



# HAMILTON-OSHAWA PORT AUTHORITY - CITY OF HAMILTON LIAISON SUB-COMMITTEE AGENDA

**Meeting #:** 22-002  
**Date:** June 14, 2022  
**Time:** 1:00 p.m.  
**Location:** Room 264, 2nd Floor, City Hall (hybrid) (RM)  
71 Main Street West

Lisa Kelsey, Legislative Coordinator (905) 546-2424 ext. 4605

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	<b>Pages</b>
<b>1. CEREMONIAL ACTIVITIES</b>	
<b>2. APPROVAL OF AGENDA</b> (Added Items, if applicable, will be noted with *)	
<b>3. DECLARATIONS OF INTEREST</b>	
<b>4. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
4.1. April 11, 2022	3
<b>5. COMMUNICATIONS</b>	
<b>6. DELEGATION REQUESTS</b>	
<b>7. CONSENT ITEMS</b>	
<b>8. STAFF PRESENTATIONS</b>	
<b>9. PUBLIC HEARINGS / DELEGATIONS</b>	
<b>10. DISCUSSION ITEMS</b>	
10.1. Committee Terms of Reference Review	7
(Item 10.1 on the April 11th agenda, for review and discussion at the June meeting)	

10.2. City and Port Authority Shared Goals and Priorities - Transportation  
Section Partnership Opportunities

(Item 10.3 on the April 11th agenda. Direction to staff to give a verbal  
update at the June meeting)

- 11. MOTIONS
- 12. NOTICES OF MOTION
- 13. GENERAL INFORMATION / OTHER BUSINESS
- 14. PRIVATE AND CONFIDENTIAL
- 15. ADJOURNMENT



**HAMILTON-OSHAWA PORT AUTHORITY -  
CITY OF HAMILTON LIAISON COMMITTEE**

**MINUTES 22-001**

**April 11, 2022**

**1:30 p.m.**

**Room 264, 2<sup>nd</sup> Floor**

**Hamilton City Hall**

**71 Main Street West**

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**Present:** Councillor J. Partridge (Co-Chair) Mayor F. Eisenberger,  
Councillors E. Pauls, R. Powers,  
I. Hamilton (President and CEO of Hamilton-Oshawa Port Authority),  
J. Howlett, A. Waldes (Hamilton-Oshawa Port Authority Board  
Members)

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**THE FOLLOWING ITEMS WERE REFERRED TO THE PLANNING COMMITTEE FOR  
CONSIDERATION:**

**1. Election of Co-Chairs for 2022 (Item 1.1)**

**(Powers/Pauls)**

- (a) That Councillor J. Partridge be appointed Co-Chair of the Hamilton-Oshawa Port Authority - City of Hamilton Liaison Committee for 2022; and  
**CARRIED**

**(Hamilton/Pauls)**

- (b) That A. Waldes be appointed Co-Chair of the Hamilton-Oshawa Port Authority - City of Hamilton Liaison Committee for 2022.

**CARRIED**

**2. Committee Terms of Reference (Item 10.1)**

**(Hamilton/Powers)**

That the Committee's Terms of Reference be reviewed at a future meeting, to be scheduled in June 2022.

**CARRIED**

**FOR INFORMATION:**

**(a) APPROVAL OF THE AGENDA (Item 2)**

The Committee Clerk advised there were no changes to the agenda.

**(Waldes/Powers)**

That the agenda for the April 11, 2022 meeting for the Hamilton-Oshawa Port Authority – City of Hamilton Liaison Committee be approved, as presented.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

No declarations of interest were made.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) August 11, 2016 (Item 4.1)**

**(Hamilton/Waldes)**

That the Minutes of the August 11, 2016 meeting, be approved.

**CARRIED**

**(d) CONSENT ITEMS (Item 7.1)**

**(i) Committee Name Change Update**

Co-Chair Partridge advised that the Committee's name was formally updated at the March 30, 2022 Council meeting from Hamilton Port Authority – City of Hamilton Liaison Committee, to Hamilton-Oshawa Port Authority – City of Hamilton Liaison Committee.

**(e) DISCUSSION ITEMS (Item 10)**

**(i) Committee Terms of Reference Review (Item 10.1)**

**(Eisenberger/Powers)**

That the Terms of Reference be reviewed and referred to a future meeting in June.

**CARRIED**

For disposition of this matter, see Item 2.

**(ii) Hamilton – Oshawa Port Authority Update (Item 10.2)**

Ian Hamilton, President and CEO of the Hamilton-Oshawa Port Authority addressed the Committee with a presentation.

**(Waldes/Howlett)**

That the presentation from Ian Hamilton, President and CEO of the Hamilton-Oshawa Port Authority, respecting an update on the Hamilton-Oshawa Port Authority, be received.

**CARRIED**

**(iii) City and Port Authority Shared Goals and Priorities (Item 10.3)**

The Committee had a general discussion about the shared goals and priorities between the City of Hamilton and the Port Authority; including Randall Reef, and adding a verbal update from staff respecting partnership opportunities with the transportation sector working groups and organization, to the next meeting agenda, to be scheduled for June 2022.

**(f) ADJOURNMENT (Item 15)**

**(Pauls/Powers)**

That, there being no further business, the Hamilton-Oshawa Port Authority - City of Hamilton Liaison Committee, be adjourned at 2:40 p.m.

**CARRIED**

Respectfully submitted,

Councillor J. Partridge, Co -Chair  
Hamilton-Oshawa Port Authority  
City of Hamilton Liaison  
Committee

Lisa Kelsey  
Legislative Coordinator  
Office of the City Clerk



**HAMILTON-OSHAWA PORT AUTHORITY  
CITY OF HAMILTON LIAISON COMMITTEE  
DRAFT Amended  
Terms of Reference**

**Mandate:** ~~To liaise on real estate and planning matters of mutual interest within the West Harbour, Bayfront, and waterfront areas by:~~

- ~~• Ensuring that development on Port lands is compatible with both the economic development of the Port and the interest of the City;~~
- ~~• Ensuring effective public consultation on significant decisions relating to the Port and adjacent City lands;~~
- ~~• Promotion of the business in the Port;~~
- ~~• Enhancement of the marine environment;~~
- ~~• Provision of access to the waterfront and activities of the Port for citizens where this is consistent with the work of the Port;~~
- ~~• Effective management of the use of the harbour, including recreational use where this is consistent with the work of the Port;~~
- ~~• Provision of effective road and rail access and utility services for the efficient operations of the Port;~~
- ~~• Provision of access to water and necessary City utility services; and,~~
- ~~• Provision of effective policing and emergency services in the Port and adjacent area of the City, including emergency planning and disaster response.~~

***To share information and discuss matters of mutual interest within the West Harbour, Bayfront, and waterfront areas including:***

- ***Development and investment on Port lands that supports the economic development of the Port and the interests of the City;***
- ***Public consultation on significant decisions relating to the Port and adjacent City lands;***
- ***Promotion of the Port of Hamilton as part of the economic development of the City;***
- ***Enhancement of the marine environment;***
- ***Provision of access to the waterfront and activities of the Port for citizens where this is compatible with the work of the Port;***
- ***Effective management of the use of the harbour, including recreational use where this is compatible with the work of the Port;***
- ***Effective road and rail access and utility services for the efficient operations of the Port;***
- ***Access to water and necessary City utility services;***
- ***Security and emergency services as it relates to the Port and adjacent area of the City, including emergency planning and disaster response;***
- ***Initiatives to mitigate and adapt to the impacts of climate change;***

- ***Joint government relations strategies; and***
- ***Establish principles to guide any new agreements or MOUs between the two parties.***

**Composition:** The Mayor and three Members of City Council (4)  
Hamilton-Oshawa Port Authority Board Chair and ~~two~~ **three**  
members from the Board **or senior staff** ~~(3)~~ **(4)**

**Support Staff:** City Manager and Hamilton-Oshawa Port Authority ~~Director-~~  
**President and CEO**

**Duration:** To expire at the end of each term of Council or until such time as  
successors are appointed.

**Reporting to:** General Issues Committee

**Stipend:** No

**Meeting Schedule:** At the Call of the Chair

**Contact:** Lisa Kelsey, Legislative Coordinator  
(905) 546-2424 (ext. 4605)

**As of June 2022**