



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES REVISED

Meeting #: 22-004
Date: April 12, 2022
Time: 4:00 p.m.
Location: YouTube Channel Streaming for
Virtual Meetings (due to COVID)
Due to the COVID-19 and the
Closure of City Hall
All electronic meetings can be
viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

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4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. March 8, 2022

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 - b. Communicating with Outside Agencies, Including Other Levels of Government and the Media.

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Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

MINUTES 22-003

4:00 p.m.

Tuesday, March 8, 2022

**Due to COVID-19 and the Closure of City Hall,
this meeting was held virtually.**

Present: A. Mallett (Chair), J. Kemp (Vice-Chair)
S. Aaron, P. Cameron, J. Cardno, M. Dent,
L. Janosi, P. Kilburn, T. Manzuk, M. McNeil,
T. Murphy, T. Nolan, R. Semkow

Absent

with Regrets: Mayor F. Eisenberger, L. Dingman,
A. Frisina, S. Geffros, C. McBride, K. Nolan,

Chair Mallett called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. It was

further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

- 1. Delegation to the General Issues Committee Respecting Support for the Advisory Committee for Persons with Disabilities and its Working Groups (Added Item 12.2)**

(T. Nolan/Cameron)

WHEREAS, a request for Support for the Advisory Committee for Persons with Disabilities and its Working Groups is expected to be considered at a future meeting of the Advisory Committee for Persons with Disabilities; and

WHEREAS, the General Issues Committee is expected to consider the request for Support for the Advisory Committee for Persons with Disabilities and its Working Groups as part of the Advisory Committee for Persons with Disabilities Report at a future meeting.

THEREFORE, BE IT RESOLVED:

That Tim Nolan be authorized to delegate at a meeting of the General Issues Committee on behalf of the Advisory Committee for Persons with Disabilities to speak in favour of the request for Support for the Advisory Committee for Persons with Disabilities and its Working Groups.

CARRIED

**2. Ability First – Accessibility Event, October 5, 2022
(Added Item 12.3)**

(Kilburn/Janozi)

WHEREAS, the Outreach Working Group of the Advisory Committee for Persons with Disabilities requests to organize and host an event to educate and increase awareness respecting accessibility and abilities;

WHEREAS, representatives of the Outreach Working Group of the Advisory Committee for Persons with Disabilities, as well as representatives from various community organizations and stakeholders (such as the Canadian National Institute for the Blind, Multiple Sclerosis Society, Canadian Hard of Hearing Association, L'Arche Hamilton, Hamilton Region Indian Centre etc.), will be invited to take part in the event to highlight abilities and accessibility.

THEREFORE, BE IT RESOLVED:

- (a) That members of the Outreach Working Group of the Advisory Committee for Persons with Disabilities be authorized to organize and host an in-person event with a virtual component on October 5, 2022, including presentations, interactive programs and information tables for agencies and services related to ability and accessibility.
- (b) That the Advisory Committee for Persons with Disabilities be authorized to use up to \$8,000 from the Volunteer Committee Reserve (#112212) for advertising, presenters, ALS interpreters, set up and take down and other elements for running the event.

CARRIED**FOR INFORMATION:****(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following change to the agenda:

8. PRESENTATIONS

The following agenda items will be considered following Item 4.1:

8.1 Verbal Presentation from the City of Hamilton Chief of Police respecting Topics of Interest to the Advisory Committee for Persons with Disabilities related to Police Services

(Kilburn/Janosi)

That the agenda for the March 8, 2022 meeting of the Advisory Committee for Persons with Disabilities, be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)

(i) February 8, 2022 (Item 4.1)

(T. Nolan/Semkow)

That the minutes of the February 8, 2022 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

CARRIED

(d) CONSENT ITEMS (Item 7)

(i) Built Environment Working Group Update (Item 7.1)

(1) Built Environment Working Group Meeting Update

(Kilburn/Kemp)

That the verbal update from T. Manzuk respecting the Built Environment Working Group Meeting, be received.

CARRIED

(2) Hamilton Strategic Road Safety Committee Update

(Kemp/Cameron)

That the verbal update from T. Manzuk respecting the February 23, 2022 meeting of the Hamilton Strategic Road Safety Committee, be received.

CARRIED

(ii) Housing Issues Working Group Update (Item 7.2)

(1) Housing Issues Working Group Meeting Notes – January 18, 2022 (Item 7.2(a))

(Semkow/McNeil)

That the Housing Issues Working Group Meeting Notes of January 18, 2022, be received.

CARRIED

(iii) Outreach Working Group Update (Item 7.3)**(Kemp/Cameron)**

That the verbal update from P. Kilburn respecting the Outreach Working Group Meeting, be received.

CARRIED**(iv) Transportation Working Group Update (Item 7.4)****(1) Transportation Working Meeting Notes –
January 22, 2022****(Kilburn/Janosi)**

That the Transportation Working Group Meeting Notes of January 22, 2022, be received.

CARRIED**(v) Strategic Planning Working Group Update
(Item 7.5)**

A. Mallett relinquished the Chair to J. Kemp to provide an update respecting the Strategic Planning Working Group (Item 7.5).

(Semkow/Cardno)

That the verbal update from A. Mallett respecting the Strategic Planning Working Group Meeting, be received.

CARRIED

A. Mallett assumed the Chair.

(vi) Accessible Open Spaces and Parklands Working Group Update (Item 7.6)**(Kemp/Kilburn)**

- (a) That items respecting the current operation of the Outdoor Dining Patio Program be dealt with by the Built Environment Working Group; and
- (b) That items respecting new guidelines of the Outdoor Dining Patio Program related to design be addressed by the Accessible Open Spaces and Parklands Working Group.

DEFEATED**(T. Nolan/McNeil)**

That the determination of which Working Group will deal with items respecting the Outdoor Dining Patio Program be referred to the Strategic Planning Working Group for further discussion and report back to ACPD.

CARRIED

(T. Nolan/McNeil)

That the verbal update from T. Nolan respecting the Accessible Open Spaces and Parklands Working Group be received.

CARRIED**(e) STAFF PRESENTATIONS (Item 8)**

- (i) Verbal Presentation from the City of Hamilton Chief of Police respecting Topics of Interest to the Advisory Committee for Persons with Disabilities related to Police Services (Item 8.1)**

City of Hamilton Police Chief, Frank Bergen, addressed ACPD and answered questions from Committee members.

(Kilburn/Semkow)

That the verbal presentation from City of Hamilton Police Chief, Frank Bergen, respecting topics of interest to the Advisory Committee for Persons with Disabilities related to police services, be received.

CARRIED**(f) MOTIONS (Item 11)**

A. Mallett relinquished the Chair to J. Kemp to introduce the following Motion:

(i) Roles, Responsibilities and Expectations of New Members to the Advisory Committee for Persons with Disabilities (Item 11.1)

WHEREAS, all established Advisory Committees are to prepare, prior to the end of each term of Council, a detailed Roles, Responsibilities and Expectations of New Members, to be available to potential applicants during the recruitment process;

WHEREAS, the Advisory Committee for Persons with Disabilities requires a significant level of commitment;

WHEREAS, the Advisory Committee for Persons with Disabilities represents persons with all disabilities.

THEREFORE, BE IT RESOLVED:

That the Roles, Responsibilities and Expectations of New Members of the Advisory Committee for Persons with Disabilities include the expectations that Advisory Committee for Persons with Disabilities members:

- (a) Are expected to participate in at least one Working Group and dedicate a minimum of four hours per month to their responsibilities

on the Advisory Committee for Persons with Disabilities and their associated Working Groups;

- (b) Clearly understand that they should share their knowledge and ideas through their input during Advisory Committee for Persons with Disabilities meetings and Working Group meetings; and
- (c) Commit to remaining on the Advisory Committee for Persons with Disabilities for the four-year term.

(Mallett/Kilburn)

That the motion respecting Roles, Responsibilities and Expectations of New Members to the Advisory Committee for Persons with Disabilities be referred to the Strategic Planning Working Group for further discussion and report back to ACPD.

CARRIED

A. Mallett assumed the Chair.

(g) NOTICES OF MOTION (Item 12)

- (i) Support for the Advisory Committee for Persons with Disabilities and its Working Groups (Added Item 12.1)**

T. Nolan introduced the following Notice of Motion:

WHEREAS, the restructuring of the City's Access and Equity Division has reduced the full-time staff who supported and devoted a great deal of their full-time work obligations to the Advisory Committee for Persons with Disabilities (ACPD) to two full-time staff members who are now required to devote only a portion of their work obligations to ACPD;

WHEREAS, the restructuring of the City's Access and Equity Division has limited and compromised the meaningful and fruitful work of the ACPD on behalf of the City over the past four (4) years;

WHEREAS, the restructuring of the Access and Equity Division and the emergence of the COVID-19 Pandemic has affected staff's ability to consult with one another outside of formal meetings on matters of accessibility and disability;

WHEREAS, members of ACPD are volunteers performing critically important work on behalf of the City;

WHEREAS, as volunteers, the members of ACPD are compelled to use their own personal resources, where they can, to conduct work on

behalf of the City receiving no compensation or support for their work in the process;

WHEREAS, each member of ACPD lives with a disability that makes it most difficult to expend the time and resources necessary to accomplish the work of ACPD on City's behalf;

WHEREAS, the City has an obligation to support the work of the ACPD, beyond the resources it expends now, as an accommodation and at the very least as a demonstration of goodwill and appreciation for the work of the ACPD;

WHEREAS, the ACPD is required under the *Accessibility for Ontarians with Disabilities Act* to act as an advisory body to City Council on matters of accessibility and disability;

WHEREAS, the establishment, composition, and structure including rules of procedure of the ACPD is considered in the same manner as all other citizen committees despite the very clear legislative difference; and

WHEREAS, the ACPD's relationship to City Council in order to achieve positive outcomes for citizens with disabilities in this City have been compromised by Council's indifference to the importance of the ACPD.

THEREFORE, BE IT RESOLVED:

- (a) That the Advisory Committee for Persons with Disabilities (ACPD) Terms of Reference attached as Appendix 'A', be amended to reflect the following:
 - (i) requiring every member of the ACPD to be a member of at least one (1), and no more than two (2) Working Groups;
 - (ii) establishment of a fixed number of Working Groups with a specific purpose for the Term of Council;
 - (iii) establishment of time-limited Working Group(s) with a fixed purpose and fixed task or outcome when necessary;
- (b) That Human Resources be directed to hire one, preferably two, additional full-time staff, prior to the commencement of the 2022-2026 Term of Council, as an accommodation to the ACPD and its members, to support the work of ACPD and its Working Groups to assist with, but not limited to, the following:
 - (i) Facilitating ACPD Working Group meetings by:
 - (a) booking meeting rooms;

- (b) maintaining meeting schedules;
- (c) preparing agendas;
- (d) forwarding invitations to members;
- (e) preparing minutes;
- (f) assist with the preparation of motions;
- (g) forwarding pertinent information to the ACPD's Legislative Coordinator for inclusion in ACPD's agendas;
- (h) conducting research;
- (i) contacting staff from various City departments

(ii) Facilitating ACPD by:

- (a) contacting staff from various City departments;
- (b) conducting research; and
- (c) providing any or all other duties necessary to support ACPD's work on behalf of the City.

- (c) That Human Resources be directed to ensure that the staff hired to support ACPD and its Working Groups remain in place in perpetuity.

(ii) Delegation to the General Issues Committee Respecting Support for the Advisory Committee for Persons with Disabilities and its Working Groups (Added Item 12.2)

(T. Nolan/Janosi)

That the Rules of Order be waived to allow for the introduction of a Motion respecting a request from Tim Nolan to delegate to the General Issues Committee respecting support for the Advisory Committee for Persons with Disabilities and its Working Groups.

CARRIED by a 2/3 vote

For further disposition of this matter, refer to Item 1.

(iii) Ability First – Accessibility Event, October 5, 2022 (Added Item 12.3)**(Kilburn/Cameron)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting Ability First – Accessibility Event, October 5, 2022.

CARRIED

For further disposition of this matter, refer to Item 2.

(h) GENERAL ISSUES / OTHER BUSINESS (Item 13)**(i) Accessibility Complaints to the City of Hamilton (Item 13.1)**

Jessica Bowen, Supervisor of Diversity and Inclusion, advised that 25 accessibility complaints were received in in February. Of the

accessibility complaints, four were related to parking, one related to lack of an accessible doorway at a private business and one related to mask wearing.

(McNeil/Kilburn)

That the verbal update from Jessica Bowen, Supervisor of Diversity and Inclusion, respecting Accessibility Complaints to the City of Hamilton, be received.

CARRIED

(Kilburn/McNeil)

That the following items be deferred to the April 12, 2022 Advisory Committee for Persons with Disabilities meeting due to time constraints:

- (1) *Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update (Item 13.2)*
- (2) Presenters List for the Advisory Committee for Persons with Disabilities (Item 13.3)
- (3) Advisory Committee Procedures Respecting Communication (Item 13.4)
 - (a) Communicating with Council
 - (b) Communicating with Outside Agencies, Including Other Levels of Government and the Media.

CARRIED

(i) ADJOURNMENT (Item 15)

(McNeil/Kilburn)

That there being no further business, the Advisory Committee for Persons with Disabilities, be adjourned at 6:17 p.m.

CARRIED

Respectfully submitted,

Aznive Mallett, Chair
Advisory Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk

Built Environment Working Group Meeting Notes

November 2nd, 2022

Virtual WebEx Meeting

4:00PM – 6:00PM

Those in Attendance: James Kemp, Tom Manzuk, Paula Kilburn, Anthony Frisina

Also in Attendance: Taline Morris, Assad Hoosein, Peter C. Grguric David ? , Jeff Drummond, Lo-Ann Duxbury, Wes Kindree, Kelly McKay, Shaba Shring, Meghan Stewart, Louise Thomassin, Leanne Turner, Dawn Walter

Those Absent: Patty Cameron, Jayne Cardno, Aznive Mallett

1. Welcome and Introductions.
2. Land Acknowledgement.
3. Approval of Agenda: Agenda was approved.
4. Public Works/Architectural Presentation: Peter Grguric, Architect, went through the design plans of current City Projects and highlighted accessibility features. We pointed out anything that we thought was overlooked or had concerns.
 - a. Carlisle Library: Paula recommended textured tile from the entryway to the reception desk. Anthony suggested consistent signage throughout the library. James pointed out the need for a contact strip in the bathroom connected to the alarm button and in reach from the floor.

- b. Mountain Park Fieldhouse: James suggested better surfacing and as many paths to shorten distance traveled as much as possible. Tom raised issue with urban braille designating which bathroom, but was informed that they won't do that going forward due to gender identity.
 - c. Sir Wilfred Laurier Recreation Centre Addition: James suggested a small transition strip to denote the change of elevation at the bottom of the rec centre ramp. Paula also recommended a textured path from the entry. Tom raised concerns about the glass wall separating the pool and the decals being used to warn people.
5. Mountain Drive Park Presentation: Staff came and revisited the presentation given to the full ACPD in July. They presented some revisions since then. For instance, the play areas will be using rubberized surfacing connecting them together and mulch will only be used on perimeters to denote different texture and contrast. Heritage will investigate whether they can use braille with the William Kerr heritage sign.
6. Public Works HAAA Grounds Presentation: Staff returned to discuss further updates to the design of HAAA grounds. More paths are being added, better surfacing and wider paths. Play areas are not yet fully accessible due to size constraints, but is employing transitional accessibility; which means that low lying platforms are put in to allow parents/caregivers to transition the children and any required device by lifting it onto the platform. They will not be currently installing a wheelchair swing at this location. They will be reporting soon regarding the fieldhouse's future.

7. Delegation to Heritage Committee Discussion: We discussed not just the deficiencies list, but the future of accessible heritage features. We discussed museums and making them accessible or providing replicas for sensory exploration. We want to start a dialogue for troubleshooting and problem solving issues.

8. Outdoor Dining Districts/Sidewalk Bypass Patios Program Discussion: We discussed the upcoming review of the outdoor dining district program. We need to make it clear that accessibility must be addressed first, not as an afterthought. Outdoor districts will be delegated in the immediate future, but we need to address issues with the sidewalk bypass program.

9. Other Business: No other business was discussed

10. Adjournment.

Built Environment Working Group Meeting Notes

December 7th, 2021

Virtual WebEx Meeting

4:00PM – 6:00PM

Those in attendance: Tom Manzuk, Patty Cameron, Lance Dingman, Elizabeth Jayne Cardno, James Kemp, Aznive Mallet

Also in Attendance: Tanya Detmar, Michelle Martin, Taline Morris, Jason Vander Heide

Those Absent: Anthony Frisina, Paula Kilburn

1. Welcome.
2. Land Acknowledgement.
3. Approval of Agenda: Agenda was approved.
4. Bus Stop and Shelter Technical Warrant Manual
Presentation: Tanya Detmar came and presented how bus shelters and bus stops are planned, prepared and executed. Lance asked if it would be possible to have audible bus stops for those that have difficulty reading the signs; he also pointed out that the lighting is insufficient at a lot of stops. Members pointed out locations that need more bus stops and raised issues with shelters in place. The Chair asked if it was possible to put route numbers on the bus shelters themselves in large size.

5. Mountain Drive Park Presentation: No one was available to present today and was canceled.
6. HAAA Grounds Update: Lance gave us an update from a public meeting he attended and was impressed by the attempt to be as inclusive and as accessible as possible.
7. Municipal Heritage Committee Delegation Discussion: We discussed what issues Paula should raise with Heritage other than the City Hall deficiencies.
8. Other Business: The Chair brought up Curb Cuts and asked the group for intersections that are broken in some way. We will pick one or two and take City Employees out to the site and discuss the problems.
9. Adjournment.

Housing Working Group Meeting Notes

February 22nd, 2022

Virtual WebEx Meeting

10:00AM – 12:00PM

Those in Attendance: Tom Manzuk, Lance Dingman, Paula Kilburn, Robert Semkow, James Kemp

Also in Attendance: Jessica Bowen

Those Absent: Sophie Geffros, Jayne Cardno

1. Welcome and Introductions

2. Approval of February 22nd Agenda: February 22nd agenda was approved.

3. Approval of January 18th Meeting Notes: January 18th Meeting Notes were approved.

4. HHAC Presentation Review and Discussion: The Chair showed the slide show and described the presentation. Lance brought up some points that he wanted shared to the HHAC regarding

RCFs like: stagnant social assistance rates forcing people to choose between enough money to live on or a roof over their heads; Lack of funding for any sort of educational or social events/programming like those available in LTCs, why are there no activity directors?; Lack of privacy in RCFs or any place to allow for interpersonal relationships.

5. Review of Jayne's Letter Regarding Homelessness: Jayne was not in attendance to discuss it with us. We were very happy with the original version and just thought it needed a little polish in a couple of trouble spots, but Jayne wanted to add more depth. We will review this version at the next HWG that Jayne is in attendance so that we can finalize the document.

6. Discuss New Housing Programs/Developments: We discussed some of the new activities around Hamilton regarding new building developments, affordable housing initiatives and how they work, Rapid Housing Developments and how they are moving too

fast to ensure accessibility until they are complete.

7. Other Business: Paula raised the issue of LTCs and informed us of some of the difficulties that Mary Sinclair was experiencing. While LTCs are seen to be in the purview of SAC, there are residents with accessibility issues and we should explore it. Of note from Mary: Layouts are constantly being changed and furniture moved, problems with turning radii.

8. Adjournment.

Housing Working Group's

February 2022 Outstanding Business List

1. Accessible Housing Modifications and the Promotion of Universal Design.
2. Social Housing Inventory, in particular, whether we have actually achieved 20% accessible housing.
3. Reviewing the Housing Application Forms and suggesting improvements to make them more accessible.

4. Review the Smoke Free Policy with CityHousing regarding Medical Marijuana and the use of it by persons with disabilities to alleviate their symptoms.
5. Review the Transitional Housing Process when transferring from the hospital into other forms of housing. It is currently very confusing, convoluted and detrimental to the proper recovery of patients. We hope to have suggestions for improvement as soon as we can understand how it all works and who is in charge. When we have answers there, we would like to produce a transitional section of the housing guide providing help for those going through the process.
6. Review of the Residential Care Facility system and try to suggest improvements for the betterment of residents. We have added the RCF Poster/Placemat/Fridge Magnet project to this. We would also like to eventually produce a section of the housing guide for RCF residents.
7. Review of CityHousing's AODA related policies in order to highlight barriers in housing and seek solutions to address them. If we are successful, we plan to move on to other social housing providers.

8. Creating relationships with other agencies and stakeholders involved in housing matters: We will continue to seek out other like-minded groups for the purposes of future collaborations or round tables.

9. Social Assistance Allowance: It was felt that, because rent is taking up so much of a monthly allowance, that it is best placed here. We will discuss next steps soon.

10. Review of the Accessible Housing Guide: We will review the housing guide and make sure it is still current or suggest if an update is in order.

11. Long Term Care Facilities: It was suggested that even though LTCs are considered senior's facilities, there are a lot of people in them with accessibility issues and so we will begin to review the accessibility of them when we are able.

Outreach Working Group notes combined.

Jan. Feb. and March 2022

Committee members, Paula Chair, James, Tom, Anthony, Patty, Jane, Aznive.

1. City Lab project.

Jane and Kim have rewritten the submission for City lab. It is more concise and will be brought to the April ACPD meeting for discussion and approval.

2. Accessibility awards.

The motion for council to put together an Accessibility award program with the input from ACPD was send to GIC in March was passed 16-0. It then went to council and was sent to staff to come back with a report on how to implement the program. We must keep an eye on where it is in the system.

3. Mobility emergency transportation service.

As this has been an ongoing topic since 2010 it was decided that a motion to council should be written to ask them to come up with a program for this problem. Tom and Paula to write motion. On going.

4. Accessibility event.

Over the past three months there has been a lot of discussion on this project. We have sent a motion to council to see if the event is possible and it is not going to GIC until May 4 and then to council on May 11. We can fill out the forms for the event in May, and we are gathering all the information needed for this. James is looking at the design of a web site with the help of the Impact group at Macmaster.

A list of presenters has been started as well as those we need to send out the information about the event. We would like to have some activities for the public and councillors to take part in. After the next meeting I will compile a full list and send it to all ACPD members.

The Macmaster Impact group have shown interest in helping with the event and have many ideas on how they would like to help such as, web design, posters, media, t-shirts and volunteering at the event very excited with their wanting to help.

We are getting everything together so we can hit the ground running. Please send me any ideas you have about this event.

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Transportation Working Group

Tuesday, 22 February 2021, 4 – 6 pm

Virtual via WebEx

Attendance: Shahan Aaron (chair), Aznive Mallett, Paula Kilburn, Tom Manzuk, James Kemp, Mark McNeil & Kim Nolan

Guest: Tim Nolan

Regrets: Anthony Frisina & Tim Murphy

AGENDA ITEMS:

1. Welcome, Introductions and Land Acknowledgement

2. Review 25 January 2022 Meeting Notes

Reviewed

3. Discussion Items

a. DARTS & TWG Conflict of Interest

Aznive is contact with integrity commissioner

There are no financial incentives

We are all working towards the same case

Financial is not the only conflict

Why can't we discuss service?

No DARTS operations are discussed

Clear delineation between darts and ACPD

Paula asked for clarification of conflict of interest with human right case by Anthony Frisina

There maybe some pecuniary interest with DARTS

Conflict arose due to bring bundle buggy issue

Anthony needs to be absent from any discussion regarding bundle buggy

Anthony has a person stake in the bundle buggy discussion

Aznive: No DARTS discussion from henceforth until we receive confirmation information

Use legal terms rather than local terms

Such as Specialized Transportation Service Provider or STSP instead of DARTS

No DARTS inhouse and operational policies to be discussed

No discussion of DARTS and city contract

b. Transit Motion

The motion was read

Dillion report recommendations going to public works
in April 2022

Add cost per trip of taxi to the motion

Send dillion report to TWG

4. Discussion of Agenda Items for next meeting

a. ATS Updates

5. Adjournment by Tom at 6:00 PM

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Transportation Working Group

Tuesday, 22 March 2022, 4 – 6 pm

Virtual via WebEx

Attendance: Shahan Aaron (chair), Mark McNeil, Paula Kilburn, Tom Manzuk, Aznive Mallett, Anthony Frisina, Kim Nolan, James Kemp

Regrets: Tim Murphy

ATS-DARTS: Kathy McVicars, Mark Mindorff

ATS: Michelle Martin, Jay Adams

AGENDA ITEMS:

1. Welcome, Introductions and Land Acknowledgement

2. Review 22 February 2022 Meeting Notes

Reviewed

3. Discussion Items

a. ATS Discussion

- New IVR System for Trapeze PASS

New test, opt in, automated phone system, call in

Improved efficiency is an objective

Pilot test: TWG to invite people to test pilot

system

About a month long, 6 – 8 people in pilot project

Paula, Anthony, Mark interested in pilot project

Project might reduce 'cancel at doors'

Will be shared in regular mail outs

Text messages would be an additional feature for future if current pilot works

- Change in mask mandate affecting ATS-DARTS, HSR and others

DARTS & HSR vehicles are cleaned every night

3 isolation vehicles with DARTS

5 day advance booking, screening questions are in place

Michelle Martin to find out about 7 day advance booking after speaking to public health

Announcements on HSR to say mask mandate is still in effect

b. Annual Accessibility Event & Roundtable Discussion

Collaboration is possible

ATS supportive on idea

Hybrid meeting – online and in person

3 way collaboration with ATS, DARTS' Community

Relations Committee and ACPD Transportation

Working Group

Proposed Date: End of October 2022

c. Giving seat to nonvisible disabilities

Larger display for everyone to see

Signage placement – what get's most visibility?

Should be larger for better visibility

Place somewhere more visible

May be at the bottom of the seat

Make announcement instead of signage

d. AODA Compliance Review Discussion

- Excerpt from Integrated Accessibility Standards:
Availability of information on accessibility
equipment, etc.

34. (1) All conventional transportation service providers and specialized transportation service providers shall make available to the public current information on accessibility equipment and features of their vehicles, routes and services.

(2) Conventional transportation service providers and specialized transportation service providers shall, upon request, provide the information described in subsection (1) in an accessible format.

TWG Review: 34 (1) 2 policies: design of vehicle detail should be available to public and vehicle design should be vetted by ACPD

Initiative by HSR was taken but nothing came of it during and after purchase of new busses

Latest Promasters of DARTS have electric ramps

5 Promasters are coming, DARTS will provide details soon

Ramps should have safety strips

Develop internal resources for people

Fact sheet for types of vehicles

Does DARTS have a minimum requirement list?

Now it's based on what's available in the aftermarket retrofits

List of information we are looking for

Buckle orientation is being looked upon by DARTS

Tom: Build transportation guidelines

- Excerpt from Integrated Accessibility Standards:
Non-functioning accessibility equipment
35. (1) If the accessibility equipment on a vehicle is not functioning and equivalent service cannot be provided, conventional transportation service providers and specialized transportation service providers shall take reasonable steps to accommodate persons with disabilities who would otherwise use the equipment and the transportation service provider shall repair the equipment as soon as is practicable.

TWG Review: 35 (1) There is an active policy.

Review current policy. What does the operator do when audible announcement is not working? There should be policy on audible announcements. Driver should know what needs to be done. Standardized training.

Deferred to April 2022

- Excerpt from Integrated Accessibility Standards:
Accessibility training

36. (1) In addition to the training requirements set out in section 7, conventional transportation service providers and specialized transportation service providers shall conduct employee and volunteer accessibility training.

(2) The accessibility training shall include training on,

(a) the safe use of accessibility equipment and features;

(b) acceptable modifications to procedures in situations where temporary barriers exist or accessibility equipment on a vehicle fails;
and

(c) emergency preparedness and response procedures that provide for the safety of persons with disabilities.

(3) Conventional transportation service providers and specialized transportation service providers shall keep a record of the training provided under this section, including the dates on which the training is provided and the number of individuals to whom it is provided.

TWG Review: 36 Operational Item? What's in the training? What's going on?

Deferred to April 2022

e. Transit Motion

Need to move on it

4. For discussion with ACPD members
 - a. Motion: Delegate from TWG to HSR & ATS procurement team
 - b. Motion: Collaborative roundtable with TWG, ATS and DARTS for October, hybrid meeting
 - c. Ad hoc working group to develop Transportation Accessibility Guidelines
 - d. Pilot Project with new IVR system
5. Discussion of Agenda Items for next meeting
 - a. ATS Updates and Discussion
 - b. AODA section 35 and 36 (1 hr)
6. Adjournment by Kim Nolan at 6:02 PM

SPWG notes, Thursday February 10, 2022

Present: Anthony, Mark, Patty, Tim, Tom, Aznive

Guest: Shahan

Regrets: Paula, James

Meeting commenced at 3 PM

Land was acknowledged

We started with receiving TWG details from Shahan. This was followed with a lengthy discussion about transportation for persons with disabilities in general. Tim will compose a motion regarding our transit discussions and share it with TWG through Shahan.

There is a discussion on "interest" when discussing DARTS at TWG. It was decided Aznive will request clarification from Carrie McIntosh.

Discussed the support to ACPD in general and to working groups. Tim will compose a motion requesting support as an accommodation. A full-time staff member to assist ACPD and its working groups with administrative support.

Since some members had to leave early and because Paula and James were not present, the meeting was adjourned at 4:20 p.m.

Members are asked to forward items to discuss at the next meeting on March 3, 2022.

Strategic Planning Working Group Meeting Notes meeting on Thursday, March 3

Present: Patty Cameron, James Kemp, Paula Kilburn, Tom Manzuk, Mark McNeil, Tim Nolan, Aznive Mallett

Regrets: Anthony Frisina, Jayne Cardno

Guest: Kim Nolan

- Acknowledged Hamilton land.
 - Notes from previous meeting were accepted.
 - Reviewed motion for advisory selection committee. Agreed diverse ethnicity should be included in the motion.
 - We have requested presenters and prepared motions and are awaiting confirmation of each at ACPD.
 - Each chair of the working group reviewed what items are being worked on, and what we have accomplished during this term. Shahan gave his report at the previous meeting.
1. Paula, Outreach, calendar, logo, pamphlet, are finished. Still figuring out wheelchair breakdown. Working on CityLab project with Kim and Jayne. Very active with disability event in the fall to showcase abilities and Jessica very helpful. Forms short 12 for the event cannot be submitted until May. Paula working on two motions. One for the event and the

second one to use reserve funds. Carrie informed Paula she should do a citizen's report, not a motion. Pamphlet and logo are successes. Paula will present motion to ACPD for approval for this event on Tuesday March 8.

2. Tom became chair recently, Built Environment, snow removal, sidewalk access, recent inroad with heritage society. Facilities coordinator for heritage will present to Build Environment. The patio program being held up by the capital programs because staff are too busy.
- James, Housing, modifications, social housing inventory, application forms, city housing smoke-free policy also considering medical marijuana use, study and review transitional housing programs, AODA policies highlighting barriers. Study and review long-term care facilities. Lots of reaching out to stakeholders and government. The biggest issue is funding. Even though it was approved staff should meet with HWG, it has not happened.
 - Accessibility award initiative motion to city working with ACPD. Motion has gone to GIC and will be looked at on March 23. Paula will present a motion to ACPD for approval to delegate regarding the accessibility award initiative.
 - As business arising from the notes for SPWG meeting, there will be new motions presented. I

- Kim gave an update on the CityLab project. We need to keep it simple and focus on data which is accessible and belongs to ACPD committee work.
- Good discussion on how ACPD can reach out to city councilors to make them more aware of our work. Tim and Mark can work on developing strategies to achieve this. Tim will work on a motion which may be presented to ACPD on March 8.
- Adjourned at PM.

SPWG meeting

Wednesday March 16th, 2022, 3 PM until 4 PM

Present: Patty, James, Paula, Tom, Mark, Tim, Aznive

Regrets: Anthony, Jayne

This was a short and special meeting to discuss 4 items.

1 Motion by Tim regarding transportation. This will be circulated to SPWG for further input and then passed on for ACPD. A delegation should be considered.

2 Sidewalks around open dining. It was decided sidewalks will continue to be dealt with by BEWG. The dining areas will be part of OSPWG.

3 Tim will put some wording together for a formal letter to the Police Services Board as requested. Once it is circulated to this committee, a final draft will be forwarded to Carrie and presented to ACPD.

4 letter to selection committee. It was decided Paula, Tim and Aznive will work on a motion. It will be circulated to SPWG after which it will be shared with Carrie and presented to ACPD.

5 Meeting adjourned at 4:06 PM.

HamiltonCivicMuseums.ca

A new digital storytelling platform at the City of Hamilton

Presenters:

John Summers

Manager, Heritage Resource Management

Cynthia Roberts

Project Lead, HamiltonCivicMuseums.ca



Outline

1. About
2. Background
3. Details
4. Future



About

The Hamilton Civic Museums

The Heritage Resource Management Section of the Tourism and Culture Division operates 9 civic museums.

Historic houses:

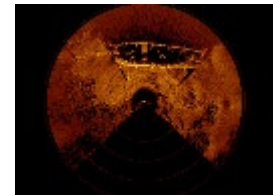
1. Dundurn National Historic Site
2. Fieldcote Memorial Park and Museum
3. Battlefield House Museum & Park National Historic Site
4. Whitehern Historic House and Garden National Historic Site
5. Griffin House National Historic Site

Gallery-style museums:

6. The Hamilton Military Museum
7. The Hamilton Museum of Steam and Technology National Historic Site
8. Hamilton Children's Museum

Underwater archaeology site:

9. Hamilton and Scourge National Historic Site



Hamilton Civic Museum Strategy (2021)

- The Hamilton Civic Museums will become museums of, by and for the city rather than just museums which are operated by the City.
- To do this they will preserve and present the many untold stories of Hamilton and Hamiltonians in a sustainable, accessible, inclusive and engaging manner.
- The city itself, including its peoples, streetscapes, parks, theatres, neighborhoods, buildings and public spaces, will be treated as a museum that embodies its collective history.



Hamilton Civic Museum Strategy (cont.)

And...

The Hamilton Civic Museums will become equal parts
physical, mobile and virtual.



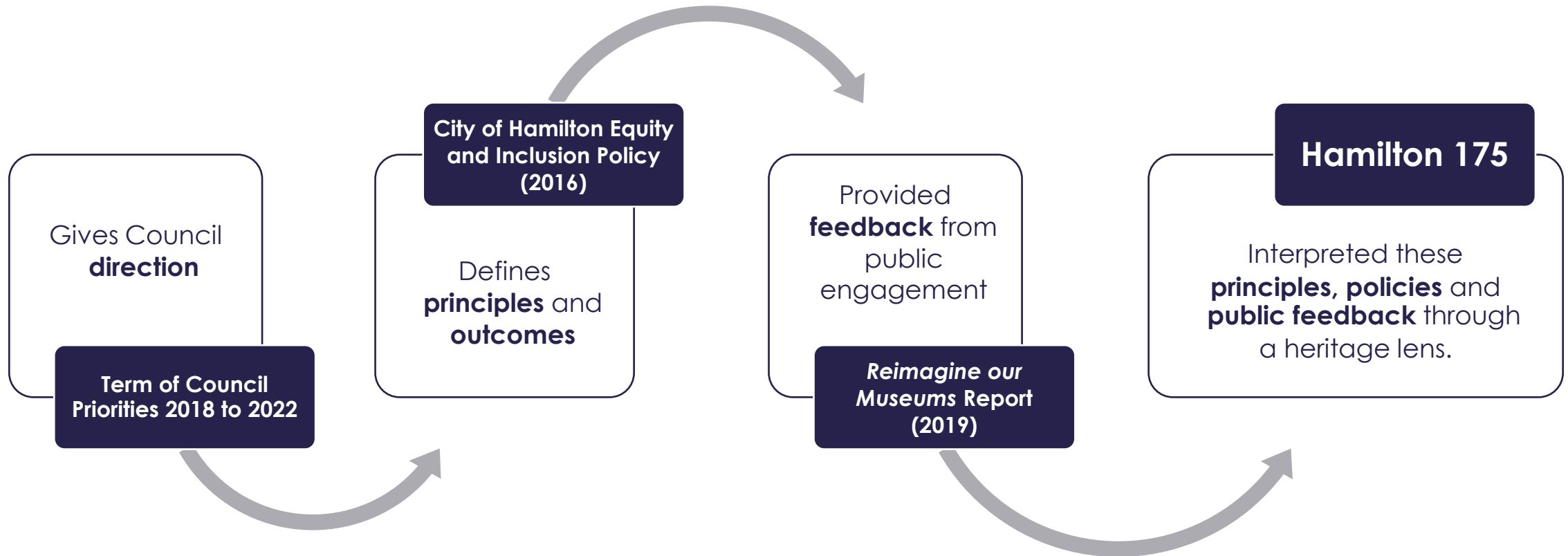
A co-created platform empowering Hamilton communities to preserve and share their heritage, histories and narratives through digital storytelling.

The website launched on November 30, 2021, as part of **Hamilton 175**, a digital commemoration of the 175th anniversary of the city's founding.

Background

Hamilton 175 & HamiltonCivicMuseums.ca

Background to the Approach



Details

The Hamilton Civic Museums Digital Storytelling Platform



**The website
launched with
seven co-created
exhibitions**

The Brightside Neighbourhood

Explores the stories, voices and legacies of Brightside, a vital neighbourhood of workers and immigrants that once thrived in the heart of Hamilton's industrial district.

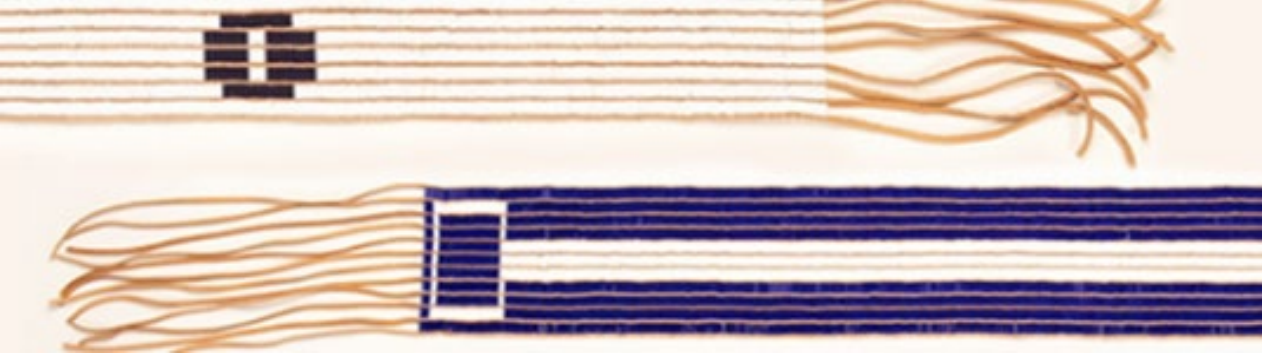


Points of Pride

A place-based resource designed to reveal and celebrate sites of 2SLBGTQ+ heritage in Hamilton. This expanding and evolving archive exhibits and connects often invisible or erased visual, oral and spatial narratives across time and space.

Struggle and Survival

Epidemics and Pandemics have devastated the city at various times and, in each case, changed Hamilton. This exhibition surveys the impact of three historic disease outbreaks: the 1854 cholera epidemic, tuberculosis at the turn of the 20th Century, and the 1918 Influenza.



Talking About Treaties

The exhibition is a virtual space to present multimedia and interactive content explorations about treaties and topics related to Indigenous territories covering both the city of Hamilton area and the province of Ontario.



“...and still I rise” African Canadian Workers in Ontario, 1900 – 2000

The exhibition traces the story of the Black community in the 20th century, highlighting the contributions of Black Canadian workers to Ontario and to the Canadian struggle for human rights.



Stories of Migration and Belonging

The exhibition provides insight into peoples' journeys to Hamilton through video storytelling, showcasing the diversity of contemporary immigration while at the same time underscoring the common humanity that binds us all.

Hamilton's History Timeline

The land we now call Hamilton has a multifaceted history extending beyond 175 years. In this infinitely expandable timeline interface, we highlight Hamilton's past, present and future with content crowdsourced from the community.

Accessibility

Request to Web Developers

Launch a fully responsive, AODA and WCAG 2.0-compliant* website delivering a compelling user experience focused on ease of navigation, optimal functionality, design consistency and content quality.

* Accessibility for Ontarians with Disabilities Act (AODA)

Web Content Accessibility Guidelines (WCAG)

Outcome

The website is deemed compliant through various web accessibility checkers.

It also meets WCAG Level AA success criteria with allowable exceptions for:

- [1.2.4 \(live captions\)](#)
- [1.2.5 \(pre-recorded audio descriptions\)](#)

Our commitment is to move beyond compliance and into best practices for the user experience as we continue to grow and evolve the site.

Accessibility: Review

Existing features (highlights)

- Defined content hierarchy and order predictability
- Alt text for images and graphics
- Colour contrast
- Text legibility (16px by default)
- Time coded video captions
- Audio transcripts
- No auto-play or time-based experiences

Known gaps

- Videos from third parties
- Embedded content
- Social media plug-ins
- ASL interpretation for videos
- Downloadable documents

Future

The Hamilton Civic Museums Digital Storytelling Platform

What's next...

- Enhance and improve the accessibility features based on user feedback
- Support community-based digital storytelling projects
- Expand and diversify the content through partnerships
- Add new features to improve the overall user experience
- Open to learning and prototyping with this new digital environment
- Develop a digital strategy.

Thank you!

Contact Information:

John Summers

Manager, Heritage Resource Management

John.Summers@hamilton.ca

Cynthia Roberts

Project Lead – HamiltonCivicMuseums.ca

Cynthia.Roberts@hamilton.ca



CITY OF HAMILTON

M O T I O N

**Advisory Committee for Persons with Disabilities:
April 12, 2022**

MOVED BY P. KILBURN.....

SECONDED BY.....

**Resignation of Paula Kilburn Working Groups of the
Advisory Committee for Persons with Disabilities**

That the resignation of Paula Kilburn from the Built Environment Working Group, Housing Issues Working Group and Open and Accessible Spaces and Parklands Working of the Advisory Committee for Persons with Disabilities, be received.

CITY OF HAMILTON

M O T I O N

**Advisory Committee for Persons with Disabilities:
April 12, 2022**

MOVED BY A. MALLET.....

SECONDED BY.....

**Correspondence to Police Services Board respecting
Summary of Presentation from City of Hamilton Chief
of Police Bergen to the Advisory Committee for
Persons with Disabilities, March 8, 2022**

That the correspondence to the Police Services Board
respecting summary of the presentation from City of
Hamilton Chief of Police Bergen to the Advisory
Committee for Persons with Disabilities, March 8, 2022,
attached as Appendix "A", be forwarded to the City of
Hamilton Police Services Board.

Appendix A to Motion
respecting Correspondence
to the Police Services Board

Pat Mandy, Chair
City of Hamilton Police Services Board
c/o Kristen Stevenson
155 King William Street
Hamilton ON L8N 4C1

date, 2022 (after Council approval)

Dear Pat Mandy,

**Re: Matters Relating to Persons with Disabilities in
the City and the City of Hamilton Police Services**

The Advisory Committee for Persons with Disabilities for the City of Hamilton had the pleasure to meet with City of Hamilton Chief of Police Bergen at its regular meeting on March 8, 2022. The purpose of this meeting was introductory and to discuss matters pertinent to both Police Services and the ACPD, respectively.

Over the past 20 years, the Committee has met with each of Chief Bergen's predecessors. As with all previous meetings, the Committee found the discussion with Chief Bergen very productive and informative. Committee members appreciated very much the opportunity to speak

with the Chief, and believe he too found the discussion helpful for him in his leadership of Police Services.

Among the various questions and ensuing conversation, the following was specifically discussed:

- What policing resources will be allocated to address wayward e-scooter riders and abandoned e-scooters in an effort to keep people with disabilities and other pedestrians safe following the launch of the City's e-scooter pilot program?
- Does Police Services have any ability to enforce sidewalk outdoor dining that blocks pathways of access for people with disabilities or other pedestrians from using sidewalks during the outdoor dining season? Alternatively, where any person with a disability ambulates in their own way on the roadway because of a sidewalk restaurant blocking the sidewalk, will any consideration be granted by Police Services for people with disabilities in this regard?
- In what way does Police Services respond to calls for assistance by people with disabilities when their mobility devices break down, especially under inclement weather? Is there a possibility that this type of data can be collected from across Police Services or other Emergency Services in the City?

- What role does Police Services play in responding to emergencies? How is this responsibility reflected in any emergency response plan Police Services follow? How frequently is this emergency plan reviewed and what effort is undertaken to communicate with the ACPD or any other community disability agency in the development of this plan?
- Do front line officers seek sufficient information from citizens to understand whether a disability may need consideration when communicating with, or apprehending, a person with a disability? What effort, and instruction to front line officers, does Police Services undertake in attending to persons with disabilities?
- Does Police Services have any wheelchair accessible vehicles in its fleet for transporting persons with disabilities? Are the Police Services' facilities accessible? If not, what effort will be undertaken to ensure accessibility within and across its facilities and vehicle inventory?

The first two questions relate to relatively recent decisions by City Council on matters which will have a clear and distinctly adverse impact upon persons with disabilities in the City to travel safely and unimpeded. These matters will, in the opinion of ACPD, be pertinent to members of the Police Service in weeks and months to come.

The third question relates to a matter which has been before ACPD since 2010. Despite every effort by the Committee to bring resolution to situations where the mobility devices of persons with disabilities break down when travelling about the City, there is no clear data on the frequency of breakdown calls, or a process by which break downs are resolved. The Committee believes the City has a role to play in these circumstances as it impacts community resources such as Emergency and Police Services. Additionally, there seems to be no process in place for how mobility devices of injured persons are managed when people are transferred to hospital without their mobility devices. In this regard, the Committee feels strongly that both of these matters need to be addressed by the City. And, in support, data needs to be collected on these matters.

The other questions correlate to our discussion with the Chief of Police and are important to the members of the ACPD and equally important for persons with disabilities in our community.

Pursuant to our discussion with Chief of Police Bergen, he specifically requested that these matters be forwarded to the Police Services Board for their awareness, discussion, direction and follow up by the Chief of Police as necessary. Furthermore, the Chief of Police asked to meet regularly with ACPD to ensure that matters common to

both the Committee and Police Services be adequately articulated and addressed. In support of an ongoing relationship between the Chief of Police, Police Services and ACPD, it was requested that the Chief of Police assign one of his staff to attend the monthly meetings of the Committee for the current and coming term.

Please advise of any questions or concerns. The Advisory Committee for Persons with Disabilities would appreciate a response to this communication and any effort undertaken by the Police Services to address the specific questions noted herein.

With appreciation. Respectfully,

Aznive Mallett
Chair
Advisory Committee for
Persons with Disabilities
City of Hamilton

Fred Eisenberger
Mayor
City of Hamilton

Cc: Chief of Police Bergen
Councillor Farr
Councillor Jackson
Councillor Partridge

13.3

Advisory Committee for Persons with Disabilities (ACPD)

Presenters List as of April 12, 2022

The following is a listing of invited presenters for future Advisory Committee for Persons with Disabilities meetings:

- (a) **Invitee:** Denise Davy, author of Her Name Was Margaret: Life and Death on the Streets
Issue:
Date Action Initiated: October 12, 2021, Advisory Committee for Persons with Disabilities Report 19-011, Item 4(a).
Status: Ongoing – Invitation sent to attend a future meeting.

- (b) **Invitee:** Crisis Outreach and Support Team (COAST)
Issue: To discuss the services that they provide to those with mental health issues and who are in crisis.
Date Action Initiated: February 8, 2022, Advisory Committee for Persons with Disabilities Report 22-002, Item 4.
Status: On-going. Invitation sent to attend a future meeting.

- (c) **Invitee:** The Honourable David Onley, former Lieutenant Governor of Ontario
Issue: To present his views on a “Post-Pandemic World”.

Date Action Initiated: February 8, 2022, Advisory Committee for Persons with Disabilities Report 22-002, Item 5.

Status: On-going. Invitation sent to attend a future meeting.

(d) **Invitee:** Sherry Caldwell of the Ontario Disability Coalition

Issue: To present respecting issues that are negatively impacting independence and healthy life for persons with disabilities.

Date Action Initiated: February 8, 2022, Advisory Committee for Persons with Disabilities Report 22-002, Item 6.

Status: On-going. Invitation sent to attend a future meeting.

(e) **Invitee:** Sara Mayo, Geographical Information Systems Specialist, Social Planning & Research Council of Hamilton

Issue: To discuss findings of the relationship between poverty and disability across the City of Hamilton.

Date Action Initiated: February 8, 2022, Advisory Committee for Persons with Disabilities Report 22-002, Item 7.

Status: On-going. Invitation sent to attend a future meeting.

- (e) **Invitee:** Rich Padulo, Founder of Treat Accessibly
Issue: To discuss the Treat Accessibly campaign.
Date Action Initiated: February 8, 2022, Advisory Committee for Persons with Disabilities Report 22-002, Item 8.
Status: On-going. Invitation sent to attend a future meeting.