



City of Hamilton
KEEP HAMILTON CLEAN AND GREEN COMMITTEE
AGENDA

Meeting #: 23-006
Date: June 6, 2023
Time: 5:00 p.m.
Location: YouTube Channel Streaming for Virtual Meetings

All electronic meetings can be viewed at:
 City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Whitney Slattery, Staff Liaison
 905-546-2424 Ext.5089

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1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
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5. COMMUNICATIONS	
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10. DISCUSSION ITEMS

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

Trillium Program Update - Nominations are open until June 15th, 2023.

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

MINUTES KEEP HAMILTON CLEAN AND GREEN COMMITTEE

Meeting #: 23-004
Date: April 5, 2023
Time: 5:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
Electronic meeting can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Alison Kopoian, Clean and Green Coordinator (905) 546-2424 ext. 5089

Present: Chair: Brenda Duke
Vice-Chair: Marisa DiCenso
Members: Lennox Toppin

Absent: Heather Donison
Jen Baker
Paulina Szczepanski

Also present: Florence Pirrera, Project Manager, Business Programs
Alison Kopoian, Clean and Green Coordinator, Business Programs



MINUTES

Keep Hamilton Clean and Green Committee
Wednesday April 5, 2023

1. APPROVAL OF AGENDA (ITEM 2)

(Di Censo/Duke)

- (a) That the approval of minutes from the March 21st meeting (Item 4.1) be delayed until after Discussion (Item 10.1); and
- (b) That the agenda for April 5, 2023, be approved as amended.

CARRIED

2. DISCUSSION (ITEM 10)

(i) Citizen Committee Report - Clean & Green Neighbourhood Grant 2023 Funding Recommendations (Item 10.1)

(Toppin/Di Censo)

That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$200 to Liz Enriquez for their John & Barton Area Clean Up & Seed Giveaway Event.

CARRIED

(Di Censo/Toppin)

That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of \$540 to Strathcona Community Council for their Native Seed Bombs Workshop.

CARRIED

(Di Censo/Toppin)

That Item 10.1 Citizen Committee Report - Clean & Green Neighbourhood Grant 2023 Funding Recommendations be amended to include the following funding recommendations:

- \$200 to Liz Enriquez for their Liz Enriquez for their John & Barton Area Clean Up & Seed Giveaway Event, and,
- \$540 to Strathcona Community Council for their Native Seed Bombs Workshop.

CARRIED

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)



MINUTES

Keep Hamilton Clean and Green Committee
Wednesday April 5, 2023

(i) **March 21, 2023 (Item 4.1)**

(Di Censo/Toppin)

That the Minutes of the March 21, 2023 meeting of the Keep Hamilton Clean and Green Advisory Committee be amended, as follows:

That the Keep Hamilton Clean and Green Committee approve Clean & Green Neighbourhood Grant funding of ~~\$740~~ **\$0** to Hamilton-Wentworth Green Venture for their community garden projects at Riverdale Community Garden and EcoHouse Community Garden, ***as they have received funding from the City for the same project, and are ineligible for the Clean & Green Neighborhood Grant.***

CARRIED

4. ADJOURNMENT (ITEM 14)

(Toppin/Di Censo)

That, there being no further business, the meeting adjourn at 6:58pm.

CARRIED

Respectfully submitted,
Brenda Duke, Chair
Keep Hamilton Clean and Green Committee

Alison Kopoian
Staff Liaison
Keep Hamilton Clean and Green Committee



Keep
Hamilton
Clean & Green
Community
Trailers

Earlier in the year, the Keep Hamilton Clean & Green Committee was made aware of the decrepitation of the existing Community Clean Trailers.



The old vinyl wraps were discolored by the sun, damaged by years of exposure outside, and featured logos of parties no longer involved in the program.

Earlier in the year, the Keep Hamilton Clean & Green Committee passed a motion to access \$9,955.30 from the Committee reserve to cover the cost of a complete makeover to the existing Community Clean Trailers.

The Public Works Committee, followed by City Council approved this motion in April.

As soon as the motion was passed, the work order was given to M&T Print.

The project is now complete! All previous vinyl has been removed and replaced with updated graphics and information!

The trailers have been rebranded as the Keep Hamilton Clean & Green Community Trailers!

The new graphics are similar to the updated Team Up to Clean Up program graphics, which are more inclusive, bright, and they feature our special orange bags!

Now, for the big reveal!

Your new and improved Keep Hamilton
Clean and Green Community Trailers!











**Congratulations to the
Keep Hamilton
Clean & Green
Committee on this major
accomplishment!**



Keep
Hamilton
Clean & Green

Committee 2023
Budget Review &
Update

The KHCG Committee Budget is
\$18,250/year.

We will review and discuss the
budget and gather ideas on how
funds could be better allocated in
the future.

First we will review the budget
allocations and discussion will take
place at the end of the presentation.

Administration & Meeting Costs, Training & Development, and Transportation Costs

EXPENSES		Budgeted	Actual
Administration and Meeting Costs	January refreshments	\$75.00	
	February refreshments	\$75.00	
	March refreshments	\$75.00	
	May refreshments	\$75.00	
	June refreshments	\$75.00	
	September refreshments	\$75.00	
	October refreshments	\$75.00	
	November refreshments	\$75.00	
	Meeting Refreshments Sub Total	\$600.00	\$0.00
Training and Development	Training and Development opportunities	\$650.00	
	Training & Development Sub Total	\$650.00	\$0.00
Transportation Costs	Parking, Bus Tickets and Taxi Fare for KHCG Members	\$550.00	
	Parking Sub Total	\$550.00	\$0.00

Team Up to Clean Up Program, Volunteer Recognition, & Graffiti Remediation

EXPENSES		Budgeted	Actual
Team Up to Clean Up Program		\$6,000.00	\$3,144.40
	Program Supplies (Bags, Gloves)		\$1,186.50
			\$3,185.00
			\$3,144.40
	Advertising and promotion		\$68.89
	Leaf & Yard Bags		
	Garbage Pickers		
	Team Up to Clean Up Sub Total	\$6,000.00	\$10,729.19
Volunteer Recognition	Awards, advertising, printing, incidentals, sponsorship, etc.	\$1,000.00	
	Volunteer Recognition Sub Total	\$1,000.00	\$0.00
Graffiti Remediation	Victim assistance supplies	\$1,200.00	
	Graffiti Remediation Sub Total	\$1,200.00	\$0.00

Neighbourhood Grants Program & Cigarette Litter

EXPENSES		Budgeted	Actual
Neighbourhood Grants Program	Small grants for neighbourhood projects	\$6,000.00	
	Crown Point Garden Club		\$500.00
	Friends of the Parkette		\$710.00
	Hamilton Community Connection		\$500.00
	Niwasa Kendaaswin Teg / McQuesten Urban Farm		\$710.00
	Ottawa Street BIA		\$710.00
	Action 13		\$710.00
	Deborah Boyd		\$710.00
	Community Permaculture Lab		\$710.00
	Liz Enriquez		\$200.00
	Strathcona Community Council		\$540.00
	Neighbourhood Grants Sub Total		\$6,000.00
Cigarette Litter	Educational, communications and marketing products	\$2,250.00	\$19.90
Cigarette Litter Sub Total		\$2,250.00	\$19.90

Totals Overview

Total Budget	\$18,250.00
Total of Additional Projected Expenses (Not included in Actual Expenses)	\$0.00
Total Actual Expenses	\$16,749.09
Total Expenses (Projected & Actuals)	\$16,749.09
Remaining Balance (Projected & Actuals)	\$1,500.91

You have been provided with a PDF of the budget. Please refer to that now.

Please note: We cannot determine and vote on allocations for the 2024. It will be the incoming Committee who will work to develop the budget for next year.

This discussion will be incredibly valuable to the incoming Committee.

Discussion is now open.

Keep Hamilton Clean & Green Committee - 2023 Budget Report

AS OF: 30.05.2023

EXPENSES		Budgeted	Actual
Administration and Meeting Costs	January refreshments	\$75.00	
	February refreshments	\$75.00	
	March refreshments	\$75.00	
	May refreshments	\$75.00	
	June refreshments	\$75.00	
	September refreshments	\$75.00	
	October refreshments	\$75.00	
	November refreshments	\$75.00	
	Meeting Refreshments Sub Total	\$600.00	\$0.00
Training and Development	Training and Development opportunities	\$650.00	
	Training & Development Sub Total	\$650.00	\$0.00
Transportation Costs	Parking, Bus Tickets and Taxi Fare for KHCG Members	\$550.00	
	Parking Sub Total	\$550.00	\$0.00
Team Up to Clean Up Program		\$6,000.00	\$3,144.40
			\$1,186.50
	Program Supplies (Bags, Gloves)		\$3,185.00
			\$3,144.40
	Advertising and promotion		\$68.89
	Leaf & Yard Bags		
	Garbage Pickers		
	Team Up to Clean Up Sub Total	\$6,000.00	\$10,729.19
Volunteer Recognition	Awards, advertising, printing, incidentals, sponsorship, etc.	\$1,000.00	
	Volunteer Recognition Sub Total	\$1,000.00	\$0.00
Graffiti Remediation	Victim assistance supplies	\$1,200.00	
	Graffiti Remediation Sub Total	\$1,200.00	\$0.00
Neighbourhood Grants Program	Small grants for neighbourhood projects	\$6,000.00	
	Crown Point Garden Club		\$500.00
	Friends of the Parkette		\$710.00
	Hamilton Community Connection		\$500.00
	Niwasa Kendaaswin Teg / McQuesten Urban Farm		\$710.00
	Ottawa Street BIA		\$710.00
	Action 13		\$710.00
	Deborah Boyd		\$710.00
	Community Permaculture Lab		\$710.00
	Liz Enriquez		\$200.00
	Strathcona Community Council		\$540.00
	Neighbourhood Grants Sub Total	\$6,000.00	\$6,000.00
Cigarette Litter	Educational, communications and marketing products	\$2,250.00	\$19.90
	Cigarette Litter Sub Total	\$2,250.00	\$19.90
TOTALS		\$18,250.00	\$16,749.09
TOTALS			
Total Budget		\$18,250.00	
Total of Additional Projected Expenses (Not included in Actual Expenses)		\$0.00	
Total Actual Expenses		\$16,749.09	
Total Expenses (Projected & Actuals)		\$16,749.09	
Remaining Balance (Projected & Actuals)		\$1,500.91	
RESERVE			
<i>NOTE: balance must be above \$1,825 to be transferred to reserve</i>	Reserve Fund Balance (December 2021)	\$26,452.86	