



City of Hamilton
EMERGENCY & COMMUNITY SERVICES COMMITTEE
REVISED

Meeting #: 23-008
Date: June 15, 2023
Time: 1:30 p.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

1. **CEREMONIAL ACTIVITIES**
2. **APPROVAL OF AGENDA**
(Added Items, if applicable, will be noted with *)
3. **DECLARATIONS OF INTEREST**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 4.1 May 18, 2023
5. **COMMUNICATIONS**
6. **DELEGATION REQUESTS**
7. **DELEGATIONS**
8. **STAFF PRESENTATIONS**
 - 8.1 Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034)
9. **CONSENT ITEMS**

9.1 Building Safer Communities Multi-Year Plan (HSC23033)

9.2 Poverty Reduction Investment Plan (CES16043(f))

10. DISCUSSION ITEMS

10.1 Citizen Committee Report - Updated Terms of Reference for the LGBTQ Advisory Committee

10.2 Group Purchasing Services for Food and Related Supplies (HSC18026(a))

10.3 Menstrual Products Pilot Update (Funding) HSC20001(c)

10.4 Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative Agreement 2022 - 2025 (HSC22025(a))

11. MOTIONS

12. NOTICES OF MOTION

*12.1 Affordable Housing at 272 Caroline Street South (Ward 2)

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

14.1 Access to Housing Staffing (HSC23036) (City Wide)

Pursuant to Section 9.3, Sub-sections (b) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees.

15. ADJOURNMENT



EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 23-007

1:30 p.m.

Thursday, May 18, 2023

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors B. Clark (Chair), T. Jackson, C. Kroetsch, T. Hwang (Vice Chair), N. Nann, A. Wilson and M. Wilson

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. 2022 Social Housing Annual Update (HSC23016) (City Wide) (Item 8.1)

(Hwang/Jackson)

That Report HSC23016, respecting the 2022 Social Housing Annual Update, be received.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
YES	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

2. 2022 Access to Housing Update (HSC23029) (City Wide) (Item 9.1)

(Nann/M. Wilson)

That Report HSC23029, respecting the 2022 Access to Housing Update, be received.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES	-	Clark, Brad	Ward 9
ABSENT	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2

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YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
YES	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

3. Paramedic Facilities Review (HSC23032) (City Wide)

(A. Wilson/M. Wilson)

That Report HSC23032, respecting a Paramedic Facilities Review, be received.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES	- Clark, Brad	Ward 9
ABSENT	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
YES	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Nann/Hwang)

That the agenda for the May 18, 2023 Emergency and Community Services Committee meeting be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES	- Clark, Brad	Ward 9
YES	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
ABSENT	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
YES	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

(b) DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) May 4, 2023 (Item 4.1)

(Hwang/A. Wilson)

That the Minutes of the May 4, 2023 meeting of the Emergency and Community Services Committee, be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES	- Clark, Brad	Ward 9
YES	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
ABSENT	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
YES	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

(d) STAFF PRESENTATIONS (Item 8)

(i) 2022 Social Housing Annual Update (HSC23016) (City Wide) (Item 8.1)

Brian Kreps, Program Manager, Social Housing addressed Committee respecting the 2022 Social Housing Annual Update (HSC23016).

(Hwang/Jackson)

That the Presentation respecting the 2022 Social Housing Annual Update (HSC23016), be received.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES	- Clark, Brad	Ward 9
YES	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
YES	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

(e) CONSENT ITEMS (Item 9)

(i) Advisory Committee Minutes (Item 9.3)

(Jackson/M. Wilson)

That the following Advisory Committee Minutes, be received:

(a) Housing and Homelessness Advisory Committee Minutes (Item 9.3 (a))

1. December 5, 2022 (Item 9.3 (a)(i))

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2. January 2, 2023 (Item 9.3 (a)(ii))
 3. February 7, 2023 (Item 9.3 (a)(iii))
 4. March 7, 2023 (Item 9.3 (a)(iv))
- (b) Seniors Advisory Committee Minutes - April 14, 2023 (Item 9.3 (b))
- (c) Hamilton Veterans Committee Minutes - March 28, 2023 (Item 9.3 (c))

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES	- Clark, Brad	Ward 9
ABSENT	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
YES	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

(f) ADJOURNMENT (Item 16)

(Nann/Kroetsch)

That there being no further business, the Emergency and Community Services Committee be adjourned at 2:40 p.m.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES	- Clark, Brad	Ward 9
ABSENT	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
YES	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

Respectfully submitted,

Councillor B. Clark
Chair, Emergency and Community Services
Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk



INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 1, 2023
SUBJECT/REPORT NO:	Hamilton's Plan for an Age-Friendly Community, 2022 Community Progress Report (HSC23034) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Lisa Maychak (905) 546-2424 Ext. 1721
SUBMITTED BY:	Holly Odoardi Senior Administrator, Long Term Care Healthy and Safe Communities Department
SIGNATURE:	

COUNCIL DIRECTION

Not Applicable

INFORMATION

The City of Hamilton, Hamilton Council on Aging and Seniors Advisory Committee began planning for Hamilton's first Age-Friendly Plan ten years ago. Hamilton was the first community in Ontario to begin the planning process with the goal of ensuring policies, services and structures related to the physical and social environment were designed to help older adults live safely, enjoy good health and stay involved. The need for an Age-Friendly plan was and continues to be key as those age 55+ continues to be the fastest growing age demographic globally. The City of Hamilton is currently home to 183,265 residents age 55+ which represents 32% of the population. In the next 20 years, this age demographic is expected to double.

In 2014, Hamilton's Plan for an Age-Friendly City was endorsed by City Council and in 2015 Hamilton became certified as a member of the World Health Organization's Global Network of Age-Friendly Cities and Communities. The goal of this network is to provide a framework for cities and communities around the world enabling them to create social and physical environments that support healthy aging. In addition, the global network connects and supports cities and communities worldwide through the exchange of

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OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034) (City Wide) - Page 2 of 6

information, knowledge, and experience. Currently, the global network includes 1445 cities and communities in 51 countries covering over 300 million people.

In 2019, at the end of the five-year implementation of the plan, the three key Age-Friendly partners, the City of Hamilton, Hamilton Council of Aging and Seniors Advisory Committee recognized that it was important to learn as much as possible from as many stakeholders as possible about the current needs and priorities for all older adults living in Hamilton. A broad community consultation phase was initiated and led by the three partners. Over 4,000 older adults provided feedback about their experiences, challenges and proposed solutions which then informed Hamilton's second Age-Friendly Plan.

In 2021, [Hamilton's Plan for an Age-Friendly Community \(2021-2026\)](#) was launched. Like the first plan, it aligns with the City's vision to be "the best place to raise a child and age successfully" and is built on the same vision and principles. The new plan maintains the same seven principles as the first plan, but includes an eighth principle, "building a dementia-friendly community". The City, Hamilton Council on Aging and Seniors Advisory Committee agreed that it is important to preserve the safety and well-being of those living with dementia, but also value these individuals as vital members of our community. The decision to integrate dementia-friendly recommendations into the second plan is unique.

The new plan includes seven strategic goals, 21 objectives and 61 recommendations.

Strategic Goals:



In 2021, the City, Hamilton Council on Aging and Seniors Advisory Committee focused their efforts on implementation which included the transition to a new governance structure to better support the implementation of the plan. The Age-Friendly Collaborative Committee was established and includes goal champions representing various City departments and community organizations who help to advance the

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recommendations in the plan. In addition, Hamilton Council of Aging received one-year funding to develop an implementation strategy which included the development of an Age-Friendly Action Planning Toolkit. Six action and evaluation plans were initiated that address key recommendations in the plan with the goal of implementation in 2022. At the end of 2021, an online survey was launched with the purpose of linking local Age-Friendly practices to the goals and objectives of the plan. Results from the survey informed the 2021 Age-Friendly Community Progress Report (HSC22031).

In 2022, the City of Hamilton continued to work collaboratively with key partners Hamilton Council on Aging, Seniors Advisory Committee and other stakeholders to implement recommendations in Hamilton's Plan for an Age-Friendly Community (2021-2026). In March 2022, the three partners developed a production with Cable 14 to increase awareness for viewers to learn about the progress related to Hamilton's Age-Friendly Plan. The production also included profiling community partners who were implementing Age-Friendly practices. In addition, the 2021 Age-Friendly Community Progress Report was launched, and print copies were disseminated at the Seniors Kickoff event in June 2022.

The Age-Friendly Collaborative Committee, including goal champions continued to implement their action and evaluation plans. Examples include:

1. City of Hamilton, Housing Services Division- launched the **Secondary Suites Forgivable Loan Program** in November 2022, through the Ontario Priorities Housing Initiative, to create affordable secondary suites in existing family homes or garden suites on a property lot of a single-family home;
2. City of Hamilton, Seniors Advisory Committee- in June 2022, members were consulted and provided feedback to City staff for the redevelopment of the City's new website with the goal of making it easier for older adults to find information on programs and services;
3. Hamilton Public Library- launched the **Home Library Service** in 2021 for residents who were age 85+ and homebound. This service was expanded in 2022 to include residents who were homebound or institutionalized for more than three months due to older age, illness, frailty or caregiver responsibility;
4. Hamilton Council on Aging and Alzheimer's Society- the **Dementia-Friendly Training Workshop** was co-designed and co-delivered by individuals living with dementia to educate the community on how to create social and physical environments that are inclusive to people living with dementia. Staff from Hamilton Street Railway and Recreation Division participated in the workshop; and,

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5. City of Hamilton, Recreation Division- launch of the **Social Participation Resource Guide for Older Adults** will occur on June 1, 2023 with the goal of increasing awareness about the importance of social participation and recreation for healthy aging;

2022 Age-Friendly Hamilton Community Progress Survey:

The 2022 online survey opened in December 2022 and closed in February 2023. As with the 2021 survey, the 2022 survey was disseminated to Age-Friendly partners and City staff with the purpose of linking local Age-Friendly practices with the goals and objectives of Hamilton's Plan for an Age-Friendly Community (2021-2026). Results included a total of 50 Age-Friendly practices submitted which far exceeded the 23 received in 2021. In addition, 39 distinct organizations/groups completed the survey. A total of 37 Age-Friendly practices were identified as being in progress, 13 were completed and 43 out of the 50 submissions involved older adults in at least one stage of the planning and/or implementation of the Age-Friendly practice.

Examples of Age-Friendly Practices:

1. **St. Matthew's House**- Approval for funding to build 15 affordable housing units geared to Black and Indigenous seniors;
2. **Hamilton Bike Share Inc.**- Opening of the Adaptive Bike Hub and cycling education for those age 55+ with the goal of removing barriers to cycling through adaptive bikes & cycling workshops;
3. **Flamborough Connects**- Flamborough Drives provides transportation to social outings and grocery shopping for older adults who have no access to transportation and who are residents of Flamborough;
4. **Regional Geriatric Program Central**- Development of a new system navigation tool: "Care for Older Adults, Where to Start";
5. **Dementia Friends in Our Community, Hamilton**- Individuals living with Alzheimer's Disease launched a newsletter to change the way the community understands dementia;
6. **Hamilton Council on Aging**- "Seniors4Change": Positive Aging Education Series. Peer volunteers facilitated workshops to older adults on the principles of successful aging, as well as promoting a sense of independence and empowerment in obtaining healthcare and communicating one's needs; and,

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7. **McMaster University Reading Lab-** Bringing hope and well-being to older adults in the pandemic world through creative writing and digital literacy learning.

Results from the survey informed the 2022 Age-Friendly Community Progress Report (attached as Appendix “A”), which will be launched at the 2023 Seniors Kickoff event taking place on June 20 at Sackville Hill Seniors Centre. The report will also be available online and in print format.

2023 Key Priorities:

In 2023, members of the Age-Friendly Collaborative Committee as well as City staff have identified key priorities as part of their work plan:

- The Hamilton Council on Aging will lead the development of an Age-Friendly Equity, Diversity and Inclusion Framework;
- The City, Hamilton Council on Aging and Seniors Advisory Committee will work to increase membership on the Age-Friendly Collaborative Committee by recruiting additional goal champions from both the City and community who represent the seven goals of Hamilton’s Age-Friendly Plan;
- In response to the closing of Catholic Family Services and the many programs and services they provided to high-risk seniors, staff from the City’s Public Health Services and Long-Term Care Seniors Strategy Division in collaboration with key community partners will resurrect the Seniors at Risk Community Collaborative;
- Members of the Age-Friendly Collaborative Committee will continue to create awareness and the importance of Hamilton’s Age-Friendly Plan to all sectors through various communication vehicles, community forums and special events, such as the Age-Friendly Networking and Seniors Kick off events;
- City staff lead for Hamilton’s Age-Friendly Plan will continue to raise awareness internally and encourage staff engagement, as well as continue to collaborate with various City departments to track and report City-led actions, projects and initiatives that align with Hamilton’s Age-Friendly Plan;
- Members of the Age-Friendly Collaborative Committee, including goal champions will implement and evaluate action plans that align with the recommendations in Hamilton’s Age-Friendly Plan; and,
- The Age-Friendly Collaborative Committee will disseminate the 2023 Age-Friendly Community Progress survey to community partners and City staff to link

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local Age-Friendly practices with the goals and objectives of Hamilton's Plan for an Age-Friendly Community (2021-2026). The feedback will then inform a progress report that will be developed and launched in 2024.

Dementia-Friendly Communities:

Currently, there are approximately 25,000 Hamilton residents living with dementia and this number is growing. To better address the needs and priorities of those living with dementia, the Hamilton Council on Ageing received funding from the Public Health Agency of Canada to develop, implement and evaluate practices, programs and initiatives that improve the quality of life for people living with dementia in Hamilton and Haldimand.

The Hamilton Council on Aging along with several community partners, including the Alzheimer's Society launched a three-year project in 2020 titled, Empowering Dementia-Friendly Communities. This project included community consultation with persons living with dementia and their care partners to learn about their experiences, challenges and solutions. The feedback helped to develop four dementia-specific recommendations that are integrated into Hamilton's Plan for an Age-Friendly Community (2021-2016). In addition, a leadership team of those living with dementia, was also created to empower persons living with dementia.

Another objective of this project was to enhance awareness about the need for dementia-friendly strategies in order to reduce stigma and create inclusive environments, which included the Dementia-Friendly Training Workshops and the Faces of Dementia campaign.

The City of Hamilton, Hamilton Council on Aging and Seniors Advisory Committee are key partners and collaborators for the planning and implementation of Hamilton's Age-Friendly Plan. The plan is also a guide for municipal decision makers and community stakeholders in planning for the needs and priorities of older adults living in Hamilton, including persons living with dementia. The responsibility falls with all of us to ensure that Hamilton is an Age-Friendly and Dementia-Friendly community!

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report HSC23034: Hamilton's Plan for an Age-Friendly Community, 2022 Community Progress Report

2022 COMMUNITY PROGRESS REPORT

2021-2026

HAMILTON'S PLAN FOR AN AGE FRIENDLY COMMUNITY



“Consistent with our commitment to social inclusion, we are pleased to be one of the first cities globally to specifically integrate a dementia-friendly approach into our age-friendly plan”

DEMENTIA FRIENDLY COMMUNITIES TREAT PEOPLE LIVING WITH DEMENTIA WITH LOVE

LISTENING • UNDERSTANDING • VALIDATING • EMPOWERING



2022 COMMUNITY PROGRESS REPORT

2021 -2026 HAMILTON'S PLAN FOR AN
AGE FRIENDLY
COMMUNITY

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A MESSAGE from the Chair, Age-Friendly Collaborative Governance Committee

Hamilton's 2021-2026 Plan for an Age-Friendly Community was published early in 2021, subsequently followed by the first year of the implementation plan. Highlights of year one Age-Friendly practices were captured in the 2021 Community Progress Report which also included recommendations for moving forward.

How things change in one year! As we emerge from the height of the pandemic, programs and services have gradually re-opened and many older adults are returning to in-person activities. While we continue to exercise caution, this re-opening is good news for older adults who may have experienced increased loneliness and social isolation during the past three years. It is within the context of our changed world that we are pleased to share the 2022 Community Progress Report with you.

What do we want to highlight as we wrap up year two and plan for year three? To begin, we can confidently say that awareness of being an Age-Friendly community and what constitutes Age-Friendly practices is truly gaining traction in Hamilton. This year, we received double the submissions from last year from local groups and organizations sharing their Age-Friendly programs and practices in our annual survey! While we know that what was reported is just a fraction of the outstanding Age-Friendly work going on, we are encouraged by our growing Age-Friendly community network. The sky is the limit, and we can only continue to grow from here. Here is a sample of some of the initiatives the Age-Friendly Collaborative Committee (AFCC) has in mind for year three.

- the development of an Equity Diversity Inclusion (EDI) framework for the Age-Friendly Collaborative Committee (AFCC).
- continued outreach to the not-for-profit, public and private sectors to both increase awareness about what it means to be Age-friendly and to encourage the integration of Age-Friendly practices in their work.
- increased focus on exploring ways to fully integrate dementia-friendly environments and opportunities into the overall Age-Friendly plan.
- continued commitment to ensuring that older adults are at the core of all we do and that they are fully involved in planning programs and services that matter to them.

It takes a village to plan an Age-Friendly community. and we don't want to inadvertently miss anyone. We would like to extend a heartfelt thank you to the 2022 AFCC members and goal champions, City of Hamilton partners, the Hamilton Council on Aging and the Seniors Advisory Committee.

In addition, I would like to thank all the organizations and groups that contributed by sharing their 2022 Age-Friendly practices. Thank you for your ongoing commitment to Hamilton's goal of being 'the best place to raise a child and to age successfully'.

Angie Armstrong

*Chair, Age-Friendly Hamilton
Collaborative Governance Committee*




Launch of the Everyone Rides Initiative Adaptive Bike Hub, Gage Park, June 2022

CONTEXT

Age-Friendly practices are those that

“recognize the wide range of capacities and resources among older people; anticipate and respond flexibly to age-related needs and preferences; respect older people’s decisions and lifestyle choices; reduce inequities; protect those who are most vulnerable and promote older people’s inclusion in and contributions to all areas of community life.”

Source: World Health Organization

In 2013, the Hamilton Council on Aging partnered with the City of Hamilton, Seniors Advisory Committee, and the greater community to begin the development of Hamilton’s first joint Age-Friendly plan. [Hamilton’s Plan for an Age Friendly City](#) was endorsed by City Council in 2014 and in 2015, Hamilton became a certified member of the World Health Organization’s (WHO) Network of Age-Friendly Cities and Communities. In 2019, the Age-Friendly Hamilton Collaborative began the process of developing Hamilton’s second Age-Friendly Plan with a goal to identify the current needs and priorities of older adults and seniors living in Hamilton.

[Hamilton’s 2021-2026 Plan for an Age-Friendly Community](#)¹ was launched in April 2021. It includes 7 strategic goals, 21 objectives, 61 recommendations and are the foundation for creating and growing ongoing **Age-Friendly practices**.



¹ The 2021-2026 Hamilton’s Plan for an Age-Friendly Community can be found on the Hamilton Council on Aging website (www.coahamilton.ca) and City of Hamilton website (www.hamilton.ca/agefriendly)

PRINCIPLES

There are eight principles that provide a guide for developing the plan and offer a way to evaluate Hamilton's Age-friendly practices.

1. **Creating supportive and enabling environments** where hospitality is practiced, and accessibility is the norm.
2. **Optimizing opportunities for health, participation, security and life-long learning** across the life cycle. Health refers to physical, mental, social and spiritual well-being.
3. **Equity, inclusion and respect;** recognizing the diversity of older adults including their wide range of interests, cultural practices, capacities and resources while reducing barriers to social connectivity that result from differences.
4. **Building a dementia-friendly community** in which dementia-friendly environments, opportunities and supports for individuals living with dementia and their care partners are understood and fully integrated into the overall Age-Friendly Plan.
5. An informed community that practices **accountability and transparency** while facilitating personal, social and system **connectivity**.
6. **Community and neighbourhood** capacity building.
7. **Effective public service**, delivered with integrity, that is adaptive, dynamic and uses an equity and inclusion lens and that is responsive to individual and collective needs as well as emerging opportunities while delivering value for money spent.
8. **Community engagement**, where people have meaningful opportunities to have a say in designing services and influencing decisions that affect them.



STRATEGIC GOALS

In addition to the foundational principles, 7 strategic goals guided the development of the plan and the resulting objectives and recommendations.

Seven strategic goals



The AFCC acknowledges and celebrates the reality that multiple organizations and stakeholders in the not-for-profit, private and public sectors, as well as individual citizens, have much to contribute to the implementation of the recommendations outlined in the 2021-2026 Hamilton's Plan for an Age-Friendly Community. Cross sector outreach and collaboration continues to be an important focus of the committee's outreach efforts to learn about Hamilton's Age-Friendly practices and how to support them.

In designing a process and the questionnaire to capture Age-Friendly practices in year two of the plan's implementation, the AFCC took lessons learned in year one into consideration. This included more intentionally reaching out to the private sector and continuing to emphasize the importance of including older adults in planning programs and services. While many programs and organizations resumed at least some in person activity, the lingering impact of the pandemic was noted.

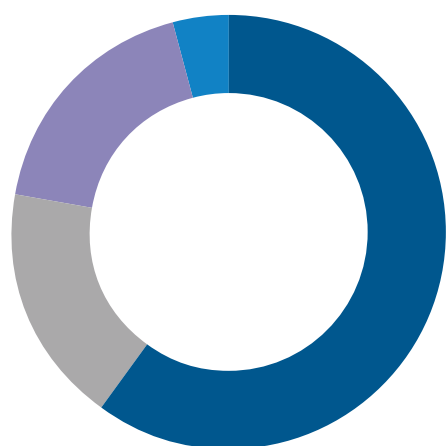
RESULTS

The 2022 results demonstrate an increase in the number of Age-Friendly practices that were reported when compared to the number of submissions from year one. For example, in 2021, the reported total number of people positively impacted by Age-Friendly practices was 9,360. In 2022, the reported number increased to 48,874. A more complete portrayal of select quantitative results is outlined in the following 'Data at a Glance' infographic.

Data at a Glance

TOTAL NUMBER OF SUBMISSIONS	50
TOTAL NUMBER OF DIFFERENT ORGANIZATIONS	39
TOTAL NUMBER OF AGE-FRIENDLY PRACTICES IN PROGRESS	37
TOTAL NUMBER OF AGE-FRIENDLY PRACTICES COMPLETED	13
TOTAL NUMBER OF AGE-FRIENDLY PRACTICES THAT INVOLVED OLDER PEOPLE IN AT LEAST ONE STAGE OF PLANNING/IMPLEMENTATION:	43
TOTAL NUMBER OF PEOPLE POSITIVELY IMPACTED	48,874
TOTAL NUMBER OF MONETARY AND FINANCIAL CONTRIBUTIONS	8,737,296

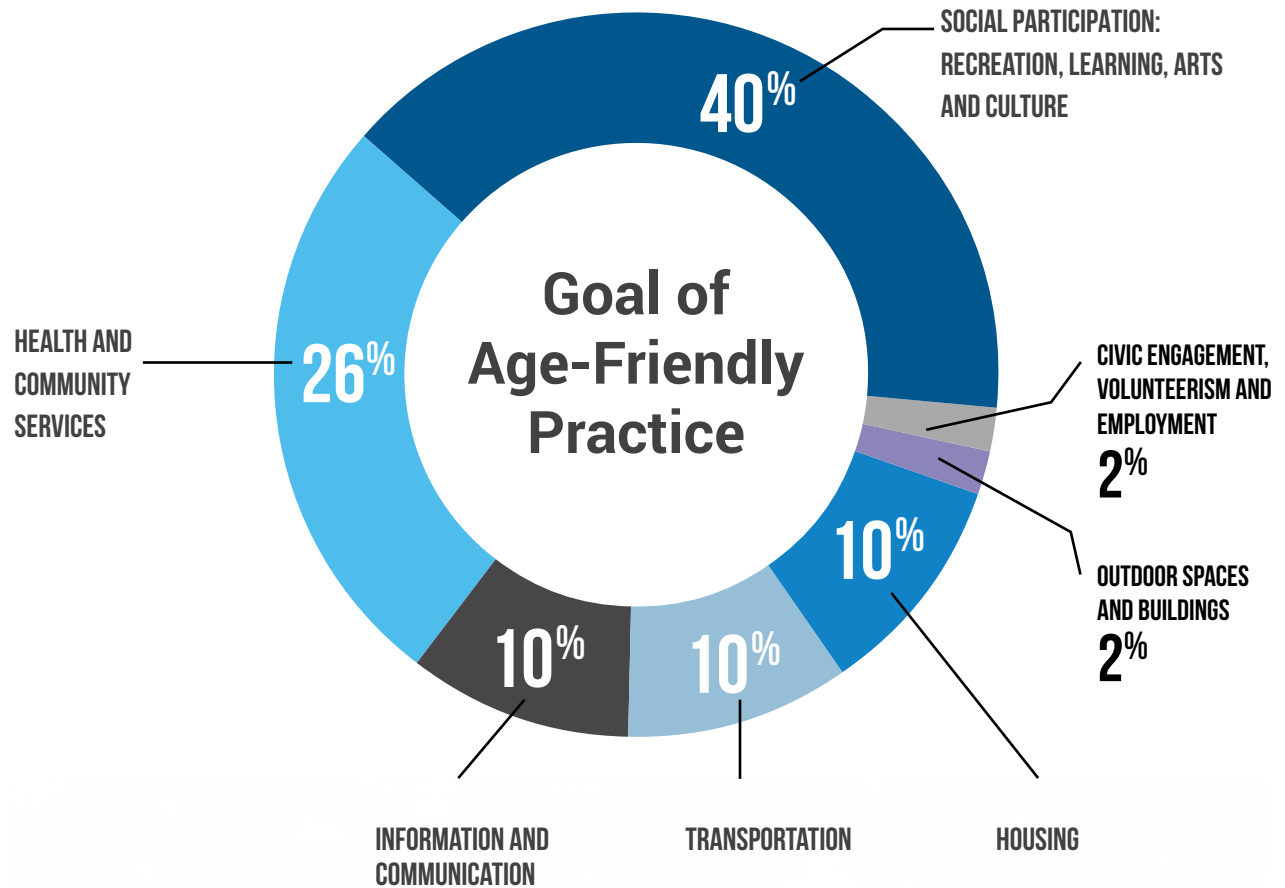
Response



TOTAL 100 50

HAMILTON'S 2022 AGE-FRIENDLY PRACTICES


The Age-Friendly practices submitted align with all strategic goals of Hamilton's 2021-2026 Plan for an Age-Friendly Community. By comparison, in 2021, there were submissions related to four of the goals.



THANK YOU TO THE FOLLOWING ORGANIZATIONS FOR YOUR 2022 CONTRIBUTIONS!

Please visit the Hamilton Council on Aging website (www.coahamilton.ca) or City of Hamilton website (www.hamilton.ca/agefriendly) to read more about 2022 age friendly practices submitted by the listed organizations and groups in Hamilton.

GOAL 1 Housing	
City of Hamilton, Housing Services Division	Launch of City of Hamilton's Ontario Renovates Secondary Suites Forgivable Loan Program
Hamilton Community Legal Clinic	Free legal advice for senior tenants
Housing Services	Homelessness Services to support homeless and precariously housed seniors
St. Matthew's House	Building 15 affordable housing units geared to Black and Indigenous seniors
West Hills Co-operative Homes	Installation of accessibility supports for seniors

GOAL 2 Transportation	
Hamilton Bike Share Inc.	Adaptive Bike Hub & cycling education for 55+
	
City of Hamilton, Transportation Planning Division	Complete Streets Design Manual was approved by City Council
DARTS	Specialized transit for those unable to use a private car or public transit
Flamborough Connects	Volunteer driving to appointments and social outings for seniors
Hamilton Council on Aging	Let's Get Moving Workshops strengthen the safety and well-being of older adults to get around

GOAL 3 Information & Communication



Hamilton Police Services	Traffic Safety Video for older adults
Jamaica Foundation Hamilton	Social program for older adults to stay connected
Occupational Therapy Program, McMaster University	Student project: Developing a dementia friendly recognition program
Regional Geriatric Program Central	New Navigation Tool: Care for Older Adults, Where to Start
Seniors Advisory Committee	Enhanced City of Hamilton webpage to better navigate seniors' programs and services

GOAL 4 Health & Community Services



Banyan Community Services	Grocery shopping service to support seniors
Blackheath Binbrook Lions Club	Supports for seniors to age in the community
Cancer Assistance Program	Free accessible services and supports for cancer patients
Central Clinical Intake, Regional Geriatric Program	Central Clinical Intake Referrals to improve access to specialized medical care
Dementia Friends in our Community - Hamilton	Individuals living with Alzheimer's Disease launched a newsletter to change the way people understand dementia
Dundas Community Services	Meals on wheels and transportation services to support older adults aging in the community
Dundas Weight Loss Clinic	Weight management and health promotion for older adults
Service Canada	Information about government programs, services, and benefits for older adults
Glanbrook Community Services	Information & referral, nutrition, and fitness to support older adults age in the community

GOAL 4 Health & Community Services



Glanbrook Community Services	Meal delivery to support residents age 55+
Hamilton Urban Core Community Health care	Removing barriers to access health, dental and social services for seniors
Lions Club Zone 25	Creating an accessible and supportive community for seniors
Thrive Group	Senior Friendly Assessment for healthcare organizations

GOAL 5 Social Participation



Art Gallery of Hamilton	Artful Moments: Arts-experiences for specialized audiences
Cactus Festival of Dundas	Free social programming for older adults at the Dundas Cactus Festival
City of Hamilton, Recreation Division	Social Participation Resource Guide for Older Adults 55+ living in the City of Hamilton
Computer Help for Adults	Technology accessibility to support participation of older adults
Dundas 55+ Group	Affordable and accessible social programs for residents age 55+
Hamilton Aging in Community	Learning opportunities related to resilient aging
Hamilton Bike Share Inc.	Removing barriers to cycling through adaptive bikes & cycling workshops
Hamilton Council on Aging	Seniors4Change Positive Aging Education Series
Hamilton Council on Aging	Faces of Dementia Campaign to create dementia-friendly communities



Faces of Dementia event, Sackville Seniors Centre, October 2022

GOAL 5 Social Participation



Hamilton Jewish Family Services	Social programs to support older adults to age well in the community
Hamilton Literacy Council	iPad and computer basics training for older adults
Hamilton Public Library	Return to in-person programming to enhance social opportunities and inclusion for older adults
McMaster Institute for Research on Aging	Meet My Hamilton: An Intergenerational Program
McMaster University	The EMBOLDEN study: Enhancing physical and community MoBility in OLDER adults with health inequities using commuNity co-design
McMaster University Office of Alumni Engagement	Lifelong Learning Programs
McMaster University Reading Lab	Bringing hope and well-being to community-dwelling older Ontarians in the pandemic world through creative writing and digital literacy learning
Neighbour to Neighbour Centre	Cost-free to promote wellness for older adults
Stoney Creek Historical Society	Historical meetings organized and facilitated by older adults
The Gilbrea Centre for Studies in Aging	The Gilbrea Centre SHARE Group Is supporting McMaster to become age inclusive
The Muslim Association of Hamilton	Social programs and connections keep seniors active in the community



GOAL 6 Civic Engagement, Volunteerism and Employment



City of Hamilton, Seniors Advisory Committee (SAC)

Senior citizens engaging and advocating for an Age-Friendly Hamilton and informing citizens about the purpose of SAC



International Day of Older Persons event, City Hall, October 2022

GOAL 7 Outdoor Spaces



City of Hamilton, Parks and Cemeteries Division

Public parks improve accessibility through pathway resurfacing



AFCC COMMUNITY FORUM — GROWING AN AGE-FRIENDLY HAMILTON

The number of organizations submitting and contributing their Age-Friendly practices, which are captured in the annual community progress reports continues to increase. To recognize and celebrate contributors and to facilitate connections, the AFCC hosted a community forum for organizations and groups who submitted their Age-Friendly practices.

Forum objectives included the following:

- To facilitate learning and sharing of Age-Friendly Hamilton activities and success stories
- To facilitate opportunities for collaboration among Age-Friendly Hamilton collaborators
- To provide a sense of community, shared ownership and encourage continued work among stakeholders to continuing to grow Age-Friendly Hamilton

At the forum, participants were invited to respond to these questions:

- What are the opportunities for collaboration?
- What if any, are the barriers to collaboration? How can we overcome them? Let's focus on solutions.
- What would help you to grow Age-Friendly initiatives in your own organization?

The community forum discussions will help to shape the kinds of outcomes the AFCC hopes to see in 2023.

CALL TO ACTION

The challenge is on! At the community forum, each participant was invited to reach out to at least one other group or organization in 2023 to encourage them to launch and/or revitalize their own Age-Friendly practices.

Our hope is that, when reporting progress in 2023, we see another increase in the number of contributors to the report. Growing Age-Friendly practices in Hamilton is gaining momentum and the future is bright.

CONTACT US

For more Information about Age-Friendly Hamilton contact

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www.hamilton.ca/agefriendly

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Email: shelagh@hamiltoncoa.com

www.coahamilton.ca



“An authentic age-friendly vision can only be generated and sustained by the widest possible ownership of it”

Dr. Alex Kalache, President, ILC-Brazil



www.hamilton.ca/agefriendly



www.coahamilton.ca

2021-2026 HAMILTON'S PLAN FOR AN **AGE FRIENDLY COMMUNITY**



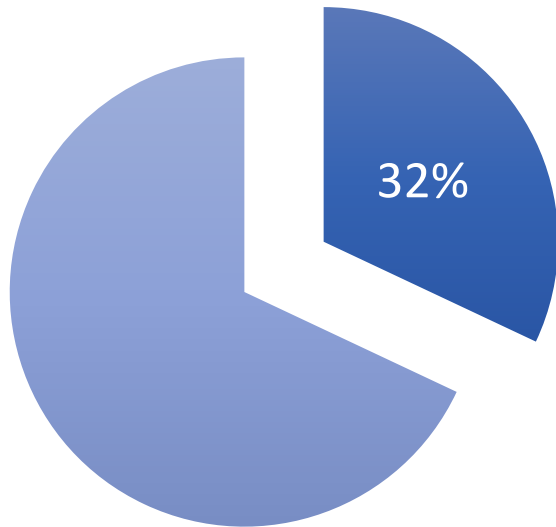
2022 Community Progress Report and Dementia-Friendly Communities

City of Hamilton

Emergency and Community Services Committee

June 15, 2023

Demographic Profile



■ older adults (55+)

- Seniors are the fastest growing age group in worldwide
- For the first time in Canadian history there are now more seniors age 65+ than children under age 14
- The senior population in Ontario is expected to double by 2041
- There are 183,265 adults age 55+ living in Hamilton which represents 32% of the population

World Health Organization (WHO)



**World Health
Organization**

- WHO initiative and framework established for cities and communities globally to create enabling environments for active aging
- 2010 - Global Network of Age-Friendly Cities and Communities was established and currently there is a membership of 1445 cities in 51 countries covering 300 million people
- Hamilton became a certified member of the network in 2015

2021-2026 Age-Friendly Hamilton Plan

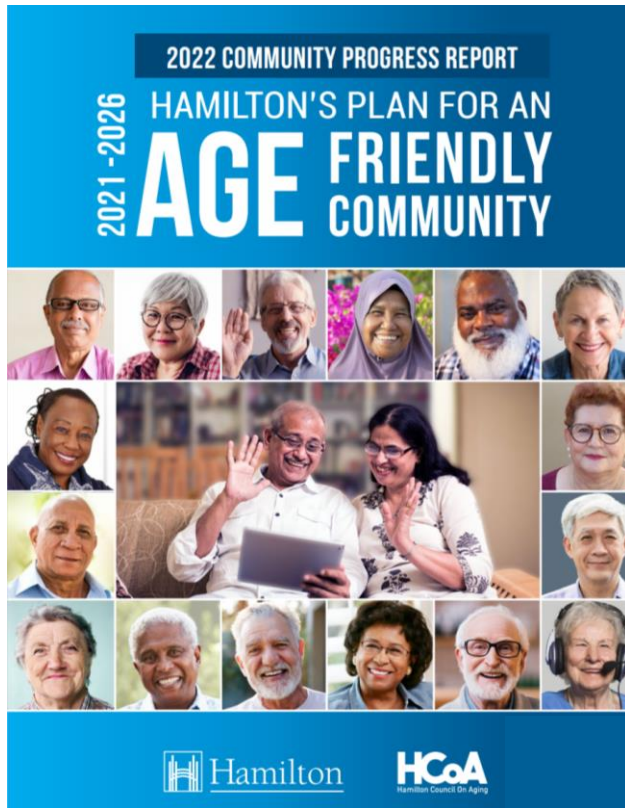


- Aligns with the City of Hamilton’s vision, “To Be the Best Place to Raise A Child and Age Successfully”
- Builds on successes of the first plan, Hamilton’s Plan for an Age-Friendly City (2014)
- One new principle: “Building a Dementia-Friendly Community”

7 Strategic Goals, 21 Objectives, 61 Actions



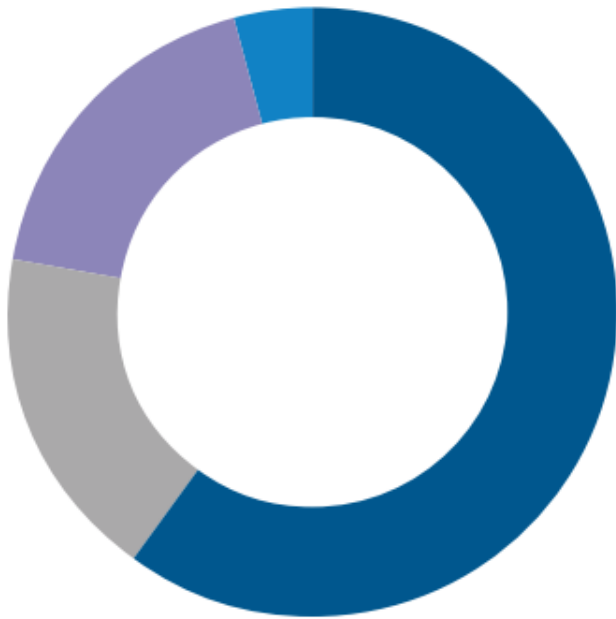
2022 Progress Report



- Re-engaged the community and City staff with a 2022 Age-Friendly Survey to better understand Age-Friendly practices taking place in the community and within various City departments
- Received 50 submissions (more than double from 2021) aligned with Hamilton's Age-Friendly Plan
- Submissions received from all sectors including two from the private sector
- *We are committed to growing our engagement with the private sector!*

2022 Progress Report

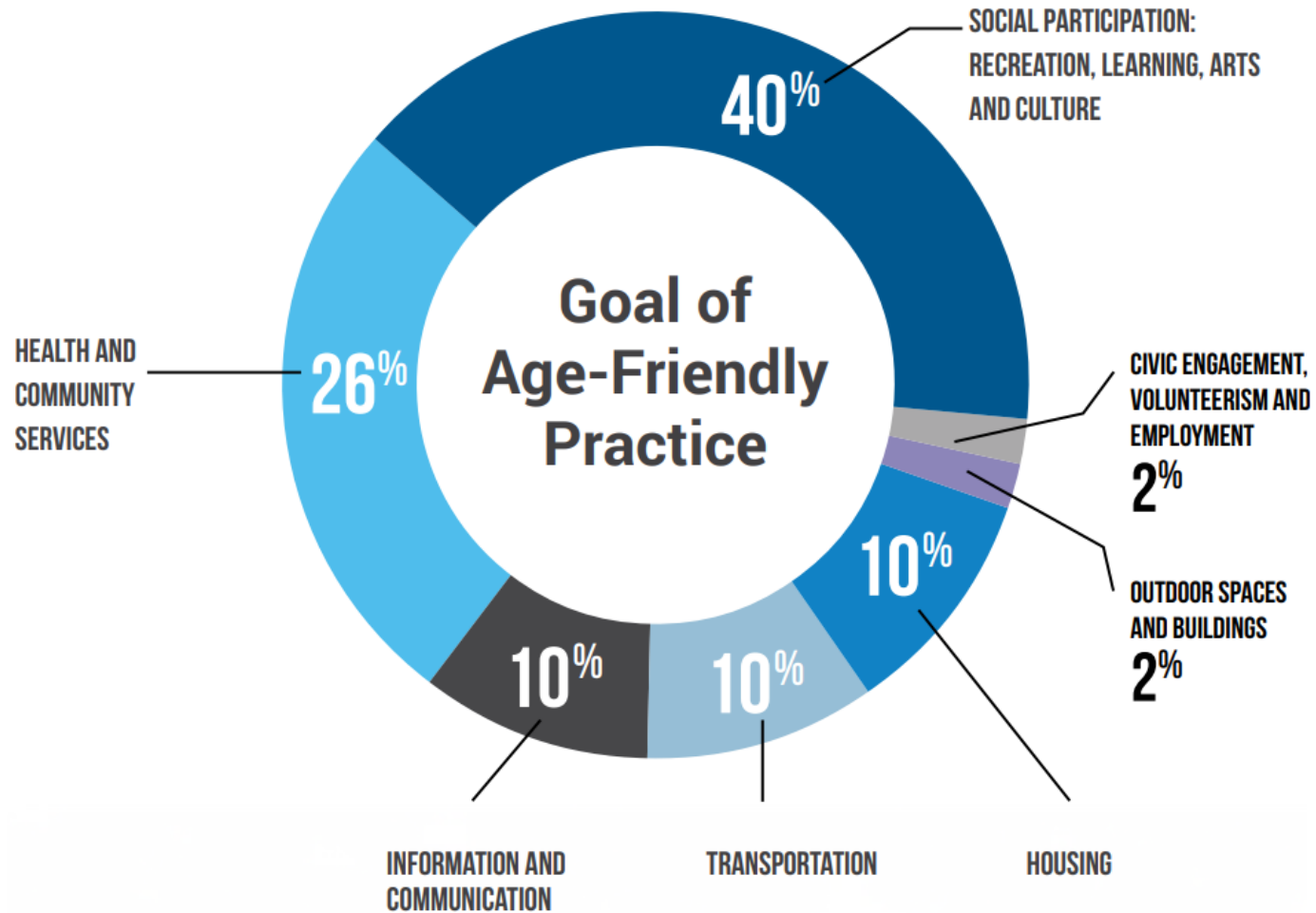
Response



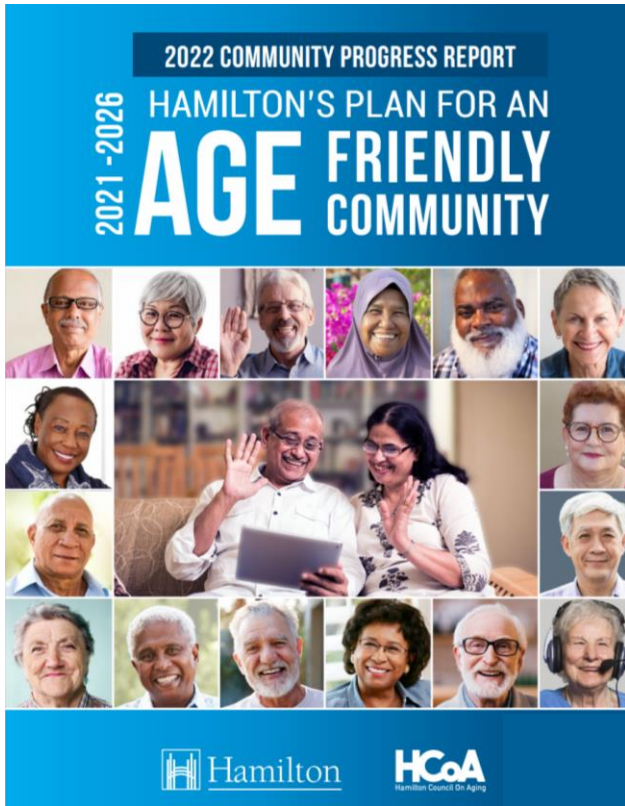
%		#
60	Not-for-profit/Voluntary Sector	30
18	Public Sector - City of Hamilton	9
18	Public Sector - Other (e.g. Health, Education)	9
4	Private Sector (e.g.: business)	2

TOTAL 100 50

2022 Progress Report



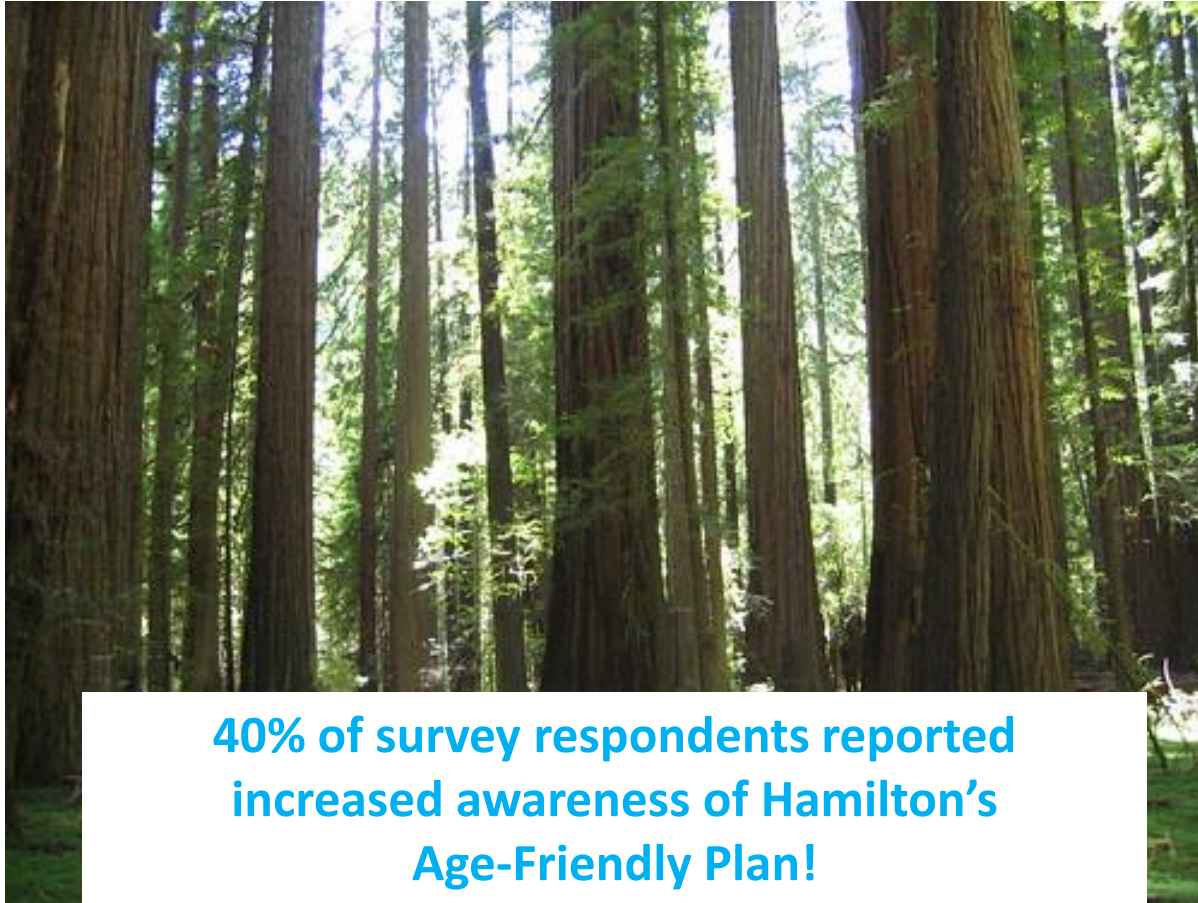
Data at a Glance



- Total number of age-friendly practices: 50
- Total number of different organizations: 39
- Total number of age-friendly practices in progress: 37
- Total number of evaluations completed to date: 13
- Total number of age-friendly practices that involved older people in at least one stage of planning/implementation: 43
- Total number of people positively impacted: 48,874

2022 Progress Report

Awareness of Hamilton's Age-Friendly Plan is growing!



40% of survey respondents reported increased awareness of Hamilton's Age-Friendly Plan!

Age-Friendly Networking Event



- On April 19, 2023, over 50 individuals representing various organizations/groups who contributed to the 2022 Age-Friendly Community Progress survey, members of the Hamilton Council on Aging and Seniors Advisory Committee, City staff and the Age-Friendly Collaborative Committee gathered for a networking event at Sackville Hill Seniors Centre
- **Our Objectives:**
 - **To learn about ongoing Age-Friendly practices**
 - **To identify barriers, opportunities and solutions to grow our Age-Friendly community**
 - **To provide input and ideas on how to move forward collaboratively**

2023 Key Priorities

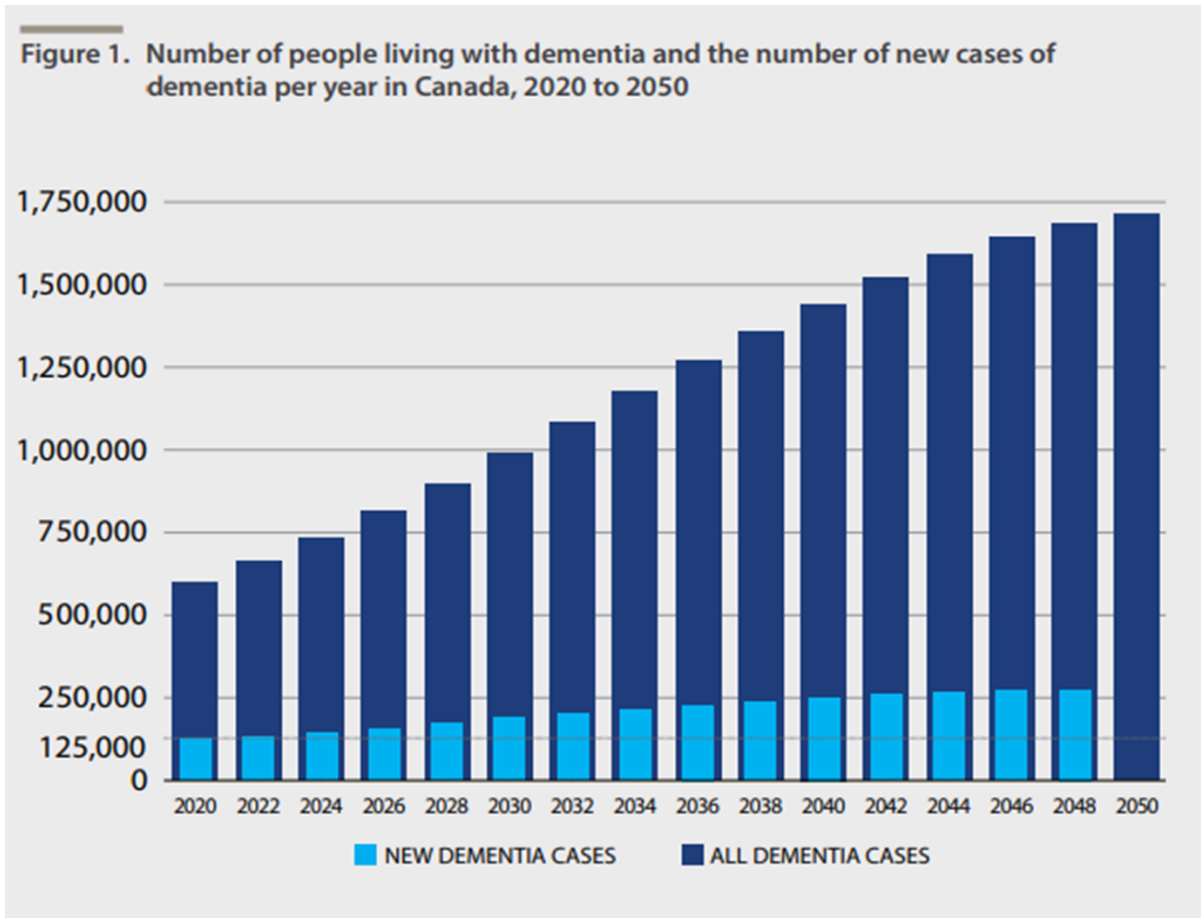
- ✓ Use feedback from the April 19th Age-Friendly Networking event to reshape how we collect information & future goals
- ✓ Develop an Age-Friendly Equity, Diversity and Inclusion (EDI) Framework
- ✓ Increase membership on the Age-Friendly Collaborative Committee (AFCC) by recruiting additional goal champions from both the City and community
- ✓ Continue to create awareness and the importance of Hamilton's Age-Friendly Plan to all sectors through various communication vehicles, community forums and special events, such as the Age-Friendly Networking and Seniors Kick off events
- ✓ Ongoing collaboration with various City departments to track and report City-led actions/projects/initiatives that align with Hamilton's Age-Friendly Plan
- ✓ Implement and evaluate the AFCC action plans that align with the recommendations in Hamilton's Age-Friendly Plan
- ✓ Launch a 2023 Age-Friendly Hamilton Community Progress Survey

Dementia: The statistics today in Canada....the urgency



- >600,000 living with dementia today
- In Hamilton, >**25,000** people living with dementia
- 124,000 diagnosed with dementia every year
- 16,000 < 65 years of age
- 56,000 persons living with dementia are being cared for in hospitals even though this is not the ideal location for care
- \$10.4 B = annual cost of dementia to Canadian economy and healthcare system

The startling reality of expected growth



About the Project

- *Empowering Dementia-Friendly Communities, Hamilton, Haldimand (2020-2023)* was a **community-based, collaborative project** funded by the Public Health Agency of Canada.
- **The Goal:** to develop, implement and evaluate promising practices, programs and initiatives that improve quality of life for people living with dementia in Hamilton (an **urban** city with an existing age-friendly plan) and Haldimand (a **rural** community without an existing age-friendly community plan).



What is a dementia friendly community?



- The definition of a dementia-friendly community varies across initiatives, but common to all is an emphasis on the social dimensions of dementia over the medical. Alzheimer's Disease International states that dementia-friendly communities, *“not only seek to preserve the safety and wellbeing of those living with dementia, [but] also empower all members of the community to celebrate the capabilities of persons with dementia and view them as valuable and vital members of the towns, cities, villages and countries in which they reside.”*

Project Objective #1

To create dementia friendly action plans:

- As a component of the Hamilton Age Friendly Plan in Hamilton, ON; and
 - In communities in Haldimand, ON that do not have an Age Friendly Plan.
1. Community consultation identified 5 key themes
 2. Integration of 4 dementia-specific recommendations into Hamilton's Age Friendly Plan
 3. Leadership teams – empowerment of persons living with dementia



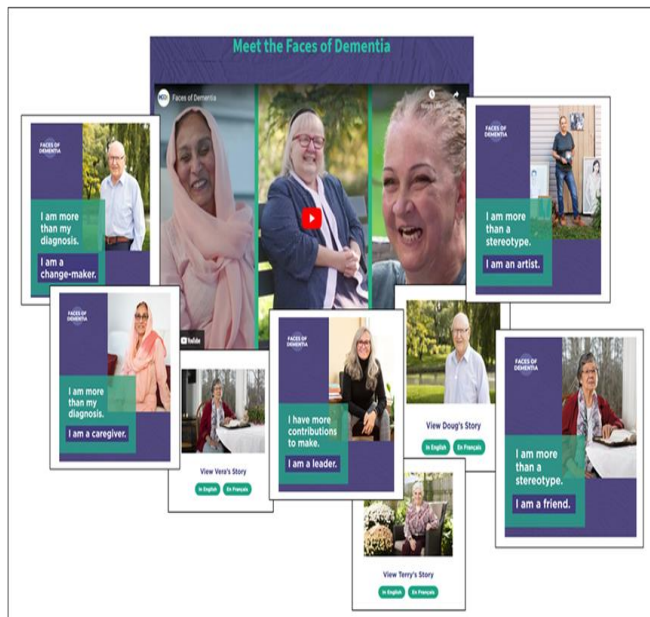
What We Heard Report
Empowering Dementia-Friendly Communities Project
HAMILTON & HALDIMAND, JUNE 2021

Project Objective #2

To enhance awareness about the need for dementia friendly strategies in order to reduce stigma and create inclusive environments

Achievements

1. Co-designed and co-delivered Dementia Friendly education (training workshops)
2. Delivered 30 workshops, 357 participants.
3. Co-created Faces of Dementia campaign
 - 7 short films and posters with “I am more than my diagnosis” messages and social media tools.
 - Developed www.Facesofdementia.ca campaign webpage.
 - Significant media coverage of this campaign.



Contact Us

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Collaborative Committee

Angie Armstrong

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Mary Burnett

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Hamilton Halton
Mary.Burnett@alzda.ca

Thank you



INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 15, 2023
SUBJECT/REPORT NO:	Building Safer Communities Multi Year Plan (HSC23033) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Rachelle Ihekwoaba 905-546-2424 ext. 5909
SUBMITTED BY:	Jessica Chase Director, Children's and Community Services Division Healthy and Safe Communities Department
SIGNATURE:	<i>Jessica Chase</i>

INFORMATION

In May 2022, the Department of Public Safety and Emergency Preparedness Canada (“Public Safety Canada”) identified the City of Hamilton as an eligible recipient of nearly \$4M from April 2023 to March 2026 through Public Safety Canada’s Building Safer Communities Fund (BSCF). The BSCF is a funding stream of Public Safety Canada in support of community-based programs to prevent gun and gang violence by tackling its root causes.

The BSCF has three principal objectives:

- Support municipalities and Indigenous communities to develop community-based prevention and intervention strategies and initiatives to tackle gun and gang activities;
- Increase the knowledge of the nature, scope and challenges of the identified recipients to tackle gun and gang activities; and
- Support recipients to develop a plan to sustain successful prevention and intervention activities upon completion of the five-year program.

Given the synergies between goals, it was decided to align planning and community partnerships for the Public Safety Canada Grant with the Community Safety and Well

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**SUBJECT: Building Safer Communities Multi Year Plan (HSC23033) (City Wide) -
Page 2 of 5**

Being Plan. The CSWB System Leadership Table has been providing advice and guidance to the development of the Public Safety Canada grant workplan and related planning processes. In September 2022, the City entered into an agreement with Public Safety Canada to move forward with BSCF. The focus for the remainder of the first fiscal year April 2022-March 2023 was to implement a community-led process to develop a comprehensive multi-year plan to reduce and prevent youth gun and gang violence through trauma-informed and healing-centred community engagement and through the building of strong community partnerships.

Local Approach

To commence the Building Safer Communities initiative, Hamilton undertook a rapid granting process to engage local community organizations to support the development of the multi-year plan by:

- Engaging with youth from the project's priority populations (Indigenous youth, Black youth, newcomer youth, and young women), community members, and service providers;
- Mapping existing services and resources related to youth violence, guns, and gangs in Hamilton;
- Facilitating partner relationship building activities;
- Applying a trauma-informed, healing-centred approach to community engagement; and,
- Creating a plan to assist the City and partner organizations to become trauma-informed in their service delivery and policy development.

As part of this process, nine local community agencies were funded to conduct consultations with youth and other stakeholders in the fall of 2022. These agencies completed a range of consultations that were both in person and virtual and included focus groups and surveys. The focus of these engagements was to receive feedback to inform community priorities for the use of the granting funds over the three-year grant period.

Using an intersectional approach, sessions were organized for various cultural groups including African descended communities, Indigenous, newcomer, and female identified youth. Over 500 youth and over 70 caregivers, service providers and community leaders, including representatives from the project's priority populations participated in these sessions.

In January 2023, the City's Children's and Community Services Division hired consultants from EMPOWER Strategy Group to develop the multi-year plan for the Building Safer Communities initiative. EMPOWER Strategy Group reviewed the above engagement reports, convened an advisory committee made up of community leaders, reviewed approaches from other municipalities, and completed a comprehensive review of existing programs and services to inform the key priorities that would drive the funding distribution.

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**SUBJECT: Building Safer Communities Multi Year Plan (HSC23033) (City Wide) -
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APPENDICES AND SCHEDULES ATTACHED

None

Environmental Scan

In Hamilton, gun and gang violence has been a growing concern in recent years. From 2020 to 2021, there was a slight increase in youth violent crime at 2.3%. In 2021, 352 youths were involved in violent crimes with 135 charged (32 females and 103 males). The remaining 217 or 61.6% received an extrajudicial measure¹. Although Hamilton has seen a steady decrease of youth involved in crime since 2009, in the past year Hamilton has not seen as large a decrease as the rest of Canada (13.8% versus 23%)^{2,3}.

A gap analysis was completed by EMPOWER Strategy Group to identify areas for coordination, expansion, enhancement, and introduction of services or programming to address youth gang involvement in Hamilton. Although there are a significant number of programs/services being offered in the city that aim to increase protective factors, provide early intervention and redirection pathways, and improve reintegration supports, opportunities exist to expand and coordinate these services. The following areas were identified as opportunities:

- Increase system coordination to enhance existing collaboration and create system pathways
- Amplify programs that improve youth awareness and education around the realities of gang involvement
- Strengthen formal supports to parents and caregivers of older youth (16+) and youth-aged parents
- Leverage key community partners and partnerships to enhance culturally appropriate program options and apply a lens of anti-racism and anti-colonialism to programming and services
- Offer tailored mentorship opportunities between individuals with lived experience, peers, and caring adults and specific at-risk populations such as young females and Indigenous youth
- Explore subsidization of at-cost programs/services during 'out of school' timeframes

¹ "Extrajudicial" means "outside the court." Thus, extrajudicial measures aim to hold a young person accountable without proceeding through the formal court process.

² Hamilton Police Services (2021). Youth Services Annual Report. Retrieved from: <https://pub-hpsb.escribemeetings.com/filestream.ashx?DocumentId=816>

³ Statistics Canada. (2021) The Daily. Retrieved from: <https://pub-hpsb.escribemeetings.com/filestream.ashx?DocumentId=816>

**SUBJECT: Building Safer Communities Multi Year Plan (HSC23033) (City Wide) -
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Priorities for Hamilton

Following community consultation and research, it is recommended that the funds available through the grant for the fiscal years 2023-2026 be used to advance three goals:

- Priority 1: Expand and launch preventative programs that facilitate youth and community connections, strengthen youth capacity, build positive pathways including employment, recreation, mentorship as well as awareness and education around the realities of gang involvement.
- Priority 2: Expand and launch programs that support youth exiting gangs through comprehensive wraparound services.
- Priority 3: Increase system coordination to enhance existing collaboration and create system pathways among organizations that support youth to develop protective factors related to involvement in guns and gangs.

With respect to process to allocate remaining grant funds and implement the agreed-upon workplan, it is recommended that a call for applications be issued to community organizations to ensure transparent and fair funding allocation process, and reinforce a community-led approach. With regard to governance, it is recommended that the City convene a small volunteer committee to review funding applications allowing for community voices to inform decision-making.

Next Steps

This multi-year plan developed collaboratively with community partners will be implemented from 2023 to 2026 with a remaining anticipated budget of about \$3.6M. To move this work forward, the Children's and Community Services Division will hire a temporary 1.0 FTE Senior Project Manager to support the planning and implementation of the Building Safer Communities initiative in Hamilton. This position will be funded by the Building Safer Communities funding and will have no net levy impact.

The City will work closely with community leaders to establish a volunteer committee to inform a transparent process to distribute funding for this initiative according to the three priorities. Successful candidates for the volunteer committee will represent the community of Hamilton and include youth, racialized community members, Indigenous leaders and other stakeholders from health, education and employment sectors. This committee will meet to review applications and make decisions around funding. Applications will be made available in Q3 and evaluation and selection of successful applicants will be completed through the volunteer committee by Q4.

Successful applicants will be responsible for providing ongoing evaluation of the programs supported through BSCF. The program evaluations will align with measures and outcomes informed by the BSCF Advisory Committee and City. Ongoing reporting

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**SUBJECT: Building Safer Communities Multi Year Plan (HSC23033) (City Wide) -
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to Public Safety Canada will continue with the final wrap up anticipated for March 2026. The City will work with community partners to ensure sustainability for effective programs is embedded in planning over this period. The Children's and Community Services Division will provide an update to Council about the progress of the Building Safer Communities Multi Year Plan by Q1 of 2024.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable



INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 15, 2023
SUBJECT/REPORT NO:	Poverty Reduction Investment Plan Update (CES16043(f)) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Al Fletcher (905) 546-2424 Ext. 4711 Kamba Ankunda (905) 546-2424 Ext. 4557
SUBMITTED BY:	Michelle Baird Director, Housing Services Division Healthy and Safe Communities Department
SIGNATURE:	<i>Michelle Baird</i>

COUNCIL DIRECTION

At the September 27, 2017 Council meeting, staff were directed to:

“keep Council informed, by reporting back to the Emergency & Community Services Committee preferably semi-annually or, at minimum, annually with updates respecting the implementation of the Poverty Reduction Investment Plan.”

INFORMATION

The Poverty Reduction Investment Plan was established by Council in 2017 through Report BOH16034/CES16043 with \$50 M planned funding and planned spending from 2017 – 2027. \$20 M was approved to be derived by extending the payback term for existing City loans from the Future Fund from 2031 to 2036 for affordable housing. \$30 M at \$3 M per year for 10 years was approved to be derived from the dividend uplift to the City resulting from merger of Horizon Utilities Corporation and several other local utilities into the new entity provisionally called MergeCo for poverty reduction over 10 years. The overall objective was to increase affordable housing and reduce poverty by investing in people.

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SUBJECT: Poverty Reduction Investment Plan Update (CES16043(f)) (City Wide)
- Page 2 of 6

There are three components to the Poverty Reduction Investment Plan which were approved by Council on September 27, 2017:

- \$10 M for general Indigenous poverty reduction at \$1 M annually for 10 years (2018-2027);
- \$20 M for new affordable rental housing construction at \$4 M annually for five years (2017-2021); and,
- \$20 M for social housing repairs and renovations at \$2 M annually for 10 years (2018-2027).

Half of the funds for new affordable rental housing construction and social housing repairs and renovations were allocated to CityHousing Hamilton.

On November 25, 2020, Council was informed of the investments made from the Poverty Reduction Investment Plan prior to and during 2019 (Report CES16043(d)). The investments made in the year 2020 and 2021 were provided to Council in February 2022 (Report CES16043(e)). This report provides an update on investments made in 2022 as detailed in the following section of the report:

1. Indigenous Led Poverty Reduction Program

Indigenous Component of the Poverty Reduction Investment Plan – Project ID 6731841610

As of December 2022, a total of \$5 M has been spent of the \$10 M allocated over 10 years for the Indigenous Led Poverty Reduction program.

For the year 2022, the Coalition of Hamilton Indigenous Leadership reported the expense of \$1 M as follows:

- \$398,670 was utilized on Indigenous social housing and infrastructure repairs and/or enhancements targeting a minimum of an additional 20 to the previous 152 housing units and 2 community spaces; and,
- \$601,330 was spent on a range of programs to support housing stability and assistance including;
 - Tenant advocacy and supports (2,077 households assisted);
 - Youth employment and stability (378 youth assisted);
 - Housing & Homelessness Supports & Services (439 households assisted);
 - Indigenous Nursing Outreach Program (154 individuals assisted and 319 COVID-19 vaccines administered);

SUBJECT: Poverty Reduction Investment Plan Update (CES16043(f)) (City Wide)
- Page 3 of 6

- Indigenous Mobile Street Outreach (9,619 total interactions, with 1,800 directly with Indigenous clients);
- Administrative management of funds and coordination of programs and strategies.

2. New Construction

New Affordable Rental Housing Construction Projects – Project ID 6731741609

The \$20 M allocated for rental construction was divided equally between the Housing Services Division (\$10 M) and CityHousing Hamilton, (\$10 M), with \$4 M funded annually starting in 2017 and ending in 2021.

Based on projects identified since 2017 the Housing Services Division allocation has been committed as listed and identified in Table 1:

Table 1: Housing Services Allocation

Housing Services Division \$10 M Allocation				
#	Funding Recipient	Type of Investment	Status of Investment	Amount
1	Hamilton Young Christian Women's Association (YWCA), Putman Family YWCA, 52 Ottawa St. N.	Fee Offsets	Completed	\$512,576
2	Indwell, McQuesten Lofts Parkdale Landing, 256 Parkdale Avenue (previously referred as 205 Melvin Ave).	Capital Fee Offsets	Completed	\$2,411,970
		Development Charges	Completed	\$829,260
3	Victoria Park Community Homes Inc. / East Kiwanis Non-Profit Homes Inc., 60 Caledon Ave., Mountain Secondary School Site	Land Purchase	Completed	\$3,130,000
4	YWCA – Carole Anne's Place / Mission Services – Willow's Place	Operating Costs	Completed	\$128,000
5	90 Carling Street – Building & Planning Fees (Victoria Park Community Homes Inc. / East Kiwanis Non-Profit Homes Inc.)	Fee Offsets	complete	\$16,759
6	Options for Independent Living and Development, 137 George Street	Construction Costs	Under Construction	\$483,303
7	Options for Independent Living and Development, 137 George Street	Construction Costs	Under Construction	\$360,000

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SUBJECT: Poverty Reduction Investment Plan Update (CES16043(f)) (City Wide)
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8	Contingency funds for multiple affordable housing development projects	Construction and Development Costs	Under Construction	\$837,728
9	191 York Boulevard – Planning and Economic Development (Real Estate)	Predevelopment Work	Funds Committed	\$250,000
10	Contracts Analyst – Indigenous 1 FTE (2018-2022)	Staffing Costs	Completed	\$411,436
11	Contracts Analyst - 1 FTE in HSD (projected to 2023-2027)	Staffing Costs	On Going	\$549,550
12	Contracts Analyst – Materials Recovery (projected to 2018-2027)	Staffing Costs	On Going	\$25,353
13	The Good Shepherd Centre Hamilton - 35 Arkledun Avenue	Construction Costs	Under Construction	\$54,065
Total Allocated/Spent				\$10,000,000

The section below provides further updates on the status of the investment on some of the projects provided in Table 1 above;

- #3. Former Mountain Secondary School Site Project, 60 Caledon Avenue
 - Update: The sale of the property is Complete. The Housing Providers (Victoria Park community Homes Inc and Hamilton East Kiwanis Non-Profit Homes Inc) have informed staff that project construction is set to begin in the Summer of 2023 creating 266 affordable housing opportunities with units consisting of single and family units, pending securing capital build funding.
- #6 and #7. Options for Independent Living and Development (OFILD), 137 George Street
 - Update: The project timeline has changed and is scheduled to be completed in Q3/Q4 2023.
- #8. Development Charges and New Affordable Housing Contingency;
 - As previously reported through CES16043(e), savings realized in the Year ending 2021 resulted in an unspent allocation of \$689,413. Through HSC22027, approval was received to use this balance as a contingency for affordable housing development projects, increasing the contingency allocation from \$205,000 to \$894,413. To date, \$54,065 is allocated to support The Good Shepherd Centre Hamilton in the construction costs for 35 Arkledun Avenue (item #13) resulting in an ending contingency balance of \$837,728.

SUBJECT: Poverty Reduction Investment Plan Update (CES16043(f)) (City Wide)
- Page 5 of 6

- #13. Good Shepherd Centre’s Supportive Housing Project, 35 Arkledun Avenue
 - Update: The project is complete and occupancy starts mid-May 2023.

Table 2: CityHousing Allocation

CityHousing Hamilton \$10 Million Allocation:		
Funding Recipient	Type of Investment	Amount
Bay & Cannon street project	Capital	\$9,124,652
Riverdale Projects	Capital	0
King William project	Capital	\$875,348
Total Allocated		\$10,000,000
Total Committed/spent		\$10,000,000

The Riverdale project is delayed and funding of \$6.5 M previously committed has been reallocated to other projects to address funding shortfalls due to the increasing cost of construction. The Bay & Cannon project investment has increased by \$5.625 M to a revised commitment of \$9.1 M and the remaining balance of \$875,348 has been committed to CityHousing Hamilton King William project.

3. Social Housing Repairs

Social Housing Repair and Renovation – Project ID 6731841611

The annual allotment of \$2 M for the period 2018-2027 for social housing repairs and renovations is distributed as follows:

- \$1 M to the Social Housing Section, Housing Services Division; and,
- \$1 M to CityHousing Hamilton.

(a) Social Housing Section, Housing Services Division

In 2022, \$1 M was allocated by social housing as follows:

- Repairs and renovations for 399 units at an average cost of \$2,491 per unit, total commitment of \$994,000 The following was achieved:
 - one unit that was vacant for over three months due to damage were repaired and occupied; and,
 - 398 units in multiple buildings were repaired, increasing energy and operating cost efficiencies. Work completed included exterior masonry

SUBJECT: Poverty Reduction Investment Plan Update (CES16043(f)) (City Wide)
- Page 6 of 6

repairs, roof replacements, replacement of windows, and hot water heater replacements.

- The balance of the funding in the amounts of \$5,400 was used within Housing Services Division to pay for administration, software project and contract management support for all capital repair programs for social housing.

(b) CityHousing Hamilton

In 2022, \$937,741.92 was allocated as follows:

- Maintenance and repairs to 97 units at an average cost of \$8,325 per unit.

APPENDICES AND SCHEDULES ATTACHED

None



CITIZEN COMMITTEE REPORT

To:	Emergency and Community Services Committee
From:	LGBTQ Advisory Committee <div style="text-align: right; margin-right: 100px;"> <u>Rebecca</u> <u>Banky</u>_____ </div> <div style="text-align: right; margin-right: 100px;"> Rebecca Banky, Chair </div>
Date:	May 12, 2023
Re:	Updated Terms of Reference for the LGBTQ Advisory Committee

Recommendations

1. That the Emergency and Community Services Committee approve the updated LGBTQ Advisory Committee meeting Terms of Reference found in Appendix A: LGBTQ Advisory Committee Terms of References that were approved at the March 23, 2023 LGBTQ Advisory Committee Meeting.

Background

The LGBTQ Advisory Committee Terms of Reference had not been updated since September 23, 2015. The Committee reviewed and updated the Terms of Reference to ensure they reflect current goals and practices of the Committee.

Analysis / Rationale

The LGBTQ Advisory Committee amended the Terms of Reference and Roles and Responsibilities (dated September 23, 2015) with the following changes:

- a) Change “LGBTQ” to “Two-Spirit & LGBTQIA+” in all instances except when referencing the name of the Committee;
- b) In the “Mandate” section, replace “Audit, Finance & Administration Committee” with “Emergency and Community Services Committee”;
- c) In the “Guiding Principles” section, add a Land Acknowledgement regularly used by the LGBTQ Advisory Committee;
- d) Remove Operating Guidelines #4 AND #5;
- e) In the “Committee Membership” section, insert “Two-Spirit & LGBTQIA+” before “community members”;
- f) In the “Committee Membership” section, remove the phrase “There is no set maximum number of members” and add “Provided sufficient applicants, the membership shall be set at 15”;
- g) In the “Committee Membership” section add “ Committee membership shall strive to represent the diversity of Hamilton’s Two-Spirit & LGBTQIA+ communities, including those voices often not represented with respect to gender identity, sexual orientation, age, ability, ethnic and cultural background, and socioeconomic status.”;
- h) In the “Terms of Office” section, replace the phrase “sufficient numbers” with “a sufficient number of applicants”;
- i) In the “Meeting Schedule” section, remove all text and replace with “The Committee shall meet once a month in the evenings”.

Appendix A: LGBTQ Advisory Committee Terms of Reference

LESBIAN, GAY, BISEXUAL, TRANSGENDER & QUEER¹ ADVISORY COMMITTEE

MISSION STATEMENT

The LGBTQ¹ Advisory Committee for the City of Hamilton exists to eliminate barriers experienced by Two-Spirit & LGBTQIA+ communities by giving voice to the perspectives of Two-Spirit & LGBTQIA+ individuals and evaluating the City on its related efforts. The Committee does this by making recommendations to Council and staff in order that the City of Hamilton will excel in providing services to and interfacing with members of the Two-Spirit & LGBTQIA+ communities.

Is our Mission Statement clearly articulated? Do you understand it?

VALUES

Inclusivity, Equity, Diversity, Solidarity, Anti-Oppression, Compassion, Empathy

Are our Values clearly articulated? Do you understand it?

VISION

Hamilton is the city of choice for lesbian, gay, bisexual, transgender and queer (LGBTQ) people to live, work, learn and play.

MANDATE

The Committee is empowered by City Council and is responsible to City Council for its services; it reports to City Council on issues and concerns pertaining to the Two-Spirit & LGBTQIA+ communities through the Emergency and Community Services Committee.

GUIDING PRINCIPLES

- Two-Spirit & LGBTQIA+ people are a vibrant part of healthy and safe communities.
- Two-Spirit & LGBTQIA+ people's diverse experiences are respected and celebrated.

¹ The acronym "Two-Spirit & LGBTQIA+" is a commonly used, shortened initialism for lesbian, gay, bisexual, transsexual, transgender, twospirit, intersex, queer and questioning individuals / communities. This acronym may or may not be used in a particular community as language continues to evolve. It is acknowledged that other acronyms (representing broader populations) are used elsewhere and the selected acronym is in no way intended to exclude any person or group in the work of the Advisory Committee or in its mandated efforts.

- Two-Spirit & LGBTQIA+ people benefit from equitable access to an abundance of rewarding employment and educational opportunities.
- Two-Spirit & LGBTQIA+ people will have access to social services so they can overcome existing barriers to employment and educational opportunities.
- Two-Spirit & LGBTQIA+ people enjoy rich cultural, recreational and social experiences through participation as patrons or volunteers of local institutions.
- Two-Spirit & LGBTQIA+ people benefit from equitable access to all City services and programs, including those of City agencies and boards.
- The LGBTQ Advisory committee acknowledges that the City of Hamilton is situated upon the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee, Mississaugas of the Credit First Nation, this unceded, stolen land is covered by the dish with one spoon wampum belt covenant which is an agreement between the Haudenosaunee and Anishinabek peoples to share and care for the resources around the great lakes. We further acknowledge that this land is covered by the between the lakes purchase of 1792 between the crown and the Mississaugas of the Credit First Nation. Today, the City of Hamilton is home to many Indigenous People from across Turtle Island and we recognize that we need to do more to learn about the rich history of this land so that we can better understand our role as residents, neighbours, partners, and caretakers.

TERMS OF REFERENCE

OPERATING GUIDELINES

1. Provide opportunities for members of Hamilton's diverse Two-Spirit & LGBTQIA+ communities to share stories, impart information, raise concerns, and recommend changes as they relate to the way the City develops bylaws, policies, programs, and services that impact Two-Spirit & LGBTQIA+ communities.
2. Provide advice and recommendations to City Council and staff with respect to the implementation of bylaws, policies, programs, and services that impact Two-Spirit & LGBTQIA+ communities.
3. Educate and increases the awareness and understanding of City Council and staff on issues that impact Two-Spirit & LGBTQIA+ communities.
4. Acknowledge and respect the diversity of Hamilton's Two-Spirit & LGBTQIA+ communities, including those voices not represented at the Committee table, with respect to gender identity, sexual orientation, age, ability, ethno-cultural background, and socio-economic status.
5. Review the progress and measure of success of the Committee and its activities on a regular basis.

COMMITTEE MEMBERSHIP

Membership of the Committee shall be comprised of Two-Spirit & LGBTQIA+ community members within the City of Hamilton. Provided sufficient applicants, the membership shall be set at 15 members. Committee membership shall strive to represent the diversity of Hamilton's Two-Spirit & LGBTQIA+ communities, including those voices often not represented with respect to gender identity, sexual orientation, age, ability, ethnic and cultural background, and socioeconomic status.

TERM OF OFFICE

In the event that there are a sufficient number of applicants, at least one-third of the members shall be new members for the four-year term.

MEETING SCHEDULE

The Committee shall meet once a month in the evenings.

ROLES & RESPONSIBILITIES

Role & Responsibility of the Chair

As the Chair of a meeting, you have several important roles: knowing the group, helping members get started, planning ahead, preparing for meetings and presiding at meetings.

Helpful Tips:

Know Your Group - Find out who your members are and what they can do. Make sure all members understand their roles and responsibilities.

Help Members Get Started - Involve your group members. Be sure your members understand their purpose, their responsibilities, their timelines and their budgetary constraints.

Prepare for Meetings - Plan your agenda. Check on all pre-meeting arrangements.

Preside at Meetings – Review your guidelines or rules of order (found in the Orientation Manual). Follow your agenda, involve the members and manage the discussion.

Role & Responsibility of the Secretary (Often done by City Staff)

- Provides relevant information, ideas and opinions as a participant in the meeting.
- Keeps an accurate set of minutes of each meeting.
- Keeps an up-to-date membership/contact list.
- Distributes minutes to members and notifies them of upcoming meetings.
- Keeps a list of all sub-committees and members.
- Helps the Chair with preparing the agenda, advice on meeting procedure, reference materials and information retrieved from the records.
- Makes meeting and physical set-up arrangements (Note: room bookings with City Facilities will be co-ordinated through the volunteer Committee's Technical Staff Liaison).

Role & Responsibility of the Technical Advisor/Staff Liaison

- Liaises with volunteer committee for technical advice from the host department.
- Liaises with all City staff for advice and information required by the volunteer committee, including procedural advice from Clerk's Office.
- Arranges for printing of agendas, minutes, reference material and distribution required by the volunteer committee.
- Arranges for booking meeting facility.
- Arranges for parking passes, if required.

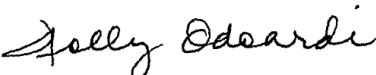
Role & Responsibility of the Member

- Attends mandatory orientation at the beginning of the term.
- Attends advisory meetings, as scheduled.
- Prepares for meetings by reviewing the minutes and agenda, including any resource material that may be provided.
- Commits five to ten hours per month (which includes preparation before meeting).
- Attends all meetings. Committee members missing three consecutive meetings without appropriate notification to the Chair or Staff Liaison shall be considered as resigned from the Committee thereby reducing the required number for quorum.
- Participates in the discussion, decision-making and the work or business undertaken by the Committee (e.g. organizing events and developing a work plan).

Approved by the LGBTQ Advisory Committee March 21, 2023



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Long-Term Care

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 15, 2023
SUBJECT/REPORT NO:	Group Purchasing Services for Food and Related Supplies (HSC18026(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Brian Bettencourt (905) 546-2424 Ext. 1906 Anne Kayler (905) 546-2424 Ext. 1921
SUBMITTED BY:	Holly Odoardi Senior Administrator, Long-Term Care Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION

Pursuant to Policy #11 - Non-competitive Procurements that Council approve Complete Purchasing Services Inc. and their vendors as the single source for food and related supplies, for Macassa and Wentworth Lodges, Recreation Division, and Red Hill Family Centers and for cleaning and related supplies for Macassa and Wentworth Lodges for up to two years until May 30, 2025.

EXECUTIVE SUMMARY

Macassa and Wentworth Lodges have been satisfactorily using Complete Purchasing Services Inc., a group purchasing service, to procure food and supplies for their food services departments over the past 20 years. In addition to food and related services for the long-term care homes, more recently, the long-term care home's Housekeeping and Laundry Section, Recreation's Food Services unit as well as Red Hill Family Centre's meal program and the kitchen at Sackville Seniors Centre have also procured products through Complete Purchasing Services Inc. This has been a cost effective and efficient arrangement for the City of Hamilton for many years. Complete Purchasing Services Inc. has a Canada-wide purchasing power of over \$2 B which benefits the City of Hamilton in obtaining competitive pricing. Using the Complete Purchasing Services Inc. negotiated pricing, the approximate cost of food and supplies purchased through these

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OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Group Purchasing Services for Food and Related Supplies
(HSC18026(a)) (City Wide) - Page 2 of 4**

distributors over the past year was \$2,001,000 dollars (Macassa Lodge - \$1,269,000 and Wentworth Lodge - \$732,000). The approximate cost of cleaning and related supplies purchased at the Lodges over the past year was \$105,000 dollars (Macassa Lodge - \$69,000 and Wentworth Lodge - \$36,000).

Red Hill spent approximately \$88,000 annually on food and beverages over the past year.

The Recreation Division operates 14 arena concessions and a full-service kitchen at Sackville Seniors Centre and anticipate spending approximately \$117,000 annually on food and beverage products for 2023. Last year they spent approximately \$50,000 on food and beverage products, however 2022 was not a typical operating year as only three sites ran.

Value-added services that are provided at no cost include a risk management program, menu and meal production management resources specific to long-term care, electronic ordering and inventory systems, and a variety of educational resources for staff training.

The current agreement with Complete Purchasing Services Inc. is set to expire June 25, 2023. Since March 2020 the focus has continued to be on managing the COVID-19 Pandemic. With that, staff have not had the opportunity to fully review the alternate purchasing group options available to the City of Hamilton. We would require up to two years to properly complete a new report with our recommendations. Through a recent market scan, staff working at both Lodges have identified that Complete Purchasing Services Inc. may not provide the most value for the City ongoing. Staff require additional time to complete a comprehensive review of the services offered by Complete Purchasing Services and those offered by other vendors with similar business models. Following a complete market review and in advance of the expiration of the approval requested through this report, an updated report with recommendation will be brought to Council seeking approval for future direction.

Alternative for Consideration – See page 4.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Food and related supplies, cleaning and related supplies, are purchased within the allocated operating budgets at each Lodge. Complete Purchasing Inc. has waived the membership fees for the City of Hamilton. Both Recreation and the Red Hill Family Centre would benefit from reduced product costs.

Staffing: There are no staffing implications associated with the recommendations of Report HSC18026(a).

**SUBJECT: Group Purchasing Services for Food and Related Supplies
(HSC18026(a)) (City Wide) - Page 3 of 4**

Legal: There are no legal implications associated with the recommendations of Report HSC18026(a).

HISTORICAL BACKGROUND

The current Council approval for Group Purchasing Services for Food and Related Supplies (HSC18026) (City Wide) which recommends Complete Purchasing Services Inc. as the single source purchasing agent, is due to expire on June 25, 2023. In February of this year, the Director of Food Services obtained a Policy 11 to support a market scan, to contact other purchasing groups and to identify other products offered on the market. In this brief time, we have identified that Complete Purchasing Services Inc. may not be able to provide the best overall value compared to the alternate options. Considering this, the suggestion was to submit a report to council requesting approval for Complete Purchasing Services Inc. and their vendors as a single source for up to two years, bringing us to May 2025. This timeframe would allow staff to complete a further scan and explore offerings from vendors that would better support our future purchases, processes and needs throughout the City.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

City of Hamilton's Procurement Policy By-law, Section 4.11 – Policy for Negotiations (Single source) Policy 11 provides for the recommending of a single source vendor for the supply of a particular Goods and/or Service because it is more cost effective or beneficial for the City.

RELEVANT CONSULTATION

The Directors of Food Services and Supervisors of Housekeeping and Laundry for both Lodges were consulted regarding the report content related to the food product sourcing market, services required, cost and operational issues. The Recreation division, Red Hill Family Centre, and Children's and Community Services division were consulted and support the recommendations in this report.

Procurement was consulted and supports the recommendations in this Report.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

It has been the staff's intention to have completed an in-depth review of the group purchasing program before the expiry date. However, the Global COVID-19 Pandemic along with other industry competing factors has simply affected our ability to complete a comprehensive review. We now require up to two years to allow staff to maintain purchasing from the current vendor and to benefit from the savings provided to date by Complete Purchasing Services Inc. This will allow staff to work on completing the

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**SUBJECT: Group Purchasing Services for Food and Related Supplies
(HSC18026(a)) (City Wide) - Page 4 of 4**

comprehensive review required to present to council with a new report and recommendations which may include changing to a new vendor.

ALTERNATIVES FOR CONSIDERATION

Request for Proposal

There is concern that alternate purchasing groups might not submit for a Request for Proposal resulting in a loss of competitive pricing and ability to receive spending rebates.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

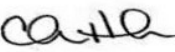
Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community
Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

None



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Recreation Division

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 1, 2023
SUBJECT/REPORT NO:	Menstrual Product Pilot Update (HSC20001(c) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Janine Gaunt (905) 546-2424 Ext. 2455
SUBMITTED BY:	Chris Herstek Director, Recreation Division Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION

- (a) That the Recreation Division, Municipal Service Centres and Hamilton Food Share provide various product choices as part of the free Menstrual Product Program; and
- (b) That Hamilton Food Share purchase a variety of product required for 2023, within the allocated \$91 K budget, including an exchange with the Recreation Division's current bulk inventory, to provide varied product choices for the Menstrual Product Program, at no additional cost for 2023.

EXECUTIVE SUMMARY

At the May 4, 2023 Emergency and Community Services Committee meeting, staff provided information relating to the Menstrual Product Pilot Project Update (HSC20001(b)). This report and presentation summarized uptake of the program at five Recreation pilot sites and through the Hamilton Food Share program.

The update also included recommendations to expand the program to all City of Hamilton Recreation Centres, Arenas and Municipal Service Centres using existing inventory for 2023. Hamilton Food Share also requested annual funding of \$91 K to support the program for 2023 with efforts to move to a sustainable model for 2024.

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SUBJECT: Menstrual Product Pilot Update (HSC20001(c) (City Wide) - Page 2 of 4

Discussion around providing various options of menstrual products ensued and staff were directed to report back on the financial implications of providing various product choices for products distributed by the Recreation Division and Hamilton Food Share.

Alternatives for Consideration – Not Applicable**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: As Hamilton Food Share is in a position to purchase various inventory for their 2023 supply, and whereas the Recreation Division currently has an inventory of regular sized products, the two organizations shall enter into an arrangement for the remainder of 2023 whereby the Recreation Division provides inventory of regular sized product to Hamilton Food Share in exchange for varied size product at no additional cost to the 2023 Menstrual Product Project.

As stated in Report HSC20001(b), The Recreation Division will request funding through the 2024 Tax Operating Budget process. Sourcing a variety of products will be included in the budget consideration. Should Hamilton Food Share fail to be fully self-sustaining for 2024, \$91 K will be a Council referred item in the 2024 Budget process.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

On February 26, 2020, Council approved a 12-month Menstrual Products Pilot (MPP) project to provide free menstrual products. The MPP project was developed with the following principles in mind:

- Supporting individuals who menstruate and are experiencing financial need
- Upholding personal dignity
- Providing choice

Through a universal approach, menstrual products were made available in women's and universal washrooms in five recreation centres, one in each recreation district. The targeted approach provided funding to Hamilton Food Share (HFS) and distribution of menstrual products through HFS's network of local foodbanks.

Due to the Covid-19 pandemic, full implementation of the pilot was delayed until 2022. On May 4, 2023, Emergency and Community Services Committee received an update on the project from Recreation staff and Hamilton Food Share. Report HSC20001(b),

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SUBJECT: Menstrual Product Pilot Update (HSC20001(c) (City Wide) - Page 3 of 4

recommended expansion of the program to all recreation centres, arenas and municipal service centres. Hamilton Food Share also reported on the success of distribution through the emergency food network and requested \$91 K to support continuation of the program for 2023.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

NONE

RELEVANT CONSULTATION**Hamilton Food Share**

Bulk purchase of regular sized products was coordinated by Hamilton Food Share in 2022, whereby the product purchase was distributed through Hamilton Food Share and its emergency food network, as well as the Recreation Division.

Based on 2023 pricing received by Hamilton Food Share, they are confident that the program can be coordinated for 2023 with no additional funding and products provided would include various absorbency of tampons (regular, super, super plus) and various pads (regular, overnight).

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Access to menstrual products is essential for health, well-being, and full participation in society. Lack of access to menstrual products due to financial constraints or “period poverty” is a health equity issue affecting girls, women and persons who menstruate. All Hamilton residents deserve the opportunity to reach their full health potential without disadvantage due to social determinants of health.

Survey respondents from the Recreation Division, gathered during the pilot program, suggested that a way to improve the program would be to have access to more product choice of varying sizes and absorbencies.

Hamilton Food Share also conducted a survey of people accessing the program and 34% indicated that the program did not fully meet their needs as it related to the quantity or type of menstrual products available.

ALTERNATIVES FOR CONSIDERATION

If recommendation (b) of this report is not accepted, the Recreation Division has acquired a bulk inventory of regular sized tampons and pads to supply to the program for 2023. The Pilot Project allocation of \$30 K has been exhausted. In order to purchase a varied supply, an additional \$13 K would be required for 2023.

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SUBJECT: Menstrual Product Pilot Update (HSC20001(c) (City Wide) - Page 4 of 4

Hamilton Food Share's current position is that they need to re-stock their shelves. They have reported that the allocated \$91 K will meet their needs in 2023 to provide various product choice.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

None



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Housing Services Division

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 15, 2023
SUBJECT/REPORT NO:	Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative Agreement 2023 - 2025 (HSC22025(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Al Fletcher (905) 546-2424 Ext. 4711 Brian Kreps (905) 546-2424 Ext. 1782 Kamba Ankunda (905) 546-2424 Ext. 4557
SUBMITTED BY:	Michelle Baird Director, Housing Services Division Healthy and Safe Communities Department
SIGNATURE:	<i>Michelle Baird</i>

RECOMMENDATION(S)

- (a) That Appendix "A" to Report HSC22025(a) being a By-law to authorize the City to enter into a "Transfer Payment Agreement" or an amending agreement to the existing Transfer Agreement dated April 28, 2022, with His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario in respect of the Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative for the allocation of funding for the years 2023 to 2025 and to authorize the General Manager of the Healthy and Safe Communities Department to execute such agreements and any ancillary documents, with content and in a form satisfactory to the City Solicitor, be enacted by Council;
- (b) That the General Manager of the Healthy and Safe Communities Department or their designate, be authorized and directed to deliver and administer the Canada- Ontario Community Housing Initiative ("COCHI") and Ontario Priorities Housing Initiative ("OPHI") programs or any successor thereto including but not limited to executing all

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SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative Agreement 2022 - 2025 (HSC22025(a)) (City Wide) - Page 2 of 8

agreements and documents required to give effect thereto or for the provision of funding pursuant to the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs, with content satisfactory to the General Manager of the Healthy and Safe Communities Department and in a form satisfactory to the City Solicitor;

- (c) That the General Manager of the Healthy and Safe Communities Department or their designate be authorized to approve and submit the annual Investment Plan pursuant to receiving the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative program guidelines, and to update or amend the Investment Plan, as necessary to deliver and administer the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative program; and,
- (d) That the General Manager of the Healthy and Safe Communities Department be authorized and directed to approve and revise any municipal program guidelines, approve any exceptions to the municipal program guidelines as special or unanticipated circumstances arise, and update or amend the Investment Plan, as necessary to deliver and administer the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative in accordance with all Provincial requirements.

EXECUTIVE SUMMARY

In May 2019, the Ministry of Municipal Affairs and Housing released the Canada-Ontario Community Housing Initiative (“COCHI”) and Ontario Priorities Housing Initiative (“OPHI”) Program Guidelines proposing a 10-year funding plan through 2028.

On February 3, 2023, the Province notified the City of Hamilton of the planned funding allocations for the Provincially delivered Housing and Homelessness Prevention program including an allocation for Fiscal Years 2023-24 and 2024-25 for both COCHI and the OPHI in the amounts provided in Table 1 below;

Table 1: Summary of Planned Allocation:

Program	Planned Allocations	
	2023-24 Fiscal Year	2024-25 Fiscal Year
Canada-Ontario Housing Initiative (COCHI)	\$6,623,600	\$9,010,300
Ontario Priorities Housing Initiative (OPHI)	\$3,483,200	\$3,360,800
Annual total	\$10,106,800	\$12,371,100

The Federal and Provincial funding can be used for a suite of housing programs including development of new affordable housing projects, repair of affordable housing units, provision of rent subsidies/allowances and supports towards homelessness

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prevention.

Staff propose using COCHI funding to prioritize capital repairs for social housing, assessing the viability of Federal social housing providers reaching end of operating agreements and Provincial providers coming to end of mortgage updating building condition assessments for all social housing providers and providing rent supplements. The capital repair funding and rent supplements will be tied to new agreements with providers to continue to provide deeply affordable housing once their operating agreements or mortgages expire.

Staff propose using OPHI to prioritize the development of new affordable rental housing including providing support to proponents in need of supplementary funding towards the creation of new affordable units; supporting existing Ontario Renovates Programs including Secondary Suites Forgivable Loan Program and the Emergency Home Repair program.

The Province provided the planned allocations to allow Service Managers to include the funding in their fiscal plans. The dates for both the submission of the Investment Plan and the signing of the Transfer Payment Agreement are yet to be determined by the Province and are likely to be included in the program guidelines. It is not clear whether the Province will issue a new transfer agreement or an amendment to the previous one.

The City is required by the Province to submit a Sustainability Plan detailing how the investments made through COCHI will improve the projects' longevity and affordability. Staff will report back to Council should there be any substantial change in the funding for the program.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: For Fiscal Years 2023-24 and 2024-25, the City of Hamilton received a letter confirming funding for COCHI and OPHI of a total of \$22,477,900. This will be the fifth and sixth year of COCHI – OPHI funding since 2019. The funding guidelines describing the program procedures, priorities and requirements have not been released by the Province.

Staff anticipate that this funding will not require security beyond signing the Transfer Agreement unless there is a major change to the previous program guidelines. The City is required to fully spend the annual allocation and commit capital funding in the fiscal year that the funds are allocated. The City of Hamilton has until September 15 of each fiscal year to reallocate funding between operating and capital. A Q3 financial report is due to the Ministry by January 30 of each year outlining projected expenditures for the fiscal year. Any identified savings may be required to be returned to the Ministry upon

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demand and cannot be carried over into the next fiscal year.

In this allocation, the City of Hamilton may use up to 5% each Fiscal Year for program administration costs. However, the Province encourages Service Managers to reduce administration costs below 5% to provide more funding to program recipients.

Where applicable and unless otherwise stated in the Program Guidelines to be issued later by the Province, the Ministry will provide quarterly payments based on the information requested through the Investment Plan.

Currently, these requirements are assumptions. Agreements will not be executed with agencies until the program guidelines are received and the Investment Plan is approved by the Province.

Staffing: N/A

Legal: While the Transfer Payment Agreement has not been received yet, historically, Legal Services staff has reviewed the report recommendations. Legal staff have raised several concerns with previous Transfer Payment Agreements, including but not limited to:

- The powers of the Province to require certain matters or actions are broad, vague and entirely within the discretion of the Province;
- There is little or no ability for the City to question the Province's actions under the Agreement; and,
- Provisions in the Agreement will require the City to pass on additional risks to the successful funding recipients in the community.

Housing Services Division staff have brought the above concerns to the attention of the Ministry of Municipal Affairs and Housing who highlighted that there is no opportunity for negotiation of the terms of the Transfer Payment Agreement. Accordingly, if the City wishes to receive OPHI and COCHI funding, it is required to sign the Agreement as is.

Legal Services staff will be involved in the review and drafting of any ancillary agreements as may be required to deliver the COCHI and OPHI programs as mechanism of ensuring that City complies with the terms of the Transfer Payment Agreement and reduces risks to the City are mitigated to the extent possible.

HISTORICAL BACKGROUND

In April 2019, the Province of Ontario announced the Canada-Ontario Community Housing Initiative ("COCHI") and the Ontario Priorities Housing Initiative ("OPHI"), typically referred to as COCHI/OPHI, as well as the City's three-year funding allocations in the amount of \$16.7 M. The announcement was brought to the attention of Council

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through Report HSC19042(a) on September 5, 2019. In effect, a Transfer Payment Agreement was executed between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing and the City of Hamilton on September 23, 2019 covering the period 2019 to 2022.

August 23, 2021, the Province provided the 2022-23 Planned Funding Allocations for Provincially-Delivered Housing and Homelessness Prevention Programs in the amount of \$8,062,994. The allocation was brought to the attention of Council through Report HSC22025. The allocation included an extension of OPHI funding contrary to the 2019 announcement which had indicated that OPHI funding was to expire in 2022 with no extension. As required, an amended Transfer Payment Agreement to the previous one was fully executed between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing and the City of Hamilton on May 26, 2022 covering the period 2022 to 2023.

On February 3, 2023, the Province provided the 2023-25 Planned Funding Allocations for Provincially-Delivered Housing and Homelessness Prevention Programs. The allocation included another additional extension of OPHI and COCHI. For the current allocation for the year 2023 to 2025, the Province has not clarified whether it requires amendment to the previous one or a new Transfer Payment Agreement.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

As explained in Report HSC19042(a), the obligation to maintain the Service Level Standard continues despite the continued expiry of operating agreements and mortgages. The Provincial Government has acted to prevent community housing organisations from exiting the Housing Services Act and amended legislation to require community housing providers to either sign exit agreements or enter into new service agreements with service managers. No direct additional funding has been allocated to the Service Managers to provide for capital repair and maintain the continuity of subsidy provision. The new COCHI allocation provides a cushion for limited continued subsidy funding and capital repair for community housing providers.

Hamilton has an undersupply of affordable rental housing units. To address its housing crisis, Council endorsed a 10-Year Housing and Homelessness Action Plan (HHAP) with the first outcome area to increase the supply of affordable housing. The City is currently falling below its stretch target of development of 350 new units per year. The Housing Sustainability Investment Roadmap (HSIR), recently approved by Council, provides a path forward in addressing the Housing Crisis in Hamilton and addressing a healthy housing continuum. OPHI and COCHI funding will partially support the City's effort in meeting the stretch target and the Housing Sustainability Investment Roadmap (HSIR) targets.

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Dates for when both the Investment Plan and the signed Transfer Payment Agreement must be submitted is yet to be determined by the Province and likely to be included in the program guidelines. It is expected, under the terms of the Transfer Payment Agreement, the City is responsible to administer, deliver, and report on the programs in accordance with the Transfer Payment Agreement which includes the program guidelines.

RELEVANT CONSULTATION

As a condition of previous OPHI and COCHI funding, Staff held a community stakeholder consultation meeting on July 24, 2019. Close to 40 participants representing affordable housing proponents (stakeholders from the affordable housing development community), Housing and Homelessness Action Plan Planning Group; members of the Housing and Homelessness Advisory Committee and community housing providers (social housing) developed numerous priorities for the utilization of COCHI and OPHI funding.

The priorities selected during the 2019 consultations included capital repairs for community housing, creation of new affordable housing units, supporting the creation of a secondary dwelling unit subsidy and proving housing subsidies to residents. These priorities are still relevant today and have been worsened by the pandemic. Unless the upcoming program guidelines provide a change to the original funding targets, staff believe this new funding provides an opportunity to build on the priorities made during the 2019 consultation.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Assuming the release of the regulations and guidelines for use of the COCHI and OPHI funds remains largely the same, staff propose use of the funds as follows:

A. Canada-Ontario Community Housing Initiative (COCHI)

- (i) Investment in capital repair programs among housing providers particularly projects that are reaching end of operating agreements and/or mortgage to preserve social housing supply, including urban native housing; and support social housing providers that can demonstrate their potential for long-term sustainability with transitional operating funding;
- (ii) Provide rent supplements/subsidy to support Rent Geared to Income (RGI) tenants in non-profit and co-operative housing projects with expiring operating agreements/mortgages;
- (iii) New supply – utilize a portion of funding to support community housing providers to undertake redevelopment or development of new units that prolong affordability period by stacking COCHI with other

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Federal and municipal funding.

Recognizing that the COCHI funding allocation model was based on outdated 2018-19 Social Housing Agreement funding, the Ministry has updated the funding model for 2023-24 onwards to provide a more equitable, needs-focused approach based on social housing stock and core housing need. The current allocation is intended to help achieve the COCHI objectives included above proposal and is increase from the 2022-23 amounts.

B. Ontario Priorities Housing Initiative (OPHI)

Staff propose prioritizing OPHI funding for the development of new and retention and repair of existing affordable rental housing supply by funding traditional affordable rental construction, but also by supporting the development of new second units and capital repairs.

(i) New Affordable Rental Construction

The City of Hamilton has been averaging 54 units annually through municipal and upper levels of government over the past 10 years. While the cost of construction continues to rise, it is important to continue to build new supply and allocating a significant portion of the OPHI funds to new affordable rental development is recommended for the following reasons:

- New units can help moderate the increasing negative impacts of the lack of affordable rental supply.
- Offset any overages in construction costs associated with the supply chain issues and significant increase costs for materials and trades;
- It enables leveraging much larger amounts of funding through CMHC's Co-Investment Fund. Despite challenges, the Co-Investment Fund is the primary funding source available for creating new affordable rental housing in Canada. To access Co-Investment Fund dollars, proponents must demonstrate that they have secured provincial or municipal contributions, which can include OPHI funds;
- Invest in pre-development costs to support moving development costs closer to "shovel-ready" to permit greater ability to meet funding occupancy requirements.

(ii) Continuation of Ontario Renovates

- Basic health and safety home repairs to the homes of low-income homeowners; basic health and safety repairs to affordable private market rental and community housing, including single rooms and emergency shelters; and,

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- As catalyst funding to homeowners to support the creation of new secondary dwelling units on existing residential properties including granny flats, accessory apartments, laneway homes and basement apartments.

Overall, the intent of the OPHI spending is to seek opportunities to maintain the existing supply of housing as well as increase the supply of both affordable and innovative housing units – goals to which the above will secure.

ALTERNATIVES FOR CONSIDERATION

None

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Built Environment and Infrastructure

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report HSC22025(a): By-law authorizing the Transfer
Payment for COCHI and OPHI

Authority: Item XX, Emergency & Community Services Committee

Report XXX
CM: XXX

CITY OF HAMILTON

BY-LAW NO. XX-XXX

To Authorize the Execution of a new Ontario Transfer Payment Agreement or amended to the previous agreement Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative between the City of Hamilton and His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario to Receive Funding Under the Canada-Ontario Community Housing Initiative, the Ontario Priorities Housing Initiative.

WHEREAS the City is the Service Manager under the *Housing Services Act, 2011* and is authorized to operate and manage housing, including establishing, administering and funding programs for the provision of residential accommodation in its service area;

AND WHEREAS the Ministry of Municipal Affairs and Housing has provided a planning allocation amounts for 2023-2024 and 2024-2025 to the City of Hamilton under the Canada-Ontario Community Housing Initiative (COCHI) to repair, regenerate and expand community housing, and to protect affordability support for tenants; and the Ontario Priorities Housing Initiative (OPHI) to address local priorities in the areas of housing supply and affordability, including affordable rental construction, community housing repair, rental assistance, tenant supports, and affordable homeownership, in its service area;

AND WHEREAS in May 2019, the Ministry of Municipal Affairs and Housing established the 10-year plan for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative which outlined guidelines through 2028;

AND WHEREAS on February 3, 2023, the Ministry of Municipal Affairs and Housing notified the City of Hamilton a planned allocation for 2023-24 and 2024-25 in the amounts of \$15,633,900 for Canada-Ontario Community Housing Initiative; \$6,844,000 Ontario Priorities Housing Initiative;

AND WHEREAS the Minister has not yet confirmed whether a new transfer payment agreement or an amendment to the existing agreement will be required; or released the implementing regulations or the actual allocation for the above programs;

NOW THEREFORE Council of the City of Hamilton enacts as follows:

Appendix "A" to Report HSC22025(a)
Page 2 of 2

1. Upon receipt of the implementing guidelines and the documents for the Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative, the General Manager of the Healthy and Safe Communities Department or their designate is authorized and directed to enter into and execute a Transfer Payment Agreement or an amendment to the Transfer Payment Agreement dated April 28, 2022 with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario in respect of the - Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative and an ancillary documents for the allocation of funding for the years 2023 to 2025 with content satisfactory to the General Manager of the Healthy and Safe Communities Department and in a form satisfactory to the City Solicitor. ;

2. This By-Law shall come into effect upon its passing.

PASSED this _____ day of _____, 2023.

Andrea Horwath
Mayor

A. Holland
City Clerk

CITY OF HAMILTON

NOTICE OF MOTION

Emergency & Community Services Committee: June 15, 2023

MOVED BY COUNCILLOR C. KROETSCH

SECONDED BY COUNCILLOR A. WILSON

Affordable Housing at 272 Caroline Street South (Ward 2)

WHEREAS, average rents in Hamilton have risen to \$1,142 for a 1-bedroom, \$1,334 for a 2-bedroom, and \$1,489 for a 3-bedroom (CMHC, October 2022);

WHEREAS “no fault” eviction filings against Hamilton tenants for renovation, demolition, condominium conversion, and landlord’s-own-use have more than doubled in the last ten years (Social Planning & Research Council, 2019);

WHEREAS the average cost of constructing a new social housing unit is approximately \$500,000 to \$600,000 per unit, according to City staff, while the per-unit cost to acquire existing apartment buildings is \$150,000 to \$200,000, according to recent sales data for the Hamilton market (HSC23003(a));

WHEREAS Hamilton lost 15,854 affordable rental units from the private market since 2011, according to City consultant Steve Pomeroy (“Toward a Sustainable Housing System in Hamilton”, March 9, 2023);

WHEREAS 76% of Ward 2 residents are renters (25,000 people) and 48% of Ward 2 renters are paying unaffordable rents (Statistics Canada, 2016, cited in City of Hamilton Ward 2 profile);

WHEREAS Council adopted the Housing and Homelessness Action Plan in 2020 (Appendix A to Report CS11017(d)) that aims to “retain the existing stock of community housing; affordable housing; and land dedicated to affordable housing” by “moderniz[ing] rules and regulations to minimize the number of private market affordable rental housing units lost to condominium conversions, demolitions, and other redevelopment initiatives”;

WHEREAS Council adopted the Housing Sustainability and Investment Roadmap, 2023 (Appendix A to Report HSC23028) that highlights “Acquisition of Affordable Housing” as one of four pillars undergirding the strategy and identifies as a key action “engag[ing] with community partners, undertaking strategic acquisitions of ‘at-risk’ existing affordable housing units or existing affordable rental units that come up for sale”;

WHEREAS 272 Caroline Street South is located in the Durand neighbourhood of Ward 2;

WHEREAS the building contains 21 units, home to seniors, people with disabilities, families with young children, students, and working-class people, including four households who have lived in the building for more than 30 years;

WHEREAS current rents are affordable and below market rates, with 60% of units below the Canada Mortgage and Housing Corporation's affordable rent threshold of \$1,110 per month for the Hamilton CMA (CMHC, 2019);

WHEREAS the landlord's decision to list the building for sale threatened the housing security of the tenants and the long-term affordability of the rental units, should the building be purchased by an investment company;

WHEREAS the residents of the building have incorporated as a not-for-profit housing co-operative and voted unanimously to purchase the building and convert it into a co-operative;

WHEREAS the residents have the support of the Golden Horseshoe Co-operative Housing Federation and the Co-operative Housing Federation of Canada;

WHEREAS the residents have entered into an agreement of Purchase and Sale with the landlord; and

WHEREAS the residents have qualified for a mortgage through the Canada Mortgage and Housing Corporation's Mortgage Loan Insurance Select program but are in need of contributions to assist with the down payment for the purchase.

THEREFORE, BE IT RESOLVED:

- (a) That \$84,000 from the Ward 2 Special Capital Re-investment Reserve (108052) be contributed, upon the finalization of the agreement of purchase sale, to the down payment for tenants to purchase 272 Caroline Street South through their incorporated co-operative corporate entity 272 Caroline Street South Housing Co-operative Inc.
- (b) That the General Manager of Healthy & Safe Communities be authorized and directed to enter into an agreement with 272 Caroline Street South Housing Co-operative Inc. that the project be operated as a non-profit with subsidized and below-market rents, and approve and execute all required agreements and ancillary documents with such terms and conditions in a form satisfactory to the City Solicitor.