



**City of Hamilton  
PUBLIC WORKS COMMITTEE  
AGENDA**

**Meeting #:** 22-002  
**Date:** January 31, 2022  
**Time:** 1:30 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall (CC)

All electronic meetings can be viewed at:

City's Website:  
<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

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Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext. 2729

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**12. NOTICES OF MOTION****13. GENERAL INFORMATION / OTHER BUSINESS**

- 13.1. Amendments to the Outstanding Business List

13.1.a. Items Considered Complete and Needing to be Removed:

13.1.b. Items Requiring a New Due Date:

13.1.b.a. Management of the Aviary at 85 Oak Knoll Drive

Item on OBL: AAY

Current Due Date: June 14, 2021

Proposed New Due Date: September 9, 2022

- 13.1.b.b. Public Works Response and Actions to Roads  
Value for Money Audit - Cracked Sealing Process

Item on OBL: ABZ

Current Due Date: Q4 2021

Proposed New Due Date: March 21, 2022

- 13.1.b.c. Roadway Safety Measures on Aberdeen Avenue  
from Queen Street to Longwood Road

Item on OBL: AZ

Current Due Date: February 14, 2022

Proposed New Due Date: May 30, 2022

- 13.1.b.d. Ward 1 Multi-Modal Connections Review

Item on OBL: ABD

Current Due Date: November 15, 2021

Proposed New Due Date: March 21, 2022

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



**PUBLIC WORKS COMMITTEE  
MINUTES 22-001**

1:30 p.m.

Monday, January 10, 2022

Council Chambers

Hamilton City Hall

71 Main Street West

**Present:** Councillors N. Nann (Chair), R. Powers (Vice-Chair), J.P. Danko, J. Farr, T. Jackson, M. Pearson and A. VanderBeek

**Absent with  
Regrets:** Councillor L. Ferguson - Personal  
Councillor E. Pauls - Personal  
Councillor S. Merulla - Personal  
Councillor T. Whitehead - Personal

**THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. 2022 Volunteer Committee Budget - Keep Hamilton Clean and Green Committee (PW22002) (City Wide) (Item 10.1)**

**(Powers/Farr)**

That the Keep Hamilton Clean and Green Committee's 2022 base budget submission attached as Appendix "A" to Report PW22002 in the amount of \$18,250, representing a zero-net levy impact from the previous year budget, be approved and referred to the 2022 operating budget process for consideration.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor N. Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**2. 2022 *Lymantria dispar dispar* (LDD) Moth Treatment Plan (PW21069(a)) (City Wide) (Item 10.2)****(Pearson/Jackson)**

- (a) That the single source procurement of Zimmer Air Services Inc. for the aerial treatment of *Lymantria dispar dispar* (LDD) Aerial Control program, pursuant to Procurement Policy #11 – Non-competitive Procurement be approved; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute the contract and any ancillary documents between the City of Hamilton and Zimmer Air Services, for the aerial treatment of *Lymantria dispar dispar* (LDD) in a form satisfactory to the City Solicitor;
- (c) That the project budget previously approved through Report PW21069 be amended from \$3,500,000 to \$2,000,000 for 2022 and \$1,000,000 for 2023, to be funded from the Tax Stabilization Reserve (#110046);
- (d) That staff be directed to return to Council with an Information Report in Q1 2023 detailing the success of the 2022 treatment program and provide an update on further treatment applications to be completed in 2023;

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**3. Natural Gas Waste Collection Trucks (PW22003) (City Wide) (Item 10.3)****(Pearson/Powers)**

- (a) That the following appendices attached to Report PW22003 be received:
  - (i) City of Hamilton Compressed Natural Gas (CNG) Packer Truck Fuelling Study Report as identified in Appendix "A" attached to Report PW22003;

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- (ii) City of Hamilton Compressed Natural Gas (CNG) Packer Truck Fuelling Supplemental Study Report as identified in Appendix “B” attached to Report PW22003;
  - (iii) City of Hamilton Compressed Natural Gas (CNG) Packer Truck Fuelling 2nd Supplemental Study Report as identified in Appendix “C” attached to Report PW22003;
- (b) That Council approve funding to support the cost premium of 10 CNG waste collection trucks and related facility ancillary requirements in the amount of \$700,000 to the Fleet Project ID 4942151100 from:
- (i) Unallocated Capital Reserve (#108020) in the amount of \$200,000;
  - (ii) Appropriate from Capital Project 5121855137 Waste Management R&D Program in the amount of \$10,000;
  - (iii) Internal Loan from the Energy Conservation Initiatives Reserve 112272 in the amount of \$490,000 amortized over 7 years;
- (c) That the estimated fuel savings of \$70,000 per year from the new CNG vehicles funded in Recommendation (b) be used to repay the funds borrowed, plus applicable interest, to the Energy Conservation Initiatives Reserve (112272) as indicated in Appendix “D” attached to Report PW22003 from the Public Works Waste Division Dept ID 512560;
- (d) That a new Capital Project be set up with a budget of \$490,000 funded from the Energy Conservation Initiatives Reserve #112272 to fund future incremental costs from Fleet and Facilities for projects and/or purchases which qualify according to the Corporate Energy and Sustainability Policy as determined by the Manager, Energy Initiatives;
- (e) That the Goods and Services be procured through a Purchase Order, a formal Contract or any other process as approved by the Director of Financial Services and Corporate Controller and that the General Manager of Public Works, or their designate, be authorized to negotiate and enter into a single source procurement and execute the completion of all associated documents with Envoy Energy Fuels Inc. for the supply, installation and management of CNG mobile refuelling equipment, commodity and operational requirements for the life of the 10 CNG vehicles to be procured, in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers

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YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**4. Green Venture (PW22004) (City Wide) (Item 10.4)**

**(Powers/Pearson)**

- (a) That annual funding of approximately \$65,000 to Green Venture for the purpose of funding community programs delivered through the Public Works Department be extended to Green Venture until the Lease expiry of January 14, 2025 at 22 Veevers Drive to align the service end date with the current lease expiry date.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**5. Barton & Fifty Road Environmental Assessment Cycling Infrastructure (Hamilton Cycling Committee - Citizen Committee Report) (Item 10.5)**

**(Pearson/Farr)**

- (a) ***That the following recommendations respecting the Barton & Fifty Road Environmental Assessment Cycling Infrastructure from the Hamilton Cycling Committee, be received and referred to the Barton & Fifty Road Municipal Class Environmental Assessment - Cycling Infrastructure.***

- (i) That Barton Street East cycling lanes be separated and protected according to best practices and make connections to local schools in the area; and,

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- (ii) That Barton Street East cycling lanes be in the direction of expected automobile traffic, unless a suitable space with limited driveways can be made for a bi-directional bicycle track; and
- (iii) That Fifty Road cycling lanes cross the Queen Elizabeth Way bridge and connect to existing Winona cycling infrastructure; and
- (iv) That Fifty Road cycling lanes be extended to the South Service Road to connect to existing cycling infrastructure east of the Hamilton border, into Niagara Region.

**Result: Main Motion, As Amended, CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**6. Installation of Speed Cushions as a Traffic Calming Measure on Presidio Drive (Ward 6) (Item 11.1) (REVISED)**

**(Jackson/Farr)**

WHEREAS, residents on Presidio Drive in Ward 6 have advocated for the installation of speed cushions to address roadway safety concerns as a result of speeding; and

WHEREAS, signatures were collected from 26 residents resulting in support by 22 of 28 homes on Presidio Drive for the installation of speed cushions as a traffic calming measure;

THEREFORE, BE IT RESOLVED:

- (a) That Transportation and Operations Maintenance staff be authorized and directed to install 3 speed cushions as a traffic calming measure on Presidio Drive as part of the 2022 Traffic Calming Program's spring application, as follows;
  - (i) between the westerly curve of Presidio Drive and Enola Avenue;
  - (ii) between Elona Avenue and Osgoode Court; and

- (iii) between Osgoode Court and Eaglewood Drive.
- (b) That all costs associated with the installation of 3 speed cushions as a traffic calming measure on Presidio Drive be funded from Project ID 4031911606, **at an upset limit, including contingency, not to exceed \$21,000**, to be completed under contract # C15-12-22.
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**6. DELEGATION REQUESTS**

- 6.2 Ian Borsuk, Environment Hamilton, respecting Natural Gas Waste Collection Trucks (Item 10.3) (for today's meeting)

**7. CONSENT ITEMS**

- 7.2 Citizen Committee Member Resignation – Yaejin Kim, Hamilton Cycling Committee

**10. DISCUSSION ITEMS**

- 10.2 2022 Lymantria dispar dispar (LDD) Moth Treatment Plan (PW21069(a)) (City Wide), Appendix B  
**(WITHDRAWN)**

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**(Pearson/VanderBeek)**

That the agenda for the January 10, 2022 Public Works Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) December 6, 2021 (Item 4.1)**

**(Powers/Jackson)**

That the Minutes of the December 6, 2021 meeting of the Public Works Committee be approved, as presented.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**(d) DELEGATION REQUESTS (Item 6)**

**(i) Nick Becker, Victoria Park Assembly, respecting Lighting at Victoria Park's Baseball Diamonds (for a future meeting) (Item 6.1)**

**(Powers/VanderBeek)**

That the delegation from Nick Becker, Victoria Park Assembly, respecting Lighting at Victoria Park's Baseball Diamonds, be approved for a future meeting.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

- (ii) **Ian Borsuk, Environment Hamilton, respecting Natural Gas Waste Collection Trucks (PW22003) (City Wide) (Item 10.3) (for today's meeting) (Item 6.2)**

**(VanderBeek/Farr)**

That the delegation request from Ian Borsuk, Environment Hamilton, respecting Environment Hamilton, respecting Natural Gas Waste Collection Trucks (PW22003) (City Wide) (Item 10.3), be approved for today's meeting.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

For further disposition respecting Item 6.2, refer to Item (f) (i).

**(e) CONSENT ITEMS (Item 7)**

**(Pearson/Danko)**

That Consent Items 7.1 and 7.2 be received:

- (i) Citizen Committee Member Resignation - Joachim Brouwer, Hamilton Cycling Committee (Item 7.1)
- (ii) Citizen Committee Member Resignation - Yaejin Kim, Hamilton Cycling Committee (Item 7.2)

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**(f) PUBLIC HEARINGS / DELEGATIONS (Item 9)**

**(i) Delegation respecting Item 10.3 - Natural Gas Waste Collection Trucks (PW22003) (City Wide) (Item 9.1)**

Ian Borsuk, Environment Hamilton addressed the Committee respecting Natural Gas Waste Collection Trucks (PW22003) (City Wide) (Item 10.3).

**(VanderBeek/Pearson)**

That the delegation from Ian Borsuk, Environment Hamilton, respecting Natural Gas Waste Collection Trucks (PW22003) (City Wide) (Item 10.3), be received and referred to the consideration of Item 10.3.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson

NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Item 3.

**(g) DISCUSSION ITEMS (Item 10)**

**(i) Barton & Fifty Road Environmental Assessment Cycling Infrastructure (Hamilton Cycling Committee - Citizen Committee Report) (Item 10.5)**

**(Pearson/Farr)**

- (a) That Barton Street East cycling lanes be separated and protected according to best practices and make connections to local schools in the area; and,
- (b) That Barton Street East cycling lanes be in the direction of expected automobile traffic, unless a suitable space with limited driveways can be made for a bi-directional bicycle track; and
- (c) That Fifty Road cycling lanes cross the Queen Elizabeth Way bridge and connect to existing Winona cycling infrastructure; and
- (d) That Fifty Road cycling lanes be extended to the South Service Road to connect to existing cycling infrastructure east of the Hamilton border, into Niagara Region.

**(Pearson/Danko)**

- (a) ***That the following recommendations respecting the Barton & Fifty Road Environmental Assessment Cycling Infrastructure from the Hamilton Cycling Committee, be received and referred to the Barton & Fifty Road Municipal Class Environmental Assessment - Cycling Infrastructure.***
  - (i) That Barton Street East cycling lanes be separated and protected according to best practices and make connections to local schools in the area; and,
  - (ii) That Barton Street East cycling lanes be in the direction of expected automobile traffic, unless a suitable space with limited driveways can be made for a bi-directional bicycle track; and
  - (iii) That Fifty Road cycling lanes cross the Queen Elizabeth Way bridge and connect to existing Winona cycling infrastructure; and

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- (iv) That Fifty Road cycling lanes be extended to the South Service Road to connect to existing cycling infrastructure east of the Hamilton border, into Niagara Region.

**Result: *Amendment CARRIED by a vote of 7 to 0, as follows:***

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Item 5.

**(h) GENERAL INFORMATION / OTHER BUSINESS (Item 14)**

**(VanderBeek/Powers)**

That the following amendments to the Public Works Committee's Outstanding Business List, be approved.

- (1) Items Considered Complete and Needing to be Removed (Item 14.1 (a)):
- (i) Lymantria Dispar Dispar (LDD) Moth Control Program Addressed as Item 10.2 on today's agenda - Report (PW21069(a))  
 Item on OBL: ABX  
 (Item 14.1 (a) (i))

**Result: *Motion CARRIED by a vote of 7 to 0, as follows:***

YES - Ward 2 Councillor Jason Farr  
 YES - Chair - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT - Ward 4 Councillor Sam Merulla  
 YES - Vice Chair - Ward 5 Councillor Russ Powers  
 YES - Ward 6 Councillor Tom Jackson  
 NOT PRESENT - Ward 7 Councillor Esther Pauls  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 10 Councillor Maria Pearson  
 NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
 YES - Ward 13 Councillor Arlene VanderBeek  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead

**(i) ADJOURNMENT (Item 15)**

**(Pearson/VanderBeek)**

That there being no further business, the meeting adjourned at 2:16 p.m.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 2 Councillor Jason Farr  
YES - Chair - Ward 3 Councillor Nrinder Nann  
NOT PRESENT - Ward 4 Councillor Sam Merulla  
YES - Vice Chair - Ward 5 Councillor Russ Powers  
YES - Ward 6 Councillor Tom Jackson  
NOT PRESENT - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 13 Councillor Arlene VanderBeek  
NOT PRESENT - Ward 14 Councillor Terry Whitehead

Respectfully submitted,

Councillor N. Nann, Chair,  
Public Works Committee

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk



# Hamilton

## MINUTES WASTE MANAGEMENT ADVISORY COMMITTEE

Thursday September 30, 2021

1:30 p.m.

Due to COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at the City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

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**Present:** Chair: Councillor Maria Pearson  
Vice-Chair: Councillor John-Paul Danko  
Members: Kevin Hunt  
Lynda Lukasik

**Absent with  
Regrets:** Councillor Nrinder Nann

**Also Present:** Angela Storey, Director, Waste Management  
Joel McCormick, Manager of Waste Collection  
Catherine McCausland, Manager of Waste Processing and Disposal  
Rob Conley, Senior Project Manager, Landfills  
Scott Hembruff, Senior Project Manager, Waste Processing  
Ryan Kent, Manager of Waste Policy and Planning  
Raffaella Morello, Senior Project Manager, Waste Operations

### 1. CHANGES TO THE AGENDA

There were no changes to the agenda.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING****(i) May 10, 2021****(Danko/Hunt)**

That the Minutes of the May 10, 2021 meeting of the Waste Management Advisory Committee be approved, as presented.

**CARRIED****4. CONSENT ITEMS****(i) Solid Waste Management Master Plan - Status of 2020 SWMMP Action Items (Item 6.1)**

Staff provided information on the status of the 2020 Solid Waste Management Master Plan action items.

**(Hunt/Danko)**

That the Solid Waste Management Master Plan Status of 2020 Action Items, be received.

**CARRIED****5. DISCUSSION ITEMS****(Lukasik/Danko)**

That the following discussion items, be received.

**(i) Waste-Free Ontario Act Updates (Item 8.1)****(a) Status of the Blue Box Transition**

Staff provided an update on the Blue Box program transition. The Blue Box Program Regulation was released on June 3, 2021. This Regulation will introduce a new common blue box collection system across Ontario. The City's recycling program will be transitioned by April 1, 2025.

**(b) Proposed Hazardous and Special Products (HSP) Regulation**

Staff provided an update on the Hazardous and Special Products (HSP) Regulation. On July 1, 2021, the new Hazardous and Special Products (HSP) regulation HSP was approved which replaces Ontario's existing Municipal Hazardous or Special Waste (MHSW) Program. The HSP regulation make producers accountable and financially responsible for collecting and managing

HSP at end-of-life. Producers will have a 15-month transition period from October 1, 2021 to December 2022.

During the transition period, the City will continue to operate its household hazardous waste depots. Staff will undertake a review on whether the City should continue to operate its' Hazardous Waste Depots for the HSP products that are not covered under the regulation.

**(ii) Operations Update (Item 8.2)**

**(a) Waste Collection Service Operations**

Staff informed the Committee that the seasonal leaf and yard waste program will end during the week of November 29<sup>th</sup> to December 3<sup>rd</sup>, 2021. Leaf and yard waste drop-off is available year-round at the City's Community Recycling Centres.

**(b) Waste Processing Service Operations**

Staff provided updates on the City's waste processing service operations:

- 1) Central Composting Facility - The City's Operations and Maintenance Contract C11-46-20 for processing the City's source separated organic materials was transitioned on June 29, 2021.
- 2) Materials Recycling Facility - Lighting upgrades were completed at the Materials Recycling Facility which has resulted in the reduction of the facility's energy consumption.
- 3) Transfer Stations/Community Recycling Facilities - Staff revised the scope of work for the construction of the expanded Transfer Station/Community Recycling Centre (TS/CRC) due to the cost of land.
- 4) Glanbrook Landfill - Staff is drafting a Request for Proposal (RFP) for the design and construction of Cells C, D and E within stage 3 at Glanbrook Landfill

**(c) Solid Waste Collection Design Requirements**

Staff provided an update on the staff report concerning the proposed changes to the Waste Collection Design Requirements document. Consultation was undertaken with the Development Industry and the City's Planning and Economic Development staff concerning the proposed policy.

**(d) Waste Management System By-law**

Staff informed the Committee of the proposed amendments for the City's Waste Management System By-law 20-221. The proposed amendments include allowing fines to be issued under the By-law, revisions to waste containers that can be used, and other minor revisions. A staff report on the By-law amendments will be presented at the Public Works Committee meeting on October 18, 2021.

**(e) Promotion and Education**

Staff provided information on upcoming community outreach initiatives:

- 1) Waste Collection Safety - A new education campaign is being launched to inform the public on how to safely travel around waste collection vehicles.
- 2) Waste Education - Virtual education videos are being developed for schools which include information on waste reduction tips and virtual waste facility tours.
- 3) Compost giveaway event – The City will be holding a compost giveaway on October 9, 2021 at Turner Park.

**(f) Multi-Residential Waste Audits**

Staff provided an overview of the multi-residential waste audits which were completed in January to March 2021. The audits reviewed information on waste generation, waste diversion rate, capture rate and contamination rate. The audit results were compared to the audit findings from single-dwelling residential homes. As part of next steps, a pilot project will be undertaken assess new educational material. Additional waste audits will be undertaken in 2022 to evaluate the results of the pilot project.

**CARRIED**

**7. GENERAL INFORMATION / OTHER BUSINESS**

**(i) Information from the City Clerk Division - Social Determinants of Health in COVID-19 (BOH20015) (Item 8.2)**

**(Danko/Lukasik)**

That Information from the City Clerk Division - Social Determinants of Health in COVID-19 (BOH20015), be received.

**CARRIED**

**8. ADJOURNMENT**

**(Hunt/Lukasik)**

That, there being no further business, the meeting be adjourned at 2:20 p.m.

**CARRIED**

Respectfully submitted,

Councillor M. Pearson  
Chair, Waste Management Advisory Committee

Raffaella Morello  
Senior Project Manager-Waste Operations, Waste Policy and Planning  
Waste Management Division, Public Works Department



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
 Transit Division

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	January 31, 2022
<b>SUBJECT/REPORT NO:</b>	2021 Conventional Bus Replacement (PW22005) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jeff Poljanski (905) 546-2424 Ext. 7702
<b>SUBMITTED BY:</b>	Maureen Cosyn Heath Director, Transit Public Works Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That pursuant to Procurement Policy #11 – Non-competitive Procurements, Council approve the single source procurement for the purchase of up to twenty (20) sixty-foot (18m) Compressed Natural Gas-powered articulated buses;
- (b) That the Acting General Manager, Public Works Department be authorized to negotiate, enter into and execute a Contract and any ancillary documents required to give effect thereto with New Flyer Industries, in a form satisfactory to the City Solicitor.

### EXECUTIVE SUMMARY

In 2020, the City of Hamilton (City) participated in a joint procurement of forty-foot and sixty-foot (12m and 18m) transit buses with Metrolinx and other Ontario municipalities, noting Council had previously approved Hamilton's participation in this joint procurement. The most recent tender for the years 2021 to 2024 was issued by Metrolinx and awarded to the successful bidder, Nova Bus Inc, for forty-foot buses, noting they do not manufacture sixty-foot (18m) Compressed Natural Gas (CNG) articulated buses and therefore did not submit a bid price for that particular vehicle type.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: 2021 Conventional Bus Replacement  
(PW22005) (City Wide) - Page 2 of 4**

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While New Flyer Industries does manufacture such a vehicle, there was no award for a sixty-foot CNG vehicle arising from the Metrolinx tender.

As such, the purpose of this report is to recommend that Council approve of up to 20 replacement, sixty-foot (18m) Natural Gas (NG) powered articulated buses from the only North American supplier of that propulsion configuration, New Flyer Industries, in accordance with Procurement Policy #11 - Non-competitive Procurements.

**Alternatives for Consideration – Not applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: There are sufficient funds to allow for the purchase in the Capital Budget, 2021 HSR Bus Replacement (5302183100). The account contains funds provided by the Federal, Provincial and Municipality to cover the cost of replacing the articulated buses. The current balance is estimated at \$24 million.

Staffing/Legal: N/A

**HISTORICAL BACKGROUND**

The City entered into a joint procurement agreement with Metrolinx in 2008 under Council's approval for acquisition of the 2008 Transit replacement Fleet and has continued to procure transit buses under subsequent Metrolinx-led tenders. The procurement initiative, facilitated by Metrolinx, involves sixteen transit systems including: Hamilton, Burlington, Durham Region, Belleville, North Bay, Milton, Sarnia, St. Catharines, Thunder Bay, Cornwall, Kingston, Niagara Falls, Ottawa, Welland, Windsor and Orillia.

The Transit Division currently has forty-nine (49) sixty-foot (18m) articulated buses in active service, twenty-nine (29) of which are fuelled by NG and twenty (20) fuelled by diesel. These twenty replacement articulated buses serve to keep the fleet in a state of good repair, maintain the capacity of the system, and continue to mitigate customer pass-bys. Additionally, they support the Council mandate to stop the purchase of diesel buses. Most importantly, once these vehicles are in service, all articulated buses in the fleet will be powered by natural gas.

The replacement vehicles are new low emission NG powered buses equipped with Cummins new Near Zero emissions engines that already meet the EPA 2023 emission standard and ensure the lowest tailpipe emissions in accordance with the Public Works Strategic Plan commitment to be a leader in the greening of the City. Further, it

**SUBJECT: 2021 Conventional Bus Replacement  
(PW22005) (City Wide) - Page 3 of 4**

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continues to position HSR as one of the greenest fleet's in Canada. Once these replacement buses are delivered, Transit will have a fully NG articulated bus fleet.

Based on the replacement schedule for articulated buses, the next series of articulated buses will be replaced in 2026. Staff are optimistic that with the advancement in propulsion technology there may be additional vendors within the marketplace offering this fuel configuration in an articulated bus model in the future.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

This report is in accordance with By-law 21-215 Procurement Policy #4.11, Policy #11 Non-competitive Procurements.

**RELEVANT CONSULTATION**

The following groups have been consulted:

- Finance, Corporate Services Department
- Procurement, Corporate Services Department has only provided guidance as to adherence to the Procurement Policy.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The Metrolinx tender documents included NG powered buses for the forty-foot vehicles and the sixty-foot vehicles fuelled by NG, but the tender did not have a successful bidder in the sixty-foot category. Noting Transit wants to purchase sixty-foot buses powered by NG and that there is only one manufacturer of such vehicles, Transit is requesting to single source the purchase.

This purchasing recommendation also aligns with the following:

- Meets Council direction to no longer purchase diesel-fuelled transit vehicles;
- Meets planned replacement of asset life-cycle, which helps keep the fleet in a state of good repair and aligns with the City's commitment to capital asset management;
- Ability to meet the increasing capacity needs of Transit for service excellence

**ALTERNATIVES FOR CONSIDERATION**

Not applicable

**SUBJECT: 2021 Conventional Bus Replacement  
(PW22005) (City Wide) - Page 4 of 4**

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**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

The purchase of additional NG buses support many of the key initiatives set out by Council in the Strategic Plan, including:

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

**Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**APPENDICES AND SCHEDULES ATTACHED**

N/A



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Transportation Operations and Maintenance Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	January 31, 2022
<b>SUBJECT/REPORT NO:</b>	Roadside Memorial Policy (PW22006) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Mike Field (905) 546-2424 Ext. 4576
<b>SUBMITTED BY:</b>	Mike Field Acting Director, Transportation Operations & Maintenance Public Works Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That the Roadside Memorial Policy, attached to Report PW22006 as Appendix “A”, be approved as part of the City’s Transportation Quality Management System.

### EXECUTIVE SUMMARY

Roadside memorials can be erected by the public to commemorate victims of tragic events that take place within the municipal right-of-way. These memorials can sometimes pose safety hazards, interfere with maintenance and operations activities or result in public complaint.

The City of Hamilton (City) does not have a policy to manage roadside memorials and it was determined that a policy would be beneficial and work to ensure public safety is maintained. A municipal-scan was conducted to determine how other municipalities manage memorials and to establish what policy best practices exist.

The proposed Roadside Memorials Policy attached to Report PW22006 as Appendix “A” is intended to establish a framework to manage Roadside Memorials erected alongside roadways including allowable time periods, allowable dimensions and the procedures on removal. The provisions and standards in the policy would work to

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**SUBJECT: Roadside Memorials Policy Report (PW22006) (City Wide)**  
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ensure that a sensitive and consistent approach is taken in the management of Roadside Memorials, without compromising public safety.

This policy will not apply to existing memorials and shall apply to all newly established memorials from the date this policy is approved by City Council.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: N/A

Staffing: Existing staffing resources within the Transportation Operations & Maintenance Division are adequate for managing the proposed Roadside Memorial Policy.

Legal: N/A

**HISTORICAL BACKGROUND**

N/A

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Municipal Act, 2001 (the Act) permits municipalities to regulate the use of its highways (including streets, avenues, parkways, driveways, squares, roadways) and subject to conditions, the permission given to place or install objects on its highways.

The Hamilton Sign By-Law No.10-197 regulates signs in the City but does not directly include parameters to manage the erection of roadside memorials. Approval of the Roadside Memorial Policy attached to Report PW22006 as Appendix “A” would establish a framework to manage Roadside Memorials erected alongside roadways therefore filling a policy gap that currently exists.

**RELEVANT CONSULTATION**

The following internal parties have been consulted in the development of this report:

- Chief Road Official
- Planning and Economic Development; Licensing and By-law Services
- Corporate Services; Legal and Risk Management Services

**SUBJECT: Roadside Memorials Policy Report (PW22006) (City Wide)**  
**- Page 3 of 4**

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## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

When collisions occur on City roadways, that occasionally result in a fatality, roadside memorials are occasionally erected by the public within the municipal right-of-way to commemorate the victims. These memorials are placed by families and friends of the deceased, members of the community where the incident occurred, and/or by others.

In most cases roadside memorials are located well away from the travelled portion of roadways and are comprised of flowers and other small objects. The majority of roadside memorials are temporary and are removed by those who erected them after a short period of time. While rarer, they can also be installed with the intent of being permanent/semi-permanent. Roadside memorials can inadvertently create public safety hazards, interfere with maintenance and operations activities, or generate public complaints.

The City does not have a policy to aid in the management of roadside memorials. It was identified that developing a policy would be beneficial and work to ensure a safe, accessible and efficient transportation system for the movement of people, goods and services across the City is maintained. Further a policy would provide the public with a point of reference and transparent expectations for the erection of roadside memorials and inform on how the City manages them.

Transportation, Operations & Maintenance Division conducted a municipal scan of policies from 13 municipalities (including Ottawa, Toronto, Mississauga, Vaughn and Burlington) to understand how other Canadian municipalities manage roadside memorials and what best practices, from a policy perspective, exist. While policy components varied from municipality to municipality, all formally allowed the placement of roadside memorials by the public, none utilized a permit application process and most defined parameters related to a time-limit for installation, size/composition and removal.

The proposed Roadside Memorial Policy, attached to Report PW22006 as Appendix "A", was constructed based upon the findings of the municipal scan. The policy establishes the following:

1. Permits the placement of roadside memorials along highways or roadways;
2. The period of time a roadside memorial will be allowed to remain in place;
3. The permitted location of roadside memorials;
4. The permitted dimensions, materials and configuration of roadside memorials;  
and
5. Procedures to handle the relocation or removal of roadside memorials.

**SUBJECT: Roadside Memorials Policy Report (PW22006) (City Wide)**  
**- Page 4 of 4**

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Under the policy's framework, roadside memorials are permitted for a maximum of 18 months, placed in a location where they would not pose a public safety hazard to the general public and those who are visiting the memorial, constrained in size and composition and not interfere with the maintenance and operation of infrastructure.

Further, the policy identifies how the City will manage the identification, inspection and removal of memorials in a respectful manner. Prior to removal (or alteration due to non-compliance), the City will contact and coordinate with the stewards of the memorial and in circumstances when a public contact cannot be found then the location of the memorial will be physically marked with City contact information and the date of removal. All non-perishable materials will be stored by the City at a central location for a period of 60 days.

### **ALTERNATIVES FOR CONSIDERATION**

N/A

### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

#### **Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

#### **Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

#### **Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

#### **Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

### **APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report PW22006 – Roadside Memorial Policy

		Appendix "A" to Report PW22006 Page 1 of 7
<b>Public Works Department Policy</b>	 <b>Hamilton</b>	Content Updated: 2022-01-04
Roadside Memorials		Supersedes Policy: N/A
Policy No:		Version No: 00
Page 1 of 7		Approval:

## ***Roadside Memorial Policy***

<b>POLICY STATEMENT</b>	<p>It is recognized that the placement of roadside memorials at or near an accident site to commemorate victims of tragic events occurs and that the erection of these memorials can aid grieving family and friends to respectfully honor a victim's memory.</p> <p>While recognizing why roadside memorials are made, this Policy outlines the City's approach to managing these memorials to ensure public safety as the City of Hamilton is committed to providing a safe, accessible and efficient transportation system for the movement of people, goods and services across the City in keeping with applicable provincial legislation, accepted standards, and Council approved service levels.</p> <p>The City's authority is provided by the Municipal Act, 2001 (the Act) which permits municipalities to regulate the use of its highways (including streets, avenues, parkways, driveways, squares, roadways) and subject to conditions, the permission given to place or install objects on its highways.</p>
<b>PURPOSE</b>	<p>The purpose of this Policy is to establish a framework to manage roadside memorials erected alongside roadways including allowable time periods, allowable dimensions and the procedures on removal.</p> <p>The provisions and standards in this Policy shall be followed to ensure that a sensitive and consistent approach is taken in the management of roadside memorials, without compromising public safety.</p>
<b>SCOPE</b>	<p>This policy shall apply to all roadside memorials erected by a family member(s) or friend(s) or a member of the general public located alongside a highway (assumed and maintained as a public highway by the City of Hamilton) or roadway and including but not limited to sidewalks, walkways and trails. It excludes memorials installed and maintained by the City, memorials that are located on parceled properties owned and managed by the City (such as cemeteries, parks, open spaces, and facilities) and memorials installed on private property.</p>

<b>Public Works Department Policy</b> Roadside Memorials Policy No: Page 2 of 7	 Hamilton	Appendix "A" to Report PW22006 Page 2 of 7  Content Updated: 2022-01-04 Supersedes Policy: N/A Version No: 00 Approval:
	This policy establishes the following: <ol style="list-style-type: none"> <li>1. Permits the placement of roadside memorials along highways or roadways;</li> <li>2. The period of time a roadside memorial will be allowed to remain in place;</li> <li>3. The permitted location of roadside memorials;</li> <li>4. The permitted dimensions, materials and configuration of roadside memorials; and</li> <li>5. Procedures to handle the relocation or removal of roadside memorials.</li> </ol>	
<b>DEFINITIONS</b>  <b>Highway</b>  <b>Roadway</b>  <b>Infrastructure</b>  <b>Roadside Memorial</b>	<p>A common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between lateral property lines thereof (<i>Highway Traffic Act</i>, R.S.O. 1990, c. H.8).</p> <p>The part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder, and, where a highway includes two or more separate roadways, the term "roadway" refers to any one roadway separately and not to all the roadways collectively (<i>Minimum Maintenance Standards for Municipal Highways</i>, O. Reg. 239/02).</p> <p>Assets that include, but not limited to: fences, posts, retaining walls, buildings, fire hydrants, street light poles and trees which are owned by the City or a public utility company (for example Alectra Utilities, Hydro One Network Inc., Bell Canada and Enbridge Gas Inc.).</p> <p>Tributes, such as but not limited to, photos, wreaths or crosses, placed by a family member or friend or member of the general public alongside a highway or roadway to memorialize an accident victim(s) who has died as a result of a tragic event such as a motor vehicle related collision. Typically, roadside memorials are maintained by a family member or friend.</p>	
<b>TERMS &amp; CONDITIONS</b>	The following terms and conditions apply to roadside memorials: <ol style="list-style-type: none"> <li><b>1. Placement</b></li> </ol>	

		Appendix "A" to Report PW22006 Page 3 of 7
<b>Public Works Department Policy</b>	 <b>Hamilton</b>	Content Updated: 2022-01-04
Roadside Memorials		Supersedes Policy: N/A
Policy No:		Version No: 00
Page 3 of 7		Approval:
	<p>a. Roadside memorials may be erected alongside a highway or roadway, provided they are installed in compliance with this Policy.</p> <p>b. A name and contact information for a person responsible ("Contract Person") to maintain the roadside memorial is required by the City (telephone number and/or e-mail address).</p> <p><b>2. Duration</b></p> <p>a. Roadside memorials erected by the general public shall be temporary non-permanent installations for a maximum period of 18 months, after which it shall be removed by the person(s) responsible for the memorial, or by the City.</p> <p><b>3. Location</b></p> <p>Roadside memorials shall:</p> <p>a. not present a safety hazard, for example, impeding the safe and efficient movement of vehicular or pedestrian traffic. This includes safe access to the roadside memorial by visitors either on foot or by vehicle;</p> <p>b. not be located on the travelled portion of roadways, within intersection sight triangles, medians, traffic islands, sidewalks, and multi-use pathways;</p> <p>c. not be located along expressways, entrance/exit ramps or locations where pedestrian access is prohibited, deemed to be significantly hazardous or prohibited by the Highway Traffic Act and any other applicable regulations;</p> <p>d. not cause sightline obstructions or cause a distraction to motorists;</p> <p>e. not be placed on or attached to any municipal or public utility Infrastructure;</p> <p>f. not involve any permanent site alterations, damage municipal property, impede access to Infrastructure and should not be installed within 1.0 m or less from curbs, sidewalks and all other types of roadway Infrastructure; and</p> <p>g. be respectful to abutting land owners and not impede the use of private property, partially or fully, without permission from the applicable lands owner(s).</p>	

		Appendix "A" to Report PW22006 Page 4 of 7
<b>Public Works Department Policy</b>	 <b>Hamilton</b>	Content Updated: 2022-01-04
Roadside Memorials		Supersedes Policy: N/A
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#### 4. Configuration

Roadside memorials shall:

- a. not be larger than 1.0 metre long by 1.0 metre wide and not be taller than 1.0 metre in height;
- b. not include any materials that can shatter (i.e. glass) or have any form of illumination such as candles, solar lights, or reflective devices;
- c. not be placed below grade, require excavation or have components that would require underground utility locates or interfere with Infrastructure;
- d. not be constructed from heavy materials such as concrete nor include any large objects that have a solid base or secured in such a manner that creates a hazard to an errant vehicle or a trip and fall hazard to pedestrians;
- e. not contain any materials or messaging that may reasonably be perceived as being offensive;
- f. be always kept in a good state of repair; and
- g. include the name and contact information (telephone number and/or e-mail address) of the person(s) responsible for the upkeep of the memorial.

#### 5. Relocation or Removal

- a. Roadside memorials in compliance with this Policy are permitted to a maximum of 18 months at which time it shall be removed.
- b. All reasonable efforts will be made by the City to provide advance notification to the Contact Person and the applicable Ward Councillor prior to undertaking any steps on removal of a Roadside Memorial. Should insufficient action be taken towards removal, the City will remove the Roadside Memorial. Perishable items (flowers, wreaths, etc.) will be disposed of and non-perishable items (photographs, signs, toys, crosses, etc.) will be retained by the City for a period of 60 days from the date of removal;
- c. Roadside memorials which have not been maintained and or abandoned may be removed before the 18 month

	 Hamilton	Appendix "A" to Report PW22006 Page 5 of 7
<b>Public Works Department Policy</b>		Content Updated: 2022-01-04
Roadside Memorials		Supersedes Policy: N/A
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period at the discretion of the City. The City will make a reasonable effort to reach the Contact Person in advance of such removal;

- d. Should the City determine in its sole discretion that a Roadside Memorial is an immediate safety hazard, the City will make a reasonable effort to advise the Contact Person and immediate removal will be undertaken.
  - e. If a Roadside Memorial is non-compliant with this Policy, though not an immediate safety hazard to the general public, it will be brought to the attention of the Contact Person to determine if it can be altered or relocated to become compliant with this Policy. If this cannot be facilitated within a period of 30 days from notification, the City will take steps on removal;
  - f. Roadside Memorials that are placed at a location that could be disrupted by planned or un-planned construction work shall be removed or relocated by the City and may be reinstated after the work has been completed in consultation with the Contact Person when possible;
  - g. Following removal, the former location of the roadside memorial will be physically tagged for a period of 60 day with information on the date of removal as well as City contact information on how to retrieve non-perishable items. In addition, reasonable efforts will be made to reach the Contact Person to advise of removal. Items not recovered within this time period will be destroyed.
- Following removal, the former location of the Roadside Memorial will be physically tagged for a period of 60 day with information on the date of removal as well as City contact information on how to retrieve non-perishable items. Items not recovered within this time period will be destroyed.

**6. Liability**

- a. The City shall not be responsible for any damage that may occur to a roadside memorial once erected. This includes damage caused by roadway operations and maintenance, snow removal, or by vandalism, theft, or any other circumstances.
- b. The City is not liable for possible injury to those persons who enter the untraveled portion of the highway or roadway to erect and/or maintain a

<p><b>Public Works Department Policy</b></p>	 Hamilton	<p>Appendix "A" to Report PW22006 Page 6 of 7</p>
<p>Roadside Memorials</p>		<p>Content Updated: 2022-01-04</p>
<p>Policy No:</p>		<p>Supersedes Policy: N/A</p>
<p>Page 6 of 7</p>		<p>Version No: 00</p>
	<p>roadside memorial.</p>	

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		Appendix "A" to Report PW22006 Page 7 of 7
<b>Public Works Department Policy</b>	 <b>Hamilton</b>	Content Updated: 2022-01-04
Roadside Memorials		Supersedes Policy: N/A
Policy No:		Version No: 00
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<b>RESPONSIBILITIES</b>	<p>The following positions and/or departments are responsible for fulfilling the responsibilities detailed in this Policy as follows:</p> <p><b>Public Works Department, Transportation Operations &amp; Maintenance Division</b></p> <ul style="list-style-type: none"> <li>▪ Overall lead for ensuring compliance with this policy and managing roadside memorials City-Wide;</li> <li>▪ Actively monitor, assess and record the location and condition of all roadside memorials;</li> <li>▪ Remove or relocate roadside memorials; and</li> <li>▪ Notify where possible the contact person responsible for the roadside memorial and the applicable Ward Councillors of any issues related to a roadside memorial including non-compliance with this Policy, removal and collection of non-perishable memorial materials.</li> </ul>
<b>COMPLIANCE</b>	<p>Employees who aid in fulfilling the terms and conditions of this policy are expected to be aware of and act in compliance with it. Failure to comply with this Policy may result in appropriate disciplinary measures, up to and including dismissal.</p>
<b>HISTORY</b>	<p>The following stakeholders were consulted in the creation or revisions made to this Policy:</p> <ul style="list-style-type: none"> <li>▪ Public Works Department, Chief Road Official</li> <li>▪ Planning and Economic Development Department, Licensing and By-law Services Division</li> <li>▪ Corporate Services Department, Legal and Risk Management Services Division</li> </ul>

# CITY OF HAMILTON

## MOTION

Public Works Committee: January 31, 2022

**MOVED BY COUNCILLOR E. PAULS.....**

**SECONDED BY COUNCILLOR .....**

### **Installation of Traffic Calming Measures on Berko Avenue, Hamilton (Ward 7)**

WHEREAS, residents are requesting the installation of speed cushions on Berko Avenue to address roadway safety concerns as a result of speeding and cut-through traffic;

THEREFORE, BE IT RESOLVED:

- (a) That Transportation Operations and Maintenance staff be authorized and directed to install traffic calming measures on Berko Avenue (4 speed cushions) as part of the 2022 Traffic Calming program (Spring Application);
- (b) That all costs associated with the installation of traffic calming measures be funded from the Ward 7 Minor Maintenance Account at an upset limit, including contingency, not to exceed \$28,000; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

# CITY OF HAMILTON

## MOTION

Public Works Committee: January 31, 2022

**MOVED BY COUNCILLOR E. PAULS.....**

**SECONDED BY COUNCILLOR .....**

### **Installation of Traffic Calming Measures on Jeremiah Court, Hamilton (Ward 7)**

WHEREAS, residents are requesting the installation of speed cushions on Jeremiah Court to address roadway safety concerns as a result of speeding;

THEREFORE, BE IT RESOLVED:

- (a) That Transportation Operations and Maintenance staff be authorized and directed to install traffic calming measures on Jeremiah Court (2 speed cushions) as part of the 2022 Traffic Calming program (Spring Application);
- (b) That all costs associated with the installation of traffic calming measures be funded from the Ward 7 Minor Maintenance Account at an upset limit, including contingency, not to exceed \$14,000; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

# CITY OF HAMILTON

## MOTION

Public Works Committee: January 31, 2022

**MOVED BY COUNCILLOR J.P. DANKO.....**

**SECONDED BY COUNCILLOR.....**

**Newlands Park Fitness and Rock-Climbing Equipment, Hamilton (Ward 8)**

WHEREAS, Newlands Park is an existing neighbourhood park located at 137 Lynbrook Drive, Hamilton, Ward 8;

WHEREAS, the existing walkway loop and park space are well used by the community, and would benefit from enhancement to provide additional outdoor fitness opportunities, and;

WHEREAS, the City of Hamilton’s existing parks do not have any rock-climbing elements and this park space offers a location to pilot a rock-climbing area.

THEREFORE, BE IT RESOLVED:

- (a) That the design and installation of new fitness equipment, including signage and safety surfacing at 137 Lynbrook Drive, Hamilton, (Newlands Park) be funded from the Ward 8 Special Capital Re-Investment Reserve Fund (#108058) to an upset limit of \$60,000, be approved;
- (b) That the design and installation of a rock-climbing area, including safety surfacing, at 137 Lynbrook Drive, Hamilton, (Newlands Park) be funded from the Ward 8 Special Capital Re-Investment Reserve Fund (#108058) to an upset limit of \$60,000, be approved;
- (c) That the annual operating impacts of \$2,500 for the inspection, maintenance, and repairs be included in the 2022 Public Works Department base operating budget; and

- (d) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

# CITY OF HAMILTON

## MOTION

Public Works Committee: January 31, 2022

**MOVED BY COUNCILLOR T. JACKSON.....**

**SECONDED BY COUNCILLOR.....**

**Ray Lewis Track and Field Centre Shade Structure, Mohawk Sports Park, 1100 Mohawk Road East, Hamilton (Ward 6)**

WHEREAS, Ray Lewis Track and Field Centre is located at Mohawk Sports Park, 1100 Mohawk Road East, Hamilton, Ward 6;

WHEREAS, a shade structure on-site would provide the benefit of overhead protection from the rain and sun, be an integral part of the community fitness program for seniors proposed by the Golden Horseshoe Track & Field Council, and enhance the use of the facility for outdoor fitness opportunities for the community;

WHEREAS, the Hamilton Olympic Club and the Golden Horseshoe Track & Field Council have received grant funding from Community Foundations of Canada through the Government of Canada’s Healthy Communities Initiative, in the amount of \$50,000 to be contributed to this project, and those funds are to be transferred to City Project ID 4402249900 for staff to use to complete the shade structure installation, and;

WHEREAS, the total project cost for supply and installation of the shade structure is estimated to be \$120,000.

THEREFORE, BE IT RESOLVED:

- (a) That the balance of funding required for the supply and installation of a new shade structure at 1100 Mohawk Road East, Hamilton, (Mohawk Sports Park) be funded from the Ward 6 Capital Re-Investment Reserve #108056 with an upset limit, including contingency, not to exceed \$70,000, be approved and transferred to Project ID 4402249900;

- (b) That the annual operating impacts of \$2,500 for maintenance of the structure including graffiti removal, and repairs, be added to the 2022 Public Works Department base operating budget;
- (c) That the Mayor and the City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.