

City of Hamilton GENERAL ISSUES COMMITTEE REVISED

Meeting #: 22-002(d)

Date: January 25, 2022

Time: 9:30 a.m.

Location: Due to the COVID-19 and the Closure of City

Hall (CC)

All electronic meetings can be viewed at:

City's Website:

https://www.hamilton.ca/councilcommittee/council-committeemeetings/meetings-and-agendas

City's YouTube Channel:

https://www.youtube.com/user/InsideCityofHa

milton or Cable 14

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

Pages 1. APPROVAL OF AGENDA 2. **DECLARATIONS OF INTEREST** 3. APPROVAL OF MINUTES OF PREVIOUS MEETING 3 *3.1. January 21, 2022 COMMUNICATIONS 4. 5. **CONSENT ITEMS** 6. STAFF PRESENTATIONS 7 6.1. REVISED Corporate Services Department - 2022 Tax Supported Operating Budget 52 *6.2. Planning and Economic Development Department - 2022 Tax Supported **Operating Budget**

7. DISCUSSION ITEMS

- 8. MOTIONS
- 9. NOTICES OF MOTION
- 10. GENERAL INFORMATION / OTHER BUSINESS
- 11. PRIVATE & CONFIDENTIAL
- 12. ADJOURNMENT



GENERAL ISSUES COMMITTEE (OPERATING BUDGET) MINUTES 22-002(c)

9:30 a.m.

Friday, January 21, 2022

Due to COVID-19 and the closure of City Hall, this meeting was held virtually.

Present: Mayor F. Eisenberger, Deputy Mayor L. Ferguson (Chair)

Councillors M. Wilson, J. Farr, N. Nann, R. Powers,

T. Jackson, E. Pauls, J. P. Danko, B. Clark, M. Pearson, B. Johnson,

A. VanderBeek, J. Partridge

Absent: Councillor S. Merulla, T. Whitehead - Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised of the following change to the agenda:

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 January 20, 2022

(Partridge/Pearson)

That the agenda for the January 21, 2022 General Issues Committee (Budget) meeting, be approved, as amended.

Result: Motion, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fre	ed Eisenberger
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Russ Powers
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark

Yes	 Ward 10 	Councillor Maria Pearson
Yes	 Ward 11 	Councillor Brenda Johnson

Yes - Ward 12 Councillor Lloyd Ferguson, Deputy Mayor

Yes - Ward 13 Councillor Arlene VanderBeek
Absent - Ward 14 Councillor Terry Whitehead
Yes - Ward 15 Councillor Judi Partridge

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) January 20, 2022 (Item 3.1)

(Nann/Clark)

That the Minutes of the January 20, 2022 meeting of the General Issues Committee, be approved, as presented.

Result: Motion, CARRIED by a vote of 14 to 0, as follows:

-	Mayor Fre	d Eisenberger
-	Ward 1	Councillor Maureen Wilson
-	Ward 2	Councillor Jason Farr
-	Ward 3	Councillor Nrinder Nann
-	Ward 4	Councillor Sam Merulla
-	Ward 5	Councillor Russ Powers
-	Ward 6	Councillor Tom Jackson
-	Ward 7	Councillor Esther Pauls
-	Ward 8	Councillor J. P. Danko
-	Ward 9	Councillor Brad Clark
-	Ward 10	Councillor Maria Pearson
-	Ward 11	Councillor Brenda Johnson
-	Ward 12	Councillor Lloyd Ferguson, Deputy Mayor
-	Ward 13	Councillor Arlene VanderBeek
-	Ward 14	Councillor Terry Whitehead
-	Ward 15	Councillor Judi Partridge
		 Ward 1 Ward 2 Ward 3 Ward 4 Ward 5 Ward 6 Ward 7 Ward 8 Ward 9 Ward 10 Ward 11 Ward 12 Ward 13 Ward 14

(d) STAFF PRESENTATIONS (Item 6)

(i) Transit – 2022 Tax Supported Operating Budget (Item 6.1)

Maureen Cosyn-Heath, Director of Transit, provided the presentation for respecting the Transit - 2022 Tax Supported Operating Budget, and answered questions of Committee.

(Powers/Johnson)

That the presentation respecting the Transit - 2022 Tax Supported Operating Budget, be received.

Result: Motion, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fre	d Eisenberger
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Russ Powers
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson, Deputy Mayor
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge

(d) ADJOURNMENT (Item 12)

(Pearson/Partridge)

That there being no further business, the General Issues Committee (Budget) be adjourned at 11:41 a.m.

Result: Motion, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Fr	ed Eisenberger
Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Jason Farr
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Sam Merulla
Yes	-	Ward 5	Councillor Russ Powers
Yes	-	Ward 6	Councillor Tom Jackson

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Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Maria Pearson
Yes	-	Ward 11	Councillor Brenda Johnson
Yes	-	Ward 12	Councillor Lloyd Ferguson, Deputy Mayor
Yes	-	Ward 13	Councillor Arlene VanderBeek
Absent	-	Ward 14	Councillor Terry Whitehead
Yes	-	Ward 15	Councillor Judi Partridge
			-
			Respectfully submitted,
			, ,
			Lloyd Ferguson, Deputy Mayor
			Chair, General Issues Committee
Stephanie	Pap	oarella	
Legislative	e Co	ordinator,	
Office of the	ne C	ity Clerk	



WHO WE ARE







Customer Service, POA & Financial Integration



Financial Planning, Administration and Policy



Financial Services and Taxation



Information Technology



Legal and Risk Management



WHAT WE DO





2021 HIGHLIGHTS



A LOOK BACK AT 2021

Credit Rating



Virtual Trials



DC Background Study & By-law Amendments



IT Security Program



Policy & Strategic Review



Electronic Marriage License



Oracle Upgrade



IT Strategy



Customer Service Strategy



Bill 177 Implementation



Workforce Planning



Requisition
Approval Workflow



Budget Process Enhancements



Election 2022
(Planning, Outreach & Policies)



Covid Response



5

METRICS 2021



2,204

Marriage Licenses Issued



214

FOI Requests Received



572,190

Phone Calls to the CCC



86,780

POA Charges Filed



AA+

S&P Global Credit Rating



77%

% of Malicious Emails Blocked



93,695

Citizens Served (MSC Only)



43.8%

Taxpayers Enrolled in PAP



121

Litigated Files Resolved



2.40%

Gross % Realized ROI (2020)



2021 HIGHLICHTS

Fiscal Health & Financial Management

- Completed the implementation of the IT Strategy 1.0
- Completed the development of the GIS Plan
- Deployed Citizen Facing COVID Dashboards
- Developed Enterprise Electronic Document and Records Management Roadmap
- Commenced Implementation of the Mobility Strategy
- Developed and completed Phase 1 Cloud Strategy
- Initiated the Next Generation 911 Program
- Initiated the IT Asset Management Program
- Utilized enhanced 2022 Election technology solutions
- Assisted Ontario Works staff with the launch of Right of Pay cards (RPC)
- Launched auto deposit (e-transfer) payment solution for Payroll, Pensions and Ontario Works
- Identified and implemented alternative banking solutions

2021 HIGHLIGHTS

Fiscal Health & Financial Management

- Implemented online expense module for processing employee expenses
- Initiated Accounts Receivable enhanced electronic invoicing
- Implemented construction lien act bid document amendments
- Successfully supported the Bill 66 resolution process
- Initiated the planning for the New Public Sector Accounting Board (PSAB) standards
- Enhanced digital court filings
- Enhanced virtual early resolution service delivery and virtual trial service delivery
- Implemented financial policies to assist customers
- Optimized funding opportunities from senior levels of government
- Implemented new budget system

A Healthy, Respectful & Supportive Workplace

Integrated Growth & Development

2021 HIGHLIGHTS

- Supported the Public Health Hotline to respond to residents
- Supported Covid 19 PPE procurement
- Supported the Covid 19 response work for time, attendance and payroll support for the vaccine clinics

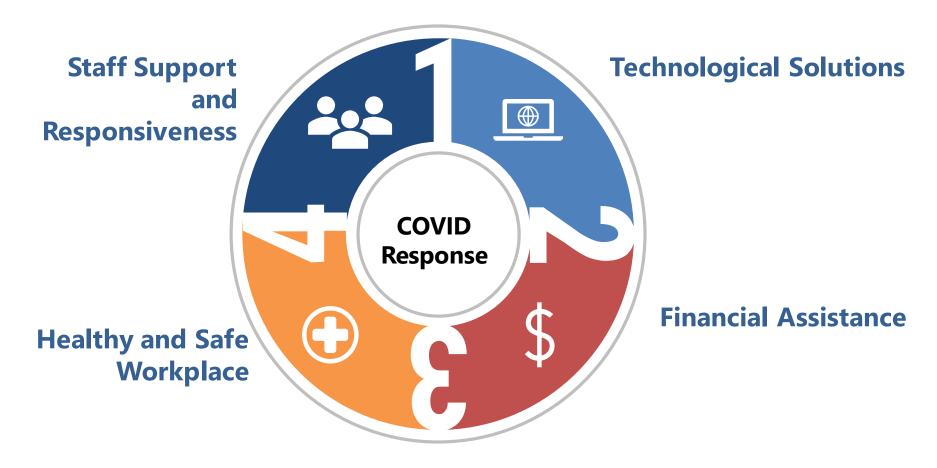
- Completed DC background study and by-law amendments
- Developed a Climate Change Reserve Policy
- Implemented Surety Bond Policy

Trust & Confidence in City Government

2021 HIGHLIGHTS

- Enhanced Cash Handling protocols
- Implemented the transfer of services from the Ministry of the Attorney General to POA (re. Bill 177)
- Developed a Legal & Risk Management Services Strategic
 Plan
- Lead enhanced stakeholders engagement for the Vacant Home Tax and Small Business Property Tax sub-class
- Engagement and outreach for the 2022 Election
- Introduction of Vote by Mail for eligible voters
- Utilized technology for improved financial management of print and mail
- Continued implementation of routine disclosure
- Introduced or amended corporate policies
- Procedural By-Law change to allow for ongoing virtual participation for residents

COVID-19 RESPONSE



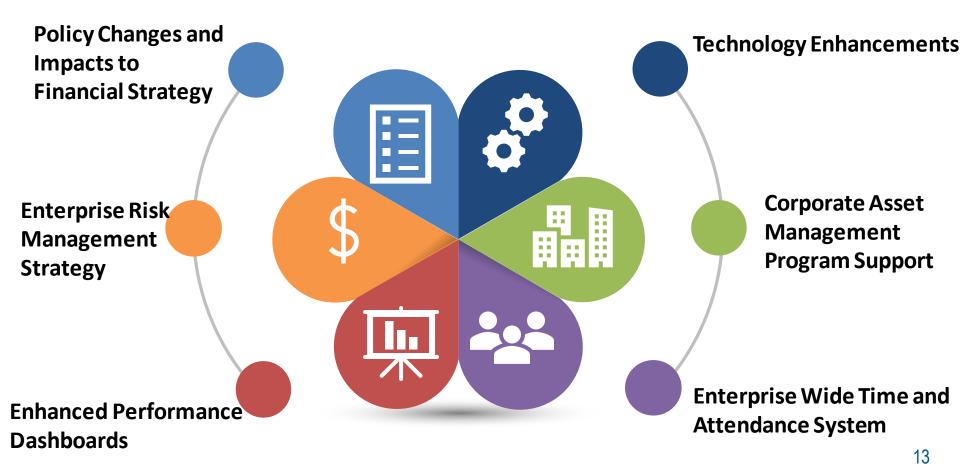


LOOKING AHEAD 2022 - 2024



LOOKING AHEAD 2029-192034

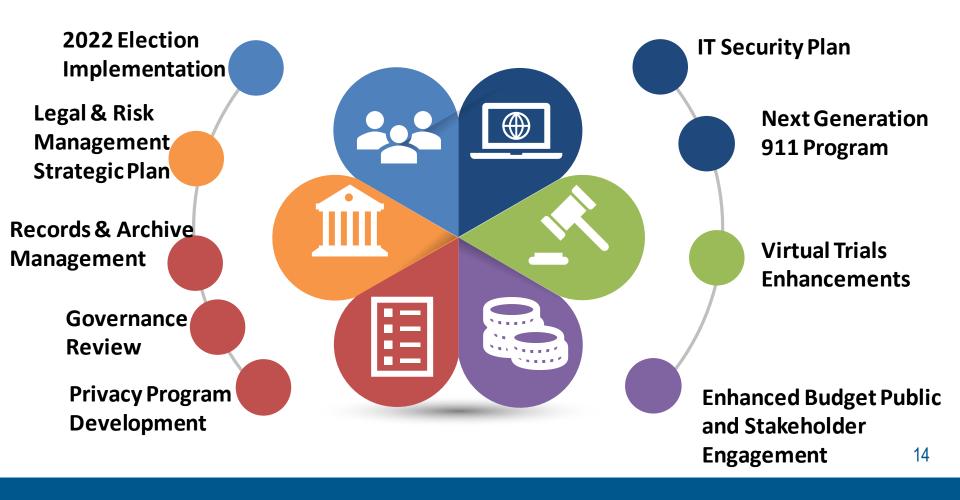
Fiscal Health and Financial Management





LOOKING AHEAD 202922034

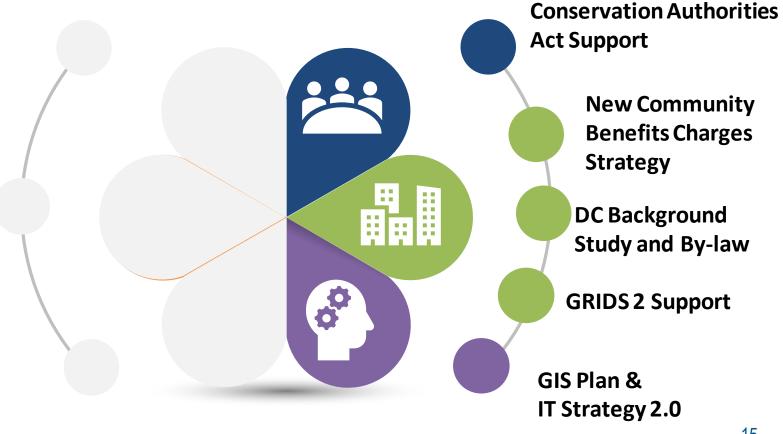
Trust & Confidence in City Government





LOOKING AHEAD 20292-2034

Integrated Growth & Development





2022 PRELIMINARY TAX OPERATING BUDGET

Corporate Services



Organizational Chart

General Manager Mike Zegarac

Administrative Coordinator Shannon Leenders

City Clerk
Andrea Holland
(29.00)
*(1.00)

Director Customer Service, POA & Financial Integration Cindy Mercanti (93.47)

Director Financial Planning, Admin & Policy Brian McMullen (83.58) *(36.00) Director Financial Services, Taxation & Corporate Controller Rick Male (80.00) Director Information Technology Maria McChesney (116.00)

City Solicitor Stephen Spracklin (72.00)

Complement (FTE)	Management	*Management Distributed	Other	*Other Distributed	Total	Staff to Management Ratio
2021	31.00	1.00	439.05	37.00	508.05	14.88:1
2022	31.00	1.00	444.05	37.00	513.05	15.03:1
Change	0.00	0.00	5.00	0.00	5.00	

^{*} Represents distributed staff whose budget are in operating departments.



2022 Operating Budget by Division

	2021 Restated Net	2022 Preliminary Gross	2022 Preliminary Net	2022-2021 \$	2022-2021 %
City Clerk's Office	2,995,070	3,800,800	3,168,430	173,360	5.8%
Customer Service POA and Finl Integration	5,824,460	12,606,240	5,959,640	135,180	2.3%
Financial Serv Taxation and Corp Controller	4,085,540	7,129,190	4,284,990	199,450	4.9%
Legal Services and Risk Management	4,008,810	4,097,440	3,939,580	(69,230)	-1.7%
Corporate Services Administration	328,010	345,520	331,740	3,730	1.1%
Financial Planning Admin & Policy	5,219,620	6,885,630	5,371,300	151,680	2.9%
Information Technology	15,211,770	16,095,210	15,325,680	113,910	0.7%
Sub-total Corporate Services	37,673,280	50,960,030	38,381,360	708,080	1.9%
Sub-total Council Referred		75,300	75,300	75,300	
Sub-total Business Cases		1,215,500	539,900	539,900	
Total Corporate Services	37,673,280	52,250,830	38,996,560	1,323,280	3.5%



2022 Departmental Budget Drivers

ltem	Impact (\$000s)
Employee Related Cost - COLA and Benefit Increases, 5 additional FTE	1,686
Computer Software	87
Capital Recoveries	(21)
Fees and Fines	(183)
Reserve and Cost Allocations	(870)



Multi-Year Outlook by Division

	Preliminary	Multi-Year Outlook						
	2022	2022 2023		202	2024		2025	
	Budget \$	•	% Change From 2021		% Change From 2021	•	% Change From 2021	
City Clerk's Office	3,168,430	3,236,490	2.1%	3,312,620	2.4%	3,383,960	2.2%	
Customer Service POA and FinI Integration	5,959,640	6,122,340	2.7%	6,260,330	2.3%	6,384,540	2.0%	
Financial Serv Taxation and Corp Controller	4,284,990	4,419,730	3.1%	4,529,810	2.5%	4,637,100	2.4%	
Legal Services and Risk Management	3,939,580	4,087,620	3.8%	4,193,640	2.6%	4,267,300	1.8%	
Corporate Services Administration	331,740	340,310	2.6%	346,830	1.9%	351,640	1.4%	
Financial Planning Admin & Policy	5,371,300	5,611,080	4.5%	5,763,740	2.7%	5,943,850	3.1%	
Information Technology	15,325,680	15,785,440	3.0%	16,005,400	1.4%	16,182,180	1.1%	
Total Corporate Services	38,381,360	39,603,010	3.2%	40,412,370	2.0%	41,150,570	1.8%	

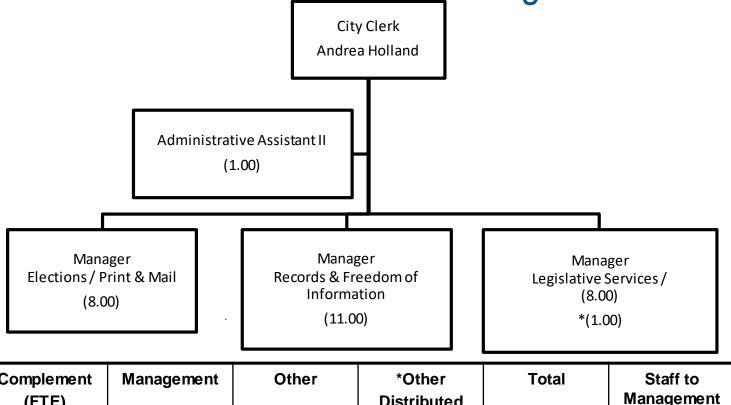


2022 PRELIMINARY TAX OPERATING BUDGET

City Clerk's Office



Organizational Chart



Complement (FTE)	Management	Other	*Other Distributed	Total	Staff to Management Ratio
2021	4.00	25.00	1.00	30.00	6.50:1
2022	4.00	25.00	1.00	30.00	6.50:1
Change	0.00	0.00	0.00	0.00	

^{*} Represents distributed staff whose budget are in operating departments.



2022 Operating Budget by Section

	2021 Restated Net	2022 Preliminary Gross	2022 Preliminary Net	2022-2021 \$	2022-2021 %
City Clerk - Admin	425,050	450,650	450,650	25,600	6.0%
Elections	711,480	822,890	822,890	111,410	15.7%
Legislative Support	855,660	917,200	866,140	10,480	1.2%
Print & Mail	400,940	420,710	420,710	19,770	4.9%
Records	601,950	1,189,370	608,060	6,110	1.0%
Total City Clerk's Office	2,995,080	3,800,820	3,168,450	173,370	5.8%

Cost Drivers	Impact (\$000s)
Election Expense	88
Employee Related Cost - COLA and Benefit Increases	57
Facilities Recovery	31
Certificates and Licences	(46)



By The Numbers

# of FOI	Reques	sts Rec			YTD as of Dec. 31, 2021	
2021	•	•	•			214
2020	•	•				197
2019	•	•	•	•	•	262
2018	•	•	•	1		225

# of Civil	# of Civil Marriage Ceremonies Performed						ned YTD as of Dec. 31, 2021
2021							0
2020	Ť	Ť	Ť	Ť	Ť	Ť	148
				-			
		Not	e: Ne	w ser	vice th	at bega	n August 24, 2020

# of Com	mittee & Council Meetings Supporte	ed YTD as of Dec. 31, 2021
2021		243
2020	Ö	186
2019	***************************************	275
2018	ÖÖ	215

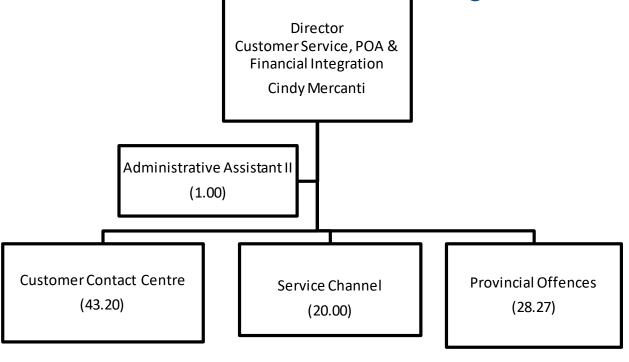
# of Marriage	YTD as of Dec. 31, 2021		
2021			2,204
2020			1.328
2019			2,299
2018			2,255

2022 PRELIMINARY TAX OPERATING BUDGET

Customer Service, POA & Financial Integration



Organizational Chart



Complement (FTE)	Management	gement Other		Staff to Management Ratio
2021	5.00	88.47	93.47	17.69:1
2022	5.00	88.47	93.47	17.69:1
Change	0.00	0.00	0.00	



2022 Operating Budget by Section

	2021 Restated Net	2022 Preliminary Gross	2022 Preliminary Net	2022-2021 \$	2022-2021 %
Customer Contact Centre	3,488,800	3,567,800	3,567,800	79,000	2.3%
Customer Service - Administration	266,870	293,080	293,080	26,210	9.8%
Provincial Offences Administration	0	6,646,600	0	0	0.0%
Service Channel	2,068,790	2,098,770	2,098,770	29,980	1.4%
Total Customer Service POA and Finl Integration	5,824,460	12,606,250	5,959,650	135,190	2.3%

Cost Drivers	Impact (\$000s)
Employee Related Cost - COLA and Benefit Increases	231
Internal costs (Legal, IT, and Facilities)	61
Internal recoveries (Red Light Camera and Call Center)	(84)
POA Fine Revenue	(75)



By The Numbers

CCC: # of Phone Calls	YTD as of Dec. 31, 2021
2021	572,190
2020 ***	580,960
2019	604,916
2018	590,688
POA: Early Resolution Part 1 Scheduled	YTD as of Dec. 31, 2021
POA: Early Resolution Part 1 Scheduled 2021	
	Dec. 31, 2021
2021	9%

MSC: # of Citizens Served	YTD as of Dec. 31, 2021
2021	93,695
2020	95,216
2019	102,233
2018	103,473
POA: # of Charges Filed	YTD as of Dec. 31, 2021
POA: # of Charges Filed 2021	
	Dec. 31, 2021
2021	Dec. 31, 2021 86,780

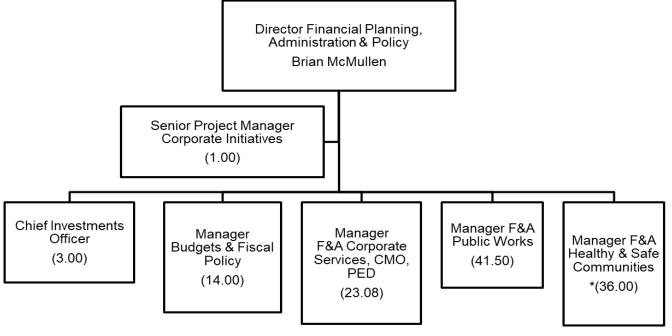


2022 PRELIMINARY TAX OPERATING BUDGET

Financial Planning, Administration & Policy



Organizational Chart



Complement (FTE)	Management	*Management Distributed	Other	*Other Distributed	Total	Staff to Management Ratio
2021	5.00	1.00	78.58	35.00	119.58	18.93:1
2022	5.00	1.00	78.58	35.00	119.58	18.93:1
Change	0.00	0.00	0.00	0.00	0.00	

^{*} Represents distributed staff whose budget are in operating departments



2022 Operating Budget by Section

	2021 Restated Net	2022 Preliminary Gross	2022 Preliminary Net	2022-2021 \$	2022-2021 %
Budgets & Fiscal Policy	622,990	835,570	592,070	(30,920)	-5.0%
Admin Financial Policy & Planning	87,610	90,320	90,320	2,710	3.1%
Finance	4,625,660	4,891,010	4,794,220	168,560	3.6%
Investments	(116,640)	1,068,720	(105,320)	11,320	9.7%
Total Financial Planning Admin & Policy	5,219,620	6,885,620	5,371,290	151,670	2.9%

Cost Drivers	Impact (\$000s)
Employee Related Cost - COLA and Benefit Increases	285
Cost Allocations	(111)
Recoveries from Capital	(21)



By The Numbers

Debt Servicing Cost as a % of Property Tax Bill						
2021 🕋 🕋 🕋	5.0%					
2020 👚 👚 👚	5.1%					
2019 👚 👚 👚 👚	5.4%					
2018 🏟 🏟 🏟	5.0%					

Credit Ratings							
AA+	AA+	AA+	AA+				
2018	2019	2020	2021				

Non Re	Non Residential Assessment % of Total Assessment						
2021		11.9%					
2020		12.5%					
2019		12.1%					
2018		12.0%					

Gross % Realized Return on Investments						
2020	5 5 5	2.40%				
2019	3 3 3 5 5 5	2.94%				
2018	3 3 3 3 5	2.74%				
2017	5 5 5	2.61%				

2022 PRELIMINARY TAX OPERATING BUDGET

Financial Services, Taxation and Corporate Controller



Organizational Chart

Director Financial Services, Taxation & Corporate Controller
Rick Male

Administrative Assistant (1.00)

Manager Accounting Services (13.00)

Manager Accounts Payable, Accounts Receivable & Financial Applications (15.00)

Manager Payroll & Pensions (17.00)

Manager Procurement Services (17.00) Manager Taxation (16.00)

Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	6.00	74.00	80.00	12.33:1
2022	6.00	74.00	80.00	12.33:1
Change	0.00	0.00	0.00	



2022 Operating Budget by Section

	2021 Restated Net	2022 Preliminary Gross	2022 Preliminary Net	2022-2021 \$	2022-2021 %
Accounts Payable	412,960	364,250	322,430	(90,530)	-21.9%
Accounts Receivable	177,180	175,010	175,010	(2,170)	-1.2%
Financial Accounting Services	725,100	800,100	754,480	29,380	4.1%
Financial Application Support	360,350	494,780	494,780	134,430	37.3%
Financial Services Admin	354,520	368,130	368,130	13,610	3.8%
Payroll and Pensions	967,160	1,132,990	1,005,500	38,340	4.0%
Procurement	902,750	1,213,470	949,730	46,980	5.2%
Taxation	185,520	2,580,460	214,930	29,410	15.9%
otal Financial Serv Taxation and Corp Controller	4,085,540	7,129,190	4,284,990	199,450	4.9%

Cost Drivers	Impact (\$000s)
Employee Related Cost - COLA and Benefit Increases	229
Fees	(40)



By The Numbers

% of Taxpayers Enrolled in Pre-Authorized Payment Plan (PAP)							
2020	Ť	Ť	Ť	Ť	Ť		43.8%
2019	Ť	Ť	Ť	Ť	Ť	Ť	44.5%
2018	Ť	Ť	Ť	Ť	Ť	Ť	44.2%
2017	Ť	Ť	Ť	Ť	Ť	Ť	44.2%
2020 Municipal Benchmark: 43.0%							

Current Year's Tax Arrears as a % of the Levy						
2020	\$\$\$\$\$\$	3.6%				
2019	\$\$\$\$\$\$	3.9%				
2018	\$\$\$\$\$\$\$	4.1%				
2017	\$\$\$\$\$\$	3.9%				
	2020 Municipal Benchma	ark: 3.0%				

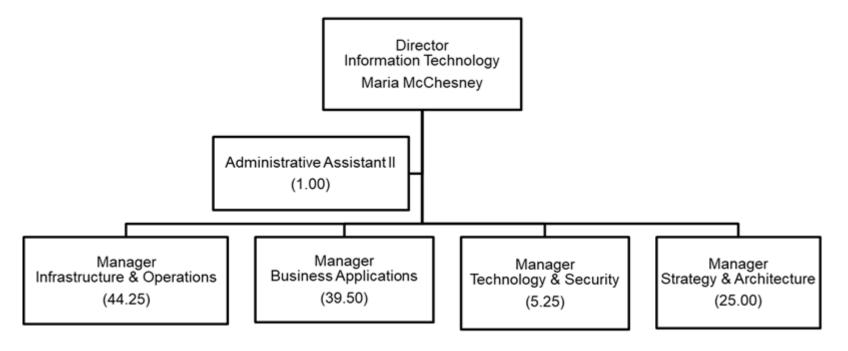


2022 PRELIMINARY TAX OPERATING BUDGET

Information Technology



Organizational Chart



Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	5.00	111.00	116.00	22.20:1
2022	5.00	111.00	116.00	22.20:1
Change	0.00	0.00	0.00	



2022 Operating Budget by Section

	2021 Restated Net	2022 Preliminary Gross	2022 Preliminary Net	2022-2021 \$	2022-2021 %
Business Applications	8,143,020	7,772,300	7,766,630	(376,390)	-4.6%
Infrastructure & Operations	10,095,010	11,247,480	10,650,220	555,210	5.5%
IT - Admin	(4,138,120)	(4,226,430)	(4,226,710)	(88,590)	-2.1%
Technology & Security	1,111,860	1,135,530	1,135,530	23,670	2.1%
Sub-total Information Technology	15,211,770	15,928,880	15,325,670	113,900	0.7%
IP Telephony	0	1,170	0	0	0.0%
Equipment & Maintenance	0	165,150	0	0	0.0%
Total Information Technology	15,211,770	16,095,200	15,325,670	113,900	0.7%

Cost Drivers	Impact (\$000s)
Employee Related Cost - COLA and Benefit Increases	133
Computer Software	50
Cost Allocation	(89)



By The Numbers

% of Malicious Emails Blocked	YTD as of Dec. 31, 2021
2021	77%
2020	88%
2019	91%
2018	87%

Average Network Availability (Uptime) YTD as Dec. 31, 20	
2021	99.90%
2020	99.93%
2019	99.83%
2018	99.88%

# of WiFi Users (Public and Private locations) YTD as of Dec. 31, 2021		
2021 중 중 중	95,909	
2020 🛜	13,386	
2019 🗢 🗢 🗢 🗢	177,508	
2018 🗢 🗢 🗢 🗢 🗢	196,486	



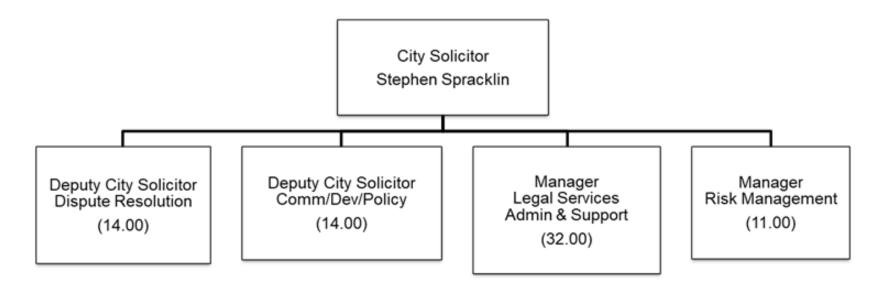
2022 PRELIMINARY TAX OPERATING BUDGET

Legal Services and Risk Management





Organizational Chart



Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	5.00	62.00	67.00	12.40:1
2022	5.00	67.00	72.00	13.40:1
Change	0.00	5.00	5.00	



2022 Operating Budget by Section

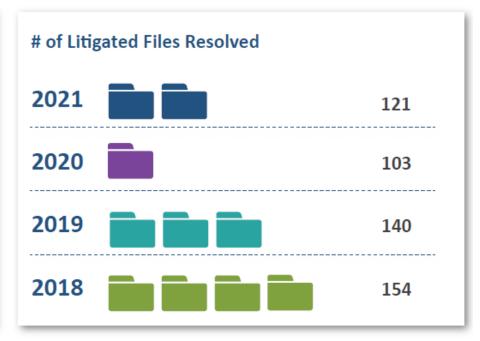
	2021 Restated Net	2022 Preliminary Gross	2022 Preliminary Net	2022-2021 \$	2022-2021 %
Legal Services	3,927,390	4,097,440	3,939,580	12,190	0%
Risk Management	81,410	0	0	(81,410)	-100%
Total Legal Services and Risk Management	4,008,800	4,097,440	3,939,580	(69,220)	-1.7%

Cost Drivers	Impact (\$000s)
Employee Related Cost – 5 new FTEs, COLA and Benefit Increases	730
Computer Software	35
Cost Allocation Recovery (Legal)	(61)
Cost Allocation Recovery (Insurance)	(778)



By The Numbers

# of Real Estate Transactions			
2021	+18 Acquisitions	-18 The Dispositions	0 A Tax Sales
2020	+28 Acquisitions	-20 The Dispositions	0 Tax Sales
2019	+18 Acquisitions	-18 The Dispositions	4 Tax Sales
2018	+24 Acquisitions	-25 Dispositions	4 Tax Sales







THANK YOU



PLANNING AND ECONOMIC DEVELOPMENT

2022 TAX SUPPORTED OPERATING BUDGET

January 25, 2022



OVERVIEW

Together with its partners, the Planning and Economic Development (PED) Department brings the City's Vision to life through effective planning for existing and future communities, processing of development applications, support for new and existing businesses, delivery of major infrastructure and development projects, support for the City's heritage, culture and arts, and ensuring the health, safety and well-being of the public through compliance with municipal by-laws.



SERVICES AND SUB-SERVICES

Building Permits and Zoning By-law Review

- AGCO Liquor License
- Applicable Law Review
- IC&I, and High Density Residential
- Low Density Residential
- Ontario Building Code Pre-Consultation

Building Inspections

- Building Code Inspections and Enforcement
- Enforcement of By-laws

Parking Operations

 Operations and Maintenance

By-Law Enforcement

- Lottery License
- Municipal Law Enforcement
- Public Complaints
 Handling
- Public Education
- Residential Care Facility Inspection
- Revenue Collection and Accounting
- Sign By-law
- Trade License
- Zoning Verification and Property Reports

Parking Enforcement & School Crossing

Animal Services

- Municipal Law Enforcement
- Public Complaints Handling
- Public Education

Business Investment Sector Development

 Business Attraction and Retention

Growth Management

- Airport Lease
 Management/Liaison
- Growth Planning

Commercial Districts & Small Business

SERVICES AND SUB-SERVICES

Tourism Development

- Major Events
- Meetings and Conventions
- Sport Tourism
- Tourism Marketing
- Visitor Services and Visitor Centre

Heritage Resource Management

- Heritage Facility and Resource Management
- Heritage Policy, Initiatives and Strategies
- Museum Operations

Cultural Development

- Cultural Marketing
- Cultural Policies and Strategies
- Emerging Creative Sectors (Fashion)
- Events Development
- Film/Film Permits
- Music
- Public Art and ArtsDevelopment

Transportation Planning

Sustainable Mobility and Active Transportation

Real Estate Property Management

Land Use Planning

- Official Plans
- Secondary Plans
- Special Studies (Community)
- Special Studies (Long-Range)

Development Approvals

- Approvals/Implementation
- Grading

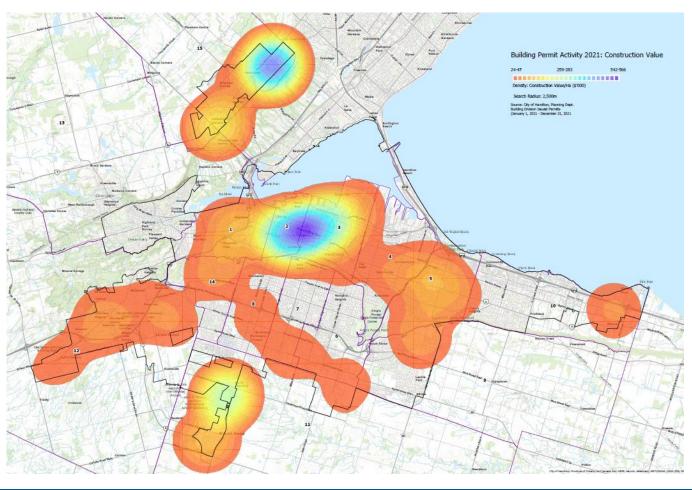


2021 HIGHLIGHTS



Growth and Development

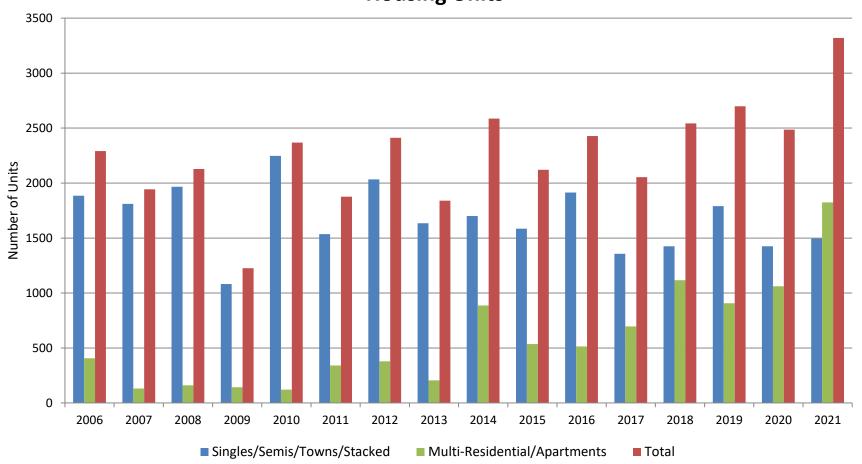
Year	Construction Value
2011	\$731,019,287
2012	\$1,499,627,394
2013	\$1,025,785,000
2014	\$1,143,192,846
2015	\$1,108,192,846
2016	\$1,056,237,746
2017	\$1,364,145,418
2018	\$1,264,757,129
2019	\$1,408,521,764 / \$1,538,521,764
2020	\$1,380,775,409
2021	\$2,120,631,421





Growth and Development (cont'd)

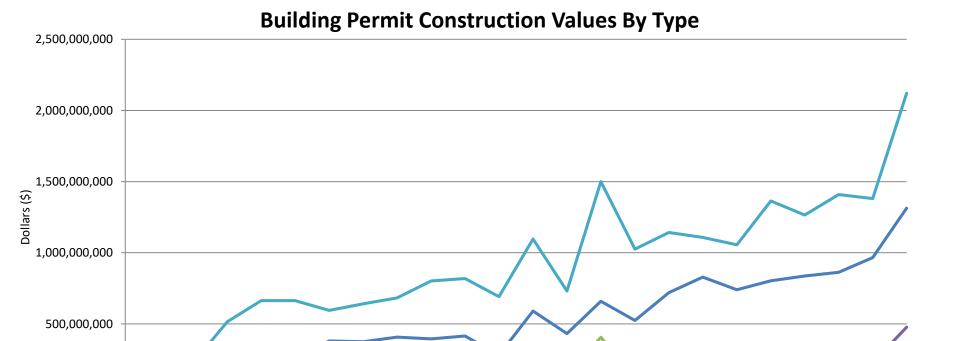






Growth and Development (cont'd)

RESIDENTIAL



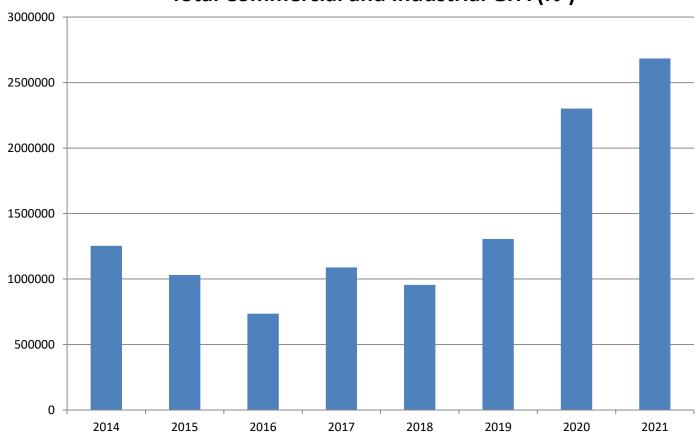
-COMMERCIAL

-INSTITUTIONAL ——INDUSTRIAL



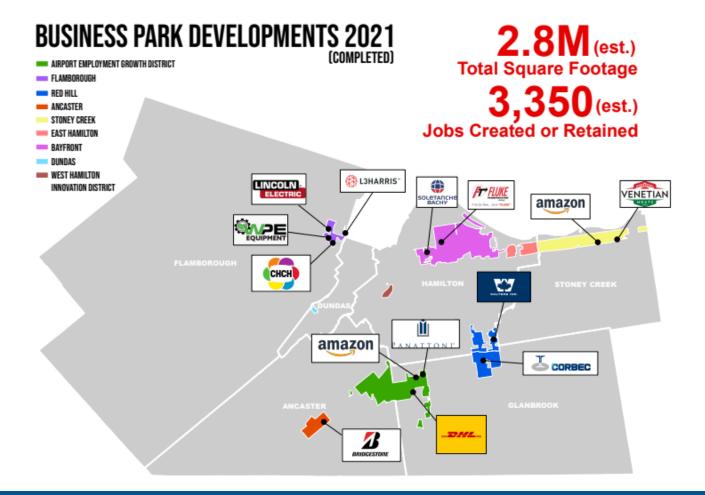
Growth and Development (cont'd)







Growth and Development (cont'd)





Growth and Development (cont'd)

Total Construction Value Record Year

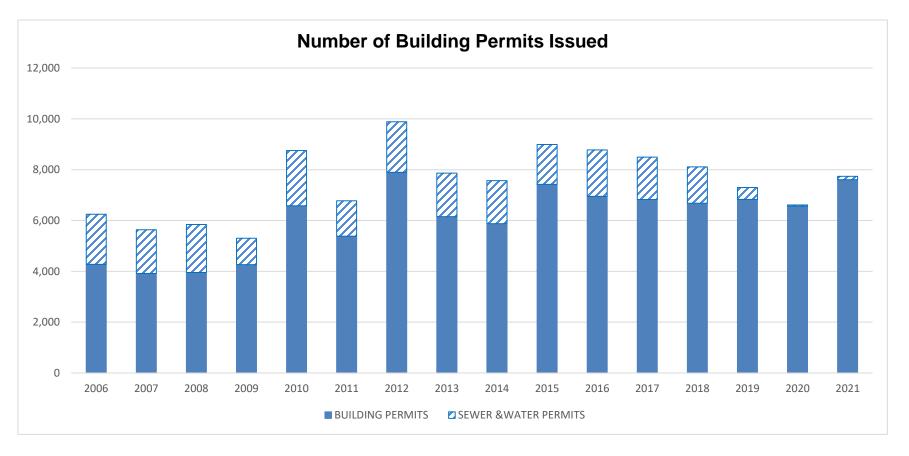
Housing Units Record Year

Industrial Construction Record Year

Commercial/Industrial GFA Record Year



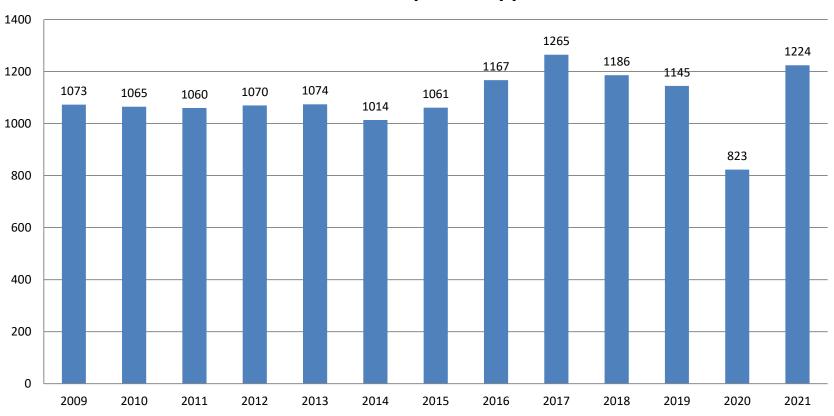
Growth and Development (cont'd)





Growth and Development (cont'd)

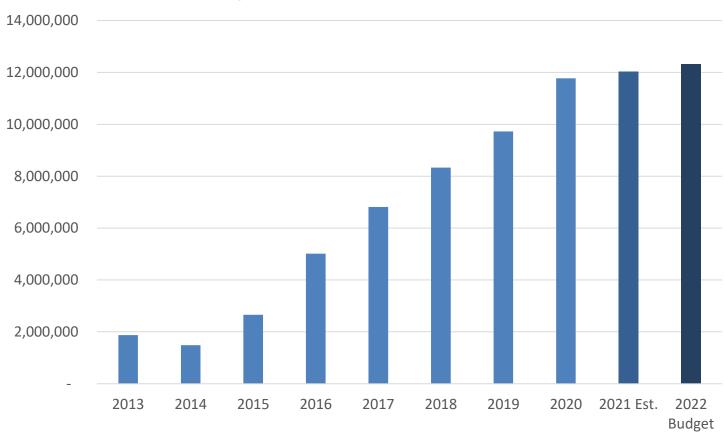
Number of Development Applications





Growth and Development (cont'd)

Development Fee Stabilization Reserve





Culture & Economic Development

- Mayor's Task Force on Economic Recovery
- 2021-2025 Economic
 Development Action Plan
- Hamilton Immigration
 Partnership Council Strategic

 Plan







Culture & Economic Development (cont'd)

- Small Business supports
 - COVID Concierge for Business
 - Hamilton Business Centre (195 new business start-ups, creating 227 jobs)
 - 52 Starter Company and Summer Company Program grants
 - 133 Digital Transformation Grants
 - Hometown Hub
 - Temporary Patio Program







Culture & Economic Development (cont'd)

Sector support

- Music on-line musician conference + fair payment policy
- Creative Sector one-onone business coaching
- Civic Museum Strategy
- Public Art
 - Mount Hope Gateway
 - Stoney Creek BIA Gateway
 - Eagles Among Us interpretive panels

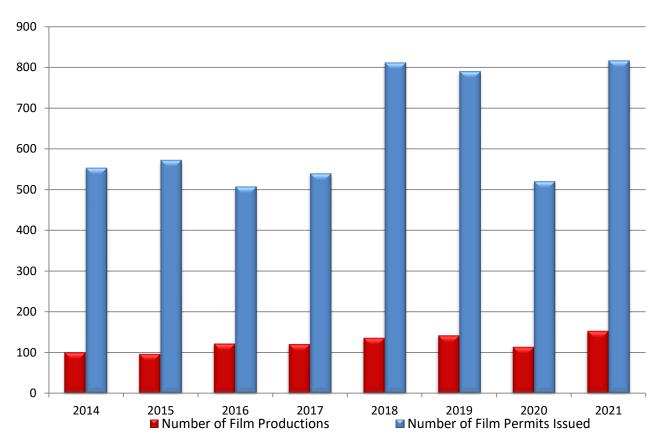






Culture & Economic Development (cont'd)

Number of Film Permits and Film Productions





Culture & Economic Development (cont'd)

Tourism

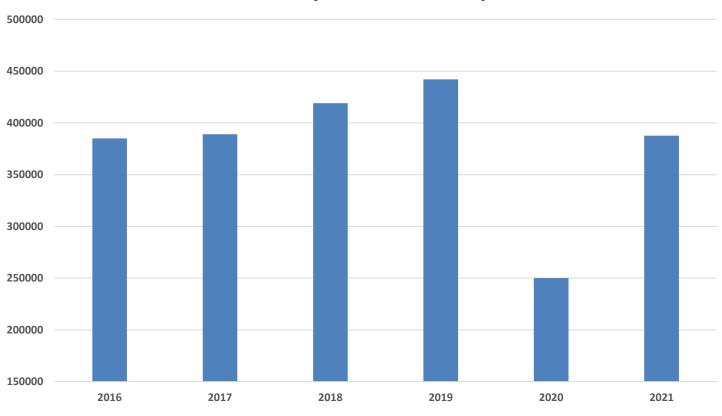
- o Hamilton 175
- 2021 Grey Cup
- Toronto Rock
- Support for local business





Culture & Economic Development (cont'd)

Total City-Wide Hotel Stays





2021

Culture & Economic Development (cont'd)

2015

Museum Visitation

2017

■ Total number of admissions

2016

2018



250,000

200,000

150,000

100,000

50,000

0

2014

2020

2019

Infrastructure & Special Projects

- Road Extensions and Urbanizations
 - Clappison Drive extension
 - Leavitt Boulevard
 - North Waterdown Drive
 - Osprey Drive
 - Rachel Drive
- LRT Project
 - Signing of MOU with Metrolinx

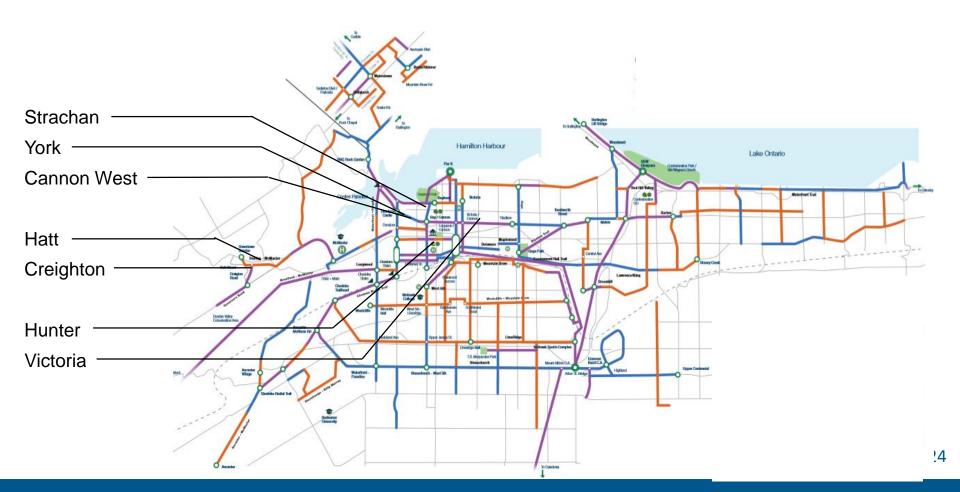














- Parking System Improvements
 - Completion of Parking Master Plan
 - I34 new EV charging stations
 - New payment technologies (credit card and pay-by-phone)
 - 42,000+ kgs of waste removed from HMPS property







- Water and Sewer Works
 - Waterdown pumping station upgrades
 - AEGD pumping station upgrades
 - Dickenson Road Trunk
 Sanitary Sewer design
 - Woodward pumping station upgrades





Real Estate and Development

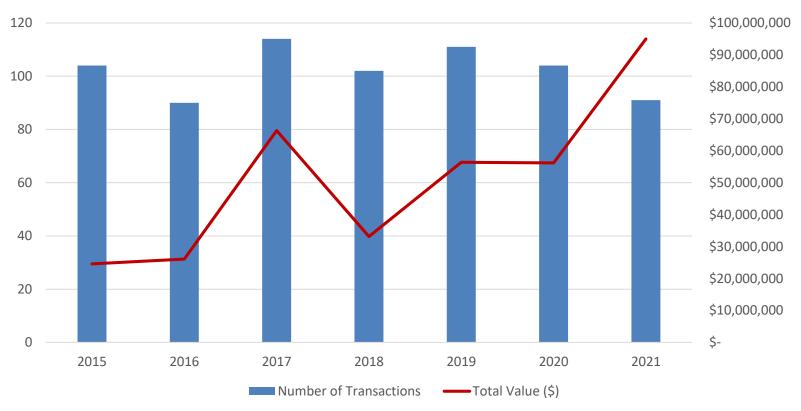
- West Harbour
 - Pier 8 Development Agreement
 - Pier 8 Copps' Pier Park
 - Piers 6 and 7 boardwalk and public space
- Entertainment District
 - Master Development Agreement signed with HUPEG





Real Estate and Development (cont'd)

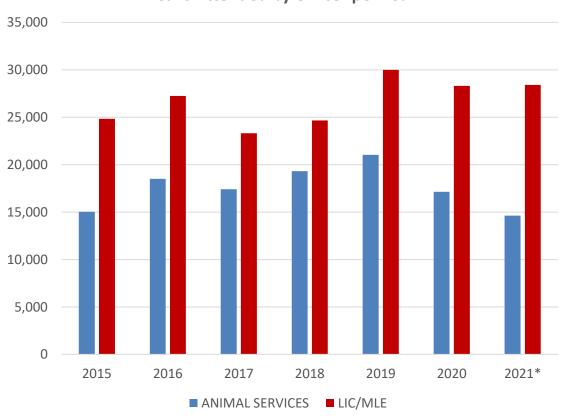






By-law Enforcement

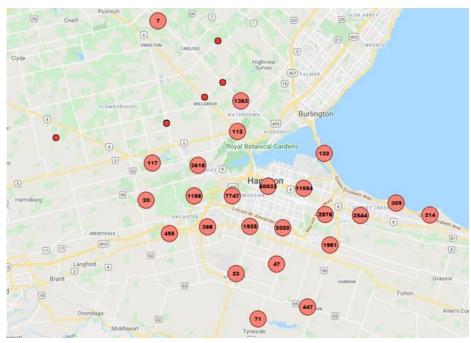
Calls Attended by Officer per Year





Parking Enforcement

- 26,500 Calls for Service
- 1,500 Special Enforcement Area Penalties Issued (Waterfalls)
- 99,300 Parking Penalties
 Issued
- 14,700 Requests for Screenings
- 38 Hearing Days covering 615 matters



Annual Ticket Issuance in 2021

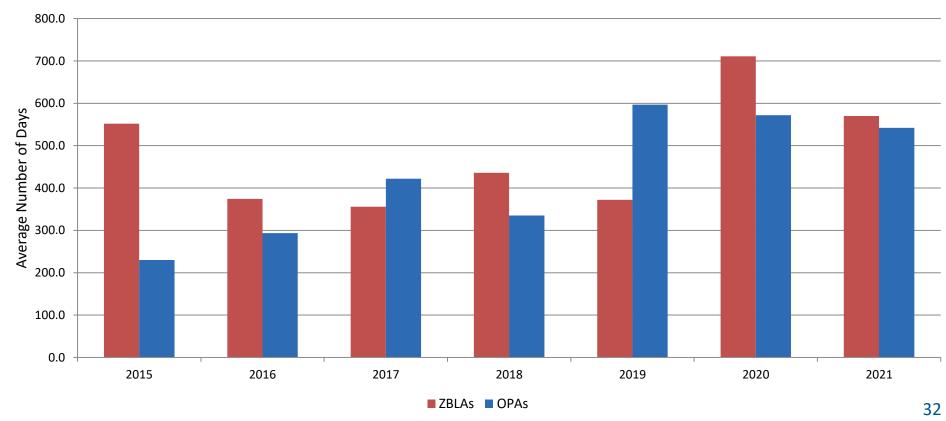


KEY PERFORMANCE INDICATORS



Official Plan/Zoning By-Law Amendments

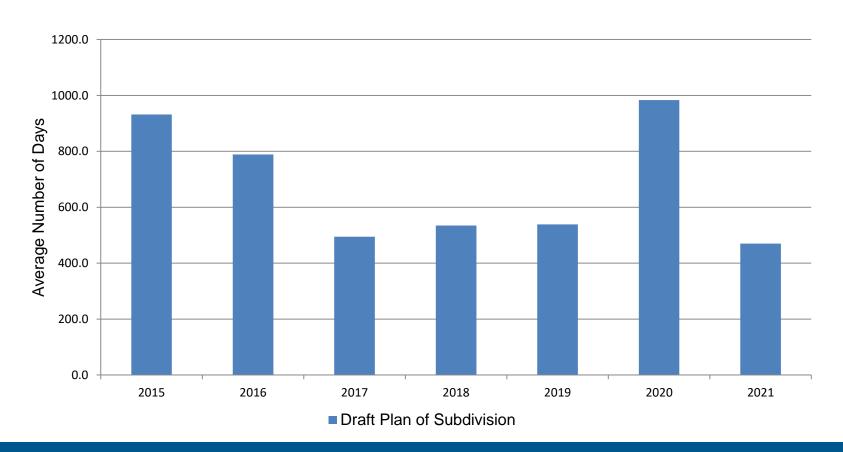
Approval Timelines - Reports to Planning Committee





Subdivisions

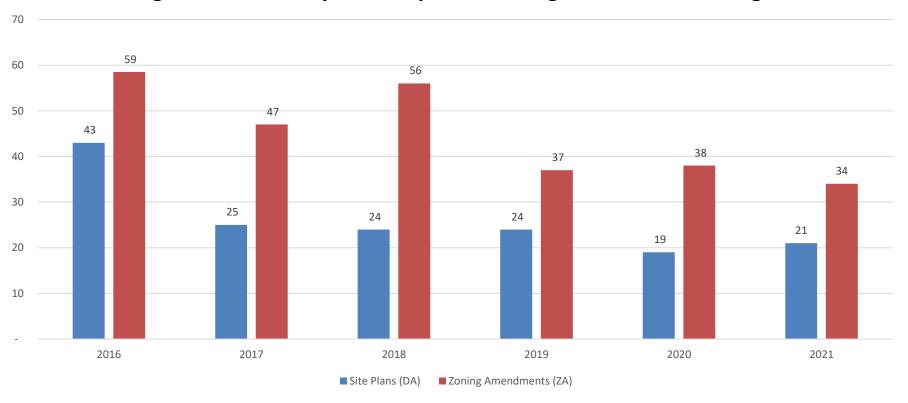
Approval Timelines - Draft Plans to Planning Committee





Zoning Reviews

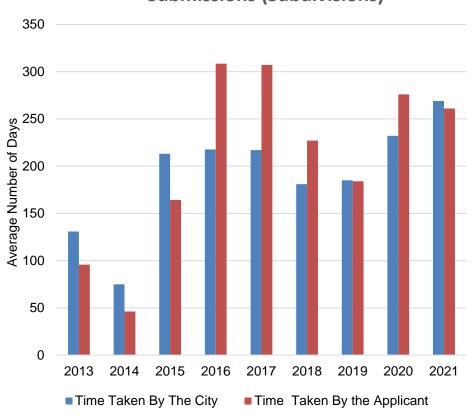
Average Number of Days to Complete a Zoning Review for Planning Files



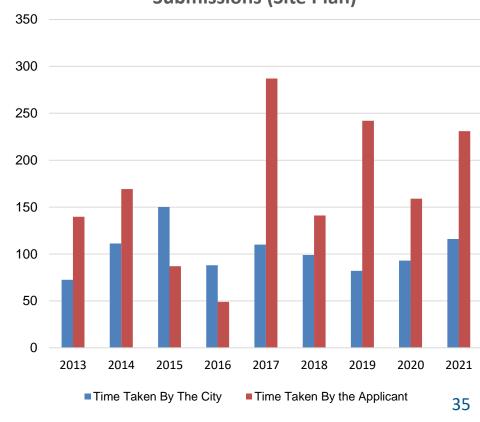


Engineering Submissions

Processing Time for Engineering Submissions (Subdivisions)



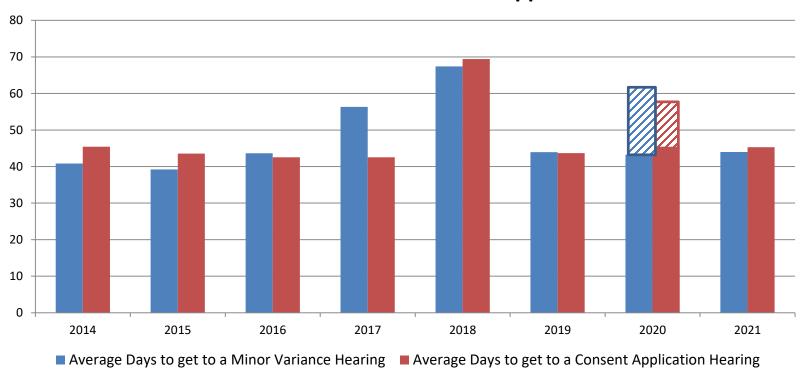
Processing Time for Engineering Submissions (Site Plan)





Committee of Adjustment

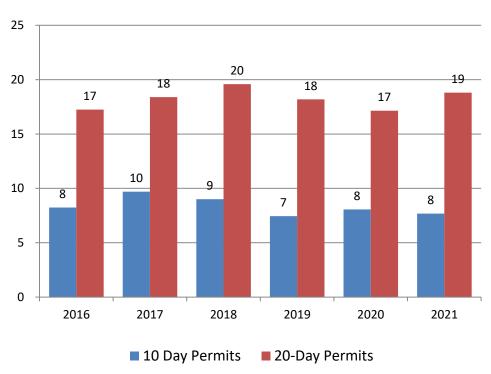
Average Number of Days to get to Hearing for a Minor Variance and Consent Application



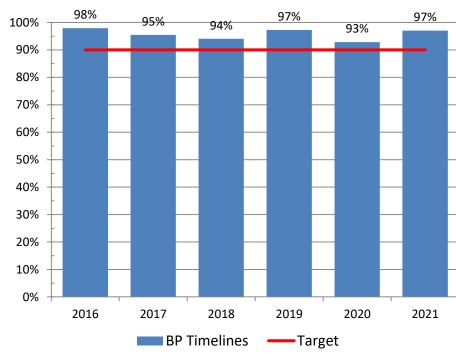


Building Permits

Average First Review Time for Building Permits



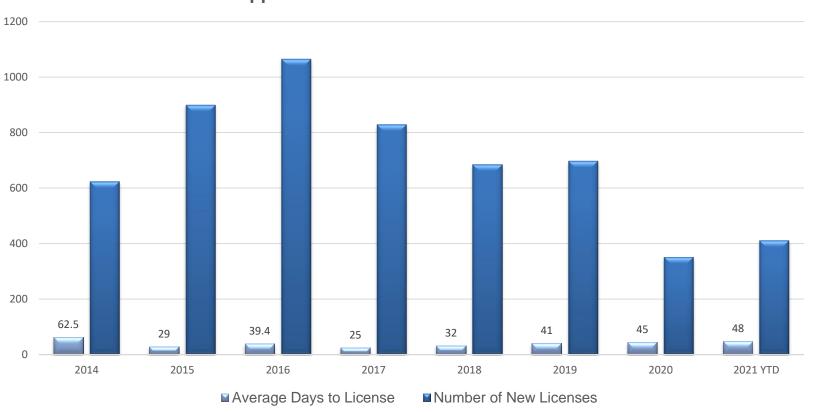
% of Applications Reviewed within 5 Days of Statutory Timeline





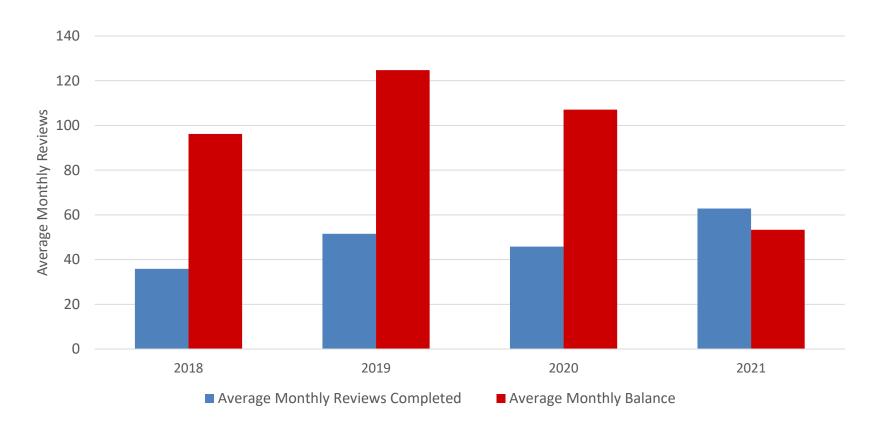
Business Licenses

Approval Timelines - Business Licences





Transportation Planning Reviews





TRENDS, ISSUES AND 2022 HIGHLIGHTS

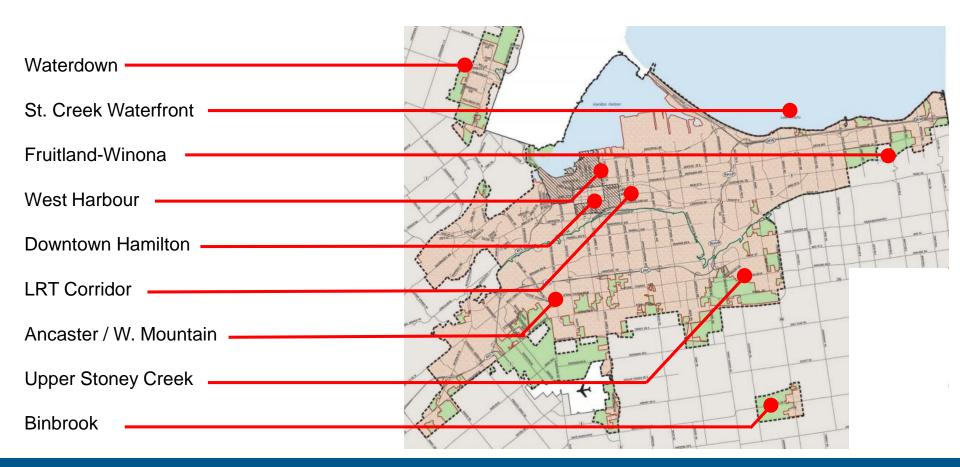


Development Application Forecast

	2015	2016	2017	2018	2019	2020	2021	2022 (f)	2023 (f)
OPA (all types)	23	27	41	25	16	28	24	14	27
ZBA (all types)	59	67	87	59	54	46	54	68	73
Condos (all types)	19	16	12	16	8	15	21	6	13
Site Plans (all types)	186	192	234	223	179	130	191	172	186
Subdivision (all types)	17	18	10	11	5	9	10	15	8
Severances	112	107	114	157	135	94	132	114	121
Minor Variances	386	444	470	428	466	268	455	444	415
FC	114	163	139	139	139	148	168	139	145
OTHER	145	133	158	128	143	85	100	45	45
TOTAL	1061	1167	1265	1186	1145	823	1155	1017	1082

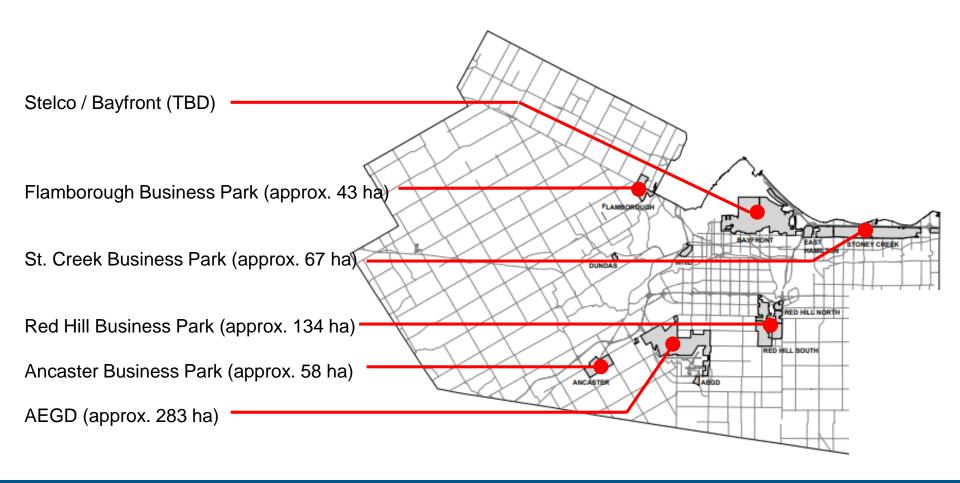


Residential Development Potential 2022-2025





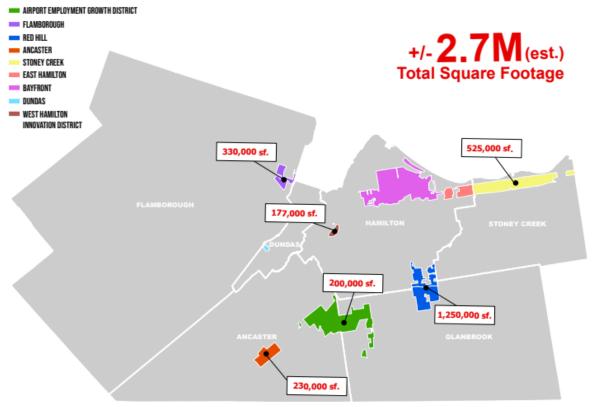
Employment Development Potential 2022-2025





Employment Development Projects 2022

ANTICIPATED CONSTRUCTION ACTIVITY 2022





Infrastructure Development

- Waterdown Area
 - North Waterdown Drive construction and Parkside Drive widening
 - Mountain Brow Road and Waterdown Road reconstruction
 - Solar Drive extension
- AEGD / Ancaster
 - Garner Road trunk sanitary sewer and watermain
 - Dickenson Road sanitary trunk and road urbanization
 - EAs for Dickenson Road West, Glancaster Road, Book Road and Southcote Road



Infrastructure Development (cont'd)

- Upper Stoney Creek
 - Nebo Road urbanization
 - Dartnall Road extension
 - Class EA for the Upper Red Hill Valley Parkwy and Twenty Road extension
- Lower Stoney Creek
 - Centennial Parkway trunk sanitary twinning
 - Arvin Road extension
 - Gordon Dean Avenue
 - Block 1 Servicing Strategy
 - o Class EA for Barton Street, Fifty Road and Highway.8



Infrastructure Development (cont'd)

- LRT
 - Finalize MOU schedules
 - Launch procurement late April / early May
 - Identify shortlist of proponents in the Fall (preferred proponent selected Q1 2023)
 - Construction "early works" begin late 2022
 - Resume property acquisitions through 2022
 - Major construction estimated to begin early 2024

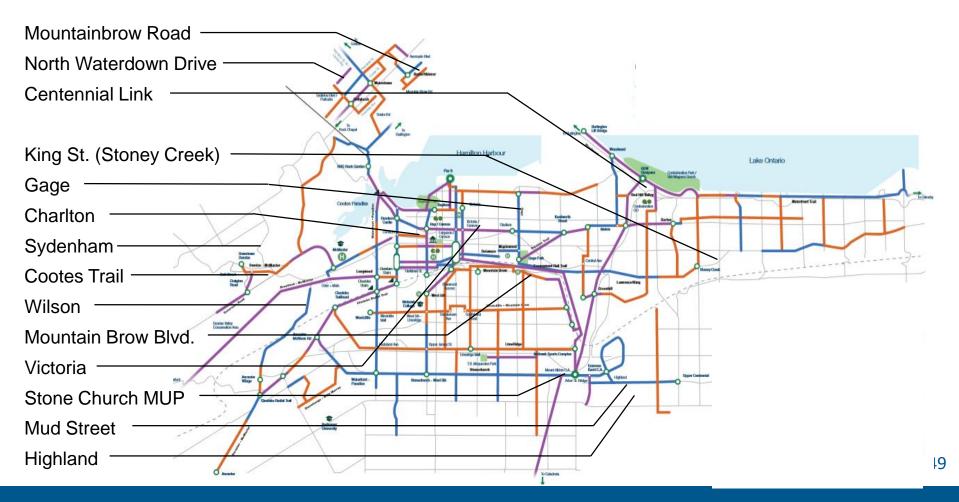


Cycling Infrastructure





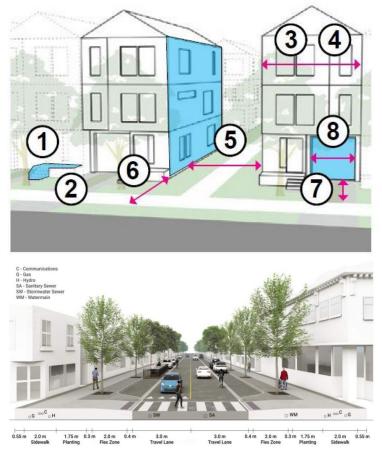
Cycling Infrastructure (cont'd)





Planning for Future Growth

- Planning Initiatives
 - GRIDS2 implementation
 - Residential Zoning By-law
 - Site Plan & Urban Design Guidelines (incl. Green Standards)
 - Urban Forest Strategy
 - Community Energy and Emissions
 Plan
- Transportation Planning
 - Complete Streets Guidelines
 - Truck Route Master Plan





Real Estate & Special Projects

- West Harbour
 - Launch of marketing / presales for Pier 8 development
 - Pier 8 Copps' Pier Park
 - Piers 6 and 7 public space and boardwalk.
 - Gateway Park
- Barton Tiffany Lands
- Entertainment Precinct





Culture & Economic Development

- Sector Strategies
 - Advanced Manufacturing
 - Foreign Direct Investment
 - Workforce / Talent
- Local Commercial Areas
 - Commercial Retail Study
 - My Main Streets
 - Commercial areas placemaking and animation program



Culture & Economic Development (cont'd)

Tourism

- Tourism Strategy update
- Accommodation Tax
- FIFA WORLD CUP Qualifier (Jan. 30)
- NHL Heritage Classic (March 13)
- ISU World Synchronized Skating Championships (April 7-9)
- Future events (2023 Grey Cup, 2023
 Canadian Country Music Awards, 2024
 RBC Canadian Open)







Post-COVID Economic Recovery

- Recovery of businesses in the retail, hospitality and creative industries
- Office market / impact of telework
- Consumer confidence in travel
- Changes in mobility patterns

Changing Policy Environment

- Changing role of Conservation Authorities
- New Consolidated Linear Infrastructure ECA
- Re-focusing growth toward intensification
- Increasing housing supply / reducing approval timelines



Staffing and Resourcing

- Workload
- Staffing challenges (pending retirements, redeployment pressure, recruitment, retention)

Pressure Areas

- Heritage Planning
- Film
- By-law enforcement
- Development Review



2022 PRELIMINARY TAX OPERATING BUDGET

Organizational Chart

General Manager Jason Thorne



Director Strategic Growth Initiatives Tony Sergi Administrative Coordinator Vacant (1.0)

Director Strategic Initiatives Marty Hazell (3.0)

Director
Transportatio
n Planning &
Parking
Brian
Hollingworth
(140.24)

Director,
Building &
Chief
Building
Official
Ed
VanderWindt
(101.32)

Director
Licensing &
By-Law
Services
Monica
Ciriello
(113.15)

Director
Tourism &
Culture
Carrie
Brooks-Joiner
(72.79)

Director Growth Management Vacant (59.88) Director Economic Development Norm Schleehahn (46.99) (4.42)* Director Planning & Chief Planner Steve Robichaud (96.00)

Complement (FTE)	Management	Distributed Management	Other	Distributed Other	Total	Staff to Management Ratio
2021	36.00	0.00	592.37	0.00	628.37	16.45:1
2022	37.00	1.00	604.79	3.42	641.79	17.34:1
Change	1.00	1.00	12.42	3.42	13.42	0.45:1



2022 Operating Budget By Division

	2021	2021	2022	2022	2022 Preliminary vs. 2021 Restated	
	Restated	Restated	Preliminary	Preliminary	Change	Change
	Gross	Net	Gross	Net	\$	%
General Manager PED	1,044,630	1,058,110	1,055,400	1,055,400	(2,710)	(0.3)%
Transportation, Planning and Parking	16,889,770	2,068,200	17,082,540	2,236,320	168,120	8.1%
Building	15,228,660	617,440	15,634,620	607,620	(9,820)	(1.6)%
Economic Development	7,576,380	5,584,010	7,692,260	5,668,070	84,060	1.5%
Growth Management	6,706,040	490,160	7,256,930	463,430	(26,730)	(5.5)%
Licensing & By-Law Services	13,177,530	6,801,670	13,402,310	6,943,520	141,850	2.1%
Planning	8,945,810	4,280,610	9,568,480	4,301,910	21,300	0.5%
Tourism & Culture	10,527,190	9,489,530	10,719,240	9,703,790	214,260	2.3%
Total Planning & Economic Development	80,096,010	30,389,730	82,411,780	30,980,060	590,330	1.9%



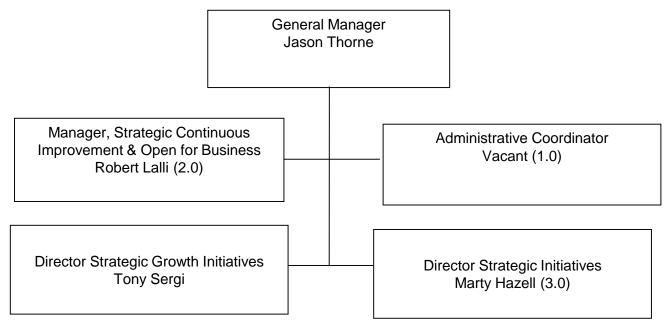
2022 Budget Drivers

Item	Impact (\$000s)
Employee Related	1,745
Insurance including Vehicle Insurance	230
Contractual Services	116
Recoveries from Capital	108
Fees and General Revenues	(1,467)
Transfers to Reserves	(232)



2022 PRELIMINARY TAX OPERATING BUDGET General Manager's Office





Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	3	4	7	1.33:1
2022	3	4	7	1.33:1
Change	0.00	0.00	0.00	

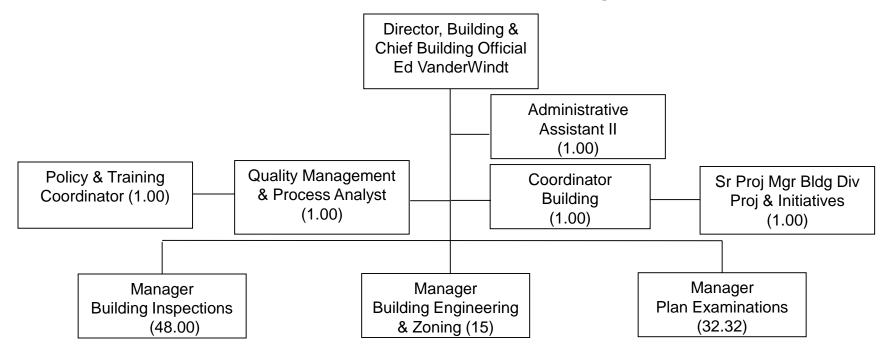


	2021	2021	2022	2022		minary vs. estated
	Restated	Restated	Preliminary	Preliminary	Change \$	Change %
	Gross	Net	Gross	Net		
Strategic Initiatives	385,190	385,190	388,370	388,370	3,180	0.8%
GM Office	659,440	672,920	667,030	667,030	(5,890)	(0.9)%
Total General Manager PED	1,044,630	1,058,110	1,055,400	1,055,400	(2,710)	(0.3)%



2022 PRELIMINARY TAX OPERATING BUDGET Building





Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	4.00	97.32	101.32	24.33:1
2022	4.00	97.32	101.32	24.33:1
Change	0.00	0.00	0.00	

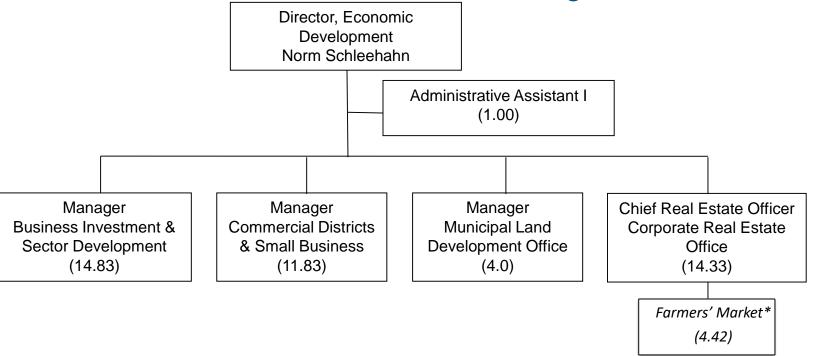


	2021	2021	2022	2022	2022 Prelin 2021 Re	-
	Restated	Restated	Preliminary	Preliminary	Change	Change
	Gross	Net	Gross	Net	\$	%
Administration - Building Serv	302,600	298,600	264,260	260,180	(38,420)	(12.9)%
Building Inspections	628,510	628,510	649,180	649,180	20,670	3.3%
Engineering & Zoning Services	121,210	(541,440)	131,460	(532,700)	8,740	1.6%
Enterprise Model	13,953,220	8,650	14,358,760	0	(8,650)	(100.0)%
Plan Examination	223,120	223,120	230,950	230,950	7,830	3.5%
Total Building	15,228,660	617,440	15,634,610	607,610	(9,830)	(1.6)%



2022 PRELIMINARY TAX OPERATING BUDGET Economic Development





Complement (FTE)	Management	* Distributed Management	Other	* Distributed Other	Total	Staff to Management Ratio
2021	5.00	0.00	41.99	0.00	46.99	8.40:1
2022	5.00	1.00	41.99	3.42	51.41	7.57:1
Change	0.00	1.00	0.00	3.42	4.42	0.83:1

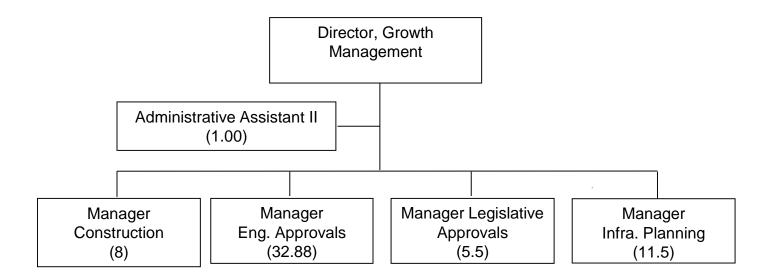


	2021 2021 2022 2022			2022 Prelimina vs. 2021 Restated		
	Restated	Restated		Preliminary		
	Gross	Net	Gross	Net	\$	%
Corporate Real Estate Office	728,160	725,820	782,970	780,630	54,810	7.6%
Commercial Districts and Small Business	3,240,650	1,636,620	3,305,560	1,700,020	63,400	3.9%
Municipal Land Development	229,570	229,570	225,040	225,040	(4,530)	(2.0)%
Business Development	3,378,000	2,992,000	3,378,680	2,962,370	(29,630)	(1.0)%
Total Economic Development	7,576,380	5,584,010	7,692,250	5,668,060	84,050	1.5%



2022 PRELIMINARY TAX OPERATING BUDGET Growth Management





Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	6.00	50.88	56.88	8.48:1
2022	6.00	53.88	59.88	8.98:1
Change	0.00	3.00	3.00	



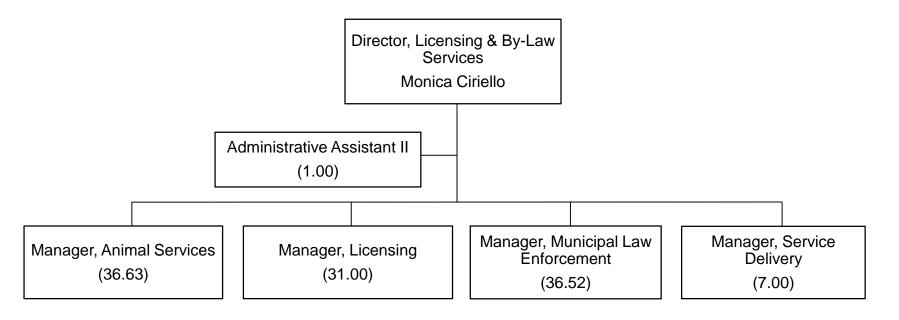
	2021	2021	2022	2022	2022 Preliminar vs. 2021 Restate	
	Restated	Restated	Preliminary	Preliminary	Change	Change
	Gross	Net	Gross	Net	\$	%
Director & Admin Growth Management	(92,820)	(92,820)	(13,440)	(13,440)	79,380	85.5%
Development Engineering	3,958,080	(632,830)	4,169,670	(736,640)	(103,810)	(16.4)%
Grading & Construction	765,520	150,550	962,380	135,190	(15,360)	(10.2)%
Infrastructure Planning	1,510,990	500,990	1,510,430	450,430	(50,560)	(10.1)%
Legislative Approvals	564,270	564,270	627,890	627,890	63,620	11.3%
Total Growth Management	6,706,040	490,160	7,256,930	463,430	(26,730)	(5.5)%



2022 PRELIMINARY TAX OPERATING BUDGET

Licensing & By-Law Services





Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	5.00	105.15	110.15	21.03:1
2022	5.00	108.15	113.15	21.63:1
Change	0.00	3.00	3.00	

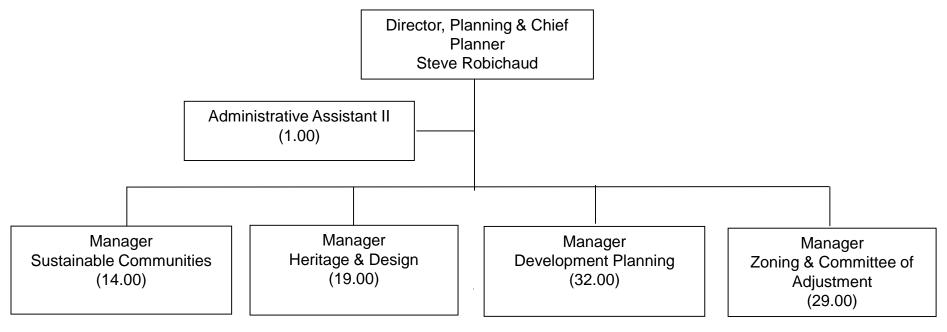


	2021	2021	2022	2022	2022 Pre vs. 2021	•
	Restated	Restated	Preliminary	Preliminary	Change	Change
	Gross	Net	Gross	Net	\$	%
Service Delivery	671,910	671,910	669,330	669,330	(2,580)	(0.4)%
Animal Services	4,631,850	2,954,840	4,712,890	3,002,420	47,580	1.6%
Directors Office L&BL	591,460	599,570	594,300	594,300	(5,270)	(0.9)%
Licensing	3,195,810	(516,830)	3,224,700	(529,300)	(12,470)	(2.4)%
Municipal Law Enforcement	4,086,500	3,092,180	4,201,100	3,206,780	114,600	3.7%
Total Licensing & By-Law Services	13,177,530	6,801,670	13,402,320	6,943,530	141,860	2.1%



2022 PRELIMINARY TAX OPERATING BUDGET Planning





Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	4.00	89.00	93.00	22.25:1
2022	4.00	92.00	96.00	23.00:1
Change	0.00	3.00	3.00	

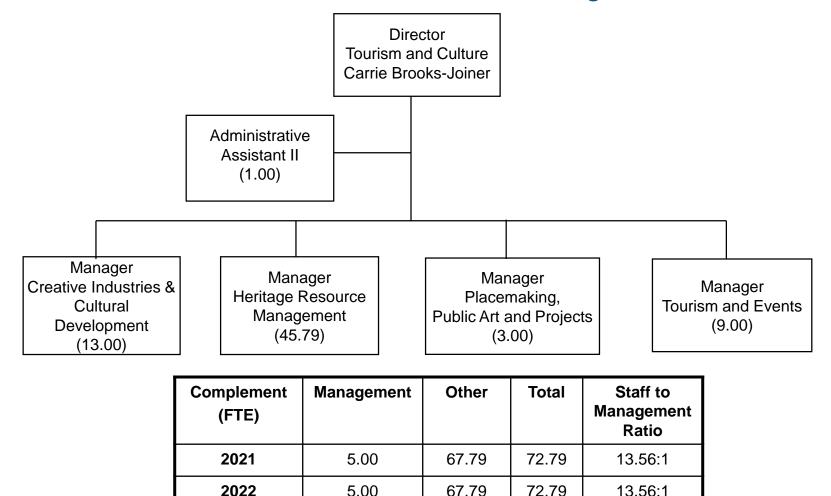


	2021 2021 2022 2022		2022 Preliminary vs. 2021 Restated			
	Restated	Restated	Preliminary	Preliminary	Change	Change
	Gross	Net	Gross	Net	\$	%
Sustainable Communities	951,380	951,380	983,060	983,060	31,680	3.3%
Zoning & Committee of Adjmt	1,426,430	552,600	1,874,440	306,310	(246,290)	(44.6)%
Development Planning	3,680,530	(106,840)	3,489,940	(204,430)	(97,590)	(91.3)%
Director & Admin Planning	975,500	975,500	1,052,590	1,052,590	77,090	7.9%
Heritage & Urban Design	1,911,970	1,907,970	2,168,440	2,164,360	256,390	13.4%
Total Planning	8,945,810	4,280,610	9,568,470	4,301,890	21,280	0.5%



2022 PRELIMINARY TAX OPERATING BUDGET Tourism & Culture





0.00

0.00



Change

0.00

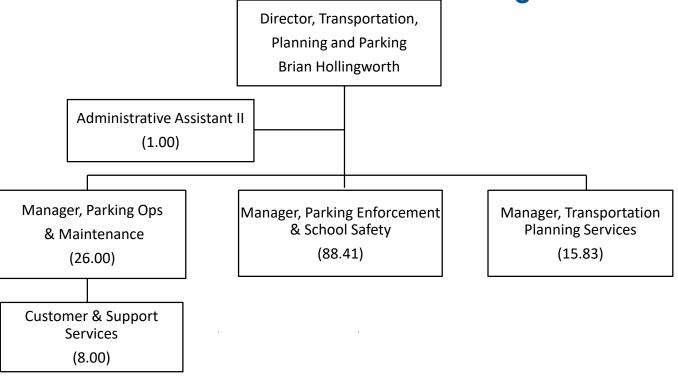
	2021	2021	2022	2022	2022 Preliminary vs. 2021 Restated	
	Restated	Restated	Preliminary	Preliminary	Change	Change
	Gross	Net	Gross	Net	\$	%
Place Making, Public Arts and Projects	695,290	682,990	698,740	683,840	850	0.1%
Creative Industries and Cultural Development	1,828,970	1,749,500	1,820,390	1,740,920	(8,580)	(0.5)%
Heritage Resource Management	5,704,420	4,884,890	5,860,440	5,066,190	181,300	3.7%
Tourism	1,592,830	1,466,470	1,623,370	1,496,530	30,060	2.0%
Directors Office T&C	705,680	705,680	716,310	716,310	10,630	1.5%
Total Tourism & Culture	10,527,190	9,489,530	10,719,250	9,703,790	214,260	2.3%



2022 PRELIMINARY TAX OPERATING BUDGET

Transportation Planning & Parking





Complement (FTE)	Management	Other	Total	Staff to Management Ratio
2021	4.00	136.24	140.24	34.06:1
2022	4.00	136.24	140.24	34.06:1
Change	0.00	0.00	0.00	



	2021	2021	2022	2022	2022 Preliminary vs. 2021 Restated	
	Restated	Restated	Preliminary	Preliminary	Change	Change
	Gross	Net	Gross	Net	\$	%
Transportation Planning	1,850,910	1,462,730	1,871,600	1,474,900	12,170	0.8%
Directors Office TPP	166,470	166,470	168,090	168,090	1,620	1.0%
Hamilton Municipal Parking System	12,959,320	(1,474,070)	13,058,400	(1,391,120)	82,950	5.6%
School Crossing	1,913,070	1,913,070	1,984,460	1,984,460	71,390	3.7%
Total Transportation Planning and Parking	16,889,770	2,068,200	17,082,550	2,236,330	168,130	8.1%





THANK YOU

