



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES ADDENDUM

Meeting #: 22-004
Date: April 12, 2022
Time: 4:00 p.m.
Location: YouTube Channel Streaming for Virtual Meetings (due to COVID)
 Due to the COVID-19 and the Closure of City Hall
 All electronic meetings can be viewed at:
 City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

Pages

7. CONSENT ITEMS

7.3. Outreach Working Group Update

- *a. Outreach Working Group Meeting Notes - January, February, March 2022 3

7.4. Transportation Working Group Update

- *a. Transportation Working Group Meeting Notes - February 22, 2022 5
- *b. Transportation Working Group Meeting Notes - March 22, 2022 9

Outreach Working Group notes combined.

Jan. Feb. and March 2022

Committee members, Paula Chair, James, Tom, Anthony, Patty, Jane, Aznive.

1. City Lab project.

Jane and Kim have rewritten the submission for City lab. It is more concise and will be brought to the April ACPD meeting for discussion and approval.

2. Accessibility awards.

The motion for council to put together an Accessibility award program with the input from ACPD was send to GIC in March was passed 16-0. It then went to council and was sent to staff to come back with a report on how to implement the program. We must keep an eye on where it is in the system.

3. Mobility emergency transportation service.

As this has been an ongoing topic since 2010 it was decided that a motion to council should be written to ask them to come up with a program for this problem. Tom and Paula to write motion. On going.

4. Accessibility event.

Over the past three months there has been a lot of discussion on this project. We have sent a motion to council to see if the event is possible and it is not going to GIC until May 4 and then to council on May 11. We can fill out the forms for the event in May, and we are gathering all the information needed for this. James is looking at the design of a web site with the help of the Impact group at Macmaster.

A list of presenters has been started as well as those we need to send out the information about the event. We would like to have some activities for the public and councillors to take part in. After the next meeting I will compile a full list and send it to all ACPD members.

The Macmaster Impact group have shown interest in helping with the event and have many ideas on how they would like to help such as, web design, posters, media, t-shirts and volunteering at the event very excited with their wanting to help.

We are getting everything together so we can hit the ground running. Please send me any ideas you have about this event.

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Transportation Working Group

Tuesday, 22 February 2021, 4 – 6 pm

Virtual via WebEx

Attendance: Shahan Aaron (chair), Aznive Mallett, Paula Kilburn, Tom Manzuk, James Kemp, Mark McNeil & Kim Nolan

Guest: Tim Nolan

Regrets: Anthony Frisina & Tim Murphy

AGENDA ITEMS:

1. Welcome, Introductions and Land Acknowledgement

2. Review 25 January 2022 Meeting Notes

Reviewed

3. Discussion Items

a. DARTS & TWG Conflict of Interest

Aznive is contact with integrity commissioner

There are no financial incentives

We are all working towards the same case

Financial is not the only conflict

Why can't we discuss service?

No DARTS operations are discussed

Clear delineation between darts and ACPD

Paula asked for clarification of conflict of interest with human right case by Anthony Frisina

There maybe some pecuniary interest with DARTS

Conflict arose due to bring bundle buggy issue

Anthony needs to be absent from any discussion regarding bundle buggy

Anthony has a person stake in the bundle buggy discussion

Aznive: No DARTS discussion from henceforth until we receive confirmation information

Use legal terms rather than local terms

Such as Specialized Transportation Service Provider or STSP instead of DARTS

No DARTS inhouse and operational policies to be discussed

No discussion of DARTS and city contract

b. Transit Motion

The motion was read

Dillion report recommendations going to public works
in April 2022

Add cost per trip of taxi to the motion

Send dillion report to TWG

4. Discussion of Agenda Items for next meeting

a. ATS Updates

5. Adjournment by Tom at 6:00 PM

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Transportation Working Group

Tuesday, 22 March 2022, 4 – 6 pm

Virtual via WebEx

Attendance: Shahan Aaron (chair), Mark McNeil, Paula Kilburn, Tom Manzuk, Aznive Mallett, Anthony Frisina, Kim Nolan, James Kemp

Regrets: Tim Murphy

ATS-DARTS: Kathy McVicars, Mark Mindorff

ATS: Michelle Martin, Jay Adams

AGENDA ITEMS:

1. Welcome, Introductions and Land Acknowledgement

2. Review 22 February 2022 Meeting Notes

Reviewed

3. Discussion Items

a. ATS Discussion

- New IVR System for Trapeze PASS

New test, opt in, automated phone system, call in

Improved efficiency is an objective

Pilot test: TWG to invite people to test pilot

system

About a month long, 6 – 8 people in pilot project

Paula, Anthony, Mark interested in pilot project

Project might reduce 'cancel at doors'

Will be shared in regular mail outs

Text messages would be an additional feature for future if current pilot works

- Change in mask mandate affecting ATS-DARTS, HSR and others

DARTS & HSR vehicles are cleaned every night

3 isolation vehicles with DARTS

5 day advance booking, screening questions are in place

Michelle Martin to find out about 7 day advance booking after speaking to public health

Announcements on HSR to say mask mandate is still in effect

b. Annual Accessibility Event & Roundtable Discussion

Collaboration is possible

ATS supportive on idea

Hybrid meeting – online and in person

3 way collaboration with ATS, DARTS' Community

Relations Committee and ACPD Transportation

Working Group

Proposed Date: End of October 2022

c. Giving seat to nonvisible disabilities

Larger display for everyone to see

Signage placement – what get's most visibility?

Should be larger for better visibility

Place somewhere more visible

May be at the bottom of the seat

Make announcement instead of signage

d. AODA Compliance Review Discussion

- Excerpt from Integrated Accessibility Standards:
Availability of information on accessibility
equipment, etc.

34. (1) All conventional transportation service providers and specialized transportation service providers shall make available to the public current information on accessibility equipment and features of their vehicles, routes and services.

(2) Conventional transportation service providers and specialized transportation service providers shall, upon request, provide the information described in subsection (1) in an accessible format.

TWG Review: 34 (1) 2 policies: design of vehicle detail should be available to public and vehicle design should be vetted by ACPD

Initiative by HSR was taken but nothing came of it during and after purchase of new busses

Latest Promasters of DARTS have electric ramps

5 Promasters are coming, DARTS will provide details soon

Ramps should have safety strips

Develop internal resources for people

Fact sheet for types of vehicles

Does DARTS have a minimum requirement list?

Now it's based on what's available in the aftermarket retrofits

List of information we are looking for

Buckle orientation is being looked upon by DARTS

Tom: Build transportation guidelines

- Excerpt from Integrated Accessibility Standards:
Non-functioning accessibility equipment
35. (1) If the accessibility equipment on a vehicle is not functioning and equivalent service cannot be provided, conventional transportation service providers and specialized transportation service providers shall take reasonable steps to accommodate persons with disabilities who would otherwise use the equipment and the transportation service provider shall repair the equipment as soon as is practicable.

TWG Review: 35 (1) There is an active policy.

Review current policy. What does the operator do when audible announcement is not working? There should be policy on audible announcements. Driver should know what needs to be done. Standardized training.

Deferred to April 2022

- Excerpt from Integrated Accessibility Standards:
Accessibility training

36. (1) In addition to the training requirements set out in section 7, conventional transportation service providers and specialized transportation service providers shall conduct employee and volunteer accessibility training.

(2) The accessibility training shall include training on,

(a) the safe use of accessibility equipment and features;

(b) acceptable modifications to procedures in situations where temporary barriers exist or accessibility equipment on a vehicle fails;
and

(c) emergency preparedness and response procedures that provide for the safety of persons with disabilities.

(3) Conventional transportation service providers and specialized transportation service providers shall keep a record of the training provided under this section, including the dates on which the training is provided and the number of individuals to whom it is provided.

TWG Review: 36 Operational Item? What's in the training? What's going on?

Deferred to April 2022

e. Transit Motion

Need to move on it

4. For discussion with ACPD members
 - a. Motion: Delegate from TWG to HSR & ATS procurement team
 - b. Motion: Collaborative roundtable with TWG, ATS and DARTS for October, hybrid meeting
 - c. Ad hoc working group to develop Transportation Accessibility Guidelines
 - d. Pilot Project with new IVR system

5. Discussion of Agenda Items for next meeting
 - a. ATS Updates and Discussion
 - b. AODA section 35 and 36 (1 hr)

6. Adjournment by Kim Nolan at 6:02 PM