



City of Hamilton
GENERAL ISSUES COMMITTEE
ADDENDUM

Meeting #: 22-023
Date: November 30, 2022
Time: 9:30 a.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

*4.2 November 23, 2022 - Special

5. COMMUNICATIONS

*5.1 Correspondence from David Moffat, respecting 8.2 - Report FCS22043(a),
Stormwater Funding Review

Recommendation: Be received and referred to the consideration of Item 8.2.

6. DELEGATION REQUESTS

*6.1 Ian Borsuk, Environment Hamilton, respecting Item 8.2 - Report FCS22043(a),
Stormwater Funding Review (in person)

*6.2 Giuliana Casimirri, Green Venture, respecting Item 8.2 - Report FCS22043(a),
Stormwater Funding Review (virtual)

10. DISCUSSION ITEMS

*10.5 Advisory Committee for Persons with Disabilities Report 22-013, November 22,
2022

*10.6 2023 Tax Supported User Fees (FCS22084) (City Wide)

*10.7 Arts Advisory Commission Budget Submission (PED22209) (City Wide)

*10.8 Property and Liability Insurance Renewal (LS22036) (City Wide)

13. GENERAL INFORMATION / OTHER BUSINESS

*13.2 Verbal Update - Encampment Matter Overview

14. PRIVATE AND CONFIDENTIAL

*14.4 Privileged Solicitor-Client Regulatory Update (LS21012(b)) (City Wide)

Pursuant to Section 9.3, Sub-sections (e), (f) and (i) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (e), (f) and (i) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

*14.5 Verbal Update - Encampment Matter Overview

Pursuant to Section 9.3, Sub-sections (e) and (f) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.



GENERAL ISSUES COMMITTEE (SPECIAL) MINUTES 22-020

9:30 a.m.

November 23, 2022

Council Chambers, City Hall, 2nd Floor & Bus Tour
71 Main Street West, Hamilton, Ontario

Present: Mayor A. Horwath (Chair)
Councillors J. Beattie, C. Cassar, M. Francis, T. Hwang, T. Jackson,
C. Kroetsch, T. McMeekin, N. Nann, E. Pauls, M. Spadafora, M.
Tadeson, A. Wilson, M. Wilson

Absent: Councillors B. Clark and J.P. Danko - Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised that there were no changes to the agenda.

(Jackson/M. Wilson)

That the agenda for the November 23, 2022 special General Issues Committee meeting, be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(A. Wilson/Pauls)

That Committee recess for 20 Minutes to allow members of Committee and the media to board the bus for the tour.

CARRIED

(c) Ward Bus Tour (Item 3)

Committee proceeded on the bus tour of the Wards.

(M. Wilson/Beattie)

That General Issues Committee recess for 60 minutes for lunch.

CARRIED

(d) ADJOURNMENT (Item 15)

(Spadafora/Cassar)

That there being no further business, the General Issues Committee be adjourned at 4:19 p.m.

CARRIED

Respectfully submitted,

Mayor Andrea Horwath
Chair, General Issues Committee

Andrea Holland
City Clerk

From: David Moffatt

Sent: November 29, 2022 11:12 AM

To: clerk@hamilton.ca

Cc: Wilson, Alex <Alex.Wilson@hamilton.ca>

Subject: Stormwater Management - General Issues Meeting - Nov. 30 2022 - Agenda Item 8

As a long-term resident of Hamilton, and as a trained ecologist and physical geographer, I have long been disturbed by the destructive trends I have seen in the way development has changed the natural hydrological systems and made this city more and more vulnerable to the threats of flooding due to climate change and loss of soil permeability. I have also grown tired of having constant reminders of this city's shortfall in funding for infrastructure maintenance, and news of infrastructure failures that plague residents and are blamed on this shortfall. It is time that Hamilton had a stable funding system for stormwater management, one that is funded by those who most contribute to the problem. Basing stormwater fees directly on measures of permeability and active water management by land owners is far and away the best way to achieve equitable and stable funding. The opportunity for land owners to reduce such fees by managing runoff would incentivise actions that will ultimately reduce the city's flood risks, mitigation costs, and infrastructure demands.

Hamilton has a complex hydrological situation. The location of the old city, on relatively flat plains left by proglacial lakes and surrounded by a steep escarpment with only a few major valleys by which water from a huge flat hinterland must flow, leaves many residential and business areas vulnerable to flooding during major storms. Much of the area above the escarpment has relatively thin glacial till over a bedrock of thick fractured dolomite and limestone. In many areas, this till is covered by heavy clay deposited in postglacial lakes. In its natural state, the clay would have impounded runoff in low hollows to form ephemeral wetlands, which would have percolated slowly into the till where it would recharge groundwater, then either been lifted by tree roots to sustain soil moisture or released into bedrock to replenish streams flowing into the valleys. We have lost much of the surface storage capacity, first through agricultural drainage, and then through impermeable urban functions, and we have bypassed the slow downward movement of groundwater with storm sewers that remove water from the surface to protect that urban infrastructure. This makes much of the city vulnerable to flash floods during significant rainfall events or sudden snow melt if the storm sewer capacity is exceeded. It also makes us more vulnerable to drought during dry years, as the reserve of groundwater is often depleted.

There are two ways to handle the serious risk of future floods. The first and most immediate need is to raise funds to improve our stormwater management infrastructure and to protect other infrastructure from high water. This needs to be done as equitably as possible, with those most responsible for storm runoff paying their share of the bill. A stormwater levy based on the amount of impermeable surface on any property puts the costs mainly on those generating the problem.

The second is to reverse, as much as is practically possible, the changes we have made to the natural hydrological cycle. We can dramatically decrease overland flow and increase groundwater recharge even within our urban areas. The creation of new wetlands, as the Hamilton Conservation Authority is doing on the East Mountain, is a big step, but it can only be a first step. We need to scale such improvements to actions that can be replicated by the individual landowner and reward those who act responsibly. Water barrels, rain gardens, bioswales, retention ponds, permeable driveways, roof top gardens and improved tree canopy can all be compensated by reduction of the stormwater levy for owners who reduce their runoff and increase water infiltration. Conversely actions that adversely affect

the natural water cycle, such as expansion of impermeable building footprints, hardscaping, surface drains, pumping of water into storm sewers can be offset by increasing the levy.

The current system of funding for stormwater management based on municipal water use penalises home owners and businesses who recycle or reuse water onsite and act to manage rainwater responsibly, while subsidising owners who pipe stormwater directly into sewers. It also compromises the city's ability to implement other environmental initiatives like water conservation, which would, under the current system, leave storm sewer management underfunded.

A stormwater levy is the fairest, most progressive way to achieve both natural reduction of flooding danger in Hamilton and funding for man-made mitigation of the risk.

Dr. J. David Moffatt, BSc, BEd, PhD
Dundas, Ontario

Submitted on Mon, 11/28/2022 - 09:46

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee
General Issues Committee

Will you be delegating in-person or virtually?
In-person

Will you be delegating via a pre-recorded video?
No

Requestor Information

Requestor Information
Ian Borsuk
Environment Hamilton
iborsuk@environmenthamilton.org

Preferred Pronoun
he/him

Reason(s) for delegation request
I am requesting to speak to Item 8.2 Stormwater Funding Review (FCS22043(a)) (City Wide) for the November 30th GIC

Will you be requesting funds from the City?
No

Will you be submitting a formal presentation?
No



Environment Hamilton

Ian Borsuk - iborsuk@environmenthamilton.org



From The Spectator, July 23 2012

Some of our background with stormwater...

- Run two separate petitions for Hamilton City Council calling for a fair stormwater fee system with years of tandem public education and outreach
- Attended many meetings across province about stormwater and green infrastructure issues in Ontario since 2017
- Completed STEP Stormwater Financing and User Fee Workshop in 2019 (along with City Staff)
- Ongoing work with other organizations such as Hamilton Naturalist Club, Green Venture, and Green Communities Canada on stormwater/green infrastructure issues and projects
- And more!

Guiding Principles Recommended for the Evaluation of Stormwater Funding Models

Principle	Description of Intent
fair and equitable	Customer contributions are proportional to their impact on the system and the cost to run the system (i.e., user-pay). User fees are non-discriminatory amongst customers and sectors.
climate resilient & environmentally sustainable	Encourages customers to become more resilient to climate change through adoption of on-site controls to reduce run-off, while providing the City with funding needed to increase system-level stormwater resiliency and protect natural resources and waterbodies from the impacts of stormwater and the harmful pollutants it carries.
affordable and financially sustainable	Provides sustainable, predictable, and dedicated funding. Uses full cost pricing to meet entire stormwater revenue needs at the City's desired level of service. Allows for regular fee reviews to keep pace with changes in the cost-of-service delivery or desired service levels. Allows the City to address infrastructure deficiencies and unfunded liabilities. Considers the financial impact on various customer sectors and is comparable with other municipalities.
justifiable	Residents and businesses understand how much they contribute to stormwater management and for what the money is being used. Customers have been consulted and involved in the decision-making process, particularly those that will be most affected. Consistent with best practices and applicable laws in order to guarantee that the funding structure is justifiable and transparent if challenged
simple to understand and manage	Should be readily understood by staff, Council and customers. System is efficiently maintained by City's staff.

Dear Mayor Horwath and City Council,

I am calling on you to address the rising costs and risk of stormwater management in the City of Hamilton as a result of the recognized climate emergency by implementing a new stormwater management fee system to address the increasing risks and rising costs of stormwater management in Hamilton. As it stands now, households pay for rising stormwater management costs primarily through water bills. Many property owners who contribute the most to stormwater runoff which strains our system, pollutes our environment, and degrades our infrastructure pay little or none of the costs of dealing with the problem by comparison because of the status quo. This approach to stormwater fees has resulted in an underfunded and inequitable system. Residents don't see how much we are paying and why.

Not only have experts such as the former Environmental Commissioner of Ontario made recommendations for new fee structures for stormwater to address the problems above, but other Ontario municipalities such as Mississauga, Kitchener, and many more have already successfully implemented new structures which Hamilton can learn from.

I urge the City of Hamilton to adopt a new fee structure for stormwater that enables:

1. Transparency - see what we're paying for
2. Equity - everyone pays their fair share
3. Sustainability - city can reliably fund and prepare for the future
4. Incentives - encourage people to do better, reward those who implement changes such as rain barrels and depaving
5. Stewardship - protecting environment and water quality

I urge you to support Environment Hamilton's call for the City of Hamilton to develop and implement a fair stormwater fee system that addresses the five core principles outlined above.

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2. Equity - everyone pays their fair share
3. Sustainability - city can reliably fund and prepare for the future
4. Incentives - encourage people to do better, reward those who implement changes
such as rain barrels and depaving
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justifiable	Residents and businesses understand how much they contribute to stormwater management and for what the money is being used. Customers have been consulted and involved in the decision-making process, particularly those that will be most affected. Consistent with best practices and applicable laws in order to guarantee that the funding structure is justifiable and transparent if challenged
simple to understand and manage	Should be readily understood by staff, Council and customers. System is efficiently maintained by City's staff.

Some considerations...

- Encouragement of adoption of on-site controls should be financially worthwhile for property owners
- Pre-existing green infrastructure and form of property should be considered (as in, pre-existing best practices should be acknowledged and awarded/"grandfathered" in when new system is introduced)
- "On-site controls" should factor in and align with other city priorities such as increasing biodiversity, urban tree canopy, etc
- System should be designed to influence development designs before shovels hit the ground

Thank you!

iborsuk@environmenthamilton.org

Submitted on Tue, 11/29/2022 - 07:33

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee
General Issues Committee

Will you be delegating in-person or virtually?
Virtually

Will you be delegating via a pre-recorded video?
No

Requestor Information

Requestor Information
Giuliana Casimirri
Green Venture
22 Veevers Drive
Hamilton, Ontario. L8K 5P5
director@greenventure.ca
9055408787

Preferred Pronoun
she/her

Reason(s) for delegation request
Stormwater funding review

Will you be requesting funds from the City?
No

Will you be submitting a formal presentation?
Yes



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES
REPORT 22-013**

4:00 p.m.

Tuesday, November 22, 2022

Room 264, 2nd Floor

Hamilton City Hall

71 Main Street West

Present: A. Mallett (Chair), J. Kemp (Vice-Chair),
S. Aaron, P. Cameron, J. Cardno, M. Dent,
L. Dingman, T. Manzuk, M. McNeil,
T. Murphy, K. Nolan, T. Nolan,

Absent

with Regrets: A. Frisina, L. Janosi, C. McBride,
R. Semkow

Chair Mallett called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share

and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

THE ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES PRESENTS REPORT 22-013 AND RESPECTFULLY RECOMMENDS:

- 1. Advisory Committee for Persons with Disabilities 2022 Holiday Dinner (Item 11.2)**
 - (a) That the Advisory Committee for Persons with Disabilities host a full holiday dinner at City Hall following the December 13, 2022 meeting; and
 - (b) That the Advisory Committee for Persons with Disabilities Members be allowed to invite 1 guest each (for a total of 32 attendees: 16 Committee members, 16 guests), to attend the Advisory Committee for Persons with Disabilities holiday dinner, to be funded from the Advisory Committee for Persons with Disabilities 2022 approved budget for refreshments (Dept ID 100303), in an amount not to exceed \$1200.

2. Reimbursement of an Additional Cost for Signage Related to the “Ability First” Event (Item 12.1)

WHEREAS, the Outreach Working Group of the Advisory Committee for Persons with Disabilities held an event, “Ability First”, in the Forecourt of City Hall on October 5th from 11:00 a.m. until 3:30 p.m. to promote accessibility for all, no matter your ability;

WHEREAS, the budget for the “Ability First” event was approved by Council on July 4, 2022; and

WHEREAS, a vinyl banner to advertise the event was purchased, the cost of which was not approved as part of the initial budget.

THEREFORE, BE IT RESOLVED:

That reimbursement to Patricia Cameron for \$56.96 for the purchase of a vinyl banner to advertise the Advisory Committee for Persons with Disabilities event, “Ability First”, in the Forecourt of City Hall on October 5th, for which the receipt is attached as Appendix “A” to Advisory Committee for Persons with Disabilities Report 22-013, be approved.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk of the following changes to the Agenda:

4. MINUTES

- 4.1 October 11, 2022
To be distributed with the December 13, 2022 Agenda

8. STAFF PRESENTATIONS

- 8.4 Accessibility Award Update (no copy) – added to the Revised Agenda. To be deferred to a future meeting.

9. CONSENT ITEMS

- 9.4(a) Transportation Working Group Meeting Notes – November 8, 2022
- 9.5(b) Draft Strategic Planning Working Group Work Plan (deferred from September 13, 2022). To be deferred to a future meeting.
- 9.7 Update respecting Attendance at the National Conference on Ending Homelessness, November 2 – 4, 2022 (no copy) – To be deferred to a future meeting.

The Agenda for the November 22, 2022, meeting of the Advisory Committee for Persons with Disabilities, was approved.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) STAFF PRESENTATIONS (Item 8)

(i) Multi-Year Accessibility Plan Status Report 2022 (Item 8.1)

(Kilburn/McNeil)

Consideration of the Multi-Year Accessibility Plan Status Report 2022, was deferred to immediately following Item 12.

Jessica Bowen, Manager, Diversity and Inclusion, presented respecting the Multi-Year Accessibility Plan Status Report and the accomplishments of the Advisory Committee for Person's with Disabilities in 2022, with the aid of a PowerPoint presentation.

The presentation from Jessica Bowen, Manager, Diversity and Inclusion, respecting the Multi-Year Accessibility Plan Status Report and the accomplishments of the Advisory Committee for Person's with Disabilities in 2022, was received.

(ii) Responses Provided by the Hamilton Police Services Deputy Chief of Support Services, respecting the June 2, 2022, Correspondence from the Advisory Committee for Persons with Disabilities to the Hamilton Police Services Board (Item 8.2)

Jo-Ann Savoie, Staff Sergeant, Hamilton Police Services, provided an overview and answered questions related to the responses provided by Hamilton Police Services Deputy Chief of Support Services, respecting the June 2, 2022, Correspondence from the Advisory Committee for Persons with Disabilities to the Hamilton Police Services Board.

The responses provided by the Hamilton Police Services Deputy Chief of Support Services, respecting the June 2, 2022, Correspondence from the Advisory Committee for Persons with Disabilities to the Hamilton Police Services Board, were received.

The responses provided by the Hamilton Police Services Deputy Chief of Support Services, respecting the June 2, 2022, Correspondence from the Advisory Committee for Persons with Disabilities to the Hamilton Police Services Board, were referred to the Strategic Planning Working Group of the Advisory Committee for

Persons with Disabilities for discussion and follow-up.

(iii) Roadway Maintenance 2022 Snow Clearing Update (Item 8.3)

Mike Field, Director of Transportation, Operations and Maintenance, Peter Sniuolis, Manager of Roadway Maintenance, provided an update respecting Roadway Maintenance 2022 Snow Clearing, with the aid of a PowerPoint presentation.

The update by Mike Field, Director of Transportation, Operations and Maintenance, Peter Sniuolis, Manager of Roadway Maintenance, respecting Roadway Maintenance 2022 Snow Clearing, was received.

(d) CONSENT ITEMS (Item 9)

(i) Built Environment Working Group Update (Item 9.1)

T. Manzuk provided a verbal update respecting the Built Environment Working Group.

The verbal update from T. Manzuk respecting the Built Environment Working Group, was received.

- (ii) Housing Issues Working Group Update (Item 9.2)**
 - (1) Housing Issues Working Group Meeting Notes – June 21, 2022 (Item 9.2(a))**
 - (2) Housing Issues Working Group Meeting Notes – August 16, 2022 (Item 9.2(b))**
 - (3) Housing Issues Working Group Meeting Notes – September 20, 2022 (Item 9.2(c))**

The following Housing Issues Working Group Meeting Notes, were received:

- (a) June 21, 2022
- (b) August 16, 2022
- (c) September 20, 2022

(iii) Outreach Working Group Update (Item 9.3)

J. Kemp provided a verbal update from the Outreach Working Group.

The verbal update from J. Kemp from the Outreach Working Group, was received.

(iv) Transportation Working Group Update (Item 9.4)

(1) Transportation Working Group Meeting Notes – November 8, 2022 (Item 9.4(a))

The Transportation Working Group Meeting Notes of November 8, 2022, were received.

(v) Strategic Planning Working Group Update (Item 9.5)

(1) Strategic Planning Working Group Meeting Notes – October 13, 2022 (Item 9.5(a))

The Strategic Planning Working Group Meeting Notes of October 13, 2022, were received.

(vi) Accessible Open Spaces and Parklands Working Group Update (Item 9.6)

(1) Accessible Open Spaces and Parklands Working Group Meeting Notes – October 26, 2022 (Item 9.6(a))

The Accessible Open Spaces and Parklands Working Group Meeting Notes of October 26, 2022, were received.

(e) DISCUSSION ITEMS (Item 11)**(i) Note-Taking at Advisory Committee for Persons with Disabilities Meetings (Item 11.1)**

The Legislative Coordinator will report back to the Advisory Committee for Persons with Disabilities respecting accommodation for note-taking at Committee meetings.

(f) GENERAL INFORMATION / OTHER BUSINESS (Item 14)**(i) Accessibility Complaints to the City of Hamilton (Item 14.1)**

No update.

(ii) *Accessibility for Ontario with Disabilities Act, 2005 (AODA)* (Item 14.2)

No update.

(iii) Presenters List for the Advisory Committee for Persons with Disabilities (Item 14.3)

No update.

(iv) For the Information of Committee: National Dialogues and Action for Inclusive Higher

Education and Communities: Addressing Ableism, Disability, and Accessibility in Canadian Higher Education - December 2, 2022 (Item 14.4)

For the information of the Committee. Legislative Coordinator McIntosh advised that the University of Toronto is hosting the National Dialogues and Action for Inclusive Higher Education and Communities — a free online event focused on addressing ableism, disability, and accessibility in Canadian higher education. The event allows engagement with participants from across Canadian higher education and experts from outside the sector as we address issues such as structural ableism in the Canadian academy; inclusive curriculum, learning design, work facilitation and research supports; and inclusive infrastructure, design, and planning. Registration is at: <https://nda-dnpa.vfairs.com/en/registration>

(v) Webex Link to Attend Virtual Advisory Committee for Persons with Disabilities and Working Group Meetings (Added Item 14.5)

Staff will ensure that the Webex Link to attend Virtual Advisory Committee for Persons with Disabilities and Working Group Meetings are sent as a calendar invitation and as an email and a reminder email including the link will be sent prior to meetings.

(g) ADJOURNMENT (Item 16)

There being no further business, the Advisory Committee for Persons with Disabilities adjourned at 6:14 p.m.

Respectfully submitted,

Aznive Mallett, Chair
Advisory Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk

Appendix "A" to Item 2 of Advisory Committee for Persons with Disabilities Report 22-012
 Page 1 of 1

10/6/22, 1:42 PM

VistaPrint Order Details

[Back to history](#)

Order Details

Order Date: 20 September 2022
 Order #: [REDACTED]
 Status: Completed

[Download your tax documents](#)

Shipping Method Priority Estimated Arrival 28 Sep	Shipping Address Patricia Cameron [REDACTED]	Billing Address Patricia Cameron [REDACTED]	Payment Method PayPal \$164.58
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Items



[View larger](#)

Custom Mugs

Shipped

Track

[REDACTED]
 Expected Delivery 28 Sep
 Quantity: 1

Selected Options

+

Item Total ~~\$16.99~~ \$12.74

[View larger](#)

Vinyl Banners

Shipped

Track

[REDACTED] ✓
 Expected Delivery 28 Sep
 Quantity: 1

Selected Options

-

Printed Sides: Single Sided Includ

Reinforced Edges: No Reinforced Edges Includ

Orientation: Horizontal Includ

Size: 2.5' x 6' ~~\$58.91~~ \$41.23

Material: Outdoor ~~\$11.78~~ \$8.24

Hanging Option: Grommets ~~\$10.71~~ \$7.49

ACPD

Item Total ~~\$81.40~~ \$56.96

[View larger](#)

Vinyl Banners

Shipped

Track

[REDACTED]
 Expected Delivery 28 Sep
 Quantity: 1



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Chair and Members General Issues Committee
COMMITTEE DATE:	November 30, 2022
SUBJECT/REPORT NO:	2023 Tax Supported User Fees (FCS22084) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Cyrus Patel (905) 546-2424 Ext. 7698
SUBMITTED BY:	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That the 2023 User Fees contained in Appendix "A" to Report FCS22084, "2023 Tax Supported User Fees", be approved and implemented;
- (b) That the City Solicitor be authorized and directed to prepare all necessary by-laws, for Council approval, for the purposes of establishing the user fees contained in Appendix "A" to Report FCS22084.

EXECUTIVE SUMMARY

Similar to prior years, the 2023 Tax Supported User Fees are being considered in advance of the Tax Supported Operating Budget deliberations. This allows for a more predictable revenue flow for programs and better communications to program users (customers). For the most part, the proposed user fees will be effective January 1, 2023. Some fees may become effective later during 2023 based on established program policies, procedures and practices.

Revenue estimates for the 2023 budget are based, in part, on the fees contained within Report FCS22084. This represents approximately \$6.0 M in additional revenues when compared to 2022. This additional revenue provides relief to the property tax levy.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2023 Tax Supported User Fees (FCS22084) (City Wide) – Page 2 of 6

Appendix “A” to Report FCS22084 identifies most of the City’s tax supported user fees (including proposed new fees), along with brief comments, where relevant, with the following exceptions:

- Building Permit Fees: going forward with a separate report to the Planning Committee meeting in December 2022
- Planning and Growth Management Fees: already have approval through By-law 19-108 “Tariff of Fees” to increase annually by inflation
- Hamilton Farmers’ Market Fees: to be approved by the Board

At the end of the budget process, all approved fees, whether through Report FCS22084 or separate reports, will be consolidated into one 2023 user fee by-law.

Throughout the 2023 budget process, staff was directed to ensure that, wherever possible, user fees reflect the cost of providing the service. As in past years, program areas have tried to work towards full cost recovery, while taking into consideration affordability and equity challenges through targeted subsidy programs.

Most user fees are generally increased by the rate of inflation guideline or, where feasible, moving to full cost recovery. There are, however, some exceptions which include:

- Provincially mandated fees – e.g. Tourism-Oriented Directional Signs, Lottery Licence Fees;
- Certain user fees recommended to remain unchanged due to a pending review or market / cost analysis indicating that the current fee is appropriate or where an increase is not warranted;
- Circumstances where it is desirable to round the total fee (including tax) to provide for added customer convenience and more efficient cash handling procedures;
- For services that are experiencing significant inflation and the program areas are concerned about affordability and market competitiveness, a phase-in approach may be adopted to spread the increase over several years.

Alternatives for Consideration – Not Applicable**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Approval of the user fees is an integral part of the annual budget process. Revenue estimates for the 2023 budget are based on the fees contained within Report FCS22084. This represents approximately \$6.0 M in additional revenues when compared to 2022. This additional revenue provides relief to the property tax levy. Without this additional revenue there would be an additional a 0.6% pressure on the 2023 tax levy.

SUBJECT: 2023 Tax Supported User Fees (FCS22084) (City Wide) – Page 3 of 6

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

Each year, the City sets its user fees at the start of the tax operating budget process. For the most part, these user fees have been effective January 1. Some fees, however, (e.g. Transit, Recreation rental fees) are effective later in 2023. The annual user fee by-law is then passed by Council at the completion of the budget process.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

As per the *Municipal Act*, a by-law is required once the user fees in Report FCS22084 and other reports are approved.

RELEVANT CONSULTATION

The user fees contained in Appendix “A” to Report FCS22084 were submitted by the program departments responsible for administering the fee.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Appendix “A” to Report FCS22084 provides a listing of the majority of the City’s tax supported user fees. Due to the timing of Report FCS22084, some user fees go forward with a separate report to their respective committees. User fees within each department are increasing at or around the estimated rate of inflation with some deviation as a result of rounding with some exceptions. Inflation projections in 2023 by the Bank of Canada continue to change. As of October 2022, the Bank of Canada projects inflation of 4.1% for 2023.

The User Fees collected by the City are booked under the “Fees and General” Revenue Category in the City’s financial system. Table 1 provides a brief summary of the Fees and General Revenue category for the 2023 Preliminary Budget and the 2022 Restated Budget, in comparison to the Gross Expenditures for respective periods, to provide a comprehensive perspective.

The Table shows that:

- As a percentage of gross expenditures, in 2023, the ratio of Fees and General Revenue as a percent of Gross Expenditures is expected to decrease to 14.1% in 2023 from 14.3% in 2022 based on the proposed fee increases;
- The total Fees and General Revenue in the City’s 2023 Preliminary Budget would increase by \$ 6.0 M, or a 3.4% average, compared to the 2022 revenues;

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SUBJECT: 2023 Tax Supported User Fees (FCS22084) (City Wide) – Page 4 of 6

- The City average increase of 3.4% for Fees and General revenue is under the projected rate of inflation of 4.1% for 2023.

Table 1

FEES & GENERAL Revenue Comparison with Gross Expenditures									
	Restated 2022			Preliminary 2023			Amounts in \$'000		
Column #	1	2	3	4	5	6	7	8	9
Dept	2022 GROSS EXP	2022 FEES & GENERAL	User Fee Ratio	2023 GROSS EXP	2023 FEES & GENERAL	User Fee Ratio	Change in User Fee Ratio	Change in FEES & GENERAL	% Chng Fees & General
Planning & EcDev	82,183.9	(49,497.8)	60.2%	86,568.80	(52,069.86)	60.1%	-0.1%	▲ 2,572.1	🟢 5.2%
Healthy & Safe Comm	525,250.7	(38,563.8)	7.3%	599,648.35	(38,732.83)	6.5%	-0.9%	▲ 169.0	🟢 0.4%
Public Works	379,004.8	(80,467.0)	21.2%	396,794.07	(83,301.85)	21.0%	-0.2%	▲ 2,834.9	🟢 3.5%
Corporate Services	17,856.5	(4,123.8)	23.1%	18,457.53	(4,426.28)	24.0%	0.9%	▲ 302.5	🟢 7.3%
City Manager	1,000.0	(757.0)	75.7%	1,105.36	(847.69)	76.7%	1.0%	▲ 90.7	🟢 12.0%
OTHER	193,812.1	(486.4)	0.3%	173,052.85	(490.44)	0.3%	0.0%	▲ 4.1	🟢 0.8%
Grand Total	1,199,108.0	(173,895.7)	14.5%	1,275,627.0	(179,868.9)	14.1%	-0.4%	▲ 5,973.3	🟢 3.4%

Comments by Department

Planning and Economic Development
(Pages 1 to 30 of Appendix “A” to Report FCS22084)

User Fees are based on the following underlying principles. Examples are listed below:

A. Fees Provincially Mandated:

- Tourism Fees: Tourism Oriented Directional Signs (TODS) and signs under the LOGO sign
- Lottery License Fees

B. Market Based:

- Animal Services
- Boarding fee and quarantine fee for dangerous or potentially dangerous dogs
- Parking penalties and associated administrative fees
- Residential on-street parking permits
- Urban Renewal fees

C. Cost Recovery:

- Animal Services - microchip fee for low income clinics

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SUBJECT: 2023 Tax Supported User Fees (FCS22084) (City Wide) – Page 5 of 6

D. New Fees Proposed:

- Site Plan Security Reduction Fee for each additional inspection
- Grading Security Deposit for Additions, large accessory building or detached Secondary Dwelling Units
- Exemption fee for applications pertaining to Single Family Dwellings and properties operated by not-for-profit organizations
- On-Street Parking Permit – Access to Onsite Parking and Secondary Permits

Healthy and Safe Communities

(Pages 31 to 60 of Appendix “A” to Report FCS22084)

Most of the fees for the Healthy and Safe Communities Department are based on last year fees plus 3.7%

Most of the fees for Recreational programs are subject to Market considerations.

New recreational fees pertain to Disc and Simulated Golf which are new services offered by the City.

Public Works

(Pages 61 to 81 of Appendix “A” to Report FCS22084)

Many of the services provided by Public Works Department are charged based on full cost recovery. These include:

- Waste removal
- Shrub removal
- Environmental Assessments Reports and Master Plans
- Field Review
- Encroachments Application Fee
- Temporary Road Closure Fee

New User Fees for services include:

- Corporate Profile Report and Deed and Abstract Reports
- Surcharge for Cremated Remains Internment with Urn Vault
- Bronze Plaque - Woodland Tranquillity Gardens and Hamilton Cemetery Columbarium
- Internment Right - for Private Columbarium Unit

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SUBJECT: 2023 Tax Supported User Fees (FCS22084) (City Wide) – Page 6 of 6

Corporate Services
(Pages 82 to 87 of Appendix “A” to Report FCS22084)

Many of the services provided by Corporate Services Department are charged based on full cost recovery. These include:

- Records Search
- Registration of Delinquent Accounts
- Tax Extension Agreements
- Tax Letters
- Issue Tax Certificate
- Marriage Licence Fees

City Manager’s Office
(Page 88 of Appendix “A” to Report FCS22084)

City Manager’s Office User Fees are limited to charges for duplication of employee files.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS22084 – 2023 Proposed User Fees and Charges

CP/dt

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Building Services - General Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Comments for Planning Applications (COA, Consent, etc.)						
1	Sewage System and Sewage Comments	\$ 264.00	\$ 274.00	N	3.8%	
Site Plan Security Reduction Fee						
2	Site Plan Security Reduction Fee (includes one site inspection)	\$ 342.48	\$ 440.00	Y	28.5%	revised fee to ensure full cost recovery
3	Site Plan Security Reduction Fee for each additional inspection	\$ -	\$ 220.00	Y	NEW	new fee
Routine Disclosure of Building Division Records						
4	Routine Disclosure Application Fee (includes the first 15 minutes of file search time and up to 10 photocopies)	\$ 25.50	\$ 26.00	Y	2.0%	revised fee to ensure full cost recovery
5	For each additional 15 minutes of file search time above the first 15 minutes	\$ 20.25	\$ 21.00	Y	3.7%	revised fee to ensure full cost recovery
Grading Security						
6	Grading Security Deposit for lots in Subdivisions	\$ 1,560.60	\$ 1,618.00	N	3.7%	
7	Grading Deposit for a Single Lot (Infill)	\$ 7,803.00	\$ 8,092.00	N	3.7%	
8	Grading Security Deposit for a Semi-Detached Dwelling (Infill)	\$ 10,404.00	\$ 10,789.00	N	3.7%	
9	Grading Security Deposit for Additions, large accessory building or detached Secondary Dwelling Units	\$ -	\$ 3,500.00	N	NEW	New fee
Demolition Agreements						
10	a) Agreement	\$ 542.64	\$ 563.00	N	3.8%	
11	b) Security deposit/letter of credit - per sq. metre of bldg to be demolished (\$2,500 min & \$25,000 max)	\$ 130.56	\$ 135.00	N	3.4%	
Demolition Control By-law						
12	Demolition Control Applications	\$ 542.64	\$ 563.00	N	3.8%	
Application Fee for outdoor commercial patio exemption permits						
13	Inspection Fee	\$ 536.52	\$ 556.00	Y	3.6%	
Illegal Grow Operations						
14	a) Inspection Fee	\$ 803.76	\$ 833.00	Y	3.6%	
15	b) Re-occupancy Fee	\$ 729.30	\$ 756.00	Y	3.7%	
Fortification By-law						
16	Exemption fee for applications pertaining to Single Family Dwellings and properties operated by not-for-profit organizations	\$ -	\$ 150.00	Y	NEW	New fee
17	Exemption fee for all other applications	\$ -	\$ 300.00	Y	NEW	New fee

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Building Services - General Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Swimming Pool Enclosure By-law						
18	Swimming Pool Enclosure Fee	\$ 260.10	\$ 270.00	N	3.8%	

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Economic Development - Commercial Districts & Small Business

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Loan/Incentive Programs						
1	Commercial District Revitalization Grant Program Admin Fee for Grants less than or equal to \$5,000	\$ 92.92	\$ 97.35	Y	4.8%	3.7% increase , rounded to the nearest \$5.00 after HST
2	Commercial District Revitalization Grant Program Admin Fee for Grants greater than \$5,000 and less than or equal to \$12,500	\$ 247.79	\$ 256.64	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
3	Commercial District Revitalization Grant Program Admin Fee for Grants greater than \$12,500	\$ 389.38	\$ 402.65	Y	3.4%	3.7% increase , rounded to the nearest \$5.00 after HST
Revitalizing Hamilton Tax Increment Grant Program (RHTIG)						
4	Basic Fee - Developer only (only for Grants less than or equal to \$12,500)	\$ 247.79	\$ 256.64	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
5	Basic Fee - Developer only (only for Grants greater than \$12,500)	\$ 858.41	\$ 889.38	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
6	Additional Fee - Developer Transfer to New Condo Owner	\$ 455.75	\$ 473.45	Y	3.9%	3.7% increase , rounded to the nearest \$5.00 after HST
Downtown and Barton/Kenilworth Housing Opportunities Program						
7	a) Initial Application	\$ 318.58	\$ 331.86	Y	4.2%	3.7% increase , rounded to the nearest \$5.00 after HST
	b) Fee is based on a Graduated Scale basis as follows:					
8	50 units or less - per unit	\$ 535.40	\$ 553.10	Y	3.3%	3.7% increase , rounded to the nearest \$5.00 after HST
9	50-100 units - per unit	\$ 429.20	\$ 446.90	Y	4.1%	3.7% increase , rounded to the nearest \$5.00 after HST
10	100 units plus - per unit	\$ 402.65	\$ 415.93	Y	3.3%	3.7% increase , rounded to the nearest \$5.00 after HST
11	Commercial District Housing Opportunities Program - per unit	\$ 402.65	\$ 415.93	Y	3.3%	3.7% increase , rounded to the nearest \$5.00 after HST
12	Commercial District Housing Opportunities Program Application Fee (At final application stage)	\$ 318.58	\$ 331.86	Y	4.2%	3.7% increase , rounded to the nearest \$5.00 after HST
13	Hamilton Heritage Property Grant Program less than or equal to \$12,500	\$ 247.79	\$ 256.64	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
14	Hamilton Heritage Property Grant Program greater than \$12,500	\$ 384.96	\$ 398.23	Y	3.4%	3.7% increase , rounded to the nearest \$5.00 after HST
15	Hamilton Downtown/West Harbourfront Remediation Loan Program	\$ 318.58	\$ 331.86	Y	4.2%	3.7% increase , rounded to the nearest \$5.00 after HST
16	Start-up and Office Tenant Attraction Program	\$ 522.12	\$ 539.82	Y	3.4%	3.7% increase , rounded to the nearest \$5.00 after HST
Hamilton Community Heritage Fund Loan Program - administration fees						
17	a) Designated Commercial, Industrial or like properties (fee is based on percentage of loan amount)	2.10% of loan amount	2.10% of loan amount	Y	0.0%	
18	b) Other properties	\$ 305.31	\$ 318.58	Y	4.3%	3.7% increase , rounded to the nearest \$5.00 after HST
19	ERASE Study Grant	\$ 238.94	\$ 247.79	Y	3.7%	3.7% increase , rounded to the nearest \$5.00 after HST
20	ERASE Redevelopment Grant	\$ 858.41	\$ 889.38	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
21	ERASE Tax Assistance Program	\$ 858.41	\$ 889.38	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Economic Development - Commercial Districts & Small Business

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
22	LEED Grant Program	\$ 858.41	\$ 889.38	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
23	LEED Grant Program Administration Fees (Fee Per Unit)	\$ 455.75	\$ 473.45	Y	3.9%	3.7% increase , rounded to the nearest \$5.00 after HST
24	Hamilton Heritage Conservation Grant Program Application Fee	\$ 92.92	\$ 97.35	Y	4.8%	3.7% increase , rounded to the nearest \$5.00 after HST
25	Barton / Kenilworth Revitalization Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 247.79	\$ 256.64	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
26	Barton / Kenilworth Revitalization Grant Program Admin Fee for Grants greater than \$12,500	\$ 389.38	\$ 402.65	Y	3.4%	3.7% increase , rounded to the nearest \$5.00 after HST
27	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 247.79	\$ 256.64	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
28	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants greater than \$12,500	\$ 858.41	\$ 889.38	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST
29	Barton/Kenilworth Tax Increment Grant Program - Additional Fee - Developer Transfer to New Condo Owner	\$ 455.75	\$ 473.45	Y	3.9%	3.7% increase , rounded to the nearest \$5.00 after HST
30	Barton/Kenilworth Planning and Building Fees Rebate Program	\$ 92.92	\$ 97.35	Y	4.8%	3.7% increase , rounded to the nearest \$5.00 after HST
Commercial Vacancy Assistance Program Fees						
31	Admin Fee for Grants less than or equal to \$5,000	\$ 92.92	\$ 97.35	Y	4.8%	3.7% increase , rounded to the nearest \$5.00 after HST
32	Admin Fee for Grants greater than \$5,000	\$ 247.79	\$ 256.64	Y	3.6%	3.7% increase , rounded to the nearest \$5.00 after HST

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: General: Planning Act Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
	Cost Recovery on City-supported applications appealed to the Ontario Municipal Board					
	Where an application approved by Council of the City of Hamilton is appealed to the Ontario Municipal Board, the applicant/respondent shall pay any and all costs incurred by the City to support the applicant/respondent at a hearing, including but not limited to the legal costs for in-house or retained counsel, the costs for City staff (not including Planning & Economic Development staff) and the costs of consultants and witnesses. Accordingly, applicants shall submit a completed Cost Acknowledgment Agreement, in a form as prescribed by the General Manager of Planning & Economic Development, together with their application.					
1		Full cost Recovery	Full cost Recovery	N	N/A	
	Moved from Building:					
	Zoning Verification					
2	Zoning Verification & Work Order Reports (Single & Two Family Dwellings, Townhouses) - Regular	\$ 126.00	\$ 131.00	N	4.0%	
3	Zoning Verification & Work Order Reports (Single & Two Family Dwellings, Townhouses) - Express	\$ 193.00	\$ 200.00	N	3.6%	
4	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) - Regular	\$ 259.00	\$ 269.00	N	3.9%	
5	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) - Express	\$ 392.00	\$ 407.00	N	3.8%	
6	Zoning Compliance Letter - liquor license	\$ 196.00	\$ 203.00	N	3.6%	
7	Zoning Verification Certificate - Rental Housing Pilot	\$ 268.50	\$ 278.00	N	3.5%	
8	Zoning Verification Certificate – Express Service - Rental Housing Pilot	\$ 384.00	\$ 398.00	N	3.6%	

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: General Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Map / Publication Sales Fees	Full Cost Recovery	Full Cost Recovery	Y	N/A	
2	Data Base Information	Full Cost Recovery	Full Cost Recovery	Y	N/A	
Photocopy & Computer Printout Service						
3	- Rate per page	\$ 0.41	\$ 0.44	Y	7.9%	Full Cost Recovery
Information Requests						
4	- Floppy disks & CD's - per disk or CD	\$ 13.67	\$ 14.16	Y	3.6%	Full Cost Recovery
5	- For manually researching a record - for each 15 minutes	\$ 19.69	\$ 20.00	N	1.6%	Full Cost Recovery
6	- Developing Computer Programs or other methods of producing a record from machine readable record - for each 15 minutes	\$ 19.69	\$ 20.00	N	1.6%	Full Cost Recovery

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Administrative Penalty System (APS)

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Late Payment (after 15 days)	\$ 53.98	\$ 56.64	Y	4.9%	
2	Fail to Attend Hearing	\$ 106.19	\$ 110.62	Y	4.2%	
3	Final notice of non-payment	\$ 53.98	\$ 56.64	Y	4.9%	

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Transportation Planning & Parking - Transportation Planning

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
E-Scooters						
1	Administrative and Enforcement Fee	\$ 246.01	\$ 254.87	Y	3.6%	
2	Commercial E-Scooter Storage Fee (per day)	\$ 62.83	\$ 65.49	Y	4.2%	

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Parking & School Crossing - Hamilton Municipal Parking System

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	On-Street Parking Permit - No Access to Onsite Parking	\$ 93.81	\$ 115.00	Y	22.6%	Redesigning permit structure to be more in line with other municipalities. Base fee hasn't been raised in many years and is well below average.
2	On-Street Parking Permit - Access to Onsite Parking	N/A	\$ 175.00	Y	NEW	New Fee
3	On-Street Parking Permit - Secondary Permit	N/A	\$ 200.00	Y	NEW	New Fee
4	Status of Agreement Inquiries (Front Yard Parking)	\$ 61.06	\$ 63.72	Y	4.3%	Recommended inflationary rate rounded, after HST applied
5	Free Floating Car Share Permits	\$ 276.11	\$ 286.73	Y	3.8%	Recommended inflationary rate rounded, after HST applied
6	On-Street Patio - Metered Parking Space (per space)	\$ 676.11	\$ 875.00	Y	29.4%	Based on market conditions
7	On-Street Patio - Traffic Safety Device Hardware and Installation	N/A	\$ 800.00	Y	NEW	New fee. HMPS has been paying these fees on behalf of patio owners since 2018. Includes safety hazard signage, planter boxes, horticulture, etc.
8	Inspection Fee for the Review of Business Licences	\$ 34.51	\$ 36.28	Y	5.1%	Recommended inflationary rate rounded, after HST applied
Residential Boulevard Parking (Front Yard Parking)						
9	Teranet Registration	\$ 94.00	\$ 98.00	N	4.3%	Recommended inflationary rate rounded.
10	Application Fee	\$ 284.07	\$ 400.00	Y	40.8%	Standardizing application fee for residential and commercial applications.
11	Annual Admin Fee	\$ 11.50	\$ 11.95	Y	3.8%	Recommended inflationary rate rounded, after HST applied
12	Encroachment Insurance	\$ 11.50	\$ 11.95	Y	3.8%	Recommended inflationary rate rounded, after HST applied
Commercial Boulevard Parking and Driveway Access Permits						
13	Registration	\$ 51.00	\$ 53.00	N	3.9%	Recommended inflationary rate rounded.
14	Application/Access Permit Fee	\$ 356.64	\$ 400.00	Y	12.2%	Standardizing application fee for residential and commercial applications.
15	Encroachment Insurance	\$ 11.50	\$ 11.95	Y	3.8%	Recommended inflationary rate rounded, after HST applied
16	Fee/space (first two spaces)	\$ 107.08	\$ 111.06	Y	3.7%	Recommended inflationary rate rounded, after HST applied
17	Fee/space (remaining spaces)	\$ 53.98	\$ 56.02	Y	3.8%	Recommended inflationary rate rounded, after HST applied
Occupation of Public/Metered Parking Spaces (pre payment required)						
18	Single Space Per Day	\$ 23.89	\$ 24.78	Y	3.7%	Recommended inflationary rate rounded, after HST applied
19	Each Additional Day Up To 6 Consecutive Days Per Space	\$ 12.39	\$ 12.83	Y	3.6%	Recommended inflationary rate rounded, after HST applied
20	Weekly Consecutive Rate Per Space	\$ 83.19	\$ 86.28	Y	3.7%	Recommended inflationary rate rounded, after HST applied
21	Monthly Consecutive Rate Per Space	\$ 234.51	\$ 243.36	Y	3.8%	Recommended inflationary rate rounded, after HST applied
22	Administration Fee on Temporary Parking Permits	15% of the permit fee	15% of the permit fee	Y	N/A	
23	Weekly Residential Time Limit Exemption Temporary Parking Permit	\$ 15.00	\$ 25.00	Y	66.7%	Increasing \$10 before tax

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Parking & School Crossing - Hamilton Municipal Parking System

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Administrative Penalty System (APS)**						
24	MTO Search	\$ 14.16	\$ 22.12	Y	56.2%	\$25 incl tax. Market based adjustment
25	Late Payment	\$ 27.43	\$ 35.40	Y	29.0%	\$40 incl tax. Market based adjustment
26	Fail to Attend Hearing	\$ 106.19	\$ 110.62	Y	4.2%	\$125 incl tax. Rounded up to nearest dollar
27	Plate Denial	\$ 5.31	\$ 8.85	Y	66.7%	\$10 incl tax Market based adjustment
28	Mail Issuance (New)	\$ 14.16	\$ 22.12	Y	56.2%	\$25 incl tax Market based adjustment

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture - Culture

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
MUSEUM GENERAL ADMISSION FEES:						
Children's Museum - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 1 to 12, Infant: under 1, Family: Two Adults and dependant children All Other Sites - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 6 to 12, Infant: 5 & under, Family: Two Adults and dependant children						
1	Dundurn Castle - Adult	\$ 12.61	\$ 13.05	Y	3.5%	Recommended inflationary increase, rounded to nearest quarter.
2	Dundurn Castle - Senior	\$ 10.84	\$ 11.28	Y	4.1%	Percentage of Adult rate rounded to nearest quarter.
3	Dundurn Castle - Student/Youth	\$ 10.84	\$ 11.28	Y	4.1%	Percentage of Adult rate rounded to nearest quarter.
4	Dundurn Castle - Child	\$ 7.74	\$ 7.96	Y	2.9%	Percentage of Adult rate rounded to nearest quarter.
5	Dundurn Castle - Infant	Free	Free		N/A	
6	Dundurn Castle - Family	\$ 34.96	\$ 36.06	Y	3.1%	Formula applied to revised rates rounded to the nearest quarter.
7	Hamilton Military Museum - Adult	\$ 4.65	\$ 4.87	Y	4.7%	Recommended inflationary increase, rounded to nearest quarter.
8	Hamilton Military Museum - Senior	\$ 3.98	\$ 4.20	Y	5.5%	Percentage of Adult rate rounded to nearest quarter.
9	Hamilton Military Museum - Student/Youth	\$ 3.98	\$ 4.20	Y	5.5%	Percentage of Adult rate rounded to nearest quarter.
10	Hamilton Military Museum - Child	\$ 2.88	\$ 3.10	Y	7.6%	Percentage of Adult rate rounded to nearest quarter.
11	Hamilton Military Museum - Infant	Free	Free		N/A	
12	Hamilton Military Museum - Family	\$ 12.83	\$ 13.27	Y	3.4%	Formula applied to revised rates rounded to the nearest quarter.
13	Whitehern Historic House & Garden - Adult	\$ 7.74	\$ 7.96	Y	2.9%	Recommended inflationary increase, rounded to nearest quarter.
14	Whitehern Historic House & Garden - Senior	\$ 6.64	\$ 6.86	Y	3.3%	Percentage of Adult rate rounded to nearest quarter.
15	Whitehern Historic House & Garden - Student/Youth	\$ 6.64	\$ 6.86	Y	3.3%	Percentage of Adult rate rounded to nearest quarter.
16	Whitehern Historic House & Garden - Child	\$ 4.65	\$ 4.87	Y	4.7%	Percentage of Adult rate rounded to nearest quarter.
17	Whitehern Historic House & Garden - Infant	Free	Free		N/A	
18	Whitehern Historic House & Garden - Family	\$ 21.46	\$ 21.90	Y	2.1%	Formula applied to revised rates rounded to the nearest quarter.
19	Battlefield House Museum & Park - Adult	\$ 7.74	\$ 7.96	Y	2.9%	Recommended inflationary increase, rounded to nearest quarter.
20	Battlefield House Museum & Park - Senior	\$ 6.64	\$ 6.86	Y	3.3%	Percentage of Adult rate rounded to nearest quarter.
21	Battlefield House Museum & Park - Student/Youth	\$ 6.64	\$ 6.86	Y	3.3%	Percentage of Adult rate rounded to nearest quarter.
22	Battlefield House Museum & Park - Child	\$ 4.65	\$ 4.87	Y	4.7%	Percentage of Adult rate rounded to nearest quarter.
23	Battlefield House Museum & Park - Infant	Free	Free		N/A	
24	Battlefield House Museum & Park - Family	\$ 21.46	\$ 21.90	Y	2.1%	Formula applied to revised rates rounded to the nearest quarter.
25	Hamilton Museum of Steam & Technology - Adult	\$ 7.74	\$ 7.96	Y	2.9%	Recommended inflationary increase, rounded to nearest quarter.
26	Hamilton Museum of Steam & Technology - Senior	\$ 6.64	\$ 6.86	Y	3.3%	Percentage of Adult rate rounded to nearest quarter.
27	Hamilton Museum of Steam & Technology - Student/Youth	\$ 6.64	\$ 6.86	Y	3.3%	Percentage of Adult rate rounded to nearest quarter.
28	Hamilton Museum of Steam & Technology - Child	\$ 4.65	\$ 4.87	Y	4.7%	Percentage of Adult rate rounded to nearest quarter.

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture - Culture

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
29	Hamilton Museum of Steam & Technology - Infant	Free	Free		N/A	
30	Hamilton Museum of Steam & Technology - Family	\$ 21.46	\$ 21.90	Y	2.1%	Formula applied to revised rates rounded to the nearest quarter.
31	Hamilton Children's Museum - Adult	N/A	N/A	Y	N/A	Children's Museum closed for expansion construction.
32	Hamilton Children's Museum - Senior	N/A	N/A	Y	N/A	Children's Museum closed for expansion construction.
33	Hamilton Children's Museum - Student/Youth	N/A	N/A	Y	N/A	Children's Museum closed for expansion construction.
34	Hamilton Children's Museum - Child	N/A	N/A	Y	N/A	Children's Museum closed for expansion construction.
35	Hamilton Children's Museum - Infant	Free	Free		N/A	Children's Museum closed for expansion construction.
36	Hamilton Children's Museum - Family	N/A	N/A	Y	N/A	Children's Museum closed for expansion construction.
37	Fieldcote Memorial Park & Museum - Adult	\$ 4.42	\$ 4.65	Y	5.2%	Recommended inflationary increase, rounded to nearest quarter.
38	Fieldcote Memorial Park & Museum - Senior	\$ 3.76	\$ 3.98	Y	5.9%	Percentage of Adult rate rounded to nearest quarter.
39	Fieldcote Memorial Park & Museum - Student/Youth	\$ 3.76	\$ 3.98	Y	5.9%	Percentage of Adult rate rounded to nearest quarter.
40	Fieldcote Memorial Park & Museum - Child	\$ 2.65	\$ 2.88	Y	8.7%	Percentage of Adult rate rounded to nearest quarter.
41	Fieldcote Memorial Park & Museum - Infant	Free	Free		N/A	
42	Fieldcote Memorial Park & Museum - Family	\$ 12.17	\$ 12.83	Y	5.4%	Formula applied to revised rates rounded to the nearest quarter.
43	Griffin House - Adult	Free	Free	Y	N/A	Cash handling audit compliancy.
44	Griffin House - Senior	Free	Free	Y	N/A	Cash handling audit compliancy.
45	Griffin House - Student/Youth	Free	Free	Y	N/A	Cash handling audit compliancy.
46	Griffin House - Child	Free	Free	Y	N/A	Cash handling audit compliancy.
47	Griffin House - Infant	Free	Free	Y	N/A	Cash handling audit compliancy.
MUSEUM SPECIAL EVENTS						
Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.						
48	Dundurn Castle Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Y	N/A	
	Hamilton Military Museum					
	Whitehern Historic House & Garden					
	Battlefield House Museum & Park					
	Hamilton Museum of Steam & Technology					
	Hamilton Children's Museum					
	Fieldcote Memorial Park & Museum					

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture - Culture

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
MUSEUM GROUP RATES						
General tour rates for Tour Operators, Group Leaders, Community Groups. Expenses incurred for specific programming may increase rate accordingly.						
49	Dundurn Castle - Adult	\$ 10.18	\$ 10.62	Y	4.3%	Recommended inflationary increase, rounded
50	Dundurn Castle - Senior	\$ 8.85	\$ 9.07	Y	2.5%	Fair Market Value.
51	Dundurn Castle - Youth	\$ 8.85	\$ 9.07	Y	2.5%	Fair Market Value.
52	Dundurn Castle - Child	\$ 6.19	\$ 6.42	Y	3.7%	Recommended inflationary increase, rounded to nearest quarter.
53	Hamilton Military Museum - Adult	\$ 3.76	\$ 3.98	Y	5.9%	Recommended inflationary increase, rounded up.
54	Hamilton Military Museum - Senior	\$ 3.32	\$ 3.54	Y	6.6%	Recommended inflationary increase, rounded up.
55	Hamilton Military Museum - Youth	\$ 3.32	\$ 3.54	Y	6.6%	Recommended inflationary increase, rounded up.
56	Hamilton Military Museum - Child	\$ 2.43	\$ 2.65	Y	9.1%	Recommended inflationary increase, rounded up.
57	Dundurn National Historic Site: Guided tour of Grounds/Garden - Adult/Senior/Student	\$ 4.42	\$ 4.65	Y	5.1%	Recommended inflationary increase, rounded up.
58	Dundurn National Historic Site: Guided tour of Grounds/Garden - Child	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
59	Whitehern Historic House & Garden - Adult	\$ 6.19	\$ 6.64	Y	7.3%	Recommended inflationary increase, rounded up.
60	Whitehern Historic House & Garden - Senior	\$ 5.31	\$ 5.53	Y	4.1%	Recommended inflationary increase, rounded up.
61	Whitehern Historic House & Garden - Youth	\$ 5.31	\$ 5.53	Y	4.1%	Recommended inflationary increase, rounded up.
62	Whitehern Historic House & Garden - Child	\$ 3.76	\$ 3.98	Y	5.9%	Recommended inflationary increase, rounded up.
63	Battlefield House Museum & Park - Adult	\$ 6.19	\$ 6.64	Y	7.2%	Recommended inflationary increase, rounded up.
64	Battlefield House Museum & Park - Senior	\$ 5.31	\$ 5.53	Y	4.1%	Recommended inflationary increase, rounded up.
65	Battlefield House Museum & Park - Youth	\$ 5.31	\$ 5.53	Y	4.1%	Recommended inflationary increase, rounded up.
66	Battlefield House Museum & Park - Child	\$ 3.76	\$ 3.98	Y	5.9%	Recommended inflationary increase, rounded up.
67	Hamilton Museum of Steam & Technology - Adult	\$ 6.19	\$ 6.64	Y	7.2%	Recommended inflationary increase, rounded up.
68	Hamilton Museum of Steam & Technology - Senior	\$ 5.31	\$ 5.53	Y	4.1%	Recommended inflationary increase, rounded up.
69	Hamilton Museum of Steam & Technology - Youth	\$ 5.31	\$ 5.53	Y	4.1%	Recommended inflationary increase, rounded up.
70	Hamilton Museum of Steam & Technology - Child	\$ 3.76	\$ 3.98	Y	5.9%	Recommended inflationary increase, rounded up.
71	Hamilton Children's Museum - Child	N/A	N/A		N/A	Closed due to expansion construction.
72	Fieldcote Memorial Park & Museum - Adult	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
73	Fieldcote Memorial Park & Museum - Senior	\$ 3.10	\$ 3.32	Y	7.1%	Recommended inflationary increase, rounded up.
74	Fieldcote Memorial Park & Museum - Youth	\$ 3.10	\$ 3.32	Y	7.1%	Recommended inflationary increase, rounded up.
75	Fieldcote Memorial Park & Museum - Child	\$ 2.21	\$ 2.43	Y	10.0%	Recommended inflationary increase, rounded up.
MUSEUM STUDENT AND YOUTH GROUP RATES						
Educational Program Rates - minimum rate of \$3.50 per student applies to programs 1 hour in length. Programs over 1 hour in length may include discount to hourly rate. Expenses incurred for specific programming may increase rate accordingly.						
Outreach Rates - Minimum flat rate.						

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture - Culture

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
76	Dundurn Castle - Elementary School per hour/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
77	Dundurn Castle - High School per hour/student	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
78	Hamilton Military Museum - Elementary School per hr/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
79	Hamilton Military Museum - High School per hr/student	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
80	Evening Tour After 5:00 pm (Dundurn and Military)	\$ 315.93	\$ 327.43	Y	3.6%	Recommended inflationary increase, rounded up.
81	Evening Tour After 5:00 pm Additional Staff (Dundurn and Military)	\$ 153.10	\$ 163.72	Y	6.9%	Recommended inflationary increase, rounded up.
82	Whitehern Historic House & Garden - Elementary School per hr/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
83	Whitehern Historic House & Garden - High School per hr/student	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
84	Battlefield House Museum & Park - Elementary School per hr/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
85	Battlefield House Museum & Park - High School per hr/student	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
86	Hamilton Museum of Steam & Technology - Elementary School per hr/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
87	Hamilton Museum of Steam & Technology - High School per hr/student	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
88	Hamilton Children's Museum - Elementary School per hr/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
89	Fieldcote Memorial Park & Museum - Elementary School per hr/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
90	Fieldcote Memorial Park & Museum - High School per hr/student	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
91	Griffin House - Elementary School per hr/student	\$ 4.00	\$ 4.25	N	6.3%	Recommended inflationary increase, rounded up.
92	Griffin House - High School per hr/student	\$ 3.54	\$ 3.76	Y	6.2%	Recommended inflationary increase, rounded up.
93	Hamilton Civic Museum Outreach Lecture	\$ 158.41	\$ 163.72	Y	3.4%	Fair Market Value.
94	Hamilton Civic Museum Outreach Program- Elementary Flat rate	\$ 179.00	\$ 185.00	N	3.4%	Fair Market Value.
MUSEUM MEMBERSHIPS (annual)						
95	Hamilton Museum of Steam & Technology - Organizational per person	\$ 14.16	\$ 15.04	Y	6.2%	Recommended inflationary increase, rounded up.
MUSEUM CHILD BIRTHDAY PARTIES						
Package rate will fluctuate according to client needs (i.e. program, craft, food, etc.) Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
96	Dundurn Castle - Package per person	\$ 18.58	\$ 18.58	Y	0.0%	Above Fair Market Value.
97	Whitehern Historic House & Garden - Package per person	\$ 18.58	\$ 18.58	Y	0.0%	Above Fair Market Value.
98	Battlefield House Museum & Park - Package per person	\$ 18.58	\$ 18.58	Y	0.0%	Above Fair Market Value.
99	Hamilton Museum of Steam & Technology - Package per person	\$ 18.58	\$ 18.58	Y	0.0%	Above Fair Market Value.
100	Fieldcote Memorial Park & Museum - Package per person	\$ 18.58	\$ 18.58	Y	0.0%	Above Fair Market Value.
MUSEUM RENTAL RATES (Social and Corporate)						
Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
101	Ancaster Old Town Hall	\$ 49.56	\$ 51.33	Y	3.6%	Recommended inflationary increase rounded down to nearest dollar.

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture - Culture

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
102	The Coach House at Dundurn - hourly rate	\$ 49.56	\$ 51.33	Y	3.6%	Recommended inflationary increase rounded down to nearest dollar.
103	Dundurn Pavilion (Outdoor)	\$ 144.25	\$ 150.44	Y	4.3%	Recommended inflationary increase, rounded up.
104	The Stable at Whitehern - hourly rate	\$ 49.56	\$ 51.33	Y	3.6%	Recommended inflationary increase rounded down to nearest dollar.
105	The Woodshed at HMST - hourly rate	\$ 49.56	\$ 51.33	Y	3.6%	Recommended inflationary increase rounded down to nearest dollar.
106	The Woodshed Pavilion with access to Kitchenette - 2021	\$ 144.25	\$ 150.44	Y	4.3%	Recommended inflationary increase, rounded up.
107	"The Party Room" at Children's Museum - hourly rate	\$ 53.98	N/A		-	Closed for renovation construction.
108	Private Rental Hamilton Children's Museum - hourly rate	\$ 148.67	N/A		-	Closed for renovation construction.
109	Fieldcote Memorial Park & Museum Meeting Room - hourly rate	\$ 49.56	\$ 51.33	Y	3.6%	Recommended inflationary increase rounded down to nearest dollar.
110	Battlefield Pavilion	\$ 103.54	\$ 150.44	Y	45.3%	Flat rental fee with or without kitchenette.
111	Grandview at Battlefield Park - hourly rate	\$ 49.56	\$ 51.33	Y	3.6%	Recommended inflationary increase rounded down to nearest dollar.
MUSEUM RENTAL RATES - USE OF GROUNDS						
Discounts are made available to not-for-profit and community-based organizations.						
112	Dundurn Castle - Outdoor or Cockpit	\$ 586.73	\$ 588.50	Y	0.3%	Fair Market Value. Rate rounded to nearest dollar.
113	Whitehern Historic House & Garden - Outdoor	\$ 384.07	\$ 384.96	Y	0.2%	Fair Market Value. Rate rounded to nearest dollar.
114	Battlefield House Museum & Park - Outdoor	\$ 384.07	\$ 384.96	Y	0.2%	Fair Market Value. Rate rounded to nearest dollar.
115	Hamilton Museum of Steam & Technology - Outdoor	\$ 384.07	\$ 384.96	Y	0.2%	Fair Market Value. Rate rounded to nearest dollar.
116	Fieldcote Memorial Park & Museum - Outdoor	\$ 586.73	\$ 588.50	Y	0.3%	Fair Market Value. Rate rounded to nearest dollar.
117	Fieldcote Memorial Park and Museum - 1/2 day rate	\$ 384.07	\$ 384.96	Y	0.2%	Fair Market Value. Rate rounded to nearest dollar.
118	Evening Grounds Use After 5:00pm (All sites)	\$ 654.87	\$ 654.87	Y	0.0%	Fair Market Value. Rate rounded to nearest dollar.
119	Dundurn parking lot- minimum rate	\$ 257.52	\$ 261.06	Y	1.4%	Fair Market Value. Rate rounded to nearest dollar.
SOCIAL PHOTOGRAPHY - USE OF GROUNDS						
120	Ancaster Old Town Hall	\$ 180.53	\$ 181.42	Y	0.5%	More than Fair Market Value. Rate rounded to nearest dollar.
121	Dundurn National Historic Site	\$ 180.53	\$ 181.42	Y	0.5%	More than Fair Market Value. Rate rounded to nearest dollar.
122	Whitehern Historic House & Garden	\$ 180.53	\$ 181.42	Y	0.5%	More than Fair Market Value. Rate rounded to nearest dollar.
123	Battlefield House Museum & Park	\$ 180.53	\$ 181.42	Y	0.5%	More than Fair Market Value. Rate rounded to nearest dollar.
124	Hamilton Museum of Steam & Technology	\$ 180.53	\$ 181.42	Y	0.5%	More than Fair Market Value. Rate rounded to nearest dollar.
125	Fieldcote Memorial Park & Museum	\$ 180.53	\$ 181.42	Y	0.5%	More than Fair Market Value. Rate rounded to nearest dollar.
COMMERCIAL FILM RATES						
126	Site Monitor - hourly rate	\$ 45.00	\$ 45.00	Y	0.0%	Higher than actual value.
127	Additional monitoring - staff hourly rate [change to] Site Supervisor per hour	\$ 65.00	\$ 65.00	Y	0.0%	Higher than actual value.

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture - Culture

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Hamilton Film Office Administration Fees						
All Student Productions will be exempt from any permit fees						
128	For Profit Productions - Administration Fee	\$ 57.52	\$ 60.18	Y	4.6%	
129	Non-Profit Productions - Administration Fee	\$ 29.20	\$ 30.09	Y	3.0%	
130	Surcharge on City services and/or location	Fees as Negotiated	Fees as negotiated	Y	N/A	

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture - Tourism

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Tourism-Oriented Directional Signs (TODS) - 2' x 8'	\$ 171.68	\$ 171.68	Y	0.0%	Fee set by Province.
2	Tourism-Oriented Directional Signs (TODS) - 1.5' x 6'	\$ 135.40	\$ 135.40	Y	0.0%	Fee set by Province.
3	Tourism-Oriented Directional Signs (TODS) - 1' x 4'	\$ 67.26	\$ 67.26	Y	0.0%	Fee set by Province.
4	Tourism-Oriented Directional Signs (TODS) - 1' x 5'	\$ 77.88	\$ 77.88	Y	0.0%	Fee set by Province.
LOGO Program - LINC & Redhill Parkway Road Signage Fees:						
5	- Mainlines/Ramps	\$ 2,550.44	\$ 2,550.44	Y	0.0%	Fee increases mirror those of TODS which are set by Province.
6	- Trailblazing	\$ 204.42	\$ 204.42	Y	0.0%	Fee increases mirror those of TODS which are set by Province.
Visitors Centre Room Rental Rates (Social and Corporate)						
Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
7	Tourism Visitor Centre - daytime hourly rate	\$ 39.82	\$ 40.71	Y	2.2%	Fair Market Value
8	Premium for rentals involving alcohol consumption	\$ 538.94	\$ 553.10	Y	2.6%	Fair Market Value
9	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various	Various	Y	N/A	

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Licensing

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Adult Services						
1	Adult Entertainment Parlour	\$ 6,459.00	\$ 6,698.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
2	Adult Entertainment Parlor Attendant	\$ 537.00	\$ 557.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
3	Adult Entertainment Parlour Operator/Manager	\$ 1,894.00	\$ 1,964.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
4	Adult Film Theatre	\$ 3,993.00	\$ 4,140.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
5	Adult Video Store Class A	\$ 3,993.00	\$ 4,140.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
6	Adult Video Store Class B	\$ 414.00	\$ 429.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
7	Body Rub Parlour Owner	\$ 10,162.00	\$ 10,538.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
8	Body Rub Parlour Attendant	\$ 537.00	\$ 556.00	N	3.5%	Recommended inflationary increase, rounded to the nearest dollar.
9	Body Rub Parlour Operator/Manager	\$ 1,524.00	\$ 1,580.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
10	Tobacco & Electronic Cigarettes	\$ 466.00	\$ 483.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
Accommodations						
11	Bed and Breakfast	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
12	Motels and Hotels	\$ 198.00	\$ 286.00	N	44.4%	Increased to bring to same standard as Bed/Breakfast. Both are licensed under same Bylaw Schedule. Same volume of work required under both licence types.
13	Lodging House	\$ 524.00	\$ 544.00	N	3.8%	Recommended inflationary increase, rounded to the nearest dollar.
14	Residential Care Facility (4-10 Residents)	\$ 721.00	\$ 748.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
15	Residential Care Facility (11 or more Residents)	\$ 1,030.00	\$ 1,068.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
16	Rental Housing	\$ 156.38	\$ 156.38	N	0.0%	Not HST applicable. Keep at Council approved rate as per report PED21097(a) Rental Housing Pilot Program and Transition Plan
Mobile						
17	Mobile Sign leasing or renting	\$ 329.00	\$ 341.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
18	Hawker/Peddler (motorized vehicle)	\$ 380.00	\$ 394.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
19	Seasonal Food Vendor	\$ 406.00	\$ 421.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
20	Limousines (owner)	\$ 688.00	\$ 714.00	N	3.8%	Recommended inflationary increase, rounded to the nearest dollar.
21	Limousines (driver)	\$ 80.00	\$ 83.00	N	3.8%	Recommended inflationary increase, rounded to the nearest dollar.
22	Taxi cab owner (private) (Renewal)	\$ 687.00	\$ 712.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
23	Taxi cab owner (private) (New)	\$ 4,983.00	\$ 5,168.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
24	Taxi cab owner (transfer)	\$ 876.00	\$ 908.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
25	Taxi cab Broker	\$ 1,180.00	\$ 1,224.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Licensing

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
26	Taxi cab Driver	\$ 111.00	\$ 115.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
27	Transient Trader (3 month period)	\$ 744.00	\$ 771.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
28	Auctioneer	\$ 306.00	\$ 317.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
Food Service Vehicles:						
29	Class A	\$ 406.00	\$ 421.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
30	Class B	\$ 406.00	\$ 421.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
31	Class C	\$ 373.00	\$ 387.00	N	3.8%	Recommended inflationary increase, rounded to the nearest dollar.
32	Food Service Vehicles (Four day)	\$ 106.00	\$ 110.00	N	3.8%	Recommended inflationary increase, rounded to the nearest dollar.
33	Food Service Vehicles (Park Permit)	\$ 223.00	\$ 231.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
Services						
Eating Establishments:						
34	Bars and Nightclubs	\$ 337.00	\$ 349.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
35	Food Premises	\$ 193.00	\$ 200.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
36	Restaurant with Liquor Service	\$ 248.00	\$ 257.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
Public Garage:						
37	(A) Buying, Selling, Storing	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
38	(B1) Combined Engine & Body Work	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
39	(B2) Engine Work	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
40	(B3) Body Work	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
41	(C) Service Station	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
42	(D) Parking Lot	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
43	(E) Car Wash Only	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
44	Public Halls	\$ 387.00	\$ 401.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
45	Pay Day Loan Businesses	\$ 853.00	\$ 884.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
46	Kennels, Pet Shops	\$ 274.00	\$ 284.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
47	Personal Aesthetic Services Facility	\$ 199.00	\$ 206.00	N	3.5%	Recommended inflationary increase, rounded to the nearest dollar.
48	Personal Wellness Services Establishment	\$ 199.00	\$ 260.00	N	30.7%	Increase based one additional hour of Officer time for Applicant Interview
Places of Amusement						
49	Amusement Arcade	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Licensing

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
50	Amusement Rides	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
51	Amusement Water	\$ 461.00	\$ 478.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
52	Billiard / Bagatelle Tables	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
53	Bingo Parlour	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
54	Bowling Alley	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
55	Carnival	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
56	Circus	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
57	Motor Vehicle Race Track	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
58	Other	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
59	Proprietary Club	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
60	Roller Skating Rink	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
61	Skateboarding, BMX bikes	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
Used Goods Services						
62	Antique Market/Flea Market	\$ 276.00	\$ 286.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
63	Pawn Broker	\$ 461.00	\$ 478.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
64	Precious Metals & Jewellery Dealers	\$ 461.00	\$ 546.00	N	18.4%	Increased to bring to same standard as Second-Hand Shop. Both are licensed under same Bylaw Schedule. Same volume of work required under both licence types.
65	Salvage Yard	\$ 461.00	\$ 478.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
66	Second-hand Shop	\$ 526.00	\$ 546.00	N	3.8%	Recommended inflationary increase, rounded to the nearest dollar.
Trade Licence Contractor						
67	Building Repair	\$ 294.00	\$ 305.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
68	Plumbing	\$ 294.00	\$ 305.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
69	Heating, Ventilation & Air Conditioning	\$ 294.00	\$ 305.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
70	Drain Repair	\$ 294.00	\$ 305.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
71	Sprinkler and Fire Protection Installer	\$ 294.00	\$ 305.00	N	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
72	Tree Cutting Services	\$ 281.00	\$ 291.00	N	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
Trade Licence Masters						
73	Building Repair	\$ 174.00	\$ 180.00	N	3.4%	Recommended inflationary increase, rounded to the nearest dollar.
74	Plumbing	\$ 174.00	\$ 180.00	N	3.4%	Recommended inflationary increase, rounded to the nearest dollar.
75	Heating, Ventilation & Air Conditioning	\$ 174.00	\$ 180.00	N	3.4%	Recommended inflationary increase, rounded to the nearest dollar.

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Licensing

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
76	Drain Repair	\$ 174.00	\$ 180.00	N	3.4%	Recommended inflationary increase, rounded to the nearest dollar.
77	Sprinkler and Fire Protection Installer	\$ 174.00	\$ 180.00	N	3.4%	Recommended inflationary increase, rounded to the nearest dollar.
Other Fees						
78	Daily fee for spare taxicabs	\$ 28.32	\$ 29.20	Y	3.1%	Recommended inflationary increase, rounded to the nearest dollar.
79	Taxi cab (limited interest agreement)	\$ 86.00	\$ 89.00	N	3.5%	Recommended inflationary increase, rounded to the nearest dollar.
80	Taxi cab Priority list	\$ 106.19	\$ 109.73	Y	3.3%	Recommended inflationary increase, rounded to the nearest dollar.
81	Taxi cab accessible priority list	\$ 54.87	\$ 56.64	Y	3.2%	Recommended inflationary increase, rounded to the nearest dollar.
82	Annual spare taxicab inspection fee	\$ 184.96	\$ 191.15	Y	3.3%	Recommended inflationary increase, rounded to the nearest dollar.
83	Exam/Processing Fee	\$ 58.41	\$ 60.18	Y	3.0%	Recommended inflationary increase, rounded to the nearest dollar.
84	Administration fee - applications / amendments	\$ 70.80	\$ 72.57	Y	2.5%	Recommended inflationary increase, rounded to the nearest dollar.
85	Licence re-instatement fee (late fee)	\$ 300.88	\$ 311.50	Y	3.5%	Recommended inflationary increase, rounded to the nearest dollar.
86	Photo ID Card	\$ 19.47	\$ 20.35	Y	4.5%	Recommended inflationary increase, rounded to the nearest dollar.
87	Licence certificate replacement	\$ 19.47	\$ 20.35	Y	4.5%	Recommended inflationary increase, rounded to the nearest dollar.
88	Licence plate replacement	\$ 82.30	\$ 84.96	Y	3.2%	Recommended inflationary increase, rounded to the nearest dollar.
89	Appeal to Hamilton Licensing Tribunal	\$ 161.06	\$ 165.49	Y	2.7%	Recommended inflationary increase, rounded to the nearest dollar.
90	Municipal consent for new liquor licence applications and extensions	\$ 196.46	\$ 203.54	Y	3.6%	Recommended inflationary increase, rounded to the nearest dollar.
91	Corporate Profile Report, Deed & Abstract Reports	Full Cost Recovery	Full Cost Recovery	Y	N/A	
92	Failure to fulfil conditions imposed by the Issuer of Licenses or the Licensing Tribunal	\$ 111.50	\$ 100.00	Y	-10.3%	Reduced to match fee allowable under Licensing Bylaw 07-170
93	Special Occasions Permit - With Resolution	\$ 84.96	\$ 87.61	Y	3.1%	Recommended inflationary increase, rounded to the nearest dollar.
94	Special Occasions Permit - Notification Only	\$ 26.55	\$ 26.55	Y	0.0%	No increase for 2023, as fee was introduced in 2022.
95	Application for Temporary Occupancy	\$ 803.54	\$ 833.63	Y	3.7%	Recommended inflationary increase, rounded to the nearest dollar.
Personal Transportation Provided						
96	Annual Licence Fee	\$ 5,000.00	\$ 5,385.00	N	7.7%	Recommended inflationary increase plus 2021 catch-up, rounded to the nearest dollar.
97	Per Trip Fee (Transaction fee per class A-C)	\$ 0.30	\$ 0.32	N	6.7%	Not HST applicable. Increased as per recommended inflationary rate, plus 2021 catch-up.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - General Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Discharge of Firearms By-law						
1	a) Exemption permit application fee for the discharge of recreational firearms or bows	\$ 122.12	\$ 126.55	Y	3.6%	
2	b) Renewal fee	\$ 23.01	\$ 23.89	Y	3.8%	
Certificate of Compliance						
3	a) Single detached dwelling	\$ 308.85	\$ 320.35	Y	3.7%	
4	b) A two, three or multiple unit dwelling	\$ 308.85	\$ 320.35	Y	3.7%	
5	- plus additional fee for each additional dwelling unit in excess of the first	\$ 45.13	\$ 46.02	Y	2.0%	
6	c) A lodging house	\$ 308.85	\$ 320.35	Y	3.7%	
7	- plus additional fee per each permitted resident (required every 3 years)	\$ 34.51	\$ 35.40	Y	2.6%	
8	d) All other buildings (Liquor licence)	\$ 308.85	\$ 320.35	Y	3.7%	
9	- plus additional fee per each 100 square metres in excess of the first 100 square metres	\$ 20.35	\$ 21.24	Y	4.4%	
10	e) Residential care facility (first time applications & change in ownership)	\$ 308.85	\$ 320.35	Y	3.7%	
11	- plus additional fee per each permitted resident	\$ 35.40	\$ 36.28	Y	2.5%	
12	f) Discharge of an Order - Non registered Order to Comply	\$ 308.85	\$ 320.35	Y	3.7%	
13	g) Discharge of an Order - Registered Order To Comply	\$ 657.52	\$ 681.42	Y	3.6%	
Fees charged for inspections carried out by the City resulting from non-compliance with any City by-law (except Vital Services By-law):						
Inspection demonstrating non-compliance when there has been an earlier incident of non-compliance:						
14	Initial	\$ 308.85	\$ 320.35	Y	3.7%	
15	Subsequent	\$ 158.41	\$ 164.60	Y	3.9%	
Note: an "incident of non-compliance" includes an inspection carried out by the City or by another enforcement agency demonstrating non-compliance.						
16	Vital services - Admin Fee	10% of total utility billings paid by the City	10% of total utility billings paid by the City	Y	0.0%	
Noise by-Law Exemption:						
17	- Application received prior to the event	\$ -	\$ 250.00	N	NEW	
18	Corporate Profile Report and Deed & Abstract Reports	Full Cost Recovery	Full Cost Recovery	Y	N/A	
19	Application Fee for outdoor commercial patio exemption permits	\$ 547.00	\$ 567.00	N	3.7%	

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - General Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
20	Application Fee for any appeal to the Property Standards Committee	\$ 146.90	\$ 152.21	Y	3.6%	
21	Zoning Verification & Work Order Reports - Regular	\$ 126.00	\$ 131.00	N	4.0%	
22	Zoning Verification & Work Order Reports - Express	\$ 193.00	\$ 200.00	N	3.6%	
23	Fees charged by the City for costs incurred when its inspection powers under s. 436(2) of the Municipal Act, 2001 are exercised	Full Cost Recovery	Full Cost Recovery	N	N/A	
24	Registration Fee - One Time Fee For Initial Registration of a Vacant Building	\$ 303.00	\$ 314.00	N	3.6%	
25	Vacant Building Fee - Annual Inspection Fee	\$ 758.41	\$ 786.73	Y	3.7%	
26	Annual Fee for each additional vacant building on a property (inspection)	\$ 370.80	\$ 384.96	Y	3.8%	
27	Vacant Building Quarterly Inspection Fee	\$ 304.42	\$ 315.93	Y	3.8%	
28	Licensing Tribunal and Property Standards Committee decisions	Full Cost Recovery	Full Cost Recovery	Y	N/A	
Municipal Law Enforcement Contractor Services						
Administration:						
29	- Administration Fee for invoices less than or equal to \$600 (before tax)	\$ 101.77	\$ 109.73	Y	7.8%	Increased for new system of 3 tier
30	- Administration Fee for invoices greater than \$600 and less than \$1,000 (before tax)	\$ 230.09	\$ 248.82	Y	8.1%	Increased for new system of 3 tier
31	- Administration Fee for invoices greater than \$1,000 (before tax)	\$ -	\$ 278.76	Y	NEW	
32	- Administration Fee for requests for file review	\$ 38.05	\$ 88.50	Y	132.6%	Full Cost Recovery
33	Application Fee for outdoor commercial patio exemption permits	\$ 547.00	\$ 567.00	N	3.7%	
34	a) Inspection Fee	\$ 216.00	\$ 224.00	N	3.7%	
35	Paid Duty Municipal Law Enforcement	Full Cost Recovery	Full Cost Recovery	Y	N/A	
Tree Permits						
36	Review of Permit Application to Injure or Destroy Trees - Urban Woodland Tree By-law No. 14-212	\$ 254.87	\$ 264.60	Y	3.8%	
37	Review of Notice of Intent to Cut Application - Regional Woodland Tree By-law No. R00-054	\$ 153.10	\$ 158.41	Y	3.5%	
38	Review of Permit Application to Injure or Destroy Trees - Dundas Tree By-law No. 4513-99	\$ 51.33	\$ 53.10	Y	3.4%	
Review of Permit Application to Injure or Destroy Trees - Stoney Creek Tree By-law No. 4401-96:						
39	a) 2 to 10 trees	\$ 25.66	\$ 26.55	Y	3.4%	
40	b) 11 to 20 trees	\$ 51.33	\$ 53.10	Y	3.4%	
41	c) Greater than 20 trees	\$ 101.77	\$ 105.31	Y	3.5%	

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Sign By-Law Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
PERMITS FOR SIGNS						
SIGN TYPE						
Mobile Sign						
1	- for 28 consecutive days	\$ 136.00	\$ 141.00	N	3.7%	
2	- for 14 consecutive days	\$ 92.00	\$ 95.00	N	3.3%	
3	Mobile Sign advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 206.00	\$ 213.00	N	3.4%	
4	Sidewalk Sign (per year)	\$ 105.00	\$ 109.00	N	3.8%	
5	Banner (for 28 consecutive days)	\$ 105.00	\$ 109.00	N	3.8%	
6	Banner advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 206.00	\$ 213.00	N	3.4%	
7	Inflatable Sign (for 7 consecutive days)	\$ 105.00	\$ 109.00	N	3.8%	
8	New Home Development Portable Sign (per year)	\$ 68.00	\$ 70.00	N	2.9%	
9	Sign permit fee for any new permanent signs/per property per occasion	\$ 159.00	\$ 165.00	N	3.8%	
10	Sign permit fee for changes to existing signs/per property per occasion	\$ 247.00	\$ 256.00	N	3.6%	
11	Corrugated Plastic Sign (yearly permit fee per location per property)	\$ 159.00	\$ 165.00	N	3.8%	
12	A-frame signs on sidewalks (permit fee for a three-year period)	\$ 165.00	\$ 171.00	N	3.6%	
Digital Boards						
13	Annual Sign Permit Fee	\$ 2,081.00	\$ 2,158.00	N	3.7%	
SIGN VARIANCE APPLICATION						
Sign variance fees appear under "Planning" Division						
ENFORCEMENT FEES						
14	Removal of an Unlawful Permanent Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 263.72	\$ 274.34	Y	4.0%	
15	Storage Charge for an Unlawful Permanent Sign - per sign/day	\$ 66.37	\$ 69.03	Y	4.0%	
16	Removal of an Unlawful Mobile Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 263.72	\$ 274.34	Y	4.0%	
17	Storage Charge for an Unlawful Mobile Sign - per sign/day	\$ 66.37	\$ 69.03	Y	4.0%	
18	a) Inspection Fee	\$ 66.37	\$ 69.03	Y	4.0%	
19	Storage Charge for an Unlawful Portable Sign - per sign/day	\$ 38.05	\$ 38.94	Y	2.3%	
20	Annual Inspection Fee (existing non-conforming overhanging signs)	\$ 114.16	\$ 118.58	Y	3.9%	
Note: the permit fees for Ground Signs, Awnings, Canopies, Marquees, Parapet Signs, Projecting Signs, Wall Signs and Billboards appear under "Building Services - Building Permit Fees"						

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Lottery Licensing

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	<i>Lottery Licence Application Administration Fee</i>	\$ 71.68	\$ 72.57	Y	1.2%	Smaller increase to remain consistent with Reg Licensing Application Fee (frozen during covid, but lottery was increased)
2	<i>Lottery Licence Fee - Bingo (per event)</i>	\$ 165.00	\$ 165.00	N	0.0%	Fees determined by AGCO
3	<i>Lottery Licence Fee - Nevada</i>	Up to maximum of 3% prize value	Up to maximum of 3% prize value	N	N/A	Fees determined by AGCO
4	<i>Lottery Licence Fee - Raffles</i>	Up to maximum of 3% prize value	Up to maximum of 3% prize value	N	N/A	Fees determined by AGCO
5	<i>Lottery Licence Fee - Others</i>	Varies by type and mandated by the province	Varies by type and mandated by the province	N	N/A	Fees determined by AGCO

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Dog Licenses

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Dog Licences - Standard Rate						
1	- spayed/neutered or under 6 months of age	\$ 34.00	\$ 35.00	N	2.9%	Based on Market Comparators
2	- over six months not spayed/neutered	\$ 73.00	\$ 75.00	N	2.7%	Based on Market Comparators
Dog Licences - Senior / Disability Rate						
3	- spayed/neutered or under 6 months of age	\$ 16.00	\$ 17.00	N	6.3%	Based on Market Comparators
4	- over six months not spayed/neutered	\$ 40.00	\$ 41.00	N	2.5%	Based on Market Comparators
5	Dog Licences - Dangerous or Potentially Dangerous Dog	\$ 343.00	\$ 360.00	N	5.0%	
6	Replacement Tag Fee	\$ 5.31	\$ 5.31	Y	0.0%	No increase - to promote public behaviour to identify pets
7	Late Payment Fee	\$ 18.58	\$ 19.47	Y	4.8%	
8	Valid Licence in another Municipality where the owner has moved to the City of Hamilton within 30 days	\$ 16.00	\$ 17.00	N	6.3%	Based on Market Comparators
Leash Free Fee of \$1.00 is included/charged for every licence sold.						

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Animal Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Impound Fees (Standard Rate)						
1	Licensed Dog - 1st Offence	\$ 69.00	\$ 73.00	N	3.7%	
2	Licensed Dog - Subsequent Offence	\$ 188.00	\$ 195.00	N	3.7%	
3	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$51.00 per occurrence up to 5 occurrences)	\$ 51.00	\$ 53.00	N	3.9%	
4	Unlicensed Dog - 1st Offence	\$ 111.00	\$ 115.00	N	3.6%	
5	Unlicensed Dog - Subsequent Offence	\$ 188.00	\$ 195.00	N	3.7%	
6	Unlicensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$51.00 per occurrence up to 5 occurrences)	\$ 51.00	\$ 53.00	N	3.9%	
7	Dangerous or Potentially Dangerous Dog	\$ 661.00	\$ 685.00	N	3.6%	
8	Cat (identified [1] and unidentified)	\$ 28.00	\$ 29.00	N	3.6%	
9	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 43.00	\$ 45.00	N	4.7%	
10	Multiple Small Domestic Animals (up to 6)	\$ 58.00	\$ 60.00	N	3.4%	
11	Other Small Domestic Animal [2]	\$ 27.00	\$ 28.00	N	3.7%	
12	Snake or Reptile	\$ 27.00	\$ 28.00	N	3.7%	
13	Livestock - Small	\$ 144.00	\$ 155.00	N	7.6%	Based on Market Comparatives
14	Livestock - Large	\$ 305.00	\$ 325.00	N	6.6%	Based on Market Comparatives
Impound Fees (Senior & Disabled Rate)						
15	Licensed Dog - 1st Offence	\$ 64.00	\$ 66.00	N	3.1%	
16	Licensed Dog - Subsequent Offence	\$ 101.00	\$ 105.00	N	4.0%	
17	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	\$ 51.00	\$ 53.00	N	3.9%	
18	Unlicensed Dog - 1st Offence	\$ 101.00	\$ 105.00	N	4.0%	
19	Unlicensed Dog - Subsequent Offence	\$ 164.00	\$ 169.00	N	3.0%	
20	Unlicensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	\$ 51.00	\$ 53.00	N	3.9%	
21	Dangerous or Potentially Dangerous Dog	\$ 661.00	\$ 685.00	N	3.6%	
22	Cat (identified [1] and unidentified)	\$ 28.00	\$ 29.00	N	3.6%	
23	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 38.00	\$ 40.00	N	5.3%	
24	Multiple Small Domestic Animals (up to 6)	\$ 48.00	\$ 50.00	N	4.2%	
25	Other Small Domestic Animal [2]	\$ 27.00	\$ 28.00	N	3.7%	
26	Snake or Reptile	\$ 27.00	\$ 28.00	N	3.7%	
27	Livestock - Small	\$ 138.00	\$ 149.00	N	8.0%	Based on Market Comparatives
28	Livestock - Large	\$ 287.00	\$ 307.00	N	7.0%	Based on Market Comparatives
Live Surrender Fees - [3] (Standard Rate)						
29	Dog (unlicensed)	\$ 178.76	\$ 184.96	Y	3.5%	

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Animal Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
30	Dog (licensed)	\$ 141.59	\$ 146.91	Y	3.8%	
31	Cat (unregistered)	\$ 178.76	\$ 184.96	Y	3.5%	
32	Litter (up to 6) - Canine or Feline	\$ 64.60	\$ 67.27	Y	4.1%	
33	a) Inspection Fee	\$ 66.37	\$ 69.03	Y	4.0%	
34	Rabbit (individual)	\$ 64.60	\$ 67.27	Y	4.1%	
35	Multiple Small Domestic Animals (up to 6)	\$ 64.60	\$ 67.27	Y	4.1%	
36	Small Livestock	\$ 124.78	\$ 132.74	Y	6.4%	Based on Market Comparatives
Live Surrender Fees - [3] (Senior & Disabled Rate)						
37	Dog (unlicensed)	\$ 141.59	\$ 146.90	Y	3.7%	
38	Dog (licensed)	\$ 104.42	\$ 108.85	Y	4.2%	
39	Cat (not registered)	\$ 141.59	\$ 146.90	Y	3.7%	
40	Litter (up to 6) - Canine or Feline	\$ 51.33	\$ 53.10	Y	3.5%	
41	Other Small Domestic Animal [4]	\$ 51.33	\$ 53.10	Y	3.5%	
42	Multiple Small Domestic Animals (up to 5)	\$ 51.33	\$ 53.10	Y	3.5%	
43	Small Livestock	\$ 106.19	\$ 123.89	Y	16.7%	Based on Market Comparatives
Cadaver Surrender Fees (Standard Rate)						
44	Dog	\$ 123.89	\$ 128.32	Y	3.6%	
45	Dog - Small	\$ 54.87	\$ 57.52	Y	4.8%	
46	Cat	\$ 54.87	\$ 57.52	Y	4.8%	
47	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 54.87	\$ 57.52	Y	4.8%	
48	Other Small Domestic Animal [4]	\$ 54.87	\$ 57.52	Y	4.8%	
49	Multiple Small Domestic Animals (up to 5)	\$ 54.87	\$ 57.52	Y	4.8%	
50	Small Livestock	\$ 95.58	\$ 101.77	Y	6.5%	Based on Market Comparatives
Cadaver Surrender Fees (Senior & Disabled Rate)						
51	Dog	\$ 95.58	\$ 99.12	Y	3.7%	
52	Dog - Small	\$ 39.82	\$ 41.59	Y	4.4%	
53	Cat	\$ 39.82	\$ 41.59	Y	4.4%	
54	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 39.82	\$ 41.59	Y	4.4%	
55	Other Small Domestic Animal [4]	\$ 39.82	\$ 41.59	Y	4.4%	
56	Multiple Small Domestic Animals (up to 5)	\$ 39.82	\$ 41.59	Y	4.4%	
57	Small Livestock	\$ 61.06	\$ 66.37	Y	8.7%	Based on Market Comparatives
Boarding Fees (Standard Rate Per Day)						

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Animal Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
58	Dog	\$ 20.00	\$ 21.00	N	5.0%	Based on Market Comparatives
59	Dangerous or Potentially Dangerous Dog	\$ 61.00	\$ 65.00	N	6.6%	Based on Market Comparatives
60	Cat	\$ 15.00	\$ 16.00	N	6.7%	Based on Market Comparatives
61	Other Small Domestic Animal	\$ 9.00	\$ 10.00	N	11.1%	Based on Market Comparatives
62	Small Livestock	\$ 36.00	\$ 40.00	N	11.1%	Based on Market Comparatives
63	Large Livestock	\$ 59.00	\$ 63.00	N	6.8%	Based on Market Comparatives
Boarding Fee (Senior & Disable Rate - Per Day)						
64	Dog	\$ 14.00	\$ 15.00	N	7.1%	Based on Market Comparatives
65	Dangerous or Potentially Dangerous Dog	\$ 61.00	\$ 65.00	N	6.6%	Based on Market Comparatives
66	Cat	\$ 9.00	\$ 10.00	N	11.1%	Based on Market Comparatives
67	Other Small Domestic Animal	\$ 9.00	\$ 10.00	N	11.1%	Based on Market Comparatives
68	Small Livestock	\$ 20.00	\$ 25.00	N	25.0%	Based on Market Comparatives
69	Large Livestock	\$ 41.00	\$ 46.00	N	12.2%	Based on Market Comparatives
Miscellaneous						
70	Vietnamese Pot Bellied Pig Licence	\$ 42.00	\$ 44.00	N	4.8%	
71	Voluntary Cat Registration	\$ 16.00	\$ 17.00	N	6.3%	Based on Market Comparatives
72	Quarantine per day - Dog	\$ 39.00	\$ 41.00	N	5.1%	
73	Quarantine per day - Dangerous or Potentially Dangerous Dog	\$ 65.00	\$ 68.00	N	4.6%	
74	Quarantine per day - Cat	\$ 28.00	\$ 29.00	N	3.6%	
75	Hearing Fee re: Dangerous or Potentially Dangerous Dog	\$ 193.00	\$ 200.00	N	3.6%	
76	Microchip implant	\$ 22.12	\$ 22.12	Y	0.0%	Based on Market Comparatives
77	Wildlife removal from private trap - euthanasia PRIVATE COMPANY ONLY	\$ 107.08	\$ 115.04	Y	7.4%	Based on Market Comparatives
78	Wildlife removal from private trap - release on site	\$ 64.60	\$ 67.26	Y	4.1%	
79	Pet Transport (Ambulance)	\$ 80.53	\$ 86.73	Y	7.7%	Based on Market Comparatives
80	Poopbag Refill Bags	\$ 6.19	\$ 6.19	Y	0.0%	Full Cost Recovery
81	Admin Fee (e.g. for special billing arrangements)	\$ 31.86	\$ 33.63	Y	5.6%	
82	Engraving (Urns)	\$ 13.27	\$ 14.16	Y	6.7%	
83	Special Cremation Fee	\$ 140.71	\$ 163.72	Y	16.4%	Based on Market Comparatives
84	Clay Paw Print	\$ 31.86	\$ 31.86	Y	0.0%	Based on Market Comparatives
85	Painted Paw Print	\$ 47.79	\$ 53.10	Y	11.1%	Based on Market Comparatives
86	Animal Assistance Fee - per hour	\$ 53.10	\$ 58.41	Y	10.0%	Based on Market Comparatives
Animal Adoption Fees						
87	Dog/Puppy	\$ 292.04	\$ 309.74	Y	6.1%	Based on Market Comparatives
88	Dog Senior/Special Needs	\$27.43-81.42	30.98-84.08	Y	2.0%	Based on Market Comparatives

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-law Services - Animal Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
89	Cat/Kitten	\$ 185.84	\$ 185.84	Y	0.0%	Based on Market Comparatives
90	Cat Senior/Special Needs	\$26.55-79.65	\$30.98-84.08	Y	2.0%	Based on Market Comparatives
91	Small Domestic Animal/Bird/Other	\$7.08-108.85	\$7.08-108.85	Y	2.0%	Based on Market Comparatives
92	Snake or Reptile	\$7.08-108.85	\$7.08-108.85	Y	2.0%	Based on Market Comparatives
NOTES						
[1] Micro-chipped, engraved collar, tattooed, registered						
[2] Rabbits, rodents, song birds, etc.						
[3] Includes cremation						
[4] Excludes Fish - no charge						
[5] No Charge if animal fatally injured prior to capture or poses bona fide threat						

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Fire Inspections

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Inspections of Residential Buildings						
1	Daycares – licensed	\$ 177.43	\$ 183.98	Y	3.7%	Increase limited to inflationary budget guideline, rounded to nearest nickel with HST
2	Daycares – private home	\$ 73.90	\$ 76.59	Y	3.6%	Increase limited to inflationary budget guideline, rounded to nearest nickel with HST
3	Foster care homes	\$ 73.90	\$ 76.59	Y	3.6%	Increase limited to inflationary budget guideline, rounded to nearest nickel with HST
4	Group homes with a capacity of less than or equal to 4	\$ 73.90	\$ 173.98	Y	135.4%	Increase due to full cost recovery, rounded to nearest nickel with HST
5	Group homes with a capacity of more than 4	\$ 280.89	\$ 578.98	Y	106.1%	Increase due to full cost recovery, rounded to nearest nickel with HST
6	Student housing, Bed & Breakfast, Lodging house	\$ 280.89	\$ 578.98	Y	106.1%	Increase due to full cost recovery, rounded to nearest nickel with HST
7	Residential buildings with 1 dwelling	\$ 73.90	\$ 151.99	Y	105.7%	Increase due to full cost recovery, rounded to nearest nickel with HST
8	Residential buildings with 2 dwellings	\$ 354.73	\$ 578.98	Y	63.2%	Increase due to full cost recovery, rounded to nearest nickel with HST
9	Residential buildings with less than 4 stories and more than 2 dwelling units	\$ 620.66	\$ 866.99	Y	39.7%	Increase due to full cost recovery, rounded to nearest nickel with HST
10	Residential buildings with 4 - 6 stories	\$ 1,049.34	\$ 1,088.14	Y	3.7%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel with HST
11	Residential buildings with 7 - 11 stories	\$ 1,225.75	\$ 1,398.01	Y	14.1%	Increase due to full cost recovery, rounded to nearest nickel with HST
12	Residential buildings with 12 - 18 stories	\$ 1,403.41	\$ 2,045.00	Y	45.7%	Increase due to full cost recovery, rounded to nearest nickel with HST
13	Residential buildings with more than 18 stories	\$ 1,771.82	\$ 2,368.98	Y	33.7%	Increase due to full cost recovery, rounded to nearest nickel with HST
Inspections of Non-Residential Buildings						
14	Non-residential buildings with less than 5 stories and less than 3,000 sq. ft per floor	\$ 280.89	\$ 670.00	Y	138.5%	Increase due to full cost recovery, rounded to nearest nickel with HST
15	Non-residential buildings with less than 5 stories and 3,000 sq. ft to 5,000 sq. ft per floor	\$ 443.63	\$ 751.02	Y	69.3%	Increase due to full cost recovery, rounded to nearest nickel with HST
16	Non-residential buildings with less than 5 stories and more than 5,000 sq. ft per floor	\$ 591.59	\$ 911.99	Y	54.2%	Increase due to full cost recovery, rounded to nearest nickel with HST
17	Non-residential buildings with 5 or more stories and less than 3,000 sq. ft per floor	\$ 664.29	\$ 993.01	Y	49.5%	Increase due to full cost recovery, rounded to nearest nickel with HST
18	Non-residential buildings with 5 or more stories and 3,000 to 5,000 sq. ft per floor	\$ 783.41	\$ 1,073.98	Y	37.1%	Increase due to full cost recovery, rounded to nearest nickel with HST
19	Non-residential buildings with 5 or more stories and more than 5,000 sq. ft per floor	\$ 1,049.16	\$ 1,236.02	Y	17.8%	Increase due to full cost recovery, rounded to nearest nickel with HST
Other Inspections						
20	AGCO liquor licence – indoor	\$ 192.35	\$ 381.99	Y	98.6%	Increase due to full cost recovery, rounded to nearest nickel with HST
21	AGCO liquor licence – patio	\$ 89.38	\$ 235.00	Y	162.9%	Increase due to full cost recovery, rounded to nearest nickel with HST
22	Municipal business licence	\$ 156.77	\$ 266.99	Y	70.3%	Increase due to full cost recovery, rounded to nearest nickel with HST
23	Open air burning	\$ 177.43	\$ 260.00	Y	46.5%	Increase due to full cost recovery, rounded to nearest nickel with HST
24	Rental Housing License	\$ 246.14	\$ 246.14	Y	n/a	No change based on approval of report from 2022 - PED21097/LS21022

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Fire Inspections

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
25	Alternative Solutions Review for Ontario Fire Code	\$ 843.63	\$ 956.02	Y	13.3%	Increase due to full cost recovery, rounded to nearest nickel with HST
26	Fire Safety Plan Review - 3rd or subsequent review	\$ 186.46	\$ 206.99	Y	11.0%	Increase due to full cost recovery, rounded to nearest nickel with HST
All Re-Inspections						
27	2nd or subsequent re-inspection	\$ 73.90	\$ 165.00	Y	123.3%	Increase due to full cost recovery, rounded to nearest nickel with HST
Permits						
28	Family fireworks sale permit – store	\$ 221.77	\$ 413.01	Y	86.2%	Increase due to full cost recovery, rounded to nearest nickel with HST Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel with HST
29	Family fireworks sale permit – trailer	\$ 443.32	\$ 459.73	Y	3.7%	Increase due to full cost recovery, rounded to nearest nickel with HST
Risk and Safety Management Plan Reviews (RSMPs) for Propane Facilities						
30	Level 2 propane facility (propane volume > 5K water gallons) – first RSMP	\$ 3,116.64	\$ 3,461.99	Y	11.1%	Increase due to full cost recovery, rounded to nearest nickel with HST
31	Level 2 propane facility (propane volume > 5K water gallons) – renewal RSMP	\$ 1,558.41	\$ 1,796.02	Y	15.2%	Increase due to full cost recovery, rounded to nearest nickel with HST
32	Level 2 propane facility (propane volume > 5K water gallons) – new RSMP resulting from modification or expansion of the propane facility	\$ 2,306.37	\$ 2,481.99	Y	7.6%	Increase due to full cost recovery, rounded to nearest nickel with HST
33	Level 1 propane facility (propane volume ≤ 5K water gallons) – all RSMPs	\$ 311.64	\$ 471.99	Y	51.5%	Increase due to full cost recovery, rounded to nearest nickel with HST

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Responses for Motor vehicle

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Responses for Motor vehicles						
1	Within City, for a motor vehicle owned by a person who does not reside in the City (motor vehicle owner) Fee per Fire Department vehicle for the 1st hour divided equally among motor vehicle owners if more than one motor vehicle	\$ 773.63	\$ 762.22	Y	-1.5%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST
2	Each Additional Hour (In Half Hour Increments)	\$ 386.82	\$ 376.41	Y	-2.7%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Response for Open Air Burning

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Response for Open Air Burning						
1	Non-compliance with the Open Air Burning By-law including non-compliance with a permit issued under the By-law – second or subsequent response in a 12 month period (property owner) Fee per Fire Department vehicle for the 1st hour	\$ 821.99	\$ 813.01	Y	-1.1%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST
2	Each Additional Hour (In Half Hour Increments)	\$ 411.02	\$ 376.46	Y	-8.4%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Open Air Burning Permit

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Open Air Burning Permit						
1	Open air burning permit	\$ 26.30	\$ 27.25	N	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Extraordinary Costs

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
	Extraordinary Costs					
1	Costs in addition to costs ordinarily incurred to eliminate an emergency or risk, preserve property or evidence, or to investigate, including but not limited to: - renting equipment (e.g. specialized equipment); - hiring contractors; - hiring professional services (e.g. engineering services); - using consumable materials (e.g. foam) - replacing damaged equipment (e.g. bunker gear, firefighting hose); or - purchasing materials (e.g. shoring lumber)	Full Cost Recovery	Full Cost Recovery	Y	N/A	Full Cost Recovery

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - False Alarm Fees

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Triggering alarm not including testing alarm:						
1	4th or subsequent response in a 30 day period. Current fee is based on single vehicle response. Operating fees to be commensurate with total number of apparatus on scene	\$ 829.16	\$ 803.68	Y	-3.1%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST
2	6th or subsequent response in a 30 day period. Current fee is based on single vehicle response. Operating fees to be commensurate with total number of apparatus on scene	\$ 829.16	\$ 803.68	Y	-3.1%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST
3	Testing alarm without notification to Fire Department (property owner)	\$ 829.16	\$ 803.68	Y	-3.1%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Response for Natural Gas Leaks

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Response for Natural Gas Leaks						
1	Failure to obtain Utility Service Locate (property owner) Fee per Fire Department vehicle for the 1st hour	\$ 773.63	\$ 762.22	Y	-1.5%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST
2	Each Additional Hour (In Half Hour Increments)	\$ 386.82	\$ 363.01	Y	-6.2%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department - Fee For Service

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Reports / Letters / File Searches						
1	Fire Department incident report	\$ 44.38	\$ 71.99	Y	62.2%	Increase due to full cost recovery, rounded to nearest nickel with HST
2	Clearance/status letter	\$ 39.91	\$ 55.00	Y	37.8%	Increase due to full cost recovery, rounded to nearest nickel with HST
3	Outstanding work order file search	\$ 78.50	\$ 163.01	Y	107.7%	Increase due to full cost recovery, rounded to nearest nickel with HST
Fire Routes						
4	Establishing new fire routes or reviewing existing fire routes	\$ 265.89	\$ 538.01	Y	102.3%	Increase due to full cost recovery, rounded to nearest nickel with HST
Events						
5	Non-emergency stand-by for events (per vehicle)	\$ 553.63	\$ 528.85	Y	-4.5%	Decrease due to alignment to current MTO vehicle response rate, plus inflationary budget guideline (3.7%), rounded to nearest nickel with HST
6	Full cost recovery for crew	Full Cost Recovery	Full Cost Recovery	Y	N/A	n/a
7	Approvals for pyrotechnic and firework displays and film shoot pyrotechnics	\$ 336.19	\$ 378.01	Y	12.4%	Increase due to full cost recovery, rounded to nearest nickel with HST
8	Capacity cards per room (upon request)	\$ 157.61	\$ 296.02	Y	87.8%	Increase due to full cost recovery, rounded to nearest nickel with HST

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Paramedic Service

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Special Event Coverage						
1	Event coverage - 1 Ambulance & 2 Paramedics - min. 4 hours	\$ 1,038.14	\$ 1,076.55	Y	3.7%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
2	- Each Additional Hour (In Half Hour Increments)	\$ 260.00	\$ 269.69	Y	3.7%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
3	Event coverage - First Response Unit & 1 Paramedic - min. 4 hours	\$ 808.23	\$ 838.19	Y	3.7%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
4	- Each Additional Hour (In Half Hour Increments)	\$ 202.21	\$ 209.69	Y	3.7%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
Ambulance Reports/Investigations						
5	Copy of Ambulance Call Reports to Outside Agencies	\$ 88.05	\$ 91.33	Y	3.7%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
6	Investigative Interview of Paramedics by Outside Agencies (Per Hour)	\$ 158.63	\$ 164.56	Y	3.7%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
Preceptor Fees						
7	Paramedic Student Equipment Fee	\$ 61.06	\$ 63.32	Y	3.7%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
8	Paramedic Student Preceptor Fee - Primary Care Paramedic (Per Hour)	\$ 2.13	\$ 2.21	Y	4.0%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.
9	Paramedic Student Preceptor Fee - Advanced Care Paramedic (Per Hour)	\$ 3.05	\$ 3.19	Y	4.5%	Budget guideline recommendation applied as basis of increase, rounded to the nearest nickel once HST is applied.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Long Term Care

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Macassa Lodge						
1	Day Program - All Day	\$ 23.66	\$ 24.54	N	3.7%	Full cost recovery
Wentworth Lodge						
2	Meals-on-Wheels	\$ 7.50	\$ 7.78	N	3.7%	Full cost recovery

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation - Golf Courses

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Chedoke Green Fees-Beddoe (Effective January 1, 2023)						
1	Monday to Thursday - 18 Holes	\$ 42.42	\$ 44.54	Y	5.0%	Full Cost Recovery
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 49.34	\$ 51.81	Y	5.0%	Full Cost Recovery
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 37.50	\$ 39.38	Y	5.0%	Full Cost Recovery
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 42.42	\$ 44.54	Y	5.0%	Full Cost Recovery
5	Junior (18&under) - after 11 am	\$ 27.63	\$ 29.01	Y	5.0%	Full Cost Recovery
6	Twilight - Monday to Thursday	\$ 29.60	\$ 31.08	Y	5.0%	Full Cost Recovery
7	Twilight - Fri/Sat/Sun/Holidays	\$ 34.54	\$ 36.27	Y	5.0%	Full Cost Recovery
8	9 Hole - Monday to Thursday	\$ 24.66	\$ 25.89	Y	5.0%	Full Cost Recovery
9	9 Hole - Fri/Sat/Sun/Holidays	\$ 27.63	\$ 29.01	Y	5.0%	Full Cost Recovery
10	9 Hole Senior (60&up) - Monday to Thursday	\$ 21.71	\$ 22.80	Y	5.0%	Full Cost Recovery
11	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 23.68	\$ 24.86	Y	5.0%	Full Cost Recovery
12	Sunset - after 6pm	\$ 24.66	\$ 25.89	Y	5.0%	Full Cost Recovery
13	Spring/Fall Green Fees (walking)	\$ 32.23	\$ 33.84	Y	5.0%	Full Cost Recovery
14	League Fee with cart (9 holes)	\$ 27.63	\$ 29.01	Y	5.0%	Full Cost Recovery
15	League Fee with cart (18 holes)	\$ 32.23	\$ 33.84	Y	5.0%	Full Cost Recovery
16	Tournament Green Rate (Monday - Thursday)	\$ 53.41	\$ 56.08	Y	5.0%	Full Cost Recovery
17	Tournament Green Rate (Friday - Sunday)	\$ 59.85	\$ 62.84	Y	5.0%	Full Cost Recovery
18	Sell off Rate (18 holes)	\$ 24.86	\$ 26.10	Y	5.0%	Full Cost Recovery
Chedoke Green Fees - Martin (Effective January 1, 2023)						
19	Monday to Thursday - 18 Holes	\$ 32.56	\$ 34.19	Y	5.0%	Full Cost Recovery
20	Fri/Sat/Sun/Holidays - 18 Holes	\$ 37.50	\$ 39.38	Y	5.0%	Full Cost Recovery
21	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 28.62	\$ 30.05	Y	5.0%	Full Cost Recovery
22	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 31.58	\$ 33.16	Y	5.0%	Full Cost Recovery
23	Junior (18&under) - after 11 am	\$ 21.71	\$ 22.80	Y	5.0%	Full Cost Recovery
24	Twilight - Monday to Thursday	\$ 22.70	\$ 23.84	Y	5.0%	Full Cost Recovery
25	Twilight - Fri/Sat/Sun/Holidays	\$ 26.64	\$ 27.97	Y	5.0%	Full Cost Recovery
26	9 Hole - Monday to Thursday	\$ 18.74	\$ 19.68	Y	5.0%	Full Cost Recovery
27	9 Hole - Fri/Sat/Sun/Holidays	\$ 20.72	\$ 21.76	Y	5.0%	Full Cost Recovery
28	9 Hole Senior (60&up) - Monday to Thursday	\$ 16.78	\$ 17.62	Y	5.0%	Full Cost Recovery
29	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 17.76	\$ 18.65	Y	5.0%	Full Cost Recovery
30	Sunset - after 6pm	\$ 18.74	\$ 19.68	Y	5.0%	Full Cost Recovery
31	Spring/Fall Green Fees (walking)	\$ 23.02	\$ 24.17	Y	5.0%	Full Cost Recovery
32	League Fee with cart (9 holes)	\$ 23.02	\$ 24.17	Y	5.0%	Full Cost Recovery

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation - Golf Courses

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
33	League Fee with cart (18 holes)	\$ 27.63	\$ 29.01	Y	5.0%	Full Cost Recovery
34	Tournament Green Rate (Monday - Thursday)	\$ 45.12	\$ 47.38	Y	5.0%	Full Cost Recovery
35	Tournament Green Rate (Friday - Sunday)	\$ 49.73	\$ 52.22	Y	5.0%	Full Cost Recovery
36	Sell off Rate (18 holes)	\$ 19.34	\$ 20.31	Y	5.0%	Full Cost Recovery
37	Winter Golf Green Fee	\$ 21.18	\$ 22.24	Y	5.0%	Full Cost Recovery
Chedoke Beddoe (only) Advantage Packs (Effective January 1, 2023)						
38	12 Rounds	\$ 464.23	\$ 487.44	Y	5.0%	Full Cost Recovery
39	24 Rounds	\$ 872.90	\$ 916.55	Y	5.0%	Full Cost Recovery
Chedoke Golf Memberships (Effective January 1, 2023)						
40	Beddoe & Martin - Adult - any day	\$ 1,968.36	\$ 2,066.78	Y	5.0%	Full Cost Recovery
41	Beddoe & Martin - Couples - any day	\$ 3,444.61	\$ 3,616.84	Y	5.0%	Full Cost Recovery
42	Beddoe & Martin - Junior (18 & under) - any day	\$ 493.33	\$ 518.00	Y	5.0%	Full Cost Recovery
43	Beddoe & Martin - Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 1,476.27	\$ 1,550.08	Y	5.0%	Full Cost Recovery
44	Beddoe & Martin - Weekday (excluding holidays)	\$ 1,476.27	\$ 1,550.08	Y	5.0%	Full Cost Recovery
45	Martin-Adult	\$ 1,282.64	\$ 1,346.77	Y	5.0%	Full Cost Recovery
46	Martin-Couples	\$ 2,244.61	\$ 2,356.84	Y	5.0%	Full Cost Recovery
47	Martin-Junior (18 & under) - any day	\$ 345.32	\$ 362.59	Y	5.0%	Full Cost Recovery
48	Martin-Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 961.98	\$ 1,010.08	Y	5.0%	Full Cost Recovery
49	Martin-Weekday - excluding holidays	\$ 961.98	\$ 1,010.08	Y	5.0%	Full Cost Recovery
50	City Wide - Adult	\$ 2,559.39	\$ 2,687.36	Y	5.0%	Full Cost Recovery
51	City Wide - Couples	\$ 4,291.88	\$ 4,506.47	Y	5.0%	Full Cost Recovery
52	City Wide - Senior	\$ 1,861.38	\$ 1,954.45	Y	5.0%	Full Cost Recovery
53	City Wide - Weekday - excluding holidays	\$ 1,938.94	\$ 2,035.89	Y	5.0%	Full Cost Recovery
54	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 983.74	\$ 1,032.93	Y	5.0%	Full Cost Recovery
55	City Wide - Intermediate Membership (19 - 35)	\$ 1,349.91	\$ 1,417.41	Y	5.0%	Full Cost Recovery
56	City Wide - Junior (18 and under)	\$ 642.05	\$ 674.15	Y	5.0%	Full Cost Recovery
Flex Pass - Chedoke - Beddoe (Effective January 1, 2023)						
<i>Flex Pass Characteristics - ADULT</i>						
57	Activation Fee to Purchase Pass - One Time Fee	\$ 283.98	\$ 298.18	Y	5.0%	Full Cost Recovery
58	Peak Green Fee (25% off before 11am)	\$ 33.19	\$ 34.85	Y	5.0%	Full Cost Recovery
59	Non-Peak Green Fee (40% off)	\$ 26.56	\$ 27.89	Y	5.0%	Full Cost Recovery

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation - Golf Courses

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
<i>Flex Pass Characteristics - SENIOR (60+)</i>						
60	Activation Fee to Purchase Pass - One Time Fee	\$ 241.12	\$ 253.18	Y	5.0%	Full Cost Recovery
61	Peak Green Fee (25% off before 11am)	\$ 28.46	\$ 29.88	Y	5.0%	Full Cost Recovery
62	Non-Peak Green Fee (40% off)	\$ 22.77	\$ 23.91	Y	5.0%	Full Cost Recovery
<i>Flex Pass Characteristics - ADULT</i>						
63	Activation Fee to Purchase Pass - One Time Fee	\$ 283.98	\$ 298.18	Y	5.0%	Full Cost Recovery
64	Peak Green Fee (25% off before 11am)	\$ 19.92	\$ 20.92	Y	5.0%	Full Cost Recovery
65	Non-Peak Green Fee (40% off)	\$ 19.92	\$ 20.92	Y	5.0%	Full Cost Recovery
<i>Flex Pass Characteristics - SENIOR (60+)</i>						
66	Activation Fee to Purchase Pass - One Time Fee	\$ 241.12	\$ 253.18	Y	5.0%	Full Cost Recovery
67	Peak Green Fee (25% off before 11am)	\$ 17.08	\$ 17.93	Y	5.0%	Full Cost Recovery
68	Non-Peak Green Fee (40% off)	\$ 17.08	\$ 17.93	Y	5.0%	Full Cost Recovery
Golf Carts - All Courses (Effective January 1, 2023)						
69	9 hole pull cart	\$ 2.85	\$ 2.99	Y	4.9%	Full Cost Recovery
70	18 hole pull cart	\$ 4.74	\$ 4.98	Y	5.1%	Full Cost Recovery
71	18 hole power cart	\$ 32.25	\$ 33.86	Y	5.0%	Full Cost Recovery
72	18 hole power cart - single rider	\$ 18.01	\$ 18.91	Y	5.0%	Full Cost Recovery
73	9 hole power cart	\$ 18.97	\$ 19.92	Y	5.0%	Full Cost Recovery
74	9 hole power cart - single rider	\$ 9.49	\$ 9.96	Y	5.0%	Full Cost Recovery
75	Sunset (After 6pm) Power cart	\$ 9.49	\$ 9.96	Y	5.0%	Full Cost Recovery
Notes:						
Golf Assoc of Ont (GOA) Fee is added on top of regular fee.						
Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.						

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation - Golf Courses

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
King's Forest Green Fees (Effective January 1, 2023)						
1	Monday to Thursday - 18 Holes	\$ 59.20	\$ 62.16	Y	5.0%	Full Cost Recovery
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 67.10	\$ 70.46	Y	5.0%	Full Cost Recovery
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 45.40	\$ 47.67	Y	5.0%	Full Cost Recovery
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 52.30	\$ 54.92	Y	5.0%	Full Cost Recovery
5	Junior (18&under) - after 11 am	\$ 31.58	\$ 33.16	Y	5.0%	Full Cost Recovery
6	Twilight - Monday to Thursday	\$ 38.48	\$ 40.40	Y	5.0%	Full Cost Recovery
7	Twilight - Fri/Sat/Sun/Holidays	\$ 42.42	\$ 44.54	Y	5.0%	Full Cost Recovery
8	9 Hole - Any day	\$ 31.58	\$ 33.16	Y	5.0%	Full Cost Recovery
9	9 Hole Senior (60&up) - Any day	\$ 26.64	\$ 27.97	Y	5.0%	Full Cost Recovery
10	Spring/Fall Green Fees (walking)	\$ 41.43	\$ 43.50	Y	5.0%	Full Cost Recovery
11	League Fee with cart (9 holes)	\$ 36.84	\$ 38.68	Y	5.0%	Full Cost Recovery
12	League Fee with cart (18 holes)	\$ 41.43	\$ 43.50	Y	5.0%	Full Cost Recovery
13	Tournament Green Rate (Monday - Thursday)	\$ 69.06	\$ 72.51	Y	5.0%	Full Cost Recovery
14	Tournament Green Rate (Friday - Sunday)	\$ 76.42	\$ 80.24	Y	5.0%	Full Cost Recovery
15	Sell off Rate (18 holes)	\$ 34.07	\$ 35.77	Y	5.0%	Full Cost Recovery
16	Disc Golf - 18 holes	\$ -	\$ 6.00	Y	NEW	
17	Disc Golf - per day	\$ -	\$ 10.00	Y	NEW	
18	Simulated Golf - per hour weekdays	\$ -	\$ 40.00	Y	NEW	
19	Simulated Golf - per hour weekends	\$ -	\$ 45.00	Y	NEW	
King's Forest (only) Advantage Packs (Effective January 1, 2023)						
20	12 Rounds	\$ 632.77	\$ 664.41	Y	5.0%	Full Cost Recovery
21	24 Rounds	\$ 1,224.70	\$ 1,285.94	Y	5.0%	Full Cost Recovery
King's Forest Golf Memberships (Effective January 1, 2023)						
22	King's Forest -Adult	\$ 2,071.24	\$ 2,174.80	Y	5.0%	Full Cost Recovery
23	King's Forest -Couples	\$ 3,727.32	\$ 3,913.69	Y	5.0%	Full Cost Recovery
24	King's Forest -Junior (18&under) - any day	\$ 494.43	\$ 519.15	Y	5.0%	Full Cost Recovery
25	King's Forest -Senior (60 & over) Monday to Friday only, excluding holidays	\$ 1,478.15	\$ 1,552.06	Y	5.0%	Full Cost Recovery
26	King's Forest -Weekday	\$ 1,527.20	\$ 1,603.56	Y	5.0%	Full Cost Recovery
27	City Wide - Adult	\$ 2,560.53	\$ 2,688.56	Y	5.0%	Full Cost Recovery
28	City Wide - Couples	\$ 4,291.88	\$ 4,506.47	Y	5.0%	Full Cost Recovery
29	City Wide-Senior	\$ 1,861.38	\$ 1,954.45	Y	5.0%	Full Cost Recovery
30	City Wide - Weekday	\$ 1,938.94	\$ 2,035.89	Y	5.0%	Full Cost Recovery

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation - Golf Courses

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
31	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 1,093.05	\$ 1,147.70	Y	5.0%	Full Cost Recovery
32	City Wide - Junior (18 and under)	\$ 642.05	\$ 674.15	Y	5.0%	Full Cost Recovery
33	City Wide - Immediate (19-35)	\$ 1,349.91	\$ 1,417.41	Y	5.0%	Full Cost Recovery
34	Main banquet room rental - Special Event - Hourly Rate	\$ -	\$ 57.80	Y	NEW	Full Cost Recovery
35	Lower Banquet room rental - Special Event - Hourly Rate	\$ -	\$ 42.12	Y	NEW	Full Cost Recovery
36	Special Event Fee	\$ -	\$ 250.00	Y	NEW	Full Cost Recovery
37	Special Event Gratuity	\$ -	\$ 50.00	Y	NEW	Full Cost Recovery
38	Disc Golf - Fall/Winter Membership	\$ -	\$ 100.00	Y	NEW	Full Cost Recovery
Flex Pass - King's Forest (Effective January 1, 2023)						
<i>Flex Pass Characteristics - ADULT</i>						
39	Activation Fee to Purchase Pass - One Time Fee	\$ 283.98	\$ 298.18	Y	5.0%	Full Cost Recovery
40	Peak Green Fee (25% off before 11am)	\$ 47.43	\$ 49.80	Y	5.0%	Full Cost Recovery
41	Non-Peak Green Fee (40% off)	\$ 37.94	\$ 39.84	Y	5.0%	Full Cost Recovery
<i>Flex Pass Characteristics - SENIOR (60+)</i>						
42	Activation Fee to Purchase Pass - One Time Fee	\$ 241.12	\$ 253.18	Y	5.0%	Full Cost Recovery
43	Peak Green Fee (25% off before 11am)	\$ 38.88	\$ 40.82	Y	5.0%	Full Cost Recovery
44	Non-Peak Green Fee (40% off)	\$ 31.30	\$ 32.87	Y	5.0%	Full Cost Recovery
Golf Carts - All Courses (Effective January 1, 2023)						
45	9 hole pull cart	\$ 2.85	\$ 2.99	Y	4.9%	Full Cost Recovery
46	18 hole pull cart	\$ 4.74	\$ 4.98	Y	5.1%	Full Cost Recovery
47	18 hole power cart	\$ 32.25	\$ 33.86	Y	5.0%	Full Cost Recovery
48	18 hole power cart - single rider	\$ 18.01	\$ 18.91	Y	5.0%	Full Cost Recovery
49	9 hole power cart	\$ 18.97	\$ 19.92	Y	5.0%	Full Cost Recovery
50	9 hole power cart - single rider	\$ 9.49	\$ 9.96	Y	5.0%	Full Cost Recovery
51	Sunset (After 6pm) Power cart	\$ 9.49	\$ 9.96	Y	5.0%	Full Cost Recovery
Notes:						
Golf Assoc of Ont (GOA) Fee is added on top of regular fee.						
Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.						

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
User Group Ice Rates (Hourly) (Effective July 1, 2023)						
1	Prime Time Non Subsidized	\$ 310.31	\$ 325.83	Y	5.0%	Cost Recovery 50%
2	Prime Time Subsidized	\$ 167.71	\$ 176.10	Y	5.0%	Cost Recovery 50%
3	Non Prime Time	\$ 232.73	\$ 244.37	Y	5.0%	Cost Recovery 50%
4	Tournaments (Subsidized Groups Only)	\$ 232.73	\$ 244.37	Y	5.0%	Cost Recovery 50%
5	Summer Ice Non Subsidized	\$ 335.42	\$ 352.19	Y	5.0%	Cost Recovery 50%
6	Summer Ice Subsidized	\$ 232.73	\$ 244.37	Y	5.0%	Cost Recovery 50%
7	Last Minute Ice (48 Hours Prior to Use, Non-Refundable)	\$ 167.71	\$ 176.10	Y	5.0%	Cost Recovery 50%
8	Shooter Pad (1 Hour)	\$ 28.78	\$ 30.22	Y	5.0%	Cost Recovery 50%
9	Shooter Pad (1 Hour) (Block Booking >50 hours)	\$ 21.58	\$ 22.66	Y	5.0%	Cost Recovery 50%

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Admission fees applied to patrons upon entering Recreation Centres, Outdoor Pools, Arenas and Seniors' Facilities for non-registered drop-in programming. Infant - 0 to 36 months (Free) Child/Youth - 3 to 17 years Adult - 18 to 54 years Seniors - 55+ years Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address						
Recreation Centre & Pool Admission Fees (Effective July 1, 2023) <i>Applied to drop-in gym programs as well as drop-in swimming programs which are staff supervised but not lead by an instructor.</i>						
1	Single Admit (Child/Youth/Senior)	\$ 3.21	\$ 3.37	Y	5.0%	Cost Recovery 30%
2	Single Admit (Adult)	\$ 4.79	\$ 5.03	Y	5.0%	Cost Recovery 30%
3	Single Admit (Fitness)	\$ 7.87	\$ 8.26	Y	5.0%	Cost Recovery 30%
4	Single Admit (Fitness Specialty)	\$ 9.39	\$ 9.86	Y	5.0%	Cost Recovery 30%
5	Single Admit (Fun Night)	\$ 6.34	\$ 6.66	N	5.0%	Cost Recovery 30%
6	Single Admit (Initiative Program)	\$ 2.10	\$ 2.21	Y	5.2%	Cost Recovery 30%
7	Aqua Bike Rental	\$ 5.81	\$ 6.10	Y	5.0%	Cost Recovery 30%
8	10 Visit Clip Card (Child/Youth/Senior)	\$ 23.37	\$ 24.54	Y	5.0%	Cost Recovery 30%
9	10 Visit Clip Card (Adult)	\$ 35.94	\$ 37.74	Y	5.0%	Cost Recovery 30%
10	Monthly Pass (Child/Youth/Senior)	\$ 12.82	\$ 13.46	Y	5.0%	Cost Recovery 30%
11	Monthly Pass (Adult)	\$ 19.15	\$ 20.11	Y	5.0%	Cost Recovery 30%
12	Monthly Pass (Family)	\$ 39.08	\$ 41.03	Y	5.0%	Cost Recovery 30%
13	3 Monthly Pass (Child/Youth/Senior)	\$ -	\$ 36.34	Y	NEW	Cost Recovery 30%
14	3 Monthly Pass (Adult)	\$ -	\$ 54.29	Y	NEW	Cost Recovery 30%
15	Yearly Pass (Child/Youth/Senior)	\$ 44.48	\$ 46.70	Y	5.0%	Cost Recovery 30%
16	Yearly Pass (Senior RFAP Clients)	\$ 11.13	\$ 11.69	Y	5.0%	Cost Recovery 30%
17	Yearly Pass (Adult)	\$ 105.44	\$ 110.71	Y	5.0%	Cost Recovery 30%
18	Yearly Pass (Adult RFAP Clients)	\$ 26.37	\$ 27.69	Y	5.0%	Cost Recovery 30%
19	Yearly Pass (Replacement Card)	\$ 5.03	\$ 5.28	Y	5.0%	Cost Recovery 30%
20	Non-Resident Fee Applied to Clip Cards & Yearly Pass Rates Above	\$ 14.00	\$ 14.70	Y	5.0%	Cost Recovery 30%
21	Promotional Pass (Youth) (20 pack with expiration date)	\$ 10.41	\$ 10.93	Y	5.0%	Cost Recovery 30%
Waterfit Admission Fees (Effective July 1, 2023) <i>Applied to instructor lead drop-in water fitness programs.</i>						
22	Single Admit (Senior)	\$ 2.34	\$ 2.46	Y	5.1%	Cost Recovery 30%
23	Single Admit (Adult)	\$ 5.27	\$ 5.53	Y	4.9%	Cost Recovery 30%

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2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
24	Single Admit (Warm Water Exercise) (Adult)	\$ 6.59	\$ 6.92	Y	5.0%	Cost Recovery 30%
25	Single Admit (Warm Water Exercise) (Senior)	\$ 5.28	\$ 5.54	Y	4.9%	Cost Recovery 30%
26	Warm Water Exercise (Senior Centre Partnership)	\$ 3.09	\$ 3.24	Y	4.9%	Cost Recovery 30%
27	Monthly Pass (Senior)	\$ 7.70	\$ 8.09	Y	5.1%	Cost Recovery 30%
28	Monthly Pass (Adult)	\$ 21.83	\$ 22.92	Y	5.0%	Cost Recovery 30%
29	3 Monthly Pass (Senior)	\$ -	\$ 22.45	Y	NEW	Cost Recovery 30%
30	3 Monthly Pass (Adult)	\$ -	\$ 61.89	Y	NEW	Cost Recovery 30%
31	10 Visit Clip Card (Senior)	\$ -	\$ 18.95	Y	NEW	Cost Recovery 30%
32	10 Visit Clip Card (Adult)	\$ -	\$ 41.51	Y	NEW	Cost Recovery 30%
33	Yearly Pass (Senior)	\$ 77.67	\$ 81.55	Y	5.0%	Cost Recovery 30%
34	Yearly Pass (Senior RFAP Clients)	\$ 38.84	\$ 40.78	Y	5.0%	Cost Recovery 30%
35	Yearly Pass (Adult)	\$ 200.12	\$ 210.13	Y	5.0%	Cost Recovery 30%
36	Yearly Pass (Adult RFAP Clients)	\$ 100.06	\$ 105.06	Y	5.0%	Cost Recovery 30%
37	Yearly Pass (Replacement Card)	\$ 5.03	\$ 5.28	Y	5.0%	Cost Recovery 30%
38	Non-Resident Fee Applied to Clip Cards, Yearly and Monthly Pass Rates Above	\$ 14.00	\$ 14.70	Y	5.0%	Cost Recovery 30%
Arena Admission Fees (Effective July 1, 2023)						
<i>Applied to drop-in skating programs which are staff supervised but not lead by an instructor.</i>						
39	Single Admit (Child/Youth/Senior)	\$ 3.21	\$ 3.37	Y	5.0%	Cost Recovery 30%
40	Single Admit (Adult)	\$ 4.79	\$ 5.03	Y	5.0%	Cost Recovery 30%
41	Shinny (Adult)	\$ 7.41	\$ 7.78	Y	5.0%	Cost Recovery 30%
42	Shinny (Youth/Senior)	\$ 4.96	\$ 5.21	Y	5.0%	Cost Recovery 30%
43	Figure Skating Ticket Ice	\$ 12.73	\$ 13.37	Y	5.0%	Cost Recovery 30%
44	10 Visit Clip Card Shinny (Adult)	\$ 55.54	\$ 58.32	Y	5.0%	Cost Recovery 30%
45	10 Visit Clip Card Shinny (Youth/Senior)	\$ 37.14	\$ 39.00	Y	5.0%	Cost Recovery 30%
46	10 Visit Clip Card Figure Skating Ticket Ice	\$ 95.41	\$ 100.18	Y	5.0%	Cost Recovery 30%
47	Yearly Pass (Child/Youth/Senior)	\$ 40.20	\$ 42.21	Y	5.0%	Cost Recovery 30%
48	Yearly Pass (Adult)	\$ 61.67	\$ 64.75	Y	5.0%	Cost Recovery 30%
49	Yearly Pass (Replacement Card)	\$ 5.03	\$ 5.28	Y	5.0%	Cost Recovery 30%
50	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 14.00	\$ 14.70	Y	5.0%	Cost Recovery 30%
51	Promotional Pass (Youth) (20 pack with expiration date)	\$ 10.41	\$ 10.93	Y	5.0%	Cost Recovery 30%
Senior Facility Admission Fees (Effective July 1, 2023)						
<i>Applied to all users (age 55+) of the facility based on the facility's status with the municipality as either "Club" or "Centre" designation.</i>						
52	Single Admit	\$ 2.47	\$ 2.59	Y	4.9%	Cost Recovery 30%

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2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
53	Yearly Pass (Senior Centre)	\$ 33.37	\$ 35.04	Y	5.0%	Cost Recovery 30%
54	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 14.00	\$ 14.70	Y	5.0%	Cost Recovery 30%

2023 PROPOSED USER FEES & CHARGES

Department: Healthy & Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
<p>Registered program fees are applied to instructional classes and charged once for the duration of the class. All registered program fees listed below are based on a single unit fee and multiplied by the number of classes to establish the full program fee unless specified.</p> <p>Preschool - 0 to 5 years Child - 6 to 12 years Youth - 13 to 17 years Adult - 18 to 54 years Seniors - 55+ years Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address</p>						
Aquatic Programs (Effective July 1, 2023)						
1	Adult - Fitness Aqua Spinning (1 Hour Class)	\$ 8.73	\$ 9.17	Y	5.0%	Cost Recovery 30%
2	Learn to Swim Program - Parented (30 Minute Class)	\$ 6.45	\$ 6.77	N	5.0%	Cost Recovery 30%
3	Learn to Swim Program (30 Minute Class)	\$ 7.26	\$ 7.62	N	5.0%	Cost Recovery 30%
4	Learn to Swim Program (45 Minute Class)	\$ 8.01	\$ 8.41	N	5.0%	Cost Recovery 30%
5	Learn to Swim Program (45 Minute Class) (Senior)	\$ 6.41	\$ 6.73	Y	5.0%	Cost Recovery 30%
6	Private Lesson - Semi (30 Minute Class)/per class	\$ 21.45	\$ 22.52	N	5.0%	Cost Recovery 30%
7	Private Lesson - Tri (30 Minute Class)/per class	\$ 16.09	\$ 16.89	N	5.0%	Cost Recovery 30%
8	Private Lesson (30 Minute Class)/per class	\$ 26.81	\$ 28.15	N	5.0%	Cost Recovery 30%
9	Swim Patrol Program (1 Hour Class)	\$ 8.01	\$ 8.41	N	5.0%	Cost Recovery 30%
10	Non-Resident Fee Applies to All of the Above Rates	\$ 1.56	\$ 1.64	Y	5.1%	Cost Recovery 30%
Aquatic Leadership Programs (Effective July 1, 2023)						
<i>Any material costs and exam fees by the applicable service providers, are passed on to the client as an extra fee.</i>						
11	Bronze Cross	\$ 109.61	\$ 115.09	N	5.0%	Cost Recovery 30%
12	Bronze Medallion with Emergency First Aid	\$ 129.25	\$ 135.71	N	5.0%	Cost Recovery 30%
13	Bronze Medallion/Bronze Cross Recertification	\$ 68.01	\$ 71.41	N	5.0%	Cost Recovery 30%
14	Bronze Star	\$ 94.72	\$ 99.46	N	5.0%	Cost Recovery 30%
15	Lifesaving Society Aquatic Safety Inspector	\$ 78.34	\$ 82.26	Y	5.0%	Cost Recovery 30%
16	Lifesaving Society Aquatic Supervisor Training (AST)	\$ 87.48	\$ 91.85	Y	5.0%	Cost Recovery 30%
17	Lifesaving Society Aquatic Supervisor Training (AST) Instructor	\$ 91.40	\$ 95.97	Y	5.0%	Cost Recovery 30%
18	Lifesaving Society Assistant Instructors	\$ 154.91	\$ 162.66	Y	5.0%	Cost Recovery 30%
19	Lifesaving Society Combined Instructors	\$ 219.88	\$ 230.87	Y	5.0%	Cost Recovery 30%
20	Lifesaving Society Examiner	\$ 43.41	\$ 45.58	Y	5.0%	Cost Recovery 30%
21	Lifesaving Society First Aid Instructor	\$ 109.35	\$ 114.82	Y	5.0%	Cost Recovery 30%
22	Lifesaving Society Safeguard	\$ 26.12	\$ 27.43	Y	5.0%	Cost Recovery 30%
23	Lifesaving Society SEE Auditor	\$ 26.12	\$ 27.43	Y	5.0%	Cost Recovery 30%

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy & Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
24	Lifesaving Society Standard First Aid	\$ 87.48	\$ 91.85	Y	5.0%	Cost Recovery 30%
25	Lifesaving Society Standard First Aid (Senior)	\$ 69.98	\$ 73.48	Y	5.0%	Cost Recovery 30%
26	Lifesaving Society Standard First Aid Recertification	\$ 63.99	\$ 67.19	Y	5.0%	Cost Recovery 30%
27	Lifesaving Society Trainer	\$ 137.43	\$ 144.30	Y	5.0%	Cost Recovery 30%
28	National Lifeguard	\$ 219.88	\$ 230.87	Y	5.0%	Cost Recovery 30%
29	National Lifeguard Instructor Course	\$ 77.10	\$ 80.96	Y	5.0%	Cost Recovery 30%
30	National Lifeguard Recertification	\$ 48.51	\$ 50.94	Y	5.0%	Cost Recovery 30%
31	Swim for Fitness 13+	\$ 71.49	\$ 75.06	Y	5.0%	Cost Recovery 30%
32	Swim for Fitness 6-12 years	\$ 72.05	\$ 75.65	N	5.0%	Cost Recovery 30%
33	Swim Abilities (12 Weeks) (1 Hour Class)	\$ 85.23	\$ 89.49	N	5.0%	Cost Recovery 30%
34	Synchro Routines/Diving Competition (1 Day)	\$ 9.57	\$ 10.05	N	5.0%	Cost Recovery 30%
35	Synchro/Diving (45 Minute Class)	\$ 75.07	\$ 78.82	N	5.0%	Cost Recovery 30%
36	Synchro/Diving (45 Minute Class) (Senior)	\$ 60.06	\$ 63.06	Y	5.0%	Cost Recovery 30%
37	Synchro/Diving Program - Add-on Fee (45 Minute Class)	\$ 2.10	\$ 2.21	N	5.2%	Cost Recovery 30%
38	Withdrawal Fee	\$ 25.00	\$ 26.25	Y	5.0%	Cost Recovery 30%
39	Non-Resident Fee Applies to All of the Above Rates	\$ 14.00	\$ 14.70	Y	5.0%	Cost Recovery 30%
Programs (Effective July 1, 2023)						
<i>All Facilities - Applied to all facilities unless otherwise identified</i>						
40	Adult - Art/Music Program (1 Hour Class)	\$ 5.31	\$ 5.58	Y	5.1%	Cost Recovery 30%
41	Adult - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 7.83	\$ 8.22	Y	5.0%	Cost Recovery 30%
42	Adult - Dance/Fitness Program (1 Hour Class)	\$ 6.56	\$ 6.89	Y	5.0%	Cost Recovery 30%
43	Adult - Friday Framers Program (2 Hour Class)	\$ 3.00	\$ 3.15	N	5.0%	Cost Recovery 30%
44	Adult - Sport Program (Non-Instructed) (2 Hour Class)	\$ 6.23	\$ 6.54	Y	5.0%	Cost Recovery 30%
45	Camp without trip – Camp Kidaca Base Fee (5 day)	\$ 27.22	\$ 28.58	N	5.0%	Cost Recovery 30%
46	Camp Specialty Add-On Fee (per day)	\$ 17.80	\$ 18.69	N	5.0%	Cost Recovery 30%
47	Camp Trip Add-On Fee (per trip)	\$ 26.80	\$ 28.14	N	5.0%	Cost Recovery 30%
48	Child - Cycling Program (15 Hours)	\$ 134.33	\$ 141.05	N	5.0%	Cost Recovery 30%
49	Child - Home Alone Course (online)	\$ 25.00	\$ 26.25	Y	5.0%	Cost Recovery 30%
50	Child - Music (Piano) (1 Hour Class)	\$ 14.49	\$ 15.21	N	5.0%	Cost Recovery 30%
51	Child - Program (1 Hour)	\$ 3.98	\$ 4.18	N	5.0%	Cost Recovery 30%
52	Child - Smash Volleyball League (1.5 Hour Class)	\$ 9.77	\$ 10.26	N	5.0%	Cost Recovery 30%
53	High Five (PHCD) Certification (8 Hour Class - includes manual)	\$ 65.69	\$ 68.97	N	5.0%	Cost Recovery 30%
54	Preschool - Parented Program (1 Hour Class)	\$ 3.88	\$ 4.07	N	4.9%	Cost Recovery 30%
55	Preschool - Program (1 Hour Class)	\$ 5.31	\$ 5.58	N	5.1%	Cost Recovery 30%
56	Senior - Dance/Fitness Program (1 Hour Class)	\$ 5.25	\$ 5.51	Y	5.0%	Cost Recovery 30%

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy & Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
57	Senior - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 6.27	\$ 6.58	Y	4.9%	Cost Recovery 30%
58	Senior - Art/Music Program (1 Hour Class)	\$ 4.25	\$ 4.46	Y	4.9%	Cost Recovery 30%
59	Senior - Sport Program (Non-Instructed) (2 Hour Class)	\$ 4.98	\$ 5.23	Y	5.0%	Cost Recovery 30%
60	Special Needs (3 Hours, 12 Weeks)	\$ 11.72	\$ 12.31	N	5.0%	Cost Recovery 30%
61	Special Needs Fitness/Cooking (3 Hours, 6 Weeks)	\$ 15.87	\$ 16.66	N	5.0%	Cost Recovery 30%
62	Youth - Leadership (8 Hours)	\$ 45.01	\$ 47.26	N	5.0%	Cost Recovery 30%
63	Youth - Fitness Program (1 Hour Class)	\$ 5.11	\$ 5.37	N	5.1%	Cost Recovery 30%
64	Late Pick-Up Fee (Per Each Half Hour)	\$ 10.00	\$ 10.50	N	0.0%	Cost Recovery 30%
65	Program Unenrollment Fee	\$ 5.60	\$ 5.60	N	0.0%	Admin Fees Maintained
66	Withdrawal Fee (Camps)	\$ 25.00	\$ 26.25	Y	5.0%	Cost Recovery 30%
67	Withdrawal Fee (Registered Programs)	\$ 5.60	\$ 5.88	Y	5.0%	Cost Recovery 30%
68	Non-Resident Fee Applies to All of the Above Rates	\$ 1.56	\$ 1.64	Y	5.1%	Cost Recovery 30%

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Sports Field Rentals (Effective January 1, 2023)						
1	Field/Diamond-Premium (Hourly)	\$ 45.28	\$ 47.54	Y	5.0%	Cost Recovery 30%
2	Field/Diamond-Premium-Youth Affiliated (Hourly)	\$ 23.83	\$ 25.02	Y	5.0%	Cost Recovery 30%
3	Field/Diamond-A (Hourly)	\$ 40.08	\$ 42.08	Y	5.0%	Cost Recovery 30%
4	Field/Diamond-A-Youth Affiliated (Hourly)	\$ 20.04	\$ 21.04	Y	5.0%	Cost Recovery 30%
5	Field/Diamond-B (Hourly)	\$ 27.83	\$ 29.22	Y	5.0%	Cost Recovery 30%
6	Field/Diamond-B-Youth Affiliated (Hourly)	\$ 13.92	\$ 14.62	Y	5.0%	Cost Recovery 30%
7	Field/Diamond-C (Hourly)	\$ 4.74	\$ 4.98	Y	5.1%	Cost Recovery 30%
8	Field/Diamond-C-Youth Affiliated (Hourly)	\$ 2.52	\$ 2.65	Y	5.2%	Cost Recovery 30%
9	Field-MINI (Hourly)	\$ 3.27	\$ 3.43	Y	4.9%	Cost Recovery 30%
10	Field-MINI-Youth Affiliated (Hourly)	\$ 1.89	\$ 1.98	Y	4.8%	Cost Recovery 30%
11	Class A Artificial Turf (Hourly)	\$ 135.61	\$ 142.39	Y	5.0%	Cost Recovery 30%
12	Class A Artificial Turf - Youth/Outdoor Affiliated (Hourly)	\$ 67.81	\$ 71.20	Y	5.0%	Cost Recovery 30%
Hall Rentals (Effective July 1, 2023)						
Category A - Premium Community Rooms/Auditorium/Lobby/Gymnasium						
13	Hourly Rate - Subsidized	\$ 21.74	\$ 22.83	Y	5.0%	Cost Recovery 30%
14	Hourly Rate - Standard	\$ 51.15	\$ 53.71	Y	5.0%	Cost Recovery 30%
15	Hourly Rate - Commercial/Non-Resident	\$ 76.74	\$ 80.58	Y	5.0%	Cost Recovery 30%
Category B - Standard Community Rooms						
16	Hourly Rate - Affiliate (Arena Only)	\$ 12.43	\$ 13.05	Y	5.0%	Cost Recovery 30%
17	Hourly Rate - Subsidized	\$ 17.40	\$ 18.27	Y	5.0%	Cost Recovery 30%
18	Hourly Rate - Standard	\$ 37.27	\$ 39.13	Y	5.0%	Cost Recovery 30%
19	Hourly Rate - Commercial/Non-Resident	\$ 62.12	\$ 65.23	Y	5.0%	Cost Recovery 30%
Category C - Basic Community Rooms						
20	Hourly Rate - Affiliate (Arena Only)	\$ 2.49	\$ 2.61	Y	4.8%	Cost Recovery 30%
21	Hourly Rate - Subsidized	\$ 4.98	\$ 5.23	Y	5.0%	Cost Recovery 30%
22	Hourly Rate - Standard	\$ 14.91	\$ 15.66	Y	5.0%	Cost Recovery 30%
23	Hourly Rate - Commercial/Non-Resident	\$ 24.86	\$ 26.10	Y	5.0%	Cost Recovery 30%
Gym Rentals (Effective July 1, 2023)						
Category A - Premium Gym 6000 Sq Ft+ (ARC Double, WMT Double, Central, BMRC Double)						
24	Hourly Rate - Subsidized	\$ 37.50	\$ 39.38	Y	5.0%	Cost Recovery 30%

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
25	Hourly Rate - Standard	\$ 75.00	\$ 78.75	Y	5.0%	Cost Recovery 30%
26	Hourly Rate - Commercial/Non-Resident	\$ 112.50	\$ 118.13	Y	5.0%	Cost Recovery 30%
Category B - Gym 3500-6000Sq Ft+ (Ancaster Single, Dundas, Huntington, Bennetto, WMT Single)						
27	Hourly Rate - Subsidized	\$ 31.60	\$ 33.18	Y	5.0%	Cost Recovery 30%
28	Hourly Rate - Standard	\$ 63.20	\$ 66.36	Y	5.0%	Cost Recovery 30%
29	Hourly Rate - Commercial/Non-Resident	\$ 94.40	\$ 99.12	Y	5.0%	Cost Recovery 30%
Category C - Gym - 3000-3499 (BMRC single, Winona)						
30	Hourly Rate - Subsidized	\$ 15.80	\$ 16.59	Y	5.0%	Cost Recovery 30%
31	Hourly Rate - Standard	\$ 31.60	\$ 33.18	Y	5.0%	Cost Recovery 30%
32	Hourly Rate - Commercial/Non-Resident	\$ 47.40	\$ 49.77	Y	5.0%	Cost Recovery 30%
Parks (Effective July 1, 2023)						
33	Parks - Hamilton Pavilion (Per Booking)	\$ 77.91	\$ 81.81	Y	5.0%	Cost Recovery 30%
34	Parks - Hamilton (Per Booking)	\$ 109.72	\$ 115.21	Y	5.0%	Cost Recovery 30%
35	Parks - Hamilton (Hourly)	\$ 13.72	\$ 14.40	Y	5.0%	Cost Recovery 30%
36	Parks - Hamilton Premium (Per Booking)	\$ 357.70	\$ 375.59	Y	5.0%	Cost Recovery 30%
37	Parks - Hamilton - Wedding Ceremony/Photos (Per Booking)	\$ 189.31	\$ 198.78	Y	5.0%	Cost Recovery 30%
38	Parks - Special Event Exclusive Use Fee (Select Locations Only) (Per Booking)	\$ 821.23	\$ 862.29	Y	5.0%	Cost Recovery 30%
Pool Rentals (Effective July 1, 2023)						
Category A - Specialty Pools (With 2 Lifeguards) (Stoney Creek, Westmount, Valley Park)						
39	Hourly Rate - Standard	\$ 222.89	\$ 234.03	Y	5.0%	Cost Recovery 30%
40	Slide Rental (Hourly)	\$ 103.92	\$ 109.12	Y	5.0%	Cost Recovery 30%
Category B - Traditional Pools (With 2 Lifeguards) (All Other Facilities)						
41	Hourly Rate - Subsidized	\$ 66.22	\$ 69.53	Y	5.0%	Cost Recovery 30%
42	Hourly Rate - Standard	\$ 139.30	\$ 146.27	Y	5.0%	Cost Recovery 30%
43	Hourly Rate - Commercial/Non-Resident	\$ 222.89	\$ 234.03	Y	5.0%	Cost Recovery 30%
Category C - Hot/Teach Pool (With 1 Lifeguard)						
44	Hourly Rate -Subsidized	\$ 34.98	\$ 36.73	Y	5.0%	Cost Recovery 30%
45	Hourly Rate - Standard	\$ 76.21	\$ 80.02	Y	5.0%	Cost Recovery 30%
46	Hourly Rate - Commercial/Non-Resident	\$ 121.94	\$ 128.04	Y	5.0%	Cost Recovery 30%

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Arena Floor Rates (Effective July 1, 2023)						
47	Arena Floor Hamilton (Hourly)	\$ 52.13	\$ 54.74	Y	5.0%	Cost Recovery 30%
48	Arena Special Event - Standard (Hourly)	\$ 112.55	\$ 118.18	Y	5.0%	Cost Recovery 30%
49	Arena Special Event - Commercial/Non-Resident (Per Booking)	\$ 1,300.50	\$ 1,365.53	Y	5.0%	Cost Recovery 30%
Extra Rental Fees (Effective July 1, 2023)						
50	Arena Event Cleaning Charge (Per Booking)	\$ 194.97	\$ 204.72	Y	5.0%	Cost Recovery 30%
51	Arena Overtime (Per Booking)	\$ 390.28	\$ 409.79	Y	5.0%	Cost Recovery 30%
52	Field & Park - Lights (Hourly)	\$ 14.49	\$ 15.21	Y	5.0%	Cost Recovery 30%
53	Field & Park - Lights - Subsidized (Hourly)	\$ 8.05	\$ 8.45	Y	5.0%	Cost Recovery 30%
54	Field & Park - Lights - Key Deposit	\$ 30.61	\$ 32.14	N	5.0%	Cost Recovery 30%
55	Field & Park - Hydro Access Fee (Per Booking)	\$ 6.76	\$ 7.10	Y	5.0%	Cost Recovery 30%
56	Flat Fee Damage Charge (Per Booking)	\$ 369.84	\$ 388.33	Y	5.0%	Cost Recovery 30%
57	Gym/Kitchen Equipment (Hourly)	\$ 10.58	\$ 11.11	Y	5.0%	Cost Recovery 30%
58	Flat Fee Kitchen Sanitization	\$ 64.30	\$ 67.52	Y	5.0%	Cost Recovery 30%
59	Flat Fee Set-up Full Gym (Per Booking)	\$ 233.27	\$ 244.93	Y	5.0%	Cost Recovery 30%
60	Flat Fee Set-up Half Gym (Per Booking)	\$ 116.79	\$ 122.63	Y	5.0%	Cost Recovery 30%
61	Flat Fee Set-up Meeting Room (Per Booking)	\$ 60.48	\$ 63.50	Y	5.0%	Admins Fees Maintained
62	Parking Lot (Spot/Day) (Special Events Only)	\$ 7.03	\$ 7.38	Y	5.0%	Cost Recovery 30%
63	Rental Amendment	\$ 5.60	\$ 5.88	Y	5.0%	Cost Recovery 30%
64	Insurance Fee	\$ 5.60	\$ 5.88	Y	5.0%	Admins Fees Maintained
65	Staff - Monitor/Additional Staffing (Hourly)	\$ 28.25	\$ 29.66	Y	5.0%	Cost Recovery 30%
66	Staff - Supervisor - Onsite/Extra Lifeguard/Waterfit Instructor (Hourly)	\$ 42.88	\$ 45.02	Y	5.0%	Cost Recovery 30%

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Inspection Fees (in addition to fees collected for Planning and/or Fire)						
1	Migrant Farm Worker Housing	\$ 133.59	\$ 138.50	Y	3.7%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
2	Lodging House	\$ 115.54	\$ 120.35	Y	4.2%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
3	Residential Care Facilities - annual/per bed	\$ 67.70	\$ 70.80	Y	4.6%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Inspection Fees (in addition to fees collected for Planning and/or Fire)						
1	Food Safety Fee - High Risk	\$ 218.44	\$ 226.55	Y	3.7%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
2	Food Safety Fee - Medium Risk	\$ 100.19	\$ 103.54	Y	3.3%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
3	Food Safety Fee - Low Risk	\$ 50.55	\$ 52.21	Y	3.3%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
4	Bed and Breakfast	\$ 100.19	\$ 103.54	Y	3.3%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
5	Refreshment Vehicle - Class A	\$ 100.19	\$ 103.54	Y	3.3%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
6	Refreshment Vehicle - Class B	\$ 100.19	\$ 103.54	Y	3.3%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
7	Refreshment Vehicle - Class C	\$ 50.55	\$ 52.21	Y	3.3%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
8	Tobacco Vendors - Inspection per Licence	\$ 203.10	\$ 211.06	Y	3.9%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
9	Electronic Cigarettes - Inspection per Licence	\$ 65.89	\$ 67.70	Y	2.7%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
10	Personal Services Settings Fee	\$ 123.01	\$ 126.55	Y	2.9%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
11	Property Status Reports (Work Orders) - No Inspection	\$ 54.16	\$ 56.19	Y	3.8%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
12	Funeral Home Inspection	\$ 65.89	\$ 67.70	Y	2.7%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Healthy Environments						
1	Special Events/Festivals - (per vendor/per event) - Inspection	\$ 37.01	\$ 38.50	Y	4.0%	The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue. The proposed 2023 User Fee was determined based on Provincial budget subsidy considerations/risks set against reported revenue.
2	Special Events Late Fee - Inspection	\$ 27.98	\$ 29.20	Y	4.4%	

2023 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Healthy Environments						
1	Food Handlers Course (per person) - No Inspection	\$ 54.16	\$ 56.19	Y	3.8%	Full Cost Recovery
2	Food Handler Training Challenge Exam - No Inspection	\$ 10.83	\$ 11.06	Y	2.1%	Full Cost Recovery

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Engineering Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Digital Records Fee per image	\$ 30.60	\$ 31.73	Y	3.7%	At full cost recovery
2	Annual Login Account fee to Engineering/Consultants	\$ 306.00	\$ 317.32	Y	3.7%	At full cost recovery
3	City Specification Manual	\$ 98.02	\$ 101.65	Y	3.7%	At full cost recovery
4	Reports - Environmental Assessments and Master Plans	\$ 15.50	\$ 16.07	Y	3.7%	At full cost recovery
5	- plus fee/page	\$ 0.11	\$ 0.11	Y	0.0%	At full cost recovery
	Intrusive Environmental Investigations on City Owned Property:					
6	General Administration Fee - Application Review by SEP	\$ 271.12	\$ 281.15	Y	3.7%	At full cost recovery
7	General Administration Fee - Application Workplan Review by Design	\$ 271.12	\$ 281.15	Y	3.7%	At full cost recovery
8	Agreement Preparation Fee	\$ 137.90	\$ 143.00	Y	3.7%	At full cost recovery
9	Field Review (Utility Co-ordinator Call Out)	\$ 251.74	\$ 261.05	N	3.7%	At full cost recovery
10	Compliance Requests	\$ 109.24	\$ 113.30	N	3.7%	At full cost recovery
11	Lawyer Fees - Inquiries	cost + 7%	cost + 7%	Y	N/A	At full cost recovery
12	Road Cut Permit Fees (EP)	\$ 617.41	\$ 640.25	N	3.7%	At full cost recovery
13	Municipal Consent permit fees (MC) Short Stream	\$ 617.41	\$ 640.25	N	3.7%	At full cost recovery
14	Municipal Consent permit fees (MC) Long Stream	\$ 1,234.61	\$ 1,280.30	N	3.7%	At full cost recovery
15	Access Permits - Commercial or Multiple Dwelling	\$ 126.28	\$ 130.95	N	3.7%	At full cost recovery
16	Overland Permit Annual - Overdimensional	\$ 300.00	\$ 311.10	N	3.7%	At full cost recovery
17	Overload Permit Annual- Per tonne Overweight	\$ 217.06	\$ 225.10	N	3.7%	At full cost recovery
18	Administration Invoice Processing Fee	\$ 67.93	\$ 70.44	Y	3.7%	At full cost recovery
19	Overload Permit Single Trip	\$ 150.00	\$ 155.55	N	3.7%	At full cost recovery
20	Encroachments on Road Allowance - Application Fee (excludes Outdoor Boulevard Cafes)	\$ 340.78	\$ 353.39	Y	3.7%	At full cost recovery
21	Encroachments - Annual Fee (excludes Outdoor Boulevard Cafes and Areaways)	\$ 65.69	\$ 68.12	Y	3.7%	At full cost recovery
22	Encroachments - Outdoor Blvd. Cafes - Application Fee	\$ 1,656.48	\$ 1,717.77	Y	3.7%	At full cost recovery
23	Encroachments - Temporary ROW Use (Annual Fee - Areaways-% of Market Value)	\$ 118.42	\$ 122.80	Y	3.7%	At full cost recovery
24	Encroachments - Compliance Requests & Discharge Agreements	\$ 109.24	\$ 113.28	Y	3.7%	At full cost recovery
25	Active Encroachments - Annual Fee - Utility Corridors	Cost + 7%	Cost + 7%	Y	N/A	At full cost recovery
	Permanent Road Closure Application Fee	\$4,868.50	\$5,048.65			
26	+ Cost of Advertisement (AD)	+ Cost of AD	+ Cost of AD	N	3.7%	At full cost recovery
	+ Cost of Environmental Assessment (EA)	+ Cost of EA	+ Cost of EA			
27	Formal Consultation for Permanent Road Closure	\$ 1,104.15	\$ 1,145.00	N	3.7%	At full cost recovery
28	Temporary Lane Closure	\$ 54.67	\$ 56.70	N	3.7%	At full cost recovery
29	Temporary Sidewalk Closure	\$ 118.42	\$ 122.80	N	3.7%	At full cost recovery
30	Temporary Road Closure - FULL Special Events & Filming (one time fee)	\$ 721.24	\$ 747.95	N	3.7%	At full cost recovery
31	Temporary Road Closure - FULL Construction (one time fee)	\$ 1,550.30	\$ 1,607.65	N	3.7%	At full cost recovery

Note:

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Engineering Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
	For documents that due to the size would not warrant the Approved user fee, a minimum fee of \$13.32 (plus HST) would be assessed. This would be to offset the administrative component to process requests.					

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Mum Show Admissions - Adult (13 - 54 years old)	\$ 6.86	\$ 7.08	Y	3.2%	
2	Mum Show Admissions - Seniors (55+ years old) and Children (6 - 12 years old)	\$ 5.97	\$ 6.20	Y	3.9%	
3	Mum Show Admissions - Family Rate (2 Adults, 2 Children)	\$ 19.69	\$ 20.35	Y	3.4%	
4	Mum Show Admissions - Week Pass	\$ 20.58	\$ 21.25	Y	3.3%	
5	Mum Show Admissions - Tour Group (20 people)	\$ 101.77	\$ 106.19	Y	4.3%	
6	Mum Show School Tour - Full Class	\$ 101.77	\$ 106.19	Y	4.3%	
7	Roadway tree trimming - per tree	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	N	N/A	
8	Work done for others Forestry - Priced per job	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
9	New Development Tree Installation (and minimum replacement value of tree) Permit for work performed on, in or under a public tree (#10-#11):	\$ 670.96	\$ 695.79	Y	3.7%	
10	- Minor: small scale project not requiring review of a Tree Management Plan	\$ 56.92	\$ 59.20	Y	4.0%	
11	- Major: larger scale project requiring review of a Tree Management Plan	\$ 284.38	\$ 295.76	Y	4.0%	
12	Removal of a public tree for a private individual or entity	Cost + 7% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	
13	"Loss of Canopy calculations using the Trunk Formula technique from the Guide for Plant Appraisal, 10th Edition"	Cost + 7% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	
14	Wedding photos in Greenhouse - before 5 pm (2 hour block)	\$ 241.13	\$ 251.00	Y	4.1%	
15	Wedding photos in Greenhouse - after 5 pm (2 hour block)	\$ 321.50	\$ 334.00	Y	3.9%	
16	Work done for others by Horticulture - Priced per job	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
17	Gage Park Electronic Sign (Programming)	\$ 107.20	\$ 111.50	Y	4.0%	
18	Gage Park Tropical Greenhouse Rental - half day (4 hrs.) between 9am and 5pm	\$ 355.00	\$ 369.00	Y	3.9%	
19	Gage Park Tropical Greenhouse Rental - full day (7 hrs.) between 9am and 5pm	\$ 500.00	\$ 520.00	Y	4.0%	
20	Gage Park Tropical Greenhouse Rental - Evening between 5pm and 11pm.	\$ 600.00	\$ 625.00	Y	4.2%	
21	Park/Pavilion Rental - Bleacher Rental - First Day**	\$ 575.00	\$ 596.28	Y	3.7%	
22	Park/Pavilion Rental - Bleacher Rentals - Additional Days**	\$ 385.00	\$ 399.25	Y	3.7%	
23	Work done for others Parks Maintenance - Priced per Job	Cost + 7% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	
24	Park amenity donation - Priced per job Commemorative Program	Full Cost Recovery	Full Cost Recovery	Y	N/A	
25	Temporary Parks Access Permit Application Fee - per application	\$ 185.00	\$ 195.00	N	5.4%	

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
26	Cost to Repair Damage	Full Cost Recovery	Full Cost Recovery	Y	N/A	
27	Temporary Parks Access Permit Security Deposit - per application	\$ 1,000.00	\$ 1,000.00	N	0.0%	Deposit only - n/a
28	Stage Rental -Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	
29	Per parking space per day	\$ 15.60	\$ 17.00	Y	9.0%	
30	Picnic Table Rental-6 pack/72hours: per booking	\$ 375.00	\$ 390.00	Y	4.0%	
31	Garbage Can Rental 10pack/72hours; per booking	\$ 322.00	\$ 335.00	Y	4.0%	
32	Fence Cost Share Program - Application Fee	\$ 185.00	\$ 195.00	Y	5.4%	
	** In addition to the fees noted with a **, users pay 100% of the cost of delivery, set-up and takedown of bleachers					

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services - Cemeteries

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Interment of an Adult at Standard Depth (6-ft)	\$ 1,165.00	\$ 1,210.00	Y	3.9%	
2	Interment of an Adult at Double Depth (8-ft)	\$ 1,450.00	\$ 1,505.00	Y	3.8%	
3	Entombment in a Mausoleum Crypt - includes sealing	\$ 695.00	\$ 720.00	Y	3.6%	
4	Interment of a Child - Stillborn - Case up to 24"	\$ 240.00	\$ 250.00	Y	4.2%	
5	Interment of a Child - Case 25" to 72" - Standard Depth (6-ft)	\$ 725.00	\$ 750.00	Y	3.4%	
6	Interment of a Child - Case 25" to 72" - Double Depth (8-ft)	\$ 975.00	\$ 1,010.00	Y	3.6%	
7	Interment of Cremated Remains - Urn Garden Grave	\$ 465.00	\$ 485.00	Y	4.3%	
8	Interment of Cremated Remains - Columbarium Niche	\$ 395.00	\$ 410.00	Y	3.8%	
9	Interment of Cremated Remains - Ceremonial (Woodland Only)	\$ 395.00	\$ 410.00	Y	3.8%	
10	Interment - Second set of cremated remains with another burial	\$ 107.00	\$ 110.00	Y	2.8%	
11	Interment Rights purchased before January 1, 1955 - Care & Maintenance	\$ 250.00	\$ 260.00	Y	4.0%	
12	Interment Late Fee (for Funeral arriving > 30 minutes after ETA)	\$ 212.00	\$ 220.00	Y	3.8%	
13	Surcharge for Cremated Remains Internment with Urn Vault	N/A	\$ 110.00	Y	NEW	
14	Surcharge for Interment on Saturday - Traditional Burial - 8:30am to 11:00am	\$ 855.00	\$ 890.00	Y	4.1%	
15	Surcharge for Interment on Saturday - Cremated Remains - 8:30am to 11:00am	\$ 675.00	\$ 700.00	Y	3.7%	
16	Surcharge for Interment on Sundays, Statutory, Non-Statutory and Civic Holiday - Traditional Burial - 8:30am to 11:30am	\$ 2,195.00	\$ 2,280.00	Y	3.9%	
17	Surcharge for Interment on Sundays, Statutory, Non-Statutory and Civic Holiday - Cremated Remains - 8:30am to 11:30am	\$ 1,485.00	\$ 1,540.00	Y	3.7%	
18	Interment - Lowering: Adult - from 6ft to 8 ft - Shell	\$ 4,330.00	\$ 4,490.00	Y	3.7%	
19	Interment - Lowering: Adult - from 6ft to 8 ft - Vault or Crypt	\$ 3,610.00	\$ 3,745.00	Y	3.7%	
20	Interment - Lowering: Child - from 6ft to 8 ft - Shell	\$ 1,890.00	\$ 1,960.00	Y	3.7%	
21	Interment - Lowering: Child - from 6ft to 8 ft - Vault or Crypt	\$ 1,570.00	\$ 1,630.00	Y	3.8%	
22	Interment - Scattering (Woodland Tranquility Gardens and Mount Hamilton Natural Burial Section only) - includes \$25.00 Care and maintenance fee as per Bereavement Authority of Ontario (BAO)	\$ 420.00	\$ 435.00	Y	3.6%	
23	Interment - Scattering + Memorialization (Woodland Tranquility Gardens and Mount Hamilton Natural Burial Section only) - includes \$25.00 care and maintenance fee as per BAO	\$ 675.00	\$ 700.00	Y	3.7%	
24	Interment - Removal: Adult - 6-ft No Outer Container (Shell)	\$ 3,790.00	\$ 3,995.00	Y	5.4%	
25	Interment - Removal: Adult - 8-ft No Outer Container (Shell)	\$ 4,700.00	\$ 4,995.00	Y	6.3%	
26	Interment - Removal: Adult - 6-ft Outer Container (Vault or Crypt)	\$ 3,115.00	\$ 3,230.00	Y	3.7%	
27	Interment - Removal: Adult - 8-ft Outer Container (Vault or Crypt)	\$ 3,815.00	\$ 3,955.00	Y	3.7%	
28	Interment - Removal: Child - 6-ft No Outer Container (Shell)	\$ 1,145.00	\$ 1,190.00	Y	3.9%	
29	Interment - Removal: Child - 8-ft No Outer Container (Shell)	\$ 1,545.00	\$ 1,600.00	Y	3.6%	
30	Interment - Removal: Child - 6-ft Outer Container (Vault or Crypt)	\$ 933.00	\$ 955.00	Y	2.4%	
31	Interment - Removal: Child - 8-ft Outer Container (Vault or Crypt)	\$ 1,415.00	\$ 1,465.00	Y	3.5%	
32	Disinterment of Cremated Remains - Urn Garden Grave	\$ 465.00	\$ 485.00	Y	4.3%	
33	Disinterment of Cremated Remains - Columbarium Niche	\$ 395.00	\$ 410.00	Y	3.8%	
34	Lot Sale - Singles-in-a-Row (At Need Only)	\$ 1,190.00	\$ 1,295.00	Y	8.8%	

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services - Cemeteries

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
35	Lot Sale - Single Flat Marker Only	\$ 2,070.00	\$ 2,300.00	Y	11.1%	
36	Lot Sale- Green/Natural Section	\$ 2,135.00	\$ 2,375.00	Y	11.2%	
37	Lot Sale - Single Monument Lot	\$ 3,015.00	\$ 3,015.00	Y	0.0%	
38	Lot Sale - Two Grave Flat Marker Only	\$ 4,140.00	\$ 4,600.00	Y	11.1%	
39	Lot Sale - Three Grave Flat Marker Only	\$ 6,210.00	\$ 6,900.00	Y	11.1%	
40	Lot Sale- Four Grave Flat Marker Only	\$ 8,280.00	\$ 9,200.00	Y	11.1%	
41	Lot Sale - Two Grave Monument	\$ 4,480.00	\$ 4,800.00	Y	7.1%	
42	Lot Sale - Three Grave Monument	\$ 6,720.00	\$ 7,200.00	Y	7.1%	
43	Lot Sale - Four Grave Monument	\$ 8,960.00	\$ 9,600.00	Y	7.1%	
44	Lot Sale - Veteran's Grave Section 18 - Woodland Only	\$ 1,100.00	\$ 1,145.00	Y	4.1%	
45	Lot Sale - Child: Stillborn - Case up to 24": C&M Portion	\$ 175.00	\$ 175.00	Y	0.0%	Care and Maintenance Only
46	Lot Sale - Child 72"	\$ 550.00	\$ 570.00	Y	3.6%	
47	Lot Sale - Mausoleum Crypt	\$ 3,175.00	\$ 3,295.00	Y	3.8%	
48	Lot Sale - Cremation Urn Garden Grave	\$ 1,070.00	\$ 1,110.00	Y	3.7%	
49	Lot Sale - Green/Natural Section - Cremation Grave	\$ 1,070.00	\$ 1,110.00	Y	3.7%	
50	Lot Sale - Cremation Urn Garden Grave - (Woodland and Premium)	\$ 1,410.00	\$ 1,465.00	Y	3.9%	
51	Lot Sale - Cremation Urn Garden Grave - (with monument privileges)	\$ 1,605.00	\$ 1,700.00	Y	5.9%	
52	Lot Sale - Garden Stone interment right	\$ 1,410.00	\$ 1,465.00	Y	3.9%	
53	Lot Sale - Two Grave 6ft Burials Sections ONLY	\$ 3,240.00	\$ 3,560.00	Y	9.9%	
54	Lot Sale - Two Grave Monument (Woodland Sec 14)	\$ 6,530.00	\$ 6,850.00	Y	4.9%	
55	Lot Sale - Three Grave Monument (Woodland Sec 14)	\$ 9,795.00	\$ 10,275.00	Y	4.9%	
56	Lot Sale - Four Grave Monument (Woodland Sec 14)	\$ 13,060.00	\$ 13,700.00	Y	4.9%	
57	Niche Sale - Bronze Wreath Plaque	\$ 3,140.00	\$ 3,260.00	Y	3.8%	
58	Niche Sale - Monument engraved plaque	\$ 2,495.00	\$ 2,590.00	Y	3.8%	
59	Niche Sale - Ceremonial (Woodland only)	\$ 1,785.00	\$ 1,855.00	Y	3.9%	
60	Niche Sale - Lower Level (Rows 1, 2, 6)	\$ 2,305.00	\$ 2,390.00	Y	3.7%	
61	Niche Sale - Upper Level (Rows 3-5)	\$ 3,040.00	\$ 3,155.00	Y	3.8%	
62	Niche Sale - Woodland Tranquility Gardens - Rows 3, 4 (bottom) and Hamilton Cemetery Columbarium Number Two - Rows 1, 2, 6	\$ 5,445.00	\$ 5,650.00	Y	3.8%	
63	Niche Sale - Woodland Tranquility Gardens - Rows 1, 2 (top) and Hamilton Cemetery Columbarium Number Two - 3, 4, 5	\$ 6,010.00	\$ 6,230.00	Y	3.7%	
64	Bronze Plaque (10" x 10") - Woodland Tranquility Gardens and Hamilton Cemetery Columbarium Number Two Niches ONLY	N/A	\$ 850.00	Y	NEW	
65	Niche Sale - Premium (Row 1,2,6)(Hamilton Cemetery Columbarium Number One)	\$ 4,155.00	\$ 4,310.00	Y	3.7%	
66	Niche Sale - Premium (Row3,4,5) (Hamilton Cemetery Columbarium Number One)	\$ 4,950.00	\$ 5,135.00	Y	3.7%	
67	Interment Rights - for Cremation Bench Location	\$ 2,680.00	\$ 2,780.00	Y	3.7%	
68	Cremation Bench - for use with purchased Interment Rights	\$ 5,890.00	Starting from \$6110	Y	N/A	
	Non-Resident Surcharge for All Cemetery Services = 25% + HST					25% Surcharge for Non Residents only

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services - Cemeteries

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
69	Markers and Foundations - Concrete Foundation Pouring - per square inch of surface area to a depth of 5-ft	\$ 143.00	\$ 148.00	Y	3.5%	
70	Markers and Foundations - Foundation Removal Fee	Full Cost Recovery	Full Cost Recovery	Y	N/A	
71	Markers and Foundations - Marker Setting Fee: 12" x 10" - Flat Marker (No C&M)	\$ 165.00	\$ 175.00	Y	6.1%	
72	Markers and Foundations - Marker Setting Fee: Child's 18" x 14" Flat Marker (Plus C&M)	\$ 190.00	\$ 195.00	Y	2.6%	
73	Markers and Foundations - Marker Setting Fee: All other size Flat Marker - maximum size 24" x 18" (Plus C&M)	\$ 260.00	\$ 275.00	Y	5.8%	
74	Markers and Foundations - Marker Setting Fee: DVA Flat Marker: plus C&M	\$ 225.00	\$ 235.00	Y	4.4%	
75	Markers and Foundations - Marker Setting Fee: Bronze Vase	\$ 260.00	\$ 275.00	Y	5.8%	
76	Markers and Foundations - Marker Setting Fee: DVA Upright Marker: plus C&M	\$ 200.00	\$ 210.00	Y	5.0%	
77	Care & Maintenance - Flat Marker (173 inches or greater)	\$ 100.00	\$ 100.00	Y	0.0%	Regulated by Bereavement Authority of Ontario
78	Care & Maintenance - DVA Flat Marker	\$ 100.00	\$ 100.00	Y	0.0%	Regulated by Bereavement Authority of Ontario
79	Care & Maintenance - Small Foundations (up to 38" x 14" or 532 sq. inches)	\$ 200.00	\$ 200.00	Y	0.0%	Regulated by Bereavement Authority of Ontario
80	Care & Maintenance - Large Foundations (greater than 532 sq. inches)	\$ 400.00	\$ 400.00	Y	0.0%	Regulated by Bereavement Authority of Ontario
81	Care & Maintenance - DVA Upright Marker	\$ 200.00	\$ 200.00	Y	0.0%	Regulated by Bereavement Authority of Ontario
82	Cemetery license fees	\$ 13.63	\$ 13.63	Y	0.0%	Regulated by Bereavement Authority of Ontario
83	Columbarium Niche Bronze Plaque	\$ 685.00	\$ 995.00	Y	45.3%	Increase in bronze prices
84	Columbarium Niche Bronze Plaque - Date scroll	\$ 150.00	\$ 170.00	Y	13.3%	Increase in bronze prices
85	Columbarium Niche - Companion Vase (Bronze)	\$ 200.00	\$ 225.00	Y	12.5%	Increase in bronze prices
86	Ceremonial Bronze Plaque	\$ 365.00	\$ 525.00	Y	43.8%	Increase in bronze prices
87	Merchandise / Miscellaneous Services - Flower Beds - Supply, install & maintain Flower Bed - per grave to a maximum of three graves	\$ 650.00	\$ 675.00	Y	3.8%	
88	Merchandise / Miscellaneous Services - Duplicate Deed/Interment Rights Certificate/Transfer of Rights (copy)	\$ 33.00	\$ 35.00	Y	6.1%	
89	Merchandise / Miscellaneous Services - Genealogical Research	\$ 41.00	\$ 45.00	Y	9.8%	Increase in bronze prices
90	Merchandise / Miscellaneous Services - Memorial Tree Planting (12"x10" stone; 6"x8" bronze plaque)	\$ 1,245.00	\$ 1,350.00	Y	8.4%	
91	Merchandise / Miscellaneous Services - Memorial Tree Planting (14" X 14" stone; inscription)	\$ 1,555.00	\$ 1,620.00	Y	4.2%	
92	Merchandise / Miscellaneous Services - Memorial Bench (bench; 8" x 5" bronze plaque with 3 lines)	\$ 2,250.00	\$ 2,400.00	Y	6.7%	Increase in bronze prices
93	Merchandise / Miscellaneous Services - Temporary Marker (permitted for up to one year)	\$ 115.00	\$ 120.00	Y	4.3%	
94	Merchandise / Miscellaneous Services - Columbarium Plaque or Vase Installation	\$ 160.00	\$ 175.00	Y	9.4%	
95	Outer Container - Concrete Crypt - Youth	\$ 820.00	\$ 875.00	Y	6.7%	Increase in cement prices
96	Outer Container - Concrete Crypt - Intermediate	\$ 890.00	\$ 975.00	Y	9.6%	Increase in cement prices
97	Outer Container - Concrete Crypt - Oversize	\$ 1,075.00	\$ 1,195.00	Y	11.2%	Increase in cement prices
98	Temporary Access Permit from Cemetery Lands onto Private Property	\$ 185.00	\$ 195.00	Y	5.4%	
99	Temporary Access Permit deposit (returned if no damage incurred)	\$ 1,000.00	\$ 1,000.00	Y	n/a	Deposit, n/a
100	Administrative Fee: Third Party Resale and/or Property Exchange; Family Authorization Fee	\$ 255.00	\$ 265.00	Y	3.9%	
101	Tent Rental 10'x10' per use and Chair Rental 4 chairs per use	\$ 270.00	\$ 280.00	Y	3.7%	

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2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services - Cemeteries

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
102	Vaults - Various: Starting Prices	\$ 1,325.00	\$ 1,500.00	Y	13.2%	Increase in vault costs
103	Urn Vaults - Various: Starting Prices	\$ 895.00	\$ 1,025.00	Y	14.5%	Increase in vault costs
104	Inscription Dateline: Flat Charge	\$ 330.00	\$ 350.00	Y	6.1%	
105	Additional Charge per letter	\$ 7.55	\$ 8.00	Y	6.0%	
106	Monument/Marker cleaning - Various: Starting Prices	\$ 375.00	\$ 395.00	Y	5.3%	
107	Repainting of letters on monument/marker - Various: Starting Prices	\$ 375.00	\$ 395.00	Y	5.3%	
108	Urns - Various: Starting Prices	\$ 310.00	\$ 320.00	Y	3.2%	
109	Porcelain Pictures - black and white	\$ 345.00	\$ 360.00	Y	4.3%	
110	Porcelain Pictures - colour	\$ 395.00	\$ 410.00	Y	3.8%	
111	Vigil Lights - Various: Starting Prices	\$ 505.00	\$ 800.00	Y	58.4%	Increase in bronze prices
112	Turf Repair fee	Full Cost Recovery	Full Cost Recovery	Y	N/A	
113	Green/Natural Section Memorialization	\$ 640.00	\$ 675.00	Y	5.5%	
114	Access Fee - for Photo shoots, birdwatching etc. - per day	\$ 12.50	\$ 15.00	Y	20.0%	
115	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Inscription only	\$ 28.00	\$ 30.00	Y	7.1%	
116	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Flat Memorial	\$ 54.00	\$ 60.00	Y	11.1%	
117	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Upright Memorial	\$ 107.00	\$ 115.00	Y	7.5%	
118	Garden Stones (24 x 24 X 16) (stone/carving/delivery)	\$ 2,600.00	\$ 2,700.00	Y	3.8%	
119	Shrub removal - less than 4 ft tall	\$ 30.00	\$ 40.00	Y	33.3%	Full cost recovery
120	Private Columbarium Unit	starting at \$5000	starting from \$5200	Y	N/A	
121	Internment Right - for Private Columbarium Unit	N/A	\$ 2,450.00	Y	NEW	
122	Shrub removal - 4ft tall or larger	\$ 60.00	\$ 100.00	Y	66.7%	Full cost recovery
123	Interment on Sunday - Traditional Burial or Created Remains - Only on Approval of Appropriate Authority	Full Cost Recovery + 7% Admin Fee		Y	N/A	
124	Vase on Monument - Mt Hamilton (Includes, vase, plaque and setting)	\$ 620.00	\$ 645.00	Y	4.0%	
125	Columbarium Plaque Engraving	\$ 395.00	\$ 410.00	Y	3.8%	

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Waste Management

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Non-Residential Recycling Blue Box Container	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
2	Non-Residential Recycling Blue Carts	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
3	Non-Residential Green Cart	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
4	Non-Residential Kitchen "Mini-bin" Organics Container	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
Waste Management Per Event Fee for Non-Funded Festivals and Events (#5-#11):						
5	- Recycling (up to 25 barrels)	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
6	- Garbage - per roll off bin (plus tipping fees)	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
7	- Organics (up to 25 green carts)	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
8	- Administrative Fee per event	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
9	- Recycling Containers - replacement of damaged blue barrels	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
10	- Organics Containers - replacement of damaged green carts	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
11	- Garbage Containers - replacement of damaged containers	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
12	Waste Removal - Non Compliance Fee (plus tipping fees)	\$ 367.10	\$ 380.68	Y	3.7%	Fee is Full Cost Recovered and increased 3.7% as per Corporate direction. Administration fee to schedule the pick up is included
13	Backyard Composters	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
14	Tipping Fee per 100 kilograms	\$ 10.00	\$ 12.50	N	25.0%	
15	Minimum Vehicle Fee, residential customers	\$ 10.00	\$ 10.50	N	5.0%	
Deposit Fees at Transfer Stations (#16-#20):						

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Waste Management

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
16	- 0-2500kg	\$ 50.00	\$ 50.00	N	0.0%	deposit n/a
17	- 2501-3000 kg	\$ 100.00	\$ 100.00	N	0.0%	deposit n/a
18	- 3001-6000 kg	\$ 200.00	\$ 200.00	N	0.0%	deposit n/a
19	- 6001-9000 kg	\$ 300.00	\$ 300.00	N	0.0%	deposit n/a
20	- Over 9000 kg	\$ 400.00	\$ 400.00	N	0.0%	deposit n/a
21	Impacted Soil Fee (per tonne)	\$ 12.85	\$ 12.85	Y	0.0%	Full cost recovery is approx. \$45-\$75/tn or even higher to discourage landfill use.
22	Waste Site Searches	\$ 50.00	\$ 50.00	Y	0.0%	Current fee is set to full cost recovery, fee is all administrative costs
23	Special Event Waste Containers - replacement of damaged containers or equipment	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	
Fees charged for inspection carried out by the City resulting from non-compliance with any City by-law:						
24	Initial inspection	\$ 308.70	\$ 320.28	Y	3.8%	
25	Subsequent inspection	\$ 157.96	\$ 164.27	Y	4.0%	
26	Fee for Commercial Vehicles possessing a signed affidavit transporting Waste for personal use. One trip per month (for the first 100 kg)	\$ 10.00	\$ 10.50	N	5.0%	
27	Corporate Profile Report and Deed & Abstract Reports	N/A	Full Cost Recovery + 10% Admin Fee	N	NEW	
Municipal Law Enforcement Service Administration:						
28	Administration Fee for processing fees related to the Initial and Subsequent fees charged for inspection carried out by the City resulting from non-compliance with any City by-law and Waste Removal - Non Compliance Fee (plus tipping fee)	N/A	\$ 105.54	Y	NEW	
29	Administration Fee for request for file review	N/A	\$ 39.46	Y	NEW	
30	Weight verification	\$ 5.20	\$ 5.39	N	3.7%	
31	P.I.N. Property Search	Full Cost Recovery	Full Cost Recovery + 10% Admin Fee	Y	N/A	

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transportation Operations & Maintenance

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Damage to Traffic Property (i.e.. Traffic posts, traffic signs, signal poles) Priced per job. Direct job costs	Cost + 7% Admin Fee	Cost + 7% Admin Fee	N	N/A	
2	Banner/Sign Fabricating - external requests - Priced per Job	Cost + 7% Admin Fee	Cost + 7% Admin Fee	Y	N/A	
3	Municipal Numbering Fees - Full installation by City Forces	\$ 195.84	\$ 203.09	N	3.7%	
4	Municipal Numbering Fees - Materials for Homeowner Installation (including delivery)	\$ 34.68	\$ 35.96	N	3.7%	
5	Traffic Signal Timing Plans - Inquiries	\$ 277.44	\$ 287.71	Y	3.7%	
6	Traffic Signal Timing Plans - Drawings	\$ 65.28	\$ 67.70	Y	3.7%	
7	Traffic Count Fee - provision of count data on file, on request	\$ 70.79	\$ 73.41	Y	3.7%	
8	Traffic Warning Boards - install and remove	Cost + 7% Admin Fee	Cost + 7% Admin Fee	Y	N/A	
9	Traffic Signs - remove and replace	Cost + 7% Admin Fee	Cost + 7% Admin Fee	Y	N/A	
10	Publication Box Permit - Initial Fee	\$ 53.04	\$ 55.00	N	3.7%	
11	Publication Box Annual Permit Renewal	\$ 35.70	\$ 37.02	N	3.7%	
12	Culvert Installation - Roads - Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	
13	Culvert Installation - Inspection Only - Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	
14	Repair-Replace Property on City Roads - Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	
15	Approach Ramp Installation	Full Cost Recovery	Full Cost Recovery	Y	N/A	
16	Personal Item Retrieval (Catch Basin Retrieval)	\$ 119.34	\$ 123.76	N	3.7%	
17	Street Flushing/Sweeping/Mud-Tracking - Developers - Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	
18	Snow Removal - Public School Board - Sidewalks - Cost Actuals	Full Cost Recovery	Full Cost Recovery	Y	N/A	
19	Snow Removal - Separate School Board - Sidewalks - Cost Actuals	Full Cost Recovery	Full Cost Recovery	Y	N/A	
20	Temporary Road Access Permit Application Fee - per application	\$ 125.46	\$ 130.10	N	3.7%	
21	Temporary Road Access Permit Security Deposit - per application	\$ 1,072.02	\$ 1,111.68	N	3.7%	
22	Street Lighting Subdivision Review and Evaluation Fee	\$ 6,681.00	\$ 6,928.20	Y	3.7%	
23	Banner Installations - Main Street West	\$ 341.70	\$ 354.34	Y	3.7%	
24	Banner Installations - King Street West (Dundas)	Full Cost Recovery	Full Cost Recovery	Y	N/A	

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
RENTAL RATES						
Community Sport Programming						
1	Adults & Non-affiliated Youth (Hourly)	\$ 139.30	\$ 144.45	Y	3.7%	
2	Youth Affiliated (Hourly)	\$ 69.70	\$ 72.30	Y	3.7%	
3	Lights when required (Hourly)	Negotiable	Negotiable	Y		
Amateur Sport Events - Spectator Events (not-for-profit and charitable organizations)						
4	Lower Bowl - west side only per Hour	\$ 136.50	\$ 141.55	Y	3.7%	
5	Upper & Lower Bowl - west side only (Daily)**	\$ 5,202.00	\$ 5,394.45	Y	3.7%	
6	Full Stadium (Daily)**	\$ 7,803.00	\$ 8,091.70	Y	3.7%	
7	Lights when required (Hourly)	Negotiable	Negotiable	Y		
Corporate Gatherings/Professional Sports						
8	Field of Play Use - No Spectators (Daily) **	\$ 5,202.00	\$ 5,394.45	Y	3.7%	
9	Upper & Lower Bowl - west side only (Daily)**	\$ 10,404.00	\$ 10,788.95	Y	3.7%	
10	Full Stadium (Daily)**	\$ 15,606.00	\$ 16,183.40	Y	3.7%	
Community Room Rentals - Level 1 Room 1E501 - Alumni Room (1,800 sq ft.)						
11	Commercial/Non-resident (Hourly)	\$ 139.50	\$ 144.65	Y	3.7%	
12	Resident (Hourly)	\$ 83.70	\$ 86.80	Y	3.7%	
13	Community Group (Hourly)	\$ 39.10	\$ 40.55	Y	3.7%	
14	Affiliate Group (Hourly)	\$ 28.00	\$ 29.05	Y	3.8%	
15	Cleaning Cost (Per Booking)	\$ 16.80	\$ 17.40	Y	3.6%	
Caretaker's Club (Soccer Warm-up Area) (Hourly Rate)						
16	Commercial/Non-resident (Hourly) **	\$ 139.50	\$ 144.65	Y	3.7%	
17	Resident (Hourly) **	\$ 83.70	\$ 86.80	Y	3.7%	
18	Community Group (Hourly) **	\$ 39.10	\$ 40.55	Y	3.7%	
19	Affiliate Group (Hourly) **	\$ 28.00	\$ 29.05	Y	3.8%	
20	Cleaning Cost (Per Booking)	\$ 33.95	\$ 35.20	Y	3.7%	
Green Rooms 1 (Hourly Rate)						

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
21	Commercial/Non-resident (Hourly) **	\$ 50.00	\$ 51.85	Y	3.7%	
22	Resident (Hourly) **	\$ 20.00	\$ 20.75	Y	3.8%	
23	Community Group (Hourly) **	\$ 14.00	\$ 14.50	Y	3.6%	
24	Affiliate Group (Hourly) **	\$ 10.00	\$ 10.35	Y	3.5%	
25	Cleaning Cost (Per Booking)	\$ 50.50	\$ 52.35	Y	3.7%	
Green Rooms 2 (Hourly Rate)						
26	Commercial/Non-resident (Hourly) **	\$ 22.20	\$ 23.00	Y	3.6%	
27	Resident (Hourly) **	\$ 13.30	\$ 13.80	Y	3.8%	
28	Community Group (Hourly) **	\$ 9.75	\$ 10.10	Y	3.6%	
29	Affiliate Group (Hourly) **	\$ 7.75	\$ 8.05	Y	3.9%	
30	Cleaning Cost (Per Booking)	\$ 25.10	\$ 26.05	Y	3.8%	
Green Rooms 3 (Hourly Rate)						
31	Commercial/Non-resident (Hourly) **	\$ 22.20	\$ 23.00	Y	3.6%	
32	Resident (Hourly) **	\$ 13.30	\$ 13.80	Y	3.8%	
33	Community Group (Hourly) **	\$ 9.75	\$ 10.10	Y	3.6%	
34	Affiliate Group (Hourly) **	\$ 7.75	\$ 8.05	Y	3.9%	
35	Cleaning Cost (Per Booking)	\$ 25.10	\$ 26.05	Y	3.8%	
Change Rooms 1 (Hourly Rate)						
36	Commercial/Non-resident (Hourly) **	\$ 25.00	\$ 25.95	Y	3.8%	
37	Resident (Hourly) **	\$ 15.00	\$ 15.55	Y	3.7%	
38	Community Group (Hourly) **	\$ 10.00	\$ 10.35	Y	3.5%	
39	Affiliate Group (Hourly) **	\$ 7.50	\$ 7.80	Y	4.0%	
40	Cleaning Cost (Per Booking)	\$ 33.45	\$ 34.70	Y	3.7%	
Change Rooms 2 (Hourly Rate)						
41	Commercial/Non-resident (Hourly) **	\$ 25.00	\$ 25.95	Y	3.8%	
42	Resident (Hourly) **	\$ 15.00	\$ 15.55	Y	3.7%	
43	Community Group (Hourly) **	\$ 10.00	\$ 10.35	Y	3.5%	
44	Affiliate Group (Hourly) **	\$ 7.50	\$ 7.80	Y	4.0%	
45	Cleaning Cost (Per Booking)	\$ 50.15	\$ 52.00	Y	3.7%	
Change Rooms 3 (Hourly Rate)						
46	Commercial/Non-resident (Hourly) **	\$ 25.00	\$ 25.95	Y	3.8%	

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
47	Resident (Hourly) **	\$ 15.00	\$ 15.55	Y	3.7%	
48	Community Group (Hourly) **	\$ 10.00	\$ 10.35	Y	3.5%	
49	Affiliate Group (Hourly) **	\$ 7.50	\$ 7.80	Y	4.0%	
50	Cleaning Cost (Per Booking)	\$ 33.45	\$ 34.70	Y	3.7%	
Change Rooms 4 (Hourly Rate)						
51	Commercial/Non-resident (Hourly) **	\$ 25.00	\$ 25.95	Y	3.8%	
52	Resident (Hourly) **	\$ 15.00	\$ 15.55	Y	3.7%	
53	Community Group (Hourly) **	\$ 10.00	\$ 10.35	Y	3.5%	
54	Affiliate Group (Hourly) **	\$ 7.50	\$ 7.80	Y	4.0%	
55	Cleaning Cost (Per Booking)	\$ 33.45	\$ 34.70	Y	3.7%	
Community Room Rentals - Level 2						
Room 2W 600 - City Lounge (1,625 sq ft.)						
56	Commercial/Non-resident (Hourly)	\$ 58.05	\$ 60.20	Y	3.7%	
57	Resident (Hourly)	\$ 34.90	\$ 36.20	Y	3.7%	
58	Community Group (Hourly)	\$ 16.30	\$ 16.90	Y	3.7%	
59	Affiliate Group (Hourly)	\$ 11.65	\$ 12.10	Y	3.9%	
60	Cleaning Cost (Per Booking)	\$ 50.95	\$ 52.85	Y	3.7%	
Room 2W 336 - Community Video Room (194 sq ft.)						
61	Commercial/Non-resident (Hourly)	\$ 23.25	\$ 24.10	Y	3.7%	
62	Resident (Hourly)	\$ 15.25	\$ 15.80	Y	3.6%	
63	Community Group (Hourly)	\$ 9.75	\$ 10.10	Y	3.6%	
64	Affiliate Group (Hourly)	\$ 7.75	\$ 8.05	Y	3.9%	
65	Cleaning Cost (Per Booking)	\$ 8.50	\$ 8.80	Y	3.5%	
Room 2W 601 - Community Room (280 sq ft.)						
66	Commercial/Non-resident (Hourly)	\$ 23.25	\$ 24.10	Y	3.7%	
67	Resident (Hourly)	\$ 15.25	\$ 15.80	Y	3.6%	
68	Community Group (Hourly)	\$ 9.75	\$ 10.10	Y	3.6%	
69	Affiliate Group (Hourly)	\$ 7.75	\$ 8.05	Y	3.9%	
70	Cleaning Cost (Per Booking)	\$ 8.50	\$ 8.80	Y	3.5%	
Room 2W 602 - Community Room (280 sq ft.)						

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
71	Commercial/Non-resident (Hourly)	\$ 23.25	\$ 24.10	Y	3.7%	
72	Resident (Hourly)	\$ 15.25	\$ 15.80	Y	3.6%	
73	Community Group (Hourly)	\$ 9.75	\$ 10.10	Y	3.6%	
74	Affiliate Group (Hourly)	\$ 7.75	\$ 8.05	Y	3.9%	
75	Cleaning Cost (Per Booking)	\$ 8.50	\$ 8.80	Y	3.5%	
Room 2W 603 - Community Room (366 sq ft.)						
76	Commercial/Non-resident (Hourly)	\$ 23.25	\$ 24.10	Y	3.7%	
77	Resident (Hourly)	\$ 15.25	\$ 15.80	Y	3.6%	
78	Community Group (Hourly)	\$ 9.75	\$ 10.10	Y	3.6%	
79	Affiliate Group (Hourly)	\$ 7.75	\$ 8.05	Y	3.9%	
80	Cleaning Cost (Per Booking)	\$ 8.50	\$ 8.80	Y	3.5%	
Corporate Room Rentals - Level 4						
Room 4W 300 (1,012 sq ft.) - Club Room 1						
81	Social/Corporate - Day Rate **	\$ 341.20	\$ 353.80	Y	3.7%	
82	Social/Corporate - Evening Rate **	\$ 341.20	\$ 353.80	Y	3.7%	
83	Social/Corporate - Day & Evening Rate **	\$ 614.20	\$ 636.95	Y	3.7%	
84	Community Groups (not-for-profit) - Day Rate **	\$ 204.80	\$ 212.40	Y	3.7%	
85	Community Groups (not-for-profit) - Evening Rate **	\$ 204.80	\$ 212.40	Y	3.7%	
86	Community Groups (not-for-profit) - Day & Evening**	\$ 368.60	\$ 382.25	Y	3.7%	
87	City of Hamilton - Day Rate **	\$ 102.50	\$ 106.30	Y	3.7%	
88	City of Hamilton - Evening Rate **	\$ 102.50	\$ 106.30	Y	3.7%	
89	City of Hamilton - Day & Evening Rate **	\$ 184.40	\$ 191.20	Y	3.7%	
90	Cleaning Cost (Per Booking)	\$ 17.00	\$ 17.65	Y	3.8%	
Room 4W 301 (1,410 sq ft.) - Club Room 2						
91	Social/Corporate - Day Rate **	\$ 511.90	\$ 530.85	Y	3.7%	
92	Social/Corporate - Evening Rate **	\$ 511.90	\$ 530.85	Y	3.7%	
93	Social/Corporate - Day & Evening Rate **	\$ 921.20	\$ 955.30	Y	3.7%	
94	Community Groups (not-for-profit) - Day Rate **	\$ 307.20	\$ 318.55	Y	3.7%	
95	Community Groups (not-for-profit) - Evening Rate **	\$ 307.20	\$ 318.55	Y	3.7%	
96	Community Groups (not-for-profit) - Day & Evening**	\$ 552.80	\$ 573.25	Y	3.7%	
97	City of Hamilton - Day Rate **	\$ 153.70	\$ 159.40	Y	3.7%	
98	City of Hamilton - Evening Rate **	\$ 153.70	\$ 159.40	Y	3.7%	

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2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
99	City of Hamilton - Day & Evening Rate **	\$ 276.50	\$ 286.75	Y	3.7%	
100	Cleaning Cost (Per Booking)	\$ 25.50	\$ 26.45	Y	3.7%	
Room 4W 313 (5,952 sq ft.) - Club Room 3						
101	Social/Corporate - Day Rate **	\$ 1,592.20	\$ 1,651.10	Y	3.7%	
102	Social/Corporate - Evening Rate **	\$ 1,592.20	\$ 1,651.10	Y	3.7%	
103	Social/Corporate - Day & Evening Rate **	\$ 2,865.80	\$ 2,971.85	Y	3.7%	
104	Community Groups (not-for-profit) - Day Rate **	\$ 955.40	\$ 990.75	Y	3.7%	
105	Community Groups (not-for-profit) - Evening Rate **	\$ 955.40	\$ 990.75	Y	3.7%	
106	Community Groups (not-for-profit) - Day & Evening**	\$ 1,719.60	\$ 1,783.25	Y	3.7%	
107	City of Hamilton - Day Rate **	\$ 477.70	\$ 495.35	Y	3.7%	
108	City of Hamilton - Evening Rate **	\$ 477.70	\$ 495.35	Y	3.7%	
109	City of Hamilton - Day & Evening Rate **	\$ 859.80	\$ 891.60	Y	3.7%	
110	Cleaning Cost (Per Booking)	\$ 93.40	\$ 96.85	Y	3.7%	
Room 4W 314 (1,410 sq ft.) - Club Room 4						
111	Social/Corporate - Day Rate **	\$ 511.90	\$ 530.85	Y	3.7%	
112	Social/Corporate - Evening Rate **	\$ 511.90	\$ 530.85	Y	3.7%	
113	Social/Corporate - Day & Evening Rate **	\$ 921.20	\$ 955.30	Y	3.7%	
114	Community Groups (not-for-profit) - Day Rate **	\$ 307.20	\$ 318.55	Y	3.7%	
115	Community Groups (not-for-profit) - Evening Rate **	\$ 307.20	\$ 318.55	Y	3.7%	
116	Community Groups (not-for-profit) - Day & Evening**	\$ 552.80	\$ 573.25	Y	3.7%	
117	City of Hamilton - Day Rate **	\$ 153.70	\$ 159.40	Y	3.7%	
118	City of Hamilton - Evening Rate **	\$ 153.70	\$ 159.40	Y	3.7%	
119	City of Hamilton - Day & Evening Rate **	\$ 276.50	\$ 286.75	Y	3.7%	
120	Cleaning Cost (Per Booking)	\$ 25.50	\$ 26.45	Y	3.7%	
Room 4W 315 (1,012 sq ft.) - Club Room 5						
121	Social/Corporate - Day Rate **	\$ 341.20	\$ 353.80	Y	3.7%	
122	Social/Corporate - Evening Rate **	\$ 341.20	\$ 535.80	Y	57.0%	
123	Social/Corporate - Day & Evening Rate **	\$ 614.20	\$ 636.95	Y	3.7%	
124	Community Groups (not-for-profit) - Day Rate **	\$ 204.80	\$ 212.40	Y	3.7%	
125	Community Groups (not-for-profit) - Evening Rate **	\$ 204.80	\$ 212.40	Y	3.7%	
126	Community Groups (not-for-profit) - Day & Evening**	\$ 368.60	\$ 382.25	Y	3.7%	
127	City of Hamilton - Day Rate **	\$ 102.50	\$ 106.30	Y	3.7%	
128	City of Hamilton - Evening Rate **	\$ 102.50	\$ 106.30	Y	3.7%	

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2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
129	City of Hamilton - Day & Evening Rate **	\$ 184.40	\$ 191.20	Y	3.7%	
130	Cleaning Cost (Per Booking)	\$ 17.00	\$ 17.65	Y	3.8%	
Club Level - includes all rooms noted above (10,796 sq ft.)						
131	Social/Corporate - Day Rate **	\$ 2,331.40	\$ 2,417.65	Y	3.7%	
132	Social/Corporate - Evening Rate **	\$ 2,331.40	\$ 2,417.65	Y	3.7%	
133	Social/Corporate - Day & Evening Rate **	\$ 4,196.30	\$ 4,351.55	Y	3.7%	
134	Community Groups (not-for-profit) - Day Rate **	\$ 1,398.90	\$ 1,450.65	Y	3.7%	
135	Community Groups (not-for-profit) - Evening Rate **	\$ 1,398.90	\$ 1,450.65	Y	3.7%	
136	Community Groups (not-for-profit) - Day & Evening**	\$ 2,517.80	\$ 2,610.95	Y	3.7%	
137	City of Hamilton - Day Rate **	\$ 701.70	\$ 727.65	Y	3.7%	
138	City of Hamilton - Evening Rate **	\$ 701.70	\$ 727.65	Y	3.7%	
139	City of Hamilton - Day & Evening Rate **	\$ 1,258.90	\$ 1,305.50	Y	3.7%	
140	Cleaning Cost (Per Booking)	\$ 178.25	\$ 184.85	Y	3.7%	
141	Film/Video Shoots	Negotiable	Negotiable	Y	N/A	
142	Photography (Commercial Rate) Flat Fee - First 4 Hours	\$ 1,817.60	\$ 1,884.85	Y	3.7%	
143	Hourly fee beyond 4 hours	\$ 441.20	\$ 457.50	Y	3.7%	
144	Photography (Wedding Photography Only) (2 hour maximum)	\$ 195.20	\$ 202.40	Y	3.7%	
Concerts						
145	West Stands Only	Negotiable	Negotiable	Y	N/A	
146	Full Stadium	Negotiable	Negotiable	Y	N/A	
South Plaza - outside gates SE corner						
147	Commercial/Non-resident (Hourly)**	\$ 139.40	\$ 144.55	Y	3.7%	
148	Resident (Hourly)**	\$ 83.65	\$ 86.85	Y	3.8%	
149	Community Group (Hourly)**	\$ 39.10	\$ 40.55	Y	3.7%	
150	Affiliate Group (Hourly)**	\$ 27.90	\$ 28.95	Y	3.8%	
Coors Banquet Patio - East Side 2nd Floor & Concourse						
151	Commercial/Non-resident (Hourly)**	\$ 139.40	\$ 144.55	Y	3.7%	
152	Resident (Hourly)**	\$ 83.65	\$ 86.75	Y	3.7%	

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2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
153	Community Group (Hourly)**	\$ 39.10	\$ 40.55	Y	3.7%	
154	Affiliate Group (Hourly)**	\$ 27.90	\$ 28.95	Y	3.8%	
Coors Light Patio - North End						
155	Commercial/Non-resident (Hourly)**	\$ 139.40	\$ 144.55	Y	3.7%	
156	Resident (Hourly)**	\$ 83.65	\$ 86.75	Y	3.7%	
157	Community Group (Hourly)**	\$ 39.10	\$ 40.55	Y	3.7%	
158	Affiliate Group (Hourly)**	\$ 27.90	\$ 28.95	Y	3.8%	
Stiplely BBQ Area - South Plaza inside the gates						
159	Commercial/Non-resident (Hourly)**	\$ 139.40	\$ 144.55	Y	3.7%	
160	Resident (Hourly)**	\$ 83.65	\$ 86.75	Y	3.7%	
161	Community Group (Hourly)**	\$ 39.10	\$ 40.55	Y	3.7%	
162	Affiliate Group (Hourly)**	\$ 27.90	\$ 28.95	Y	3.8%	
** All additional operational expenses are to be added to the above noted rates.						

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transit

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Cash Fare	\$ 3.25	\$ 3.50	N	7.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
2	Adult Ticket	\$ 2.60	\$ 2.70	N	3.8%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
3	Child Fare (6-12)	\$ 2.15	\$ 2.25	N	4.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
4	Youth (13-19) Fare	\$ 2.15	\$ 2.25	N	4.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
5	Senior Fare	\$ 2.15	\$ 2.25	N	4.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
6	Adult Monthly Pass	\$ 114.40	\$ 118.80	N	3.8%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
7	Child (6-12) Monthly Pass	\$ 94.60	\$ 99.00	N	4.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
8	Youth (13-19) Monthly Pass	\$ 94.60	\$ 99.00	N	4.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
9	Senior Monthly Pass	\$ 38.50	\$ 41.50	N	7.8%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
10	Senior Annual Pass	\$ 385.00	\$ 415.00	N	7.8%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
11	Golden Age Pass (80 years+)	Free	Free	N	N/A	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)

HST is not included in the Fees; it is collected where applicable.

2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transit

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
12	University College Transit Pass (UCTP)	\$ 203.20	TBD	N		TBD
13	McMaster Undergraduate UCTP	\$ 232.96	TBD	N		TBD
14	McMaster Graduate Student Association (GSA) UCTP	\$ 294.15	TBD	N		TBD
15	Columbia International College Transit Pass (off campus residence)	\$ 71.40	\$ 75.00	N	5.0%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
16	Columbia International College Transit Pass (on campus residence)	\$ 25.50	\$ 25.00	N	-2.0%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
17	Columbia International College Transit Pass (non residence)	\$ 81.60	\$ 85.00	N	4.2%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
18	Employee Commuter Pass	\$ 109.24	\$ 113.28	N	3.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
19	School Hour Only Pass	\$ 68.62	\$ 71.81	N	4.6%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
20	School Plus Pass	\$ 26.00	\$ 27.20	N	4.6%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
21	Affordable Transit Pass	\$ 57.20	\$ 59.40	N	3.8%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
22	TransCab	Regular Fare + \$0.50	Regular Fare + \$0.50	N	N/A	N/A
23	Urban Charters	\$ 150.40	\$ 155.96	Y	3.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
24	HSR Photo ID - Elementary/Secondary School Students	\$ 5.36	\$ 5.56	Y	3.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
25	HSR Replacement Photo ID - Senior, EC Pass, SHO, School Plus Pass	\$ 16.08	\$ 16.67	Y	3.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)

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2023 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transit

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
26	Document Requests on CD's (Mobility Programs and Transportation Planning)	\$ 4.73	\$ 4.91	Y	3.8%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
27	Event Impact – Advertisement Charge for route diversion/route impact (per Pole Card)	\$ 3.75	\$ 3.89	Y	3.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
28	Event Coverage – PER Supervisory Charge for event related activities including crowd disbursement, operational needs, and other customer related event needs Minimum: First 4 Hours	\$ 240.47	\$ 249.37	Y	3.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)
29	Additional \$/Hr beyond 4 Hours	\$ 60.12	\$ 62.34	Y	3.7%	Recovery 43.1% reflects the Revenue/Cost ratio consisting of Conventional Transit Revenues (not including PGT) as a percentage of Conventional Transit Costs (not including contributions to reserve)

2023 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Financial Services

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Tenders and RFPs	\$ 50.22	\$ 52.08	Y	3.7%	Full Cost Recovery
2	Tenders and RFPs - Complex	\$ 173.05	\$ 179.47	Y	3.7%	Full Cost Recovery
3	Change in Banking Information (Note 1)	\$ 28.01	\$ 29.03	Y	3.6%	Full Cost Recovery
Consideration of assignment/corporate change requests (Note 2)						
4	Simple	\$ 395.13	\$ 409.73	Y	3.7%	Full Cost Recovery
5	Standard	\$ 709.91	\$ 736.06	Y	3.7%	Full Cost Recovery
6	Complex	\$ 946.50	\$ 981.50	Y	3.7%	Full Cost Recovery
Notes:						
1. Change in Banking Information will only be applied when there is more than one request per year made by the vendor.						
2. The fee for consideration of assignment/corporate change requests include any applicable 'change in Banking Information' fee.						

2023 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: City Clerk's

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Marriage Licence Fee	\$ 166.00	\$ 172.00	N	3.6%	Full Cost Recovery
2	Death Registration Administration Fee	\$ 49.00	\$ 51.00	N	4.1%	Full Cost Recovery
3	Certified Copies	\$ 29.20	\$ 30.09	Y	3.0%	Full Cost Recovery
4	Photocopies per page (8.5x11 or 8.5x14)	\$ 0.41	\$ 0.42	Y	2.4%	Full Cost Recovery
5	Photocopies large scale drawings (greater than 8.5x14)	\$ 10.18	\$ 11.50	Y	13.0%	Full Cost Recovery
6	Commissioner of Oaths	\$ 23.45	\$ 24.34	Y	3.8%	Full Cost Recovery
7	Proof of Residence Letter	\$ 26.99	\$ 27.43	Y	1.6%	Full Cost Recovery
8	Commissioner of Oaths - Pension Forms	\$ 18.94	\$ 19.47	Y	2.8%	Full Cost Recovery
9	Civil Marriage Ceremony	\$ 312.39	\$ 331.85	Y	6.2%	Full Cost Recovery
10	Renewal of Vows Ceremony	\$ 52.21	\$ 53.98	Y	3.4%	Full Cost Recovery
11	Fee for Witnesses	\$ 26.11	\$ 26.99	Y	3.4%	Full Cost Recovery
12	Storage Charge for an Unlawful Election Sign - per sign/day	\$ 38.05	\$ 38.05	Y	0.0%	Full Cost Recovery

2023 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Financial Services - Taxation

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Registration of Delinquent Accounts - Phase 1	\$ 1,184.10	\$ 1,227.90	N	3.7%	Full Cost Recovery
2	Registration of Delinquent Accounts - Carried to Tax Sale	\$ 1,512.25	\$ 1,568.20	N	3.7%	Full Cost Recovery
3	Extension Agreements	\$ 219.00	\$ 227.10	N	3.7%	Full Cost Recovery
4	Tax Certificate (manual and on-line)	\$ 65.70	\$ 68.10	N	3.7%	Full Cost Recovery
5	Tax Letters (Analysis, Income Tax, Paid in Full) - per year	\$ 29.00	\$ 30.05	N	3.6%	Full Cost Recovery
6	Ownership change fee	\$ 15.60	\$ 16.15	N	3.5%	Full Cost Recovery
7	Mortgage Company - on-line account balance/status (annual fee per property account)	\$ 6.15	\$ 6.35	N	3.3%	Full Cost Recovery
8	Mortgage Company - payout statement / account detail (per account)	\$ 12.60	\$ 13.05	N	3.6%	Full Cost Recovery
9	Tax Transfer Fee - Balances transferred to City tax roll	\$ 36.73	\$ 38.10	Y	3.7%	Full Cost Recovery
10	NSF Fee - Processing fee on all 'returned' payments	\$ 36.73	\$ 38.10	Y	3.7%	Full Cost Recovery
11	Admin Fee for Arrears Notices (on arrears > \$50)	\$ 3.20	\$ 3.30	N	3.1%	Full Cost Recovery
12	Admin Fee for 3 Years Arrears Letter (Pending Lien Registration)	\$ 10.40	\$ 10.75	N	3.4%	Full Cost Recovery
13	New tax roll account fee	\$ 19.35	\$ 20.05	N	3.6%	Full Cost Recovery
14	Apportionment fee - Current year	\$ 64.35	\$ 66.70	N	3.7%	Full Cost Recovery
15	On-line Tax Certificate - delinquent account turn off/on	\$ 36.73	\$ 38.10	Y	3.7%	Full Cost Recovery
16	Misapplied Payments - payment transfer (Taxpayer or Financial Institution error)	\$ 36.73	\$ 38.10	Y	3.7%	Full Cost Recovery
17	Reprint of prior year tax bill (no charge for current year tax bill) - per bill	\$ 12.60	\$ 13.05	N	3.6%	Full Cost Recovery
18	Full Tax Deferral Program - application fee	\$ 200.00	\$ 200.00	Y	0.0%	Full Cost Recovery
19	Full Tax Deferral Program - annual renewal fee	\$ 100.00	\$ 100.00	Y	0.0%	Full Cost Recovery
20	Debit Authorizations from Financial Institutions	\$ 36.73	\$ 38.10	Y	3.7%	Full Cost Recovery

2023 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Financial Planning, Administration & Policy

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Subdivision Agreement Finance Processing Flat Fee	\$ 1,583.35	\$ 1,641.93	N	3.7%	Estimated for full cost recovery
2	Subdivision Agreement Finance Processing Per Lot Fee	\$ 16.50	\$ 17.11	N	3.7%	Estimated for full cost recovery
3	Subdivision Agreement Finance Processing Best Efforts Fee	\$ 1,583.35	\$ 1,641.93	N	3.7%	Estimated for full cost recovery
4	Subdivision Compliance Fee	\$ 74.45	\$ 77.20	N	3.7%	Estimated for full cost recovery
5	DC Deferral Agreement Application Fee	\$ 750.00	\$ 780.00	N	4.0%	Estimated for full cost recovery

2023 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Various

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Manual searches for records (per 15 minutes)	\$ 13.27	\$ 13.72	Y	3.4%	Full Cost Recovery
2	Preparation of Records for release (per 15 minutes)	\$ 13.27	\$ 13.72	Y	3.4%	Full Cost Recovery
3	Developing computer programs or other methods of producing a record from a machine (per 15 minutes)	\$ 21.33	\$ 22.12	Y	3.7%	Full Cost Recovery
4	Encrypted USB Charge	\$ 30.49	\$ 31.64	Y	3.8%	Full Cost Recovery
5	Routine Disclosure Administration fee	\$ 10.18	\$ 10.62	Y	4.3%	Full Cost Recovery

2023 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: POA

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
1	Administrative review cost recovery fee	\$ 62.45	\$ 65.00	N	4.1%	
2	Collection cost recovery fee	Varies		Y	N/A	
3	Court Documents (POA) - per page	\$ 2.65	\$ 2.65	N	0.0%	
4	Certified Court Documents (POA) - per page	\$ 4.90	\$ 4.90	N	0.0%	

2023 PROPOSED USER FEES & CHARGES


Department: City Manager

Division: Human Resources

#	Service or Activity Provided or Use of City Property	2022 Approved Fee	2023 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments
Employee File Duplication:						
1	Base rate (0-10 pages)	\$ 128.93	\$ 133.70	Y	3.7%	Guideline inflationary increase
2	Greater than 10 pages (per page)	\$ 1.33	\$ 1.38	Y	3.7%	Guideline inflationary increase



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Tourism and Culture Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	November 30, 2022
SUBJECT/REPORT NO:	Arts Advisory Commission Budget Submission (PED22209) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Jenn Mueller (905) 546-2424 Ext. 6281
SUBMITTED BY:	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the Arts Advisory Commission 2023 budget submission attached as Appendix "A" to Report PED22209 in the amount of \$9,000 be approved and referred to the 2023 budget process for consideration.

EXECUTIVE SUMMARY

The 2023 budget request will enable the Arts Advisory Commission (AAC) to undertake consultation and outreach events with the arts community to share ideas and support the community in its recovery from the COVID pandemic.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: For 2023, the AAC has requested a flatlined base budget of \$9,000.

Staffing: None

Legal: None

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SUBJECT: Arts Advisory Commission Budget Submission (PED22209) (City Wide) - Page 2 of 3

HISTORICAL BACKGROUND

The Arts Advisory Commission has the following mandate:

To recommend activities for the stabilization and strengthening of the arts community; to inform Council of issues and achievements in the Hamilton arts community; to liaise with and act as a point of contact for members of the arts community regarding issues affecting the arts community; to monitor and assist with the implementation of the Public Art Program; to monitor and assist with the implementation of the Arts Awards Program.

The primary focus of the Arts Advisory Commission pre-pandemic was community outreach in response the priorities developed through consultation with the arts community at the Big Picture 2017 Art Forum event. Given the effects of the pandemic on the arts community the ACC undertook the Celebrating Resilience in the Arts project and survey in 2021 to begin to outreach to the arts community around pandemic recovery. In 2022 the AAC has focused on arts community recovery.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

This work is in alignment with the Council approved mandate of the AAC and the recommendations of the Mayor's Task Force on COVID recovery.

RELEVANT CONSULTATION

The Arts Advisory Commission, approved the 2023 budget submission, attached as Appendix "A" to Report PED22209, at its November 22nd, 2022 meeting.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

On November 18th 2022 the AAC will host The Big Picture – Celebrating Resilience in the Arts Symposium as part of its consultation and outreach events with the arts community. The outcomes of this symposium are expected to guide the work of the AAC in the coming years in line with its mandate.

In addition, the AAC will continue to fulfil its on-going responsibilities with regards to the City of Hamilton Arts Awards, the Public Art Program and to deal with relevant issues as they arise.

ALTERNATIVES FOR CONSIDERATION

Not Applicable

SUBJECT: Arts Advisory Commission Budget Submission (PED22209) (City Wide) - Page 3 of 3

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report PED22209 - 2023 Advisory Committees Budget Submission - Arts Advisory Commission

CITY OF HAMILTON

2023

ADVISORY COMMITTEES

BUDGET SUBMISSION

ARTS ADVISORY COMMISSION

PART A: General Information

ADVISORY COMMITTEE MEMBERS:

Annette Paiement-Chair	(Resigned - Steve Parton – Vice-Chair)
Elizabeth Jayne Cardno	Janna Malseed
Monika Ciolek	(Resigned - Eileen Reilly – Co Chair)
Lisa La Rocca	Ranil Sonnadara
Monolina Bhattacharyya-Ray	Councillor Jason Farr
Councillor John-Paul Danko	

MANDATE:

To recommend activities for the stabilization and strengthening of the arts community; to inform Council of issues and achievements in the Hamilton arts community; to liaise with and act as a point of contact for members of the arts community regarding issues affecting the arts community; to monitor and assist with the implementation of the Public Art Program; to monitor and assist with the implementation of the Arts Awards Program.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Arts Advisory Commission (AAC) held a public art forum in 2017 to gather information about the growth and needs of the arts community in Hamilton. The Big Picture Report was created with seven recommendations which would guide the work of AAC.

The 2018-2022 Term of AAC began working on The Big Picture recommendations, when the Covid-19 pandemic paused this initiative. The AAC pivoted by working with Hamilton Arts Council (HAC) to create a survey asking Hamilton artists to share how the pandemic affected their lives. Post-survey, AAC and HAC did a call for submissions, where art works were selected, awarded honorariums and are featured on the AAC City webpage.

The Big Picture Celebrating Resilience in the Arts Symposium being held November 18th, 2022 will gather the arts community in Hamilton again to revisit The Big Picture 2017 recommendations, to garner feedback around the current needs of the community post-pandemic and serve to guide the work of the next term of AAC 2022-2026.

The AAC continues its work monitoring and assisting with the implementation of the Public Art Program and the City of Hamilton Arts Awards Program.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement and Participation	X	2) Economic Prosperity & growth	X
3) Healthy and Safe Communities		4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture and Diversity	X
7) Our People & Performance			

PART C: Budget Request**INCIDENTAL COSTS:**

Refreshments for Committee Meetings (6 regular AAC meetings and Sub Committee meetings)	\$ 500
Off-site Meetings	\$ 500
Refreshments for Training Sessions and Sub-Committees	\$ 800
Binders, office supplies, printing, etc.	\$ 500
Printing costs for reports, etc.	\$ 1000
SUB TOTAL	\$3300

SPECIAL EVENT/PROJECT COSTS:

SUB TOTAL	

TOTAL COSTS	\$3300
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Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	
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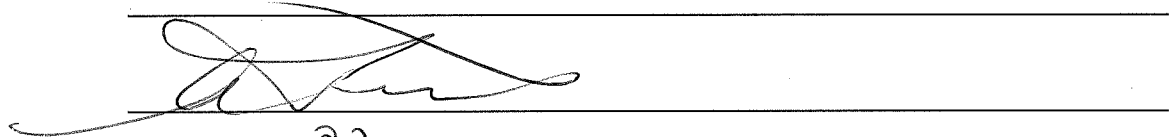
TOTAL 2021 BUDGET REQUEST (net of reserve funding)	\$9,000
PREVIOUS YEAR (2022) APPROVED BUDGET (2023 Request \$9,000)	\$9,000

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Annette Paiement-Chair

Signature:



Date:

November 18, 2023 

Telephone #:

905 516 9191



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Legal and Risk Management Services Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	November 30, 2022
SUBJECT/REPORT NO:	Property & Liability Insurance Renewal (LS22036) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Dana McLean: (905) 546-2424 Ext. 4247 Manager Risk Management Services
SUBMITTED BY:	Lisa Shields City Solicitor Legal and Risk Management Services Division
SIGNATURE:	

RECOMMENDATION

- (a) That the Liability Insurance coverage for the term December 1, 2022, to December 31, 2023, be renewed through Arthur J. Gallagher Canada Ltd. and Marsh Canada Ltd. at a cost of \$4,937,466 (plus applicable taxes) and be funded through the 2022 and 2023 Risk Management Services Budget, in accordance with Appendix "A", attached to Report LS22036.
- (b) That the Additional Excess Liability Policy for the term December 1, 2022, to December 31, 2023 in the amount of \$5 Million at a cost of \$54,100 (plus applicable taxes) be approved and funded through the 2022 and 2023 Risk Management Services Budget.
- (c) That the 2022 and 2023 insurance liability premiums budget shortfall of \$379,805 plus applicable taxes be funded through the 2022 and 2023 year-end surpluses or Tax Stabilization Reserve (110046) and that the shortfall be included in the 2024 Rate and Tax supported budgets.
- (d) That the City Solicitor be authorized to execute all associated documents related to the renewal of the Liability Insurance and Additional Excess Liability coverage for the term December 1, 2022 to December 31, 2023, through Arthur J. Gallagher Canada Ltd. and Marsh Canada Ltd.

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SUBJECT: Property & Liability Insurance Renewal (LS22036) (City Wide)**Page 2 of 7**

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- (e) That the City Solicitor be granted delegated authority to renew the Liability and Property Insurance coverages on an annual basis provided premiums do not exceed a 25% increase from the expiring term.
 - (f) That the City Solicitor be authorized to execute all associated documents related to the renewal of the Property Insurance and other coverages under the City's insurance program for the term January 1, 2023 to January 1, 2024, through Arthur J. Gallagher Canada Ltd. and Marsh Canada Ltd. on behalf of the City.

EXECUTIVE SUMMARY

The purpose of this report is two-fold:

- (a) to obtain approvals for renewal of the liability and property insurance policies that expire between December 1st, 2022 and January 1st, 2023 so as to avoid lapses in the City's insurance coverages; and
- (b) to obtain delegated authority for the City Solicitor to renew future policies so as to avoid future lapses of insurance policies due to delays regularly experienced by Risk Management staff as the City's insurers often leave the City with insufficient time to report to Committee and Council for approval of renewal premium and terms. The City Solicitor will report back to Council & Committee annually regarding the renewal of the insurance program policies exercised pursuant to the delegated authority granted.

2023 Liability Insurance Renewal

The City received the premium quote at a cost of \$4,563,300 (net of applicable taxes) to maintain liability coverages for the City through to December 31st, 2023. Due to underwriting delays by the insurer, the quote was received only a few days prior to preparation of this report. The City's existing liability policies are set to expire on December 1st, 2022. The premium quoted represents a 5% increase (annual basis), which is competitive with a number of other municipalities who are expected to see renewal premiums increase between 10% to 15%. The term of the new policy will be for 13 months to allow for coordination with the expiry dates for the property insurance policies. It is recommended by Risk Management staff that insurance coverages for the term December 1, 2022 to January 1, 2024 be renewed through Marsh Canada Ltd., based on their ability to provide all coverages required, as recommended by Arthur J. Gallagher Canada Limited, the City's Broker of Record.

SUBJECT: Property & Liability Insurance Renewal (LS22036) (City Wide)**Page 3 of 7**2023 Property Insurance Renewal

The City is still waiting on underwriting and insurer quotes for the renewal of the property insurance coverages, which policies will expire on January 1st, 2023. The City Solicitor is seeking delegated authority to renew these policies since it is expected that staff will not receive premium information and renewal terms in a timely manner to allow for a report to be presented to Council to authorize approval. The delegated authority is limited to premium increases not exceeding 25% from the expiring term. This percentage is based on a historical review of premium increases over the past few years, which have seen substantial variation due to market conditions for municipal coverages. A lower percentage may risk a lapse in coverage or the need to substantially reduce the dollar amounts of coverage which protect the City from bearing its own losses.

Future Liability and Property Coverages

Municipalities across Ontario have continually experienced extremely tight timelines for seeking approval of the renewal of insurance policies, leading to urgent, last minute attendance at Council and Committee and frequent requests to extend policy periods to meet the deadlines of the insurers to bind coverage which could impose additional costs. Staff recommend the City Solicitor be granted delegated authority to bind the renewal of the Liability and Property Insurance coverages on an annual basis wherein overall premiums do not exceed a 25% increase from the expiring term. The City Solicitor will report back to Council & Committee annually regarding the renewal of the insurance program policies.

Alternatives for Consideration – Not Applicable (see page 7 for details).

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The 2022 budget for insurance premiums has been expended. The liability policy to be renewed, will be renewed for a 13-month term, with the first month of premium prorated from the total (December 1-31, 2022) to be funded year end surpluses or from the Tax Stabilization Reserve (110046). The balance of the term for the liability policy (January 1, 2023 – December 31, 2023) as well as the premiums associated with the balance of the insurance program (i.e. Property, Auto, Cyber, etc.) will be funded by the 2023 Risk Management Budget with any shortfall to be funded from year end surpluses or the Tax Stabilization Reserve (110046). The renewal of the liability policy for the period December 1, 2022 to December 31, 2023 as the premium quoted reflects an annual increase of only 5% for the 12-month period and a prorated amount (\$374,166 plus applicable taxes) for December 1st – 31st, 2023.

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SUBJECT: Property & Liability Insurance Renewal (LS22036) (City Wide)**Page 4 of 7**

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The City's current Liability coverage was arranged by an extension from June 1, 2022 to December 1, 2022. A number of the City's other insurance policies under its Insurance program renew annually on January 1st. The City's insurance coverage is through Marsh Canada Ltd. (formerly Jardine Lloyd Thomson (JLT)). The City has used Marsh Canada Ltd. since 2011. Marsh Canada Ltd. is a Managing General Agent who specializes in insuring municipal entities. A Managing General Agent is a party who is authorized by various insurers to act as an intermediary to accept placements from insurance brokers such as Gallagher.

Arthur J. Gallagher Canada Limited ("Gallagher") is currently the City's broker of record. Each year the broker searches the market with available insurers and oversees the placement of the City's insurance program as part of their contract duties.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

Finance and Corporate Services and the City's Broker Arthur J. Gallagher Canada Ltd.

The City's broker has sought to renew the City's coverage through consultations with the City's current insurer as well as other municipal insurers. No other municipal insurer has offered coverage to the City.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The City's liability insurance policy covered June 1, 2021 to June 1, 2022. At the time of the previous renewal, a quote for a full year renewal of liability coverage was not provided by the City's insurer. The insurer offered a temporary extension of the existing policies to maintain liability coverages until December 1, 2022. A renewal quote has been provided by the insurer to renew the liability policy for the period of December 1, 2022 to December 1, 2023 at a 5% increase in premiums with all coverages remaining the same as the expiring term. Staff requested an extended policy period to align the liability policy to the balance of the City's insurance program (i.e. Property, Crime, Auto Insurance policies) which has an annual renewal date of January 1, 2024. The insurer

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SUBJECT: Property & Liability Insurance Renewal (LS22036) (City Wide)**Page 5 of 7**

has offered to extend the policy period on the liability policy but only to December 31, 2023.

Staff are recommending approval of the renewal of the liability policy for the period December 1, 2022 to December 31, 2023 as the premium quoted reflects an annual increase of only 5% for the 12 month period and a prorated amount (\$374,166) for December 1st – 31st, 2023. The new policy period will bring it closer in line with the renewal date for the balance of the City's insurance program.

Since mid-2022 the City has been in regular contact with its broker and current insurer, to provide necessary information to obtain the renewal quotes for its annual insurance policies. The insurer has received from the City all requested information. Staff have received the renewal figures for the liability policy, however, still await the renewal figures for the balance of the insurance program, namely property, auto, cyber, etc. As indicated previously in this report, the City's liability policy was extended from June 1, 2022 to December 1, 2022, however, a majority of the policies which make up the balance of the policies under the program have a January 1, 2023 renewal date, with some having a January 31, 2023 date.

Despite ensuring the insurers have the necessary information and documentation in order to provide renewal quotes in a timely fashion, staff are annually receiving the renewal figures with an extremely short turnaround time to provide authorization to bind coverage. Reports are frequently being rushed to Council and Committee and staff are having to obtain extensions to policy terms in order to obtain the necessary approvals to implement the policies annually. Staff are recommending that the City Solicitor be granted delegated authority to approve the annual renewal of the various insurance policies under the City's Insurance Program and report back to Council with the updated renewal terms. This delegated authority will only be exercised when premium increases do not exceed 25% of the expiring terms.

The City's broker has advised based on market conditions and the City's portfolio, the quote for renewal for the balance of the City's Insurance Program (i.e. Property, Auto, Cyber, etc.) is expected to be similar to the increases experienced for the expiring term (2022), that being an overall percentage increase of approximately 8.4%. The only exception to this is the Cyber Insurance Policy. Cyber insurance is becoming increasingly difficult to procure with premium and coverage limitations being unpredictable. Renewal terms for these policies are not expected to be received within reasonable timelines to allow for reports to be presented to Council for approval. As a result, obtaining Council's approval of the renewals will be unlikely before the renewal dates of January 1, 2023 (January 31, 2023 for Cyber), leaving staff to again seek extensions of the policies to allow time to bring a report before Council in January. Delegated authority to the City Solicitor will have the effect of ensuring adequate coverage is in place and in line with policy renewal terms. A report will be brought by

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SUBJECT: Property & Liability Insurance Renewal (LS22036) (City Wide)**Page 6 of 7**

the City Solicitor annually to inform Council of the renewed policies and any changes to coverage.

The hard market trend that commenced in the latter part of 2018 continues into 2023. The City has been advised that the hard insurance market exists because of a number of factors, including: there are limited providers in the market as insurers find municipal portfolios unprofitable, the increase in municipal liabilities from the broad range of operations as well as increasing legal judgements and cost awards.

Despite this fact, the City has received a reasonable quote for a 5% increase in its liability insurance premiums. The broker attributes the City's minimal increase to the higher self-insured retention (SIR)/Deductible (\$5m) that the City incorporated into its program as of June 1, 2021 as well as satisfactory underwriter review of the City's claims data.

Staff understand from contact with other municipalities and the broker that municipal rates for insurance continue to be high, with many municipalities seeing a 10% to 15% increase in liability premium rates for 2023.

Excess Liability Policy Change

The option to procure an additional \$5 million in liability insurance has been brought forward by the broker to the City. The City previously maintained liability insurance coverage (a primary policy and two excess policies) which brought its total limit of liability to \$50 million. During the negotiations in the renewal of the liability policy in 2021, the City elected to reduce one of its Excess Liability policies in order to realize premium savings during an extremely hard market period at which time the City was facing a significant increase in premiums. It was also at this time that the City increased its SIR/deductible from \$1.5 million to \$5 million.

In 2020, the City's Liability Insurance was comprised of a primary layer with a limit of \$5 million and two excess layers - \$20 million and \$25 million. In 2021, the City experienced a significant increase in its premiums for insurance. In order to somewhat reduce such an extreme increase, changes were made to the City's insurance program, including increasing the deductible/SIR as well as reducing the 1st Excess Liability Policy limit from \$20 million to \$15 million (thereby reducing the total liability limit to \$45 million). This reduction resulted in a savings in the premium for the Excess Policy and the overall premium for the liability insurance.

The broker is recommending the \$5 million Excess Option as the pricing is much more competitive than in the past and returning the City's liability limit back to \$50 million total, it will be comparable with the limits carried by other municipalities. Staff are

SUBJECT: Property & Liability Insurance Renewal (LS22036) (City Wide)**Page 7 of 7**

recommending proceeding with this option giving the beneficial cost and additional protection provided.

ALTERNATIVES FOR CONSIDERATION

There are no viable alternatives for the 2022-2023 renewal for Liability and Property Coverages, given the broker was only able to obtain coverage from the existing insurer. Municipal operations pose a unique challenge to insurers who generally prefer to concentrate their expertise on one sector of an industry. A single-tier municipality such as Hamilton has diverse operations (e.g. Emergency Services including EMS, Police Services, and Fire, Public Works including Construction, Roads Maintenance etc., Transit, Parks, Recreation, Water and Wastewater, Public Health, and so on). The underwriting criteria of general insurance markets does not easily accommodate a municipal entity the size and scope of Hamilton with its variety of operations. As a single-tier municipality, our scope of operations includes responsibility for all emergency services (Fire, Police & Ambulance and in some cases Public Health), plus large vehicle fleets, significant property exposures and large property schedules/values, accumulation of assets at one location (fire hall, public works garage), older assets (frame buildings), and water/waste water treatment plants.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report LS22036 - Liability Premium Summary

City of Hamilton - Liability Premiums

LIMIT	JUNE 1, 2021- JUNE 1, 2022		JUNE 1, 2022 - DEC. 1, 2022	DEC. 1, 2022 - DEC. 1, 2023				DEC. 1, 2023 - DEC. 31, 2023					
	LIMIT OF INSURANCE	June 1, 2021 - June 1, 2022	PREMIUM*	LIMIT OF INSURANCE	PREMIUM	Comments	TOTAL PREMIUMS INCLUDING 8% PROVINCIAL SALES TAX	PRO- RATED ADDITIONAL PREMIUM	TOTAL PREMIUM 13 MONTHS	8% PROVINCIAL SALES TAX	TOTAL PREMIUMS INCLUDING TAX		
Primary Liability	\$5M	\$ 1,930,000	\$ 972,932	\$5M	\$ 2,026,500	5% Premium Increase based on annualized premiums	\$ 2,188,620.00	\$ 166,173	\$ 2,192,673	\$ 175,413.84	\$ 2,368,086.84	AT \$45M TOTAL LIABILITY LIMIT	
	with \$5m Retention			with \$5m Retention									
1st Excess	\$15M	\$ 2,086,000	\$ 1,051,573	\$15M	\$ 2,190,300		\$ 2,365,524.00	\$ 179,580	\$ 2,369,880	\$ 189,590.40	\$ 2,559,470.40		
2nd Excess	\$25m	\$ 300,000	\$ 166,356	25m	\$ 346,500		\$ 374,220.00	\$ 28,413	\$ 374,913	\$ 29,993.04	\$ 404,906.04		
Total	\$45M	\$ 4,316,000	\$ 2,190,861	\$45M	\$ 4,563,300		\$ 4,928,364.00	\$ 374,166	\$ 4,937,466	\$ 394,997.28	\$ 5,332,463.28		
	*6 Month Extension Premiums Calculation: Primary \$1,930,000 / 365 x 184 = \$972,932 Umbrella \$2,086,000 / 365 x 184 = \$1,051,573 Excess \$300,000 / 365 x 184 = \$151,233 x +10% = \$166,356			OPTION: \$5,000,000 EXCESS OVER \$45M:									LIABILITY LIMIT
				\$5M	\$ 50,000		\$ 54,000.00	\$ 4,100	\$ 54,100	\$ 4,328.00	\$ 58,428.00		
				\$50M	\$ 4,613,300		\$ 4,982,364.00	\$ 378,266	\$ 4,991,566	\$ 399,325.28	\$ 5,390,891.28		

LIABILITY COVERAGES INCLUDE: General Municipal Liability; Non Owned Automobile Liability, Premiums above do not include 8% tax