



## **City of Hamilton**

# **CITY COUNCIL AGENDA**

**Wednesday, June 21, 2023, 9:30 A.M.**

**Council Chambers**

**Hamilton City Hall**

**71 Main Street West**

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### **Call to Order**

#### **1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

#### **2. DECLARATIONS OF INTEREST**

#### **3. CEREMONIAL ACTIVITIES**

#### **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 June 7, 2023

#### **5. COMMUNICATIONS**

5.1 Correspondence from the Township of Killaloe, Hagarty and Richards requesting support for their resolution respecting the future accuracy of Permanent Register of Electors.

Recommendation: Be received.

5.2 Correspondence from the Municipality of Mississippi Mills requesting support for their resolution respecting Rural Education Funding.

Recommendation: Be received.

5.3 Correspondence from the Municipality of Huron Shores requesting support for their resolution respecting the Health Care Crisis.

Recommendation: Be received.

5.4 Correspondence from the City of Quinte West requesting support for their resolution respecting "Renovictions".

Recommendation: Be received.

5.5 Correspondence from Sarah Chudak respecting Noise and Safety Concerns Along Rymal Road in Ward 9.

Recommendation: Be received and referred to the General Manager of Public Works for appropriate action.

5.6 Correspondence from Guiliiana Casimirri, Executive Director, Green Venture respecting the Hamilton Urban Forest Strategy Final Report (PED20173(a))

Recommendation: Be received and referred to the consideration of Item 5 of Planning Committee Report 23-010.

5.7 Correspondence from Carolanne Forster in support of the decision to defer the discussion on the development of Book Road Greenbelt lands.

Recommendation: Be received and referred to the consideration of Item (g)(i) of Planning Committee Report 23-010.

5.8 Correspondence from Brad Clarke, A.J. Clarke and Associates Ltd. respecting 487 Shaver Road - UHOPA and ZBA.

Recommendation: Be received and referred to the consideration of Item 6 of Planning Committee Report 23-010.

5.9 Correspondence from Kevin Gonci, Hamilton ParticipACTION Team respecting a 2023 ParticipACTION Community Challenge - Update.

Recommendation: Be received.

## **6. COMMITTEE REPORTS**

6.1 Hamilton Enterprises Holding Corporation Shareholder Annual General Meeting Report 23-001 - June 8, 2023

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.

- 6.2 Hamilton Utilities Corporation Shareholder Annual General Meeting Report 23-002 - June 8, 2023
- 6.3 Public Health Committee Report 23-007 - June 12, 2023
- 6.4 Public Works Committee Report 23-009 - June 12, 2023
- 6.5 Planning Committee Report 23-010 - June 13, 2023
- 6.6 General Issues Committee Report 23-019 - June 14, 2023
- 6.7 Audit, Finance and Administration Committee Report 23-010 - June 15, 2023
- 6.8 Emergency and Community Services Committee Report 23-008- June 15, 2023
- 6.9 Selection Committee for Agencies, Boards and Sub-Committees Report 23-004 - June 19, 2023

## **7. MOTIONS**

- 7.1 Appointments to the Hamilton Conservation Authority Board of Directors - REVISED
- 7.2 Ontario Disability Support Program (ODSP) and Ontario Works (OW) Rates - WITHDRAWN
- 7.3 Air Pollution & Mental Health Impacts
- 7.4 Centre Français Hamilton Inc – FrancoFEST (Ward 3)
- 7.5 Closing Catherine Street North (between Simcoe Street East and Ferrie Street East) for a Block Party (Ward 2) - REVISED
- 7.6 Ward 1 Victoria Park Solar Compacting Waste Containers
- 7.7 Good Shepherd Stimulation, Activation and Motivation (SAM) Adult Day Programs (Ward 2)
- 7.8 Removal of the City Tree Located at 1415 Trinity Church Road (Ward 11)

## **8. NOTICES OF MOTIONS**

## **9. STATEMENT BY MEMBERS (non-debatable)**

## **10. COUNCIL COMMUNICATION UPDATES**

- 10.1 June 2, 2023 to June 15, 2023

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.

**11. PRIVATE AND CONFIDENTIAL**

**12. BY-LAWS AND CONFIRMING BY-LAW**

12.1 112

A By-law to Establish Certain 2023 User Fees and Charges for Services, Activities or the Use of Property and to Repeal By-law No. 22-183

Ward: City Wide

12.2 113

To Amend By-law No. 01-218, as amended, Being a By-law To Regulate On-Street Parking

Schedule 8 (No Parking Zones)

Schedule 12 (Permit Parking Zones)

Schedule 14 (Wheelchair Loading Zones)

Ward: 4, 6, 11, 12, 13

12.3 114

Respecting Removal of Part Lot Control, 59 Mount Albion Road, Hamilton – Lot 1, Registered Plan No. M-2 “Red Hill Glendale Estates, No. 1”

PLC-22-015

Ward: 5

12.4 115

Respecting Removal of Part Lot Control, Block 2 and Part of Block 3, Registered Plan No. 62M-1290, for lands municipally known as 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44, 46, 48, 50, 52, 54 Zoe Lane and 241, 243 and 245 Tanglewood Drive, Glanbrook

PLC-23-004

Ward: 9

12.5 116

To Amend By-law No. 21-021, a By-law to Govern the Proceedings of Council and Committees of Council

Ward: City Wide

12.6 117

To Authorize the Execution of a new Ontario Transfer Payment Agreement or amended to the previous agreement Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative between the City of Hamilton and His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario to Receive Funding Under the Canada-Ontario Community Housing Initiative, the Ontario Priorities Housing Initiative

Ward: City Wide

12.7 118

To Confirm the Proceedings of City Council

### 13. ADJOURNMENT



## CITY COUNCIL MINUTES 23-011

9:30 a.m.  
June 7, 2023  
Council Chamber  
Hamilton City Hall  
71 Main Street West

**Present:** Mayor A. Horwath, Deputy Mayor C. Kroetsch  
Councillors J. Beattie; C. Cassar; B. Clark; J.P. Danko; M. Francis; T. Hwang; T. Jackson; T. McMeekin; N. Nann; E. Pauls; M. Spadafora; M. Tadeson, A. Wilson and M. Wilson

Mayor Horwath called the meeting to order and recognized that Council is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

### APPROVAL OF THE AGENDA

The Clerk advised of the following changes to the agenda:

#### 5. COMMUNICATIONS

5.6 Correspondence respecting the Application for Approval of a Draft Plan of Subdivision for Lands Located at 9236 and 9322 Dickenson Road West, Glanbrook (PED23111) (Ward 11) (Item 10.2):

- (e) Brian McHattie
- (f) Marie Covert
- (g) Carolyn Stupple

Recommendation: Be received and referred to the consideration of Item 3 of Planning Committee Report 23-009.

- 5.12 Correspondence from Lakewood Beach Community Council thanking Council for purchasing 65 Frances Avenue/Confederation Beach Vacant Land.

Recommendation: Be received.

- 5.13 Correspondence from Tom Cooper, Director, Hamilton Roundtable for Poverty Reduction respecting the Motion to support a Guaranteed Liveable Basic Income.

Recommendation: Be received and referred to the consideration of Item 7.2, Municipal Resolution in Support of Basic Income for the City of Hamilton

- 5.14 Correspondence from Andrea Dalrymple in opposition to the conversion of Mail Street to two way traffic.

Recommendation: Be received and referred to the General Manager of Public Works for appropriate action.

- 5.15 Correspondence from Kathy Garneau respecting the Urban Boundary Expansion.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

- 5.16 Correspondence from Ruth Whitton respecting suggestions where housing for community could be set up.

Recommendation: Be received and referred to the General Manager of Healthy and Safe Communities for appropriate action.

## **6. COMMITTEE REPORTS**

- 6.5 Selection Committee for Agencies, Boards and Sub-Committees Report 23-003, June 5, 2023

## **8. NOTICES OF MOTION**

- 8.2 Climate Change Advisory Committee Recruitment

- 8.3 Recruitment and Retention Impacts to Ward Office Budgets

## **11. BY-LAWS AND CONFIRMING BY-LAW**

- 110 To Permanently Close and Sell a Portion of Road Allowance abutting 241 Dundas Street East, Waterdown, namely Part of Lot 8, Concession 3, in the Geographic Township of East Flamborough, in the City of Hamilton, Designated as Part 3 on 62R-21869, being part of PIN 17508-0033 (LT).  
Ward: 15

**(Hwang/Cassar)**

That the agenda for the June 7, 2023 meeting of Council be approved, as amended.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- NOT PRESENT - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

<b>DECLARATIONS OF INTEREST</b>
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There were no declarations of interest.

<b>APPROVAL OF MINUTES OF PREVIOUS MEETING</b>
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**4. May 24, 2023 (Item 4.1)**

**(Pauls/Spadafora)**

That the Minutes of the May 24, 2023 meeting of Council be approved, as presented.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- NOT PRESENT - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson

YES - Ward 1 Councillor Maureen Wilson

<b>COMMUNICATIONS</b>
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**(Kroetsch/Pauls)**

That Council Communications 5.1 to 5.16 be approved, as presented, as follows:

- 5.1 Correspondence from Margaret Tremblay respecting Urban expansion and needed housing.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

- 5.2 Correspondence from Sam Lockheed respecting Why Hamilton City Council should consider moving City Hall east.

Recommendation: Be received.

- 5.3 Correspondence from Joshua Weresch in opposition to homeless advocacy registry.

Recommendation: Be received and referred to the General Manager of Healthy and Safe Communities for appropriate action.

- 5.4 Correspondence from Canadian Blood Services respecting National Blood Donor Week.

Recommendation: Be received.

- 5.5 Correspondence from Rosemary Almas respecting No boundary expansion into farmland.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

- 5.6 Correspondence respecting the Application for Approval of a Draft Plan of Subdivision for Lands Located at 9236 and 9322 Dickenson Road West, Glanbrook (PED23111) (Ward 11) (Item 10.2):

- (a) Lynn Gates
- (b) David Williams
- (c) Eileen Shannon
- (d) Elizabeth Knight
- (e) Brian McHattie
- (f) Marie Covert
- (g) Carolyn Stupple

Recommendation: Be received and referred to the consideration of Item 3 of Planning Committee Report 23-009.

- 5.7 Correspondence from the County of Lanark requesting support for their resolution in support of legislative measures to help first responders from violence, particularly those found in Bill C-321.

Recommendation: Be received.

- 5.8 Correspondence from the Town of Puslinch requesting support for their resolution for the reconsideration for the construction of the Morrison Bypass so that it may proceed as initially planned.

Recommendation: Be received.

- 5.9 Correspondence from the Municipality of South Huron respecting the Proposed Provincial Planning Statement, 2023.

Recommendation: Be received.

- 5.10 Correspondence from the Ward 10 Youth Council requesting that the City of Hamilton investigate the following measures to reduce teen vaping in our community.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development and Medical Officer of Health for appropriate action.

- 5.11 Correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing in response to the Mayor's letter respecting the Town of Cobourg's Homeless and Unsheltered Persons resolution.

Recommendation: Be received.

- 5.12 Correspondence from Lakewood Beach Community Council thanking Council for purchasing 65 Frances Avenue/Confederation Beach Vacant Land.

Recommendation: Be received.

- 5.13 Correspondence from Tom Cooper, Director, Hamilton Roundtable for Poverty Reduction respecting the Motion to support a Guaranteed Liveable Basic Income.

Recommendation: Be received and referred to the consideration of Item 7.2, Municipal Resolution in Support of Basic Income for the City of Hamilton

- 5.14 Correspondence from Andrea Dalrymple in opposition to the conversion of Mail Street to two way traffic.

Recommendation: Be received and referred to the consideration of Item 1 of Public Works Committee Report 23-008.

- 5.15 Correspondence from Kathy Garneau respecting the Urban Boundary Expansion.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

- 5.16 Correspondence from Ruth Whitton respecting suggestions where housing for community could be set up.

Recommendation: Be received and referred to the General Manager of Healthy and Safe Communities for appropriate action.

**Result: Motion on the Communication Items, as presented, CARRIED by a vote of 14 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- NOT PRESENT - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- NOT PRESENT - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

**(Kroetsch/Pauls)**

That Council move into Committee of the Whole for consideration of the Committee Reports.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- NOT PRESENT - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

**PUBLIC WORKS COMMITTEE REPORT 23-008****(Nann/Pauls)**

That Public Works Committee Report 23-008, being the meeting held on Monday, May 29, 2023, be received and the recommendations contained therein be approved.

**Result: Motion on the Public Works Committee Report 23-008, CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- YES - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

**PLANNING COMMITTEE REPORT 23-009****(Danko/Hwang)**

That Planning Committee Report 23-009, being the meeting held on Tuesday, May 30, 2023, be received and the recommendations contained therein be approved.

**3. Application for Approval of a Draft Plan of Subdivision for Lands Located at 9236 and 9322 Dickenson Road West, Glanbrook (PED23111) (Ward 11) (Item 10.2)**

**(Cassar/Tadeson)**

- (a) That Draft Plan of Subdivision Application 25T-202002, by WEBB Planning Consultants Inc. (c/o James Webb), on behalf of GreyCan 11 Properties Limited Partnership by its General Partner GreyCan 11 Properties Inc., and North Hamilton Airport Lands Limited Partnership by its General Partner 11693387 Canada Inc., Owners, on lands located at 9236 and 9322 Dickenson Road West (Glanbrook), as shown on Appendix "A" attached to Report PED23111, be APPROVED, subject to the following:
- (i) That this approval apply to the Draft Plan of Subdivision application 25T-202002 certified by Odan-Detech Consulting Engineers dated April 14, 2023, consisting of one block for industrial development (Block 1), one block for future development (Block 2), a Vegetation Protection Zone block (Block 3), a block for a right-of-way dedication (Block 4), a

block for a temporary cul-de-sac (Block 5), and a public road (Street "A") attached as Appendix "B" to Report PED23111;

- (ii) That the Owner enter into a Standard Form Subdivision Agreement as approved by City Council and with the Special Conditions attached as Appendix "C" to Report PED23111;
- (iii) That payment of Cash-in-Lieu of Parkland will be required, pursuant to Section 51 of the *Planning Act*, prior to the issuance of each building permit. The calculation for the Cash-in-Lieu payment shall be based on the value of the lands on the day prior to the issuance of each building permit, all in accordance with the Financial Policies for Development and the City's Parkland Dedication By-law, as approved by Council;
- (iv) Acknowledgement by the City of Hamilton of its responsibility for cost sharing with respect to this development shall be in accordance with the City's Financial Policies and will be determined at the time of development.

**(1) (Cassar/Tadeson)**

WHEREAS a Provincially Significant Wetland is located in Block 2 (Future Development) of the Draft Plan of Subdivision, which will be subject to a future development application;

WHEREAS, in accordance with AEGD's "design with nature" policies, the Draft Plan of Subdivision incorporates a development setback into the site design of Block 1 that provides for a 30 metre wide Vegetation Protection Zone (VPZ) from the Provincially Significant Wetland;

WHEREAS, in accordance with the AEGD's eco-industrial policies, the Conditions of the Draft Plan of Subdivision Approval for 25T-202002 require that the Owner dedicate to the City sufficient lands to establish a road allowance of 30.0 metres for Street "A" and 45 metres for Dickenson Road, in order to accommodate landscaped areas, rainwater swales and a multi-use pathway;

WHEREAS it is the City's intent to ensure that the Provincially Significant Wetland on the subject lands is protected, including sufficient setbacks and vegetation protection zones, and that the design of the site provides for public access to the wetland through a connected, publicly-accessible pathway and trail system;

THEREFORE, BE IT RESOLVED:

That Item 3(a)(ii) of Planning Committee Report 23-009, be **amended**, to include the following additional conditions:

- (a) That Draft Plan of Subdivision Application 25T-202002, by WEBB Planning Consultants Inc. (c/o James Webb), on behalf of GreyCan 11 Properties Limited Partnership by its General Partner GreyCan 11

Properties Inc., and North Hamilton Airport Lands Limited Partnership by its General Partner 11693387 Canada Inc., Owners, on lands located at 9236 and 9322 Dickenson Road West (Glanbrook), as shown on Appendix "A" attached to Report PED23111, be APPROVED, subject to the following:

- (ii) That the Owner enter into a Standard Form Subdivision Agreement as approved by City Council and with the Special Conditions attached as Appendix "C" to Report PED23111, **and:**
  - (1) ***That requires the Owner to acknowledge the following, and that this acknowledgement be registered on title with the Subdivision Agreement as a Condition against any future development of Block 2:***
    - (a) ***future development within Block 2 shall continue to incorporate a minimum 30 metre wide Vegetation Protection Zone (VPZ) around the Provincially Significant Wetland***
    - (b) ***future development within Block 2 shall provide for a minimum 3 metre wide pathway or trail, where feasible based on ecological processes and topography, along the north side of the Provincially Significant Wetland, and connecting the planned multi-use pathways on Street "A" and Street "B"***
  - (2) ***That requires that prior to registration, the draft plan be revised to create two additional blocks, one block for the Provincially Significant Wetland and associated 30 m buffer and a second block being the treed area at the south-west corner of the subdivision, and that the owner agree to dedicate the Provincially Significant Wetland, including the 30 metre buffer, all or a portion of the 0.4 ha Restoration/Tree Compensation Area located in the northeast portion of Block 1 and Blocks 17, 18 and 19 as shown on the draft plan to the City of Hamilton at no cost, and that the Owner shall also agree in writing that the City of Hamilton may elect to have these lands dedicated to another identified entity for conservation purposes.***

**Result: Motion on the Amendment to Item 3 of Planning Committee Report 23-009, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark

YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(2) (Hwang/McMeekin)**

WHEREAS, in accordance with the AEGD's eco-industrial policies, the Owner is required to incorporate Low Impact Development measures into the design and construction of Street "A";

WHEREAS Condition 2 of the Draft Plan of Subdivision Approval for 25T-202002 requires monitoring of drainage, and the posting of securities, which would not be released or reduced until it has been demonstrated that there are no impacts as a result of development for a period of not less than 2 years after full buildout of the draft approved plan;

WHEREAS Condition 6 of the Draft Plan of Subdivision Approval for 25T-202002 requires the Owner to maintain, develop and implement a compliance and performance monitoring plan for all Low Impact Development systems proposed within the Street "A" right-of-way for a minimum of 5 years, and provide a \$50,000 security for its operation and maintenance;

WHEREAS it is desired to have additional monitoring to ensure that drainage and stormwater is properly managed through the required LID measures;

THEREFORE, BE IT RESOLVED:

That Item 3(a)(ii) of Planning Committee Report 23-009, be **further amended**, to include the following additional conditions:

- (a) That Draft Plan of Subdivision Application 25T-202002, by WEBB Planning Consultants Inc. (c/o James Webb), on behalf of GreyCan 11 Properties Limited Partnership by its General Partner GreyCan 11 Properties Inc., and North Hamilton Airport Lands Limited Partnership by its General Partner 11693387 Canada Inc., Owners, on lands located at 9236 and 9322 Dickenson Road West (Glanbrook), as shown on Appendix "A" attached to Report PED23111, be APPROVED, subject to the following:

- (ii) That the Owner enter into a Standard Form Subdivision Agreement as approved by City Council and with the Special Conditions attached as Appendix “C” to Report PED23111, **and:**
- (1) That requires the Owner to acknowledge the following, and that this acknowledgement be registered on title with the Subdivision Agreement as a Condition against any future development of Block 2:
    - (a) future development within Block 2 shall continue to incorporate a minimum 30 metre wide Vegetation Protection Zone (VPZ) around the Provincially Significant Wetland
    - (b) future development within Block 2 shall provide for a minimum 3 metre wide pathway or trail, where feasible based on ecological processes and topography, along the north side of the Provincially Significant Wetland, and connecting the planned multi-use pathways on Street “A” and Street “B”
  - (2) That requires that prior to registration, the draft plan be revised to create two additional blocks, one block for the Provincially Significant Wetland and associated 30 m buffer and a second block being the treed area at the south-west corner of the subdivision, and that the owner agree to dedicate the Provincially Significant Wetland, including the 30 metre buffer, all or a portion of the 0.4 ha Restoration/Tree Compensation Area located in the northeast portion of Block 1 and Blocks 17, 18 and 19 as shown on the draft plan to the City of Hamilton at no cost, and that the Owner shall also agree in writing that the City of Hamilton may elect to have these lands dedicated to another identified entity for conservation purposes.
  - (3) ***That Condition 3 of the Draft Plan of Subdivision Approval for 25T-202002, be amended to hold securities until it has been demonstrated that there are no impacts as a result of development for a period of not less than 5 years after full buildout of the draft approved plan;***
  - (4) ***That Condition 6 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the performance of the Low Impact Development systems, for a minimum of 5 years, and that this report be accessible by the public as part of the subdivision file.***

**Result: Motion on the *Amendment* to Item 3 of Planning Committee Report 23-009, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(3) (A. Wilson/Kroetsch)**

WHEREAS, in accordance with the AEGD's "design with nature" policies, the Draft Plan of Subdivision incorporates conditions which require the Owner to retain an ecologist to prepare an Invasive Species Management Plan and Habitat Enhancement Restoration Plan;

WHEREAS, in accordance with the AEGD's "design with nature" policies, the Draft Plan of Subdivision incorporates conditions that require certain native species located in Block 1 to be transplanted prior to any grading or servicing works commencing;

WHEREAS Condition 42 of the Draft Plan of Subdivision Approval for 25T-202002 requires the Owner to retain an ecologist to prepare and implement a Monitoring Plan to monitor the effectiveness of the Invasive Species Management and Habitat Enhancement Restoration Plan;

WHEREAS Condition 37 requires monitoring of the health of any transplanted species for a period of two years and that the Owner deposit sufficient securities with the City for the costs to replace and plant species that do not survive one year after transplanting;

THEREFORE, BE IT RESOLVED:

That Item 3(a)(ii) of Planning Committee Report 23-009, be ***further amended***, to include the following additional conditions:

- (a) That Draft Plan of Subdivision Application 25T-202002, by WEBB Planning Consultants Inc. (c/o James Webb), on behalf of GreyCan 11 Properties Limited Partnership by its General Partner GreyCan 11 Properties Inc., and North Hamilton Airport Lands Limited Partnership

by its General Partner 11693387 Canada Inc., Owners, on lands located at 9236 and 9322 Dickenson Road West (Glanbrook), as shown on Appendix "A" attached to Report PED23111, be APPROVED, subject to the following:

- (ii) That the Owner enter into a Standard Form Subdivision Agreement as approved by City Council and with the Special Conditions attached as Appendix "C" to Report PED23111, **and:**
  - (1) That requires the Owner to acknowledge the following, and that this acknowledgement be registered on title with the Subdivision Agreement as a Condition against any future development of Block 2:
    - (a) future development within Block 2 shall continue to incorporate a minimum 30 metre wide Vegetation Protection Zone (VPZ) around the Provincially Significant Wetland
    - (b) future development within Block 2 shall provide for a minimum 3 metre wide pathway or trail, where feasible based on ecological processes and topography, along the north side of the Provincially Significant Wetland, and connecting the planned multi-use pathways on Street "A" and Street "B"
  - (2) That requires that prior to registration, the draft plan be revised to create two additional blocks, one block for the Provincially Significant Wetland and associated 30 m buffer and a second block being the treed area at the south-west corner of the subdivision, and that the owner agree to dedicate the Provincially Significant Wetland, including the 30 metre buffer, all or a portion of the 0.4 ha Restoration/Tree Compensation Area located in the northeast portion of Block 1 and Blocks 17, 18 and 19 as shown on the draft plan to the City of Hamilton at no cost, and that the Owner shall also agree in writing that the City of Hamilton may elect to have these lands dedicated to another identified entity for conservation purposes.
  - (3) That Condition 3 of the Draft Plan of Subdivision Approval for 25T-202002, be amended to hold securities until it has been demonstrated that there are no impacts as a result of development for a period of not less than 5 years after full buildout of the draft approved plan;
  - (4) That Condition 6 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the performance of the Low Impact Development systems, for

a minimum of 5 years, and that this report be accessible by the public as part of the subdivision file.

- (5) ***That Condition 42 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the effectiveness of the Invasive Species Management and Habitat Enhancement Restoration Plan, for a period of 5 years, and that this report be accessible by the public as part of the subdivision file, and that the Owner provide a \$50,000 security to address any required enhancements if necessary during the 5 year period;***
- (6) ***That Condition 37 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to require monitoring of the health of any transplanted species for a period of five years and that the Owner deposit sufficient securities with the City for the costs to replace and plant species that do not survive five years after transplanting.***

Upon Council's request Sub-Sections 3(ii)(5) and 3(ii)(6) were voted on separately, as follows:

- (5) ***That Condition 42 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the effectiveness of the Invasive Species Management and Habitat Enhancement Restoration Plan, for a period of 5 years, and that this report be accessible by the public as part of the subdivision file, and that the Owner provide a \$50,000 security to address any required enhancements if necessary during the 5 year period;***

**Result: Motion Sub-Section 3(ii)(5) of the Amendment to Item 3 of Planning Committee Report 23-009, CARRIED by a vote of 14 to 2, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
NO - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
NO - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann

YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(6) *That Condition 37 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to require monitoring of the health of any transplanted species for a period of five years and that the Owner deposit sufficient securities with the City for the costs to replace and plant species that do not survive five years after transplanting.***

**Result: Motion Sub-Section 3(ii)(6) of the Amendment to Item 3 of Planning Committee Report 23-009, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(4) (M. Wilson/Nann)**

WHEREAS, the AEGD Secondary Plan requires that the sustainability of development be evaluated at the time of development approval for a Plan of Subdivision or Site Plan and that an Energy and Environmental Assessment Report demonstrating how the development meets or exceeds the sustainability provisions be required prior to development approval;

WHEREAS the application for Draft Plan of Subdivision Approval for 25T-202002 included an Energy and Environmental Assessment Report;

WHEREAS additional detail regarding environmental sustainability measures is still required;

THEREFORE, BE IT RESOLVED:

That Item 3(a)(ii) of Planning Committee Report 23-009, be **further amended**, to include the following additional conditions:

- (a) That Draft Plan of Subdivision Application 25T-202002, by WEBB Planning Consultants Inc. (c/o James Webb), on behalf of GreyCan 11 Properties Limited Partnership by its General Partner GreyCan 11 Properties Inc., and North Hamilton Airport Lands Limited Partnership by its General Partner 11693387 Canada Inc., Owners, on lands located at 9236 and 9322 Dickenson Road West (Glanbrook), as shown on Appendix "A" attached to Report PED23111, be APPROVED, subject to the following:
  - (ii) That the Owner enter into a Standard Form Subdivision Agreement as approved by City Council and with the Special Conditions attached as Appendix "C" to Report PED23111, **and:**
    - (1) That requires the Owner to acknowledge the following, and that this acknowledgement be registered on title with the Subdivision Agreement as a Condition against any future development of Block 2:
      - (a) future development within Block 2 shall continue to incorporate a minimum 30 metre wide Vegetation Protection Zone (VPZ) around the Provincially Significant Wetland
      - (b) future development within Block 2 shall provide for a minimum 3 metre wide pathway or trail, where feasible based on ecological processes and topography, along the north side of the Provincially Significant Wetland, and connecting the planned multi-use pathways on Street "A" and Street "B"
    - (2) That requires that prior to registration, the draft plan be revised to create two additional blocks, one block for the Provincially Significant Wetland and associated 30 m buffer and a second block being the treed area at the south-west corner of the subdivision, and that the owner agree to dedicate the Provincially Significant Wetland, including the 30 metre buffer, all or a portion of the 0.4 ha Restoration/Tree Compensation Area located in the northeast portion of Block 1 and Blocks 17, 18 and 19 as shown on the draft plan to the City of Hamilton at no cost, and that the Owner shall also agree in writing that the City of Hamilton may elect to have these lands dedicated to another identified entity for conservation purposes.
    - (3) That Condition 3 of the Draft Plan of Subdivision Approval for 25T-202002, be amended to hold securities until it has been demonstrated that there are no impacts as a result

of development for a period of not less than 5 years after full buildout of the draft approved plan;

- (4) That Condition 6 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the performance of the Low Impact Development systems, for a minimum of 5 years, and that this report be accessible by the public as part of the subdivision file.
- (5) That Condition 42 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the effectiveness of the Invasive Species Management and Habitat Enhancement Restoration Plan, for a period of 5 years, and that this report be accessible by the public as part of the subdivision file, and that the Owner provide a \$50,000 security to address any required enhancements if necessary during the 5 year period;
- (6) That Condition 37 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to require monitoring of the health of any transplanted species for a period of five years and that the Owner deposit sufficient securities with the City for the costs to replace and plant species that do not survive five years after transplanting.
- (7) ***That the proposed Special Conditions of Draft Plan Approval be amended to require the Owner to agree in writing that prior to the issuance of a Building Permit for any development on the subject lands, that the Owner agree to provide an updated Energy and Environmental Assessment Report, that outlines specific sustainability measures to be included in the proposed development, including consideration of measures such as heat pumps, green roofs, solar installations or other onsite renewable energy generation, greywater re-use, and permeable paving treatments.***

**Result: Motion on the Amendment to Item 3 of Planning Committee Report 23-009, CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang

YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
NOT PRESENT Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

Main Motion, as ***Amended***, to read as follows:

**3. Application for Approval of a Draft Plan of Subdivision for Lands Located at 9236 and 9322 Dickenson Road West, Glanbrook (PED23111) (Ward 11) (Item 10.2)**

- (a) That Draft Plan of Subdivision Application 25T-202002, by WEBB Planning Consultants Inc. (c/o James Webb), on behalf of GreyCan 11 Properties Limited Partnership by its General Partner GreyCan 11 Properties Inc., and North Hamilton Airport Lands Limited Partnership by its General Partner 11693387 Canada Inc., Owners, on lands located at 9236 and 9322 Dickenson Road West (Glanbrook), as shown on Appendix "A" attached to Report PED23111, be APPROVED, subject to the following:
- (i) That this approval apply to the Draft Plan of Subdivision application 25T-202002 certified by Odan-Detech Consulting Engineers dated April 14, 2023, consisting of one block for industrial development (Block 1), one block for future development (Block 2), a Vegetation Protection Zone block (Block 3), a block for a right-of-way dedication (Block 4), a block for a temporary cul-de-sac (Block 5), and a public road (Street "A") attached as Appendix "B" to Report PED23111;
- (ii) That the Owner enter into a Standard Form Subdivision Agreement as approved by City Council and with the Special Conditions attached as Appendix "C" to Report PED23111, ***and:***
- (1) That requires the Owner to acknowledge the following, and that this acknowledgement be registered on title with the Subdivision Agreement as a Condition against any future development of Block 2:**
- (a) future development within Block 2 shall continue to incorporate a minimum 30 metre wide Vegetation Protection Zone (VPZ) around the Provincially Significant Wetland**
- (b) future development within Block 2 shall provide for a minimum 3 metre wide pathway or trail, where feasible based on ecological processes and topography, along the north side of the Provincially**

***Significant Wetland, and connecting the planned multi-use pathways on Street "A" and Street "B"***

- (2) That requires that prior to registration, the draft plan be revised to create two additional blocks, one block for the Provincially Significant Wetland and associated 30 m buffer and a second block being the treed area at the south-west corner of the subdivision, and that the owner agree to dedicate the Provincially Significant Wetland, including the 30 metre buffer, all or a portion of the 0.4 ha Restoration/Tree Compensation Area located in the northeast portion of Block 1 and Blocks 17, 18 and 19 as shown on the draft plan to the City of Hamilton at no cost, and that the Owner shall also agree in writing that the City of Hamilton may elect to have these lands dedicated to another identified entity for conservation purposes.***
- (3) That Condition 3 of the Draft Plan of Subdivision Approval for 25T-202002, be amended to hold securities until it has been demonstrated that there are no impacts as a result of development for a period of not less than 5 years after full buildout of the draft approved plan;***
- (4) That Condition 6 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the performance of the Low Impact Development systems, for a minimum of 5 years, and that this report be accessible by the public as part of the subdivision file.***
- (5) That Condition 42 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to explicitly require the submission to the City of an annual report on the effectiveness of the Invasive Species Management and Habitat Enhancement Restoration Plan, for a period of 5 years, and that this report be accessible by the public as part of the subdivision file, and that the Owner provide a \$50,000 security to address any required enhancements if necessary during the 5 year period;***
- (6) That Condition 37 of the Draft Plan of Subdivision Approval for 25T-202002 be amended to require monitoring of the health of any transplanted species for a period of five years and that the Owner deposit sufficient securities with the City for the costs to replace and plant species that do not survive five years after transplanting.***
- (7) That the proposed Special Conditions of Draft Plan Approval be amended to require the Owner to agree in writing that prior to the issuance of a Building Permit for***

***any development on the subject lands, that the Owner agree to provide an updated Energy and Environmental Assessment Report, that outlines specific sustainability measures to be included in the proposed development, including consideration of measures such as heat pumps, green roofs, solar installations or other onsite renewable energy generation, greywater re-use, and permeable paving treatments.***

- (iii) That payment of Cash-in-Lieu of Parkland will be required, pursuant to Section 51 of the *Planning Act*, prior to the issuance of each building permit. The calculation for the Cash-in-Lieu payment shall be based on the value of the lands on the day prior to the issuance of each building permit, all in accordance with the Financial Policies for Development and the City's Parkland Dedication By-law, as approved by Council;
- (iv) Acknowledgement by the City of Hamilton of its responsibility for cost sharing with respect to this development shall be in accordance with the City's Financial Policies and will be determined at the time of development.

**Result: Main Motion, as Amended, Item 3 of Planning Committee Report 23-009, CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
 YES - Ward 12 Councillor Craig Cassar  
 YES - Ward 9 Councillor Brad Clark  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 5 Councillor Matt Francis  
 YES - Mayor Andrea Horwath  
 YES - Ward 4 Councillor Tammy Hwang  
 YES - Ward 6 Councillor Tom Jackson  
 YES - Deputy Mayor - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
 YES - Ward 15 Councillor Ted McMeekin  
 YES - Ward 3 Councillor Nrinder Nann  
 NOT PRESENT Ward 7 Councillor Esther Pauls  
 YES - Ward 14 Councillor Mike Spadafora  
 YES - Ward 11 Councillor Mark Tadeson  
 YES - Ward 13 Councillor Alex Wilson  
 YES - Ward 1 Councillor Maureen Wilson

**Result: Motion on the Planning Committee Report 23-009, as Amended, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
 YES - Ward 12 Councillor Craig Cassar  
 YES - Ward 9 Councillor Brad Clark  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 5 Councillor Matt Francis  
 YES - Mayor Andrea Horwath

- YES - Ward 4 Councillor Tammy Hwang
- YES - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

**GENERAL ISSUES COMMITTEE REPORT 23-018**

**(Kroetsch/Pauls)**

That General Issues Committee Report 23-018, being the meeting held on Wednesday, May 31, 2023, be received and the recommendations contained therein be approved.

**Result: Motion on the General Issues Committee Report 23-018, CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- YES - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

**AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 23-009**

**(Kroetsch/Hwang)**

That Audit, Finance and Administration Committee Report 23-009, being the meeting held on Thursday, June 1, 2023, be received and the recommendations contained therein be approved.

**Result: Motion on the Audit, Finance and Administration Committee Report 23-009, CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark

YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(Kroetsch/Pauls)**

That Section 5.8(2) of the City's Procedural By-law 21-021, as Amended, which provides that a minimum of 2 days shall pass before the Report of a Standing Committee, the Selection Committee, or other Committee that reports directly to Council is presented to Council to provide adequate opportunity for review, be waived in order to consider the Selection Committee for Agencies, Boards And Sub-Committees Report 23-003.

**Result: Motion CARRIED by a 2/3rds vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<p align="center"><b>SELECTION COMMITTEE FOR AGENCIES, BOARDS AND SUB-COMMITTEES REPORT 23-003</b></p>
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**(Cassar/Kroetsch)**

That Selection Committee for Agencies, Boards And Sub-Committees Report 23-003, being the meeting held on Monday, June 5, 2023, be received and the recommendations contained therein be approved.

**Result: Motion on the Selection Committee for Agencies, Boards And Sub-Committees Report 23-003, CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- YES - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

**(Kroetsch/Pauls)**

That Council rise from Committee of the Whole.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- YES - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

<b>MOTIONS</b>
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**7.1 Review of the Quorum Requirements for Committees****(Jackson/Clark)**

WHEREAS, as per Section 237(1) of the Ontario Municipal Act, 2001, as amended, a majority of the members of a municipal council is necessary to form a quorum;

WHEREAS, quorum for Committees as per By-law 21-021, A By-law to Govern the Proceedings of Council and Committees of Council, the 'Procedural By-law' is half of the membership rounded up to the nearest whole number; and

WHEREAS, for consistency purposes, having the same quorum requirements for Council and for Committees would be practical;

THEREFORE, BE IT RESOLVED:

That staff be directed to prepare the necessary amendments to By-law 21-021, A By-law to Govern the Proceedings of Council and Committees of Council, the 'Procedural By-law' to amend the quorum requirement for Committees to be the same as for Council, for the Governance Review Sub-Committee's consideration.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**7.2 Municipal Resolution in Support of Basic Income for the City of Hamilton****(McMeekin/M. Wilson)**

WHEREAS, The City of Hamilton recognizes the social and economic challenges faced by its residents that have a detrimental impact on the determinants of health including income inequality, poverty, inadequate housing and precarious employment;

WHEREAS, it is the responsibility of the City of Hamilton to strive for the well-being and prosperity of all its residents, which includes ensuring access to basic needs and opportunities to improve health;

WHEREAS, through addressing poverty and improving access to healthcare, a Guaranteed Livable Basic Income can potentially reduce healthcare costs enabling people to afford preventive care and timely treatments while preventing more costly healthcare interventions, leading to better overall population health,

WHEREAS, a Basic Income program was tested in Hamilton during the Ontario Basic Income Pilot project between 2017 and 2019 and more than 1,000 local residents reported positive outcomes including the alleviation of food and housing insecurity, improved physical and mental health, financial stability, social equity and greater connection to the labour market;

WHEREAS, the Federal Budget Office upon reviewing the concept of a national Guaranteed Basic Income program determined it could, if properly set out, be a major economic driver to the Canadian economy; and

WHEREAS, a Basic Income program can complement and enhance existing social support systems, ensuring a comprehensive and inclusive approach to addressing the needs of Hamilton residents including persons with disabilities and aligns and complements the City of Hamilton's Community Safety and Wellbeing Plan.

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton supports the concept of a Guaranteed Livable Basic Income to combat poverty, income inequality, and economic insecurity within our community; and supports the continuing advocacy of the Basic Income Hamilton Working Group (under the auspices of the Hamilton Roundtable for Poverty Reduction) to share research and the unique experiences of local residents who participated in the Ontario Basic Income Pilot project;
- (b) That the City of Hamilton calls upon the provincial and federal governments to collaborate to implement a national Guaranteed Livable Basic Income program;
- (c) That Hamilton City Council directs the Office of the Mayor to write a letter to the Prime Minister, local Members of Parliament and the Senate, the Premier of Ontario, local Members of the Legislative Assembly of Ontario, calling on these orders of government to work collaboratively towards implementing a National Guaranteed Livable Basic Income to eradicate poverty and homelessness, and ensure everyone has sufficient income to meet their basic needs; and
- (d) That the City of Hamilton encourages other municipalities across the province and the country to join in advocating for a Guaranteed Livable Basic Income as a key policy tool in the fight against poverty and inequality and to this end, Hamilton City Council will advocate through its representatives at the Association of Municipalities of Ontario and the Canadian Federation of

Municipalities for Guaranteed Livable Basic Income resolutions at meetings of those organizations.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

### **7.3 Summer Art Workshop Series Grant (Ward 4)**

#### **(Hwang/Jackson)**

WHEREAS, the City of Hamilton is committed to working with artists, businesses and citizens in the ongoing development and implementation of art in public places to enhance our sense of community;

WHEREAS, the Red Tree Artists' Collective is a non-profit cross-cultural collaborative artistic group;

WHEREAS, the Red Tree Artists' Collective is involving community members directly through four workshops in different disciplines including a clay sculpting with Six Nations based potter Judi Sault, a dance workshop with local hip-hop group Sound Effect Crew, a sound and music workshop, and a visual arts mixed-media workshop;

WHEREAS, some of the artists leading the workshops are represented by Canadian Artists' Representation/le front des artistes canadiens (CARFAC), the association of visual and media artists in Canada, which sets a fee schedule for payment of artists;

WHEREAS, through the guiding principle of fair payment for work, artists deserve fair remuneration for their work; and

WHEREAS, the Red Tree Artists' Collective's Summer Art Workshop series fulfills the requirements of the Area Rating Special Capital Re-Investment Discretionary Fund Checklist, Scenario 3.

THEREFORE, BE IT RESOLVED:

- (a) That a grant be provided to the Red Tree Artists' Collective to ensure adequate funding for the Summer Arts Workshop series, to be funded from the Ward 4 Capital Discretionary Account 3302109400 at an upset limit, including contingency, not to exceed \$4,000; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
 YES - Ward 12 Councillor Craig Cassar  
 YES - Ward 9 Councillor Brad Clark  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 5 Councillor Matt Francis  
 YES - Mayor Andrea Horwath  
 YES - Ward 4 Councillor Tammy Hwang  
 YES - Ward 6 Councillor Tom Jackson  
 YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
 YES - Ward 15 Councillor Ted McMeekin  
 YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Ward 14 Councillor Mike Spadafora  
 YES - Ward 11 Councillor Mark Tadeson  
 YES - Ward 13 Councillor Alex Wilson  
 YES - Ward 1 Councillor Maureen Wilson

**7.4 Reconsideration of a decision that was approved at the March 29, 2023 Council meeting respecting Item 7.3, an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors**

**(a) (Clark/Cassar)**

That Item 7.3 respecting an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors, which was approved by Council on March 29, 2023 and reads as follows, be reconsidered:

**7.3 Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors**

That the consideration of the motion respecting an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors, be deferred until the City has received a response to the City of Hamilton's request that the Minister of Natural Resources and Forestry reconsider the Ministry's decision respecting the composition of the Hamilton Conservation Board of Directors.

**Result: Motion CARRIED by a 2/3rds vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(b) Consideration of the decision that was approved at the March 29, 2023 Council meeting respecting Item 7.3, an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors**

That Item 7.3 respecting an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors, which was approved by Council on March 29, 2023 and reads as follows, be considered:

**7.3 Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors**

That the consideration of the motion respecting an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors, be deferred until the City has received a response to the City of Hamilton's request that the Minister of Natural Resources and Forestry reconsider the Ministry's decision respecting the composition of the Hamilton Conservation Board of Directors.

**Result: Motion DEFEATED by a vote of 0 to 16, as follows:**

NO - Ward 10 Councillor Jeff Beattie  
NO - Ward 12 Councillor Craig Cassar  
NO - Ward 9 Councillor Brad Clark  
NO - Ward 8 Councillor John-Paul Danko  
NO - Ward 5 Councillor Matt Francis  
NO - Mayor Andrea Horwath  
NO - Ward 4 Councillor Tammy Hwang  
NO - Ward 6 Councillor Tom Jackson  
NO - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch

NO - Ward 15 Councillor Ted McMeekin  
NO - Ward 3 Councillor Nrinder Nann  
NO - Ward 7 Councillor Esther Pauls  
NO - Ward 14 Councillor Mike Spadafora  
NO - Ward 11 Councillor Mark Tadeson  
NO - Ward 13 Councillor Alex Wilson  
NO - Ward 1 Councillor Maureen Wilson

**(c) Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors**

**(Clark/Cassar)**

WHEREAS, Council received a letter from the Honourable Graydon Smith, Minister of Natural Resources and Forestry (Item 5.15 on the March 29, 2023 Council Agenda) advising the City of Hamilton that the City's application seeking a Minister's exception under the *Conservation Authorities Act* (CAA) from the requirement for at least 70 per cent of municipal appointments to a conservation authority to be selected from among members of municipal council (Section 14(1.1) of the CAA) is not granted;

WHEREAS, Council has been asked to comply with the requirement for at least 70 per cent of municipal appointments to a conservation authority to be selected from among members of municipal council (Section 14(1.1) of the CAA);

WHEREAS, the Councils of both the City of Hamilton and Town of Puslinch on March 31, 2021 ratified the agreement to create a board of eleven members - ten Hamilton members, and one Puslinch member, which is not time limited and with the intention of it being continued by the Hamilton Conservation Authority;

WHEREAS, the City of Hamilton's current complement on the Hamilton Conservation Authority Board of Directors is ten Hamilton members, consisting of five members of Council and five citizens;

WHEREAS, Council in order to comply with Section 14(1.1) of the CAA, for at least 70 per cent of municipal appointments to a conservation authority to be selected from among members of municipal council, Council is required to change the City's current membership (ten Hamilton members) to seven members of Council and three citizens;

WHEREAS, Council on December 7, 2022, appointed Councillors Cassar, Clark, Francis, A. Wilson and M. Wilson, to the Hamilton Conservation Authority Board of Directors for the 2022-2026 Term of Council;

WHEREAS, Council appointed five citizens to the Hamilton Conservation Authority Board of Directors, for a term commencing May 8, 2019, until a successor is chosen; and

WHEREAS, Recruitment for citizens for the Hamilton Conservation Authority Board of Directors, began on February 24, 2023 and concludes on April 6, 2023;

THEREFORE, BE IT RESOLVED:

That the current complement of five elected officials and five citizen appointments from the City of Hamilton to the Hamilton Conservation Authority Board of Directors, be amended to reflect the requirement for at least 70 per cent of municipal appointments to a conservation authority to be selected from among members of municipal council, as per the Section 14(1.1) of the Conservation Authorities Act, to seven elected officials and three citizen appointments, effective following the appointment of the three citizens for the 2022-2026 Term of Council.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

## **7.5 Climate Change Advisory Committee Recruitment**

### **(Hwang/Jackson)**

WHEREAS, the Climate Change Advisory Committee was established by Council on January 25, 2023;

WHEREAS, the Climate Change Advisory Committee's mandate is to provide advice to Council and City Staff on the prioritization, implementation and monitoring of Hamilton's Climate Action Strategy, through an equitable and inclusive manner and a climate justice lens, that responds to the perspectives and needs of all, while transitioning to a prosperous, healthy and vibrant net-zero greenhouse gas community that is a national leader in climate adaptation;

WHEREAS, it is imperative that the Climate Change Advisory Committee begin their mandated role for the Council as soon as possible; and

WHEREAS, the City of Hamilton is initiating a recruitment for citizens on June 8, 2023;

THEREFORE, BE IT RESOLVED:

That staff be directed to initiate the recruitment for citizen members to serve on the Climate Change Advisory Committee on June 8, 2023.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
NOT PRESENT - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

## **7.6 Recruitment and Retention Impacts to Ward Office Staff**

### **(Kroetsch/Nann)**

WHEREAS, the Human Resources Recruitment and Retention Strategy approved by Council during the 2023 Budget Process amended the municipal market comparators, resulting in an adjustment to the rates of pay for positions within the non-union salary grid, and in accordance with the Total Compensation Policy requiring maintenance of the 50th percentile, effective July 1, 2023;

WHEREAS, the approved budget related to recruitment and retention reflects increases for budgeted positions and does not include increases for positions paid outside the non-union salary grid, as determined at the time of hire; and,

WHEREAS, elected officials' offices with a complement greater than budgeted complement will have a 2023 budget pressure resulting from recruitment and retention increases;

THEREFORE, BE IT RESOLVED:

That elected official's office **staff** be provided with the necessary additional funding for 2023, reflecting increases related to unbudgeted positions eligible for recruitment and retention compensation adjustments, to be funded from Tax Stabilization Reserve # 110046.

**Result: Motion CARRIED by a vote of 11 to 4, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- NO - Ward 9 Councillor Brad Clark
- NO - Ward 8 Councillor John-Paul Danko
- NO - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- NO - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

<b>NOTICES OF MOTION</b>
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**8.1 Reconsideration of a decision that was approved at the March 29, 2023 Council meeting respecting Item 7.3, an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors**

**(Clark/Tadeson)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting the Reconsideration of a decision that was approved at the March 29, 2023 Council meeting respecting Item 7.3, an Amendment to the Current City of Hamilton Complement on the Hamilton Conservation Authority Board of Directors.

**Result: Motion CARRIED by a 2/3rds vote of 16 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- YES - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

For further disposition of this matter, refer to Item 7.4

## 8.2 Climate Change Advisory Committee Recruitment

### (Hwang/McMeekin)

That the Rules of Order be waived to allow for the introduction of a Motion respecting the Climate Change Advisory Committee Recruitment.

**Result: Motion CARRIED by a 2/3rds vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
NOT PRESENT - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

For further disposition of this matter, refer to Item 7.5

## 8.3 Recruitment and Retention Impacts to Ward Office Staff

### (Kroetsch/Nann)

That the Rules of Order be waived to allow for the introduction of a motion respecting Recruitment and Retention Impacts to Ward Office **Staff**.

**Result: Motion CARRIED by a 2/3rds vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
NOT PRESENT - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson

YES - Ward 1 Councillor Maureen Wilson

For further disposition of this matter, refer to Item 7.6

#### **8.4 Ontario Disability Support Program (ODSP) and Ontario Works (OW) Rates**

Councillor M. Wilson introduced the following Notice of Motion:

That staff be directed to report back to the Emergency and Community Services Committee on actual Ontario Disability Support Program (ODSP) and Ontario Works (OW) rates over the past thirty years.

### **STATEMENTS BY MEMBERS**

Members of Council used this opportunity to discuss matters of general interest.

### **COUNCIL COMMUNICATION UPDATES**

#### **(Kroetsch/Pauls)**

That the listing of Council Communication Updates from May 19, 2023 to June 1, 2023, be received.

**Result: Motion on the Council Communication Updates from May 19, 2023 to June 1, 2023 CARRIED by a vote of 15 to 0, as follows:**

- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 12 Councillor Craig Cassar
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 8 Councillor John-Paul Danko
- YES - Ward 5 Councillor Matt Francis
- YES - Mayor Andrea Horwath
- YES - Ward 4 Councillor Tammy Hwang
- YES - Ward 6 Councillor Tom Jackson
- YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch
- YES - Ward 15 Councillor Ted McMeekin
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 7 Councillor Esther Pauls
- NOT PRESENT- Ward 14 Councillor Mike Spadafora
- YES - Ward 11 Councillor Mark Tadeson
- YES - Ward 13 Councillor Alex Wilson
- YES - Ward 1 Councillor Maureen Wilson

**PRIVATE AND CONFIDENTIAL**

Council determined that discussion of Item 11.1 was not required in Closed Session; therefore, the matter was addressed in Open Session, as follows:

**11.1 Closed Session Minutes – May 24, 2024****(Francis/Kroetsch)**

That the Closed Session Minutes dated May 24, 2023 be approved, as presented, and remain confidential.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
 YES - Ward 12 Councillor Craig Cassar  
 YES - Ward 9 Councillor Brad Clark  
 YES - Ward 8 Councillor John-Paul Danko  
 YES - Ward 5 Councillor Matt Francis  
 YES - Mayor Andrea Horwath  
 YES - Ward 4 Councillor Tammy Hwang  
 YES - Ward 6 Councillor Tom Jackson  
 YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
 YES - Ward 15 Councillor Ted McMeekin  
 YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 7 Councillor Esther Pauls  
 NOT PRESENT - Ward 14 Councillor Mike Spadafora  
 YES - Ward 11 Councillor Mark Tadeson  
 YES - Ward 13 Councillor Alex Wilson  
 YES - Ward 1 Councillor Maureen Wilson

**BY-LAWS AND CONFIRMING BY-LAW****(Kroetsch/Pauls)**

That Bills No. 23-100 to No. 23-111, be passed and that the Corporate Seal be affixed thereto, and that the By-laws, be numbered, be signed by the Mayor and the City Clerk to read as follows:

- 100 To Amend By-law No. 01-218, as amended, Being a By-law To Regulate On-Street Parking  
 Schedule 5 (Parking Meters)  
 Schedule 8 (No Parking Zones)  
 Schedule 12 (Permit Parking Zones)  
 Schedule 13 (No Stopping Zones)  
 Ward: 1, 2, 3, 4, 6, 7, 8, 9, 10, 14
- 101 To Establish City of Hamilton Land Described as part 3 on Plan 62R-15039 as Part of Cannon Street West  
 Ward: 2

- 102 To Repeal By-law No. 83-183, being a By-law Designating 14 Belvidere Avenue, Hamilton, under Part IV of the Ontario Heritage Act  
Ward: 8
- 103 To Repeal By-law No. 01-225, being a By-law Designating 14 Mary Street, Hamilton, under Part IV of the Ontario Heritage Act  
Ward: 2
- 104 To Amend Zoning By-law No. 6593, Respecting Lands Located at 300 Albright Road, Hamilton  
Ward: 5  
ZAC-21-043
- 105 To Amend Zoning By-law No. 05-200, Respecting Lands Located at 300 Albright Road, Hamilton  
Ward: 5  
ZAC-21-043
- 106 To Designate the Environmental Remediation and Site Enhancement (ERASE) Community Improvement Project Area (2023)  
Ward: City Wide
- 107 To Adopt the Environmental Remediation and Site Enhancement (ERASE) Community Improvement Plan (2023)  
Ward: City Wide
- 108 To Enact a By-law to Delegate Authority to the General Manager Planning and Economic Development and Manager of Commercial Districts and Small Business for Certain Grants and Loans under the Environmental Remediation and Site Enhancement (ERASE) Community Improvement Plan (2023)  
Ward: City Wide
- 109 Respecting Removal of Part Lot Control, Part of Block 1, Registered Plan No. 62M1191, Municipally Known As 19, 21, 45, 47, 49, 57, 59, 61, 63, 65 and 67 Cadwell Lane, 4, 6, 8, 10, 14, 16, 18, 24, 26, 28, 30, 32, 37 to 43, 45 to 47, 51, 53, 55, 57, 75, and 81 Bensley Lane, 45, 47, 49, 51, 53 and 55 Welch Lane, 6, 18, and 20 Sentinel Lane, and 31, 33, 35, 37, 41, 43, 45, 47 and 49 Southam Lane, Hamilton  
PLC-20-012(E)  
Ward: 14
- 110 To Permanently Close and Sell a Portion of Road Allowance abutting 241 Dundas Street East, Waterdown, namely Part of Lot 8, Concession 3, in the Geographic Township of East Flamborough, in the City of Hamilton, Designated as Part 3 on 62R-21869, being part of PIN 17508-0033 (LT).  
Ward: 15
- 111 To Confirm the Proceedings of City Council

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
NOT PRESENT - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(Francis/Tadeson)**

That, there being no further business, City Council be adjourned at 1:30 p.m.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Deputy Mayor - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
NOT PRESENT - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Mayor Andrea Horwath

Andrea Holland  
City Clerk

**RESOLUTION**  
**KILLALOE, HAGARTY AND RICHARDS TWP.**

Date  
April 4, 2003

Name of Organization  
Regular Council Mtg

Resolution Number  
05

Moved by: Maureen McShullam

Seconded by: B. J. Smith

A motion for the township of Killaloe,  
Hagarty-Richards in support of the letter  
from the Township of Lucan Biddulph: Re. Resolution  
for future Accuracy of Permanent Register of Electors.

CARRIED

Certified a true copy  
Tammy Gorgert  
Tammy Gorgert, CAO/Clerk-Treasurer  
Township of Killaloe, Hagarty and Richards



The Corporation of the  
Municipality of Mississippi Mills

Council Meeting

Resolution Number 162-23

Title: Item D- South Glengarry Resolution re: Rural Education Funding

Date: Tuesday, May 9, 2023

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Moved by Councillor Holmes

Seconded by Councillor Souter

THAT Council supports South Glengarry's resolution re: Rural Education Funding.

**CARRIED**

I, Casey Munro, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.

A handwritten signature in blue ink, appearing to read 'Casey Munro', is written above a horizontal line.

Casey Munro, Deputy Clerk



**CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**

**MOVED BY** Stephanie Jaworski

**RESOLUTION NO** 119-2023

**SECONDED BY** Martin Lang

**DATE** April 3, 2023

WHEREAS an announcement was recently made by the Ontario Public School Boards' Association asking for the Government of Ontario to lift the moratorium on pupil accommodation reviews (and school closures) prior to the end of the 2022-2023 school year;

AND WHEREAS the Council of the Township of South Glengarry passed a resolution on June 20, 2022 in support of the Community Schools Alliance's Three Point Action Plan designed to improve access to public education in rural and norther communities; namely:

THAT the Province of Ontario increase the Rural and Northern Education Fund (RNEF) to \$50 million;

THAT should the moratorium be lifted, that the moratorium remain in place for schools that qualify for the RNEF until a thorough review of the education funding formula is completed;

THAT before templates required by the 2018 Pupil Accommodation Review Guideline are developed, there be consultation with school boards and community groups including the Community Schools Alliance;

AND WHEREAS the Province of Ontario, through the Minister of Education, has acknowledged the negative social and economic impact school closures have on Rural and Northern Ontario communities, and committed to a review of the process to better reflect the needs of Rural and Northern Ontario prior to the lifting of the moratorium,

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby respectfully requests that the Province of Ontario, through the Minister of Education, provide an update on the status of any review <sup>of</sup> ~~to~~ rural education funding, including the RNEF and the 2018 Pupil Accommodation Review guidelines.

*ln*

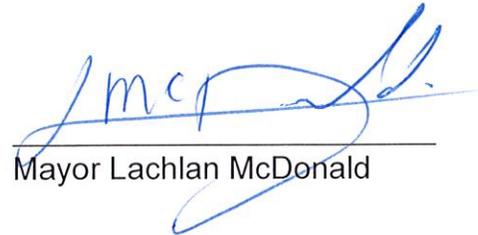


AND FURTHERMORE that this resolution be forwarded to the Premier, the Minister of Education, MPP Nolan Quinn, AMO, ROMA, EOWC and all Ontario municipalities.

CARRIED

DEFEATED

POSTPONED



---

Mayor Lachlan McDonald

Recorded Vote:	Yes	No
Mayor McDonald	—	—
Deputy Lang	—	—
Councillor Jaworski	—	—
Councillor McDonell	—	—
Councillor Bougie	—	—

**Municipality of Huron Shores**

7 Bridge Street, PO Box 460  
Iron Bridge, ON P0R 1H0

Ontario Ministry of Health  
The Honourable Sylvia Jones  
777 Bay Street, 5<sup>th</sup> Floor  
Toronto, On M7A 2J3

May 31, 2023

Minister Jones;

I am writing to you today regarding urgent and deeply-concerning challenges in medical care in the Municipality of Huron Shores and surrounding areas.

Over the past week, the Emergency Department at North Shore Health Network – Thessalon Site has been shut down four times due to a lack of available physicians. This is especially concerning as we have no primary care physicians in the four practices at two medical clinics that help service this site and catchment area. We currently rely on locum coverage.

Your Ministry recently decided to cancel the CTSLPE funding, a key tool in attracting the locums who have helped keep our Emergency Department open for the last two years. The removal of this program, with no replacement, has made the arduous task of attracting locums even more challenging.

As well, the RNPGA contract that our primary care physicians work under needs a major overhaul. It is no longer relevant, and acts as an impediment to attracting doctors to practice in the North, particularly in our small medical clinics that serve thousands of patients. This is as significant an issue as the discontinuation of the CTSLPE funding. Under a different contract, the neighboring practices in Blind River have full complements, including physicians who live in our Municipality. While we appreciate efforts like adding 30 undergraduate positions at NOSM, these are potential long-term fixes that do not address the current crisis.

**Municipality of Huron Shores**

7 Bridge Street, PO Box 460  
Iron Bridge, ON P0R 1H0



The daily closures I mentioned are not the only ones we will face at the Thessalon Site over the next few months. As you can appreciate, any Emergency Department closure puts patients at risk, particularly as the next nearest sites are significant distances away. We call on you and your government to engage with stakeholders in the North and provide the tools necessary to keep our Emergency Department open, and to attract physicians to the practices currently sitting empty.

Northern Ontario residents deserve quality local medical care.

Regards,

Matthew Seabrook, Mayor  
Municipality of Huron Shores

c.c: Northern Ontario Municipalities  
The Honourable Doug Ford, Premier of Ontario  
Michael Mantha, MPP Algoma – Manitoulin  
Ross Romano, MPP Sault Ste Marie  
Lise Vaugeois, MPP Thunder Bay – Superior North  
Hon. George Pirie, MPP Timmins  
Jamie West, MPP Sudbury  
Hon. Victor Fedeli, MPP Nipissing  
Hon. Greg Rickford, MPP Kenora – Rainy River



**Municipality of Huron Shores**  
7 Bridge Street, PO Box 460  
Iron Bridge, ON P0R 1H0  
Tel: (705) 843-2033 Fax: (705) 843-2035

June 2, 2023

**Re: Res. #23-12-01 – Letter to the Ontario Minister of Health re: Health Care Crisis**

The Council of the Corporation of the Municipality of Huron Shores passed Resolution #23-12-01 at the Special Meeting held Wednesday, May 31<sup>st</sup>, 2023, as follows:

“WHEREAS the North Shore Health Network has temporarily closed the Emergency Department at the Thessalon site on May 24th, May 25th, May 29th, and May 31st, due to physician shortages;

AND WHEREAS having no primary care physicians to help service the Thessalon site and catchment area is particularly concerning;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Huron Shores authorizes Mayor Seabrook to draft a letter to the Minister of Health to address the current health care crisis occurring in rural and Northern Ontario;

AND THAT the letter be circulated to all Northern Ontario municipalities, the Premier of Ontario, the Ontario Minister of Health, and Northern Ontario MPP's;

AND THAT the letter be posted on the Municipal website and social media accounts.”

Should you require anything further in order to address the above-noted resolution, please contact the undersigned.

Yours truly,

Natashia Roberts

CAO/Clerk  
NR/KN

P.O. Box 490  
7 Creswell Drive  
Trenton, Ontario K8V 5R6  
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841  
Toll Free: 1-866-485-2841  
Josh.machesney@quintewest.ca

Josh Machesney, City Clerk

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June 2, 2023

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building  
Queen's Park, Toronto, ON M7A 1A1

**RE: Resolution – “Renovictions” Support Request**

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on May 31, 2023 Council passed the following resolution:

**Motion No 23-245 – Notice of Motion – Councillor McCue - Renovictions**

Moved by Councillor McCue  
Seconded by Councillor Card

WHEREAS renovictions, a practice by which landlords evict tenants from their homes by claiming they will complete major renovations, demolish or convert the unit to commercial use, has had a significant adverse impact on Quinte West residents in the past few months;

AND WHEREAS renovictions have been and continue to be a contributing factor in perpetuating the Provincial housing crisis by making rental housing less affordable for Ontarians, particularly for seniors, individuals with disabilities, single-parent families, and students;

AND WHEREAS municipalities in Ontario have no ability to protect their residents from renovictions;

AND WHEREAS the Ontario Provincial Government has tabled legislation: Bill 97, the Helping Homebuyers, Protecting Tenants Act, 2023, to protect tenants from “bad faith” renovictions and to add more resources to the Landlord Tenant Board;

AND WHEREAS Quinte West City Council passed Motion 23-300 directing staff to prepare a resolution for Council’s consideration on the matter;

NOW THEREFORE BE IT RESOLVED THAT the City of Quinte West Council urges the Province to:

- Pass Bill 97, the Helping Homebuyers, Protecting Tenants Act, 2023;
- Add regulations requiring landlords to provide renovation updates when they evict tenants to ensure tenants are updated when they can exercise their right of return in order to protect tenants from “bad faith” renovictions;
- Consider an increase in fines for landlords who are found to have undertaken “bad faith” renovictions;

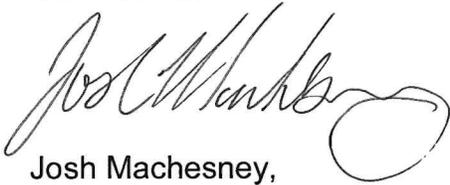
AND THAT Ontario municipalities be urged to voice their concerns regarding “bad faith” renovictions;

AND FURTHER THAT a copy of this resolution be sent to all Ontario municipalities, the Hon. Doug Ford, Premier of Ontario, the Hon. Steve Clark, Minister of Municipal Affairs and Housing; Todd Smith, Bay of Quinte MPP, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), and the Eastern Ontario Wardens Caucus. **Carried**

We trust that you will give favourable consideration to this request.

Yours truly,

CITY OF QUINTE WEST



Josh Machesney,  
City Clerk

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Hon. Todd Smith, Minister of Energy, MPP, Bay of Quinte  
Carole Saab, CEO, Federation of Canadian Municipalities (FCM)  
Colin Best, President, Association of Municipalities of Ontario (AMO)  
Jim Pine, CAO, Eastern Ontario Wardens Caucus  
All Municipalities in Ontario

**Pilon, Janet**

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**Subject:** A Resident's Letter: Noise and Safety Concerns Along Rymal Road in Ward 9

**From:** Sarah Chudak

**Sent:** June 7, 2023 1:45 PM

**To:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)

**Cc:** Clark, Brad <[Brad.Clark@hamilton.ca](mailto:Brad.Clark@hamilton.ca)>

**Subject:** A Resident's Letter: Noise and Safety Concerns Along Rymal Road in Ward 9

Hello Mayor Horwath and fellow City Council Members,

My name is Sarah Chudak and I am writing to you today on the suggestion of my City Councillor, Mr. Brad Clark.

I am a resident of Ward 9 and I reside in Summit Park. In fact, my house directly faces Rymal Road, near the Eramosa Karst.

I have noticed that since the construction along Rymal ended a few years ago, there has been a large uptick in the amount of commercial vehicles (namely transport trucks) traversing Rymal Road.

Speed along Rymal has been an ongoing issue for quite some time now. In an effort to combat this, the city placed a number of new traffic lights. On the stretch of Rymal between the Upper Red Hill Parkway and Centennial Parkway alone, there are at least 8 separate traffic lights. You can't go more than a few hundred metres without reaching a light. This was meant to be a traffic calming measure. Coupled with the fact that the speed limit is 60 km/h, vehicles should have plenty of time to stop before they hit the next light.

Recently, I have noticed that the use of Air Brakes from all of the large vehicles on Rymal has become a big problem. The brakes are so loud, they set off the baby monitor in my child's room and shake our windows. This has greatly decreased my ability to enjoy where I live, and has become a huge noise nuisance to the houses living on or near Rymal.

I asked Councillor Clark if there was a prohibition on the use of air brakes, as I know some places in the city do have this. He mentioned that the city said that this would be a "liability" but I am wondering why this is, as I can't see a reason that trucks would need to use their air brakes unless they were speeding (which they almost always are).

In fact, speeding has been such a problem along Rymal, especially now that the road has been widened to 4 lanes, that the Hamilton Police Services have frequently implemented speed traps and have spoken to frequent offenders who have been caught on camera going well over the speed limit.

I am concerned, not only from a noise perspective, but from a safety perspective - bus stops are on both sides of Rymal and there are no bus shelters available for people. God forbid someone was waiting for the bus along Rymal when someone was speeding and lost control, hitting them.

I am hopeful that the new City Council will have the resolve to address these issues and make the city a more enjoyable and safe place for all of its residents.

I would love to discuss this issue in more depth with you if you wish. Please don't hesitate to contact me.

Thank you for your time and consideration.

Sincerely,  
Sarah Chudak

**Pilon, Janet**

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**Subject:** Urban Forest Strategy Final Staff Report Comments and RecommendationsFrom: **Giuliana Casimirri** <[director@greenventure.ca](mailto:director@greenventure.ca)>

Date: Wed, Jun 14, 2023 at 1:55 PM

Subject: Urban Forest Strategy Final Staff Report Comments and Recommendations

To: <[mayor@hamilton.ca](mailto:mayor@hamilton.ca)>, Wilson, Maureen <[maureen.wilson@hamilton.ca](mailto:maureen.wilson@hamilton.ca)>, <[cameron.kroetsch@hamilton.ca](mailto:cameron.kroetsch@hamilton.ca)>, Nann, Nrinder <[nrinder.nann@hamilton.ca](mailto:nrinder.nann@hamilton.ca)>, <[tammy.hwang@hamilton.ca](mailto:tammy.hwang@hamilton.ca)>, <[matt.francis@hamilton.ca](mailto:matt.francis@hamilton.ca)>, <[tom.jackson@hamilton.ca](mailto:tom.jackson@hamilton.ca)>, Pauls, Esther <[esther.pauls@hamilton.ca](mailto:esther.pauls@hamilton.ca)>, Danko, John-Paul <[john-paul.danko@hamilton.ca](mailto:john-paul.danko@hamilton.ca)>, <[brad.clark@hamilton.ca](mailto:brad.clark@hamilton.ca)>, <[jeff.beattie@hamilton.ca](mailto:jeff.beattie@hamilton.ca)>, <[mark.tadeson@hamilton.ca](mailto:mark.tadeson@hamilton.ca)>, Cassar, Craig <[craig.cassar@hamilton.ca](mailto:craig.cassar@hamilton.ca)>, <[alex.wilson@hamilton.ca](mailto:alex.wilson@hamilton.ca)>, <[mike.spadafora@hamilton.ca](mailto:mike.spadafora@hamilton.ca)>, <[ted.mcmeekin@hamilton.ca](mailto:ted.mcmeekin@hamilton.ca)>

Re: Hamilton Urban Forest Strategy Final Report (PED20173(a))

Dear Mayor and Councillors,

I am writing this letter on behalf of Green Venture regarding the Hamilton Urban Forest Strategy Final Report. Green Venture is a community-based, non-profit organization committed to helping make Hamilton a climate champion.

Increasing our urban forest coverage with community restoration plantings and improving approaches to street tree, park, and private property tree planting and stewardship is one of our key targets to achieve our strategic goal of reducing climate vulnerability and impacts on our community.

Green Venture has been a key partner supporting and implementing urban forest tree planting and stewardship activities in Hamilton. Since 2020, Green Venture has planted over 1900 trees in Hamilton, engaged over 500 community members in hands-on urban forest action and inventoried 1594 trees at City Housing Hamilton properties. These tree plantings, stewardship events and inventory projects have been incredibly successful working with a number of local elementary and secondary schools, and community partners like City Housing Hamilton, Trees for Hamilton, Mohawk College, Network for Nature (formerly CanPlant), Green Communities Canada, Vineland Research and Innovation Centre, and several businesses and corporate groups.

Our team has reviewed the Urban Forest Strategy Final Staff Report and applaud the progress to date and tangible action items in the report. We are offering several suggestions based on our knowledge of urban forest policy, tree planting best practices, and our experience with community engagement.

To reach the City's target of 40% tree canopy coverage for the urban area by 2050, our team recommends the following quick win actions be implemented immediately:

1. The City of Hamilton should take the lead on collaborative external funding applications to support urban forestry activities, such as the 2 Billion Trees Program, which helps support new tree planting projects.
2. Develop a GIS layer of pre-approved community planting locations which local organizations or community groups can access to identify pre-approved sites to host their community tree planting events. The current system of having organizations submit their potential planting locations often requires 1 year or more for approval and this impedes community groups planting.
3. Monitor & track outcomes of past community planting sites. The City currently has no record or inventory of previous community planting locations. By monitoring and tracking past community plantings, the City can have data on the survivability and growth of these trees which can also help them determine if different planting methods are needed (i.e. implementing the MiniForest Reforestation method of planting instead of a traditional tree planting practice).

4. Fund watering at all tree planting sites. After trees are planted, they don't receive sufficient water to help with the transplant shock and would need to rely on the rain to receive water. With our unpredictable climate, we can go weeks without rain in the forecast giving our newly-planted trees further stress. Supporting volunteers to help with watering or the City ensuring all these sites are watered by contractors can help reduce the stress on trees and ensure they thrive.
5. Identify locations and develop planting plans to plant & water trees on City Housing Hamilton (CHH) or school board properties. Our Tree Equity project report ([here](#)) demonstrated that many trees on CHH properties are facing health and maintenance challenges, very low diversity among the tree species present, and many nonnative species on CHH properties. Furthermore, there is a lack of CHH resources available for trees, lack of overall strategic planning, and lack of resident engagement in tree care. CHH properties have plenty of room for trees but do not have the budget to plant or care for them afterwards. CHH manages over 1,200 properties, including apartments, townhomes, semi-detached and detached dwellings, housing over 13,000 tenants therefore there is a big opportunity and potential for impact from supporting tree planting at CHH properties. HWDSB and HWCDSB properties are also under-explored areas where tree planting and aftercare conducted by the City of Hamilton, could increase canopy cover and tree benefits in urban core areas.
6. Develop urban woodlot stewardship & restoration plans. Although the UFSP mentions forest health monitoring and implementing an invasive alien species strategy plan, it does not mention the resources that are required to undertake woodland stewardship to improve forest health. Since 2021, Green Venture has hosted stewardship events with volunteers from the local community at previous tree planting sites and at local woodlots to remove invasive species, assess tree conditions, and mulch as needed.
7. Free tree giveaways are a buckshot approach to enhancing our urban forest cover on private land. There is no way to ensure that the 'right tree' is planted in the 'right location' and no way to monitor the trees afterwards. Without proper education and follow-up, the City has no way of knowing the trees that are handed out end up in the ground and survive the transplant. Therefore, increasing the giveaway from 3000 to 5000 trees without any data that supports the sustainability of the project is not recommended. To add, the giveaway strategy is not inclusive; in previous years only residents with cars could access the trees since the saplings were handed out in suburban areas with long drive-in line ups. Instead we suggest partnering with local groups, neighbourhood planning teams and prioritizing equitable access to trees with good education provided to recipients. Other municipalities are supporting subsidized backyard tree planting programs, which can track tree survival, provide free arborist advice and education to residents, and ensure 'right tree, right location'.

Sincerely, Guiliana Casimirri

Giuliana Casimirri (she/her) BScH, MFC, PhD

Executive Director

Green Venture

[905-540-8787](tel:905-540-8787) | [director@greenventure.ca](mailto:director@greenventure.ca) | [greenventure.ca](http://greenventure.ca) | EcoHouse, 22

Veevers Drive, Hamilton, ON L8K 5P5

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**Pilon, Janet**

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**Subject:** Greenbelt Application for Book Road Lands

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**From:** Carolanne Forster

**Sent:** June 14, 2023 6:45 PM

**Subject:** Greenbelt Application for Book Road Lands

Dear Councillor,

I watched the Planning Committee meeting yesterday for the current decision from Council on responding to the request for a 'discussion' to commence on development of the Book Road Greenbelt lands. Your motion to delay the beginning of discussion was the correct response.

The Book Road Lands are the largest proposed removal in the Province of Ontario! They also contain a number of small family owned farms currently in operation as well as significant woodlots, wetlands, headwaters and biodiversity.

Even the Ontario Environmental Registry itself, after receiving 11,207 comments through the registry and 18,040 comments by email, total 29,247 responses, determined that *"overall, there was strong support for continued greenbelt protection and broad opposition to any removals or redesignation of lands under the Greenbelt Plan."*

The City of Hamilton needs to lead the Province and continue that 'broad opposition'. With the largest parcel of lands to lose, and broad support from members of the public, other municipalities, environmental and agricultural groups, and Indigenous communities 'by way of a parallel process', the City must meet that challenge.

Hamilton has a good vision for planning the housing required by the province within its current urban boundary, good for affordable housing, good for a sustainable future.

Our task on this is to lead.

Carolanne Forster  
Ward 12 Resident

**Pilon, Janet**

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**Subject:** Planning Committee - 487 Shaver Road - UHOPA and ZBA - public comment

**From:** Brad Clarke <[brad.clarke@ajclarke.com](mailto:brad.clarke@ajclarke.com)>

**Sent:** June 13, 2023 4:07 PM

**To:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)

**Subject:** Planning Committee - 487 Shaver Road - UHOPA and ZBA - public comment

Hello,

This email is in reference to the Urban Hamilton Official Plan Amendment (UHOPA-22-002) and Zoning By-law Amendment (ZAC-22-005) at 487 Shaver Road with Owner: Shaver Road M.D. Holdings Inc. submitted by Agent: GSP Group Inc. c/o Brenda Khes.

We note that this Application went to Planning Committee today but were unable to provide comment ahead of this meeting.

At this time, we have no comment or objection to the UHOPA or the ZBA; however, we are representing *1315596 Ontario Inc.* who front ended significant infrastructure upgrades within Shaver Road and Garner Road West as part of their development *Shaver Estates*.

Within the Schedule F-2 of *Shaver Estates* (attached) there were cost recoveries to *1315596 Ontario Inc.* assigned to 487 Shaver Road based on their frontage of 30.48m for the installation of 300mm dia. sanitary sewer and appurtenances.

Based on their frontage, 487 Shaver Road was to contribute 3.1% of the overall cost of \$292,000.00 for the sewer installed along their frontage. It is also noted that at the time of development, the construction costs (recoverable) of the individual services will be adjusted to reflect increases as determined by the Canadata Construction Index.

3.1% of \$292,000.00 at the time would equate to \$9,052.00. Applying the construction cost index from the time of construction to the latest index value available (Q3 2022) would equate to a 205% increase in costs; totalling \$18,556.60 in recoverable costs to *1315596 Ontario Inc.*

We would like to formally note to the Committee that our client *1315596 Ontario Inc.* believes they are entitled to these cost recoveries, that Shaver Road M.D. Holdings Inc. should be subject to these recoveries and they should be considered in discussion of this file.

Thank you



**Brad Clarke**, P.Eng.  
Engineering Manager

**A. J. Clarke and Associates Ltd.**  
25 Main Street West, Suite 300, Hamilton, ON L8P 1H1  
[brad.clarke@ajclarke.com](mailto:brad.clarke@ajclarke.com) | [www.ajclarke.com](http://www.ajclarke.com)  
Phone: (905) 528-8761



**Proud of our Treasured Past - Building a Sustainable Future**

SHAVER ESTATES

CITY'S BEST EFFORTS OBLIGATION

A. GARNER ROAD – SANITARY SEWERS

1. Description of Services

Location of Services	Type, length & size of services (Estimated)	Owner's Estimated Total Net Costs (Recoverable)
<b>Garner Road West</b> from Shaver Road to 140 m west of Shaver Road	121 m of 375mm dia. sanitary sewer and appurtenances	\$96,500.00
<b>Total</b>		<b>\$96,500.00</b>
Total street frontage = 246m		

2. Description of Benefitting Lands

a) Garner Road West from Shaver Road to 140 m west of Shaver Road

approx. 246m of frontage described as follows

LOT No. and PIN	Municipal address	Frontage	%
PIN No. 17418-0111 LT	TriWays Power Centres Limited 1051 Garner Road W	123m (approx)	50%
PIN No. 251814041043805	Osprey Drive	50.96m	
PIN No. 251814041043800	1028 Garner Road West	50.30m	
PIN No. 251814041043600	1034 Garner Road West	22.0m (approx.)	

3. Calculation of Benefiting Owner's share of Sanitary Sewers

The estimated calculation of the Benefiting Owner's Share for sewers is **\$392.28.00 per metre of frontage** of Benefiting Lands that abut the improvement.

SHAVER ESTATES

B. SHAVER ROAD – SANITARY SEWERS

1. Description of Services

Location of Services	Type, length & size of services (Estimated)	Owner's Estimated Total Net Costs (Recoverable)
Shaver Road from Garner Road W. to Wilson Street West	351 m of 300mm dia. sanitary sewer and appurtenances	\$292,000.00
<b>Total</b>		<b>\$292,000.00</b>
Total street frontage = 967.5m		

2. Description of Benefitting Lands

a) Shaver Road from Garner Road West to Wilson Street West

approx. 580.7m of frontage described as follows

LOT No. and PIN	Municipal address	Frontage	%
PIN No. 17418-0111 LT	TriWays Power Centres Limited 1051 Garner Road W	483.75m (approx)	50%
	527 Shaver Road	66.45m	6.7%
	487 Shaver Road	30.48m	3.1%

3. Calculation of Benefiting Owner's share of Sanitary Sewers

The estimated calculation of the Benefiting Owner's Share for sewers is based on **percentage** of estimated cost of service as specified above

SHAVER ESTATES

C. SHAVER ROAD – ROADWORKS INCLUDING DRAINAGE WORKS

1. Description of Services

Location of Services	Type, length & size of services (Estimated)	Owner's Estimated Total Net Costs (Recoverable)
Shaver Road from Garner Road W. to Wilson Street West	332.5m of 300, 375, 450 and 525mm storm drainage system and culvert replacements, 14 single CBs, 2 double CBs, 3 inlet chambers, watermain lowering and insulation, 1400m of curb and gutter and subdrains, 900m of final roadways (8.0m wide equivalent), 960m of 1.5 and 2.0m wide sidewalks, street lighting and utility relocations	\$1,272,000.00
<b>Total</b>		<b>\$1,272,000.00</b>

Total street frontage = 967.5m

2. Description of Benefitting Lands

a) Shaver Road from Garner Road West to Wilson Street West

approx. 483.75m of frontage described as follows

LOT No. and PIN	Municipal address	Frontage	%
PIN No. 17418-0111 LT	TriWays Power Centres Limited 1051 Garner Road W	123m (approx)	31.5%

3. Calculation of Benefiting Owner's share of Roadworks

The estimated calculation of the Benefiting Owner's Share for sewers is based on percentage of estimated cost of service as specified above

SHAVER ESTATES

D. SHAVER ROAD –  
IMPROVEMENTS REQUIRED FOR TRAFFIC LIGHT INSTALLATION

1. Description of Services

Location of Services	Type, length & size of services (Estimated)	Owner's Estimated Total Net Costs (Recoverable)
Shaver Road at intersection of Wilson Street West	road works for traffic light installation	\$10,000.00
<b>Total</b>		<b>\$10,000.00</b>

2. Description of Benefitting Lands

a) Shaver Road  
at intersection of Wilson Street W.

LOT No. and PIN	Municipal address	Frontage	%
PIN No. 17418-0111 LT	TriWays Power Centres Limited 1051 Garner Road W		100%

3. Calculation of Benefiting Owner's share of roadworks for Traffic Light installation

The estimated calculation of the Benefiting Owner's Share for sewers is based on **percentage** of estimated cost of service as specified above

SHAVER ESTATES

E. WILSON STREET – IMPROVEMENTS REQUIRED FOR TRAFFIC LIGHT INSTALLATION

1. Description of Services

Location of Services	Type, length & size of services (Estimated)	Owner's Estimated Total Net Costs (Recoverable)
Wilson Street at intersection of Shaver Road	road works for traffic light installation	\$12,000.00
<b>Total</b>		<b>\$12,000.00</b>

2. Description of Benefitting Lands

a) Wilson Street West at intersection of Shaver Road

LOT No. and PIN	Municipal address	Frontage	%
PIN No. 17418-0111 LT	TriWays Power Centres Limited 1051 Garner Road W		100%

3. Calculation of Benefiting Owner's share of road works for Traffic Light installation

The estimated calculation of the Benefiting Owner's Share for sewers is based on **percentage** of estimated cost of service as specified above

Notes

- 1 At time of development, the construction costs (recoverable) of the individual services will be adjusted to reflect increases as determined by the Canadata Construction Index.
- 2 Owner's estimated net costs include 15.0% engineering and administration + GST and City Construction Cost Fee of 4.0%.



## 2023 ParticipACTION Community Challenge - Update

June 16, 2023

### **BACKGROUND**

ParticipACTION is a national non-profit organization, originally launched as a Canadian government program in the 1970s, to promote healthy living and physical fitness and currently delivers several programs, including the annual ParticipACTION Community Challenge.

The ParticipACTION Community Challenge is a physical activity initiative that encourages everyone in Canada to get active throughout June in search of Canada's Most Active Community, and all minutes tracked on the app and website from June 1 – 30, 2023, count toward a community's total score. At the conclusion of the challenge, one community will earn the top prize of \$100,000 and the title of being Canada's Most Active Community, and one community from each of the remaining 12 provinces and territories will receive \$7,500 to \$15,000 to support local physical activity and sports initiatives.

### **INCLUSION**

Everyone in Canada should have access to quality sports and physical activity opportunities that help them grow and thrive—physically, emotionally and socially.

We're proud to have received funding through the Government of Canada's Community Sport for All Initiative which is intended to remove barriers and increase physical activity and sport participation and retention of equity-deserving populations involving Black, Indigenous, racialized, 2SLGBTQQIA+, Persons with a Disability, low-income populations and newcomers to Canada.

This funding will help level the playing field by reducing barriers to physical activity and sport and building stronger and healthier communities.

## **TEAM HAMILTON EVENTS**

Team Hamilton would like to report that over a dozen community organizations, programs and events will receive direct funding support from the Government of Canada's Community Sport for All Initiative, including:

- Soaring Spirit Powwow Festival.
- Fit, Active, Beautiful (FAB) 5k Run.
- Royal Canadian Legion (District B) Track & Field Championships.
- Hamilton Accessible Sports Council/Challenger Baseball Event.
- Hamilton Special Olympics & Hamilton-Wentworth District School Board – Sport Inclusion Event.
- City of Hamilton Open Streets Event.
- Mark Anthony Graham Memorial Track & Field Meet.
- Hamilton & District Cricket Association.
- Hamilton-Wentworth Catholic District School Board.
- Golden Horseshoe Track & Field Meet.
- Catholic Youth Organization.
- 91<sup>st</sup> Highlanders Athletic Association Elementary School Track & Field Meet.

## **CHALLENGE UPDATE**

As we are currently at the mid-point of the competition, our Team would like to provide an overview of the current standings and encourages residents to pick up the pace and increase their physical activity minutes for the remainder of the month.

As always, members of the Hamilton ParticipACTION Team are available to assist individuals and organizations through the registration process as well as advise on the submission of physical activity minutes.

*Kevin Gonci*

Kevin Gonci  
Hamilton ParticipACTION Team  
hamiltonparticipaction@gmail.com





### Provincial Rankings

1. Toronto.
2. North Grenville.
3. Ottawa.
4. Hamilton.



### National Rankings

1. Toronto.
2. Salisbury.
3. Red Deer.
4. Tignish.
5. Calgary.
6. Montréal.
7. Barriere.
8. Edmonton.
9. Hamilton.



**HAMILTON ENTERPRISES HOLDING CORPORATION  
SHAREHOLDER  
ANNUAL GENERAL MEETING  
REPORT 23-001**

9:30 a.m.

June 8, 2023

Council Chambers, 2<sup>nd</sup> Floor

Hamilton City Hall

71 Main Street West, Hamilton, Ontario

**Present:** Mayor A. Horwath  
Deputy Mayor C. Kroetsch (Chair)  
Councillors C. Cassar, B. Clark, J. P. Danko, M. Francis,  
T. Hwang, T. Jackson, T. McMeekin, N. Nann, E. Pauls, M. Spadafora,  
M. Tadeson, A. Wilson, M. Wilson

**Absent:** Councillor J. Beattie – Personal

**THE HAMILTON ENTERPRISES HOLDING CORPORATION SHAREHOLDERS  
PRESENTS REPORT 23-001 AND RESPECTFULLY RECOMMENDS:**

1. **Audited Consolidated Financial Statements of Hamilton Enterprises Holding Corporation - Year Ended December 31, 2022; Appointment and Remuneration of Auditor; Directors of the Corporation; Addition of Clarifying Language to USD (Item 6.1)**

WHEREAS the City of Hamilton is the sole shareholder of the Corporation (the "Sole Shareholder");

NOW THEREFORE the Council of the City of Hamilton, acting in its capacity as representative of the Sole Shareholder, RESOLVES AS FOLLOWS:

- (a) **AUDITED CONSOLIDATED FINANCIAL STATEMENTS – YEAR ENDED DECEMBER 31, 2022**

BE IT RESOLVED that the Audited Consolidated Financial Statements of the Corporation for the year ended December 31, 2022 (attached hereto as Appendix "A"), as approved by

Council – June 21, 2023

the Board of Directors of the Corporation, be received and approved by the Shareholder.

**(b) APPOINTMENT AND REMUNERATION OF AUDITOR**

BE IT RESOLVED that the present auditor of the Corporation, KPMG LLP, be appointed as the auditor of the Corporation for the 2023 fiscal year of the Corporation at a remuneration to be fixed by the Directors of the Corporation, the Directors of the Corporation being hereby authorized to fix such remuneration.

**(c) DIRECTORS OF THE CORPORATION**

WHEREAS it has heretofore been resolved that the Corporation shall have seven (7) Directors;

AND WHEREAS the Shareholder Direction and Unanimous Shareholder Declaration from the Sole Shareholder to the Corporation (the "USD") states in Section 4.04(i) that the Mayor of the City of Hamilton (the "Mayor") shall serve as a Director of the Corporation unless the Mayor is also a Director of Alectra Inc., in which case the Council of the City of Hamilton ("Council") shall select a member of Council to serve instead of the Mayor (the "Mayor's Surrogate");

AND WHEREAS the Mayor is a Director of Alectra Inc. and it is therefore desirable to elect a member of Council to serve as the Mayor's Surrogate;

AND WHEREAS Tammy Hwang was selected by Council to serve as the Mayor's Surrogate;

AND WHEREAS the term of Christa Wessel as a Private Director of the Corporation will expire on June 30, 2023;

AND WHEREAS it is desirable to elect Anna Ventresca as a Private Director of the Corporation for a one (1) year term commencing on July 1, 2023 and expiring on June 30, 2024 and the Nominating Committee of the Corporation has prepared a written recommendation in support of such action, attached hereto as Appendix "B" ("Recommendation A");

AND WHEREAS the respective terms of Tony Thoma and Elizabeth DiDonato as Private Directors of the Corporation will expire on June 30, 2023 and it is desirable for both parties to continue as Private Directors of the Corporation for

additional three (3) year terms expiring on June 30, 2026 and the Nominating Committee of the Corporation has prepared a written recommendation in support of such action, attached hereto as Appendix “C” (“Recommendation B”);

BE IT RESOLVED:

- (i) that Tammy Hwang, being a resident Canadian and having consented to act as the Mayor’s Surrogate on the Board of Directors of the Corporation, is elected as a Director of the Corporation to serve as the Mayor’s Surrogate;
- (ii) that Recommendations A and B be and the same are hereby received by the Sole Shareholder;
- (iii) that the recommendation in Recommendation A is hereby approved and Anna Ventresca, being a resident Canadian and having consented to act as a Private Director of the Corporation, is elected as a Private Director of the Corporation to hold office for a one (1) year term commencing on July 1, 2023 and expiring on June 30, 2024 and thereafter until their successor is duly elected or appointed;
- (iv) that that the recommendations in Recommendation B are hereby approved and each of Tony Thoma and Elizabeth DiDonato, each being a resident Canadian and each having previously consented to act as a Private Director of the Corporation, is elected as a Private Director of the Corporation to hold office for an additional three (3) year term commencing on July 1, 2023, and expiring on June 30, 2026 and continuing thereafter until their successors are duly elected or appointed; and
- (v) that the Sole Shareholder approves the preparation of all necessary documents and/or agreements to give effect to the foregoing and the Corporation’s President (or designate) is hereby authorized and directed to execute, on behalf of the Corporation, all such necessary documents and/or agreements or to take any action deemed necessary in respect of any of the foregoing.

**(d) ADDITION OF CLARIFYING LANGUAGE TO USD**

WHEREAS it is desirable for the Sole Shareholder to add certain clarifying language to the USD in relation to the re-appointment of incumbent Private Directors to the Board of Directors of the Corporation.

BE IT RESOLVED:

- (i) that the following language is hereby added by the Sole Shareholder to the USD as a new paragraph to Section 4.09(iii):

“For greater certainty and notwithstanding anything to the contrary herein, on or about the conclusion of a Private Director’s term the Nominating Committee of the Corporation may recommend to the Shareholder the re-appointment of an incumbent Private Director and the Shareholder may choose to re-appoint such Private Director for another term of up to three years.”

- (ii) that the Mayor and City Clerk are hereby authorized and directed to sign and/or dispatch and deliver all other agreements, documents, notices, articles and/or certificates to be signed and/or dispatched or delivered under or in connection with the USD or to take any action deemed necessary in respect of any of the foregoing.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda:

The agenda for the June 8, 2023 Hamilton Enterprises Holding Corporation Annual General Meeting, was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) June 17, 2022 (Items 3.1)**

That the Minutes of the June 17, 2022 Hamilton Enterprises Holding Corporation Shareholder meeting, were approved, as presented.

**(d) COMMUNICATIONS (Item 4)**

**(i) Correspondence from Hamilton Enterprises Holding Corporation, respecting Hamilton Enterprises Holding Corporation Executive Overview (Item 4.1)**

The correspondence, respecting Hamilton Enterprises Holding Corporation Executive Overview, was received.

**(e) PRESENTATIONS (Item 6)**

**(i) 2023 Hamilton Enterprises Holding Corporation - Annual General Meeting (Item 5.1)**

Laurie Tugman, Chairman of the Board, Hamilton Enterprises Holding Corporation; and, Jeff Cowan, President and CEO of Hamilton Enterprises Holding Corporation, addressed Committee and provided a presentation respecting the Hamilton Enterprises Holding Corporation.

The Presentation respecting, 2023 Hamilton Enterprises Holding Corporation – Annual General Meeting, was received.

**(f) ADJOURNMENT (Item 8)**

There being no further business, the Hamilton Enterprises Holding Corporation Shareholder meeting, adjourned at 10:41 a.m.

Respectfully submitted,

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Deputy Mayor Cameron Kroetsch  
Chair, Hamilton Enterprises  
Holding Corporation Shareholder

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Angela McRae  
Legislative Coordinator  
Office of the City Clerk



## **HAMILTON UTILITIES CORPORATION SHAREHOLDER ANNUAL GENERAL MEETING REPORT 23-002**

10:50 am

June 8, 2023

Council Chambers, City Hall, 2nd Floor  
71 Main Street West, Hamilton, Ontario

**Present:** Mayor A. Horwath  
Deputy Mayor C. Kroetsch (Chair)  
Councillors C. Cassar, B. Clark, J. P. Danko, M. Francis,  
T. Hwang, T. Jackson, T. McMeekin, N. Nann, E. Pauls, M. Spadafora,  
M. Tadeson, A. Wilson, M. Wilson

**Absent:** Councillor J. Beattie - Personal

### **THE HAMILTON UTILITIES CORPORATION SHAREHOLDER PRESENTS REPORT 23-002 AND RESPECTFULLY RECOMMENDS:**

- 1. Shareholder Resolutions: Audited Consolidated Financial Statements of Hamilton Utilities Corporation - Year Ended December 31, 2022; Alectra Inc. Audited Consolidated Financial Statements and Shareholder Report - Year Ended December 31, 2022; Appointment and Remuneration of Auditor; Confirmation of Alectra Inc. Directors; and Number of Directors of the Corporation (Item 6.1)**

WHEREAS the City of Hamilton is the sole shareholder of the Corporation (the "Sole Shareholder");

NOW THEREFORE the Council of the City of Hamilton, acting in its capacity as representative of the Sole Shareholder, RESOLVES AS FOLLOWS:

- (a) AUDITED CONSOLIDATED FINANCIAL STATEMENTS – YEAR ENDED DECEMBER 31, 2022**

BE IT RESOLVED that the Audited Consolidated Financial Statements of the Corporation for the year ended December 31, 2022 (attached hereto as Appendix "A"), as approved by the

Board of Directors of the Corporation, be received and approved by the Shareholder.

**(b) ALECTRA INC. AUDITED CONSOLIDATED FINANCIAL STATEMENTS AND SHREHOLDER REPORT – YEAR ENDED DECEMBER 31, 2022**

BE IT RESOLVED that the Audited Consolidated Financial Statements of Alectra Inc. and Shareholder Report for the year ended December 31, 2022, as approved by the Board of Directors of Alectra Inc. (attached hereto as Appendix “B”), be received by the Shareholder.

**(c) APPOINTMENT AND REMUNERATION OF AUDITOR**

BE IT RESOLVED that the present auditor of the Corporation, KPMG LLP, be appointed as the auditor of the Corporation for the 2023 fiscal year of the Corporation at a remuneration to be fixed by the Directors of the Corporation, the Directors of the Corporation being hereby authorized to fix such remuneration.

**(d) CONFIRMATION OF ALECTRA INC. DIRECTORS**

BE IT RESOLVED that the following persons are confirmed as Directors of Alectra Inc. (“Alectra”) as nominees of the Corporation, subject to their respective terms as determined by the process set out in Subsection 2.6(6) of Alectra’s Unanimous Shareholders’ Agreement dated January 1, 2019 (the “USA”) or until their successors are elected or their resignations are received by Alectra, as provided for in the USA:

(i) Sean Donnelly; and,

(ii) Andrea Horwath.

**(e) NUMBER OF DIRECTORS OF THE CORPORATION**

WHEREAS the Shareholder Direction and Unanimous Shareholder Declaration from the Sole Shareholder to the Corporation (the “USD”) states in Section 6.04 that the Board of Directors of the Corporation shall be composed of six (6) Directors;

AND WHEREAS the term of Christa Wessel as a Director of the Corporation will expire on June 30, 2023 resulting in the Corporation having five (5) Directors as opposed to six (6);

AND WHEREAS following the retirement of Christa Wessel as a Director of the Corporation, it is proposed that the Corporation hereinafter have and proceed with five (5) Directors;

AND WHEREAS in order to give effect to the foregoing it is desirable to decrease the number of Directors that the Corporation may have to five (5) and to waive the requirement that the Corporation have six (6) Directors.

BE IT RESOLVED:

- (i) that the number of Directors that the Corporation shall have is decreased to five (5); and
- (ii) that the requirement in the USD stipulating that the Board of Directors of the Corporation be composed of six (6) Directors is waived so as to allow the Corporation to have five (5) Directors.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda.

The agenda for the June 8, 2023 Utilities Corporation Shareholder was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) April 5, 2023 (Item 3.1)**

The Minutes of the April 5, 2023 Hamilton Utilities Corporation Shareholder meeting, were approved, as presented.

**(d) PRESENTATIONS (Item 5)**

**(i) 2023 Hamilton Utilities Corporation - Annual General Meeting (Item 5.1)**

Laurie Tugman, Chairman of the Board, Hamilton Utilities Corporation; and, Jeff Cowan, President and CEO of Hamilton Utilities Corporation, addressed Committee and provided a presentation respecting the H023 Hamilton Utilities Corporation – Annual General Meeting.

The Presentation respecting, 2023 Hamilton Utilities Corporation – Annual General Meeting, was received.

**(ii) Alectra Inc. Corporation - 2022 Year in Review (Item 5.2)**

Norm Loberg, Chairman of the Board, Alectra Inc.; Brian Bentz, President & CEO, Alectra Inc.; and Danielle Diaz, Executive Vice-President & CEO, Alectra Inc., addressed Committee and provided a presentation respecting Alectra Inc. Corporation – 2022 Year in Review.

The Presentation respecting, Alectra Inc. Corporation – 2022 Year in Review, was received.

**(e) ADJOURNMENT (Item 8)**

There being no further business, the Hamilton Utilities Corporation Shareholder meeting, adjourned at 12:15 p.m.

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Deputy Mayor Cameron Kroetsch  
Chair, Hamilton Enterprises Holding  
Corporation Shareholder

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Angela McRae  
Legislative Coordinator  
Office of the City Clerk



**PUBLIC HEALTH COMMITTEE  
(Formerly the Board of Health)  
REPORT 23-007**

**9:30 a.m.**

**Monday, June 12, 2023**

Council Chambers, City Hall, 2<sup>nd</sup> Floor  
71 Main Street West, Hamilton, Ontario

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**Present:** Mayor A. Horwath (Chair)  
Councillor M. Wilson (Vice-Chair)  
Councillors C. Cassar, B. Clark, J.P. Danko, M. Francis, T. Hwang,  
T. Jackson, C. Kroetsch, T. McMeekin, N. Nann, E. Pauls, M.  
Spadafora, M. Tadeson, A. Wilson

**Absent with  
Regrets:** Councillor J. Beattie - Personal

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**THE PUBLIC HEALTH COMMITTEE PRESENTS REPORT 23-007 AND RESPECTFULLY  
RECOMMENDS:**

**1. Collective Impact: Healthy and Safe Communities and the Greater Hamilton Health Network 2023 Update (BOH23020) (City Wide) (Item 8.1)**

That Report BOH23020, respecting Collective Impact: Healthy and Safe Communities and the Greater Hamilton Health Network 2023 Update, be received.

**2. Hamilton Opioid Action Plan (BOH23021) (City Wide) (Item 8.2)**

- (a) That the Hamilton Opioid Action Plan, attached as Appendix "A" to Report BOH23021, be approved;
- (b) That the Public Health Services budgeted complement be increased by 1.0 FTE Health Strategy Specialist, with funding for the 2023 costs of \$39,048 to come first from any Public Health Services levy funded surplus, then from the Public Health Services Reserve (112219), and that the 2024 operating cost of \$116,760 be included in the 2024 Tax Operating Budget;
- (c) That a one-year drug checking and surveillance system pilot be implemented *in a manner satisfactory to the City Solicitor and that staff report back to the Public Health Committee in Q3 2024*, at a cost of \$118,000 to be funded in

**Council – June 21, 2023**

2023, first from any Public Health Services levy funded surplus, then from Public Health Services Reserve (112219), and that the 2024 operating costs of \$60,000 be included in the 2024 Tax Operating Budget;

- (d) That an 18 month pilot be implemented to provide a supervised consumption site in a men's shelter by Housing Services through a Call for Applicants, for a total cost of \$667,000 and that the cost of \$120,000 for 2023 be funded from first from any Healthy and Safe Communities departmental levy funded surplus, then from Public Health Services Reserve (112219), and that the costs of \$547,000 be included in the 2024 and 2025 Tax Operating Budget;
- (e) That Public Health Services conduct an evaluation of the pilot men's shelter supervised consumption site and report back in Q4 2024; and
- (f) That the General Manager, Healthy and Safe Communities Department or delegate be authorized and directed, on behalf of the City of Hamilton, to enter into, execute and administer all agreements and documents necessary to implement the Call for Applicants for a shelter based supervised consumption space, including but not limited to spending caps, benefit frequency limits, or other controls necessary to ensure costs are contained within the approved budget.

**3. Cold Alert Threshold Review (BOH23005(a)) (City Wide) (Item 10.1)**

- (a) That thresholds for Cold Alerts issued by the Medical Officer of Health remain at -15°C or -20 windchill; and
- (b) That the City's annual Winter Response Strategy, which is being developed to support individuals experiencing homelessness during winter months be provided independent of Cold Alerts issued by the Medical Officer of Health.

**FOR INFORMATION:**

**(a) CEREMONIAL ACTIVITIES (Item 1)**

**(i) Public Health Services 150th Anniversary (Item 1.1)**

Dr. Richardson, Medical Officer of Health, addressed the Committee to provide remarks celebrating Public Health Services 150th Anniversary.

**(b) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised the Committee that there were no changes to the agenda.

The agenda for the June 12, 2023 Public Health Committee was approved, as presented.

**(c) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

The following Minutes of the Public Health Committee were approved, as presented:

- (i) May 1, 2023 (Item 4.1)
- (ii) May 15, 2023 – Special PHC (Item 4.2)

**(e) COMMUNICATIONS (Item 5)**

(i) The following Communication items were approved, as presented:

- (a) Correspondence from Middlesex-London Health Unit, respecting Monitoring Food Affordability and Implications for Public Policy and Action (Item 5.1)

Recommendation: Be Received.

- (b) Correspondence from Huron Perth Public Health, respecting a Request for Immediate Funding for Student Nutrition Programs and to Increase Funding for Future School Years (Item 5.2)

Recommendation: Be Endorsed.

- (c) Correspondence from Huron Perth Public Health, respecting Federal School Food Policy (Item 5.3)

Recommendation: Be Endorsed.

- (d) Correspondence from Public Health Sudbury and Districts respecting Bill 93, Joshua's Law (Lifejackets for Life), 2023 (Item 5.4)

Recommendation: Be Endorsed.

- (e) Correspondence from Timiskaming Health Unit respecting Addressing Household Food Insecurity in Ontario (Item 5.5)

Recommendation: Be Endorsed.

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- (f) Correspondence from Chatham-Kent Public Health respecting Universal, No-cost Coverage for all Prescription Contraceptive Options to all People Living in Ontario (Item 5.6)

Recommendation: Be Endorsed.

- (g) Correspondence from Peterborough Public Health respecting Public Health 2024 Budget (Item 5.7)

Recommendation: Be Received.

**(f) STAFF PRESENTATIONS (Item 8)**

**(i) Collective Impact: Healthy and Safe Communities and the Greater Hamilton Health Network 2023 Update (BOH23020) (City Wide) (Item 8.1)**

Dr. Richardson, Medical Officer of Health, and Melissa McCallum, Executive Director, Greater Hamilton Health Network, addressed the Committee respecting Collective Impact: Healthy and Safe Communities and the Greater Hamilton Health Network 2023 Update, with the aid of a PowerPoint presentation.

The presentation respecting Report BOH23020, Collective Impact: Healthy and Safe Communities and the Greater Hamilton Health Network 2023 Update, was received.

For disposition of this matter, please refer to Item 1.

**(ii) Hamilton Opioid Action Plan (BOH23021) (City Wide) (Item 8.2)**

Dr. Richardson, Medical Officer of Health, introduced Melissa Biksa, Manager, Mental Health and Harm Reduction and Dr. Mark Cachia, Public Health & Preventive Medicine Resident, who addressed the Committee respecting the Hamilton Opioid Action Plan, with the aid of a PowerPoint presentation.

The presentation respecting Report BOH23021, Hamilton Opioid Action Plan, was received.

The Report Recommendations were put on the floor, as follows:

- (a) That the Hamilton Opioid Action Plan, attached as Appendix “A” to Report BOH23021, be approved;
- (b) That the Public Health Services budgeted complement be increased by 1.0 FTE Health Strategy Specialist, with funding for the 2023 costs of \$39,048

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to come first from any Public Health Services levy funded surplus, then from the Public Health Services Reserve (112219), and that the 2024 operating cost of \$116,760 be included in the 2024 Tax Operating Budget;

- (c) That a one-year drug checking and surveillance system pilot be implemented at a cost of \$118,000 to be funded in 2023, first from any Public Health Services levy funded surplus, then from Public Health Services Reserve (112219), and that the 2024 operating costs of \$60,000 be included in the 2024 Tax Operating Budget;
- (d) That an 18 month pilot be implemented to provide a supervised consumption site in a men's shelter by Housing Services through a Call for Applicants, for a total cost of \$667,000 and that the cost of \$120,000 for 2023 be funded from first from any Healthy and Safe Communities departmental levy funded surplus, then from Public Health Services Reserve (112219), and that the costs of \$547,000 be included in the 2024 and 2025 Tax Operating Budget;
- (e) That Public Health Services conduct an evaluation of the pilot men's shelter supervised consumption site and report back in Q4 2024; and
- (f) That the General Manager, Healthy and Safe Communities Department or delegate be authorized and directed, on behalf of the City of Hamilton, to enter into, execute and administer all agreements and documents necessary to implement the Call for Applicants for a shelter based supervised consumption space, including but not limited to spending caps, benefit frequency limits, or other controls necessary to ensure costs are contained within the approved budget.

The following amendments were put on the floor:

That sub-section (c) to Report BOH23021, respecting Hamilton Opioid Action Plan, **be amended**, by adding the words "***in a manner satisfactory to the City Solicitor***", as follows:

- (c) That a one-year drug checking and surveillance system pilot be implemented ***in a manner satisfactory to the City Solicitor*** at a cost of \$118,000 to be funded in 2023, first from any Public Health Services levy funded surplus, then from Public Health Services Reserve (112219), and that the 2024 operating costs of \$60,000 be included in the 2024 Tax Operating Budget;

That sub-section (c) to Report BOH23021, respecting Hamilton Opioid Action Plan, **be further amended**, by adding the words "***and that staff report back to the Public Health Committee in Q3 2024***", as follows:

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- (c) That a one-year drug checking and surveillance system pilot be implemented in ***a manner satisfactory to the City Solicitor and that staff report back to the Public Health Committee in Q3 2024***, at a cost of \$118,000 to be funded in 2023, first from any Public Health Services levy funded surplus, then from Public Health Services Reserve (112219), and that the 2024 operating costs of \$60,000 be included in the 2024 Tax Operating Budget;

For disposition of this matter, please refer to Item 2.

**(g) MOTIONS (Item 11)**

**(i) Air Pollution & Mental Health Impacts (Item 11.1)**

*In Councillor Nann's absence the Committee was advised that the following motion will be considered at the June 21<sup>st</sup> Council meeting:*

WHEREAS, emerging data points to a connection between air pollution and mental and neurological health impacts;

WHEREAS, Hamilton Public Health does not currently collected data on air pollution and it's links to mental and neurological health outcomes;

WHEREAS, Hamilton Public Health does not currently have the resources to collect, analyze, and report to Public Health Committee on this data; and

WHEREAS, Hamilton Public Health regularly benefits from partnership with academics and other health research institutions where there are intersecting areas of interest.

THEREFORE, BE IT RESOLVED:

- (a) That Public Health Staff be directed to identify the resources required to develop, in partnership with the Centre for Addictions and Mental Health (CAMH), McMaster University and other local stakeholders, a suite of evidence informed indicators that can be used locally to monitor the impact of air pollution on mental and neurological health outcomes for future Health Check reports;
- (b) That staff report back to Public Health Committee on the identified resources needed by the start of Q4 2023, so that any staffing and/or financial needs can be identified for inclusion in the 2024 Budget; and

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- (c) That staff include this information in future Health Check reports to Public Health Committee by the beginning of 2025 and annually thereafter.

**(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Amendments to the Outstanding Business List (Item 13.1):**

The amendments to the Outstanding Business List, were approved, as follows:

**(a) Items Considered Complete and Needing to be Removed (Item 13.1(a)):**

- (i) Clean Air Hamilton Annual Progress Report 2021 (BOH230010) (Item 13.1(a)(a))  
OBL Item: 2023-D  
Date Added: March 20, 2023 (BOH Report 23-003 - Item 1)  
Date Completed: May 1, 2023 (PHC Report 23-005 - Item 1)
- (ii) Modelling Morbidity and Mortality using the Hamilton Airshed Modelling System (BOH18016(a)) (Item 13.1(a)(b))  
OBL Item: 2023-E  
Date Added: March 20, 2023 (BOH Report 23-003 - Item 2)  
Date Completed: May 1, 2023 (PHC Report 23-005 - Item 2)

**(b) Items Requiring a New Due Date (Item 13.1(b)):**

- (i) Municipal Actions to Reduce Harms Associated with Alcohol Use (BOH19032) (Item 13.1(b)(a))  
OBL Item: 2019-V  
Current Due Date: July 2023  
Proposed Due Date: September 2023
- (ii) Child & Adolescent Services 2021-2022 Budget and Base Funding Increase of Five Percent (BOH 21010) (City Wide) (Item 13.1(b)(b))  
OBL Item: 2021-G  
Current Due Date: April 2023  
Proposed Due Date: September 2023

**(c) Item to be Referred to the Public Works Committee (Item 13.1(c)):**

- (i) Correspondence from Dr. Penny Sutcliffe, Medical Officer of health and Chief Executive Officer, Public Health Sudbury & Districts,  
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respecting Physical Literacy for Healthy Active Children (Daily School Route) (Item 13.1(c)(a))  
OBL Item: 2023-B

**(i) ADJOURNMENT (Item 15)**

There being no further business, the Public Health Committee adjourned at 1:14 p.m.

Respectfully submitted,

Councillor Maureen Wilson  
Chair, Public Health Committee

Matt Gauthier  
Legislative Coordinator  
Office of the City Clerk



## Hamilton Opioid Action Plan

Prepared by MASS LBP for Hamilton Public Health Services

May 24, 2023

## Introduction

This plan was developed in collaboration with several dozen stakeholders and community members in Spring 2023. The plan outlines thirteen immediate actions which can help to reduce the deaths and harms caused by the toxic drug supply in Hamilton. The plan also proposes a series of subsequent actions across a spectrum of prevention, harm reduction, treatment and social justice/ justice to be initiated this year which aim to provide better services and supports to individuals and families grappling with the consequences of the opioid epidemic.

As people who use substances, their families and frontline workers have disproportionately borne the harms associated with the opioid crisis, the plan includes actions to bolster the existing responses in the community.

## National, Provincial and Local Context

### National

Across the country, the opioid epidemic has had devastating effects on individuals, families, and communities. These related harms are exacerbated by a drug toxicity crisis, where opioids circulating on the streets are frequently mixed with dangerous additives that may be unknown to the user. Due to the rising toxicity of opioids, deaths related to substance use are increasing across the country. This has resulted in a public health emergency, requiring an urgent and coordinated response.

The COVID-19 pandemic has placed additional strain on the resources needed to tackle the opioid crisis. In order to respond to the pandemic, significant resources and capacity were shifted away from harm reduction, treatment and prevention. Two years of combatting the pandemic has also contributed to burnout for frontline workers in a variety of sectors. Concurrently, the pandemic intensified the root causes of substance use such as trauma and precarious housing while forcing people who use substances (PWUS) to use in isolation or with little support.

Federally, the government has been working to address the opioid epidemic by supporting the provinces and municipalities in their efforts. This includes, but is not limited to, dispensing free naloxone kits throughout the country, passing the *Good Samaritan Drug Overdose Act*, and approving supervised consumption sites and overdose prevention sites through Urgent Public Health Needs site applications<sup>1</sup>.

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<sup>1</sup><https://www.canada.ca/en/health-canada/services/publications/healthy-living/canada-opioid-crisis-fact-sheet.html>

## Ontario

Ontario continues to experience high rates of opioid-related morbidity and mortality. The province saw a 79% increase in monthly opioid-related deaths in 2020, from 139 deaths in February 2020 to 249 deaths in December 2020<sup>2</sup>. Of these deaths, almost one in six occurred among people experiencing homelessness, and one in ten occurred within shelters or supportive housing<sup>3</sup>. In 2023, the province continues to experience an increase in opioid-related harms as reflected in high numbers of emergency department visits, hospitalizations, and deaths<sup>4</sup>.

The provincial government has outlined its strategy to address the opioid crisis in the "Roadmap to Wellness: A Plan to Build Ontario's Mental Health and Addictions System". The strategy calls for the improvement and expansion of mental health services through the development of a "core services framework" that will define standardized support pathways.

The provincial plan focuses on the implementation of the Mental Health and Addictions Centre of Excellence, a coordinated body responsible for identifying service gaps, establishing performance indicators, and identifying the digital needs of service providers.

## Hamilton

The data below highlights the impact of the opioid crisis on the City of Hamilton:

- Emergency department visits for opioid overdoses increased 494% between 2016 and 2021<sup>5</sup>
- Deaths have increased 31% from 2020-2021<sup>6</sup>
- From January to October 2022, there were 139 confirmed or probable opioid-related deaths in Hamilton<sup>7</sup>
- Hamilton's opioid death rate has been consistently higher than the provincial rate<sup>8</sup>

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<sup>2</sup>[https://www.publichealthontario.ca/-/media/Documents/C/2021/changing-circumstances-infographic.pdf?rev=e9cb2312bda146d792ed57e3d09329b7&sc\\_lang=en](https://www.publichealthontario.ca/-/media/Documents/C/2021/changing-circumstances-infographic.pdf?rev=e9cb2312bda146d792ed57e3d09329b7&sc_lang=en)

<sup>3</sup> *ibid*

<sup>4</sup><https://www.publichealthontario.ca/en/data-and-analysis/substance-use/interactive-opioid-tool>

<sup>5</sup> Hamilton Paramedic Services, [extracted March 13, 2023  
Office of Chief Coroner, 2023]

<sup>6</sup> *ibid*

<sup>7</sup> *ibid*

<sup>8</sup> Office of the Chief Coroner of Ontario received January 20, 2023.

- Opioid death rates in Hamilton were 45% higher than in Ontario in 2021, but ranged from 111% higher in 2018 to 30% higher in 2020<sup>9</sup>

The City of Hamilton is working to address the crisis including through continued advocacy to the Province for the nine resolutions proposed by the Association of Local Public Health Agencies:

1. Create a multi-sectoral task force, including PWUS, to guide the development of a robust, integrated provincial drug poisoning crisis response plan
2. Expand access to harm reduction programs and practices, Urgent Public Health Needs Sites, drug testing, inhalation sites, and safer opioid supply
3. Enhance and ensure the sustainability of support for substance use prevention and mental health promotion initiatives, with a focus on early childhood to adolescence
4. Expand the collection, analysis, and reporting of timely integrated epidemiological data initiatives
5. Expand access to treatment for opioid use disorder and support the overall health of PWUS
6. Address the structural stigma, discrimination, and related harms that create systemic barriers for PWUS
7. Advocate to and support the Federal government to decriminalize personal use and possession of substances, paired with increased investments in health and social services
8. Acknowledge and address the socioeconomic determinants of health, systemic racism, and their intersections that are risk factors for substance use and pose barriers to accessing supports
9. Provide funding and other supports to enable consistent community leadership by PWUS and community organizations.

There are many other local initiatives to respond to the opioid crisis, spearheaded by grass roots organizations, people with living/lived experience, academics, health and social service organizations, and harm reduction workers. However, further local coordination and prioritization are needed in order to enhance ongoing local efforts.

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<sup>9</sup> Office of the Chief Coroner of Ontario, extracted from the Public Health Ontario Interactive Opioid Tool, January 24, 2023. Retrieved from: <https://www.publichealthontario.ca/en/data-and-analysis/substance-use/interactive-opioid-tool#/maps>

## Defining the Crisis

### Toxicity

A toxic and unpredictable drug supply is one of the drivers of the current drug toxicity crisis. Potent additives, such as xylazine and benzodiazepines are increasing the toxicity of the unregulated drug supply and their presence and potency are often unknown to the individual. This significantly increases the risk of drug poisoning and is the driving factor in the mounting number of deaths tied to substance use.

### The social determinants of health are a factor

The detrimental effects of poverty, intergenerational trauma, mental health disparities, and various other social determinants of health significantly contribute to and exacerbate the impacts of the opioid crisis. Lack of adequate primary care, mental health services, and housing supply creates challenges in providing adequate treatment and resources. In addition, the broader social determinants of health must be addressed holistically in order to prevent problematic substance use among individuals and youth.

Intergenerational trauma, stemming from the historical exclusion of equity-deserving groups and the adverse experiences passed down through generations, further contributes to the crisis, perpetuating a cycle of problematic substance use.

Understanding the intersection of mental health challenges and problematic opioid use is a necessity for the proper care and treatment of PWUS.

Addressing these underlying social determinants is crucial for effective intervention and prevention strategies. This includes the need for a wide spectrum of integrated treatment and harm reduction options to address the complex needs of some PWUS.

## Need for urgent action and collaboration

### Complex

The multifaceted nature of societal issues requires an understanding that the root causes, such as poverty, trauma, mental health disparities, and various other factors, which are often intertwined. To effectively address these challenges, comprehensive and coordinated solutions must be implemented that recognize the interconnectedness of these issues. This requires a multi-sectoral response, with an integrated spectrum of services that work in concert to address the complex needs of PWUS.

The fact that addressing these root causes extends beyond the scope of municipal governance adds to the complexity of mounting an effective response. The implementation of evidence-informed solutions requires resources and collaboration from various stakeholders at municipal, provincial, and federal levels. The barriers associated with an inter-governmental response further necessitate the need for local partnerships between relevant stakeholders and people with lived experience to share resources and implement robust solutions. An effective local response depends on the ongoing collaboration of local public health agencies, primary care providers, community groups, harm reduction workers, and people with lived experience.

### **Alignment**

The lack of coordination and collaboration between different sectors, such as healthcare, social services, law enforcement, and community organizations, has hindered the delivery of effective services and treatment for the opioid crisis. This fragmented system has led to gaps in care, duplicated efforts, competition for resources, and missed chances for early intervention. To effectively address the opioid crisis in Hamilton, it is crucial to break down these barriers and promote a coordinated approach among all stakeholders. This means actively working together, sharing information, and collaborating on actions to overcome the challenges Hamilton faces.

### **Impact**

To improve Hamilton's drug policy implementation and tackle the challenges it faces, we can learn from successful approaches used in other jurisdictions. These approaches have been proven to reduce the harm and deaths caused by drug use and improve the health outcomes of people who use substances. By studying and adopting the best practices from these evidence-informed models, Hamilton can improve its own strategies and interventions to help residents and fight against the toxic supply of opioids.

To make a real difference and overcome the obstacles to effective drug policy, it's important to have focused and coordinated efforts across different sectors. This means working together with government agencies, healthcare providers, law enforcement, social service organizations, community groups, and individuals who have firsthand experience with drug use. By aligning funding, sharing resources, and coordinating strategies, Hamilton can create a comprehensive and integrated approach that addresses many of the different aspects of drug policy implementation.

## Process / Roles

### Board of Health

In light of the persistently high rates of morbidity and mortality associated with opioid use within the Hamilton community, City Council has taken action by declaring three States of Emergency in March 2023. This emergency declaration specifically pertains to the intersecting issues of homelessness, mental health challenges, and substance use. Hamilton Public Health Services has also been tasked with formulating a comprehensive and evidence-informed harm reduction plan.

### Hamilton Public Health Services (PHS)

PHS is dedicated to ensuring the well-being of its residents and fostering healthy communities. Recognizing the impact of mental health and addictions in the community, PHS has identified the opioid crisis as one of its departmental priorities for 2023. In line with this commitment, PHS provides secretariat support to the HDS, a collaborative effort that aims to address substance-related issues comprehensively.

In February 2023, the Hamilton Drug Strategy Steering Committee also approved the development of an updated opioid action plan as one of its strategic goals in 2023. In March 2023, PHS hired the services of MASS LBP to facilitate the process and ensure meaningful engagement from stakeholders and community members.

### Hamilton Drug Strategy (HDS) Steering Committee

The HDS Steering Committee is a multi-sectoral group designed to provide strategic direction for partnerships and actions related to drug policy and interventions. Since its inception in 2018, the HDS has worked to implement interventions using an evidence-based comprehensive approach to address the impact of substance use in the community. This includes utilizing a four-pillar approach of prevention, harm reduction, social justice/justice and treatment. The committee was tasked with leading the development of a Hamilton Opioid Action Plan and ensuring it meets the needs of the community.

Members of the Steering Committee contributed to the development of the plan by:

- Learning about and contributing to the evidence base, best practices and strategies employed by other jurisdictions to mitigate the risks experienced by people who use substances.

- Contributing their perspective and expertise with respect to different elements of the Hamilton Opioid Action Plan.
- Reviewing the proposed actions that will be included in each version of the Hamilton Opioid Action Plan.

Members were also asked to recommend stakeholders or community members who should be involved in the process and who could help to consult with their communities, especially people who use substances, and other stakeholders.

### **Who we spoke to**

PHS contracted MASS LBP to conduct the public consultation and facilitate several working meetings with the HDS Steering Committee. The consultation consisted of stakeholder interviews, focus groups with people with lived experience as identified by consulted organizations, and a survey on proposed actions.

Members of the steering committee were invited to participate in one-on-one or group interviews with the facilitation team. Participants were also encouraged to refer colleagues, individuals with lived experience, and other relevant stakeholders to the facilitation team to be consulted.

The facilitation team hosted three two-hour meetings. During each meeting, members of the Steering Committee were invited to provide feedback and direction on the elements of the plan. As well, each member was offered the opportunity to lead an element of the plan relevant to their sector. For a list of those consulted, please see **Appendix A**.

## Hamilton Opioid Action Plan

### The goals of the plan:

1. Reduce the number of deaths associated with opioid use
2. Reduce the harms associated with opioid use
3. Increase access to a spectrum of treatment options

### These will be accomplished by:

1. Providing a mix of short- and long-term actions
2. Ensuring actions are tangible and achievable
3. Improving data collection and evaluation
4. Enhancing collaboration

## Action Plan Overview

### A. Immediate Actions (0-6 months)

1. Establish an Opioid Action Table
2. Scale-up Supervised Consumption Sites across Hamilton
3. Develop Safer Use Policies in hospitals and care settings
4. Increase the availability of drug-checking services and resources
5. Engage and support primary care providers

### B. Medium-Term Actions (6 Months)

6. Clarify service pathways and options for individuals who use substances, care providers, and first responders
7. Develop and implement new youth prevention programs
8. Expand supports available to families
9. Increase access and support to shelters and drop-ins

### **C. Long-Term Actions (12 months)**

10. Increase the number of physicians able to prescribe opioid agonist therapy and safer supply programs
11. Expand the availability of stabilization services
12. Increase access to rapid detox and residential treatment programs
13. Develop additional supervised consumption sites throughout Hamilton

## **Detailed Actions**

### **A. Immediate Actions (0-6 months)**

#### **1. Establish an Opioid Action Table**

Proposed Lead: PHS

- The Opioid Action Table will be accountable for implementation of assigned action items and will be led by persons with lived experience, health and social service leaders and other key partners appointed by the HDS Steering Committee.
- The Opioid Action Table will create action-oriented task groups consisting of representatives from relevant organizations and identified community members to further plan and implement action items.
- The Opioid Action Table will report back to the HDS Steering Committee every six months on its progress.
- The Opioid Action Table will ensure the implementation of measures to support other actors in the sector:
  - Support the development of culturally appropriate services and strategies based on Indigenous Ways of Knowing.
  - Maintain an up-to-date service map.
  - Strengthen data collection and reporting mechanisms.
  - Develop a sectoral accountability framework.

#### **2. Scale-up Supervised Consumption Sites across Hamilton**

Proposed Lead: PHS

- Add Supervised Consumption Sites, prioritizing
  - Men’s shelters

- Mobile sites

**3. Develop Safe Use Policies in hospitals and care settings**

Proposed Leads: St. Joseph's Healthcare, Hamilton Health Sciences

- Support the development of an on-site Safe Use policy.

**4. Increase the availability of drug checking services and resources**

Proposed Lead: PHS

- Secure an expanded drug checking program to support harm reduction practices and local surveillance

**5. Engage and support primary care providers**

Proposed Lead: Greater Hamilton Health Network (GHHN)

Engage primary care providers through a mentorship network where they are paired with an addictions specialist to learn more about harm reduction, safer supply, service pathways, and other information to improve the quality of treatment.

- Incorporate peer support and front-line harm reduction workers into the mentorship program to build relationships, support experiential learning, and break down the stigma against PWUS.

**B. Medium-Term Actions (6 Months)**

**6. Clarify service pathways and options for individuals who use substances, care providers, and first responders**

Proposed Lead: Opioid Action Table

- Develop accessible resources for first responders to be able to link PWUS to services.
- Ensure hospital staff, first responders and other relevant actors are aware of available service pathways to direct individuals who use substances to further treatment /support services.
- Ensure that individuals who use substances and their support networks are aware of available service pathways.

## **7. Develop and implement new youth prevention programs**

Proposed Leads: City of Hamilton, Community Safety and Well-Being plan, Hamilton Youth Strategy

- Develop and support additional youth-oriented prevention programs supported by people with lived experience.
- Ensure reach to younger ages (8-12) with evidence-informed and age-appropriate prevention strategies.

## **8. Expand supports available to families**

Proposed Lead: Opioid Action Table

Expand existing supports available to families of those who use substances, particularly the children of PWUS.

- Establish additional services to support the loss and grief of loved ones affected by opioid-related deaths.
  - Create a dedicated, single referral number for families impacted by opioid-related deaths and harms.
  - Provide dedicated resources to families on how to support their loved ones who use substances.
- Develop intentional supportive housing pathways for pregnant women who use substances.
- Promote the development of de-stigmatizing practices to health and social service agencies that serve families.

## **9. Increase access and support to shelters and drop-ins**

Proposed Leads: City of Hamilton – Housing Services, Shelter partners

- Create additional daytime abstinence-positive spaces and programs for those choosing to remain sober.
- Increase funding to shelters and expand the existing drop-in services available in Hamilton.

## C. Long-Term Actions (12 months)

### 10. Increase the number of physicians able to prescribe opioid agonist therapy (OAT) and safer supply programs

Proposed Leads: GHHN, Primary care sector

- Increase the number of physicians able to prescribe OAT and safer supply programs with sufficient training and support.
- In partnership with relevant stakeholders, collaboratively advocate to municipal, provincial, and federal governments for more safer supply initiatives.
- Support existing safer supply programs.

### 11. Expand the availability of stabilization services

Proposed Leads: St. Joseph’s Healthcare, Hamilton Health Sciences

- Expand the availability of rapid stabilization for PWUS with high risk (of death) in hospital.
- Extend the capacity and operating hours of existing rapid access addiction medicine (RAAM) clinics.
- Develop youth-specific RAAM clinic pathways and spaces.

### 12. Increase access to rapid detox and residential treatment programs

Proposed Lead: Wayside House of Hamilton, Womankind Addiction Service, St. Joseph’s Hospital

- Expand the availability of rapid detox programs and residential treatment programs.
- Work to reduce long wait times to access both rapid detox and residential treatment programs.
- Ensure detox programs are equipped with the resources to support clients or have the means to refer clients to resources to bridge the transition to residential treatment programs and afterward.

### **13. Develop additional Supervised Consumption Sites throughout Hamilton**

Proposed Lead: Opioid Action Table

- Investigate the long-term expansion of Supervised Consumption Sites through partnerships with hospitals, shelters, and other community organizations in Hamilton.
- Collaborate and support organizations with existing Supervised Consumption Sites to expand their capacity and service offerings.

## **Appendix A**

### **Organizations that participated in interviews and focus groups:**

#### **Steering Committee**

- Dr. Elizabeth Richardson, Medical Officer of Health
- Melissa McCallum, GHHN Mental Health and Addictions
- Robin Lennox, Co-Chair GHHN Harm Reduction and Safer Supply Working group, Co-Head of Service of Inpatient Substance Use Service
- Regan Anderson, Wayside House of Hamilton
- Medora Uppal, YWCA Hamilton
- Kristyn Bruce, Wesley
- Sue Phipps, Canadian Mental Health Association
- Michelle Baird, City of Hamilton – Housing Services
- Ron Keenan, Community Member
- Deb Bedini, Hamilton Health Sciences
- Tammy Kerwin, Community Member
- Terry Ramirez, City of Hamilton - PHS
- Chukky Ibe + Sarah Lowe, City of Hamilton - Mayor’s Office
- Paul Hamilton, Hamilton Police Service
- Russell Crocker, Hamilton Paramedic Service
- Dave Thompson, Hamilton Paramedic Service
- Tim McClemon, The AIDS Network
- Cheryl Williams, St. Joseph’s Healthcare Hamilton
- Greg Croft, Mission Services of Hamilton
- Jo-Ann Mattina, De dwa da dehs nye>s Aboriginal Health Centre (DAHC)

#### **Community Stakeholders**

- Staff/Peers + Clients, Wayside House

- Indigenous Community Members, DAHC
- Staff, Grenfell Ministries
- Olivia Mancini, Canadian Drug Policy Coalition (CDPC)
- Harm Reduction Working Group, CDPC
- Rudi Wallace, Hamilton Community Foundation
- Nicholas Boyce, CDPC
- Koubra Haggard, Hamilton Centre for Civic Inclusion
- Cathy Risdon + Primary Care Leadership Team
- Staff, St. Joseph’s Healthcare
- Social Navigator Team, Hamilton Police Service
- Marcie McIlveen, Keeping Six
- Katherine Kalinowski, Good Shepherd Centres James Moulton, Salvation Army



**PUBLIC WORKS COMMITTEE  
REPORT 23-009**

1:30 p.m.

Monday, June 12, 2023

Council Chambers

Hamilton City Hall

71 Main Street West

**Present:** Councillors N. Nann (Chair), E. Pauls (Vice-Chair), C. Cassar, J.P. Danko, M. Francis, T. Jackson, C. Kroetsch, T. McMeekin, M. Spadafora, M. Tadeson, A. Wilson and M. Wilson

**Absent with  
Regrets:** Councillor J. Beattie – Personal

**THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 23-009 AND  
RESPECTFULLY RECOMMENDS:**

**1. Accessible Transportation Services Performance Report (PW22079(c)) (City Wide) (Item 9.1)**

That Report PW22079(c), respecting Accessible Transportation Services Performance Report, be received.

**2. Surface Water Quality Program 2022 Annual Update (PW23040) (City Wide) (Item 9.2)**

That Report PW23040, respecting Surface Water Quality Program 2022 Annual Update, be received.

**3. Sewer Use By-law Program 2022 Annual Update (PW23039) (City Wide) (Item 9.3)**

That Report PW 23039, respecting Sewer Use By-law Program 2022 Annual Update, be received.

**4. Feasibility of Implementation of a Digital Automated Information System on the Lincoln Alexander Parkway and Red Hill Valley Parkway (PW23043) (City Wide) (Outstanding Business List Item) (Item 9.4)**

That Report PW23043, respecting Feasibility of Implementation of a Digital Automated Information System on the Lincoln Alexander Parkway and Red Hill Valley Parkway, be received.

**5. Road Safety Review - 1415 Trinity Church Road (PW23042) (Ward 11) (Item 9.5)**

That Report PW23042, respecting Road Safety Review - 1415 Trinity Church Road, be received.

**6. Proposed Permanent Closure and Sale of Portion of Unassumed Alleyway Abutting 428 Main Street West, Hamilton (PW23037) (Ward 1) (Item 10.1)**

- (a) That the application of the owner of 428 Main Street West, Hamilton to permanently close and purchase a portion of the unassumed alleyway abutting 428 Main Street West, Hamilton, ("Subject Lands"), as shown on Appendix "A" and "B", attached to Report PW23037, be approved, subject to the following conditions:
- (i) That the applicant makes an application to the Ontario Superior Court of Justice, under Section 88 of the Registry Act, for an order to permanently close the Subject Lands, if required by the City, subject to:
    - (1) The General Manager of Public Works, or designate, signing the appropriate documentation to obtain any required court order; and
    - (2) The documentation regarding any required application to the Ontario Superior Court of Justice being prepared by the applicant, to the satisfaction of the City Solicitor;
  - (ii) That the applicant be fully responsible for the deposit of a reference plan in the proper land registry office, and that said plan be prepared by an Ontario Land Surveyor, to the satisfaction of the Manager, Geomatics and Corridor Management Section, and that the applicant also deposit a reproducible copy of said plan with the Manager, Geomatics and Corridor Management Section;
  - (iii) That, subject to any required application to the Ontario Superior Court of Justice to permanently close the Subject Lands being approved:

- (1) The City Solicitor be authorized and directed to prepare all necessary by-laws to permanently close and sell the alleyway, for enactment by Council;
- (2) That the City Solicitor be authorized to amend and waive such terms as they consider reasonable to give effect to this authorization and direction;
- (iv) The Corporate Real Estate Office of the Planning and Economic Development Department be authorized and directed to enter into any requisite easement agreements, right of way agreements, and/or other agreements deemed necessary to affect the orderly disposition of the Subject Lands and to proceed to sell the Subject Lands to the owners of 428 Main Street West, Hamilton, as described in Report PW23037, in accordance with the City of Hamilton Sale of Land Policy By-law 14-204;
- (v) The City Solicitor be authorized to complete the transfer of the Subject Lands to the owners of 428 Main Street West, Hamilton, pursuant to an Agreement of Purchase and Sale or Offer to Purchase as negotiated by the Corporate Real Estate Office of the Planning and Economic Development Department;
- (vi) The City Solicitor be authorized and directed to register a certified copy of the by-laws permanently closing and selling the alleyway in the proper land registry office;
- (vii) The Public Works Department publish any required notice of the City's intention to pass the by-laws and/or permanently sell the closed alleyway pursuant to City of Hamilton Sale of Land Policy By-law 14-204;
- (viii) That the applicant enter into a Maintenance Agreement with the City's Transportation Division for full maintenance and use of the southerly east-west leg and north-south leg of the alleyway as shown on Appendix "C" attached to Report PW23037, to the satisfaction of the Director, Transportation Division.

**7. Bereavement Authority of Ontario Consumer Protection Fee (PW23036) (City Wide) (Item 11.1)**

- (a) That the Cemetery License Fee as regulated by the Bereavement Authority of Ontario (BAO) be increase to \$30.00 per burial effective July 1, 2023, from the current license fee of \$13.63, as approved by Council on December 7, 2022; and

- (b) That the Cemetery License Fee be renamed to the Bereavement Authority of Ontario Consumer Protection Fee on the user fee schedule and listed as a line item on the cemetery business service contracts with consumers and on the Cemetery Price List.

**8. By-law Drainage Superintendent (PW23038) (City Wide) (Item 11.2)**

- (a) That By-law 22-126, being a By-law to appoint a Drainage Superintendent for the City of Hamilton, dated June 8, 2022, be repealed; and,
- (b) That the draft By-law attached Appendix “A” to Report PW23038, respecting the appointment of a Drainage Superintendent for the City of Hamilton which has been prepared in a form satisfactory to the City Solicitor, be approved and enacted.

**9. Waste Management Sub-Committee Report 23-01 - May 11, 2023 (Item 11.3)**

**(i) Appointment of Chair and Vice Chair 2022 (Item 1)**

- (a) That Councillor M. Francis be appointed Chair of the Waste Management Sub-Committee for the balance of the 2022- 2026 term.
- (b) That Councillor A. Wilson be appointed Vice-Chair of the Waste Management Sub-Committee for the balance of the 2022- 2026 term.

**10. Drinking Fountain Installation as Part of the Zero Plastic Waste Initiative (Ward 3) (Item 12.1)**

WHEREAS, the installation of water drinking fountains and bottle filling stations can help reduce the use of single-use plastic water bottles, having a measurable impact on Hamilton’s ecosystems and public health;

WHEREAS, water drinking fountains and bottle filling stations encourage residents to take advantage of tap water rather than buying bottled water or other beverages; and

WHEREAS, water drinking fountains and bottle filling stations support residents staying hydrated in the heat and improve local health.

THEREFORE, BE IT RESOLVED:

- (a) That a feasibility review and installation of water drinking fountains be added to the 2024 workplan, as part of a zero plastic waste initiative at the

following parks and spaces, to be funded from the Ward 3 Capital Re-Investment Reserve #108053 at an upset limit, including contingency, not to exceed \$285,000:

- (i) Belview Park - 205 Belmont Avenue
  - (ii) Birch Avenue Park - 625 Wilson Street
  - (iii) Birge Park - 167 Birge Avenue
  - (iv) Bishops Park - 91 East Avenue South
  - (v) Lifesavers Park - 100 Cumberland Avenue
- (b) That the appropriate staff be authorized to choose the best suited location for such water drinking fountains based on best practices;
- (c) That the annual operating impacts of \$13,500 for the supply of water, maintenance, and winterization be included in the 2025 Public Works Department base operating budget submission; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**11. Funding to Support Community Group with User Fee at T.B. McQuesten Park, 130 Southpark Avenue (Ward 7) (Item 12.2)**

WHEREAS, the Wentworth District organization is coordinating a 3 vs. 3 basketball tournament fundraiser at T.B. McQuesten Park, 130 Southpark Avenue, to support child and youth mental health for to City of Hamilton residents;

WHEREAS, user fees are charged by the City of Hamilton to offset costs outside normal service levels, to support events and tournaments within Parks; and

WHEREAS, this group is seeking funding support to assist with these user fees for their event costs.

THEREFORE, BE IT RESOLVED:

- (a) That \$2,020.21, to support the user fee costs associated with the Wentworth District 3 vs.3 at T.B. McQuesten Park, 130 Southpark Avenue, to be funded from the Ward 7 Discretionary Fund, account 3302109700, be approved;
- (b) That the Mayor and City Clerk be authorized and directed to approve and execute all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**12. Mural in Churchill Park (Ward 1) (Added Item 12.3)**

WHEREAS, the land upon which the Churchill Clubhouse resides sits on the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas

WHEREAS, the visual language of art can help tell the stories of Indigenous experiences, oral traditions, and teaching

WHEREAS, Truth & Reconciliation require supporting Aboriginal peoples' culture revitalization and integrating Indigenous knowledge, systems, oral histories

WHEREAS, at the Truth and Reconciliation Commission included the funding of Indigenous art as priority to contribute to the reconciliation process

WHEREAS, the City of Hamilton is committed to the ongoing implementation of public art to enhance our sense of community and public spaces

THEREFORE, BE IT RESOLVED:

- (a) That the installation of art mural on the rear portion of the Churchill Club House, 167 Cline Avenue North, Hamilton, to be funded from the Ward 1 Capital Discretionary Account #3302109100 at an upset limit, including contingency, not to exceed \$20,000 be approved, be approved; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**FOR INFORMATION:**

**(a) CEREMONIAL ACTIVITIES (Item 1)**

**(i) City of Hamilton Recognized as a Leader in Waste Education (Item 1.1)**

Chair Nann advised that the City of Hamilton received four awards for waste promotion and education at the Municipal Waste Association's spring workshop on May 17, 2023. The Municipal Waste Association promotion and education awards are granted each year to municipalities that display exceptional creativity and originality in educating residents about waste. The City of Hamilton received a **gold award** for the "Clear a Safe Space for Your Waste" safety campaign, **silver awards** for the design of waste collection vehicle wraps and the updated leaf and yard waste

sticker, and a **bronze award** for waste sorting stations piloted at special events. Educating residents about waste is a key factor in having a successful waste management program in Hamilton, which in turn protects the environment and our community.

Emil Prpic a member of the Board for Municipal Waste Association presented the FOUR awards and accepting the awards on behalf of the City is Alyona Goran, Community Program Analyst, Jacquie Colangelo, Project Manager of Community Outreach and Ryan Kent, Manager of Waste Policy and Planning.

On behalf of the Public Works Committee, Chair Nann, thanked the Municipal Waste Association for rewarding municipalities for their work and congratulated the Waste Management Division's Community Outreach team for being recognized for the design of their waste management promotion and education material.

**(b) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following change to the agenda:

**13. NOTICES OF MOTION**

13.1 Installation of Windscreens at Sir Allan MacNab Tennis Court, 145 Magnolia Drive, Hamilton (Ward 14)

The Agenda for the June 12, 2023 Public Works Committee meeting was approved, as amended.

**(c) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) May 29, 2023 (Item 4.1)**

The Minutes of the May 29, 2023 meeting of the Public Works Committee were approved, as presented.

**(e) PUBLIC HEARINGS (Item 10)**

**(i) Proposed Permanent Closure and Sale of Portion of Unassumed Alleyway Abutting 428 Main Street West, Hamilton (PW23037) (Ward 1) (Item 10.1)**

Councillor Nann advised that the notice of the Proposed Permanent Closure and Sale Proposed Permanent Closure and Sale of Portion of Unassumed Alleyway Abutting 428 Main Street West, Hamilton was provided as required under the City's By-law No. 14-204 – the Sale of Land Policy By-law.

The Committee Clerk advised that there were no registered speakers.

The Chair asked three times if there were any members of the public in attendance who wished to come forward to speak to the matter. No individuals came forward.

The public meeting closed.

For further disposition of this matter, refer to Item 6.

**(f) MOTIONS**

Councillor Nann relinquished the Chair to Councillor Pauls in order to introduce the following Motion:

**(i) Drinking Fountain Installation as Part of the Zero Plastic Waste Initiative (Ward 3) (Item 12.1)**

For disposition of this matter, refer to Item 10.

**(g) NOTICES OF MOTION (Item 13)**

**(i) Installation of Windscreens at Sir Allan MacNab Tennis Court, 145 Magnolia Drive, Hamilton (Ward 14) (Added Item 13.1)**

In Councillor Spadafora's absence the Committee was advised that the following motion will be considered at the June 12<sup>th</sup> Public Works Committee meeting:

WHEREAS, two existing tennis courts located on Hamilton Wentworth District School Board (HWDSB) lands at Sir Allan MacNab High School, 45 Magnolia Drive, Hamilton, provide active recreational use for the Fessenden Neighbourhood community residents and beyond;

WHEREAS, the two tennis courts were constructed and are maintained by the City of Hamilton on HWDSB lands;

WHEREAS, this is a public tennis amenity, which would not typically be operationally provided with windscreens on the fencing; and

WHEREAS, Area Rating funding of \$7,000 will fund the one-time acquisition and installation of the windscreens, and future replacements have not been included in the Parks operational budget.

THEREFORE, BE IT RESOLVED:

- (a) That the installation of windscreens at the tennis courts located at Sir Allan MacNab High School, 145 Magnolia Drive, Hamilton, at a cost of \$7,000, to be funded from the Ward 14 Special Capital Re-Investment Reserve #108064 be approved; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents for the installation of windscreens at the tennis courts located at Sir Allan MacNab High School, 145 Magnolia Drive, Hamilton, with such terms and conditions in a form satisfactory to the City Solicitor.

**(ii) Mural in Churchill Park (Ward 1) (Added Item 13.2)**

The Rules of Order were waived to allow for the introduction of a Motion respecting Mural in Churchill Park (Ward 1).

For disposition of this matter, refer to Item 12.

**(h) GENERAL INFORMATION / OTHER BUSINESS (Item 14)**

**(i) Amendments to the Outstanding Business List (Item 14.1)**

The following amendments to the Public Works Committee's Outstanding Business List, were approved:

- (1) Items Requiring a New Due Date (Item 14.1(a)):
  - (i) Free-Floating Carshare Pilot Program (Item 14.1(a)(a))  
Item on OBL: ABW  
Current Due Date: August 16, 2023  
Proposed New Due Date: September 8, 2023
  - (ii) Security Report on Theft and Vandalism Prevention in City-Owned Spaces - Results of 2-Year Pilot Program (Item 14.1(a)(b))  
Item on OBL: ADC

Current Due Date: May 29, 2023  
Proposed New Due Date: July 12, 2023

- (iii) Winterizing Public Washrooms (Item 14.1(a)(c))  
Item on OBL: ABV  
Current Due Date: July 12, 2023  
Proposed New Due Date: August 16, 2023
  - (iv) Traffic Calming Management Policy (Item 14.1(a)(d))  
Item on OBL: N/A  
Current Due Date: Q3 2023  
Proposed New Due Date: Q4 2023
  - (v) Management of the Aviary at 85 Oak Knoll Drive (Item 14.1(a)(e))  
Item on OBL: AAY  
Current Due Date: Q2 2023  
Proposed New Due Date: September 18, 2023
  - (vi) Bayfront Park – Transit Service Extension (Item 14.1(e)(f))  
Item on OBL: ADA  
Current Due Date: Q4 2023  
Proposed New Due Date: December 4, 2023
- (2) Items to be Removed: (Item 14.1(b)):
- (i) Enhanced Safety and Security Measures at John Rebecca Park, 76 John Street North, Hamilton (Beasley Neighbourhood) (Ward 2) (Item 14.1(b)(a))  
Item on OBL: ADD

**(i) ADJOURNMENT (Item 16)**

There being no further business, the meeting adjourned at 2:40 p.m.

Respectfully submitted,

Councillor N. Nann, Chair,  
Public Works Committee

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk



**PLANNING COMMITTEE  
REPORT  
23-010**

June 13, 2023

9:30 a.m.

**Council Chambers, Hamilton City Hall  
71 Main Street West**

**Present:** Councillor J.P. Danko (Chair)  
Councillor T. Hwang (1st Vice Chair)  
Councillor C. Cassar (2nd Vice Chair)  
Councillors J. Beattie, C. Kroetsch, M. Francis, T. McMeekin,  
N. Nann, E. Pauls, M. Tadeson, A. Wilson

**Absent with regrets:** Councillor M. Wilson – City Business

**THE PLANNING COMMITTEE PRESENTS REPORT 23-010 AND RESPECTFULLY  
RECOMMENDS:**

**1. Rental Housing Licensing Pilot Program Update (PED21097(d)) (Wards 1, 8  
and part of 14) (Item 8.1)**

That Report PED21097(d), respecting Rental Housing Licensing Pilot Program Update, be received.

**2. Active Official Plan Amendment, Zoning By-law Amendment, and Plan of  
Subdivision Applications (PED23141) (City Wide) (Item 8.2)**

That Report PED23141, respecting Active Official Plan Amendment, Zoning By-law Amendment, and Plan of Subdivision Applications, be received.

**3. Mid Rise Residential Zones and Expanded Transit Oriented Corridor Zones  
in Zoning By-law No. 05-200 Public Consultation (PED23069) (City Wide)  
(Item 9.1)**

(a) That Report PED23069 and Draft Mid Rise Residential Zone Provisions, attached as Appendix “A” and Appendix “B” to Report PED23069, be received;

- (b) That staff be authorized to proceed with public engagement on the Draft Zoning By-law regulations with respect to Mid Rise Residential Zones and that staff report back to the Planning Committee summarizing public input and to identify the preferred approach for the new Zones to be incorporated into Section 15: Residential Zones in Hamilton Zoning By-law No. 05-200;
  - (c) That staff be authorized to proceed with public engagement for the proposed expansion of the Transit Oriented Corridor Zones along the BLAST transit network, and that staff report back to the Planning Committee summarizing public input and to identify the preferred approach for incorporating additional lands into the Transit Oriented Corridor Zones in Hamilton Zoning By-law No. 05-200.
- 4. Bill 97, Proposed Helping Homebuyers, Protecting Tenants Act, 2023 and Proposed Provincial Planning Statement 2023 (PED23145) (City Wide) (Item 9.2)**
- (a) That Council adopt the submissions and recommendations as provided in Report PED23145 regarding Schedules 3, 4, 5 and 6 of proposed Bill 97, Helping Homebuyers, Protecting Tenants Act, 2023;
  - (b) That Council adopt the submissions and recommendations as provided in Report PED23145 regarding the proposed new Provincial Planning Statement, 2023;
  - (c) That the Director of Planning and Chief Planner be authorized and directed to confirm the submissions made to the Province attached as Appendix "A" to Appendix "D" to Report PED23145;
  - (d) That staff report back to Council should Bill 97, Helping Homebuyers, Protecting Tenants Act, 2023, and the proposed new Provincial Planning Statement be proclaimed on any required staffing, process, fee and By-law changes necessary to implement the proposed changes;
  - (e) That the Director of Planning and Chief Planner and the City Solicitor be authorized to make submissions on Bill 97, Helping Homebuyers, Protecting Tenants Act, 2023, the proposed Provincial Planning Statement, 2023 and any associated regulations consistent with the comments and concerns raised in Report PED23145.

**5. Hamilton Urban Forest Strategy Final Report (PED20173(a)) (City Wide)  
(Item 9.3)**

- (a) That the “City of Hamilton Urban Forest Strategy”, attached as Appendix “A” to Report PED20173(a) be approved as a background study to the City of Hamilton Official Plan review and that staff be directed to integrate the actions identified in Appendix “D” as part of future Departmental workplans;
- (b) That the “City of Hamilton Urban Forest Strategy Technical Report”, attached as Appendix “B” to Report PED20173(a) be received;
- (c) That the Urban Forest Strategy Implementation Chart, attached as Appendix “D”, to Report PED20173(a) be received;
- (d) That the City adopt a target of 40% tree canopy coverage for the urban area by 2050, and to achieve the 40% tree canopy target:
  - (i) That staff be directed to refer to the 2024 budget process two Full Time Employee enhancements as follows:
    - (1) An enhancement of one Full-Time Employee (FTE) within the Forestry Section of Public Works to undertake the ongoing monitoring, reporting and facilitation of the implementation of the Urban Forest Strategy including prioritizing those areas with greatest need for tree canopy;
    - (2) An enhancement of one Full-Time Employee (FTE) within the Forestry Section of Public Works to supplement the City’s tree planting program, with a goal of increasing the annual target for City-led tree planting from 12,000 to 20,000 trees per year and increasing the annual free tree giveaway from 3,000 trees to 5,000 trees per year;
  - (ii) The staff be directed to refer to the 2024 budget process a capital budget allocation of up to \$100,000 to purchase Laser Imaging Detection and Ranging or other appropriate data to accurately measure the city’s tree canopy city-wide and by ward;
  - (iii) That staff be directed to explore the feasibility of using carbon credits as a possible means to fund tree planting initiatives as part of their review of the Tree Protection Guidelines and polices;

- (iv) That as one action to respond to food insecurity and to increase biodiversity, that the Forestry Section of Public Works include opportunities for increased planting of fruit and nut trees in the urban area as part of the City's expanded tree planning initiatives;
- (v) That staff be directed to include in their 2024 workplan, the development of a City-wide tree protection by-law on private property within the urban area as defined in the Urban Hamilton Official Plan and lands removed from the Greenbelt Plan;
- (vi) That staff be directed to report back with recommendations to revise the Tree Protection Guidelines and policies for private property to require compensation for the removal of existing trees to accommodate new development through replanting or payment to the city based on calliper and species as per the current policies for City property;
- (vii) That up to \$150,000 be provided from the Woodland Protection Strategy Capital ID Account No. 81217755700 to fund any necessary consulting, research or related costs to prepare options and recommendations regarding a City-wide tree protection by-law, City-wide woodlot protection by-law and revisions to the Tree Protection Guidelines and policies.

**6. Application for an Official Plan Amendment and Zoning By-law Amendment for Lands Located at 487 Shaver Road, Ancaster (PED23089) (Ward 12) (Item 10.3)**

- (a) That Official Plan Amendment Application UHOPA-22-002, by GSP Group Inc. (c/o Brenda Khes) on behalf of Shaver Road M.D. Holdings Inc., Owner, to amend the Shaver Neighbourhood Secondary Plan to redesignate the subject lands from "Medium Density Residential 2a" to "Medium Density Residential 2b" and to establish a Site Specific Policy to permit a 36 unit stacked townhouse development with a maximum density of 80 units per hectare and a maximum height of four storeys, for lands located at 487 Shaver Road, as shown on Appendix "A" attached to Report PED23089, be APPROVED, on the following basis:
  - (i) That the draft Official Plan Amendment attached as Appendix "B" to Report PED23089, which has been prepared in a form satisfactory to the City Solicitor, be adopted by City Council;
  - (ii) That the proposed Official Plan Amendment is consistent with the Provincial Policy Statement (2020) and conforms to A Place to Grow (2019, as amended);

- (b) That Zoning By-law Amendment Application ZAC-22-005, by GSP Group Inc. (c/o Brenda Khes) on behalf of Shaver Road M.D. Holdings Inc., Owner, for a change in zoning from the Rural Commercial “C5-243” Zone, Modified to the Residential Multiple “RM5” Zone, Modified, to permit a 36 unit stacked townhouse development with 45 surface parking spaces, for lands located at 487 Shaver Road, as shown on Appendix “A” attached to Report PED23089, as submitted and proposed by the applicant be DENIED, on the following basis:
  - (i) That the change in zoning does not meet the general intent of the Urban Hamilton Official Plan and the Shaver Neighbourhood Secondary Plan with respect to land use compatibility and building placement;
  - (ii) That the proposal does not meet the general intent of the Zoning By-law with regards to allowable setbacks, minimum side yard, minimum rear yard, and planting strip;
  - (iii) That the proposal is not considered to be good planning and is considered an overdevelopment of the site;
  
- (c) That the staff Amended Zoning By-law Amendment Application ZAC-22-005, by GSP Group Inc. (c/o Brenda Khes) on behalf of Shaver Road M.D. Holdings Inc., Owner, for a change in zoning from the Rural Commercial “C5-243” Zone, Modified to the Residential Multiple “RM5-716” Zone, Modified, to permit up to 36 stacked townhouse units and 45 surface parking spaces, for lands located at 487 Shaver Road, as shown on Appendix “A” attached to Report PED23089, be APPROVED, on the following basis:
  - (i) That the draft By-law attached as Appendix “C” to Report PED23089, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;
  - (ii) That the proposed changes in zoning are consistent with the Provincial Policy Statement (2020) and conform to A Place to Grow (2019, as amended);
  - (iii) That this By-law will comply with the Urban Hamilton Official Plan upon approval of Urban Hamilton Official Plan Amendment No. XX.

**7. Demolition Permit for 2600 Regional Road 56, Binbrook (Added Item 12.1)**

WHEREAS, the owner of the above-mentioned property would like to demolish an existing building on the property without having to replace it with a new dwelling.

WHEREAS, the building is part of the Binbrook Agricultural Society's Fairground property and has not been used as a residential home, but as a storage facility and a gatehouse during fair time, since it was purchased by the Agricultural Society over a decade ago.

WHEREAS, the building is in disrepair and poses significant safety concerns.

WHEREAS, there have been ongoing issues with the building being repeatedly trespassed and vandalized, creating ongoing security concerns for the surrounding neighbours and owner.

THEREFORE, BE IT RESOLVED:

That the Chief Building Official be authorized to issue a demolition permit for 2600 Regional Road 56, Glanbrook pursuant to Section 33 of the Planning Act as amended, without having to comply with the conditions in Sub-Section 6.(a) of Demolition Control Area By-law 22-101.

**8. Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Official Plan Amendment Application (UHOPA-17-005), Zoning By-law Amendment Application (ZAC-17-015) and Draft Plan of Subdivision Application (25T-201703) for Lands located at 11, 19, 20, 21, 23, 27 and 30 Lakeside Drive and 81 Waterfront Crescent, Stoney Creek (LS23008/PED22150(b)) (Ward 10) (Added Item 15.1)**

- (a) That Legal Services be directed to oppose all appeals before the Ontario Land Tribunal for 11, 19, 20, 21, 23, 27 and 30 Lakeside Drive and 81 Waterfront Crescent, on the basis that the proposal is not good planning in that it represents an over-development of the subject lands and does not reflect the existing neighbourhood character, and that the City Solicitor be authorized to retain any necessary external consultants, including external legal counsel, to be paid for from Tax Stabilization Reserve 110046; and,
- (b) That the balance of Report LS23008/PED22150(b) and its Appendices remain confidential.

**9. Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Urban Hamilton Official Plan Amendment Application (UHOPA-18-004) and Zoning By-law Amendment Application (ZAC-18-009) for lands located at 299-307 John Street South and 97 St. Joseph Drive (LS22007(b)/PED22038(c)) (Ward 2) (Added Item 15.2)**

- (a) That the directions to staff in closed session respecting Report LS22007(b)/PED22038(c) be approved;

- (b) That closed session recommendations (a), (b), and (c) attached to Report LS22007(b)/PED22038(c) and Appendices “B” and “C”, be approved and remain confidential until made public as the City’s position before the Ontario Land Tribunal; and,
  - (c) That the balance of Report LS22007(b)/PED22038(c) remain confidential.
- 10. Appeal to the Ontario Land Tribunal (OLT) for Refusal of Official Plan Amendment Application (UHOPA-22-004) and Zoning By-law Amendment Application (ZAC-22-011) for Lands Located at 392, 398, 400, 402, 406 and 412 Wilson Street East and 15 Lorne Avenue, Ancaster (LS23024/PED22070(a)) (Ward 12) (Added Item 15.3)**
- (a) That the directions to staff in closed session respecting Report LS23024/PED22070(a) be approved;
  - (b) That closed session recommendations (a), (b), (c), and (d) to Report LS23024/ PED22070(a) and Appendices “A”, “B”, and “C”, be approved and remain confidential until made public coincident with staff’s presentation of the City’s position to the OLT;
  - (c) That the balance of Report LS23024/PED22070(a) remain confidential.
- 11. Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Zoning By-law Amendment (ZAC-18-049) and for Lack of Decision on Draft Plan of Subdivision Application (25T-202109) for Lands Located at 860 and 884 Barton Street, Stoney Creek (LS22022(a)/PED22138(a)) (Ward 10) (Added Item 15.4)**
- (a) That the directions to staff in closed session respecting Report LS22022(a)/ PED22138(a) and Appendices “A”, “B”, “C”, “F”, and “G” be approved and remain confidential until made public coincident with staff’s presentation of the City’s position to the OLT; and
  - (b) That the balance of Report LS22022(a)/PED22138(a) remain confidential.

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**9. STAFF PRESENTATIONS**

The following items were previously listed under Discussion Items, and have been moved to Staff Presentations:

- 9.1 Mid Rise Residential Zones and Expanded Transit Oriented Corridor Zones in Zoning By-law No. 05-200 Public Consultation (PED23069) (City Wide) (previously Item 11.1)
- 9.2 Bill 97, Proposed Helping Homebuyers, Protecting Tenants Act, 2023 and Proposed Provincial Planning Statement 2023 (PED23145) (City Wide) (previously Item 11.2)
- 9.3 Hamilton Urban Forest Strategy Final Report (PED20173(a)) (City Wide) (previously Item 11.3)

Due to the above, the report that was previously 11.4 on this agenda, has been renumbered to be 11.1.

**10. PUBLIC MEETINGS**

- 10.1 Applications for Official Plan Amendment and Zoning By-law Amendment for Lands Located at 382 Southcote Road, Ancaster (PED23119) (Ward 12)
  - (a) Added Written Submissions:
    - (i) Paul Graham
- 10.2 Application for Zoning By-law Amendment for Lands Located at 140 Wilson Street West, Ancaster (PED23122) (Ward 12)
  - (a) Added Written Submissions:
    - (iii) Judy Tottman, President, Board of Directors for Ancaster Mews
    - (iv) Ken Singh

10.3 Application for an Official Plan Amendment and Zoning By-law Amendment for Lands Located at 487 Shaver Road, Ancaster (PED23089) (Ward 12)

(b) Added Written Submissions:

(i) Caitlin Kelterborn

**13. NOTICES OF MOTION**

13.1 Demolition Permit for 3260 Homestead Drive

13.2 Demolition Permit for 2600 Regional Road 56, Binbrook

**15. PRIVATE AND CONFIDENTIAL**

15.1 Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Official Plan Amendment Application (UHOPA-17-005), Zoning By-law Amendment Application (ZAC-17-015) and Draft Plan of Subdivision Application (25T-201703) for Lands located at 11, 19, 20, 21, 23, 27 and 30 Lakeside Drive and 81 Waterfront Crescent, Stoney Creek (LS23008/PED22150(b)) (Ward 10)

15.2 Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Urban Hamilton Official Plan Amendment Application (UHOPA-18-004) and Zoning By-law Amendment Application (ZAC-18-009) for lands located at 299-307 John Street South and 97 St. Joseph Drive (LS22007(b)/PED22038(c)) (Ward 2)

15.3 Appeal to the Ontario Land Tribunal (OLT) for Refusal of Official Plan Amendment Application (UHOPA-22-004) and Zoning By-law Amendment Application (ZAC-22-011) for Lands Located at 392, 398, 400, 402, 406 and 412 Wilson Street East and 15 Lorne Avenue, Ancaster (LS23024/PED22070(a)) (Ward 12)

15.4 Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Zoning By-law Amendment (ZAC-18-049) and for Lack of Decision on Draft Plan of Subdivision Application (25T-202109) for Lands Located at 860 and 884 Barton Street (Stoney Creek) (LS22022(a)/PED22138(a)) (Ward 12)

The agenda for the June 13, 2023 Planning Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) May 30, 2023 (Item 4.1)**

The Minutes of the May 30, 2023 meeting were approved, as presented.

**(d) DELEGATIONS (Item 7)**

**(i) Scott McInnes respecting Property Standards issues in Ainslie Wood area (Item 7.1)**

Scott McInnes addressed the Committee respecting Property Standards issues in Ainslie Wood area.

The delegation from Scott McInnes respecting Property Standards issues in Ainslie Wood area, was received.

**(ii) Matt Johnston, Urban Solutions, respecting Redesignation of Class 4 Noise Designation for 115 and 121 Vansitmart Avenue (Item 7.2)**

Matt Johnston with Urban Solutions addressed the Committee respecting Redesignation of Class 4 Noise Designations for 115 and 121 Vansitmart Avenue.

The delegation from Matt Johnston with Urban Solutions respecting Redesignation of Class 4 Noise Designations for 115 and 121 Vansitmart Avenue, was received.

Staff were directed to report back to the July 11<sup>th</sup> Planning Committee meeting with recommendations about granting a Class 4 Noise Exemption to the development application located at 121 Vansitmart Avenue.

**(e) STAFF PRESENTATIONS (Item 9)**

**(i) Mid Rise Residential Zones and Expanded Transit Oriented Corridor Zones in Zoning By-law No. 05-200 Public Consultation (PED23069) (City Wide) (Item 9.1)**

Mallory Smith, Planner I, addressed the Committee with the aid of a PowerPoint presentation.

The staff presentation was received.

For disposition of this matter, refer to Item 3.

**(ii) Bill 97, Proposed Helping Homebuyers, Protecting Tenants Act, 2023 and Proposed Provincial Planning Statement 2023 (PED23145) (City Wide) (Item 9.2)**

Charlie Toman, Program Lead-Policy Planning and Municipal Comprehensive Review, and Jennifer Allen, Planner II, addressed the Committee with the aid of a PowerPoint presentation.

The staff presentation was received.

For disposition of this matter, refer to Item 4.

**(iii) Hamilton Urban Forest Strategy Final Report (PED20173(a)) (City Wide) (Item 9.3)**

Ken Coit, Manager of Heritage and Urban Design, addressed the Committee with the aid of a PowerPoint presentation.

The staff presentation was received.

For disposition of this matter, refer to Item 5.

**(f) PUBLIC HEARINGS (Item 10)**

In accordance with the *Planning Act*, Chair J.P. Danko advised those viewing the meeting that the public had been advised of how to pre-register to be a delegate at the Public Meetings on today's agenda.

In accordance with the provisions of the *Planning Act*, Chair J.P. Danko advised that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council makes a decision regarding the Development applications before the Committee today, the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Ontario Land Tribunal, and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**(i) Applications for Official Plan Amendment and Zoning By-law Amendment for Lands Located at 382 Southcote Road, Ancaster (PED23119) (Ward 12) (Item 10.1)**

Aminu Bello, Planner II provided the Committee with a presentation with the aid of a PowerPoint presentation.

The staff presentation was received.

Matt Johnson, with Urban Solutions Planning and Land Development Consultants Inc., was in attendance, and indicated support for the staff report.

The presentation from Matt Johnson, with Urban Solutions Planning and Land Development Consultants Inc, was received.

Chair Danko called three times for public delegations and none came forward.

- (a) The following public submissions (Item 10.1 (a)) regarding this matter were received and considered by the Committee; and,
  - (i) Paul Graham – Concerns with development
- (b) The public meeting was closed.

The Committee recessed from 2:00 p.m. to 2:45 p.m.

- (a) That Official Plan Amendment Application UHOPA-23-003 by Urban Solutions Planning and Land Development Consultants Inc. c/o Matt Johnson, on behalf of 1376412 Ontario Ltd. c/o Zeina Homes, Owner, to add a new Site Specific Policy within the Garner Neighbourhood Secondary Plan, to permit the development of the subject lands for 3 single detached dwellings with a minimum lot frontage of 12.0 metres and a maximum overall density of 24 units per gross/net residential hectare, for lands located at 382 Southcote Road, as shown on Appendix “A” attached to Report PED23119, be APPROVED on the following basis:
  - (i) That the draft Official Plan Amendment attached as Appendix “B” to Report PED23119, which has been prepared in a form satisfactory to the City Solicitor, be adopted by City Council;
  - (ii) That the proposed Official Plan Amendment is consistent with the Provincial Policy Statement (2020) and conforms to the Growth Plan for the Greater Golden Horseshoe (2019, as amended);
- (b) That Amended Zoning By-law Amendment Application ZAR-23-003 by Urban Solutions Planning and Land Development Consultants Inc., on behalf of 1376412 Ontario Ltd. c/o Zeina Homes, Owner, for a change in zoning from the Agricultural “A-216” Zone, Modified, to the Low Density Residential (R1, 848) Zone, Modified, to facilitate development of three single detached dwellings, for lands located at 382 Southcote Road, as shown on Appendix “A” attached to Report PED23119, be APPROVED on the following basis:

- (i) That the draft By-law attached as Appendix “C” to Report PED23119, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;
- (ii) That the proposed change in zoning is consistent with the Provincial Policy Statement (2020) and conforms to A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2019, as amended);
- (iii) That this By-law will comply with the Urban Hamilton Official Plan upon the approval of Urban Hamilton Official Plan Amendment No. XX.

Report PED23119 was DEFERRED to the July 11, 2023 Planning Committee meeting to allow staff and the applicant to find a better solution for the Tree Protection Plan in order to preserve trees for the benefit of the neighbourhood and community.

**(ii) Application for Zoning By-law Amendment for Lands Located at 140 Wilson Street West, Ancaster (PED23122) (Ward 12) (Item 10.2)**

The staff presentation was waived.

Stephen Fraser with A.J. Clarke & Associates, was in attendance and indicated support for the staff report.

The delegation from Stephen Fraser with A.J. Clarke & Associates was received.

Chair Danko called three times for additional public delegations and no one came forward.

- (a) The following public submissions (Item 10.2 (a)) were received and considered by the Committee:
  - (i) Larry McClung – In support of the development
  - (ii) Ilija Pavlic – Concerns with development
  - (iii) Judy Tottman, President, Board of Directors for Ancaster Mews – Concerns with development
  - (iv) Ken Singh – Concerns with development
- (b) The public meeting was closed.
- (a) That Zoning By-law Amendment Application ZAC-20-024, by A.J. Clarke and Associates (c/o Stephen Fraser, Agent), on behalf of 1376412 Ontario Inc. (c/o Ali Alaichi, Owner), for a change in

zoning from the Existing Residential “ER” Zone to the Holding Residential Multiple “H-RM6-714” Zone, Modified, under Zoning By-law No. 87-57 (Ancaster), in order to permit a three storey multiple dwelling containing nine dwelling units with 14 surface parking spaces, for lands located at 140 Wilson Street West, as shown on Appendix “A” attached to Report PED23122, be APPROVED on the following basis:

- (a) That the draft By-law attached as Appendix “B” to Report PED23122, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;
- (b) That the amending By-law apply the Holding Provisions of Section 36(1) of the Planning Act, R.S.O. 1990 to the subject property by introducing the Holding ‘H’ to the proposed Residential Multiple “RM6-714” Zone, Modified, as shown on Schedule ‘A’ to Appendix “B” attached to Report PED23122:

The Holding Residential Multiple “H-RM6-714” Zone, Modified, applicable to the lands located at 140 Wilson Street West be removed conditional upon the following:

- (i) That the applicant complete an Archaeological Assessment to the satisfaction of the Ministry of Citizenship and Multiculturalism and the Director of Planning and Chief Planner;
- (ii) That the Owner prepare and receive approval of a Landscape Plan, including providing for 1 for 1 compensation for 22 privately owned trees (10 cm diameter at breast height (DBH) or greater) that are removed from private property through replanting trees on site and/or payment of cash-in-lieu, to the satisfaction of the Director of Planning and Chief Planner;
- (iii) That the Owner shall investigate the noise levels and determine and implement the noise control measures that are satisfactory to the City of Hamilton in meeting the Ministry of Environment, Conservation and Parks (MECP) recommended sound level limits. An acoustical report prepared by a qualified Professional Engineer containing the recommended noise control measures shall be submitted to the satisfaction of the City of Hamilton, Director of Planning and Chief Planner. Should a peer review of the acoustical report

be warranted, all associated costs shall be borne by the owner and shall be submitted to the satisfaction of the City of Hamilton, Director of Planning and Chief Planner;

- (c) That the proposed amendment is consistent with the Provincial Policy Statement (2020), conforms to A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2019, as amended), and complies with the Urban Hamilton Official Plan and Ancaster Wilson Street Secondary Plan.

Report PED23122 was DEFERRED to the July 11, 2023 Planning Committee meeting to allow the applicants to meet with the Ward Councillor and public regarding alternatives to removing two large City trees on the property.

**(iii) Application for an Official Plan Amendment and Zoning By-law Amendment for Lands Located at 487 Shaver Road, Ancaster (PED23089) (Ward 12) (Item 10.3)**

Mark Michniak, Planner II, addressed the Committee with the aid of a PowerPoint presentation.

The staff presentation was received.

Brenda Khes with GSP Group Inc. was in attendance and indicated they were not fully in support of the staff report.

The delegation from Brenda Khes with GSP Group Inc., was received.

Chair Danko called three times for public delegations and none came forward.

Registered Delegations:

- (i) Carl Maragno (virtual) was not in attendance when called upon.
- (a) The following public submission was received and considered by the Committee; and
  - (i) Caitlin Kelterborn – Opposed to development
- (b) The public meeting was closed.

For disposition of this matter, refer to Item 6.

**(g) DISCUSSION ITEMS (Item 11)**

**(i) Provincial Amendments to the Greenbelt Plan (Greenbelt Plan Amendment No. 3) (PED23046(a)) (City Wide) (Item 11.1)**

- (a) That Planning and Economic Development Department staff, in conjunction with Legal Services staff, be directed to provide input to the Provincial Land and Development Facilitator with respect to any private development proposals and associated community benefits within the lands removed by the Province from the Greenbelt Plan Area;
- (b) That the Ten Directions to Guide Development attached as Appendix “D” to Report PED23046(a), which were previously approved by Council as part of the City’s Municipal Comprehensive Review process, be utilized as the framework for the City’s input to the Provincial Land and Development Facilitator with respect to any private development proposals within the lands removed by the Province from the Greenbelt Plan Areas;
- (c) That Planning and Economic Development Department staff be directed to schedule a public meeting of the Planning Committee for the purpose of obtaining public input as to the City’s priorities and expectations with respect to any private development proposals within the lands removed by the Province from the Greenbelt Plan Area.

Report PED23046(a) respecting Provincial Amendments to the Greenbelt Plan (Greenbelt Plan Amendment No. 3), was DEFERRED to the July 11, 2023 Planning Committee meeting.

**(h) NOTICES OF MOTION (Item 13)**

**(i) Demolition Permit for 3260 Homestead Drive (Added Item 13.1)**

Councillor Tadeson introduced the following Notice of Motion:

WHEREAS, the owner of the above-mentioned property would like to demolish the building prior to obtaining a Building Permit for a replacement building.

WHEREAS, the owner has plans to rebuild and is currently in the planning process, has received development approval and is working through site plan approval to redevelop the above property and the neighbouring property at 3250 Homestead Drive into a 40-unit condominium building.

WHEREAS, the previous owner did receive a demolition permit for the rear portion of the house and was in the process of demolishing parts of the interior and exterior when the property was purchased in the summer of 2021.

WHEREAS, the remaining house is beyond repair and dangerous for people to enter, yet people continue to break in.

WHEREAS, neighbouring residents have encouraged the property owner to apply for a demolition permit as soon as possible to relieve the challenges and risks of vandalism and mischief at the property.

THEREFORE, BE IT RESOLVED:

That the Chief Building Official be authorized to issue a demolition permit for 3260 Homestead Drive, Glanbrook, pursuant to Section 33 of the Planning Act as amended, without having to comply with the conditions in Sub-Section 6.(a) of Demolition Control Area By-law 22-101.

**(ii) Demolition Permit for 2600 Regional Road 56, Binbrook (Added Item 13.2)**

The Rules of Order were waived to allow for the introduction of a Motion respecting Demolition Permit for 2600 Regional Road 56, Binbrook.

For disposition of this matter, refer to Item 7.

**(i) GENERAL INFORMATION / OTHER BUSINESS (Item 14)**

**(i) Outstanding Business List (Item 14.1)**

The following changes to the Outstanding Business List, were approved:

**(a) Items to be Removed:**

22L - Applications for Amendments to the Urban Hamilton Official Plan and Zoning By-law No. 05-200 for Lands Located at 392, 398, 400, 402, 406, and 412 Wilson Street East and 15 Lorne Avenue (Ancaster) (PED22070) (Ward 12) (9.5). Addressed at the May 3, 2022 Report 22-007, Item 6.

23H - Five-Year Review of the Environmental Remediation and Site Enhancement (ERASE) Community Improvement Plan and Associated Financial Assistance Programs (Addressed as Item #4 on Report 23-009, May 30)

**(j) PRIVATE & CONFIDENTIAL (Item 15)**

Committee moved into Closed Session pursuant to Section 9.3, Sub-sections (e), (f) and (k) of the City's Procedural By-law 21-021, as amended; and, Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

The meeting time was extended for the time required to vote on Items 15.1, 15.2, 15.3 and 15.4 in Open Session.

- (i) Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Official Plan Amendment Application (UHOPA-17-005), Zoning By-law Amendment Application (ZAC-17-015) and Draft Plan of Subdivision Application (25T-201703) for Lands located at 11, 19, 20, 21, 23, 27 and 30 Lakeside Drive and 81 Waterfront Crescent, Stoney Creek (LS23008/PED22150(b)) (Ward 10) (Added Item 15.1)**

For disposition of this matter, refer to Item 8.

- (ii) Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Urban Hamilton Official Plan Amendment Application (UHOPA-18-004) and Zoning By-law Amendment Application (ZAC-18-009) for lands located at 299-307 John Street South and 97 St. Joseph Drive (LS22007(b)/PED22038(c)) (Ward 2) (Added Item 15.2)**

For disposition of this matter, refer to Item 9.

- (iii) Appeal to the Ontario Land Tribunal (OLT) for Refusal of Official Plan Amendment Application (UHOPA-22-004) and Zoning By-law Amendment Application (ZAC-22-011) for Lands Located at 392, 398, 400, 402, 406 and 412 Wilson Street East and 15 Lorne Avenue, Ancaster (LS23024/PED22070(a)) (Ward 12) (Added Item 15.3)**

For disposition of this matter, refer to Item 10.

- (iv) Appeal to the Ontario Land Tribunal (OLT) for Lack of Decision on Zoning By-law Amendment (ZAC-18-049) and for Lack of Decision on Draft Plan of Subdivision Application (25T-202109) for Lands Located at 860 and 884 Barton Street (Stoney Creek) (LS22022(a)/PED22138(a)) (Ward 10) (Added Item 15.4)**

For disposition of this matter, refer to Item 11.

**(k) ADJOURNMENT (Item 16)**

There being no further business, the Planning Committee adjourned at 5:40 p.m.

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Councillor J.P. Danko, Chair  
Planning Committee

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Lisa Kelsey  
Legislative Coordinator



## GENERAL ISSUES COMMITTEE REPORT 23-019

9:30 a.m.

June 14, 2023

Council Chambers, City Hall, 2<sup>nd</sup> Floor  
71 Main Street West, Hamilton, Ontario

**Present:** Mayor A. Horwath  
Deputy Mayor C. Kroetsch (Chair)  
Councillors J. Beattie, C. Cassar, B. Clark, J.P. Danko, M. Francis,  
T. Hwang, T. Jackson, T. McMeekin, N. Nann, E. Pauls, M. Spadafora,  
M. Tadeson, and A. Wilson

**Absent:** Councillor M. Wilson – City Business

### THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 23-019 AND RESPECTFULLY RECOMMENDS:

1. **Accessibility Award Program (CM23012) (City Wide) (Outstanding Business List Item) (Item 8.1)**
  - (a) That the City of Hamilton establish an Accessibility Award Program to recognize individuals, businesses, community organizations and groups that have made a significant contribution towards improving access for persons with disabilities in Hamilton;
  - (b) That the 2023 Advisory Committee for Persons with Disabilities budget be increased by an amount up to but not exceeding \$9,000 from the Volunteer Committee Reserve #112212 be approved for estimated costs to support the administration, marketing and promotion of the new Accessibility Award Program; and,
  - (c) That the 2024 Advisory Committee for Persons with Disabilities budget be increased by \$9,000 to support the administration, marketing and promotion of the new Accessibility Award Program.
2. **Hamilton Immigration Partnership Council - Annual Update (PED23096) (City Wide) (Item 8.3)**

That Report PED23096, respecting the Hamilton Immigration Partnership Council - Annual Update, be received.

**Council – June 21, 2023**

**3. Strategic Asset Management Policy and Corporate Asset Management Program Update (PW23044) (City Wide) (Item 8.4)**

- (a) That Appendix “A” attached to General Issues Committee Report 23-019 respecting the Strategic Asset Management Policy be approved; and,
- (b) That Appendix “B” attached to Report PW23044 respecting an Update on the Corporate Asset Management Program be received.

**4. Development Charges Exemptions Sustainable Funding Strategy (FCS23064) (City Wide) (Item 8.5)**

- (a) That a \$40.59 M (3.69%) Property Tax Levy increase be referred to the 2024 Tax Capital budget process and reviewed annually thereafter for the following pressures:
  - (i) A \$3.75 M (0.34%) increase to the Tax Supported Capital Budget to replace development charges revenues lost for CityHousing Hamilton projects (\$1.28 M) and Growth Studies (\$2.47 M) due to changes to the *Development Charges Act, 1997* through the *More Homes Built Faster Act, 2022* (Bill 23);
  - (ii) A \$17.08 M (1.55%) increase to fund statutory exemptions required due to changes to the *Development Charges Act, 1997* through the *More Homes Built Faster Act, 2022* (Bill 23);
  - (iii) A \$10.19 M (0.93%) increase to fund statutory exemptions required under the *Development Charges Act, 1997* prior to the enactment of the *More Homes Built Faster Act, 2022* (Bill 23);
  - (iv) A \$9.57 M (0.87%) increase to fund the City’s discretionary Development Charge exemptions;
- (b) That a \$27.28 M (9.75%) Water and Wastewater/Stormwater rate increase be referred to the 2024 Rate Budget process and reviewed annually thereafter for the following pressures:
  - (i) A \$14.08 M (5.03%) increase to fund statutory exemptions required due to changes to the *Development Charges Act, 1997* through the *More Homes Built Faster Act, 2022* (Bill 23);
  - (ii) A \$10.30 M (3.68%) increase to fund statutory exemptions required under the *Development Charges Act, 1997* prior to the enactment of the *More Homes Built Faster Act, 2022* (Bill 23);

- (iii) A \$2.90 M (1.04%) increase to fund the City's discretionary Development Charge exemptions; and,
- (c) That the Development Charges (DC) Exemptions Reserve Policy, attached as Appendix "B" to General Issues Committee Report 23-019, be approved and a reserve established.

**5. Revised Board of Management for the Ancaster Village Business Improvement Area (BIA) (PED23134) (Ward 12) (Item 9.1)**

That the following individuals be appointed to the Ancaster Village Business Improvement Area (BIA) Board of Management:

- (i) Chris Markou – Ancaster Legacy;
- (ii) Jennifer Mattern – Community Representative

**6. Revised Board of Management for the Concession Business Improvement Area (BIA) (PED23137) (Ward 7) (Item 9.2)**

(a) That the following individual be removed from the Concession Street Business Improvement Area Board of Management:

- (i) Darryl Howe – Stage Diner;
- (ii) Sean Keast – Dirty South;

(b) That the following individual be appointed to the Concession Street Business Improvement Area Board of Management:

- (i) Joanne Emberson – Crumbuns Bakery

**7. Commonwealth Games 2030 Update (PED19108(k)) (City Wide) (Outstanding Business List Item) (Item 9.3)**

That Report PED19108(k), respecting the Commonwealth Games 2030 Update, be received.

**8. Downtown Hamilton Office Report (PED23081) (Ward 2) (Item 10.1)**

- (a) That the action based strategies identified in Appendix "C" to General Issues Committee Report 23-019 be used to guide the City's efforts to support the recovery of the office market in Downtown Hamilton;
- (b) That as immediate actions to support the Downtown Hamilton office market, the following be approved:

- (i) That the Manager of the Commercial Districts and Small Business Section within the Economic Development Division act as the central “liaison” between departments, divisions and the downtown business community to coordinate City efforts to support the Downtown office market;
- (ii) That staff within the Commercial Districts and Small Business Section of the Economic Development Division be directed to work with local Business Improvement Areas and with the appropriate City departments and divisions to identify opportunities to introduce enhanced service levels within the Downtown Core for critical street level issues such as waste collection, street sweeping, graffiti removal and boulevard maintenance, and that the General Manager of Public Works be authorized to introduce temporary increased service levels where warranted, to be funded from the Economic Development Initiatives Capital Project (3621708900);
- (iii) That staff report back on potential funding enhancements to the City’s existing Start-up and Office Tenant Attraction Program for the Downtown Hamilton Community Improvement Area;
- (iv) That staff report back on enhancements to the City’s existing Commercial District Revitalization Grant Program with respect to offsetting costs associated with vandalism and graffiti on commercial properties;
- (v) That staff report back with a recommended approach to creating a new incentive program, or modifying an existing incentive program, to support the conversion of vacant office spaces to residential uses within the Downtown Hamilton Community Improvement Area;
- (vi) That staff increase marketing and promotion of the City’s office sector, and City programs to support the office sector;
- (vii) That the existing temporary Senior Project Manager position within the Placemaking, Public Art and Projects Section of the Tourism and Culture Division be converted to a permanent FTE, to lead programming and animation initiatives that draw workers, residents and visitors into the Downtown Core, and that the costs be incorporated into the base Tourism and Culture Operating Budget for 2024;
- (viii) That the General Manager of Planning and Economic Development be authorized to approve funding to an upset limit of \$400,000 from the Economic Development Initiatives Capital Project (3621708900) for the

development and implementation of placemaking and animation projects and programs in the Downtown Core;

- (ix) That staff in the Transportation Planning and Parking Division be directed to continue efforts to pursue integrated public parking supply opportunities within future private developments in the Downtown Core, as set out in the City's Parking Master Plan;
- (x) That staff in the Transportation Planning and Parking Division be directed to expand the parking flex-pass pilot project to all City-owned parking lots, as a reduced cost option for hybrid workers, and to make more efficient use of the City's parking lots;
- (xi) That staff in Transportation Planning and Parking Division actively link the Smart Commute Hamilton program to downtown businesses during major construction projects.

**9. 2022 Annual Report for Economic Development Division Financial Incentive and Assistance Programs (PED23094) (City Wide) (Item 10.2)**

That Report PED23094, respecting the 2022 Annual Report for Economic Development Division Financial Incentive and Assistance Programs, be received.

**10. Secondary Ward Councillor Offices (PW23041 / FCS23076 / PED23138) (City Wide) (Outstanding Business List Item) (Item 10.3)**

- (a) That the Guideline: Secondary Ward Offices for Councillors attached as Appendix "D" to General Issues Committee Report 23-019 be adopted; and,
- (b) That the Guideline: Secondary Ward Offices for Councillors attached as to Report PW23041 / FCS23076 / PED23138, be referred to Human Resources staff to include in their review of the Office Budgets including consideration of funding the associated costs for Secondary Ward Offices from the recommended individual Ward Office Budes instead of the Legislative General Operating Budget.

**11. Proposed Transfer of Prosecution Duties for Parts 3 and 9 Provincial Offences from the Ministry of the Attorney General to the City (LS23003(a)) (City Wide) (Item 10.4)**

- (a) That Report LS23003(a), the proposed transfer of prosecution duties for Parts 3 and 9 Provincial Offences from the Ministry of the Attorney General to the City be received; and

- (b) That the Mayor and Clerk be authorized to execute the Interim Transfer Agreement in a form approved by the City Solicitor and substantially in accordance with the Interim Transfer Agreement attached as Appendix "A" to Report LS23003(a).

**12. Waterfront Lands - Financial Impacts (FCS23065 / PED23152) (Wards 1 to 5) (Outstanding Business List Item) (Items 9.4 and 14.2)**

- (a) That Report FCS23065 / PED23152, respecting Waterfront Lands - Financial Impacts, be received; and,
- (b) That Confidential Appendix "A" to Report FCS23065 / PED23152, respecting Waterfront Lands - Financial Impacts, be received and remain confidential.

**13. Waterdown Gardens Litigation Update (LS21028(a)) (City Wide) (Item 14.3)**

That Report LS21028(a), respecting Waterdown Gardens Litigation Update, be received and remain confidential.

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**5. COMMUNICATIONS**

- 5.2 Correspondence from PJ Mercanti, President and CEO; and Louis Frapporti, Chair, Hamilton100, respecting the 2030 Commonwealth Games Initiative

Recommendation: Be received and referred to consideration of Item 9.3.

**6. DELEGATION REQUESTS**

- 6.1 Delegation Requests respecting Item 9.3 - Commonwealth Games 2030 Update (PED19108(k)) (City Wide), for today's meeting, from the following individuals:

- (a) Louis Frapporti (Pre-Recorded Video) (Item 6.1(a)) - WITHDRAWN

- 6.2 Susie Braithwaite, International Village BIA and Emily Walsh, Downtown Hamilton BIA, respecting Item 10.1 - Downtown

Hamilton Office Report (PED23081) (In Person) (For today's meeting)

- 6.3 Kojo Dampthey, McMaster University, respecting the Registry for Houseless folks (In Person) (For a future meeting)

**9. CONSENT ITEMS**

- 9.4 Waterfront Lands – Financial Impacts (FCS23065 / PED23152) (City Wide) (Outstanding Business List Item) - REVISED

The agenda for the June 14, 2023 General Issues Committee meeting, was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

Councillor T. Hwang declared a non-disqualifying interest to Item 10.1, Report PED23081, Downtown Hamilton Office Report as she is a small business owner in the Downtown BIA area.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 4)**

**(i) May 31, 2023 (Item 4.1)**

The Minutes of the May 31, 2023 meeting of the General Issues Committee were approved, as presented.

**(d) COMMUNICATIONS (Item 5)**

**(i) The following Communications Items were approved, as follows:**

- (1) Correspondence from Lisa Burnside, Chief Administrative Officer, Hamilton Conservation Authority, respecting the Hamilton Conservation Authority - 2022 Audited Financial Statements (Item 5.1)

Recommendation: Be received.

- (2) Correspondence from PJ Mercanti, President and CEO; and Louis Frapporti, Chair, Hamilton100, respecting the 2030 Commonwealth Games Initiative (Added Item 5.2)

Recommendation: Be received and referred to consideration of Item 9.3.

**(e) DELEGATION REQUESTS (Item 6)**

- (i)** The Delegation Requests were approved, as follows:
- (1) Delegation Requests respecting Item 9.3 - Commonwealth Games 2030 Update (PED19108(k)) (City Wide), for today's meeting, from the following individuals:
    - (b) PJ Mercanti and Greg Maychak, Hamilton 100 (In Person) (Item 6.1(b))
  - (2) Susie Braithwaite, International Village BIA and Emily Walsh, Downtown Hamilton BIA, respecting Item 10.1 - Downtown Hamilton Office Report (PED23081) (In Person) (For today's meeting) (Added Item 6.2)
  - (3) Kojo Dampsey, McMaster University, respecting the Registry for Houseless folks (In Person) (For a future meeting) (Added Item 6.3)

**(f) DELEGATIONS (Item 7)**

- (i) David Braden, respecting recommendations for the City to take a number of specific actions to respond to causes of climate change as far as buildings are concerned (In Person) (Approved May 31, 2023) (Item 7.1)**

David Braden, addressed the Committee respecting recommendations for the City to take a number of specific actions to respond to causes of climate change as far as buildings are concerned.

The delegate was provided with an additional 5 minutes to complete their delegation.

The Delegation from David Braden, respecting recommendations for the City to take a number of specific actions to respond to causes of climate change as far as buildings are concerned, was received.

- (ii) Rob Maclsaac, Hamilton Health Sciences, respecting a request for Hamilton Health Sciences and St Joseph's Healthcare Hamilton to present an update regarding Hamilton hospital redevelopment (In Person) (Approved May 31, 2023) (Item 7.2)**

Rob Maclsaac, Hamilton Health Sciences and John Aldis, St. Joseph's Healthcare Hamilton addressed the Committee respecting an update regarding Hamilton hospital redevelopment.

- (i) The delegate was provided with an additional 5 minutes to complete their delegation.
- (ii) The Delegation from Rob MacIsaac, Hamilton Health Sciences and John Aldis, St. Joseph's Healthcare Hamilton respecting an update regarding Hamilton hospital redevelopment, was received.
- (iii) **Feasibility of Municipal Local Share Contribution to Hamilton Health Sciences and St. Joseph's Healthcare Hamilton**

WHEREAS, Hamilton Health Sciences and St. Joseph's Healthcare Hamilton have prepared multi-year Hospital re-development plans;

WHEREAS, the Ontario Ministry of Health, Hospital Capital Planning and Policy Manual provides a framework for managing capital assets in the hospital sector and for setting out related policies and processes and is intended for hospital senior leaders as well as those involved in the planning, design and construction of health care facilities;

WHEREAS, the stated objectives of the Hospital Capital Planning and Policy Manual are to:

- Communicate the ministry's capital planning and approval processes, policies and guidelines to stakeholders;
- Ensure compliance with ministry and government policies to maintain legislative and fiscal accountability;
- Provide direction on how to effectively navigate the capital submission and review process; and,
- Facilitate the development of capital submissions that foster the delivery of high-quality care through patient-centred design; and,

WHEREAS, the Hospital Capital Planning and Policy Manual references The Local Share Plan (LSP) as an important document that identifies the timing and sources of funds for the hospital's share of the Total Project Costs (TPC), which demonstrates to the ministry that the hospital has a sound financial plan to manage its local share obligations. Topics to be addressed in an LSP can include:

- Financial support available from the hospital or its foundation for the capital project;
- Fundraising campaign(s) planned by the foundation;
- Various revenue sources including parking and retail (e.g., food service vendors);

- Federal, municipal contributions;
- Hospital's capital budget; and
- Sources of bridge financing.

THEREFORE, BE IT RESOLVED:

- (a) That City staff be directed to engage in a working group with Hamilton Health Sciences and St Joseph's Healthcare Hamilton to explore their multi-year development needs and plans, and local share funding options and report back to the General Issues Committee, on the following:
- (1) the municipal portion of the local share contribution request received from Hamilton Health Sciences and St. Joseph's Healthcare Hamilton; and,
  - (2) the financial framework and guiding principles to allow Committee and Council to explore the municipal local share and investment options for a municipal local share contribution.
- (iii) Greg Maychak, Hamilton 100, respecting Item 9.3, Commonwealth Games 2030 Update (PED19108(k)) (Added Item 7.3)**
- Greg Maychak, Hamilton 100, addressed the Committee respecting Item 9.3, Commonwealth Games 2030 Update (PED19108(k)).
- The Delegation from Greg Maychak, Hamilton 100, respecting Item 9.3, Commonwealth Games 2030 Update (PED19108(k)), was received.
- (iv) Susie Braithwaite, International Village BIA and Emily Walsh, Downtown Hamilton BIA, respecting Item 10.1 - Downtown Hamilton Office Report (PED23081) (In Person) (For today's meeting) (Item 7.2)**
- Susie Braithwaite, International Village BIA and Emily Walsh, Downtown Hamilton BIA addressed the Committee respecting Item 10.1 - Downtown Hamilton Office Report (PED23081).
- The Delegation from Susie Braithwaite, International Village BIA and Emily Walsh, Downtown Hamilton BIA, respecting Item 10.1 - Downtown Hamilton Office Report (PED23081), was received.

The General Issues Committee recessed for 30 minutes until 12:45 pm.

**(g) STAFF PRESENTATIONS (Item 8)**

**(i) Accessibility Award Program (CM23012) (City Wide) (Outstanding Business List Item) (Item 8.1)**

Jocelyn Strutt, Senior Project Manager, Community Engagement introduced members from the Advisory Committee for People with Disabilities (ACPD) Paula Kilburn and James Kemp, who addressed the Committee with a presentation respecting Report CM23012, Accessibility Award Program.

The presentation respecting Report CM23012, Accessibility Award Program, was received.

For disposition of this matter, refer to Item 1.

**(ii) 2022 Economic Development Action Plan Update (PED23095) (City Wide) (Item 8.2)**

That Report PED23095, 2022 Economic Development Action Plan Update, be DEFERRED to the July 10, 2023 General Issues Committee Meeting.

**(iii) Hamilton Immigration Partnership Council - Annual Update (PED23096) (City Wide) (Item 8.3)**

Sarah Wayland, Senior Project Manager, Hamilton Immigration Partnership Council (HIPC) introduced Hamilton Immigration Partnership Council Chair Claudio Ruiz-Pilarte who addressed the Committee with a presentation respecting Report PED23096, Hamilton Immigration Partnership Council - Annual Update.

The presentation respecting Report PED23096, Hamilton Immigration Partnership Council - Annual Update, was received.

For disposition of this matter, refer to Item 2.

**(iv) Strategic Asset Management Policy and Corporate Asset Management Program Update (PW23044) (City Wide) (Item 8.4)**

Patricia Leishman, Director, Corporate Asset Management, addressed the Committee with a presentation respecting Report PW23044, Strategic Asset Management Policy and Corporate Asset Management Program Update.

The staff presentation respecting Report PW23044, Strategic Asset Management Policy and Corporate Asset Management Program Update, was received.

For disposition of this matter, refer to Item 3.

**(v) Development Charges Exemptions Sustainable Funding Strategy (FCS23064) (City Wide) (Item 8.5)**

Mike Zegarac, General Manager of Finance and Corporate Services introduced Lindsay Gillies, Supervisor, Development Charges Programs & Policies, who addressed the Committee with a presentation respecting Report FCS23064, Development Charges Exemptions Sustainable Funding Strategy.

The staff presentation respecting Report FCS23064, Development Charges Exemptions Sustainable Funding Strategy, was received.

For disposition of this matter, refer to Item 4.

**(h) CONSENT ITEMS (Item 9)**

**(i) Waterfront Lands - Financial Impacts (FCS23065 / PED23152) (Wards 1 to 5) (Outstanding Business List Item) (Item 9.4)**

- (a) That Report FCS23065 / PED23152, respecting Waterfront Lands - Financial Impacts, be received; and,
- (b) That Confidential Appendix "A" to Report FCS23065 / PED23152, respecting Waterfront Lands - Financial Impacts, be received and remain confidential.

That consideration of Report FCS23065 / PED23152, respecting Waterfront Lands - Financial Impacts be DEFERRED until after Closed Session to allow Committee to discuss Confidential Appendix "A" to the Report.

**(i) DISCUSSION ITEMS (Item 10)**

**(i) Secondary Ward Councillor Offices (PW23041 / FCS23076 / PED23138) (City Wide) (Outstanding Business List Item) (Item 10.3)**

The report was put on the floor as follows:

- (a) That the Guideline: Secondary Ward Offices for Councillors attached as Appendix "A" to Report PW23041 / FCS23076 / PED23138 be adopted.

That Report PW23041 / FCS23076 / PED23138, respecting Secondary Ward Councillor Offices **be amended** by adding the following as sub-section (b):

- (b) *That the Guideline: Secondary Ward Offices for Councillors attached as to Report PW23041 / FCS23076 / PED23138, be referred to Human Resources staff to include in their review of the Office Budgets including consideration of funding the associated costs for Secondary Ward Offices from the recommended individual Ward Office Budgets instead of the Legislative General Operating Budget.***

For disposition of this matter, refer to Item 10.

**(j) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Amendments to the Outstanding Business List (Item 13.1):**

The amendments to the Outstanding Business List, were approved, as follows:

**(a) Items Considered Complete and Needing to be Removed (Item 13.1(a)):**

Commonwealth Games 2030 Update

OBL Items: X & 2023-Q

Added: May 18, 2022 at GIC & March 22, 2023 at GIC

Completed: June 14, 2023 at GIC (Item 9.3)

Financial Impacts of Waterfront Lands

OBL Item: 2023-K

Added: February 15, 2023 at GIC (Item 11.3)

Completed: June 14, 2023 at GIC (Item 9.4)

Corporate Strategic Growth Initiatives - Annual Update

OBL Item: B

Added: October 5, 2016 at GIC 16-023 (Item 3(b))

Completed: April 5, 2023 at GIC

Accessibility Award Program

OBL Item: S

Added: March 23, 2022 at GIC 22-006 (Item 7(i)(a) & (b))

Completed: June 14, 2023 at GIC (Item 8.1)

Chedoke Arena - Secondary Ward Office for Ward 14

OBL Item: 2023-EE

Added: May 10, 2023 at Council (Item 7.3)

Completed: June 14, 2023 at GIC (Item 10.3)

**(b) Items Requiring a New Due Date (Item 13.1(b)):**

Establishing a Process to Appoint a Municipal Representative to the Hamilton Oshawa Port Authority Board of Directors (PED23021)

OBL Item: 2023-F

Current Due Date: July 10, 2023

Proposed New Due Date: August 14, 2023

Strategic Land Acquisition Plan Along the Hamilton Light Rail Transit (LRT) Corridor

OBL Item: W

Current Due Date: June 14, 2023

Proposed New Due Date: July 10, 2023

Opportunities to House a Hamilton Museum; and, Federal and Provincial Funding Opportunities

OBL Item: O

Current Due Date: June 14, 2023

Proposed New Due Date: November 1, 2023

**(k) PRIVATE & CONFIDENTIAL (Item 14)**

**(i) Closed Session Minutes – May 31, 2023 (Item 14.1)**

The General Issues Committee Closed Session Minutes of May 31, 2023, were approved and remain confidential.

Committee moved into Closed Session pursuant to Section 9.3, Sub-sections (b), (c), (e), and (f) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (b), (c), (e), and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition or disposition of land by the municipality or local board; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**(ii) Confidential Appendix "A" to Item 9.4 - Waterfront Lands – Financial Impacts (FCS23065 / PED23152) (Wards 1 to 5) (Item 14.2)**

For disposition of this matter, refer to Item 12.

**(iii) Waterdown Gardens Litigation Update (LS21028(a)) (City Wide) (Item 14.3)**

For disposition of this matter, refer to Item 13.

**(I) ADJOURNMENT (Item 15)**

There being no further business, the General Issues Committee adjourned at 4:59 p.m.

Respectfully submitted,

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Deputy Mayor Cameron Kroetsch  
Chair, General Issues Committee

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Angela McRae  
Legislative Coordinator  
Office of the City Clerk

<b>Policy</b>	 <b>Hamilton</b>	Content Updated: 2023-04-05
Strategic Asset Management		Previous Version Date: 2019-28-05
Policy No: COH-Y-005-001		Revision: 2
Page 1 of 7		Approval:

## **STRATEGIC ASSET MANAGEMENT POLICY**

*(in accordance with the Infrastructure for Jobs and Prosperity Act)*

### **PURPOSE**

Strategic municipal asset management involves the challenge of planning and investing in municipal infrastructure assets, while ensuring sound stewardship of public resources and delivering valued customer services.

The purpose of this Asset Management Policy is to affirm the City of Hamilton commitments in asset management through defined principles and processes, and to align and integrate asset management into strategic planning processes and long-term financial planning.

This policy will provide a foundation for a strategic Asset Management (AM) Plan. This will help identify and prioritize investments in existing and future infrastructure assets, as the City continues its efforts to maintain assets in a safe, efficient, and effective manner, capable of supporting the quality of life desired in the community.

Strategic Asset Management enables the City to purposefully plan for community sustainability and resilience by:

- Proactively managing assets throughout their life cycle to deliver services sustainably to the community now and into the future;
- Prioritizing infrastructure decisions that balance costs, risks, and services;
- Delivering services more efficiently and effectively;
- Ensuring long-term affordability of services;
- Reducing deficits and debt; and,
- Attracting business and investment.

This Asset Management Policy conforms to prescribed requirements from Ontario Regulation 588/17 (O.Reg.588/17), as amended.

### **POLICY STATEMENT**

Pursuant to O.Reg. 588/17, The City of Hamilton makes the following commitments:

<b>Policy</b>		Content Updated: 2023-04-05
Strategic Asset Management		Previous Version Date: 2019-28-05
Policy No: COH-Y-005-001		Revision: 2
Page 2 of 7		Approval:

<p><b>POLICY STATEMENT</b></p>	<ol style="list-style-type: none"> <li>1. The City will manage its assets over the entire lifecycle to ensure the long-term sustainability of its services is achieved in the most fiscally responsible manner possible for current and future generations;</li> <li>2. The City is committed to adopting asset management practices to ensure optimal value is achieved by balancing all costs, risks, and asset performance;</li> <li>3. The City is committed to offering opportunities for municipal residents and other interested parties to provide input into asset management planning;</li> <li>4. The City is committed to coordinating asset management planning for infrastructure assets interrelated with neighbouring municipalities, or jointly owned, including inter-connected drinking water distribution assets and road networks; and,</li> <li>5. As part of its asset management planning for municipal infrastructure, the City is committed to considering climate change.  This includes the following:             <ol style="list-style-type: none"> <li>a. Identifying the vulnerabilities of the City's existing and proposed infrastructure assets caused by climate change, and subsequent potential costs;</li> <li>b. Considering the means to address those vulnerabilities, related to operations, levels of service and lifecycle activities;</li> <li>c. Considering adaptation opportunities that may be undertaken to manage the vulnerabilities;</li> <li>d. Considering mitigation approaches to limit the magnitude or rate of long-term climate change (such as greenhouse gas emission reduction objectives); and,</li> <li>e. Considering disaster planning and contingency funding.</li> </ol> </li> </ol>
<p><b>SCOPE</b></p>	<p>The scope of this policy applies to all Municipal Infrastructure Assets owned by the City of Hamilton, as defined in O.Reg. 588/17.</p>
<p><b>PRINCIPLES</b></p>	<p>The City will consider the following principles in decisions to invest, design, construct, acquire, operate, maintain, renew, replace, or decommission infrastructure assets.</p>

<b>Policy</b>	 <b>Hamilton</b>	Content Updated: 2023-04-05
Strategic Asset Management		Previous Version Date: 2019-28-05
Policy No: COH-Y-005-001		Revision: 2
Page 3 of 7		Approval:

<b>Service Delivery to Customers</b>	<p>Hamilton will clearly define level of service objectives that balance community expectations and regulatory requirements with risk, affordability, and available resources, and will do the following:</p> <ul style="list-style-type: none"> <li>• Manage assets appropriately in order to efficiently and effectively deliver the defined levels of service; and,</li> <li>• Monitor and periodically review level of service objectives to ensure that they meet or support community and council expectations and other strategic objectives.</li> </ul> <p>Hamilton will:</p> <ul style="list-style-type: none"> <li>• Ensure transparency and accountability to the community on service delivery;</li> <li>• Implement a Management system that incorporates risk-based and information-driven decision-making frameworks that appropriately consider the potential impacts of asset failure on ongoing service delivery; and,</li> <li>• Prioritize and direct resources and expenditure in order to deliver levels of service and other community benefits at an acceptable level of risk.</li> </ul>
<b>Long-term Sustainability and Resilience</b>	<p>Hamilton's asset management decision-making will:</p> <ul style="list-style-type: none"> <li>• Consider the needs of both current and future generations including changing community demographics and expectations related to service delivery, as well as potential modifications to legislative requirements;</li> <li>• Consider the potential effects of climate change and other environmental changes, and how the increased severity and frequency of climatic events may directly affect levels of service;</li> <li>• Consider socio-cultural, environmental, and economic factors and implications when making and implementing asset management decisions; and,</li> <li>• Apply an equity framework to its activities to identify and remove barriers and to support best practices.</li> </ul>

<b>Policy</b>		Content Updated: 2023-04-05
Strategic Asset Management		Previous Version Date: 2019-28-05
Policy No: COH-Y-005-001		Revision: 2
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<p><b>Integrated and Systematic Approach</b></p>	<p>Hamilton’s asset management decision-making will:</p> <ul style="list-style-type: none"> <li>• Strive to connect the appropriate departments, functions, and support activities in order to build effective working relationships and encourage information-sharing;</li> <li>• Drive optimum value for the community by focusing on the “big picture”; and,</li> <li>• Ensure that decisions are made collaboratively and consider all life-cycle stages and the inter-relationships between asset performance, operational performance, and overall service performance.</li> </ul>
<p><b>Fiscal Responsibility and Asset Management Decision Making</b></p>	<p>Hamilton will develop and maintain appropriate plans for infrastructure renewal, for the purchase or construction of new infrastructure and for the decommissioning of redundant infrastructure.</p> <p>This includes:</p> <ul style="list-style-type: none"> <li>• Applying rigorous analysis, including consideration of risk, to identify short and long-term investment needs;</li> <li>• Implementing processes to address the operational budget implications of capital investments;</li> <li>• Exploring efficiency opportunities where appropriate, including new technologies;</li> <li>• Analyzing investment plans and associated funding requirements and putting in place mechanisms to ensure long-term financial sustainability;</li> <li>• Evaluating relevant asset investment decisions based on consideration of the whole-life costs associated with managing those assets through their entire life cycle;</li> <li>• Developing prioritized capital investment plans that reflect community and stakeholder expectations with regard to level of service and other strategic objectives; and,</li> <li>• Evaluating the magnitude, nature and overall balance of investment plans considering intergenerational equity and the aggregate value derived for the community through affordability, willingness to pay and consideration of inclusion, equity, diversity, and accessibility.</li> </ul>

<b>Policy</b>	 <b>Hamilton</b>	Content Updated: 2023-04-05
Strategic Asset Management		Previous Version Date: 2019-28-05
Policy No: COH-Y-005-001		Revision: 2
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<b>Innovation and Continuous Improvement</b>	<p>Hamilton views continual improvement as a key part of our asset management approach and will focus on driving innovation in the development of tools, techniques, and solutions.</p> <p>Hamilton will:</p> <ul style="list-style-type: none"> <li>• Monitor and periodically review the effectiveness of asset management processes, asset performance, the outcomes of asset decisions and the wider asset management system in supporting the delivery of strategic objectives and will adjust as required.</li> </ul>
<b>RESPONSIBILITIES</b> <b>Council and Committees of Council (herein called "Council")</b>	<ul style="list-style-type: none"> <li>• Approve asset management policy;</li> <li>• Articulate community values and define priorities;</li> <li>• Approve funding and resources to implement the AM policy and associated requirements; and,</li> <li>• Approve asset funding through multi-year and long-range financial plans.</li> </ul>
<b>City Manager</b>	<ul style="list-style-type: none"> <li>• Responsible for leading the implementation of the AM policy across the municipality.</li> </ul>
<b>Senior Leadership Team</b>	<ul style="list-style-type: none"> <li>• Responsible for ensuring the Asset Management Policy is relevant, suitable, adequate, reviewed and updated as required;</li> <li>• Responsible for communicating land-use or master plans, forecasts, policies and other planning or financial commitments related to municipal infrastructure assets; and,</li> <li>• Authority to carry out these responsibilities.</li> </ul>
<b>General Managers of Public Works and Corporate Services</b>	<ul style="list-style-type: none"> <li>• Executive sponsors for Asset Management in Hamilton</li> </ul>
<b>Director, Corporate Asset Management</b>	<ul style="list-style-type: none"> <li>• Responsible for the implementation of Corporate Asset Management including development of Asset Management strategies, policies, plans and procedures for the Corporation. Responsible for ensuring the City complies to O.Reg. 588/17 including regular reporting to SLT and the Mayor and Council on effectiveness of the Program.</li> </ul>

<b>Policy</b>	 <b>Hamilton</b>	Content Updated: 2023-04-05
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<b>OTHER PROVISIONS</b>  <b>Plans, Budgets and Forecasts</b>	<p>This Policy and future AM Plans are only effective when fully aligned with City budgeting and forecasting activities. A process will be utilized to coordinate asset management decisions when developing municipal capital and operating budgets, and long-term forecasting related to infrastructure assets. Alignment with financial plans for water assets including any plans related to the Safe Drinking Water Act and Wastewater assets will be ensured.</p>
<b>Land-Use Planning Framework</b>	<p>A process will be utilized to align asset management planning with land-use planning, including the City of Hamilton Official Plan, Development Charge By-Laws, and other related master plans as they may be applicable.</p>
<b>Risk Management</b>	<p>Climate change introduces risk and vulnerabilities for municipal infrastructure assets. In order to fulfil climate change commitments in this Policy and stay aware of these risks and vulnerabilities, a Risk Assessment process will be utilized.</p> <p>The Capital Asset threshold is the threshold at or above which a resource is considered an asset. For the City of Hamilton, the capital asset threshold is defined in the Capital Asset Policy.</p> <p>Occasionally an item's value may be less than the defined capital asset threshold, but it has a functional value that introduces risk should the item's inventory, availability, condition or forecast not be considered and planned for. In that case, this item may be added using the Risk Assessment process.</p> <p>Infrastructure priorities are inherently identified by consideration of risk. This process will be utilized as the AM Plans are developed and updated, along with an overview of the risks associated with the strategy and any actions that will be taken in response.</p>
<b>Stakeholder Consultation</b>	<p>Stakeholder involvement is a commitment in this Policy, and an important factor of successful and relevant AM Plans. It is imperative that opportunities to provide input are consistently offered to residents and interested parties.</p>
<b>Availability and Update</b>	<p>This policy is posted on the City website and provided to anyone who requests it.</p> <p>It is reviewed and updated as required, no more than 5 years from the last revision date posted.</p>

<b>Policy</b>	 Hamilton	Content Updated: 2023-04-05
Strategic Asset Management		Previous Version Date: 2019-28-05
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Revisions	History
<b>Rev 1</b>	<ul style="list-style-type: none"> <li>• PW-19053 Strategic Asset Management Plan, 2019-28-05</li> </ul>
<b>Rev 2</b>	<ul style="list-style-type: none"> <li>• Strategic Asset Management Policy COH-Y-005-001, April 2023</li> </ul>

<b>Development Charges (DC) Exemptions Reserve Policy</b>	 Hamilton	<b>Corporate Services Department</b>
Policy No: FPAP-RE-TBD		
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<b>Development Charges (DC) Exemptions Reserve</b>	
<b>POLICY STATEMENT</b>	This Policy sets out the guidelines for the sources and uses of the DC Exemptions Reserve.
<b>SCOPE</b>	This Policy applies to City staff involved with the financing and budgeting of DC exemptions.
<b>PURPOSE</b>	<p>To fund the statutory and discretionary DC exemptions required by the <i>Development Charges Act, 1997</i> and the City’s DC By-law.</p> <p>Funding of DC exemptions is required for the City to be aligned with the <i>Development Charges Act, 1997</i> (see Related Legislation Section of this Policy). A formal method of tracking and funding DC exemptions is required to ensure responsible and effective financial management of the DC Reserves and the eligible growth-related projects which are funded from the DC Reserves.</p> <ul style="list-style-type: none"> <li>• DC exemptions shall be funded in the year in which they are provided which may result in the DC Exemptions Reserve being pushed into a deficit position.</li> <li>• A financing plan shall be established to return the DC Exemptions Reserve to a positive balance within 10 years.</li> <li>• A 10-year timeframe has been selected to match the maximum length of time that a DC By-law can be active for as per subsection 9 (1) of the <i>Development Charges Act, 1997</i>.</li> </ul>
<b>RELATED LEGISLATION</b>	<p>The <i>Development Charges Act, 1997</i>, legislates several statutory DC exemptions. Clause 5 (1) 10 permits that municipalities may provide for full or partial exemptions through their DC By-laws.</p> <p>Subsection 5 (6) 3 of the <i>Development Charges Act, 1997</i> states that if the DC by-law will exempt, phase in, or otherwise provide for a lower DC than is allowed, that shortfall may not be made up through higher DCs to other forms of development.</p>
<b>TRANSPARENCY</b>	<p>An annual summary of DC Exemptions is provided through the annual DC Treasurer’s Statement (The Statement of the Treasurer is required via Section 43 of the <i>Development Charges Act, 1997</i>).</p> <p>The annual balance in the DC Exemptions Reserve, as well as a forecast, will be provided in the City’s Annual Reserve Book.</p>

<b>Development Charges (DC) Exemptions Reserve Policy</b>	 Hamilton	<b>Corporate Services Department</b>
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<b>RESERVE TARGET BALANCE</b>	Reserve inflows are anticipated to equal outflows, targeting a \$0 balance. However, due to the nature of DC exemptions varying year over year, it is anticipated that this reserve will often be in a deficit or surplus position with a plan to return it to a zero balance.
<b>DETAILS: USAGE AND LIMITATIONS</b>	<p><b>Source of Funds</b></p> <p>1. All amounts budgeted or otherwise approved to be used for funding DC exemptions shall be directed into the DC Exemptions Reserve.</p> <p><i>The source of funds that may be transferred to this Reserve include:</i></p> <ul style="list-style-type: none"> <li>• Amounts specifically budgeted to fund DC exemptions through the Tax and Rate Annual Budgets.</li> <li>• A portion of the year-end operating budget surplus, subject to final approval of the Tax and Rate Operating Budget Variance Report by Council.</li> <li>• Investment income earned on the reserve’s balance.</li> <li>• Any other amounts approved by Council to be directed to this Reserve.</li> </ul> <p><b>Use of Funds</b></p> <p>2. The General Manager of Finance and Corporate Services shall be provided authority and direction to fund all DC exemptions (statutory and discretionary) provided in a given year, starting in 2024, from the DC Exemptions Reserve.</p> <p><i>Funds may be transferred from this Reserve to:</i></p> <ul style="list-style-type: none"> <li>• Fund in-year statutory and discretionary DC exemptions; starting in 2024.</li> <li>• Clear the unfunded backlog of DC exemptions according to the financing strategy approved through the 2023 and future budget processes.</li> <li>• Fund interest charged on the reserve’s balance</li> </ul> <p><b>Other Considerations</b></p> <p>3. The DC Exemptions Reserve is permitted to be in a deficit position.</p> <p>4. Borrowing shall not be permitted from the DC Exemptions Reserve.</p>

<b>Development Charges (DC) Exemptions Reserve Policy</b>	 Hamilton	<b>Corporate Services Department</b>
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<b>POLICY OWNER</b>	Director of Financial Planning, Administration and Policy
<b>ADMINISTRATION</b>	The DC Exemptions Reserve Policy shall be administered by the Financial, Planning, Administration and Policy Division within the Corporate Services Department.
<b>RELATED POLICIES</b>	FPAP-RE-003 Development Charges Reserves Policy
<b>RELATED STANDARD OPERATING PROCEDURES</b>	FPAP-SOP-DC-010 DC Exemption Tracking
<b>POLICY HISTORY</b>	N/A

## **Action Based Strategies to Guide the City's Efforts to Support the Recovery of the Office Market in Downtown Hamilton**

### **Action 1: Formalize A Central Staff Liaison Between Downtown Businesses and the Delivery of City Services in Downtown Hamilton**

A number of Downtown office landlords and businesses identified critical street level issues such as waste collection, street sweeping, graffiti removal and boulevard maintenance as significant factors in creating a sense of safety and desirability for office tenants, and for attracting more people to the Downtown core.

Services to address these matters are distributed across several City divisions. A regular point of contact or "liaison" would assist with communicating emerging issues and concerns with the Divisions responsible for delivering these services.

Staff are recommending that the Manager of the Commercial Districts and Small Business Section within the Economic Development Division act as the central "liaison" between departments, divisions and the downtown business community to coordinate City efforts to support the Downtown office market.

Staff are also recommending that staff within the Commercial Districts and Small Business Section of the Economic Development Division be directed to work with local Business Improvement Areas and with the appropriate City departments and divisions to identify opportunities to introduce enhanced service levels within the Downtown Core for critical street level issues such as waste collection, street sweeping, graffiti removal and boulevard maintenance, and that the General Manager of Public Works be authorized to introduce temporary increased service levels where warranted, to be funded from the Economic Development Initiatives Capital Project (3621708900).

At the May 15, 2023 Public Works Committee, staff were directed to conduct a service level review across all division in the Public Works Department that are responsible for proactive and reactive litter collection in the public realm. Through this direction, staff will report back prior to the 2024 budget deliberation on any operational and budgetary changes that may be required to address service levels respecting litter collection. This direction includes the review of the service level within the downtown core as the general condition of the downtown remains a key priority area.

**Action 2: Increased Municipal Incentives for Tenanting Vacant Office Space**

The City's Start-up and Office Tenant Attraction (SOTA) Program provides low-interest and forgivable loans for eligible leasehold improvements for a minimum of 1,000 square feet of gross leasable office space or 500 square feet for a start-up. In 2021, a new focus on individual start-up businesses was introduced. These businesses are typically emerging from regional, national, and international start-up/business incubators and seeking to establish their first permanent office location.

Staff are recommending that a review be undertaken of potential enhancements (i.e. increasing maximum loan amounts) to the City's existing Start-up and Office Tenant Attraction Program for the Downtown Hamilton Community Improvement Area.

**Action 3: Increased Municipal Support for Businesses Experiencing Vandalism**

The Commercial District Revitalization Grant (CDRG) Program offers a matching grant to off-set the cost of eligible improvements such as exterior physical improvements, accessibility and environmental sustainability. This grant also includes assisting commercial property owners/authorized tenants to repair damage due to fire and vandalism (not including graffiti).

Staff are recommending that the City's existing Commercial District Revitalization Grant Program be enhanced as it relates to offsetting costs associated with vandalism and graffiti on commercial properties.

**Action 4: Explore strategies to determine the feasibility of office-to-residential conversions**

Spurred by the pandemic and shifting workplace arrangements, many communities are considering office-to-residential conversions for older Class B or C building stock to increase housing stock. Recent conversions in the City of Hamilton include the conversion of office to housing at 400 King Street East which is currently being transformed into a new men's shelter.

In Calgary, the Downtown Calgary Development Incentive Program was established in April 2021, which included detailed Terms of Reference focused on office-to-residential conversion projects. In two years, Calgary City Council has approved \$153M for the Program, with \$100M spent on eleven projects. These commitments represent nearly 20% of their ten-year goal of removing six million square feet of office space in Downtown Calgary by 2031 (Retrieved January 17, 2023 from <https://www.cbc.ca/news/canada/calgary/office-to-residential-the->

cornerstone-1.6716211). It should be noted that the downtown vacancy in Calgary remains at 34%.

In Ontario, cities such as Toronto, Halifax, and London, are debating these projects' feasibility. In recent discussions with downtown Hamilton landlords, the potential of office building conversions was considered. Many shared that it was not feasible due to the configuration of their existing office space. Toronto-based Altus Group, a commercial real estate advisory and data company has found, "Conversion costs often don't add up to make housing a viable option" and "the building itself and anticipated cost, it might be easier to demolish it and start from scratch" (Retrieved February 6, 2023 from <https://www.cbc.ca/news/business/empty-offices-housing-1.6736171>). Other communities are reviewing their Community Improvement Plans (CIP) to attract new build office developments. In 2021, the Region of Peel adopted a Major Office Incentives Program focused on tax increment equivalent grants and municipally funded parking programs.

Staff are recommending further study to explore strategies for office-to-residential conversions to support downtown commercial areas and redevelopment opportunities. Staff will report back with a recommended approach to creating a new incentive program, or modifying an existing incentive program, to support the conversion of vacant office spaces to residential uses within the Downtown Hamilton Community Improvement Area.

**Action 5: Develop and launch a downtown-focused campaign to get people back downtown, maximizing workers, residents and visitors into downtown Hamilton**

In collaboration with the downtown BIAs, staff will enhance marketing efforts to support economic office recovery in the downtown. For example, the upcoming tech conference, Collision, will provide an opportunity to share new marketing materials focused on the Start-up and Office Tenant Attraction (SOTA) Program.

CDSB created and launched a video marketing campaign in mid 2022 primarily focused on our suite of municipal incentives including the Start-up and Office Tenant Attraction (SOTA) Program. Additional marketing efforts include showcasing Hamilton's office market as a hub and spoke model for companies searching for satellite offices or "spokes" outside the Greater Toronto Area. The coworking offering is another focus area for economic development as it provides soft-landing opportunities for international companies and for local talent to be based closer to home.

Staff will also launch a downtown-focused campaign to get people back downtown, maximize workers, residents and visitors into downtown

Hamilton. The campaign will emphasize cultural programming, sustainable commuting, and special return-to-work events (e.g. Future of Work Forum). These efforts will be funded by existing budgets.

### **Action 6: Further Enhance Downtown Placemaking Initiatives**

The City of Hamilton's Mayor's Task Force on Economic Recovery (MTFER) initiated various actions including enhancement grants for Business Improvement Areas and supports for placemaking and animation projects focused on uplifting the City's commercial corridors. In January 2022, City Council approved \$750,000 over two-years, to be funded from the Economic Development Department Initiatives Capital Project (3621708900), to support the local commercial areas Economic Recovery Program. 2022-2023 Economic Recovery Funding for Placemaking Initiatives included summer concert series, festivals, temporary outdoor patio program fees and several artists inspired public realm installations.

Discussions with property owners indicated additional activities and efforts should continue to animate the downtown core. One interesting area is the expansion of the night-time economy where downtowns focus on activities beyond the nine-to-five crowd. Successful examples of night-time economy activities include night markets, alleyway activations, and public art installations. With the conclusion of the MTFER funding this year, funding for placemaking efforts with a downtown focus will ensure public spaces continue to recover.

Staff are recommending that the City continue to support downtown commercial areas economic recovery efforts through the extension of placemaking initiatives. This would include converting the temporary Senior Project Manager position within the Placemaking, Public Art and Projects Section of the Tourism and Culture Division to a permanent FTE. This role would lead programming and animation initiatives that draw workers, residents and visitors into the Downtown Core.

### **Action 7: Support transportation planning and parking initiatives**

Some downtown property owners and landlords expressed concerns that the recent changes to the road network, perceived congestion, on-going and upcoming construction projects, and available supply of parking are making it challenging to attract and renew tenants.

The City's 2018 Transportation Master Plan is based on a multi-modal approach that seeks to maximize the efficiency of the network by promoting a range of travel options including transit, walking, cycling, as well as vehicle travel. It also recommended a Complete Streets and Vision Zero approach, which are now being operationalized. This includes an emphasis on

enhancing the walking environment through streetscaping measures and addition of amenities such as benches, street trees, public art, wayfinding. Wayfinding and the need for improved communication is essential for upcoming major construction projects. In addition, providing multi-modal options in the downtown core will assist workers access downtown offices and businesses.

Completed in 2021 during the pandemic, the City's Parking Master Plan anticipated some concerns around the changing nature of the workforce as well as actions to address changes to downtown parking supply. There are several actions in the Parking Master Plan that will guide growth and development and assist with post-COVID-19 recovery efforts. These actions including strategies to better manage curbside parking to support businesses and options to expand the supply of on-street parking. Additional discussions involving partnership opportunities on private lots and underutilized locations is another tool that was identified to increase parking supply for workers. The review of dynamic pricing (i.e. operational pricing plan) will assist and provide efficient parking rates across downtown Hamilton.

Staff are recommending supporting transportation planning and parking initiatives including pursuing joint parking supply opportunities with private development and expanding the parking flex-pass pilot project to all City-owned parking lots, as a reduced cost option for hybrid workers, and to make more efficient use of the City's parking lots. Leveraging and promoting the Smart Commute Hamilton Program to more downtown businesses will help to mitigate the impacts of major construction projects.



Title:	<b>Guideline: Secondary Ward Offices for Councillors</b>		
Document	COH-P-020-003	Document	Level I
Issue #:	1	Issue date	April 2023

## 1 PURPOSE

The purpose of this document is to define a standardized procedure for City Councillors to request and secure space for Secondary Ward Offices within their respective wards, in addition to their primary offices at City Hall, 71 Main Street West. A secondary office located within the respective ward will allow constituents easier access to the Councillor.

The introduction of a standard procedure allows the City of Hamilton to ensure consistent and efficient delivery of processes that adhere to best practices.

## 2 DEFINITIONS

Term	Definition
<b>Secondary Ward Office</b>	An office located within the Councillor’s Ward that is in addition to their primary office at Hamilton City Hall is referred to as Ward Office / Satellite Office.
<b>Accommodation Agreements</b>	Accommodation Agreements define the terms and conditions of the space used for City business, including the total square footage (footprint) of space, cost per square foot, duration of term, eligible activities, restrictions on use of space, etc.

## 3 SCOPE

This procedure applies to Members of City Council (City Councillors) seeking to secure Ward office space outside of City Hall. This document is in place to define the responsibilities of the involved parties and provide guidelines and parameters to select the Secondary Ward Office locations. This is specifically for City Councillors looking for exclusive space for Ward Offices and does not apply to spaces available to be reserved through the Facilities Service Centre.

City Councillors who wish to have secondary offices within their respective wards must submit a request for space to Corporate Facilities & Energy Management (CFEM) and obtain the approval of Council for the Secondary Ward Office. This includes City Councillors who have pre-existing space at existing City facilities outside of City Hall. Each City Councillor must submit their request to CFEM.

CFEM will review the details of the request and available space within the respective wards to determine location options (if available) and associated costs. This information will be provided to the requesting City Councillor for their agreement and confirmation of funding source, following which CFEM staff will assist the Councillor’s office in preparing a motion for Council / Standing Committee meeting for approval.

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**Note: Text highlighted in turquoise blue indicate changes made since the last released revision.**



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Upon receipt of Council approval, CFEM will either prepare an Accommodation Agreement or secure a lease for the approved space and proceed with the work required for fit-ups to meet the Councillor’s needs.

**4 RESPONSIBILITIES**

**4.1 Members of City Council**

**4.1.1 City Councillors**

- Identify need / business case for a Secondary Ward Office, including budget and funding source.
- Complete and submit the Secondary Ward Office request to CFEM (via email to [facdesign@hamilton.ca](mailto:facdesign@hamilton.ca) or the Changes to Space (New and Existing) request form on eNet), including the following information at a minimum:
  - Ward number;
  - Preferred location(s) – Note: Where applicable due to potential conflict situations, City Councillors are required to check-in with the Integrity Commissioner to confirm there is no Conflict of Interest with respect to location selection;
  - Preference – independent office or shared space within a public building;
  - Hours of operation;
  - Minimum requirements: size, number of staff (shared or separate offices), separate meeting room, etc.;
  - Funding source(s).
- Select preferred option and confirm funding source for associated costs (annual operating costs, capital costs for renovation / fit-up and staff cost recovery).
- Prepare and present motion to Council/Standing Committee for approval.
- Collaborate with CFEM staff.

**4.1.2 City Council / Standing Committee Members**

Review the motion when received and provide approval for Councillor to proceed with the requested Secondary Ward Office.

**4.2 Public Works Department**

**4.2.1 Corporate Facilities and Energy Management Division**

- Review the details of the request and ensure it is appropriately addressed.
- Act as communications and engagement liaison with the Councillor’s office.

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- Investigate available space within the respective ward to determine location options (if available) and estimated associated costs.
- Provide the space options and costs to the requesting City Councillor for their agreement and confirmation of available funding source.
- Provide cost information to Financial Planning, Administration and Policy to determine a funding source.
- Assist the Councillor’s office in preparing a motion or report for Council / Standing Committee meeting for approval.
- Upon receipt of Council approval, prepare an Accommodation Agreement for the approved space and proceed with the work required for fit-ups to meet the Councillor’s needs.
- Make recommendations for revisions to this procedure where necessary.

## 5 GUIDELINES

The following guidelines are recommended for best practices when investigating Ward Office location option(s).

### 5.1 General Principles

- City Councillors can only request one Secondary Ward Office location.
- City Councillors can choose not to operate a Secondary Ward Office.
- The Ward Office must be used for City business only.
- The Ward Office must not be used for electoral purposes. No election material may be displayed in or on a Ward Office.
- The use of Ward Offices located within the City will be restricted to regular operating hours for the building as well as regular operating season for applicable community buildings.
- An office located within the Councillor’s home is not considered a Ward Office.
- All furniture and equipment within Ward Offices must meet City furniture guidelines and be ergonomic, including any personal furniture supplied by the City Councillors themselves.
- All exterior signage is limited to identifying the space as a City of Hamilton facility and / or Ward Office and cannot advertise or brand the space using the Councillor’s name.
- CFEM staff will take the lead on the negotiations and administration of the Accommodation Agreements, in consultation with staff in the Corporate Real Estate Office in the Planning and Economic Development Department.
- Annual operating costs for the Primary Councillors’ offices are included in the Legislative General Operating Budget.
- Annual operating costs for the Secondary Ward Offices will be included in the Legislative General Operating Budget upon Council approval or in the Ward Councillor’s Budget, as per Section 5.4.2.

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## 5.2 Location Parameters

### Accessibility

- The Ward Office must be reasonably accessible by public transit.
- The Ward Office must be in full compliance with all legislative requirements, including the Building Code, the Fire Code and the *Accessibility for Ontarians with Disability Act (AODA)*.
- The Ward Office location / building should be well maintained and not require any major lifecycle upgrades impacting operations required in the next two years.

### Fiscal Prudence

- CFEM shall provide the most cost-effective option(s) for Ward Office locations.
- The Ward Office size must be limited to a typical City office with an additional desk for administrative support / reception and should not include any dedicated meeting rooms, etc.
- Ward Office location option(s) within preferred City-owned Civic buildings should be exhausted prior to investigation potential use of community facilities. Investigating option(s) for third-party leasing in the private sector should be the last option.

### Operating Impacts on Community Facilities

- Ward Offices must not result in displacement of staff that use existing spaces within Community facilities to conduct their job responsibilities.
- Ward Offices must not disrupt or negatively modify existing community use spaces in buildings to accommodate corporate needs not directly tied to the intended operation of the space.

## 5.3 Accommodation Agreements

CFEM will develop Accommodation Agreements to deliver these assignments and advise Finance and Administration to assign the associated costs to the approved budget accounts.

Where City-owned space is not available, third-party leasing options may be considered subject to Council approval.

The terms of an Accommodation Agreement within a City facility or third-party leased space must be limited to the term of Council only.



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## 5.4 Associated Costs, Budgets and Funding

### 5.4.1 Associated Costs

The associated costs for Ward Offices include the following:

- Annual operating costs (operating cost allocation):
  - Where the space allocated is City owned, the ongoing monthly operating cost allocation represents the actual cost to operate the building.
  - Where a third-party lease is entered to for the space, the monthly cost will equate to the full amount payable in accordance with the terms of the Lease, as well as, any additional operating costs incurred as a result of the leased space (e.g. security, insurance, cleaning).
- Capital costs for renovation / fit-up: One-time cost to complete all required renovations at the selected location, including supply and delivery of furniture.
- Staff cost recovery: CFEM project management and accommodations design staff are cost recoverable and actual staff time spent on projects / assignments is charged back to the clients for the work being delivered.

### 5.4.2 Budget / Funding

- Accommodations within existing City facilities: The budget for the annual operating costs will be transferred to the Legislative General Operating Budget. Actual costs will be recorded in Legislative General. Ward budgets will not be charged.
- Accommodations for private leases: Actual costs will be charged to the Ward Councillor’s Operating budget including all applicable City real estate and legal fees, etc. The Councillor is to accommodate the extra cost within the existing budget unless a budget increase, through the Council motion or report, is approved.
- Staff cost recovery: Project management staff costs will be charged to the Ward Councillor’s Operating Budget.
- Capital costs for renovation / fit-up: Facilities Project Manager will provide cost information to Financial Planning, Administration and Policy to determine a funding source, which will be submitted for approval through the Council motion or report.

## 5.5 Exceptions / Notice of Deviation

If a specific scenario requires deviation from the procedures listed in this document, it must be presented at a Council / Standing Committee meeting and approved by a resolution.

Some considerations to be aware of when evaluating exceptions to Ward Office locations include but are not limited to pre-consultation with the following relevant bodies:

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<b>Title: Guideline: Secondary Ward Offices for Councillors</b>	
Document COH-P-020-003	Document Level I
Issue #: 1	Issue date April 2023

- Portfolio Management Committee to review use of City spaces
- Corporate Real Estate Office (impact to Portfolio plans and strategies)
- Integrity Commissioner (to assist in avoiding conflicts of interest)
- City Clerks
- Risk Management (i.e., liability insurance)
- Legal Services
- Human Resources (i.e., confidentiality, accessibility, etc.)
- CFEM (i.e., accessibility, ergonomics, Building Condition Assessments, etc.)
- Building department (i.e., Zoning, Fire Code, etc.)
- Program Divisions (impacts to programming and operations, Asset Management Plans, etc.)
- Previous Council decisions and precedents

Recognizing that some members of City Council already operate Secondary Ward Offices independent of the guidelines defined in this procedure, they will be awarded a transition period in order to plan their budgets to align with this procedure by the following calendar year.

## 6 RELATED POLICIES

The following are related policies to this procedure:

- By-law 16-290: Code of Conduct for Members of Council
- Policy and Guidelines for Eligible Expenses for Elected Officials: Budget for the Office of the Mayor, Legislative Budget and Councillor Ward Office Budget, Appendix “B” to Report FCS18083(a)
- Meeting room reservations: [eNet Facilities Meeting Room Management](#)

## 7 APPROVAL

Approved By	Date of Approval
General Manager, Public Works	
General Manager, Corporate Services	
General Manager, Planning & Economic Development	

**Printed copies (unless noted) are uncontrolled. Do Not Photocopy.**

**Note: Text highlighted in turquoise blue indicate changes made since the last released revision.**



## **AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 23-010**

**9:30 a.m.  
June 15, 2023  
Council Chambers  
Hamilton City Hall**

**Present:** Councillors C. Kroetsch (Chair), T. Hwang (Vice-Chair), J. Beattie, B. Clark, M. Spadafora M. Tadeson, A. Wilson, and M. Wilson

**Also Present:** Councillors J.P. Danko and N. Nann

### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. 2022 City of Hamilton Financial Report and Audited Financial Statements (FCS23059) (City Wide) (Item 8.1)**

That the 2022 City of Hamilton Financial Report and Audited Financial Statements, attached as Appendix "A" to Audit, Finance and Administration Committee Report 23-010, be approved.

**2. Consent Items (Item 9)**

That the following Consent Items be received:

- (a) Ward Specific Funding Initiatives Update as of December 31, 2022 (FCS23052) (City Wide) (Item 9.2)
- (b) Community Benefits Charges Reserve Status Report as of December 31, 2022 (FCS23054) (City Wide) (Item 9.3)

**3. Governance Review Sub-Committee Report 23-002, May 25, 2023 (Item 10.1)**

**(a) Feedback from the Advisory Committees on the Code of Conduct for Local Boards (FCS23032(a)) (Item 9.1)**

That Report FCS23032(a), respecting Feedback from the Advisory Committees on the Code of Code of Conduct for Local Boards, be received.

**(b) Procedural Handbook for Citizen Appointees to City of Hamilton Local Boards (FCS23034(a)) (Item 10.1)**

That the Procedural Handbook for Citizen Appointees to City of Hamilton Local Boards, attached hereto as Appendix 'A', be approved.

**(c) Use of Electronic Devices During Closed Meetings (Item 11.1)**

WHEREAS, the City's Procedural By-law 21-021, as amended, at this time strictly prohibits the use of all electronic devices during closed session meetings;

WHEREAS, members of Committee and Council are required to use their computers/laptops during closed meetings, to review reports and add their names to the speaker list; and

WHEREAS, members of Committee and Council from time to time are required to respond to email and text inquiries during a closed meeting;

THEREFORE, BE IT RESOLVED:

That Section 8.7 of the City's Procedural By-law 21-021, as amended, be amended to allow the use of computers/laptops during Closed Meetings, and that notice of the proposed amendment be given pursuant to the City's Public Notice Policy By-law 07-351:

**8.7 Electronic devices at IN-PERSON / VIRTUAL / HYBRID meetings:**

- (a) Every person shall have all electronic devices, including but not limited to phone, computers, and similar electronic devices, etc. switched to a non-audible function during Council and Committee meetings.
- (b) The use of personal electronic devices at IN-PERSON / VIRTUAL / HYBRID Closed Meetings be strictly prohibited;
- (c) The use of City electronic devices at IN-PERSON / VIRTUAL / HYBRID Closed Meetings be limited to text communications;
- (d) The use of all electronic devices at IN-PERSON / VIRTUAL / HYBRID Closed Meetings are not to be used as a telephone, recording device or camera;
- (e) Staff from the Office of the City Clerk are exempted from 8.7(c) when using electronic devices for record-keeping purposes.

**4. 2022 Reserve Report (FCS23027) (City Wide) (Item 10.2)**

- (a) That the 2022 Reserve Report and the 2022 Reserve Details Report with 2021 Comparative Figures and 2023 to 2025 Projections attached as Appendix "A" to Report FCS23027, be received;
- (b) That reserve Working Fund-General (112400) be closed and the balance be allocated to the Tax Stabilization Reserve (110046);
- (c) That \$1,980,213.10 be allocated from the Safe Restart Agreement Reserve (110054) to the COVID-19 Emergency Reserve (110053);
- (d) That the following reserves be closed:
  - (i) Development Charges service component reserve Stormwater – Residential (110304);
  - (ii) Development Charges service component reserve Stormwater – Non-Residential (110305);
  - (iii) Development charges service component reserve Administrative Studies Community Based – Residential (110354);
  - (iv) Development Charges service component reserve Administrative Studies Community Based – Non-Residential (110355);
  - (v) Development Charges service component reserve Parking Services – Residential (110344);
  - (vi) Development Charges service component reserve Parking Services – Non-Residential (110345);
  - (vii) Development Charges service component reserve Airport Services – Residential (110342);
  - (viii) Development Charges service component reserve Airport Services – Non-Residential (110343);
- (e) That reserve Federal Gas Tax Reserve (112213) be renamed to Canada Community-Building Fund Reserve;
- (f) That reserve Building Permit Fees Revolving Fund (104050) be renamed to Building Permit Revenue Stabilization;
- (g) That Hamilton Public Library reserve Accessibility, Renewal and Health & Safety Reserve (106013) be renamed to Capital Enhancement Reserve in accordance with the approved recommendation by the Hamilton Public Library Board on December 18, 2019.

**5. Development Charges Reserves Status Report as of December 31, 2022 (FCS23035) (City Wide) (Item 10.3)**

That Report FCS23035, "Development Charges Reserves Status Report as of December 31, 2022", be forwarded, if requested, to the Ministry of Municipal Affairs and Housing.

**6. Offsetting Parking Revenue for the City's Business Improvement Areas (PED23112) (Wards 1, 2, 3, 4, 7, 12 and 13) (Item 10.4)**

**(a)**

- (i) That each of the City's 11 Business Improvement Areas (BIAs) that participate annually in the Parking Revenue Sharing Program (PRSP) be provided a grant in 2023 that is equal to the amount they received in 2022 through the PRSP, with the exception of the Locke Street BIA which would receive an amount equivalent to their 2019 Parking Revenue Sharing Grant;
- (ii) That the total Grant amount of \$124,563.09 be funded from the Economic Development Capital Initiatives Budget (Account No. 3621708900).

**(b)**

- (i) That Corporate Services staff report back to the Audit, Finance and Administration Committee on options to wind up and wind down the Former Municipalities - Capital Reserves coincidentally with the 2023 Reserve Report; and
- (ii) That staff review the Business Improvement Area Parking Revenue Sharing Program and report back coincident with the 2024 allocation report with recommendations:
  - 1. To ensure equitable and predictable funding for participating Business Improvement Areas;
  - 2. To ensure alignment with the City of Hamilton's Climate Action Strategy and active transportation goals; and
  - 3. To ensure the future sustainability and structure of the funding agreement given the recent lack of surpluses in the Hamilton Municipal Parking System.

**7. Shoreline Protection Consulting Assignments (PW23046) (Wards 1, 2, 5 and 10) (Item 10.5)**

- (a) That in accordance with By-law 20-205 Procurement Policy as amended, Procurement Policy #5.4 section 2(d), that staff be directed to proceed with a new Request for Proposals for a roster of multiple consultancy firms specializing in coastal engineering for implementation of the Disaster Mitigation and Adaptation Funding project for Shoreline Protection Measures; and

- (b) That the General Manager, Public Works Department be authorized to negotiate, enter into and execute a Contract, and any ancillary documents required to give effect thereto, in a form satisfactory to the City Solicitor.

**8. Grants Sub-Committee Report 23-003 (June 13, 2023) (Added Item 10.6)**

**(a) City Enrichment Fund – Appeal Process Update (GRA23003(a)) (City Wide) (Item 9.1)**

- (i) That Report GRA23003(a), respecting City Enrichment Fund – Appeal Process Update, be received.

- (ii) WHEREAS, as an annual funding program, City Enrichment Fund (CEF) staff were directed to bring forward a funding formula and rationale that does not exceed the approved and allocated overall budget amount;

WHEREAS, during the 2023 budget process Council approved of \$6,575,410 (8% enhancement included which was approved through the 2023 budget deliberations);

WHEREAS, at the May 16, Grants Sub-Committee, staff recommended that all City Enrichment Fund applicants who received a passing score be recommended for funding;

WHEREAS, at the May 24, 2023 Council meeting, Council approved a one-time appeal process for all applicants of the 2023 City Enrichment Fund;

WHEREAS, the appeal process was open to all 2023 CEF grant applicants; applicants must demonstrate need and clearly articulate the adverse impacts hindering operational capacity with the original recommended amount;

WHEREAS, the Grants Sub-Committee will review the list of appeals and identify additional funding amounts;

THEREFORE, BE IT RESOLVED:

1. That the appeal requests from applicants in all categories in the amount of \$673,742 be approved, and funded from the City Enrichment Fund Reserve # 112230;
2. That the Sexual Assault Center (Hamilton and Area) funding request for CS-B5 for \$26,000, CS-B7 for \$25,000, and CS-B8 for \$16,000, be topped up to the full amount by further funding \$6,500 to CS-B5, \$2,000 to CS-B7, and \$4,000 to

CS-B8, to be funded from the City Enrichment Fund Reserve # 112230;

3. That the Binbrook Santa Clause Parade funding request be topped up by \$1,250 to be funded from the City Enrichment Fund Reserve # 112230;
4. That any funds allocated and distributed through the City Enrichment Fund appeal process be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City, based on the 30% guideline and threshold; and,
5. That staff be directed to consult with community organizations in order to develop a further equitable City Enrichment Fund process and report back to the Grants Sub-Committee.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**10. DISCUSSION ITEMS**

10.6 Grants Sub-Committee Report 23-003 (June 13, 2023)

**12. NOTICES OF MOTION**

12.1 Review of the City of Hamilton Volunteer Advisory Committees

The agenda for the June 15, 2023 Audit, Finance and Administration Committee meeting, was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) June 1, 2023 (Item 4.1)**

The Minutes of the June 1, 2023 meeting of the Audit, Finance and Administration Committee, were approved, as presented.

**(d) STAFF PRESENTATIONS / PRESENTATIONS (Item 8)**

**(i) 2022 City of Hamilton Financial Report and Audited Financial Statements (FCS23059) (City Wide) (Item 8.1)**

Paul Ciapanna, KPMG, addressed Committee respecting the 2022 City of Hamilton Financial Report and Audited Financial Statements (FCS23059) (City Wide), with the aid of a presentation.

The presentation from Paul Ciapanna, KPMG, respecting the 2022 City of Hamilton Financial Report and Audited Financial Statements (FCS23059) (City Wide), was received.

**(e) CONSENT ITEMS (Item 9)**

The following Consent Items, were received:

**(i) Various Advisory Committee Minutes (Item 9.1)**

1. Committee Against Racism (Item 9.1(a))
  - (aa) Minutes – March 28, 2023 (Item 9.1(a)(a))
  - (ab) No-Quorum Report – April 25, 2023 (Item 9.1(a)(b))
  - (ac) No-Quorum Report – May 10, 2023 (Item 9.1(a)(c))
2. Hamilton Mundialization Committee Minutes – April 19, 2023 (Item 9.1(b))

**(f) DISCUSSION ITEMS (Item 10)**

**(i) Grants Sub-Committee Report 23-003 (June 13, 2023) (Item 10.6)**

**(a) City Enrichment Fund – Appeal Process Update (GRA23003(a)) (City Wide) (Item 9.1)**

**(i)** That Report GRA23003(a), respecting City Enrichment Fund – Appeal Process Update, be received.

**(ii)** WHEREAS, as an annual funding program, City Enrichment Fund (CEF) staff were directed to bring forward a funding formula and rationale that does not exceed the approved and allocated overall budget amount;

WHEREAS, during the 2023 budget process Council approved of \$6,575,410 (8% enhancement included which was approved through the 2023 budget deliberations);

WHEREAS, at the May 16, Grants Sub-Committee, staff recommended that all City Enrichment Fund applicants who received a passing score be recommended for funding;

WHEREAS, at the May 24, 2023 Council meeting, Council approved a one-time appeal process for all applicants of the 2023 City Enrichment Fund;

WHEREAS, the appeal process was open to all 2023 CEF grant applicants; applicants must demonstrate need and clearly articulate the adverse impacts hindering operational capacity with the original recommended amount;

WHEREAS, the Grants Sub-Committee will review the list of appeals and identify additional funding amounts;

THEREFORE, BE IT RESOLVED:

1. That the appeal requests from applicants in all categories in the amount of \$673,742 be approved, and funded from the City Enrichment Fund Reserve # 112230;
2. That the Sexual Assault Center (Hamilton and Area) funding request for CS-B5 for \$26,000, CS-B7 for \$25,000, and CS-B8 for \$16,000, be topped up to the full amount by further funding \$6,500 to CS-B5, \$2,000 to CS-B7, and \$4,000 to CS-B8, to be funded from the City Enrichment Fund Reserve # 112230;
3. That the Binbrook Santa Clause Parade funding request be topped up by \$1,250 to be funded from the City Enrichment Fund Reserve # 112230;
4. That any funds allocated and distributed through the City Enrichment Fund appeal process be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City, based on the 30% guideline and threshold; and,
5. That staff be directed to consult with community organizations in order to develop a further equitable City Enrichment Fund process and report back to the Grants Sub-Committee.

Councillor Kroetsch relinquished the Chair to Councillor Hwang to introduce the following amendment.

Councillor Kroetsch put the following amendment on the floor, which was later withdrawn:

That Item 1 (ii)(a) of the Grants Sub-Committee report be **amended** as follows:

(a) That the appeal requests from applicants ***in all categories in the amount of \$673,742*** be approved, and funded from the City Enrichment Fund Reserve #112230, ***as follows***:

- (i) Funding of A appeals at 45 applications***
- (ii) Funding of B appeals at 21 applications***

**(g) NOTICES OF MOTION (Item 12)**

Councillor M. Wilson introduced the following Notice of Motion:

**(i) Review of the City of Hamilton Volunteer Advisory Committees (Added Item 12.1)**

WHEREAS, the City of Hamilton is dedicated to advancing and articulating City decision-making efforts by ensuring the process by which participants are provided information and are engaged is meaningful, clear, convenient, and accessible to all residents;

WHEREAS, the City of Hamilton supports community engagement as it empowers individuals and groups to give them a voice and a platform to express their opinions, concerns, and ideas, which encourages active participation, enabling community members an opportunity to shape the decisions that affect them directly;

WHEREAS, engagement in the community fosters a sense of ownership and responsibility, leading to increased community pride and motivation to work towards common goals and provides policy makers and elected officials with meaningful feedback that can inform decision making;

WHEREAS, Community engagement promotes collaboration and cooperation among stakeholders, including residents, local businesses, community-based organizations, multiple levels of government and non-profits, thereby, bringing people together and facilitating the exchange of knowledge, resources, and expertise, leading to innovative solutions and shared idea generation;

WHEREAS, the Advisory Committee with Persons with Disabilities and the Hamilton Municipal Heritage Committee are Sub-Committees of Council and are required by Provincial legislation, they are outside the scope of this proposed review

WHEREAS, the City of Hamilton is currently creating a robust public engagement policy and administrative framework; and

WHEREAS, enhancing engagement throughout civic participation processes can inherently support high-level Term of Council Priorities including (1) Equity, Diversity and Inclusion; and (2) Trust and Confidence in City Government;

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton pause all Volunteer Advisory Committees, with the exception of the Climate Change Advisory Committee, for which recruitment for the current Council term is underway; and
- (b) That City Manager's Office and Corporate Services staff be directed to report back to the Audit, Finance and Administration Committee with recommendations on the following:
  - (i) best practices that prioritizes resident engagement including access to, understanding of and participation in community engagement;
  - (ii) review and provide recommendations to Council as informed by existing partnerships with local community-based organizations and networks to help shape and advise decision-making efforts on City initiatives, programs, services, policies, and by-laws;
  - (iii) existing community-based engagement methods inclusive of the Volunteer Advisory Committees to fulfil the priorities of Council aligned with the Term of Council priorities 2022 – 2026; and
  - (iv) a resource list of local equity-deserving groups doing community and grassroots organizing that can be contacted for engagement and feedback on City Wide processes and policies.

**(h) ADJOURNMENT (Item 15)**

There being no further business, the Audit, Finance and Administration Committee, was adjourned at 1:05 p.m.

Respectfully submitted,

Councillor Cameron Kroetsch, Chair  
Audit, Finance and Administration  
Committee

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk



Hamilton

# **FINANCIAL REPORT**

## **2022**

**City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8P 4Y5**

**City of Hamilton**  
**Financial Report**  
**2022**

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### **Accommodations for Readers with Disabilities**

In accordance with the Ontario Human Rights Code, Ontario with Disabilities Act, 2001 (ODA) and Accessibility for Ontarians with Disabilities Act, 2005 (AODA), the City of Hamilton will accommodate for readers with a disability upon request.

## Section 1

# City of Hamilton Five Year Financial and Statistical Review 2022

## City of Hamilton Five Year Financial and Statistical Review (unaudited)

(All amounts are reported in thousands of dollars except statistical information, ratios and per capita figures)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Operating Revenue</b>					
Taxation	\$ 1,028,395	\$ 985,972	\$ 957,739	\$ 917,126	\$ 888,229
Government grants and contributions	511,692	536,264	521,305	447,833	454,774
User charges	389,639	344,086	329,316	372,145	347,637
Developer contributions earned	32,015	68,541	33,693	60,646	119,703
Donated tangible capital assets	18,990	28,812	8,494	21,715	46,862
Investment and dividend income	44,735	37,639	33,545	37,598	31,101
Net income from Government Business Enterprises	6,057	13,097	10,726	11,262	24,285
Other	169,002	131,674	120,526	128,764	137,476
	<u>2,200,525</u>	<u>2,146,085</u>	<u>2,015,344</u>	<u>1,997,089</u>	<u>2,050,067</u>
<b>Operating Expenses by Function</b>					
General government	\$ 84,262	\$ 95,277	\$ 68,079	\$ 66,626	\$ 80,025
Protection services	365,261	357,517	341,243	330,258	324,227
Transportation services	364,580	338,618	322,651	337,719	320,005
Environmental services	300,621	283,556	251,828	252,778	284,271
Health services	151,288	153,396	126,930	106,057	102,868
Social and family services	357,834	342,493	333,523	309,361	316,819
Social housing	129,364	124,830	110,063	97,131	105,893
Recreation and cultural services	189,040	164,238	149,932	176,949	172,965
Planning and development	75,171	63,316	56,382	52,263	56,785
	<u>2,017,421</u>	<u>1,923,241</u>	<u>1,760,631</u>	<u>1,729,142</u>	<u>1,763,858</u>
<b>Net Operating Revenue or Annual Surplus from Operations</b>	<u>183,104</u>	<u>222,844</u>	<u>254,713</u>	<u>267,947</u>	<u>286,209</u>

Note: Amounts reported may have been restated from previous amounts presented to conform to 2022 Public Sector Accounting Board (PSAB) standards.

## City of Hamilton Five Year Financial and Statistical Review (unaudited)

(All amounts are reported in thousands of dollars except statistical information, ratios and per capita figures)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Taxation</b>					
Taxation from real property	\$ 1,210,926	\$ 1,164,870	\$ 1,146,798	\$ 1,102,694	\$ 1,071,092
Taxation from other governments/payments in lieu of taxes	\$ 17,919	\$ 17,508	\$ 16,900	\$ 16,551	\$ 16,256
Taxation collected on behalf of school boards	(200,450)	(196,406)	(205,959)	(202,119)	(199,119)
Net taxes available for municipal purposes	1,028,395	985,972	957,739	917,126	888,229
<b>Tax Levies</b>					
City portion	\$ 993,537	\$ 954,419	\$ 924,159	\$ 886,787	\$ 857,981
School Board portion	195,845	193,426	202,808	198,980	196,082
	1,189,382	1,147,845	1,126,967	1,085,767	1,054,063
<b>Tax arrears</b>					
Taxes receivable	\$ 86,145	\$ 81,750	\$ 85,023	\$ 86,309	\$ 80,972
Taxes receivable per capita	146	140	147	149	141
Taxes receivable as a percentage of current years' levies	7.2%	7.1%	7.5%	7.9%	7.7%
<b>Unweighted Taxable Assessment</b>					
Residential	\$ 72,726,255	\$ 71,929,405	\$ 70,762,154	\$ 66,000,132	\$ 61,518,082
Non-Residential	9,812,463	9,676,235	9,620,270	9,069,880	8,442,007
	82,538,718	81,605,640	80,382,424	75,070,012	69,960,089
<b>Weighted Taxable Assessment</b>					
Residential	\$ 75,263,939	\$ 74,704,344	\$ 73,713,509	\$ 69,119,831	\$ 64,745,624
Non-Residential	21,267,983	20,954,969	20,946,399	19,641,077	18,379,207
	96,531,922	95,659,313	94,659,908	88,760,908	83,124,831
<b>Residential vs Non-Residential Percentage of Total Weighted Taxable Assessment</b>					
Residential	78%	78%	78%	78%	78%
Non-Residential	22%	22%	22%	22%	22%
<b>Taxable Assessment Growth (weighted)</b>	1.2%	1.2%	1.2%	1.2%	1.6%

Note: Amounts reported may have been restated from previous amounts presented to conform to 2022 Public Sector Accounting Board (PSAB) standards.

## City of Hamilton Five Year Financial and Statistical Review (unaudited)

(All amounts are reported in thousands of dollars except statistical information, ratios and per capita figures)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Operating Expenses by Object</b>					
Salaries, wages and employee benefits	\$ 902,088	\$ 862,369	\$ 819,188	\$ 797,631	\$ 780,052
Interest on long term liabilities	10,005	11,486	12,416	13,767	12,677
Materials	286,975	245,947	203,045	203,308	207,682
Contracted services	351,577	375,195	282,168	309,634	341,931
Rents and financial expenses	42,824	35,968	36,080	31,084	34,550
External transfers	195,999	176,015	193,667	168,471	190,538
Amortization of tangible capital assets	227,953	216,261	214,067	205,247	196,428
	<u>2,017,421</u>	<u>1,923,241</u>	<u>1,760,631</u>	<u>1,729,142</u>	<u>1,763,858</u>
<b>Operating Expenses as Percentage of Total</b>					
Salaries, wages and employee benefits	44.7%	44.8%	46.5%	46.1%	44.2%
Interest on long term liabilities	0.5%	0.6%	0.7%	0.8%	0.7%
Materials	14.3%	12.8%	11.6%	11.8%	11.8%
Contracted services	17.4%	19.5%	16.0%	18.0%	19.5%
Rents and financial expenses	2.1%	1.9%	2.0%	1.8%	2.0%
External transfers	9.7%	9.2%	11.0%	9.7%	10.8%
Amortization of tangible capital assets	11.3%	11.2%	12.2%	11.8%	11.0%
	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>
<b>Long Term Liabilities</b>					
Long Term Liabilities incurred by the City	\$ 353,317	\$ 401,143	\$ 436,289	\$ 432,709	\$ 484,891
Long Term Debt incurred by the City for which other entities have assumed responsibility	-	-	-	-	-
	<u>353,317</u>	<u>401,143</u>	<u>436,289</u>	<u>432,709</u>	<u>484,891</u>
<b>Long Term Liabilities</b>					
Housing operations	\$ 46,731	\$ 48,882	\$ 40,991	\$ 46,967	\$ 52,803
City operations	306,586	352,261	395,298	385,742	432,088
	<u>353,317</u>	<u>401,143</u>	<u>436,289</u>	<u>432,709</u>	<u>484,891</u>
Long term liabilities as a % of Reserves and Capital Surplus	37.30%	46.80%	49.80%	51.60%	57.30%

Note: Amounts reported may have been restated from previous amounts presented to conform to 2022 Public Sector Accounting Board (PSAB) standards.

## City of Hamilton Five Year Financial and Statistical Review (unaudited)

(All amounts are reported in thousands of dollars except statistical information, ratios and per capita figures)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Tangible Capital Assets</b>					
General					
Land	\$ 448,607	\$ 442,267	\$ 403,879	\$ 387,321	\$ 357,211
Land improvements	225,955	202,950	181,506	167,237	157,312
Buildings	830,433	821,383	829,290	815,472	817,598
Vehicles	152,225	140,537	138,937	148,259	137,501
Computer hardware and software	15,689	17,694	18,698	19,499	13,572
Other	101,889	104,261	92,062	93,335	95,871
Infrastructure					
Roads	1,312,271	1,307,472	1,315,237	1,310,342	1,293,193
Bridges and structures	178,749	177,730	181,098	181,896	184,387
Water and wastewater facilities	493,680	448,041	416,470	395,495	398,743
Underground and other networks	2,092,702	2,066,026	2,021,641	1,986,865	1,861,011
Net Book Value	5,852,200	5,728,361	5,598,818	5,505,721	5,316,399
Assets under construction	697,750	720,255	604,146	425,067	360,182
	6,549,950	6,448,616	6,202,964	5,930,788	5,676,581
<b>Accumulated Surplus or Municipal Financial Position</b>					
Reserves and reserve funds					
Reserves	\$ 578,076	\$ 611,750	\$ 623,966	\$ 612,513	\$ 660,380
Hamilton Future Fund	65,328	63,848	58,466	52,963	48,635
	643,404	675,598	682,432	665,476	709,015
Capital surplus	\$ 304,984	\$ 180,850	\$ 193,769	\$ 173,857	\$ 136,894
Operating surplus	70,389	74,546	83,987	74,118	88,433
Investment in Government Business Enterprises	315,217	321,183	319,823	323,851	329,237
Investment in tangible capital assets	6,018,265	5,894,721	5,629,066	5,393,649	5,102,640
Unfunded liabilities - Employee future benefits	(387,179)	(372,130)	(363,419)	(348,328)	(348,832)
Unfunded liabilities - Solid waste landfill sites	(83,511)	(78,272)	(65,148)	(71,420)	(71,559)
Unfunded liabilities - Environmental	(4,865)	(7,308)	(15,400)	-	-
	6,876,704	6,689,188	6,465,110	6,211,203	5,945,828

Note: Amounts reported may have been restated from previous amounts presented to conform to 2022 Public Sector Accounting Board (PSAB) standards.

## City of Hamilton

### Five Year Financial and Statistical Review (unaudited)

(All amounts are reported in thousands of dollars except statistical information, ratios and per capita figures)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Statistical Information</b>					
Population	592,000	584,000	578,000	579,000	572,575
Households	245,175	242,185	237,420	237,200	234,655
Area in hectares	112,840	112,840	112,840	112,775	112,775
Building Permit Values	\$ 1,856,371,964	\$ 2,128,166,392	\$ 1,383,480,564	\$ 1,408,521,764	\$ 1,264,757,129
Housing Starts	1,753	1,564	1,406	1,438	1,135
Residential Units - Building Permits	5,046	5,494	4,507	5,012	5,808
Average Monthly Social Assistance Case Load	9,828	9,118	11,034	11,248	11,884
Continuous Full Time Employees	7,067	6,890	6,919	6,841	6,724

Note: Amounts reported may have been restated from previous amounts presented to conform to 2022 Public Sector Accounting Board (PSAB) standards.

## Section 2

# City of Hamilton Consolidated Financial Statements 2022

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## **Independent Auditor's Report**

<<NOTE: The Independent Auditor's Report will be inserted after the Financial Report is approved by the Audit, Finance and Administration Committee. >>

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# City of Hamilton

## Consolidated Statement of Financial Position

For the year ended December 31, 2022 (all numbers are in thousands of dollars)

	<u>2022</u>	<u>2021</u>
<b>Financial assets</b>		
Cash and cash equivalents (Note 3)	\$ 448,977	\$ 473,967
Taxes receivable	86,145	81,750
Accounts receivable	147,290	144,390
Other assets	1,476	1,421
Long term receivables (Note 4)	60,549	53,405
Portfolio investments (Note 3)	1,337,671	1,171,734
Investment in Government Business Enterprises (Note 5)	315,217	321,183
<b>Total financial assets</b>	<b>\$ 2,397,325</b>	<b>\$ 2,247,850</b>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	\$ 418,927	\$ 436,642
Deferred revenue - general	105,042	105,713
Deferred revenue - obligatory reserve funds (Note 6 & 7)	725,530	617,918
Long term liabilities – municipal operations (Note 8)	306,586	352,261
Long term liabilities – housing corporation (Note 9)	46,731	48,882
Employee future benefits and other obligations (Note 10 & 11)	411,543	396,733
Solid waste landfill liabilities (Note 12)	83,511	78,272
<b>Total liabilities</b>	<b>2,097,870</b>	<b>2,036,421</b>
<b>Net financial assets</b>	<b>\$ 299,455</b>	<b>\$ 211,429</b>
<b>Non-financial assets</b>		
Tangible capital assets (Note 21)	\$ 6,549,950	\$ 6,448,616
Inventories	19,850	19,528
Prepaid expenses	7,449	9,615
<b>Total non-financial assets</b>	<b>6,577,249</b>	<b>6,477,759</b>
<b>Accumulated surplus (Note 13)</b>	<b>\$ 6,876,704</b>	<b>\$ 6,689,188</b>

Contractual obligations (Note 17)

Contractual rights (Note 18)

Contingent liabilities (Note 20)

COVID-19 (Note 25)

See accompanying notes to the consolidated financial statements.

# City of Hamilton

## Consolidated Statement of Operations

For the year ended December 31, 2022 (all numbers are in thousands of dollars)

	Budget <u>2022</u> (Note 24)	Actual <u>2022</u>	Actual <u>2021</u>
<b>Revenue</b>			
Taxation (Note 15)	\$ 1,024,475	\$ 1,028,395	\$ 985,972
Government grants and contributions (Note 16)	431,831	511,692	536,264
User charges	387,543	389,639	344,086
Developer contributions earned	36,490	32,015	68,541
Donated tangible capital assets	18,990	18,990	28,812
Investment and dividend income	39,394	44,735	37,639
Net income from Government Business Enterprises (Note 5)	-	6,057	13,097
Other	113,934	169,002	131,674
<b>Total revenue</b>	<u>2,052,657</u>	<u>2,200,525</u>	<u>2,146,085</u>
<b>Expenses</b>			
General government	\$ 71,156	\$ 84,262	\$ 95,277
Protection services	362,700	365,261	357,517
Transportation services	369,639	364,580	338,618
Environmental services	299,348	300,621	283,556
Health services	166,597	151,288	153,396
Social and family services	354,684	357,834	342,493
Social housing	122,924	129,364	124,830
Recreation and cultural services	194,774	189,040	164,238
Planning and development	78,816	75,171	63,316
<b>Total expenses</b>	<u>2,020,638</u>	<u>2,017,421</u>	<u>1,923,241</u>
<b>Annual Surplus</b>	\$ 32,019	\$ 183,104	\$ 222,844
<b>Accumulated surplus</b>			
<b>Beginning of year</b>	\$ 6,689,188	\$ 6,689,188	\$ 6,465,110
Other comprehensive income and other Government Business Enterprises (Note 5)	-	4,412	1,234
<b>End of year</b>	<u>\$ 6,721,207</u>	<u>\$ 6,876,704</u>	<u>\$ 6,689,188</u>

See accompanying notes to the consolidated financial statements.

## City of Hamilton

### Consolidated Statement of Changes in Net Financial Assets

For the year ended December 31, 2022 (all numbers are in thousands of dollars)

	Budget <u>2022</u> (Note 24)	Actual <u>2022</u>	Actual <u>2021</u>
<b>Operating activities</b>			
Annual surplus	\$ 32,019	\$ 183,104	\$ 222,844
Other comprehensive loss of Government Business Enterprises	-	4,412	1,234
Acquisition of tangible capital assets	(490,762)	(320,219)	(447,314)
Loss on disposition of tangible capital assets	9,922	9,922	14,212
Amortization of tangible capital assets	227,952	227,953	216,262
Donated tangible capital assets	(18,990)	(18,990)	(28,812)
Change in inventories	-	(322)	(134)
Change in prepaid expenses	-	2,166	504
<b>Change in financial assets</b>	<u>(239,859)</u>	<u>88,026</u>	<u>(21,204)</u>
<b>Net financial assets (debt)</b>			
Beginning of year	<u>211,429</u>	<u>211,429</u>	<u>232,633</u>
<b>End of year</b>	<u>\$ (28,430)</u>	<u>\$ 299,455</u>	<u>\$ 211,429</u>

See accompanying notes to the consolidated financial statements.

# City of Hamilton

## Consolidated Statement of Cash Flows

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

	<u>2022</u>	<u>2021</u>
<b>Operating activities</b>		
Annual surplus	\$ 183,104	\$ 222,844
(Increase) decrease in taxes receivable	(4,395)	3,273
Increase in accounts receivable	(2,900)	(5,233)
(Increase) decrease in other assets	(55)	7
(Decrease) increase in accounts payable and accrued liabilities	(17,715)	46,639
(Decrease) increase in deferred revenue - general	(671)	18,570
Increase in deferred revenue - obligatory reserve fund	107,612	147,339
Increase in inventories	(322)	(134)
Decrease in prepaid expenses	2,166	504
<b>Non-cash activities</b>		
Amortization of tangible capital assets	227,953	216,262
Donated tangible capital assets	(18,990)	(28,812)
Loss on disposition of tangible capital assets	9,922	14,212
Net income from Government Business Enterprises	(6,057)	(13,097)
Change in employee future benefits and other obligations	14,810	8,783
Change in solid waste landfill liabilities	5,239	13,124
	<u>499,701</u>	<u>644,281</u>
<b>Investing activities</b>		
Increase in portfolio investments	(165,937)	(148,835)
Increase in long term receivables	(7,144)	(11,168)
Dividends received from Government Business Enterprises	16,435	12,971
	<u>(156,646)</u>	<u>(147,032)</u>
<b>Financing activities</b>		
Long term debt issued – housing corporation	3,909	13,918
Long term liability – municipal operations	397	2,678
Debt principal repayment – municipal operations	(45,535)	(45,112)
Lease obligation payment – municipal operations	(537)	(603)
Debt principal repayment – housing corporation	(6,060)	(6,027)
	<u>(47,826)</u>	<u>(35,146)</u>
<b>Capital activities</b>		
Purchase of tangible capital assets	(320,219)	(447,314)
<b>Net (decrease) increase in cash and cash equivalents</b>	<b>(24,990)</b>	<b>14,789</b>
<b>Cash and cash equivalents</b>		
Beginning of year	<u>473,967</u>	<u>459,178</u>
End of year	<u>\$ 448,977</u>	<u>\$ 473,967</u>

See accompanying notes to the consolidated financial statements.

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 1. Significant accounting policies

The Consolidated Financial Statements of the City of Hamilton (“City”) are prepared by management in accordance with Canadian public sector accounting standards, as recommended by the Public Sector Accounting Board (“PSAB”) of the Chartered Professional Accountants of Canada.

Significant accounting policies adopted by the City are as follows:

#### (a) Reporting entity

- (i) The consolidated financial statements reflect the assets, liabilities, revenues, expenses, changes in accumulated surplus, changes in net financial assets of the reporting entity. The consolidated financial statements include the activities of all committees of Council and the following boards and enterprises which are under the control of and accountable to Council:

Hamilton Police Services Board  
 The Hamilton Public Library Board  
 The Hamilton Street Railway Company  
 CityHousing Hamilton Corporation  
 Hamilton Business Improvement Areas including Ancaster BIA, Barton Street Village BIA, Concession Street BIA, Downtown Hamilton BIA, Dundas BIA, International Village BIA, Locke Street BIA, Downtown Stoney Creek BIA, Ottawa Street BIA, Waterdown BIA, and Westdale BIA  
 Flamborough Recreation Sub-Committees  
 Confederation Park  
 Hamilton Farmers Market

Interdepartmental and organizational transactions and balances are eliminated.

CityHousing Hamilton Corporation was incorporated as Hamilton Housing Corporation on January 1, 2001 as a result of the provincial legislation, Social Housing Reform Act 2000, which transferred the operation of various local housing authorities to municipalities. The City of Hamilton assumed social housing responsibilities on December 1, 2001. The share capital of CityHousing Hamilton Corporation is 100% owned by the City of Hamilton and a separate Board of Directors has been established to provide oversight responsibilities for the Corporation.

CityHousing Hamilton Corporation has been consolidated on a line-by-line basis after conforming with the City’s accounting principles after eliminating inter-organizational transactions and balances.

Hamilton Utilities Corporation (“H.U.C.”), Hamilton Enterprises Holdings Corporation (“H.E.H.C.O.”) and Hamilton Renewable Power Inc. (“HRP Inc.”) are subsidiary corporations of the City and are accounted for on a modified equity basis, consistent with the generally accepted accounting treatment for government business enterprises (Note 5). Under the modified equity basis, the business enterprise’s accounting principles are not adjusted to conform to those of the City and inter-organizational transactions and balances are not eliminated.

City of Hamilton trust fund assets that are administered for the benefit of external parties are excluded from the consolidated financial statements. Separate financial statements have been prepared.

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 1. Significant accounting policies (continued)

#### (a) Reporting entity (continued)

Cemetery trust, and general trust funds administered by the City amounting to \$21,481,000 (2021 - \$19,921,000 - prior year comparatives have been adjusted due to a change in accounting policy) have not been included in the Consolidated Statement of Financial Position nor have these operations been included in the Consolidated Statement of Operations. Homes for the Aged trust funds administered by the City amounting to \$427,000 (2021 - \$407,000) have not been included in the Consolidated Statement of Financial Position nor have these operations been included in the Consolidated Statement of Operations.

- (i) The financial activities of certain entities associated with the City of Hamilton are not consolidated. The City's contributions to these entities are recorded in the Consolidated Statement of Operations. The entities that are not consolidated are as follows:

Hamilton Region Conservation Authority  
 Disabled and Aged Regional Transit System  
 The Hamilton Municipal Retirement Fund  
 The Hamilton-Wentworth Retirement Fund  
 The Pension Fund of the Employees of the Hamilton Street Railway  
 Township of Glanbrook Non-Profit Housing Corporation

- (ii) The taxation, other revenues, expenses, assets and liabilities with respect to the operations of various school boards are not reflected in the consolidated financial statements.

#### (b) Basis of accounting

Revenues are recorded on the accrual basis of accounting, whereby revenues are recognized as they are earned and measurable. Expenses are recognized in the period goods and services are acquired and a liability is incurred.

#### (c) Use of estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates include assumptions used in estimating provisions for allowance for doubtful accounts, donated tangible capital assets, solid waste landfill liabilities, liabilities for contaminated sites, and in performing actuarial valuations of employee future benefit obligations.

Where estimation uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

#### (d) Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash held in financial institutions and temporary investments with maturities of 365 days or less. Investments are valued at cost and are written down when there is a decrease in value.

#### (e) Portfolio investments

Portfolio investments mainly comprise of federal, provincial and municipal government bonds and deposit notes and short-term instruments of financial institutions. Portfolio investments are valued at cost less any amounts written off to reflect an other than temporary decline in value.

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 1. Significant accounting policies (continued)

#### (f) Deferred revenue – obligatory reserve funds

Receipts which are restricted by legislation of senior governments or by agreement with external parties are in nature restricted revenues and are reported as deferred revenues. When qualifying expenses are incurred, deferred revenues are recognized into revenue in the fiscal period they are expended.

#### (g) Employee future benefits and other obligations

Employee future benefits and other obligations for retirement, post employment and pension benefits are reported in the Consolidated Statement of Financial Position. The accrued benefit obligations are determined using management's best estimates of expected investment yields, wage and salary escalation, mortality rates, termination and retirement ages. The actuarial gain or loss is amortized over the expected average remaining life expectancy of the members of the employee groups.

#### (h) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts directly attributable to acquisition, construction, development or betterment of the asset. Donated and/or contributed assets are capitalized and recorded at their estimated fair value upon acquisition and recognized in revenue. Leased tangible capital assets are valued at the present value of the future minimum lease payments. Certain tangible capital assets for which historical cost information is not available have been recorded at current replacement cost deflated by a relevant inflation factor.

Amortization for road linear assets is calculated on a consumption basis using road deterioration curves. All other tangible capital assets are amortized on a straight-line basis over their estimated useful lives. One half of the annual amortization is recorded as amortization expense in the year of acquisition or construction and in the year of disposal. Estimated useful lives range from 2 years to 100 years as follows:

General - Land improvements	3 to 100 years
General - Buildings	20 to 50 years
General - Vehicles	2 to 20 years
General – Computer hardware and software	3 to 5 years
General – Other – Machinery and equipment	2 to 100 years
Infrastructure – Bridges and other structures	40 to 75 years
Infrastructure – Water and wastewater facilities	20 to 40 years
Infrastructure – Water, wastewater, storm and road linear	18 to 100 years

The City has leased tangible capital assets which are amortized over the term of the lease, ranging from 5 to 50 years. The cost, accumulated amortization, net book value and amortization expense have been reported in these consolidated financial statements.

Assets under construction are not amortized until the asset is ready for use. All interest on debt incurred during construction of related tangible capital assets is expensed in operations in the year incurred. Works of art and historic treasures are not recorded as assets in these consolidated financial statements.

#### (i) Inventories

Inventories held for consumption or use are valued at the lower of cost and net realizable value.

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 1. Significant accounting policies (continued)

#### (j) Government transfers

Government transfers are recognized as revenue in the financial statements when the transfer is authorized, any eligibility criteria are met, and a reasonable estimate of the amount can be made except, when and to the extent that, stipulations by the transferor give rise to an obligation that meet the definition of a liability. Government transfers that meet the definition of a liability are recognized as revenue as the liability is extinguished.

#### (k) Long term receivables

Long term receivables are valued at cost. Recoverability is assessed annually, and a valuation allowance is recorded when recoverability has been impaired. Long term receivables are written off when they are no longer recoverable. Recoveries of long-term receivables previously written off are recognized in the year received. Interest revenue is recognized as it is earned. Long term receivables with significant concessionary terms are reported as an expense on the Consolidated Statement of Operations. Long term receivables are reported in Note 4.

#### (l) Tax revenue

Taxes receivable and tax revenue are recognized when they meet the definition of an asset, the tax is authorized, and the taxable event has occurred.

#### (m) Solid waste landfill liabilities

The Ontario Environmental Protection Act (the "Act") sets out the regulatory requirements for the closure and maintenance of landfill sites. Under the Act, the City is required to provide for closure and post-closure care of solid waste landfill sites. The costs related to these obligations are provided for all inactive landfill sites and active landfill sites based on usage.

#### (n) Contaminated sites

Contamination is a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all the following criteria are met:

- (i) an environmental standard exists
- (ii) contamination exceeds the environmental standard
- (iii) the City is directly responsible or accepts responsibility
- (iv) it is expected that future economic benefits will be given up; and
- (v) a reasonable estimate of the amount can be made.

The liability is estimated based upon information that is available when the financial statements are prepared. It is based upon the costs directly attributable to the remediation activities required using a present value measurement technique.

#### (o) Related parties' disclosure

A related party exists when one party has the ability to exercise control or shared control over the other. Related parties include key management personnel, their close family members and the entities they control or have shared control over. Related party transactions are disclosed if they occurred at a value different from that which would have been arrived at if parties were unrelated and the transaction has material effect on the consolidated financial statements. As at December 31, 2022, there are no such related party transactions to disclose.

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# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

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### 1. Significant accounting policies (continued)

#### (p) Contingent assets

Contingent assets are possible assets arising from existing conditions or situations involving uncertainty which will be ultimately resolved when one of more future events occur that are not within the government's control. Disclosure of a contingent asset is required under this standard when the occurrence of a confirming future event is likely. As at December 31, 2022, there are no such contingent assets to disclose.

#### (q) Contractual rights

Contractual rights require the disclosure of information in regard to future rights to economic resources arising from contracts or agreements that will result in a future economic benefit. Such disclosure includes the nature, extent and timing of contractual rights. The City is involved with various contracts and agreements arising in the ordinary course of business. This results in contractual rights to economic resources. Contractual rights are reported in Note 18.

#### (r) Assets

The assets standard provides additional guidance on the definition of assets and what is meant by economic resources, control, past transactions and events and from which future economic benefits are to be obtained. For the year ended December 31, 2022, all material assets have been disclosed and reported within this definition.

#### (s) Inter-Entity transactions

Inter-entity transactions standard provides guidance on how to account for and report transactions between public sector entities that comprises a government reporting entity. This section provides guidance for the measurement of these transactions. All City transactions are recorded at the exchange amount, being the amount agreed to by both parties. For the year ended December 31, 2022, there were no material inter-entity transactions to disclose.

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### 2. Adoption of new accounting standards

The following are upcoming standard and amendment changes that will be effective in future periods. They have not been applied to the 2022 consolidated financial statements. Management is still assessing the impact to the City's future financial statements and the extent of the impact is still not known at this point.

#### (a) PS 1201, Financial Statement Presentation

Introduces a new statement of remeasurement gains and losses. The new statement will report: unrealized foreign exchange gains or losses, fair value remeasurements and other comprehensive income (OCI) from GBEs / GBPs. This standard is effective for fiscal years beginning on or after April 1, 2022 (the City's December 31, 2023 year-end) and must be adopted simultaneously with PS 3450-Financial Instruments and PS2601-Foreign Currency Translation.

#### (b) PS 2601, Foreign Currency Translation

Requires foreign exchange translation gains and losses to be reported in the statement of remeasurement gains and losses. This standard is effective for fiscal periods beginning on or after April 1, 2022 (the City's December 31, 2023 year-end).

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# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

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### 2. Adoption of new accounting standards (continued)

#### (c) PS 3280, Asset Retirement Obligations

Establishes a framework for recognition, measurement, presentation and disclosure of legal obligations associated with retirement of tangible capital assets in productive use. Legally obligated costs associated with the retirement of capital assets will be accounted for over the life of the asset, as opposed to at time the retirement occurs. This section is effective for fiscal years beginning on or after April 1, 2022 (The City's December 31, 2023 year-end).

#### (d) PS 3400, Revenue

Establishes a framework for recognition, measurement and reporting revenues that arise from transactions that include performance obligations (revenue recognized as performance obligations are satisfied) and transactions that do not have performance obligations (revenue recognized at realizable value). This section is effective for fiscal years beginning on or after April 1, 2023 (The City's December 31, 2024 year-end).

#### (e) PS 3450, Financial Instruments

Provides guidance on recognition, measurement, presentation and disclosure of financial instruments and introduces fair value measurement for a number of financial instruments including derivatives. This standard is effective for fiscal periods beginning on or after April 1, 2022 (the City's December 31, 2023 year-end).

#### (f) PS 3041 Portfolio Investments

Provides guidance on how to account for investments in organizations that do not form part of the government reporting entity. Such investments are normally in equity instruments or debt instruments issued by the investee. This section is effective for fiscal years beginning on or after April 1, 2022 (The City's December 31, 2023 year-end).

#### (g) Public Sector Guideline 8, Purchased Intangible

Allows public sector entities to recognize intangible purchased through an exchange transaction. This guideline is effective for fiscal years beginning on or after April 1, 2023 (the City's December 31, 2024 year-end).

#### (h) PS 3160 Public Private Partnership

This Section establishes standards on accounting for public private partnerships between public and private sector entities where the public sector entity procures infrastructure using a private sector partner. This section is effective for fiscal years beginning on or after April 1, 2023 (the City's December 31, 2024 year-end).

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## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 3. Cash and cash equivalents and portfolio investments

	<u>2022</u>	<u>2021</u>
Cash and cash equivalents are comprised of:		
Cash on hand	\$ 128	\$ 133
Cash held in banks	441,973	467,491
Temporary investments	6,876	6,343
	<u>\$ 448,977</u>	<u>\$ 473,967</u>
Portfolio investments are comprised of:		
Unrestricted investments	\$ 546,813	\$ 489,968
Designated investments (obligatory reserve funds)	725,530	617,918
Designated investments (Hamilton Future Fund)	65,328	63,848
	<u>\$ 1,337,671</u>	<u>\$ 1,171,734</u>

Portfolio investments have a market value of \$1,163,964,000 (2021 - \$1,151,442,000). The City has purchased \$3,446,000 (2021 - \$3,446,000) of its own debentures which have not been cancelled. This investment in its own debenture is included in portfolio investments on the consolidated statement of financial position. The gross amounts of these debentures is \$302,528,000 (2021 - \$348,063,000).

#### 4. Long term receivables

The City has long-term receivables in the amount of \$60,549,000 (2021 - \$53,405,000). The long-term receivables are comprised of:

	<u>2022</u>	<u>2021</u>
<b>Development charge deferral agreements</b>	<b>\$ 50,016</b>	<b>\$ 41,575</b>
<b>Mortgages receivable:</b>		
Hamilton Enterprises Holding Corporation	5,508	5,832
Sheraton Hotel loan	311	462
Other City loan programs	2,387	3,898
<b>Loans to other agencies and organizations</b>	<b>4,152</b>	<b>3,547</b>
<b>Less: Provision for loans with concessionary terms</b>	<b>(1,825)</b>	<b>(1,909)</b>
	<u>\$ 60,549</u>	<u>\$ 53,405</u>

Development charge deferral agreements and mortgage receivables are loans which are secured by property, with interest rates varying from 0% to 9.20% and terms of one year to thirty years.

Loans to other agencies and organizations include loans to the Catholic Children's Aid Society, Royal Yacht Club, Winona Peach Festival, the Bob Kemp Hospice, and Rosedale Tennis Club with interest rates varying from 0% to 4.92% for terms of up to thirty years.

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 5. Investment in Government Business Enterprises

Hamilton Utilities Corporation, Hamilton Enterprises Holdings Corporation and Hamilton Renewable Power Inc. are subsidiary corporations of the City and are accounted for on a modified equity basis, consistent with the generally accepted accounting treatment for government business enterprises.

In compliance with provincial legislation enacted to restructure the electrical industry in Ontario, the Hamilton Utilities Corporation ("H.U.C.") was incorporated on June 1, 2000. All the assets and liabilities of the predecessor hydro-electric systems were transferred to H.U.C. During 2004, Hamilton Hydro Energy Inc. was established with the City's acceptance of a dividend in kind in the form of one common share from H.U.C. Effective June 1, 2005, the articles of incorporation reflected the amendment of a name change to Hamilton Renewable Power Inc. ("HRP Inc."). On December 18, 2017 Hamilton Enterprises Holdings Corporation ("H.E.H.C.O.") was incorporated.

The amounts related to government business enterprises as reported in the Consolidated Statement of Operations for 2022 and 2021 is as reported by the Hamilton Utilities Corporation, Hamilton Enterprises Corporation and Hamilton Renewable Power Inc.

	<u>2022</u>	<u>2021</u>
Net income from H.U.C.	\$ 7,869	\$ 16,132
Net loss from H.E.H.C.O.	(1,337)	(2,770)
Net loss from HRP Inc.	(475)	(265)
	<u>\$ 6,057</u>	<u>\$ 13,097</u>

The City's investment in Government Business Enterprises is reported in the Consolidated Statement of Financial Position as:

	<u>2022</u>	<u>2021</u>
Investment in H.U.C.	\$ 288,376	\$ 292,615
Investment in H.E.H.C.O.	28,020	29,272
Investment in HRP Inc.	(1,179)	(704)
	<u>\$ 315,217</u>	<u>\$ 321,183</u>

The change in investment in Government Business Enterprises is allocated as follows:

	<u>2022</u>	<u>2021</u>
Investment in Government Business Enterprises at January 1	\$ 321,183	\$ 319,823
Net income during the year	6,057	13,097
Other comprehensive income	4,412	1,234
Dividends	(16,435)	(12,971)
Investment in Government Business Enterprises at December 31	<u>\$ 315,217</u>	<u>\$ 321,183</u>

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 5. Investment in Government Business Enterprises (continued)

The following table provides condensed supplementary financial information for Hamilton Utilities Corporation reported by H.U.C. at December 31, 2022 and December 31, 2021 respectively.

	<u>2022</u>	<u>2021</u>
<b>Financial Position</b>		
Current assets	\$ 73	\$ 49
Notes receivable from Corporation	16,212	16,212
Future payments in lieu of income taxes	-	448
Investment in Alectra Holdings Inc.	<u>350,426</u>	<u>356,107</u>
Total assets	<u>366,711</u>	<u>372,816</u>
Current liabilities		
(including current portion of long term debt)	15	14
Non-current liabilities	<u>67,541</u>	<u>69,408</u>
Total liabilities	<u>67,556</u>	<u>69,422</u>
Change in equity on restructuring	<u>10,779</u>	<u>10,779</u>
Shareholder's equity	<u>\$ 288,376</u>	<u>\$ 292,615</u>
<b>Results of operations</b>		
Revenues	\$ 285	\$ 156
Operating expenses	(282)	(184)
Equity income in Alectra Holdings Inc.	6,427	17,668
Financing expenses	(6)	(6)
Other income	<u>26</u>	<u>7</u>
Equity earnings from operations	6,450	17,641
Recovery / (payment) of taxes	<u>1,419</u>	<u>(1,509)</u>
Net income before other comprehensive income	7,869	16,132
Other comprehensive income	<u>4,327</u>	<u>1,212</u>
Net income	<u>\$ 12,196</u>	<u>\$ 17,344</u>
Dividends paid	16,435	12,971

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 5. Investment in Government Business Enterprises (continued)

#### H.U.C. transactions with corporations under common control:

Amounts owing to and from corporations under common control are non-interest bearing with no fixed terms of repayment.

The following table provides condensed supplementary financial information for Hamilton Enterprises Holding Corporation reported by H.E.H.C.O. at December 31, 2022 and December 31, 2021 respectively.

	<u>2022</u>	<u>2021</u>
<b>Financial Position</b>		
Current assets	\$ 10,532	\$ 8,269
Capital assets	44,583	47,381
Other assets	4,783	5,159
Future payments in lieu of income taxes	5,999	5,243
Total assets	<u>65,897</u>	<u>66,052</u>
Current liabilities		
(including current portion of long term debt)	20,664	19,235
Non-current liabilities	28,321	28,645
Total liabilities	<u>48,985</u>	<u>47,880</u>
Non-controlling interest	-	59
Opening equity	(11,159)	(11,159)
Adjustment to equity for non-controlling interest	51	-
Total shareholder's deficit	<u>\$ 28,020</u>	<u>\$ 29,272</u>
<b>Results of operations</b>		
Revenues	\$ 19,743	\$ 18,133
Operating expenses	(20,382)	(20,277)
Financing expense	(667)	(917)
Other income	73	24
Equity earnings from operations	(1,233)	(3,037)
Payment / (recovery) of taxes	112	(248)
Loss for the year	(1,345)	(2,789)
Non-controlling interest of a subsidiary	8	19
Net loss before other comprehensive income	(1,337)	(2,770)
Other comprehensive income	85	22
Net loss	<u>\$ (1,252)</u>	<u>\$ (2,748)</u>

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 5. Investment in Government Business Enterprises (continued)

#### H.E.H.C.O. transactions with corporations under common control

Amounts owing to and from corporations under common control are non-interest bearing and have no fixed terms of repayment.

#### H.E.H.C.O. amounts owing to parent:

Amounts totaling \$5,508 (2021 - \$5,832) owing to the City of Hamilton (the "City") are due December 31, 2039, bearing interest at a fixed interest rate of 4.06% throughout the term of the loan. The loan is payable in annual principal repayments of \$324 plus interest. The amounts owing to the City relate to the Corporation's acquisition of the City of Hamilton's Central Utilities Plant ("CUP").

The borrowings are secured by the assets of the CUP with a net book value of \$8,702 (2021 - \$9,034) with a cross-company guarantee provided by a corporation under common control.

Interest expense for the amounts owing to parent was \$192 (2021 - \$210). Principal payments on the amounts owing to parent are due as follows:

	<u>2022</u>
2023	\$ 324
2024	324
2025	324
2026	324
2027	324
Thereafter	<u>3,888</u>
	<u>\$ 5,508</u>

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 5. Investment in Government Business Enterprises (continued)

The following table provides condensed supplementary financial information for Hamilton Renewable Power Incorporated reported by HRP Inc. at December 31, 2022 and December 31, 2021 respectively.

	<u>2022</u>	<u>2021</u>
<b>Financial Position</b>		
Current assets	\$ 1,362	\$ 1,503
Capital assets	4,095	4,542
Other assets	32	32
Total assets	<u>5,489</u>	<u>6,077</u>
Current liabilities		
(Including current portion of long term debt)	537	603
Future payment in lieu of taxes	131	178
Total liabilities	<u>668</u>	<u>781</u>
Shareholder's equity	6,000	6,000
Net deficit	<u>\$ (1,179)</u>	<u>\$ (704)</u>
<b>Results of operations</b>		
Revenues	\$ 1,677	\$ 2,435
Expenses	(2,152)	(2,700)
Net loss	<u>\$ (475)</u>	<u>\$ (265)</u>

#### Government Business Enterprises - related party transactions

The following summarizes the Corporations related party transactions with Government Business Enterprises for the year ended December 31.

	<u>2022</u>	<u>2021</u>
<b>Revenue</b>		
Dividend revenue from H.U.C.	\$ 16,435	\$ 12,971
Property and other taxes received by the City from H.U.C.	548	537
Sale of methane to HRP Inc.	486	734
<b>Expenditures</b>		
Hydro purchased by the City from H.E.H.C.O.	37,223	36,762
Thermal energy purchased from HRP Inc.	171	241
<b>Assets</b>		
Accounts receivable from HRP Inc.	315	446
Long term receivable from H.E.H.C.O.	5,184	5,508

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 6. Deferred revenue – obligatory reserve funds

The deferred revenue – obligatory reserve funds, reported on the consolidated statement of financial position, are made up of the following:

	<u>2022</u>	<u>2021</u>
Development charge reserve funds	\$ 467,128	\$ 373,591
Recreational land dedicated under the Planning Act	88,239	70,102
Community Benefit Charges Reserve	179	-
Community Benefit Charges (Transition Reserve)	15,423	-
Gasoline tax revenue: Provincial	11,765	20,092
Canada Community-Building Fund (Federal Gas Tax)	105,528	104,319
Building Permit Revenue	29,406	28,048
Other (Main Street Revitalization)	7	7
Safe Restart Agreement (SRA): Municipal & Transit Funding	7,855	21,759
	<u>\$ 725,530</u>	<u>\$ 617,918</u>

#### 7. Deferred revenue – obligatory reserve funds

The deferred revenue – obligatory reserve funds, reported on the consolidated statement of financial position, are made up of the following:

	<u>2022</u>	<u>2021</u>
Balance at January 1	\$ 617,918	\$ 470,579
Add:		
Developer and other contributions	154,595	163,612
Interest earned	15,046	11,051
Provincial and Federal Funding	36,983	125,674
	<u>206,624</u>	<u>300,337</u>
Less:		
Contributions used in operating and capital funds	99,012	152,998
Balance at December 31	<u>\$ 725,530</u>	<u>\$ 617,918</u>

#### 8. Long term liabilities – municipal operations

(a) The long-term liabilities – municipal operations consists of long term debt for serial debentures and loans that mature in the years 2023 to 2044 with interest rates varying between 0.50% and 5.05% and obligations for leased tangible capital assets with payments from 2023 to 2051 at a discount rate of 5%. The balance of long-term liabilities consists of the following:

	<u>2022</u>	<u>2021</u>
Long term liabilities incurred by the City	\$ 302,528	\$ 348,063
Long term liabilities for leased tangible capital assets incurred by the City	4,058	4,198
Net long term liabilities	<u>\$ 306,586</u>	<u>\$ 352,261</u>

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 8. Long term liabilities – municipal operations (continued)

- (b) Of the \$302,528,000 long term debt incurred by the City (2021 - \$348,063,000) certain principal payments do not represent a burden on general City revenue, as they are to be recovered in future years from other sources.

The total long-term debt is to be recovered from the following:

	<u>2022</u>	<u>2021</u>
General Revenue	\$ 199,325	\$ 231,779
Water & Wastewater user charges	103,203	116,284
	<u>\$ 302,528</u>	<u>\$ 348,063</u>

- (c) The total City principal repayments of long-term debt in each of the next five years and thereafter are due as follows:

	General Revenues	Water & Wastewater User Charges	<u>Total 2022</u>
2023	\$ 27,232	\$ 13,028	\$ 40,260
2024	25,070	12,971	38,041
2025	25,145	12,971	38,116
2026	20,024	12,971	32,995
2027	18,028	11,573	29,601
2028 and thereafter	83,826	39,689	123,515
Total	<u>\$ 199,325</u>	<u>\$ 103,203</u>	<u>\$ 302,528</u>

- (d) The total City principal repayments of leased tangible capital assets in each of the next five years and thereafter are due as follows:

	<u>2022</u>
2023	\$ 520
2024	330
2025	330
2026	330
2027	330
2028 and thereafter	2,218
Total	<u>\$ 4,058</u>

- (e) Total repayments and interest charges for the year for long term debt are as follows:

	<u>2022</u>	<u>2021</u>
Principal repayments	\$ 45,535	\$ 45,112
Interest expense	8,884	10,218
	<u>\$ 54,419</u>	<u>\$ 55,330</u>

- (f) Total repayments and interest charges for the year for leased tangible capital assets are as follows:

	<u>2022</u>	<u>2021</u>
Principal repayments	\$ 537	\$ 603
Interest expense	203	240
	<u>\$ 740</u>	<u>\$ 843</u>

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 9. Long term debt – housing corporation

(a) The balance of long-term debt – housing corporations reported on the Consolidated Statement of Financial Position represents capital assets of the City Housing Hamilton that are financed by mortgages. The mortgages mature in the years 2023 to 2040 with interest rates varying between 0% and 5.83%. The mortgage obligations for City Housing Hamilton are \$46,731,000 (2021 - \$48,882,000).

(b) The principal repayments of these mortgages in each of the next five years and thereafter are as follows:

	<u>2022</u>
2023	\$ 5,555
2024	9,571
2025	4,395
2026	3,464
2027	3,518
2028 and thereafter	<u>20,228</u>
	<u>\$ 46,731</u>

(c) Total repayments and interest charges for the year for long term debt - housing corporations are as follows:

	<u>2022</u>	<u>2021</u>
Principal repayments	\$ 6,060	\$ 6,027
Interest expense	<u>918</u>	<u>1,029</u>
	<u>\$ 6,978</u>	<u>\$ 7,056</u>

(d) Other long-term debt incurred by the City of Hamilton's housing corporations, representing capital assets financed by debentures issued by the Ontario Housing Corporation of \$1,804,000 (2021 - \$3,583,000), is not included in the Consolidated Statement of Financial Position. The Social Housing Reform Act, 2000 transferred the ownership and responsibility for the administration of Province of Ontario public housing to the City of Hamilton as a local housing corporation. The transfer, effective January 1, 2001, included land and buildings at no cost. The servicing of long-term debt remains the obligation of the Province of Ontario.

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 10. Employee future benefits and other obligations

The City provides certain employee benefits that require funding in future periods. An estimate of these liabilities has been recorded in the Consolidated Statement of Financial Position. These amounts are summarized as follows:

	<u>2022</u>	<u>2021</u>
<b>Accrued Benefit Obligation</b>		
Sick leave benefit plan (a)	\$ 65,388	\$ 62,692
Long term disability (b)	46,742	44,975
Workplace safety and insurance board liabilities (WSIB) (c)	164,562	132,478
Retirement benefits (d)	172,675	170,423
Vacation benefits (e)	26,928	27,031
Pension benefit plans (f)	<u>(18,338)</u>	<u>(40,311)</u>
	<b>457,957</b>	397,288
Net unamortized actuarial loss	(59,699)	(9,596)
Valuation allowance	<u>13,285</u>	<u>9,041</u>
<b>Accrued Liability</b>	<b>\$ 411,543</b>	<b>\$ 396,733</b>

The City has established reserves for some of these liabilities totalling \$92,709,000 (2021 - \$82,141,000) as described in the following notes.

The continuity of employee future benefits and other obligations are summarized as follows:

	<u>2022</u>	<u>2021</u>
<b>Liability for Employee Future Benefits and Other Obligations</b>		
<b>balance at beginning of the year</b>	<b>\$ 396,733</b>	<b>\$ 387,950</b>
Plan amendment per actuarial valuation	4,244	3,242
Benefit expense	50,578	38,842
Interest expense	13,235	12,693
Amortization of actuarial loss on accrued benefit obligations	8,284	5,835
Amortization of actuarial gain on earnings on pension assets	(11,775)	(6,253)
Benefit payments	<u>(49,756)</u>	<u>(45,576)</u>
Liability for Employee Future Benefits and Other Obligations		
balance at end of the year	<b>\$ 411,543</b>	<b>\$ 396,733</b>

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 10. Employee future benefits and other obligations (continued)

The expenses related to these employee benefits and other obligations are reported in the Consolidated Statement of Operations. These expenses are summarized as follows:

	<u>2022</u>	<u>2021</u>
Plan amendment per actuarial valuation	\$ 4,244	\$ 3,242
Benefit expense	50,578	38,842
Interest expense	13,235	12,693
Amortization of net actuarial loss	<u>(3,491)</u>	<u>(418)</u>
	<u>\$ 64,566</u>	<u>\$ 54,359</u>

Actuarial valuations are performed on post-employment, retirement benefits and pension benefits to provide estimates of the accrued benefit obligations. These estimates are based on several assumptions about future events including interest rates, inflation rates, salary and wage increases, medical and dental cost increases and mortality. The assumptions are determined at the time of the actuarial valuations and are reviewed annually. Consequently, different assumptions may be used as follows:

	Discount	Return	Inflation	Payroll	Healthcare	Life
	Rate	on Assets	Rate	Increases	Cost	Expectancy
					Increases	(Years)
Vested sick leave	3.25%	NA	2.0%	3.0%	NA	15.0
Long term disability	4.20%	NA	2.0%	3.0%	NA	8.0
Workplace safety and insurance	4.20%	NA	2.0 to 6.5%	3.0%	NA	10.0
Retirement Benefits	3.50%	NA	2.0%	3.0%	4.0% - 5.96%	12.0
Pensions Benefits (non-OMERS)	5.20%	5.20%	2.0%	NA (1)	NA	6.0 - 10.5

Notes:

(1) There is no estimate for future salary and wage increases in the non-OMERS pension plans as the active employees have been transferred to OMERS.

#### (a) Liability for sick leave benefit plan

The City provides a sick leave benefit plan for certain employee groups. Under the sick leave benefit plan of the City, unused sick leave can accumulate, and employees may become entitled to a cash payment when they leave the City's employment. An actuarial valuation as at December 31, 2020 has estimated the accrued benefit obligation at \$65,388,000 (2021 - \$62,692,000). Changes in valuation assumptions have resulted in an increase in the liability to \$65,388,000 from the expected liability of \$64,878,000. The actuarial loss as at December 31, 2022 of \$510,000 is being amortized over 15 years, which is the expected average remaining life expectancy of the members of the employee groups. Reserves established to provide for this liability are included on the Consolidated Statement of Financial Position in the amount of \$13,588,000 (2021 - \$12,111,000).

#### (b) Liability for long term disability

The City provides benefits in the event of total disability for certain employee groups. An actuarial valuation of the City's self-insured long-term disability program as at December 31, 2022 has estimated the accrued benefit obligation at \$46,742,000 (2021 - \$44,975,000). Changes in valuation assumptions have resulted in an increase in the liability of \$46,742,000 from the expected liability of \$35,973,000. The actuarial loss as at December 31, 2022 of \$10,769,000 is being amortized over 8.0 years, which is the expected average remaining life expectancy of the members of the employee groups. Reserves established to provide for this liability are included on the Consolidated Statement of Financial Position in the amount of \$19,213,000 (2021 - \$15,806,000).

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## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

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#### 10. Employee future benefits and other obligations (continued)

##### (c) Liability for workplace safety and insurance

The City is liable for compensation related to workplace injuries as stipulated by the Workplace Safety & Insurance Act. An actuarial valuation as at December 31, 2022 estimated the accrued benefit obligation for workplace safety & insurance existing claims and future pension awards at \$164,562,000 (2021 - \$132,478,000). Changes in valuation assumptions have resulted in an increase in the liability to \$164,562,000 from the expected liability of \$122,681,000. The actuarial loss of \$41,881,000 is being amortized over 10.0 years, which is the expected average remaining life expectancy of the plan members in various groups. Reserves established to provide for this liability are included on the Consolidated Statement of Financial Position in the amount of \$42,023,000 (2021 - \$41,618,000).

##### (d) Liability for retirement benefits

The City provides certain health, dental and life insurance benefits between the time an employee retires under the Ontario Municipal Employees Retirement System (OMERS) or the normal retirement age and up to the age of 65 years. An actuarial valuation at December 31, 2020 estimated the accrued benefit obligation at \$172,675,000 (2021 - \$170,423,000). Changes in valuation assumptions have resulted in an increase in liability to \$172,675,000 from the expected liability of \$154,039,000. The actuarial loss of \$18,636,000 is being amortized over 12 years, which is the expected average remaining life expectancy of the plan members in various groups. The City has \$8,232,000 (2021 - \$7,993,000) set aside in the Consolidated Statement of Financial Position to assist with this liability.

##### (e) Liability for vacation benefits

The City is liable for vacation days earned by its employees as at December 31, 2022 but not taken until a later date. The liability as at December 31, 2022 has been estimated at \$26,928,000 (2021 - \$27,031,000), of which \$16,133,000 is funded by City departments' budgets (2021 - \$16,609,000). Reserves established to provide for this liability are included on the Consolidated Statement of Financial Position in the amount of \$656,000 (2021 - \$641,000), and the remaining liability of \$10,139,000 is unfunded (2021 - \$9,781,000).

##### (f) Liability for pensions benefit plans

In addition to the Ontario Municipal Employees Retirement System (OMERS) described in Note 11, the City also provides pension benefits under three other plans. The actuarial valuations for Hamilton-Wentworth Retirement Fund, Hamilton Street Railway Retirement Fund and Hamilton Municipal Retirement Fund at December 31, 2022 estimated the combined accrued benefit asset of the pension plans at \$18,338,000 from an asset of \$40,311,000 in 2021. Changes in valuation resulted in an asset of \$18,338,000 from an expected liability of 7,043,000. The actuarial gain of \$25,381,000 is being amortized over 6.0 to 10.5 years, which is the expected average remaining life expectancy of the plan members. Reserves established to provide for this liability are included on the Consolidated Statement of Financial Position in the amount of \$17,229,000 (2021 - \$11,965,000).

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# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 11. Pension agreements

#### (a) Ontario Municipal Employees Retirement System

The City makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of approximately 7,441 members of City staff and councillors. The plan is a defined benefit plan, which specifies the amount of retirement benefit to be received by employees, based on the length of credited service and average earnings.

The latest actuarial valuation as at December 31, 2022 indicates a “going concern” Actuarial Deficit based on the plan’s current member and employer contribution rates. Contributions were made in the 2022 calendar year at rates ranging from 9.0% to 15.8% depending on the member’s designated retirement age and level of earnings. As a result, \$62,899,000 (2021 - \$61,070,000) was contributed to the OMERS plan for current service.

As OMERS is a multi-employer pension plan, any pension plan surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees. The OMERS primary pension plan has a deficit of \$6.7 billion as of December 31, 2022 (2021 - \$3.1 billion)

#### (b) Other pension plans – Hamilton-Wentworth Retirement Fund, Hamilton Municipal Retirement Fund, and Hamilton Street Railway Retirement Fund.

Approximately 230 current employees and 903 former employees of the City are members of three defined benefit plans; Hamilton-Wentworth, Hamilton Municipal and the Hamilton Street Railway Retirement Funds and are current or future beneficiaries under their terms and conditions. Actuarial valuations of the pension plans for funding purposes are required under the Pension Benefits Act every three years. The actuarial valuations of the pension plans for accounting purposes provide different results than the valuations for funding purposes. For funding purposes, one of the pension plans is in a surplus position and the other two plans are in a deficit position.

The actuarial valuations for these pension plans are based on a number of assumptions about future events including mortality, inflation and interest rates. The one plan with deficits is paying a number of amortization schedules that will be completed over a period of ten years.

The accrued pension liability reported in the Consolidated statement of Financial Position is comprised as follows:

	<u>2022</u>	<u>2021</u>
Accrued pension benefit obligation	\$ 276,639	\$ 322,674
Pension plan assets	<u>(294,977)</u>	<u>(362,985)</u>
Other assets	(18,338)	(40,311)
Unamortized actuarial gain	<u>12,096</u>	<u>49,113</u>
Accrued pension liability	<u>(6,242)</u>	<u>8,802</u>
Valuation allowance	13,285	9,041
Adjusted accrued pension liability	<u>\$ 7,043</u>	<u>\$ 17,843</u>

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 11. Pension agreements (continued)

The actuarial gain or loss on pension fund assets and the actuarial gain or loss on accrued pension benefits obligations are comprised as follows:

	<u>2022</u>	<u>2021</u>
Expected pension fund assets at the end of year	\$ 355,306	\$ 337,259
Actual pension fund assets at end of year	<u>294,977</u>	<u>362,985</u>
Actuarial (loss) gain on pension fund assets	<u>(60,329)</u>	<u>25,726</u>
Expected accrued pension benefit obligation at end of year	307,713	299,572
Actual accrued pension benefit obligation at end of year	<u>276,639</u>	<u>322,674</u>
Actuarial gain (loss) on accrued pension benefit obligation	<u>\$ 31,074</u>	<u>\$ (23,102)</u>

The expense related to the pension plans are comprised as follows:

	<u>2022</u>	<u>2021</u>
Amortization of net actuarial loss on accrued pension benefit obligation	\$ (113)	\$ (2,653)
Amortization of net actuarial loss on pension plan assets	<u>(11,377)</u>	<u>(6,766)</u>
Net amortization	<u>(11,490)</u>	<u>(9,419)</u>
Interest on average accrued pension benefit obligation	\$ 11,383	\$ 13,119
Expected return on average pension plan assets	<u>(13,047)</u>	<u>(14,670)</u>
Net interest	<u>(1,664)</u>	<u>(1,551)</u>
Change in valuation allowance	<u>4,245</u>	<u>3,241</u>
Total expenses	<u>\$ (8,909)</u>	<u>\$ (7,729)</u>

Payment of \$1,889,500 (2021 - \$1,770,200) have been applied to reduce the Hamilton - Wentworth and Hamilton Street Railway plans' deficit as actuarially determined for funding purposes. The pension deficit for the pension plans as at December 31, 2022 will be funded by the City with payments as follows:

	<u>2022</u>
2023	\$ 1,956
2024	1,956
2025	1,956
2026	1,956
2027 and thereafter	<u>7,824</u>
Total	<u>\$ 15,648</u>

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## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

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#### 12. Solid waste landfill liabilities

The City owns and operates one open landfill site and it owns and maintains twelve (12) closed landfill sites.

The active landfill site in the Glanbrook community was opened in 1980 covering 220 hectares over three phases with a capacity of 14,821,000 cubic metres of waste. The total capacity has been broken into three Phases, with Phase 1 having a capacity of 8,400,000, Phase 2 having a capacity of 4,855,000 cubic metres and Phase 3 having a capacity of 1,566,000 cubic metres. As at December 31, 2018 landfilling has ceased in Phase 1 and is occurring in Phase 2. Approximately 295,000 cubic metres of un-utilized or recovered (due to site settlement) capacity had been retained at Phase 1 representing 3.5% of its theoretical approved capacity. This is intended for use in the event of an emergency or extended lack of access into Phase 2. For the purpose of financial considerations Phase 1 should be treated as being "at capacity" although the intent is to eventually utilize the retained air space. Filling was initiated at Phase 2 in mid-December 2018 and therefore as of December 31, 2022 still retained an estimated 4,025,000 cubic meters of capacity. It is estimated Phase 2 will reach its capacity and close in 2046. Construction of Phase 3 has not been initiated. It is estimated that the site will reach full capacity and close in 2055.

In 2022 approximately 42% of waste generated was diverted from landfills (2021 - 43%).

The closure costs for the open Glanbrook landfill site and post closure care costs for the closed sites are based upon management estimates, adjusted by 2.69% inflation. These costs are then discounted back to December 31, 2022 using a discount factor of 3.69%. Post closure care for the Glanbrook site is estimated to be required for 50 years from the date of closure of each phase. Studies continue to be undertaken to assess the liability associated with the City's closed landfill sites and the estimates will be updated as new information arises.

Estimated expenses for closure and post-closure care are \$94,410,000 (2021 - \$86,199,000). The expenses remaining to be recognized are \$10,899,000 (2021 - \$7,927,000). The liability of \$83,511,000 (2021 - \$78,272,000) for closure of the operational site and post closure care of the closed sites has been reported on the Consolidated Statement of Financial Position. A reserve of \$1,306,000 (2021 - \$1,275,000) was established to finance the future cost for closed landfill sites.

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# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 13. Accumulated Surplus

The accumulated surplus balance is comprised of balances in reserves and discretionary reserve funds, operating surplus, capital surplus, unfunded liabilities to be recovered in the future, investment in government business enterprises and investment in tangible capital assets.

	<u>2022</u>	<u>2021</u>
Reserves and discretionary reserve funds set aside for specific purposes by Council are comprised of the following:		
Working funds	\$ 136,301	\$ 116,740
Contingencies	1,062	1,038
Replacement of equipment	47,587	58,853
Sick leave (Note 10)	13,588	12,111
Workplace Safety and Insurance Board (WSIB) (Note 10)	42,023	41,618
Pension plans (Note 10)	17,229	11,965
Tax stabilization	19,792	41,309
General government	25,232	22,907
Protection services	1,675	1,637
Transportation services	24,240	24,380
Environmental services	110,077	138,908
Health and social services	13,921	10,403
Recreation and cultural services	31,409	24,162
Planning and development	6,660	3,702
Other unallocated	87,280	102,017
Hamilton Future Fund (Note 14)	65,328	63,848
<b>Total reserves and discretionary reserve funds</b>	<b>\$ 643,404</b>	<b>\$ 675,598</b>
Operating surplus		
Flamborough recreation sub-committees	\$ 266	\$ 280
Business improvement areas	1,235	1,354
Housing operations	68,440	72,769
Confederation Park operations	448	143
<b>Total operating surplus</b>	<b>\$ 70,389</b>	<b>\$ 74,546</b>
Capital surplus		
Municipal operations	\$ 180,783	\$ 82,795
Housing operations	124,201	98,055
<b>Total capital surplus</b>	<b>\$ 304,984</b>	<b>\$ 180,850</b>
Unfunded liabilities		
Employee benefit obligations	\$ (387,179)	\$ (372,130)
Solid Waste landfill liabilities	(83,511)	(78,272)
Environmental liability	(4,865)	(7,308)
<b>Total unfunded liabilities</b>	<b>\$ (475,555)</b>	<b>\$ (457,710)</b>
Investment in Government Business Enterprises (Note 5)	\$ 315,217	\$ 321,183
Investment in tangible capital assets	\$ 6,018,265	\$ 5,894,721
<b>Accumulated surplus</b>	<b>\$ 6,876,704</b>	<b>\$ 6,689,188</b>

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 14. Hamilton Future Fund

The Hamilton Future Fund was established by the Council of the City of Hamilton in 2002 from the proceeds from Hamilton Utilities Corporation of the net assets owed to the City upon restructuring of the electrical industry. The Hamilton Future Fund is used to create and protect a permanent legacy for current and future generations of Hamiltonians to enjoy economic prosperity and improved quality of life.

The continuity of the Hamilton Future Fund is as follows:

	<u>2022</u>	<u>2021</u>
Balance at the beginning of the year	\$ <u>63,848</u>	\$ <u>58,466</u>
<b>Current operations</b>		
Investment income	1,298	1,215
Repayment of Waste Management Projects	182	7,923
Other	-	(208)
	<u>1,480</u>	<u>8,930</u>
<b>Tangible capital assets</b>		
Waste Management Projects	-	452
Other	-	(4,000)
	<u>-</u>	<u>(3,548)</u>
Balance at the end of the year	\$ <u>65,328</u>	\$ <u>63,848</u>

#### 15. Taxation

	Budget <u>2022</u>	Actual <u>2022</u>	Actual <u>2021</u>
Taxation from real property	\$ 1,202,812	\$ 1,210,926	\$ 1,164,870
Taxation from other governments payments in lieu of taxes	<u>17,508</u>	<u>17,919</u>	<u>17,508</u>
	1,220,320	1,228,845	1,182,378
Less: Taxation collected on behalf of school boards	<u>(195,845)</u>	<u>(200,450)</u>	<u>(196,406)</u>
Net taxes available for municipal purposes	\$ <u>1,024,475</u>	\$ <u>1,028,395</u>	\$ <u>985,972</u>

The City is required to levy and collect taxes on behalf of the school boards. The taxes levied over (under) the amounts requisitioned are recorded as accounts payable (receivable).

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 16. Government transfers

	<u>2022</u>	<u>2021</u>
<b>Government transfers received:</b>		
Policing	\$ 6,034	\$ 5,825
Court security	4,911	5,188
Transit	8,105	8,468
Waste diversion	7,032	6,570
Public Health	56,317	65,201
Ambulance services	37,671	34,755
Social assistance	150,461	158,409
Long term care homes	34,275	31,724
Child care	96,201	79,276
Housing	27,716	41,134
Federal and provincial gas tax	47,219	34,670
Other	11,333	25,898
Infrastructure	24,417	39,146
	<u>\$ 511,692</u>	<u>\$ 536,264</u>
	<u>2022</u>	<u>2021</u>
<b>Government transfers paid:</b>		
Social assistance	\$ 123,564	\$ 99,917
Social housing	57,075	58,026
Grants	20,418	39,902
	<u>\$ 201,057</u>	<u>\$ 197,845</u>

#### 17. Contractual obligations

- (a) The City has outstanding contractual obligations of approximately \$578,518,000 at December 31, 2022 for capital works (2021 - \$431,428,000). City Council has authorized the financing of these obligations.
- (b) The City has agreements with the Ontario Realty Corporation, an agency of the Provincial Government of Ontario, for various capital projects. The outstanding future obligations at December 31, 2022 amounting to \$2,210,000 (2021 - \$2,496,000) are not reflected in the Consolidated Financial Statements. Payments made to the Ontario Realty Corporation amounting to \$287,000 in 2022 (2021 - \$174,000) are reported in the Consolidated Statement of Operations.
- (c) The City is legislated under the Development Charges Act to fund Government of Ontario ("GO") Transit's Growth and Capital Expansion Plan. The obligation at December 31, 2022 of \$3,460,000 (2021 - \$3,460,000) is reported in the Consolidated Statement of Financial Position. Payments are collected through development charges and remitted to Metrolinx, an agency of the Government of the Province of Ontario. Payments made to Metrolinx in the amount of \$453,000 in 2022 (2021 - \$522,000) are reported in the Consolidated Statement of Operations.
- (d) The City has a contract with Waste Connections (formerly known as Progressive Waste Services) for the transfer, hauling and disposal of the City's solid waste, including the operations of the City's Transfer Stations and Community Recycling Centre. The term of the agreement is ten years for the period of March 1, 2020 to February 28, 2030. The contract fees amounting to \$5,251,000 for 2022 (2021 - \$5,767,000) are reported in the Consolidated Statement of Operations.

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 17. Contractual obligations (continued)

- (e) The City has a contract with GFL Environmental Inc. for the provision of curbside/roadside collection of organics, garbage, leaf and yard, bulk waste for one-half of the City, including curbside/roadside recycling, automated recycling and bin waste collection for the entire City. The agreement ended on March 28, 2020 and the City exercised a one-year option. The new contract came into effect on March 29, 2021 and will end on April 2, 2028 (with a one-year extension option). Contract fees amounting to \$25,584,000 for 2022 (2021 - \$23,061,000) are reported in the Consolidated Statement of Operations.
- (f) The City has lease agreements with Disabled and Aged Regional Transit System (D.A.R.T.S.) for the delivery of specialized transportation services. The agreement is on a month-to-month basis until a new contract is signed or until cancelled on 120 calendar days' notice by either party. The annual contract fees amounting to \$17,571,000 for 2022 (2021 - \$12,999,000) are reported in the Consolidated Statement of Operations.
- (g) The City has executed lease agreements for administrative office space, parking lots and other land leases requiring annual payments in future years as they become due and payable in the amount of \$54,632,000 (2021 - \$61,493,000). The minimum lease payments for these leases over the next five years and thereafter are:

	<u>2022</u>
2023	\$ 6,827
2024	6,340
2025	4,997
2026	4,690
2027	4,751
2028 and thereafter	27,027
Total	<u>\$ 54,632</u>

- (h) The City has a Credit Facility Agreement dated March 14, 2012 with a Canadian chartered bank to borrow up to \$117,740,000, consisting of \$65,000,000 in a revolving demand facility, and two non-revolving term facilities in the amounts of \$38,000,000 and \$14,740,000.

On May 8, 2012, the City took a drawdown of \$38,000,000 and \$14,740,000 from the two non-revolving term facilities, by undertaking two term loans. No other amounts have been drawn from the Credit Facility Agreement and therefore, as at December 31, 2022, the City has \$65,000,000 in a revolving demand facility.

The first term loan of \$14,740,000 was paid in full on May 8, 2017. The second term loan has an original principal of \$38,000,000, a term of 15 years, and an annual principal repayment of \$2,533,000 in each of the years from 2013 to 2026, inclusive, with a final principal repayment of \$2,538,000 in 2027. As at December 31, 2022, the remaining principal balance for the second term loan is \$12,670,000 (2021 - \$15,203,000). The interest cost for the City is based on the 30-day Banker's Acceptance rate. These loans are included in Long term liabilities – "Municipal Operations on the Statement of Financial Position."

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# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

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### 18. Contractual Rights

Contractual rights are rights to economic resources arising from contracts or agreements that will result in revenues and assets in the future. The City has entered into an agreement with the Ontario Lottery and Gaming Corporation (OLG) whereby quarterly contributions are received based on a percentage of gaming revenues.

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### 19. Public liability insurance

The City has undertaken a portion of the risk for public liability, as a means of achieving cost effective risk management. As a result, the City is self-insured for public liability claims up to \$250,000 for any individual claim or for any number of claims arising out of a single occurrence. Outside insurance coverage is in place for claims in excess of \$250,000 to a maximum of \$50,000,000 per claim or occurrence.

The City has reported liabilities for insurance claims on the Consolidated Statement of Financial Position in the amount of \$21,129,000 (2021 - \$20,117,000). Claim expenses for the year in the amount of \$11,837,000 (2021 - \$9,780,000) are reported as expenses in the Consolidated Statement of Operations.

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### 20. Contingent liabilities

The City has outstanding contractual obligations with its unionized employee groups as of December 31, 2022. Furthermore, in the normal course of operations, the City is subject to various litigation claims. Where the occurrence of a future event is considered likely to result in a loss with respect to an existing condition and the potential liability is reasonably estimated, amounts have been included in accrued liabilities on the consolidated statement of financial position. When the outcome of the claims cannot be determined at this time, any additional losses related to claims will be recorded in the period during which the liability is determinable. Amounts recorded in the consolidated statement of financial position have not been disclosed in the notes to consolidated financial statements as disclosure may adversely impact the outcome. Management's estimate is based on an analysis of specific claims and historical experience with similar claims.

## City of Hamilton

### Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 21. Tangible Capital Assets

Details of the tangible capital assets are included in the Schedule of Tangible Capital Assets (pages 2-38 and 2-39). The City has tangible capital assets valued at cost in the amount of \$10,493,084,000 (2021 - \$10,220,429,000) and a net book value of \$6,549,950,000 (2021 - \$6,448,616,000). The net book value of the tangible capital assets valued as at December 31, 2022 is as follows:

	<u>2022</u>	<u>2021</u>
General		
Land	\$ 448,607	\$ 442,267
Land improvements	225,955	202,950
Buildings	830,433	821,383
Vehicles	152,225	140,537
Computer hardware and software	15,689	17,694
Other	101,889	104,261
Infrastructure		
Roads	1,312,271	1,307,472
Bridges and structures	178,749	177,730
Water and wastewater facilities	493,680	448,041
Underground and other networks	<u>2,092,702</u>	<u>2,066,026</u>
Net Book Value	5,852,200	5,728,361
Assets under construction	<u>697,750</u>	<u>720,255</u>
Balance at the end of the year	<u>\$ 6,549,950</u>	<u>\$ 6,448,616</u>

Included are leased tangible capital assets with a net book value of \$4,058,000 (2021 - \$4,198,000). In addition, the City has works of arts and historical treasures including sculptures, fine art, murals, cemetery crosses, cenotaphs, cannons and artillery that are preserved by the City but are not recorded as tangible capital assets.

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# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

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### 22. Reporting by Business Segment

The Consolidated Financial Statements provide a summary of the revenues and expenses for all of the services provided to the residents and businesses in the City of Hamilton as defined in the reporting entity (Note 1).

Certain allocation methodologies are employed in the preparation of segmented financial information. Services are funded primarily by taxation and user fees. Taxation revenue is allocated to the general government segment. Certain government grants, user charges and other revenues have been allocated based upon the same allocation as the related expenses. User fees are allocated based upon the segment that generated the fee.

Revenues and expenses are reported by the following functions and services:

- General government: Office of the Mayor and council, corporate administration including fleet and facilities
- Protection services: police, fire, conservation authorities
- Transportation services: roads, winter maintenance, traffic, parking, transit
- Environmental services: water, wastewater, storm water, waste management collection, diversion & disposal
- Health services: public health, cemeteries and emergency medical services/ambulance
- Social and family services: general assistance, hostels, homes for the aged, services to aged persons, child care services
- Social housing: public housing, non-profit housing, rent supplement programs
- Recreation and cultural services: parks, recreation programs, recreation facilities, golf courses, marinas, museums, libraries, and tourism.
- Planning and development: planning, zoning, commercial and industrial development and residential development

Financial information about the City's business segments is included in the Schedule of Operations for Business Segments (pages 2-40 and 2-41).

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### 23. Liability for Contaminated Sites

The City of Hamilton estimates liabilities of \$32,127,000 as at December 31, 2022 for remediation of various lands using a risk-based approach (2021 - \$33,288,000) included in accounts payable and accrued liabilities on the consolidated statement of financial position. Total future undiscounted expenditures are estimated at \$38,514,000. The liabilities result from past industrial uses. Future expenditures are based on agreements with third parties, where available, as well as estimates. Future expenditures have been discounted using a 3.69% discount rate. The amount of estimated recoveries is nil (2021 – nil).

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### 24. Budget figures

The 2022 operating budget and capital financing for the housing corporation was approved by the CityHousing Hamilton Board at a meeting on December 13, 2021. The 2022 operating budget and capital financing for municipal operations was approved by City Council at a meeting on March 30, 2022.

The budget figures conform to the accounting standards adopted in CPA Canada Public Sector Accounting Handbook section *PS1200 Financial Statement Presentation*. As such, the budget figures presented in the consolidated financial statements differ from the presentation approved by City Council. A summary reconciliation follows:

# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

### 24. Budget figures (continued)

	<u>2022</u>
<b>Revenue</b>	
Council Approved Gross Revenue Operating Budget - Municipal	\$ 1,963,135
Council Approved Gross Revenue - Public Health & HSD fully funded programs	40,643
Council Approved Gross Revenue Capital Budget - Municipal	590,520
	<u>2,594,298</u>
Board Approved Gross Revenue Operating Budget - Housing Corporation	61,108
Board Approved Gross Revenue Capital Budget - Housing Corporation	9,185
	<u>70,293</u>
<b>Adjustments to Revenues</b>	
Less: Transfers from reserves and reserve funds Operating Budget Municipal Operations	(105,601)
Less: Transfers from reserves and reserve funds Capital Budget Municipal Operations	(227,406)
Less: Transfers from capital fund to current fund - Municipal Operations	(223,532)
Less: Transfers from capital fund to current fund - Housing Corporation	(9,185)
Less: Long term debt financing Capital Budget	(69,359)
Add: Donated tangible capital assets	18,990
Add: Reserve & reserve funds	32,723
Add: Confederation Park Consolidation	3,306
Less: Elimination for consolidation of Housing Corporation	(18,327)
Less: Elimination for consolidation of Government Business Enterprise	(13,543)
	<u>(611,934)</u>
<b>Consolidated</b>	<u>\$ 2,052,657</u>
<b>Expenses</b>	
Council Approved Gross Expenditure Operating Budget - Municipal	\$ 1,963,135
Council Approved Gross Expenditure - Public Health & HSD fully funded programs	40,643
Council Approved Gross Expenditure Capital Budget - Municipal	590,520
	<u>2,594,298</u>
Board Approved Gross Expenditure Operating Budget - Housing Corporation	61,108
Board Approved Gross Expenditure Capital Budget - Housing Corporation	9,185
	<u>70,293</u>
<b>Adjustments to Expenditures</b>	
Less: Debt principal repayment - Municipal Operations	(45,535)
Less: Debt principal repayment - Housing Corporation	(6,060)
Less: Transfers to reserves and reserve funds - Municipal Operations	(100,958)
Less: Transfers to capital from current funds - Municipal Operations	(223,532)
Less: Tangible capital assets - Municipal Operations	(490,762)
Less: Tangible capital assets - Housing Corporation	(9,185)
Add: Change in employee future benefits and other obligations	15,048
Add: Change in solid waste landfill liability	5,239
Less: Change in Contaminated Sites and Environmental Liability	(1,161)
Add: Amortization expense for tangible capital assets	227,953
Add: Confederation Park Consolidation	2,956
Less: Elimination for consolidation of Housing Corporation	(27,878)
Add: Loss on disposition of tangible capital assets	9,922
	<u>(643,953)</u>
<b>Consolidated</b>	<u>\$ 2,020,638</u>

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# City of Hamilton

## Notes to Consolidated Financial Statements

For the year ended December 31, 2022 (all numbers in columns are in thousands of dollars)

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### 25. COVID-19

The City of Hamilton ended the COVID-19 emergency declaration in May 2022 after two-years. However, response and recovery efforts continued throughout 2022 as the municipality transitions to new service delivery models, addresses increased demand for services as a result of the pandemic and continued response efforts in combatting the spread of COVID-19 and other respiratory illnesses still present in the community at large.

In 2022, the City of Hamilton has reported approximately \$72,400,000 in financial pressures as a result of COVID-19 pandemic response and recovery efforts bringing the three-year total, from 2020 to 2022, to \$226,200,000. Of the \$226,200,000 COVID-19 response, a total of \$208,900,000 was funded through federal and provincial programs and the remaining \$17,300,000 was absorbed by the City of Hamilton. Pandemic response and recovery efforts continued to significantly impact the following services in 2022:

- Public Health Services
- Housing Services
- Long-Term Care
- Paramedic Services
- Provincial Offences Act and Red-Light Camera Revenues
- Parking Services
- Licensing and By-Law Services
- Transit
- Police Services
- Fire Services

## City of Hamilton Notes to Consolidated Financial Statements

As at December 31, 2022 (all numbers in columns are in thousands of dollars)

### 2022 Schedule of Tangible Capital Assets

	General						Infrastructure				Assets Under Construction	TOTAL
	Land	Land Improvements	Buildings	Vehicles	Computer	Other	Roads	Bridges & Other Structures	W/WW Facilities	W/WW/SW Linear Network		
<b>Cost</b>												
Balance, Jan 1, 2022	\$ 442,267	\$ 417,033	\$ 1,545,215	\$ 347,767	\$ 34,488	\$ 179,145	\$ 2,612,527	\$ 252,465	\$ 901,360	\$ 2,767,907	\$ 720,255	\$ 10,220,429
Additions, betterments & transfers in 2022	12,347	39,313	52,494	36,060	5,504	13,744	53,975	4,560	69,205	55,085	(22,068)	320,219
Disposals & writedowns in 2022	(6,207)	(633)	(10,660)	(13,721)	(4,767)	(14,996)	(7,325)	(352)	(2,421)	(5,035)	(437)	(66,554)
Donations & contributions in 2022	200	-	-	-	-	86	7,878	-	-	10,826	-	18,990
Balance, Dec 31, 2022	\$ 448,607	\$ 455,713	\$ 1,587,049	\$ 370,106	\$ 35,225	\$ 177,979	\$ 2,667,055	\$ 256,673	\$ 968,144	\$ 2,828,783	\$ 697,750	\$ 10,493,084
<b>Accumulated amortization</b>												
Balance, Jan 1, 2022	\$ -	\$ 214,083	\$ 723,832	\$ 207,230	\$ 16,794	\$ 74,884	\$ 1,305,055	\$ 74,735	\$ 453,319	\$ 701,881	\$ -	\$ 3,771,813
Amortization in 2022	-	16,268	41,741	24,180	7,509	16,202	56,660	3,413	22,965	39,015	-	227,953
Disposals in 2022	-	(593)	(8,957)	(13,529)	(4,767)	(14,996)	(6,931)	(224)	(1,820)	(4,815)	-	(56,632)
Balance, Dec 31, 2022	\$ -	\$ 229,758	\$ 756,616	\$ 217,881	\$ 19,536	\$ 76,090	\$ 1,354,784	\$ 77,924	\$ 474,464	\$ 736,081	\$ -	\$ 3,943,134
<b>Net book value Dec 31, 2022</b>	\$ 448,607	\$ 225,955	\$ 830,433	\$ 152,225	\$ 15,689	\$ 101,889	\$ 1,312,271	\$ 178,749	\$ 493,680	\$ 2,092,702	\$ 697,750	\$ 6,549,950
<b>Assets under construction</b>	\$ -	\$ 29,931	\$ 169,596	\$ 1,238	\$ 4,709	\$ 262	\$ 25,466	\$ 10,851	\$ 410,954	\$ 44,743	\$ (697,750)	
<b>Total</b>	\$ 448,607	\$ 255,886	\$ 1,000,029	\$ 153,463	\$ 20,398	\$ 102,151	\$ 1,337,737	\$ 189,600	\$ 904,634	\$ 2,137,445	\$ -	\$ 6,549,950

## City of Hamilton Notes to Consolidated Financial Statements

As at December 31, 2022 (all numbers in columns are in thousands of dollars)

### 2021 Schedule of Tangible Capital Assets

	General						Infrastructure					Assets Under Construction	TOTAL
	Land	Land Improvements	Buildings	Vehicles	Computer	Other	Roads	Bridges & Other Structures	W/WW Facilities	W/WW/SW Linear Network			
<b>Cost</b>													
Balance, Jan 1, 2021	\$ 403,879	\$ 381,381	\$ 1,514,736	\$ 343,559	\$ 35,021	\$ 160,797	\$ 2,568,703	\$ 252,459	\$ 849,535	\$ 2,691,922	\$ 604,146	\$ 9,806,138	
Additions, betterments & transfers in 2021	38,451	36,997	40,484	25,402	6,152	27,322	37,530	6	52,065	66,230	116,675	447,314	
Disposals & writedowns in 2021	(4,037)	(1,345)	(10,005)	(21,194)	(6,685)	(8,974)	(2,258)	-	(240)	(6,531)	(566)	(61,835)	
Donations & contributions in 2021	3,974	-	-	-	-	-	8,552	-	-	16,286	-	28,812	
<b>Balance, Dec 31, 2021</b>	<b>\$ 442,267</b>	<b>\$ 417,033</b>	<b>\$ 1,545,215</b>	<b>\$ 347,767</b>	<b>\$ 34,488</b>	<b>\$ 179,145</b>	<b>\$ 2,612,527</b>	<b>\$ 252,465</b>	<b>\$ 901,360</b>	<b>\$ 2,767,907</b>	<b>\$ 720,255</b>	<b>\$ 10,220,429</b>	
<b>Accumulated amortization</b>													
Balance, Jan 1, 2021	\$ -	\$ 199,875	\$ 685,446	\$ 204,622	\$ 16,323	\$ 68,735	\$ 1,253,466	\$ 71,361	\$ 433,065	\$ 670,281	\$ -	\$ 3,603,174	
Amortization in 2021	-	14,743	40,204	23,585	7,156	15,123	53,604	3,374	20,494	37,979	-	216,262	
Disposals in 2021	-	(535)	(1,818)	(20,977)	(6,685)	(8,974)	(2,015)	-	(240)	(6,379)	-	(47,623)	
<b>Balance, Dec 31, 2021</b>	<b>\$ -</b>	<b>\$ 214,083</b>	<b>\$ 723,832</b>	<b>\$ 207,230</b>	<b>\$ 16,794</b>	<b>\$ 74,884</b>	<b>\$ 1,305,055</b>	<b>\$ 74,735</b>	<b>\$ 453,319</b>	<b>\$ 701,881</b>	<b>\$ -</b>	<b>\$ 3,771,813</b>	
<b>Net book value Dec 31, 2021</b>	<b>\$ 442,267</b>	<b>\$ 202,950</b>	<b>\$ 821,383</b>	<b>\$ 140,537</b>	<b>\$ 17,694</b>	<b>\$ 104,261</b>	<b>\$ 1,307,472</b>	<b>\$ 177,730</b>	<b>\$ 448,041</b>	<b>\$ 2,066,026</b>	<b>\$ 720,255</b>	<b>\$ 6,448,616</b>	
<b>Assets under construction</b>	<b>\$ -</b>	<b>\$ 43,776</b>	<b>\$ 153,820</b>	<b>\$ 844</b>	<b>\$ 4,643</b>	<b>\$ -</b>	<b>\$ 35,744</b>	<b>\$ 9,699</b>	<b>\$ 430,873</b>	<b>\$ 40,856</b>	<b>\$ (720,255)</b>		
<b>Total</b>	<b>\$ 442,267</b>	<b>\$ 246,726</b>	<b>\$ 975,203</b>	<b>\$ 141,381</b>	<b>\$ 22,337</b>	<b>\$ 104,261</b>	<b>\$ 1,343,216</b>	<b>\$ 187,429</b>	<b>\$ 878,914</b>	<b>\$ 2,106,882</b>	<b>\$ -</b>	<b>\$ 6,448,616</b>	

## City of Hamilton

### Notes to Consolidated Financial Statements

As at December 31, 2022 (all numbers in columns are in thousands of dollars)

#### 2022 Schedule of Operations for Business Segments

	General government	Protection services	Transportation services	Environmental services	Health services	Social and family services	Social housing	Recreation and cultural services	Planning and development	TOTAL 2022
<b>Revenue</b>										
Taxation	\$ 1,028,395	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,028,395
Government grants and contributions	4,786	14,708	49,121	16,736	94,112	281,329	37,291	7,189	6,420	511,692
User charges	4,528	6,844	51,870	269,313	4,644	15,688	681	24,265	11,806	389,639
Developer contributions earned	337	1,098	14,375	8,650	307	2	-	3,595	3,651	32,015
Donated tangible capital assets	-	-	7,963	10,827	-	-	-	200	-	18,990
Investment and dividend income	20,039	1,613	6,671	11,468	56	302	769	3,057	760	44,735
Net income from Government Business Enterprises	6,057	-	-	-	-	-	-	-	-	6,057
Other	15,555	32,150	19,161	26,218	166	41	54,001	7,917	13,793	169,002
<b>Total</b>	<b>\$ 1,079,697</b>	<b>\$ 56,413</b>	<b>\$ 149,161</b>	<b>\$ 343,212</b>	<b>\$ 99,285</b>	<b>\$ 297,362</b>	<b>\$ 92,742</b>	<b>\$ 46,223</b>	<b>\$ 36,430</b>	<b>\$ 2,200,525</b>
<b>Expenses</b>										
Salaries, wages and employee benefits	\$ 81,827	\$ 303,335	\$ 125,135	\$ 52,925	\$ 118,238	\$ 90,872	\$ 17,517	\$ 77,342	\$ 34,897	\$ 902,088
Interest on long term liabilities	1,219	350	2,088	3,882	371	45	937	1,063	50	10,005
Materials	73,984	22,197	53,356	54,496	9,946	9,247	20,431	34,940	8,378	286,975
Contracted services	7,351	6,225	59,526	91,642	6,785	97,571	45,907	17,691	18,879	351,577
Rents and financial expenses	2,562	2,490	9,967	10,795	2,810	2,508	1,700	6,207	3,785	42,824
External transfers	66	8,058	2	1,091	210	146,611	33,460	5,634	867	195,999
Amortization of tangible capital assets	10,081	11,016	84,798	71,921	3,626	2,663	8,268	32,334	3,246	227,953
Interfunctional transfers	(92,828)	11,590	29,708	13,869	9,302	8,317	1,144	13,829	5,069	-
<b>Total</b>	<b>\$ 84,262</b>	<b>\$ 365,261</b>	<b>\$ 364,580</b>	<b>\$ 300,621</b>	<b>\$ 151,288</b>	<b>\$ 357,834</b>	<b>\$ 129,364</b>	<b>\$ 189,040</b>	<b>\$ 75,171</b>	<b>\$ 2,017,421</b>
<b>Annual surplus (deficit)</b>	<b>\$ 995,435</b>	<b>\$ (308,848)</b>	<b>\$ (215,419)</b>	<b>\$ 42,591</b>	<b>\$ (52,003)</b>	<b>\$ (60,472)</b>	<b>\$ (36,622)</b>	<b>\$ (142,817)</b>	<b>\$ (38,741)</b>	<b>\$ 183,104</b>

## City of Hamilton Notes to Consolidated Financial Statements

As at December 31, 2022 (all numbers in columns are in thousands of dollars)

### 2021 Schedule of Operations for Business Segments

	General government	Protection services	Transportation services	Environmental services	Health services	Social and family services	Social housing	Recreation and cultural services	Planning and development	TOTAL 2021
<b>Revenue</b>										
Taxation	\$ 985,972	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 985,972
Government grants and contributions	7,575	18,288	45,422	34,294	100,305	269,919	50,016	8,901	1,544	536,264
User charges	4,696	5,983	39,973	249,492	4,334	14,777	1,062	10,915	12,854	344,086
Developer contributions earned	291	1,268	24,830	32,352	263	21	-	510	9,006	68,541
Donated tangible capital assets	-	-	8,552	16,286	-	-	-	3,974	-	28,812
Investment and dividend income	18,000	1,163	4,565	9,902	32	235	627	2,055	1,060	37,639
Net income from Government Business Enterprises	13,097	-	-	-	-	-	-	-	-	13,097
Other	23,814	30,523	12,845	909	108	198	44,577	8,153	10,547	131,674
<b>Total</b>	<b>\$ 1,053,445</b>	<b>\$ 57,225</b>	<b>\$ 136,187</b>	<b>\$ 343,235</b>	<b>\$ 105,042</b>	<b>\$ 285,150</b>	<b>\$ 96,282</b>	<b>\$ 34,508</b>	<b>\$ 35,011</b>	<b>\$ 2,146,085</b>
<b>Expenses</b>										
Salaries, wages and employee benefits	\$ 80,670	\$ 295,927	\$ 116,145	\$ 49,067	\$ 121,598	\$ 86,063	\$ 16,498	\$ 65,384	\$ 31,017	\$ 862,369
Interest on long term liabilities	220	1,548	2,570	4,337	391	140	1,048	1,169	63	11,486
Materials	78,467	23,106	39,961	40,533	9,142	10,166	15,529	24,696	4,347	245,947
Contracted services	12,130	4,744	64,512	101,794	5,557	108,644	46,062	16,767	14,985	375,195
Rents and financial expenses	3,688	2,158	6,836	5,872	3,389	2,134	1,356	6,733	3,802	35,968
External transfers	27	7,832	7	1,108	1,176	124,389	35,508	5,260	708	176,015
Amortization of tangible capital assets	10,150	10,235	80,834	67,834	3,384	2,512	7,891	30,364	3,057	216,261
Interfunctional transfers	(90,075)	11,967	27,753	13,011	8,759	8,445	938	13,865	5,337	-
<b>Total</b>	<b>\$ 95,277</b>	<b>\$ 357,517</b>	<b>\$ 338,618</b>	<b>\$ 283,556</b>	<b>\$ 153,396</b>	<b>\$ 342,493</b>	<b>\$ 124,830</b>	<b>\$ 164,238</b>	<b>\$ 63,316</b>	<b>\$ 1,923,241</b>
<b>Annual surplus (deficit)</b>	<b>\$ 958,168</b>	<b>\$ (300,292)</b>	<b>\$ (202,431)</b>	<b>\$ 59,679</b>	<b>\$ (48,354)</b>	<b>\$ (57,343)</b>	<b>\$ (28,548)</b>	<b>\$ (129,730)</b>	<b>\$ (28,305)</b>	<b>\$ 222,844</b>

## **Section 3**

# **City of Hamilton Consolidated Financial Statements for the Trust Funds Cemetery and General Trusts December 31, 2022**

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## **Independent Auditor's Report**

<<NOTE: The Independent Auditor's Report will be inserted after the Financial Report is approved by the Audit, Finance and Administration Committee. >>

## **Independent Auditor's Report**

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# City of Hamilton

## Trust Funds – Consolidated

As at December 31, 2022 with comparative information for 2021

### Statement of Financial Position

As at December 31, 2022

	<u>2022</u>	<u>2021</u> (Note 2)
<b>Financial assets</b>		
Cash	\$ 1,208,693	\$ 1,290,657
Investments (Note 3)	22,110,753	20,469,229
Accrued interest receivable	228,278	-
Due from City of Hamilton - Cemetery (Note 4)	1,197,960	1,211,167
Due from City of Hamilton - Other Trust Funds (Note 4)	<u>37,971</u>	<u>36,600</u>
<b>Total financial assets</b>	<u>\$ 24,783,655</u>	<u>\$ 23,007,653</u>
<b>Liabilities</b>		
Deposits (Note 5)	\$ 363,223	\$ 339,647
Deferred revenue - pre-need (Notes 2 and 6)	<u>2,938,998</u>	<u>2,747,033</u>
<b>Total liabilities</b>	<u>\$ 3,302,221</u>	<u>\$ 3,086,680</u>
<b>Accumulated surplus and net financial assets (Note 7)</b>	<u>\$ 21,481,434</u>	<u>\$ 19,920,973</u>

### Statement of Operations

Year ended December 31, 2022

	<u>2022</u>	<u>2021</u> (Note 2)
<b>Revenues</b>		
Cemetery lots and interments (Note 2)	\$ 879,163	\$ 907,940
Investment income	<u>879,954</u>	<u>424,652</u>
<b>Total revenue</b>	<u>\$ 1,759,117</u>	<u>\$ 1,332,592</u>
<b>Expenses</b>		
Transfer to other trust funds	\$ 186,381	\$ 186,119
Other	<u>12,275</u>	<u>12,177</u>
<b>Total expenses</b>	<u>\$ 198,656</u>	<u>\$ 198,296</u>
<b>Annual surplus</b>	<u>\$ 1,560,461</u>	<u>\$ 1,134,296</u>
<b>Accumulated surplus, beginning of the year</b>	<u>19,920,973</u>	<u>18,786,677</u>
<b>Accumulated surplus, end of the year</b>	<u>\$ 21,481,434</u>	<u>\$ 19,920,973</u>

See accompanying notes to the financial statements

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# City of Hamilton

## Trust Funds

### Notes to The Financial Statements

Year ended December 31, 2022

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#### 1. Significant accounting policies

The consolidated financial statements of the City of Hamilton Trust Funds (the "Trust Funds"), including the financial statements of the Cemetery and financial statements of the Other Trusts, are the representation of management prepared in accordance Canadian public sector accounting standards. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations.

##### (a) Basis of consolidation

These consolidated statements reflect the revenues, expenditures, assets and liabilities of the following trust funds:

Fieldcote Farmer (Ancaster)  
 Dundas Knowles Bequest  
 Hamilton F. Waldon Dundurn Castle  
 Dundas Ellen Grafton  
 Ancaster Fieldcote Livingstone-Clarke  
 Ancaster Fieldcote Shaver  
 Hamilton Balfour Estate Chedoke  
 Cemetery Trust Funds  
 Municipal Election Surplus

##### (b) Basis of accounting

- (i) Sources of financing and expenditures are reported on the accrual basis of accounting.
- (ii) The accrual basis of accounting recognizes revenues as they are earned and measurable; expenditures are recognized as they are incurred and measurable.
- (iii) Revenues on the cemetery lots are recognized upon transfer of title of the deed.

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#### 2. Change in accounting policy

In 2022, the Trust Funds – Cemetery opted to change its policy for revenue recognition to align the Trust Funds – Cemetery's accounting practices with the City's treatment for collected pre-need contract funds. Revenues are to be recognized in the same period a contract becomes at-need, and until then, the collected funds are to be held as deferred revenue.

Under the previous method of accounting, the collected funds were recognized as revenue when received within the Trust.

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**City of Hamilton**  
**Trust Funds**  
**Notes to The Financial Statements**Year ended December 31, 2022

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**2. Change in accounting policy (continued)**

The impact of this change in accounting policy has been applied retrospectively, and as a result, comparative financial statements have been restated to reflect this change. As a result of this change, the Trust Funds – Cemetery reflected the following adjustments to the previously recorded balances:

- Trust Funds – Cemetery statements as at and for the year ended December 31, 2021
  - The statement of financial position was adjusted with changes to recognize deferred revenue of \$2,747,033.
  - The statement of operations was adjusted to decrease cemetery lots and interments by \$160,032 from \$1,067,972 to \$907,940, decrease annual surplus by \$160,032 from \$1,287,467 to \$1,127,435, decrease the accumulated surplus as at January 1, 2021 by \$2,587,001 from \$20,722,605 to \$18,135,604, and decrease the accumulated surplus as at December 31, 2021 by \$2,747,033 from \$22,010,072 to \$19,263,039.
- Consolidated statements as at and for the year ended December 31, 2021
  - The consolidated statement of financial position was adjusted with changes to recognize deferred revenue of \$2,747,033.
  - The consolidated statement of operations was adjusted to decrease cemetery lots and interments by \$160,032 from \$1,067,972 to \$907,940, decrease annual surplus by \$160,032 from \$1,294,328 to \$1,134,296, decrease the accumulated surplus as at January 1, 2021 by \$2,587,001 from \$21,373,678 to \$18,786,677, and decrease the accumulated surplus as at December 31, 2021 by \$2,747,033 from \$22,668,006 to \$19,920,973.

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**3. Investments**

Investments are valued at cost less any amounts written off to reflect an other than temporary decline in value. The investments have a market value of \$20,987,856 (2021 - \$21,820,723) at the end of the year.

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**4. Due from City of Hamilton**

The amount due from the City of Hamilton is bearing interest at variable rates with no fixed repayment terms.

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**5. Deposits**

Deposits are comprised of cash receipts related to prepayment plan arrangements associated with funeral and other final expenses.

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## City of Hamilton Trust Funds Notes to The Financial Statements

Year ended December 31, 2022

### 6. Deferred revenue – pre-need

Deferred revenue represents pre-need contract funds collected which are not yet at-need. These amounts will be recognized as revenue in the fiscal year when the interment service is performed as the contract becomes at-need.

	<u>2022</u>	<u>2021</u> (Note 2)
Balance, beginning of year	\$ 2,747,033	\$ 2,587,001
Contributions during the year	363,818	328,233
Services performed during the year recognized as revenue	<u>(171,853)</u>	<u>(168,201)</u>
<b>Balance, end of year</b>	<b><u>\$ 2,938,998</u></b>	<b><u>\$ 2,747,033</u></b>

### 7. Accumulated surplus

	<u>2022</u>	<u>2021</u> (Note 2)
<b>The accumulated surplus consists of:</b>		
Cemeteries	<u>\$ 20,811,072</u>	<u>\$ 19,263,039</u>
Other		
Fieldcote Farmer (Ancaster)	345,351	338,111
Knowles Bequest (Dundas)	253,246	249,443
F. Walden Dundurn Castle (Hamilton)	7,022	6,859
Ellen Grafton (Dundas)	8,319	8,161
Fieldcote Livingstone-Clarke (Ancaster)	5,155	5,155
Fieldcote Shaver (Ancaster)	5,155	5,155
Municipal Election (Hamilton)	38,395	37,506
Balfour Estate Chedoke (Hamilton)	<u>7,719</u>	<u>7,544</u>
	<u>\$ 670,362</u>	<u>\$ 657,934</u>
	<b><u>\$ 21,481,434</u></b>	<b><u>\$ 19,920,973</u></b>

See accompanying notes to the financial statements

# City of Hamilton

## Trust Funds – Cemetery

As of December 31, 2022, with comparative information for 2021

### Statement of Financial Position

As at December 31, 2022

	<u>2022</u>	<u>2021</u> (Note 2)
<b>Financial assets</b>		
Cash	\$ 777,527	\$ 870,569
Investments	21,909,528	20,267,983
Accrued interest receivable	228,278	-
Due from City of Hamilton	<u>1,197,960</u>	<u>1,211,167</u>
<b>Total financial assets</b>	<b><u>\$ 24,113,293</u></b>	<b><u>\$ 22,349,719</u></b>
<b>Liabilities</b>		
Deposits	\$ 363,223	\$ 339,647
Deferred revenue - pre-need	<u>2,938,998</u>	<u>2,747,033</u>
<b>Total liabilities</b>	<b><u>\$ 3,302,221</u></b>	<b><u>\$ 3,086,680</u></b>
<b>Accumulated surplus and net financial assets</b>	<b><u>\$ 20,811,072</u></b>	<b><u>\$ 19,263,039</u></b>

### Statement of Operations

Year ended December 31, 2022

	<u>2022</u>	<u>2021</u> (Note 2)
<b>Revenues</b>		
Cemetery lots and interments	\$ 879,163	\$ 907,940
Investment income	<u>865,414</u>	<u>415,676</u>
<b>Total revenue</b>	<b><u>\$ 1,744,577</u></b>	<b><u>\$ 1,323,616</u></b>
<b>Expenses</b>		
Transfer to other trust funds	\$ 186,381	\$ 186,119
Other	<u>10,163</u>	<u>10,062</u>
<b>Total expenses</b>	<b><u>\$ 196,544</u></b>	<b><u>\$ 196,181</u></b>
<b>Annual surplus</b>	<b><u>\$ 1,548,033</u></b>	<b><u>\$ 1,127,435</u></b>
<b>Accumulated surplus at the beginning of the year</b>	<b><u>19,263,039</u></b>	<b><u>18,135,604</u></b>
<b>Accumulated surplus at the end of the year</b>	<b><u>\$ 20,811,072</u></b>	<b><u>\$ 19,263,039</u></b>

See accompanying notes to the financial statements

## City of Hamilton Trust Funds – Other

As at December 31, 2022 with comparative information for 2021

### Statement of Financial Position

As at December 31, 2022

	<u>2022</u>	<u>2021</u>
<b>Financial assets</b>		
Cash	\$ 431,166	\$ 420,088
Investments	201,225	201,246
Due from City of Hamilton	<u>37,971</u>	<u>36,600</u>
<b>Total financial assets</b>	<u>\$ 670,362</u>	<u>\$ 657,934</u>
<b>Accumulated surplus</b>	<u>\$ 670,362</u>	<u>\$ 657,934</u>

### Statement of Operations

Year ended December 31, 2022

	<u>2022</u>	<u>2021</u>
<b>Revenues</b>		
Investment income	\$ 14,540	\$ 8,976
<b>Expenses</b>		
Other	<u>2,112</u>	<u>2,115</u>
<b>Annual surplus</b>	<u>\$ 12,428</u>	<u>\$ 6,861</u>
<b>Accumulated surplus at the beginning of the year</b>	<u>657,934</u>	<u>651,073</u>
<b>Accumulated surplus at the end of the year</b>	<u>\$ 670,362</u>	<u>\$ 657,934</u>

See accompanying notes to the financial statements

## **Section 4**

# **City of Hamilton Financial Statements for the Trust Funds – Homes for the Aged December 31, 2022**

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## **Independent Auditor's Report**

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## City of Hamilton Trust Funds – Homes for the Aged

As at December 31, 2022 with comparative information for 2021

### Statement of Financial Position

As at December 31, 2022

	Macassa Lodge Resident Trusts	Wentworth Lodge Resident Trusts	Macassa Lodge Other Trusts	Wentworth Lodge Other Trusts	<b>Total 2022</b>	Total 2021
<b>Financial assets</b>						
Cash	\$ 30,651	\$ 25,877	\$ 42,637	\$ 328,283	<b>\$ 427,448</b>	\$ 407,071
<b>Total financial assets</b>	<b>30,651</b>	<b>25,877</b>	<b>42,637</b>	<b>328,283</b>	<b>427,448</b>	407,071
<b>Liabilities</b>						
Due to (from) City of Hamilton	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Accumulated surplus and net financial assets</b>	<b>\$ 30,651</b>	<b>\$ 25,877</b>	<b>\$ 42,637</b>	<b>\$ 328,283</b>	<b>\$ 427,448</b>	<b>\$ 407,071</b>

### Statement of Operations

Year ended December 31, 2022

	Macassa Lodge Resident Trusts	Wentworth Lodge Resident Trusts	Macassa Lodge Other Trusts	Wentworth Lodge Other Trusts	<b>Total 2022</b>	Total 2021
<b>Revenue</b>						
Residents' deposits	\$ 120,508	\$ 67,090	\$ 7,861	\$ 12,128	<b>\$ 207,587</b>	\$ 133,130
Interest income	-	-	728	6,274	<b>7,002</b>	583
Donations	-	-	1,571	-	<b>1,571</b>	7,429
	<b>120,508</b>	<b>67,090</b>	<b>10,160</b>	<b>18,402</b>	<b>216,160</b>	141,142
<b>Expenses</b>						
Maintenance payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,655
Residents' charges	102,571	57,702	2,062	17,859	<b>180,194</b>	127,422
Payments to estates	8,322	7,267	-	-	<b>15,589</b>	14,482
Program purchases	-	-	-	-	-	333
	<b>110,893</b>	<b>64,969</b>	<b>2,062</b>	<b>17,859</b>	<b>195,783</b>	146,892
<b>Annual surplus (deficit)</b>	<b>9,615</b>	<b>2,121</b>	<b>8,098</b>	<b>543</b>	<b>20,377</b>	(5,750)
<b>Accumulated surplus at the beginning of the year</b>	<b>21,036</b>	<b>23,756</b>	<b>34,539</b>	<b>327,740</b>	<b>407,071</b>	412,821
<b>Accumulated surplus at the end of the year</b>	<b>\$ 30,651</b>	<b>\$ 25,877</b>	<b>\$ 42,637</b>	<b>\$ 328,283</b>	<b>\$ 427,448</b>	<b>\$ 407,071</b>

See accompanying notes to the financial statements.

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# City of Hamilton

## Trust Funds – Homes for the Aged

### Notes to the Financial Statements

Year ended December 31, 2022

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#### 1. Purpose of Trust Funds

The various Trust Funds administered by the Corporation of the City of Hamilton are established for the following purposes:

##### **Macassa and Wentworth Lodge Resident Trusts**

These Trust Funds are established for residents to receive their funds and to pay for their various charges including monthly maintenance payments.

##### **Macassa and Wentworth Lodge Other Trusts**

These Trust Funds are established for the receipts of funds from donations and fund-raising activities. The funds are to be used for the benefit of lodge residents over and above normal capital and operating expenses of the lodges.

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#### 2. Significant accounting policies

The financial statements of the Trust Funds of The City of Hamilton are the representation of management prepared in accordance with Canadian public sector accounting standards.

##### **Basis of accounting**

The Trust Funds follow the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as result of receipt of goods and services and/or the creation of a legal obligation to pay.

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## **EMERGENCY & COMMUNITY SERVICES COMMITTEE REPORT 23-008**

1:30 p.m.

Thursday, June 15, 2023

Council Chambers

Hamilton City Hall

71 Main Street West

**Present:** Councillors B. Clark (Chair), T. Jackson, C. Kroetsch, T. Hwang (Vice Chair), N. Nann, A. Wilson and M. Wilson

### **THE EMERGENCY AND COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 23-008 AND RESPECTFULLY RECOMMENDS:**

**1. Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034) (Item 8.1)**

That Report HSC23034 respecting Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report, be received.

**2. Building Safer Communities Multi-Year Plan (HSC23033) (Item 9.1)**

That Report HSC23033, respecting a Building Safer Communities Multi-Year Plan, be received.

**3. Poverty Reduction Investment Plan (CES16043(f)) (Item 9.2)**

That Report CES16043(f), respecting a Poverty Reduction Investment Plan, be received.

**4. Citizen Committee Report - Updated Terms of Reference for the LGBTQ Advisory Committee (Item 10.1)**

That the Citizen Committee Report from the LGBTQ Advisory, respecting a revised Terms of Reference, be approved, as presented.

**5. Group Purchasing Services for Food and Related Supplies (HSC18026(a)) (Item 10.2)**

That, pursuant to Policy 11 - Non-competitive Procurements that Council approve Complete Purchasing Services Inc. and their vendors as the single source for food and related supplies, for Macassa and Wentworth Lodges, Recreation Division, and Red Hill Family Centers and for cleaning and related supplies for Macassa and Wentworth Lodges for up to two years until May 30, 2025.

**6. Menstrual Products Pilot Update (Funding) HSC20001(c) (Item 10.3)**

- (a) That the Recreation Division, Municipal Service Centres and Hamilton Food Share provide various product choices as part of the free Menstrual Product Program; and
- (b) That Hamilton Food Share purchase a variety of product required for 2023, within the allocated \$91 K budget, including an exchange with the Recreation Division's current bulk inventory, to provide varied product choices for the Menstrual Product Program, at no additional cost for 2023.

**7. Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative Agreement 2022 - 2025 (HSC22025(a)) (Item 10.4)**

- (a) That Appendix "A" to Report HSC22025(a), being a By-law to authorize the City to enter into a "Transfer Payment Agreement" or an amending agreement to the existing Transfer Agreement dated April 28, 2022, with His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario in respect of the Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative for the allocation of funding for the years 2023 to 2025 and to authorize the General Manager of the Healthy and Safe Communities Department to execute such agreements and any ancillary documents, with content and in a form satisfactory to the City Solicitor, be enacted by Council;
- (b) That the General Manager of the Healthy and Safe Communities Department or their designate, be authorized and directed to deliver and administer the Canada- Ontario Community Housing Initiative ("COCHI") and Ontario Priorities Housing Initiative ("OPHI") programs or any successor thereto including but not limited to executing all agreements and documents required to give effect thereto or for the provision of funding pursuant to the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs, with content satisfactory to the General Manager of the Healthy and Safe Communities Department and in a form satisfactory to the City Solicitor;

- (c) That the General Manager of the Healthy and Safe Communities Department or their designate be authorized to approve and submit the annual Investment Plan pursuant to receiving the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative program guidelines, and to update or amend the Investment Plan, as necessary to deliver and administer the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative program; and,
- (d) That the General Manager of the Healthy and Safe Communities Department be authorized and directed to approve and revise any municipal program guidelines, approve any exceptions to the municipal program guidelines as special or unanticipated circumstances arise, and update or amend the Investment Plan, as necessary to deliver and administer the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative in accordance with all Provincial requirements.

**8. Affordable Housing at 272 Caroline Street South (Ward 2) (Added Item 11.1)**

WHEREAS, average rents in Hamilton have risen to \$1,142 for a 1-bedroom, \$1,334 for a 2-bedroom, and \$1,489 for a 3-bedroom (CMHC, October 2022);

WHEREAS, “no fault” eviction filings against Hamilton tenants for renovation, demolition, condominium conversion, and landlord’s-own-use have more than doubled in the last ten years (Social Planning & Research Council, 2019);

WHEREAS, the average cost of constructing a new social housing unit is approximately \$500,000 to \$600,000 per unit, according to City staff, while the per-unit cost to acquire existing apartment buildings is \$150,000 to \$200,000, according to recent sales data for the Hamilton market (HSC23003(a));

WHEREAS, Hamilton lost 15,854 affordable rental units from the private market since 2011, according to City consultant Steve Pomeroy (“Toward a Sustainable Housing System in Hamilton”, March 9, 2023);

WHEREAS, 76% of Ward 2 residents are renters (25,000 people) and 48% of Ward 2 renters are paying unaffordable rents (Statistics Canada, 2016, cited in City of Hamilton Ward 2 profile);

WHEREAS, Council adopted the Housing and Homelessness Action Plan in 2020 (Appendix A to Report CS11017(d)) that aims to “retain the existing stock of community housing; affordable housing; and land dedicated to affordable housing” by “moderniz[ing] rules and regulations to minimize the number of private market affordable rental housing units lost to condominium conversions, demolitions, and other redevelopment initiatives”;

WHEREAS, Council adopted the Housing Sustainability and Investment Roadmap, 2023 (Appendix A to Report HSC23028) that highlights “Acquisition of Affordable Housing” as one of four pillars undergirding the strategy and identifies as a key action “engag[ing] with community partners, undertaking strategic acquisitions of ‘at-risk’ existing affordable housing units or existing affordable rental units that come up for sale”;

WHEREAS, 272 Caroline Street South is located in the Durand neighbourhood of Ward 2;

WHEREAS, the building contains 21 units, home to seniors, people with disabilities, families with young children, students, and working-class people, including four households who have lived in the building for more than 30 years;

WHEREAS, current rents are affordable and below market rates, with 60% of units below the Canada Mortgage and Housing Corporation’s affordable rent threshold of \$1,110 per month for the Hamilton CMA (CMHC, 2019);

WHEREAS, the landlord’s decision to list the building for sale threatened the housing security of the tenants and the long-term affordability of the rental units, should the building be purchased by an investment company;

WHEREAS, the residents of the building have incorporated as a not-for-profit housing co-operative and voted unanimously to purchase the building and convert it into a co-operative;

WHEREAS, the residents have the support of the Golden Horseshoe Co-operative Housing Federation and the Co-operative Housing Federation of Canada;

WHEREAS, the residents have entered into an agreement of Purchase and Sale with the landlord; and

WHEREAS, the residents have qualified for a mortgage through the Canada Mortgage and Housing Corporation’s Mortgage Loan Insurance Select program but are in need of contributions to assist with the down payment for the purchase.

**THEREFORE BE IT RESOLVED:**

- (a) That a forgivable loan in the amount of \$84,000 to 272 Caroline Street South Housing Co-operative Inc. (the “Co-op”) from the Ward 2 Special Capital Re-investment Reserve (108052) be authorized and approved, for the purpose of providing down payment assistance for the purchase of the property municipally known as 272 Caroline Street Hamilton and to be paid upon the closing of the sale of the Property to the Co-op upon subject to the satisfaction of the following conditions:
  - (i) the loan shall have a 20-year term;

- (ii) such affordability conditions in respect of: housing charges, co-op membership, and purchase price be determined by the General Manager of Healthy and Safe Communities;
  - (iii) that the loan not bear interest but if the Property is sold prior to the expiry of the term of the loan the City is paid a proportion of capital appreciation consistent with other down payment assistance programs administered by the City;
  - (iv) the loan be secured by a mortgage registered on title in a priority determined by the GM;
  - (v) such further terms and conditions as the GM considers appropriate and which are consistent with the Property being owned by a non-profit housing co-operative and consistent with other down payment assistance programs administered by the City; and
  - (vi) the Co-op enter into a loan agreement containing the aforesaid conditions in a form satisfactory to the GM;
- (b) That the General Manager of Healthy & Safe Communities be authorized and directed to enter into and execute the loan agreement together with any required ancillary documentation with 272 Caroline Street South Housing Co-operative Inc.

**9. Access to Housing Staffing (HSC23036) (City Wide) (Item 14.1)**

- (a) That the direction provided to staff in Closed Session, respecting Report HSC23036, Access to Housing Staffing, be approved; and,
- (b) That Report HSC23036, respecting Access to Housing Staffing, remain confidential.

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised the Committee of the following change to the agenda:

**12. NOTICES OF MOTION**

12.1 Affordable Housing at 272 Caroline Street South (Ward 2)

**CHANGE TO THE ORDER OF ITEMS**

Item 12.1, Affordable Housing at 272 Caroline Street South (Ward 2), will be discussed prior to the consideration of the Discussion Items (Item 10).

The agenda for the June 15, 2023 Emergency and Community Services Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

Councillor M. Wilson declared a non-disqualifying interest in Item 12.1, Affordable Housing at 272 Caroline Street South (Ward 2), as her husband is CEO of Hamilton Community Foundation.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) May 18, 2023 (Item 4.1)**

The Minutes of the May 18, 2023 meeting of the Emergency and Community Services Committee, were approved, as presented.

**(d) STAFF PRESENTATIONS (Item 8)**

**(i) Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034) (Item 8.1)**

Lisa Maychak, Project Manager, Age Friendly City, Healthy and Safe Communities; Penelope Petrie, Chair of the Seniors Advisory Committee; Angie Armstrong, Chair of the Age-Friendly Governance and Collaborative Committees and Mary Burnett, Executive Director of the Alzheimer's Society addressed Committee respecting Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034).

The Presentation respecting the Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034), be received.

For disposition of this matter, refer to Item 1.

**(e) MOTION (ITEM 11)**

**(i) Affordable Housing at 272 Caroline Street South (Ward 2)**

WHEREAS, average rents in Hamilton have risen to \$1,142 for a 1-bedroom, \$1,334 for a 2-bedroom, and \$1,489 for a 3-bedroom (CMHC, October 2022);

WHEREAS, "no fault" eviction filings against Hamilton tenants for renovation, demolition, condominium conversion, and landlord's-own-use have more than doubled in the last ten years (Social Planning & Research Council, 2019);

WHEREAS, the average cost of constructing a new social housing unit is approximately \$500,000 to \$600,000 per unit, according to City staff, while the per-unit cost to acquire existing apartment buildings is \$150,000 to \$200,000, according to recent sales data for the Hamilton market (HSC23003(a));

WHEREAS, Hamilton lost 15,854 affordable rental units from the private market since 2011, according to City consultant Steve Pomeroy (“Toward a Sustainable Housing System in Hamilton”, March 9, 2023);

WHEREAS, 76% of Ward 2 residents are renters (25,000 people) and 48% of Ward 2 renters are paying unaffordable rents (Statistics Canada, 2016, cited in City of Hamilton Ward 2 profile);

WHEREAS, Council adopted the Housing and Homelessness Action Plan in 2020 (Appendix A to Report CS11017(d)) that aims to “retain the existing stock of community housing; affordable housing; and land dedicated to affordable housing” by “moderniz[ing] rules and regulations to minimize the number of private market affordable rental housing units lost to condominium conversions, demolitions, and other redevelopment initiatives”;

WHEREAS, Council adopted the Housing Sustainability and Investment Roadmap, 2023 (Appendix A to Report HSC23028) that highlights “Acquisition of Affordable Housing” as one of four pillars undergirding the strategy and identifies as a key action “engag[ing] with community partners, undertaking strategic acquisitions of ‘at-risk’ existing affordable housing units or existing affordable rental units that come up for sale”;

WHEREAS, 272 Caroline Street South is located in the Durand neighbourhood of Ward 2;

WHEREAS, the building contains 21 units, home to seniors, people with disabilities, families with young children, students, and working-class people, including four households who have lived in the building for more than 30 years;

WHEREAS, current rents are affordable and below market rates, with 60% of units below the Canada Mortgage and Housing Corporation’s affordable rent threshold of \$1,110 per month for the Hamilton CMA (CMHC, 2019);

WHEREAS, the landlord’s decision to list the building for sale threatened the housing security of the tenants and the long-term affordability of the rental units, should the building be purchased by an investment company;

WHEREAS, the residents of the building have incorporated as a not-for-profit housing co-operative and voted unanimously to purchase the building and convert it into a co-operative;

WHEREAS, the residents have the support of the Golden Horseshoe Co-operative Housing Federation and the Co-operative Housing Federation of Canada;

WHEREAS, the residents have entered into an agreement of Purchase and Sale with the landlord; and

WHEREAS, the residents have qualified for a mortgage through the Canada Mortgage and Housing Corporation's Mortgage Loan Insurance Select program but are in need of contributions to assist with the down payment for the purchase.

THEREFORE, BE IT RESOLVED:

- (a) That \$84,000 from the Ward 2 Special Capital Re-investment Reserve (108052) be contributed, upon the finalization of the agreement of purchase sale, to the down payment for tenants to purchase 272 Caroline Street South through their incorporated co-operative corporate entity 272 Caroline Street South Housing Co-operative Inc.
- (b) That the General Manager of Healthy & Safe Communities be authorized and directed to enter into an agreement with 272 Caroline Street South Housing Co-operative Inc. that the project be operated as a non-profit with subsidized and below-market rents, and approve and execute all required agreements and ancillary documents with such terms and conditions in a form satisfactory to the City Solicitor.

That sub-sections (a) and (b) be deleted in their entirety, and replaced with the following:

- (a) ***That a forgivable loan in the amount of \$84,000 to 272 Caroline Street South Housing Co-operative Inc. (the "Co-op") from the Ward 2 Special Capital Re-investment Reserve (108052) be authorized and approved, for the purpose of providing down payment assistance for the purchase of the property municipally known as 272 Caroline Street Hamilton and to be paid upon the closing of the sale of the Property to the Co-op upon subject to the satisfaction of the following conditions:***
  - (i) ***the loan shall have a 20-year term;***
  - (ii) ***such affordability conditions in respect of: housing charges, co-op membership, and purchase price be determined by the General Manager of Healthy and Safe Communities;***
  - (iii) ***that the loan not bear interest but if the Property is sold prior to the expiry of the term of the loan the City is paid a proportion of capital appreciation consistent with***

*other down payment assistance programs administered by the City;*

*(iv) the loan be secured by a mortgage registered on title in a priority determined by the GM;*

*(v) such further terms and conditions as the GM considers appropriate and which are consistent with the Property being owned by a non-profit housing co-operative and consistent with other down payment assistance programs administered by the City; and*

*(vi) the Co-op enter into a loan agreement containing the aforesaid conditions in a form satisfactory to the GM;*

*(b) That the General Manager of Healthy & Safe Communities be authorized and directed to enter into and execute the loan agreement together with any required ancilliary documentation with 272 Caroline Street South Housing Co-operative Inc.*

For further disposition, refer to Item 8.

**(f) NOTICE OF MOTION (ITEM 12)**

**(i) Affordable Housing at 272 Caroline Street South (Ward 2)**

The Rules of Order were waived to allow for the introduction of a Motion respecting Affordable Housing at 272 Caroline Street South (Ward 2).

For further disposition, refer to Item 8.

**(g) PRIVATE & CONFIDENTIAL (Item 14)**

The Committee move into Closed Session to discuss Item 14.1 respecting Access to Housing Staffing (HSC23036), pursuant to Section 9.1, Sub-section (b) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees.

**(i) Access to Housing Staffing (HSC23036) (City Wide) (Item 14.1)**

For further disposition, refer to Item 9.

**(h) ADJOURNMENT (Item 16)**

There being no further business, the Emergency and Community Services Committee adjourned at 3:55 p.m.

Respectfully submitted,

Councillor B. Clark  
Chair, Emergency and Community Services  
Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk



Hamilton

**SELECTION COMMITTEE  
FOR  
AGENCIES, BOARDS AND SUB-COMMITTEES  
REPORT 23-004  
8:00 a.m.  
Monday, June 19, 2023  
Room 264, 2<sup>nd</sup> Floor  
City Hall**

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**Present:** Councillors C. Cassar (Chair); B. Clark, T. Jackson, C. Kroetsch, M. Tadeson, A. Wilson and M. Wilson

**Absent  
with regrets:** Councillors M. Francis and N. Nann

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**THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

- 1. Applicant Interviews to the City of Hamilton's Agencies, Boards and Sub-Committees (Item 5.2)**
  - (a) That the directions to staff in Closed Session, be approved; and
  - (b) That the details of the applicant interviews remain confidential.
  
- 2. Voting Practice for the Selection Committee for Agencies, Boards and Sub-Committees (Item 5.2)**

That all members of the Selection Committee for Agencies, Boards and Sub-Committees, whether or not they are in attendance at all interviews for the various positions available on the City of Hamilton's Agencies, Boards and Committees for the 2022-2026 Council Term, be permitted to vote to recommend candidates for appointment by City Council.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda.

The agenda for the June 19, 2023 meeting of the Selection Committee for Agencies, Boards and Sub-Committees was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

Councillor C. Cassar declared a non-disqualifying interest in regards to an applicant during the Applicant Interviews for the for the City of Hamilton's Agencies, Boards and Sub-Committees, as he worked with the individual at a community organization.

Councillor C. Kroetsch declared non-disqualifying interest in regards to an applicant during the Applicant Interviews for the City of Hamilton's Agencies, Boards and Sub-Committees, as they were volunteers with him.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) June 5, 2023 (Item 3.1)**

The Minutes of June 5, 2023 were approved, as presented.

**(d) PRIVATE & CONFIDENTIAL (Item 5)**

The Committee determined that a Closed Session discussion of Item 5.1 was not required, and approved the following in Open Session:

**(i) Closed Session Minutes – June 5, 2023 (Item 5.1)**

The Closed Session Minutes dated June 5, 2023 were approved, as presented, and will remain confidential.

The Committee moved into Closed Session for Item 5.2 respecting the Deliberation of Applications to the City of Hamilton's Agencies, Boards and Sub-Committees pursuant to Section 9.3 sub-section (b) and (i) of the City's Procedural By-law 21-021, as amended, and Section 239(2) Sub-section (b) and (i) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the City or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

**(ii) Applicant Interviews to the City of Hamilton's Agencies, Boards and Sub-Committees (Item 5.2)**

For further disposition, refer to Item 1

**(e) ADJOURNMENT (Item 6)**

There being no further business, the Selection Committee adjourned at 11:33 a.m.

**CARRIED**

Respectfully submitted,

Councillor C. Cassar, Chair  
Selection Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk

# CITY OF HAMILTON

## MOTION

City Council: June 21, 2023

**MOVED BY COUNCILLOR C. KROETSCH.....**

**SECONDED BY COUNCILLOR.....**

**Appointments to the Hamilton Conservation Authority Board of Directors - *REVISED***

That Councillors Beattie and Spadafora, be appointed to the Hamilton Conservation Authority Board of Directors for the 2022-2026 Term of Council, ***with their term commencing following the appointment of the three (3) citizen members.***

# CITY OF HAMILTON

## MOTION

City Council: June 21, 2023

**MOVED BY COUNCILLOR M. WILSON.....**

**SECONDED BY COUNCILLOR.....**

**Ontario Disability Support Program (ODSP) and Ontario Works (OW) Rates**

That staff be directed to report back to the Emergency and Community Services Committee on actual Ontario Disability Support Program (ODSP) and Ontario Works (OW) rates over the past thirty years.

# CITY OF HAMILTON MOTION

City Council: June 21, 2023

**MOVED BY COUNCILLOR N. NANN.....**

**SECONDED BY COUNCILLOR.....**

### **Air Pollution & Mental Health Impacts**

WHEREAS, emerging data points to a connection between air pollution and mental and neurological health impacts;

WHEREAS, Hamilton Public Health does not currently collected data on air pollution and it's links to mental and neurological health outcomes;

WHEREAS, Hamilton Public Health does not currently have the resources to collect, analyze, and report to Public Health Committee on this data; and

WHEREAS, Hamilton Public Health regularly benefits from partnership with academics and other health research institutions where there are intersecting areas of interest.

THEREFORE, BE IT RESOLVED:

- (a) That Public Health Staff be directed to identify the resources required to develop, in partnership with the Centre for Addictions and Mental Health (CAMH), McMaster University and other local stakeholders, a suite of evidence informed indicators that can be used locally to monitor the impact of air pollution on mental and neurological health outcomes for future Health Check reports;
- (b) That staff report back to Public Health Committee on the identified resources needed by the start of Q4 2023, so that any staffing and/or financial needs can be identified for inclusion in the 2024 Budget; and
- (c) That staff include this information in future Health Check reports to Public Health Committee by the beginning of 2025 and annually thereafter.

# CITY OF HAMILTON MOTION

City Council: June 21, 2023

**MOVED BY COUNCILLOR N. NANN.....**

**SECONDED BY COUNCILLOR.....**

**Centre Français Hamilton Inc – FrancoFEST (Ward 3)**

WHEREAS, about 750 families, representing approximately 1,500 Ward 3 residents, are Francophones (as estimated based on 2021 Census data as well as Immigration and Refugees and Citizenship Canada);

WHEREAS, Ward 3 is home to the first established Catholic French School, Notre-Dame, that has 350 students from kindergarten to Grade 8 and is considered the centre of the Francophonie in Hamilton;

WHEREAS, there is a long history of Francophone organizations in Ward 3, with Centre Francais Hamilton Inc forming in 1971 and purchasing a house at King and Sherman with donation assistance from its 125 members to afford the down payment;

WHEREAS, FrancoFEST has been gathering over 30,000 Francophones and Francophiles in the last ten years at Gage Park every summer;

WHEREAS, FrancoFEST has a tourism regional economic impact of about \$2.2M every year, as calculated using the provinces model; and

WHEREAS, FrancoFEST provides a space for francophones, including folks who are new to Hamilton from French-speaking countries, to gather, celebrate culture and build community.

THEREFORE, BE IT RESOLVED:

- (a) That \$2,000 be allocated from the Ward 3 Bell Tower Funds Non-Property Tax Revenue Account (3301609603) to Centre Français Hamilton Inc toward costs associated with the FrancoFEST; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

# CITY OF HAMILTON MOTION

Council: June 21, 2023

**MOVED BY COUNCILLOR C. KROETSCH.....**

**SECONDED BY COUNCILLOR .....**

**Closing Catherine Street North (between Simcoe Street East and Ferrie Street East) for a Block Party (Ward 2) - *REVISED***

WHEREAS, the City of Hamilton has committed to the principals of Vision Zero and Complete Streets which are used to provide a safer environment for all road users with an emphasis on vulnerable road users;

WHEREAS, the organizers have submitted a SEAT application for the event;

WHEREAS, the residents of Catherine Street North (between Simcoe Street East and Ferrie Street East) are holding a block party on June 25, 2023; and

WHEREAS, the event organizer will be facilitating the road closure through the use of a contractor in alignment with recommendations and approvals from the SEAT Committee.

THEREFORE, BE IT RESOLVED:

- (a) That Catherine Street North be closed to vehicular traffic between Simcoe Street East and Ferrie Street East for a block party on June 25, 2023, between 12:00 p.m. and 8:00 p.m.
- (b) That any street closure costs associated with the closure of Catherine Street North on June 25, 2023 be funded from the Ward 2 Capital Discretionary Account [3302109200], at an upset limit not to exceed **\$5,000**.

# CITY OF HAMILTON

## MOTION

Council: June 21, 2023

**MOVED BY COUNCILLOR M. WILSON .....**

**SECONDED BY COUNCILLOR.....**

### **Ward 1 Victoria Park Solar Compacting Waste Containers**

WHEREAS, Parks offer valuable recreational opportunities and gathering spaces for the community.

WHEREAS, since the pandemic there has been an increase in park and open space use, accompanied with increased levels of waste;

WHEREAS, increased levels of waste are a pressure for staffing resources and current levels of service are challenged to keep up with waste accumulation in parks and public spaces;

WHEREAS, alternate forms of waste management/storage may offer mitigative opportunities to address waste management in parks, with current collection schedules; and

WHEREAS, Parks and Cemeteries staff have identified a solar compacting waste container, manufactured by Bigbelly, that can be piloted at Victoria park (500 King Street West, Hamilton).

THEREFORE, BE IT RESOLVED:

- (a) That the purchase of two solar compacting waste containers, manufactured by Bigbelly, be approved as a single source purchase pursuant to Procurement Policy #11 – Non-competitive Procurements;
- (b) That \$10,000 of funding be allocated from the Ward 1 Special Capital Re-Investment Reserve Fund (#108051), to support the installation of the two (2) solar compacting waste containers at Victoria Park, 500 King Street West, Hamilton, be approved;
- (c) That staff report back on the effectiveness of the solar compacting waste containers, after one year of operation; and
- (d) That the Mayor and City Clerk be authorized and directed to approve and execute all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

# CITY OF HAMILTON MOTION

Council: June 21, 2023

**MOVED BY COUNCILLOR C. KROETSCH.....**

**SECONDED BY COUNCILLOR .....**

**Good Shepherd Stimulation, Activation and Motivation (SAM) Adult Day Programs (Ward 2)**

WHEREAS, the Stimulation, Activation and Motivation (SAM) Adult Day Program is an adult therapeutic day program which offers clients a structured day out in a safe and supportive environment;

WHEREAS the SAM program sites offer a variety of social, recreational, mentally and physically stimulating activities to participants, with the program goals of Stimulation, Activation, and Motivation; and

WHEREAS the SAM program will be running in cooperation with the Hamilton Waterfront Trust’s Upper Dine facility on June 7, July 5, August 2, September 6, and October 4 in Ward 2.

THEREFORE, BE IT RESOLVED:

- (a) That up to \$1,000 be allocated from the Ward 2 Non-Property Tax Revenue Account (3301609602) to the Good Shepherd Stimulation, Activation and Motivation (SAM) Adult Day Program to ensure provisions for participants; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

# CITY OF HAMILTON MOTION

Council: June 21, 2023

**MOVED BY COUNCILLOR M. TADESON.....**

**SECONDED BY COUNCILLOR M. SPADAFORA.....**

### **Removal of the City Tree Located at 1415 Trinity Church Road (Ward 11)**

WHEREAS, the owner of 1415 Trinity Church Road has indicated that the large City tree located adjacent their property within the City’s Road Allowance has created both sightline issues and safety concerns when entering and exiting the property;

WHEREAS, the owner of 1415 Trinity Church Road has expressed their desire to the Ward Councillor and has previously appealed to Forestry staff to have the City tree removed;

WHEREAS, Council on February 22, 2023 referred the consideration of a motion respecting Removal of the City-Owned Tree Located at 1415 Trinity Church Road, Hamilton (Ward 11) to Public Works staff to prepare a report following a review of the traffic safety considerations related to 1415 Trinity Church Road as it relates to speed compliance matters and the placement of the driveway adjacent to a downhill portion of the roadway; and

WHEREAS, Council received Report PW23042, respecting a Road Safety Review - 1415 Trinity Church Road within Public Works Committee Report 23-008;

THEREFORE, BE IT RESOLVED:

- (a) That the owner of 1415 Trinity Church Road be permitted to obtain a tree removal permit for the above-mentioned public tree (Tree ID 31811, White Cedar, 30cm DBH);
- (b) That Forestry staff be directed to waive all tree removal permit and loss of canopy fees for the removal of the City-owned tree located at 1415 Trinity Church Road, Hamilton; and
- (c) That the owner of 1415 Trinity Church Road be responsible for funding the tree removal and stump grinding of the above-mentioned public tree.

# COUNCIL COMMUNICATION UPDATES

**June 2, 2023 to June 15, 2023**

Council received the following Communication Updates during the time period listed above, the updates are also available to the public on City's website, as per Section 5.18 of By-law 21-021 (A By-Law To Govern the Proceedings of Council and Committees of Council) a member of Council may refer any of the items listed below, to a Standing Committee by contacting the Clerk and it will be placed on the next available agenda of the respective Standing Committee.

Item Number	Date	Department	Subject
1	June 5, 2023	Planning and Economic Development	Biodiversity Action Plan – Public Engagement Opportunities (City Wide)
2	June 5, 2023	Planning and Economic Development	Invitation to HMHC - Heritage Recognition Awards (City Wide)
3	June 6, 2023	Public Health	Restructuring the Board of Health Governance Structure – Public Consultation (City Wide)
4	June 8, 2023	Public Works	Wild Waterworks 2023 Operating Season (ES23009) (City Wide)
5	June 9, 2023	Healthy and Safe Communities	Landmarks and Monuments Review Update (City Wide)
6	June 9, 2023	Public Works	Pier 4 Park – Tugboat Structural Assessment and City Response (ES23010) (Ward 2)
7	June 9, 2023	Planning and Economic Development	Better Homes Hamilton Education/Awareness Campaign Strategy (City Wide)
8	June 12, 2023	Healthy and Safe Communities	Encampment Response Team Update – May 2023
9	June 12, 2023	Public Works	City of Hamilton Recognized as Tree City of the World by Arbor Day Foundation and Food and Agriculture Organization of the United Nations (ES23011) (City Wide)
10	June 14, 2023	Planning and Economic Development	Hamilton Immigrant Survey (City Wide)



# COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 5, 2023
<b>SUBJECT:</b>	Biodiversity Action Plan – Public Engagement Opportunities (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Steve Robichaud Director of Planning and Chief Planner Planning and Economic Development Department
<b>SIGNATURE:</b>	

The purpose of this Communication Update is to advise the Mayor and City Council about upcoming public engagement opportunities related to the draft Biodiversity Action Plan for Hamilton. In accordance with Recommendation b) of Report PED21065(c), public engagement is on-going until July 16, 2023.

**Engage Hamilton** - <https://engage.hamilton.ca/biodiversityplan>

An Engage Hamilton webpage has been launched for the draft Biodiversity Action Plan (BAP). On the Engage Hamilton webpage, BAP partners are asking for public feedback in the following ways:

- Review and comment on the draft BAP document;
- Review and comment on the Global Biodiversity Framework 2030 Targets and how they could be applied in Hamilton;
- Online survey; and,
- Sharing a story about how Hamilton’s biodiversity has impacted them and what their hopes are for the future.

City Communications staff are assisting in generating awareness and informing the public about the BAP Engage Hamilton page through posts on social media, newspaper advertisements, signage on City digital billboards, and poster distribution to Municipal Service Centres, recreation centres and libraries. A copy of the poster is attached as Appendix “A” to this Communication Update.

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## **Virtual Public Information Meeting**

The public is invited to attend a Virtual Public Information Meeting on **Thursday June 8, 2023**, from 6:00 p.m. to 8:00 p.m. to hear a presentation about the draft BAP and ask questions to the partner organization representatives.

- **Registration is required.** Register through Engage Hamilton, or directly here: [BAP Virtual Information Meeting](#)
- Questions can be submitted in advance of the virtual meeting by emailing: [biodiversityactionplan@hamilton.ca](mailto:biodiversityactionplan@hamilton.ca)

The Virtual Public Information Meeting will be recorded, and the video will be posted on Engage Hamilton shortly after the event.

## **In-Person Events**

The following in-person engagement opportunities are planned for the month of June:

- **Thursday, June 15<sup>th</sup>** - Open House Meeting #1, from 6pm to 8pm at [Gage Park Tropical Greenhouse](#), 1000 Main St. E, Hamilton
- **Sunday, June 18<sup>th</sup>** - Open Streets Pop-up, from 10am to 2pm near [Bernie Morelli Recreation Centre](#), 876 Cannon St. E, Hamilton
- **Monday, June 26<sup>th</sup>** - Open House Meeting #2, from 4pm to 8pm at [Dundas Town Hall](#), 60 Main Street, Dundas

No advanced registration is required for the Open Houses or Open Streets pop-up

## **Hamilton Public Library – Paper Surveys**

Paper versions of the online survey as well as reference copies of the draft BAP will be available at all Hamilton Public Library locations starting the week of June 5. Survey responses will be collected until July 16, 2023.

For further information about the BAP public engagement, or to obtain a digital copy of the poster, please contact Lauren Vraets, Senior Planner - Sustainable Communities, by phone at (905) 546-2424 Ext. 2634 or by email at [Lauren.Vraets@hamilton.ca](mailto:Lauren.Vraets@hamilton.ca).

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” - Biodiversity Action Plan Poster (11”x17”)



# HAMILTON BIODIVERSITY ACTION PLAN

## Hamilton is creating a Biodiversity Action Plan!

Local community environmental organizations and the City of Hamilton have partnered to develop a draft Biodiversity Action Plan. The goal is to create a guiding framework of actions across organizations so that we are all working together to protect Hamilton's biodiversity against threats.

## WE WANT TO HEAR FROM YOU!

### WAYS TO ENGAGE:

- **Engage Hamilton** - Visit the Engage Hamilton webpage: [engage.hamilton.ca/biodiversityplan](https://engage.hamilton.ca/biodiversityplan) to review the Biodiversity Action Plan, complete a survey and provide comments  
(commenting closes July 16, 2023)
- Attend an **information session online** or **in-person**:
  - **Virtual Information Meeting:**  
June 8, 2023 – 6pm-8pm  
(Webex registration is required. Register through Engage Hamilton: [engage.hamilton.ca/biodiversityplan](https://engage.hamilton.ca/biodiversityplan))
  - **Open House #1:**  
Gage Park Tropical Greenhouse, 1000 Main Street East, Hamilton  
June 15, 2023 – 6pm-8pm
  - **Open House #2:**  
Dundas Town Hall, 60 Main Street, Dundas, June 26, 2023 – 4pm-8pm
  - **Open Streets Pop-up!**  
Bernie Morelli Recreation Centre, 876 Cannon Street East, Hamilton  
June 18, 2023, 10am-2pm

\* **Note:** The survey will be available at Hamilton Public Library locations until July 16, 2023. If you wish to complete the survey over the phone, please contact project staff.

**QUESTIONS?** Would you like to be added to the project mailing list? Contact us at [biodiversityactionplan@hamilton.ca](mailto:biodiversityactionplan@hamilton.ca)

**Do you have any accessibility requirements** in order to be able to review the material and provide comments? Please contact Lauren Vraets via email at [Lauren.Vraets@hamilton.ca](mailto:Lauren.Vraets@hamilton.ca) or by phone at **905-546-2424 Ext. 2634**.

Information will be collected in accordance with the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.



Partner organizations:





# COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 5, 2023
<b>SUBJECT:</b>	Invitation to HMHC - Heritage Recognition Awards (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Steve Robichaud Director of Planning, Chief Planner Planning and Economic Development Department
<b>SIGNATURE:</b>	<b>Steve Robichaud</b> Digitally signed by Steve Robichaud Date: 2023.06.05 09:53:59 -04'00'

On Friday, February 4, 2023, the Hamilton Municipal Heritage Committee (HMHC) released their list of Heritage Recognition Awards. Following the release of award winners, HMHC proposed an in-person awards ceremony to celebrate the recipients. HMHC has asked that members of Council attend to support heritage accomplishments in their Wards. This year the annual Heritage Recognition Awards Celebration will be hosted at **Hamilton Bridge Works** on **Tuesday, June 13, 2023, at 6:30pm**, the full invitation and list of award winners is attached.

This year HMHC is presenting 26 awards in 11 categories. While most of the awards this year are being presented to property owners in Wards 1, 2, 3 and 13, some award winners support Hamilton's city-wide heritage. The Mayor and Members of City Council are encouraged to share this invitation as they see fit. Staff ask that you RSVP for the event with the HMHC Chair – Alissa Denham-Robinson through communication options in Appendix "A" to this Communication Update.

Additionally, if there is a property in your ward which you feel should be recognized, HMHC's call for nominations for next year's awards are currently open can be submitted online. The link to do so is below:

[www.hamilton.ca/hmhcawards](http://www.hamilton.ca/hmhcawards)

For further information please contact Alissa Golden, Program Lead, Cultural Heritage by phone at 905-546-2424 ext. 1202, or by email at [Alissa.Golden@hamilton.ca](mailto:Alissa.Golden@hamilton.ca).

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" - PDF Invitation - HMHC Heritage Recognition Awards - 2023

You are cordially invited to attend the  
Hamilton Municipal Heritage Committee's  
**Heritage Recognition Awards Celebration**

Join representatives from Hamilton City Council, the Hamilton Municipal Heritage Committee and many special guests, as we honour our award recipients for their outstanding contributions to the conservation, restoration and preservation of Hamilton's built heritage.

**Tuesday June 13<sup>th</sup>, 2023**

Doors Open: 6:30 pm      Awards Start: 7:00 pm  
Reception to follow



**Bridgeworks**

200 Caroline St. N., Hamilton, Ontario

Site of the former Hamilton Bridgeworks Company Ltd. (c. 1872).

(On-site, street, and municipal lot parking available)

***Please feel free to pass this invitation along.***

***Everyone is welcome to join us in honouring our award winners.***

For more information about this event and to RSVP, please contact

Alissa Denham-Robinson – HMHC Chair

Tel: (905) 308-1576

Email: [aadenham@hotmail.com](mailto:aadenham@hotmail.com)

*To help with our planning, please RSVP by June 9<sup>th</sup>, 2023.*

*Dress for the Event is Business Casual*

## AWARD PRESENTATIONS WILL INCLUDE

### Presentation of the HMHC HERITAGE PROPERTY RECOGNITION AWARDS

- 2 Ravenscliff, Hamilton, On (c. 1906) **(Ward 2)**
- 44 Chatham St., Hamilton, On (c. 1899) **(Ward 1)**
- 22 Homewood Ave., Hamilton, On (c.1891) **(Ward 1)**
- 79 South St. W., Dundas, On (c. 1944) **(Ward 13)**
- 263 John St. S., Hamilton, On (Amy Katz & Associates) (c.1890) **(Ward 2)**

### Presentation of the HMHC "HERITAGE PROPERTY DEVELOPER" RECOGNITION AWARD

Indwell for 219, 225 and 247 East Avenue N., Hamilton, On (The Oaks at the former Royal Oak Dairy) **(Ward 3)**

### Presentation of the HMHC "ADAPTIVE REUSE OF A HERITAGE PROPERTY" RECOGNITION AWARD

- 200 Caroline St. N, Hamilton, On (Bridgeworks - former Hamilton Bridgeworks Company Ltd.) **(Ward 2)**
- 280 Main St. E., Hamilton, On (Apartment Conversion - former Thomas Anglican Church) **(Ward 3)**
- 366 Victoria Ave. N., Hamilton, On (Factory Media Resource Centre Gallery & Studio - former Cataract Power Co.)  
**(Ward 3)**
- 29 Harriet St. Hamilton, On (Aeon Studios – former Felton Brush Company) **(Ward 2)**

### Presentation of the HMHC "CULTURAL HERITAGE LANDSCAPE" AWARD

16 Old Guelph Rd., Hamilton, On. (RBG - Indigenous Plant Medicine Trail) **(Ward 13)**

### Presentation of the HMHC "MAKING HERITAGE ACCESSIBLE" AWARD

18 Ogilvie St., Dundas, On (Dundas Branch – Hamilton Public Library) **(Ward 13)**

### Presentation of the HMHC "EDUCATION IN HERITAGE" AWARD

Mark McNeil, Journalist  
Kevin Werner, Journalist  
Sarah Sheehan & Barton Street BIA (Woodlands Park Ghost Landscape Placemaking Project) **(Ward 3)**

### Presentation of the HMHC "THE ART OF HERITAGE" AWARD

Sara Sandham, Artist (HamOnt Doodles)  
Gordon Leverton, Artist

### Presentation of the HMHC "HERITAGE GROUP, SOCIETY OR SPECIALTY TEAM" AWARD

Friends of St. Giles (Former St. Giles United Church) – 85 Holton Ave., Hamilton, On **(Ward 3)**

### Presentation of the HMHC "HERITAGE STREETScape REVITALIZATION" AWARD

- Green Venture De-pave Paradise Projects (578-581 & 539 Barton St. E., / Good Shepherd at 155 Cannon St. E)  
**(Ward 3 & 2)**
- Locke Street Improvement Project, Hamilton, On **(Ward 1)**
- 154 James St. N., Hamilton, On **(Ward 2)**

### Presentation of the HMHC "SPECIALIZED HERITAGE CRAFT & TRADE" AWARD

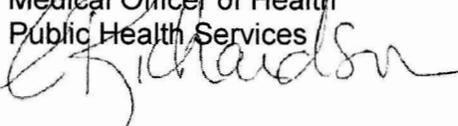
Alan Stacey, Principal Conservator – Heritage Mill Historic Building Conservation  
Jason Schubert – Schubert Traditional Craftwork (for woodwork at 33 Ontario St., Hamilton) **(Ward 3)**  
DR Masonry and Authentic Ironworks (for front stair restoration at Laidlaw United Church) **(Ward3)**

### Presentation of the HMHC "VOLUNTEER RECOGNITION" AWARD

Jim Charlton – Volunteer, Member of HMHC Inventory & Research Working Group (Posthumously)  
Vivian Chang – Student Artist (HMHC Education & Communication Working Group - Colouring Book Project)



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members Board of Health
<b>DATE:</b>	June 6, 2023
<b>SUBJECT:</b>	Restructuring the Board of Health Governance Structure – Public Consultation Update (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Dr. Elizabeth Richardson, MD, MHSc, FRCPC Medical Officer of Health Public Health Services
<b>SIGNATURE:</b>	

In February 2023, and further in April 2023, Council directed Public Health Services staff to engage in a broad consultation process to inform any changes to the Board of Health and any bodies that report to the Board of Health.

On behalf of Public Health Services, MASS LBP, an external vendor, will be facilitating this consultation via a two-pronged approach. Key partners (e.g. Advisory Committee members, healthcare professionals, community leaders, Council members, and other interested stakeholders) will be interviewed to gather their thoughts and perspectives on the various options. A preliminary list of these key partners has been created, which will then be supplemented by recommendations from these key partners around other individuals to interview.

Simultaneously, members of the public and other interested stakeholders will be consulted through a public online survey that will be posted on the Engage Hamilton platform. This survey can be accessed by visiting <https://www.engage.hamilton.ca/>. This short, anonymous survey will gather feedback from residents in the Hamilton community on the various proposed options. This survey is scheduled to go live on June 6, 2023 and will remain open until June 30, 2023. We are working with the City of Hamilton's Communications and Strategic Initiatives Team to promote the survey.

Staff will report back with options for the Board of Health's governance structure based on the consultation. These recommendations will be shared with the City of Hamilton's Governance Review Sub-Committee prior to the end of Q3 2023.

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**SUBJECT: Restructuring the Board of Health Governance Structure – Public Consultation Update (City Wide) (City Wide) - Page 2 of 2**

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Should you have any questions in the interim, please contact Ashley Vanderlaan, Program Manager, Planning & Competency Development, Public Health Services at (905) 546-2424 Ext. 4718 or [ashley.vanderlaan@hamilton.ca](mailto:ashley.vanderlaan@hamilton.ca).

**APPENDICES AND SCHEDULES ATTACHED**

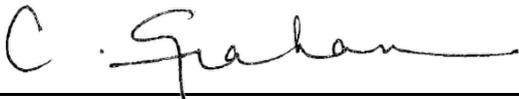
Not Applicable.

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## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 8, 2023
<b>SUBJECT:</b>	Wild Waterworks 2023 Operating Season (ES23009) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Cynthia Graham Director, Environmental Services Public Works Department
<b>SIGNATURE:</b>	

Hamilton Conservation Authority operates most of Confederation Beach Park which includes Wild Waterworks under a management agreement with the City of Hamilton (City). Under this agreement the Hamilton Conservation Authority is responsible for operating and maintaining the park, Wild Waterworks and to prepare an annual operating plan and budget. The Agreement requires Hamilton Conservation Authority to advise the City, as soon as it becomes aware, if the park faces a risk of running an operating deficit and to jointly, with the City, identify the reason and implement measures to mitigate the deficit.

In 2020 and 2021, the COVID-19 pandemic was identified as a major impact to the operations at Wild Waterworks and Hamilton Conservation Authority made a formal recommendation that the waterpark remain closed for the 2020 and 2021 operating season; this recommendation was approved by Council and the waterpark did not operate. Provincial regulations ultimately did not permit the reopening of water or amusement parks in 2020 and in 2021 water or amusement parks were not permitted to open until mid-July with capacity restrictions.

In 2022, as a result of province-wide lifeguard staffing shortages and to ensure safety and consistent business operations, the waterpark operated a modified season. The park officially opened on Wednesday, June 29, 2022, was open five days a week (Wednesday through Sunday) and on the following holidays: August civic holiday, Monday, August 1, 2022 and Monday, September 5, 2022. The spray pad at Lakeland was open for use, however, Lakeland Pool was closed for the 2022 season due to the lifeguard staffing shortages.

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**SUBJECT: Wild Waterworks 2023 Operating Season (ES23009) (City Wide)**  
**– Page 2 of 2**

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Hamilton Conservation Authority is working diligently to prepare to open Wild Waterworks and Lakeland pool for the 2023 season as follows:

- Wild Waterworks to operate on a 5 day per week schedule if training and recruitment efforts fall short of required number of lifeguards to operate 7 days per week with a forecasted opening of Saturday, June 24 and open for holiday Monday's in August and September;
- The hourly rate for lifeguards has be increased from its current range of \$18.00 - \$18.75 to \$19.05 - \$19.80 effective June 5, 2023; and
- Lakeland Pool to operate 7 days per week with a forecasted opening of Saturday, June 17, with a backup date of June 24 should there be any complications related to preparations for opening.

Per the reserve policy and agreement for the operation of Wild Waterworks by the Hamilton Conservation Authority, the Waterpark Reserve (#112224) would be an appropriate funding strategy to mitigate any shortfalls in revenue, as the financial pressure directly relates to operating deficits realized by the Waterpark operators. At present, staff anticipate that there are sufficient funds in the reserve to cover the anticipated operating deficit created by a 5 day a week operation and increase in staff hourly wages.

Alternately, through the 2023 Year-End Variance reporting, Council, through the recommendations of the General Manager, Finance and Corporate Services Department, has the authority to fund any operating deficit through other available reserves or funding sources as appropriate.

Should you require further information, please contact Kara Bunn, Manager of Parks and Cemeteries, at extension 4334.

**APPENDICES AND SCHEDULES ATTACHED**

N/A



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 9, 2023
<b>SUBJECT:</b>	Landmarks and Monuments Review Update (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Jessica Chase Director, Children's and Community Services Healthy and Safe Communities Department
<b>SIGNATURE:</b>	
<b>SUBMITTED BY:</b>	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
<b>SIGNATURE:</b>	

### BACKGROUND:

The City began a Review of City-owned landmarks and monuments in 2021 to address Indigenous and historical landmarks and determine opportunities to honour the Indigenous community in accordance with the Urban Indigenous Strategy actions. This work will contribute to the City of Hamilton's journey towards meaningful reconciliation. Guiding the next phase of work in the Review are the report [HSC21025\(a\)/PED21149\(a\)/PW21038\(a\)](#), approved by Council in May 2022, and the Honouring our Roots: Creating Space for Indigenous Voices report by First Peoples Group, endorsed as supplementary to the City's Urban Indigenous Strategy.

### PROGRESS UPDATE:

The purpose of this Communication Update is to inform Council of the progress that has

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been made on a few of the recommendations in report [HSC21025\(a\)/PED21149\(a\)/PW21038\(a\)](#), namely:

- (a) (ii) Create and action a communications plan that includes interpretive signage at the high priority sites that indicates that the city is aware that these sites are problematic and educates the public about the need for further consultation and action;
- (a) (iv) Hire an Indigenous curatorial team composed of a Curator;
- (a) (v) Hire an Indigenous Community Liaison to lead engagement with local First Nations and the urban Indigenous community in Hamilton;
- (c) That interim interpretive communications be developed and installed at the high priority sites (Sir John A MacDonald, Queen Victoria, Augustus Jones, and United Empire Loyalist) as well as Ryerson Recreation Centre (at such time as the Hamilton-Wentworth District School Board's renaming process has concluded and the City of Hamilton initiates renaming of the attached recreation facility) including but not limited to signage to educate the public towards a collective and shared pathway as a way forward.

An engagement strategy and communication plan are being finalized to guide the next stages of work in the Review. Interim signage at high priority sites, [project updates on the website](#) and various other communication channels will be used keep the community informed and share opportunities to engage, as appropriate.

The wording of temporary, interpretive signage to be placed at four of the high-priority sites (Sir John A MacDonald, Queen Victoria, Augustus Jones, and United Empire Loyalist) was developed in consultation with the Circle of Experts, which includes Elders, historians, artists and leaders from the Indigenous community with diverse backgrounds. This signage is meant to let the community know that we have identified these sites as potentially problematic for Indigenous people, and that we are working on gathering the true history behind them. The temporary interpretive signage is being installed over the next week as weather permits.

Interim signage will not be placed at the Ryerson Recreation Centre as the school was renamed the "Kanétskare Elementary School" in June 2022, and on May 24, 2023, following Report HSC23031 being approved by the Facility Naming Sub-Committee, Council approved the renaming of the attached Recreation Centre to "Kanétskare Recreation Centre" which includes updating the building sign.

The signage includes text in three languages: English, as well as translations in the Mohawk and Anishinaabe languages. For accessibility, and so that the two Indigenous languages can be heard, a QR code has been added under each of the respective texts

that will link to a YouTube video. These videos will play the audio of each language spoken over the text so that viewers can see exactly which words are being said (these are located on the City's website at <https://www.hamilton.ca/people-programs/equity-diversity-inclusion/indigenous-relations/indigenous-landmarks-monuments> ).

The cost of the four signs is approximately \$17,000, which has been approved by Council to be funded from any available source deemed appropriate by the General Manager of Finance and Corporate Services including, but not limited to, one or more of the following: first from Provincial or Federal funding sources and second the overall City of Hamilton surplus or the Tax Stabilization Reserve, # 110046. The installation is occurring in the second week of June. A copy of the wording on the panel is attached in Appendix "A".

In January 2023, both the Curator, Indigenous Culture and Heritage and the Indigenous Community Outreach and Research Coordinator were hired. These two positions will work together closely to implement the next phases of the Review in the coming months.

If you have any questions regarding this communication, please contact Shelly Hill, Manager of Indigenous Relations ([shelly.hill@hamilton.ca](mailto:shelly.hill@hamilton.ca)) or John Summers, Manager of Heritage Resource Management ([john.summers@hamilton.ca](mailto:john.summers@hamilton.ca)).

#### **APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" – Interpretive signage for the high priority sites

## Text for the interpretive signage to be installed at the high priority sites

### English:

#### Understanding Landmarks and Monuments

The City of Hamilton is working together with the community to provide a broader and more inclusive view of the past which may challenge some to rethink what they held to be truths. There is more than one story here. Each of the stories associated with this monument must and will be told.

### Anishinaabemowin:

#### NSASTAADJIGAADEK AKIING BEZHIBII'IGANAN MIINWAA BSIN IZHITWAAWINAN

Chi odenaa Hamilton nokiiwaag maamwi oodenaansing wii miigweyaad nooj owashme miinwaa nooj owashme waamjigewin gaa'zhiwebag wii aaw'want maanenjigewin gaanen wii aanji'nendamowaad wegnesh wiinwaa gaa jigninoomowad da aaw'winoon debwewinan. Temi migad giyaabih dash bezhig tibaadjomowin maanpii. Ensa tibaadjimowinan e'mi teg maanda bsin izhitwaawining aabidek miinwaa wii tibaadjigaade.

### Mohawk:

#### ENTEWA'NIKONHRARÁTYE' NE KAHYATONNISERA'SHÓN:'A TÁHNON KAYERONNISTÁHKWEN

Né:'e akwé:kon skátne tewaweyentéhta's yekarahtónhkwa ne yotohétston kén:'en tsi Ohrón:wakon. Teyotonhwentsyóhon tsi entewatate'nyénthahse tsi ní:yoht tsi tewanonhtónnyons táhnon tensatewaterihwatényons. Sénha skakará:ta tsi ní:yoht ne kén:'en. Né:'e waten'nikonhra'nén:taks ne kahyatonnihsera'shón:'a niya'tekakárake nok enwá:ton tsi enyehró:ri'.



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 9, 2023
<b>SUBJECT:</b>	Pier 4 Park – Tugboat Structural Assessment and City Response (ES23010) (Ward 2)
<b>WARD(S) AFFECTED:</b>	Ward 2
<b>SUBMITTED BY:</b>	Cynthia Graham Director, Environmental Services Public Works Department
<b>SIGNATURE:</b>	

This update is to inform Council and the community about the structural assessment of the tugboat play structure at Pier 4 Park as well as action that has been taken by staff.

### Overview of the Situation

The tugboat play structure at Pier 4 Park is at end of life and needs to be redeveloped. Staff are currently working on the design for improvements to the tugboat with the aim of constructing the playground and spray pad improvements in 2024. The funding for this design project was approved by Council as part of the 2023 Capital Budget.

A structural assessment of the tugboat was performed by the City's consultant, Arcadis IBI Group, on June 8, 2023. The preliminary finding from the visual inspection part of this assessment was that the upper deck is unsafe and should be closed to the public immediately. The lower deck can remain open to the public.

City staff closed access to the upper deck of the tugboat on June 8, 2023.

### History of the Tugboat Playground

The tugboat was installed in Pier 4 Park as a play structure in the early 1990s. McKeil Boat Works added the pilothouse of one decommissioned tugboat (the Cape Transport) to the hull of another (the Bayport) and donated this amalgamated structure to the City of Hamilton. The Bayport was built in 1944 for the second world war although was too

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**SUBJECT: Pier 4 Park – Tugboat Structural Assessment and City Response  
(ES23010) (Ward 2) - Page 2 of 2**

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late to see military action. Research indicates the boat mostly operated in the waters of Halifax Harbour and Georgian Bay. The Cape Transport was built in 1947 and spent many years sailing the great lakes and later the Caribbean.

**Next Steps**

The City's consultant will submit a structural assessment report detailing the visual inspection and ultrasonic survey of the tugboat structure. The City will inform Council and residents if this report recommends further actions need to be taken.

Staff will continue to work on the design for the Pier 4 Park tugboat playground and spray pad improvements so that construction of the improvements can proceed as planned in 2024.

Should you require further information, please contact Meghan Stewart, Manager of Landscape Architectural Services, at (905) 546-2424 extension 5653, or Cynthia Graham, Director of Environmental Services at (905) 546-2424 extension 2337.

**APPENDICES AND SCHEDULES ATTACHED**

N/A



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 9, 2023
<b>SUBJECT:</b>	Better Homes Hamilton Education/Awareness Campaign Strategy (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Lynda Lukasik Director, Office of Climate Change Initiatives Planning and Economic Development Department
<b>SIGNATURE:</b>	

The purpose of the Communications Update is to advise Council that the Office of Climate Change Initiatives is proceeding with education/awareness campaigns in the short-term (June-July 2023) and mid-term (September-December 2023) for the Better Homes Hamilton – Home Energy Retrofit Program. Council directed staff to proceed with the ‘Incubation Stage’ of the program through approval of PED23106 on May 3, 2023.

### Short-Term Purpose and Call to Action:

The purpose of this campaign throughout the remainder of June and into July will be to raise community awareness of the Better Homes Hamilton program, including eligibility criteria and financial terms. It is also meant to help the City gauge city-wide interest in this program by allowing interested homeowners to sign-up for the “Pre-Launch List”. This list does not guarantee participation in the program but will be used to keep homeowners informed about program developments and notified when the program officially launches. Any member of the public can visit the Better Homes Hamilton Engage Page and sign-up here: <https://engage.hamilton.ca/betterhomeshamilton>

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**SUBJECT: Better Homes Hamilton Education/Awareness Campaign Strategy  
(City Wide) - Page 2 of 2**

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We encourage you to help spread the message about the Better Homes Hamilton Program on your own social media platforms. You can do this by resharing content you see from @cityofhamilton and @BayArea\_Climate on Twitter and Facebook or by adapting some of the messages we have provided for you below.

City Staff are also planning to complete another round of city-wide campaigns and engagement activities prior to and during program launch through September and into December 2023. We will notify Council prior to the start of these campaigns

Any questions about the Better Homes Hamilton program can be directed to our new central email for this program at [betterhomes@hamilton.ca](mailto:betterhomes@hamilton.ca), or by contacting Trevor Imhoff, Senior Project Manager at (905) 546-2424 ext. 1308 or by email at [Trevor.Imhoff@hamilton.ca](mailto:Trevor.Imhoff@hamilton.ca).

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" – Social Media Key Messages and Content for Better Homes Hamilton Education/Awareness Campaign

## Appendix A: Social Media Key Messages and Content for Better Homes Hamilton Education/Awareness Campaign

### Social Media Key Messages:

@cityofhamilton! #HamOnt's first residential energy retrofit program has been approved by City Council! This pilot program will help homeowners make their homes more comfortable, efficient, and environmentally friendly. #BetterHomesHamilton 🏠🔧 Sign-up for the Pre-Launch list for more information here: URL ONCE AVAILABLE

Have you heard about the #BetterHomesHamilton pilot program that @cityofhamilton Council approved? Sign-up for the Pre-Launch list here:

<https://engage.hamilton.ca/betterhomeshamilton>. This program can help homeowners take #climateaction and the City will support you by providing:

- 💰 A Low interest loan of up to \$20,000 to finance energy-efficiency upgrades
- 🏠 Loans are repaid via your property tax bill
- 🛠️ Access to energy coaching and project management guidance

The #BetterHomes Hamilton pilot program approved by @cityofhamilton Council is expected to launch by the end of 2023. This program helps homeowners take #climateaction to reduce GHG emissions and live more comfortably in their homes. To register for Pre-Launch list visit:

<https://engage.hamilton.ca/betterhomeshamilton>

### Graphics





Better Homes  
**HAMILTON**



Hamilton

**COMING  
SOON**

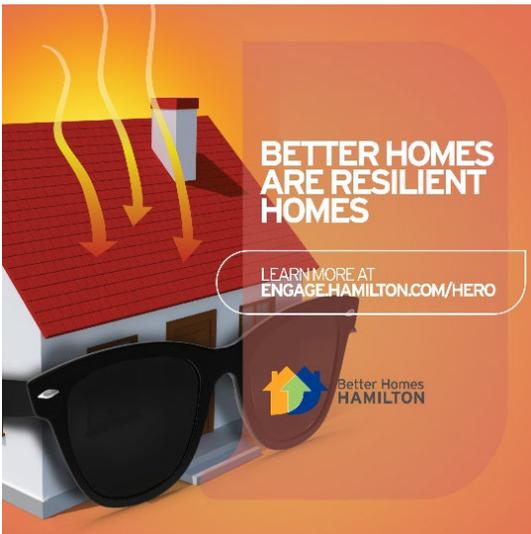


Better Homes  
**HAMILTON**



Hamilton

[ENGAGE.HAMILTON.CA/BETTERHOMESHAMILTON](https://engage.hamilton.ca/betterhomeshamilton)





## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 12, 2023
<b>SUBJECT:</b>	Encampment Response Team Update – May 2023
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Angela Burden General Manager Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### Operational Update:

The Coordinated Response Team, led by Housing Focused Street Outreach (HFSO), continue to collaborate to manage encampment response throughout the city. Housing Focused Street Outreach receive complaints and service requests from community members, Councillors, and other internal City divisions and will visit and attempt to contact any individual(s) staying onsite. When visiting, Housing Focused Street Outreach workers will provide goods to address basic and harm reduction needs, make an offer of emergency shelter when available, and identify and assist with connecting people to housing supports and other supports and services that meet the needs of individuals living in encampments.

Whenever a clear set of health and safety concerns have been established at a particular encampment and mitigation strategies have not worked, Housing Focused Street Outreach will engage the broader Coordinated Response Team that includes Municipal Law Enforcement, Parks Section, and Hamilton Police Services Encampment Engagement and Social Navigator teams to strategize around potential solutions to be implemented at a particular site with the intent of reducing negative impacts on people living in encampments, and to the broader public.

### Data and Evaluation Update:

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City staff utilized feedback from community stakeholders related to the goals and values associated with encampment response via consultations completed in July 2022 and March 2023, in conjunction with feedback from City staff from Housing Services Division, Municipal Licensing and Bylaw, and Parks Section to develop a first iteration of success indicators to be used to evaluate encampment response.

Each indicator in the following chart represents a necessary component of encampment response efforts led by the City and is a means to assessing the success of the program. Other indicators were considered, but each indicator needed to meet the criteria of being valid and reliable.

### Measuring Success

One of the primary goals of the City's housing outreach-led encampment response program, is to limit the movement of individuals living in encampments from their current location whenever possible, to provide Housing Focused Street Outreach and other community partners the ability to build rapport and develop personalized housing plans. At the same time the City must also respond to the needs of the broader community by ensuring that parks are cleaned and maintained, and the health and safety of all members of the community is preserved.

### Reporting Comparisons and Trends:

Although this will be the first report on encampment-related data in 2023, staff have worked to update and refine indicators being used to assess the success of the City's encampment response program to ensure greater accuracy and validity, and to reflect changes to the program. Given the change toward a housing-led approach, some of the data does not have a natural 2022 comparison. Additionally, with efforts to improve quality and accuracy of the data reported and to better reflect the work being completed by staff, some indicators have changed from 2022, and for other indicators, comparisons to previous years are no longer valid. As such, month-to-month comparisons will only be available for some indicators, until a meaningful year-before value is available. Whenever possible, comparisons to previous timeframes will be made available, including an average from the previous month, a year-to-date average, and a comparison to the same month in the previous year, when applicable (i.e., June 2023 to June 2022) to help provide a baseline for comparison, and a foundation for assessing trends and impacts of continuous improvements introduced.

### Analysis:

In May 2022, the City's encampment response program was led by Municipal Law Enforcement, who were responsible for first response to all complaints and service requests in the city. Currently, Housing Focused Street Outreach is leading the

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**SUBJECT: Encampment Update (City Wide) - Page 3 of 6**

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response, and to reflect this change, new processes have been developed to centralize the service request and complaint process within Housing Focused Street Outreach. In May 2023, Housing Focused Street Outreach received 728 service requests and complaints, directly from the community and external stakeholders, as well as those initially sent to internal Coordinated Response Team partners (i.e., Parks, Municipal Law Enforcement) but forwarded to Housing Focused Street Outreach for first response. While there is no equivalent indicator to compare to in 2022 due to the changes in the data collection process, anecdotally amongst Coordinated Response Team partners, the community need is much greater in 2023.

When comparing this month's total number of unique individuals/households reached who are unsheltered and/or regularly living in encampments throughout the city (165) to what was collected by Housing Focused Street Outreach in May 2022 (30), there has been a clear, significant increase. This is also supported by the increased total number of interactions that Housing Focused Street Outreach staff have made with individuals regularly living in encampments regarding basic need and housing supports.

From an enforcement perspective, several of the indicators did not have adequate comparisons in 2022 due to a change in approach to encampment response. Notably though, in May 2023 there were 36 Voluntary Compliance Notices issued on public property, down from 51 in May 2022, and none issued on private property, down from 8 in May 2022. This reflects a change toward a housing-led approach, as while there are over five times more individuals living in encampments, there were still less Voluntary Compliance Notices issued.

The number of encampment sites cleaned and/or maintained by Parks Section staff was not available for May 2022, but the overall 2022 average was 57, which is very similar to the 58 reported for May 2023. Year-over-year monthly comparisons will begin in next month's report.

The following indicators have been established to assess the success of the program on an interim basis and will provide accountability to the public and people with lived experience, and transparency regarding the City's approach to encampment response.

Indicator	Category of Measurement	May 2023	May 2022
Total complaints and/or requests for service requiring response or follow-up by Housing Focused Street Outreach (HFSO)	Volume of complaints and/or requests for service	728	N/A

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**SUBJECT: Encampment Update (City Wide) - Page 4 of 6**

Indicator	Category of Measurement	May 2023	May 2022
Number of unique individuals/households reached who are unsheltered and/or regularly living in encampments throughout the city	Total unique individuals living in encampments	165	30
Number of interactions where individuals received support (from HFSSO) with their basic needs per month	Support basic needs of individuals living in encampments	120	65
Number of interactions where individuals received support (from HFSSO) with their housing needs per month	Support housing-related needs of individuals living in encampments	172	65
Escalated items actioned to Municipal Law Enforcement from HFSSO (i.e., Municipal Law Enforcement Officers (MLEOs) were involved in response) on public property	Volume of Escalated complaints	15	N/A
Escalated items actioned to MLE from HFSSO (i.e., MLEOs were involved in response) on private property	Volume of Escalated complaints	13	N/A
Total number of Voluntary Compliance Notices issued on public property	Response type to escalated complaint	36	51
Total number of Voluntary Compliance Notices issued on private property	Response type to escalated complaint	0	8
Number of instances where compliance was achieved immediately on public property, without issuing of Voluntary Compliance Notice	Response type to escalated complaint	5	N/A

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Indicator	Category of Measurement	May 2023	May 2022
Number of instances where compliance was achieved immediately on private property, without issuing of Voluntary Compliance Notice	Response type to escalated complaint	1	N/A
Number of encampment sites cleaned and/or maintained by Parks Section staff or a designated contractor	Park cleaning and maintenance	58	N/A

All indicators meet the criteria of being valid and reliable and can be replicated by City staff and reported monthly.

Indicator Notes:

1. Total Complaints and/or requests for service requiring response or follow-up by HFSO

The current housing-led process requires that all service requests or complaints related to encampments are forwarded to the [unsheltered@hamilton.ca](mailto:unsheltered@hamilton.ca) inbox, which is monitored by Housing Focused Street Outreach. Each instance that a service request or complaint is forwarded will be tracked by Housing Focused Street Outreach and reflected in the chart. This includes complaints and service requests forwarded from Parks Section, Roads, Councillor's offices, Mayor's office, and may be related to encampments on public property, private property, abandoned encampments, staff seeking their clients, garbage and debris potentially related to encampments, and all follow-up requests.

2. Number of Unique individuals/households reached who are unsheltered and/or regularly living in encampments throughout the city

This indicator includes all individuals who have provided permission to have their personal information stored in HIFIS, as well as individuals who have not provided permission to Housing Focused Street Outreach to have their personal information recorded and are in the earlier stages of rapport-building which may include a range of interactions from provision of basic goods such as water, snacks, and harm reduction materials, to simply sharing a greeting.

3. Number of interactions where individuals received support (from Housing Focused Street Outreach) with their basic needs/housing support per month

This indicator illustrates the quantity of services provided by the Housing-Focused Street Outreach team. It counts the number of client interactions (service provided and or client connection made) within the time period. The result counts all interactions including those to known clients and those who declined to provide Coordinated Access consent for data sharing within the Homeless Individuals and Families Information System who are captured as anonymous interactions. The types of interaction are subsequently categorized as for basic needs or housing supports based on the documented interaction types. The results represent a snapshot in time when the data was extracted, and it may vary from other sources based on the definitions and sources used. All data are subject to change.

4. Escalated items actioned to MLE from HFSO on public/private property

All complaints and service requests are immediately forwarded to Housing Focused Street Outreach to conduct an initial visit to the encampment or site of the complaint or service request. At that time, if there are health and safety concerns that are acute, or the individual(s) are encamped on private property, the file is immediately sent to Municipal Law Enforcement, who will develop an operational plan for remediation and/or enforcement. Note, items sent directly to MLE are counted via the total complaints, and these categories only represent items escalated to Municipal Law Enforcement by Housing Focused Street Outreach.

Please direct any inquiries to Danielle Blake, Manager, Housing Focused Street Outreach, at (905) 546-2424 ext. 3731, or by email at [Danielle.Blake@hamilton.ca](mailto:Danielle.Blake@hamilton.ca)



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 12, 2023
<b>SUBJECT:</b>	City of Hamilton Recognized as Tree City of the World by Arbor Day Foundation and Food and Agriculture Organization of the United Nations (ES23011) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Cynthia Graham Director, Environmental Services Public Works Department
<b>SIGNATURE:</b>	

Arbor Day Foundation and Food and Agriculture Organization of the United Nations has recognized the City of Hamilton as a [2022 Tree City of the World](#). The City of Hamilton (City) joins the international program, Tree Cities of the World, to highlight its dedication to growing and maintaining its urban forestry efforts.

Tree Cities of the World was founded in 2019 by the Arbor Day Foundation and Agriculture Organization of the United Nations. The program is designed to recognize cities committed to ensuring their urban forests and trees are properly maintained, sustainably managed, and duly celebrated.

Trees serve a critical role in the City's fight against climate change. By increasing canopy cover, through protection of existing public trees and the planting of trees within the City, the City is able to reduce energy consumption, aid in stormwater management and erosion control, and improve air quality. This recognition emphasizes the City's dedication to fostering high level urban forestry practices and a commitment to critical green infrastructure for residents.

Recognition as one of the 2022 Tree Cities of World was awarded through a comprehensive application made through the Forestry section highlighting urban forestry policies and best practices, the dedication of funds through capital and operating budgets for urban forestry programs and initiatives. Each city was required to

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**SUBJECT: City of Hamilton Recognized as Tree City of the World by Arbor Day Foundation and Food and Agriculture Organization of the United Nations (ES23011) (City Wide) - Page 2 of 2**

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provide an application which provided proof of meeting five core standards of urban forest management.

The City of Hamilton is now one of twenty-two Canadian cities to join an international network of 170 cities across 21 countries. These recognised cities are not only celebrated for their efforts to date but gain access to resources and tools and provide a network to share best practices and improve forestry management which improves community resilience. Initiatives like this international program help protect and build the urban tree canopy, while also working to preserve and improve our urban forest.

For more information on Tree Cities of World, visit <https://treecitiesoftheworld.org/>

For more information, please contact Robyn Pollard, Manager of Forestry and Horticulture, at (905) 546-2424 extension 3919.

**APPENDICES AND SCHEDULES ATTACHED**

N/A



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 14, 2023
<b>SUBJECT:</b>	Hamilton Immigrant Survey (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
<b>SIGNATURE:</b>	 Acting Director Jennifer Patterson

The purpose of this Communications Update is to advise Council that between May 26 and June 23, 2023, the Hamilton Immigration Partnership Council (HIPC) is conducting the 2023 Immigrant Survey.

The Immigrant Survey seeks input from immigrants, refugees, claimants, international students, temporary workers, and their families to share their experiences of living, working or studying in Hamilton. The survey seeks to hear directly from immigrants about their experiences, challenges, strengths, and contributions. It also provides an opportunity for immigrants in Hamilton to make suggestions on how to improve their settlement and integration experiences in Hamilton.

Attached are key messages that members of Council can use if they wish to help promote the survey.

If you require any further information on the above matter, please contact Sarah Wayland, Senior Project Manager, Hamilton Immigration Partnership Council by e-mail at [Sarah.Wayland@hamilton.ca](mailto:Sarah.Wayland@hamilton.ca) or at (905) 546-2424 Ext. 7565.

### APPENDICES AND SCHEDULES ATTACHED

Appendix "A" – Key Messages Regarding the 2023 Immigrant Survey

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## Appendix "A" - Key Messages Regarding the 2023 Immigrant Survey

### Recommended Text for Email or Newsletter Communications about the Immigrant Survey

We want to hear from you! We invite you to complete the Immigrant Survey 2023 from **May 26 to June 23**.

Complete the survey at <https://www.research.net/r/ImmigrantSurvey2> and encourage your family, friends, neighbours and co-workers to fill out the survey as well.

Complete the survey at <https://www.research.net/r/ImmigrantSurvey3> in the following languages:

- Arabic;
- Chinese;
- Farsi/Dari;
- French;
- Portuguese;
- Somali;
- Spanish; and,
- Ukrainian.

### Who should complete the survey?

The Immigrant Survey is a multilingual survey for immigrants, refugees, claimants, international students, temporary workers and their families to share their experiences of living, working and studying Hamilton.

### How long will it take, and will my identity be protected?

It is estimated to take 10-20 minutes to complete the survey. It is totally voluntary and anonymous.

### Can I complete the survey on paper?

If you need a paper copy, please feel free to reach out to us at [mohammad.araf@hamilton.ca](mailto:mohammad.araf@hamilton.ca) or 905-546-2424 ext. 4359.

## **What's in it for you?**

By filling out the Immigrant Survey, you can:

- Help us understand the experiences, challenges and contributions of immigrants in our community;
- Share your feedback with organizations and institutions in Hamilton to improve the way they are working with immigrants and refugees;
- Be engaged in a civic process that will make Hamilton a better place to live for everyone; and,
- Be entered into a draw for prizes to win a \$200 prepaid visa card (one of the draw prizes include a \$200 prepaid credit card, three \$100 gift cards, and ten Tim Horton's gift cards).

**Your story counts! Help us build community through immigration!**

**Authority:** Item 10, General Issues Committee  
Report 22-023 (FCS22084)  
CM: December 7, 2022  
Ward: City Wide

**Bill No. 112**

## **CITY OF HAMILTON**

### **BY LAW NO. 23-**

#### **A By-law to Establish Certain 2023 User Fees and Charges for Services, Activities or the Use of Property and to Repeal By-law No. 22-183**

**WHEREAS** sections 8, 9 and 10 of the *Municipal Act, 2001*, authorize the City of Hamilton to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 10(2) authorizes by-laws respecting the financial management of the City of Hamilton;

**AND WHEREAS** subsection 391(1) of the *Municipal Act, 2001*, states that sections 9 and 10 of that Act authorize the City of Hamilton to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**AND WHEREAS** fees and charges listed in Schedule "A" may be administered and calculated in accordance with other City of Hamilton by-laws or provincial legislation or both including, but not limited to:

- (a) animal services by-laws
- (b) business licensing by-laws
- (c) fire prevention and suppression by-laws
- (d) parking by-laws
- (e) waste management by-laws
- (f) the *Building Code Act, 1992*, its regulations and by-laws passed under the Act or its regulations
- (g) the *Funeral, Burial and Cremation Services Act, 2002*, its regulations and by-laws passed under the Act or its regulations
- (h) the *Planning Act*, its regulations and by-laws passed under the Act or its regulations
- (i) Order in Council 1413/08 and lottery licensing by-laws passed under the Order in Council;

**AND WHEREAS** the City of Hamilton wishes to establish and maintain a list of services, activities, and the use of property subject to fees or charges and the

amount of each fee or charge;

Page 2 of 121

**AND WHEREAS** the Council of the City of Hamilton has authorized the passage of a by-law for the purpose of establishing the list of 2023 user fees and charges;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. The user fees and charges set out in the “2023 Approved Fee” column of Schedule “A” shall be charged by the City of Hamilton for those services, activities or uses of property specified in column 1 of Schedule “A”, entitled “Service or Activity Provided or Use of City Property”.
2. The fees and charges set out in the “2023 Approved Fee” column of Schedule “A” are approved and imposed commencing January 1, 2023, or thereafter as set out in Schedule “A”.
- 3.(1) The fees and charges approved and imposed under section 2 are subject to any adjustment authorized by a statute, regulation or by-law in respect of the calculation or administration of a fee or charge, such adjustment to be effective as provided for in such statute, regulation or by-law.
  - (2) The fees and charges approved and imposed under section 2 may be waived or deferred by the General Manager of Finance and Corporate Services, in accordance with relevant legislation and in accordance with the Council approved policy regarding the waiving and deferring of City of Hamilton User Fees and Charges.
- (3) Despite section 2, any fee or charge:
  - (a) authorized by a by-law that comes into effect on the same or a later date than this By-law; or
  - (b) included in a valid agreement entered into by the City of Hamilton and one or more other parties, shall be the approved and imposed fee or charge for the service, activity or use of property specified.
4. Subject to section 3:
  - (a) despite any reference to a fee or charge for a service, activity or use of property set out in any other City of Hamilton by-law including any appendix or schedule attached to such a by-law, the fee or charge set out in the “2023 Approved Fee” column of Schedule “A” shall be the approved fee or charge for the service, activity or use of property specified; and
  - (b) the fee or charge for a service, activity or use of property set out in Schedule “A” continues in force until amended, repealed or replaced and for greater certainty, this includes continuing in force after

December 31, 2023 until amended, repealed or replaced. Page 3 of 121

5. No request by any person for documentary, written or printed information relating to any land, building or structure in the City, or request for services or activities provided by the City, or request to use the City's property or any application specified in column 1 of Schedule "A", entitled "Service or Activity Provided or Use of City Property", shall be processed unless and until the person requesting the information, services, activities, use of property or application, as the case may be, has paid the applicable fee or charge in the prescribed amount set out in the "2023 Approved Fee" column of Schedule "A".
6. The fees or charges as listed in Schedule "A" are subject to Harmonized Sales Tax (H.S.T.) where applicable.
7. Finance charges are applicable on all late payments of the fees or charges listed in Schedule "A" based on the current prime rate plus 2% adjusted quarterly.
8. All unpaid fees or charges imposed by this By-law on a person constitute a debt of the person to the municipality.
9. Where all or part of a fee or charge imposed by this By-law remains unpaid, such fee or charge may be added to the tax roll for the following property and collected in the same manner as municipal taxes:
  - (a) in the case of a fee or charge for the supply of a service or thing to a property, the property to which the service or thing was supplied.
  - (b) in all other cases, any property for which all of the owners are responsible for payment of the fee or charge.
10. Schedule "A" is attached to and forms a part of this By-law.
11. Should any part of this By-law, including any part of Schedule "A", be determined by a Court of competent jurisdiction to be invalid or of no force, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law, including the remainder of Schedule "A", as applicable, shall continue to operate and to be in force.
12. This By-law may be referred to as the "User Fees and Charges By-law".
13. City of Hamilton By-law 22-183 is repealed immediately before the coming into force of this By-law.
14. The repeal of By-law 22-183 does not:

A By-law to Establish Certain 2023 User Fees and Charges for Services, Activities, or the Use of Property and to Repeal By-law No. 22-183

- (a) affect the previous operation of the repealed by-law; Page 4 of 121
- (b) affect a right, privilege, obligation or liability that came into existence under the repealed by-law;
- (c) affect an offence committed against the repealed by-law, or any penalty, forfeiture or punishment incurred in connection with the offence;
- (d) affect an investigation, proceeding or remedy in respect of a right, privilege, obligation or liability described in section 14(b), or a penalty, forfeiture or punishment described in section 14(c).
15. An investigation, proceeding or remedy described in section 14(d) may be commenced, continued, and enforced as if By-law 22-183 had not been repealed or revoked.
16. A penalty, forfeiture or punishment described in section 14(c) may be imposed as if the By-law 22-183 had not been repealed or revoked.
17. This By-law is deemed to have come into force on January 1, 2023.

**PASSED** this 21st day of June 2023.

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A. Horwath  
Mayor

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J. Pilon  
Acting City Clerk



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Building Services - General Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Comments for Planning Applications (COA, Consent, etc.)</b>		
1	Sewage System and Sewage Comments	\$ 274.00
<b>Site Plan Security Reduction Fee</b>		
2	Site Plan Security Reduction Fee (includes one site inspection)	\$ 440.00
3	Site Plan Security Reduction Fee for each additional inspection	\$ 220.00
<b>Routine Disclosure of Building Division Records</b>		
4	Routine Disclosure Application Fee (includes the first 15 minutes of file search time and up to 10 photocopies)	\$ 26.00
5	For each additional 15 minutes of file search time above the first 15 minutes	\$ 21.00
<b>Grading Security</b>		
6	Grading Security Deposit for lots in Subdivisions	\$ 1,618.00
7	Grading Deposit for a Single Lot (Infill)	\$ 8,092.00
8	Grading Security Deposit for a Semi-Detached Dwelling (Infill)	\$ 10,789.00
9	Grading Security Deposit for Additions, large accessory building or detached Secondary Dwelling Units	\$ 3,500.00
<b>Demolition Agreements</b>		
10	a) Agreement	\$ 563.00
11	b) Security deposit/letter of credit - per sq. metre of bldg to be demolished (\$2,500 min & \$25,000 max)	\$ 135.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Building Services - General Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Demolition Control By-law</b>		
12	Demolition Control Applications	\$ 563.00
<b>Application Fee for outdoor commercial patio exemption permits</b>		
13	Inspection Fee	\$ 556.00
<b>Illegal Grow Operations</b>		
14	a) Inspection Fee	\$ 833.00
15	b) Re-occupancy Fee	\$ 756.00
<b>Fortification By-law</b>		
16	Exemption fee for applications pertaining to Single Family Dwellings and properties operated by not-for-profit organizations	\$ 150.00
17	Exemption fee for all other applications	\$ 300.00
<b>Swimming Pool Enclosure By-law</b>		
18	Swimming Pool Enclosure Fee	\$ 270.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Economic Development - Commercial Districts & Small Business**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Loan/Incentive Programs</b>		
1	Commercial District Revitalization Grant Program Admin Fee for Grants less than or equal to \$5,000	\$ 97.35
2	Commercial District Revitalization Grant Program Admin Fee for Grants greater than \$5,000 and less than or equal to \$12,500	\$ 256.64
3	Commercial District Revitalization Grant Program Admin Fee for Grants greater than \$12,500	\$ 402.65
<b>Revitalizing Hamilton Tax Increment Grant Program (RHTIG)</b>		
4	Basic Fee - Developer only (only for Grants less than or equal to \$12,500)	\$ 256.64
5	Basic Fee - Developer only (only for Grants greater than \$12,500)	\$ 889.38
6	Additional Fee - Developer Transfer to New Condo Owner	\$ 473.45
<b>Downtown and Barton/Kenilworth Housing Opportunities Program</b>		
7	a) Initial Application	\$ 331.86
	b) Fee is based on a Graduated Scale basis as follows:	
8	50 units or less - per unit fee	\$ 553.10
9	51-100 units - per unit fee	\$ 446.90
10	101 units plus - per unit fee	\$ 415.93
11	Commercial District Housing Opportunities Program - per unit	\$ 415.93
12	Commercial District Housing Opportunities Program Application Fee (At final application stage)	\$ 331.86

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Economic Development - Commercial Districts & Small Business**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
13	Hamilton Heritage Property Grant Program less than or equal to \$12,500	\$ 256.64
14	Hamilton Heritage Property Grant Program greater than \$12,500	\$ 398.23
15	Hamilton Downtown/West Harbourfront Remediation Loan Program	\$ 331.86
16	Start-up and Office Tenant Attraction Program	\$ 539.82
<b>Hamilton Community Heritage Fund Loan Program - administration fees</b>		
17	a) Designated Commercial, Industrial or like properties (fee is based on percentage of loan amount)	<b>2.10% of loan amount</b>
18	b) Other properties	\$ 318.58
19	ERASE Study Grant	\$ 247.79
20	ERASE Redevelopment Grant	\$ 889.38
21	ERASE Tax Assistance Program	\$ 889.38
22	LEED Grant Program	\$ 889.38
23	LEED Grant Program Administration Fees (Fee Per Unit)	\$ 473.45
24	Hamilton Heritage Conservation Grant Program Application Fee	\$ 97.35
25	Barton / Kenilworth Revitalization Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 256.64
26	Barton / Kenilworth Revitalization Grant Program Admin Fee for Grants greater than \$12,500	\$ 402.65
27	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 256.64
28	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants greater than \$12,500	\$ 889.38

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Economic Development - Commercial Districts & Small Business**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
29	Barton/Kenilworth Tax Increment Grant Program - Additional Fee - Developer Transfer to New Condo Owner	\$ <b>473.45</b>
30	Barton/Kenilworth Planning and Building Fees Rebate Program	\$ <b>97.35</b>
<b>Commercial Vacancy Assistance Program Fees</b>		
31	Admin Fee for Grants less than or equal to \$5,000	\$ <b>97.35</b>
32	Admin Fee for Grants greater than \$5,000	\$ <b>256.64</b>
<b>Temporary Outdoor Patio Program Fees</b>		
33	Application for temporary Patio Program	\$ <b>676.11</b>

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: General: Planning Act Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
	<p><b>Cost Recovery on City-supported applications appealed to the Ontario Municipal Board</b></p> <p>Where an application approved by Council of the City of Hamilton is appealed to the Ontario Municipal Board, the applicant/respondent shall pay any and all costs incurred by the City to support the applicant/respondent at a hearing, including but not limited to the legal costs for in-house or retained counsel, the costs for City staff (not including Planning &amp; Economic Development staff) and the costs of consultants and witnesses. Accordingly, applicants shall submit a completed Cost Acknowledgment Agreement, in a form as prescribed by the General Manager of Planning &amp; Economic Development, together with their application.</p> <p><b>Moved from Building:</b></p> <p><b>Zoning Verification</b></p>	<b>Full cost Recovery</b>
1		
2	Zoning Verification & Work Order Reports (Single & Two Family Dwellings, Townhouses) - Regular	\$ 131.00
3	Zoning Verification & Work Order Reports (Single & Two Family Dwellings, Townhouses) - Express	\$ 200.00
4	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) - Regular	\$ 269.00
5	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) - Express	\$ 407.00
6	Zoning Compliance Letter - liquor license	\$ 203.00
7	Zoning Verification Certificate - Rental Housing Pilot	\$ 278.00
8	Zoning Verification Certificate – Express Service - Rental Housing Pilot	\$ 398.00



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: General Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Map / Publication Sales Fees	<b>Full Cost Recovery</b>
2	Data Base Information	<b>Full Cost Recovery</b>
<b>Photocopy &amp; Computer Printout Service</b>		
3	- Rate per page	\$ <b>0.44</b>
<b>Information Requests</b>		
4	- Floppy disks & CD's - per disk or CD	\$ <b>14.16</b>
5	- For manually researching a record - for each 15 minutes	\$ <b>20.00</b>
6	- Developing Computer Programs or other methods of producing a record from machine readable record - for each 15 minutes	\$ <b>20.00</b>

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Administrative Penalty System (APS)**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Late Payment (after 15 days)	\$ 56.64
2	Fail to Attend Hearing	\$ 110.62
3	Final notice of non-payment	\$ 56.64

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Transportation Planning & Parking - Transportation Planning**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>E-Scooters</b>		
1	Administrative and Enforcement Fee	\$ 254.87
2	Commercial E-Scooter Storage Fee (per day)	\$ 65.49

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Parking & School Crossing - Hamilton Municipal Parking System**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	On-Street Parking Permit - No Access to Onsite Parking	\$ 115.00
2	On-Street Parking Permit - Access to Onsite Parking	\$ 175.00
3	On-Street Parking Permit - Secondary Permit	\$ 200.00
4	Status of Agreement Inquiries (Front Yard Parking)	\$ 63.72
5	Free Floating Car Share Permits	\$ 286.73
6	On-Street Patio - Metered Parking Space (per space)	\$ 875.00
7	On-Street Patio - Traffic Safety Device Hardware and Installation	\$ 800.00
8	Inspection Fee for the Review of Business Licences	\$ 36.28
<b>Residential Boulevard Parking (Front Yard Parking)</b>		
9	Teranet Registration	\$ 98.00
10	Application Fee	\$ 400.00
11	Annual Admin Fee	\$ 11.95
12	Encroachment Insurance	\$ 11.95
<b>Commercial Boulevard Parking and Driveway Access Permits</b>		
13	Registration	\$ 53.00
14	Application/Access Permit Fee	\$ 400.00
15	Encroachment Insurance	\$ 11.95
16	Fee/space (first two spaces)	\$ 111.06
17	Fee/space (remaining spaces)	\$ 56.02

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Parking & School Crossing - Hamilton Municipal Parking System**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Occupation of Public/Metered Parking Spaces (pre payment required)</b>		
18	Single Space Per Day	\$ 24.78
19	Each Additional Day Up To 6 Consecutive Days Per Space	\$ 12.83
20	Weekly Consecutive Rate Per Space	\$ 86.28
21	Monthly Consecutive Rate Per Space	\$ 243.36
22	Administration Fee on Temporary Parking Permits	15% of the permit fee
23	Weekly Residential Time Limit Exemption Temporary Parking Permit	\$ 25.00
<b>Administrative Penalty System (APS)**</b>		
24	MTO Search	\$ 22.12
25	Late Payment	\$ 35.40
26	Fail to Attend Hearing	\$ 110.62
27	Plate Denial	\$ 8.85
28	Mail Issuance (New)	\$ 22.12

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>MUSEUM GENERAL ADMISSION FEES:</b>		
<b>Children's Museum</b> - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 1 to 12, Infant: under 1, Family: Two Adults and dependant children		
<b>All Other Sites</b> - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 6 to 12, Infant: 5 & under, Family: Two Adults and dependant children		
1	Dundurn Castle - Adult	\$ 13.05
2	Dundurn Castle - Senior	\$ 11.28
3	Dundurn Castle - Student/Youth	\$ 11.28
4	Dundurn Castle - Child	\$ 7.96
5	Dundurn Castle - Infant	Free
6	Dundurn Castle - Family	\$ 36.06
7	Hamilton Military Museum - Adult	\$ 4.87
8	Hamilton Military Museum - Senior	\$ 4.20
9	Hamilton Military Museum - Student/Youth	\$ 4.20
10	Hamilton Military Museum - Child	\$ 3.10
11	Hamilton Military Museum - Infant	Free
12	Hamilton Military Museum - Family	\$ 13.27
13	Whitehern Historic House & Garden - Adult	\$ 7.96
14	Whitehern Historic House & Garden - Senior	\$ 6.86
15	Whitehern Historic House & Garden - Student/Youth	\$ 6.86
16	Whitehern Historic House & Garden - Child	\$ 4.87
17	Whitehern Historic House & Garden - Infant	Free

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
18	Whitehern Historic House & Garden - Family	\$ 21.90
19	Battlefield House Museum & Park - Adult	\$ 7.96
20	Battlefield House Museum & Park - Senior	\$ 6.86
21	Battlefield House Museum & Park - Student/Youth	\$ 6.86
22	Battlefield House Museum & Park - Child	\$ 4.87
23	Battlefield House Museum & Park - Infant	Free
24	Battlefield House Museum & Park - Family	\$ 21.90
25	Hamilton Museum of Steam & Technology - Adult	\$ 7.96
26	Hamilton Museum of Steam & Technology - Senior	\$ 6.86
27	Hamilton Museum of Steam & Technology - Student/Youth	\$ 6.86
28	Hamilton Museum of Steam & Technology - Child	\$ 4.87
29	Hamilton Museum of Steam & Technology - Infant	Free
30	Hamilton Museum of Steam & Technology - Family	\$ 21.90
31	Hamilton Children's Museum - Adult	N/A
32	Hamilton Children's Museum - Senior	N/A
33	Hamilton Children's Museum - Student/Youth	N/A
34	Hamilton Children's Museum - Child	N/A
35	Hamilton Children's Museum - Infant	Free
36	Hamilton Children's Museum - Family	N/A
37	Fieldcote Memorial Park & Museum - Adult	\$ 4.65
38	Fieldcote Memorial Park & Museum - Senior	\$ 3.98
39	Fieldcote Memorial Park & Museum - Student/Youth	\$ 3.98

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
40	Fieldcote Memorial Park & Museum - Child	\$ 2.88
41	Fieldcote Memorial Park & Museum - Infant	Free
42	Fieldcote Memorial Park & Museum - Family	\$ 12.83
43	Griffin House - Adult	Free
44	Griffin House - Senior	Free
45	Griffin House - Student/Youth	Free
46	Griffin House - Child	Free
47	Griffin House - Infant	Free
	<b>MUSEUM SPECIAL EVENTS</b>	
	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	
		<b>Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.</b>
48	Dundurn Castle Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	
	Hamilton Military Museum	
	Whitehern Historic House & Garden	
	Battlefield House Museum & Park	
	Hamilton Museum of Steam & Technology	
	Hamilton Children's Museum	

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
	Fieldcote Memorial Park & Museum	
	<b>MUSEUM GROUP RATES</b>	
	General tour rates for Tour Operators, Group Leaders, Community Groups. Expenses incurred for specific programming may increase rate accordingly.	
49	Dundurn Castle - Adult	\$ 10.62
50	Dundurn Castle - Senior	\$ 9.07
51	Dundurn Castle - Youth	\$ 9.07
52	Dundurn Castle - Child	\$ 6.42
53	Hamilton Military Museum - Adult	\$ 3.98
54	Hamilton Military Museum - Senior	\$ 3.54
55	Hamilton Military Museum - Youth	\$ 3.54
56	Hamilton Military Museum - Child	\$ 2.65
57	Dundurn National Historic Site: Guided tour of Grounds/Garden - Adult/Senior/Student	\$ 4.65
58	Dundurn National Historic Site: Guided tour of Grounds/Garden - Child	\$ 3.76
59	Whitehern Historic House & Garden - Adult	\$ 6.64
60	Whitehern Historic House & Garden - Senior	\$ 5.53
61	Whitehern Historic House & Garden - Youth	\$ 5.53
62	Whitehern Historic House & Garden - Child	\$ 3.98
63	Battlefield House Museum & Park - Adult	\$ 6.64
64	Battlefield House Museum & Park - Senior	\$ 5.53
65	Battlefield House Museum & Park - Youth	\$ 5.53

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
66	Battlefield House Museum & Park - Child	\$ 3.98
67	Hamilton Museum of Steam & Technology - Adult	\$ 6.64
68	Hamilton Museum of Steam & Technology - Senior	\$ 5.53
69	Hamilton Museum of Steam & Technology - Youth	\$ 5.53
70	Hamilton Museum of Steam & Technology - Child	\$ 3.98
71	Hamilton Children's Museum - Child	N/A
72	Fieldcote Memorial Park & Museum - Adult	\$ 3.76
73	Fieldcote Memorial Park & Museum - Senior	\$ 3.32
74	Fieldcote Memorial Park & Museum - Youth	\$ 3.32
75	Fieldcote Memorial Park & Museum - Child	\$ 2.43
<p><b>MUSEUM STUDENT AND YOUTH GROUP RATES</b>  <b>Educational Program Rates</b> - minimum rate of \$3.50 per student applies to programs 1 hour in length. Programs over 1 hour in length may include discount to hourly rate. Expenses incurred for specific programming may increase rate accordingly.  <b>Outreach Rates</b> - Minimum flat rate.</p>		
76	Dundurn Castle - Elementary School per hour/student	\$ 4.25
77	Dundurn Castle - High School per hour/student	\$ 3.76
78	Hamilton Military Museum - Elementary School per hr/student	\$ 4.25
79	Hamilton Military Museum - High School per hr/student	\$ 3.76
80	Evening Tour After 5:00 pm (Dundurn and Military)	\$ 327.43
81	Evening Tour After 5:00 pm Additional Staff (Dundurn and Military)	\$ 163.72
82	Whitehern Historic House & Garden - Elementary School per hr/student	\$ 4.25

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
83	Whitehern Historic House & Garden - High School per hr/student	\$ 3.76
84	Battlefield House Museum & Park - Elementary School per hr/student	\$ 4.25
85	Battlefield House Museum & Park - High School per hr/student	\$ 3.76
86	Hamilton Museum of Steam & Technology - Elementary School per hr/student	\$ 4.25
87	Hamilton Museum of Steam & Technology - High School per hr/student	\$ 3.76
88	Hamilton Children's Museum - Elementary School per hr/student	\$ 4.25
89	Fieldcote Memorial Park & Museum - Elementary School per hr/student	\$ 4.25
90	Fieldcote Memorial Park & Museum - High School per hr/student	\$ 3.76
91	Griffin House - Elementary School per hr/student	\$ 4.25
92	Griffin House - High School per hr/student	\$ 3.76
93	Hamilton Civic Museum Outreach Lecture	\$ 163.72
94	Hamilton Civic Museum Outreach Program- Elementary Flat rate	\$ 185.00
<b>MUSEUM MEMBERSHIPS (annual)</b>		
95	Hamilton Museum of Steam & Technology - Organizational per person	\$ 15.04
<b>MUSEUM CHILD BIRTHDAY PARTIES</b>		
Package rate will fluctuate according to client needs (i.e. program, craft, food, etc.) Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.		
96	Dundurn Castle - Package per person	\$ 18.58
97	Whitehern Historic House & Garden - Package per person	\$ 18.58
98	Battlefield House Museum & Park - Package per person	\$ 18.58

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
99	Hamilton Museum of Steam & Technology - Package per person	\$ 18.58
100	Fieldcote Memorial Park & Museum - Package per person	\$ 18.58
<p><b>MUSEUM RENTAL RATES (Social and Corporate)</b> Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.</p>		
101	Ancaster Old Town Hall	\$ 51.33
102	The Coach House at Dundurn - hourly rate	\$ 51.33
103	Dundurn Pavilion (Outdoor)	\$ 150.44
104	The Stable at Whitehern - hourly rate	\$ 51.33
105	The Woodshed at HMST - hourly rate	\$ 51.33
106	The Woodshed Pavilion with access to Kitchenette - 2021	\$ 150.44
107	"The Party Room" at Children's Museum - hourly rate	N/A
108	Private Rental Hamilton Children's Museum - hourly rate	N/A
109	Fieldcote Memorial Park & Museum Meeting Room - hourly rate	\$ 51.33
110	Battlefield Pavilion	\$ 150.44
111	Grandview at Battlefield Park - hourly rate	\$ 51.33
<p><b>MUSEUM RENTAL RATES - USE OF GROUNDS</b> Discounts are made available to not-for-profit and community-based organizations.</p>		
112	Dundurn Castle - Outdoor or Cockpit	\$ 588.50
113	Whitehern Historic House & Garden - Outdoor	\$ 384.96
114	Battlefield House Museum & Park - Outdoor	\$ 384.96

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
115	Hamilton Museum of Steam & Technology - Outdoor	\$ 384.96
116	Fieldcote Memorial Park & Museum - Outdoor	\$ 588.50
117	Fieldcote Memorial Park and Museum - 1/2 day rate	\$ 384.96
118	Evening Grounds Use After 5:00pm (All sites)	\$ 654.87
119	Dundurn parking lot- minimum rate	\$ 261.06
<b>SOCIAL PHOTOGRAPHY - USE OF GROUNDS</b>		
120	Ancaster Old Town Hall	\$ 181.42
121	Dundurn National Historic Site	\$ 181.42
122	Whitehern Historic House & Garden	\$ 181.42
123	Battlefield House Museum & Park	\$ 181.42
124	Hamilton Museum of Steam & Technology	\$ 181.42
125	Fieldcote Memorial Park & Museum	\$ 181.42
<b>COMMERCIAL FILM RATES</b>		
126	Site Monitor - hourly rate	\$ 45.00
127	Additional monitoring - staff hourly rate [change to] Site Supervisor per hour	\$ 65.00
<b>Hamilton Film Office Administration Fees</b>		
<b>All Student Productions will be exempt from any permit fees</b>		
128	For Profit Productions - Administration Fee	\$ 60.18
129	Non-Profit Productions - Administration Fee	\$ 30.09

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
130	Surcharge on City services and/or location	<b>Fees as negotiated</b>

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Tourism & Culture - Tourism**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Tourism-Oriented Directional Signs (TODS) - 2' x 8'	\$ 171.68
2	Tourism-Oriented Directional Signs (TODS) - 1.5' x 6'	\$ 135.40
3	Tourism-Oriented Directional Signs (TODS) - 1' x 4'	\$ 67.26
4	Tourism-Oriented Directional Signs (TODS) - 1' x 5'	\$ 77.88
LOGO Program - LINC & Redhill Parkway Road Signage Fees:		
5	- Mainlines/Ramps	\$ 2,550.44
6	- Trailblazing	\$ 204.42
<b>Visitors Centre Room Rental Rates (Social and Corporate)</b>		
<b>Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.</b>		
7	Tourism Visitor Centre - daytime hourly rate	\$ 40.71
8	Premium for rentals involving alcohol consumption	\$ 553.10
9	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Adult Services</b>		
1	Adult Entertainment Parlour	\$ 6,698.00
2	Adult Entertainment Parlor Attendant	\$ 557.00
3	Adult Entertainment Parlour Operator/Manager	\$ 1,964.00
4	Adult Film Theatre	\$ 4,140.00
5	Adult Video Store Class A	\$ 4,140.00
6	Adult Video Store Class B	\$ 429.00
7	Body Rub Parlour Owner	\$ 10,538.00
8	Body Rub Parlour Attendant	\$ 556.00
9	Body Rub Parlour Operator/Manager	\$ 1,580.00
10	Tobacco & Electronic Cigarettes	\$ 483.00
<b>Accommodations</b>		
11	Bed and Breakfast	\$ 286.00
12	Motels and Hotels	\$ 286.00
13	Lodging House	\$ 544.00
14	Residential Care Facility (4-10 Residents)	\$ 748.00
15	Residential Care Facility (11 or more Residents)	\$ 1,068.00
16	Rental Housing	\$ 156.38
<b>Mobile</b>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
17	Mobile Sign leasing or renting	\$ 341.00
18	Hawker/Peddler (motorized vehicle)	\$ 394.00
19	Seasonal Food Vendor	\$ 421.00
20	Limousines (owner)	\$ 714.00
21	Limousines (driver)	\$ 83.00
22	Taxi cab owner (private) (Renewal)	\$ 712.00
23	Taxi cab owner (private) (New)	\$ 5,168.00
24	Taxi cab owner (transfer)	\$ 908.00
25	Taxi cab Broker	\$ 1,224.00
26	Taxi cab Driver	\$ 115.00
27	Transient Trader (3 month period)	\$ 771.00
28	Auctioneer	\$ 317.00
<b>Food Service Vehicles:</b>		
29	Class A	\$ 421.00
30	Class B	\$ 421.00
31	Class C	\$ 387.00
32	Food Service Vehicles (Four day)	\$ 110.00
33	Food Service Vehicles (Park Permit)	\$ 231.00
<b>Services</b>		
Eating Establishments:		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
34	Bars and Nightclubs	\$ 349.00
35	Food Premises	\$ 200.00
36	Restaurant with Liquor Service	\$ 257.00
<b>Public Garage:</b>		
37	(A) Buying, Selling, Storing	\$ 286.00
38	(B1) Combined Engine & Body Work	\$ 286.00
39	(B2) Engine Work	\$ 286.00
40	(B3) Body Work	\$ 286.00
41	(C) Service Station	\$ 286.00
42	(D) Parking Lot	\$ 286.00
43	(E) Car Wash Only	\$ 286.00
44	Public Halls	\$ 401.00
45	Pay Day Loan Businesses	\$ 884.00
46	Kennels, Pet Shops	\$ 284.00
47	Personal Aesthetic Services Facility	\$ 206.00
48	Personal Wellness Services Establishment	\$ 260.00
<b>Places of Amusement</b>		
49	Amusement Arcade	\$ 286.00
50	Amusement Rides	\$ 286.00
51	Amusement Water	\$ 478.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
52	Billiard / Bagatelle Tables	\$ 286.00
53	Bingo Parlour	\$ 286.00
54	Bowling Alley	\$ 286.00
55	Carnival	\$ 286.00
56	Circus	\$ 286.00
57	Motor Vehicle Race Track	\$ 286.00
58	Other	\$ 286.00
59	Proprietary Club	\$ 286.00
60	Roller Skating Rink	\$ 286.00
61	Skateboarding, BMX bikes	\$ 286.00
<b>Used Goods Services</b>		
62	Antique Market/Flea Market	\$ 286.00
63	Pawn Broker	\$ 478.00
64	Precious Metals & Jewellery Dealers	\$ 546.00
65	Salvage Yard	\$ 478.00
66	Second-hand Shop	\$ 546.00
<b>Trade Licence Contractor</b>		
67	Building Repair	\$ 305.00
68	Plumbing	\$ 305.00
69	Heating, Ventilation & Air Conditioning	\$ 305.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
70	Drain Repair	\$ 305.00
71	Sprinkler and Fire Protection Installer	\$ 305.00
72	Tree Cutting Services	\$ 291.00
<b>Trade Licence Masters</b>		
73	Building Repair	\$ 180.00
74	Plumbing	\$ 180.00
75	Heating, Ventilation & Air Conditioning	\$ 180.00
76	Drain Repair	\$ 180.00
77	Sprinkler and Fire Protection Installer	\$ 180.00
<b>Other Fees</b>		
78	Daily fee for spare taxicabs	\$ 29.20
79	Taxi cab (limited interest agreement)	\$ 89.00
80	Taxi cab Priority list	\$ 109.73
81	Taxi cab accessible priority list	\$ 56.64
82	Annual spare taxicab inspection fee	\$ 191.15
83	Exam/Processing Fee	\$ 60.18
84	Administration fee - applications / amendments	\$ 72.57
85	Licence re-instatement fee (late fee)	\$ 311.50
86	Photo ID Card	\$ 20.35
87	Licence certificate replacement	\$ 20.35

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
88	Licence plate replacement	\$ 84.96
89	Appeal to Hamilton Licensing Tribunal	\$ 165.49
90	Municipal consent for new liquor licence applications and extensions	\$ 203.54
91	Corporate Profile Report, Deed & Abstract Reports	<b>Full Cost Recovery</b>
92	Failure to fulfil conditions imposed by the Issuer of Licenses or the Licensing Tribunal	\$ 100.00
93	Special Occasions Permit - With Resolution	\$ 87.61
94	Special Occasions Permit - Notification Only	\$ 26.55
95	Application for Temporary Occupancy	\$ 833.63
	<b>Personal Transportation Provided</b>	
96	Annual Licence Fee	\$ 5,385.00
97	Per Trip Fee (Transaction fee per class A-C)	\$ 0.32

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - General Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Discharge of Firearms By-law</b>		
1	a) Exemption permit application fee for the discharge of recreational firearms or bows	\$ 126.55
2	b) Renewal fee	\$ 23.89
<b>Certificate of Compliance</b>		
3	a) Single detached dwelling	\$ 320.35
4	b) A two, three or multiple unit dwelling	\$ 320.35
5	- plus additional fee for each additional dwelling unit in excess of the first	\$ 46.02
6	c) A lodging house	\$ 320.35
7	- plus additional fee per each permitted resident (required every 3 years)	\$ 35.40
8	d) All other buildings (Liquor licence)	\$ 320.35
9	- plus additional fee per each 100 square metres in excess of the first 100 square metres	\$ 21.24
10	e) Residential care facility (first time applications & change in ownership)	\$ 320.35
11	- plus additional fee per each permitted resident	\$ 36.28
12	f) Discharge of an Order - Non registered Order to Comply	\$ 320.35
13	g) Discharge of an Order - Registered Order To Comply	\$ 681.42
<b>Fees charged for inspections carried out by the City resulting from non-compliance with any City by-law (except Vital Services By-law):</b>		
Inspection demonstrating non-compliance when there has been an earlier incident of non-compliance:		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - General Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
14	Initial	\$ 320.35
15	Subsequent	\$ 164.60
	<b>Note:</b> an "incident of non-compliance" includes an inspection carried out by the City or by another enforcement agency demonstrating non-compliance.	
16	Vital services - Admin Fee	10% of total utility billings paid by the City
	Noise by-Law Exemption:	
17	- Application received prior to the event	\$ 250.00
18	Corporate Profile Report and Deed & Abstract Reports	Full Cost Recovery
19	Application Fee for outdoor commercial patio exemption permits	\$ 567.00
20	Application Fee for any appeal to the Property Standards Committee	\$ 152.21
21	Zoning Verification & Work Order Reports - Regular	\$ 131.00
22	Zoning Verification & Work Order Reports - Express	\$ 200.00
23	Fees charged by the City for costs incurred when its inspection powers under s. 436(2) of the Municipal Act, 2001 are exercised	Full Cost Recovery
24	Registration Fee - One Time Fee For Initial Registration of a Vacant Building	\$ 314.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - General Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
25	Vacant Building Fee - Annual Inspection Fee	\$ 786.73
26	Annual Fee for each additional vacant building on a property (inspection)	\$ 384.96
27	Vacant Building Quarterly Inspection Fee	\$ 315.93
28	Licensing Tribunal and Property Standards Committee decisions	<b>Full Cost Recovery</b>
<b>Municipal Law Enforcement Contractor Services Administration:</b>		
29	- Administration Fee for invoices less than or equal to \$600 (before tax)	\$ 109.73
30	- Administration Fee for invoices greater than \$600 and less than \$1,000 (before tax)	\$ 248.82
31	- Administration Fee for invoices greater than \$1,000 (before tax)	\$ 278.76
32	- Administration Fee for requests for file review	\$ 88.50
33	Application Fee for outdoor commercial patio exemption permits	\$ 567.00
34	a) Inspection Fee	\$ 224.00
35	Paid Duty Municipal Law Enforcement	<b>Full Cost Recovery</b>
<b>Tree Permits</b>		
36	Review of Permit Application to Injure or Destroy Trees - Urban Woodland Tree By-law No. 14-212	\$ 264.60
37	Review of Notice of Intent to Cut Application - Regional Woodland Tree By-law No. R00-054	\$ 158.41

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - General Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
38	Review of Permit Application to Injure or Destroy Trees - Dundas Tree By-law No. 4513-99	\$ 53.10
39	Review of Individual Tree Permit not within a Woodland	\$ 50.00
	Review of Permit Application to Injure or Destroy Trees - Stoney Creek Tree By-law No. 4401-96:	
40	a) 2 to 10 trees	\$ 26.55
41	b) 11 to 20 trees	\$ 53.10
42	c) Greater than 20 trees	\$ 105.31



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Sign By-Law Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>PERMITS FOR SIGNS</b>		
<b>SIGN TYPE</b>		
Mobile Sign		
1	- for 28 consecutive days	\$ 141.00
2	- for 14 consecutive days	\$ 95.00
3	Mobile Sign advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 213.00
4	Sidewalk Sign (per year)	\$ 109.00
5	Banner (for 28 consecutive days)	\$ 109.00
6	Banner advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 213.00
7	Inflatable Sign (for 7 consecutive days)	\$ 109.00
8	New Home Development Portable Sign (per year)	\$ 70.00
9	Sign permit fee for any new permanent signs/per property per occasion	\$ 165.00
10	Sign permit fee for changes to existing signs/per property per occasion	\$ 256.00
11	Corrugated Plastic Sign (yearly permit fee per location per property)	\$ 165.00
12	A-frame signs on sidewalks (permit fee for a three-year period)	\$ 171.00
Digital Boards		
13	Annual Sign Permit Fee	\$ 2,158.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Sign By-Law Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>SIGN VARIANCE APPLICATION</b>		
Sign variance fees appear under "Planning" Division		
<b>ENFORCEMENT FEES</b>		
14	Removal of an Unlawful Permanent Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 274.34
15	Storage Charge for an Unlawful Permanent Sign - per sign/day	\$ 69.03
16	Removal of an Unlawful Mobile Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 274.34
17	Storage Charge for an Unlawful Mobile Sign - per sign/day	\$ 69.03
18	a) Inspection Fee	\$ 69.03
19	Storage Charge for an Unlawful Portable Sign - per sign/day	\$ 38.94
20	Annual Inspection Fee (existing non-conforming overhanging signs)	\$ 118.58
Note: the permit fees for Ground Signs, Awnings, Canopies, Marquees, Parapet Signs, Projecting Signs, Wall Signs and Billboards appear under "Building Services - Building Permit Fees"		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Lottery Licensing**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	<i>Lottery Licence Application Administration Fee</i>	\$ 72.57
2	<i>Lottery Licence Fee - Bingo (per event)</i>	\$ 165.00
3	<i>Lottery Licence Fee - Nevada</i>	Up to maximum of 3% prize value
4	<i>Lottery Licence Fee - Raffles</i>	Up to maximum of 3% prize value
5	<i>Lottery Licence Fee - Others</i>	Varies by type and mandated by the province



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Dog Licenses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Dog Licences - Standard Rate</b>		
1	- spayed/neutered or under 6 months of age	\$ 35.00
2	- over six months not spayed/neutered	\$ 75.00
<b>Dog Licences - Senior / Disability Rate</b>		
3	- spayed/neutered or under 6 months of age	\$ 17.00
4	- over six months not spayed/neutered	\$ 41.00
5	<b>Dog Licences - Dangerous or Potentially Dangerous Dog</b>	\$ 360.00
6	Replacement Tag Fee	\$ 5.31
7	Late Payment Fee	\$ 19.47
8	Valid Licence in another Municipality where the owner has moved to the City of Hamilton within 30 days	\$ 17.00
Leash Free Fee of \$1.00 is included/charged for every licence sold.		



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Impound Fees (Standard Rate)</b>		
1	Licensed Dog - 1st Offence	\$ 73.00
2	Licensed Dog - Subsequent Offence	\$ 195.00
3	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$51.00 per occurrence up to 5 occurrences)	\$ 53.00
4	Unlicensed Dog - 1st Offence	\$ 115.00
5	Unlicensed Dog - Subsequent Offence	\$ 195.00
6	Unlicensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$51.00 per occurrence up to 5 occurrences)	\$ 53.00
7	Dangerous or Potentially Dangerous Dog	\$ 685.00
8	Cat ( identified [1] and unidentified)	\$ 29.00
9	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 45.00
10	Multiple Small Domestic Animals (up to 6)	\$ 60.00
11	Other Small Domestic Animal [2]	\$ 28.00
12	Snake or Reptile	\$ 28.00
13	Livestock - Small	\$ 155.00
14	Livestock - Large	\$ 325.00
<b>Impound Fees (Senior &amp; Disabled Rate)</b>		
15	Licensed Dog - 1st Offence	\$ 66.00
16	Licensed Dog - Subsequent Offence	\$ 105.00
17	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	\$ 53.00
18	Unlicensed Dog - 1st Offence	\$ 105.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
19	Unlicensed Dog - Subsequent Offence	\$ 169.00
20	Unlicensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	\$ 53.00
21	Dangerous or Potentially Dangerous Dog	\$ 685.00
22	Cat (identified [1] and unidentified)	\$ 29.00
23	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 40.00
24	Multiple Small Domestic Animals (up to 6)	\$ 50.00
25	Other Small Domestic Animal [2]	\$ 28.00
26	Snake or Reptile	\$ 28.00
27	Livestock - Small	\$ 149.00
28	Livestock - Large	\$ 307.00
<b>Live Surrender Fees - [3] (Standard Rate)</b>		
29	Dog (unlicensed)	\$ 184.96
30	Dog (licensed)	\$ 146.91
31	Cat (unregistered)	\$ 184.96
32	Litter (up to 6) - Canine or Feline	\$ 67.27
33	a) Inspection Fee	\$ 69.03
34	Rabbit (individual)	\$ 67.27
35	Multiple Small Domestic Animals (up to 6)	\$ 67.27
36	Small Livestock	\$ 132.74

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Live Surrender Fees - [3] (Senior &amp; Disabled Rate)</b>		
37	Dog (unlicensed)	\$ 146.90
38	Dog (licensed)	\$ 108.85
39	Cat (not registered)	\$ 146.90
40	Litter (up to 6) - Canine or Feline	\$ 53.10
41	Other Small Domestic Animal [4]	\$ 53.10
42	Multiple Small Domestic Animals (up to 5)	\$ 53.10
43	Small Livestock	\$ 123.89
<b>Cadaver Surrender Fees (Standard Rate)</b>		
44	Dog	\$ 128.32
45	Dog - Small	\$ 57.52
46	Cat	\$ 57.52
47	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 57.52
48	Other Small Domestic Animal [4]	\$ 57.52
49	Multiple Small Domestic Animals (up to 5)	\$ 57.52
50	Small Livestock	\$ 101.77
<b>Cadaver Surrender Fees (Senior &amp; Disabled Rate)</b>		
51	Dog	\$ 99.12
52	Dog - Small	\$ 41.59
53	Cat	\$ 41.59

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
54	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 41.59
55	Other Small Domestic Animal [4]	\$ 41.59
56	Multiple Small Domestic Animals (up to 5)	\$ 41.59
57	Small Livestock	\$ 66.37
<b>Boarding Fees (Standard Rate Per Day)</b>		
58	Dog	\$ 21.00
59	Dangerous or Potentially Dangerous Dog	\$ 65.00
60	Cat	\$ 16.00
61	Other Small Domestic Animal	\$ 10.00
62	Small Livestock	\$ 40.00
63	Large Livestock	\$ 63.00
<b>Boarding Fee (Senior &amp; Disable Rate - Per Day )</b>		
64	Dog	\$ 15.00
65	Dangerous or Potentially Dangerous Dog	\$ 65.00
66	Cat	\$ 10.00
67	Other Small Domestic Animal	\$ 10.00
68	Small Livestock	\$ 25.00
69	Large Livestock	\$ 46.00
<b>Miscellaneous</b>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
70	Vietnamese Pot Bellied Pig Licence	\$ 44.00
71	Voluntary Cat Registration	\$ 17.00
72	Quarantine per day - Dog	\$ 41.00
73	Quarantine per day - Dangerous or Potentially Dangerous Dog	\$ 68.00
74	Quarantine per day - Cat	\$ 29.00
75	Hearing Fee re: Dangerous or Potentially Dangerous Dog	\$ 200.00
76	Microchip implant	\$ 22.12
77	Wildlife removal from private trap - euthanasia PRIVATE COMPANY ONLY	\$ 115.04
78	Wildlife removal from private trap - release on site	\$ 67.26
79	Pet Transport (Ambulance)	\$ 86.73
80	Poopbag Refill Bags	\$ 6.19
81	Admin Fee (e.g. for special billing arrangements)	\$ 33.63
82	Engraving (Urns)	\$ 14.16
83	Special Cremation Fee	\$ 163.72
84	Clay Paw Print	\$ 31.86
85	Painted Paw Print	\$ 53.10
86	Animal Assistance Fee - per hour	\$ 58.41
	<b>Animal Adoption Fees</b>	
87	Dog/Puppy	\$ 309.74
88	Dog Senior/Special Needs	30.98-84.08
89	Cat/Kitten	\$ 185.84
90	Cat Senior/Special Needs	\$30.98-84.08

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
91	Small Domestic Animal/Bird/Other	<b>\$7.08-108.85</b>
92	Snake or Reptile	<b>\$7.08-108.85</b>
<b>NOTES</b>		
[1] Micro-chipped, engraved collar, tattooed, registered		
[2] Rabbits, rodents, song birds, etc.		
[3] Includes cremation		
[4] Excludes Fish - no charge		
[5] No Charge if animal fatally injured prior to capture or poses bona fide threat		



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Fire Inspections**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Inspections of Residential Buildings</b>		
1	Daycares – licensed	\$ 183.98
2	Daycares – private home	\$ 76.59
3	Foster care homes	\$ 76.59
4	Group homes with a capacity of less than or equal to 4	\$ 173.98
5	Group homes with a capacity of more than 4	\$ 578.98
6	Student housing, Bed & Breakfast, Lodging house	\$ 578.98
7	Residential buildings with 1 dwelling	\$ 151.99
8	Residential buildings with 2 dwellings	\$ 578.98
9	Residential buildings with less than 4 stories and more than 2 dwelling units	\$ 866.99
10	Residential buildings with 4 - 6 stories	\$ 1,088.14
11	Residential buildings with 7 - 11 stories	\$ 1,398.01
12	Residential buildings with 12 - 18 stories	\$ 2,045.00
13	Residential buildings with more than 18 stories	\$ 2,368.98
<b>Inspections of Non-Residential Buildings</b>		
14	Non-residential buildings with less than 5 stories and less than 3,000 sq. ft per floor	\$ 670.00
15	Non-residential buildings with less than 5 stories and 3,000 sq. ft to 5,000 sq. ft per floor	\$ 751.02
16	Non-residential buildings with less than 5 stories and more than 5,000 sq. ft per floor	\$ 911.99
17	Non-residential buildings with 5 or more stories and less than 3,000 sq. ft per floor	\$ 993.01

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Fire Inspections**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
18	Non-residential buildings with 5 or more stories and 3,000 to 5,000 sq. ft per floor	\$ 1,073.98
19	Non-residential buildings with 5 or more stories and more than 5,000 sq. ft per floor	\$ 1,236.02
<b>Other Inspections</b>		
20	AGCO liquor licence – indoor	\$ 381.99
21	AGCO liquor licence – patio	\$ 235.00
22	Municipal business licence	\$ 266.99
23	Open air burning	\$ 260.00
24	Rental Housing License	\$ 246.14
25	Alternative Solutions Review for Ontario Fire Code	\$ 956.02
26	Fire Safety Plan Review - 3rd or subsequent review	\$ 206.99
<b>All Re-Inspections</b>		
27	2nd or subsequent re-inspection	\$ 165.00
<b>Permits</b>		
28	Family fireworks sale permit – store	\$ 413.01
29	Family fireworks sale permit – trailer	\$ 459.73
<b>Risk and Safety Management Plan Reviews (RSMPs) for Propane Facilities</b>		
30	Level 2 propane facility (propane volume > 5K water gallons) – first RSMP	\$ 3,461.99
31	Level 2 propane facility (propane volume > 5K water gallons) – renewal RSMP	\$ 1,796.02

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Fire Inspections**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
32	Level 2 propane facility (propane volume > 5K water gallons) – new RSMP resulting from modification or expansion of the propane facility	\$ 2,481.99
33	Level 1 propane facility (propane volume ≤ 5K water gallons) – all RSMPs	\$ 471.99



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Responses for Motor vehicle**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Responses for Motor vehicles</b>		
1	Within City, for a motor vehicle owned by a person who does not reside in the City (motor vehicle owner) Fee per Fire Department vehicle for the 1st hour divided equally among motor vehicle owners if more than one motor vehicle	\$ 762.22
2	Each Additional Hour (In Half Hour Increments)	\$ 376.41

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Response for Open Air Burning**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Response for Open Air Burning</b>		
1	Non-compliance with the Open Air Burning By-law including non-compliance with a permit issued under the By-law – second or subsequent response in a 12 month period (property owner) Fee per Fire Department vehicle for the 1st hour	\$ 813.01
2	Each Additional Hour (In Half Hour Increments)	\$ 376.46

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Open Air Burning Permit**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
	<b>Open Air Burning Permit</b>	
1	Open air burning permit	\$ 27.25

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Extraordinary Costs**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
	<b>Extraordinary Costs</b>	
1	Costs in addition to costs ordinarily incurred to eliminate an emergency or risk, preserve property or evidence, or to investigate, including but not limited to: <ul style="list-style-type: none"> <li>- renting equipment (e.g. specialized equipment);</li> <li>- hiring contractors;</li> <li>- hiring professional services (e.g. engineering services);</li> <li>- using consumable materials (e.g. foam)</li> <li>- replacing damaged equipment (e.g. bunker gear, firefighting hose); or</li> <li>- purchasing materials (e.g. shoring lumber)</li> </ul>	<b>Full Cost Recovery</b>

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - False Alarm Fees**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Triggering alarm not including testing alarm:</b>		
1	4th or subsequent response in a 30 day period. Current fee is based on single vehicle response. Operating fees to be commensurate with total number of apparatus on scene	\$ 803.68
2	6th or subsequent response in a 30 day period. Current fee is based on single vehicle response. Operating fees to be commensurate with total number of apparatus on scene	\$ 803.68
3	Testing alarm without notification to Fire Department (property owner)	\$ 803.68

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Response for Natural Gas Leaks**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Response for Natural Gas Leaks</b>		
1	Failure to obtain Utility Service Locate (property owner) Fee per Fire Department vehicle for the 1st hour	\$ 762.22
2	Each Additional Hour (In Half Hour Increments)	\$ 363.01

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Fire Department - Fee For Service**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Reports / Letters / File Searches</b>		
1	Fire Department incident report	\$ 71.99
2	Clearance/status letter	\$ 55.00
3	Outstanding work order file search	\$ 163.01
<b>Fire Routes</b>		
4	Establishing new fire routes or reviewing existing fire routes	\$ 538.01
<b>Events</b>		
5	Non-emergency stand-by for events (per vehicle)	\$ 528.85
6	Full cost recovery for crew	<b>Full Cost Recovery</b>
7	Approvals for pyrotechnic and firework displays and film shoot pyrotechnics	\$ 378.01
8	Capacity cards per room (upon request)	\$ 296.02

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Hamilton Paramedic Service**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Special Event Coverage</b>		
1	Event coverage - 1 Ambulance & 2 Paramedics - min. 4 hours	\$ 1,076.55
2	- Each Additional Hour (In Half Hour Increments)	\$ 269.69
3	Event coverage - First Response Unit & 1 Paramedic - min. 4 hours	\$ 838.19
4	- Each Additional Hour (In Half Hour Increments)	\$ 209.69
<b>Ambulance Reports/Investigations</b>		
5	Copy of Ambulance Call Reports to Outside Agencies	\$ 91.33
6	Investigative Interview of Paramedics by Outside Agencies (Per Hour)	\$ 164.56
<b>Preceptor Fees</b>		
7	Paramedic Student Equipment Fee	\$ 63.32
8	Paramedic Student Preceptor Fee - Primary Care Paramedic (Per Hour)	\$ 2.21
9	Paramedic Student Preceptor Fee - Advanced Care Paramedic (Per Hour)	\$ 3.19

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Long Term Care**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Macassa Lodge</b>		
1	Day Program - All Day	\$ 24.54
<b>Wentworth Lodge</b>		
2	Meals-on-Wheels	\$ 7.78

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Chedoke Green Fees-Beddoe (Effective January 1, 2023)</b>		
1	Monday to Thursday - 18 Holes	\$ 44.54
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 51.81
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 39.38
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 44.54
5	Junior (18&under) - after 11 am	\$ 29.01
6	Twilight - Monday to Thursday	\$ 31.08
7	Twilight - Fri/Sat/Sun/Holidays	\$ 36.27
8	9 Hole - Monday to Thursday	\$ 25.89
9	9 Hole - Fri/Sat/Sun/Holidays	\$ 29.01
10	9 Hole Senior (60&up) - Monday to Thursday	\$ 22.80
11	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 24.86
12	Sunset - after 6pm	\$ 25.89
13	Spring/Fall Green Fees (walking)	\$ 33.84
14	League Fee with cart (9 holes)	\$ 29.01
15	League Fee with cart (18 holes)	\$ 33.84
16	Tournament Green Rate (Monday - Thursday)	\$ 56.08
17	Tournament Green Rate (Friday - Sunday)	\$ 62.84
18	Sell off Rate (18 holes)	\$ 26.10
<b>Chedoke Green Fees - Martin (Effective January 1, 2023)</b>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
19	Monday to Thursday - 18 Holes	\$ 34.19
20	Fri/Sat/Sun/Holidays - 18 Holes	\$ 39.38
21	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 30.05
22	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 33.16
23	Junior (18&under) - after 11 am	\$ 22.80
24	Twilight - Monday to Thursday	\$ 23.84
25	Twilight - Fri/Sat/Sun/Holidays	\$ 27.97
26	9 Hole - Monday to Thursday	\$ 19.68
27	9 Hole - Fri/Sat/Sun/Holidays	\$ 21.76
28	9 Hole Senior (60&up) - Monday to Thursday	\$ 17.62
29	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 18.65
30	Sunset - after 6pm	\$ 19.68
31	Spring/Fall Green Fees (walking)	\$ 24.17
32	League Fee with cart (9 holes)	\$ 24.17
33	League Fee with cart (18 holes)	\$ 29.01
34	Tournament Green Rate (Monday - Thursday)	\$ 47.38
35	Tournament Green Rate (Friday - Sunday)	\$ 52.22
36	Sell off Rate (18 holes)	\$ 20.31
37	Winter Golf Green Fee	\$ 22.24
<p><b>Chedoke Beddoe (only) Advantage Packs (Effective January 1, 2023)</b></p>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
38	12 Rounds	\$ 487.44
39	24 Rounds	\$ 916.55
<b>Chedoke Golf Memberships (Effective January 1, 2023)</b>		
40	Beddoe & Martin - Adult - any day	\$ 2,066.78
41	Beddoe & Martin - Couples - any day	\$ 3,616.84
42	Beddoe & Martin - Junior (18 & under) - any day	\$ 518.00
43	Beddoe & Martin - Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 1,550.08
44	Beddoe & Martin - Weekday (excluding holidays)	\$ 1,550.08
45	Martin-Adult	\$ 1,346.77
46	Martin-Couples	\$ 2,356.84
47	Martin-Junior (18 & under) - any day	\$ 362.59
48	Martin-Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 1,010.08
49	Martin-Weekday - excluding holidays	\$ 1,010.08
50	City Wide - Adult	\$ 2,687.36
51	City Wide - Couples	\$ 4,506.47
52	City Wide - Senior	\$ 1,954.45
53	City Wide - Weekday - excluding holidays	\$ 2,035.89
54	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 1,032.93
55	City Wide - Intermediate Membership (19 - 35)	\$ 1,417.41
56	City Wide - Junior (18 and under)	\$ 674.15

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Flex Pass - Chedoke - Beddoe (Effective January 1, 2023)</b>		
<i>Flex Pass Characteristics - ADULT</i>		
57	Activation Fee to Purchase Pass - One Time Fee	\$ 298.18
58	Peak Green Fee (25% off before 11am)	\$ 34.85
59	Non-Peak Green Fee (40% off)	\$ 27.89
<i>Flex Pass Characteristics - SENIOR (60+)</i>		
60	Activation Fee to Purchase Pass - One Time Fee	\$ 253.18
61	Peak Green Fee (25% off before 11am)	\$ 29.88
62	Non-Peak Green Fee (40% off)	\$ 23.91
<i>Flex Pass Characteristics - ADULT</i>		
63	Activation Fee to Purchase Pass - One Time Fee	\$ 298.18
64	Peak Green Fee (25% off before 11am)	\$ 20.92
65	Non-Peak Green Fee (40% off)	\$ 20.92
<i>Flex Pass Characteristics - SENIOR (60+)</i>		
66	Activation Fee to Purchase Pass - One Time Fee	\$ 253.18
67	Peak Green Fee (25% off before 11am)	\$ 17.93
68	Non-Peak Green Fee (40% off)	\$ 17.93
<b>Golf Carts - All Courses (Effective January 1, 2023)</b>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
69	9 hole pull cart	\$ 2.99
70	18 hole pull cart	\$ 4.98
71	18 hole power cart	\$ 33.86
72	18 hole power cart - single rider	\$ 18.91
73	9 hole power cart	\$ 19.92
74	9 hole power cart - single rider	\$ 9.96
75	Sunset (After 6pm) Power cart	\$ 9.96
<p><b>Notes:</b></p> <p>Golf Assoc of Ont (GOA) Fee is added on top of regular fee.</p> <p>Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.</p>		



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>King's Forest Green Fees (Effective January 1, 2023)</b>		
1	Monday to Thursday - 18 Holes	\$ 62.16
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 70.46
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 47.67
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 54.92
5	Junior (18&under) - after 11 am	\$ 33.16
6	Twilight - Monday to Thursday	\$ 40.40
7	Twilight - Fri/Sat/Sun/Holidays	\$ 44.54
8	9 Hole - Any day	\$ 33.16
9	9 Hole Senior (60&up) - Any day	\$ 27.97
10	Spring/Fall Green Fees (walking)	\$ 43.50
11	League Fee with cart (9 holes)	\$ 38.68
12	League Fee with cart (18 holes)	\$ 43.50
13	Tournament Green Rate (Monday - Thursday)	\$ 72.51
14	Tournament Green Rate (Friday - Sunday)	\$ 80.24
15	Sell off Rate (18 holes)	\$ 35.77
16	Disc Golf - 18 holes	\$ 6.00
17	Disc Golf - per day	\$ 10.00
18	Simulated Golf - per hour weekdays	\$ 40.00
19	Simulated Golf - per hour weekends	\$ 45.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>King's Forest (only) Advantage Packs (Effective January 1, 2023)</b>		
20	12 Rounds	\$ 664.41
21	24 Rounds	\$ 1,285.94
<b>King's Forest Golf Memberships (Effective January 1, 2023)</b>		
22	King's Forest -Adult	\$ 2,174.80
23	King's Forest -Couples	\$ 3,913.69
24	King's Forest -Junior (18&under) - any day	\$ 519.15
25	King's Forest -Senior (60 & over) Monday to Friday only, excluding holidays	\$ 1,552.06
26	King's Forest -Weekday	\$ 1,603.56
27	City Wide - Adult	\$ 2,688.56
28	City Wide - Couples	\$ 4,506.47
29	City Wide-Senior	\$ 1,954.45
30	City Wide - Weekday	\$ 2,035.89
31	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 1,147.70
32	City Wide - Junior (18 and under)	\$ 674.15
33	City Wide - Immediate (19-35)	\$ 1,417.41
34	Main banquet room rental - Special Event - Hourly Rate	\$ 57.80
35	Lower Banquet room rental - Special Event - Hourly Rate	\$ 42.12
36	Special Event Fee	\$ 250.00
37	Special Event Gratuity	\$ 50.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
38	Disc Golf - Fall/Winter Membership	\$ 100.00
	<b>Flex Pass - King's Forest (Effective January 1, 2023)</b>	
	<i>Flex Pass Characteristics - ADULT</i>	
39	Activation Fee to Purchase Pass - One Time Fee	\$ 298.18
40	Peak Green Fee (25% off before 11am)	\$ 49.80
41	Non-Peak Green Fee (40% off)	\$ 39.84
	<i>Flex Pass Characteristics - SENIOR (60+)</i>	
42	Activation Fee to Purchase Pass - One Time Fee	\$ 253.18
43	Peak Green Fee (25% off before 11am)	\$ 40.82
44	Non-Peak Green Fee (40% off)	\$ 32.87
	<b>Golf Carts - All Courses (Effective January 1, 2023)</b>	
45	9 hole pull cart	\$ 2.99
46	18 hole pull cart	\$ 4.98
47	18 hole power cart	\$ 33.86
48	18 hole power cart - single rider	\$ 18.91
49	9 hole power cart	\$ 19.92
50	9 hole power cart - single rider	\$ 9.96
51	Sunset (After 6pm) Power cart	\$ 9.96

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<p><b>Notes:</b></p> <p>Golf Assoc of Ont (GOA) Fee is added on top of regular fee.</p> <p>Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.</p>		



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>User Group Ice Rates (Hourly) (Effective July 1, 2023)</b>		
1	Prime Time Non Subsidized	\$ 325.83
2	Prime Time Subsidized	\$ 176.10
3	Non Prime Time	\$ 244.37
4	Tournaments (Subsidized Groups Only)	\$ 244.37
5	Summer Ice Non Subsidized	\$ 352.19
6	Summer Ice Subsidized	\$ 244.37
7	Last Minute Ice (48 Hours Prior to Use, Non-Refundable)	\$ 176.10
8	Shooter Pad (1 Hour)	\$ 30.22
9	Shooter Pad (1 Hour) (Block Booking >50 hours)	\$ 22.66

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
	<p><b>Admission fees applied to patrons upon entering Recreation Centres, Outdoor Pools, Arenas and Seniors' Facilities for non-registered drop-in programming.</b></p> <p><b>Infant - 0 to 36 months (Free)</b>  <b>Child/Youth - 3 to 17 years</b>  <b>Adult - 18 to 54 years</b>  <b>Seniors - 55+ years</b>  <b>Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address</b></p> <p><b>Recreation Centre &amp; Pool Admission Fees (Effective July 1, 2023)</b>  <i>Applied to drop-in gym programs as well as drop-in swimming programs which are staff supervised but not lead by an instructor.</i></p>	
1	Single Admit (Child/Youth/Senior)	\$ 3.37
2	Single Admit (Adult)	\$ 5.03
3	Single Admit (Fitness)	\$ 8.26
4	Single Admit (Fitness Specialty)	\$ 9.86
5	Single Admit (Fun Night)	\$ 6.66
6	Single Admit (Initiative Program)	\$ 2.21
7	Aqua Bike Rental	\$ 6.10
8	10 Visit Clip Card (Child/Youth/Senior)	\$ 24.54
9	10 Visit Clip Card (Adult)	\$ 37.74
10	Monthly Pass (Child/Youth/Senior)	\$ 13.46
11	Monthly Pass (Adult)	\$ 20.11
12	Monthly Pass (Family)	\$ 41.03

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
13	3 Monthly Pass (Child/Youth/Senior)	\$ 36.34
14	3 Monthly Pass (Adult)	\$ 54.29
15	Yearly Pass (Child/Youth/Senior)	\$ 46.70
16	Yearly Pass (Senior RFAP Clients)	\$ 11.69
17	Yearly Pass (Adult)	\$ 110.71
18	Yearly Pass (Adult RFAP Clients)	\$ 27.69
19	Yearly Pass (Replacement Card)	\$ 5.28
20	Non-Resident Fee Applied to Clip Cards & Yearly Pass Rates Above	\$ 14.70
21	Promotional Pass (Youth) (20 pack with expiration date)	\$ 10.93
<b>Waterfit Admission Fees (Effective July 1, 2023)</b>		
<i>Applied to instructor lead drop-in water fitness programs.</i>		
22	Single Admit (Senior)	\$ 2.46
23	Single Admit (Adult)	\$ 5.53
24	Single Admit (Warm Water Exercise) (Adult)	\$ 6.92
25	Single Admit (Warm Water Exercise) (Senior)	\$ 5.54
26	Warm Water Exercise (Senior Centre Partnership)	\$ 3.24
27	Monthly Pass (Senior)	\$ 8.09
28	Monthly Pass (Adult)	\$ 22.92
29	3 Monthly Pass (Senior)	\$ 22.45
30	3 Monthly Pass (Adult)	\$ 61.89
31	10 Visit Clip Card (Senior)	\$ 18.95

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
32	10 Visit Clip Card (Adult)	\$ 41.51
33	Yearly Pass (Senior)	\$ 81.55
34	Yearly Pass (Senior RFAP Clients)	\$ 40.78
35	Yearly Pass (Adult)	\$ 210.13
36	Yearly Pass (Adult RFAP Clients)	\$ 105.06
37	Yearly Pass (Replacement Card)	\$ 5.28
38	Non-Resident Fee Applied to Clip Cards, Yearly and Monthly Pass Rates Above	\$ 14.70
<b>Arena Admission Fees (Effective July 1, 2023)</b>		
<i>Applied to drop-in skating programs which are staff supervised but not lead by an instructor.</i>		
39	Single Admit (Child/Youth/Senior)	\$ 3.37
40	Single Admit (Adult)	\$ 5.03
41	Shinny (Adult)	\$ 7.78
42	Shinny (Youth/Senior)	\$ 5.21
43	Figure Skating Ticket Ice	\$ 13.37
44	10 Visit Clip Card Shinny (Adult)	\$ 58.32
45	10 Visit Clip Card Shinny (Youth/Senior)	\$ 39.00
46	10 Visit Clip Card Figure Skating Ticket Ice	\$ 100.18
47	Yearly Pass (Child/Youth/Senior)	\$ 42.21
48	Yearly Pass (Adult)	\$ 64.75
49	Yearly Pass (Replacement Card)	\$ 5.28

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
50	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 14.70
51	Promotional Pass (Youth) (20 pack with expiration date)	\$ 10.93
<p><b>Senior Facility Admission Fees (Effective July 1, 2023)</b>  <i>Applied to all users (age 55+) of the facility based on the facility's status with the municipality as either "Club" or "Centre" designation.</i></p>		
52	Single Admit	\$ 2.59
53	Yearly Pass (Senior Centre)	\$ 35.04
54	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 14.70



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy & Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<p><b>Registered program fees are applied to instructional classes and charged once for the duration of the class.</b></p> <p><b>All registered program fees listed below are based on a single unit fee and multiplied by the number of classes to establish the full program fee unless specified.</b></p> <p><b>Preschool - 0 to 5 years</b>  <b>Child - 6 to 12 years</b>  <b>Youth - 13 to 17 years</b>  <b>Adult - 18 to 54 years</b>  <b>Seniors - 55+ years</b>  <b>Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address</b></p>		
<p><b>Aquatic Programs (Effective July 1, 2023)</b></p>		
1	Adult - Fitness Aqua Spinning (1 Hour Class)	\$ 9.17
2	Learn to Swim Program - Parented (30 Minute Class)	\$ 6.77
3	Learn to Swim Program (30 Minute Class)	\$ 7.62
4	Learn to Swim Program (45 Minute Class)	\$ 8.41
5	Learn to Swim Program (45 Minute Class) (Senior)	\$ 6.73
6	Private Lesson - Semi (30 Minute Class)/per class	\$ 22.52
7	Private Lesson - Tri (30 Minute Class)/per class	\$ 16.89
8	Private Lesson (30 Minute Class)/per class	\$ 28.15
9	Swim Patrol Program (1 Hour Class)	\$ 8.41
10	Non-Resident Fee Applies to All of the Above Rates	\$ 1.64
<p><b>Aquatic Leadership Programs (Effective July 1, 2023)</b></p>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy & Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
	<i>Any material costs and exam fees by the applicable service providers, are passed on to the client as an extra fee.</i>	
11	Bronze Cross	\$ 115.09
12	Bronze Medallion with Emergency First Aid	\$ 135.71
13	Bronze Medallion/Bronze Cross Recertification	\$ 71.41
14	Bronze Star	\$ 99.46
15	Lifesaving Society Aquatic Safety Inspector	\$ 82.26
16	Lifesaving Society Aquatic Supervisor Training (AST)	\$ 91.85
17	Lifesaving Society Aquatic Supervisor Training (AST) Instructor	\$ 95.97
18	Lifesaving Society Assistant Instructors	\$ 162.66
19	Lifesaving Society Combined Instructors	\$ 230.87
20	Lifesaving Society Examiner	\$ 45.58
21	Lifesaving Society First Aid Instructor	\$ 114.82
22	Lifesaving Society Safeguard	\$ 27.43
23	Lifesaving Society SEE Auditor	\$ 27.43
24	Lifesaving Society Standard First Aid	\$ 91.85
25	Lifesaving Society Standard First Aid (Senior)	\$ 73.48
26	Lifesaving Society Standard First Aid Recertification	\$ 67.19
27	Lifesaving Society Trainer	\$ 144.30
28	National Lifeguard	\$ 230.87
29	National Lifeguard Instructor Course	\$ 80.96
30	National Lifeguard Recertification	\$ 50.94

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy & Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
31	Swim for Fitness 13+	\$ 75.06
32	Swim for Fitness 6-12 years	\$ 75.65
33	Swim Abilities (12 Weeks) (1 Hour Class)	\$ 89.49
34	Synchro Routines/Diving Competition (1 Day)	\$ 10.05
35	Synchro/Diving (45 Minute Class)	\$ 78.82
36	Synchro/Diving (45 Minute Class) (Senior)	\$ 63.06
37	Synchro/Diving Program - Add-on Fee (45 Minute Class)	\$ 2.21
38	Withdrawal Fee	\$ 26.25
39	Non-Resident Fee Applies to All of the Above Rates	\$ 14.70
<b>Programs (Effective July 1, 2023)</b>		
<i>All Facilities - Applied to all facilities unless otherwise identified</i>		
40	Adult - Art/Music Program (1 Hour Class)	\$ 5.58
41	Adult - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 8.22
42	Adult - Dance/Fitness Program (1 Hour Class)	\$ 6.89
43	Adult - Friday Framers Program (2 Hour Class)	\$ 3.15
44	Adult - Sport Program (Non-Instructed) (2 Hour Class)	\$ 6.54
45	Camp without trip – Camp Kidaca Base Fee (5 day)	\$ 28.58
46	Camp Specialty Add-On Fee (per day)	\$ 18.69
47	Camp Trip Add-On Fee (per trip)	\$ 28.14
48	Child - Cycling Program (15 Hours)	\$ 141.05
49	Child - Home Alone Course (online)	\$ 26.25

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy & Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
50	Child - Music (Piano) (1 Hour Class)	\$ 15.21
51	Child - Program (1 Hour)	\$ 4.18
52	Child - Smash Volleyball League (1.5 Hour Class)	\$ 10.26
53	High Five (PHCD) Certification (8 Hour Class - includes manual)	\$ 68.97
54	Preschool - Parented Program (1 Hour Class)	\$ 4.07
55	Preschool - Program (1 Hour Class)	\$ 5.58
56	Senior - Dance/Fitness Program (1 Hour Class)	\$ 5.51
57	Senior - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 6.58
58	Senior - Art/Music Program (1 Hour Class)	\$ 4.46
59	Senior - Sport Program (Non-Instructed) (2 Hour Class)	\$ 5.23
60	Special Needs (3 Hours, 12 Weeks)	\$ 12.31
61	Special Needs Fitness/Cooking (3 Hours, 6 Weeks)	\$ 16.66
62	Youth - Leadership (8 Hours)	\$ 47.26
63	Youth - Fitness Program (1 Hour Class)	\$ 5.37
64	Late Pick-Up Fee (Per Each Half Hour)	\$ 10.50
65	Program Unenrollment Fee	\$ 5.60
66	Withdrawal Fee (Camps)	\$ 26.25
67	Withdrawal Fee (Registered Programs)	\$ 5.88
68	Non-Resident Fee Applies to All of the Above Rates	\$ 1.64

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Sports Field Rentals (Effective January 1, 2023)</b>		
1	Field/Diamond-Premium (Hourly)	\$ 47.54
2	Field/Diamond-Premium-Youth Affiliated (Hourly)	\$ 25.02
3	Field/Diamond-A (Hourly)	\$ 42.08
4	Field/Diamond-A-Youth Affiliated (Hourly)	\$ 21.04
5	Field/Diamond-B (Hourly)	\$ 29.22
6	Field/Diamond-B-Youth Affiliated (Hourly)	\$ 14.62
7	Field/Diamond-C (Hourly)	\$ 4.98
8	Field/Diamond-C-Youth Affiliated (Hourly)	\$ 2.65
9	Field-MINI (Hourly)	\$ 3.43
10	Field-MINI-Youth Affiliated (Hourly)	\$ 1.98
11	Class A Artificial Turf (Hourly)	\$ 142.39
12	Class A Artificial Turf - Youth/Outdoor Affiliated (Hourly)	\$ 71.20
<b>Hall Rentals (Effective July 1, 2023)</b>		
<b>Category A - Premium Community Rooms/Auditorium/Lobby/Gymnasium</b>		
13	Hourly Rate - Subsidized	\$ 22.83
14	Hourly Rate - Standard	\$ 53.71
15	Hourly Rate - Commercial/Non-Resident	\$ 80.58
<b>Category B - Standard Community Rooms</b>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
16	Hourly Rate - Affiliate (Arena Only)	\$ 13.05
17	Hourly Rate - Subsidized	\$ 18.27
18	Hourly Rate - Standard	\$ 39.13
19	Hourly Rate - Commercial/Non-Resident	\$ 65.23
<b>Category C - Basic Community Rooms</b>		
20	Hourly Rate - Affiliate (Arena Only)	\$ 2.61
21	Hourly Rate - Subsidized	\$ 5.23
22	Hourly Rate - Standard	\$ 15.66
23	Hourly Rate - Commercial/Non-Resident	\$ 26.10
<b>Gym Rentals (Effective July 1, 2023)</b>		
<b>Category A - Premium Gym 6000 Sq Ft+ (ARC Double, WMT Double, Central, BMRC Double)</b>		
24	Hourly Rate - Subsidized	\$ 39.38
25	Hourly Rate - Standard	\$ 78.75
26	Hourly Rate - Commercial/Non-Resident	\$ 118.13
<b>Category B - Gym 3500-6000Sq Ft+ (Ancaster Single, Dundas, Huntington, Bennetto, WMT Single)</b>		
27	Hourly Rate - Subsidized	\$ 33.18
28	Hourly Rate - Standard	\$ 66.36
29	Hourly Rate - Commercial/Non-Resident	\$ 99.12

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Category C - Gym - 3000-3499 (BMRC single, Winona)</b>		
30	Hourly Rate - Subsidized	\$ 16.59
31	Hourly Rate - Standard	\$ 33.18
32	Hourly Rate - Commercial/Non-Resident	\$ 49.77
<b>Parks (Effective July 1, 2023)</b>		
33	Parks - Hamilton Pavilion (Per Booking)	\$ 81.81
34	Parks - Hamilton (Per Booking)	\$ 115.21
35	Parks - Hamilton (Hourly)	\$ 14.40
36	Parks - Hamilton Premium (Per Booking)	\$ 375.59
37	Parks - Hamilton - Wedding Ceremony/Photos (Per Booking)	\$ 198.78
38	Parks - Special Event Exclusive Use Fee (Select Locations Only) (Per Booking)	\$ 862.29
<b>Pool Rentals (Effective July 1, 2023)</b>		
<b>Category A - Specialty Pools (With 2 Lifeguards) (Stoney Creek, Westmount, Valley Park)</b>		
39	Hourly Rate - Subsidized	\$ 146.27
40	Hourly Rate - Standard	\$ 234.03
41	Hourly Rate - Commercial/Non-Resident	\$ 363.54
42	Slide Rental (Hourly)	\$ 109.12

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b><i>Category B - Traditional Pools (With 2 Lifeguards) (All Other Facilities)</i></b>		
43	Hourly Rate - Subsidized	\$ 69.53
44	Hourly Rate - Standard	\$ 146.27
45	Hourly Rate - Commercial/Non-Resident	\$ 234.03
<b><i>Category C - Hot/Teach Pool (With 1 Lifeguard)</i></b>		
46	Hourly Rate -Subsidized	\$ 36.73
47	Hourly Rate - Standard	\$ 80.02
48	Hourly Rate - Commercial/Non-Resident	\$ 128.04
<b>Arena Floor Rates (Effective July 1, 2023)</b>		
49	Arena Floor Hamilton (Hourly)	\$ 54.74
50	Arena Special Event - Standard (Hourly)	\$ 118.18
51	Arena Special Event - Commercial/Non-Resident (Per Booking)	\$ 1,365.53
<b>Extra Rental Fees (Effective July 1, 2023)</b>		
52	Arena Event Cleaning Charge (Per Booking)	\$ 204.72
53	Arena Overtime (Per Booking)	\$ 409.79
54	Field & Park - Lights (Hourly)	\$ 15.21
55	Field & Park - Lights - Subsidized (Hourly)	\$ 8.45
56	Field & Park - Lights - Key Deposit	\$ 32.14

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
57	Field & Park - Hydro Access Fee (Per Booking)	\$ 7.10
58	Flat Fee Damage Charge (Per Booking)	\$ 388.33
59	Gym/Kitchen Equipment (Hourly)	\$ 11.11
60	Flat Fee Kitchen Sanitization	\$ 67.52
61	Flat Fee Set-up Full Gym (Per Booking)	\$ 244.93
62	Flat Fee Set-up Half Gym (Per Booking)	\$ 122.63
63	Flat Fee Set-up Meeting Room (Per Booking)	\$ 63.50
64	Parking Lot (Spot/Day) (Special Events Only)	\$ 7.38
65	Rental Amendment	\$ 5.88
66	Insurance Fee	\$ 5.88
67	Staff - Monitor/Additional Staffing (Hourly)	\$ 29.66
68	Staff - Supervisor - Onsite/Extra Lifeguard/Waterfit Instructor (Hourly)	\$ 45.02

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Public Health Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Inspection Fees (in addition to fees collected for Planning and/or Fire)</b>		
1	Migrant Farm Worker Housing	\$ 138.50
2	Lodging House	\$ 120.35
3	Residential Care Facilities - annual/per bed	\$ 70.80

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Public Health Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Inspection Fees (in addition to fees collected for Planning and/or Fire)</b>		
1	Food Safety Fee - High Risk	\$ 226.55
2	Food Safety Fee - Medium Risk	\$ 103.54
3	Food Safety Fee - Low Risk	\$ 52.21
4	Bed and Breakfast	\$ 103.54
5	Refreshment Vehicle - Class A	\$ 103.54
6	Refreshment Vehicle - Class B	\$ 103.54
7	Refreshment Vehicle - Class C	\$ 52.21
8	Tobacco Vendors - Inspection per Licence	\$ 211.06
9	Electronic Cigarettes - Inspection per Licence	\$ 67.70
10	Personal Services Settings Fee	\$ 126.55
11	Property Status Reports (Work Orders) - No Inspection	\$ 56.19
12	Funeral Home Inspection	\$ 67.70

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Public Health Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Healthy Environments</b>		
1	Special Events/Festivals - (per vendor/per event) - Inspection	\$ 38.50
2	Special Events Late Fee - Inspection	\$ 29.20

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Public Health Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>Healthy Environments</b>		
1	Food Handlers Course (per person) - No Inspection	\$ 56.19
2	Food Handler Training Challenge Exam - No Inspection	\$ 11.06

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Engineering Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Digital Records Fee per image	\$ 31.73
2	Annual Login Account fee to Engineering/Consultants	\$ 317.32
3	City Specification Manual	\$ 101.65
4	Reports - Environmental Assessments and Master Plans	\$ 16.07
5	- plus fee/page	\$ 0.11
	Intrusive Environmental Investigations on City Owned Property:	
6	General Administration Fee - Application Review by SEP	\$ 281.15
7	General Administration Fee - Application Workplan Review by Design	\$ 281.15
8	Agreement Preparation Fee	\$ 143.00
9	Field Review (Utility Co-ordinator Call Out)	\$ 261.05
10	Compliance Requests	\$ 113.30
11	Lawyer Fees - Inquiries	cost + 7%
12	Road Cut Permit Fees (EP)	\$ 640.25
13	Municipal Consent permit fees (MC) Short Stream	\$ 640.25
14	Municipal Consent permit fees (MC) Long Stream	\$ 1,280.30
15	Access Permits - Commercial or Multiple Dwelling	\$ 130.95
16	Overland Permit Annual - Overdimensional	\$ 311.10
17	Overload Permit Annual- Per tonne Overweight	\$ 225.10
18	Administration Invoice Processing Fee	\$ 70.44
19	Overload Permit Single Trip	\$ 155.55
20	Encroachments on Road Allowance - Application Fee (excludes Outdoor Boulevard Cafes)	\$ 353.39

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Engineering Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
21	Encroachments - Annual Fee (excludes Outdoor Boulevard Cafes and Areaways)	\$ 68.12
22	Encroachments - Outdoor Blvd. Cafes - Application Fee	\$ 1,717.77
23	Encroachments - Temporary ROW Use ( Annual Fee - Areaways-% of Market Value)	\$ 122.80
24	Encroachments - Compliance Requests & Discharge Agreements	\$ 113.28
25	Active Encroachments - Annual Fee - Utility Corridors	Cost + 7%
	Permanent Road Closure Application Fee	\$5,048.65
26	+ Cost of Advertisement (AD)	+ Cost of AD
	+ Cost of Environmental Assessment (EA)	+ Cost of EA
27	Formal Consultation for Permanent Road Closure	\$ 1,145.00
28	Temporary Lane Closure	\$ 56.70
29	Temporary Sidewalk Closure	\$ 122.80
30	Temporary Road Closure - FULL Special Events & Filming (one time fee)	\$ 747.95
31	Temporary Road Closure - FULL Construction (one time fee)	\$ 1,607.65
	<b>Note:</b>	
	For documents that due to the size would not warrant the Approved user fee, a minimum fee of \$13.32 (plus HST) would be assessed. This would be to offset the administrative component to process requests.	



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Mum Show Admissions - Adult (13 - 54 years old)	\$ 7.08
2	Mum Show Admissions - Seniors (55+ years old) and Children (6 - 12 years old)	\$ 6.20
3	Mum Show Admissions - Family Rate ( 2 Adults, 2 Children)	\$ 20.35
4	Mum Show Admissions - Week Pass	\$ 21.25
5	Mum Show Admissions - Tour Group (20 people)	\$ 106.19
6	Mum Show School Tour - Full Class	\$ 106.19
7	Roadway tree trimming - per tree	Full Cost Recovery + 10% Admin Fee
8	Work done for others Forestry - Priced per job	Full Cost Recovery + 10% Admin Fee
9	New Development Tree Installation (and minimum replacement value of tree)	\$ 695.79
<b>Permit for work performed on, in or under a public tree (#10-#11):</b>		
10	- Minor: small scale project not requiring review of a Tree Management Plan	\$ 59.20
11	- Major: larger scale project requiring review of a Tree Management Plan	\$ 295.76
12	Removal of a public tree for a private individual or entity	Full Cost Recovery + 10% Admin Fee
13	"Loss of Canopy calculations using the Trunk Formula technique from the Guide for Plant Appraisal, 10th Edition"	Full Cost Recovery + 10% Admin Fee
14	Wedding photos in Greenhouse - before 5 pm (2 hour block)	\$ 251.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
15	Wedding photos in Greenhouse - after 5 pm (2 hour block)	\$ 334.00
16	Work done for others by Horticulture - Priced per job	<b>Full Cost Recovery + 10% Admin Fee</b>
17	Gage Park Electronic Sign (Programming)	\$ 111.50
18	Gage Park Tropical Greenhouse Rental - half day (4 hrs.) between 9am and 5pm	\$ 369.00
19	Gage Park Tropical Greenhouse Rental - full day (7 hrs.) between 9am and 5pm	\$ 520.00
20	Gage Park Tropical Greenhouse Rental - Evening between 5pm and 11pm.	\$ 625.00
21	Park/Pavilion Rental - Bleacher Rental - First Day**	\$ 596.28
22	Park/Pavilion Rental - Bleacher Rentals - Additional Days**	\$ 399.25
23	Work done for others Parks Maintenance - Priced per Job	<b>Full Cost Recovery + 10% Admin Fee</b>
24	Park amenity donation - Priced per job Commemorative Program	<b>Full Cost Recovery</b>
25	Temporary Parks Access Permit Application Fee - per application	\$ 195.00
26	Cost to Repair Damage	<b>Full Cost Recovery</b>
27	Temporary Parks Access Permit Security Deposit - per application	\$ 1,000.00
28	Stage Rental -Priced per job	<b>Full Cost Recovery</b>
29	Per parking space per day	\$ 17.00
30	Picnic Table Rental-6 pack/72hours: per booking	\$ 390.00
31	Garbage Can Rental 10pack/72hours; per booking	\$ 335.00

HST is not included in the Fees; it is collected where applicable.



# 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
32	Fence Cost Share Program - Application Fee  ** In addition to the fees noted with a **, users pay 100% of the cost of delivery, set-up and takedown of bleachers	\$ 195.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Interment of an Adult at Standard Depth (6-ft)	\$ 1,210.00
2	Interment of an Adult at Double Depth (8-ft)	\$ 1,505.00
3	Entombment in a Mausoleum Crypt - includes sealing	\$ 720.00
4	Interment of a Child - Stillborn - Case up to 24"	\$ 250.00
5	Interment of a Child - Case 25" to 72" - Standard Depth (6-ft)	\$ 750.00
6	Interment of a Child - Case 25" to 72" - Double Depth (8-ft)	\$ 1,010.00
7	Interment of Cremated Remains - Urn Garden Grave	\$ 485.00
8	Interment of Cremated Remains - Columbarium Niche	\$ 410.00
9	Interment of Cremated Remains - Ceremonial (Woodland Only)	\$ 410.00
10	Interment - Second set of cremated remains with another burial	\$ 110.00
11	Interment Rights purchased before January 1, 1955 - Care & Maintenance	\$ 260.00
12	Interment Late Fee (for Funeral arriving > 30 minutes after ETA)	\$ 220.00
13	Surcharge for Cremated Remains Internment with Urn Vault	\$ 110.00
14	Surcharge for Interment on Saturday - Traditional Burial - 8:30am to 11:00am	\$ 890.00
15	Surcharge for Interment on Saturday - Cremated Remains - 8:30am to 11:00am	\$ 700.00
16	Surcharge for Interment on Sundays, Statutory, Non-Statutory and Civic Holiday - Traditional Burial - 8:30am to 11:30am	\$ 2,280.00
17	Surcharge for Interment on Sundays, Statutory, Non-Statutory and Civic Holiday - Cremated Remains - 8:30am to 11:30am	\$ 1,540.00
18	Interment - Lowering: Adult - from 6ft to 8 ft - Shell	\$ 4,490.00
19	Interment - Lowering: Adult - from 6ft to 8 ft - Vault or Crypt	\$ 3,745.00
20	Interment - Lowering: Child - from 6ft to 8 ft - Shell	\$ 1,960.00
21	Interment - Lowering: Child - from 6ft to 8 ft - Vault or Crypt	\$ 1,630.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
22	Interment - Scattering (Woodland Tranquility Gardens and Mount Hamilton Natural Burial Section only) - includes \$25.00 Care and maintenance fee as per Bereavement Authority of Ontario (BAO)	\$ 435.00
23	Interment - Scattering + Memorialization (Woodland Tranquility Gardens and Mount Hamilton Natural Burial Section only) - includes \$25.00 care and maintenance fee as per BAO	\$ 700.00
24	Interment - Removal: Adult - 6-ft No Outer Container (Shell)	\$ 3,995.00
25	Interment - Removal: Adult - 8-ft No Outer Container (Shell)	\$ 4,995.00
26	Interment - Removal: Adult - 6-ft Outer Container (Vault or Crypt)	\$ 3,230.00
27	Interment - Removal: Adult - 8-ft Outer Container (Vault or Crypt)	\$ 3,955.00
28	Interment - Removal: Child - 6-ft No Outer Container (Shell)	\$ 1,190.00
29	Interment - Removal: Child - 8-ft No Outer Container (Shell)	\$ 1,600.00
30	Interment - Removal: Child - 6-ft Outer Container (Vault or Crypt)	\$ 955.00
31	Interment - Removal: Child - 8-ft Outer Container (Vault or Crypt)	\$ 1,465.00
32	Disinterment of Cremated Remains - Urn Garden Grave	\$ 485.00
33	Disinterment of Cremated Remains - Columbarium Niche	\$ 410.00
34	Lot Sale - Singles-in-a-Row (At Need Only)	\$ 1,295.00
35	Lot Sale - Single Flat Marker Only	\$ 2,300.00
36	Lot Sale- Green/Natural Section	\$ 2,375.00
37	Lot Sale - Single Monument Lot	\$ 3,015.00
38	Lot Sale - Two Grave Flat Marker Only	\$ 4,600.00
39	Lot Sale - Three Grave Flat Marker Only	\$ 6,900.00
40	Lot Sale- Four Grave Flat Marker Only	\$ 9,200.00
41	Lot Sale - Two Grave Monument	\$ 4,800.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
42	Lot Sale - Three Grave Monument	\$ 7,200.00
43	Lot Sale - Four Grave Monument	\$ 9,600.00
44	Lot Sale - Veteran's Grave Section 18 - Woodland Only	\$ 1,145.00
45	Lot Sale - Child: Stillborn - Case up to 24": C&M Portion	\$ 175.00
46	Lot Sale - Child 72"	\$ 570.00
47	Lot Sale - Mausoleum Crypt	\$ 3,295.00
48	Lot Sale - Cremation Urn Garden Grave	\$ 1,110.00
49	Lot Sale - Green/Natural Section - Cremation Grave	\$ 1,110.00
50	Lot Sale - Cremation Urn Garden Grave - (Woodland and Premium)	\$ 1,465.00
51	Lot Sale - Cremation Urn Garden Grave - (with monument privileges)	\$ 1,700.00
52	Lot Sale - Garden Stone interment right	\$ 1,465.00
53	Lot Sale - Two Grave 6ft Burials Sections ONLY	\$ 3,560.00
54	Lot Sale - Two Grave Monument (Woodland Sec 14)	\$ 6,850.00
55	Lot Sale - Three Grave Monument (Woodland Sec 14)	\$ 10,275.00
56	Lot Sale - Four Grave Monument (Woodland Sec 14)	\$ 13,700.00
57	Niche Sale - Bronze Wreath Plaque	\$ 3,260.00
58	Niche Sale - Monument engraved plaque	\$ 2,590.00
59	Niche Sale - Ceremonial (Woodland only)	\$ 1,855.00
60	Niche Sale - Lower Level (Rows 1, 2, 6)	\$ 2,390.00
61	Niche Sale - Upper Level (Rows 3-5)	\$ 3,155.00
62	Niche Sale - Woodland Tranquility Gardens - Rows 3, 4 (bottom) and Hamilton Cemetery Columbarium Number Two - Rows 1, 2, 6	\$ 5,650.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
63	Niche Sale - Woodland Tranquility Gardens - Rows 1, 2 (top) and Hamilton Cemetery Columbarium Number Two - 3, 4, 5	\$ 6,230.00
64	Bronze Plaque (10" x 10") - Woodland Tranquility Gardens and Hamilton Cemetery Columbarium Number Two Niches ONLY	\$ 850.00
65	Niche Sale - Premium (Row 1,2,6)(Hamilton Cemetery Columbarium Number One)	\$ 4,310.00
66	Niche Sale - Premium (Row3,4,5) (Hamilton Cemetery Columbarium Number One)	\$ 5,135.00
67	Interment Rights - for Cremation Bench Location	\$ 2,780.00
68	Cremation Bench - for use with purchased Interment Rights	Starting from \$6110
	Non-Resident Surcharge for All Cemetery Services = 25% + HST	
69	Markers and Foundations - Concrete Foundation Pouring - per square inch of surface area to a depth of 5-ft	\$ 148.00
70	Markers and Foundations - Foundation Removal Fee	Full Cost Recovery
71	Markers and Foundations - Marker Setting Fee: 12" x 10" - Flat Marker (No C&M)	\$ 175.00
72	Markers and Foundations - Marker Setting Fee: Child's 18" x 14" Flat Marker (Plus C&M)	\$ 195.00
73	Markers and Foundations - Marker Setting Fee: All other size Flat Marker - maximum size 24" x 18" (Plus C&M)	\$ 275.00
74	Markers and Foundations - Marker Setting Fee: DVA Flat Marker: plus C&M	\$ 235.00
75	Markers and Foundations - Marker Setting Fee: Bronze Vase	\$ 275.00
76	Markers and Foundations - Marker Setting Fee: DVA Upright Marker: plus C&M	\$ 210.00
77	Care & Maintenance - Flat Marker (173 inches or greater)	\$ 100.00
78	Care & Maintenance - DVA Flat Marker	\$ 100.00
79	Care & Maintenance - Small Foundations (up to 38" x 14" or 532 sq. inches)	\$ 200.00
80	Care & Maintenance - Large Foundations (greater than 532 sq. inches)	\$ 400.00
81	Care & Maintenance - DVA Upright Marker	\$ 200.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
82	BAO Oversight Fee - expires June 30, 2023	\$ 13.63
83	BAO Oversight Fee - effective July 1, 2023	\$ 30.00
84	Columbarium Niche Bronze Plaque	\$ 995.00
85	Columbarium Niche Bronze Plaque - Date scroll	\$ 170.00
86	Columbarium Niche - Companion Vase (Bronze)	\$ 225.00
87	Ceremonial Bronze Plaque	\$ 525.00
88	Merchandise / Miscellaneous Services - Flower Beds - Supply, install & maintain Flower Bed - per grave to a maximum of three graves	\$ 675.00
89	Merchandise / Miscellaneous Services - Duplicate Deed/Interment Rights Certificate/Transfer of Rights (copy)	\$ 35.00
90	Merchandise / Miscellaneous Services - Genealogical Research	\$ 45.00
91	Merchandise / Miscellaneous Services - Memorial Tree Planting (12"x10" stone; 6"x8" bronze plaque)	\$ 1,350.00
92	Merchandise / Miscellaneous Services - Memorial Tree Planting (14" X 14" stone; inscription)	\$ 1,620.00
93	Merchandise / Miscellaneous Services - Memorial Bench (bench; 8" x 5" bronze plaque with 3 lines)	\$ 2,400.00
94	Merchandise / Miscellaneous Services - Temporary Marker (permitted for up to one year)	\$ 120.00
95	Merchandise / Miscellaneous Services - Columbarium Plaque or Vase Installation	\$ 175.00
96	Outer Container - Concrete Crypt - Youth	\$ 875.00
97	Outer Container - Concrete Crypt - Intermediate	\$ 975.00
98	Outer Container - Concrete Crypt - Oversize	\$ 1,195.00
99	Temporary Access Permit from Cemetery Lands onto Private Property	\$ 195.00
100	Temporary Access Permit deposit (returned if no damage incurred)	\$ 1,000.00
101	Administrative Fee: Third Party Resale and/or Property Exchange; Family Authorization Fee	\$ 265.00
102	Tent Rental 10'x10' per use and Chair Rental 4 chairs per use	\$ 280.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
103	Vaults - Various: Starting Prices	\$ 1,500.00
104	Urn Vaults - Various: Starting Prices	\$ 1,025.00
105	Inscription Dateline: Flat Charge	\$ 350.00
106	Additional Charge per letter	\$ 8.00
107	Monument/Marker cleaning - Various: Starting Prices	\$ 395.00
108	Repainting of letters on monument/marker - Various: Starting Prices	\$ 395.00
109	Urns - Various: Starting Prices	\$ 320.00
110	Porcelain Pictures - black and white	\$ 360.00
111	Porcelain Pictures - colour	\$ 410.00
112	Vigil Lights - Various: Starting Prices	\$ 800.00
113	Turf Repair fee	<b>Full Cost Recovery</b>
114	Green/Natural Section Memorialization	\$ 675.00
115	Access Fee - for Photo shoots, birdwatching etc. - per day	\$ 15.00
116	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Inscription only	\$ 30.00
117	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Flat Memorial	\$ 60.00
118	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Upright Memorial	\$ 115.00
119	Garden Stones ( 24 x 24 X 16 ) (stone/carving/delivery)	\$ 2,700.00
120	Shrub removal - less than 4 ft tall	\$ 40.00
121	Private Columbarium Unit	<b>starting from \$5200</b>
122	Internment Right - for Private Columbarium Unit	\$ 2,450.00
123	Shrub removal - 4ft tall or larger	\$ 100.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
124	<del>Interment on Sunday—Traditional Burial or Created Remains—Only on- Approval of Appropriate Authority</del>	
125	Vase on Monument - Mt Hamilton (Includes, vase, plaque and setting)	\$ 645.00
126	Columbarium Plaque Engraving	\$ 410.00



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Waste Management**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Non-Residential Recycling Blue Box Container	Full Cost Recovery + 10% Admin Fee
2	Non-Residential Recycling Blue Carts	Full Cost Recovery + 10% Admin Fee
3	Non-Residential Green Cart	Full Cost Recovery + 10% Admin Fee
4	Non-Residential Kitchen "Mini-bin" Organics Container	Full Cost Recovery + 10% Admin Fee
	<b><i>Waste Management Per Event Fee for Non-Funded Festivals and Events (#5-#11):</i></b>	
5	- Recycling (up to 25 barrels)	Full Cost Recovery + 10% Admin Fee
6	- Garbage - per roll off bin (plus tipping fees)	Full Cost Recovery + 10% Admin Fee
7	- Organics (up to 25 green carts)	Full Cost Recovery + 10% Admin Fee
8	- Administrative Fee per event	Full Cost Recovery + 10% Admin Fee

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Waste Management**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
9	- Recycling Containers - replacement of damaged blue barrels	Full Cost Recovery + 10% Admin Fee
10	- Organics Containers - replacement of damaged green carts	Full Cost Recovery + 10% Admin Fee
11	- Garbage Containers - replacement of damaged containers	Full Cost Recovery + 10% Admin Fee
12	Waste Removal - Non Compliance Fee (plus tipping fees)	\$ 380.68
13	Backyard Composters	Full Cost Recovery + 10% Admin Fee
14	Tipping Fee per 100 kilograms	\$ 12.50
15	Minimum Vehicle Fee, residential customers	\$ 10.50
<b><i>Deposit Fees at Transfer Stations (#16-#20):</i></b>		
16	- 0-2500kg	\$ 50.00
17	- 2501-3000 kg	\$ 100.00
18	- 3001-6000 kg	\$ 200.00
19	- 6001-9000 kg	\$ 300.00
20	- Over 9000 kg	\$ 400.00
21	Impacted Soil Fee (per tonne)	\$ 12.85
22	Waste Site Searches	\$ 50.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Waste Management**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
23	Special Event Waste Containers - replacement of damaged containers or equipment	<b>Full Cost Recovery + 10% Admin Fee</b>
	<b><i>Fees charged for inspection carried out by the City resulting from non-compliance with any City by-law:</i></b>	
24	Initial inspection	<b>\$ 320.28</b>
25	Subsequent inspection	<b>\$ 164.27</b>
26	Fee for Commercial Vehicles possessing a signed affidavit transporting Waste for personal use. One trip per month (for the first 100 kg)	<b>\$ 10.50</b>
27	Corporate Profile Report and Deed & Abstract Reports	<b>Full Cost Recovery + 10% Admin Fee</b>
	<b><i>Municipal Law Enforcement Service Administration:</i></b>	
28	Administration Fee for processing fees related to the Initial and Subsequent fees charged for inspection carried out by the City resulting from non-compliance with any City by-law and Waste Removal - Non Compliance Fee (plus tipping fee)	<b>\$ 105.54</b>
29	Administration Fee for request for file review	<b>\$ 39.46</b>
30	Weight verification	<b>\$ 5.39</b>
31	P.I.N. Property Search	<b>Full Cost Recovery + 10% Admin Fee</b>

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Transportation Operations & Maintenance**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Damage to Traffic Property (i.e.. Traffic posts, traffic signs, signal poles) Priced per job. Direct job costs	<b>Cost + 7% Admin Fee</b>
2	Banner/Sign Fabricating - external requests - Priced per Job	<b>Cost + 7% Admin Fee</b>
3	Municipal Numbering Fees - Full installation by City Forces	\$ 203.09
4	Municipal Numbering Fees - Materials for Homeowner Installation (including delivery)	\$ 35.96
5	Traffic Signal Timing Plans - Inquiries	\$ 287.71
6	Traffic Signal Timing Plans - Drawings	\$ 67.70
7	Traffic Count Fee - provision of count data on file, on request	\$ 73.41
8	Traffic Warning Boards - install and remove	<b>Cost + 7% Admin Fee</b>
9	Traffic Signs - remove and replace	<b>Cost + 7% Admin Fee</b>
10	Publication Box Permit - Initial Fee	\$ 55.00
11	Publication Box Annual Permit Renewal	\$ 37.02
12	Culvert Installation - Roads - Priced per job	<b>Full Cost Recovery</b>
13	Culvert Installation - Inspection Only - Priced per job	<b>Full Cost Recovery</b>
14	Repair-Replace Property on City Roads - Priced per job	<b>Full Cost Recovery</b>
15	Approach Ramp Installation	<b>Full Cost Recovery</b>
16	Personal Item Retrieval (Catch Basin Retrieval)	\$ 123.76
17	Street Flushing/Sweeping/Mud-Tracking - Developers - Priced per job	<b>Full Cost Recovery</b>
18	Snow Removal - Public School Board - Sidewalks - Cost Actuals	<b>Full Cost Recovery</b>
19	Snow Removal - Separate School Board - Sidewalks - Cost Actuals	<b>Full Cost Recovery</b>

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Transportation Operations & Maintenance**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
20	Temporary Road Access Permit Application Fee - per application	\$ 130.10
21	Temporary Road Access Permit Security Deposit - per application	\$ 1,111.68
22	Street Lighting Subdivision Review and Evaluation Fee	\$ 6,928.20
23	Banner Installations - Main Street West	\$ 354.34
24	Banner Installations - King Street West (Dundas)	Full Cost Recovery



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
<b>RENTAL RATES</b>		
<b>Community Sport Programming</b>		
1	Adults & Non-affiliated Youth (Hourly)	\$ 144.45
2	Youth Affiliated (Hourly)	\$ 72.30
3	Lights when required (Hourly)	Negotiable
<b>Amateur Sport Events - Spectator Events (not-for-profit and charitable organizations)</b>		
4	Lower Bowl - west side only per Hour	\$ 141.55
5	Upper & Lower Bowl - west side only (Daily)**	\$ 5,394.45
6	Full Stadium (Daily)**	\$ 8,091.70
7	Lights when required (Hourly)	Negotiable
<b>Corporate Gatherings/Professional Sports</b>		
8	Field of Play Use - No Spectators (Daily) **	\$ 5,394.45
9	Upper & Lower Bowl - west side only (Daily)**	\$ 10,788.95
10	Full Stadium (Daily)**	\$ 16,183.40
<b>Community Room Rentals - Level 1</b>		
<b>Room 1E501 - Alumni Room (1,800 sq ft.)</b>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
11	Commercial/Non-resident (Hourly)	\$ 144.65
12	Resident (Hourly)	\$ 86.80
13	Community Group (Hourly)	\$ 40.55
14	Affiliate Group (Hourly)	\$ 29.05
15	Cleaning Cost (Per Booking)	\$ 17.40
<b>Caretaker's Club (Soccer Warm-up Area) (Hourly Rate)</b>		
16	Commercial/Non-resident (Hourly) **	\$ 144.65
17	Resident (Hourly) **	\$ 86.80
18	Community Group (Hourly) **	\$ 40.55
19	Affiliate Group (Hourly) **	\$ 29.05
20	Cleaning Cost (Per Booking)	\$ 35.20
<b>Green Rooms 1 (Hourly Rate)</b>		
21	Commercial/Non-resident (Hourly) **	\$ 51.85
22	Resident (Hourly) **	\$ 20.75
23	Community Group (Hourly) **	\$ 14.50
24	Affiliate Group (Hourly) **	\$ 10.35
25	Cleaning Cost (Per Booking)	\$ 52.35
<b>Green Rooms 2 (Hourly Rate)</b>		
26	Commercial/Non-resident (Hourly) **	\$ 23.00

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
27	Resident (Hourly) **	\$ 13.80
28	Community Group (Hourly) **	\$ 10.10
29	Affiliate Group (Hourly) **	\$ 8.05
30	Cleaning Cost (Per Booking)	\$ 26.05
<b>Green Rooms 3 (Hourly Rate)</b>		
31	Commercial/Non-resident (Hourly) **	\$ 23.00
32	Resident (Hourly) **	\$ 13.80
33	Community Group (Hourly) **	\$ 10.10
34	Affiliate Group (Hourly) **	\$ 8.05
35	Cleaning Cost (Per Booking)	\$ 26.05
<b>Change Rooms 1 (Hourly Rate)</b>		
36	Commercial/Non-resident (Hourly) **	\$ 25.95
37	Resident (Hourly) **	\$ 15.55
38	Community Group (Hourly) **	\$ 10.35
39	Affiliate Group (Hourly) **	\$ 7.80
40	Cleaning Cost (Per Booking)	\$ 34.70
<b>Change Rooms 2 (Hourly Rate)</b>		
41	Commercial/Non-resident (Hourly) **	\$ 25.95
42	Resident (Hourly) **	\$ 15.55

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
43	Community Group (Hourly) **	\$ 10.35
44	Affiliate Group (Hourly) **	\$ 7.80
45	Cleaning Cost (Per Booking)	\$ 52.00
<b>Change Rooms 3 (Hourly Rate)</b>		
46	Commercial/Non-resident (Hourly) **	\$ 25.95
47	Resident (Hourly) **	\$ 15.55
48	Community Group (Hourly) **	\$ 10.35
49	Affiliate Group (Hourly) **	\$ 7.80
50	Cleaning Cost (Per Booking)	\$ 34.70
<b>Change Rooms 4 (Hourly Rate)</b>		
51	Commercial/Non-resident (Hourly) **	\$ 25.95
52	Resident (Hourly) **	\$ 15.55
53	Community Group (Hourly) **	\$ 10.35
54	Affiliate Group (Hourly) **	\$ 7.80
55	Cleaning Cost (Per Booking)	\$ 34.70
<b>Community Room Rentals - Level 2</b>		
<b>Room 2W 600 - City Lounge (1,625 sq ft.)</b>		
56	Commercial/Non-resident (Hourly)	\$ 60.20

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
57	Resident (Hourly)	\$ 36.20
58	Community Group (Hourly)	\$ 16.90
59	Affiliate Group (Hourly)	\$ 12.10
60	Cleaning Cost (Per Booking)	\$ 52.85
<b>Room 2W 336 - Community Video Room (194 sq ft.)</b>		
61	Commercial/Non-resident (Hourly)	\$ 24.10
62	Resident (Hourly)	\$ 15.80
63	Community Group (Hourly)	\$ 10.10
64	Affiliate Group (Hourly)	\$ 8.05
65	Cleaning Cost (Per Booking)	\$ 8.80
<b>Room 2W 601 - Community Room (280 sq ft.)</b>		
66	Commercial/Non-resident (Hourly)	\$ 24.10
67	Resident (Hourly)	\$ 15.80
68	Community Group (Hourly)	\$ 10.10
69	Affiliate Group (Hourly)	\$ 8.05
70	Cleaning Cost (Per Booking)	\$ 8.80
<b>Room 2W 602 - Community Room (280 sq ft.)</b>		
71	Commercial/Non-resident (Hourly)	\$ 24.10
72	Resident (Hourly)	\$ 15.80

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
73	Community Group (Hourly)	\$ 10.10
74	Affiliate Group (Hourly)	\$ 8.05
75	Cleaning Cost (Per Booking)	\$ 8.80
<b>Room 2W 603 - Community Room (366 sq ft.)</b>		
76	Commercial/Non-resident (Hourly)	\$ 24.10
77	Resident (Hourly)	\$ 15.80
78	Community Group (Hourly)	\$ 10.10
79	Affiliate Group (Hourly)	\$ 8.05
80	Cleaning Cost (Per Booking)	\$ 8.80
<b>Corporate Room Rentals - Level 4</b>		
<b>Room 4W 300 (1,012 sq ft.) - Club Room 1</b>		
81	Social/Corporate - Day Rate **	\$ 353.80
82	Social/Corporate - Evening Rate **	\$ 353.80
83	Social/Corporate - Day & Evening Rate **	\$ 636.95
84	Community Groups (not-for-profit) - Day Rate **	\$ 212.40
85	Community Groups (not-for-profit) - Evening Rate **	\$ 212.40
86	Community Groups (not-for-profit) - Day & Evening**	\$ 382.25
87	City of Hamilton - Day Rate **	\$ 106.30
88	City of Hamilton - Evening Rate **	\$ 106.30

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
89	City of Hamilton - Day & Evening Rate **	\$ 191.20
90	Cleaning Cost (Per Booking)	\$ 17.65
<b>Room 4W 301 (1,410 sq ft.) - Club Room 2</b>		
91	Social/Corporate - Day Rate **	\$ 530.85
92	Social/Corporate - Evening Rate **	\$ 530.85
93	Social/Corporate - Day & Evening Rate **	\$ 955.30
94	Community Groups (not-for-profit) - Day Rate **	\$ 318.55
95	Community Groups (not-for-profit) - Evening Rate **	\$ 318.55
96	Community Groups (not-for-profit) - Day & Evening**	\$ 573.25
97	City of Hamilton - Day Rate **	\$ 159.40
98	City of Hamilton - Evening Rate **	\$ 159.40
99	City of Hamilton - Day & Evening Rate **	\$ 286.75
100	Cleaning Cost (Per Booking)	\$ 26.45
<b>Room 4W 313 (5,952 sq ft.) - Club Room 3</b>		
101	Social/Corporate - Day Rate **	\$ 1,651.10
102	Social/Corporate - Evening Rate **	\$ 1,651.10
103	Social/Corporate - Day & Evening Rate **	\$ 2,971.85
104	Community Groups (not-for-profit) - Day Rate **	\$ 990.75
105	Community Groups (not-for-profit) - Evening Rate **	\$ 990.75
106	Community Groups (not-for-profit) - Day & Evening**	\$ 1,783.25

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
107	City of Hamilton - Day Rate **	\$ 495.35
108	City of Hamilton - Evening Rate **	\$ 495.35
109	City of Hamilton - Day & Evening Rate **	\$ 891.60
110	Cleaning Cost (Per Booking)	\$ 96.85
<b>Room 4W 314 (1,410 sq ft.) - Club Room 4</b>		
111	Social/Corporate - Day Rate **	\$ 530.85
112	Social/Corporate - Evening Rate **	\$ 530.85
113	Social/Corporate - Day & Evening Rate **	\$ 955.30
114	Community Groups (not-for-profit) - Day Rate **	\$ 318.55
115	Community Groups (not-for-profit) - Evening Rate **	\$ 318.55
116	Community Groups (not-for-profit) - Day & Evening**	\$ 573.25
117	City of Hamilton - Day Rate **	\$ 159.40
118	City of Hamilton - Evening Rate **	\$ 159.40
119	City of Hamilton - Day & Evening Rate **	\$ 286.75
120	Cleaning Cost (Per Booking)	\$ 26.45
<b>Room 4W 315 (1,012 sq ft.) - Club Room 5</b>		
121	Social/Corporate - Day Rate **	\$ 353.80
122	Social/Corporate - Evening Rate **	\$ 353.80
123	Social/Corporate - Day & Evening Rate **	\$ 636.95
124	Community Groups (not-for-profit) - Day Rate **	\$ 212.40

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
125	Community Groups (not-for-profit) - Evening Rate **	\$ 212.40
126	Community Groups (not-for-profit) - Day & Evening**	\$ 382.25
127	City of Hamilton - Day Rate **	\$ 106.30
128	City of Hamilton - Evening Rate **	\$ 106.30
129	City of Hamilton - Day & Evening Rate **	\$ 191.20
130	Cleaning Cost (Per Booking)	\$ 17.65
<b>Club Level - includes all rooms noted above (10,796 sq ft.)</b>		
131	Social/Corporate - Day Rate **	\$ 2,417.65
132	Social/Corporate - Evening Rate **	\$ 2,417.65
133	Social/Corporate - Day & Evening Rate **	\$ 4,351.55
134	Community Groups (not-for-profit) - Day Rate **	\$ 1,450.65
135	Community Groups (not-for-profit) - Evening Rate **	\$ 1,450.65
136	Community Groups (not-for-profit) - Day & Evening**	\$ 2,610.95
137	City of Hamilton - Day Rate **	\$ 727.65
138	City of Hamilton - Evening Rate **	\$ 727.65
139	City of Hamilton - Day & Evening Rate **	\$ 1,305.50
140	Cleaning Cost (Per Booking)	\$ 184.85
141	<b>Film/Video Shoots</b>	<b>Negotiable</b>

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
142	<b>Photography (Commercial Rate)</b> Flat Fee - First 4 Hours	\$ 1,884.85
143	Hourly fee beyond 4 hours	\$ 457.50
144	<b>Photography (Wedding Photography Only) (2 hour maximum)</b>	\$ 202.40
<b>Concerts</b>		
145	West Stands Only	<b>Negotiable</b>
146	Full Stadium	<b>Negotiable</b>
<b>South Plaza - outside gates SE corner</b>		
147	Commercial/Non-resident <b>(Hourly)**</b>	\$ 144.55
148	Resident <b>(Hourly)**</b>	\$ 86.85
149	Community Group <b>(Hourly)**</b>	\$ 40.55
150	Affiliate Group <b>(Hourly)**</b>	\$ 28.95
<b>Coors Banquet Patio - East Side 2nd Floor &amp; Concourse</b>		
151	Commercial/Non-resident <b>(Hourly)**</b>	\$ 144.55
152	Resident <b>(Hourly)**</b>	\$ 86.75
153	Community Group <b>(Hourly)**</b>	\$ 40.55
154	Affiliate Group <b>(Hourly)**</b>	\$ 28.95
<b>Coors Light Patio - North End</b>		

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
155	Commercial/Non-resident <b>(Hourly)**</b>	\$ 144.55
156	Resident <b>(Hourly)**</b>	\$ 86.75
157	Community Group <b>(Hourly)**</b>	\$ 40.55
158	Affiliate Group <b>(Hourly)**</b>	\$ 28.95
<b>Stiplely BBQ Area - South Plaza inside the gates</b>		
159	Commercial/Non-resident <b>(Hourly)**</b>	\$ 144.55
160	Resident <b>(Hourly)**</b>	\$ 86.75
161	Community Group <b>(Hourly)**</b>	\$ 40.55
162	Affiliate Group <b>(Hourly)**</b>	\$ 28.95
** All additional operational expenses are to be added to the above noted rates.		



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Transit**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Cash Fare	\$ 3.50
2	Adult Ticket	\$ 2.70
3	Child Fare (6-12)	\$ 2.25
4	Youth (13-19) Fare	\$ 2.25
5	Senior Fare	\$ 2.25
6	Adult Monthly Pass	\$ 118.80
7	Child (6-12) Monthly Pass	\$ 99.00
8	Youth (13-19) Monthly Pass	\$ 99.00
9	Senior Monthly Pass	\$ 41.50
10	Senior Annual Pass	\$ 415.00
11	Golden Age Pass (80 years+)	Free
12	University College Transit Pass (UCTP)	TBD
13	McMaster Undergraduate UCTP	TBD
14	McMaster Graduate Student Association (GSA) UCTP	TBD
15	Columbia International College Transit Pass (off campus residence)	\$ 75.00
16	Columbia International College Transit Pass (on campus residence)	\$ 25.00
17	Columbia International College Transit Pass (non residence)	\$ 85.00
18	Employee Commuter Pass	\$ 113.28
19	School Hour Only Pass	\$ 71.81
20	School Plus Pass	\$ 27.20
21	Affordable Transit Pass	\$ 59.40

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Transit**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
22	TransCab	<b>Regular Fare + \$0.50</b>
23	Urban Charters	<b>\$ 155.96</b>
24	HSR Photo ID - Elementary/Secondary School Students	<b>\$ 5.56</b>
25	HSR Replacement Photo ID - Senior, EC Pass, SHO, School Plus Pass	<b>\$ 16.67</b>
26	Document Requests on CD's (Mobility Programs and Transportation Planning)	<b>\$ 4.91</b>
27	Event Impact – Advertisement Charge for route diversion/route impact (per Pole Card)	<b>\$ 3.89</b>
28	Event Coverage – PER Supervisory Charge for event related activities including crowd disbursement, operational needs, and other customer related event needs	<b>\$ 249.37</b>
	Minimum: First 4 Hours	
29	Additional \$/Hr beyond 4 Hours	<b>\$ 62.34</b>



## 2023 APPROVED USER FEES & CHARGES

**Department: Corporate Services**

**Division: Financial Services**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Tenders and RFPs	\$ 52.08
2	Tenders and RFPs - Complex	\$ 179.47
3	Change in Banking Information (Note 1)	\$ 29.03
<b>Consideration of assignment/corporate change requests (Note 2)</b>		
4	Simple	\$ 409.73
5	Standard	\$ 736.06
6	Complex	\$ 981.50
<b>Notes:</b>		
1. Change in Banking Information will only be applied when there is more than one request per year made by the vendor.		
2. The fee for consideration of assignment/corporate change requests include any applicable 'change in Banking Information' fee.		



## 2023 APPROVED USER FEES & CHARGES

**Department: Corporate Services**

**Division: City Clerk's**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Marriage Licence Fee	\$ 172.00
2	Death Registration Administration Fee	\$ 51.00
3	Certified Copies	\$ 30.09
4	Photocopies per page (8.5x11 or 8.5x14)	\$ 0.42
5	Photocopies large scale drawings (greater than 8.5x14)	\$ 11.50
6	Commissioner of Oaths	\$ 24.34
7	Proof of Residence Letter	\$ 27.43
8	Commissioner of Oaths - Pension Forms	\$ 19.47
9	Civil Marriage Ceremony	\$ 331.85
10	Renewal of Vows Ceremony	\$ 53.98
11	Fee for Witnesses	\$ 26.99
12	Storage Charge for an Unlawful Election Sign - per sign/day	\$ 38.05

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Corporate Services**

**Division: Financial Services - Taxation**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Registration of Delinquent Accounts - Phase 1	\$ 1,227.90
2	Registration of Delinquent Accounts - Carried to Tax Sale	\$ 1,568.20
3	Extension Agreements	\$ 227.10
4	Tax Certificate (manual and on-line)	\$ 68.10
5	Tax Letters (Analysis, Income Tax, Paid in Full) - per year	\$ 30.05
6	Ownership change fee	\$ 16.15
7	Mortgage Company - on-line account balance/status (annual fee per property account)	\$ 6.35
8	Mortgage Company - payout statement / account detail (per account)	\$ 13.05
9	Tax Transfer Fee - Balances transferred to City tax roll	\$ 38.10
10	NSF Fee - Processing fee on all 'returned' payments	\$ 38.10
11	Admin Fee for Arrears Notices (on arrears > \$50)	\$ 3.30
12	Admin Fee for 3 Years Arrears Letter (Pending Lien Registration)	\$ 10.75
13	New tax roll account fee	\$ 20.05
14	Apportionment fee - Current year	\$ 66.70
15	On-line Tax Certificate - delinquent account turn off/on	\$ 38.10
16	Misapplied Payments - payment transfer (Taxpayer or Financial Institution error)	\$ 38.10
17	Reprint of prior year tax bill (no charge for current year tax bill) - per bill	\$ 13.05
18	Full Tax Deferral Program - application fee	\$ 200.00
19	Full Tax Deferral Program - annual renewal fee	\$ 100.00
20	Debit Authorizations from Financial Institutions	\$ 38.10

HST is not included in the Fees; it is collected where applicable.



## 2023 APPROVED USER FEES & CHARGES

**Department: Corporate Services**

**Division: Financial Planning, Administration & Policy**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Subdivision Agreement Finance Processing Flat Fee	\$ 1,641.93
2	Subdivision Agreement Finance Processing Per Lot Fee	\$ 17.11
3	Subdivision Agreement Finance Processing Best Efforts Fee	\$ 1,641.93
4	Subdivision Compliance Fee	\$ 77.20
5	DC Deferral Agreement Application Fee	\$ 780.00



## 2023 APPROVED USER FEES & CHARGES

**Department: Corporate Services**

**Division: Various**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Manual searches for records (per 15 minutes)	\$ 13.72
2	Preparation of Records for release (per 15 minutes)	\$ 13.72
3	Developing computer programs or other methods of producing a record from a machine (per 15 minutes)	\$ 22.12
4	Encrypted USB Charge	\$ 31.64
5	Routine Disclosure Administration fee	\$ 10.62



## 2023 APPROVED USER FEES & CHARGES

**Department: Corporate Services**

**Division: POA**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
1	Administrative review cost recovery fee	\$ 65.00
2	Collection cost recovery fee	
3	Court Documents (POA) - per page	\$ 2.65
4	Certified Court Documents (POA) - per page	\$ 4.90



# 2023 APPROVED USER FEES & CHARGES

**Department: City Manager**

**Division: Human Resources**

#	Service or Activity Provided or Use of City Property	2023 Approved Fee
Employee File Duplication:		
1	Base rate (0-10 pages)	\$ 133.70
2	Greater than 10 pages (per page)	\$ 1.38

HST is not included in the Fees; it is collected where applicable.

**Authority:** Item 14, Committee of the Whole  
 Report 01-003 (FCS01007)  
 CM: February 6, 2001  
 Wards: 4,6,11,12,13  
**Bill No. 113**

**CITY OF HAMILTON  
 BY-LAW NO. 23-**

**To Amend By-law No. 01-218, as amended,  
 Being a By-law To Regulate On-Street Parking**

**WHEREAS** *Section 11(1)1 of the Municipal Act, S.O. 2001, Chapter 25*, as amended, confers upon the councils of all municipalities the power to enact by-laws for regulating parking and traffic on highways subject to the *Highway Traffic Act*;

**AND WHEREAS** on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-218 to regulate on-street parking;

**AND WHEREAS** it is necessary to amend By-law No. 01-218, as amended.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. By-law No. 01-218, as amended, is hereby further amended by adding/deleting from the identified Schedules and Sections noted in the table below as follows:

<b>Schedule</b>	<b>Section</b>	<b>Highway</b>	<b>Side</b>	<b>Location</b>	<b>Times</b>	<b>Adding/ Deleting</b>
<i>8 - No Parking</i>	<i>E</i>	<b>Assissi Street</b>	South	170 metres west of Sulmona Drive to 37 metres west thereof	Anytime	Adding
<i>8 - No Parking</i>	<i>B</i>	<b>Golfview Crescent</b>	South	13 metres east of Soble Place to 37 metres east thereof	Anytime	Adding
<i>8 - No Parking</i>	<i>A</i>	<b>Kendrick Court</b>	North	Somerville Lane to easterly end, including cul-de-sac	December 1st to March 31st	Adding
<i>8 - No Parking</i>	<i>D</i>	<b>Southbrook Drive</b>	East	54 metres south of Etherington Crescent to 8 metres south thereof	Anytime	Adding
<i>8 - No Parking</i>	<i>E</i>	<b>Viking Drive</b>	South	32 metres east of Great Oak Trail to 6 metres east thereof	Anytime	Adding

To Amend By-law No. 01-218, as amended,  
Being a By-law to Regulate On-Street Parking

Schedule	Section	Highway	Side	Location	Times	Adding/ Deleting
12 - Permit	E	<b>Garside Avenue North</b>	West	58 metres south of Roxborough Avenue to 6 metres south thereof	Anytime	Deleting
12 - Permit	E	<b>Garside Avenue North</b>	East	56 metres south of Roxborough Avenue to 6 metres south thereof	Anytime	Deleting
12 - Permit	E	<b>Fairfield Avenue</b>	East	200 metres south of Barton Street to 6 metres south thereof	Anytime	Adding
12 - Permit	E	<b>Paling Avenue</b>	West	50 metres north of Barton Street to 6 metres north thereof	Anytime	Adding
12 - Permit	E	<b>Vansitmart Avenue</b>	North	31 metres west of Harmony Avenue to 6 metres west thereof	Anytime	Adding

Schedule	Section	Highway	Side	Location	Times	Adding/ Deleting
14 - Wheelchair LZ	E	<b>Campbell</b>	South	From 13m east of Fraser to 7.3m easterly	8:00 a.m. to 8:00 p.m.	Deleting

2. Subject to the amendments made in this By-law, in all other respects, By-law No. 01-218, including all Schedules thereto, as amended, is hereby confirmed unchanged.
3. This By-law shall come into force and take effect on the date of its passing and enactment.

**PASSED** this 21<sup>st</sup> day of June 2023.

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A. Horwath  
Mayor

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J. Pilon  
Acting City Clerk

**Authority:** Item 12, Committee of the Whole  
Report 01-033 (PD01184)  
CM: October 16, 2001  
Ward: 5

**Bill No. 114**

## **CITY OF HAMILTON**

### **BY-LAW NO. 23-**

#### **Respecting Removal of Part Lot Control, 69 Mount Albion Road, Hamilton Lot 1, Registered Plan No. M-2 “Red Hill Glendale Estates, No. 1”**

**WHEREAS** the sub-section 50(5) of the *Planning Act*, (R.S.O. 1990, Chapter P.13, as amended, establishes part-lot control on land within registered plans of subdivision;

**AND WHEREAS** sub-section 50(7) of the *Planning Act*, provides as follows:

“(7) **Designation of lands not subject to part lot control.** -- Despite subsection (5), the council of a local municipality may by by-law provide that subsection (5) does not apply to land that is within such registered plan or plans of subdivision or parts of them as are designated in the by-law.”

**AND WHEREAS** the Council of the City of Hamilton is desirous of enacting such a by-law with respect to the lands hereinafter described;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. Sub-section 5 of Section 50 of the *Planning Act*, for the purpose of creating lots for block townhouse dwellings, shown as Parts 1 to 4, inclusive, and common element condominium easements, shown as Parts 5 and 6 on deposited Reference Plan 62R-22131, shall not apply to the portion of the registered plan of subdivision that is designated as follows, namely:  
  
Lot 1, Registered Plan No. M-2 “Red Hill Glendale Estates, No. 1, in the City of Hamilton.
2. This by-law shall be registered on title to the said designated land and shall come into force and effect on the date of such registration.

3. This by-law shall expire and cease to be of any force or effect on the 21st day of June, 2025.

**PASSED** this 21st day of June, 2023.

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A. Horwath  
Mayor

PLC-22-015

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J. Pilon  
Acting City Clerk

**Authority:** Item 12, Committee of the Whole  
Report 01-033 (PD01184)  
CM: October 16, 2001  
Ward: 9

**Bill No. 115**

## **CITY OF HAMILTON**

### **BY-LAW NO. 23-**

**Respecting Removal of Part Lot Control, Block 2 and Part of Block 3, Registered Plan No. 62M-1290, for lands municipally known as 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44, 46, 48, 50, 52, 54 Zoe Lane and 241, 243 and 245 Tanglewood Drive, Glanbrook**

**WHEREAS** the Sub-Section 50(5) of the *Planning Act*, (R.S.O. 1990, Chapter P.13, as amended, establishes part-lot control on land within registered plans of subdivision;

**AND WHEREAS** Sub-Section 50(7) of the *Planning Act*, provides as follows:

“(7) **Designation of lands not subject to part lot control.** -- Despite Sub-Section (5), the council of a local municipality may by by-law provide that Sub-Section (5) does not apply to land that is within such registered plan or plans of subdivision or parts of them as are designated in the by-law.”

**AND WHEREAS** the Council of the City of Hamilton is desirous of enacting such a by-law with respect to the lands hereinafter described;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. Sub-Section 5 of Section 50 of the *Planning Act*, for the purpose of creating 29 street townhouse dwellings, two existing service easements, two existing utility encroachments easements and three maintenance and encroachment easements, shown as Parts 1- 43, inclusive, on deposited Reference Plan 62R- 22140, shall not apply to the portion of the registered plan of subdivision that is designated as follows, namely:  

Block 2 and Part of Block 3, on Registered Plan No. 62M-1290, in the City of Hamilton
2. This by-law shall be registered on title to the said designated land and shall come into force and effect on the date of such registration.
3. This by-law shall expire and cease to be of any force or effect on the 21<sup>st</sup> day of June 2025.

Respecting Removal of Part Lot Control, Block 2 and Part of Block 3, Registered Plan No. 62M-1290, for lands municipally known as 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44, 46, 48, 50, 52, 54 Zoe Lane and 241, 243 and 245 Tanglewood Drive, Glanbrook

**PASSED** this 21<sup>st</sup> day of June 2023.

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A. Horwath  
Mayor

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J. Pilon  
Acting City Clerk

PLC-23-004

**CITY OF HAMILTON**

**BY-LAW NO. 23-**

**To Amend By-law No. 21-021, A By-law to Govern the Proceedings of Council  
and Committees of Council**

**WHEREAS** Council enacted a Council Procedural By-law being City of Hamilton By-law No. 21-021;

**AND WHEREAS** it is necessary to amend By-law 21-021.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. That By-law 21-021, A By-Law To Govern The Proceedings of Council and Committees of Council, as Amended, be amended to reflect the following:
  - 8.7 Electronic devices at IN-PERSON / VIRTUAL / HYBRID meetings:
    - (a) Every person shall have all electronic devices, including but not limited to phone, computers, and similar electronic devices, etc. switched to a non-audible function during Council and Committee meetings.
    - (b) The use of personal electronic devices at IN-PERSON / VIRTUAL / HYBRID Closed Meetings be strictly prohibited;
    - (c) The use of City electronic devices at IN-PERSON / VIRTUAL / HYBRID Closed Meetings be limited to text communications;
    - (d) The use of all electronic devices at IN-PERSON / VIRTUAL / HYBRID Closed Meetings are not to be used as a telephone, recording device or camera;
    - (e) Staff from the Office of the City Clerk are exempted from 8.7(c) when using electronic devices for record-keeping purposes.
3. The amendments in this By-law include any necessary indexing, grammatical, numbering and lettering changes.
4. This By-law come into force on the day it is passed.

**PASSED** this 21st day of June, 2023.

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A. Horwath  
Mayor

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J. Pilon  
Acting City Clerk

**Authority:** Item 7, Emergency & Community  
Services Committee Report 23-008  
(PW22013)  
CM: June 21, 2023  
Ward: City Wide  
**Bill No. 117**

## **CITY OF HAMILTON**

### **BY-LAW NO. 23-**

**To Authorize the Execution of a new Ontario Transfer Payment Agreement or amended to the previous agreement Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative between the City of Hamilton and His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario to Receive Funding Under the Canada-Ontario Community Housing Initiative, the Ontario Priorities Housing Initiative**

**WHEREAS** the City is the Service Manager under the *Housing Services Act, 2011* and is authorized to operate and manage housing, including establishing, administering and funding programs for the provision of residential accommodation in its service area;

**AND WHEREAS** the Ministry of Municipal Affairs and Housing has provided a planning allocation amounts for 2023-2024 and 2024-2025 to the City of Hamilton under the Canada-Ontario Community Housing Initiative (COCHI) to repair, regenerate and expand community housing, and to protect affordability support for tenants; and the Ontario Priorities Housing Initiative (OPHI) to address local priorities in the areas of housing supply and affordability, including affordable rental construction, community housing repair, rental assistance, tenant supports, and affordable homeownership, in its service area;

**AND WHEREAS** in May 2019, the Ministry of Municipal Affairs and Housing established the 10-year plan for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative which outlined guidelines through 2028;

**AND WHEREAS** on February 3, 2023, the Ministry of Municipal Affairs and Housing notified the City of Hamilton a planned allocation for 2023-24 and 2024-25 in the amounts of \$15,633,900 for Canada-Ontario Community Housing Initiative; \$6,844,000 Ontario Priorities Housing Initiative;

**AND WHEREAS** the Minister has not yet confirmed whether a new transfer payment agreement or an amendment to the existing agreement will be required; or released the implementing regulations or the actual allocation for the above programs;

**NOW THEREFORE** Council of the City of Hamilton enacts as follows:

1. Upon receipt of the implementing guidelines and the documents for the Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative, the General Manager of the Healthy and Safe Communities Department or their designate is authorized and directed to enter into and execute a Transfer Payment Agreement or an amendment to the Transfer Payment Agreement dated April 28, 2022 with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario in respect of the - Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative and an ancillary documents for the allocation of funding for the years 2023 to 2025 with content satisfactory to the General Manager of the Healthy and Safe Communities Department and in a form satisfactory to the City Solicitor. ;
  
2. This By-Law shall come into effect upon its passing.

**PASSED** this 21<sup>st</sup> day of June, 2023.

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A. Horwath  
Mayor

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J. Pilon  
Acting City Clerk

**CITY OF HAMILTON**

**BY-LAW NO. 23-**

To Confirm the Proceedings of City Council at its meeting held on June 21, 2023.

**THE COUNCIL OF THE  
CITY OF HAMILTON  
ENACTS AS FOLLOWS:**

1. The Action of City Council at its meeting held on the 21<sup>st</sup> day of June 2023, in respect of each recommendation contained in

Hamilton Enterprises Holding Corporation Shareholder Annual General Meeting Report 23-001 – June 8, 2023,  
Hamilton Utilities Corporation Shareholder Annual General Meeting Report 23-002 – June 8, 2023,  
Public Health Committee Report 23-007 – June 12, 2023,  
Public Works Committee Report 23-009 – June 12, 2023,  
Planning Committee Report 23-013 – June 13, 2023,  
General Issues Committee Report 23-019 – June 14, 2023,  
Audit, Finance and Administration Committee Report 23-010 – June 15, 2023,  
Emergency and Community Services Committee Report 23-008 – June 15, 2023,  
and  
Selection Committee for Agencies, Boards and Sub-Committees Report 23-004 – June 19, 2023

considered by City of Hamilton Council at the said meeting, and in respect of each motion, resolution and other action passed and taken by the City Council at its said meeting is hereby adopted, ratified and confirmed.

2. The Mayor of the City of Hamilton and the proper officials of the City of Hamilton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the City Clerk are hereby directed to execute all documents necessary in that behalf, and the City Clerk is hereby authorized and directed to affix the Corporate Seal of the Corporation to all such documents.

**PASSED** this 7<sup>th</sup> day of June, 2023.

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A. Horwath  
Mayor

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J. Pilon  
Acting City Clerk