



**City of Hamilton**  
**EMERGENCY & COMMUNITY SERVICES COMMITTEE**  
**AGENDA**

**Meeting #:** 22-009  
**Date:** June 2, 2022  
**Time:** 1:30 p.m.  
**Location:** Council Chambers  
Council Chambers, Hamilton City Hall  
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

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1. **CEREMONIAL ACTIVITIES**
2. **APPROVAL OF AGENDA**  
(Added Items, if applicable, will be noted with \*)
3. **DECLARATIONS OF INTEREST**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - 4.1. May 19, 2022
5. **COMMUNICATIONS**
6. **DELEGATION REQUESTS**
7. **CONSENT ITEMS**
  - 7.1. Housing and Homelessness Advisory Committee Minutes
    - a. November 21, 2021
    - b. January 4, 2022

c. March 1, 2022

7.2. Electronic Patient Care Record System Contract Negotiations(HSC21035(a)) (City Wide)

7.3. Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide)

**8. STAFF PRESENTATIONS**

**9. PUBLIC HEARINGS / DELEGATIONS**

**10. DISCUSSION ITEMS**

10.1. Canada-Wide Early Learning and Child Care Funding Update (HSC22035)(City Wide)

**11. MOTIONS**

**12. NOTICES OF MOTION**

**13. GENERAL INFORMATION / OTHER BUSINESS**

13.1. Amendments to the Outstanding Business List

a. Items Considered Completed and to be Removed

a. WinterServices Plan for People Experiencing Homelessness

Item on the OBL: 21-K

Addressed as Item 8 on the December 9, 2021 agenda.

b. Tiny Homes Project

Item on OBL: 22-B

Addressed as Item 2 on the February 17, 2022 agenda

c. LGBTQ Advisory Committee Citizen Committee Report, respecting Recommendations from the Community Conversation

Item on the OBL: 21-I

Addressed as Item 2 on the May 5, 2022 agenda

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



## **EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 22-008**

1:30 p.m.  
Thursday, May 19, 2022  
Council Chambers  
Hamilton City Hall  
71 Main Street West

**Present:** Councillors B. Clark (Chair), S. Merulla, N. Nann, and E. Pauls

**Regrets:** Councillors T. Jackson and T. Whitehead – Personal

### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. Children's Services and Neighbourhood Development Divisional Name Change (HSC22026) (City Wide) (Item 7.1)**

**(Nann/Merulla)**

That the Children's Services and Neighbourhood Development Division in the Healthy and Safe Communities Department be renamed the Children's and Community Services Division.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
ABSENT - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Chair - Ward 9 Councillor Brad Clark  
ABSENT - Ward 14 Councillor Terry Whitehead

**2. Hamilton Paramedic Service Master Plan 2022-2031 (HSC22012) (City Wide) (Item 8.1)**

**(Merulla/Pauls)**

(a) That the Hamilton Paramedic Master Plan (2022–2031) attached as Appendix "A" to Report HSC22012 be adopted as a strategic framework to guide operational, capital, and organizational decisions related to the delivery of paramedic services; and,

- (b) That staff be directed to submit capital and/or operating budget requirements to support the Hamilton Paramedic Service Master Plan (2022-2031) to the appropriate budget process(es) for consideration as required.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

**3. Occupational Health Exposure Program Service Provider (CES15027(a)) (City Wide) (Item 10.1)**

**(Pauls/Nann)**

- (a) That, the Occupational Health and Exposure Program established in December of 1997 be extended for a further 25 years to 2047;
- (b) That Council approve the single source procurement, pursuant to Procurement Policy #11 – Non-competitive Procurements, for occupational health and exposure screening services with Occupational Health Care-A-Van Inc. for a 5-year term ending November 30, 2027; and,
- (c) That the General Manager, Healthy and Safe Communities Department or their designate be authorized and directed to negotiate and execute an extension to the Contract and any ancillary documents required to give effect thereto in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

**4. 2021 Point in Time Connection Results (HSC22021) (City Wide) (Item 10.2)**

**(Nann/Pauls)**

That Report HSC22021, respecting 2021 Point in Time Connection Results, be received.

**Result: Motion, CARRIED by a vote of 3 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 ABSENT - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

**5. Citizen Committee Report - Seniors Advisory Committee - Seniors Advisory Committee Revised Brochure (Added Item 10.3)**

**(Pauls/Nann)**

That the content and design of the revised Seniors Advisory Committee brochure entitled "Seniors Advisory Committee (SAC)," attached as Appendix "A" to Seniors Advisory Committee Citizen Committee Report Seniors Advisory Committee Revised Brochure, be approved.

**Result: Motion, CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 ABSENT - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

**6. Obligations and Responsibilities Associated with Duty of Care (Added Item 13.1)**

**(Clark/Nann)**

That Legal staff report back to the Emergency and Community Services Committee with an information report describing Hamilton Paramedic Service's obligations and responsibilities associated with duty of care.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised the following changes to the agenda:

## **5. COMMUNICATIONS**

- 5.1. Zoe Kazakos, respecting Current Living Conditions at the Cathedral Women's Shelters

Recommendation: To be received.

## **10. DISCUSSION ITEMS**

- 10.3. Citizen Committee Report - Seniors Advisory Committee - Seniors Advisory Committee Revised Brochure

### **(Nann/Merulla)**

That the agenda for the May 19, 2022 Emergency and Community Services Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

### **(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

### **(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

#### **(Pauls/Nann)**

That the Minutes of the May 5, 2022 meeting of the Emergency and Community Services Committee, be approved, as presented.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

**(d) COMMUNICATIONS (Item 5)****(i) Zoe Kazakos, respecting Current Living Conditions at the Cathedral Women's Shelters (Added Item 5.1)****(Merulla/Nann)**

That the correspondence from Zoe Kazakos, respecting Current Living Conditions at the Cathedral Women's Shelters, be received and referred to staff for response.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
ABSENT - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Chair - Ward 9 Councillor Brad Clark  
ABSENT - Ward 14 Councillor Terry Whitehead

**(e) CONSENT ITEMS (Item 7)****(i) Seniors Advisory Committee Minutes – April 1, 2022 (Item 7.2)****(Nann/Pauls)**

That the Seniors Advisory Committee Minutes of April 1, 2022, be received.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
ABSENT - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Chair - Ward 9 Councillor Brad Clark  
ABSENT - Ward 14 Councillor Terry Whitehead

**(f) STAFF PRESENTATIONS (Item 8)****(i) Hamilton Paramedic Service Master Plan 2022-2031 (HSC22012) (City Wide) (Item 8.1)**

Chief Michael Sanderson, Hamilton Paramedic Service, addressed the Committee, respecting Hamilton Paramedic Service Master Plan 2022-2031, with the aid of a presentation.

**(Nann/Pauls)**

That the presentation from Chief Michael Sanderson, Hamilton Paramedic Service, respecting Hamilton Paramedic Service Master Plan 2022-2031, be received.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Items 2, 6 and (g)(i).

**(g) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Obligations and Responsibilities Associated with Duty of Care (Added Item 13.1)**

Committee discussed Hamilton Paramedic Service's duty of care and requested further information.

For further disposition of this matter, refer to Items 2, 6 and (f)(i).

**(h) ADJOURNMENT (Item 15)**

**(Nann/Pauls)**

That there being no further business, the Emergency and Community Services Committee be adjourned at 3:20 p.m.

**Result: Motion CARRIED by a vote of 3 to 0, as follows:**

YES - Chair - Ward 3 Councillor Nrinder Nann  
 ABSENT - Ward 4 Councillor Sam Merulla  
 ABSENT - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Ward 9 Councillor Brad Clark  
 ABSENT - Ward 14 Councillor Terry Whitehead

Respectfully submitted,

Councillor B. Clark  
 Chair, Emergency and Community Services  
 Committee



**Emergency & Community Services Committee  
Minutes 22-008**

**May 19, 2022  
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Tamara Bates  
Legislative Coordinator  
Office of the City Clerk



Hamilton

**HOUSING AND HOMELESSNESS ADVISORY COMMITTEE**

**Minutes**

**6 p.m.**

**Tuesday November 2, 2021**

**Virtual WebEx**

**Hamilton City Hall**

**71 Main Street West**

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**Present:** Violetta Nikolskaya, Morgan Stanek, Lance Dingman, Julia Verbitsky, Rhonda Mayer, Shaun Jamieson, Mary-Ellen Crechiola, Eileen Campbell, Michael Power, Michael Slusarenko, Sandy Leyland

**Absent with Regrets:** Councilors N. Nann, M. Wilson, Tony Manganiello, Leisha Dawson, Tom Mobley

**Guests:** Liz Pfisterer, Jennifer Bonner

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**FOR THE INFORMATION OF COMMITTEE:**

**1. Ceremonial Activities**

There were no ceremonial activities

**2. Approval of Agenda**

**(Mayer/Stanek)**

That the Agenda of the November 2, 2021 meeting of the Housing and Homelessness Advisory Committee be approved, as presented

**CARRIED**

**3. Declaration of Interest**

There were no declarations of Interest

#### 4. **Approval of Minutes of Previous Meetings**

##### 4.1 September Minutes

###### **(Campbell/ Crechiola)**

That the September minutes be accepted as presented

**CARRIED**

##### 4.2 October Minutes

Attendance for October to be updated to show Michael Slusarenko

###### **(Mayer/Campbell)**

October Minutes approved as amended at the meeting

**CARRIED**

#### 5. **Discussion Items (Item 10)**

The Hub - Jenn Bonner, Liz Pfisterer (Item 10.1)

The Hub outline their core values:

- Community
- Health
- Justice
- Dignity
- Collaboration

On a typical night the Hub serves anywhere from 65-100 people

The Hub has conducted a survey from their clients about housing interventions that would best serve their clients. They work with other service providers to help serve clients, including Shelter Health Network and have participated in various vaccine clinics.

With these partnerships they deliver a variety of services including harm reduction, youth programs, justice/court supports, and many others.

The Hub views their main role as providing wrap around supports through relationship navigation, system navigation, crisis intervention, emotional supports, outreach and relationship building, and similar services.

The Hub provided an overview of their recently conducted survey of their clients.

**(Nikolskaya/ Slusarenko)**  
Presentation accepted

**CARRIED**

**6. Motions (Item 11)**

2022 HHAC Budget (Item 11.1)

**(Leyland/ Slusarenko)**  
The budget was approved as presented

**CARRIED**

**(Stanek / Leyland)**

That the January 2022 HHAC meeting be moved to the second Tuesday of the Month

**CARRIED**

**7. General Information /Other Business (Item 13)**

An update is requested from the City about Jamesville. To be the topic of January 2022 meeting.

CMHA is still looking for support and accepting client referrals.

Concern over the cutting of the trustee programs in Hamilton have been cut and people have been discharged. Requesting a follow up on the rationale for cutting the funds to the Program.

Committee to discuss working groups at the next HHAC meeting. Possible topic will be animals and homelessness. Sandy and Morgan to connect outside of the committee.

Budget meeting at Council is Monday Nov 8<sup>th</sup> - citizens can delegate if they wish to discuss issues that the budget could reflect.

Potential for conference fees for future conferences for learning & development to be paid for through the committee budget.

**8. Adjournment (Item 15)**

**(Leyland/ Crechiola)**

That, there being no further business, the Housing & Homelessness Advisory Committee adjourn at 7:40pm

**CARRIED**

Next meeting, Jan 11, 2022

**WebEx**

City Hall – Room 264 – 2<sup>nd</sup> Floor

Respectfully submitted,  
Julia Verbitsky  
Chair, Housing and  
Homelessness Advisory  
Committee

James O'Brien  
Senior Project Manager  
Housing Services Division

**7.1(b)**



Hamilton

**HOUSING AND HOMELESSNESS ADVISORY COMMITTEE**

**Minutes**

**6 p.m.**

**Tuesday Jan 4, 2022**

**Virtual WebEx**

**Hamilton City Hall**

**71 Main Street West**

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**Present:** Violetta Nikolskaya, Morgan Stanek, Lance Dingman, Julia Verbitsky, Michael Power, Tom Mobley, Rhonda Mayer, Shaun Jamieson, Mary-Ellen Crechiola, Eileen Campbell, Sandy Leyland

**Absent with Regrets:** Michael Slusarenko, Councillors N. Nann, M. Wilson, Tony Manganiello, Leisha Dawson

**Absent:**

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**FOR THE INFORMATION OF COMMITTEE:**

**1. Ceremonial Activities**

There were no ceremonial activities

**2. Approval of Agenda**

**(Leyland/ Nikolskaya)**

That the Agenda of the January 4<sup>th</sup>, 2022 meeting of the Housing and Homeless ness Advisory Committee be approved, as presented

**CARRIED**

**3. Declaration of Interest**

**Housing and Homelessness Advisory Committee  
Minutes**

**January 4th, 2022  
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There were no declarations of Interest

**4. Approval of Previous Minutes  
(Nikolskaya / Campbell)**

That the Minutes of the November 2nd, 2021 meeting of the Housing and Homelessness Advisory Committee be approved as presented

**CARRIED**

**5. Communications**

None

**6. Staff Presentations (Item 9)**

Jamesville and affordable development (Item 9.1)

- The City of Hamilton received an allocation of \$10 M under the Rapid Housing Initiative Major Cities Stream to support projects selected by the City to create a minimum of 38 units
- RHI Round I funding was brought to the attention of Council on November 4, 2020 through report HSC20056. While the minimum of 38 units were to be built through cities stream of RHI Round I, City is expecting to achieve a minimum of 46 units with occupancy expected in December 2021
- City received an allocation of \$13 RHI Round II funding under Cities Stream for the construction of a minimum of 49 units. This allocation was brought to the attention of Council under Report HSC20056(a) on August 13, 2021
- While the minimum of 49 units are expected through Cities stream of RHI Round II, HSD has leveraged funding and expects to achieve up to 73 units with occupancy expected to start after December 2022
- Through consultations with CMHC, Staff also submitted two projects on behalf of proponents under Round II Project Stream to increase their rating approval by CMHC. Projects submitted by municipalities carry less risk to CMHC as municipalities provide the safety cover for associated risk.
- By submitting the above two projects, City has an opportunity of receiving an additional \$10 M allocation for the construction of a minimum of 12 units upon (# excludes CHH's 24).
- A brief history of Jamesville was provided,
  - Request for Proposal was initiated by the City of Hamilton & CityHousing Hamilton in June of 2019 to redevelop the 5.4 acre site situated in the North End of the Jamesville Neighbourhood

## Housing and Homelessness Advisory Committee Minutes

January 4th, 2022  
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- The goal is to redevelop the lands into a mixed tenure community which provides a range of housing options to cater to various incomes/households at different stages of the life cycle
- Financial Outcomes
  - CHH sought to leverage the equity in Land Value to support new units
  - Land Sale / Building Procurement
- Jamesville Redevelopment – Master Concept Site Plan
  - Site Area: 5.4 Acres
  - Stacked Towns: 287 Units (14 Blocks)
  - Affordable Rental CHH: 7-storeys, 46 Units
  - Affordable Rental Indwell: 7-storeys, Up to 120 Units
  - Underground Parking: 1-Level, 265 Spaces
  - Surface Parking: At Grade, 84 Spaces
- Benefits of Redevelopment
  - Completion of environmental remediation and registration of a Record of Site Condition (RSC) as per the MOECC
  - Increased supply of affordable housing units through CHH and Indwell - 91 existing rental units will be replaced
  - The 46 unit CHH building will consist of 1, 3 and 4 bedroom units
  - High performance buildings designed and constructed to meet Passive House Standards, which will reduce utility costs and greenhouse gas impacts
  - Stacked townhouse design which will create market affordable units and family style units consisting of 2 & 3 bedrooms
  - Promotes socio-economic diversity and inclusiveness - Broader mixed-income community with both affordable (rent-geared-to-income/RGI) and market rent units
  - Fosters integration and connectivity to the surrounding neighbourhood
  - Creation of Public Open/Green Space that builds on the gateway to the North End

### **Presentation accepted as presented (Nikolskaya/Power)**

#### **7. Discussion Items (Item 10)**

#### **8. Motions (Item 11)**

#### **9. General Information / Other Business (Item 13)**

Discussion of striking a working group, different topics included discussion of general issues like people experiencing homelessness who have pets. Further discussion offline was recommended.

Discussion and direction to invite Grenfell Ministries to present to the committee at the Feb meeting.



**Housing and Homelessness Advisory Committee  
Minutes****January 4th, 2022  
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Chair of HHAC to present at the Emergency and Community Services meeting on Thursday January 13<sup>th</sup>

Questions raised about the Salvation Army hotline number to call when someone is seen sleeping outside in the cold is not as responsive as pre-COVID.

Concerned shared regarding experience / other's experiences regarding outreach. Other members shared some information that outreach capacity is hindered by COVID with the variants.

The group discussed opening community centres that are open as warming centres and supports available. Idea was raised about former Sir John A MacDonald school as a possible location to provide temporary housing to people who are homeless

The Committee is interested in exploring the rules of the school board to deal with surplus properties. Asking could the City and schoolboards prioritize vacant lands? Topic for a presentation at March meeting.

**10. ADJOURNMENT (Item 15)****(Leyland /Campbell)**

That, there being no further business, the Housing and Homelessness Advisory Committee adjourn at 7:30pm

**CARRIED**

Next meeting, February 1<sup>st</sup>, 2021  
**WebEx**

James O'Brien  
Senior Project Manager  
Housing Services Division

Respectfully submitted,  
Julia Verbitsky  
Chair, Housing and  
Homelessness Advisory  
Committee



Hamilton

**HOUSING AND HOMELESSNESS ADVISORY COMMITTEE**

**Minutes**

**6 p.m.**

**Tuesday March 1st, 2022**

**Virtual WebEx**

**Hamilton City Hall**

**71 Main Street West**

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**Present:** Michael Power, Violetta Nikolskaya, Julia Verbitsky, Tom Moble, Eileen Campbell, Rhonda Mayer, Lance Dingman, Sandy Leyland, Mary-Ellen Crechiola, Michael Slusarenko, Shaun Jamieson,

**Absent with Regrets:** Cllr N. Nann, Cllr M. Wilson, Tony Manganiello, Leisha Dawson Morgan Stanek

**Absent:**

**Guests:** James Kemp. Raymond Kessler

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**FOR THE INFORMATION OF COMMITTEE:**

**1. Ceremonial Activities**

There were no ceremonial activities

**2. Approval of Agenda**

**(Leyland/ Mayer)**

That the Agenda of the March 1<sup>st</sup>, 2022 meeting of the Housing and Homeless ness Advisory Committee be approved, as presented

**CARRIED**

**3. Declaration of Interest**

**Housing and Homelessness Advisory Committee  
Minutes**

**March 1st, 2022  
Page 2 of 4**

There were no declarations of Interest

**4. Approval of Previous Minutes  
(Dingman / Campbell)**

That the Minutes of the January 4<sup>th</sup>, 2022 meeting of the Housing and Homelessness Advisory Committee be approved as presented

**CARRIED**

**5. Communications**

None

**6. Delegation Requests**

6.1 James Kemp ACPD representative

- James Kemp presented information about ACPD
- Formal data is not available to provide numbers of homelessness with disabilities
- New Committee has been formed by ACPD and they have had lots of learnings in the past year
- Open invitation to join meetings - 3<sup>rd</sup> Tuesday of each month - 10 am - virtual meetings - information to be shared with the Group

**(Leyland / Campbell)**

That the presentation be accepted as presented

**CARRIED**

**7. Public Hearings/Delegations**

7.1 Grenfell Ministries - to be presented at the May meeting

**8. Staff Presentations (Item 9)**

8.1 Overview of School Board Lands Policy - Raymond Kessler, City of Hamilton, Corporate Real Estate office.

Presentation - School Board Property Acquisition / Disposition Process - an Overview

- Disposition governed by Reg 444 of education act
- City has no direct control over the process
- Disposition process
  - Notification to prescribed public bodies (City is 9<sup>th</sup> of 10)
  - 90 day to declare interest

**Housing and Homelessness Advisory Committee  
Minutes**

**March 1st, 2022  
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- 90 day to submit offer
- Internal City Process
  - Pre -Circulation
  - School Board Circulation of properties to City
  - Internal Circulation and Review (all City divisions)
  - Recommendation to School Board Property Sub Committee (sub committee of GIC)
  - City interest submitted
  - Due diligence, feasibility & business case/plan
  - Recommendation to School Board Property Sub Committee
  - City Offer Submitted
  - Closing and implementation
  -

Committee had further interest in the acquisition of school board lands and expressed interest in creating a working group or a Citizen's report as an actional item for the Committee.

Presentation accepted as presented (Mobley/ Slusarenko)

**CARRIED**

**9. Discussion Items (Item 10)**

**10. Motions (Item 11)**

**11. General Information / Other Business (Item 13)**

No meeting in April - next meeting is May 2022

Committee to receive information on an engagement survey

Additional communication from Clerks re the upcoming election to be sent to committee members

Meetings during the election period - follow up required from the Committee

Tiny Housing - SHEDS – going to Committee, link to be shared.

**12. ADJOURNMENT (Item 15)**

**(Power /Leyland)**

That, there being no further business, the Housing and Homelessness Advisory Committee adjourn at 7:20pm

**CARRIED**

Next meeting, May 3<sup>rd</sup>, 2022

**WebEx**

**Housing and Homelessness Advisory Committee  
Minutes**

**March 1st, 2022  
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James O'Brien  
Senior Project Manager  
Housing Services Division

Respectfully submitted,  
Julia Verbitsky  
Chair, Housing and  
Homelessness Advisory  
Committee

## 7.2



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Hamilton Paramedic Service**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	June 2, 2022
<b>SUBJECT/REPORT NO:</b>	Electronic Patient Care Record System Contract Negotiations (HSC21035(a)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Cliff Eggleton (905) 546-2424 Ext. 7744
<b>SUBMITTED BY:</b>	Michael Sanderson Chief, Hamilton Paramedic Service Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That ER Software Canada ULC be approved as the new vendor for the “IMEDIC” Electronic Ambulance Call Reporting System program and its associated products including new modules, product updates, software name changes if any, as well as support and professional services; and,
- (b) That the Chief of the Hamilton Paramedic Service (HPS) or his designate, be authorized and directed to sign on behalf of the City of Hamilton, all negotiated agreements and all necessary associated documents for the “IMEDIC” program with ER Software Canada ULC with content acceptable to the General Manager of Healthy and Safe Communities, and in a form satisfactory to the City Solicitor.

### EXECUTIVE SUMMARY

On October 13, 2021, Council approved the standardization of the IMEDIC Electronic Ambulance Call Reporting System provided by Interdev technologies Inc., a Valsoft Company for provision of the IMEDIC program and associated products, support, and professional services through the end of 2027 (Report HSC21035).

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Electronic Patient Care Record System Contract Negotiations  
(HSC21035(a)) (City Wide) - Page 2 of 3**

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During the negotiations with the Valsoft Corporation for the updated agreement for the provision of IMEDIC software program, the Valsoft Corporation sold their Interdev Technologies company to ER Software Canada ULC prior to the parties completing a signed agreement. This change in company ownership has resulted in the Hamilton Paramedic Service requesting updated authority to complete the negotiations and enter into an agreement with the new owners.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: No changes are anticipated from the original financial costs as ER Software Canada ULC has agreed to honour the current costing structure of the IMEDIC software programs provided by the outgoing Valsoft company.

Staffing: N/A

Legal: Any new agreement with ER Software Canada ULC for the IMEDIC software programs will be in a form satisfactory to the City Solicitor.

**HISTORICAL BACKGROUND**

On October 13, 2021, Council approved the following recommendations of Report HSC21035:

- (a) That the Interdev Technologies Inc., a Valsoft Company (Interdev), “IMEDIC” Electronic Ambulance Call Reporting System program (IMEDIC) be designated a standardized product pursuant to City Procurement Policy, Section 4.14, Policy #14 Standardization, with this designation to be reviewed in 2027;
- (b) That the IMEDIC program and its associated products including new modules if any, as well as support and professional services be procured on a single-source basis from Interdev for a five year time period extending through to December 31, 2027; and,
- (c) That the Chief of the Hamilton Paramedic Service (HPS), or his designate, be authorized and directed to enter into and sign, on behalf of the City of Hamilton, all negotiated agreements and all necessary associated documents with Interdev, with content acceptable to the General Manager of Healthy and Safe Communities, and in a form satisfactory to the City Solicitor for the IMEDIC program and its associated products including new modules if any, as well as support and professional services, subject to Procurement Policy, Section 4.2, Policy #2 Approval Authority.

**SUBJECT: Electronic Patient Care Record System Contract Negotiations  
(HSC21035(a)) (City Wide) - Page 3 of 3**

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**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

**RELEVANT CONSULTATION**

Corporate Services, Procurement Section – Consultation with Procurement staff regarding the interpretation and application of Procurement policy.

Corporate Services, Legal and Risk Management Services – Consultation with City Solicitor regarding agreement, negotiations and company being sold and acquired ER Software Canada ULC.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Hamilton Paramedic Services requires updated authority to negotiate with new company as the previous report did not include ER Software Canada ULC (operating as ESO).

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

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**APPENDICES AND SCHEDULES ATTACHED**

None



## 7.3



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Hamilton Fire Department**

<b>TO:</b>	Chair and Members Healthy and Safe Communities Committee
<b>COMMITTEE DATE:</b>	June 2, 2022
<b>SUBJECT/REPORT NO:</b>	Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Michael Rember (905) 546-2424 Ext. 3376 Trevor Haalstra (905) 546-2424 Ext. 7120
<b>SUBMITTED BY:</b>	David Cunliffe Chief, Hamilton Fire Department Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That Council approve the standardization of the suppliers of fire apparatus equipment and services and Original Equipment Manufacturers (OEM) of equipment for fire apparatus and equipment as identified in Appendix “A” to Report HSC22020, pursuant to Procurement Policy #14 – Standardization and that these suppliers be approved as the single source of supply for the listed equipment, parts, supplies and services through to June 30, 2027 for the Hamilton Fire Department Mechanical Division;
- (b) That the equipment, parts/supplies and services contained in Appendix “B” to Report HSC22020 be approved as the manufacturer’s standard as per Procurement Policy #14 – Standardization and, where applicable, approved as a single source procurement, through to June 30, 2027 for the Hamilton Fire Department;
- (c) That the Chief of the Hamilton Fire Department, or his/her designate, be authorized to negotiate, enter into and execute any required Contract and any ancillary documents required to give effect thereto with those suppliers identified in Appendix “A” and Appendix “B” to Report HSC22020 with content acceptable

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 2 of 9**

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to the General Manager of Healthy and Safe Communities, and in a form satisfactory to the City Solicitor; and,

- (e) That the Chief of the Hamilton Fire Department, or his/her designate, be authorized to amend any Contracts executed and any ancillary documents as required if a supplier identified in Appendix “A” and Appendix “B” to Report HSC22020 undergoes a name change.

## **EXECUTIVE SUMMARY**

Standardization of equipment, parts/supplies and services within the Hamilton Fire Department has historically been supported by City Council. This report seeks the standardization of brand specific products, parts supplies and services for the Hamilton Fire Department.

Continuing to approve standardization for the Hamilton Fire Department (HFD) will lead to improved operational efficiencies and effectiveness, support the employer’s requirements under the *Occupational Health and Safety Act* and align fire department operations in accordance with City of Hamilton By-Law No. 19-034 “To Establish, Maintain, and Operate Hamilton Fire Department.”

All items in Appendices “A” and “B” to Report HSC22020 have been identified over the years by staff as the product or vendor that provides the HFD with Department-wide:

- Uniformity and consistency
- Operational effectiveness and provides operational redundancies
- Consistent training (familiarity and confidence in emergency situations)
- Compliance with *Occupational Health and Safety Act* requirements
- Less equipment down time
- Reduced repair parts inventory
- Ease of repairs

This report recommends that certain products be included as the Hamilton Fire Department’s standard in order to strengthen our ability to meet the goals stated above, maintaining quality frontline fire apparatus and equipment in order to prevent delays or non-compatible products from entering the system.

The proposed manufacturer’s standardization is in accordance with Procurement Policy #14 – Standardization, and will provide for Department-wide consistency, which will lead to improved operational efficiencies and effectiveness.

**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 3 of 9**

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Additionally, this standardization process will support the employer's requirements under the *Occupational Health and Safety Act*, R.S.O. 1990 c. 0.1. (OHS Act) to provide the necessary equipment, training and maintenance for the HFD.

Prior to June 30, 2027, the HFD will endeavour to perform due diligence by revisiting the marketplace and its operational practices and needs to determine whether to continue with the standardization of these items and service providers.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** Appendix "A" and "B" to Report HSC22020 lists the products and services recommended for standardization and, where applicable, single sourcing. In 2021, the operating and capital expenditures relative to these vendors was \$1,069,901. Adequate budget was approved for these procurements in 2021 and is similarly included in the 2022 operating and capital budget. The total expenditures relative to some products and services will fluctuate depending on when equipment is due for replacement or based on use and need of repair.

**Staffing:** N/A

**Legal:** All contracts will be reviewed by Legal.

**HISTORICAL BACKGROUND**

The Hamilton Fire Department Standardization of Various Fire Emergency Equipment (Report CES16044) was presented and approved previously on October 26, 2016.

The Standardization of Fire Equipment, Parts, Supplies and Services for the Mechanical Division (Report HSC18025) was approved on June 11, 2018.

Since amalgamation, the Mechanical Division has been utilizing vendors who are known and / or authorized to perform work for the original equipment manufacturers, including warranty work, and can meet 24/7 emergency repair requirements. Equally important, these vendors ensure that work performed meets industry benchmarks and HFD standards. Any errors or omissions are quickly and efficiently remedied.

In 2021, Mechanical staff completed 1,190 repair orders and registered 6,843 labour hours on Fire Department vehicles and 2,428 labour hours on Paramedic Service

**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 4 of 9**

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vehicles. An additional 482 hours were spent on fire equipment repairs and 17 hours on Paramedic equipment repairs.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City of Hamilton Bylaw #21-215 - Procurement Policy, Policy #14, Section 4.14, allows for standardization and sole sourcing where applicable.

Occupational Health and Safety Act

City of Hamilton By-Law No. 19-034 "To Establish, Maintain, and Operate Hamilton Fire Department."

### **RELEVANT CONSULTATION**

Staff have consulted with Corporate Services, Financial Services, Procurement, Financial Planning and Administration. All recommendations have been incorporated in this report.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Firefighting, Emergency Medical Response, and rescue operations are very dangerous activities which require reliance on proven equipment in some of the most arduous and time sensitive situations. Specialty firefighting tools and equipment allow the HFD to operate effectively and efficiently in a variety of complex situations and hazardous environments. Fire apparatus are responsible for the safe arrival of personnel and firefighting equipment to emergency and nonemergency scenes. The Mechanical Division of the HFD maintains and repairs the department's fleet of fire vehicles and equipment. A high volume of parts, equipment and supplies are consumed by the fleet of the Mechanical Division. Effective delivery of emergency responses by the Fire Department and Paramedic Services is dependent on adequate and reliable emergency response vehicles and properly maintained equipment.

Within the Mechanical Division of the Hamilton Fire Department licensed mechanics carry out regular comprehensive programs of maintenance, testing and repair under the direction of the Chief Mechanical Officer. Emergency repairs are done at all hours, and when required mechanics attend multiple alarms to support the ongoing operation of vehicles. Routine maintenance is performed on each apparatus on three-month, six-month, and annual cycles. The work of the division is wide ranging, including major vehicle work customarily contracted out in many other fire departments.

**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 5 of 9**

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Effective delivery of emergency responses by the fire suppression division depends on adequate and reliable equipment and vehicles. The Mechanical Division of the Hamilton Fire Department is charged with the maintenance and repairs of all fire fighting apparatus, support vehicles, and all the Hamilton Paramedic Services frontline ambulances and support vehicles.

When facilitating the design and construction specifications of frontline apparatus and small fleet vehicles, the HFD strives to ensure that all equipment, parts, supplies and services are originally procured through a competitive bidding process.

Standardization will ensure that equipment and vehicles are maintained, serviced and available for operation in a timely fashion. Additionally, standardization will ensure that associated warranties are maintained through preferred vendors, and when necessary original equipment manufacturer (OEM) parts are being sourced and supplied.

Standardization will also ensure that spare parts and replacement equipment can be sourced and stored effectively and within Stores Department capabilities. Streamlining vendors ensures that valuable storage space is utilized efficiently by not having to inventory parts from multiple vendors. The primary focus of support divisions is ensuring that frontline personnel have the safest equipment, supplies and vehicles that are in a state of operational effectiveness 24/7 and can provide for immediate repair and replacement when necessary.

In order to achieve warranty repair, general repair, maintenance, support and replacement the HFD relies on vendors who can:

- Provide immediate emergency repairs to vehicles when needed within the confines of a 24/7 operation,
- Carry out qualified warranty work and are authorized to do so,
- Provide OEM parts,
- Provide like parts, on an as required basis noting the need to ensure vehicles remain in service with little to no delay.

Many manufacturers have preauthorized dealers for specific components and systems related to warranty, service, maintenance, emergency repair, retrofitting and upgrading of apparatus and equipment. Manufacturers dictate warranty repair facilities to ensure that the work is performed to a high standard. In addition to this, the HFD aims to select and specify firefighting apparatus with an anticipated life cycle of 20 years. While 80% of the existing fleet are sourced from a REV Group vendor, it is known that there are still apparatus out of warranty that need to be serviced and maintained by a number of other vendors, therefore the request for standardization needs to also satisfy apparatus not sourced from a REV Group vendor.

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 6 of 9**

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Rev Group divides its Ontario territory between vendors C-Max and Dependable. The HFD by Rev Group territory falls under C-Max. C-Max is not always capable of meeting the needs for warranty support, parts and service so there is often a need to source parts and service from the alternate Dependable. This ensures the immediate servicing and return to service of front-line apparatus.

The following vendors in Appendix "A" to Report HSC22020 provide warranty repairs, service, 24/7 support and OEM parts for various components of HFD emergency apparatus. A total of 80% of HFD large apparatus are sourced from a REV Group company, which then requires all warranty to be completed by REV Group authorized provider. Once the apparatus warranty has expired, in order to maintain a fleet of vehicles not sourced from a REV Group company it would be necessary to standardize to other companies.

**C-MAX** – REV Group authorized provider of warranty support, service and OEM parts for KME Apparatus. Rev Group has set C-Max to represent a geographic service area of Ontario that the HFD falls into, being our source for support by default.

**Dependable** – REV Group authorized provider of warranty support, service and OEM parts for KME Apparatus. Dependable has greater capacity to provide in stock parts to HFD as they have greater capacity for in stock parts.

**Altruck International Truck Centers** – REV Group authorized provider of warranty support, service and OEM parts for Cummins and Maxxforce engines. There are currently 26 of 31 Cummins engines with various warranty. There are 6 Maxxforce engines currently out of warranty. Typical warranty covers components for 3 – 5 years however, sourcing OEM components is necessary.

**Central Equipment Sales and Service LTD** – REV Group authorized provider of warranty support and service using OEM parts for Integrated Suspension Systems.

**Chiefs Heavy Truck Collision** – REV Group authorized provider of warranty support for paint and auto body repair utilizing OEM replacement parts when required. Also, the authorized warranty provider for body work repair utilizing OEM parts on Pierce, not under REV Group.

**Profire Emergency Equipment** – REV Group authorized provider of warranty support service and OEM parts for Smeal ladder components and Spartan Fire Trucks

**Toromont Industries Limited** – authorized provider of warranty support and service using OEM parts for Cat Engines. Toromont is no longer fabricating Cat Engines for road use and will be phased out of circulation.

**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 7 of 9**

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**Integrated Distribution Systems** – authorized provider of warranty support and service using OEM parts for Detroit Diesel engines and Allison transmissions.

**Metro Freightliner Hamilton Inc** – provider of service and OEM parts for the ongoing maintenance of the following vehicles not under warranty - Detroit engines, Cummins engines, Cat engines and Allison transmissions. Metro is a high-volume supplier of parts and service making them a relevant source for out of warranty parts.

**Cummins Canada ULC** – source for Diesel Particulate Filters (DPF), capable of servicing or exchanging DPFs on or off warranty. Carries a diverse inventory of DPFs that are readily available.

**Eastgate Ford Sales & Service (82) CO.** – provider of service and OEM parts for large Ford Vehicles. Vehicles are classed 1-9 based on gross vehicle weight rating. Eastgate Ford is the only local dealer that has the capability of servicing vehicles greater than class 3. Ambulance vehicles are Ford E350 and E450 when equipped with a large aftermarket body qualify as class 4. Vehicle technicians working on classes 4-9 must also carry a 310t license where technicians working on smaller vehicles are class 310s. It is necessary to have ambulances serviced by a dealership with the training and capability of servicing large Ford vehicles such as Eastgate Ford.

By standardizing the equipment in Appendix “B” to Report HSC22020, the HFD can then name the specific goods required in the Request for Quotations Policy #5.2 or Request for Tenders Policy #5.3 & Policy #5.4. Depending on the product use over the time frame of the Standardization, further savings may be obtained by having long term contracts in place and assist in future budget considerations. As outlined in Appendix “B” to Report HSC22020 these items are:

**Starfield Lion** – Provides Structural Firefighting Ensemble (bunker gear) according to NFPA 1851 National Fire Protection Association standard for selection, care and maintenance of protective ensembles for Structural Fire Fighting and Proximity Fire Fighting. Starfield also facilitates a cleaning and inspection program required by NFPA 1851. Structural Firefighting Ensemble has a life cycle of 10 years. HFD has \$2,661,099 worth of bunker gear that has been acquired since 2016 with varying degrees of life cycle remaining. Standardizing to Starfield Firefighting Ensemble for both purchase of new bunker gear and cleaning of new and existing bunker gear is necessary to protect the value of the current gear investment.

**MSA Thermal Imaging Camera (TIC)** – Hand held Thermal Imaging Cameras (TIC) are used at emergency incidents to assist in rescue efforts by finding trapped persons in smoke filled environments. Additionally, handheld TICs are highly effective in finding hidden fires in walls, thus reducing property damage and minimizing the potential for

**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 8 of 9**

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rekindles in the involved structure. Each frontline apparatus carries a Thermal imaging camera from the brand MSA and the associated charging/docking station. Continued standardization of this product will streamline parts, training and support of the current thermal imaging cameras.

**CMC Rescue Equipment** – This equipment is required so that the HFD can conduct safe High Angle Rope Rescues (HARR) in hazardous conditions. Included in this speciality rescue equipment are carabiners, racks, pulleys, ascenders, harnesses, etc.

**Hale Fire Pumps** – The standardization of these pumps and parts will allow for naming Original Equipment Manufacturer (OEM) in RFQs or RFTs. Hale Fire Pumps have been the heart of HFD emergency pumpers since 1984. Mechanical Technicians at the HFD have a comprehensive understanding of pump design and repair procedures, thus enabling them to maintain manufacturer warranty requirements and negating their need to be retrained.

**Akron Valves and Nozzles** – These valves have been part of HFD's emergency pumpers since 1990. The standardization of these valves and nozzle parts will allow for naming Original Equipment Manufacturer (OEM) in RFQs or RFTs.

**Industrial Scientific Gas Detection** - These gas detectors have been in service since 2008 and assist in providing important information of poisonous (carbon monoxide) or dangerous atmospheres (low oxygen in confined space rescues, and other explosive or poisonous chemicals) in some of the most hazardous conditions. Familiarization with such devices not only serves to negate the need to retrain numerous personnel in alternate devices and the associated costs, it also supports the operational effectiveness and efficiency of personnel.

**Hurst Power Products** – Hurst Power Products provides the HFD the e-draulic power equipment, commonly known as the “Jaws of Life” (spreaders, cutters, rams and air lifting bags), for extrication of entrapped persons from vehicles or industrial accidents. This is a Single Source procurement as there is only one distributor in Canada. MES Fire is the only approved vendor for Hurst Power Products.

**Rescue 42 Struts** – Struts and accessories are used to stabilize, extricate and rescue accident victims more safely from vehicles and machinery. MES Fire is the only approved vendor for Hurst Power Products.

**Vehicle Exhaust Extraction** – Nederman Canada – Report HES09003 outlined the Occupational Health and Safety Act and Joint Occupational Health and Safety Committee rationale that led to the recommendation of Nederman Canada for Vehicle Exhaust Extraction Systems as the equipment that met the Department's needs. The



**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services within the Hamilton Fire Department (HSC22020) (City Wide) - Page 9 of 9**

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original recommendation to standardize this equipment still stands noting the department's significant investment in material and overall satisfaction with the product and services which have been in use within the HFD since the late 1990s.

**Whelen** – Emergency Vehicle Lighting and controls used on front line apparatus and support vehicles.

**Havis** – Mobile mounting solutions for emergency vehicles and mobile work stations.

**Milwaukee Electric Power Tools** – The Milwaukee brand of power tools are emerging in various market sectors. Milwaukee drills are used for fire prevention and auto extrication purposes. Milwaukee inflators are used in ice water applications for rapid deployment of a rescue vessel. Name branding Milwaukee Electric Power Tools streamlines the interchangeable use of batteries and allows for minimal charging devices both in station and onboard charging in apparatus.

#### **ALTERNATIVES FOR CONSIDERATION**

None

#### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

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#### **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report HSC22020: HFD Standardization of various Equipment, Parts/Supplies and Services Mechanical Division.

Appendix “B” to Report HSC22020: HFD Standardization of various Equipment, Parts/Supplies and Services

**HFD Standardization of various Equipment, Parts/Supplies and Services  
MECHANICAL DIVISION**

Vendor Name	Goods	Annual Spent 2021 <sup>1</sup>	5 Year Average <sup>1</sup>	Procurement Policy
C-Max	Rev Group Authorized Primary Provider- KME Apparatus - warranty, OEM parts, service.	\$ 64,211	\$ 68,663	Single Source
Dependable	Rev Group Authorized Secondary Provider - KME Apparatus - warranty, OEM parts, service.	\$ 134,929	\$ 113,453	Single Source
Altruck Int. Truck Centers	Rev Group Authorized Provider - KME Apparatus - warranty, OEM parts, service of Cummins, Maxxforce Engines.	\$ 87,467	\$ 43,657	Single Source
Central Equip. Sales & Service LTD	Rev Group Authorized Provider - KME Apparatus - warranty, OEM parts, service of Integrated Suspension Systems.	\$ 27,679	\$ 52,903	Single Source
Chiefs Heavy Truck Collision	Rev Group Authorized Provider - KME, Spartan Apparatus - warranty, OEM parts, auto body, collision repair, paint. Also a provider for Pierce Apparatus not a Rev Group company.	\$ 75,840	\$ 62,410	Single Source
Profire Emergency Equip.	Rev Group Authorized Provider - Smeal Ladder Components - warranty, OEM parts, service and non destructive testing and inspection.	\$ 28,724	\$ 11,115	Single Source
Toromont Industries Limited	Warranty, OEM parts, service for Cat Engines.	\$ 42,991	\$ 45,467	Single Source
Integrated Distribution Systems	Warranty, OEM parts, service for Detroit Diesel Engines and Allison Transmissions.	\$ 28,337	\$ 14,530	Single Source
Metro Freightliner Hamilton Inc	Warranty, OEM parts, service Detroit Engines, Cummins Engines, Cat Engines, Allison Transmissions.	\$ 14,146	\$ 13,926	Single Source
Cummins Canada ULC	Warranty, on road service for Cummins Engines, is not capable of major repair or shop services. Diesel Particulate Filter service and exchange, large inventory.	\$ 10,890	\$ 12,349	Single Source
Eastgate Ford Sales & Service Co.	Warranty, OEM parts, service, large Truck Class vehicles F250 and larger.	\$ 2,498	\$ 4,219	Single Source
		<b>\$ 517,712</b>	<b>\$ 442,692</b>	

**Notes**

1. Amount varies year over year due to the repair/equipment/part services required in any given year

**HFD Standardization of various Equipment, Parts/Supplies and Services**

Equipment Brand Name	Goods	Annual Spent 2021 <sup>1</sup>	5 Year Average <sup>1</sup>	Procurement Policy	Distributor
Starfield Structural Firefighting Ensemble (Jacket, Pants)	Structural Firefighting Ensemble, cleaning inspection, sizing of jackets and pants.	\$ 317,329	\$ 344,751	Single Source	Starfield Lion
MSA Thermal Imaging Camera	Handheld Thermal Imaging Cameras used in training and operations for search and rescue, searching for extension of fire, to monitor safety and provide instruction during live fire training for new recruits and ongoing employees.	\$ 9,990	\$ 103,345	RFQ/RFT	
CMC Rescue Equipment	Carabiners, racks, pulleys, ascenders, harnesses, arizona vortex tripod system, other various hardware and soft goods used to support technical rescue training and Operations.	\$ 0	\$ 15,867	Single Source	Ferno
Hale Fire Pumps	Hale Fire pumps used on fire apparatus to increase pressure to sustain fire fighting operations. The foundation of HFD pumps since 1984.	N/A	N/A	RFQ/RFT <sup>3</sup>	
Akron Valves and Nozzles	Akron Valves and Nozzles are used to support fire fighting operations. Standardized since 1990.	N/A	N/A	RFQ/RFT <sup>3</sup>	
Industrial Scientific Gas Detectors	Gas Detection for Hazmat and Confined Space, used exclusively since 2008 and is the preferred tool when detecting dangerous atmospheres.	\$ 16,266	\$ 9,411	RFQ/RFT	
Hurst E-Draulic Power Products	Manufacturer of E-Draulic power equipment used in industrial and vehicle rescue operations for the extrication of persons or to gain excess from when normal means of access are compromised.	\$ 134,262	\$ 89,955	Single Source	MES Inc (Code 4) <sup>2</sup>
Rescue 42 Rescue Struts	Manufacturer of stabilization equipment used during automotive, industrial accidents or any other application appropriate during rescue operations.	\$ 0	\$ 35,516	Single Source	MES Inc (Code 4) <sup>2</sup>
Nederman Vehicle Exhaust Extrication Systems	Supplier and manufacturer of vehicle exhaust extrication systems. Have been in use since 1990 with significant investment and satisfaction with product quality and service.	\$ 24,398	\$ 41,784	Single Source	Nederman
Whelen Emergency Vehicle Lighting	Emergency Vehicle Lighting and controls used on front line apparatus and support vehicles.	\$ 3,643	\$ 16,113	RFQ/RFT	
Havis Technology Mounting Solutions	Mobile mounting solutions for emergency vehicles and mobile work stations.	\$ 25,857	\$ 5,171	RFQ/RFT	
Milwaukee Electric Power Tools	Manufacturer of electric power tools. Multiple tools for a variety of situations supporting, suppression, training, fire prevention. Cutting tools, air handling, drilling, a constantly evolving market. Standardization allows for streamline battery replacement and charging station solutions.	\$ 20,444	\$ 4,089	RFQ/RFT	
		<b>\$ 552,189</b>	<b>\$ 666,002</b>		

**Notes**

1. Amount varies year over year due to the repair/equipment/part services required in any given year.
2. As of March 31 2022 Municipal Emergency Services Fire Inc (MES) has acquired Code 4.
3. These are existing on any new vehicles and don't have costs for replacement for the time period referenced.



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Children's and Community Services Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	June 2, 2022
<b>SUBJECT/REPORT NO:</b>	Canada-Wide Early Learning and Child Care Funding Update (HSC22035) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Kristy Tadeson (905) 546-2424 Ext. 1092 Brenda Bax (905) 546-2424 Ext. 4120
<b>SUBMITTED BY:</b>	Jessica Chase Director, Children's and Community Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

- (a) That the City of Hamilton accept the additional 100% funding from the Canada-Wide Early Learning and Child Care (CWELCC) agreement in the amount of \$30,918,741;
- (b) That one Level F vacant position be converted to create one Level 5 non-union position within the Children's and Community Services Division with no net levy impact;
- (c) That one Level K vacant position be converted to create one Level M position within the Children's and Community Services Division with no net levy impact; and,
- (d) That the General Manager of the Healthy and Safe Communities Department, or their designate, be authorized and directed to execute, on behalf of the City, the funding agreement from the Ministry of Education, as well as, any ancillary agreements associated with this funding in a form satisfactory to the City Solicitor.

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**SUBJECT: Canada-Wide Early Learning and Child Care Funding Agreement  
(HSC22035) (City Wide) - Page 2 of 8**

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**EXECUTIVE SUMMARY**

On March 28, 2022, the Province of Ontario signed the Canada-Wide Early Learning and Child Care agreement with the federal government. The key deliverables of this funding include affordability, accessibility, quality workforce, inclusion and enhanced data and reporting. The CWELCC agreement will provide funding to reduce child care fees for families to an average of \$10/day by September 2025. A graduated approach to fee reductions will begin in Spring 2022 as follows:

- A fee reduction of up to 25% (to a minimum of \$12/day) for eligible children retroactive to April 1, 2022
- A 50% daily fee reduction on average for eligible children by the end of calendar year 2022
- \$10/day average child care fees for eligible children September 2025

The funding will also be utilized to improve wages for Registered Early Childhood Educators (RECE) wages with a wage floor of \$18/hour for RECE's and \$20/hour for Supervisors. Going forward, RECE program staff and supervisors will receive \$1 per hour wage increase each year from 2023 to 2026, up to a maximum of \$25/hour.

The child care and early years sector continues to experience recruitment and retention challenges. A high-quality child care and early years system requires a comprehensive human resources workforce strategy, including fair compensation for Registered Early Childhood Educators (RECEs). Currently, RECEs earn an average of \$22.45/hour in Hamilton, compared to RECEs that work for the school boards which make an average of \$27/hour.

All licensed child care operators who wish to participate in the CWELCC program will be required to express their intention to the City of Hamilton, the Service System Manager (CMSM) for child care and early years by September 1, 2022. In addition to completing the application to opt in, licensed child care operators that wish to participate must:

- Have a funding agreement with the CMSM and/or enter into an agreement;
- Demonstrate financial viability;
- Maintain current parent fees for eligible children unless a fee increase was communicated to families/parents on or before March 27, 2022; and,
- Maintain existing licensed spaces for children ages 0 to 5 years.

All licensed child care programs and licensed home child care agencies will be eligible to participate in the new CWELCC regardless of auspice. The City will review all applications and approve participation based on financial viability.

**SUBJECT: Canada-Wide Early Learning and Child Care Funding Agreement  
(HSC22035) (City Wide) - Page 3 of 8**

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Child care programs that are enrolled will operate under specific guidelines and will receive funding to reduce child care fees for parents of eligible children and funding to increase compensation for eligible staff. All policies and processes developed to support the implementation of the CWELCC program will be applied consistently to all child care programs regardless of auspice.

CMSMs will continue their critical role as the designated child care and early years' service system managers responsible for planning and managing licensed child care services and EarlyON Child and Family Centres. Staff are currently developing the tools and processes to support implementation. It is anticipated that this will take a few months however families will be eligible for a retroactive payment to April 1, 2022.

The City of Hamilton, in its role as Service System Manager, is ready to partner with the Province of Ontario to implement the new Canada-Wide Early Learning and Child Care funding at a local level. The City plays an important role in ensuring that growth of the child care system is implemented in a sustainable way that focuses on quality and meeting the needs of families.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: A total of \$30,918,741 in new CWELCC funding has been received by the City from the Ministry of Education, which includes \$29,000,451 in fee reduction funding, \$1,189,378 in workforce compensation funding and \$728,912 in administration funding. These are 100% Provincial funds with no cost sharing requirements for the City. The current municipal contribution must be maintained as per the provincial service contract requirements to avoid any loss of funding.

All funding received from the CWELCC must be utilized to implement and sustain fee reductions and workforce compensation.

The Salary and Benefits for the two positions totals \$229,417 which will be fully funded by a combination of the new CWELCC administrative fund and existing funding allocation with no Levy Impact.

Staffing: To support the development of the CWELCC team the following two temporary positions will be converted:

- Support Services Clerk will be converted to a Human Services Equity Specialist
- Home Management Worker will be converted to an Early Years Quality Analyst

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There are two vacant permanent positions in the Division that are no longer required for various reasons. These vacancies have not impacted service levels therefore in consultation with Human Resources and review of the Budget Complement Control Policy, staff will convert a Level F position to a Level 5 non-union position and convert a Level K to a Level M.

Legal: The Agreement has been reviewed and approved by Legal Services.

## **HISTORICAL BACKGROUND**

Through its 2021 budget, the federal government committed to investing in a national child care system with all provinces and territories, as well as Indigenous First Nations. As part of this agreement Ontario will receive \$13.2 billion over six years beginning in 2021-2022.

On March 28, 2022, the Province of Ontario signed the Canada-Wide Early Learning and Child Care agreement with the federal government.

Hamilton received the CWELCC funding allocation on April 12, 2022.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENT**

To support the implementation of CWELCC system amendments have been made to O. Reg 137/15 and O. Reg 138/15 under the *Child Care and Early Years Act, 2014* (CCEYAA) that would establish a clear cost control framework to support long term sustainability of the CWELCC system. Locally the changes in program policy require operators to freeze fees if they wish to participate in the CWELCC program.

The temporary positions are in compliance with the Budgeted Complement Control Policy as outlined in Report FCS16024.

## **RELEVANT CONSULTATION**

Consultation is ongoing by way of the existing early years organizing structure that supports the priorities of Hamilton's Early Years Community Plan. Through these committees' engagement will continue to occur with all relevant stakeholders to support local implementation of the CWELCC.

Human Resources and Finance were consulted and have provided input to this Report.

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**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The Government of Canada continues to stabilize and transform the Early Years and Child Care system to better meet the needs of families and children. To advance early years system transformation they have identified child care as a national priority to enhance early learning and childhood development, support workforce participation and contribute to economic recovery

Funding under the Canada-Wide Early Learning and Child Care Agreement (CWELCC) will be used to build and leverage the success of Ontario's existing early learning and child care system by increasing quality, accessibility, affordability and inclusivity in early learning and child care, towards achieving the objectives of:

- a) Providing a 25% fee reduction retroactive to April 1<sup>st</sup>, 2022 building to a 50% reduction in average parent costs (based on 2020 levels) for licensed early learning and child care by the end of calendar year 2022 and reaching an average parent fee of \$10 a day by 2025-26 for licensed child care spaces;
- b) Creating 86,000 new high quality, affordable licensed child care spaces (relative to 2019 levels), predominantly through not-for-profit licensed child care;
- c) Addressing barriers to provide inclusive care; and
- d) Valuing the early childhood workforce and providing them with training and development opportunities.

The City of Hamilton will begin implementation of the CWELCC in 2022. Working with the province the City will take a phased approach to implementing the CWELCC system. The immediate priorities will focus on affordability for families and workforce compensation. As we move forward, we will continue addressing issues of accessibility and inclusion.

This phased approach will allow the City to provide feedback and advice to the Ministry of Education and engage with the early years and child care sector and provide the time for sector partners to align with the terms and conditions of the CWELCC System.

Throughout this implementation phase we will continue engaging with early years stakeholders to ensure that this new program continues to meet the needs of all participants in the early learning and child care system.

The 2022 Canada-Wide Early Learning and Child Care funding will be allocated based on the Ministry of Education's Canada-Wide Early Learning and Funding Guideline 2022.



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All licensed child care operators with programs serving children under the age of 6 (or turning 6 before June 30) in Ontario are eligible to apply to participate in the CWELCC System through their CMSM/DSSAB. Participation in the CWELCC System is optional; however, all child care programs are encouraged to participate.

Licensed child care operators must submit their intent to participate to the CMSM by September 1, 2022. The CMSM will be required to approve all applications and will have the ability to determine what constitutes financial viability as part of the application process. Only applicants who fail to demonstrate financial viability will be denied.

City staff are currently developing the processes and tools to support the implementation of the new CWELCC program, including an application process. It is anticipated that this will take a few months, however families will be eligible for a retroactive payment to April 1, 2022.

In order to support implementation, it is necessary to mobilize a staff team within the Children's and Community Services Division as the existing staff resources do not have the capacity to support the implementation of the CWELCC. Staff resources for this team will have no net levy impact and will be funded through a combination of the new CWELCC administrative funding and existing funding allocations. This team will consist of the following positions:

- Manager, Canada-Wide Early Learning and Child Care
- Senior Project Manager, Canada-Wide Early Learning and Child Care
- Human Services Equity Specialist
- Early Years Quality Analyst
- Program Analyst
- Contract Analyst (2)
- Business Administrator (.5 FTE)
- Communications Officer

The total annual cost of Salary and Benefits for all these positions totals \$903,464 which will be fully funded by a combination of the new CWELCC administrative fund and existing funding allocation with no Levy Impact.

Funding for 2022 will support:

- Fee reduction for families
- Workforce compensation for RECEs

The fee reduction funding will be utilized to reduce fees for families accessing licensed child care to an average of \$10.00/day by September 2025.

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The workforce compensation funding will be used to increase hourly wages of RECEs working in licensed child care. The Ministry has established a wage floor of \$18/hour for RECEs and \$20/hour for Supervisors. Going forward, RECE program staff and supervisors will receive \$1 per hour wage increase each year from 2023 to 2026, up to a maximum of \$25/hour.

CMSMs will be required to report back to the ministry in accordance with the ministry's established reporting processes and timelines as set out in the Ontario Child Care and EarlyON Child and Family Centres Service Management and Funding Guideline 2022.

The CWELCC funding aligns with our Divisional priorities; recovery and sustainability of the early years and child care system, affordability for families, retention, recognition, and well-being of the early years work force and a system that considers the needs of all families and children with a focus on equity, diversity and inclusion.

We look forward to working collaboratively with the province and our local early years partners to implement the Canada-Wide Early Learning and Child Care plan and ultimately provide additional high quality, affordable and accessible early years and child care supports to families and children in Hamilton.

#### **ALTERNATIVES FOR CONSIDERATION**

None

#### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

##### **Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

##### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

##### **Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

##### **Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

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**APPENDICES AND SCHEDULES ATTACHED**

None

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OUR Vision: To be the best place to raise a child and age successfully.  
OUR Mission: To provide high quality cost conscious public services that contribute to a healthy,  
safe and prosperous community, in a sustainable manner.  
OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service,  
Engaged Empowered Employees.