



**City of Hamilton**  
**HAMILTON VETERANSCOMMITTEE**  
**AGENDA**

**Meeting #:** 2023-01  
**Date:** February 28, 2023  
**Time:** 4:00 p.m.  
**Location:** YouTube Channel Streaming for Virtual Meetings  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Christopher Redford, Heritage Presentation Coordinator (905) 546-2424 ext. 4688

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	<b>Pages</b>
<b>1. CEREMONIAL ACTIVITIES</b>	
1.1 Moment of Silence	
1.2 Land Acknowledgement	
<b>2. APPROVAL OF AGENDA</b>	
(Added Items, if applicable, will be noted with *)	
<b>3. DECLARATIONS OF INTEREST</b>	
<b>4. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	<b>3</b>
<b>5. COMMUNICATIONS</b>	
5.1 Shane Drew Battersby Re. Possibility of Veterans and Service Personnel being extended free Day-Use admission to Hamilton Conservation Authority Sites	
<b>6. DELEGATION REQUESTS</b>	
<b>7. CONSENT ITEMS</b>	

**8. PUBLIC HEARINGS / DELEGATIONS**

**9. STAFF PRESENTATIONS**

**10. DISCUSSION ITEMS**

10.1 Decoration Day and Research a Grave Program

10.2 Draft text for SEAT to provide prospective Gore Park renters detailing proper use of Veterans Place

7

10.3 Application and interview process for next term of Hamilton Veterans Committee

10.4 Marking 2023 as the Cenotaph Centennial

**11. MOTIONS**

**12. NOTICES OF MOTION**

12.1 Motion to approve use of committee Reserve Fund

12.2 Motion to Elect Committee Chair for 2023

**13. GENERAL INFORMATION / OTHER BUSINESS**

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



Hamilton

**MINUTES**  
**Hamilton Veterans Committee**

Meeting #22-008  
November 29, 2022  
4:00 p.m.  
WebEx – Virtual Platform

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**Present:** Chair: Michael Rehill  
Vice Chair: Ed Sculthorpe  
Members: Dave Baldry, Don Jackson, Terry Ryan, Robert Fyfe

**Absent with Regrets:** Rod Paddon, Steve Waldron

**Also Present:** Christopher Redford (Staff Liaison), Carolyn King (Site Supervisor, Hamilton Military Museum)

**1. CEREMONIAL ACTIVITIES**

**(i) Moment of Silence**

Committee members took a moment of silence.

**(ii) Land Acknowledgement**

The Chair read the Land Acknowledgement

**2. APPROVAL OF THE AGENDA**

**(Ryan/Baldry)**

That the agenda for the November 29, 2022 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) October 25, 2022 (Item 4.1)**

**(Baldry/Sculthorpe)**

That the Minutes of the October 25, 2022 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

**4. DISCUSSION ITEMS (Item 10)**

**(Baldry/Sculthorpe)**

The following items were received:

**(i) Wreath Project (Item 10.1)**

Ed Sculthorpe reports that this project was a success with three schools participating – they did a beautiful job on their wreaths and participated in programs at the Hamilton Military Museum. The committee agrees to continue this project.

**(ii) 2023 Procedural Handbook for Citizen Appointees (Item 10.2)**

Mike Rehill reports that he has reviewed the 2023 Procedural Handbook for Citizen Appointees, and emailed suggestions to Staff Liaison noting that it does not mention the chair may serve four consecutive years, just that they are voted in each year. All Committee members are encouraged to review it and forward their comments to Mike. Christopher Redford notes that the Committee has until the end of January to submit their comments on the Handbook. Of note: as this was an election year, all committee members must reapply. New members must apply and go through an interview process with City staff and Councillors. Current members may or may not have to be interviewed. That is up to the Interview Sub-Committee for the E&CS standing committee to decide. At

the first meeting in February of 2023 there will be an election for Chair and Vice-Chair.

**(iii) Remembrance Day and Garrison Parade Wrap Up (Item 10.3)**

The Chair congratulates the team on a well-run event. Terry Ryan thanks the group for the care given to the Argyll and Sutherland Highlanders special guest. Ed Sculthorpe raised concerns regarding vandalism that occurred at the cenotaph between the two Remembrance Day ceremonies (see Item 10.5). Security is a concern and Don suggests the North Wall Riders may be able to assist as volunteers in the future. The Committee will consider a drumming component in next years' service and may reach out to Hamilton Aboriginal Directors to be included in a future planning meeting.

**(iv) Gore Park Rentals and Cenotaph (Item 10.4)**

The 'Spooktacular' event held at Gore Park in October included equipment and vehicles placed too close to the cenotaph itself. Christopher Redford reports that SEAT would welcome the committee providing text which they can provide to prospective renters of the park which clarifies what may and may not be done at Veterans Place. Christopher will work up a preliminary text and present it to the Committee for review.

**(v) Gore Park and Cenotaph Vandalism (Item 10.5)**

This year the cenotaph area was vandalized between the Remembrance Day ceremony and Garrison Parade service, with the wreaths being removed and strewn about and damage being done to the glass of several of the Veterans' Place enclaves. Reports to Hamilton Polices Services have been logged. Christopher Redford has reviewed previous minutes and forwarded all vandalism information to the Committee. There are cameras in the area however they mainly cover the adjacent building frontages. This should not be an issue next year as the Remembrance Day ceremony and Garrison Parade will occur on the same day in 2023.

**CARRIED**

**5. MOTIONS (Item 11)**

**(i) Revised Budget Approval (11.1)**

The Committee discussed the 2023 Budget Submission. It includes a request to increase the budget to \$55K by including \$12K from the Reserve which built up during the pandemic.

**(Baldry/ Sculthorpe)**

- (a) That the Hamilton Veteran's Committee approve the 2023 Budget Submission, and
  
- (b) That the Hamilton Veteran's Committee requests a budget increase to \$55K which includes \$12K from the Reserve to keep up with inflation. 2019 was the last year all events were held. Inflation over the last three years, particularly in 2022, is making the mounting of 9 memorial events each year significantly more expensive.

**CARRIED**

**6. ADJOURNMENT (Item 15)**

**(Sculthorpe/Ryan)**

That, there being no further business, the meeting be adjourned at 4.26 p.m.

**CARRIED**

The Hamilton Veterans Committee oversees military remembrance and commemoration activities on behalf of the City of Hamilton and advises the City on the respectful treatment of memorials and cenotaphs. Veterans Place at Gore Park is one of them.

Prospective renters of Gore Park, including the pedestrianized area on the south side of the park, between James and John Streets, are asked to follow certain guidelines with respect to the area of Veterans' Place during rental events (Veterans' Place is the area inside the red lines on the Google image below):

- Do not park cars, trucks, trailers or vendor vehicles on paved areas inside the area of Veterans' Place
- Do not use the area as a depot for the storage of event supplies
- Do not locate entertainments, stages, floors, or vendors within this area, or tents associated with them
- Do not place any equipment at, on, or adjacent to the cenotaph
- **10x10 popup tents with chairs for shade on the grass areas only may be permitted, but only for general public use, not as seating for entertainments of the event, and only after requesting and obtaining permission from the Hamilton Veterans Committee**

