



## City of Hamilton

# BUSINESS IMPROVEMENT AREA ADVISORY SUB-COMMITTEE AGENDA

**Meeting #:** 21-009  
**Date:** October 12, 2021  
**Time:** 8:00 a.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

---

	<b>Pages</b>
<b>1. CEREMONIAL ACTIVITIES</b>	
<b>2. APPROVAL OF AGENDA</b> (Added Items, if applicable, will be noted with *)	
<b>3. DECLARATIONS OF INTEREST</b>	
<b>4. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
4.1. September 14, 2021	3
<b>5. COMMUNICATIONS</b>	
<b>6. DELEGATION REQUESTS</b>	
<b>7. CONSENT ITEMS</b>	
<b>8. STAFF PRESENTATIONS</b>	
8.1. Vaccination Verification Enforcement Update	9
8.2. My Main Street Program Information	25

<b>9.</b>	<b>PUBLIC HEARINGS / DELEGATIONS</b>	
<b>10.</b>	<b>DISCUSSION ITEMS</b>	
10.1.	2021 Annual General Meetings (No Copy)	
<b>11.</b>	<b>MOTIONS</b>	
11.1.	Locke Street Business Improvement Area Expenditure Request	37
11.2.	Westdale Village Business Improvement Area Expenditure Request	39
11.3.	Stoney Creek Business Improvement Area Expenditure Request	41
11.4.	Downtown Hamilton Business Improvement Area Expenditure Request	43
<b>12.</b>	<b>NOTICES OF MOTION</b>	
<b>13.</b>	<b>GENERAL INFORMATION / OTHER BUSINESS</b>	
13.1.	Verbal Update from Julia Davis, Business Development & BIA Officer	
13.2.	Statements by Members	
<b>14.</b>	<b>PRIVATE AND CONFIDENTIAL</b>	
<b>15.</b>	<b>ADJOURNMENT</b>	



# Hamilton

## **BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE**

**MINUTES 21-008**

**8:00 a.m.**

**Tuesday, September 14, 2021**

**Virtual Meeting**

**Hamilton City Hall**

**71 Main Street West**

**Present:** Councillor Esther Pauls (Chair)  
Susie Braithwaite – International Village BIA  
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA  
Cristina Geissler – Concession Street BIA  
Kerry Jarvi – Downtown Hamilton BIA  
Katie Poissant-Paul – Ancaster BIA  
Susan Pennie – Waterdown BIA  
Lisa Anderson – Dundas BIA  
Emily Burton – Ottawa Street BIA  
Heidi VanderKwaak – Locke Street BIA

**Absent:** Michal Cybin – King West BIA  
Bender Chug – Main West Esplanade BIA  
Rachel Braithwaite – Barton Village BIA

---

### **THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

**1. Waterdown Business Improvement Area Expenditure Request (Item 11.1)**

**(Pennie/Geissler)**

That the expenditure request from the Waterdown Business Improvement Area, in the amount of \$5,581.91 for the purchase and maintenance of 49 hanging baskets, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

**CARRIED**

### **FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following change to the agenda:

**8. STAFF PRESENTATIONS**

8.1 Infection Prevention and Control Team Update

**(Anderson/VanderKwaak)**

That the agenda for the September 14, 2021 Business Improvement Area Advisory Committee meeting be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) July 13, 2021 (Item 4.1)**

**(Geissler/MacKinnon)**

That the July 13, 2021 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

**CARRIED**

**(d) STAFF PRESENTATIONS (Item 8)**

**(i) Infection Prevention and Control Team Update (Added Item 8.1)**

Dr. Ninh Tran, Associate Medical Officer of Health, Latchman Nandu, Manager, Infection Prevention and Control, and Elissa Press, Health Promotion Specialist addressed the Committee with an update from the Infection Prevention and Control Team.

**(MacKinnon/Geissler)**

That the staff presentation on Infection Prevention and Control Team Update, be received.

**CARRIED**

**(e) PUBLIC HEARINGS / DELEGATIONS (Item 9)**

**(i) Alex Weinberger, YWCA Hamilton, respecting what YWCA Hamilton offers and to learn from the BIAs what we can do to support and collaborate with the businesses in their areas (Approved July 13, 2021) (Item 9.1)**

Alex Weinberger, YWCA Hamilton, addressed the Committee respecting what YWCA Hamilton offers and to learn from the BIAs what the YWCA could do to support and collaborate with the businesses in their areas.

**(Anderson/Pennie)**

That the presentation from Alex Weinberger, YWCA Hamilton, respecting what YWCA Hamilton offer, be received.

**CARRIED**

**(f) DISCUSSION ITEMS (Item 10)**

**(i) Community Improvement Plan Review Verbal Update (Item 10.1)**

Judy Lam, Manager of Commercial Districts and Small Business, Phil Caldwell, Senior Project Manager and Carlo Gorni, Coordinator of Urban Renewal Incentives provided Committee with an update on the Community Improvement Plan Review.

**(MacKinnon/Susan)**

That the discussion respecting the Community Improvement Plan Review, be received.

**CARRIED**

**(ii) Hamilton Day – Hamilton Chamber of Commerce Initiative (Item 10.2)**

Hamilton Chamber of Commerce staff - Marie Nash, Cassandra D'Ambrosio and Katie Stiel provided the Committee information on Hamilton Day – Hamilton Chamber of Commerce Initiative.

**(Geissler/Anderson)**

That the discussion respecting Hamilton Day – Hamilton Chamber of Commerce Initiative, be received.

**CARRIED**

**(iii) Ontario Business Improvement Area Association (OBIAA) Conference 2021 (Item 10.3)**

Julia Davis addressed the Committee respecting the Ontario Business Improvement Area Association (OBIAA) Conference 2021 being held September 26 – 29, 2021.

Julia advised Committee that registration is available on the OBIAA's Website. Additionally, there is a welcome dinner on Sunday night that is a separate registration.

Julia shared with the Committee that all mobile tours have been approved and to anticipate approximately 14 people per tour.

Julia advised that for the Tuesday night of the Conference there are no events planned for attendees. If Committee members wish to share with Julia any events happening that evening in the BIA's, or provide a list of restaurants, she will share them.

**(Pennie/Anderson)**

That the discussion respecting Ontario Business Improvement Area Association Conference 2021, be received.

**CARRIED**

**(iv) Annual General Meetings 2021 (Item 10.4)**

Julia Davis addressed the Committee respecting the Annual General Meetings 2021.

Julia advised Committee that the Board of Management must approve the Annual Budget at the meeting before their Annual General Meeting.

Julia requested that the BIAs share with her the date and time of their Annual General Meeting (AGM) so that she can attend. Additionally, if you would like Julia to do a presentation at the meeting, she can do that as well. Lastly, Julia needs to know if the AGM is will be held in person or virtually.

Julia reminded Committee that notification of the BIAs AGM must be sent out a minimum of 15 days prior to the meeting. This can be done via newsletter, hand delivery, or Canada Post.

Julia advised Committee that she will be providing the BIAs a standardized script for Chair for the AGM. This will help to ensure consistency across the BIAs and that proper procedures are being followed.

**(MacKinnon/Christina)**

That the discussion respecting the Annual General Meetings 2021, be received.

**CARRIED**

**(g) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

**(i) Verbal Update from Julia Davis, Business Development and BIA Officer (Item 13.1)**

Julia advised that the BIAs who applied for the Shop Local Grant funding of \$10,000 should have received their payments. Julia reminded Committee that this funding must be spent by December 31, 2021.

Julia reminded Committee that the Community Improvement Plan (CIP) Contribution Program spending also needs to be spent by December 31, 2021. All requests for this must be submitted for the December 2021 agenda.

Allocation of parking revenue will be ratified at Council tomorrow – funding will be matched from 2020.

Julia advised that Public Health would like to do more mobile vaccination clinics. If there is an event happening in a BIA that would support a mobile clinic, please contact Public Health at: [phscovidvaccine@hamilton.ca](mailto:phscovidvaccine@hamilton.ca)

Julia advised that the Outdoor Dining District Program is still accepting applications and that the program is approved through October 31, 2021.

**(Burton/MacKinnon)**

That the verbal update from Julia Davis, Business Development and BIA Officer, be received.

**CARRIED**

**(ii) Statements by Members (Item 13.2)**

BIA Members used this opportunity to discuss matters of general interest.

**(Burton/MacKinnon)**

That the updates from Committee Members, be received.

**CARRIED**

**(h) ADJOURNMENT (Item 15)**

**(Geissler/Anderson)**

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 10:13 a.m.

**CARRIED**

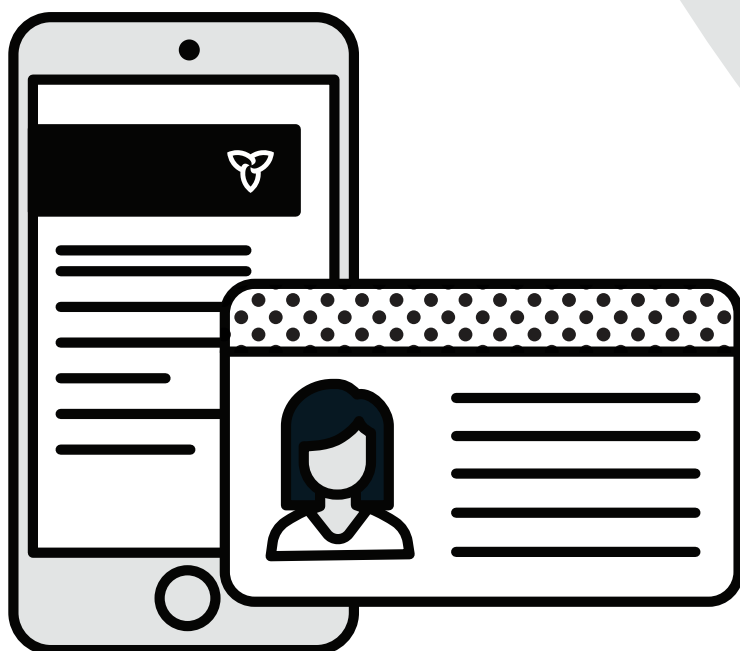
Respectfully submitted,

Councillor E. Pauls  
Chair Business Improvement Area  
Advisory Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk







## To enter this setting you are required to show:

- ✓ **Proof that you are fully vaccinated against COVID-19**
- ✓ **Personal identification**

**As of September 22<sup>nd</sup>**, Ontario requires proof of vaccination to access select settings.

**Download or print** your vaccination receipt at [ontario.ca/proofofvaccination](https://ontario.ca/proofofvaccination).

**For questions,**  
call: 1-833-943-3900  
(TTY 1-866-797-0007).  
Help is available 7 days a week from 8am to 8pm in more than 300 languages.

**Let's all help to protect the health and safety of Ontarians.**



Download or print your vaccination receipt at [ontario.ca/proofofvaccination](https://ontario.ca/proofofvaccination)



Ministry of Health

# Proof of Vaccination Guidance for Businesses and Organizations under the *Reopening Ontario Act*

Version 2– September 27, 2021

## Introduction

This guidance document provides information for specified businesses or organizations as per section 2.1 of Schedule 1 to [O. Reg. 364/20: Rules for Areas at Step 3 and at the Roadmap Exit Step](#) (O. Reg. 364/20) under the [Reopening Ontario \(A Flexible Response to COVID-19\) Act, 2020](#) (ROA) to require each patron who enters an area of the premises to provide, at the point of entry, proof of identification and proof of being fully vaccinated against COVID-19. The specified businesses or organizations must comply with this guidance document, pursuant to section 2.1(4) of Schedule 1 of [O. Reg. 364/20](#).

This guidance document only pertains to section 2.1 of Schedule 1 of [O. Reg. 364/20](#) and is not intended to be a comprehensive description of the requirements with respect to patrons entering a business or organization. There may be other rules that apply when patrons enter a business or organization, such as requirements in the regulations under the [ROA](#) for the business or organization to screen patrons for COVID-19 symptoms and record patrons' contact information.

This guidance document sets out baseline requirements that specified businesses and organizations must comply with in accordance with section 2.1 of Schedule 1 of O. Reg. 364/20. It does not preclude businesses or organizations from establishing their own additional policies or requirements pertaining to their patrons. Businesses or organizations considering creating their own additional policies or requirements may wish to consult a lawyer.

This guidance document is not intended to take the place of medical advice, diagnosis, treatment, or legal advice. In the event of any conflict between this guidance document and the [ROA](#), the [ROA](#) prevails.

Businesses or organizations must comply with any applicable municipal by-laws, section 22 orders issued by local Medical Officers of Health under the [Health Protection and Promotion Act](#) (HPPA), and any other applicable instructions, policies or guidelines issued by the Government of Ontario.

All applicable legislative or regulatory requirements related to health and safety such as those in the [Occupational Health and Safety Act](#) (OHSA) and its regulations continue to apply. While the [ROA](#) sets out certain specific requirements, with respect to worker health and safety, the OHSA requires that employers must take every precaution reasonable in the circumstances to protect the health and safety of workers. This includes protecting workers from hazards posed by infectious diseases. Employers must meet all requirements under both statutes.

## Application

Should an individual choose not to share the required information then, unless the [ROA](#) otherwise exempts them from this requirement, they will not be permitted to enter those businesses or organizations that require proof.

In order to enter the business and organization, with limited exceptions:

- The patron must provide the required proof of identification and proof of being fully vaccinated, and
- The business and organization must review and confirm the proof.

For a limited time period (on or after September 22, 2021 but before October 13, 2021), for indoor social gatherings associated with weddings and funerals (in meeting and event spaces) the negative result of a COVID-19 antigen test may be provided instead of proof of being fully vaccinated.

A business or organization **shall not** retain any information provided by a patron if the information is provided pursuant to a requirement under section 2.1 of Schedule 1 of [O. Reg. 364/20](#) under the [ROA](#).

An individual is considered **fully vaccinated** if they have received:

- The full series of a COVID-19 vaccine authorized by Health Canada, or any combination of such vaccines, or

- One or two doses of a COVID-19 vaccine not authorized by Health Canada, followed by one dose of a COVID-19 mRNA vaccine authorized by Health Canada, or
- Three doses of a COVID-19 vaccine not authorized by Health Canada; and
- They received their final dose of the COVID-19 vaccine at least 14 days before providing the proof of being fully vaccinated.

Patrons seeking access to the following areas of the premises of the following businesses or organizations must show proof of identification and proof of being fully vaccinated against COVID-19 before they can enter the area, with limited exceptions:

<b>Businesses or Organizations</b>	<b>Additional Information</b>
Meeting and event spaces (includes banquet halls, conference and convention centres)	Indoor areas Outdoor areas that have a usual capacity of 20,000 or more persons
Restaurants, bars and other food or drink establishments <b>with</b> dance facilities, including nightclubs and restoclubs and other similar establishments	Indoor and outdoor areas Excludes delivery and takeout
Restaurants, bars, and other food and drink establishments <b>without</b> dance facilities <sup>1</sup>	Excludes outdoor areas (i.e., outdoor patios), delivery and takeout
Facilities used for sports and recreational fitness activities, including waterparks and personal fitness training, and facilities where spectators watch events.	Indoor areas Outdoor areas that have a usual capacity of 20,000 or more persons
Indoor areas of casinos, bingo halls, and other gaming establishments	

---

<sup>1</sup> For a quick service restaurant or other establishment at which food or drink is sold where all dine-in patrons order or select their food or drink at a counter, food bar or cafeteria line and pay before receiving their order, the person responsible for the restaurant or establishment may require dine-in patrons to provide proof of vaccination at the counter, food bar or cafeteria line. This does not apply to establishments with dance facilities including nightclubs, restoclubs, and other similar establishments.

Businesses or Organizations	Additional Information
Concert venues, theatres, and cinemas	Indoors areas  Outdoors areas that have a usual capacity of 20,000 or more persons
Indoor areas of bathhouses, sex clubs and strip clubs	
Horse racing tracks, car racing tracks and other similar venues	Indoor areas  Outdoor areas that have a usual capacity of 20,000 or more persons
Indoor areas where film and TV productions take place with studio audiences	Does not include cast and crew members

Section 2.1 of Schedule 1 of [O. Reg. 364/20](#) does not apply to businesses or organizations, not listed above, including those that provide access to necessary medical care, groceries, and basic medical supplies.

All other public health and workplace safety measures in [O. Reg. 364/20](#) remain in effect (including but not limited to capacity limits, patron screening, masking, physical distancing and collection of patron contact information where required).

## Exemptions

The proof of identification and proof of vaccination against COVID-19 requirements under [O. Reg. 364/20](#) **do not** apply to:

- a) Workers, contractors, repair workers, delivery workers, students, volunteers, inspectors or others who are entering the business or organization for work purposes and not as patrons.
- b) A patron who is entering an indoor area solely for the following purposes:
  - to use a washroom;
  - to access an outdoor area that can only be accessed through an indoor route;
  - to make a retail purchase;

- while placing or picking up an order, including placing a bet or picking up winnings in the case of a horse racing track;
- while paying for an order;
- to purchase admission; or
- as may be necessary for the purposes of health and safety.

All other public health measures (e.g., masking and physical distancing) continue to apply to patrons.

c) Children under 12 years of age.

- Businesses or organizations specified in the regulation must require patrons who are 12 years of age or older and who do not qualify for an exemption to provide proof of identification and proof of being fully vaccinated against COVID-19 prior to entering an area specified in section 2.1 of Schedule 1 of [O. Reg. 364/20](#). Businesses or organizations should establish processes to ensure compliance with this requirement, including processes to ensure compliance with this requirement when a business or organization is uncertain whether a patron is under 12 years of age.

d) Patrons under 18 years of age who are entering the indoor premises of a facility used for sports and recreational fitness activities solely for the purpose of actively participating in an organized sport, in accordance with the guidance below and in Appendix A:

- The exemption relating to youth under 18 years of age actively participating in indoor organized sport applies to training, practices, games and competitions.

Examples of an organized sport for which the exemption applies include:

- sports leagues
- organized pick-up sports
- dance classes
- martial arts
- swimming classes

- The exemption does not apply to youth who are spectators at sporting events. Nor does the exemption apply to youth who are using a gym or other area with exercise equipment or weights unless actively participating in an organized sport.
  - Proof of being fully vaccinated against COVID-19 and proof of identification (or proof of being entitled to another exemption) is required for patrons 18 years and older, including parents or guardians of youth actively participating in an organized sport. Businesses or organizations should establish processes to ensure compliance with this requirement, including processes to ensure compliance with this requirement when a business or organization is uncertain whether a patron is under 18 years of age. Proof of identification and proof of being fully vaccinated is not required for workers or volunteers, including coaches and officials.
- e) Patrons who are entering the indoor premises of a meeting or event space, including a conference centre or convention centre, solely for the purposes of attending a wedding service, rite or ceremony or a funeral service, rite or ceremony, but not an associated social gathering (See Appendix B).
- f) Patrons who are entering the indoor premises of a meeting or event space that is located in a place of worship or in a funeral establishment, cemetery, crematorium or similar establishment that provides funeral, cemetery or cremation services and that is operated by a person licensed under the [Funeral, Burial and Cremation Services Act, 2002](#), for the purposes of attending a social gathering associated with a funeral service, rite or ceremony (See Appendix B).
- g) Patrons who are entering the indoor premises of a meeting or event space other than a place described in (f) above, including a conference centre or convention centre, for the purposes of attending a social gathering associated with a wedding service, rite or ceremony or a social gathering associated with a funeral service, rite or ceremony, on or after September 22, 2021, but before October 13, 2021, as long as the patron produces the results of an antigen test administered within the previous 48 hours establishing that the person is negative for COVID-19 to the person responsible for the establishment (See Appendix B).



- h) Patrons who provide a written document, completed and supplied by a physician (designated as “MD”) or by a registered nurse in the extended class (designated as “Registered Nurse (Extended Class)”, “RN(EC)”, “Nurse Practitioner” or “NP”) stating that the individual is exempt for a medical reason from being fully vaccinated against COVID-19 and the effective time-period for the medical reason.

Patrons with a medical exemption are required to present identification and a written document stating the individual is exempt for a medical reason to the business or organization.

To review proof of a medical reason for not being vaccinated against COVID-19, the business or organization must ensure:

- The name of the person in the written documentation matches the identification provided.
- The physician's or registered nurse in the extended class's information is complete by including:
  - Name and contact information of the physician or registered nurse in the extended class;
  - Logo or letterhead identifying the physician or registered nurse in the extended class;
  - Statement that there is a medical reason for the individual's exemption from being fully vaccinated against COVID-19; and
  - Any effective time-period for the medical reason which includes the date the patron is seeking access to the business or organization.

## Vaccine Certification Process

### From September 22 to October 22

The certification process requires that all patrons possess a vaccination receipt. The receipt must include key information about the vaccination event, including the individual's name, number of doses received, date of vaccination and product name of the vaccine received (i.e., Pfizer, Moderna, etc.).


Patrons may present a receipt issued by the Ontario government (which may include a watermark), or a receipt signed by an Indigenous health provider, or a CAF (Canadian Armed Forces) proof of vaccination, or a receipt from another jurisdiction.

Regardless of the type of receipt, a patron seeking access to a business or organization specified in the regulation must provide the receipt that shows that they are fully vaccinated<sup>2</sup> against COVID-19 and proof of identification to (unless they qualify for an exemption).

Proof of vaccination will be accepted if the person's name and date of birth on their identification document matches the vaccination receipt with name and date of birth and if the person is fully vaccinated.

### Example of Steps Required based on an Ontario vaccination receipt with a watermark

1. Match the **name** and the **date of birth** of the patron listed on the vaccination receipt against the name and date of birth on a piece of identification.
2. Verify that the receipt shows that the holder is fully vaccinated.
3. Verify that the **date of administration** of the final shot in the series is at least **fourteen days** prior to the date the patron is seeking access to the business or organization.

Ontario  Ministry of Health Ministère de la Santé	
COVID-19 vaccination receipt / Récépissé de vaccination contre la COVID-19	
<b>Identification / Identification</b>	
Name / Nom: John Q. Citizen	1
Health card number / Numéro de la carte Santé: xxxxx-xxxx-xxxx-xx	
Date of birth / Date de naissance: 2002-12-12	
<b>Vaccination / Vaccination</b>	
Date / Date: 2021-07-03, 1:34 pm	3
Agent / Agent: COVID-19 mRNA	
Product name / Nom du produit: MODERNA COVID-19 mRNA-1273	
Diluent product: Not applicable / Ne s'applique pas	
Lot / Lot:	
Dosage / Dosage: 0.5ml	
Route / Voie: Intramuscular / Intramusculaire	
Site / Site: Left deltoid / Deltolde gauche	
You have received 2 valid dose(s) / Vous avez reçu 2 dose(s) valide(s)	2
Vaccine administered by / Vaccin administré par:	
Authorized organization / Organisme agréé:	

<sup>2</sup> An individual is considered fully vaccinated if they have received,

- the full series of a COVID-19 vaccine authorized by Health Canada, or any combination of such vaccines,
- one or two doses of a COVID-19 vaccine not authorized by Health Canada, followed by one dose of a COVID-19 mRNA vaccine authorized by Health Canada, or
- three doses of a COVID-19 vaccine not authorized by Health Canada; and
- they received their final dose of the COVID-19 vaccine at least 14 days before providing the proof of being fully vaccinated.

Health Canada approved vaccines:

- 2 doses: Pfizer-BioNtech, Moderna, AstraZeneca/COVISHIELD
- 1 dose: Janssen/Johnson & Johnson
- mRNA vaccine: Pfizer-BioNtech, Moderna

## Proving Identity

Validation of identification must also be undertaken to ensure that vaccination receipt offered by the patron belongs to them. Validation of vaccination will be based on **two key identifiers**:

1. **Name of the identification holder; and**
2. **Date of birth.**

### **A photo identification is not required.**

Proof of identity can be established using documentation issued by an institution or public body, provided it includes the name of the holder and date of birth. Examples of identification documents that may be used to confirm the identity of the holder of the vaccine receipt include:

- Birth certificate
- Citizenship card
- Driver's licence
- Government (Ontario or other) issued identification card, including health card<sup>3</sup>
- Indian Status Card /Indigenous Membership Card
- Passport
- Permanent Resident card

---

<sup>3</sup> Individuals may voluntarily offer an Ontario health card (issued under the *Health Insurance Act*) for identification purposes, however a person or entity who is not a health information custodian must not record or copy the health card number. Individuals have a right to refuse to provide their health cards. It is an offence under PHIPA to require the production of a health card or health card number in certain circumstances.

Further information regarding the use of Ontario health cards for confirming the identity of individuals is available from the Information and Privacy Commissioner (IPC) at:

<https://www.ipc.on.ca/wp-content/uploads/2015/11/phipa-hfaq-cards-e.pdf>. If you have any questions or concerns about the production of health cards or the collection, use or disclosure of health numbers, please contact the IPC at: [info@ipc.on.ca](mailto:info@ipc.on.ca).

Validation of identification is considered to have been completed/successful when the **name and date of birth of the presenter of the vaccination receipt and the name and date of birth on the identification document match**. If the name and date of birth on both documents do not match, the individual will not be allowed to enter the business or organization.

For Ontario residents, expired Ontario government issued identification, including drivers' licences, and expired Canadian government issued documents, such as passports, may be provided as proof of identification. Visitors from within Canada may provide expired passports but may not provide expired provincial documents as proof of identification. All patrons visiting from abroad may not provide expired documents as proof of identification.

The patron seeking entry to the business or organization is **solely responsible** for demonstrating that they are the legitimate holder of the vaccination receipt, and that the information being provided is complete and accurate and relates to the patron. If they cannot demonstrate that to the business or organization, the individual will not be allowed to enter.

## Compliance

As these requirements are specified in the rules for Step 3 under [O. Reg. 364/20](#) under the [ROA](#), existing enforcement provisions, as provided for under that Act, apply.

Businesses or organizations are responsible for ensuring they meet the requirements regarding proof of identification and proof of vaccination against COVID-19 as outlined in the regulation.

Patrons are required to ensure that any information they provide to the business or organization to demonstrate proof of vaccination (or proof of qualifying for an exemption) and proof of identification is complete and accurate.

[Canada's Criminal Code](#) deals with matters such as violent acts and threats. The police should be contacted in these situations. Harassment may also be a matter that falls under the Criminal Code or Ontario's [Human Rights Code](#).

In the event of harassment or threats of acts of violence, law enforcement should be contacted.

Under the [Occupational Health and Safety Act \(OHSA\)](#) employers have a responsibility to take every precaution reasonable in the circumstances to protect a worker. This includes

assessing risk and implementing multiple control measures to address the risk of COVID-19 transmission, as well as the risk of workplace violence where that hazard may exist.

Tools and resources are available to help business implement the necessary safety measures including a guidance to develop workplace violence and harassment measures and procedures as part of their COVID-19 Safety Plan.

Examples of resources include (but are not limited to):

- [Developing your COVID-19 Workplace Safety Plan](#)
- [Understand the law on workplace violence and harassment](#)
- [Are your employees prepared to handle COVID-linked violence?](#)
- [WSPS Workplace Violence and Harassment Toolbox](#)

## Penalties

Failing to comply with the requirements of [O. Reg. 364/20](#) can result in charges under the [ROA](#). If charged under Part I of the [Provincial Offences Act](#) (POA), set fine amounts are \$750 for individuals and \$1,000 for corporations.

Maximum-penalties based on a prosecution under Part I or Part II of the [POA](#) include fines of up to \$100,000 and up to a year in jail for an individual; up to \$500,000 and up to a year in jail for an individual who is a director or officer of a corporation; and up to \$10 million for a corporation.

Violence in the workplace is never acceptable. Obstructing any person exercising a power or performing a duty (including workers) in accordance with requirements in [O. Reg. 364/20](#) can also result in charges under the [ROA](#).

## Next Steps

Ontario will develop and implement an enhanced digital vaccine certificate with unique QR (Quick Response) code and accompanying verification application that will allow users to securely and safely verify their vaccination status when scanned. Smartphone applications providing proof of vaccination will be accessible to people with disabilities and compatible with adaptive technologies, such as screen readers. A paper version of the enhanced vaccine certificate can be downloaded or printed from the [COVID-19 vaccination provincial portal](#) or obtained by calling the Provincial Vaccine Contact Centre at 1-833-943-3900 or by visiting a local Service Ontario office.

The enhanced vaccine certificate, as well as a verification app to allow businesses or organizations to read the QR code, will be available beginning October 22. Upon implementation, patrons will be able to provide a paper copy or a digital copy of their enhanced vaccine certificate with QR to provide proof of vaccination. Older versions of the receipt will still be acceptable as proof of vaccination. This guidance will be updated to reflect the new processes.

The guidance provided in this document is subject to updates, as required, due to changes in COVID-19 cases, public health advice and direction, and ongoing engagement with Indigenous communities and organizations.

## Resources

- [COVID-19 \(coronavirus\) in Ontario](#) webpage (find a testing location, check your results, how to stop the spread of the virus)
- [COVID-19: Help for businesses in Ontario](#) webpage
- COVID-19 Patron Screening requirements
  - Refer to [COVID-19 Signage Questions for Businesses and Organizations](#) for signage details.
  - The COVID-19 Screening Tool for Businesses and Organizations (Screening Patrons) can be downloaded or patrons can complete the screening online and confirm the “good to go” result. [Proof of COVID-19 vaccination](#) webpage
- Ministry of Labour, Training and Skills Development's [Resources to prevent COVID-19 in the workplace](#)
- [Proof of Vaccination for Businesses and Organizations Guidance Questions and Answers](#) (PDF)
- [Poster: Proof of vaccination](#) (PDF)
- [Screening for COVID-19: guidance for employers](#) webpage

## Questions

Businesses and organizations can submit questions to the Ministry of Health via <https://www.ontario.ca/feedback/contact-us?id=25811&nid=98977>.

## Appendix A: Requirements for Patrons in Indoor Sport and Recreational Fitness Facilities

Setting	Activity	Proof of Vaccination
Indoor premises of a facility used for sports and recreational fitness activities	Youth under 18 years of age actively participating in an organized sport, including training, practices, games and competitions. Examples include: <ul style="list-style-type: none"> <li>• sports leagues</li> <li>• organized pick-up sports</li> <li>• dance classes</li> <li>• martial arts</li> <li>• swimming classes</li> </ul>	Not required
	Youth under 18 years of age using a gym or other area with exercise equipment or weights	Required*
	Youth spectating, including at sporting events	Required*
	Adult (18+) patrons accessing the facility for any purpose, including parents or guardians of youth participating in an organized sport	Required*

\*unless patron qualifies for an exemption

Note: Proof of vaccination (or proof of being entitled to an exemption) is not required for workers or volunteers, including coaches and officials.

## Appendix B: Requirements for Funerals and Weddings

Event	Location	Proof of Vaccination
<b>Funerals</b>		
Funeral services, rites or ceremonies	Any setting (including meeting or event spaces, places of worship, funeral establishments)	Not required
Social gatherings (e.g., receptions) associated with funeral service, rite or ceremony	Meeting or event spaces located in places of worship, funeral establishments, cemeteries, a crematorium and similar establishments	Not required
	Other meeting or event spaces (e.g., conference or conventions centres)	Required* Time limited testing exemption available (September 22 to October 12, 2021, inclusive)
<b>Weddings</b>		
Wedding services, rites or ceremonies	Any setting (including meeting or event spaces, places of worship)	Not required
Social gatherings (e.g., receptions) associated with a wedding service, rite or ceremony	Any meeting or event spaces (including conference or conventions centres, places of worship)	Required* Time limited testing exemption available (September 22 to October 12, 2021, inclusive)

\*unless patron qualifies for an exemption





# My Main Street Program Update

Business Improvement Area Advisory  
Committee

October 12, 2021

# Local Recovery Through Community Strength

Revitalize main streets and small businesses in response to the pandemic.

Data driven, customized support for main streets and small businesses.

Creating vibrant, communities where residents share in the prosperity achieved through local small business ownership and employment.

Return the strength and prosperity to 200 Ontario main street neighbourhoods.

\$23.25 million investment from FedDev Ontario in local economic recovery.



[mymainstreet.ca](http://mymainstreet.ca)

# Two Program Streams

## Local Business Accelerator

Supporting the starting and growing of local businesses.

Main Street Ambassadors

Funding to Local Businesses

Deep Market Research and Analytics

## Community Activator

Animate main streets through placemaking activations.

Placemaking Project Support

Community Activation Toolkits

# COMMUNITY ACTIVATOR PROGRAM

My Main Street supports placemaking, an approach that asks people to collectively reimagine and reshape public space to maximize its shared value. Placemaking can take the form of events that draw people into a community, murals that brighten neglected streetscapes and celebrate local artists, seating and temporary patios that allow people to gather safely outdoors, new uses for neglected or empty spaces, and more.

Funding will be prioritized for projects that support sustainable placemaking strategies for their geographic area and that are designed to support economic and social benefits for equity seeking groups, including Francophone, women, Indigenous, racialized groups, Black communities, newcomers, youth (39 and under), people living with disabilities, the unhoused, low-income people, Trans or non-binary people, and or LGBTQ+.

# Program Overview and Approach

- **Placemaking drives economic activity and engagement**

The Community Activator provides funding or placemaking projects that will help strengthen the connection between people and places, in areas of community and commercial importance or untapped potential

- **Community driven project identification**

We're looking for the projects that seek to reimagine and revitalize specific geographic locations to drive economic and social activity and enhancing feelings of connection and belonging. Projects can be events and activation, community enhancement or the development of placemaking strategies or policies that will drive sustainable renewal and support inclusion for equity seeking groups.

# Program Overview and Approach



## Events and Activations

Community events of a short, limited or repeating duration intended to draw visitors or create a new local offering, helping position a specific geographic area as a hub of community and economic activity.



## Policy and capacity building

The development of strategies and capacities that will facilitate a focused, deliberate path to revitalizing or strengthening a downtown or commercial district's economy through intentional and creative placemaking.



## Community improvements

Above grade improvements to a specific geographic area that will enhance its physical and visual appeal, draw people in and increase feelings of safety, connection and community enjoyment.

# Who Can Apply

- **Municipalities, BIAs, indigenous communities, organizations and corporations and other community no-for-profits can apply**

Projects must have all necessary licenses and permits, satisfying the requirements of all regulating bodies of their local jurisdictions

- **25%** of available non-repayable contributions are reserved for communities with a population of under 100,000 people

## COMMUNITY ACTIVATOR

# Who Can Apply

- **Multiple Community Activator projects can be supported within a municipality, but projects must focus on a specific geographic area and must be able to demonstrate:**
  - A clear articulation of why this area would benefit from the placemaking project, and any benefits it would hold for equity seeking groups
  - A plan for how the project's impact would be measured, in terms of attendance, economic uplift or social cohesion and sense of belonging
  - A strong team, able to implement the project against a clear and costed budget
  - The project costs will be incurred within the program timeframe as contributions will be offered as reimbursements



## COMMUNITY ACTIVATOR

# Program Timelines

**Year One (2021):** Applications open October 1, 2021 to November 1, 2021

**Year Two (2022):** Applications open December 1 2021 to February 1, 2022

Program will support 140 projects across Southern Ontario

Project applications expected to be reviewed within four weeks of submission and will be scored again project vision, impact and community need.

All expenses must be incurred before December 31, 2022

Administered by the Canadian Urban Institute, projects will be eligible for non-repayable contributions between \$25,000 and \$250,000, offered as reimbursements for costs incurred between July 2021 and December 2022.

# How to Apply

- Year One applicants are eligible for reimbursements against costs incurred between June 8 and December 31, 2021
- Example projects are available at [www.mymainstreet.ca/news](http://www.mymainstreet.ca/news)
- Applications can be downloaded and submitted here: <https://mymainstreet.ca/activator-program/apply>
- Questions about the program can be directed to [placemaking@mymainstreet.ca](mailto:placemaking@mymainstreet.ca)

# Questions?



# CITY OF HAMILTON

## MOTION

Business Improvement Area Advisory Committee

Date: October 12, 2021

**MOVED BY H. VANDERKWAAK.....**

**SECONDED BY.....**

### **LOCKE STREET BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST**

That the expenditure request from the Locke Street Business Improvement Area, in the amount of \$2,462.89 for the purchase of new banners on Locke Street, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.



# CITY OF HAMILTON

## MOTION

Business Improvement Area Advisory Committee

Date: October 12, 2021

**MOVED BY T. MACKINNON**.....

**SECONDED BY**.....

### **WESTDALE VILLAGE BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST**

That the expenditure request from the Westdale Village Business Improvement Area, in the amount of \$11,363.76 for the purchase and maintenance of planters, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.





# CITY OF HAMILTON

## MOTION

Business Improvement Area Advisory Committee

Date: October 12, 2021

**MOVED BY T. MACKINNON**.....

**SECONDED BY**.....

### **STONEY CREEK BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST**

That the expenditure request from the Stoney Creek Business Improvement Area, in the amount of \$8,035.33 for the purchase and maintenance of planters; street furniture; and plants in Downtown Stoney Creek, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.



# CITY OF HAMILTON

## MOTION

Business Improvement Area Advisory Committee

Date: October 12, 2021

**MOVED BY K. JARVI.....**

**SECONDED BY.....**

### **DOWNTOWN HAMILTON BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST**

That the expenditure request from the Downtown Hamilton Business Improvement Area, in the amount of \$5,727.12 for the purchase of office equipment and street furniture, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.