



City of Hamilton
ARTSADVISORY COMMISSION
AGENDA

Meeting #: 22-005
Date: September 27, 2022
Time: 4:00 p.m.
Location: YouTube Channel Streaming for Virtual Meetings
All electronic meetings can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Jen Anisef, Cultural Projects Specialist (905) 546-2424 ext.7612
Lauren Anastasi, Administrative Secretary (905) 546-2424 ext. 6210

	Pages
1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
4.1. March 22nd, 2022	3
4.2. May 24th, 2022 (No minutes as did not have quorum)	
4.3. July 26th, 2022	9
5. COMMUNICATIONS	
5.1. Revised Terms of Reference - Amended at Council June 8th, 2022	15
6. DELEGATION REQUESTS	
7. CONSENT ITEMS	

8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

9.1. Public Art Update - Jeff Erbach

10. DISCUSSION ITEMS

10.1. Celebrating Resilience in the Arts Update 27

10.2. 2023 AAC Budget Request 29

10.3. Advisory Committee Roles & Responsibilities for new members 33

NB: Citizen Committee Report Required for any changes

10.4. 2018-2022 AAC Accomplishments

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

**MINUTES
22-002
ARTS ADVISORY COMMISSION**

March 22, 2022

4:00 p.m.

Due to COVID-19 and the Closure of City Buildings, this meeting virtually.

Present: Annette Paiement (Chair), Elizabeth Jayne Cardno, Monika Ciolek, Lisa LaRocca, Janna Malseed, Ranil Sonnadara, Jen Anisef (Staff Liaison)

Absent: Monolina Bhattacharyya-Ray, Councillor Danko, Councillor Farr

The Chair called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

(Malseed/LaRocca)

That the Agenda for the March 22, 2022 Arts Advisory Commission, be approved as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) January 25, 2022 (Item 4.1)

(Ciolek/Malseed)

That the Minutes of the January 25, 2022 Arts Advisory Commission, be approved as presented.

CARRIED

(d) COMMUNICATIONS (Item 5)

(Ciolek/LaRocca)

That the following Communication Items, be received:

- (i)** Office of the City Clerk would like Advisory Committees to begin reviewing Roles, Responsibilities and Expectations of New Members and to review the Terms of Reference prior to the end of the Council term

CARRIED

(e) DELEGATION REQUESTS (Items 6)

(Malseed/Sonnadara)

That the following Delegation, be received:

- (i)** Sheila Whaley from Hamilton Arts Council request to delegate regarding Affordability for Artists.

(f) CONSENT ITEMS (Items 7)

There were no consent items.

(f) PUBLIC HEARINGS/DELEGATIONS (Item 8)

- (i)** Sheila Whaley from Hamilton Arts Council request to delegate regarding Affordability for Artists.

Mayor's Task for force for Economic Recovery and Big Picture Report 2017 both made recommendations concerning affordable living in Hamilton. Question on how might we leverage underutilized spaces in Hamilton? How do we move forward on these recommendations?

Fair Wage for Musicians Policy was approved by Council. Would it be possible for a similar policy to be approved for Performing Arts, Theatre and Dance?

It was suggested by discussion, that AAC could address affordable living within the upcoming Symposium. And that AAC could invite staff to speak about the Fair Wage for Musicians Policy at our next meeting in response to this delegation.

(g) STAFF PRESENTATIONS (Item 9)

(i) 2022 Hamilton Arts Awards Update (Item 9.1)

Jen Anisef, Cultural Project Specialist, provided an update regarding the Hamilton Arts Awards, advising that the Arts Sector Review Panel was complete, and that adjudication will take place in April.

Monika Ciolek will be the AAC representative Jury Monitor for Lifetime Achievement and Arts Champion Awards. Lisa LaRocca will be the AAC representative Jury Monitor for the Creator Award.

(LaRocca/Cardno)

That the presentation, respecting the Hamilton Arts Awards, be received and the selected AAC Commissionaires act as Jury Monitors.

CARRIED

(ii) Public Art Update (Item 10.2)

Jen Anisef, Cultural Project Specialist, provided an update regarding the work of the Placemaking, Public Art and Projects team.

Locke Street Public Art Project adjudication has shortlisted 5 proposals. Stage 2 proposals are due in April and will then be shared for public consultation.

Century Street Parkette Public Art Project selected artist has submitted detailed drawings.

Churchill Park Public Art Project fabrication is underway, and a summer installation is expected.

The motion to request funding to supplement Covid inflation costs was passed by Council.

(LaRocca/Malseed)

That the presentation, respecting Public Art Update, be received.

CARRIED

(h) DISCUSSION ITEMS (Item 10)

(i) Celebrating Resilience in the Arts Update (Item 10.1)

The following points were made during the discussion of the Celebrating Resilience in the Arts Proposal Sub-committee Notes:

- Hamilton Arts Council (HAC) presented a proposal including scope and budget which was reviewed and approved by the Subcommittee.
- The budget line items were shared with AAC for approval, with total cost of \$16K, including HAC's coordination fee.

(Malseed/Sonnadara)

That AAC will contract HAC to develop and implement Celebrating Resilience in the Arts Symposium November 2022

CARRIED

(ii) Approach to reviewing Roles, Responsibilities and Expectations and Terms of Reference (Item 10.2)

(Ciolek/Malseed)

That AAC will form a subcommittee to review the Terms of Reference and bring recommendations back to the next meeting for approval.

CARRIED

(I) GENERAL INFORMATION / OTHER BUSINESS

- (i)** Monika Ciolek presented about Hamilton Alliance for Tiny Homes. HAT.CA. Tiny shelters for homeless looking for space, project begins in MAY in Hamilton. Looking for art therapists.

Dr. John Chong was suggested as a Mental Health Resource for Musicians.

(J) ADJOURNMENT (Item 14)

(Malseed/Cardno)

That, the Arts Advisory Commission meeting be adjourned at 4:59pm.

CARRIED

Respectfully submitted,

Annette Paiement, Chair
Arts Advisory Commission

Lauren Anastasi
Recorder



Hamilton

MINUTES
22-004
ARTS ADVISORY COMMISSION

July 26, 2022

4:00 p.m.

Virtual meeting

Present: Annette Paiement (Chair), Councillor Danko Elizabeth, Monolina Bhattacharyya-Ray, Jayne Cardno, Monika Ciolek, Lisa LaRocca, Janna Malseed, Jen Anisef (Staff Liaison)

Absent: Councillor Farr, Ranil Sonnadara

The Chair called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

(Ciolek/LaRocca)

That the Agenda for the July 26, 2022 Arts Advisory Commission, be approved as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

Minutes are not available at this time and will be included on the next agenda.

(d) COMMUNICATIONS (Item 5)

There were no communications items.

(e) DELEGATION REQUESTS (Items 6)

There were no delegation requests.

(f) CONSENT ITEMS (Item 7)

There were no consent items.

(f) PUBLIC HEARINGS/DELEGATIONS (Item 8)

There were no public hearing or delegation items.

(g) STAFF PRESENTATIONS (Item 9)**(i) Musicians Fair Payment Policy (Item 9.1)**

Debbie Spence, Business Development Consultant, provided an overview of the City of Hamilton's Musicians Fair Payment Policy. The presentation included background on how the Policy came about, the scope of the policy, as well as other considerations in implementing this policy. The policy can be found at: <https://pub-hamilton.escribemeetings.com/filestream.ashx?DocumentId=275842>

(ii) Strategic Music Business Plan (Item 9.2)

Jennifer Mueller, Senior Project Manager, and Lisa LaRocca, Director of Operations – Sonic Unyon, provided an overview of the Strategic Music Business Plan.

The Plan was led by Sonic Unyon in partnership with the City of Hamilton, Hamilton Music Advisory Team, Hamilton Public Library and the Hamilton Chamber of Commerce and focuses on economic recovery for musicians and performers. The Plan outlines 21 Recommendations and the City's strategic and operational efforts for music in 2022-2023 will focus on the following 3 priority areas:

Business Development Activities; Placemaking and Animation; and Supportive Policies, Programs and Regulations.

(iii) Public Art Update (Item 9.3)

Jen Anisef, Cultural Project Specialist, provided an update regarding the work of the Placemaking, Public Art and Projects team.

Locke Street Public Art Project – short listed proposals are out for public consultation via Engage.

Century Street Parkette Public Art Project fabrication is underway with installation expected in the fall.

Fabrication for Churchill Park and West Harbour James Street Plaza Public Art Projects are underway with installation expected in late Summer or early Fall.

Concrete Canvas Festival took place last week and included several large scale and multiple smaller scale works across the city, an Augmented Reality mural and a live event in Woodlands Park.

Keddy Trail Street Art Project – over 120 responses were received to the Expression of Interest call for artists. A citizen advisory committee has selected 6 artists or artist teams to paint 5 barrier walls and the Jolley Cut underpass area. Painting is expected to be completed at the end of August.

(Cardno/Malseed)

That the presentations, respecting Musicians Fair Payment Policy, Strategic Music Business Plan, and Public Art Update, be received.

CARRIED

(h) DISCUSSION ITEMS (Item 10)

(i) Celebrating Resilience in the Arts Update (Item 10.1)

The following update was provided regarding the Celebrating Resilience in the Arts Proposal Sub-committee:

Working with the Hamilton Arts Council, the Symposium subcommittee has: booked the venue (Cotton Factory); secured the Keynote Speaker (Kelly Hill – Hill Strategies); drafted an event program to guide the flow of the day; identified several potential event hosts who will be approached this week; identified potential

panelists to speak to priority topics identified through the Resilience in the Arts Survey; begun reaching out to local and regional arts organizations to invite them to participate in a “trade show” style resource session. A save the date has been released and shared through the Arts Council’s social media accounts and the Arty Crowd.

- An email will go out to all AAC members to invite them to an upcoming Symposium sub-committee meeting to share details of the planning and seek feedback.

(Malseed/Sonnadara)

That the Celebrating Resilience in the Arts Update be received.

CARRIED

(i) MOTIONS (Item 11)

There were no motions.

(j) NOTICES OF MOTION (Item 12)

There were no notices of motions.

(k) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

There were no general information / other business items.

(l) PRIVATE AND CONFIDENTIAL (Item 14)

There were no private and confidential items.

(m) ADJOURNMENT (Item 15)

(Malseed/Cardno)

That, the Arts Advisory Commission meeting be adjourned at 4:46pm.

CARRIED

Respectfully submitted,

Annette Paiement, Chair
Arts Advisory Commission

Jen Anisef
Recorder

CITY OF HAMILTON

MOTION

Council: June 8, 2022

MOVED BY COUNCILLOR B. JOHNSON.....

SECONDED BY COUNCILLOR.....

Amendments to Various Committees Terms of Reference due to Conflicts with the Procedural By-law

WHEREAS, "Committee" means a Standing Committee, Sub-Committee, Selection Committee or an Advisory Committee or Task Force established by Council from time to time and "Quorum" means the number of members required to be present at a meeting to validate the transactions of its business;

WHEREAS, the Procedural By-Law 021-21, A By-Law to Govern the Proceedings of Council and Committees of Council was amended on February 4, 2021 to provide Section 5.4 Quorum (1) The quorum for all Committees shall be a half of the membership rounded up to the nearest whole number;

WHEREAS, the Procedural By-Law 021-21, A By-Law to Govern the Proceedings of Council and Committees of Council states that the Committee Chair shall vote on any questions before the Committee and in the event of an equality of votes (tie vote) the Committee Chair will not have an extra casting vote and the question being voted upon is deemed lost;

WHEREAS, the Procedural By-Law 021-21, A By-Law to Govern the Proceedings of Council and Committees of Council states that no vote shall be taken by ballot or by any other method of secret voting and every vote so taken is of no effect, except where permitted by statute; and

WHEREAS, Council has not set term limits and has a policy for the filling of vacancies;

THEREFORE, BE IT RESOLVED:

(a) That the Terms of Reference for the following Committees of Council be **amended** by deleting the following sections of their Terms of Reference:

(i) AFFORDABLE HOUSING SITE SELECTION SUB-COMMITTEE

Quorum will consist of 50% plus one of the membership.

(ii) AIRPORT SUB-COMMITTEE

REPRESENTATION

A quorum shall be achieved when 50% plus one of the voting membership body is present. (3)

(iii) ARTS ADVISORY COMMISSION

2. TERMS OF MEMBERSHIP

2.0 Members are expected to serve a term that coincides with the term of Council, **and may serve a maximum of two (2) consecutive terms.**

2.2 **At the end of the second consecutive term, a member may reapply after an absence of at least one (1) year.**

2.3 **In the event that a vacancy occurs before the end of a term, Hamilton City Council may appoint a replacement on recommendation of the Commission.**

6. DECISION-MAKING

6.0 Although the Commission should endeavor to reach decisions by consensus, when a vote is necessary a simple majority vote will carry the question. **The Chair does not normally vote, but in the case of a tie vote, the Chair will cast the deciding vote.**

6.1 **Between scheduled meetings, should a decision be required, the Executive Committee will poll all Commission members and make an objective decision based on that poll. The decision will be communicated to all Commission members.**

7. GUIDELINES FOR MEETINGS

7.1 **A quorum consists of a majority of total Commission membership five (5 members).**

7.2 **If within 30 minutes of the time called for a meeting there is no quorum, the meeting will stand adjourned.**

(iv) EXPANDING HOUSING AND SUPPORT SERVICES FOR WOMEN, NON-BINARY AND TRANSGENDER COMMUNITY SUB-COMMITTEE

Quorum: shall be a half of the membership rounded up to the nearest whole number (Section 5.4 (1) of By-law 18-270).

(v) FACILITY NAMING SUB-COMMITTEE

Voting and Attendance:

For purposes of voting, majority means more than half of the Sub-Committee members present and voting.

A quorum for the purposes of voting shall be 50% plus one (1) of the Sub-Committee members.

- (vi) FOOD ADVISORY COMMITTEE

Quorum

Quorum consists of half the voting members plus one. In order to ensure a broad range of perspectives are included in discussions and decision making, this minimum threshold must include a representative from each of the food system components, plus a minimum of one member at large.

- (vii) HAMILTON VETERANS COMMITTEE

Quorum:

Quorum will be 50 percent plus one of the current membership.

- (viii) MULTI-YEAR BUDGET PLANNING SUB-COMMITTEE

Voting & Attendance:

For purposes of voting, majority means more than half of the members present and voting.

A quorum for the purposes of voting shall be 50% plus 1 of the members on the Committee.

- (ix) NON-UNION COMPENSATION SUB-COMMITTEE

ORGANIZATION

The Non-Union Compensation Committee shall meet not less than two (2) times a year to coincide with the annual budget process. Special meetings may be convened at the discretion of the Chair. The Executive Director, Human Resources or the Manager, Compensation & Organization Design can also request a meeting of the Non-Union Compensation Committee. ***A quorum for any meeting will be three (3) members.*** The Executive Director, Human Resources, the Manager, Compensation & Organization Design, the City Manager, the General Manager of Finance & Corporate Services and any other staff deemed necessary shall also attend the meetings.

- (x) PHYSICIAN RECRUITMENT AND RETENTION STEERING COMMITTEE

Governance:

Quorum is 4 out of 7 members.

- (xi) PROCUREMENT SUB-COMMITTEE

REPRESENTATION

A quorum shall be achieved when 50% plus one of the voting membership body is present.

- (xii) TRANSIT AREA RATING REVIEW SUB-COMMITTEE

Voting and Attendance

A quorum for the purposes of voting shall be 50% plus one of the members on the Sub-Committee.

- (xiii) WEST HARBOUR DEVELOPMENT SUB-COMMITTEE

Voting and Attendance:

For purposes of voting, majority means more than half of the Committee members present and voting.

A quorum for the purposes of voting shall be 50% plus one of the Sub-Committee members.

- (b) That the Terms of Reference for the following Committee of Council be ***amended*** by deleting and replacing the wording of the following section of their Terms of Reference:

- (i) CLEANLINESS AND SECURITY IN THE DOWNTOWN CORE TASK FORCE

Rules and Procedures:

The Task Force will meet at the request of the Chair and the proceedings of the Task Force shall be conducted as set out in ***~~Bourinot's Rules of Order~~ City's Procedural By-law.***

Appendix 'A' – Affordable Housing Site Selection Sub-Committee – Terms of Reference (revised)

Appendix 'B' – Airport Sub-Committee – Terms of Reference (revised)

Appendix 'C' - Arts Advisory Commission – Terms for Reference (revised)

Appendix 'D' - Expanding Housing and Support Services for Women, Non-Binary and Transgender Community Sub-Committee – Terms of Reference (revised)

Appendix 'E' – Facility Naming Sub-Committee – Terms of Reference (revised)

Appendix 'F' – Food Advisory Committee – Terms of Reference (revised)

Appendix 'G' – Hamilton Veterans Committee – Terms of Reference (revised)

Appendix 'H' – Multi-Year Budget Planning Sub-Committee (revised)

Appendix 'I' – Non-Union Compensation Sub-Committee – Terms of Reference (revised)

Appendix 'J' – Physician Recruitment and Retention Steering Committee – Terms of Reference (revised)

Appendix 'K' – Procurement Sub-Committee – Terms of Reference (revised)

Appendix 'L' – Transit Area Rating Review Sub-Committee – Terms of Reference (revised)

Appendix 'M' – West Harbour Development Sub-Committee – Terms of Reference (revised)

Appendix 'N' - Cleanliness and Security in the Downtown Core Task Force – Terms of Reference (revised)

Appendix 'C' to Item 6.1
Amended by Council on June 8, 2022
Appendix "A" to Report PED15192
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TERMS OF REFERENCE
ARTS ADVISORY COMMISSION
2015

Overview

- Mandate:** To recommend activities for the stabilization and strengthening of the arts community; to inform Council of issues and achievements in the Hamilton arts community; to liaise with and act as a point of contact for members of the arts community regarding issues affecting the arts community; to monitor and assist with the implementation of the Public Art Program; to monitor and assist with the implementation of the Arts Awards Program.
- Composition:** Up to 8 Members
- Duration:** To expire with the 2014-2018 term of Council or at such time as successors are appointed by Council.
- Reporting to:** General Issues Committee
- Stipend:** No
- Staff Liaison:** **Ken Coit**
Program Manager, Public Art and Projects
(905) 546-2424 Ext. 6281
- Meeting Schedule:** 4th Tuesday of every second Month
5:45 p.m. to 7:45 p.m.
Special meetings may be called as needed.

Appendix 'C' to Item 6.1
Amended by Council on June 8, 2022
Appendix "A" to Report PED15192
Page 2 of 5

TERMS OF REFERENCE
ARTS ADVISORY COMMISSION
2015

1. MEMBERSHIP

- 1.0 The Commission is made up of up to eight (8) members representing a balance among artists and the community. One of the eight (8) members must be a member of the current City Council and is ex-officio.
- 1.1 Membership should represent a balanced range of artistic disciplines that may include but are not limited to:
- visual arts,
 - literary arts,
 - media arts,
 - theatre arts,
 - music,
 - dance,
 - crafts.

Every effort will be made to have membership reflect the diversity of Hamilton's many communities.

- 1.2 A member may represent more than one of the above disciplines/sectors.
- 1.3 Based on the above criteria, members of the Commission are appointed by Hamilton City Council.

2. TERMS OF MEMBERSHIP

- 2.0 A term extends from the date of appointment in the first year of the four-year term of Council until the expiry of the Council term or until such time as successors are appointed by Council.

3 ROLES AND RESPONSIBILITIES OF MEMBERS

- 3.0 Members are expected to further the Mission and Mandate of the Commission.

Appendix 'C' to Item 6.1
Amended by Council on June 8, 2022

Appendix "A" to Report PED15192

Page 3 of 5

- 3.1 Members are expected to attend all scheduled meetings of the Commission. If unable to attend, a member is expected to send regrets at least 24 hours before a scheduled meeting. A member who misses three consecutive meetings of the Commission may be asked to resign.
- 3.2 The Commission, with approval of a majority of the Commission members, may work with other municipal committees and external arts organizations to further the Mission and Mandate of the Commission.
- 3.3 At the September meeting of each year, the Commission will elect an Executive consisting of a Chair and a Co-Chair or Vice-Chair. The term for any Executive member will be one (1) year, renewable to a maximum of two (2) consecutive years. In the event of a vacancy on the Executive, the Commission will hold an immediate election.
- 3.4 The Chair will chair all Commission meetings and be spokesperson for the Commission.
- 3.5 The Co-Chair or Vice-Chair will assume the responsibilities of the Chair in the Chair's absence. In the absence of the Chair and Vice-Chair, a quorum of Commission members will elect a Pro-Tem Chair.
- 3.6 The Executive Committee will work with Staff to prepare agendas, monitor the work of the Commission, and work with Staff between meetings to carry out the business of the Commission.
- 3.7 The Commission will develop an annual Work Plan, and as part of the regular meeting agendas, review the Commission's progress in implementing the goals and objectives of the Work Plan.

4 COMMITTEES

- 4.0 There will be two (2) standing sub-committees: Community Engagement and Arts Awards.
- 4.1 The Arts Awards Sub-Committee will participate in coordination of the annual Arts Awards.

Appendix 'C' to Item 6.1
Amended by Council on June 8, 2022
Appendix "A" to Report PED15192
Page 4 of 5

- 4.2 The Community Engagement Sub-Committee will ensure an effective flow of communication and information between the Arts Advisory Commission and the arts community.
- 4.3 The Commission may strike ad hoc committees as needed to deal with the implementation of the Mandate, and the goals and objectives of the Work Plan.

5 CONFLICT OF INTEREST AND CONFIDENTIALITY

- 5.0 Conflict of interest occurs when a member participates in discussion or decision-making about any matter that may financially benefit that member, a member of his/her family, a person with whom the member is in personal or business contact, or any organization with whom the member is affiliated.
- 5.1 In all cases where the Commission agenda presents such a conflict of interest for a member, that member will declare a conflict of interest, and will abstain from all discussion and voting on the issue.
- 5.2 All Commission members will refrain from the personal use and communication of any privileged or confidential information.
- 5.3 All Commission members will sign a conflict of interest agreement reflecting the above.

6 DECISION-MAKING

- 6.0 Although the Commission should endeavor to reach decisions by consensus, when a vote is necessary a simple majority vote will carry the question.

7 GUIDELINES FOR MEETINGS

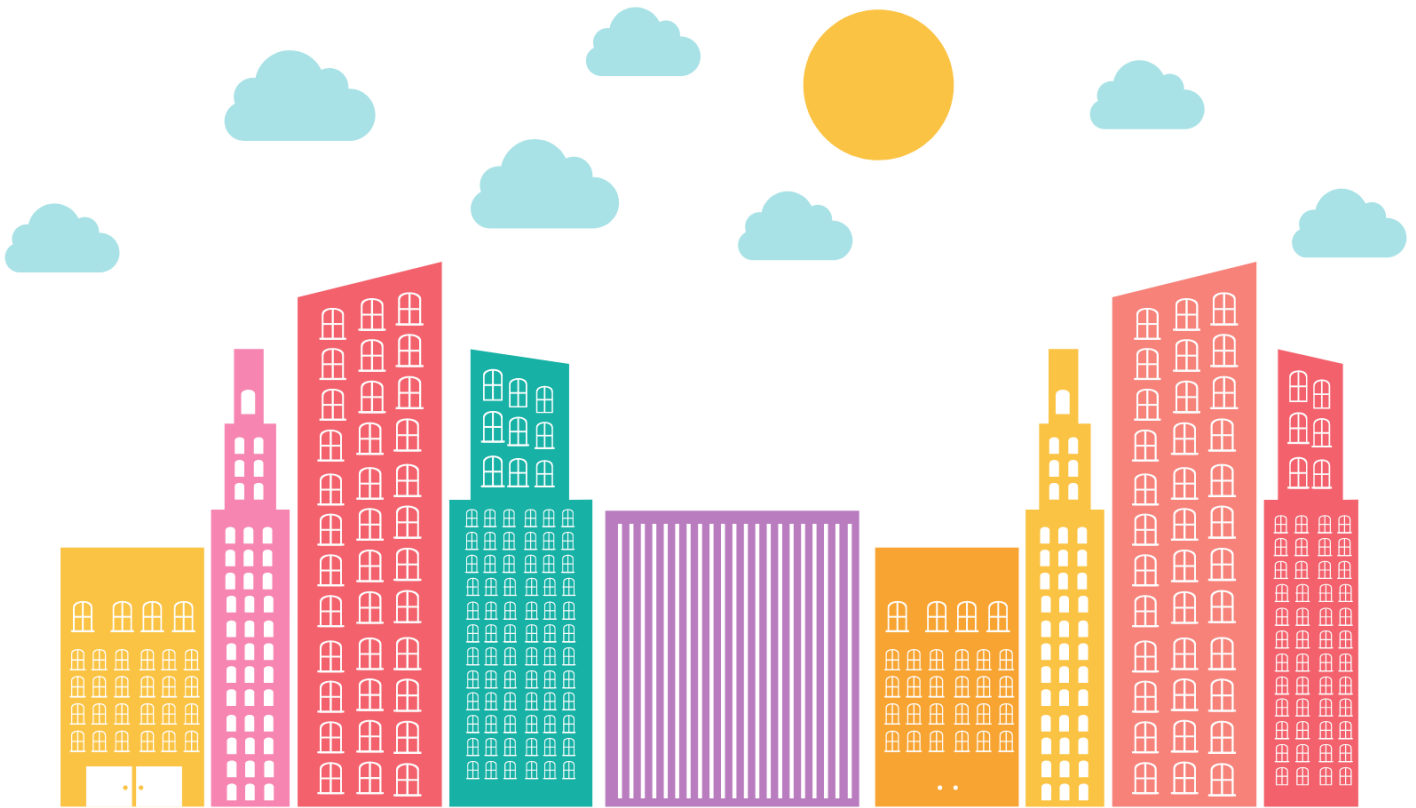
- 7.0 Meeting of the Commission will be held on a bi-monthly basis on a day and time determined by the Commission, Special meetings may be called at the discretion of the Chair, or upon written submission by five (5) members.

Appendix 'C' to Item 6.1
Amended by Council on June 8, 2022
Appendix "A" to Report PED15192
Page 5 of 5

- 7.1 Only members present at a meeting may cast a vote.
- 7.2 Meetings of the Commission are open to the public.

8 EDUCATION AND TRAINING

- 8.0 All members are expected to participate in orientation and training sessions offered by the City of Hamilton for volunteer citizen members.
- 8.1 Subject to the Commission's approval, members may represent the Commission at arts related workshops and conferences as a delegate. At the conclusion of the event the member will provide a report to the Commission.



THE BIG PICTURE CELEBRATING RESILIENCE IN THE ARTS

**A SYMPOSIUM
NOVEMBER 18, 2022
SAVE THE DATE**

PRESENTED BY THE
ARTS ADVISORY COMMISSION,
CITY OF HAMILTON
IN PARTNERSHIP WITH
HAMILTON ARTS COUNCIL

KEYNOTE SPEAKER;
KELLY HILL,
HILL STRATEGIES PRESENTING,
THE BIG (NATIONAL) PICTURE:
CREATIVE PANDEMIC PIVOTS
IN THE CANADIAN ARTS SCENE

LOCATION: COTTON FACTORY
270 SHERMAN AVE N., HAMILTON
TIME: 9AM - 5 PM



CITY OF HAMILTON

2023

ADVISORY COMMITTEES

BUDGET SUBMISSION

ARTS ADVISORY COMMISSION

PART A: General Information

ADVISORY COMMITTEE MEMBERS:

Annette Paiement-Chair	(Resigned - Steve Parton – Vice-Chair)
Elizabeth Jayne Cardno	Janna Malseed
Monika Ciolek	(Resigned - Eileen Reilly – Co Chair)
Lisa La Rocca	Ranil Sonnadara
Monolina Bhattacharyya-Ray	Councillor Jason Farr
Councillor John-Paul Danko	

MANDATE:

To recommend activities for the stabilization and strengthening of the arts community; to inform Council of issues and achievements in the Hamilton arts community; to liaise with and act as a point of contact for members of the arts community regarding issues affecting the arts community; to monitor and assist with the implementation of the Public Art Program; to monitor and assist with the implementation of the Arts Awards Program.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Arts Advisory Commission (AAC) held a public art forum in 2017 to gather information about the growth and needs of the arts community in Hamilton. The Big Picture Report was created with seven recommendations which would guide the work of AAC.

The 2018-2022 Term of AAC began working on The Big Picture recommendations, when the Covid-19 pandemic paused this initiative. The AAC pivoted by working with Hamilton Arts Council (HAC) to create a survey asking Hamilton artists to share how the pandemic affected their lives. Post-survey, AAC and HAC did a call for submissions, where art works were selected, awarded honorariums and are featured on the AAC City webpage.

The Big Picture Celebrating Resilience in the Arts Symposium being held November 18th, 2022 will gather the arts community in Hamilton again to revisit The Big Picture 2017 recommendations, to garner feedback around the current needs of the community post-pandemic and serve to guide the work of the next term of AAC 2022-2026.

The AAC continues its work monitoring and assisting with the implementation of the Public Art Program and the City of Hamilton Arts Awards Program.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement and Participation	X	2) Economic Prosperity & growth	X
3) Healthy and Safe Communities		4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture and Diversity	X
7) Our People & Performance			

PART C: Budget Request**INCIDENTAL COSTS:**

Refreshments for Committee Meetings (6 regular AAC meetings and Sub Committee meetings)	\$ 500
Off-site Meetings	\$ 500
Refreshments for Training Sessions and Sub-Committees	\$ 800
Binders, office supplies, printing, etc.	\$ 500
Printing costs for reports, etc.	\$ 1000
SUB TOTAL	\$3300

SPECIAL EVENT/PROJECT COSTS:

SUB TOTAL	

TOTAL COSTS	\$3300
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Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	
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TOTAL 2021 BUDGET REQUEST (net of reserve funding)	\$9,000
PREVIOUS YEAR (2022) APPROVED BUDGET (2023 Request \$9,000)	\$9,000

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Annette Paiement-Chair

Signature:

September 28, 2022

Date:

Telephone #:



MINUTES
ARTS ADVISORY COMMISSION
September 25, 2018
4:00 p.m. – 6:00 p.m.
Visitor Information Centre
Lister Block, 28 James Street N.

Chair: Monika Ciolek Recorder: Ken Coit

Present: Elena Balaska, Christine Braun, Sara Dickinson, Patricia LeClair, Ray Rivers

Absent with Regrets: Councillor Terry Anderson, Kyle Skinner and Peter Malysewich

1. CHANGES TO THE AGENDA

None

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

MOVED: Ray Rivers

SECOND: Sara Dickinson

THAT the July 24, 2018 Meeting Minutes be approved.

CARRIED

4. CONSENT ITEMS

None.

5. PRESENTATIONS

None

6. DISCUSSION ITEMS

6.1 Committee Recruitment 2018-2022

Members reviewed the Terms of Reference Arts Advisory Commission 2015 at the request of the City Clerk for use in AAC recruitment in 2019.

MOVED: Elena Balaska SECOND: Patricia LeClair

THAT under section 1. Membership of the Terms of Reference Arts Advisory Commission 2015 Item 1.4 be added as follows: Membership is to reflect the cultural diversity of the City and that the and the title be updated to 2018 and the document forwarded to the City Clerk.

CARRIED

6.2 2019 Budget Request Report

This was approved at the last meeting. Ken Coit notes that a staff report will be created and it will be submitted to the first appropriate GIC committee agenda in the new Council term.

6.3 Review of the Updated Advisory Committee Procedural Handbook.

Copies of the updated document were provided to the Commission in hard copy and via e-mail. Revisions to attendance and that if 3 meeting are missed members may be subject to replacement.

6.4 Hamilton Arts Awards Steering Committee Update

- Sara Dickenson has now joined the committee to replace Kyle Skinner as the AAC representative.
- The awards event will take place on the evening of Thursday June 13, 2019 at Theatre Aquarius. The date has been moved back one week to act as the informal launch event for the Arts Council's Arts Week program which will begin on June 14.
- The Call for Nominations will go out in early November and will close in February.
- The committee will be focussing on outreach to the dance and performing arts community as there were no nominations in this category in 2018.
- Staff will share the call for nominations information with AAC members as soon as it is available

- Cobalt Connects was the successful bidder for the RFP to assist with implementation of the program in 2019, renewable for 2020 and 2021
- A full review of the program is planned for 2020 pending budget approval.
- AAC members noted that there is a need to better represent the local fashion sector at the awards.

6.5 Arts Funding Sub-Committee Update

Patricia LeClair met with Tourism and Culture staff and will be arranging a meeting with staff in the Grants and Strategic Partnerships Section to discuss arts funding, fairness to all stream and key messages about program successes that can be shared with the public and as part of the AAC's presentation to Council. These will be shared with staff to be included in the draft Powerpoint slides to be discussed and approved at the November AAC meeting

6.6 Big Picture Sub-Committee Update

Christine Braun updated the AAC on a meeting with Annette Paiement of the Hamilton Arts Council.

She noted the event listing service being managed by the Arts Council called Hamilton Rising. <https://hamiltonrising.com/>

The group discussed an AAC outreach event as part of Arts Week relating to identifying solutions to three major themes identified in the Big Picture 2017 Report.

MOVED: Elena Balaska

SECOND: Patricia LeClair

THAT the Big Picture Sub-Committee develop detailed plans and budgets for an outreach event related to three themes identified in the Big Picture 2017 Report to be part of Hamilton Arts Week and report back to November AAC meeting.

CARRIED

7. NOTICES OF MOTION

None

8. MOTIONS

None

9. OTHER BUSINESS

9.1 CBC Panel discussion on the arts in Hamilton (September 18)

AAC members shared their concern that neither the Arts Council nor an AAC representative were consulted nor invited to be part of the Panel.

10. ADJOURNMENT

Meeting Adjourned at 5:30 p.m.

MOVED: Sara Dickinson SECOND: Christine Braun

THAT the meeting be adjourned.

CARRIED