



## City of Hamilton PUBLIC WORKS COMMITTEE ADDENDUM

**Meeting #:** 21-015  
**Date:** October 18, 2021  
**Time:** 1:30 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall (CC)

All electronic meetings can be viewed at:

City's Website:  
<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

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**Pages**

### 7. CONSENT ITEMS

\*7.1. Waste Management Advisory Committee Minutes - May 10, 2021

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# Hamilton

## MINUTES WASTE MANAGEMENT ADVISORY COMMITTEE

Monday May 10, 2021  
10:00 a.m.

Due to COVID-19 and the Closure of City Hall  
All electronic meetings can be viewed at the City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

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**Present:** Chair: Councillor Maria Pearson  
Vice-Chair: Councillor John-Paul Danko  
Members: Councillor Nrinder Nann  
Kevin Hunt

Regrets: Lynda Lukasik

**Also Present:** Craig Murdoch, Director, Environmental Services  
Angela Storey, Manager of Business Programs  
Joel McCormick, Manager of Waste Collection  
Anthony Ventura, Superintendent of Waste Collection  
Rob Conley, Acting Manager, Recycling & Waste Disposal  
Scott Hembruff, Senior Project Manager, Waste Processing  
Ryan Kent, Waste Planning Program Coordinator  
Raffaella Morello, Senior Project Manager, Waste Operations

### 1. CHANGES TO THE AGENDA

There were no changes to the agenda.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING****3.1 March 9, 2021****(Danko/Hunt)**

That the Minutes of the March 9, 2021 meeting of the Waste Management Advisory Committee be approved, as presented.

**CARRIED****4. CONSENT ITEMS****(i) Solid Waste Management Master Plan - Status of 2020 SWMMP  
Action Items (Item 6.1)**

Staff provided information on the status of the 2020 Solid Waste Management Master Plan action items.

**(Danko/Hunt)**

That the Solid Waste Management Master Plan Status of 2020 Action Items, be received.

**CARRIED****5. DISCUSSION ITEMS****(Nann/Hunt)**

That the following discussion items, be received.

**(i) 2020 Waste System Contract Planning (Item 8.1)****(a) C11-46-20 – Management and Processing of the City of  
Hamilton’s Green Cart Material**

Staff provided an update on the Request for Proposals (RFP) for the management and processing of the City of Hamilton green cart material, which closed on January 4, 2021. A recommendation report outlining the RFP outcome will be presented at the May 17, 2021 Public Works Committee meeting.

**(ii) Waste-Free Ontario Act Updates (Item 8.2)****(a) Status of the Blue Box Transition**

Staff provided an update on the status of the Blue Box program transition. The Blue Box Program Regulation is expected to be released by Spring 2021. Hamilton Staff joined the Continuous Improvement Fund’s (CIF) Transition Working Groups to help

prepare Ontario municipalities and First Nations communities to transition their Blue Box Programs.

**(b) Proposed Hazardous and Special Products (HSP) Regulation**

Staff provided information on the Proposed Hazardous and Special Products (HSP) Regulation. On April 29, 2021, the Minister of the Environment, Conservation and Parks (MECP) directed Stewardship Ontario to extend the deadline to wind up the existing Municipal Hazardous or Special Waste (MHSW) Program from June 30, 2021 to September 30, 2021. The proposed HSP regulation is to make producers environmentally accountable and financially responsible for collecting and managing HSP at end-of-life.

**(iii) Operations Update (Item 8.3)**

**(a) Waste Collection Service Contract Commencement**

Staff provided an update on the new waste collection service contract which began on March 29, 2021. GFL Environmental Inc. is the service provider for the new contract. The transition has been smooth with no service interruptions.

**(b) Hamilton-Wentworth Catholic District School Board Request for Tender for Waste and Recycling Collection and Disposal Services**

Staff shared information on the Hamilton-Wentworth Catholic District School Board (HWCDSB) Request for Tender for Waste and Recycling Collection and Disposal Services. On April 15, 2021, the HWCDSB issued a Tender for the collection and disposal of garbage, recycling and organic materials with a work start date of September 1, 2021. The City currently provides recycling and green cart collection and processing services for the HWCDSB. The City is unable to bid on the Tender since it is outside of the City's waste collection contract scope. The City's existing services for the HWCDSB will end by August 31, 2021.

**(c) Multi-Residential Waste Audits**

Staff provided a summary of the multi-residential waste audits which were undertaken in January to March 2021. Preliminary audit information included waste generation, waste diversion rate, capture rate and contamination rate. Additional information on the final results will be presented at a future meeting.

**(d) Solid Waste Collection Design Requirements for Developments**

Staff provided information on the proposed changes to the Waste Collection Design Requirements document. The new document will include the requirement for buildings to install a chute system capable of diverting waste, as per Council direction. Staff is developing the transition policy for development application to meet the new design requirements. The new design requirements will also include the parameters to consider private waste collection.

**(e) Community Outreach and Education**

Staff provided an update on the implementation of online request forms for frequently used waste programs including scheduling a bulk waste pick-up and obtaining a service number to pick up a blue box or green bin at a Community Recycling Centre.

**(f) Clean and Green Initiatives**

Staff provided information on Ontario's official Day of Action on Litter and shared a summary on local clean-up activities.

**CARRIED**

**6. MOTIONS**

**(Danko/Nann)**

That the following items, be received.

**(a) Approval of All Advisory Committee Event Date and Selection of a Presenter (Item 10.1)**

Staff provided an update on the planning process for the 'All Advisory Committees' Event'. The purpose of All Advisory Committee event is to provide the opportunity for Citizen Committees to meet each other and learn about each other's activities.

The Office of the City Clerk has asked that each Advisory Committee pass a motion to approve the date and to appoint a representative to deliver a five-minute presentation on the Committee's behalf respecting the Committee's purpose, successes and challenges.

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**MOTION:**

WHEREAS, the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee recommended that an All Advisory Committee Event be hosted for the purpose of providing City Advisory Committees with an opportunity to introduce themselves to one another and educate each other in terms of their respective Committee's purpose (mandate) and goals;

WHEREAS, an All Advisory Committee Event was approved by Hamilton City Council on April 14, 2021 (see Item 4 of Audit, Finance and Administration Committee Report 21-005 for reference);

WHEREAS, at the All Advisory Committee Event, each Advisory Committee will be allotted 5 minutes to introduce their respective Committee's purpose (mandate) and discuss the successes and the challenges the Advisory Committee has experienced; and,

WHEREAS, the staff liaisons for each Advisory Committee met and mutually agreed upon a tentative date for the All Advisory Committee Event;

**THEREFORE, BE IT RESOLVED:**

- a) That the proposed date of Monday, September 27, 2021, commencing at 4:00 p.m., for the All Advisory Committee Event be approved; and,
- b) That Kevin Hunt be authorized to represent the Waste Management Advisory Committee at the All Advisory Committee Event and deliver a 5-minute presentation on the Committee's behalf respecting the Committee's purpose (mandate), successes and challenges.

**CARRIED**

**7. GENERAL INFORMATION / OTHER BUSINESS**

There was no general information or other business.

**8. ADJOURNMENT**

**(Hunt/Nann)**

That, there being no further business, the meeting be adjourned at 10:36 a.m.

**CARRIED**

Respectfully submitted,

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Councillor M. Pearson  
Chair, Waste Management Advisory Committee

Raffaella Morello  
Senior Project Manager-Waste Operations, Waste Policy and Planning  
Waste Management Division, Public Works Department