



City of Hamilton

THE WOMEN AND GENDER EQUITY ADVISORY COMMITTEE AGENDA

Date: January 26, 2023

Time: 6:00 p.m.

Location: YouTube Channel Streaming for Virtual Meetings

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Morgan Stahl, Staff Liaison 905-546-2424 x2178

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8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

10. DISCUSSION ITEMS

10.1 Review of the Citizen Committee Report regarding feedback on the Procedural Handbook (no copy)

10.2 Review of the Citizen Committee Report regarding feedback on the Code of Conduct (no copy)

10.3 Women of Distinction Awards, March 2, 2023 –discussion & table purchase

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

14.1 Confidential Interview Questions for Hamilton Police Services Board Selection Committee (no copy)

Pursuant to Section 9.3, Sub-section (i) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (i) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the City or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

See Item 5.1 for additional information

15. ADJOURNMENT



Hamilton

Minutes 22-012

Hamilton Women and Gender Equity Committee

Thursday December 22, 2022

6:00pm-8:00pm

All virtual meetings can be viewed at the

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Virtual Meeting

Present: Deanna Allain, Adriana Harris, Julie Turner, Michelle Hutton, Melanie Cummings, Pascale Marchand and Kathleen Shannon.

Regrets: Anna Davey, Gagan Batra, Heather Platt, Jan Lukas, Autumn Getty, Yulena Wan and Stephanie Scardellato.

Also Present: Morgan Stahl, Director of Government Relations and Community Engagement and Violetta Nikolskaya, YWCA Hamilton.

1. CEREMONIAL ACTIVITIES

1.1 Land Acknowledgement

D. Allain provided the Land Acknowledgement

2. APPROVAL OF THE AGENDA (ITEM 2)

The Chair advised that there were no changes to the agenda.

(P. Marchand / A. Harris)

That the Agenda of December 22, 2022 be approved as amended.

CARRIED

3. DECLARATION OF INTEREST (ITEM 3)

None.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)

i. November 24, 2022 (Item 4.1)

(P. Marchand / A. Harris)

That the Hamilton Women and Gender Equity Committee approve the Minutes of November 24, 2022 as presented.

CARRIED

5. COMMUNICATIONS

None.

6. DELEGATION REQUESTS

6.1 Violetta Nikolskaya requested to speak on Gender-responsive Budgeting.

7. DISCUSSION ITEMS

10.1 Gender-responsive Budgeting, Questions and discussion.

(A. Harris / M. Hutton)

Moved to receive presentation.

CARRIED

(K. Shannon / P. Marchand)

Committee moved to prepare a Citizens Committee Report explaining rationale for supporting Gender-responsive Budgeting.

CARRIED

10.2 Code of Conduct for Members of Boards and Agencies

(D. Allain / M. Cummings)

A working group will convene and provide feedback at the January meeting. Meeting dates are January 10 and 12, 6pm.

CARRIED

10.3 Review of the 2023 Procedural Handbook for Citizen Appointees

(D. Allain / M. Cummings)

A working group will be established and report to the committee at the January meeting. Meeting dates are January 10 and 12, 6pm.

CARRIED

10.4 Status of Citizen Committee Reports

Committee discussed challenges of delays hampering reports going forward. Committee members want to be utilized as advisory committee.

10.5 2023 Meeting Dates & Schedule

A poll will be distributed to committee members to determine best dates for February and March meetings,

January meeting will follow suit of last Thursday of the month.

15. ADJOURNMENT (ITEM 15)

(M. Hutton/P. Marchand)

That the Hamilton Women and Gender Equity Committee be adjourned at 7:14 p.m.

CARRIED

15.1 Next Meeting Thursday January 26, 6pm

Respectfully submitted,

D. Allain, Chair
Hamilton Women and
Gender Equity Committee

Morgan Stahl,
Director of Government
Relations & Community
Engagement
City Manager's Office

Audit, Finance and Administration Committee Report 22-016
Item 5 (b), as Amended by Council, September 28, 2022

5. Governance Review Sub-Committee Report 22-004 - September 9, 2022
(Item 10.5)

That Item 5 (b) (i)(1); (ii); and (v), be **amended** to reflect six (6) community representatives and **six (6)** Council representatives, as follows:

(b) Feasibility of Implementing the Recommendations from the Committee Against Racism for Changes to the Hamilton Police Services Board Selection Process (FCS22072) (City Wide) (Outstanding Business list Item) (Item 10.1)

That the Selection Process for the appointment of the one person appointed by resolution of the council to the Hamilton Police Services Board, be approved, as follows:

- (i) That By-Law 21-021, as amended, A By-Law to Govern the Proceedings of Council and Committees of Council (Procedural By-law), be amended as follows:
 - (1) That the definition of "Selection Committee", be amended as follows:

"Selection Committee" means a Committee established by Council, comprised entirely of Members of Council, to interview and report back to Council on the appointment of citizen representatives to agencies, boards and Committees, and reports directly to Council, with the exception of the Hamilton Police Services Board Selection Committee for the recruitment of the one person appointed by resolution of council to the Hamilton Police Services Board which is comprised of six (6) community representatives and **six (6)** Council representatives with full voting privileges.
- (ii) That the Hamilton Police Services Board Selection Committee for the recruitment of one person appointed by resolution of council to the Hamilton Police Services Board, be comprised of the **six (6)** members of Council and six (6) community representatives;
- (iii) That the Committee Against Racism and the Hamilton Anti-Racism Resource Centre (HARRC) recommend the appointment of the six (6) community representatives on the Hamilton Police Services Board Selection Committee for the recruitment of one person appointed by resolution of council to the Hamilton Police Services Board for the 2022-2026 term of Council for Council's consideration;

- (iv) That the six (6) community representatives appointed to the Hamilton Police Services Board Selection Committee for the recruitment of one person appointed by resolution of council to the Hamilton Police Services Board, be required to complete and adhere to a confidentiality agreement as well as the Code of Conduct for Local Boards.
- (v) That the Corporate Policy - Hamilton City Council - Appointment of Citizens to the City's Agencies, Boards, Commissions, Advisory (Volunteer) Committees and Sub-Committees, be amended, to add a new sub-section 14 as follows, renumbering the remaining sub-sections accordingly:

Selection Process for the one Citizen Appointment to the Hamilton Police Services Board

- 14. **Six (6)** members of Council and six (6) community representatives are appointed to the Hamilton Police Services Board Selection Committee whose mandate will be to:
 - (i) Review applications for the one citizen appointment to the Hamilton Police Services Board;
 - (ii) Shortlist the applicants with assistance of staff, where appropriate, based on the applicant information provided;
 - (iii) Request that the Hamilton Police Service as well as the following Advisory Committees submit confidential interview questions:
 - (a) Hamilton Women and Gender Equity Advisory Committee
 - (b) Indigenous Advisory Committee
 - (c) LGBTQ Advisory Committee
 - (d) Committee Against Racism Advisory Committee
 - (e) Advisory Committee for Persons with Disabilities
 - (iv) Interview applicants who have met the criteria (below), ensuring that they are not ineligible (below) and who have provided confirmation of compliance with the City's Mandatory COVID-19 Vaccination Verification Policy;

Preference will be given to applicants who meet the following criteria:

- a resident of, or owner of a business in, the City;
- an owner or tenant of land in the City, or the spouse of such a person;
- a Canadian citizen, at least 18 years of age;
- not a member of the Legislative Assembly, the Senate, House of Commons, or an elected official of the City;
- not a Crown employee, nor an employee of a municipality;
- not otherwise disqualified from holding office or voting;
- of good character (applicants will be required to provide authorization to the Police Service to conduct a comprehensive background check);
- a demonstrated history of community service i.e., previous experience on Boards or Committees;
- able to devote up to 20 to 25 hours per month to Police Board matters, including availability during normal business hours;
- skills or leadership in a business or a profession, which demonstrates ability to work effectively as a member of the Board; and,
- specific knowledge, training, education or experience, which may be an asset to the Board.

The following persons are ineligible to be a citizen appointee to the Board:

- a member of City Council;
- an employee of the City of Hamilton;
- a Judge or a Justice of the Peace;
- a police officer; or,
- a person who practices criminal law as a defence counsel.

- (v) Submit two (2) preferred candidate(s) to Council for consideration for the appointment of one person to the Hamilton Police Services Board.