



City of Hamilton
HAMILTON VETERANS COMMITTEE
AGENDA

Meeting #: Meeting#-xx-xxxx
Date: November 30, 2021
Time: 4:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
All electronic meetings can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Brydie Huffman, Heritage Presentation Coordinator (905) 546-2424 ext. 4122

Pages

1. CEREMONIAL ACTIVITIES

- 1.1. Moment of Silence
- 1.2. Land Acknowledgement

2. APPROVAL OF THE AGENDA

That the Agenda of the November 30th, 2021 meeting of The Hamilton Veterans Committee be approved, as presented.

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

That the Minutes of the October 26th, 2021 meeting of The Hamilton Veterans Committee be approved, as presented.

- 4.1. October 26, 2021

5. COMMUNICATIONS

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The committee is asked to receive the minutes of the September 27th All Advisory Committees meeting.

6. DELEGATION REQUESTS**7. CONSENT ITEMS****8. PUBLIC HEARINGS / DELEGATIONS****9. STAFF PRESENTATIONS****10. DISCUSSION ITEMS**

10.1. HVC Budget

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10.2. Remembrance Day 2021 Assessment

10.3. Wreath Project 2022

11. MOTIONS**12. NOTICES OF MOTION****13. GENERAL INFORMATION / OTHER BUSINESS****14. PRIVATE AND CONFIDENTIAL****15. ADJOURNMENT**



Hamilton

MINUTES Hamilton Veterans Committee

October 26th, 2021

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Robert Fyfe, Terry Ryan, Rod Paddon, Dave Baldry,
David Steckham

**Absent with
Regrets:** Don Jackson, Steve Waldron

Also Present: Councillor Johnson, Councillor Ferguson, Christopher Redford
(Staff Liaison), Carolyn King (Supervisor, Hamilton Military
Museum)

1. **CEREMONIAL ACTIVITIES**
 - 1.1 Moment of Silence
 - 1.2 Land Acknowledgement

2. **APPROVAL OF THE AGENDA**
(Sculthorpe/Fyfe)
That the Agenda of the October 28th, 2021 meeting of The Hamilton Veterans
Committee be approved, as presented.

CARRIED

3. **DECLARATIONS OF INTEREST**
None

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

(i) September 28, 2021

(Ryan/Fyfe)

That the Minutes of the September 28th, 2021 meeting of The Hamilton Veterans Committee be approved, as presented.

CARRIED

5. STAFF PRESENTATIONS (Item 9)

(i) SEAT Update/Covid Planning (Item 9.1)

Christopher Redford provided an update from the EOC that proof of vaccinations will not be required for the service on November 11th as it is an outdoor event. A ceremony with 100 invited guests has been approved. Distancing details regarding wreath laying, etc. are pending.

(ii) Regional Services (Item 9.2)

Christopher Redford provided an update on the status of the regional Remembrance Day services as follows(i):

Flamborough and Dundas: these ceremonies are completely private and no SEAT applications are required.

Stoney Creek – SEAT application submitted, ceremony will be cordoned off, limited to invited guests only.

Glanbrook: Councillor Johnson provided an update - scaled back events will occur in Mount Hope the Sunday prior to and after November 11th, as is tradition. The Mount Hope cenotaph was removed for restoration and has now been reinstalled. As the 779 Black Knight cadets meet at this location, they may have a private rededication on the 14th and potentially a ceremony for cadets on the 7th. Christopher and Councillor Johnson will meet to discuss details.

Ancaster: Councillor Ferguson provided an update - this event is run by a community committee and will be an invitation-only event for wreath bearers. A City staff person, a piper, a bugler, two police and a sound system will be required. There are no objections to this, and Christopher will join their next meeting to finalize plans. The committee expresses it may be difficult to arrange for a piper and bugler so Christopher will check his contacts prior to the Ancaster meeting. Christopher confirms there will be two City staff available to assist with this, not affecting the Gore Park service.

Christopher Redford confirms there will be a Lancaster fly-past on November 11th and he will request that it include each regional service.

6. DISCUSSION ITEMS (Item 10)

(i) Remembrance Day Civic Service (Item 10.1)

Mike Rehill reviewed the order of service for this ceremony which will take place on November 11th. Points of discussion: there will be a maximum of 100 invited guests in a fenced off area. An invitation will be extended to include a Colour Party – they can be positioned on the South side of the square. Terry Ryan will make inquiries for two cadets to read *In Flanders Fields*. The Order of Wreaths will be finalized and laminated. The Blessing from the Imam will be held before the Padre's Blessing, after the wreath laying. A list of dignitaries will be finalized and circulated to all members of this Committee.

(ii) Garrison Parade and Service, November 14th (Item 10.2)

The Brigade Commander has determined that there shall be no Remembrance Day events exceeding 100 people which takes precedence, regardless of Provincial or Civic protocols. In light of this, the Veterans Committee has agreed to cancel this event as it typically involves 500 to 700 people.

(iii) Order of Wreaths (Item 10.3)

The order is to be determined. Mike Rehill will ensure it is updated, annotated and published prior to the service. It will then be laminated. Ed Sculthorpe and Terry Ryan will Marshall the wreaths. Ed Sculthorpe inquires about laying an indigenous wreath, Chris will reach out to the City Advisory Committee members. Once a group is determined, the order of placement can be finalized.

(iv) Argyll and Sutherland Highlanders Memorial Pavilion Public Use (Item 10.4)

Terry Ryan provided background: the pavilion was used as a stage during Art Crawl and such use is considered disrespectful for a memorial. A complaint was made to the mayor and the promoter provided an apology. This issue is under discussion at the regiment. The ASH paid for the memorial, the City maintains it. In order to find a balance between public use and respect for the memorial, it may result in guidelines for using the pavilion when the park is rented for events.

7. GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Covid Vaccinations for Committee Members (Item 13.1)

This is in reference to the requirement of all Citizen Advisory Committee members to be fully vaccinated. Any questions regarding this must be forwarded as per the directions in the documentation provided to each member.

8. ADJOURNMENT (Item 15)

(i) That, there being no further business, the meeting be adjourned at 4:41 pm.
(Item 15.1)
(Fyfe/Sculthorpe)

CARRIED

Hamilton Veterans' Committee Chair, Mike Rehill
Staff Liaison, Christopher Redford (905) 973-4005/546-2424 Ext. 4688



ALL ADVISORY COMMITTEES MEETING MINUTES 21-001

September 27, 2021

4:00 p.m.

Due to COVID-19 and the closure of City Hall, this meeting was held virtually

Present: L. Kolar (Chair)
C. Bellamy, S. Bertolo, M. Dei-Amoah, K. D'Auost, D. Honig, K. Hunt, J. Kemp, C. Kroetsch, A. Macaluso, J. Mayo, J. Merolli, A. Paiement, P. Petrie, T. Qasim, M. Rehill, M. Scanlon, P. Szczepanski, J. Verbitsky, C. Yachouh

Also Present: Members of the City of Hamilton's Advisory Committees

FOR INFORMATION:

(a) CEREMONIAL ACTIVITIES (Item 1)

- (i) Welcome / Introductions
- (ii) Land Acknowledgment presented by L. Kolar

(b) APPROVAL OF AGENDA (Item 2)

(A. Elliott/M.Wahlman)

That the All Advisory committees' members approve the September 27, 2021 agenda.

CARRIED

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations.

(d) ADVISORY COMMITTEE PRESENTATIONS (Item 4)

(M. Wahlman/B. Semkow)

That the following presentations be received:

- (a) Hamilton Aboriginal Advisory Committee presented by C. Bellamy.
- (b) Advisory Committee for Persons with Disabilities presented by J. Kemp.
- (c) Arts Advisory Commission presented by A. Paiement.
- (d) Committee Against Racism presented by T. Qasim and M. Dei-Amoah.

- (e) Food Advisory Committee presented by K. D'Auost and M. Scanlon.
- (f) Hamilton Cycling Committee presented by C. Yachouh and J. Merolli.
- (g) Housing and Homelessness Advisory Committee presented by J. Verbitsky.
- (h) Immigrant and Refugee Advisory Committee presented by D. Honig.
- (i) Keep Hamilton Clean and Green Committee presented by P. Szczepanski.
- (j) Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee presented by C. Kroetsch.
- (k) Mundialization Committee presented by A. Macaluso.
- (l) Seniors Advisory Committee presented by P. Petrie and J. Mayo.
- (m) Hamilton Status of Women Committee presented by Stephanie Bertolo
- (n) Hamilton Veterans Committee presented by M. Rehill.
- (o) Waste Management Advisory Committee presented by K. Hunt.

CARRIED

(e) ADJOURNMENT (Item 5)

(M. Wahlman/B. Semkow)

That there being no further business, the All Advisory Committee Meeting be adjourned at 6:39 p.m.

CARRIED

CITY OF HAMILTON

2022

ADVISORY COMMITTEES

BUDGET SUBMISSION FORM

Hamilton Veterans Committee

PART A: General Information

ADVISORY COMMITTEE MEMBERS:

Mike Rehill, Chair	Steve Waldron
Don Jackson	Dave Steckham
Rod Paddon	
Dave Baldry	Councillor Lloyd Ferguson (alt)
Robert Fyfe	Councillor Brenda Johnson
Ed Sculthorpe	
Terry Ryan	

MANDATE:

Reporting to Council, the Hamilton Veterans Committee oversees the planning and delivery of military remembrance and commemoration activities on behalf of the City of Hamilton. When directed by Council, the Committee provides input on projects and issues that are of concern to Hamilton Veterans.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Goals and objectives:

Act as a liaison for the veterans of the City of Hamilton on all matters that fall within Council's jurisdiction.

Coordinate Decoration Day, Remembrance Day Parades, community engagement pieces and Memorial Services in multiple wards.

Maximize the engagement of youth in the act of Remembrance through projects and events.

How will they be achieved:

Coordinate the remembrances for significant anniversaries such as Decoration Day, Remembrance Day, Garrison Parade and including but not limited to parades and memorial services.

Administer all other matters directly relating to or of concern to Hamilton Veterans that fall within Council's jurisdiction. Provide written letters of support for Veterans causes when requested and deemed appropriate.

Veteran's Committee advises on the use and care of cenotaphs in partnership with Heritage Resource Management.

Present opportunities for the engagement of youths in acts of Remembrance in the City of Hamilton through events and community projects

Who will benefit:

All citizens of the City of Hamilton as well as local veterans and active forces. Upward of 2,000 people attend the Remembrance Day services and parades coordinated by the Veterans Committee.

All residents of Hamilton will have the opportunity to show respect for Veterans service to our country.

The Youth of Hamilton will be given the opportunity to be engaged with Acts of Remembrance outside of the classroom setting through hands-on and digital platforms.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	
3) Healthy & Safe Communities	X	4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture & Diversity	X
7) Our People & Performance			

PART C: Budget Request

INCIDENTAL COSTS:

Meeting Costs: <ul style="list-style-type: none"> - postage, printing, parking - 7 general meetings, 4 event planning meetings & 1 meeting with all Veteran Organizations within the City of Hamilton - Name tags & arms bands 	\$600.00
SUB TOTAL	\$600.00

SPECIAL EVENT/PROJECT COSTS:

Ceremonies/Services: <ul style="list-style-type: none"> - Hamilton (Gore Park Cenotaph), 2 ceremonies and parades - Community Ceremonies (Ancaster, Glanbrook, Dundas, Stoney Creek, Waterdown) - Dieppe Veteran's Memorial Service - Decoration Day - Communications & Marketing 	\$34 K \$2,200 \$2,500 \$3,000 \$700
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SUB TOTAL	\$ 43 K
TOTAL COSTS	\$ 43 K
Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	\$
TOTAL 2021 BUDGET REQUEST	\$ 43 K
PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$)	\$ 43 K

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Mike Rehill

Signature:

Date:

Telephone # :

905-546-2424 ext 4688

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