



City of Hamilton
PHYSICIAN RECRUITMENT & RETENTION COMMITTEE
AGENDA

Meeting #: 22-001
Date: February 11, 2022
Time: 1:30 p.m.
Location: Due to the COVID-19 and the Closure of City Hall (CC)

All electronic meetings can be viewed at:

City's Website:
<https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

Pages

1. **APPOINTMENT OF CHAIR AND VICE-CHAIR**

2. **APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with *)

3. **DECLARATIONS OF INTEREST**

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1. June 29, 2021

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5. **COMMUNICATIONS**

6. **DELEGATION REQUESTS**

7. **CONSENT ITEMS**

8. **PUBLIC HEARINGS / DELEGATIONS**

9. STAFF PRESENTATIONS

10. DISCUSSION ITEMS

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

14.1. Closed Minutes - June 29, 2021 (forthcoming)

Pursuant to Section 9.1, Sub-sections (b) and (d) of the City's Procedural By-law 21-021 and Section 239(2), Sub-sections (b) and (d) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or a local board employees and labour relations or employee negotiations.

14.2. Proposed Contract Revisions– Physician Recruitment Specialist

Pursuant to Section 9.1, Sub-sections (b) and (d) of the City's Procedural By-law 21-021 and Section 239(2), Sub-sections (b) and (d) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or a local board employees and labour relations or employee negotiations.

15. ADJOURNMENT



Hamilton

PHYSICIAN RECRUITMENT AND RETENTION STEERING COMMITTEE

MINUTES 21-001

Tuesday, June 29, 2021

3:30 p.m.

City Hall

71 Main Street West, Hamilton

Present: K. Loomis (Vice-Chair)
Councillor A. VanderBeek, Councillor S. Merulla, Dr. S. Kinzie,
Dr. J. Profetto

**Absent
with Regrets:** Councillor T. Whitehead (Chair) – Leave of Absence

THE FOLLOWING ITEMS WERE REFERRED TO THE BOARD OF HEALTH FOR CONSIDERATION:

1. Appointment of Vice-Chair (Item 1)

(VanderBeek/Merulla)

- (a) That Keanin Loomis be appointed as Vice-Chair of the Physician Recruitment and Retention Steering Committee for the balance of the 2018-2022 term of Council.

CARRIED

2. Appointment of a new physician practicing in Hamilton within five years of their graduation from residency (Item 7.2)

(Profetto/Kinzie)

That Dr. Brendan Singh be appointed to the Physician Recruitment and Retention Steering Committee as the new physician practicing in Hamilton within five years of their graduation from residency.

CARRIED

3. Key Performance Indicators and Physicians by Community Report (Item 10.1)

(Kinzie/Profetto)

That the Key Performance Indicators and Physicians by Community Report, be received.

CARRIED

4. Budget and Cash Flow Reports (Item 10.2)

(Profetto/VanderBeek)

(a) That the Year 17 (2020) Budget for December 1, 2019 to November 30, 2020, be received; and,

(b) That the Cash Flow Statement for December 1, 2019 to November 30, 2020, be received;

CARRIED

5. Revisions to the Physician Recruitment and Retention Steering Committee Terms of Reference (Item 10.3)

(Kinzie/Profetto)

That the revisions to the Physician Recruitment and Retention Steering Committee Terms of Reference, attached as Appendix A, be approved.

CARRIED

6. Working Group of the Physician Recruitment and Retention Steering Committee - Appointment (Item 10.3)

(Kinzie/Profetto)

That Councillor Arlene VanderBeek be appointed to the Working Group of the Physician Recruitment and Retention Steering Committee for the balance of the 2018-2022 term.

CARRIED

7. Physician Recruitment and Retention Program Review (Item 10.4)

(Kinzie/VanderBeek)

(a) That a full review of the Physician Recruitment and Retention Program be carried out by the Working Group of the Physician Recruitment and Retention Steering Committee; and

(b) That the Working Group of the Physician Recruitment and Retention Steering Committee report back to the Physician Recruitment and Retention Steering Committee on the results of the Program Review.

CARRIED

8. Proposed Contract Revisions – Physician Recruitment Coordinator and Practice Advisor (Item 14.2)

- (a) That the Terms and Conditions of Employment for the Physician Recruitment Coordinator and Practice Advisor, be approved, subject to review by the City of Hamilton Human Resources staff.
- (b) That the Terms and Conditions of Employment for the Physician Recruitment Coordinator and Practice Advisor contract remain confidential.

CARRIED

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda:

(Kinzie/VanderBeek)

That the agenda for the June 29, 2021 meeting of the Physician Recruitment and Retention Steering Committee be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) September 11, 2019 (Item 4.1)

(Kinzie/VanderBeek)

That the Minutes of the September 11, 2019 meeting of the Physician Recruitment and Retention Steering Committee be approved, as presented.

CARRIED

(d) COMMUNICATIONS (Item 5)

(Kinzie/VanderBeek)

That the following Correspondence Items, be received:

(a) Resignation of Members (Item 5.1)

- (i) Dr. Dennis DiValentino
- (ii) Dr. Brittany Julian

- (b) Appointment of New Member – Dr. Jason Profetto (Item 5.2)
- (c) Physician Recruitment and Retention Program Staff Resignation (Item 5.3)

CARRIED

(e) CONSENT ITEMS (Item 7)

(i) Working Group of the Physician Recruitment and Retention Steering Committee Minutes (Item 7.1)

(Kinzie/VanderBeek)

That the following Minutes of the Working Group of the Physician Recruitment and Retention Steering Committee, be received:

- (a) May 23, 2018
- (b) April 23, 2019
- (c) October 7, 2019
- (d) November 12, 2019
- (e) February 25, 2020

CARRIED

(f) PRIVATE AND CONFIDENTIAL (Item 14)

(i) Working Group of the Physician Recruitment and Retention Steering Committee – Closed Session Minutes (Item 14.1)

The Physician Recruitment and Retention Steering Committee determined that it was not necessary to move into Closed Session for Item 14.1.

(Merulla/Kinzie)

That the following Working Group of the Physician Recruitment and Retention Steering Committee Closed Session Minutes, be received:

- (a) October 7, 2019
- (b) November 12, 2019
- (c) February 25, 2020

CARRIED

(ii) (VanderBeek/Profetto)

That the Physician Recruitment and Retention Steering Committee move into Closed Session respecting Item 14.2, pursuant to Section 9.1, Sub-sections (b) and (d) of the City's Procedural By-law 21-021 and Section 239(2), Sub-sections (b) and (d) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or a local board employees and labour relations or employee negotiations.

CARRIED

(iii) Proposed Contract Revisions – Physician Recruitment Coordinator and Practice Advisor

For further disposition of this matter, please refer to Item 8.

(g) ADJOURNMENT (Item 15)

(Profetto/VanderBeek)

That there being no further business, the Physician Recruitment and Retention Steering Committee meeting be adjourned at 4:57 p.m.

CARRIED

Respectfully Submitted,

Keanin Loomis, Vice-Chair
Physician Recruitment and
Retention Steering Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk