



City of Hamilton
HAMILTON VETERANS COMMITTEE
AGENDA

Meeting #: 21-006
Date: October 26, 2021
Time: 4:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
All electronic meetings can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Christopher Redford, Heritage Presentation Coordinator (905) 546-2424 ext. 4688

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1. CEREMONIAL ACTIVITIES	
1.1. MOMENT OF SILENCE	
1.2. LAND ACKNOWLEDGEMENT	
2. APPROVAL OF AGENDA	
(Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
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9.1. SEAT UPDATE AND COVID PLANNING (no copy)

9.2. REGIONAL SERVICES UPDATE (no copy)

10. DISCUSSION ITEMS

10.1. REMEMBRANCE DAY CIVIC SERVICE (no copy)

10.2. GARRISON PARADE AND SERVICE (no copy)

10.3. WREATH ORDER (no copy)

10.4. ARGYLL AND SUTHERLAND HIGHLANDERS MEMORIAL PAVILION
PUBLIC USE (no copy)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

MINUTES Hamilton Veterans Committee

September 28th, 2021
4:00 p.m.
WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Terry Ryan, Don Jackson, Steve Waldron

**Absent with
Regrets:** Councillor Johnson, Councillor Ferguson, Rod Paddon, Dave Baldry, Robert Fyfe, David Steckham

Also Present: Christopher Redford (Staff Liaison), Carolyn King (Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES

- 1.1 Moment of Silence
- 1.2 Land Acknowledgement

2. CHANGES TO THE AGENDA

- 2.1 Order of Wreaths – Item 10.5

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved: Ed Sculthorpe **Seconded:** Terry Ryan

3.1 That the Minutes of the July 27th, 2021 meeting of The Hamilton Veterans Committee be approved, as presented.

CARRIED

4. DECLARATIONS OF INTEREST

None

5. COMMUNICATIONS

None

6. DELEGATION REQUESTS

None

7. CONSENT ITEMS

None

8. DELEGATIONS

None

9. STAFF PRESENTATIONS**9.1 SEAT Update/Covid Planning**

Christopher Redford provided an update regarding on the requirements of obtaining a Special Event Advisory Team (SEAT) application and preparing a Covid Plan for the Gore Park Remembrance services to be held November 11th and 14th. A Covid Plan is necessary and services must say within all City guidelines for outdoor events. Christopher is in consultation with SEAT representatives. As we are unable to determine how many members of the public will attend, Christopher suggests a cordoned-off area to accommodate the allowed numbers where Covid protocols can be enforced.

It is confirmed that the second Sunday in November is Remembrance Sunday and it is acceptable to hold services on this day. The RHLI are the lead unit for the parade and Mike confirms the Parade Order has already been issued.

9.2 Regional Services

Christopher Redford provided an update on the status of the regional Remembrance Day services as follows:

Ancaster: SEAT and Covid Plan submitted

Dundas: No parade/private

Glanbrook: Awaiting confirmation from the arena (back-up location)

Stoney Creek – SEAT and Covid Plan submitted

Waterdown - Private

10. DISCUSSION ITEMS**10.1 Remembrance Day Civic Service**

Mike Rehill reviewed the order of service for this ceremony which will take place on November 11th. Points of discussion: Mike may ask the Dundas Concert Band to play as the Military is not currently allowing any bands to perform. Mike will request Padre Aldred for both services. Two students are required for the

recitation. A single bugler meets current Covid protocols as long as they are stationed away from the public.

A suggestion was made to move blessing from the Imam up in the program to after the opening prayer. No children's choir will be possible this year due to Covid protocols. It is confirmed that no road closures are necessary for this service. It is settled that Robert Fyfe will give the Act of Remembrance as he is the senior most member of the Committee.

10.2 Garrison Parade and Service

Mike Rehill reviewed the order of this service which will take place on November 14th, 2021. Points of discussion: While the HMCS Star band usually plays at this service, we may provide pre-taped music over the sound system due to Covid protocols. The commitment to Remember is usually given by two cadets – Terry Ryan will bring this forward. Act of Remembrance will be given by Robert Fyfe.

10.3 Hamilton Veterans Committee Wreath Project

Christopher Redford outlined concerns about moving forward with this project (this year) both internal and external, including: time limitations (requests should have been submitted to at the beginning of the school year), the HWDSB's ability to participate due to Covid protocols and concerns about the ability of students to participate on the day of the service.

10.4 All-Advisory Committee Meeting

Mike Rehill provided an update on the All-Advisory Committee meeting. A representative from each Advisory Committee gave a five-minute presentation during the meeting outlining the business of their committee. As this committee's representative, Mike provided a PowerPoint and fielded one question.

10.5 Order of Wreaths

Mike Rehill noted that there is an official protocol for the order of laying wreaths (Federal/Provincial/Municipal, etc.) and that the Committee traditionally lays the Silver Cross wreath first which appears to be a break from protocol. The Committee discussed this and agreed to maintain the long-standing tradition in Hamilton of laying the Silver Cross wreath first.

Maintaining the order of wreaths during the service was also discussed. Terry Ryan suggested having a handout at the ceremony that can be laminated to assist with maintaining the accuracy of the order.

Ed Sculthorpe inquired as to where the First Nations wreath falls in the order. To confirm this, it is essential to know the originating organization. Mike Rehill will research this and get back to the committee.

11. MOTIONS

None

12. NOTICES OF MOTION

None

13. GENERAL INFORMATION/OTHER BUSINESS

None

14. ADJOURNMENT

Moved: Don Jackson **Seconded:** Terry Ryan

12.1 That, there being no further business, the meeting be adjourned at 4:34 pm.

CARRIED