the Standing Committee to which the  
Committee Reports (Outstanding Business List)

## 9. DISCUSSION ITEMS

9.1. Update on outstanding Citizen Committee Reports (C. Kroetsch, P.  
Kajiura)

9.2. Citizen Committee Report regarding the Committee's June 15, 2021  
Community Conversation

9.3. Recording Virtual Advisory Committee Meetings (C. Kroetsch)

9.4. Outstanding Business List items

9.4.a. Rescheduling, Choosing a Location for, and Inviting Facilitators  
to a Committee Training and Planning Day

9.4.b. Changing the Food for Committee Meetings

## 10. NOTICES OF MOTION

10.1. Motion to Recommend a Citizen Committee Report regarding the  
Committee's June 15, 2021 Community Conversation (see attached  
Draft Citizen Committee Report) 31

- 10.2. Motion to Delegate to the Audit, Finance and Administration Committee when the Committee's June 2021 Citizen Committee Report about the Community Conversation is on the Agenda

**11. ANNOUNCEMENTS**

**12. ADJOURNMENT**





# Hamilton

## MINUTES

### **LGBTQ Advisory Committee**

Tuesday, May 18, 2021

6:00 PM - 7:45 PM

Webex

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**Present:** Rebecca Banky, Gregory Cousins, James Diemert, Will Fujarczuk, Autumn Getty, Lisa-Marie Johnston, Shaiden Keaney, Cameron Kroetsch (Chair), Jake Maurice, Violetta Nikolskaya (Vice Chair), Ashley Paton, Kieran Thiara, Councillor Maureen Wilson (City Council Appointee)

**Regrets:** Freja Gray, Terri Wallis, Kyle Weitz

**Absent:** None

**Staff:** Pauline Kajiura (Staff Liaison)

**Guests:** Mikhaila Bernales (BSW Placement Student, City of Hamilton), Scarlett Gillespie

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### **1. Welcome and Introductions**

C. Kroetsch took roll call.

### **2. Land Acknowledgement**

V. Nikolskaya provided a Land Acknowledgement.

**3. Approval of the Agenda**

**(J. Diemert / A. Getty)**

That the Agenda for today's meeting be approved with the following amendments -

That Item 9.4 be moved up the Agenda to be discussed immediately after the corresponding delegation from Scarlett Gillespie (Item 7); and

That Item 2 respecting the election of a Recording Secretary be added to Notices of Motion.

**CARRIED**

**4. Declarations of Interest**

None

**5. Approval of Minutes of Previous Meeting**

**(J. Diemert / R. Banky)**

That the Minutes from the April 20, 2021 meeting be approved with the following amendment -

That all references to the Summary of Discussions (Item 8.2) be included with the corresponding items in the Minutes.

**CARRIED**

## **6. Delegation Requests**

### **6.1 Scarlett Gillespie Requests to speak as a Delegate Regarding Item 9.4, Hamilton Police Service Officer Charged with Assault of Trans Woman**

See the attachment on the Agenda for more information.

**(V. Nikolskaya / A. Paton)**

That the delegation request for today's meeting be approved.

**CARRIED**

## **7. Public Hearings / Delegations**

### **Scarlett Gillespie to Delegate Regarding Item 9.4, Hamilton Police Service Officer Charged with Assault of Trans Woman**

See the discussion in the corresponding Summary document.

**(C. Kroetsch / J. Diemert)**

That the delegation be received.

**CARRIED**

## **8. Regular Business**

### **8.1 Motion to Rescind Drafting Correspondence to the Hamilton Police Service regarding their Delegation at the March Meeting and Subsequent Correspondence**

**(C. Kroetsch / R. Banky)**

That the Hamilton Police Service be referred to the

Committee's April 2021 minutes for feedback regarding its March delegation.

**CARRIED**

It was determined that sending separate correspondence to the Hamilton Police Service was not required as the Committee's feedback was captured in the Summary of Discussion and its Minutes, which are publicly available. Staff will communicate the Committee's decision to the Hamilton Police Service.

**8.2 Motion to Approve the Summary of Discussions from the Committee's May 18, 2021 Meeting (see attachment)**

That the Summary of Discussions from the Committee's May 18, 2021 meeting be received.

**(R. Banky / A. Paton)**

**CARRIED**

**8.3 Motion to Approve the Time and Date Suggested for the All Advisory Committee Event as September 27, 2021 at 4:00 PM**

**(V. Nikolskaya / R. Banky)**

That the time and date suggested for the All Advisory Committee event as September 27, 2021 at 4:00 PM be approved with the following amendment -

That the event will be held virtually unless it is deemed safe to meet in person.

**CARRIED**



**8.4 Motion to Approve Sending C. Kroetsch (Chair) and V. Nikolskaya (Vice Chair) to Represent the Committee at the All Advisory Committee Event**

**(J. Diemert / R. Banky)**

That C. Kroetsch and V. Nikolskaya be sent to represent the Committee at the All Advisory Committee event.

**CARRIED**

**8.5 Motion to Approve Leave of Absence for T. Wallis**

**(C. Kroetsch / J. Maurice)**

That an indefinite leave of absence for T. Wallis, for health reasons, be approved.

**CARRIED**

Citizen Advisory Committee Members who miss more than three meetings during their term without Committee approval, may be subject to replacement on the Committee and may not be eligible for reappointment. This motion was made to ensure that T. Wallis had authorization to be away from the Committee, for health reasons, indefinitely (i.e. until such time as they are able to return).

**8.6 Motion to Recommend the Recognition of Pride in the City of Hamilton (see attachment)**

See the discussion in the corresponding Summary document.

**(R. Banky / L. Johnston)**

That a Citizen Committee Report be written and sent to City

Council, through the Audit, Finance and Administration Committee will the following recommendation -

That the City of Hamilton raise the Pride (social justice flag), Trans, and Indigenous flags, as has been done at its request in the past through the Flag Protocol (Governance Review Sub-Committee Report 11-003), in recognition of Pride in the City of Hamilton, throughout the month of June.

**CARRIED**

**8.7 Motion to Delegate to the May 20, 2021 Audit, Finance and Administration Committee Regarding the Committee's December 2020 Citizen Committee Report about Accessible Captioning**

**(R. Banky / J. Maurice)**

That C. Kroetsch delegate to the May 20, 2021 Audit, Finance and Administration Committee regarding the Committee's December 2020 Citizen Committee Report about Accessible Captioning.

**CARRIED**

This item is listed on the May 20, 2021 Agenda for the Audit, Finance and Administration Committee. Since the Committee originally introduced this recommendation to City Council, it felt that it was especially important to delegate when it was being considered.

**8.8 Motion to Delegate to the May 20, 2021 Audit, Finance and Administration Committee regarding the Committee's May 2021 Citizen Committee Report about the Recognition of Pride in the City of Hamilton**

**(R. Banky / A. Getty)**

That C. Kroetsch delegate to the May 20, 2021 Audit, Finance and Administration Committee regarding the Committee's May 2021 Citizen Committee Report about the Recognition of Pride in the City of Hamilton.

**CARRIED**

**8.9 Motion to Temporarily Dissolve the Committee's Working Groups on the Needs Assessment and Recruitment**

**(R. Banky / K. Thiara)**

That all of the Committee's current working groups be temporarily dissolved.

**CARRIED**

**9. Discussion Items**

**9.1 Updates from Working Groups (C. Kroetsch, V. Nikolskaya)**

No discussion

## **9.2 Update on Outstanding Citizen Committee Reports (C. Kroetsch, P. Kajiura)**

- All Advisory Committee Event - It is going forward and should happen in September.
- Accessible Captioning - This is moving forward and should be implemented in the Fall.
- Delegations regarding Citizen Committee Reports - This was not approved but a formal statement by staff was made at the Audit, Finance, and Administration Committee that has clarified the process.

## **9.3 Ombudsman of Ontario's Recommendations Regarding the Committee's October 2020 Meeting**

Committee members discussed recommendations put forth by the Ombudsman of Ontario, following an incident in October 2020 where the Committee meeting was not livestreamed for a period of time.

The Committee focused its discussion on what to do to avoid this in the future and in hoping that if there are any future changes to the City's Procedural By-law they will be accompanied by training for all Advisory Committees.

## **9.4 Hamilton Police Service Officer Charged with Assault of Trans Woman**

Refer to Item 7

## **9.5 Changing the Standing Committee to which the LGBTQ Advisory Committee Reports (Outstanding Business List)**

Committee members discussed changing its reporting from

the Audit, Finance and Administration committee to the Emergency and Community Services Committee, which is more in line with the Committee's mandate. Staff to investigate reasoning for reporting to the Audit, Finance and Administration Committee and if funding would be impacted with any changes to reporting. Discussion to continue at the next meeting.

## **9.6 Outstanding Business List Items**

### **9.6.a Changing the Name of the Committee**

Moved to Notices of Motion

### **9.6.b Reviewing and Updating the Committee's Mandate, Terms of Reference and Pamphlet**

Moved to Notices of Motion

### **9.6.c Rescheduling, Choosing a Location for, and Inviting Facilitators to a Committee Training and Planning Day**

No discussion

### **9.6.d Changing the Food for Committee Meetings**

No discussion

## **10. Notices of Motion**

### **10.1 Motion to Approve a Process to Recommend Changing the Name of the Committee**

**10.2 Motion to Approve a Process for Reviewing and Updating the Committee's Mandate, Terms of Reference, and Pamphlet**

**10.3 Motion to Recommend Changing the Standing Committee to which the Committee Reports**

**11. Announcements**

None

**12. Adjournment**

**(R. Banky / A. Getty)**

That, there being no further business, the meeting be adjourned at 7:45 PM.

**CARRIED**



# 2022 MUNICIPAL ELECTION

July 2021

1. Municipal Election Overview
2. Alternative Voting Methods
3. Poll Location Criteria
4. Additional Considerations for 2022





# Municipal Election

The City Clerk is responsible for running the election, including developing policies and procedures that are necessary to conduct an election in a manner that reflects the principles of the Municipal Elections Act, 1996 (MEA) and its Regulations.

- (a) the secrecy and confidentiality of the voting process is paramount;
- (b) the election shall be fair and non-biased;
- (c) the election shall be accessible to the voters;
- (d) the integrity of the voting process shall be maintained throughout the election;
- (e) there is to be certainty that the results of the election reflect the votes cast;
- (f) voters and candidates shall be treated fairly and consistently; and
- (g) the proper majority vote governs by ensuring that valid votes are counted and invalid votes are rejected so far as reasonably possible

# Municipal Election

Every 4 years, on the fourth Monday of October  
Next Election: Monday October 24, 2022

Elected in Hamilton:

- 1 Mayor
- 15 Councillors
- 11 English Public School Board Trustees
- 9 English Catholic School Board Trustees
- 1 French Public School Board Trustee
- 1 French Catholic School Board Trustee

# Who Can Vote?

## Eligibility:

- Canadian citizen
- Aged 18 or older
- You qualify to vote in the municipality:
  - You are a resident elector if you live in the municipality.
  - As a non-resident elector if you own or rent property in a municipality, but it's not the one where you live.

# Considerations and Objectives for 2022

Enhancing Accessibility

Increasing Opportunity

Addressing Public Health Concerns

Strengthening Communication

# Alternative Voting Methods

# Current Voting Methods In Hamilton

- Paper Ballot with Vote Tabulator
- Advanced Poll
- Proxy Voting
- Curbside Voting
- Accessible Voting Equipment

# Alternative Voting Methods - 2022

## Special Vote by Mail

Voters request a vote by mail ballot during a specific period of time before the election

Must meet eligibility criteria

Voters will receive a package, including:

- a special ballot
- two envelopes (they keep your vote secret)
- declaration form
- instructions on how to mark and mail in your special ballot

Voters must ensure that their ballot is received by election day (through mail or drop off box)

Votes are tabulated on election day

# Alternative Voting Methods - 2026

## Electronic Voting/Internet Voting

Voters receive a pin with their voter card in the mail

Navigate to a secure website to begin process

Required to authenticate their identity in the system

Choose their preferred candidate online

Submit their vote choices, which is stored in a secure data center until counted on election day

## Telephone Voting

Voters receive a pin with their voter card in the mail

They call a secure phone line to begin the voting process

Required to authenticate their identity in the system

Choose their preferred candidate through touch-tone prompts

Vote choices are stored in a secure data center until counted on election day



# Discussion: Alternative Voting Methods

What are your initial thoughts about Alternative Voting Methods?

What are your thoughts about Vote by Mail?

Do you have any concerns about this option?

# Poll Location Criteria

# Criteria for Locations

<b>Criteria</b>	<b>Examples of Considerations</b>
Location and Building Type	<ul style="list-style-type: none"> <li>- Access to transportation</li> <li>- Convenient, familiar location</li> <li>- Typically public/institutional</li> </ul>
Exterior of Building	<ul style="list-style-type: none"> <li>- Parking</li> <li>- Signage</li> <li>- Access</li> </ul>
Interior of Building	<ul style="list-style-type: none"> <li>- Entrance</li> <li>- Location of room in building</li> <li>- Room size and capacity</li> <li>- Environment</li> <li>- Accessibility</li> </ul>

Are there any other considerations that we should be looking at poll locations?

# Other 2022 Elections Considerations



**What should we be considering  
as we plan the 2022 Election?**



Hamilton

THANK YOU

[Aine.Leadbetter@hamilton.ca](mailto:Aine.Leadbetter@hamilton.ca)



## CITIZEN COMMITTEE REPORT

<b>To:</b>	Audit, Finance and Administration Committee; General Issues Committee; and City Council
<b>From:</b>	LGBTQ Advisory Committee  <hr style="width: 20%; margin-left: auto; margin-right: 0;"/> Cameron Kroetsch, Chair
<b>Date:</b>	August 17, 2021
<b>Re:</b>	Recommendations from the Community Conversation

### Recommendations

1. That the City of Hamilton implement the following priorities, as brought to the LGBTQ Advisory Committee from members of Two Spirit and LGBTQIA+ communities from across the city, at its June 15, 2021 Community Conversation -
  - a. Locate, build, or otherwise procure a safe space for the direct use and benefit of the Two Spirit community and the organizations that support it
  - b. Provide direct and ample funding to programming for a wide variety of organizations that directly support Two Spirit and LGBTQIA+ communities
  - c. Respond to and take action on the recommendations outlined in Scott Bergman's report entitled "Pride in Hamilton - An Independent Review into the Events Surrounding Pride Hamilton 2019" commissioned by the

Hamilton Police Services Board and released on June 8, 2020

- d. Implement a municipal framework, generated by and accountable to City Council, to take action on the following immediately -
  - i. Put an end to carding and racial profiling
  - ii. Ban the surveillance of community activists
  - iii. Support the safe use and safe injection of drugs in the City's shelter spaces
  - iv. Implement a city-wide landlord licensing program
  - v. Prioritize a dramatic increase in affordable housing provided by the City of Hamilton
  - vi. Stop the dismantling of encampments and the continued forced eviction of houseless residents from public land
  - vii. Place a city-wide moratorium on evictions for at least another 18 months to allow tenants to continue to adjust and respond to the ongoing impacts of the pandemic
  - viii. Develop and fund a plan to provide targeted social services to members of Two Spirit and LGBTQIA+ communities including food, legal support, mental health support, and education
  - ix. Create a City department that is responsive to the needs of Two Spirit and LGBTQIA+ communities and is connected to social service supports
2. That each member of City Council respond to the following question by sending correspondence to the LGBTQ Advisory Committee for its September 2021 meeting -

As an elected official representing members of Hamilton's Two Spirit and LGBTQIA+ communities, what will you personally do in the remaining 1 year of this term of Council to action, implement, and advocate for the recommendations outlined in this report? Please be specific and exhaustive in your response.



**Background**

**Analysis / Rationale**