



City of Hamilton
FOOD ADVISORY COMMITTEE
AGENDA

Meeting #: 22-001
Date: January 11, 2022
Time: 7:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
All electronic meetings can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Richard MacDonald, Manager Food and Water Safety (905) 546-2424 ext. 5818

	Pages
1. CEREMONIAL ACTIVITIES	
1.1. Land Acknowledgement	
1.2. Roll call of members present	
2. APPROVAL OF AGENDA	
(Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
4.1. FAC Minutes November 09, 2021	3
4.2. FAC Minutes December 14, 2021	7
4.3. Business arising from minutes	
5. COMMUNICATIONS	

5.1. **Advisory Committees -Meeting during election period**

Clerks email communication that Advisory Committees will not be meeting during the 2022 Municipal Election period (September 28th to November 17th).

6. DELEGATION REQUESTS

7. CONSENT ITEMS

8. STAFF PRESENTATIONS

9. PUBLIC HEARINGS / DELEGATIONS

10. DISCUSSION ITEMS

10.1. Update on SPRC project

10.2. Committee membership Update

10.3. Member Updates

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

FOOD ADVISORY COMMITTEE

Meeting #: 21-006

Date: Nov 09, 2021

Time: 7:00 pm

Location:

Due to the COVID-19 and the Closure of City Hall All electronic meetings can be viewed at:
City's YouTube Channel: <https://www.youtube.com/user/InsideCityofHamilton>

Richard MacDonald Manager: Food and Water Safety Healthy and Safe Communities
Public Health Services- Healthy Environments, City of Hamilton (905) 546 2424 Ext. 5818

Present: Richard MacDonald (Staff Liaison), Brian Tammi (Secretary), Krista D' Aoust (Co-Chair), Andrew Sweetnam, Laurie Nielson, Elly Bowen, Vivien Underdown, Mary Ellen Scanlon (Co-Chair), Frank Stinellis, Drew Johnston, Elly Bowen, Vicky Hachey, Cindy Mutch

Absent with regrets: Councilor Merulla, Barbara Stares, Maria Biasutti, Kyle Swain, Binamin Mehretab, Jennifer Silversmith

1. Ceremonial Activities (Item 1)

Land acknowledgment - Vivien Underdown

Roll call- Krista D' Aoust

2. Approval of agenda (Item 2)

(Nielson / Scanlon)

That the Food Advisory Committee approve the Agenda, as presented.

CARRIED

3. Declarations of interest (Item 3)

None

4. Approval of Meeting (Item 4)

(i) **October 12, 2021 Minutes**

(Underdown / Tammi)

That the Food Advisory Committee approve the Agenda for today's meeting, as distributed.

CARRIED

5. Staff presentations (Item 8)

- (i) Presentation from Cindy Mutch - Senior Project Manager, Community Engagement to discuss the City's online public engagement platform – Engage Hamilton (live on June 15, 2020) (Item 8.1)

(Nielson / Bowen)

That the Food Advisory Committee receive the presentation from Cindy Mutch – Community Engagement - Engage Hamilton

CARRIED

6. Discussion Items (Item 10)

- (i) Information Report – Social Determinants of Health in COVID-19 – Krista D' Aoust, Mary Ellen Scanlon (Item 10.?)

(Bowen / Hachey)

That the Food Advisory Committee receive the “Social determinates of Health in CoVid-19” report.

CARRIED

(Underdown / Scanlon)

That the Food Advisory Committee to request follow-up regarding “Social Determinates of Health in CoVid-19” report.

CARRIED

- (ii) **Code of Conduct for Boards and Committees - Integrity Commissioner Work Plan (FCS21081) (City Wide) (Item 10.3)**

An Email was circulated by Staff Liaison to Committee members regarding Code of Conduct for Citizen members of committees. Review and feedback is being sought from Committee members and can be forwarded to Integrity Commissioner through the email provided by November 30, 2021.

(Hachey / Underdown)

That All Food Advisory Committee members have received the communication and members can forward feedback to the Integrity Commissioner through the information provided by November 30, 2021.

CARRIED

(Hachey / Underdown)

That Richard MacDonald, Staff Liaison, send all “Code of conduct” documents to Food Advisory Committee members as links in the forwarded email did not work.

CARRIED

- (iv) Mandatory COVID-19 Vaccination Verification Policy – Richard MacDonald (Item 10.4)

Food Advisory Committee members informed of the Council-approved [Mandatory COVID-19 Vaccination Verification Policy](#) and how it affects a Council appointed representative on a city committee, where you are a member.

(Bowen/ Stinellis)

That the “Mandatory COVID-19 Vaccination Verification Policy” be received.

CARRIED

- (v) Member Updates – Mary Ellen Scanlon (Item 10.5)

(Tammi / Hachey)

That the Food Advisory Committee to have FAC meeting on December 14, 2021

CARRIED

15. Adjournment (Item 15)

(Stinellis / Scanlon)

That, there being no further business, the Food Advisory Committee meeting for November 09, 2021 be Adjourned.

CARRIED

Respectfully submitted,

**Mary Ellen Scanlon, Co-Chair
Krista D’ Aoust, Co-Chair
Food Advisory Committee**



Hamilton

FOOD ADVISORY COMMITTEE

Minutes

Meeting #: 21-007

Date: Dec 14, 2021

Time: 7:00 pm

Location:

Due to the COVID-19 and the Closure of City Hall All electronic meetings can be viewed at: City's
YouTube Channel: <https://www.youtube.com/user/InsideCityofHamilton>

Richard MacDonald Manager: Food and Water Safety, Healthy and Safe Communities
Public Health Services- Healthy Environments, City of Hamilton (905) 546 2424 Ext. 5818

Present: Richard MacDonald (Staff Liaison), Brian Tammi (Secretary), Krista D'Aoust (Co-Chair), Vicky Hachey, Kyle Swain, Andrew Sweetnam, Frank Stinellis, Drew Johnston, Elly Bowen, Vivien Underdown, Maria Biasutti, Laurie Nielson

Absent with regrets: Councillor Merulla, Barbara Stares, Binamin Mehretab, Jennifer Silversmith, Mary Ellen Scanlon (Co-Chair)

1. Ceremonial Activities (Item 1)

Land acknowledgement –Krista D'Aoust

Roll call- Krista D' Aoust

2. Approval of agenda (Item 2)

(Nielson / Stinellis)

That the Food Advisory Committee approve the Agenda, as presented.

CARRIED

3. Declarations of interest (Item 3)

None

4. Approval of Meeting (Item 4)

(i) November 9, 2021 Minutes

(Nielson / Underdown)

That the minutes from the November 9 2021 be deferred to January 2022 Food Advisory Committee meeting.

CARRIED

5. Discussion Items (Item 10)

(i) Social Planning and Research Council of Hamilton – Purchase of Service Agreement (Item 10.1)

Food Advisory Committee members discussed “SPRC - PURCHASE OF SERVICE AGREEMENT” including scope of work, timelines, focus of review, dates of deliverables, research outcomes, process of public engagement.

(Bowen/ Sweetnam)

That the Social Planning and Research Council of Hamilton – Purchase of Service Agreement, be received.

CARRIED

(Hachey/ Underdown)

(a) That the FAC approves the Social Planning and Research Council of Hamilton – Purchase of Service Agreement, and enters into a workplan with the SPRC; and

(b) That the funding to the Social Planning and Research Council of Hamilton, be approved

CARRIED

(ii) Member Updates – Vivien Underdown (Item 10.4)

V. Underdown advised the Committee that the United Way Niagara is seeking to perform some coordinated advocacy during the provincial election in 2022 and to identify common interests with FAC. The first meeting is scheduled for mid-January 2022.

(Hachey/ Underdown)

That the Member Update, be received.

CARRIED

6. Adjournment (Item 15)

(Underdown/ Bowen)

That, there being no further business, the Food Advisory Committee meeting for December 14, 2021 be adjourned at 7:35 pm.

CARRIED

Respectfully submitted,

Krista D'Aoust, Chair
Mary Ellen Scanlon, Co-Chair
Food Advisory Committee