



City of Hamilton

GOVERNANCE REVIEW SUB-COMMITTEE ADDENDUM

Meeting #: 23-002

Date: May 25, 2023

Time: 11:00 a.m.

Location: Room 264, 2nd Floor, City Hall (hybrid) (RM)
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

12. NOTICES OF MOTION

*12.1 Major Efficiency Improvements to the Council Calendar for 2024

CITY OF HAMILTON NOTICE OF MOTION

Governance Review Sub-Committee: May 25, 2023

MOVED BY COUNCILLOR C. KROETSCH.....

Major Efficiency Improvements to the Council Calendar for 2024

WHEREAS, a comprehensive review of the City’s meeting schedule, timelines, procedural by-law, budget schedule and process and Committee structure would solve a number of problems, and would address one of the key governance concerns raised by Council during its priority setting session; and

WHEREAS, the detailed presentation received at the September 9, 2022, Governance Review Sub-Committee meeting, along with a further list of revisions would achieve major efficiency improvements to the Council Calendar for 2024.

THEREFORE, BE IT RESOLVED:

That staff report back to the Governance Review Sub-Committee respecting major efficiency improvements to the Council calendar for 2024, including:

- (i) Strict reporting timelines for staff so that Council and the public have more time to review reports and presentations (i.e. 2 weeks prior to the meeting date);
- (ii) The elimination of the General Issues Committee and the shift of tasks from that Committee to the Administration portion of Audit, Finance and Administration Committee;
- (iii) All members of Council sitting as members of all Standing Committees;
- (iv) A different dispersal of Standing Committees and Council so there are fewer “Council” and “Committee” weeks and more consistency in scheduling with 2 Standing Committees reporting to a single Council meeting (i.e. Planning Committee and Public Works Committee would report to Council (first meeting of the month) and Emergency and Community Services Committee and Audit, Finance and Administration Committee reporting to Council (second meeting of the month));
- (v) Revising City’s Procedural By-law 21-021, as amended, so it reads more clearly, is less repetitive; and
- (vi) A complete review of the Budget Schedule and Process.