



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES  
MINUTES 21-008**

**4:00 p.m.**

**Tuesday, August 10, 2021**

**Due to COVID-19 and the Closure of City Hall,  
this meeting was held virtually.**

---

**Present:** A. Mallet (Chair), P. Kilburn (Vice-Chair), S. Aaron,  
P. Cameron, J. Cardno, M. Dent, L. Dingman,  
A. Frisina, S. Geffros, J. Kemp, T. Manzuk,  
M. McNeil, T. Murphy, K. Nolan, T. Nolan and  
R. Semkow

**Absent**

**with regrets:** Mayor F. Eisenberger  
C. McBride

**Also Present:** J. Bowen, Supervisor, Diversity and Inclusion  
C. Cutler, Advisor to the Mayor

---

**THE FOLLOWING ITEMS WERE REFERRED TO THE  
GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

- 1. Advisory Committee for Persons with Disabilities'  
Disability Awareness Calendar (Item 6.3(a))**

**(Kemp/Cameron)**

WHEREAS, the Disability Awareness Calendar generates awareness to a wide variety of annual health, disability awareness and inclusion campaigns and includes various disability awareness dates and commemorative observance days, weeks and months;

THEREFORE, BE IT RESOLVED:

- (a) That the Advisory Committee for Persons with Disabilities' Annual Disability Awareness Calendar, attached as Appendix "A", be approved; and,
- (b) That the Advisory Committee for Persons with Disabilities' Annual Disability Awareness Calendar, attached as Appendix "A", be posted on the Advisory Committee for Persons with Disabilities webpage (<https://www.hamilton.ca/council-committee/council-committee-meetings/advisory-committee-persons-disabilities>).

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**6. CONSENT ITEMS**

6.3 Outreach Working Group Update

6.3(b) Outreach Working Group Meeting  
Notes – June 29, 2021

## **12. GENERAL INFORMATION / OTHER BUSINESS**

### 12.4 Vote Housing Campaign Video

### **CHANGES TO THE ORDER OF ITEMS:**

That the following agenda items moved up on the agenda to be considered following the Approval of Minutes of the Previous Meeting:

## **8. PUBLIC HEARINGS / DELEGATIONS**

- 8.1 Susan Creer, Accessible Hamilton, respecting Accessibility Concerns with the Outdoor Dining District Program (approved at the July 13, 2021 meeting)

## **7. STAFF PRESENTATIONS**

- 7.1 Complete, Livable, Better Streets Design Manual

### **(Kilburn/Semkow)**

That the agenda for the August 10, 2021 meeting of the Advisory Committee for Persons with Disabilities be approved, as amended.

**CARRIED**

## **(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

## **(c) APPROVAL OF MINUTES (Item 3)**

- (i) July 13, 2021 (Item 3.1)**

**(Cameron/Aaron)**

That the minutes of the July 13, 2021 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

**CARRIED**

**(d) CONSENT ITEMS (Item 6)**

**(i) Built Environment Working Group Update (Item 6.1)**

The Built Environment Working Group advised the Committee that they are engaged in discussions with Public Works staff respecting the 2022/2023 sidewalk snow-clearing program. The Working Group has also followed up with Landscape Architectural Services to pursue the development of accessibility guidelines for municipal parks and recreational spaces. Other ongoing topics of discussion include, but are not limited to, sidewalk curb cuts and the integration of accessibility in heritage properties.

**(Kilburn/Kemp)**

That the verbal update from T. Manzuk, respecting the Built Environment Working Group, be received.

**CARRIED**

**(ii) Housing Issues Working Group Update (Item 6.2)**

**(1) Housing Issues Working Group Meeting Notes – June 15, 2021 (Item 6.2(a))**

**(Kilburn/Semkow)**

That the Housing Issues Working Group Meeting Notes of June 15, 2021, be received.

**CARRIED**

**(iii) Outreach Working Group Update (Item 6.3)**

**(1) Outreach Working Group Meeting Notes –  
June 29, 2021 (Added Item 6.3(b))**

**(Kilburn/Kemp)**

That the Outreach Working Group Meeting Notes  
of June 29, 2021, be received.

**CARRIED**

**(iv) Transportation Working Group Update (Item 6.4)**

**(1) Transportation Working Group Meeting Notes  
– July 27, 2021 (Item 6.4(a))**

**(Kemp/Frisina)**

That the Transportation Working Group Meeting  
Notes of July 27, 2021, be received.

**CARRIED**

**(v) Strategic Planning Working Group Update (Item 6.5)**

A. Mallet relinquished the Chair to P. Kilburn to provide  
the Committee with an update on the Strategic Planning  
Working Group.

**(Kilburn/Kemp)**

The verbal update from A. Mallet, respecting the  
Strategic Planning Working Group, was received.

**CARRIED**

A. Mallet assumed the Chair.

**(1) Strategic Planning Working Group Meeting  
Notes – July 26, 2021 (Item 6.5(a))**

**(Kemp/Dingman)**

That the Strategic Planning Working Group Meeting Notes of July 26, 2021, be received.

**CARRIED**

**(Cameron/Geffros)**

That members of the Advisory Committee for Persons with Disabilities be permitted to delegate at the August 12, 2021 meeting of the Audit, Finance and Administration Committee respecting Item 1 of Governance Review Sub-Committee Report 21-005 - July 14, 2021 (2022 Municipal Election: Voting Methods and Tabulating By-law (FCS21073) (City Wide)).

**DEFEATED**

**(e) STAFF PRESENTATIONS (Item 7)**

**(i) Complete, Livable, Better Streets Design Manual  
(Item 7.1)**

Trevor Jenkins, Project Manager – Sustainable Mobility, addressed Committee respecting the Complete, Livable, Better Streets Design Manual.

Brian Hollingworth, Director, Transportation Planning and Parking, was also present and assisted in answering questions.

**(Kemp/Dingman)**

That the presentation, respecting the Complete, Livable, Better Streets Design Manual, be received.

**CARRIED**

**(f) PUBLIC HEARINGS / DELEGATIONS (Item 8)**

- (i) Susan Creer, Accessible Hamilton, respecting Accessibility Concerns with the Outdoor Dining District Program (approved at the July 13, 2021 meeting) (Item 8.1)**

Susan Creer, Accessible Hamilton, addressed the Committee respecting Accessibility Concerns with the Outdoor Dining District Program, with the aid of a presentation.

**(Cameron/Kilburn)**

That the delegation from Susan Creer, Accessible Hamilton, respecting Accessibility Concerns with the Outdoor Dining District Program, be received.

**CARRIED**

The Committee felt that a more fulsome discussion respecting the Outdoor Dining District Program should be the subject matter of a Special Meeting of the Advisory Committee for Persons with Disabilities and therefore, requested that the Legislative Coordinator schedule a Special Meeting with all relevant City staff being invited.

**(g) GENERAL INFORMATION / OTHER BUSINESS (Item 12)**

**(i) Accessibility Complaints to the City of Hamilton  
(Item 12.1)**

Jessica Bowen, Supervisor, Diversity and Inclusion, advised that an accessibility complaint was received in relation to the placement of a pole at an intersection. The complaint was forwarded to the appropriate staff in Public Works for further discussion and resolution.

**(Kilburn/Cameron)**

That the verbal update from Jessica Bowen, respecting Accessibility Complaints to the City of Hamilton, be received.

**CARRIED**

**(ii) *Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update (Item 12.2)***

No update.

**(iii) Presenters List for the Advisory Committee for Persons with Disabilities (Item 12.3)**

No update.

**(iv) Vote Housing Campaign Video (Added Item 12.4)**

The Vote Housing Campaign Video was shown for the Committee's information.

**(Kilburn/Semkow)**

That the Vote Housing Campaign Video, be received.

**CARRIED**



**(h) ADJOURNMENT (Item 14)**

**(Kilburn/Frisina)**

That there being no further business, the Advisory  
Committee for Persons with Disabilities be adjourned at 6:05  
p.m.

**CARRIED**

Respectfully submitted,

A. Mallet, Chair  
Advisory Committee for  
Persons with Disabilities

Alicia Davenport  
Legislative Coordinator  
Office of the City Clerk