



City of Hamilton
HAMILTON-WENTWORTHDISTRICT
SCHOOL BOARD
LIAISON COMMITTEE
AGENDA

Meeting #: 22-003

Date: September 12, 2022

Time: 11:30 a.m.

Location: YouTube Channel Streaming for Virtual Meetings (due to COVID)

Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. June 27, 2022

5. COMMUNICATIONS

6. DELEGATION REQUESTS

7. CONSENT ITEMS

7.1. Hamilton-Wentworth District School Board Terms of Reference As Amended by Council July 8, 2022

7.2. Minutes of the Joint Property Assessment Committee

7.2.a. November 4, 2019

8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

10. DISCUSSION ITEMS

10.1. Berms at Bernie Morelli Recreation Centre/Bernie Custis Secondary School (Joint City – Hamilton-Wentworth District School Board Report) (PW22082) (Ward 3) (Outstanding Business List Item)

10.2. Bernie Custis Secondary Access to Tim Horton's Field Verbal Update (no copy)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



**Hamilton-Wentworth District School Board
Liaison Committee
MINUTES 22-002
Monday, June 27, 2022
10:30 a.m.
Council Chambers, 2nd Floor
City Hall, Hamilton**

Present: Mayor F. Eisenberger, Chair (Co-Chair)
D. Danko, HWDSB (Co-Chair)
Councillor J. Partridge
P. Deathe, Trustee, HWDSB
M. Felix Miller, Trustee, HWDSB

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

FOR INFORMATION:

(a) APPROVAL OF THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Danko/Felix Miller)

That the agenda for the June 27, 2022 meeting of the Hamilton-Wentworth District School Board Liaison Committee be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) May 9, 2022 (Item 4.1)

(Partridge/Felix Miller)

That the Minutes of the May 9, 2022 meeting of the Hamilton-Wentworth District School Board Liaison Committee be approved, as presented.

CARRIED

(d) STAFF PRESENTATIONS (Item 9)

(i) City of Hamilton Youth Strategy Report (Item 9.1)

Jesse Williamson, Project Manager, Strategic Youth Initiatives, and Jenna Azzam, member, Youth Steering Committee addressed the Committee, respecting the City of Hamilton Youth Strategy Report, with the aid of a presentation.

(Danko/Partridge)

That the presentation from Jesse Williamson, Project Manager, Strategic Youth Initiatives, and Jenna Azzam, member, Youth Steering Committee, be received.

CARRIED

(e) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Ancaster High School Lands

(Danko/Eisenberger)

That the Director of Government Relations and the City Manager report back to the Hamilton-Wentworth District School Board Liaison Committee with ways that the City and the Hamilton school boards can advocate to the Province of Ontario regarding funding opportunities and changes to the funding model as it relates to issues such as land disposition and maintaining green spaces, particularly related to properties such as the former Ancaster High School lands, that provide valuable facilities and green spaces for the community.

CARRIED

(f) ADJOURNMENT (Item 15)

(Partridge/Felix Miller)

That there being no further business, the Hamilton-Wentworth District School Board Liaison Committee meeting be adjourned at 11:17 a.m.

CARRIED

Respectfully submitted,

Mayor Fred Eisenberger, Chair
Hamilton Wentworth District School
Board Liaison Committee

Aleah Whalen
Legislative Assistant
Office of the City Clerk

Amended by Council on July 8, 2022 by AF&A Report 22-013 and GIC Report 22-014



JOINT CITY OF HAMILTON AND HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD (HWDSB) LIAISON COMMITTEE

TERMS OF REFERENCE

MEMBERSHIP

Total of three Trustees (Chair of the Board and two Trustees)

Total of **three** Members of Council (Mayor and **two members** of Council)

Total of **three** HWDSB Secondary Students (non-voting)

City and Board Staff will be invited to attend meetings as required.

The term of membership on each committee shall be consistent with the practices of each of the respective bodies.

CO-CHAIR

The Co-Chair of each meeting will alternate between the Mayor of the City of Hamilton and the Chair of HWDSB.

MANDATE

- (1) To strengthen the relationship between the City and HWDSB;
- (2) To assist in addressing issues affecting the governing bodies;
- (3) To promote increased co-operation, synergies and efficiencies between City Council and HWDSB;
- (4) To explore common interests;
- (5) To better understand and co-ordinate services;
- (6) To increase and maintain regular communication;
- (7) To work in a spirit of co-operation to further the mission of the City and HWDSB;

Amended by Council on July 8, 2022 by AF&A Report 22-013 and GIC Report 22-014

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- (8) Joint initiatives and outcomes will align;
- (9) To develop ongoing collaborative and timely public communication strategies reflective of common purpose, work in progress and outcomes;
- (10) To monitor the work developed by staff on the Joint Property Asset Committee (JPAC) as outlined in the Terms of Reference of JPAC and attached as Appendix 'A'; and
- (11) *To promote the health and wellbeing of children and their families.***

REPORTING MECHANISM

The members of the Liaison Committee will be responsible to report back to their respective reporting structures.

DECISION MAKING PROCESS

Decisions will be arrived at through consensus and if a vote is required a majority from each participating body's approval is required.

MEETING FORMAT

- 1. Four business days written notice will be given of meetings. Meetings will be held at regularly scheduled dates agreed to by members. The City and HWDSB can request a meeting outside these times. Meetings will be held at either City Hall or the HWDSB Board Office.
- 2. Agenda

The agenda will be mutually developed and agreed upon by the City and HWDSB with items that fall within the mandate of the Liaison Committee.
- 3. Resources

The Committee will be clerked by the City of Hamilton.
- 4. Quorum

Quorum will be four (4) made up of two trustees and two councillors.

Joint Property Asset Committee (JPAC)
Minutes

Meeting Date & Location	Monday November 4, 2019 – HWDSB: EC-301 at the Ed Centre (20 Education Court)				
Present	COH: Janet Warner, Chris Herstek, Steve Sevor, Kara Bunn	Chair 1	Janet Warner	Start:	9:25am
	HWDSB: Pat Hudyma, Ellen Warling, Nadeen Shehaiber, Andrea McDonald, Dave Anderson	Minutes	Ola Hachey	Adjourn.	9:50am
Absent	Robyn Ellis,				
Copy to	Mary Gagliardi, Craig Murdoch, Binu Korah				

Standing Agenda Items

No	Item	Discussion / Action
SA1	Review of Previous Minutes	<ul style="list-style-type: none"> April 1, 2019 MTG Minutes- Accepted as presented
SA2	Outstanding Action Items	<ul style="list-style-type: none"> Riddell Public School–Outdoor Multi-Use Basket Ball Court- Public Works Committee November 4th City to fund replacement Completing Target Date July 2020
SA3	HWDSB Liaison Committee	N/A
SA4	Riverdale-157 Lake Ave. Potential Housing Project	2 Phase approach, 1-Child Care, 2-Housing- Lukas Keermaa to provide plans to Nadeen <ul style="list-style-type: none"> Update Report has been submitted to the City of Hamilton – Hamilton Wentworth District School Board Liaison Committee for their April 11th meeting. Feasibility complete, to be included in RFP 44 single housing units, community garden, teaching kitchen, food bank etc.
SA5	Pinky Lewis	<ul style="list-style-type: none"> All aspects of Phase 1 project complete Facility is open - CLOSED
SA7	Bernie Custis High School – Athletic Program	<ul style="list-style-type: none"> Move to PAC – Agreement Stage Dom Glass site (Stadium Precinct) Construction estimated to start 2022
SA8	Guy Brown School & City Park Lands	<ul style="list-style-type: none"> Complete - CLOSED Public Information Sessions received good feedback Janet to provide information?

New Business Agenda Items (MOVE TO OUTSTANDING ACTION ITEMS)

NB1	Glenwood School	<ul style="list-style-type: none"> Play structure end of life cycle, removal within 2 years No Capital funding for replacement as it is a non-City investment Collaboratively input to move forward No direction from Ward 1 Councillor Dave Anderson to communicate to Chair
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NB2	Sir Isaac Brock	<ul style="list-style-type: none"> • Play Structure school concerns (adjacent to Dover Park) • Base will remain and end of November removal • Removal with City funds and require Access Agreement • The City funded play structure will be end of November 2019, City funded. Swing and wood chips remain
NB3	Huntington School-Baseball Diamonds Maintenance	<ul style="list-style-type: none"> • Grass cutting issue (severely wet) HWDSB will maintain the grass • Complaints of diamonds no receiving bookings in 3-5 years • City proposes cost sharing to remove City diamonds • City to send letter to school board outlining the proposed plan for the diamonds
NB4	Bernie Custis & King George Parking Lot (City Owned)	<ul style="list-style-type: none"> • Parking Lot Lighting – independent service for lighting- issue resolved CLOSED
NB5	Tiffany Hills Park	<ul style="list-style-type: none"> • Proposed pathways – LAS will send plans to School Board. Dave Anderson will work with the City staff on any changes etc. • Andrea McDonald has reached out to Cynthia Graham (Mgr. of Landscape Architectural Services) regarding request for plans at Tiffany Hills Park and will be invited to attend the next meeting
NB6	Bernie Custis	<ul style="list-style-type: none"> • Areas of responsibility for Grass Cutting & Snow Removal – • Share map from School Board with Recreation Department (Chris Herstek)

Next meeting: January 6, 2020



INFORMATION REPORT



TO:	Chair and Members Hamilton-Wentworth District School Board Liaison Committee
COMMITTEE DATE:	September 12, 2022
SUBJECT/REPORT NO:	Berms at Bernie Morelli Recreation Centre/Bernie Custis Secondary School (Joint City – Hamilton-Wentworth District School Board Report) (PW22082) (Ward 3) (Outstanding Business List Item)
WARD(S) AFFECTED:	Ward 3
PREPARED BY:	City of Hamilton Cynthia Graham (905) 546-2424 Ext. 2337 Hamilton-Wentworth District School Board David Anderson (905) 527-5092 Ext. 2271
SUBMITTED BY:	Craig Murdoch Director, Environmental Services Public Works Department
SIGNATURE:	

COUNCIL DIRECTION

On July 8, 2022, Council approved the following:

That staff from the City and Hamilton-Wentworth District School Board report back to the Hamilton-Wentworth District School Board Liaison Committee, with respect to the details, including costs, regarding the removal of the berms at Bernie Custis Secondary School.

INFORMATION

The green space along Cannon Street East, between the Bernie Custis Secondary School (BCSS) and the Bernie Morelli Recreation Centre, was designed as an unprogrammed open space, and is located on City owned lands but is maintained by the Hamilton-Wentworth District School Board.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Berms at Bernie Morelli Recreation Centre/Bernie Custis Secondary School (PW22082) (Ward 3) – Page 2 of 3

It is understood that there is not an adjacent dedicated green space for use by classes and sports teams at BCSS. Additionally, planned access to the future Brightside Park with the replacement of the Brian Timmis field will provide space for teams and classes. However, Brightside Park has not yet progressed through environmental approvals and construction is anticipated in future years so will not be a solution for BCSS soon.

Staff were directed to report back on the removal of the berms in order to understand costs and logistics of creating a space that was more suitable for use by physical education classes and sports teams. It should be noted that the improvement of this space for use by BCSS is not intended to curtail or remove the use of Tim Horton's Field by BCSS, rather the intent is to supplement outdoor learning opportunities.

Report PW22082 outlines the costs and considerations of removal of the berms internal to the greenspace and does not consider the removal of the berms directly along the road frontage of Cannon Street East. The berms along Cannon Street East function as safety features, and the removal would require consideration of fencing along the road frontage. The berms to be removed are illustrated in Appendix "A" to Report PW22082.

Site Plan Approval

The approved site plan for the development of the school included the green space and shows the berms that exist on the site.

Staff have confirmed that a new or updated site plan approval is not required for the removal of the berms, however, an updated plan showing the revised grading is requested for documentation and filing.

Buried Infrastructure Considerations

There are buried storm sewers and infrastructure in the green space. Staff have reviewed the plans and believe that the removal of the berms will not interfere with any buried infrastructure. It should be noted that "cutting off" the berms to adjacent grade levels will not create a flat, sports field-like surface. The green space drains stormwater runoff to a swale in the middle of the greenspace with connection to the stormwater infrastructure in the road along Cannon Street, and ensuring this drainage is maintained is a consideration in the analysis of this initiative.

Excess Soils Management

In Ontario, soils removed from a property as part of a construction initiative, are required to follow the regulations under O. Reg. 406/19: On-Site and Excess Soil Management. Included in this requirement is a required testing of the soils, registration of the recipient

SUBJECT: Berms at Bernie Morelli Recreation Centre/Bernie Custis Secondary School (PW22082) (Ward 3) – Page 3 of 3

site for the soils, and documentation. This requirement will add costs to the berm removal initiative.

Use of the City Lands for Physical Education Classes

Across Hamilton, many schools use city lands for physical education classes and sports team practices. In those instances, an agreement is typically required that outlines the space to be used and covers insurance needs of both the city and school board. Staff would pursue the establishment of an agreement for formal use of this space by the school if there is a desire by the school to use the City lands for classes and teams, in order to establish use of the space considering how to address the public when school programs are using the space.

Financial Impacts of Berm Removal

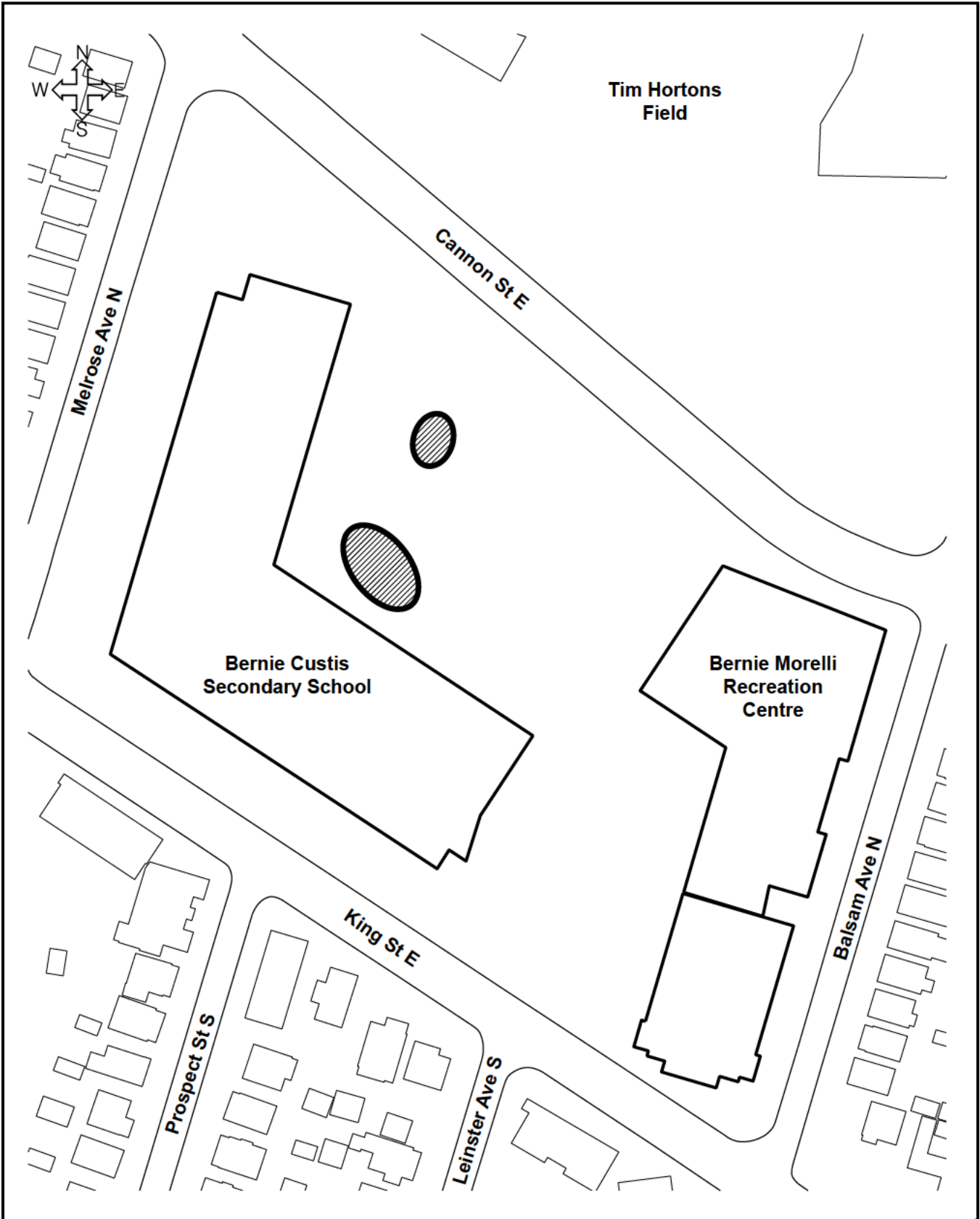
A high-level cost estimate to remove the berms is outlined in Table 1 of Report PW22082. There is not an identified city funding source for this work, and the school board has no dedicated funding, but anticipate that cost share funds for the work could be found. The costs outlined are based on an assumption of clean soil removal and historical City bid prices.

Table 1: Cost Estimate for Berm Removal

Description	Cost
Soil removal, minor grading, grass establishment	\$50,000
Excess soils testing and documentation	\$15,000
<i>Total</i>	<i>\$65,000</i>

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report PW22082 – Location Map



 Existing Berms to be Removed

City of Hamilton
Ward 3
**Green space between Bernie Morelli Recreation
Centre and Bernie Custis Secondary School**
Appendix A - Location Map

**CITY OF
HAMILTON**
Public Works Department
General Manager, Carlyle Khan

July 2022

REPORT No.: