



City of Hamilton
HERITAGE PERMIT REVIEW SUB-COMMITTEE
AGENDA

Date: November 15, 2022

Time: 5:00 p.m.

Location: YouTube Channel Streaming for Virtual Meetings

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

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**Heritage Permit Review Subcommittee
(Hamilton Municipal Heritage Committee)**

November 15, 2022

Virtual Meeting

Members of the public are advised that individuals and the media may be audibly and/or visually recording this meeting. Please note that, while this meeting is open to the public for observation, any member of the public wishing to provide comment on any of the agenda items are encouraged to contact Cultural Heritage Planning staff or may choose to give a delegation to the Hamilton Municipal Heritage Committee.

Cultural Heritage Planning:

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AGENDA

1. Approval of Minutes from Previous Meetings

- October 18, 2022

2. Discussion Items

- a) Pre-Submission – 1284 Main Street East, Hamilton (Delta Secondary School)

Next meeting: December 13, 2022

MINUTES OF THE HAMILTON HERITAGE PERMIT REVIEW SUB-COMMITTEE

Tuesday, October 18, 2022

Present: Graham Carroll, Diane Dent, Charles Dimitry (Chair), Andy MacLaren, Carol Priamo, Tim Ritchie (Vice Chair), Stefan Spolnik, Steve Wiegand

Attending Staff: Alissa Golden, Caylee McPherson, Chloe Richer

Absent with Regrets: Melissa Alexander, Karen Burke

Meeting was called to order by the Chairman, Charles Dimitry, at 5:00pm

1) Approval of Agenda:

(Ritchie/Carroll)

That the Agenda for October 18, 2022 be approved as presented.

2) Approval of Minutes from Previous Meetings:

(Priamo/Ritchie)

That the Minutes of September 13, 2022 be approved, as amended.

3) Heritage Permit Applications

a. **HP2022-028: 28 James Street North, Hamilton (Part IV)**

- Scope of work:
 - Installation of two retractable fabric awnings along the Visitor's Centre storefront. The colour of the awning to be selected based on colours that were found at time of restoration; and,
 - The addition of a new sign to be hung perpendicular to the façade. The design will be based on styles as seen in historic documentation of signs on James and King Street.

- Reason for work:
 - Refurbishment of the Visitor's Centre based on vintage style/details.

Carolyn Samko, Senior Project Manager, Heritage Resource Management for the City of Hamilton, spoke to the Sub-Committee.

The Sub-Committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Dent/Spolnik)

That the Heritage Permit Review Sub-Committee advises that Heritage Permit application HP2022-028 be consented to, subject to the following conditions:

- a) That the final design of the awnings be presented to the Heritage Permit Review Sub-Committee for feedback;

- b) That the applicant submit the final designs for the awnings and signage to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations;

- c) That the proposed signage conforms to the City of Hamilton's Sign By-law;

- d) That the method for affixing the sign to the building, including the types of fasteners, locations and flashing, shall be submitted, to the satisfaction

and approval of the Director of Planning and Chief Planner, prior to installation;

e) Any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,

f) Installation of the alteration(s), in accordance with this approval, shall be completed no later than October 31, 2024. If the alteration(s) are not completed by October 31, 2024, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

b. HP2022-029: 289 Dundas Street East, Waterdown (Part IV)

- Scope of work:
 - Fabrication and installation of six new storm windows to the exterior of the house; and,
 - The design of the new storm windows will be consistent with the existing storm windows.
- Reason for work:
 - To improve energy efficiency and control condensation through traditional storm windows.

The property owner, Robert Gordon Carson, spoke to the Sub-Committee.

The Sub-Committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(MacLaren/Spolnik)

That the Heritage Permit Review Sub-Committee advises that Heritage Permit application HP2022-029 be consented to, subject to the following conditions:

- a) That the storm windows be of an in-kind/like-for-like material (e.g., wood) and design;
- b) Any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- c) Installation of the alteration(s), in accordance with this approval, shall be completed no later than October 31, 2024. If the alteration(s) are not completed by October 31, 2024, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

c. HP2022-027: 237 St. Clair Boulevard, St. Clair HCD, Hamilton (Part V)

- Scope of work:
 - Installation of a new storm door and windows on the front exterior;
 - Replacement of the existing single-hung and casement windows with double glazed vinyl casing windows; and,
 - The new windows will be retrofit double glazed vinyl casing windows to replicate the aesthetic of the existing windows.

- Reason for work:
 - The majority of the windows are damaged/rotted, which has resulted in the glass separating from the sash;
 - There are broken/missing counterweights;
 - The installation of new windows would make the house more energy efficient; and,
 - The windows were poorly maintained under previous ownership and are nonfunctioning as a result.

The property owner, Matt Robinson, spoke to the Sub-Committee.

The Sub-Committee considered the application and together with input from the applicant and advice from staff, passed the following two motions:

(Priamo/Wiegand) by a vote of 6-1

That the Heritage Permit Review Sub-Committee advises that Heritage Permit application HP2022-027 be consented to, subject to the following conditions:

- a) That the windows which can be viewed from the public streetscape (front facade and the south side facade) match the style and proportion of the existing historic windows to be replaced;

- b) Any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,

- c) Installation of the alteration(s), in accordance with this approval, shall be completed no later than October 31, 2024. If the alteration(s) are not

completed by October 31, 2024, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

(MacLaren/Wiegand) by a vote of 6-1

That the Heritage Permit Review Sub-Committee encourages the homeowner to investigate the cost and feasibility of new/modern wood replacement windows to match the style and proportions of the existing historic windows to be replaced in the front façade facing St. Clair Boulevard.

4) **Adjournment:** Meeting was adjourned at 6:15 pm

(Priamo/MacLaren)

That the meeting be adjourned.

5) **Next Meeting:** Tuesday, November 15, 2022 from 5:00 – 8:30pm