



City of Hamilton
EMERGENCY & COMMUNITY SERVICES COMMITTEE
AGENDA

Meeting #: 22-014
Date: September 22, 2022
Time: 1:30 p.m.
Location: Council Chambers
Council Chambers, Hamilton City Hall
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1. August 11, 2022

5. COMMUNICATIONS

5.1. David Steckham, Resignation from Hamilton Veterans Committee

Recommendation: To be received.

6. DELEGATION REQUESTS

6.1. Sexual Assault Centre (Hamilton and Area) (SACHA), Asking for City of Hamilton to endorse a resolution calling upon the Province of Ontario to provide increased and sustainable funding to local Sexual Assault Centre (SACHA) - for today's meeting

- 6.1.a. Jessica Bonilla-Dampney
- 6.1.b. Sabreina Dahab - Video Delegation
- 6.1.c. Maria Felix Miller
- 6.1.d. Miranda Jurilj
- 6.1.e. Sarah Adjekum

7. CONSENT ITEMS

- 7.1. Various Advisory Committee Minutes
 - 7.1.a. Hamilton Veterans Committee
 - 7.1.a.a. April 27, 2021
 - 7.1.a.b. May 25, 2021
 - 7.1.a.c. June 29, 2021
 - 7.1.a.d. July 27, 2021
 - 7.1.a.e. September 28, 2021
 - 7.1.a.f. October 26, 2021
 - 7.1.a.g. November 30, 2021
 - 7.1.a.h. February 22, 2022
 - 7.1.a.i. March 29, 2022
 - 7.1.a.j. April 26, 2022
 - 7.1.a.k. May 31, 2022
 - 7.1.b. Seniors Advisory Committee
 - 7.1.b.a. June 3, 2022

8. STAFF PRESENTATIONS

9. PUBLIC HEARINGS / DELEGATIONS

10. DISCUSSION ITEMS

- 10.1. Seniors Advisory Committee - Citizen Committee Report respecting Extreme Heat Mitigation

11. MOTIONS

- 11.1. Support for the Sexual Assault Centre (Hamilton and Area) to Receive Increased and Sustainable Provincial Funding

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 22-012

1:30 p.m.

Thursday, August 11, 2022

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors B. Clark (Chair), N. Nann T. Jackson and E. Pauls,

Regrets: Councillors S. Merulla and T. Whitehead – Personal

Also Present: Councillors J. Farr and J.P. Danko

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

**1. Building Safer Communities Funding Agreement (HSC22041) (City Wide)
(Item 7.1)**

(Jackson/Clark)

- (a) That the General Manager, Healthy and Safe Communities Department, or their designate be authorized to negotiate, enter into and execute the Contribution Agreement, and all ancillary documents, with Her Majesty the Queen in right of Canada as represented by the Minister of Public Safety and Emergency Preparedness for funding through the Building Safer Communities Fund in a form satisfactory to the City Solicitor;
- (b) That the Building Safer Communities Funding in the amount of \$398,280 for the 2022/2023 fiscal year be received and included within the current 2022 and 2023 annual operating budget;
- (c) That the Building Safer Communities Funding in the approximate amount of \$3,584,522 for the period of April 2023 to March 2026 be received and included in the annual operating budgets for the appropriate year; and,
- (d) That the General Manager, Healthy and Safe Communities Department or their designate be authorized, for the duration of the Building Safer Communities Funding to select, enter into and execute agreements with external organizations or persons for redistribution of funds.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

2. Automatic Aid Agreement with City of Burlington (HSC22044) (City Wide) (Item 7.2)

(Jackson/Nann)

That the Fire Chief, or their designate, be authorized to negotiate and execute the agreement(s) and any ancillary documents required to give effect to an automatic aid agreement with the City of Burlington, all in a form satisfactory to the City Solicitor, based on the general scope and terms outlined in this report.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

3. Transfer of Funds for Urgent Repairs (HSC22045) (City Wide) (Item 7.3)

(Pauls/Nann)

- (a) That a 2022 Capital Budget project be created named "Station 30 Roof Repairs"; and
- (b) That \$500,000 be transferred from Reserve #100033-Equipment Replacement – Paramedic to fund the 2022 Capital Budget project "Station 30 Roof Repairs" for urgent repairs at Station 30 located at 489 Victoria Avenue North Hamilton.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

**4. Recreation Master Plan – Final Report and Recommendations
(HSC22014(b)) (City Wide) (Item 8.1)**

(Pauls/Jackson)

- (a) That the Recreation Master Plan study, prepared by Monteith Brown Planning Consultants (attached as Appendix “A” to Report (HSC22014(b)) be approved;
- (b) That staff be directed to develop and report back on an implementation strategy to include funding considerations for any recommendations presented in the Recreation Master Plan (summarized as Appendix B to Report (HSC22014(b)) that relate to short term (0-10 years) facility investment needs; and,
- (c) That recommendations in the Study that require capital funding be brought forward for consideration as a separate report or be included in the annual Capital Budget process for consideration as applicable.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

5. Housing Sustainability and Investment Plan (HSC22042) (City Wide) (Item 10.1)

(Nann/Jackson)

- (a) That staff be directed to initiate a corporation-wide, community stakeholder approach to develop a Housing Sustainability and Investment Plan responding to the current housing crisis that leverages the work of the ten-year Housing and Homelessness Action Plan and initiatives under way in Healthy and Safe Communities, Planning and Economic Development and Corporate Services departments;
- (b) That the General Manager, Healthy and Safe Communities Department be authorized to hire a consultant to lead the development of the Housing Stability and Investment Plan, including engagement from the corporation, community stakeholders and the general public, for amount up to \$150,000;
- (c) That staff be directed to pursue funding for the recovery of some or all of the \$150,000 expenditure from external sources and that any unfunded

balance remaining be funded from the Human Service Integration Project ID 6502141100;

- (d) That given the urgency of issues, and in recognition of the critical need for multiple and diverse sectors to work together to achieve best possible outcomes along the housing continuum, staff be directed in the interim to report quarterly on prioritized actions underway and overall plan progress, and by end of Q2, 2023, bring forward a draft of the Housing Sustainability and Investment Plan, inclusive of best practice recommendations for City-led actions and recommended best practice contributions of community partners by sector; and,
- (e) That Council, through the Mayor's office, continue to advocate with Federal and Provincial governments to secure financial support for new housing development as well as building financial partnerships between both levels of government to help address the housing crisis affecting the City of Hamilton.

Result: Motion, CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

6. Housing with Supports for Women, Transgender and Non-binary Community Members (Arkledun) (HSC22047) (City Wide) (Item 10.2)

(Jackson/Nann)

- (a) That the City enter into an agreement for a conditional grant in the maximum amount of \$3.1 M, with the Good Shepherd Centre Hamilton to address gap funding for capital costs required to renovate their Rapid Housing Initiative project at 35 Arkledun Ave. with content and in a form satisfactory to the City Solicitor and the General Manager of Healthy and Safe Communities be authorized and directed to execute and administer the agreement and any ancillary agreements;
- (b) That the conditional grant be funded via an internal loan from the Investment Stabilization Reserve (#112300) to be repaid from the annual Housing Services tax supported operating budget over a term of fifteen years at an annual interest rate of 4.25%, resulting in a net tax levy impact of \$283,700 annually beginning in 2023;
- (c) That the General Manager of Healthy and Safe Communities be authorized and directed to execute and administer an interim agreement and any ancillary agreements with the Good Shepherd Centre Hamilton

with content and in a form satisfactory to the City Solicitor and the General Manager of Healthy and Safe Communities for conditional one-time funding to provide low barrier housing supports at 35 Arkledun Ave. for approximately 73 women, transgender and non-binary community members experiencing homelessness, in the maximum amount of \$3.6 M;

- (d) That staff be authorized to provide up to a maximum \$3.6 M of Program support costs to Good Shepherd's Arkledun Ave. project for the 12-month period of November 2022 to October 2023 to be funded from any eligible funding programs made available from senior levels of government or the City's COVID-19 Emergency Reserve (#110053);
- (e) That the financing strategy of any ancillary program support costs for the Arkledun Ave. project beyond first year of operations subject to the operating agreement established through recommendation (c) be referred to the 2023 tax supported operating budget process for Council's consideration; and,
- (f) The Mayor, on behalf of City Council, correspond with the Provincial Minister of Municipal Affairs and Housing, Minister of Community and Social Services and Minister of Health to advocate for additional investments in Permanent Supportive Housing to facilitate long term housing solutions for the most vulnerable community members experiencing homelessness.

Result: Motion, CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

7. Adaptation and Transformation of Services for People Experiencing Homelessness Update 6 (HSC20020(f)) (City Wide) (Item 10.3)

(Jackson/Pauls)

- (a) That staff be authorized to implement an interim plan for homelessness system service levels at an approximate cost of \$5.472M for additional pressures in 2022 and to the end of March 2023, as follows:

- (i) In 2022:

- 1. A one-time grant to a maximum amount of \$3.04 M to Mission Services for capital improvements to a new men's emergency shelter location, replacing the current location at 325 James St. North to retain permanent emergency shelter

for approximately 58 men and add 50 new transitional beds of which up to 24 can be used for shelter surge capacity in the men's shelter system;

2. Ancillary costs, including security and damages, associated with the rental of hotel rooms for expanded temporary emergency shelter for single men and women, in the approximate amount of \$500 K;
- (ii) From January to March 2023, addressing the needs of community members accessing the emergency shelter system through:
1. Interim capacity of up to 100 additional beds in the women's emergency shelter system as needed, by extending temporary emergency shelter operations at 378 Main Street East (the former Cathedral Boys School) at an approximate cost of \$334 K monthly for an approximate total of \$1 M;
 2. Maintaining increased interim emergency shelter capacity of up to 24 beds in the men's system, by increasing the overflow capacity of the new Mission Services men's shelter by up to 24 additional beds in the approximate monthly amount of \$58.3 K for an approximate total of \$175 K;
 3. Extending four temporary emergency shelter beds at Salvation Army men's shelter at an approximate cost of \$22 K; and;
 4. Continuation of enhanced drop-in services including but not limited to The Living Rock Ministries, Mission Services of Hamilton Inc., Wesley Urban Ministries Inc. and The Hamilton Young Women's Christian Association (YWCA) in the approximate monthly amount of \$245 K for an approximate total of \$735 K;
- (b) That staff be directed to pursue full recovery from senior levels of government for the costs identified in recommendation (a) as they are associated to COVID and that recommendations will be coming back through the Year End report outlining what has been funded and what requires additional funding;
- (c) That staff be directed to bring a business case forward to Council through the 2023 budget process detailing a phased transition plan over the remaining nine months of 2023 for the emergency shelter system; and,
- (d) That the Mayor, on behalf of City Council, correspond with the Federal Minister of Housing and Diversity and Inclusion and the Provincial Minister of Municipal Affairs and Housing to advocate for additional transitional COVID-19 funding resources to support ongoing housing and

homelessness systems responses, address budgetary shortfalls, and mitigate impacts on the City.

Result: Motion, CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

8. Approaches to Addressing the Challenges of Financing for Non-profit Housing Developments in Hamilton (HSC22050/FCS22073) (City Wide) (Item 10.4)

(Nann/Jackson)

- (a) That respecting the request for waiver of Development Charges for 60 Caledon:
- (i) That, in order to provide an equity contribution toward the development of the affordable housing project at 60 Caledon Avenue, the City enter into a forgivable loan agreement with Caledon Community Collaborative LP (CCC) in an amount equal to the municipal development charges for residential dwelling units, to be assessed at the time of building permit issuance, on such terms and conditions set out in the Terms Sheet attached as Appendix "A" to Report HSC22050/FCS22073 in a form satisfactory to the City Solicitor;
 - (ii) That and the General Manager of Healthy and Safe Communities or their designate, be authorized and directed to execute and administer the agreement and any ancillary agreements in a form satisfactory to the City Solicitor;
 - (iii) That the forgivable loan be funded via an internal loan from the Investment Stabilization Reserve (#112300) to be repaid from the annual Housing Services tax supported operating budget over a term of 20 years at an annual interest rate of 4.25%, resulting in a net tax levy impact of approximately \$570,400 beginning in 2024;
 - (iv) That a Municipal Housing Project Facilities By-Law, attached as Appendix "B" to Report HSC22050/FCS22073, be approved;
 - (v) That the Loan Agreement provided in Recommendation (a) to Report HSC22050/FCS22073 be approved as a municipal housing

project facility agreement in accordance with the City of Hamilton Municipal Housing Facilities By-law #16-233; and,

- (vi) That the Clerk be authorized to give written notice of the Municipal Housing Project Facilities By-law to the Minister of Finance;
- (b) That respecting viable options for other affordable housing projects, staff report back as part of the 2023 Tax Operating Budget with program guidelines and a financing strategy for a program to provide financial assistance to affordable housing developments by non-profit developers to replace the existing approach of exempting development charges through the Development Charges By-law 19-142; and,
- (c) That Council, given the significant financial pressures facing the City of Hamilton related to supporting new affordable housing developments, continue to advocate with the Federal and Provincial governments to secure new funding to support affordable housing and express the financial burden affecting the City of Hamilton taxpayers.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

9. Service Manager Consents for Hamilton East Kiwanis Non-Profit Homes Redevelopment of 1540 Upper Wentworth Street (HSC22038) (Ward 7) (Item 10.5)

(Pauls/Nann)

- (a) That Service Manager consent be granted to Hamilton East Kiwanis Non-Profit Homes Inc. to demolish 15 existing Rent-Geared-to-Income (RGI) units (units 17 to 31) at 1540 Upper Wentworth Street for the purpose of redeveloping and intensifying the site subject to the approval of any and all required Planning Act approvals and securing project financing and on the condition that the consent does not fetter Council's discretion regarding its consideration of any Planning Act applications in respect of Hamilton East Kiwanis Non-Profit Homes' redevelopment of 1540 Upper Wentworth Street;
- (b) That Service Manager consent be granted to Hamilton East Kiwanis Non-Profit Homes Inc. for the project at 1540 Upper Wentworth Street to redevelop and intensify a portion of the existing social housing site including 15 existing town house units into a multi-unit midrise building containing a mix of deeply affordable and market units, contingent upon

approval of any and all required Planning Act approvals and securing project financing and on the condition that the consent does not fetter Council's discretion regarding its consideration of any Planning Act applications in respect of Hamilton East Kiwanis Non-Profit Homes' redevelopment of 1540 Upper Wentworth Street;

- (c) That the City enter into an agreement with Hamilton East Kiwanis Non-Profit Homes Inc., based on the Term Sheet attached as Appendix "A", to transfer the 15 Rent-Geared-to-Income subsidies associated with the 15 demolished units at 1540 Upper Wentworth Street at an approximate cost of \$122,760 of which \$32,135 would be transferred from the existing subsidy and \$90,625 to be referred to the 2024 budget process in a form satisfactory to the City Solicitor and the General Manager of Healthy and Safe Communities be authorized and directed to execute and administer the agreement and any ancillary agreements;
- (d) That the City enter into an agreement with Hamilton East Kiwanis Non-Profit Homes, Inc., based on the Term Sheet attached as Appendix "A", to provide 25 additional Rent-Geared-to-Income subsidies at an approximate cost of \$187,344 to be to be referred to the 2024 budget process in a form satisfactory to the City Solicitor and the General Manager of Healthy and Safe Communities be authorized and directed to enter into, execute and administer the agreement and any ancillary agreements or documentation;
- (e) That the value of the rent supplement paid on the units at 1540 Upper Wentworth Street be increased annually by the allowable rent increase guideline set by the Ministry of Municipal Affairs and Housing; and,
- (f) That staff be directed to maintain Hamilton East Kiwanis Non-profit full subsidy for 1540 Upper Wentworth Street until occupancy of the new development is achieved.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

10. Service and Exit Agreements for Community Housing Providers at End of Mortgage (EOM) and Reinvestment of Mortgage Savings (HSC22040) (City Wide) (Added Item 10.6)

(Jackson/Pauls)

- (a) That the City enter into service or exit agreements with social housing providers for projects that reach End of Operating Agreement or End of Mortgage in 2022 or 2023 on such terms as the General Manager of the Healthy and Safe Communities Department (“GM”), or her designate deem appropriate and in form satisfactory to the City Solicitor and that the GM be authorized to execute the agreements and any associated ancillary agreements or documents and administer same in order to provide ongoing affordability for tenants and long-term sustainability for the project, in a form satisfactory to the City Solicitor;
- (b) That the General Manager of Healthy and Safe Communities or designate be directed to reinvest annual savings derived from the maturation of social housing provider mortgages estimated to be \$7.5 M over the next 10 years and beginning in 2023 in the estimated amount of \$346 K;
- (c) That the one-time enhancement to the Housing Services Division 2023 budget of \$1.1 M for the purposes of providing rent supplements, operating subsidy or capital funding to social housing providers that have reached End of Mortgage and End of Operating Agreement be referred to the 2023 budget process;
- (d) That the Social Housing Transition Reserve #112244 be utilized to capture fluctuations over the next 10 years (as per Table 1) where the net levy may experience savings and pressures due to the Federal Gazette funding wind-down in order to make available an annual budget of \$1.856 M;
- (e) That Healthy and Safe Communities Department and Corporate Services Department staff be directed to develop a long-term strategy for funding Social Housing Providers at End of Operating Agreement/End of Mortgage and report back to Council by June 30, 2023; and,
- (f) That the Mayor, on behalf of Council, write to the Minister of Municipal Affairs and Housing and Minister responsible for Canada Mortgage and Housing Corporation to advocate for adequate funding to sustain local social housing stock as mortgages expire.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

11. Financial Support for CityHousing Hamilton to Renovate Kitchen at 155 Park Street South, Hamilton, Ontario (Item 11.1)

(Jackson/Pauls)

WHEREAS, CityHousing Hamilton (CHH) owns the property located at 155 Park Street South, Hamilton, a 395-unit seniors complex built in 1969;

WHEREAS, CHH endeavours to increase food security for tenants who lack transportation, have been isolated due to COVID/ illness, and are incapable of preparing their own meals;

WHEREAS, the existing kitchen at the property requires kitchen countertop, sinks, taps, and replacement of all cabinetry doors and drawer fronts;

WHEREAS, Threshold School of Building is a non-profit organization that supports Youth at Risk to build employability skills through construction, providing all the labour and charging only for materials;

WHEREAS, CHH has partnered with Threshold School of Building in the past to renovate kitchens in two CHH seniors facilities to increase food security within those buildings;

WHEREAS, CHH commits to oversee the installation of the kitchen and all work completed by Threshold School of Building;

WHEREAS, CHH has no budgeted amount to renovate the 155 Park Street South kitchen thereby supporting tenants with food security; and

WHEREAS, the scope of work requires \$3,400.00 (HST extra) to complete the kitchen renovation (material budget: to supply and install new kitchen countertop, sinks and taps [as per existing] - \$2,100; and material budget: to replace all cabinetry doors and drawer fronts [3/4" melamine complete with new locks keyed alike] - \$1,300.00).

THEREFORE, BE IT RESOLVED

- (a) That the proposed cost of \$3,400.00 for the kitchen renovation at 155 Park Street South, Hamilton, be funded from the Ward 2 Capital Discretionary Account – 3302009200; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreements and ancillary documents in relation to funding the kitchen renovation at 155 Park Street South, Hamilton, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
ABSENT - Ward 4 Councillor Sam Merulla
YES - Ward 6 Councillor Tom Jackson
YES - Ward 7 Councillor Esther Pauls

YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

12. Financial Support for CityHousing Hamilton to Install a Roof Railing at 95 Hess Street South, Hamilton, Ontario (Item 11.2)

(Jackson/Pauls)

WHEREAS, CityHousing Hamilton owns the property located at 95 Hess Street South, a 291-unit singles building built in 1968;

WHEREAS, CityHousing Hamilton endeavours to improve the physical environment and the health and safety at 95 Hess Street South, by installing roof railings in place of the temporary railing at the site;

WHEREAS, CityHousing Hamilton commits to oversee the replacement and installation of the roof railing at 95 Hess Street South and all work completed by its contractors;

WHEREAS, CityHousing Hamilton has no budgeted amount to renovate the roof railing at 95 Hess Street South, which will be and health and safety improvement at the site;

WHEREAS, the scope of work requires \$150,000.00 (HST extra) to complete the roof railing replacement and installation at 95 Hess Street South;

THEREFORE, BE IT RESOLVED:

- (a) That the proposed total cost of \$150,000 (HST extra) for the aforementioned roof railing installation at 95 Hess Street South, be funded from the Ward 2 Area Rating Capital Reserve Account Number 108052; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents in relation to funding the roof railing installation at 95 Hess Street South, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

13. Financial Support for Renovations at Various CityHousing Hamilton Facilities (Item 11.3)

(Jackson/Pauls)

WHEREAS, CityHousing Hamilton owns the following properties in Hamilton, Ontario:

- 191 Main Street West, a 223-unit seniors building built in 1973;
- 200 Jackson Street West, a 243-unit seniors building built in 1973;
- 95 Hess Street South, a 291-unit singles building built in 1968;
- 181 Jackson Street West, a 265-unit singles building built in 1968;
- 155 Park Street South, a 395-unit seniors complex built in 1969;
- 206 Jackson Street East. a 30-unit mixed singles/family building built in 1974;
- 226 Rebecca Street, a 199-unit seniors building built in 1971;
- 55 Hess Street South/181 Main Street West, a commercial mall and office space connecting 200 Jackson Street West and 191 Main Street West, a 467-unit seniors complex built in 1973; and,
- 500 MacNab Street North, a 146-unit seniors building built in 1967 and renovated in 2021;

WHEREAS, CityHousing Hamilton recognizes that its tenants, both residential and commercial, deserve secure mail delivery, social and digital equity, cosmetically improved common areas in their place of residence, properly functioning waste management systems, main office accessibility options and properly functioning HVAC systems. Furthermore, CityHousing Hamilton staff deserve to have a comfortable outdoor space to take breaks and recoup energy to be able to provide sensational service to its tenants and community;

WHEREAS, CityHousing Hamilton has no budgeted amount to complete necessary renovations to ensure the aforementioned living and working conditions for its tenants and staff;

WHEREAS, CityHousing Hamilton endeavours to increase mailbox security for tenants of 191 Main Street West, who have often had mail vandalized due to the quality and lack of repair of current mailboxes, the scope of work for which requires \$15,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to replace the garbage chute doors on all floors at 191 Main Street West and 200 Jackson Street West that are in poor condition and currently require frequent adjustment and repair, the scope of work for which requires \$30,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to improve the physical environment at 95 Hess Street South, 181 Jackson Street West and 155 Park Street South, by painting various areas of the buildings which may include the lobbies, stairwells, common areas, hallways, and doors, the scope of work for which requires \$63,000.00 (HST extra);

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WHEREAS, CityHousing Hamilton endeavours to provide digital/social equity for tenants at 95 Hess Street South, 181 Jackson Street West, and 155 Park Street South, by installing technology required to provide low cost internet for tenants, the scope of work for which requires \$35,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to improve the physical environment at 206 Jackson Street East, by completing painting and replacement of flooring in the hallway common areas of the building, the scope of work for which requires \$18,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to complete a retrofit of the garbage chutes and replacement of the compactor at 226 Rebecca Street, that is critical to proper waste management at the building, the scope of work for which requires \$19,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to repair and make safe for use the exterior stairwell in front of the main office at 181 Main Street West, to improve tenant accessibility to the main office space, the scope of work for which requires \$100,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to improve the work environment for CityHousing Hamilton's Main Office staff by providing exterior seating at the 191 Main Street West 3rd floor terrace, the scope of work for which requires \$7,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to isolate and repair the HVAC Cooling System at the Daisy Mart in the 55 Hess Street South area mall, a store that has provided service to tenants at 200 Jackson Street West and 191 Main Street West for many years, the scope of work for which requires \$40,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to increase the accessibility of 500 MacNab Street North, by installing a wheelchair ramp at the main entrance of the building, the scope of work for which requires \$15,000.00 (HST extra);

WHEREAS, CityHousing Hamilton endeavours to increase the utilization of the outdoor areas at 500 MacNab Street North, by installing picnic tables and benches in the outdoor common areas, the scope of work for which requires \$5,000.00 (HST extra);

WHEREAS, CityHousing Hamilton commits to overseeing the above-mentioned projects and all related work completed by its contractors;

THEREFORE, BE IT RESOLVED

- (a) That the proposed total cost of \$347,000.00 (HST extra) to an upset limit of \$350,000.00 for the following projects be funded from the Ward 2 Area Rating Capital Reserve Account Number 108052:

- (i) \$15,000.00 (HST extra) to complete the mailbox replacement and installation at 191 Main Street West;
 - (ii) \$30,000.00 (HST extra) to replace the garbage chute doors at 191 Main Street West and 200 Jackson Street West;
 - (iii) \$63,000.00 (HST extra) to provide painting at 95 Hess Street South, 181 Jackson Street West, and 155 Park Street South;
 - (iv) \$35,000.00 (HST extra) to install internet technology at 95 Hess Street South, 181 Jackson Street West, and 155 Park Street South;
 - (v) \$18,000.00 (HST extra) to paint and replace the flooring in the common hallway areas of 206 Jackson Street East;
 - (vi) \$19,000.00 (HST extra) for the garbage chute retrofit and replacement of compactor at 226 Rebecca Street;
 - (vii) \$100,000.00 (HST extra) to repair and make safe for use the exterior stairwell in front of the main office at 181 Main Street West;
 - (viii) \$7,000.00 (HST extra) to purchase exterior furniture for the CHH Main office outdoor space at 191 Main Street West;
 - (ix) \$40,000.00 (HST extra) to isolate and repair the HVAC Cooling System at the Daisy Mart in the 55 Hess Street South;
 - (x) \$15,000.00 (HST extra) to install a wheelchair ramp at 500 MacNab Street North;
 - (xi) \$5,000.00 (HST extra) to install picnic tables and benches at 500 MacNab Street North; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents in relation to renovations at various CityHousing Hamilton facilities, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

14. Funding for the Hamilton Community Benefits Network Study of Affordable Housing along the Light Rail Transit Corridor (Item 11.4)**(Nann/Jackson)**

WHEREAS, the COVID-19 pandemic has deepened social and economic disparities among equity seeking groups;

WHEREAS, the pandemic has exacerbated the housing crisis among Ward 3 residents;

WHEREAS, in August, 2011 the City of Hamilton, published a report titled "Affordable Housing in Hamilton's B-Line Corridor" with the aim to explore tools that may be most useful for building and preserving affordability in the housing market around a new rapid transit line;

WHEREAS, on April 7th, 2022, the Hamilton City Council directed staff to establish a strategic land acquisition plan along the Hamilton Light Rail Transit (LRT) corridor to allow for affordable housing, social housing and other community amenities;

WHEREAS, according to the City of Hamilton Ward Profiles, in Ward 3 the average household income is \$33,506 lower than Hamilton's average; 53% of the residents are renters, and 55% of those who rent spend more than 30% of their income on shelter costs;

WHEREAS, according to CMHC the current rental rates in Ward 3 have increased by 1.6% since 2011 and housing prices continue to soar;

WHEREAS, current housing market trends have resulted in ever-increasing cost of housing without income rates increasing to keep pace, resulting in a loss of housing options that are affordable to many Hamiltonians;

WHEREAS, the majority of the property acquisition for the Hamilton Light Rail project has and will take place in Ward 3; and,

WHEREAS, the Hamilton Community Benefits Network, the Social Planning and Council of Hamilton, and the author of the aforementioned 2011 study Sam Nabi will conduct a new study with the most current available data to help inform solutions which preserve existing affordable housing, and maximize new affordable housing on or near the LRT Corridor.

THEREFORE, BE IT RESOLVED:

- (a) That \$6000 be allocated from the Ward 3 Cellular Tower & Ward-Specific Non-Property Tax Revenues Account Number 3301609603 to the Social Planning and Research Council of Hamilton as the fiscal sponsor for the implementation of the Hamilton Community Benefits

Network study of affordable housing along the Light Rail Transit (LRT) corridor; and

- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents in relation to funding for the Hamilton Community Benefits Network study of affordable housing along the Light Rail Transit (LRT) corridor, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

15. Procedure to Support Rent Geared to Income Subsidy Transfer for Non-Profit Housing Units (Added Item 11.5)

(Nann/Pauls)

That staff be directed to report back to the Emergency and Community Services Committee with a procedure to support Rent Geared to Income subsidy transfer for non-profit housing units that are being redeveloped.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

16. Financial Support for Waste Management Development and Consulting Fees for Relocation of Garbage Dumpsters on the CityHousing Hamilton Property at 45 Montcalm Drive, Hamilton (Ward 8) (Added Item 11.6)

(Jackson/Nann)

WHEREAS, CityHousing Hamilton owns the property located at 45 Montcalm Drive - a 76-unit multi-residential townhouse complex built in 1970;

WHEREAS, the three garbage dumpsters on the property are currently located at the front of the property near the City roadway;

WHEREAS, the current location of the garbage dumpsters has encouraged frequent illegal dumping, is unsightly when the dumpsters are full or when garbage is dumped beside them, and garners many and frequent complaints from private home owners across from the property;

WHEREAS, the current location of the dumpsters has increased the amount of waste and associated waste management costs for CityHousing Hamilton;

WHEREAS, CityHousing Hamilton continues to work in consultation with the City of Hamilton's Waste Management Division to propose and assess strategies for waste diversion (i.e. recycling) and viable options for the relocation of the garbage dumpsters to the back of the property;

WHEREAS, CityHousing Hamilton continues to employ a Building Attendant, who lives on the property, to help manage and sort garbage, litter and waste issues from Monday-Friday 8:30 a.m. – 4:30 p.m.;

WHEREAS, CityHousing Hamilton engaged the services of Dillon Consulting Limited – a consultant from the Professional and Consulting Services Roster – Solid Waste Management (2019-2022) for the City of Hamilton – that completed an initial consultation process, including analysis of the site and surveying of tenants and homeowners in the area;

WHEREAS, Dillon Consulting has provided to CityHousing Hamilton a report outlining four options for relocation of the garbage dumpsters at and two options for types of dumpsters to be used at 45 Montcalm Drive;

WHEREAS, the recommendations by Dillon Consulting also included a fulsome long-term waste management strategy at 45 Montcalm Drive that includes proper management and disposal of waste, recycling and organics;

WHEREAS, CityHousing Hamilton has selected the most viable option which involves relocation of the dumpsters to the south area of the eastern parking lot, building a T-turn around and concrete pad to accommodate waste management truck access to the location, and the use of "Earth Bins" which are innovative in ground receptacles that will be used to manage waste, recycling and organics at an estimated cost of \$195,000 for the renovations;

WHEREAS, CityHousing Hamilton intends to proceed with a Request for Tender to hire a contractor to complete the construction work;

WHEREAS, Dillon Consulting has also provided a further quote for consultation fees to manage the next phase of the project at an estimated cost of \$19,585 and CityHousing Hamilton intends to proceed with Dillon Consulting's oversight of construction for the duration of the project; and

WHEREAS, the scope of work requires \$214,585 + HST which includes the further consultation and construction of the project as per the attached reports and work plan (Appendix “A”);

THEREFORE, BE IT RESOLVED

- (a) That funding in the amount of \$214,585 + HST with an upset limit of \$250,000, including contingencies, to be funded from the Ward 8 Special Capital Re-investment Reserve (#108058) for the proposed CityHousing Hamilton project at 45 Montcalm Drive, be approved, as follows:
 - (i) to relocate the dumpsters to the south area of the eastern parking lot;
 - (ii) to construct a T-turn around and concrete pad to accommodate waste management truck access to the location;
 - (iii) to use “Earth Bins” to manage waste, recycling and organics; and,
 - (iv) to hire Dillon Consulting to provide further consultation and oversight of the proposed project, as per the report and work plan attached as Appendix “A”; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, related to Waste Management Development and Consulting Fees for Relocation of Garbage Dumpsters on the CityHousing Hamilton Property 45 Montcalm Drive, Hamilton, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

17. Homelessness Policy and Programs Team Staffing (HSC22048) (City Wide) (Item 14.1)

(Jackson/Pauls)

- (a) That the direction set out in Report HSC22048, Homelessness Policy and Programs Team Staffing, be approved; and,
- (b) That Report HSC22048, respecting Homelessness Policy and Programs Team Staffing, remain confidential.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised the following changes to the agenda:

5. COMMUNICATIONS

5.1 Kevin Gonci, Golden Horseshoe Track and Field Council, respecting Item 8.1, Recreation Master Plan

Recommendation: To be received and referred to the consideration of Item 8.1, respecting Recreation Master Plan - Final Report and Recommendations (HSC22014(b)) (City Wide)

5.2 Bill Johnston, respecting Housing Sustainability and Investment Plan

Recommendation: To be received and referred to the consideration of Item 10.1, respecting Housing Sustainability and Investment Plan (HSC22042) (City Wide)

10. DISCUSSION ITEMS

10.6 Service and Exit Agreements for Community Housing Providers at End of Mortgage (EOM) and Reinvestment of Mortgage Savings (HSC22040) (City Wide)

12. NOTICES OF MOTION

12.1 Financial Support for Waste Management Development and Consulting Fees for Relocation of Garbage Dumpsters on the

CityHousing Hamilton Property at 45 Montcalm Drive, Hamilton
(Ward 8)

(Jackson/Pauls)

That the agenda for the August 11, 2022 Emergency and Community Services Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
ABSENT - Ward 4 Councillor Sam Merulla
YES - Ward 6 Councillor Tom Jackson
YES - Ward 7 Councillor Esther Pauls
YES - Chair - Ward 9 Councillor Brad Clark
ABSENT - Ward 14 Councillor Terry Whitehead

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(Nann/Jackson)

That the Minutes of the July 7, 2022 meeting of the Emergency and Community Services Committee, be approved, as presented.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
ABSENT - Ward 4 Councillor Sam Merulla
YES - Ward 6 Councillor Tom Jackson
YES - Ward 7 Councillor Esther Pauls
YES - Chair - Ward 9 Councillor Brad Clark
ABSENT - Ward 14 Councillor Terry Whitehead

(d) COMMUNICATIONS (Item 5)

(Jackson/Pauls)

That the following Communication Items, be received and referred as presented:

- (i) Kevin Gonci, Golden Horseshoe Track and Field Association, respecting Item 8.1, Recreation Master Plan (Added Item 5.1);

Recommendation: To be received and referred to the consideration of Item 8.1, respecting Recreation Master Plan - Final Report and Recommendations (HSC22014(b)) (City Wide)

- (ii) Bill Johnston, respecting Housing Sustainability and Investment Plan (Added Item 5.2)

Recommendation: To be received and referred to the consideration of Item 10.1, respecting Housing Sustainability and Investment Plan (HSC22042) (City Wide)

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Items 4, 5 and (g)(i).

(e) DELEGATION REQUESTS (Item 6)

(Pauls/Nann)

That the Delegation Request from Brian H. Sibley, Hamilton East Kiwanis Non-Profit Homes, Inc., respecting an overview of Kiwanis' goal for their proposed development at 1540 Upper Wentworth St. in Ward 7, be approved, for today's meeting.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

(f) CONSENT ITEMS (Item 7)

(i) Housing and Homelessness Advisory Committee - No Quorum Reports (Item 7.4)

(Nann/Jackson)

That the following Housing and Homelessness Advisory Committee No Quorum Reports, be received:

- (a) February 1, 2022 (Item 7.4(a)); and
 (b) June 7, 2022 (Item 7.4(b)).

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

(g) STAFF PRESENTATIONS (Item 8)

**(i) Recreation Master Plan – Final Report and Recommendations
(HSC22014(b)) (City Wide) (Item 8.1)**

Dawn Walton, Manager, Business Support, Recreation Division, and Steve Langlois, Principal Planner, Monteith Brown Planning Consultants, addressed the Committee respecting Recreation Master Plan – Final Report and Recommendations, with the aid of a presentation.

(Jackson/Pauls)

That the presentation from Dawn Walton, Manager, Business Support, Recreation Division, and Steve Langlois, Principal Planner, Monteith Brown Planning Consultants, respecting Recreation Master Plan – Final Report and Recommendations, be approved.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Item 4.

(h) PUBLIC HEARINGS / DELEGATIONS (Item 9)

**(i) Brian H. Sibley, Hamilton East Kiwanis Non-Profit Homes, Inc.,
respecting an overview of Kiwanis' goal for their proposed
development at 1540 Upper Wentworth St. in Ward 7 (Added Item 9.1)**

Brian H. Sibley, Hamilton East Kiwanis Non-Profit Homes, Inc., addressed Committee respecting an overview of Kiwanis' goal for their proposed development at 1540 Upper Wentworth St. in Ward 7, with the aid of a presentation.

(Pauls/Nann)

That the Delegation from Brian H. Sibley, Hamilton East Kiwanis Non-Profit Homes, Inc., respecting an overview of Kiwanis' goal for their proposed development at 1540 Upper Wentworth St. in Ward 7, be received.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Item 9.

(i) NOTICES OF MOTION (Item 13)

(i) Financial Support for Waste Management Development and Consulting Fees for Relocation of Garbage Dumpsters on the CityHousing Hamilton Property at 45 Montcalm Drive, Hamilton (Ward 8) (Added Item 12.1)

(Jackson/Nann)

That the Rules of Order be waived to allow for the introduction of a motion respecting Waste Management Development and Consulting Fees for Relocation of Garbage Dumpsters on the CityHousing Hamilton Property at 45 Montcalm Drive, Hamilton.

Result: Motion CARRIED by a 2/3 majority vote of 4 to 0, as follows:

YES - Ward 3 Councillor Nrinder Nann
 ABSENT - Ward 4 Councillor Sam Merulla
 YES - Ward 6 Councillor Tom Jackson
 YES - Ward 7 Councillor Esther Pauls
 YES - Chair - Ward 9 Councillor Brad Clark
 ABSENT - Ward 14 Councillor Terry Whitehead

For further disposition of this matter, refer to Item 16.

(j) PRIVATE AND CONFIDENTIAL (Item 14)

The Emergency and Community Services Committee determined that it was not necessary to move into Closed Session respecting Item 14.1.

(i) Homelessness Policy and Programs Team Staffing (HSC22048) (City Wide)

For disposition of this matter, refer to Item 17.

(k) ADJOURNMENT (Item 15)

(Nann/Jackson)

That there being no further business, the Emergency and Community Services Committee be adjourned at 4:55 p.m.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Chair - Ward 3 Councillor Nrinder Nann
ABSENT - Ward 4 Councillor Sam Merulla
YES - Ward 6 Councillor Tom Jackson
YES - Ward 7 Councillor Esther Pauls
YES - Ward 9 Councillor Brad Clark
ABSENT - Ward 14 Councillor Terry Whitehead

Respectfully submitted,

Councillor B. Clark
Chair, Emergency and Community Services
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk

Bates, Tamara

Subject: FW: Resignation email from David Steckham - Hamilton Veterans Committee

From: David Steckham < >

Sent: Wednesday, September 14, 2022 10:24 AM

To: Redford, Christopher < >

Subject: Re:Hamilton Veterans Committee September 27

To whom it may concern

Please accept this email as my letter of resignation from the City of Hamilton Veterans Committee effective immediately.

I am extremely proud of my time as a member of this committee, and the service that it has provided to the City of Hamilton.

Regretfully I can no longer dedicate the time to this committee that I feel it deserves, and believe it is in the best interests of this committee to step down at this time.

I wish all committee members my best regards and I am sure they will continue to serve the Veterans of Hamilton in the high standard, and excellent manner, that they have always done.

Pro Patria

Respectfully
David Steckham

Bates, Tamara

Subject: FW: Form submission from: Request to Speak to Committee of Council Form

-----Original Message-----

From: City of Hamilton, Ontario, Canada via City of Hamilton, Ontario, Canada <no-reply@hamilton.ca>

Sent: Tuesday, August 23, 2022 2:48 PM

To: clerk@hamilton.ca

Subject: Form submission from: Request to Speak to Committee of Council Form

Submitted on Tuesday, August 23, 2022 - 2:48pm Submitted by anonymous user: 172.70.126.128 Submitted values are:

==Committee Requested==

Committee: Emergency & Community Services Committee

Will you be delegating in person or virtually? In person (as of May 30, 2022)

Will you be delegating via a pre-recorded video? No

==Requestor Information==

Name of Organization (if applicable): Sexual Assault Centre (Hamilton and Area)

Name of Individual: Jessica Bonilla-Dampney

Preferred Pronoun: she/her

Contact Number: 9055254573

Email Address: jessica@sacha.ca

Mailing Address: 75 MacNab St. S, Hamilton ON, L8P 3C1

Reason(s) for delegation request:

Asking City of Hamilton to endorse a resolution calling upon the Province of Ontario to provided increased and sustainable funding to local Sexual Assault Centre (SACHA).

- SACHA has been operating in the region since 1975.
- Since that time, we have provided many years of prevention education, advocacy and support for survivors in the region.
- During this time, the number of survivors wanting to access the crisis counselling and long term counselling programs has increased
- 1 in 3 women experience sexual assault in their lifetime.
- 1 in 6 men experience sexual assault in their lifetime.
- Trans-individuals (trans women and trans men) are at higher risk of sexual violence . Existing societal attitudes justify, tolerate, normalize and minimize sexual violence against women, girls , as well as trans and non-binary persons

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes

The results of this submission may be viewed at:
<https://www.hamilton.ca/node/286/submission/650351>

Bates, Tamara

Subject: FW: Form submission from: Request to Speak to Committee of Council Form

From: City of Hamilton, Ontario, Canada via City of Hamilton, Ontario, Canada <no-reply@hamilton.ca>
Sent: Tuesday, August 30, 2022 1:13 PM
To: clerk@hamilton.ca
Subject: Form submission from: Request to Speak to Committee of Council Form

Submitted on Tuesday, August 30, 2022 - 1:13pm Submitted by anonymous user: 162.158.126.166 Submitted values are:

==Committee Requested==

Committee: Emergency & Community Services Committee
Will you be delegating in person or virtually? Virtually
Will you be delegating via a pre-recorded video? Yes

==Requestor Information==

Name of Organization (if applicable): SACHA (Sexual Assault Center for Hamilton Area)
Name of Individual: Sabreina Dahab
Preferred Pronoun: she/her
Contact Number:
Email Address: sabreina@sacha.ca
Mailing Address: 75 MacNab st south
Reason(s) for delegation request: Asking City of Hamilton to endorse a resolution calling upon the province of Ontario to provided increased and sustainable funding to local Sexual Assault Centre (SACHA). I will be speaking as the Diverse Communities outreach Coordinator
Will you be requesting funds from the City? No
Will you be submitting a formal presentation? No

The results of this submission may be viewed at:
<https://www.hamilton.ca/node/286/submission/652876>

Bates, Tamara

Subject: FW: Form submission from: Request to Speak to Committee of Council Form

From: City of Hamilton, Ontario, Canada via City of Hamilton, Ontario, Canada <no-reply@hamilton.ca>
Sent: Wednesday, August 31, 2022 11:41 AM
To: clerk@hamilton.ca
Subject: Form submission from: Request to Speak to Committee of Council Form

Submitted on Wednesday, August 31, 2022 - 11:40am Submitted by anonymous user: 172.70.127.29
Submitted values are:

==Committee Requested==

Committee: Emergency & Community Services Committee
Will you be delegating in person or virtually? In person (as of May 30, 2022)
Will you be delegating via a pre-recorded video? No

==Requestor Information==

Name of Organization (if applicable): Sexual Assault Centre (Hamilton and Area)
Name of Individual: Maria Felix Miller
Preferred Pronoun: she/her
Contact Number:
Email Address:
Mailing Address:
Hamilton, ON
Reason(s) for delegation request:
I will be asking the City of Hamilton to endorse a resolution calling upon the province of Ontario to provide increased and sustainable funding to our local Sexual Assault Centre (SACHA).

As a resident of Hamilton and a board member for SACHA, I want to highlight the important role that SACHA plays in our city. Their services support survivors of sexual assault and violence. I feel safer in this city knowing that this organization is working to remove barriers for survivors and promote healing.

As a parent of two girls and one boy, I also recognize the value that SACHA brings to our local school communities through their public education services. I trust in their ability to deliver thoughtful education that promotes safe relationships, teaches the risks of online sexual predatory behaviour, and promotes a society that nurtures all of our children equally.

I also want to highlight that underfunding limits the scope of SACHA's work and that it also means a delay in providing service to many Hamilton residents. It is a benefit to our whole city when our social services are well-funded and properly prepared for the future.

Will you be requesting funds from the City? No
Will you be submitting a formal presentation? No

The results of this submission may be viewed at:
<https://www.hamilton.ca/node/286/submission/653126>

Bates, Tamara

Subject: FW: Form submission from: Request to Speak to Committee of Council Form

From: City of Hamilton, Ontario, Canada via City of Hamilton, Ontario, Canada <no-reply@hamilton.ca>
Sent: Tuesday, September 6, 2022 8:02 PM
To: clerk@hamilton.ca
Subject: Form submission from: Request to Speak to Committee of Council Form

Submitted on Tuesday, September 6, 2022 - 8:02pm Submitted by anonymous user: 108.162.216.198
Submitted values are:

==Committee Requested==

Committee: Emergency & Community Services Committee
Will you be delegating in person or virtually? In person (as of
May 30, 2022)
Will you be delegating via a pre-recorded video? No

==Requestor Information==

Name of Organization (if applicable): SACHA
Name of Individual: Miranda Jurilj
Preferred Pronoun:
Contact Number:
Email Address: miranda@sacha.ca
Mailing Address:
75 MacNab St. South, 3rd Floor
Hamilton, Ontario, L8P 3C1, Canada
Reason(s) for delegation request: Requesting the City's support
in lobbying the provincial government for more funds for SACHA
and other underfunded sexual assault centres.
Will you be requesting funds from the City? No
Will you be submitting a formal presentation? No

The results of this submission may be viewed at:
<https://www.hamilton.ca/node/286/submission/654501>

Bates, Tamara

Subject: FW: Form submission from: Request to Speak to Committee of Council Form

From: City of Hamilton, Ontario, Canada via City of Hamilton, Ontario, Canada <no-reply@hamilton.ca>
Sent: September 10, 2022 11:43 PM
To: clerk@hamilton.ca
Subject: Form submission from: Request to Speak to Committee of Council Form

Submitted on Saturday, September 10, 2022 - 11:43pm Submitted by anonymous user: 108.162.241.204
Submitted values are:

==Committee Requested==

Committee: Emergency & Community Services Committee
Will you be delegating in person or virtually? In person (as of May 30, 2022)
Will you be delegating via a pre-recorded video? No

==Requestor Information==

Name of Organization (if applicable): Sexual Assault Centre of Hamilton Area (SACHA)
Name of Individual: Sarah Adjekum
Preferred Pronoun: she/her
Contact Number:
Email Address:
Mailing Address: Hamilton
Reason(s) for delegation request: Support for the Sexual Assault Centre (Hamilton and Area) to Receive Increased and Sustainable Provincial Funding; specifically providing information about the counselling program and how an increase in funding would improve services for survivors and to decrease the wait for services
Will you be requesting funds from the City? No
Will you be submitting a formal presentation? No

The results of this submission may be viewed at:
<https://www.hamilton.ca/node/286/submission/655506>

7.1(a)(a)



Hamilton

MINUTES Hamilton Veterans Committee

April 27, 2021

4:00 p.m.

Via WebEx

Present: Chair: Ed Sculthorpe
Vice-Chair: Michael Rehill
Members: Dave Baldry, Robert Fyfe, Don Jackson, Rod Paddon,
Michael Rehill, Terry Ryan, David Steckham,
Steven Waldron

Also Present: Councillor B. Johnson, Brydie Huffman (Staff Liaison), Carolyn King
(Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)
 - (i) Moment of Silence (Item 1.1)
 - (ii) Land Acknowledgement (Item 1.2)
2. APPROVAL OF AGENDA (Item 2)

The Staff Liaison advised of the following changes to the agenda:

5. COMMUNICATIONS
 - 5.1 All Advisory Committee Meeting
 - 5.2 Veterans Committee Budget approved

Moved: Rod Paddon **Seconded: Steve Waldron**
That the agenda of the April 27, 2021 meeting of the Hamilton Veterans
Committee be approved, as amended.

CARRIED

3. DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) March 30, 2021 (Item 4.1)

Moved: Rod Paddon

Seconded: Steve Waldron

That the Minutes of the March 30, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS (Item 5)

(i) All Advisory Committee Meeting (Added Item 5.1)

An All-Advisory Committee meeting, to inform the community on Advisory Committee activities, has been approved. A member of this Committee is asked to make a five-minute presentation outlining its business.

(ii) Veterans Committee Budget Approved (Added Item 5.2)

The 2021 Budget for the Veterans Committee has been approved. In light of the potential cancellation of ceremonies due to the pandemic alternative projects will be discussed at the next meeting.

6. DISCUSSION ITEMS (Item 6)

(i) Appointment of Chair and Vice Chair (Item 6.1)

Moved: Robert Fyfe

Seconded: Dave Steckham

That Michael Rehill be appointed as Chair of the Hamilton Veterans Committee for 2021.

CARRIED

Moved: Robert Fyfe

Seconded: Rod Paddon

That Ed Sculthorpe be appointed Vice Chair of the Hamilton Veterans Committee for 2021.

CARRIED

(ii) Decoration Day (Item 6.2)

Carolyn King discussed a project to collaborate with the Hamilton Military Museum on a digital project to promote Decoration Day in lieu of a public ceremony.

(iii) Veterans Way Road Signs (Item 6.3)

Due to wear, these signs along James Street will be removed in June and replaced by the Transportation Operations Division.

(iv) School Wreaths (Item 6.4)

Ed Sculthorpe discussed a project to involve local schools in the creation of five wreaths for Remembrance Day as an alternative to the plastic wreaths currently used.

(v) Dieppe (Item 6.5)

Brydie Huffman discussed the need to be aware of the fact that a hybrid in-person/digital ceremony may be necessary given current COVID restrictions.

7. OTHER BUSINESS (Item 13)

(i) Outgoing Chair (Added Item 13.1)

Councillor Johnson expressed thanks to Ed Sculthorpe for his service as Chair.

8. ADJOURNMENT (Item 15)

MOVED: Michael Rehill

Seconded: Bob Fyfe

That there being no further business, the meeting be adjourned at 5:58 p.m..

CARRIED

7.1(a)(b)



Hamilton

MINUTES Hamilton Veterans Committee

May 25, 2021

4:00 p.m.

Present: Chair: Michael Rehill
Vice-Chair: Ed Sculthorpe
Members: Dave Baldry, Robert Fyfe, Don Jackson,
Rod Paddon, Terry Ryan David Steckham,
Steven Waldron

Also Present: Brydie Huffman (Staff Liaison), Carolyn King (Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) Moment of Silence (Item 1.1)
- (ii) Land Acknowledgement (Item 1.2)

2. APPROVAL OF AGENDA (Item 2)

The Staff Liaison advised of the following changes to the agenda:

10. DISCUSSION ITEMS

10.4 Honorariums

Moved: Ed Sculthorpe

Seconded: Dave Baldry

That the agenda of the May 25, 2021 meeting of The Hamilton Veterans Committee be approved, as amended.

CARRIED

3. DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

4 APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) April 27, 2021 (Item 4.1)

Moved: Ed Sculthorpe

Seconded: Dave Baldry

That the Minutes of the April 27, 2021 meeting of The Hamilton Veterans Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS (Item 5)

(i) Retaining Recordings of Advisory Committee Meetings (Item 5.1)

All advisory committees are being asked if they would like recordings of their meetings to be retained. In light of the fact that minutes are public record and the public is welcome to attend all meetings the Committee feels this is unnecessary.

Moved: Ed Sculthorpe

Seconded: Steve Waldron

That recordings of Hamilton Veterans Committee meetings shall not be retained.

CARRIED

6. STAFF PRESENTATIONS (Item 9)

(i) Digital Decoration Day (Item 9.1)

Brydie Huffman held an information session for cadets with Major Skrzypczak (cadets) to outline the project and review responsible research practices. Cadet response was positive with many interested parties. The project will commence with digital research to be posted in the week leading up to Decoration Day.

Moved: Ed Sculthorpe

Seconded: Steve Waldron

That the staff presentation from Brydie Huffman, respecting Digital Decoration Day, be received.

CARRIED

7. DISCUSSION ITEMS (Item 10)

(i) HVC Budget (Item 10.1)

Brydie Huffman presented a detailed budget report giving a thorough, line-by-line breakdown of all expenses. The lack of ceremonies this year may leave the Committee with a budget surplus.

(ii) Filming in Veterans Place (Item 10.2)

Recent filming at this location was performed respectfully. Considering that the area around the cenotaph is as sacred as the cenotaph and that nothing can be done to the monuments that denigrates the purpose of them, the committee suggests having written guidelines for future bookings.

(iii) Dieppe Ceremony (Item 10.3)

Nothing can be planned under current regulations – it will depend on the provincial standards at the time. Brydie Huffman will keep the budget line for this event open in the event a limited ceremony is possible.

(iv) Honorariums (Added Item 10.4)

The Committee considered directing some of its budget surplus towards honorariums for the cadet groups participating in the Decoration Day Project to recognize their participation in this committee's initiative.

Moved: Ed Scuthorpe

Seconded: Rod Paddon

That honorariums will be given to participating cadet corps for Digital Decoration Day projects.

CARRIED

8. ADJOURNMENT (Item 15)

MOVED: Bob Fyfe

Seconded: David Baldry

That there being no further business, the meeting be adjourned at ____.

CARRIED



Hamilton

**MINUTES
Hamilton Veterans Committee**

June 29, 2021

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Steve Waldron, Don Jackson, Rod Paddon,
Dave Baldry, Terry Ryan, Robert Fyfe

Absent with Regrets: Brenda Johnson (Councillor), David Steckham

Also Present: Brydie Huffman (Staff Liaison), Carolyn King
(Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) **Moment of Silence (Item 1.1)**
- (ii) **Land Acknowledgement (Item 1.2)**

2. APPROVAL OF AGENDA (Item 2)

The Staff Liaison advised the following changes to the agenda.

5. COMMUNICATIONS

- 5.1 Retaining Recordings of Committee Meetings

3. DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) May 25, 2021 (Item 4.1)

Moved: David Baldry **Seconded:** Ed Sculthorpe
That the Minutes of the May 25, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS (Item 5)

(i) Retaining Recordings of Committee Meetings (Added Item 5.1)

The Committee voted against retaining videos of the meetings at the May 25, 2021 meeting.

6. STAFF PRESENTATIONS (Item 9)

(i) Decoration Day Honourarium/Post-Event Metrics (Item 9.1)

Carolyn King presented a wrap up of the digital Decoration Day project which involved enthusiastic participation by cadets and successful results based on social media metrics. A letter of praise for the project from Marnie Maslin, Curatorial Assistant, Dundurn National Historic Site was presented. The Military Museum would be interested in participating in this type of project again.

Discussion regarding honorariums for the participating cadet units. Brydie Huffman indicated there were seven to eight units involved in the project and would like to know the dollar amount the Committee would like to make the honorariums. Michael Rehill suggested \$200 each for unit.

Moved: Michael Rehill **Seconded:** Ed Sculthorpe
That each participating cadet unit shall receive a \$200 honorarium.

CARRIED

(ii) Dieppe and Argyll Monument Cleaning (Item 9.2)

The Conservator for the City of Hamilton has contacted Brydie Huffman regarding cleaning the Royal Highland Light Infantry (RHLI) Dieppe monument, at Brydie's request. There are also broken tiles in the Argyll pavilion in Bayfront Park which will be addressed. Brydie and Michael Rehill will inform the relevant regiments that this work is imminent.

(iii) Transfer of Staff Liaison Role (Item 9.3)

Brydie Huffman informed the Committee that Christopher Redford will be taking over the role of Staff Liaison for the Hamilton Veterans Committee. Brydie will assist with the transfer of duties and for the upcoming Dieppe ceremony.

7. DISCUSSION ITEMS (Item 10)

(i) Designs for Veterans Way Signage (Item 10.1)

Several design options were presented to the Committee for selection to replace the current ones (which are badly weathered). Brydie has confirmed with the Legion regarding the use of the poppy symbol. Don Jackson suggested a protective laminate coating can be applied to the signs to help slow deterioration from the sun. Michael Rehill suggested using the current design, however replacing the red lettering with black as it is easier to read.

Moved: Michael Rehill

Seconded: Terry Ryan

That the current Veteran's Way signage be replaced using the original design, except with black lettering instead of red, as per the attached Appendix A.

CARRIED

(ii) Dieppe Ceremony (Item 10.2)

Depending on provincial restrictions, a hybrid, limited, livestreamed ceremony may be required. Brydie Huffman and Michael Rehill will meet with Cable14 to discuss arrangements.

Mike would like to see the ceremony return to being held on August 19 and return to a daytime service. It is suggested to plan for a very limited ceremony within current provincial guidelines of 25 people outdoors. Brydie mentioned that the City will currently not allow any event bookings; however, she will submit the permit application as soon as possible. Provincial guidelines must be followed and this can be re-evaluated as the date gets closer. If the North Wall is still interested in doing a candlelight vigil, perhaps it can be scheduled the night before.

8. ADJOURNMENT (Item 15)

Moved: Michael Rehill

Seconded: Terry Ryan

That there being no further business, the meeting be adjourned at ____.

CARRIED

7.1(a)(d)

Hamilton

MINUTES
Hamilton Veterans Committee

July 27, 2021

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
 Vice Chair: Edward Sculthorpe
 Members: Steve Waldron, Rod Paddon, Dave Baldry,
 Robert Fyfe, David Steckham

Absent with Regrets: Don Jackson, Terry Ryan

Also Present: Councillor Brenda Johnson, Brydie Huffman (Staff Liaison, outgoing), Christopher Redford (Staff Liaison, incoming), Carolyn King (Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) **Moment of Silence (Item 1.1)**
- (ii) **Land Acknowledgement (Item 1.2)**

2. APPROVAL OF AGENDA (Item 2)

The Staff Liaison advised that there were no changes to the agenda.

3. DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

- (i) **June 29, 2021 (Item 4.1)**

Moved: Robert Fyfe

Seconded: Ed Sculthorpe

That the Minutes of the June 29, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

5. STAFF PRESENTATIONS (Item 9)

(i) Introduction of the new Staff Liaison (Item 9.1)

The Committee's new Staff Liaison, Christopher Redford, provided an overview of his work with the City of Hamilton and the Committee welcomed him to his new role.

6. DISCUSSION ITEMS (Item 10)

(i) Dieppe Ceremony (Item 10.1)

Staff Liaison Brydie Huffman provided an update on the ceremony which will be held during the day on August 19, 2021. City protocols will now allow for an outdoor ceremony of up to 100 people. She shared a detailed list of tasks she will perform to prepare for the ceremony. Planning is well underway as Brydie has already submitted an application to the Special Events Advisory Team (SEAT), prepared a COVID Response Plan, arranged for additional staff to be on hand and will attend a meeting with the Royal Hamilton Light Infantry (RHLI) to finalize more details. Brydie has requested a flyover of the C47 (present at Dieppe). Cable14 will livestream the ceremony.

The Committee will submit names for invitations to the ceremony and ensure Committee members are represented. Regarding music, Michael Rehill confirms a bugler has been secured however the band is unavailable so arrangements will need to be made to provide accompaniment for the hymns. Michael will source an RHLI Dieppe video to be included in the presentation. Brydie will keep all Committee members apprised of updates.

(ii) Remembrance Day Service (Item 10.2)

Remembrance Day falls on a weekday in 2021, which will necessitate two services with a parade and service occurring the Sunday prior (November 7) and a second service on November 11, both held in Gore Park. Michael Rehill points out there is always a lead unit and this year this is the Royal Hamilton Light Infantry's (RHLI) responsibility. Discussion will continue at the next meeting.

7. ADJOURNMENT (Item 15)

Moved: Robert Fyfe

Seconded: Dave Baldry

That there being no further business, the meeting be adjourned at 4:18 p.m..

CARRIED

7.1(a)(e)



Hamilton

MINUTES Hamilton Veterans Committee

September 28, 2021

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Don Jackson, Terry Ryan, Steve Waldron

Absent with Regrets: Rod Paddon, Dave Baldry, Robert Fyfe,
David Steckham

Also Present: Christopher Redford (Staff Liaison), Carolyn King
(Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) Moment of Silence
- (ii) Land Acknowledgement

2. APPROVAL OF AGENDA (Item 2)

The Staff Liaison advised the following change to the agenda:

10. DISCUSSION ITEMS

10.5 Order of Wreaths

3. DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) July 27, 2022 (Item 4.1)

Moved: Ed Sculthorpe **Seconded:** Terry Ryan
That the Minutes of the July 27, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

5. STAFF PRESENTATIONS (Item 9)

(i) Special Event Advisory Team (SEAT) Update/COVID Planning (Item 9.1)

Christopher Redford provided an update regarding on the requirements of obtaining a Special Event Advisory Team (SEAT) application and preparing a COVID Plan for the Gore Park Remembrance Services to be held November 11 and 14. A COVID Plan is necessary and services must stay within all City guidelines for outdoor events. Christopher is in consultation with SEAT representatives. As we are unable to determine how many members of the public will attend, Christopher suggested a cordoned-off area to accommodate the allowed numbers where COVID protocols can be enforced.

It is confirmed that the second Sunday in November is Remembrance Sunday and it is acceptable to hold services on this day. The RHLI are the lead unit for the parade and Mike confirms the Parade Order has already been issued.

(ii) Regional Services Update (Item 9.1)

Christopher Redford provided an update on the status of the regional Remembrance Day services as follows:

Ancaster: SEAT and COVID Plan submitted Dundas: No parade/private
Glanbrook: Awaiting confirmation from the arena (back-up location)
Stoney Creek: SEAT and COVID Plan submitted
Waterdown: Private

6. DISCUSSION ITEMS (Item 10)

(i) Remembrance Day Service (Item 10.1)

Michael Rehill reviewed the order of service for this ceremony which will take place on November 11. Michael may ask the Dundas Concert Band to play as the Military is not currently allowing any bands to perform. Michael will request Padre Aldred for both services. Two students are

required for the recitation. A single bugler meets current COVID protocols as long as they are stationed away from the public.

A suggestion was made to move blessing from the Imam up in the program to after the opening prayer. No children's choir will be possible this year due to COVID protocols. It is confirmed that no road closures are necessary for this service. It is settled that Robert Fyfe will give the Act of Remembrance as he is the senior-most member of the Committee.

(ii) Garrison Parade and Service (Item 10.2)

Michael Rehill reviewed the order of this service which will take place on November 14, 2021. While the HMCS Star band usually plays at this service, we may provide pre-taped music over the sound system due to COVID protocols. The Commitment to Remember is usually given by two cadets; Terry Ryan will bring this forward. The Act of Remembrance will be given by Robert Fyfe.

(iii) Hamilton Veterans Committee Wreath Project (Item 10.3)

Christopher Redford outlined the following concerns about moving forward with this project this year: time limitations (requests should have been submitted to at the beginning of the school year); the Hamilton-Wentworth District School Board's ability to participate due to COVID protocols; and the ability of students to participate on the day of the service.

(iv) All-Advisory Committee Meeting (Item 10.4)

Michael Rehill provided an update on the All-Advisory Committee meeting. A representative from each Advisory Committee gave a five-minute presentation outlining the business of their committee. As this Committee's representative, Michael provided a PowerPoint presentation and fielded one question.

(v) Order of Wreaths (Added Item 10.5)

Michael Rehill noted that there is an official protocol for the order of laying wreaths (Federal/Provincial/Municipal, etc.) and that the Committee traditionally lays the Silver Cross wreath first which appears to be a break from protocol. The Committee discussed this and agreed to maintain the long-standing tradition in Hamilton of laying the Silver Cross wreath first.

Maintaining the order of wreaths during the service was also discussed. Terry Ryan suggested having a handout at the ceremony, a copy of which could be laminated to assist with maintaining the accuracy of the order.

Ed Sculthorpe inquired as to where the First Nations wreath falls in the order. To confirm this, it is essential to know the originating organization. Michael Rehill will research this and get back to the Committee.

7. ADJOURNMENT

Moved: Don Jackson **Seconded:** Terry Ryan

That there being no further business, the meeting be adjourned at 4:34 p.m..

CARRIED

7.1(a)(f)



Hamilton

MINUTES Hamilton Veterans Committee

October 26, 2021

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Robert Fyfe, Terry Ryan, Rod Paddon, Dave Baldry,
David Steckham

Absent with Regrets: Don Jackson, Steve Waldron

Also Present: Councillor B. Johnson, Councillor L. Ferguson, Christopher Redford (Staff Liaison), Carolyn King (Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) Moment of Silence (Item 1.1)
- (ii) Land Acknowledgement (Item 1.2)

2. APPROVAL OF THE AGENDA (Item 2)

(Sculthorpe/Fyfe)

That the agenda of the October 28, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

3. DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) September 28, 2021 (Item 4.1)

(Ryan/Fyfe)

That the Minutes of the September 28, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

5. STAFF PRESENTATIONS (Item 9)

(i) Special Events Advisory Team (SEAT) Update/COVID Planning (Item 9.1)

Christopher Redford provided an update from the Emergency Operations Centre (EOC) that proof of vaccinations will not be required for the service on November 11 as it is an outdoor event. A ceremony with 100 invited guests has been approved. Distancing details regarding wreath laying, etc. are pending.

(ii) Regional Services (Item 9.2)

Christopher Redford provided an update on the status of the regional Remembrance Day Services as follows:

Flamborough and Dundas: These ceremonies are completely private and no Special Events Advisory Team (SEAT) applications are required.

Stoney Creek: SEAT application submitted, ceremony will be cordoned off, limited to invited guests only.

Glanbrook: Councillor Johnson provided an update. Scaled back events will occur in Mount Hope the Sunday prior to and after November 11, as is tradition. The Mount Hope cenotaph was removed for restoration and has now been reinstalled. As the 779 Black Knight cadets meet at this location, they may have a private rededication on November 14 and potentially a ceremony for cadets on November 7. Christopher and Councillor Johnson will meet to discuss details.

Ancaster: Councillor Ferguson provided an update. This event is run by a community committee and will be an invitation-only event for wreath bearers. A City staff person, a piper, a bugler, two police and a sound system will be required. There are no objections to this, and Christopher Redford will attend their next meeting to finalize plans. The Committee suggested that it may be difficult to arrange for a piper and bugler so Christopher will check his contacts prior to the Ancaster meeting.

Christopher confirmed there will be two City staff available to assist with this and there will be no effect on the Gore Park service.

Christopher Redford confirmed there will be a Lancaster fly-past on November 11 and he will request that it include each regional service.

6. DISCUSSION ITEMS (Item 10)

(i) Remembrance Day Civic Service (Item 10.1)

Michael Rehill reviewed the order of service for this ceremony which will take place on November 11. There will be a maximum of 100 invited guests in a fenced off area. An invitation will be extended to include a Colour Party, which can be positioned on the South side of the square. Terry Ryan will make inquiries about two cadets to read *In Flanders Fields*. The Order of Wreaths will be finalized and laminated. The blessing from the Imam will be held before the Padre's blessing, after the wreath laying. A list of dignitaries will be finalized and circulated to all members of this Committee.

(ii) Garrison Parade and Service, November 14th (Item 10.2)

The Brigade Commander has determined that there shall be no Remembrance Day events exceeding 100 people. This decision takes precedence over Provincial or Civic protocols. In light of this, the Veterans Committee has agreed to cancel this event, as it typically involves 500 to 700 people.

(iii) Order of Wreaths (Item 10.3)

The Order of Wreaths is still to be determined. Michael Rehill will ensure it is updated, annotated and published prior to the service. It will then be laminated. Ed Sculthorpe and Terry Ryan will Marshall the wreaths.

Ed Sculthorpe inquired about laying an indigenous wreath; Chris will reach out to the Hamilton Aboriginal Advisory Committee. Once a group is determined, the order of placement can be finalized.

(iv) Argyll and Sutherland Highlanders Memorial Pavilion Public Use (Item 10.4)

Terry Ryan provided background. The pavilion was used as a stage during Art Crawl and such use is considered disrespectful for a memorial. A complaint was made to the Mayor and the promoter provided an apology. This issue is under discussion at the regiment. The Argyll and

Sutherland Highlanders (ASH) paid for the memorial and the City maintains it.

In order to find a balance between public use and respect for the memorial, guidelines for using the pavilion when the park is rented for events may need to be developed.

7. GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) COVID Vaccinations for Committee Members (Added Item 13.1)

There is a new requirement that all Citizen Advisory Committee members must be vaccinated. Any questions regarding this must be forwarded as per the directions in the documentation provided to each member.

8. ADJOURNMENT (Item 15)

(Fyfe/Sculthorpe)

That there being no further business, the meeting be adjourned at 4:41 p.m..

CARRIED

7.1(a)(g)

Hamilton

MINUTES
Hamilton Veterans Committee

November 30, 2021

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
 Vice Chair: Edward Sculthorpe
 Members: Robert Fyfe, Terry Ryan, Rod Paddon, Dave Baldry,
 David Steckham, Steve Waldron

Absent with Regrets: Don Jackson

Also Present: Councillor B. Johnson, Councillor L. Ferguson,
 Christopher Redford (Staff Liaison), Carolyn King
 (Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) **Moment of Silence (Item 1.1)**
- (ii) **Land Acknowledgement (Item 1.2)**

2. APPROVAL OF THE AGENDA (Item 2)

Moved: Ed Sculthorpe **Seconded:** Terry Ryan

That the agenda for the November 30, 2021 meeting of the Hamilton Veterans Committee, be approved as presented.

CARRIED

3. DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) October 26, 2021 (Item 4.1)

Moved: Dave Baldry **Seconded:** Ed Sculthorpe
That the Minutes of the October 26, 2021 meeting of The Hamilton Veterans Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS (Item 5)

(i) 2021 All-Committee Meeting Minutes (Item 5.1)

Moved: Rod Paddon **Seconded:** Ed Sculthorpe
That the minutes of the 2021 All-Committee meeting be received.

CARRIED

6. DISCUSSION ITEMS (Item 10)

(i) Budget of the Hamilton Veterans Committee (Item 10.1)

The Staff Liaison, Christopher Redford presented a detailed and itemized budget report.

Moved: Bob Fyfe **Seconded:** Terry Ryan
That the budget of the Hamilton Veterans Committee be approved.

CARRIED

Moved: Rod Paddon **Seconded:** Ed Sculthorpe
That the following items be received:

(ii) Remembrance Day Update (Item 10.2)

Overall consensus is that the Gore Park service ran smoothly, however the wreath laying portion could be streamlined. Terry Ryan shared an assessment with the committee to assist with this process and discussion will be deferred until the fall to ensure a timelier conversation, closer to Remembrance Day. The Committee will aspire to communicate more effectively with community members who wish to lay wreaths and will create a plan for the placement of wreaths. Some feedback from the public revealed disappointment at being denied entrance due to the limited attendance. However this was a COVID precaution and may not be necessary in the future. It was noted that the flag was twisted around the pole – this will be inspected pre-ceremony next year and Christopher Redford will follow up with locating the armbands. Bob Fyfe suggests altering the presentation of *In Flanders Fields*.

Ancaster Service – Councillor Ferguson reported that it was a resounding success with 200 to 300 people in attendance. 25 wreaths were laid by invitation only which worked smoothly for the wreath laying portion of the ceremony.

Glanbrook Service – Councillor Johnson explained there was a call out to the community to run this service as the cadets were unable to do it this year. There was an incredible response and the service was a success with about 100 people in attendance and included the involvement of the local Scouts and Guides.

(iii) Wreath Project 2022 (Item 10.3)

Two schools in Ohsweken provided wreath for the ceremony crafted with traditional materials. This project was a success and should be continued in 2022.

Project suggestion – The Hamilton Military Museum offered Remembrance Day Grab and Go kits to teachers who were unable to bring their students to the Museum due to COVID. Materials were provided for the class to create paper poppies and make a class wreath using a cardboard form. Christopher Redford suggests a collaboration for next year where this Committee provides more robust wreath forms and then perhaps inviting some students/schools to the service to lay the wreath.

Ed Sculthorpe reminds the committee that a similar project was already in the works for 2021 but delayed due to COVID. This involved providing schools in the downtown core with materials to make a wreath and the Committee paying for the class to come to the cenotaph with select students laying the school wreath. This would rotate between the downtown schools each year, allowing each school to participate. Ed will circulate the outline for the project and it can be organized for 2022.

CARRIED

7. GENERAL INFORMATION/OTHER BUSINESS (Item 13)

Moved: Bob Fyfe **Seconded:** Terry Ryan

That the following items be received:

(i) Upcoming Meetings (Item 13.1)

There will be no meeting of this committee until February 2022.

(ii) Hamilton Veterans Committee Email (Item 13.2)

Christopher Redford suggests the use of a designated City of Hamilton email address for this Committee specifically for outward-facing information around Remembrance Day activities.

(iii) Glanford Cenotaph Update (Item 13.3)

Councillor Johnson revealed that the cenotaph, which had been in storage to allow for park improvements, has been replaced in a new location in the park. The new location allows for more respectful viewing and recommends everyone visit.

(iv) Inquiries – Cannons (Item 13.4)

Bob Fyfe inquired as to what happened to the cannons that were going to be refurbished. They may be in storage, perhaps the armouries would like to display them. Mike Rehill will inquire.

CARRIED

8. ADJOURNMENT (Item 15)

Moved: Rod Paddon **Seconded:** Ed Sculthorpe

That there being no further business, the meeting be adjourned at 4:28 p.m..

CARRIED



Hamilton

**MINUTES
Hamilton Veterans Committee**

Meeting 22-001
February 22, 2022
4:00 p.m.
WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Robert Fyfe, Terry Ryan, Don Jackson, Dave Baldry,
David Steckham, Steve Waldron

Absent with Regrets: Rod Paddon

Also Present: Councillor Ferguson, Christopher Redford (Staff Liaison),
Carolyn King (Curatorial Assistant, Hamilton Military Museum)

1. **CEREMONIAL ACTIVITIES (Item 1)**
 - (i) **Moment of Silence (Item 1.1)**
 - (ii) **Land Acknowledgement (Item 1.2)**

2. **APPROVAL OF AGENDA (Item 2)**

That the agenda for the February 22, 2022 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

3. **DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) November 30, 2021 (Item 4.1)

That the Minutes of the November 30, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS (Item 5)

(i) Correspondence from the Friends of St. Giles, respecting St. Giles United Church Property Memorial (Item 5.1)

Christopher Redford received a letter from the Friends of St. Giles group regarding saving a memorial on the church grounds. The church is now in private hands and the plaque which lists First World War veterans has been removed from the cairn due to vandalism. The committee concurs that their ability to affect change is limited as this is not a City memorial. However, they would like to assist by providing recommendations for conservation treatment and if the names on the plaque can be obtained then an appropriate home can be recommended through ascertaining regimental affiliation.

That the Correspondence from the Friends of St. Giles, respecting St. Giles United Church Property Memorial, be received.

CARRIED

6. DISCUSSION ITEMS (Item 10)

That the following Items be received:

(i) Decoration Day 2022 (Item 10.1)

June 12, 2022 is identified as the date for this year's Decoration Day service.

(ii) Research a Grave 2022 (Item 10.2)

Based on the success of 2021's Decoration Day cadet project, the Research a Grave project in which youth perform research on veterans buried in Hamilton cemeteries will continue this year. Michael Rehill will approach school contacts and Terry Ryan will approach cadet contacts in order to expand the project. Carolyn King will prepare a brief outline of the project and submit it at the next meeting.

(iii) Wreath Project 2022 (Item 10.3)

Ed Sculthorpe proposed a project in 2021 which was delayed due to Covid. A brief outline will be prepared for the next meeting in order to move this project ahead in 2022.

(iv) Argyll & Sutherland Highlanders Memorial (Item 10.4)

To prevent the inappropriate use of the memorial pavilion in Bayfront Park when the Park is rented for events, Mike Rehill suggests we request specifics for use be written into the rental agreement. Dave Steckham also suggests adding a damage deposit. Terry Ryan suggests cordoning or taping it off during rentals. Ed Sculthorpe reiterates that it was designed to be used it has just been used in a way this committee is uncomfortable with. He suggests adding to the contract it cannot be used for bands, dancing or in a frivolous manner. In light of the fact that people renting the park may not be aware it is actually a memorial, Terry Ryan suggests installing a vertical sign. Christopher Redford will speak to the Parks Department regarding these concerns and report back at the March meeting.

(v) Illegal Parking Beside the Cenotaph at Veterans Place (Item 10.5)

Christopher Redford relayed that the Head of Parking Enforcement ensures the no parking area will be enforced in order to stop people from illegally parking in this area.

(vi) Dieppe Plaque Re-Installation (Item 10.6)

Christopher Redford reported that the Dieppe plaque that was stolen, then retrieved and will be re-installed. The committee discussed more secure means for installing it, such as a large stone or boulder. Dave Steckham suggested reaching out to the Royal Hamilton Light Infantry and Mike Rehill offered to look into this due to his connection to the regiment. A budget will need to be discussed based on what the City or foundation can provide in terms of funding.

Bob Fyfe inquired about relocating two cannons to the armouries. Mike Rehill reported he has not been able to address this due to the pandemic.

CARRIED

7. MOTIONS (Item 11)

(i) Transfer of funds to the Hamilton Veterans Committee Reserve Fund

That the transfer of the 2021 budget surplus, in the amount of \$31,248.41 be moved to the Hamilton Veterans Committee Reserve Fund.

CARRIED

8. ADJOURNMENT (Item 15)

That there being no further business, the meeting be adjourned at 4:35 pm.

CARRIED

7.1(a)(i)



Hamilton

**MINUTES
Hamilton Veterans Committee**

Meeting 22-002

March 29, 2022

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Terry Ryan, Don Jackson, David Steckham,
Steve Waldron, Rod Paddon

Absent with Regrets: Councillor L. Ferguson, Dave Baldry, Robert Fyfe

Also Present: Councillor Johnson, Christopher Redford (Staff Liaison),
Carolyn King (Supervisor, Hamilton Military Museum)

1. **CEREMONIAL ACTIVITIES (Item 1)**
 - (i) **Moment of Silence (Item 1.1)**
 - (ii) **Land Acknowledgement (Item 1.2)**

2. **APPROVAL OF AGENDA (Item 2)**

The Staff Liaison advised there were no changes to the agenda.

Moved: Ed Sculthorpe **Seconded:** Terry Ryan
That the agenda for the March 29, 2022 meeting of the Hamilton Veterans
Committee, be approved, as presented.

CARRIED

3. **DECLARATIONS OF INTEREST (Item 3)**
None

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

- (i) **February 22, 2022 (Item 4.1)**

Moved: Dave Steckham **Seconded:** Dave Terry Ryan
That the Minutes of the February 22, 2022 meeting of The Hamilton Veterans Committee, be approved, as presented.

CARRIED

5. COMMUNICATIONS (Item 5)

(i) Friends of St Giles re. St. Giles United Church property memorial (Item 5.1)

Regarding the plaque that was removed from the cairn by the new owners at the former St. Giles church, the committee discussed connecting with the Royal Hamilton Light Infantry (RHLI) Heritage Museum as a potentially suitable home for the plaque as it lists members of the 86th Machine Gun Battalion, perpetuated by the RHLI.

6. DISCUSSION ITEMS (Item 10)

(i) Decoration Day 2022 (Item 10.1)

Terry Ryan shared that the usual padre is not available for Decoration Day, Terry and Mike will look into the availability of a previous padre. The committee agreed it would like an inspection of the cadets and this will be performed by the head of the Navy League. The event program and logistical requirements for the event will be discussed at the next meeting.

(a) Contact List Update (10.1(a))

The Staff Liaison Christopher Redford would like to compile a master list of all relevant parties for the event and keep it current throughout the year. Michael Rehill will forward a Resource Manual he helped create which contains contact information and also suggests that the Remembrance Day event files have useful contacts. Christopher would like the Committee to ensure the information is updated and this will be revisited at the next meeting.

(b) New Hamilton Veterans Committee Email (Item 10.1(b))

The new email is active and will enable the committee to easily send mass emails for events.

(ii) Research a Grave 2022 (Item 10.2)

Carolyn King shared a project outline with the Committee to involve cadets in the research of local veterans. A small project committee will be formed to make decisions on action items. This committee will consist of the Chair, Staff Liaison, Curatorial Assistant of the Military Museum and one

other committee member (Terry Ryan). They will meet and report back to the Committee.

(iii) Wreath Project 2022 (Item 10.3)

Ed Sculthorpe presented a project outline whereby classes from four local schools from four Wards will create wreaths to be laid at the Cenotaph on Remembrance Day. The schools will rotate each year so that each of the Wards' 16 schools will have an opportunity to participate. Participating classes will be bussed to the yearly Remembrance Day service courtesy of the Committee and have a selected student join the representative for the federal, provincial, municipal and Veterans Committee in laying the wreaths during the service. The students may also be given an opportunity to participate in the Hamilton Military Museum's "We Remember" program. Christopher Redford suggests offering multiple programming options in these uncertain times: in person programming at the Museum, virtual programming, outreach or simply providing the class with wreath-making materials. Letters will be drafted and sent to the selected schools and a small committee will be formed consisting of the Chair, Staff Liaison, Curatorial Assistant of the Hamilton Military Museum and one other Committee member (Ed Sculthorpe). It will meet, piggybacking on the Find a Grave Committee.

(iv) Argyll & Sutherland Highlanders Memorial Pavilion (Item 10.4)

Signage was discussed in order to educate users to the pavilion's purpose as a memorial. Mike Rehill shared a letter from the Argyll and Sutherland Highlanders (ASH) Honorary Colonel supporting any measures to educate the public with signage. Christopher Redford shared images of potential interpretive panels. The City of Hamilton and the regiment will have to agree on the style of signage. The committee formally endorses this project.

Regarding rentals in Bayfront park, the Special Events Advisory Team (SEAT) will amend their website site map so the pavilion is listed as a memorial and will advise those booking the park that the pavilion cannot be used as a performance stage. The committee would like to see it clearly identified as a war memorial.

(v) Dieppe Plaque Re-Installation (Item 10.5)

Christopher Redford obtained a quote of \$3,150.00 to place the plaque (which had been vandalized) on an angled boulder (for accessibility). He is waiting to hear back from the Risk Management Department for approval. Payment is discussed as being through either the City of Hamilton, the Royal Hamilton Light Infantry (RHLI), the Committee or a combination thereof.

7. **ADJOURNMENT (Item 15)**

Moved: Rod Paddon

Seconded: David Steckham

That there being no other business, the meeting was adjourned at 4:47 p.m..

CARRIED

7.1(a)(j)



Hamilton

MINUTES Hamilton Veterans Committee

Meeting 22-003

April 26, 2022

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Members: Robert Fyfe, Dave Baldry, Steve Waldron,
Terry Ryan, Rod Paddon, Don Jackson

Absent with Regrets: Councillor Johnson, Councillor Ferguson,
David Steckham, Ed Sculthorpe (Vice-Chair)

Also Present: Christopher Redford (Staff Liaison), Carolyn King
(Supervisor, Hamilton Military Museum), Bill Cumming
(Air Cadets), Robert DeWolfe (Navy Cadets)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) Moment of Silence (Item 1.1)
- (ii) Land Acknowledgement (Item 1.2)

2. APPROVAL OF THE AGENDA (Item 2)

(Fyfe/Baldry)

That the agenda for the April 26, 2022 meeting of the Hamilton Veterans Committee, be approved, as presented.

CARRIED

3. DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) March 29, 2022 (Item 4.1)

(Ryan/Paddon)

That the Minutes of the March 29, 2022 meeting of the Hamilton Veterans Committee, be approved, as presented.

CARRIED

5. COMMUNICATIONS (Item 5)

(Fyfe/Baldry)

That the following communications, be received:

(i) Flamborough Legion 551 – RED Friday – June 10, 2022 – 4pm to 8pm (Item 5.1)

The Committee has been invited to staff a table/display at this event to promote the committee and its events. Michael Rehill and Rod Paddon are willing to attend and a discussion will take place outside of committee to firm up details.

(ii) Friends of St. Giles – Re: Former St. Giles United Church Property (Item 5.2)

A Citizens Committee Report would be required, seeking permission from Council to contact the current owner, to suggest a suitable home for the memorial plaque. The Committee will instead apprise the Ward 3 Councillor's office of the communication and offer advice if required.

(iii) American Legion Post 18 Burlington – Decoration Day (Item 5.3)

The American Legion is interested in researching and laying flags at the graves of American veterans buried in the Hamilton Cemetery for Decoration Day.

CARRIED

6. DISCUSSION ITEMS (Item 10)

(i) Decoration Day 2022 (Item 10.1)

Terry Ryan reported that cadets are not currently permitted to participate in any public events. Their absence will greatly impact the number of participants at the service. The Committee agreed that the purpose of the event is to commemorate Decoration Day, so it shall carry on with

planning a live event. Robert Fyfe offered to contact naval groups and a padre for potential participation.

(ii) Contact List (Item 10.2)

The Staff Liaison Christopher Redford is updating a master list of all relevant parties for Committee events and requests that Committee members examine it to identify any defunct groups and ensure the list is kept current. It has already been used to send preliminary communication out regarding Decoration Day.

(iv) Research a Grave 2022 (Item 10.3)

A working group of Michael Rehill, Terry Ryan, Christopher Redford and Carolyn King met to organize this project. Christopher Redford has prepared a presentation and will meet with cadets virtually on May 4, 2022 to provide an overview of the project. Cadets will research a veteran from a provided list or choose a family member and will receive volunteer hours for their work. Their contributions will be sent to the Hamilton Military Museum and will form the basis of social media posts leading up to Decoration Day. The Museum will retain the research which will form a database of local veterans.

(v) Wreath Project 2022 (Item 10.4)

A working group of Michael Rehill, Ed Sculthorpe, Christopher Redford and Carolyn King met to organize this project. Six school classes will be bussed to the Hamilton Military Museum to participate in their Remembrance Day program. They will then be given materials to create wreaths for the Remembrance Day service at the cenotaph at Gore Park. The Committee will pay for bussing and the Museum will provide complimentary programs. Outreach programming is available on request if in-person fieldtrips are not possible. Staff Liaison presented a variable budget with three options outlined:

1. On Remembrance Day, the six schools watch wreaths placed at Gore Park cenotaph live on Cable14, \$2,028.00;
2. Taxi for two students and one teacher for each of the six schools to lay wreaths with VIPs at Gore Park cenotaph, \$2,688.00;
3. Six school classes bused to Gore Park cenotaph for Remembrance Day fieldtrips, \$3,506.00.

Members noted that field trips are difficult to organize and may take away from school assemblies. It may be prudent to limit the number of students in the current climate. If a teacher and two students participate on November 11, the rest of the school may be able to watch at their assembly. If the full bussing option is selected it could be scaled back in future.

Michael Rehill suggested deferring this discussion until the next meeting and making a decision at that time.

(vi) Argyll and Sutherland Highlanders Memorial Pavilion (Item 10.5)

The Parks and Cemeteries Division has offered to create a simple Parks-style sign asking the public to respect the nature of the pavilion. The question is whether the Argyll and Sutherland Highlanders wish to do this or to sponsor interpretive signage for the pavilion. Michael Rehill will contact the Argyll and Sutherland Highlanders to discuss their preference.

(vii) Dieppe Plaque Re-Installation (Item 10.6)

A large, bronze plaque commemorating the Dieppe Raid, which was stolen from the Dieppe Memorial Park and later recovered by police, will be inlaid in a large boulder and reinstalled at the park. More secure installation will hopefully discourage future theft. Michael Rehill and the Honorary Colonel of the Royal Hamilton Light Infantry have selected a boulder and it will be installed in 3-6 weeks, pending approval to transport the weight on the waterfront path adjacent to the memorial.

7. ADJOURNMENT (Item 15)

(Fyfe/Baldry)

That there being no further business, the meeting be adjourned at 4:31 p.m..

CARRIED



Hamilton

**MINUTES
Hamilton Veterans Committee**

Meeting 22-004

May 31, 2022

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Ed Sculthorpe
Members: Don Jackson, Terry Ryan, David Steckham,
Steve Waldron

Absent with Regrets: Dave Baldry, Robert Fyfe, Rod Paddon, Councillor L. Ferguson

Also Present: Councillor Brenda Johnson, Christopher Redford (Staff Liaison), Carolyn King (Curatorial Assistant, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) **Moment of Silence (Item 1.1)**
- (ii) **Land Acknowledgement (Item 1.2)**

2. APPROVAL OF THE AGENDA (Item 2)

The Staff Liaison advised of the following changes to the agenda:

10. DISCUSSION ITEMS

10.7 Hybrid or Virtual Meetings

10.8 Clerk's Report to Council

(Sculthorpe/Steckham)

That the agenda for the May 31, 2022 meeting of the Hamilton Veterans Committee be approved, as amended.

CARRIED

3. **DECLARATIONS OF INTEREST (Item 3)**

There were no Declarations of Interest.

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

(i) **April 26, 2022 (Item 4.1)**

(Steckham/Ryan)

That the Minutes of the April 26, 2022 meeting of The Hamilton Veterans Committee be approved, as presented.

CARRIED

5. **DISCUSSION ITEMS (Item 10)**

(i) **Flamborough Legion 551 – RED Friday – June 10, 4pm to 8pm (Item 10.1)**

Michael Rehill and Rod Paddon will attend on behalf of the Committee. Christopher Redford will provide three standing banners about the scroll found in the cenotaph and the list of war dead. Christopher suggested creating some banners specific to the Committee to be displayed at this type of event.

(ii) **Decoration Day 2022 (Item 10.2)**

Michael Rehill reviewed the program for the service with the Committee and logistics discussed. The Dundas Citizens Band will play. Naval chaplain Reverend Bill Thomas will perform chaplain duties. Michael Rehill will perform Master of Ceremony duties. Wreath laying will be limited to Federal/Provincial/Municipal and Committee – wreath layers will be decided closer to the ceremony. Air Cadet public speaking winner will read the Veteran's Prayer. Cadets will decorate graves, then march in. Christopher Redford requested that a Committee member go to City Hall and ride the bus with attendees.

Day-of Committee member duties:

- Terry Ryan – Cadets
- Michael Rehill and Ed Sculthorpe – meet and attend to honoured guests
- Dave Steckham – Veterans
- Steve Waldron – Parade Marshall

(iii) **Research A Grave 2022 (Item 10.3)**

Carolyn King reported that response was limited this year and she will send out a reminder email. There is still sufficient content for social media posts with this year's entry and surplus entries from last year.

(iv) **Wreath Project (Item 10.4)**

As schools need to be contacted in June before the end of the school year, the Committee discussed the available options.

(Sculthorpe/Ryan)

The committee shall proceed with the option to bus four school classes to the Gore Park cenotaph for Remembrance Day field trips at a cost of \$3,506.00.

CARRIED

(v) Argyll and Sutherland Highlander Memorial Pavilion (Item 10.5)

Michael Rehill had had no updates. Christopher Redford will communicate with the Parks Department on their signage.

(vi) Dieppe Plaque Re-Installation (Item 10.6)

This project is proceeding. The forklift must take a designated route due to the weight of the load and the presence of a pipeline beneath the walkway.

(vii) Hybrid or Virtual Meetings (Added Item 10.7)

City of Hamilton Advisory Committees have the option to run meetings in hybrid format or remain virtual on Webex. The committee will remain virtual at least until September.

(viii) Report to Council (Added Item 10.8)

Regarding a report from Deputy Clerk Janet Pilon, all volunteer committees were asked to report on whether the size of the committee and number of meetings is suitable to carry out their business. This Committee finds their size and number of meetings to be sufficient and would like to see no changes in either.

Every advisory committee's term is finished with the end of the current term of Council and new committees are formed via the relevant Standing Committee's Interview Sub-Committee upon the election of a new Council. There will be a municipal election in October 2022, so this committee will only serve until the end of the year. Members may be reappointed.

6. GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Walter Wilson Stewart/Vimy and RHLI Museum Stan Overy (Item 13.1)

Stan Overy, Curator of the RHLI Museum, has the Vimy field cross of Walter Wilson Stewart, prominent local architect. Christopher Redford suggests making a request to display the cross along with information about Stewart on the mezzanine level at City Hall in the weeks leading up to Remembrance Day. The Hamilton Military Museum will assist with this project, as needed.

6. ADJOURNMENT (Item 15)

(Sculthorpe/Waldron)

That there being no further business, the meeting be adjourned at 4:41 p.m..

CARRIED



Hamilton

**Seniors Advisory
Committee**

June 3, 2022

Minutes 22-006

10:00am – 12:00pm

Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's YouTube Channel

<https://www.youtube.com/user/InsideCityofHamilton>

In Attendance:

Penelope Petrie (Chair), Maureen McKeating, Marian Toth, Marjorie Wahlman, Ann Elliott, Kamal Jain, Carolann Fernandes, David Broom, Sarah Shallwani, Peter Lesser, Kathryn Wakeman, Steve Benson, Alexander Huang

Also, in Attendance:

Lisa Maychak, Project Manager, Healthy & Safe Communities Department
Kim VanderMeulen, Program Secretary, Healthy & Safe Communities

Absent with Regrets:

Aref Alshaikhahmed, Peter Lesser, Sheryl Boblin, Barry Spinner, Councilor N. Nann, Councilor T. Jackson

Absent:

Dahila Petgrave, Noor Nizam

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) Land Acknowledgement presented by M. Toth.
K. Jain has volunteered to read the Land Acknowledgement at the next meeting.

2. APPROVAL OF AGENDA (Item 2)

The following changes were made to the agenda:

(M. Wahlman/A. Elliott)

- (a) That the staff presentation respecting Transit be withdrawn (Item 9.1); and
- (b) That the Delegation Request from T. Nolan, respecting Transit be added to the agenda.

CARRIED**(A. Elliot/M. Wahlman)**

That the Seniors Advisory Committee approves the June 3, 2022 agenda, as amended.

CARRIED**3. DECLARATIONS OF INTEREST**

None.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**(i) May 6, 2022 (Item 4.1)**

- Remove member D. Petgrave from Absent with Regrets section and place in Absent section of minutes.

(A. Huang/D. Bloom)

That the Seniors Advisory Committee approves the May 6, 2022 minutes, as amended.

CARRIED**5. DELEGATION REQUESTS (Item 6.1)****(i) Tim Nolan, private citizen, respecting Transit (for today's meeting)**

T. Nolan spoke to the Seniors Advisory Committee (SAC) respecting accessible transportation in the City of Hamilton. T. Nolan spoke to SAC about his concerns and outlined changes he would like to see in the current transit model within the city. SAC members were given the opportunity to ask questions and provide comments.

(M. Wahlman/A. Elliott)

The Delegation request was received.

CARRIED

6. DISCUSSION ITEMS (Item 10)

(i) Working Groups (Item 10.1)

(D. Broom/M. Toth)

That the following updates be received:

(a) Getting Around Hamilton Working Group

- There are no updates from this working group.

(b) Elder Abuse Working Group

- M. Wahlman reported this working group discussed the Waterloo brochure that was received. Currently, there has been no communication from Waterloo.
- Officer A. McLaughlin provided a presentation at the Seniors Kick Off event about various frauds and scams that involve seniors.
- A discussion occurred regarding the upcoming re-organization of the Hamilton Police Services and the possibility of this working group losing the support of Officer A. McLaughlin. A request was asked for the Senior Advisory Committee (SAC) chair to send a general letter to Police Services requesting continued support for SAC's Elder Abuse Working Group from a Senior Support Officer.

(c) Housing Working Group

- M. Toth reported that the Hamilton Council on Aging (HCoA) Age Friendly Resources was discussed, with emphasis on the Housing section.
- L. Maychak will attend the next meeting of the Housing Working Group to discuss a possible collaboration with the Age-Friendly Collaborative Committee to update the existing guide, Housing Options for Older Adults in Hamilton.

(d) Communication Working Group

- D. Broom reported the City of Hamilton's new website is to be operational very soon. This group was asked for input on what they'd like to see on the seniors landing page. D. Bloom took on the task of reviewing other city websites and has compiled a report of recommendations that has been sent to L. Maychak.

- This working group's next meeting will occur on June 15, 2022.

CARRIED

(ii) Working Committees (Item 10. 2)

(D. Broom/M. Toth)

That the following updates be received:

(a) Age Friendly Plan - Governance Committee

- A. Elliott reported this committee met on May 10, 2022.
- The committee's discussions included the Seniors Kick off event as well as the need to increase the collaboration between Seniors Advisory Committee working groups with the Age-Friendly Committee's Goal Champions.
- This committee will not be meeting throughout the summer months.
- On June 16, 2022, a presentation along with a recommendation report to increase HCOA funding will go to Emergency and Community Services Committee.
- Beginning in the fall, each SAC working group chair will be invited to an Age Friendly Collaborative meeting to build collaborative work between the groups.

(b) Seniors Kick Off Event

- L. Maychak reported the success of this year's Seniors Kick Off event held on June 1, 2022.
- There were approximately 220 attendees, 50 exhibitors, 5 presentations, and entertainment and lunch were provided.

(c) International Day of Older Persons Committee

- There are no updates from this committee.

(d) McMaster Institute for Research on Aging

- There are no updates from this committee.

(e) Ontario Health Coalition

- C. Fernandes will continue to send the committee email updates through L. Maychak.

(f) Our Future Hamilton Update

- There are no updates from this committee.

(g) Senior of the Year Award

- L. Maychak reported the Senior of the Year Award nominations deadline is June 27, 2022.
- The event is currently being planned as an in-person event on October 18, 2022 at Michelangelo's. Tickets will go on sale at the beginning of September.
- If any member of SAC has interest in volunteering to be a judge for this year, please contact L. Maychak.

7. GENERAL INFORMATION/OTHER BUSINESS (Item 13)**(i) Working Group Progress Reports (submitted by Chairs) (Item 13.1)**

- All chairs of each working group to submit a summary of the work achieved by their working groups by the end of June to L. Maychak.

(ii) Summer meetings and September meeting (Item 13.2)**(M. McKeating/M. Wahlman)**

That that Seniors Advisory Committee (SAC) will not hold meetings in the summer.

CARRIED

- SAC September meeting falls on the Friday of the holiday weekend.

(M. Wahlman/D. Broom)

That the SAC move the September 2 meeting to September 9 to avoid the holiday weekend.

CARRIED**(iii) Seniors Advisory Committee (SAC) annual budget (Item 13.3)**

- \$2500 is the annual budget
- Include printing of Seniors Advisory Committee brochure in budget which was already approved by City Council.

(M. McKeating/A. Elliott)

That SAC requests an increase of their annual budget from \$2500 to \$3000 for the 2023 budget year.

CARRIED

- L. Maychak to source out estimated costs to produce a SAC Banner and tablecloth to use at community engagement events and present at the September meeting.

(iv) Feedback regarding the City's resource webpage for seniors www.hamilton.ca/seniors (Item 13.4)

- Feedback requested by June 10 and sent to L. Maychak.

(v) Hybrid Meetings (Item 13.5)

- All committee members agreed to holding hybrid meetings beginning September 2022.

(vi) Seniors Advisory Member Committee resignation - D. Stone (Item 13.6)**(K. Jain/M. Wahlman)**

Member D. Stone has asked to resign from this committee.

L. Maychak to follow up with information of whether a gift can be sent out from the Seniors Advisory Committee budget for his commitment to this committee. D. Stone's resignation was accepted by the committee but with regrets.

CARRIED**8. ADJOURNMENT (Item 15)****(P. Petrie)**

That the Seniors Advisory Committee be adjourned at 12:15 p.m..

CARRIED

Next Meeting: September 9, 2022



Hamilton

CITIZEN COMMITTEE REPORT

To:	Emergency & Community Services Committee
From:	Seniors Advisory Committee <hr style="width: 20%; margin-left: auto; margin-right: 0;"/> (Penelope Petrie, Chair)
Date:	September 12, 2022
Re:	Extreme Heat Mitigation

Recommendation:

Whereas, the Ontario Human Rights Commission [OHRC] has issued a statement (https://www.ohrc.on.ca/en/news_centre/ohrc-statement-human-rights-extreme-heat-waves-and-air-conditioning) on human rights, extreme heat waves and air conditioning as of August 19th, 2022 stating that while under the Residential Tenancy Act, 2006 [RTA], tenants have access to vital services such as heat, hot and cold water, electricity and fuel, it does not include air conditioning.

Whereas, the OHRC has stated this current RTA puts at risk many Ontarians, such as people with disabilities, older people and low income, youngsters under the age of 4, Indigenous, Black and racialized communities from protection from extreme heat. People with disabilities, older adults and children under the age of 4 years are at most risk for heat illness and death. This leaves many Ontarians without protection from extreme heat.

Whereas, the OHRC calls on the provincial government to include air conditioning as a vital service under RTA regulations and to establish a provincial maximum temperature to ensure that vulnerable Code-protected tenants are protected against threat of eviction for using safely installed cooling units.

Whereas, at the Federal level, Canada has committed to reaching net-zero emissions by 2050 under the Paris Agreement and to cut emissions of methane by at least 30% below 2020 levels by 2030 through the Global Methane Pledge.

Whereas, there is a growing trend across Canada to ban heat from fossil fuels with some cities setting target dates to ban fossil fuel use to reach zero-emissions

[Vancouver 2025] as well as some provinces already making it illegal to replace existing furnaces with fossil burning fuels to reach near-zero emissions and drastically cut methane [Quebec].

Whereas, the City of Hamilton committed to plans for transforming buildings to low carbon emitting and has prioritized a 13 Climate Change Impact Adaption Plan (<https://www.hamilton.ca/city-initiatives/strategies-actions/climate-change-action>), one being to help vulnerable populations from experiencing climate related risks of extreme heat and cold.

Whereas, heating residences with fossil fuels create 85% of Greenhouse Gas emissions mainly from natural gas that is itself 95% methane gas.

Whereas, the City of Hamilton has already officially approved to seek a grant to design a Home Efficiency Retrofit Opportunity (HERO) Program (<https://www.environmenthamilton.org/hamiltonhero>) for Hamilton that will allow for homeowners to get a low interest loan to make quality of life and energy conservation improvements to their homes that they would not otherwise be able to afford.

Whereas, the City of Hamilton has already become the owner of the world's largest residential building retrofitted to Passive House standards (https://passivehouse-international.org/index.php?page_id=150). The Ken Soble CityHousing Hamilton building has achieved 94% reduction of greenhouse gas emissions and 91% reduction in heating energy demand to support resident health and climate resilience. This building uses heat pumps to heat and cool apartment units. CityHousing Hamilton is a true model for addressing extreme heat and housing crises.

THEREFORE, BE IT RESOLVED:

- (a) That the Seniors Advisory Committee recommends that the City of Hamilton advocate to the Government of Ontario to change the building code to make heat pumps [heat and cooling units] and electrification mandatory in all new building and retrofit housing; and
- (b) That the City of Hamilton should expand the extreme heat interventions to other CityHousing Hamilton facilities and to low income rental units in the near future as per those already put in place by Public Health's Extreme Heat Working Group in 181 Jackson Street West, 200 Jackson Street West, 191 Main Street West and 95 Hess Street South.

Background:

Extreme heat and lack of air conditioning in low-income rental units has disproportionately affected the senior population who are at high risk of death during extreme heat waves. The Seniors Advisory Committee has created a statement for resolution with recommendations for Council to improve their involvement.

At the September 9, 2022 Seniors Advisory Committee meeting, Motion 11.1, which refers to the resolution concerning Extreme Heat Mitigation, was carried unanimously. The committee is submitting this Citizen Committee Report for consideration to City Council.

Analysis/Rationale:

The Seniors Advisory Committee believes that more action has to be taken to expand extreme heat interventions to more CityHousing units and other low-income rental units. Therefore, the Seniors Advisory Committee recommends that City Council advocate to the Government of Ontario and to intervene by enforcing the recommendations listed above.

CITY OF HAMILTON MOTION

Emergency and Community Services: September 22, 2022

MOVED BY COUNCILLOR N. NANN.....

SECONDED BY COUNCILLOR

Support for the Sexual Assault Centre (Hamilton and Area) to Receive Increased and Sustainable Provincial Funding

WHEREAS, since 1975, the Sexual Assault Centre (Hamilton and Area) (SACHA) has provided advocacy and direct support for survivors of recent or historical sexual violence;

WHEREAS, the number of survivors needing access to crisis counselling and long-term counselling programs continues to increase year upon year;

WHEREAS, SACHA has provided abuse prevention education available for all residents in the City of Hamilton including school boards, universities, public institutions, not-for profit organizations, unions, and community groups, with increasing demands for workshops;

WHEREAS, ongoing underfunding of SACHA has reduced the number of resources available to provide these services due to highly specialized skill requirements that are unmatched by low wages and inadequate benefits relative to other mental health funded positions;

WHEREAS the current COVID-19 pandemic has resulted in a drastic increase in the number of people in the community requiring the services of SACHA; and

WHEREAS the Regional Municipality of Waterloo (June 22, 2022), the Council of the Corporation of the Town of Bracebridge (Dec 22, 2021; motion 21-GC-317), and the City of Kingston (August 9, 2022) have all passed resolutions calling on the provincial government to fulfill the 30% increase commitment announced in 2018 that has not been budgeted to date;

THEREFORE, BE IT RESOLVED:

That the Mayor, on behalf of Council, advocate to the provincial government to increase the base funding for the Sexual Assault Centre (Hamilton Area) (SACHA) by 30% to address current needs and plan for increases to enable sustainability, by writing a letter to Premier Doug Ford and Hon. Merrilee Fullerton, Minister of Children, Community, and Social Services, with copies to Members of Provincial Parliament representing Hamilton ridings and the Association of Municipalities of Ontario.