



City of Hamilton

AUDIT, FINANCE AND ADMINISTRATION COMMITTEE ADDENDUM

Meeting #: 23-010
Date: June 15, 2023
Time: 9:30 a.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

10. DISCUSSION ITEMS

*10.6 Grants Sub-Committee Report 23-003 (June 13, 2023)

12. NOTICES OF MOTION

*12.1 Review of the City of Hamilton Volunteer Advisory Committees



Hamilton

GRANTS SUB-COMMITTEE REPORT 23-003

2:00 p.m.

June 13, 2023

Council Chambers, City Hall, 2nd Floor
71 Main Street West, Hamilton, Ontario

Present: Councillors N. Nann (Chair), C. Kroetsch (Vice Chair)
Councillors M. Francis, T. Jackson, and M. Tadeson

Absent: Councillor M. Wilson – City Business

Also Present: Councillors J. Beattie and T. McMeekin

THE GRANTS SUB-COMMITTEE PRESENTS REPORT 23-003 AND RESPECTFULLY RECOMMENDS:

**1. City Enrichment Fund – Appeal Process Update (GRA23003(a)) (City Wide)
(Item 9.1)**

- (i) That Report GRA23003(a), respecting City Enrichment Fund – Appeal Process Update, be received.
- (ii) WHEREAS, as an annual funding program, City Enrichment Fund (CEF) staff were directed to bring forward a funding formula and rationale that does not exceed the approved and allocated overall budget amount;

WHEREAS, during the 2023 budget process Council approved of \$6,575,410 (8% enhancement included which was approved through the 2023 budget deliberations);

WHEREAS, at the May 16, Grants Sub-Committee, staff recommended that all City Enrichment Fund applicants who received a passing score be recommended for funding;

WHEREAS, at the May 24, 2023 Council meeting, Council approved a one-time appeal process for all applicants of the 2023 City Enrichment Fund;

WHEREAS, the appeal process was open to all 2023 CEF grant applicants; applicants must demonstrate need and clearly articulate the adverse impacts hindering operational capacity with the original recommended amount;

WHEREAS, the Grants Sub-Committee will review the list of appeals and identify additional funding amounts;

THEREFORE, BE IT RESOLVED:

- (a) That the appeal requests from applicants in all categories in the amount of \$673,742 be approved, and funded from the City Enrichment Fund Reserve # 112230;
- (b) That the Sexual Assault Center (Hamilton and Area) funding request for CS-B5 for \$26,000, CS-B7 for \$25,000, and CS-B8 for \$16,000, be topped up to the full amount by further funding \$6,500 to CS-B5, \$2,000 to CS-B7, and \$4,000 to CS-B8, to be funded from the City Enrichment Fund Reserve # 112230;
- (c) That the Binbrook Santa Clause Parade funding request be topped up by \$1,250 to be funded from the City Enrichment Fund Reserve # 112230;
- (d) That any funds allocated and distributed through the City Enrichment Fund appeal process be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City, based on the 30% guideline and threshold; and,
- (e) That staff be directed to consult with community organizations in order to develop a further equitable City Enrichment Fund process and report back to the Grants Sub-Committee.

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

4. COMMUNICATIONS

- 4.1 Correspondence from Matt Afinec, President and Chief Operating Officer, Hamilton Sports Group (HSG), respecting HSG support for the annual Hamilton Santa Claus Parade

5. DELEGATION REQUESTS

- 5.5 Chelsea Kirkby, YWCA Hamilton, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process (In-Person) (For today's meeting)
- 5.6 Kojo Dampsey, McMaster University, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process (In-Person)
- 5.7 Jessica Bonilla-Dampsey, Sexual Assault Centre (Hamilton Area), respecting Item 9.1 - 2023 City Enrichment Fund (In-Person)

The June 13, 2023 agenda for the Grants Sub-Committee, was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) May 16, 2023 (Item 3.1)

The Minutes of the May 16, 2023 Grants Sub-Committee meeting, were approved, as presented.

(d) COMMUNICATIONS (Item 4)

(i) Correspondence from Matt Afinec, President and Chief Operating Officer, Hamilton Sports Group (HSG), respecting HSG support for the annual Hamilton Santa Claus Parade (Item 4.1)

The Correspondence from Matt Afinec, President and Chief Operating Officer, Hamilton Sports Group (HSG), respecting HSG support for the annual Hamilton Santa Claus Parade, was received and referred to consideration of Item 10.1.

(e) DELEGATION REQUESTS (Item 5)

(i) The following Delegation Requests were approved for today's meeting:

- (1) Doug Hobson, Hamilton Santa Claus Parade Committee, respecting Item 10.1 - 2023 Hamilton Santa Claus Parade (In Person) (Item 5.1)
- (2) Craig Zuk, Hamilton Santa Claus Parade Committee, respecting Item 10.1 - 2023 Hamilton Santa Claus Parade (In Person) (Item 5.2)

- (3) Stephanie Wilsack, Santa Claus Parade, respecting Item 10.1 - 2023 Flamborough Santa Claus Parade (Virtual) (Item 5.3)
- (4) Kim Martin, Social Planning and Research Council of Hamilton, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process (In Person) (Item 5.4)
- (5) Chelsea Kirkby, YWCA Hamilton, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process (In Person) (Added Item 5.5)
- (6) Kojo Dampsey, McMaster University, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process (In Person) (Added Item 5.6)
- (7) Jessica Bonilla-Dampsey, Sexual Assault Centre (Hamilton Area), respecting Item 9.1 - 2023 City Enrichment Fund (In Person) (Added Item 5.7)

(f) DELEGATIONS (Item 6)

(i) Doug Hobson, Hamilton Santa Claus Parade Committee, respecting Item 10.1 - 2023 Hamilton Santa Claus Parade (In Person) (Added Item 6.1)

Doug Hobson, Hamilton Santa Claus Parade Committee, addressed the Committee respecting Item 10.1 - 2023 Hamilton Santa Claus Parade.

The Delegation from Doug Hobson, Hamilton Santa Claus Parade Committee, respecting Item 10.1 - 2023 Hamilton Santa Claus Parade, was received.

(ii) Craig Zuk, Hamilton Santa Claus Parade Committee, respecting Item 10.1 - 2023 Hamilton Santa Claus Parade (In Person) (Added Item 6.2)

Craig Zuk, Hamilton Santa Claus Parade Committee, addressed the Committee respecting Item 10.1 - 2023 Hamilton Santa Claus Parade.

The Delegation from Craig Zuk, Hamilton Santa Claus Parade Committee, respecting Item 10.1 - 2023 Hamilton Santa Claus Parade, was received.

(iii) Kim Martin, Social Planning and Research Council of Hamilton, respecting item 9.1 - 2023 City Enrichment Fund Allocation Process (In Person) (Added Item 6.4)

Kim Martin, Social Planning and Research Council of Hamilton, addressed the Committee respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process.

The Delegation from Kim Martin, Social Planning and Research Council of Hamilton, addressed the Committee respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process, was received.

(iv) Stephanie Wilsack, Santa Claus Parade, respecting Item 10.1 - 2023 Flamborough Santa Claus Parade (Virtual) (Added Item 6.3)

Stephanie Wilsack, Santa Claus Parade, addressed the Committee respecting Item 10.1 - 2023 Flamborough Santa Claus Parade.

The Delegation from Stephanie Wilsack, Santa Claus Parade, respecting Item 10.1 - 2023 Flamborough Santa Claus Parade, was received.

(v) Chelsea Kirkby, YWCA Hamilton, respecting item 9.1 - 2023 City Enrichment Fund Allocation Process (Virtual) (Added Item 6.5)

Chelsea Kirkby, YWCA Hamilton, addressed the Committee respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process.

The Delegation from Chelsea Kirkby, YWCA Hamilton, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process, was received.

(vi) Kojo Dampthey, McMaster University, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process (In Person) (Added Item 6.6)

Kojo Dampthey, McMaster University, addressed the Committee respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process.

The Delegation from Kojo Dampthey, McMaster University, respecting Item 9.1 - 2023 City Enrichment Fund Allocation Process, was received.

(vii) Jessica Bonilla-Dampthey, Sexual Assault Centre (Hamilton Area), respecting Item 9.1 - 2023 City Enrichment Fund (In Person) (Added Item 6.7)

Jessica Bonilla-Dampthey, Sexual Assault Centre (Hamilton Area), addressed the Committee respecting Item 9.1 - 2023 City Enrichment Fund.

The Delegation from Jessica Bonilla-Dampthey, Sexual Assault Centre (Hamilton Area), respecting Item 9.1 - 2023 City Enrichment Fund, was received.

(g) DISCUSSION ITEMS (Item 9)**(i) City Enrichment Fund – Appeal Process Update (GRA23003(a)) (City Wide) (Item 9.1)**

Chain Nann relinquished the Chair to introduce a motion respecting Report GRA23003(a), City Enrichment Fund – Appeal Process Update.

For disposition of this matter refer to Item 1(ii).

Councillor Nann assumed the Chair.

(h) MOTIONS (Item 10)**(i) 2023 Hamilton Santa Claus Parade, Binbrook Santa Claus Parade, Stoney Creek Santa Claus Parade and Flamborough Santa Claus Parade (Item 10.1)**

Councillor Jackson WITHDREW the following motion:

WHEREAS, the Hamilton Santa Claus Parade, Binbrook Santa Claus Parade, Stoney Creek Santa Claus Parade and Flamborough Santa Claus Parade events are long time holiday season community offerings;

WHEREAS, the Hamilton Santa Claus Parade, Binbrook Santa Claus Parade, Stoney Creek Santa Claus Parade and Flamborough Santa Claus Parade have been receiving annual grants from the City Enrichment Fund from the City of Hamilton to support planning and delivery of the events for many years;

WHEREAS, the local Santa Claus Parades require higher levels of City financial support to be successful than the City Enrichment Fund guidelines allow;

THEREFORE, BE IT RESOLVED:

- (a) That the City Enrichment Fund's 30% maximum funding guideline be waived for the Hamilton Santa Claus Parade, Binbrook Santa Claus Parade, Stoney Creek Santa Claus Parade and Flamborough Santa Claus Parade in 2023;
- (b) That the differences between the requested amount and City Enrichment Fund scoring guideline amount be funded from the City Enrichment Fund Reserve # 112230 for the four applicants below:
 - 2023 Hamilton Santa Claus Parade
 - 2023 Flamborough Santa Claus Parade

- 2023 Stoney Creek Santa Claus Parade
 - 2023 Binbrook Santa Claus Parade
- (c) That a grant of \$50,000 be approved for the 2023 Hamilton Santa Claus Parade;
- (d) That a grant of \$15,000 be approved for the 2023 Flamborough Santa Claus Parade;
- (e) That an additional top-up of \$1,365 be approved in the form of a grant for the 2023 Stoney Creek Santa Claus Parade; and,
- (f) That an additional top-up of \$1,250 be approved in the form of a grant for the 2023 Binbrook Santa Claus Parade.

(i) ADJOURNMENT (Item 13)

There being no further business, the Grants Sub-Committee adjourned at 3:50 p.m.

Respectfully submitted,

Councillor Nrinder Nann
Chair, Grants Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk

CITY OF HAMILTON NOTICE OF MOTION

Audit, Finance and Administration Committee: June 15, 2023

MOVED BY COUNCILLOR M. WILSON

Review of the City of Hamilton Volunteer Advisory Committees

WHEREAS, the City of Hamilton is dedicated to advancing and articulating City decision-making efforts by ensuring the process by which participants are provided information and are engaged is meaningful, clear, convenient, and accessible to all residents;

WHEREAS, the City of Hamilton supports community engagement as it empowers individuals and groups to give them a voice and a platform to express their opinions, concerns, and ideas, which encourages active participation, enabling community members an opportunity to shape the decisions that affect them directly;

WHEREAS, engagement in the community fosters a sense of ownership and responsibility, leading to increased community pride and motivation to work towards common goals and provides policy makers and elected officials with meaningful feedback that can inform decision making;

WHEREAS, Community engagement promotes collaboration and cooperation among stakeholders, including residents, local businesses, community-based organizations, multiple levels of government and non-profits, thereby, bringing people together and facilitating the exchange of knowledge, resources, and expertise, leading to innovative solutions and shared idea generation;

WHEREAS, the Advisory Committee with Persons with Disabilities and the Hamilton Municipal Heritage Committee are Sub-Committees of Council and are required by Provincial legislation, they are outside the scope of this proposed review

WHEREAS, the City of Hamilton is currently creating a robust public engagement policy and administrative framework; and

WHEREAS, enhancing engagement throughout civic participation processes can inherently support high-level Term of Council Priorities including (1) Equity, Diversity and Inclusion; and (2) Trust and Confidence in City Government;

THEREFORE, BE IT RESOLVED:

12.1

- a) That the City of Hamilton pause all Volunteer Advisory Committees, with the exception of the Climate Change Advisory Committee, for which recruitment for the current Council term is underway; and
- b) That City Manager's Office and Corporate Services staff be directed to report back to the Audit, Finance and Administration Committee with recommendations on the following:
 - (i) best practices that prioritizes resident engagement including access to, understanding of and participation in community engagement;
 - (ii) review and provide recommendations to Council as informed by existing partnerships with local community-based organizations and networks to help shape and advise decision-making efforts on City initiatives, programs, services, policies, and by-laws;
 - (iii) existing community-based engagement methods inclusive of the Volunteer Advisory Committees to fulfil the priorities of Council aligned with the Term of Council priorities 2022 – 2026; and
 - (iv) a resource list of local equity-deserving groups doing community and grassroots organizing that can be contacted for engagement and feedback on City Wide processes and policies.