



## City of Hamilton

# BUSINESS IMPROVEMENT AREA ADVISORY SUB-COMMITTEE AGENDA

**Meeting #:** 22-007  
**Date:** July 12, 2022  
**Time:** 8:00 a.m.  
**Location:** Room 264, 2nd Floor, City Hall (hybrid) (RM)  
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

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1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
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5. COMMUNICATIONS	
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10.1. Encampment Coordination Team Pilot Project Update (No Copy)	
11. MOTIONS	

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11.2. Concession Street Business Improvement Area Expenditure Request 9

**12. NOTICES OF MOTION**

**13. GENERAL INFORMATION / OTHER BUSINESS**

13.1. Commercial Districts and Small Business Verbal Update

13.2. Statements by Members

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



# Hamilton

## BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE

MINUTES 22-006

8:00 a.m.

Tuesday, June 14, 2022

Hamilton City Hall

71 Main Street West

Room 264

**Present:** Councillor Esther Pauls (Chair)  
 Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA  
 Cristina Geissler – Concession Street BIA  
 Kerry Jarvi – Downtown Hamilton BIA  
 Susan Pennie – Waterdown BIA  
 Susie Braithwaite – International Village BIA  
 Katie Poissant-Paul – Ancaster BIA  
 Chelsea Braley – Ottawa Street BIA

**Absent:** Councillor Arlene VanderBeek – Dundas BIA – City Business  
 Michal Cybin – King West BIA  
 Bender Chug – Main West Esplanade BIA  
 Bettina Schormann – Locke Street BIA  
 Jessica Myers – Barton Village BIA

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### THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

**1. International Village Business Improvement Area Expenditure Request (Item 11.1)**

**(Braithwaite/Geissler)**

- (a) That the expenditure request from the International Village Business Improvement Area, in the amount of \$7,316.97 for the purchase of banners, programming and promotions to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (b) That the expenditure request from the International Village Business Improvement Area, in the amount of \$12,362.71 for the cost of graffiti removal and banners, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised there were no changes to the agenda.

**(Braithwaite/Poissant-Paul)**

That the agenda for the June 14, 2022 Business Improvement Area Advisory Committee meeting be approved, as presented.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) May 10, 2022 (Item 4.1)**

**(Braley/Jarvi)**

That the May 10, 2022 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

**CARRIED**

**(d) STAFF PRESENTATIONS (Item 8)**

**(i) Open Streets Temporary Linear Urban Park (Item 8.1)**

Alison Carlyle, Project Manager – Sustainable Mobility and Peter Topalovic, Program Manager - Sustainable Mobility, addressed the Committee with a presentation on the Open Streets Temporary Linear Urban Park.

**(Braithwaite/Jarvi)**

That the staff presentation respecting the Open Streets Temporary Linear Urban Park, be received.

**CARRIED**

**(e) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

**(i) Commercial Districts and Small Business Verbal Update (Item 13.1)**

Judy Lam, Manager of Commercial Districts and Small Business, addressed the Committee respecting an update on Commercial Districts and Small Business.

**(Braley/Braithwaite)**

That the verbal update respecting Commercial Districts and Small Business, be received.

**CARRIED**

**(ii) Statements by Members (Item 13.2)**

BIA Members used this opportunity to discuss matters of general interest.

**(Poissant-Paul/Pennie)**

That the updates from Committee Members, be received.

**CARRIED**

**(f) ADJOURNMENT (Item 15)**

**(Geissler/Brale)**

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 8:51 a.m.

**CARRIED**

Respectfully submitted,

Councillor E. Pauls  
Chair Business Improvement Area  
Advisory Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk



# CITY OF HAMILTON

## MOTION

Business Improvement Area Advisory Committee

Date: July 12, 2022

**MOVED BY C. BRALEY.....**

**SECONDED BY.....**

### **OTTAWA STREET BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST**

- (a) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$13,120.36 for the purchase of branded banners, office and street maintenance, street furniture maintenance, hanging basket maintenance, and hanging baskets for Fall / Winter to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (b) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$16,884.50 for the cost of Christmas décor, Christmas décor storage and maintenance, and hanging baskets for Spring / Summer, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.





# CITY OF HAMILTON

## MOTION

Business Improvement Area Advisory Committee

Date: July 12, 2022

**MOVED BY C. GEISLER.....**

**SECONDED BY.....**

### **CONCESSION STREET BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST**

That the expenditure request from the Concession Street Business Improvement Area, in the amount of \$8,283.09 for the purchase and maintenance of 2022 summer hanging flower baskets for Concession Street to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.