



**City of Hamilton**  
**KEEP HAMILTON CLEAN AND GREEN COMMITTEE**  
**AGENDA**

**Meeting #:** 22-006  
**Date:** September 20, 2022  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
 All electronic meetings can be viewed at:  
 City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Whitney Slattery, Clean and Green Coordinator  
 (905) 546-2424 ext. 5089

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1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
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8. PUBLIC HEARINGS / DELEGATIONS	
9. STAFF PRESENTATIONS	

**10. DISCUSSION ITEMS**

- 10.1. Review of the 2022 Budget Expenses for the Keep Hamilton Clean and Green Committee 10
- 10.2. 2023 Budget Submission for the Keep Hamilton Clean and Green Committee 16
- 10.3. 2022 Remaining Meetings for the Keep Hamilton Clean and Green Committee (no copy)

**11. MOTIONS**

**12. NOTICES OF MOTION**

**13. GENERAL INFORMATION / OTHER BUSINESS**

- 13.1. Staff Update: KHCG Neighbourhood Grants Status (no copy)
- 13.2. Staff Update: Team Up to Clean Up (no copy)

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



Hamilton

## KEEP HAMILTON CLEAN AND GREEN COMMITTEE

**Meeting #:** 22-004  
**Date:** April 26, 2022  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
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Present:	Chair:	Brenda Duke
	Vice-Chair:	Heather Donison
	Members:	Jen Baker
		Felicia Van Dyk
		Michelle Tom
		Kerry Jarvi
		Diana Meskaukas
		Paulina Szczepanski

Absent:	Leisha Dawson
	Marisa Di Censo
	Lennox Toppin
	Councilor N. Nann

Also present:	Whitney Slattery, Clean & Green Coordinator, Business Programs
	Florence Pirrera, Project Manager, Business Programs



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday April 26, 2022

### 1. APPROVAL OF AGENDA

The Staff Liaison advised the Committee that there were no changes to the agenda.

**(Jarvi/Tom)**

That the agenda for the April 26, 2022 meeting of the Hamilton Clean & Green Advisory Committee be approved, as presented.

**CARRIED**

### 2. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)

**(i) March 15, 2022 (Item 4.1)**

**(Szczepanski /Jarvi)**

That the Minutes of the March 15, 2022 meeting of the Keep Hamilton Clean and Green Advisory Committee be approved, as presented.

**CARRIED**

### 3. DISCUSSION ITEMS (ITEM 9)

**(i) 2022 KHCG Neighbourhood Grant Funding Recommendations (Item 9.1)**

That the following Clean and Green Neighbourhood Grants be approved:

**(Van Dyk/Tom)**

(a) That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$500 to Beautiful Alley's in Partnership with the Hospital Zoning Steering Committee for their initiative to beautify a City-owned traffic median.

**(Jarvi/Tom)**

(b) That the Keep Hamilton Clean and Green Committee approve



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday April 26, 2022

Clean & Green Neighbourhood Grant funding of \$500 to Bonnington Betterment Community for their initiative to install pollinator patches and edible plants at Richwill Park.

**(Meskaukas/Szczepanski)**

- (c) That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$1,000 to the Flamborough Food Bank for their initiative to create a community garden to engage and educate families through teaching them how to grow and harvest food.

**(Jarvi/Donison)**

- (d) That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$1,000 to GALA Parks and Gardens for their initiative to install pollinator patches and a mural in the Barton & Birch area neighbourhood.

**(Meskaukas/Szczepanski)**

- (e) That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$500 to Hamilton-Wentworth Green Venture for their initiative to expand Hamilton's urban tree canopy.

**(Tom/Szczepanski)**

- (f) That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$500 to McQuesten Urban Farms for their initiative to host a cleanup and beautification event for volunteers and community partners.

**(Jarvi/Meskaukas)**

- (g) That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$1,000 to New City Church for their initiative to create a large mural on one side of their building in an effort to beautify the neighbourhood.



## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday April 26, 2022

**(Van Dyk/Donison)**

- (h) That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$1,000 to Victoria Garafolo for their grassroots tree giveaway.

**CARRIED**

**(ii) Membership with Keep America Beautiful (Item 9.2)**

The Committee discussed their continued affiliation and membership with Keep America Beautiful. The Committee discussed issues around the benefits and costs of maintaining the membership.

**(Meskaukas/Szczepanski)**

That the Committee no longer maintain their membership with Keep America Beautiful effective immediately.

**CARRIED**

**4. GENERAL INFORMATION / OTHER BUSINESS (ITEM 12)**

**(i) Team Up to Clean Up Staff Update (Item 12.1)**

Quorum was lost at 6:05pm and this item of business was not carried as a result.

**5. ADJOURNMENT (ITEM 14)**

Quorum was lost at 6:05pm, formal adjournment could not take place.

Respectfully submitted,

Brenda Duke  
Chair, Keep Hamilton Clean and Green  
Committee



Hamilton

## **MINUTES**

Keep Hamilton Clean & Green Committee  
Tuesday April 26, 2022

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Whitney Slattery  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department



# Hamilton

## NOTES

### **Keep Hamilton Clean and Green Advisory Committee**

Tuesday, June 7, 2022 5:00 P.M.

Due to the COVID-19 and the Closure of City Hall

Electronic meeting can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Present:	Chair:	Brenda Duke
	Vice-Chair:	Heather Donison
	Members:	Lennox Toppin
		Jen Baker
		Diana Meskaukas
		Michelle Tom

Absent:	Councillor N. Nann
	Paulina Szczepanski
	Marisa DiCenso
	Leisha Dawson
	Kerry Jarvi
	Felicia Van Dyk

Also Present:	Whitney Slattery, Clean & Green Coordinator, Business Programs
	Theresa Phair, Community Liaison Coordinator, Business Programs

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 21-02, as amended at 5:30 pm the Staff Liaison to the Committee advised those in attendance that quorum had not been achieved within 30 minutes after the time set for the Keep Hamilton Clean and Green Committee therefore, the



**Keep Hamilton Clean & Green  
Committee**

**June 7, 2022**

**Notes**

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Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned.

Respectfully submitted,

Whitney Slattery  
Clean and Green Coordinator  
Business Programs  
Environmental Services



Hamilton

**KEEP HAMILTON CLEAN & GREEN  
ADVISORY COMMITTEE**

**2022 Budget Review & 2023 Budget  
Planning**

# 2022 BUDGET

<b>Keep Hamilton Clean &amp; Green Committee - 2022 Budget Report</b>			
<b>EXPENSES</b>		<b>Budgeted</b>	<b>Actual</b>
<b>Meeting Refreshments</b>	January refreshments	\$62.50	
	February refreshments	\$62.50	
	March refreshments	\$62.50	
	May refreshments	\$62.50	
	June refreshments	\$62.50	
	September refreshments	\$62.50	
	October refreshments	\$62.50	
	November refreshments	\$62.50	
	<b>Meeting Refreshments Sub Total</b>	<b>\$500.00</b>	<b>\$0.00</b>
<b>Keep America Beautiful</b>	Network Service Fee	\$650.00	
	Postage		
	Self-Assessing		
	National Conference 2021		
	<b>KAB Sub Total</b>	<b>\$650.00</b>	<b>\$0.00</b>
<b>Committee Member Parking</b>	Parking for KHCG Members	\$0.00	
	<b>Parking Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Team Up to Clean Up Program</b>	Program Supplies (Bags, Gloves)	\$5,900.00	\$182.29
	Advertising and promotion	\$100.00	\$18.32
	Leaf & Yard Bags	\$0.00	
	Garbage Pickers	\$0.00	
	<b>Team Up to Clean Up Sub Total</b>	<b>\$6,000.00</b>	<b>\$200.61</b>

# 2022 BUDGET

Volunteer Recognition	Awards, advertising, printing, incidentals, sponsorship, etc.	\$600.00	
	<b>Volunteer Recognition Sub Total</b>	<b>\$600.00</b>	<b>\$0.00</b>
Graffiti Remediation	Victim assistance supplies	\$2,000.00	\$1,191.61
	<b>Graffiti Remediation Sub Total</b>	<b>\$2,000.00</b>	<b>\$1,191.61</b>
Neighbourhood Grants Program	Small grants for neighbourhood projects	\$6,000.00	
	Beautiful Alleys (on behalf of the Hospital Zoning Steering Committee)		\$500.00
	Bonnigton Betterment Community		\$500.00
	Flamborough Food Bank		\$1,000.00
	GALA Parks & Gardens		\$1,000.00
	Hamilton-Wentworth Green Venture		\$500.00
	McQuesten Urban Farms		\$500.00
	New City Church		\$1,000.00
	Victoria Garofalo		\$1,000.00
	<b>Neighbourhood Grants Sub Total</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>
Cigarette Litter	Educational, communications and marketing products	\$2,500.00	\$0.00
	<b>Cigarette Litter Sub Total</b>	<b>\$2,500.00</b>	<b>\$0.00</b>
	<b>TOTALS</b>	<b>\$18,250.00</b>	<b>\$7,392.22</b>

# 2022 BUDGET

<b>Total 2022 Budget</b>	<b>\$18,250.00</b>
<b>Total Actual Expenses</b>	<b>\$7,392.22</b>
<b>Total Expenses</b>	<b>\$7,392.22</b>
<b>Remaining 2022 Balance</b>	<b>\$10,857.78</b>
<b>Reseves Fund Balance</b>	<b>\$36,408.69</b>

*Keep*  
***Hamilton***  
*Clean & Green*

# **KHCG Budget Planning - Interactive Link**





Hamilton

THANK YOU

# 2022

EXPENSES		Budgeted
<b>Meeting Refreshments</b>	January refreshments	\$62.50
	February refreshments	\$62.50
	March refreshments	\$62.50
	May refreshments	\$62.50
	June refreshments	\$62.50
	September refreshments	\$62.50
	October refreshments	\$62.50
	November refreshments	\$62.50
	<b>Meeting Refreshments Sub Total</b>	<b>\$500.00</b>
<b>KAB</b>	<b>KAB Subtotal</b>	<b>\$650.00</b>
<b>Committee Member Parking</b>	Parking for KHCG Members	\$0.00
	<b>Parking Sub Total</b>	<b>\$0.00</b>
<b>Team Up to Clean Up Program</b>	Program Supplies (Bags, Gloves)	\$5,900.00
	Advertising and promotion	\$100.00
	Leaf & Yard Bags	\$0.00
	Garbage Pickers	\$0.00
	<b>Team Up to Clean Up Sub Total</b>	<b>\$6,000.00</b>
<b>Volunteer Recognition</b>	Awards, advertising, printing, incidentals, sponsorship, etc.	\$600.00
	<b>Volunteer Recognition Sub Total</b>	<b>\$600.00</b>
<b>Graffiti Remediation</b>	Victim assistance supplies	\$2,000.00
	<b>Graffiti Remediation Sub Total</b>	<b>\$2,000.00</b>
<b>Neighbourhood Grants Program</b>	Small grants for neighbourhood projects	\$6,000.00
	<b>Neighbourhood Grants Sub Total</b>	<b>\$6,000.00</b>
<b>Cigarette Litter</b>	Educational, communications and marketing products	\$2,500.00
	<b>Cigarette Litter Sub Total</b>	<b>\$2,500.00</b>
<b>Total</b>		<b>\$18,250.00</b>



# 2023

EXPENSES		Budgeted
<b>Meeting Refreshments</b>	January refreshments	
	February refreshments	
	March refreshments	
	May refreshments	
	June refreshments	
	September refreshments	
	October refreshments	
	November refreshments	
	<b>Meeting Refreshments Sub Total</b>	<b>\$0.00</b>
<b>Committee Member Parking</b>	Parking for KHCG Members	\$0.00
	<b>Parking Sub Total</b>	<b>\$0.00</b>
<b>Team Up to Clean Up Program</b>	Program Supplies (Bags, Gloves)	
	Advertising and promotion	
	Leaf & Yard Bags	
	Garbage Pickers	
	<b>Team Up to Clean Up Sub Total</b>	<b>\$0.00</b>
<b>Volunteer Recognition</b>	Awards, advertising, printing, incidentals, sponsorship, etc.	
	<b>Volunteer Recognition Sub Total</b>	<b>\$0.00</b>
<b>Graffiti Remediation</b>	Victim assistance supplies	
	<b>Graffiti Remediation Sub Total</b>	<b>\$0.00</b>
<b>Neighbourhood Grants Program</b>	Small grants for neighbourhood projects	
	<b>Neighbourhood Grants Sub Total</b>	<b>\$0.00</b>
<b>Cigarette Litter</b>	Educational, communications and marketing products	
	<b>Cigarette Litter Sub Total</b>	<b>\$0.00</b>
<b>Total</b>		<b>\$0.00</b>

