



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES AGENDA

Meeting #: 22-009
Date: August 9, 2022
Time: 4:00 p.m.
Location: Room 264, 2nd Floor, City Hall
(hybrid) (RM)
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

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and Accessibility (approved July 12, 2022)

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Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

MINUTES 22-009

3:30 p.m.

Tuesday, July 12, 2022

Room 264, 2nd Floor

Hamilton City Hall

71 Main Street West

Present: A. Mallett (Chair), J. Kemp (Vice-Chair),
S. Aaron, P. Cameron, M. Dent, L. Dingman,
A. Frisina, P. Kilburn, T. Manzuk, M. McNeil,
T. Murphy

Absent

with Regrets: Mayor F. Eisenberger, J. Cardno, L. Janosi,
C. McBride, K. Nolan, T. Nolan, R. Semkow

Chair Mallett called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share

and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

1. Items for Approval for the Accessibility Fair - Ability First, October 5, 2022 (Item 7.3(c))

(Kemp/Kilburn)

WHEREAS, the Outreach Working Group of the Advisory Committee for Persons with Disabilities is planning an event, "Ability First", in the Forecourt of City Hall on October 5th from 11:00 a.m. until 3:30 p.m. to promote accessibility for all, no matter your ability;

WHEREAS, Ability First will be an interactive event and attracting people to attend will be a key component to its success;

WHEREAS, the media and website currently under construction require Council approval before release to the public; and

WHEREAS, there are some details of the event that are still being finalized but the media's basic layout and website structure will not change after approval.

THEREFORE, BE IT RESOLVED:

- (a) That the draft media and website content, attached as Appendices "A" through "E", for the Advisory Committee for Persons with Disabilities' "Ability First" event to be held October 5, 2022 from 11:00 a.m. to 3:30 p.m., be approved for release to the public; and
- (b) That the organizers of the "Ability First" event, to be held October 5 from 11:00 a.m. to 3:30 p.m., be granted permission to make minor changes to the media and website content to reflect changes to the event planning, subject to the approval by the Outreach Working Group of the Advisory Committee for Persons with Disabilities.

CARRIED

2. Motion respecting In-person and Virtual Collaborative Roundtable Meeting to Discuss Changes and Challenges to Public Transportation in Hamilton (Added Item 7.4 (c))

(Aaron/McNeil)

WHEREAS, the Transportation Working Group of the Advisory Committee for Persons with Disabilities respectfully requests permission to organize and host a meeting in collaboration with Accessible Transportation Services' Annual Accessibility Event in order to provide updated information and learning about the issues faced by Hamiltonians; and

WHEREAS, representatives of the Transportation Working Groups from other City Volunteer Advisory Committees as well as representatives from various community organizations, stakeholders (such as Canadian National Institute for the Blind, Multiple Sclerosis Society, Canadian Hard of Hearing Association, etc.), and the Accessible Transportation Services will benefit from the knowledge of the shared challenges faced during these challenging times.

THEREFORE, BE IT RESOLVED:

That members of the Transportation Working Group of the Advisory Committee for Persons with Disabilities be authorized to organize and host an in-

person and virtual collaborative roundtable meeting by the end of 2022 with key stakeholders and staff experts, for the purpose of discussing changes and challenges to public transportation in Hamilton in the new normal.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

7. CONSENT ITEMS

7.3 Outreach Working Group Update

7.3 (c) Items for Approval for the Accessibility Fair – Ability First, October 5, 2022:

- (a) Draft Media Release
- (b) Draft Banner for the City's Website
- (c) Draft Additional Signage
- (d) Draft Website

7.4 Transportation Working Group Update

7.4 (b) Transportation Working Group
Meeting Notes – June 22, 2022

7.5 Accessible Open Spaces and Parkland Working Group Update

7.5 (a) Accessible Open Spaces and
Parkland Working Group Meeting
Notes – June 28, 2022

8. PRESENTATIONS

8.1 Maureen Cosyn Heath, Director of Transit
respecting Hamilton Street Railway and
Accessible Transportation – presentation
uploaded to the Agenda.

To be considered following Item 6.1.

8.2 Presentation by a representation from the
Crisis Outreach and Support Team (COAST)
(no copy)

To be considered following Item 8.1.

(Kilburn/Kemp)

That the agenda for the July 12, 2022 meeting of the Advisory Committee for Persons with Disabilities, be approved, as amended.

CARRIED**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTE OF PREVIOUS MEETING
(Item 4)****(i) June 14, 2022 (Item 4.1)****(ii) June 28, 2022 (Item 4.2)****(Murphy/Cameron)**

That the above minutes of the Advisory Committee for Persons with Disabilities meeting, be approved, as presented.

CARRIED**(d) DELEGATION REQUESTS (Item 6)****(i) Angelica Hasbon respecting Issues Related to
Housing and Accessibility (Item 6.1)****(Kemp/Cameron)**

That the delegation request from Angelica Hasbon respecting Issues Related to Housing

and Accessibility be approved for a future meeting.

CARRIED

(e) CONSENT ITEMS (Item 7)

(Kilburn/Cameron)

- (a) That the following items be moved up on the Agenda to be considered following Item 8.2, the presentation by a representative from the Crisis Outreach and Support Team (COAST):
- (i) Outreach Working Group Update (Item 7.3):
- (1) Advisory Committee for Persons with Disabilities – Accessibility Fair Update (Item 7.3 (a));
 - (2) Outreach Working Group Meeting Notes – June 21, 2022 (Item 7.3 (b));
 - (3) Items for approval for the Accessibility Fair – Ability First, October 5, 2022 (Item 7.3 (c)); and
- (b) That the following items, be deferred to the August 10, 2022 Advisory Committee for Persons with Disabilities meeting, in the event the Committee is unable to consider them due to time constraints:

**(i) Built Environment Working Group Update
(Item 7.1)**

**(ii) Housing Issues Working Group Update
(Item 7.2)**

- (1) Housing Issues Working Group Meeting Notes – May 17, 2022 (Item 7.2 (a))

**(iii) Transportation Working Group Update
(Item 7.4)**

- (1) Resignation of Tim Murphy from the Transportation Working Group of the Advisory Committee for Persons with Disabilities (Item 7.4 (a))
- (2) Transportation Working Group Meeting Notes – June 22, 2022 (Item 7.4 (b))

(iv) Strategic Planning Working Group Update (Item 7.5)

- (1) Strategic Planning Working Group Meeting Notes – June 17, 2022 (Item 7.5 (a))

(v) Accessible Open Spaces and Parklands Working Group Update (Item 7.6)

- (1) Accessible Open Spaces and Parklands Working Group Meeting Notes – June 28, 2022 (Item 7.6 (a))

13. GENERAL INFORMATION / OTHER BUSINESS (Item 13)

- (1) Accessibility Complaints to the City of Hamilton (no copy) (Item 13.1)
- (2) Accessibility for Ontarians With Disabilities Act, 2005 (AODA) (no copy) (Item 13.2)
- (3) Presenters List for the Advisory Committee for Persons with Disabilities (no copy) (Item 13.3)

CARRIED

(i) Outreach Working Group Update (Item 7.3)

- (1) Advisory Committee for Persons with Disabilities - Accessibility Fair Update (Item 7.3 (a))**

(Kilburn/Cameron)

That the Advisory Committee for Persons with Disabilities - Accessibility Fair Update, be received.

CARRIED

**(2) Outreach Working Group Meeting Notes -
June 21, 2022 (Item 7.3 (b))**

(Cameron/Murphy)

That the Outreach Working Group Meeting Notes of June 21, 2022, be received.

CARRIED

**(3) Items for Approval for the Accessibility
Fair - Ability First, October 5, 2022 (Item
7.3 (c))**

- (i) Draft Media Release (Item 7.3 (c)(a))
- (ii) Draft Banner for the City's Website (Item 7.3 (c)(b))
- (iii) Draft Additional Signage (Item 7.3 (c)(c))
- (iv) Draft Website (Item 7.3 (c)(d))
- (v) Draft Poster (Added Item 7.3 (c)(e))

J. Kemp provided an overview of the draft items for approval for the Accessibility Fair – Ability First, October 5, 2022, with the aid of a PowerPoint presentation.

For disposition of this matter, refer to Item 1.

(ii) Transportation Working Group Update (Item 7.4)

(1) In-person and Virtual Collaborative Roundtable Meeting to Discuss Changes and Challenges to Public Transportation in Hamilton (Added Item 7.4 (c))

S. Aaron introduced a Motion respecting In-person and Virtual Collaborative Roundtable Meeting to Discuss Changes and Challenges to Public Transportation in Hamilton.

For further disposition of this matter, refer to Item 2.

(f) PRESENTATIONS (Item 8)

(i) Maureen Cosyn Heath, Director of Transit respecting Hamilton Street Railway and Accessible Transportation (Item 8.1)

Michelle Martin, Manager of Accessible Transportation Services provided a presentation respecting the Accessible Transportation Services Performance Report 2019-21 and Q1 2022, with the aid of a PowerPoint presentation.

Maureen Cosyn-Heath, Director of Transit answered questions respecting Hamilton Street Railway and Accessible Transportation Services.

(Kilburn/Murphy)

That the presentation from Michelle Martin, Manager of Accessible Transportation Services respecting the Accessible Transportation Services Performance Report 2019-21 and Q1 2022, be received.

CARRIED

(ii) Presentation by a representative from the Crisis Outreach and Support Team (COAST) (Item 8.2)

P.C. Ryan Loft from the Crisis Response Branch, COAST Unit of the Hamilton Police Service and Katie Royle, Social Worker with COAST provided an overview of the services provided by COAST, with the aid of a PowerPoint presentation.

(Manzuk/Murphy)

That the presentation from P.C. Ryan Loft from the Crisis Response Branch, COAST Unit of the Hamilton Police Service and Katie Royle, Social Worker with COAST, be received.

CARRIED

(f) ADJOURNMENT (Item 15)

(Murphy/Kilburn)

That there being no further business, the Advisory Committee for Persons with Disabilities, be adjourned at 6:02 p.m.

CARRIED

Respectfully submitted,

Aznive Mallett, Chair
Advisory Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk

Housing Working Group Meeting Notes

Tuesday May 17th, 2022

Virtual WebEx Meeting

10:00AM – 12:00PM

Those in Attendance: Tom Manzuk, Jayne Cardno, Lance Dingman, James Kemp

Also in Attendance: Jessica Bowen, Lisa Nussey, Marcie McIlveen

Those absent: Robert Semkow

1. Welcome and introductions.
2. Approval of May 17th Agenda: Agenda was approved.
3. Approval of April 19th Meeting Notes: The meeting notes were not ready in time present at this meeting. Chair is having difficulties accurately transcribing the meeting's dense discussions.
4. Discussion with HAMSMaRT: Hamsmart began with a group of doctors struggling to properly treat patients that also suffered from drug addiction. The symptoms of withdrawal were too intense for the patients to stay

in hospital long enough to help them with their health issues. Standard practice was to ignore the drug issues, but when they began treating patients for both issues, they were better able to help them. Hamsmart began to get a reputation for working effectively with people also struggling with drug addiction and they grew their staff to encompass a wide variety of medical practitioners in a more holistic approach to the problem. They also recognized that Health Care is a largely political problem and that the current system produces unwell people at a rate faster than they could ever treat. It is unfortunate, but a large percentage of homeless people are addicted to drugs. There is some debate on which came first, the drug addiction or the homelessness. Most people that haven't experienced homelessness assume that people couldn't control their addiction and that is how they came to be there. The sad truth is that homelessness is a bleak and soul destroying experience. It is easy to understand from this perspective how so many of them turn to drugs to numb the pain and monotony of their daily struggle to survive.

Hamsmart has become a political organization as well as a health care provider especially since the pandemic and the encampment issue when they had to represent the homeless.

Stagnant social assistance rates are a significant contributing factor to the problem, coupled with skyrocketing property costs have created almost a perfect storm. The system is putting the onus of the problem on the individual, when the system is the root cause of the problem and it is important to note that. Before the pandemic, there was no attention paid to the deficiencies of the system. It was impossible to get anyone in the City to understand that there was even a problem in the first place. City Council has continued to lay the blame of homelessness and peoples inability to conform to the shelter programs on the individual instead of recognizing that the system itself is not serving those individuals. All levels of government need to recognize that blaming a person for their circumstances only makes themselves feel better about ignoring the problem. Lance asked: Would it be beneficial to have all the agencies and organizations that are trying to address homelessness sit down and discuss these issues? Marcie Answered: Unless the City and City staff are present and open to understanding what the problems actually are, I don't believe it will be effective. We know what the problems are. We need to see action at government levels. Marcie pointed out a number of issues with things like VISPDAT.

James asked: Given the continued miscommunication and misunderstanding between individuals and government, what would you recommend or suggest to get some of those issues addressed?

Lisa answered: We have the same problem that you are. We can't seem to get the people in power to understand or pay enough attention to the issues. We had a very brief success during the encampment negotiations with Council, and we were excited that we finally made some of them understand a few of the issues at hand. However, at the very next Council meeting, they went ahead and removed encampment protections and made it illegal again to be homeless. They did so without any real change to a system they understood to be flawed. It should be noted that the majority of Council is more focused on property development than social justice.

We discussed VISPDAT: Vulnerability Index-Service Prioritization Assistance Tool. It is the tool that social programs use to measure what place a person is on a list for services and what services they are eligible for. It has been deemed ineffective and is being pulled from use in several municipalities. There are many concerns that it puts people into boxes, prevents them from getting access to services if you score too high. People are now being coached to ensure that they don't score too high which negates or reduces its

effectiveness. There are concerns that it overestimates the impact of substance abuse and prevents users from being sheltered safely.

We discussed how the medical system needs to treat substance abuse as a symptom of other issues instead of the cause of them. How properly prescribing the correct medications early can prevent some people from turning to street drugs.

Lisa suggested we invite Jennie Vengris from CUPA (Community University Policy Alliance) to discuss RCFs and systemic homelessness.

We discussed what would be considered a success in housing or if we could in fact measure progress at all.

Lisa suggested inviting the DJNO (Disability Justice Network of Ontario) or Dr. Emile Joseph to further discuss some of these issues.

Hamsmart was invited to attend the Accessibility Fair and set up an information table.

5. Housing Guide Review: The Chair asked if everyone needed paper copies sent to them before we begin. Members agreed that it was necessary. Jayne pointed out that there should be a number of copies in inventory already.

Jayne also suggested adding a transitional housing portion of our guide and sending copies out to SAC and HAAC.

6. Other Business: Jayne mentioned the need for real time numbers on homelessness.

7. Adjournment

ACPD Accessibility Fair 2022 July 29th Update

While the budget was approved, there is some issues still remaining with the finance department and we will need to meet with them in some capacity in order to ensure that the next 2 months is executed as efficiently as possible.

I have been in discussion with several Special Event Insurance Brokers and I hope to have quotes available soon.

We are removing food service from the event. I investigated 2 not for profit caterers. The YWCA program is currently suspended due to the pandemic. The First Start Program out of First Place would require us to pay for a set numbers of guests and we would have to be responsible for sales at the event; this is not possible. I have not been connected with Mission Services.

The website email address will be created as soon as we get the financing issues sorted out.

We will also have posters printed as soon as the media package is approved and the finances are sorted.

Paula is putting on the finishing touches to the contact list. We require all contact information if they wish to participate in the event. Please forward any missing information to Paula by August 2nd. I have created a simple application form for stakeholder submission. There

are some errors with it, but I should have the bugs worked out soon.

I have sent Lovaye and the Mac students our media package so they can create social media pages on Facebook, Instagram and Twitter. They will also not go live until the media package is approved. We have begun discussing student's responsibilities and scheduling of the event.

The banner printers are just waiting on a PO number before they begin the design work free of charge. If we are unable to find a location to safely store the banner at the City, we can pay a small fee to have the printer store it. This should satisfy the budget motion amendment.

We are starting to discuss the actual layout of the event and what the events may look like. I will be taking photos of the site and will send them out soon. We are also planning to meet at the Forecourt sometime later in August to discuss the layout on site.

Distribution of remaining first run pamphlets should take place shortly. I will put in a motion to print the next batch of corrected pamphlets so they are ready for the event.

Media communication/Invitation motion is ready to go to ACPD. This will be the last time we can put in any event related motions and we need to make sure we have them all.



Hamilton

COMMITTEE MEMBER RESIGNATION FORM

I, Tim Murphy, would like to submit my resignation, effective June 28, 2022, from the ACPD, Transportation Working Group, for the following reason(s):

- My circumstances have changed and I know longer have the time to effectively participate on the Committee.
- Personal reasons.
- Other (please explain briefly):

Additional Comments (optional)

June 28, 2022

Signature

Date

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Transportation Working Group

Tuesday, 28 June 2022, 4 – 6 pm

Virtual via WebEx

Attendance: Shahan Aaron (chair), Mark McNeil, Paula Kilburn, Tim Nolan, James Kemp, Tom Manzuk, Anthony Frisina, Aznive Mallett

ATS: Michele Martin, Jay Adams

DARTS: Kathy McVicars, Mark Mindorff

AGENDA ITEMS:

1. Welcome and Introductions

Reviewed

2. Review May 2022 Meeting Notes

Reviewed

When will the onboard announcement be fixed?

No ads on onboard announcements

3. Discussion Items

a. ATS updates

Impacts of the audit. Based on total number of trips

April 2022: 11.6% were up to 15 minutes late. Of those 8% more than 15 minutes late.

May 2022: 12.2% were up to 15 minutes late. Of those 1.2% more than 15 minutes late.

June 2022: 12.3% were up to 15 minutes late. Of those 1.3% more than 15 minutes late.

Trips denied per day – not ride within an hour

10 rides in April 2022

33 rides in May 2022

Call wait times

April 2022: 3 minutes 42 s

May 2022: 5 minutes 18 s

June 2022: 4 minutes 24 s

Trip refusal should also be trip denial

ATS to provide percentage and total numbers

Total rides, total averages, percentages, denials and refusals

Broken down ambulatory and non ambulatory rides

Range of wait times

Aggregate data coming to ACPD July for 2019, 2020, 2021

Include 2016, 2017, 2018 (were sent to TWG)

Mask mandate on DARTS decision by HSR

Director of transit makes that decision

b. Roundtable Motion

Reviewed and accepted

Going to ACPD for approval

ATS to ask Metrolinx to join roundtable

Seconded by Mark McNeil

c. AODA Compliance Review

Section 43

Accessibility plans, conventional and specialized transportation services

(1) Conventional transportation service providers and specialized transportation service providers shall, in

their accessibility plans, describe their procedures for dealing with accessibility equipment failures on their respective types of vehicles.

TWG Review: What is the current contingency plan?

Was part of the audit

Accessibility plan is on the Hamilton.ca website

Transit operator notifies dispatch immediately

If passenger on board transfer to new vehicle

Transit accessibility plan, Jessica Bowen to post on city website

Conventional and specialized plans are separate operations

Has info on operation procedures for HSR and DARTS

Section 44

General responsibilities

(1) Conventional transportation service providers shall,

(a) deploy lifting devices, ramps or portable bridge plates upon the request of a person with a disability;

(b) ensure that adequate time is provided to persons with disabilities to safely board, be secured and deboard transportation vehicles and that assistance be provided, upon request, for these activities;

(c) assist with safe and careful storage of mobility aids or mobility assistive devices used by persons with disabilities; and

(d) allow a person with a disability to travel with a medical aid.

(2) Conventional transportation service providers shall, upon request, make information on the matters referred to in subsection (1) available in an accessible format.

In this section, “medical aid” means an assistive device, including respirators and portable oxygen supplies.

TWG Review: Review current policy. Does it apply to just the device or the person on the device?

Unknown consequences for not following AODA by HSR

Complain to ministry for noncompliance

No complaints filed during pandemic period

Will future emergency preparedness plans include accessibility plans? (ATS to find info)

Lack of communication during pandemic on transportation

Request a formal review > To improve emergency preparedness for similar conditions that impact boarding and deboarding of vehicles. Impacts of snow and ice.

Section 45

Alternative accessible method of transportation

(1) Except where not practicable to do so, a conventional transportation service provider that does not provide specialized transportation services shall ensure that any person with a disability who, because of his or her disability, is unable to use conventional transportation services is provided with an alternative accessible method of transportation.

(2) Subsection (1) does not apply where specialized transportation services are provided by a specialized transportation service provider in the same jurisdiction where the conventional transportation service provider provides transportation services.

TWG Review: Doesn't apply as the city has DARTS

None 😊

Section 46

Fares

(1) No conventional transportation service provider shall charge a higher fare to a person with a disability than the fare that is charged to a person without a disability where the person with a disability uses conventional transportation services, but a conventional transportation service provider may charge a lesser fare for a person with a disability.

(2) Conventional transportation service providers that do not provide specialized transportation services shall make available alternative fare payment options to persons with disabilities who cannot, because of their disability, use a fare payment option.

TWG Review: Works fine

Presto announcement need adjustment based on ambient noise

Or louder notifications

ATS gathering further information

Section 47 (important)

Transit stops

(1) Conventional transportation service providers, in respect of transportation vehicles to which this section applies, shall ensure that persons with disabilities are able to board or deboard a transportation vehicle at the closest available safe location, as determined by the operator, that is not an official stop, if the official stop is not accessible and the safe location is along the same transit route.

(2) In determining where a safe location may be situated for the purposes of subsection (1), the conventional transportation service provider shall give consideration to the preferences of the person with a disability.

(3) Conventional transportation service providers shall ensure that operators of their transportation vehicles promptly report to an appropriate authority where a transit stop is temporarily inaccessible or where a temporary barrier exists.

(4) This section applies in respect of the following:

1. Transit buses.
2. Motor coaches.

3. Streetcars.

TWG Review: Review current policy. It is at the discretion of operations. Review current policy on stop request. It is the obligation of the operator to inform HSR of any temporary barriers. How is HSR informing passengers on detours?

Planned detours use existing communication channels

Unplanned ones don't do the same thing

Future strategies in development

Current gaps in communication due to lack of technology

Plan to transport individuals who use mobility devices from inoperable stop to next usable one when detours happen

Section 48

Storage of mobility aids, etc.

(1) Every conventional transportation service provider shall, if safe storage is possible, ensure that mobility aids and mobility assistive devices are stored in the passenger compartments of its transportation

vehicles within reach of the person with the disability who uses the aid or device.

(2) If safe storage of mobility aids and mobility assistive devices is not possible within the passenger compartment and the vehicle is equipped with a baggage compartment, a conventional transportation service provider shall ensure that mobility aids and mobility assistive devices are stored in the baggage compartment of the vehicle on which the person with the disability is travelling.

(3) Every conventional transportation service provider shall ensure that operators of its transportation vehicles secure and return mobility aids and mobility assistive devices in a manner that does not affect the safety of other passengers and does not cause damage to the aid or device, where the mobility aid or mobility assistive device is stored in the baggage compartment of the vehicle.

(4) No conventional transportation service provider shall charge a fee for the storage of a mobility aid or a mobility assistive device.

(5) This section applies in respect of the following:

1. Transit buses.
2. Motor coaches.
3. Streetcars.

4. Subways.
5. Light rail.
6. Commuter rail.
7. Inter-city rail.

TWG Review: No review necessary

None 😊

4. Discussion of Agenda Items for next meeting
 - a. ATS Updates
 - b. Mask mandates
 - c. Response to cargo e-bikes
 - d. Continuation of compliance review
5. Adjournment by Mark McNeil at 5:55 PM

SPWG notes from meeting on April 21st 2022

In attendance: (this may need revision) Paula, Tom, Anthony, Jayne, Tim, Aznive

Regrets: Patty

Meeting started at 3 PM

1. Review the fact that no one should ever speak out without indicating they have something to say first.

If there is a disagreement, this should be dealt with at the working group level.

2. Terms of reference for ACPD. Can outstanding motions be incorporated into a revised terms of reference. Should we modify the number of participants in each working group.

3. We should develop a working plan for SPWG. Who would like to work on this with me?

4. James was delegated to present to public works committee tomorrow.

After some discussion it was decided that we should always have two people working on a delegation.

5. There is nothing new regarding the Dillon report.

6. There is no clear understanding of why a motion, which was not presented ACPD or discussed by ACPD, was diverted by the clerk's office. This needs to be discussed further?

7. Paula had suggested the October event would be designated in honour of Chris Cutler. It was accepted that this is part of the event plans.

8. No other business was discussed.

9. Meeting was adjourned at 4:50 PM.

SPWG meeting June 20, 2022

Present: Patty, Jayne, Tim, Anthony, Aznive

Regrets: Mark, James

Absent: Tom

Meeting started at 2 PM

Reviewed notes from previous meeting. There were no objections to the notes.

Discussion about Jayne's motion regarding public parks and city and contracted vehicles. We look forward to staff report and potential solution.

Transportation motion by Tim update. Director of transportation, Maureen will be at the July meeting for one hour. Once we have heard her, we have an opportunity to consult with other stakeholders and hear what they see as necessity for transportation within our community and to formulate motions regarding transportation. It was decided to Email a letter to Paula and copy it to Mark , Shahan and Tom asking why it is we are not getting the darts reports which were being provided by Owen.

Need to revise the ACPD Terms of Reference. Can we piggyback information the selection committee needs in order to bring on new ACPD members? Patty and Tim volunteered to work on this and bring it back to SPWG to then forwarded to ACPD.

SPWG needs a working plan as Jayne stated this committee needs to clearly state its purpose for the next term ACPD members. Jayne and Aznive will work on this and bring a draft to SPWG which will then be forwarded to ACPD for approval.

Tim asked if we should extend the time of our ACPD meetings as we have been running out of time without completing the agenda. It was agreed for this item to be discussed at the July ACPD meeting.

Clarifying ACPD role. Jayne's motion to work with McMaster for information and communications process was deferred without discussion. There will be a half-hour meeting with Jayne, Paula, and Tom to further explore this motion. There was a decision without ACPD input regarding refreshments at our first Live Meeting. After discussion with Carrie, she clarified that according to procedures, ACPD can construct its own letters and contact speakers. When possible, we should have our correspondence created so that ACPD can discuss and approve or not.

With approval from Council, ACPD should consider a candidates' event.

Decided that city councilors and staff should work with us to fully understand what ACPD does in order to help the new ACPD members when they come on board.

Meeting adjourned at 3:50 PM.

OSPWG Notes
Wednesday, June 22, 2022
1:30 p.m.

Welcome and introductions

Present were Aznive (left early), Tom, Mark (arrived late), Kim, Cynthia Graham, Meghan Stewart, Rob Lalley and Tim.

Absent with regrets: Tom

Absent: James and Paula

Discussion about consult with Legal Services to the full ACPD respecting standards, regulations and bylaws

All okay with that

Staff not necessarily in a need to know situation, however, if anything worthy arises from discussion with legal we can bring these back to the OSPWG

Outdoor Dining

Description of outdoor dining including application requirements

2020 Covid casual outdoor approved on municipal property in lieu of indoor dining

In November 2021 seasonal (temporary) program was made permanent

All criteria is on the website for application

Some definitions related to construction requirements on the web site

Application must be completed for private property, municipal or roadway

Information about structures which must be cane detectable

Owners must check certain boxes and they must comply with what they check

Roadway patios or bypasses must comply with provincial regulations for safety (new this spring)

Schematic of plans must be submitted with application

SEAT committee reviews applications – staff no volunteers – committee disseminates applications

among departments to ensure all aspects for compliance

Schematics would not fall within the definition of site plan for AODA purposes

There is no referrals for accessible design concepts

Dates for dining

End of March / April 1 to October 31 annually

All patios must be removed by end of October

Existing requirements for accessibility

Reference to cane detection for sure, on application, but there are other accessibility compliance requirements but Rob was unable to find them immediately

Rob has made note that he could not find these compliance requirements and that needs to be fixed on the website

Communication with restaurateurs about accessible dining

No other communications from the City other than what Rob is attempting to find

Some discussion about means for distribution of communication

Possibly consult licensing on communication content via Rob

Other related issues not identified above

No universal solutions to issues of access and dining

Maybe we need to look at issues case by case

Maybe a place for people to voice concerns in order they be addressed case by case (AODA specific?)

Parklands and Open Spaces

Spreadsheet Review

Meghan started the amenities list which we reviewed

Left out barbecue pits from the list

Many items included (but not listed here in the notes)

List not completed, to be continued next meeting
Made sure to include items on the list which we know for certain have design requirements specified elsewhere, and which would not fall within the purview of this working group (e.g. washroom and change facilities)

Discussion of potential McMaster OT student placement to support work of staff and this group

Cynthia and Meghan agreed this would be a great idea, but they need to consult the McMaster program and plan further

Tim to make the connection between the program and Cynthia / Meghan who will take it from there

Discussion about in-person versus virtual meetings going forward

Everyone is flexible on this one

Next Meeting July 27, 2022 1:30 – 3:30 p.m.

Adjournment

CITY OF HAMILTON

MOTION

**Advisory Committee for Persons with Disabilities:
August 9, 2022**

MOVED BY J. KEMP.....

SECONDED BY.....

**Reimbursement of an Additional Cost Related to the
Website for the “Ability First” Event**

WHEREAS, the Outreach Working Group of the Advisory Committee for Persons with Disabilities is planning an event, “Ability First”, in the Forecourt of City Hall on October 5th from 11:00 a.m. until 3:30 p.m. to promote accessibility for all, no matter your ability;

WHEREAS, the budget for the “Ability First” event was approved by Council on July 4, 2022; and

WHEREAS, the website for the “Ability First” event is hosted by WordPress and an additional cost for the website was incurred to enable members to better manage the site.

THEREFORE, BE IT RESOLVED:

That reimbursement to Paula Kilburn for \$36.00 and to James Kemp for \$4.57, for the additional cost incurred in order to enable members to better manage the “Ability First” event website, hosted by WordPress, be approved.



Thank you for flying with WordPress.com, a better way to blog.

Billed To

July 29, 2022

James Kemp



Vendor

Aut O'Mattic Ltd.
 c/o Noone Casey
 Grand Canal Dock, 25 Herbert Pl
 Dublin, D02 AY86
 Ireland
 GST #: 790004303

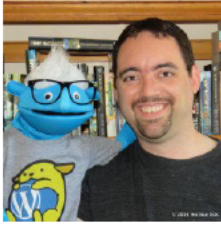
Order Summary

Receipt ID: 70975945

Transaction ID: CH 3LQY5LAOFDLH6JOD1GNVMS0J

Item	Price
Professional Email acpdaccessibilityfair2022.ca 1 mailbox (Expires: June 30, 2023) Manage subscription	Actual price: C\$48.00 Covered by free trial: C\$12.10 HST 13%: C\$4.67
Subtotal	C\$35.90
HST 13%	C\$4.67
Total paid	C\$40.57

[Print Your Receipt](#)



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CITY OF HAMILTON

M O T I O N

**Advisory Committee for Persons with Disabilities:
August 9, 2022**

MOVED BY J. KEMP.....

SECONDED BY.....

Authorization for the Advisory Committee for Persons with Disabilities to Promote the Accessibility Fair, “Ability First” Event by Distributing a Media Release and Inviting Members of the Media

WHEREAS, the Advisory Committee for Persons with Disabilities (ACPD) is hosting an Accessibility Fair, “Ability First” on the Forecourt of City Hall on October 5th, 2022 from 11:00 a.m. until 3:30 p.m. in an effort to raise awareness and educate people of all abilities;

WHEREAS, the event’s success is dependent on successful promotion to as many people as possible;

WHEREAS, the ACPD is required to obtain permission from Council prior to any communication with the media; and

WHEREAS, the ACPD is required to obtain permission prior to inviting members of the media to be in attendance.

THEREFORE, BE IT RESOLVED:

That in order to promote the Accessibility Fair “Ability First” event to be held October 5, 2022 from 11:00 a.m. to 3:30 p.m., the Advisory Committee for Persons with Disabilities be authorized to distribute the Media Release to members of the media and to invite members of the media to be in attendance on the day of the event.

CITY OF HAMILTON

M O T I O N

Advisory Committee for Persons with Disabilities:

August 9, 2022

MOVED BY J. KEMP

SECONDED BY

**Advisory Committee for Persons with Disabilities
Informational Pamphlet**

WHEREAS, the Advisory Committee for Persons with Disabilities' (ACPD) Outreach Working Group designed an informational pamphlet to be used to inform the community about its roles and functions;

WHEREAS, the informational pamphlet has been distributed to various City facilities for example, Service Centres, Libraries, Recreation facilities, etc.; and

Whereas, the ACPD is preparing for an Accessibility Fair, "Ability First" on October 5, 2022, and would like to host an informational table.

THEREFORE, BE IT RESOLVED:

That the costs, to an upset limit of \$300, for printing 500 copies of the Advisory Committee for Persons with Disabilities informational pamphlet, to be funded from the ACPD 2022 Budget, be approved.

13.3

Advisory Committee for Persons with Disabilities (ACPD)

Presenters List as of July 12, 2022

The following is a listing of invited presenters for future Advisory Committee for Persons with Disabilities meetings:

- (a) **Invitee:** Denise Davy, author of Her Name Was Margaret: Life and Death on the Streets
Issue:
Date Action Initiated: October 12, 2021, Advisory Committee for Persons with Disabilities Report 19-011, Item 4(a).
Status: Ongoing – Invitation sent to attend a future meeting.

- (b) **Invitee:** Sara Mayo, Geographical Information Systems Specialist, Social Planning & Research Council of Hamilton
Issue: To discuss findings of the relationship between poverty and disability across the City of Hamilton.
Date Action Initiated: February 8, 2022, Advisory Committee for Persons with Disabilities Report 22-002, Item 7.
Status: On-going. Invitation sent to attend a future meeting.

- (c) **Invitee:** Dr. Lovaye Kajiura, McMaster IMPACT Initiative
Issue: To discuss present respecting the McMaster IMPACT Initiative
Date Action Initiated: Advisory Committee for Persons with Disabilities Report 22-006, Item 8 (Approved by Council June 22, 2022 - GIC Report 22-012, Item 10 (h))
Status: On-going. Invitation sent to attend a future meeting.
- (d) **Invitee:** Staff
Issue: Differences Between By-laws, Regulations and Guidelines
Date Action Initiated: June 14, 2022, Advisory Committee for Persons with Disabilities Report 22-007 (Approved by Council July 8, 2022 - GIC Report 22-014, Item 14 (c))
Status: On-going. Invitation sent to attend a future meeting.