



City of Hamilton
GRANTS SUB-COMMITTEE
AGENDA

21-002

December 1, 2021

9:30 am

Due to the COVID-19 and the Closure of City Hall (CC)

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Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

1. APPROVAL OF AGENDA
2. DECLARATIONS OF INTEREST
3. APPROVAL OF MINUTES OF PREVIOUS MEETING
 - 3.1. June 8, 2021
4. CONSENT ITEMS
5. STAFF PRESENTATIONS
6. DISCUSSION ITEMS
 - 6.1. 2022 City Enrichment Fund Advance Payments (GRA21004) (City Wide)
7. MOTIONS
8. NOTICES OF MOTION
9. GENERAL INFORMATION / OTHER BUSINESS
10. ADJOURNMENT



Hamilton

GRANTS SUB-COMMITTEE MINUTES 21-001

9:30 a.m.

June 8, 2021

Council Chambers, Hamilton City Hall

Present: Councillors B. Johnson (Chair), N. Nann (Vice Chair)
L. Ferguson, S. Merulla, T. Jackson, A. VanderBeek

THE FOLLOWING ITEMS WERE REFERRED TO THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE FOR CONSIDERATION:

1. 2021 City Enrichment Funding Recommendations (GRA21002) (City Wide) (Item 5.1)

(Nann/VanderBeek)

- (a) That Appendix "A" attached to Report GRA21002, City Enrichment Fund 2021 Summary, be received;
- (b) That the 2021 City Enrichment Fund recommended funding allocation, in the amount of \$ \$2,461,165 for Operating-based grants, as outlined in Appendix "B" attached to Report GRA21002, be approved;
- (c) That the City Enrichment Fund grants, listed in Appendix "C" attached to GRA21002, be conditionally approved, with the funds to be released pending the submission of the Program Status form and other additional information by July 9, 2021;
- (d) That Appendix "D" attached to Report GRA21002, City Enrichment Fund Payment Plan, be approved; and,
- (e) That Appendix "E" attached to Report GRA21002, Application Summary, be received.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

Yes	-	Ward 11	Councillor Brenda Johnson, Chair
Yes	-	Ward 3	Councillor Nrinder Nann, Vice Chair
Yes	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek

2. Equity, Diversity, Inclusion (EDI) Information Report (GRA21003) (City Wide) (Item 6.1)

(Nann/Johnson)

That staff be directed to integrate the Equity, Diversity and Inclusion breakdown of the allocated City Enrichment Fund in a form that enables the consistent measurement of outcomes, and report back to the Grants Sub-Committee.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

Yes	-	Ward 11	Councillor Brenda Johnson, Chair
Yes	-	Ward 3	Councillor Nrinder Nann, Vice Chair
Yes	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek

3. 2020 City Enrichment Funding Recommendations (GRA20003(d)) (City Wide) (Item 6.2)

(Jackson/Nann)

- (a) That 2020 grant recipients, in the Creation and Presentation stream, be given a project deadline extension until November 1, 2021, pending the receipt of a written request for said extension by the recipient to the Arts Program Manager, to be received by June 30, 2021;
- (b) That any 2020 grant recipients, in the Creation and Presentation stream, who have withdrawn approved applications and returned surplus funds to the City of Hamilton be eligible to reactivate their project and be given a project deadline extension until November 1, 2021, pending the receipt of a written request for said extension by the recipient to the Arts Program Manager, to be received by June 30, 2021;
- (c) That 2020 grant recipients, in the Arts and Communities Culture and Heritage Capacity Building (CCH) streams, be given a project deadline extension until November 1, 2021 pending the receipt of a written request for said extension by the recipient to the Arts Program Manager, to be received by June 30, 2021; and,
- (d) That Appendix "A" to attached to Report GRA20003(d), 2020 City Enrichment Fund Recipients Owing Funds to the City of Hamilton be, received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

Yes	-	Ward 11	Councillor Brenda Johnson, Chair
Yes	-	Ward 3	Councillor Nrinder Nann, Vice Chair
Absent	-	Ward 4	Councillor Sam Merulla

Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised that there were no changes to the agenda.

(Ferguson/Jackson)

That the June 8, 2021 agenda for the Grants Sub-Committee be approved, as presented.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

Yes	-	Ward 11	Councillor Brenda Johnson, Chair
Yes	-	Ward 3	Councillor Nrinder Nann, Vice Chair
Yes	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Absent	-	Ward 13	Councillor Arlene VanderBeek

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) February 10, 2020 (Item 3.1)

(Nann/Merulla)

That the Minutes of the February 10, 2020 Grants Sub-Committee meeting be approved, as presented.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

Yes	-	Ward 11	Councillor Brenda Johnson, Chair
Yes	-	Ward 3	Councillor Nrinder Nann, Vice Chair
Yes	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Absent	-	Ward 13	Councillor Arlene VanderBeek

(d) STAFF PRESENTATIONS (Item 5)

(i) 2021 City Enrichment Funding Recommendations (GRA21002) (City Wide)

Mimi John, Grants and Strategic Partnerships Coordinator, provided a PowerPoint presentation respecting Report GRA21002 - 2021 City Enrichment Funding Recommendations.

(Nann/VanderBeek)

That the presentation respecting Report GRA21002 - 2021 City Enrichment Funding Recommendations, be received.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

Yes	-	Ward 11	Councillor Brenda Johnson, Chair
Yes	-	Ward 3	Councillor Nrinder Nann, Vice Chair
Yes	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek

(e) ADJOURNMENT (Item 10)

(Ferguson/VanderBeek)

That, there being no further business, the Grants Sub-Committee be adjourned at 10:31 a.m.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

Yes	-	Ward 11	Councillor Brenda Johnson, Chair
Yes	-	Ward 3	Councillor Nrinder Nann, Vice Chair
Yes	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 12	Councillor Lloyd Ferguson
Yes	-	Ward 13	Councillor Arlene VanderBeek

Respectfully submitted,

Councillor B. Johnson
Chair, Grants Sub-Committee



CITY OF HAMILTON
CITY MANAGER'S OFFICE
Government Relations & Community Engagement Division

TO:	Chair and Members Grants Sub-Committee
COMMITTEE DATE:	December 1, 2021
SUBJECT/REPORT NO:	2022 City Enrichment Fund Advance Payments (GRA21004) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Monique Garwood (905) 546-2424 Ext. 3991
SUBMITTED BY:	Morgan Stahl Director, Government Relations & Community Engagement City Manager's Office
SIGNATURE:	

RECOMMENDATION

- (a) That staff be authorized and directed to provide advance monthly payments to 2022 City Enrichment Fund applicants, as shown in Appendix "A" to Report GRA21004, based upon 2021 funding levels, prior to final approval of the 2022 City Enrichment Fund budget; and,
- (b) That any outstanding arrears due to the City of Hamilton, by any of the organizations listed in Appendix "A" to Report GRA21004, be paid in full utilizing the approved advance funding, prior to the organization receiving any City Enrichment Fund payments.

EXECUTIVE SUMMARY

In 2015, Council approved the launch of the new City Enrichment Fund. Organizations that were previously funded through Boards & Agencies were transitioned over to the new program. In order to avoid undue hardship to their operations, it was felt that the advances should continue ahead of the approval of the 2022 budget.

SUBJECT: 2022 City Enrichment Fund Advance Payments (GRA21004) (City Wide) - Page 2 of 3

For the organizations listed in the report (attached as Appendix “A” to Report GRA21004), the City follows a policy which ensures that grant payments are not made until outstanding arrears owing to the City of Hamilton are paid off.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Based on Council approval of the 2022 funding levels, the remaining payments to these organizations would be adjusted to ensure that total payment amounts do not exceed the 2022 Council approved funding level, which is expected by June 2022. There is no additional change to existing Council approved budget.

Staffing: None

Legal: None

HISTORICAL BACKGROUND

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The City has been supporting various Boards and Agencies with operational funding in the past. Since these organizations depend on the City to fund their operational expenditures, past practice has been to provide regular on-going payments pending the approval of the City Budget for each year. The proposed payment schedule closely follows that of 2021.

RELEVANT CONSULTATION

ANALYSIS AND RATIONALE FOR RECOMMENDATION

To be consistent with prior years, staff is seeking approval to continue funding as of January 2022, for those organizations that receive funding (attached as Appendix “A” to Report GRA21004) on a monthly basis, pending approval of the 2022 budget. The funding is based on the previous year’s budget and is adjusted if necessary, when the current year’s budget receives Council approval.

ALTERNATIVES FOR CONSIDERATION

None.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to GRA21004 – 2022 Advance, City Enrichment Fund

City Enrichment Fund
Requiring Advance Payments in 2022

Agency	Advance Payment Schedule for 2022	#of Payments (advance)	2021 Approved Annual Budget	2022 Advance Payment Amount (Monthly)	2022 Advance Payment Amount (5 Payments)
Art Gallery of Hamilton	1st of each month	5	\$1,000,000.00	\$83,333.33	\$416,666.67
Theatre Aquarius	1st of each month	5	\$265,302.00	\$22,108.50	\$110,542.50
Hamilton Philhamonic Orchestra	1st of each month	5	\$175,099.00	\$14,591.58	\$72,957.92
Brott Music Festival	1st of each month	5	\$182,800.00	\$15,233.33	\$76,166.67
Total			\$1,623,201.00	\$135,266.75	\$676,333.75

